Bourke Shire Council
Minutes
Monday, 23rd October 2017

General Manager: Ross Earl

PRESENT

C12.1

Councillors	24/01	21/02	27/03	26/04	22/05	20/06	24/07	28/08	15/09	25/09	23/10			
Cr Barry Hollman	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓			
Cr Cec Dorrington	✓	✓	✓	✓	✓	✓	✓	✓	✓	AP	✓			
Cr Lachlan Ford	✓	AP	✓	AP	✓ 9.56am	AP	✓	✓	✓	AP	✓			
Cr Robert Stutsel	AP	AP	✓	✓	✓	✓	AP	✓	✓	✓	✓			
Cr Sally Davis	AP	✓	✓	✓	✓	✓	✓	✓	✓ 9.11am	AP	✓			
Cr Sarah Barton	AP	AP	✓	✓	✓	✓	✓	✓	✓	✓	✓			
Cr Victor Bartley	✓	✓	✓	✓	✓	✓	AP	✓	✓	✓	✓			
Cr Sam Rice	AP	✓	✓	AP	✓	AP	✓	✓	A	✓	✓			
Cr Ian Cole	✓	✓ 9.29am	✓	✓	✓	AP	✓	✓	✓	✓	✓			
Cr John Thompson	✓	✓	✓	✓	✓	✓	✓	✓	AP	✓	AP			

Staff

Ross Earl	General Manager
Mark Gordon	Manager Roads
Peter Brown	Manager Works
Dwayne Willoughby	Manager Environmental Services
Kai Howard-Oakman	Executive Assistant/Minutes

OPENING PRAYER

The Mayor opened the meeting with a prayer.

REMEMBRANCE

Council stood in silence in the memory of the following:-

Brian McGrath, Valerie Douglas, Raymond (Mick) Tallon

APOLOGIES

The General Manager advised the Mayor that an apology had been received from Cr Thompson.

Resolution

363/2017 That the apology received from Cr Thompson be received and leave of absence be granted.		
Moved Cr Stutsel	Seconded Cr Dorrington	Carried

DECLARATION OF INTEREST

Declarations of Interest were received from Cr Barton with regards to reports 363/2017 JB Renshaw Sporting Complex Advisory Committee and 364/2017 Replacement of Pavilion Roof at JB Renshaw Sporting Complex.

MAYORAL MINUTE

File No	C12.6
Report: 0010/2017	Mayoral Minute
Responsible Officer	Councillor Barry Hollman, Mayor

Date	Meeting	Location
28/09/17	Opening of the Bourke Community Garden	Men's Shed
29/09/17	Police Remembrance Day Ceremony	Holy Innocents Anglican Church
05/10/17	Tour De OROC Bike Ride	
05/10/17	Tour De OROC Auction	Port of Bourke Hotel
10/10/17	Murray Darling Association Annual Conference	Renmark, South Australia

MAYORAL MINUTE

File No	C12.6
Report: 0010/2017	Bulloo Shire Council Meeting – 21st November 2017
Responsible Officer	Councillor Barry Hollman, Mayor

Background

Together with Councillor Bartley, I attended a meeting of Bulloo Shire held at Hungerford earlier this year.

One (1) of the items discussed was the development of stronger links between the two (2) Councils particularly in relation to the promotion of tourism

Current Situation

Bulloo Shire have again issued an invitation for Bourke Shire Council to join them when they conduct their next meeting in Hungerford, which will be on the 21st November 2017 commencing at 9.00 am.

The attendance at the meeting earlier in the year was perhaps the catalyst for the visit by a delegation of Councillors and Staff from Bullo Shire in July this year.

The Council delegates were also accompanied by operators of tourist related facilities within the Shire of Bullo who were keen to learn about the development of the tourism product in Bourke Shire with the aim of learning from the experiences in Bourke and look to build on the current tourism strategy in their Shire.

I have said on a number of occasions that the state border should not be an impediment to building relationships with adjoining Councils and I feel that the developing of these stronger ties can only be to the benefit of all parties.

Financial Implications

There is no significant cost implication for Council with the costs involved for Council restricted to the cost of travel.

Resolution

364/2017

1. That Council note the attendance of the Mayor and Councillor Bartley at the Meeting of Bulloo Shire to be held on the 21st November 2017
2. That any other Councillors who are able to do so be encouraged to attend.

Moved Cr Cole Seconded Cr Rice Carried

Resolution

365/2017 That Council notes the information in the Mayoral Minute as presented to Council on Monday, 23rd October 2017.

Moved Cr Hollman Carried

UNSTARRED ITEMS

The Mayor invited requests for the starring of additional items and the following items were listed for discussion.

Report NO	Report Name	Responsible Officer
363/2017	JB Renshaw Sporting Complex Advisory Committee	GM
364/2017	Replacement of Pavilion Roof at JB Renshaw Sporting Complex	GM

Resolution

366/2017 That recommendations as detailed in the un-starred items in the Agenda for the Ordinary Meeting of Council held on Monday, 23rd October 2017 be adopted.
Moved Cr Stutsel Seconded Cr Davis Carried

CONFIRMATION OF THE MINUTES

Resolution

367/2017 That the Minutes of the Ordinary Meeting of Council held on Monday, 25th September 2017 be confirmed as a true and accurate record of that meeting.
Moved Cr Stutsel Seconded Cr Bartley Carried

CALENDAR OF EVENTS

Month/ Year	Meeting Date	Time	Event	Location
2017				
October	11th		Murray Darling Ass Conference	Renmark SA
	23rd	9.00am	Ordinary Meeting of Council	Council Chamber
	29th		Graffiti Removal Day	
November	7th	9.30am	LRC	RFS – North Bourke
	7th	10.30am	LEMC	RFS – North Bourke
	7th – 9th	8.45am	National Local Roads & Transport Congress	Albany - WA
	17th	10.00am	Consultative Committee	Council Chamber
	17th	11.00am	WH&S Committee	Council Chamber
	21st	4.30pm	Traffic Committee Meeting	Conference Room
	27th	9.00am	Ordinary Meeting of Council	Council Chamber
December	4th - 6th		Local Government NSW Annual Conference	Hyatt Regency Sydney

COUNCILLOR INFORMATION LIST

DATE	INFORMATION SENT	Author	Email
21/09/2017	PV Jandra Operations	MT&D	Councillors MANEX
22/09/2017	Reminder for Police Remembrance Day	EA	Councillors
25/09/2017	Message from the President	Cr Keith Rhoades AFSM President LGNSW	Councillors
25/09/2017	Meeting Main Street Reminder	EA	Councillors MANEX
25/09/2017	Letter of Thanks for the Maintenance of the Louth Road	Louth Chamber of Commerce	Councillors
25/09/2017	LG Weekly 37/2017	LGNSW	Councillors
26/09/2017	Total Fire Ban Warning	Inspector Vaughn Elsworth NSW Rural Fire Service	Councillors
27/09/2017	OUTBACK ARTS RECEIVES $300,000 IN FUNDING FOR NEW CREATIVE SPACE	Eliza Walters Communications, Administration and Promotions Officer Outback Arts	Councillors
03/10/2017	"From the GM's Desk"	GM	Councillors
03/10/2017	Message from the President	Cr Keith Rhoades AFSM President LGNSW	Councillors
05/10/2017	Council Minutes 25th September 2017	MANEX	Councillors
06/10/2017	LG Weekly 39/2017	LG NSW	Councillors
06/10/2017	Message from the President	Cr Keith Rhoades AFSM President LGNSW	Councillors
10/10/2017	"From the GM's Desk"	GM	Councillors
12/10/2017	LGNSW Annual Conference 2017	EA	Councillors
12/10/2017	LGNSW Annual Conference 2017 Registration & Information Overview	GM	Councillors
13/10/2017	Government News		Councillors
16/10/2017	YOU ARE INVITED!! Destination Network Country and Outback Workshop	Nicola Chandler - Destination Country & Outback NSW	Councillors
16/10/2017	Message from the President	Cr Keith Rhoades AFSM President LGNSW	Councillors MANEX

BUSINESS ARISING FROM 25TH SEPTEMBER 2017

KEY: ☐ Action still pending ☐ Action

GM	General Manager	MRS	Manager Road Services
MCS	Manager Corporate Services	MES	Manager Environmental Services
MTD	Manager Tourism & Development	MW	Manager Works

206/2013	Review of Organisational Structure
Responsible Officer	General Manager
File Number	S6.41

DECISION	ACTION TAKEN
That the recommendations in relation to the realignment of any positions be considered prior to the advertising of any vacancies.	In progress
The positions descriptions of positions identified within the report from Local Government Management Solutions as requiring review be undertaken in consultation with both the employee and any union involved.	On hold
That the position descriptions of all employees be updated to reflect current duties performed and requirements of the organisation.	In progress Consultant engaged

386/2015 & 315/2016	Return of Air Services to Bourke
Responsible Officer	General Manager
File Number	A6.1

DECISION	ACTION TAKEN
Council provide the successful tenderer with the use of the "Booking Office" at the terminal	Fee structure to be compiled
A report be brought back to Council regarding the possible introduction of a small landing fee to off- set the additional costs involved in the maintenance of the terminal building	On hold
That the GM continues to investigate options of potential Airlines who may be interested in providing an air service to the district that includes Bourke.	Ongoing

67/2015 & 118/2015 & 177/2015 & 203/2015	Full Birthing Unit for Bourke Hospital
Responsible Officer	General Manager
File Number	H1.1

DECISION	ACTION TAKEN
That further information in regards to midwife led birthing models be obtained.	Ongoing

493/2016	Request for the Extension of the Louth Airstrip
Responsible Officer	Manager of Works
File Number	V1.5

DECISION	ACTION TAKEN
MW bring a report back to Council on the request for an extension to the Louth Airstrip.	Report being prepared by MW

516/2016	Birthing Facilities at Bourke and Visit by Professor Sally Tracy
Responsible Officer	General Manager
File Number	H1.1

DECISION	ACTION TAKEN
That Council decide what further representations may be required following the receipt of any responses from its letters and considering any issues raised by Professor Tracy	Still to be finalised

20/2017	Contribution to Rural Fire Service
Responsible Officer	General Manager
File Number	F2.5

DECISION	ACTION TAKEN
1. Thank the Rural Fire Service for deferring the increase in contributions for twelve months. 2. Point out to the Rural Fire Service that increases such as proposed are unsustainable for Councils again. 3. Seek the support of both Local Government New South Wales and the Western Division of Shires in seeking to have the methodology in relation to the Rural Fire Service reviewed again.	Motion submitted to Western Division Local Government NSW continuing to make representations

29/2017	Crown Land Management Bill 2016
Responsible Officer	General Manager
File Number	L5.5

DECISION	ACTION TAKEN
Council calls on Local Government NSW for a briefing paper on the impact of the Crown Land Legislation on Local Councils and in particular the financial implications	Motion at the Western Division Conference – awaiting outcome

64/2017	Unfenced and Unsealed Airstrips
Responsible Officer	General Manager
File Number	LD11.1 –A6.1
DECISION	ACTION TAKEN
1. Council seek public comment regarding the need to maintain the airstrips at Enngonia, Fords Bridge and Byrock. 2. That Council engage Tom Griffiths of Airport Plus to prepare a report detailing the issues to be considered in deciding whether to maintain the three (3) strips.	Report to the October 2017 Meeting of Council

156/2017	State Emergency Services – Vehicle Storage Service
Responsible Officer	Peter Brown – Manager of Town Services
File Number	E4.4
1. That Council work with State Emergency Service to find a suitable site for the vehicle storage shed 2. That a report be bought back to Council detailing cost and funding options.	Funding options to be investigated Current funding opportunities being explored

180/2017	Planning Proposal to Amend LEP
Responsible Officer	Manager Environmental Services
File Number	T5.3
1. "Endorse the attached draft Planning Proposal to enable the amendment of the Bourke Local Environmental Plan 2012 to include residential accommodation in Part 3 of the RU1 – Primary Production and R5 – Large Lot Residential Land Use Tables and update Part 4 of these Land Use Tables to ensure those forms of residential accommodation that are currently prohibited in the RU1 and R5 zones remain prohibited; and 2. Forward the endorsed draft Planning Proposal to the DP&E with a request for a Gateway determination and proceed to public exhibition subject to advice received; and 3. Request that the Gateway delegate to Council plan making functions under Sections 59(2) and (3) of the Environmental Planning and Assessment Act 1979, in this instance."	Completed

202/2017-250/2017	Western Local Health District (WLHD
Responsible Officer	Mayor
File Number	H1.1

Council write to Western Local Health District (WLHD) requesting information and statistics for births to Bourke women for the period 01/07/2015 to date, including:- 1. Numbers of births 2. Places where born 3. Mother and baby mortality rate 4. Number of induced births 5. Number of forceps – assisted delivery 6. Number of Caesarean sections performed 7. Effects on mothers of giving birth away from Country 8. Results of any patient satisfactory survey 9. Location of Plant & Equipment previously used in Birthing Unit at Bourke District Hospital 10. Details of the model of care in place at present	Further letter sent Request again lodged

237/2017	Local Government NSW Annual Conference 2017
Responsible Officer	General Manager
File Number	L8.3-S1.1

Mayor and General Manager and other interested Councillors attend the Local Government NSW Annual Conference 2017 to be held in Sydney from Monday, 4th December to Wednesday, 6th December 2017	Bookings for accommodation made, registration done

249/2017	Revitalisation of Western Division of Councils
Responsible Officer	Mayor & General Manager
File Number	C12.6-L8.5

That Council defer its decision to remain a member of the Western Division Group of Councils to the next meeting of Council	Awaiting response from the Deputy Premier

257/2017	Planning Proposal – Amendment of LEP
Responsible Officer	Manager Environmental Services
File Number	T5.3

Council request Parliamentary Counsel to prepare the draft amendment to the Bourke Local Environmental Plan 2012 under Section 59(1) of the Environmental Planning and Assessment Act, 1979	Completed
Council, as delegate of the Minister of Planning, make the plan under Section 59 of the EP&A Act 1979 and forward the Opinion of the Parliamentary Counsel and the amended plan to the Department of Planning and Environment requesting notification.	

259/2017	Bourke Aboriginal Employment Prosperity Strategy
Responsible Officer	General Manager
File Number	E5.2

1.That Council write to the Deputy Premier, the Hon. John Barilaro, MP thanking him for providing the funding the Bourke Aboriginal Employment Prosperity Strategy.	Completed
2. That Council authorise the signing of all documentation relevant to the acceptance of the funding and implementation of the Bourke Aboriginal Employment Prosperity Strategy.	Completed
3. That on the finalisation of the acceptance of the grant being completed that advertising for the position be commenced	Completed

279/2017	Naming of Rest Areas on State Highways - CONFIDENTIAL
Responsible Officer	Manager of Roads
File Number	R7.7.17

Council submit the suggested names for the rest areas on the State Highways within Bourke Shire to the Roads and Maritime Service for their consideration	Completed

287/2017	Aboriginal Heritage Study Quotations
Responsible Officer	Manager Environmental Services
File Number	H2.1

1.That Council engage Oz Ark to complete the Bourke Shire Aboriginal Heritage Study 2.That the draft Bourke Shire Aboriginal Heritage Study be reported to Council prior to finalising	In progress

291/2017	Annual Conference Local Government NSW - Elections for Executive Positions and call for Motions
Responsible Officer	General Manager
File Number	G2.1-L8.3-S1.2

1. That Council note the closing date for submission of motions as the 9th October 2017 2. That Councillors note the qualification to be elected to the board and be kept informed of the closing date when determined	Motion on Wild Dog Control to be submitted

292/2017	Visit by Bulloo Shire Council
Responsible Officer	General Manager/Manager Tourism & Economic Development
File Number	T4.1

Council attempt to further enhance the cross border relationship with Bulloo Shire and seek to extend the relationship to include Brewarrina and Walgett Shire of the south side of the border and Paroo and Balonne Shires on the Northern side of the border	Ongoing

300/2017	Financial Statements
Responsible Officer	Manager of Corporate Services
File Number	F1.4.6

Financial Reports and Audit Report be formally presented to Council at the next available Council meeting after the Audit and Financial Reports are received and notice has been given in accordance with the provisions of Section 419 of the Local Government Act 1993	To be presented to the November 2017 meeting of Council

304/2017	Growing Local Economies Fund
Responsible Officer	Manager of Tourism & Economic Development
File Number	T4.1

A further report be bought back to Council as the information becomes available.	Ongoing

313/2017 & 314/2017	Rescission Motion - Naming of Rest Areas
Responsible Officer	Councillors Victor Bartley/Robert Stutsel/Sally Davis
File Number	R7.7.1

1. Council rescind Motion 297/2017 resolved at the July 2017 meeting dealing with the naming of rest areas on the State Highways 2. A report in relation to the naming of the rest areas on the State Highways within Bourke Shire be brought back to the September Council meeting	Completed

326/2017	Land Purchase
Responsible Officer	Mayor/General Manager/Manager of Corporate Services
File Number	B3.4

1. That Council proceed with the purchase of the Lot 1 Section 2 in DP 758144 2. The Council engage a registered surveyor to prepare the plan of subdivision or boundary realignment 3. That Council approve the fixing of the seal to all relevant documentation in relation to the sale. 4. That the funding be provided from the Infrastructure renewal reserve	Surveyor engaged

336/2017	Determination of Meeting Time and Schedule 2017/2018
Responsible Officer	General Manager
File Number	C12.1

Council to advertise Council Meeting Time & Schedule for the remainder of 2017 and for 2018 Fourth Monday of each month commencing at 9.00am No meeting to be held December 2017 or December 2018	Completed

337/2017	Composition of Council Committees and Confirmation of Appointment of Delegates to other Organisations
Responsible Officer	General Manager
File Number	C6.1

Delegates to the outside organisations be notified to those organisations together with appropriate contact details	Completed

338/2017	Reappointment of Local Volunteer SES Controller
Responsible Officer	General Manager
File Number	E4.4

Council support the reappointment of Stephen Walsh for a further period of two (2) years effective 1st August 2017	Completed
Council write to Stephen Walsh thanking for his ongoing contribution to the Bourke community through his role as the Voluntary Local Controller of the Bourke SES	Completed

344/2017	Regional Economic Development Funding
Responsible Officer	Manager of Tourism & Economic Development
File Number	T4.1

Council continue to liaise with the Department of Premier and Cabinet on the make-up of the groups identified in the Western Rivers and Plains functional economic area.	DPC have made alternative arrangements
That the General Manager be authorised to convene a meeting of the seven (7) Councils groups as part of the Western Rivers and Plains if required.	Not needed at this stage
That Council write to the Department of Premier and Cabinet advising that we share the concerns of the other six (6) Councils that we have been grouped together with, as we do not share the same community of interests.	Completed by Brewarrina Shire

347/2017	Wanaaring Medical Centre/RFDS
Responsible Officer	General Manager
File Number	V1.7

That the NSW Department of Health address the emergency medical after hours' response at Wanaaring as a matter of priority.	Information on current situation sent to Councillors
That the RFDS be requested to make available to the publican, or some other available person at Wanaaring, an RFDS first aid kit or access to the facilities and equipment at the ambulance station for use in emergencies.	RFDS kit is available at the Hotel

350/2017	Proposed Alternative Route for Western Slopes Pipeline
Responsible Officer	General Manager
File Number	D3.1-E6.1

Council fully support Cobar Shire Council regarding the proposed alternate route for the proposed Western Slopes Gas Pipeline from Narrabri to Walgett, Brewarrina, Bourke and Cobar to then join the Moomba Sydney Pipeline.	Completed

351/2017	Bourke Shire Council Picnic Day
Responsible Officer	General Manager
File Number	A7.3

Council grants permission to hold the annual Union Picnic day on Friday, 3rd November 2017	Letter sent confirming permission granted
Council make a donation of $250 towards the provision of lunch on the day	Donation sent
Council advertise the closure of Council facilities involved for that day	Completed

362/2017	Tender 03/18 Motor Grader - CONFIDENTIAL
Responsible Officer	Manager of Roads
File Number	T3.44

That Council in accordance with the Local Government (General) Regulation Clause 178 (l) (b) that Council decline to accept any tenders and in accordance with clause 178 (3) (e) to enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject of the tender.	Negotiations taking place

Resolution

368/2017 That the information in the Business Arising as presented on Monday, 23rd October 2017 be received and noted.

Moved Cr Davis Seconded Cr Barton Carried

ENVIRONMENTAL SERVICES REPORT

File No:	T5.1
Report: 212/2017	Far West Regional Plan 2036
Responsible Officer:	Dwayne Willoughby, Manager Environmental Services

Report:

Regional plans are being developed to plan for future population's needs for housing, jobs, infrastructure and a healthy environment. The NSW Government is transforming the system of Local Government to ensure Councils can deliver the quality services and infrastructure that communities deserve.

Bourke Shire Council is part of The Far West Regional Plan 2036, the plan is a 20-year blueprint for the future of Western NSW and has now been finalised.

The plans vision is to create a diverse economy, supported by the right infrastructure, an exceptional natural environment and resilient communities. It will deliver a vision through three (3) goals:

- A diverse economy with efficient transport and infrastructure networks
- Exceptional semi-arid rangelands traversed by the Barwon-Darling River
- Strong and connected communities

A copy of book the "Far West Regional Plan 2036" is included in your Council envelope with your business paper.

Recommendation:

For the information of Council

Resolution

369/2017 That the information regarding Far West Regional Plan 2036 be received and noted.			
Moved Cr Stutsel	Seconded Cr Davis	Carried	Unstarred

GENERAL MANAGER

File No:	A3.10
Report: 356/2017	Council Business Closure for the Christmas Period
Responsible Officer:	Ross Earl, General Manager

Background

It has been the practice to close the Council Offices, Services NSW and Library between Christmas and New Year.

For this year, the closures would include three (3) workdays being 27th, 28th and 29th December 2017 with staff returning on Tuesday 2nd January 2016.

Current Situation:

It is proposed that this year the period of closure be the same as previous years with the office to close at 4.30pm on Friday, 22nd December 2017 with staff returning on Tuesday, 2nd January 2018.

There is little business transacted during this period and many indoor staff members will be unavailable to work due to family commitments.

The Exhibition Centre will be closed from the 25th December 2017 to 1st January 2018, inclusive and re-open on Tuesday, 2nd January 2018.

The Waste Depot will be closed on Monday, 25th December 2017 and Tuesday, 26th December 2017 being Christmas Day and Boxing Day and will also be closed on Monday, 1st January 2018 for New Year's Day but otherwise business as usual.

The Water & Wastewater team can be contacted for emergencies on the public holidays by calling the Duty Officer phone 0419 722 055.

All outdoor staff gangs work with a skeleton crew during this period and if necessary will call additional staff out in an emergency.

During the period at least one (1) Manager will be "on call" to assist in cases of emergency.

As part of the Local Emergency procedure the contact details of staff are available to the Local Emergency Controller.

Financial Implications:

There is no significant financial implication on Council, with staff taking accrued leave for that period.

Resolution

370/2017

1. That Council agreed to the closure of the Office on the 27th, 28th and 29th December 2017
2. That the closures and emergency contacts be advertised in the Western Herald and placed on both Council's Website and Facebook page.

Moved Cr Stutsel	Seconded Cr Davis	Carried	Unstarred

File No:	C2.3.1
Report: 357/2017	Australia Day Awards
Responsible Officer:	Ross Earl, General Manager

Background:

The Annual Australia Day Celebrations are hosted in Bourke by Bourke Shire Council with assistance from Bourke Rotary Club in the provision of breakfast.

All members of the community are encouraged to consider submitting a nomination for the 2018 Bourke Shire Council Australia Day awards.

The awards recognise the contributions of organisations and individuals have made to the Bourke Shire area, and additionally recognise individual achievements.

The Australia Day Breakfast and Award Presentation has for the past few years taken place at the Wal Mitchell Wharf Precinct. Australia Day 2018 is Friday, 26th January 2018.

Current Situation:

As in previous years nominations have been called for the following:-

- Citizen of the Year
- Young Citizen of the Year (under 25)
- Sportsperson of the Year
- Junior Sportsperson (under 25) of the Year
- Community Service through Employment Awards
- Village Service Award
- Emergency Services Volunteer of the Year
- Community Event of the Year

There have been a number of events held throughout 2017 that would be worthy of a nomination and is a way of recognising the efforts of those people whose collective efforts are responsible for the staging of these events.

It is important that the quiet achievers within our community are recognised and the Australia Day Awards provides a mechanism for these valuable contributors to our community to receive that recognition. There are members of many organisations who provide a valuable service in a quiet, yet effective manner.

Financial Implications:

The costs involved in the staging of the Annual Australia Day Wards are included in the 2017/2018 Operational Plan.

Resolution

371/2017 That Councillor's encourage residents within the Shire to nominate persons and organisations under the various Australia Day Award categories.

Moved Cr Stutsel	Seconded Cr Davis	Carried	Unstarred

File No	D5.1-H1.1
Report: 358/2017	Tour de OROC 2017
Responsible Officer	Ross Earl, General Manager

Background:

The Tour De OROC was initiative of Mathew Dickerson when he was Mayor of Dubbo City Council and involves a group of bicycle riders being sponsored to ride around the area of the Orana Regional Organisation of Councils (OROC) to raise funds to assist in the construction of Macquarie Homestay. Macquarie Homestay is a proposed residential facility to provide economical accommodation for patients and families of patients, who come from outside of Dubbo to have treatment at Dubbo Base Hospital and are required to stay in Dubbo whilst they receive treatment.

The 2017 Tour De OROC was held two (2) weeks ago and was the 3rd Tour to take place.

The tour takes a great deal of coordination and part of the concept of the tour was the involvement of the Councils along the way with the Mayors of each of the towns encouraged to ride part of the way within their respective shires.

Current Situation:

Tour de OROC concluded in Dubbo on the afternoon of the 8th October and has once again been extremely successful with the target of $100,000.00 looking likely to be exceeded and it is a great effort by all the riders and support crew.

The Tour de OROC had a stopover in Bourke on Thursday and Council and Bourke Rotary combined to host a welcome and fundraising function.

The overall coordination of the 2017 Tour de OROC was the responsibility of the Rotary Dubbo of South Dubbo.

Locally, Manager for Roads, Mark Gordon and Mayor Barry Hollman participated in the event riding 50km and 25km respectively. It was a big effort from the local representatives. It has been some time since the Mayor has ridden a bike and from his comments it may be a long time before he again gets back on the bike again, although the aches and pains will be long forgotten when the Tour de OROC 2019 comes around.

The welcome function and charity auction which was held on the Thursday night was very good night with over $3,500.00 being raised via the auction. Bourke has been a solid supporter of the Tour de OROC and it is great to be able to see that support continuing.

Bourke is an extremely generous town and regularly punches above its weight in support of good causes and Macquarie Homestay is one certainly of those good causes.

Many people from Bourke will benefit from the facilities to be offered by Macquarie Homestay and on behalf of all these users in the future, I think the Committee of Macquarie Homestay should be congratulated on the foresight in building the complex.

Also deserving of thanks are the riders and support staff involved in the three (3) Tour de OROCs to date, for their contribution in assisting the “turning a dream into a reality.”

Financial Implications
There were no significant financial implications for Council.

Resolution

372/2017
1. That Council note the success of the 2017 Tour de OROC
2. That Council congratulate the Mayor and the Manager of Roads on their efforts in riding in the Peloton
3. That Council congratulate the South Dubbo Rotary Club for their coordination of the 2017 Tour de OROC
4. That Council thank the Rotary Club of Bourke for their work in coordinating the meals accommodation and fundraising function in Bourke.

Moved Cr Stutsel | Seconded Cr Davis | Carried | Unstarred

File No	L8.3
Report: 359/2017 ★	Annual Conference of Local Government New South Wales
Responsible Officer	Ross Earl, General Manager

Background:
Local Government New South Wales is the peak organisation for Local Government Councils in New South Wales and their Annual Conference will be held in Sydney on the 4th to 6th December 2017.

Details of the 2017 Conference were tabled at the August Meeting and have again been forwarded via email over the past week.

The conference has in recent years been held in October, however, with the elections for the newly merged Councils and those which had previously been earmarked for amalgamation being held in September, the Conference was delayed to allow those Councils the opportunity to elect Mayors and determine representatives.

Current Situation:
The Conference this year will also be utilised for the conduct of the election of the President, Vice-Presidents, Treasurer and Board for the ensuing two (2) years. The Board has representation from both Metropolitan and Regional areas and there is a vice president elected to serve each area as well.

Voting rights are determined in part by the size of the Council and each Council is required to nominate who will be the voting delegate(s) for their Council. The voting delegate for Councils generally includes the Mayor, if in fact they are attending.

Accommodation has been reserved for three (3) delegates, however, at this stage only the Mayor and myself are registered. If any other Councillor was interested in attending they should indicate their desire to attend prior to, or at the meeting so that registration can be made and accommodation confirmed. Early bird reminders close on the 23rd October.

Registrations can be made up until 27th November 2017, however, will incur an additional fee.

Council intends to put a motion to the conference, on the control of wild dogs, however, that motion is subject to a separate report.

Financial Implications:
Council has provided in the 2017/2018 Operational Plan provision for the attendance of delegates at the 2017 Conference.

Recommendation
1. That Council note the attendance of the Mayor and General Manager at the Conference.
2. Council confirm that the Mayor, Councillor Barry Hollman, has the voting rights on behalf of Council.
3. That any Councillor interested in attending the Conference indicates that intent to the General Manager so the necessary arrangements can be put in place.

Resolution

373/2017 1. That Council note the attendance of the Mayor and General Manager at the Conference. 2. Council confirm that the Mayor, Councillor Barry Hollman, has the voting rights on behalf of Council.
Moved Cr Rice Seconded Cr Barton Carried

File No	C11.1
Report: 360/2017 ★	Councillors and Senior Staff Professional Development Day Hosted by Cobar Shire
Responsible Officer	Ross Earl, General Manager

Background:
Councillors all had the opportunity to attend the seminar run after the last election called "Hit the Ground Running" which was aimed at providing guidance to Councillors on how to undertake their role effectively.

This proposed seminar will provide the opportunity to build upon the knowledge gained as a result of that seminar.

A copy of the "flyer" prepared by Cobar Shire Council has previously been circulated and a further copy is attached for Council's information.

Current Situation:
Cobar Shire have recognised the cost involved in sending staff and Councillors to attended professional development courses and have taken it upon themselves to coordinate the training locally.

Cobar have worked with the Office of Local Government in the coordination of the seminar and the Office of Local Government has agreed to provide the presenters for the day.

Financial Implications

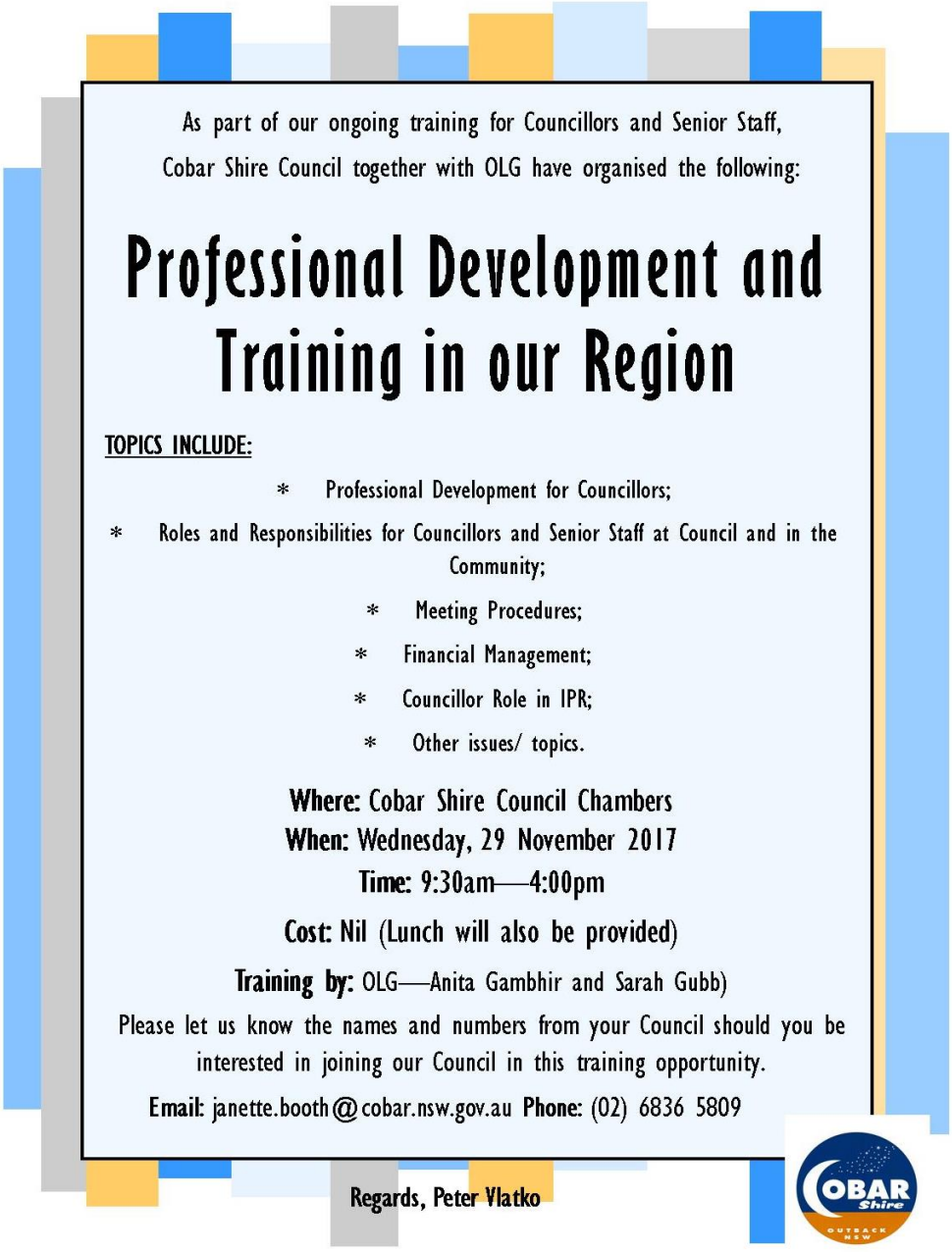
The training session is being provided free of charge through the combined efforts of Cobar Shire Council and The Office of Local Government and Council will only be required to meet the cost of travel, which will be met from existing budget allocations.

Resolution

374/2017 That

1. Council notes the availability of the Professional Development course being hosted by Cobar Shire Council in association with the Office of Local Government.
2. That registrations be made for Councillors Dorrington and Bartley to attend the Councillors and Senior Staff Professional Development Day Hosted by Cobar Shire, on Wednesday, 29th November 2017, commencing at 9.30am.

Moved Cr Rice Seconded Cr Dorrington Carried



File No	S6.19.38
Report: 361/2017	Bourke Aboriginal Employment Prosperity Strategy - Status Report
Responsible Officer	Ross Earl, General Manager

Background:

"The Bourke Aboriginal Employment Prosperity Strategy was first tabled at a meeting with Local Stakeholders and members of the Local Aboriginal Working Party, Maranguka Community Hub, Darling River Area Command and Bourke Shire Council and was facilitated by Deputy Ombudsman, Danny Lester.

It was agreed that employment opportunities need to be provided within Bourke and that opportunities that do exist should take advantage of the labour pool that also exists within the town.

From the initial meeting the agreed next step forward was the involvement of the relevant Ministers in the NSW State Government and it was critical to enlist their support.

The Ministers identified for further involvement at the initial stages were the Hon. John Barilaro, MP, Deputy Premier, Minister for Regional New South Wales, Minister for Skills and Minister for Small Business, the Hon. Victor Dominello, MP, Minister for Finance, Services and Property, the Hon. Sarah Mitchell, MP, Minister for Early Childhood Education, Minister for Aboriginal Affairs, Assistant Minister for Education.

Danny Lester organised for a meeting to be held with the Ministers and the appropriate staff on the 7th May 2017. In addition to those at the initial briefing it was agreed that with the building of the Abattoir and the employment opportunities this will generate that the owners CAPRA Pty Ltd should be at the table as well as a representative of local business. Daren Jackson of DJ Electrical and James Price from CAPRA Pty Ltd both agreed to participate in the discussion.

At a meeting of Councils from the Barwon Electorate held in Bourke on Wednesday, 13th July 2017 the Deputy Premier of New South Wales, the Hon. John Barilaro, MP made the announcement that the Bourke Aboriginal Employment Prosperity Strategy would receive the $320,000 sought to enable the employment of a Project Officer to assist in the implementation of a number of the initiatives outlined in the strategy.

Current Situation:

Applications for the position of Senior Project Manager have been called with applications closing on the 13th November 2017.

The position has been funded on the understanding that the position is an identified position and this is reflected in the funding agreement.

It is hoped to have someone appointed to the position in December, and at this stage it is likely that they will start in January.

Financial Implications

The project is funded by the Training Services New South Wales and the grant of $160,000.00 per year should cover the costs incurred.

The grant is subject to a Funding Agreement with Training Services New South Wales.

Resolution

375/2017 That the information relating to the status of the Bourke Aboriginal Employment Prosperity Strategy be received and noted.			
Moved Cr Stutsel	Seconded Cr Davis	Carried	Unstarred

File No	L8.3
Report: 362/2017	Motion to Annual Conference of Local Government New South Wales
Responsible Officer	Ross Earl, General Manager

Background:
The Conference provides a forum whereby issues of concern can be raised by individual Councils to seek the support of the other Councils and in turn have Local Government New South Wales (LGNSW) undertake an advocacy role on behalf of all Councils.

LGNSW have guidelines for the presentation of motions at the Conference and included in these is the requirement that the motion must be consistent with existing policy of LGNSW and not already covered by that policy. The motion must be in relation to a matter which impacts on a number of Councils and doesn't deal with an issue impacting on only a single Council or small number of Councils

Current Situation:
Council has received a number of complaints regarding the increasing number of wild dogs that are impacting on the grazing areas in North Western New South Wales and have has had presentations from landowners during the public forums conducted in conjunction with Council Meetings.

Council took its concerns to the meeting of Western Division in June and the member Councils at that meeting agreed to support a motion calling for an increased level of funding to help combat the seemingly ever increasing number of wild dogs and the impact that the dogs were having on the ability of graziers to ensure the survival of their stock, including new born stock.

The Motion proposed is as follows:-
That Western Division write to the State and Federal Governments highlighting the need for a coordinated approach to the management and control of wild dogs in the Western Division

Note from Council:-
For some time now the problem of wild dogs and their impact on the survival rate of both new born and adult stock has become a major concern for many landowners and in some instances has threatened the viability of some graziers.

Whilst a number of agencies are working together there needs to be a coordinated and a well-funded approach to the problem if the apparent growth in numbers and damage is to be contained.

Financial Implications
There are no significant financial implications for Council.

Recommendation:
1. That Council notes the motion to the 2017 Annual Conference of Local Government New South Wales concerning the control of "Wild Dogs".
2. That Council refer the motion to the staff of Local Government New South Wales in the first instance to ensure that the motion in fact is able to be presented to Conference.
3. Subject to the endorsement at that level then the motion be presented to the 2017 Annual Conference of Local Government New South Wales.

Resolution

376/2017
1. That Council notes the motion to the 2017 Annual Conference of Local Government New South Wales concerning the control of "Wild Dogs".
2. That Council refer the motion to the staff of Local Government New South Wales in the first instance to ensure that the motion in fact is able to be presented to Conference.
3. Subject to the endorsement at that level then the motion be presented to the 2017 Annual Conference of Local Government New South Wales.
4. That the Mayor and General Manager be authorised to make any changes necessary to enable the motion to be submitted.

Moved Cr Dorrington Seconded Cr Barton Carried

File No	C6.1-P1.8
Report: 363/2017 ★	Establishment of a JB Renshaw Sporting Complex Committee
Responsible Officer	Ross Earl, General Manager

Cr Barton declared an interest - Made a declaration, stayed in the Chamber and participated in the debate but did not vote.

Background:
JB Renshaw Sporting Complex has seen a significant increase in usage over the past few years with the Bourke Show Committee, Race Club, Gun Club and Pony Club are all regular users. Whilst the facility has also had a number of casual users, with the improved facilities that have been put in place the demand for casual usage will no doubt increase.

The Show Committee were successful in being given a new kitchen for the Pavilion and have recently received funding to assist with the construction of a new roof for the pavilion. Funding was also secured to provide a disabled toilet and a change room.

In addition to this, a combined effort by users and corporate sponsorship also saw new security fencing constructed.

Council has undertaken a number of small jobs to ensure that the various function to be held at the complex have been able to proceed.

Current Situation:
While each of the users have in their own right contributed to the ongoing development of the facility, the JB Renshaw Sporting Complex is a reserve vested in the control of Council and as such Council has the overall responsibility and liability for operation of the complex.

Council carries insurance for all the assets at the complex with the individual users required to have Public Liability for any functions they hold and should also insure any assets that are stored at the facility.

It should be remembered that the ongoing cost of maintaining the improvements will fall back to Council unless ongoing grant funding can be secured.

There has been a good working relationship between all the users on an informal basis, however, there have on occasions where an increased and more formal consultative mechanism would have been of benefit.

When individual organisations are planning to do improvement works it is important that the planned works do not cause any impediment to the other users and importantly it may well be a situation that all parties may see the value of a joint funded venture.

The most important role of the Advisory Committee would be to look at the strategic vision for the complex and prioritising any planned improvements.

I have spoken to representatives from each of the organisations utilising the complex and each saw merit in the proposed Advisory Committee and have indicated their support.

Council would be represented on the committee by the Manager of Environmental Services and The Manager of Works with various aspects of the operations of the complex falling under the responsibility of their departments.

Financial Implications

There will be some costs involved in the formation and operation of the committee, however, the ability to engage all regular users in the strategic planning for complex will far outweigh any costs.

The cost to build a similar complex and associate facilities today would be staggering.

The complex is an excellent example of a multi- purpose facility and it is important that the needs and views of all users are considered and respected.

Resolution

377/2017

1. That Council note the formation of JB Renshaw Sporting Complex Advisory Committee.
2. That Council note that Council representatives on the Committee will be the Manager of Environment Services and the Manager of Works.

Moved Cr Dorrington | Seconded Cr Ford | Carried

File No	P1.8
Report: 364/2017 ★	Replacement of Pavilion Roof at the JB Renshaw Sporting Complex
Responsible Officer	Ross Earl, General Manager

Cr Barton declared an interest - Made a declaration, stayed in the Chamber and participated in the debate but did not vote.

Background:
The Show Committee have been very fortunate in obtaining a new kitchen valued at around $40,000.00 which has been installed in the pavilion and has recently been successful in the obtaining of a grant for $27,000.00 which was sourced from the Reserve Improvement Fund for the replacement of the roof over the pavilion which is currently prone to leaking and needs to be replaced if the new kitchen is to be protected.

Current Situation:
At this stage it is felt that the $27,000.00 will only cover the materials with the initial idea being that voluntary labour would be sought to undertaken the installation, however, it would take some coordination. Following discussions with the Manager of Environmental Services a better option may be to call quotes for the installation works with the cost of those works to be met from the Council Infrastructure Renewal Fund.

The first step in the process would be to get quotations for the installation works and then appoint the successful tradesperson and work with them to secure the required materials.

Financial Implications
Until the quotations are received it is difficult to give a definitive figure on the overall cost.
These costs have to be weighed against the potential cost of damage to the new kitchen if the roof is not repaired.

Recommendation:
1. That Council seek quotations from local builders and plumbers for the installation of the new roof over the JB Renshaw Sporting Complex Pavilion.
2. That Council in conjunction with the successful builder/plumber seek quotations from local suppliers the supply of the materials to undertake the work.
3. The shortfall of funding be met from the Infrastructure Renewal Reserve.

Resolution

378/2017
1. That Council seek quotations from local builders and plumbers for the installation of the new roof over the Renshaw Oval Pavilion.
2. That Council in conjunction with the successful builder/plumber seek quotations from local suppliers the supply of the materials to undertake the work.
3. That a further report be bought back to Council.

Moved Cr Dorrington Seconded Cr Ford Carried

File No	T4.21
Report: 365/2017 ★	Meeting of New Tourist Organisation
Responsible Officer	Ross Earl, General Manager

Background:

As Councillors are aware there was a restructuring of the tourist organisations in New South Wales.

The new group has been formed and as part of a familiarisation exercise and to introduce the new organisation to Members, the Chairman and Board Members intend on embarking on a tour of the region and have scheduled a number of workshops.

Current Situation:

Bourke Shire Council has been selected as one of the locations for a series of destination planning workshops to be hosted by the Chairman and Directors of Destination Network Country and Outback NSW.

Bourke will join with Parkes, Cowra Orange, Lithgow, Broken Hill, Dubbo, Moree, Inverell and Tamworth in hosting the workshops.

The Bourke Workshop will be held on Wednesday, 1st November at the Council between 10.00 am and 1.00 pm.

While they will be on a relatively short timeframe it is hoped that the Board Members of Destination Network Country and Outback NSW will take the opportunity to have a look around Bourke and the attractions it has offer.

The number of meetings and locations of those meetings gives a good insight into the large geographic footprint of Destination Network Country and Outback NSW.

Tourism plays an extremely important part in the economy of Bourke and it is important that Council and the community are aware of all contemporary issues and marketing opportunities in relation to tourism for this area.

It is anticipated that Bourke will be joined by representatives of our adjoining towns for this workshop.

The Board members are as follows:-

Stephen Bartlett - Chair (Tamworth)
Robert Mason - Director (Sydney)
Rhonda Taylor - Director (Orange)
Russel Holden - Director (Mudgee)
Colin Hughes - Director (Sydney)
Marie Russell AM - Director (Tilpa)
Wincen Cuy - Director (Broken Hill)

Financial Implications

While there is no direct financial implications for Council at this stage there will no doubt be fees attached at some time in the future which will be met from existing budgetary allocations.

Critically the success Destination Network Country and Outback NSW will have an impact on the ability of Bourke to maintain its strong level of growth in the tourism industry and the injection of money that will flow into our community.

Resolution

379/2017

1. Council notes the report in relation to the seminar to be hosted by the Chairman and Directors of Destination Network Country and Outback NSW in Bourke on Wednesday 1st November 2017
2. That Council be represented by the Manager of Tourism and Economic Development and other interested Councillors.

Moved Cr Davis | Seconded Cr Barton | Carried

File No	R6.8
Report: 366/2017 ★	Meeting of Barwon Darling Water Resource Plan Stakeholder Advisory Panel
Responsible Officer	Ross Earl, General Manager

Background:

The NSW Department of Industry through has established a number of stakeholder Advisory Panels to look at the Water Resource Plans for a number of the River systems.

Bourke Shire Council has been a participant in the Barwon Darling Panel.

The membership of the stakeholder committees consists of various stakeholder groups including irrigators, Local Government, farmers, government agencies and indigenous groups.

I have attended the last two (2) meetings as a Local Government Representative.

Current Situation:

The group has met twice so far and the next meeting of the Water Resource Plan Stakeholder Advisory Panel will be held in Bourke on the 25th October 2017.

At the last meeting there was discussion as to the representation via Local Government and it was suggested that perhaps there should be two (2) representatives from Local Government one (1) from North of Bourke and the other from South of Bourke. The opportunity also existed to enable these delegates to come from the Orana Regional Organisation of Councils (OROC) or the Lower Macquarie Water Utilities Alliance.
This will be resolved at the next meeting.

Financial Implications

There are no significant financial implications for Council with the cost involved in attending the meetings being able to be met via existing budgetary allocation.

Resolution

380/2017

1. That Council notes the attendance of the General Manager at the Barwon Darling Stakeholder Advisor Committee Meeting
2. That Council indicate its preparedness to supply a Local Government Representative to the Stakeholder Advisory Committee.

Moved Cr Ford | Seconded Cr Stutsel | Carried

File No	C9.10
Report: 367/2017 ★	Changeover of Council's Financial System
Responsible Officer	Ross Earl, General Manager

Background:

In the 2016/2017 Budget provision was made for the upgrade of Council's Financial Accounting system and an amount of $300,000.00 was allocated.

The system that was being used by Bourke was Fujitsu which was marketed by Civica but was only being used by one (1) or two (2) other Councils and was not subject to ongoing development and was falling away in its ability to meet contemporary reporting requirements.

The system chosen is a system called Practical Plus and is marketed by Civica.

The conversion process started in November last year when the order for the software was placed and work commenced on the redesign of the Budget Ledger and all elements of the costing system and has progress over the ensuing 12 months and has been led by Manager of Corporate Services, Leonie Brown. Leonie was assisted by Laurie Knight an ex- Practical Staff member with extensive experience in both the system and the conversion process.

Current Situation:

The transfer to the next system is complete with Council "going live" on Wednesday, 11th October 2017 and the transfer was relatively trouble free.

In addition to Laurie Knight, Council had the assistance of Civica who provided three (3) staff to come to Bourke to assist in the preparation for the transfer which involved things like running a payroll in tandem with the old system to ensure the transfer of records was complete and more importantly accurate.

Other areas that had to be undertaken included the training of staff in the operating procedures and ensuring that all new stationery that was required was available.

It was very pleasing to see that all staff embraced the change and were keen to be part of the process.

As I mentioned the work on the transfer has been taking place for the past 12 months and the preparatory work was largely responsible for the smooth transition.

The last two (2) weeks prior to the "go live" was particularly hectic with many staff working over the weekend prior to the transfer and long hours in the few days prior to going live and I thank them for their dedication.

The staff who attended from Practical were also committed to a smooth transition and worked long hours whilst on site to ensure the transition went well.

I would particularly like to acknowledge the efforts of the Manager of Corporate Services, Leonie Brown who spent a huge number of hours in the two (2) week lead up to the transfer getting things ready and working with Laurie Knight to ensure that things did in fact go smoothly. There was a

sense of relative calm across the organisation which was a relatively stressful period for all involved as staff tried to undertake their normal duties and at the same time institute the changes required.

Financial Implications
As detailed above an amount of $300, O00.00 was allocated for the transfer and some funding was also received from the first round of the Office of Local Governments Innovation fund.

Resolution

381/2017
1. That Council note the change to the New Accounting Software
2. That Council acknowledge the efforts of the Manager of Corporate Services and other members of the implementation team in coordinating the changes and the staff who worked additional hours to ensure that everything went according to plan.

Moved Cr Davis | Seconded Cr Dorrington | Carried

File No	C9.10
Report: 368/2017	Supply Of Electricity for Contestable Sites and Street Lighting network System
Responsible Officer	Ross Earl, General Manager

Background
Council as a member of the Orana Regional Organisation of Councils (OROC) has for a number of years engaged Energy and Management Services (EMS), a provider of specialist advice in relation to the energy market in New South Wales, including the undertaking of a procurement process for street lighting and contestable sites.

Council's current contract with Energy Australia for the Supply of Electricity for Street Lighting and Contestable Sites will end on 30th June 2018. In order to obtain the best possible pricing EMS monitors the market and looks to ensure that they are able to secure the most advantageous pricing for their clients.
Bourke Shire currently has two (2) contestable sites, that being sites with usage greater than 100kWh.

Current Situation
EMS have advised that the current market presents what it feels is a good opportunity in relative terms to look to secure a contract for the ensuing few years and are recommending the renegotiation of all contracts sooner rather than later.

Due to the many variables, specifically in relation to short term pricing offers, price fluctuations and tenderers not being able to provide tenders with a fixed price for a sufficient period of time to enable the normal tendering process to be completed, it is considered best value for the OROC Councils to use EMS.

The Local Government Act, 1993 at Section 55(3)(i) provides that tenders need not be called for "...a contract where, because of extenuating circumstances, remoteness of locality or the

unavailability of competitive or reliable tenders, a Council decides by resolution (which states the reason for the decision) that a satisfactory result would not be achieved by inviting tenders."

It is considered that 'extenuating circumstances' as a result of the dynamic nature in electricity pricing exist in relation to this particular contract matter and for Council to act in an expedient manner to lock in short term attractive price Council use the provisions of Section 55(3)(i).

It is also recommended that due to the short time frame in a decision having to be made, that the Mayor and the General Manager be authorised to enter into a contract for the Supply of Electricity for Street Lighting and Contestable Sites prior to the 30th June 2018.

Resolution

382/2017

1. That tenders not be invited for the Supply of Electricity for Council's Street Lighting and Contestable Sites in accordance with Section 55(3) (i) of the Local Government Act, 1993 as it is considered that a satisfactory result would not be achieved by Council due to the extenuating circumstances' as a result of the dynamic nature in electricity pricing exist in relation to this particular contract matter and for Council to act in an expedient manner to lock in short term attractive price.
2. That Energy and Management Services be engaged to renegotiate Council's Street Lighting and Contestable Sites through the procurement process involving all participating OROC Councils
3. That the Mayor and General Manager be authorised to enter into a contract for the Supply of Electricity for both Street Lighting and Contestable Sites prior to 30th June 2018.
4. That approval be given for the execution of any documentation necessary to finalise the contract to be executed under the Common Seal of the Council if required.

Moved Cr Stutsel	Seconded Cr Davis	Carried	Unstarred

CORPORATE SERVICES DEPARTMENT REPORT

File No:	F1.1
Report: 453/2017 ★	Bank Reconciliation & Statement of Bank Balances
Responsible Officer:	Leonie Brown, Manager Corporate Services

Bank Reconciliation for the period ending 30th September 2017

Balances as per Bank Statement	$1,544,605.05
Plus: Deposit not shown	$2,616.45
Less: Unpresented Cheques	$46,557.83
Less: Unpresented Auto Pays	$821.45
Balance as per Cash Book	$1,499,842.22

Reconciled Ledger Accounts as at 30th September 2017

Fund or Account	Current Balance	Overdraft Statutory Limit
General	$12,561,215.63	$200,000.00
Water	$4,029,603.13	
Sewer	$1,375,546.29	
Trust	$207,146.18	
Total Funds	18,173,511.23	

Investments as at 30th September 2017

National Australia Bank	$1,300,876.63	2.57 %	273 Days	A1+
National Australia Bank	$1,013,389.05	2.57 %	273 Days	A1+
National Australia Bank	$380,878.33	2.60 %	275 Days	A1+
National Australia Bank	$1,000,000.00	2.50 %	184 Days	A1+
National Australia Bank	$420,242.63	2.50 %	184 Days	A1+
National Australia Bank	$630,121.53	2.50 %	183 Days	A1+
National Australia Bank	$1,000,000.00	2.45 %	122 Days	A1+
National Australia Bank	$1,727,607.00	2.50 %	183 Days	A1+
National Australia Bank	$1,043,922.57	2.50 %	183 Days	A1+
National Australia Bank	$1,597,603.15	2.48 %	274 Days	A1+
National Australia Bank	$1,073,751.94	2.50 %	365 Days	A1+
National Australia Bank	$655,723.01	2.48 %	180 Days	A1+
National Australia Bank	$1,127,094.81	2.48 %	180 Days	A1+
National Australia Bank	$750,441.83	2.48 %	181 Days	A1+
National Australia Bank	$2,157,984.30	2.40 %	120 Days	A1+
National Australia Bank	$794,032.23	Flex		
Total Investments	$16,673,669.01			

In accordance with Clause 212 of the Local Government Act (General) Regulation 2005 is certified that the above investments have been made under Sec 625 of the Local Government Act and Council's Investment Policy.

Reconciliation at 30th September 2017

Balance as per cash book	$1,499,842.22
Investments	$16,673,669.01
Total, equalling Reconciled Ledger	$18,173,511.23

Statement of Bank Balances as at 30th September 2017

	Balance	Transaction	Balance
	21st August 2017		30th September 2017
General Fund	$12,433,950.42	$127,265.21	$12,561,215.63
Water Fund	$3,835,932.10	$193,671.03	$4,029,603.13
Sewer Fund	$1,333,613.77	$41,932.52	$1,375,546.29
Trust Fund	$207,274.48	-$128.30	$207,146.18
Investments	-$17,234,645.94	$560,976.93	-$16,673,669.01
Totals	**$576,124.83**	**$923,717.39**	**$1,499,842.22**

Balance of all Funds as at 31st August 2017	$576,124.83
Add Receipts for	
(a) Rates	$206,731.96
(b) Other Cash	$1,031,600.04
Deduct payments for	
(a) Paid since last meeting	$875,591.54
(b) New Investment	-$560,976.93
Balance as 30th September 2017	$1,499,842.22

Resolution

383/2017 That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 30th September 2017 be noted.

Moved Cr Cole Seconded Cr Rice Carried

Leonie Brown
MANAGER OF CORPORATE SERVICES

File No:	F1.1
Report: 454/2017 ★	Investment Report as at 30th September 2017
Responsible Officer:	Leonie Brown, Manager Corporate Services

Introduction

Under the Local Government Act 1993 and Local Government (General) Regulation 2005, the Responsible Accounting Officer is required to report on Council's Investment portfolio on a monthly basis.

Background

The report is submitted monthly to Council

Issues

- Investments are in accordance with Division of Local Government Guidelines and Council's Investment Policy
- Statutory obligations are being met
- Councillors roles as resource allocators and policy directors are satisfied

Assessment

1. Legal Implications Including Directives and Guidelines
   Local Government Act 1993
   Local Government (General) Regulation 2005

   The management of Council's investments is delegated by the General Manager to the Manager Corporate Services.

2. Financial Implications/Consideration
   The 2017/18 Budget estimates the total investment revenue as $295,000 which represents an estimated return of 2%. This revenue is split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cash flow requirements.

   The market value of Council's investments held as at 30th September 2017 is $16,673,669.01.

   Investment income earned as at 30th August 2017 is $97,650.26

3. Policy Provisions – Council Policy and Procedure
   Policy 1.8.10 – Investment Policy adopted 28th May 2012.
   Ministerial Investment Order – 12th January 2011

4. Strategic Implications – Implications For Long Term Plans/Targets
   Funds are invested in accordance with identified cash flow requirements

Investments as at 30th September 2017

National Australia Bank	$1,300,876.63	2.57 %	273 Days	A1+
National Australia Bank	$1,013,389.05	2.57 %	273 Days	A1+
National Australia Bank	$380,878.33	2.60 %	275 Days	A1+
National Australia Bank	$1,000,000.00	2.50 %	184 Days	A1+
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National Australia Bank	$1,597,603.15	2.48 %	274 Days	A1+
National Australia Bank	$1,073,751.94	2.50 %	365 Days	A1+
National Australia Bank	$655,723.01	2.48 %	180 Days	A1+
National Australia Bank	$1,127,094.81	2.48 %	180 Days	A1+
National Australia Bank	$750,441.83	2.48 %	181 Days	A1+
	$2,157,984.30	2.40 %	120 Days	A1+
	$794,032.23	Flex		
Total Investments	$16,673,669.01			

Percentage of Total Portfolio 100 %
Average Investment Yield 2.463%

Discussions/Comments
The Investment portfolio decreased by $560,976.93 during the period.

The investment portfolio is invested in term deposits with the National Australia Bank. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.

The Government Guarantee on Investments up to $1 million dollars has now expired and the new cap of $250,000 has replaced the scheme.

Certification – Responsible Accounting Officer
I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

Resolution

384/2017
1. That the report regarding Council's Investment Portfolio as at 30th September 2017 be received and noted.
2. That the Certificate of the Responsible Accounting Officer be noted and the report adopted.

Moved Cr Dorrington Seconded Cr Davis Carried

File No:	R2.15-P9.3W2.2.17
Report: 455/2017 ★	Outstanding Debts Due to Council
Responsible Officer:	Leonie Brown, Manager Corporate Services

Introduction

At the February 2017 Ordinary meeting of Council, Council resolved that staff develop a strategy to reduce the outstanding debts due to Council. This report details the strategy developed and detailed outcome for debt recovery undertaken in the month of July 2017.

Current Situation

The Manager of Corporate Services (MCS) and Revenue Officer (RO) have developed the following strategy to reduce the outstanding debts and generate a better cash flow for Council.

Key Strategies Include:-

- Payment Arrangements - Personal contact with rate payers in an attempt to enter into payment arrangements with rate payers in order for them to repay the debt owed to Council over a specified time frame.
- Additional Cycles of OVERDUE NOTICES - OVERDUE NOTICE'S as each Instalment becomes overdue. Overdue Notices were previously issued twice a year in December and June. The additional notices will be sent in March and September.
- Council Issued Letter - To be included with the Overdue Notice's. This letter will outline the Ratepayers obligations to pay the debt owing to Council or legal action will commence.
- Letter of Demand - Rate payers who are unresponsive to Overdue Notices will be issued a "Letter of Demand" from our Debt Collection Agency. This Letter gives the Rate Payer a final Seven Days to make payment.
- Legal Action - Legal Action against all rate payers who fail to respond to the strategy listed above. We will be using all resources made available to us from our Debt Collection Agency in an attempt to try and recover outstanding debts from rate payers.
- 713 Sale - Hold a *Sale of Land for Unpaid Rates* her to include all properties in the public auction that meet the criteria to be sold for unpaid rates in an effort to further reduce the Outstanding Debt for Bourke Shire Council.

The Table below outlines the current status for overdue rates assessment, the present action being taken and future action to be taken on non-compliant rate payers.

New Payment Arrangements			Total	Action for Non-Compliant
Compliant Arrangements	37			
Non-Compliant	12			To be Issued with Overdue Notice and Council Letter demanding Payment - If payment is not received Legal Action will Commence
			49	
Overdue Notices & Council Issued Letter			**Total**	**Action for Non-Response To Letter/Notice**
Overdue Notices - Issued			0	
Council Issued Letter of Demand -			0	Refer to Debt Collection for Letter of Demand
Letter of Demand - Issued By Debt Collector			**Total**	**Action for Non - Response to Demand Letter**
Issued			10	Commenced Legal Action
Legal Action			**Total**	**Action For Non Response to Legal Action**
New Referrals to Debt Collection			5	Includes property in next 713 Sale if meets relevant criteria specified in Chapter 15 of the Local Government Act 1993
713 Sale			Total	
Properties identified to be included in the next 713 sale.			34	

Financial Implications

The tables below show the total combined Rates and Charges and Excess Water usage collection to 5th October 2017.

Payments received for Rates and Charges as at 5th October 2017 was $1,735,668.30 excluding overpayments allocated to Rates and Charges raised in July. The total payment received for the month of September was $261,412.03.

Conclusion

Council staff will continue take action against all outstanding Debtors. This action will include the utilisation of the external Debt Recovery Agency to assist with non-compliant agreements or rate payers who do not respond to Council's requests for payment.

Resolution

385/2017 That Council note the Outstanding Debt reports as at 5th October 2017 and endorse the action taken to recover the outstanding debt implemented by Council staff as presented to Council on Monday, 23rd October 2017.

Moved Cr Dorrington Seconded Cr Cole Carried

Debt Analysis 30th September 2017

Rating Category	1/07/2017 Opening Balance	July 2017 Levied	Adjustment including Pen. Rebate	Total	Payments to 05/10/2017	31/08/2017 Outstanding Balance	Collection of total receivable	Percentage outstanding	Payments received between 01/09/2017 to 05/10//2017	Payment Received between 01/07/2017 to 05/10/2017
General Rates										
Ordinary Rate - Town	76,522.08	333,879.61	-13,813.18	396,588.51	-$ 144,984.95	251,603.56	36.56%	63.44%	-$ 16,751.18	-$ 144,984.95
Ordinary rate - Business	8,252.56	144,496.82	220.07	152,969.45	-$ 81,410.35	71,559.10	53.22%	46.78%	-$ 12,110.28	-$ 81,410.35
Ordinary Rate - Farmland	60,243.53	1,085,054.27	-1,369.60	1,143,928.20	-$ 409,240.78	734,687.42	35.78%	64.22%	-$ 51,259.47	-$ 409,240.78
Ordinary Rate - Village Occupied	19,958.63	83,649.89	-1,482.18	102,126.34	-$ 39,927.97	62,198.37	39.10%	60.90%	-$ 5,410.86	-$ 39,927.97
Ordinary Rate - Village Unoccupie	1,247.28			1,247.28	$ 7.63	1,254.91	-0.61%	100.61%		$ 7.63
TOTAL TOWN						0.00				
						0.00				
Serv Class 1 Garbage/Drainage	35,855.00	638,666.07	-15,845.07	658,676.00	-$ 278,543.19	380,132.81	42.29%	57.71%	-$ 34,260.98	-$ 278,543.19
Serv Class 2 Water Services	368,310.02	976,502.50	-10,850.00	1,333,962.52	-$ 451,203.15	882,759.37	33.82%	66.18%	-$ 49,051.76	-$ 451,203.15
Serv Class 3 Sewer	216,771.10	844,580.00	-10,062.50	1,051,288.60	-$ 356,177.83	695,110.77	33.88%	66.12%	-$ 43,983.68	-$ 356,177.83
						0.00				
Village Water	55,945.65	129,702.00	-1,115.63	184,532.02	-$ 74,027.32	110,504.70	40.12%	59.88%	-$ 11,863.95	-$ 74,027.32
Serv Class 4 Village Tips		16,856.00	-329.00	16,527.00	-$ 9,537.74	6,989.26	57.71%	42.29%	-$ 1,553.92	-$ 9,537.74
TOTAL VILLAGES						0.00				
						0.00				
Interest	119,579.39	14,885.35		134,464.74	-$ 7,850.29	126,614.45	5.84%	94.16%	-$ 2,354.86	-$ 7,850.29
Overpayments	-122,150.48			-122,150.48	$ 92,094.58	-30,055.90			-$ 6,340.37	$ 92,094.58
Legal		4,172.50		4,172.50	-$ 8,876.66	-4,704.16	212.74%	-112.74%	-$ 3,623.23	-$ 8,876.66
										$ -
TOTAL ALL CATEGORIES	**840,534.76**	**4,272,445.01**	**-54,647.09**	**5,058,332.68**	**-1,769,678.02**	**3,288,654.66**	34.99%	65.01%	**-$ 238,564.54**	-$ 1,769,678.02
Total Town	**705,710.76**	**2,938,125.00**	**-50,350.68**	**3,593,485.08**	**-1,312,319.47**	**2,281,165.61**	**37%**	**63%**		
Total Villages	**77,151.56**	**230,207.89**	**-2,926.81**	**304,432.64**	**-123,485.40**	**180,947.24**	**41%**	**59%**		
Total Farm Land	**60,243.53**	**1,085,054.27**	**-1,369.60**	**1,143,928.20**	**-409,240.78**	**734,687.42**	**36%**	**64%**		

Water Billing	Arrears 07/09/2017	Current year	Interest	Total	Arrears 05/10//2017	Current year	Interest	Total	Payments received 01/06/2017 to 07/07/17	Payment received 01/07/2017 to 05/10/2017
	$ 158,313.60	$ 68,115.16	$ 39,939.13	$ 266,367.89	$ 146,464.36	$ 57,469.11	$ 39,586.93	$ 243,520.40	-$ 22,847.49	-$ 58,084.86
Totals	**$ 158,313.60**	**$ 68,115.16**	**$ 39,939.13**	**$ 266,367.89**	**$ 146,464.36**	**$ 57,469.11**	**$ 39,586.93**	**$ 243,520.40**	**-$ 22,847.49**	**-$ 58,084.86**
					Total payment received 01/09/2017 to 05/10/2017				**-$ 261,412.03**	
					Total payment received excluding overpayment					**-$ 1,735,668.30**

PRÉCIS OF CORRESPONDENCE

File No:	C8.9.17
Report: 919/2017	Australia's Strategy for the Protection of Crowded Places from Terrorism
Author:	The Hon. David Elliott, MP - Minister for Counter Terrorism Minister for Corrections, Minister for Veterans Affairs

Advising that owners and operators of crowded places, including Councils, have the principal responsibility to make sure appropriate protective security measures are put in place to protect the lives of people working in, using and visiting the places they manage. The Strategy provides owners and operators with guidance and tools to help identify risks and protective measures that can be implemented to mitigate the risks to crowded places, while preserving the public's use and enjoyment of them. The Minister strongly encourage Council use the self-assessment and security tools in considering appropriate and proportionate measures for Council's crowded places.

Recommendation:
For Council's consideration.

The letter was noted

File No:	E1.8
Report: 920/2017	Bourke District Education
Author:	Caroline Robinson - Dunsandle

The General Manager tabled a letter from Caroline Robinson regarding the operation of the Bourke Campus of the School of Distance Education, highlighting the fact that a number of families had left the Bourke Campus recently electing to join with the Dubbo School of Distance Education.

She indicates that the low enrolments may place the future of the Bourke Campus in jeopardy.

Resolution

386/2017 That the General Manager organise a meeting with Sean Andrews of the Department of Education with a view to ascertain plans for the long-term future and administration of the Bourke School of Distance Education.
Moved Cr Davis Seconded Cr Stutsel Carried

The Honourable David Elliott MP

Minister for Counter Terrorism
Minister for Corrections
Minister for Veterans Affairs

Doc No.
ACK | RESP OFF
TASK | NFA
09 OCT 2017

MAYOR	✓	COUNCIL	
GM	✓	LIBRARY	
MCS		RATES	
MT&D		BOBEC	
MEV		HR	
MRS		IT	
MW		DEPOT	
OTHER			

Reference: A2250408

Clr Barry Holman
Mayor
Bourke Shire Council
PO Box 21
BOURKE NSW 2840

COPY

Dear Clr Holman

Australia's Strategy for the Protection of Crowded Places from Terrorism

As you know, the public spaces of NSW – our stadiums, shopping centres, pedestrian malls and major events venues – enrich the lives of everyone in the State. Unfortunately, as events around the globe have shown, they are also potential targets of terrorist attacks.

This is why the NSW Government has worked closely with Commonwealth, State and Territory Governments to develop *Australia's Strategy for Protecting Crowded Places from Terrorism* ('the Strategy').

The Strategy is available online at https://www.nationalsecurity.gov.au/CrowdedPlaces.
I encourage you to familiarise yourself with the Strategy.

Owners and operators of crowded places, including local councils, have the principal responsibility to make sure appropriate protective security measures are put in place to protect the lives of people working in, using and visiting the places they manage. The Strategy provides owners and operators with guidance and tools to help identify risks and protective measures that can be implemented to mitigate the risks to crowded places, while preserving the public's use and enjoyment of them. I would strongly encourage that you use the self-assessment and security audit tools in considering appropriate and proportionate measures for your crowded places.

The Strategy also establishes *Crowded Places Forums* for consistent, collective police engagement with owners and operators. These will be held in the six police regions, and I would encourage you to send a General Manager or Deputy to attend.

Should you wish to explore these matters further, please reach out to your NSW Police Force Local Area Command and to the Protection Programs Unit, Counter Terrorism and Special Tactics Command (bcu@police.nsw.gov.au or (02) 9919 9278). You may also wish to visit the secureNSW website (http://www.secure.nsw.gov.au) for additional information.

Yours sincerely

David Elliott MP
MINISTER FOR COUNTER TERRORISM
MINISTER FOR CORRECTIONS
MINISTER FOR VETERANS AFFAIRS

03 OCT 2017

CC: The Hon Troy Grant MP, Minister for Police and Emergency Services
CC: Mr Ross Earl, General Manager, Bourke Shire Council

GPO Box 5341, SYDNEY NSW 2001
Phone: (02) 8574 6290 Fax: (02) 9339 5564 Email: www.nsw.gov.au/ministerelliott

Caroline Robinson

Dunsandle Bourke 2840

Email: dunsandle@bigpond.com

0268747529

19th October 2017

Mr Ross Earl
General Manager
Bourke Shire Council

Bourke Home visits by Dubbo DE

Many families are currently being visited by our teachers from Dubbo School of distance education. It is not an imposition for these teachers to come and visit their students.

The students enjoyed technology and opportunities to explore with microbit technology.

These Teachers who are visiting our children are long term Distance Education teachers and their experience and depth of knowledge and understanding is evident. Many of these teachers are mothers themselves and have a great understanding of issues in the schoolroom.

Regrets? Usually when you change schools there can be some regrets. Speaking to all who have changed to Dubbo School of Distance Education and including our family. The only regret is that they did not do it sooner. Students are for the first time experiencing a proper maths syllabus and a department of dedicated teachers. Science and music departments as well as well planned English and STEM projects.

I think the Bourke District needs to know what changing schools means and the benefits these students have found being part of DubboSchool of Distance Education.

When will the Department of Education understand that Bourke campus needs to service the Bourke community? In a public meeting they talked us through the options even giving

examples of Tibooburra and Hay. Importantly, we even discussed being able to interact with the *Small Schools network* being a part of our **shire** for sporting and other activities. They have back peddled and surveyed ever since in spite of the community who attended the meeting clearly showing they were interested in change and agreed with the Department's representatives. Yet the Department sees no need for change.

Ask the families who have left. They clearly prioritise their children's education and travel many miles to benefit from this education opportunity.

It may be an expensive trip to Dubbo for a week to attend school camp but the organisation and benefit to the students far outweigh difficulties. Camp week is filled with worthwhile learning opportunities and group activities

Problem solved for parents who were continually ignored when asking for better education and resources, continuity of staff and extension for students. All families who have left BWSODE have found that Dubbo DE can provide the resources and experienced teachers.

I am contacting **Bourke Shire** today because many letters over many years have been written to the Department of Education with little effect and now hope that the shire can take an interest in one of the resources of our district.

There is a fear we may lose this resource. The Public meeting was attended by concerned members of this shire and district who showed their interest in the future of the campus and still no answers or reassurances have been made. More importantly there have been no changes to management or improvement of resources. The joining with Walgett was a temporary trial. There is little in common with the 2 campuses and the distances are difficult and do not even allow us to access a service town like Dubbo.

In the light of so many local families leaving the Bourke campus, NOT the district, it is a very real threat that this campus could be closed on a whim by Department of Education .

Department of Education sees there is no problem with Bourke campus not serving the community.

We must ask the question again What is the future of the Bourke campus? To ensure the future of this facility the hard decision has to be taken to make Bourke a satellite of Dubbo School of Distance Education functioning with access these resources. Bourke cannot afford to lose this resource and it cannot continue '**as is**'.

2

As invited members to the Public meeting held 10th February 2016, we feel our input and resolution were not considered.

To **update** the situation,

- the new teacher is leaving having not even completed a year at the Bourke Campus.
- Dubbo students in this area have been invited to a science day at Enngonia. This is how Distance Education Students can get to participate in the local *Small Schools network.*

I personally have contributed to an Independent Review into Regional Rural and Remote Education IRRRRE.

The review will consider the educational outcomes of regional, rural and remote students and recommend new, different and innovative ways in which the Government can support these students to succeed in school.

https://www.education.gov.au/independent-review-regional-rural-and-remote-education

I was interviewed when I attended the community forum in Dubbo recently.

http://www.dailyliberal.com.au/story/4942882/connectivity-is-key-to-education-equality/

Thank you for your interest in this matter which is of great importance to the Bourke community.

Sincerely,

Caroline Robinson

3

BOURKE SHIRE COUNCIL

ACTIVITY REPORTS

Monday, 23rd October 2017

ENGINEERING SERVICES ACTIVITY REPORT

File No:	E7.1
Report: 110/2015	Works Completed
Responsible Officer:	Christopher Morrall/ Acting Roads Supervisor

The following information outlines works completed from the 14th September 2017 to the 12th October 2017.

1. NORTH SECTOR – Denis Tiffen, Team Leader	
Location	Work Carried Out
RLR 27 Burrawantie Top Grade	Completed
MR 404 Kelly's Camp Sealing	Completed
RLR 4 Bundy Top Grade	Completed
MR 405 Top Grade	Commenced
RLR 20 Wampra Top Grade	Commenced
2. SOUTHWEST SECTOR – John Reed, Team Leader	
Location	Work Carried Out
RLR 14 Avondale Top Grade	Completed
RLR 29 Emaroo Top Grade	Completed
RLR 15 Lakemere Top Grade	Completed
RLR 44 Janina Top Grade	Commenced
MR 405 Top Grade	Commenced
3. TRANSPORT SECTOR – Jack Wielinga, Team Leader	
Location	Work Carried Out
MR 404 Kelly's Camp Sealing	Completed
SH 7 North Shoulder Widening	Commenced
4. BITUMEN MAINTENANCE SECTOR – John Bartley, Team Leader	
Location	Work Carried Out
Bourke Township	Patching undertaken
All State Highways	Patching undertaken
Regional roads	Patching undertaken

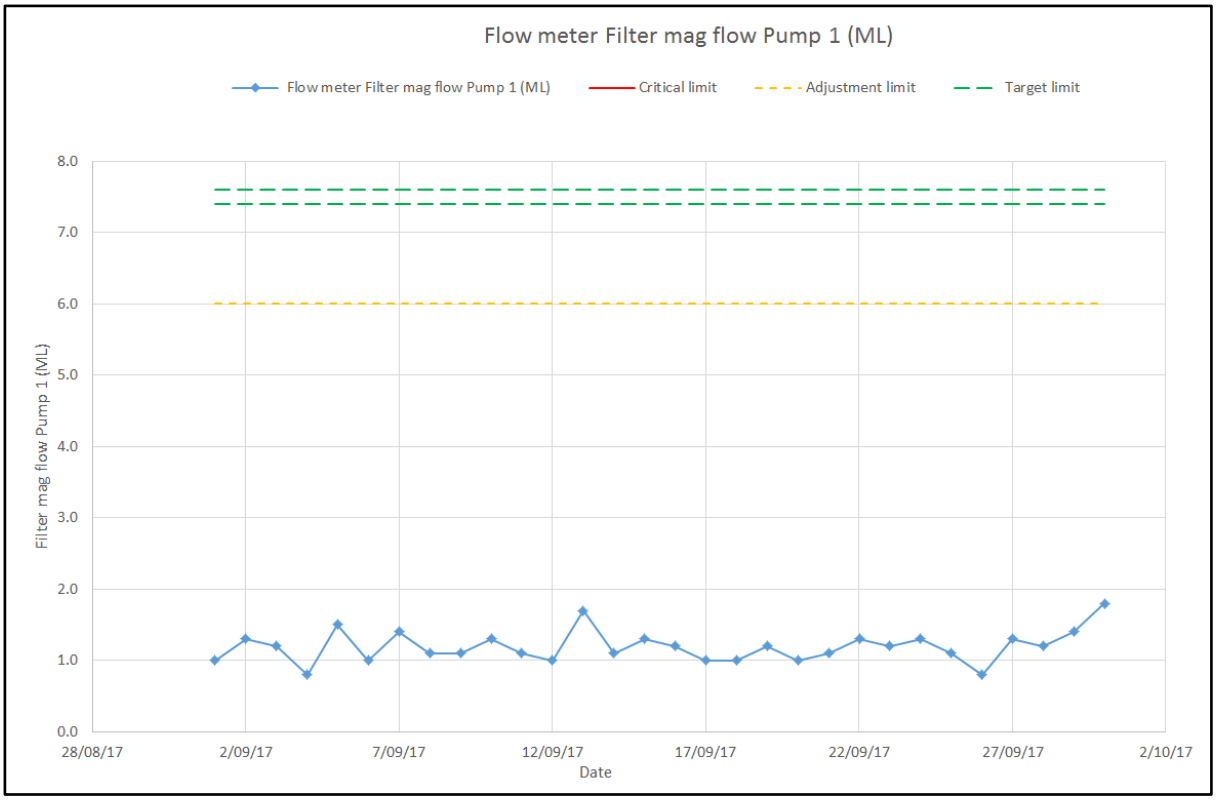
TRAINING	
09/10/2017	1. Forklift Training

2. 5.PARKS & GARDENS – Terry Rankmore, Team Leader	
Location	Work Carried Out
General	All parks & sporting grounds gardens, regular mowing & maintenance carried out Sporting grounds facilities cleaned & maintained Public toilets cleaned & maintained General graffiti removal carried out on Council facilities
Small Plant	Maintenance & service carried out on all ground plant
Works Requests	Actioned & ongoing
1 Tudor St	General maintenance carried out
Wharf	General maintenance carried out Prepare grounds for Tegan's Fitness Group
Renshaw Complex	Grounds, facilities cleaned & maintained
Coolican Oval	General maintenance carried out
Davidson Oval	Prepare grounds for Tegan's Fitness Group
Central Park	Skate Park - regular mowing & maintenance carried out, graffiti removal Prepare grounds for Community Activity YOTS & playgroup every fortnight Community BBQ Prepare grounds for Tegan's Fitness Group Murdi Cook Off event - Heart Foundation
Villages	Mow grounds, facilities cleaned & maintained
Airport	Mowed airstrip Prepare grounds for Governor General Visit
Training	Backhoe & Bobcat Training

3. 6.TOWN SERVICES – Troy Hayman, Team Leader		
Location	Work Carried Out	
Work Requests	Daily	
Cemetery	Graves prepared Grave put headstone back on 27/09/2017	
Rest Areas	Weekly rubbish removal & cleaning along road side Mow & poison Sydney Road rest areas	
Staff Training	Forklift, Backhoe & Bobcat Training	
General	Prune trees in lane way Fill in front fence at depot with red sand Daily airport inspections Sand footpaths weekly Town mowing weekly Dig hole for new front fence going into golf club Fix flags Back O Bourke Exhibition Centre Pick up barrier boards from wharf for R,U OK day Fix flag ropes airport terminal Deliver soft fall to Jones park for new play equipment Poison airport runway edges Help do water meter reading with plumbers Take down goal posts at Davidson Oval Levee bank repairs fix gates and fences Fix sign on Cobar Road near cemetery Patch hole in lane between Anson/Hope Streets Fix broken lights at airport runway Patch hole in lane way behind hospital Cut down burnt tree in Meek Street Fill in holes at vision way	
Sundry Debtors	Crusher Dust Crane Compressor Shade Drilling	921143 921144 921145 921146

7. WORKSHOP – Aaron Coyne, Tradesman Plant Mechanic			
Plant No	Rego	Description	Work Carried Out
2	BR69LX	2013 Toyota Kluger	Carry out 185,000km service
23	CE72MA	2015 Mazda BT 50	Carry out 85,000km service, replace engine oil, oil filter and replace air cleaner
28	YCJ49T	2014 Mazda BT 50	Carry out 70,000km service, replaced engine oil, oil filter and air filter
32	BM39KN	2011 Isuzu NPR 400	Carry out 105,000km service
37	AJ01DM	Isuzu 500 Long	Pulled sump off, panel beat sump, put back on service truck
41	YCJ49T	2014 Mazda BT 50	Replace flashing light, fit new flashing light and repaired two-way
49	CL84LV	Hino Tipper	Carry out 10,000km service
50	CL16AC	Kenworth	Carry out 50,000km service
60	AV25YJ	2008 Freightliner Columbia	Put over pit, found bearings collapsed on gearbox
68	X50802	2011 Moore	4 new tyres, drive to pit and adjust axle to specs, check measurements, tighten bolts
69	X50803	2011 Moore	4 new tyres, replace broken wheel stud on trailer
90	CB73JP	Isuzu D/Max	Found loose injector nut, tightened
93	CE53WX	2015 Isuzu 300 Crew Cab	Carry out 105,000km service, replace middle steering knuckle, oil and filter, air cleaner, fuel filters, grease & check over, fit new wheel nut, fit new trailer plug
97	YUB437	2003 Isuzu 900	Tightened mirror, replace clip on door
110	43961D	2015 Toro	Found broken drive belt, replace BELT, Put new fan belt on and test, service oil and fuel filters, grease
131	AY22KL	2008 Caterpillar 12M	Re-shim black hydraulic rams
135	BD37AJ	2009 Volvo	Carry out 250hr service
137	DH91BK	2010 Volvo	Replace sight glass in transmission
138	10370D	2012 Toro	Changed oil and filter, fuel filter, check over mower, check deck wheel
144	AH13CI	Franna	Replace air valve on crane
150	BV55RE	2013 Caterpillar 12M	Replace glass door
172	CL38AZ	Isuzu 1500	Carry out service, clean air filters, change oil and filters, grease
218	BR67WH	2012 Hino	Checked over found bearings in rubber roll had broken, fit new bearings
237	N-77487	1988 Holmwood Highgate	Remove valve, clean and remove object then re-assemble and test
238	TB84BR	2016 Moore Tri Axle Tanker	Replaced all rocker box bushes, replaced radius rod bushes
239	TB85BR	2016 Moore Tri Axle Tanker	Re-clamp hose filter, replace all rocker box bushes, replaced radius rod bushes
304	YGM48G	Mazda BT 50	Carry out service, fit work light to tray of vehicle

8. Water & Wastewater – Shane Hopley, Team Leader	
Water Supply Planned Maintenance	
Date – September 2017	
8-10 Wilson Street	Sewer Choke
1-2 Hope Street	Sewer Choke
71 Oxley Street	Sewer Choke
3 Warraweena Street	Sewer Choke
73 Mertin Street	Sewer Choke
1 Culgoa Street	Sewer Choke
22 Meek Street	Sewer Choke
145 Meadows Road	Sewer Choke
18 Cullie Street	Sewer Choke
51 Darling Street	Fixed leaking 20mm filtered water service
4 Wilson Street	Fixed leaking 20mm filtered water service
162 Anson Street	Fixed leaking 20mm filtered water service
Darling Street, North Bourke	Fixed leaking 20mm filtered water service
11 Coomah Street	Fixed leaking 20mm filtered water service
1 Cullie Street	Fixed leaking 25mm raw water service
Bourke Township	Meter reads
Bourke Township	Meter Re-reads
Bourke Township	Replaced 90 water meters
Rotary Park	Fixed leaking tap
Laundry	Replaced leaking 20mm water meter
Airport House	Had no water , main service had been turned off
5 Bloxham Street	Replaced 25mm tap on raw service
64 Tudor Street	Fixed leaking 25mm raw water service
66 Short Street	Install new 25mm raw water service
Central Park	Repair 50mm sprinkler line
Wharf	Repair 50mm sprinkle line
33 Moculta Street	Dug 100mm raw main fixed with clamp
Yambacoona Street	Dug 100mm filtered main fixed with clamp
133 Meadows Road	Sewer Choke dug sewer boundary cleared choke replaced boundary
Pool	Replaced 6x4 reducer in pump shed
PCYC	Connect new air conditioner
77 Mitchell Street	Sewer Choke dug sewer main cleared choke
Renshaw Complex	Connect sink and basin in new kitchen
68 Oxley Street	Dug 225mm raw water main fixed with clamp, raw water off 2hrs
Charles Street	Dug 250mm filtered service do a temporary repair filtered water off 3.5hrs
Charles Street	Dug 250mm filtered service repair, filtered water odd 1.5hrs
Clara Hart Village	Routine maintenance & monitoring as per ACP management plan
Alice Edwards Village	Routine maintenance & monitoring as per ACP management plan


Flow meter Filter mag flow Pump 1 (ML)
Flow meter Filter mag flow Pump 1 (ML)
Critical limit
Adjustment limit
Target limit
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4.0
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Filter mag flow Pump 1 (ML)
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22/09/17
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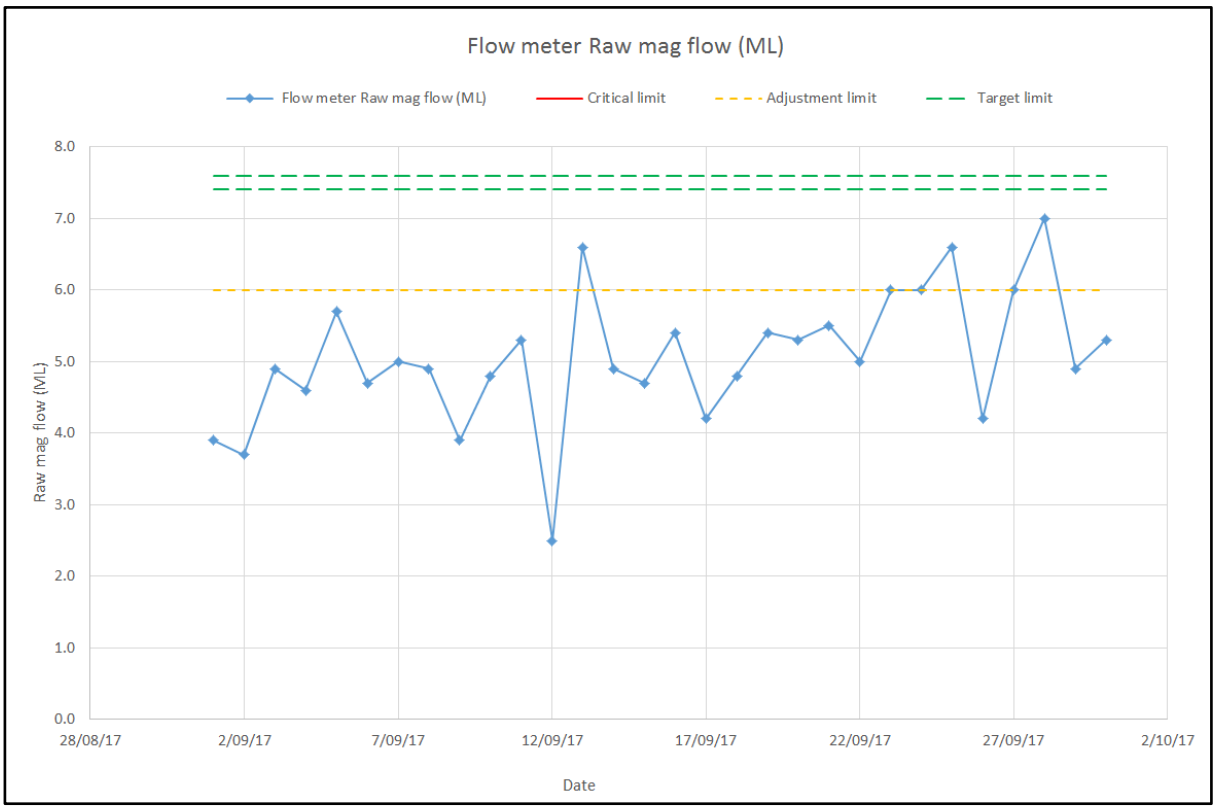
Date


Flow meter Raw mag flow (ML)
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Raw mag flow (ML)
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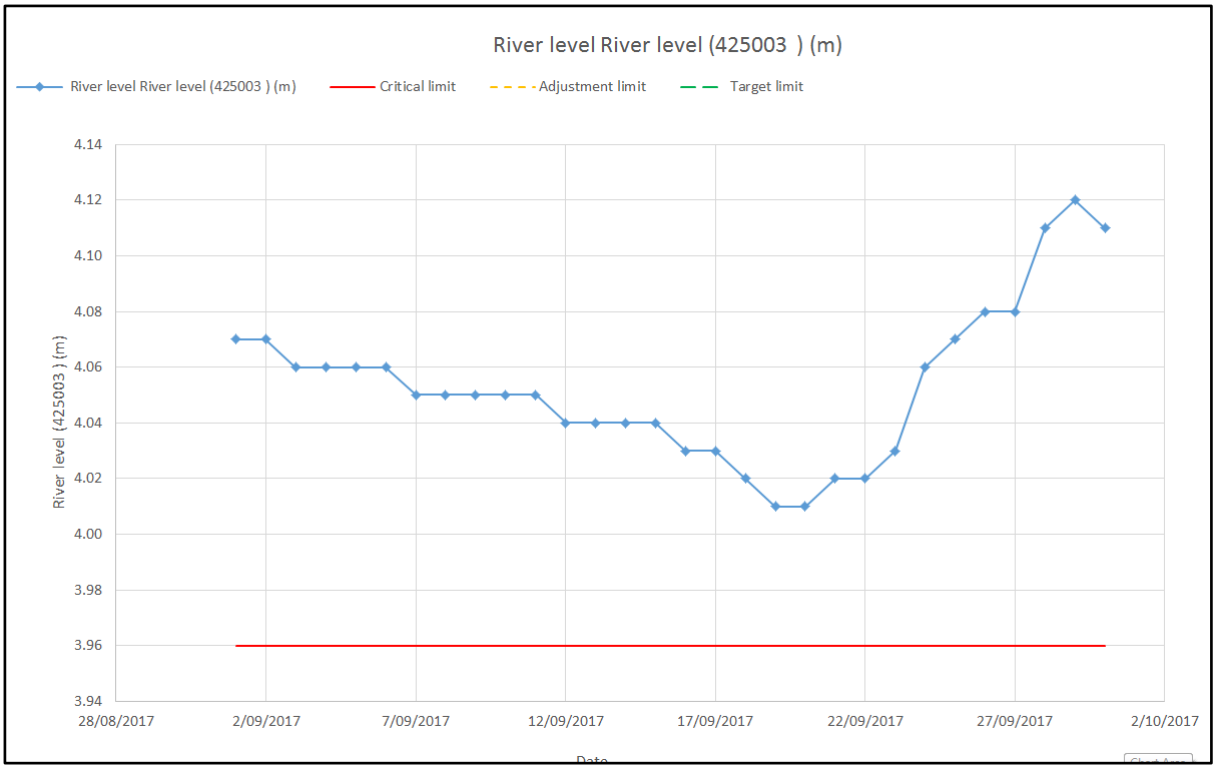

Bourke Sewerage Treatment Plant EPA Licence Compliance

Record of Effluent Analysis

Pollutant	Unit Of Measure	Licence 100 Percentile Concentration Limit	APR 2017 Test	MAY 2017 Test	JUN 2017 Test	JUL 2017 Test	AUG 2017 Test	SEP 2017 Test
Oil & Grease	*mg/L*	10	2	<2	N/A	<2	3	<2
pH		*6.5-8.5*	8.98	9.49	9.51	9.55	10	9.77
Nitrogen (total)	*mg/L*	*15*	14.4	10.8	N/A	11.8	12	10.8
Phosphorus (total)	*mg/L*	*10*	1.2	1.3	N/A	1.6	1.8	2.20
Total suspended solids	*mg/L*	*20*	88	94	156	126	103	126
Biochemical oxygen demand	*mg/L*	*15*	42	22	25	18	17	19

Please note:
Under Clause L2.5 (a) and (b) of the licence held by Council in respect of the sewerage works, provides for an exemption from the requirement to meet chlorophyll levels due to the ongoing presence of algal growth.

Record of Water Usage

For the period, 01/01/17 to 31/12/2017 Council's meters indicated the following water usage:-

- Rainfall in Bourke for September 2017 was 0.8m
- Hottest day for September 2017 was 40.8 degrees
- Coldest day for September 2017 was 23.5 degrees

Resolution

387/2017 That Council note the information in the Engineering Services Department Activity Reports as presented to Council on Monday, 23rd October 2017.			
Moved Cr Stutsel	Seconded Cr Davis	Carried	Unstarred

ACTIVITY REPORT FOR THE ENVIRONMENTAL SERVICES DEPARTMENT

File No:	D3.2		
Report: 210/2017	Developments Approved Report		
Author:	Carolyn Crain, Development Assessment Officer		
Responsible Officer:	Dwayne Willoughby, Manager Environmental Services		
Delegated Authority or Council	Consent Type & Consent No.	Subject Land	Nature of Development
Nil			
Total value of Approved works for September 2017			= $0
No. of Development Application Approvals for September 2017			= 0
No. of Complying Development Application Approvals for September 2017			= 0

File No:	A8.1	
Report: 210/2017	Animal Control/Environmental Issues Report	
Responsible Officer:	Dwayne Willoughby, Manager Environmental Services	
Bourke Shire Council Holding Facility	**Dogs**	**Cats**
Animals in Pound beginning of Month	4	1
Seized	7	1
Surrendered	4	0
Dumped	0	0
Total	**15**	**2**
Euthanized	2	2
Returned to Owner	1	0
Released from Pound	1	0
Re-housed	7	0
Died in Pound	0	0
Escaped from Pound	0	0
Animals Remaining at End of Month	4	0
Total	**15**	**0**
Micro-chip Implantations	4	0
Infringement Notices	0	0
Wandering Stock	0	
Stock Rested in Stock Yards	874	
Shopping Trolley Impounded	0	

- Attended complaints in regards to dogs causing trouble to the general public
- Ongoing patrols of the township enforcing the Companion Animal Act
- Water sampling for the township, villages and Darling river
- Patrols of Councils Reserve's

File No:	S10.2.1
Report: 210/2017	Swimming Pool Report
Author:	LOWMAC Pty Ltd, Pool Managers
Responsible Officer:	Dwayne Willoughby, Manager Environmental Services

Attendance for September 2017

Season Ticket Holders		Non- Season Ticket Holders	
Adults	10	Adults	119
Children (2+)	37	Children (2+)	530
Children (<2)	1	Children (<2)	21
Pensioners	0	Pensioners	0
School Groups	0	Total for Month	718

Resolution

388/2017 That the information in the Environmental Services Activity Report as presented to Council on Monday, 23rd October 2017 be received and noted.

Moved Cr Stutsel Seconded Cr Davis Carried Unstarred

GENERAL MANAGER'S ACTIVITY REPORT

File No:	G2.1
Report: 310/2017	"From the GM's Desk"
Responsible Officer:	Ross Earl, General Manager

28th September 2017

The heat certainly hit the western part of the state with a vengeance last week, with record temperatures being experienced across many regions including Bourke. As I sit down to write this column temperatures in excess of those experience last week are predicted for this week and all air conditioners will no doubt be working overtime. The high temperatures have combined with the very low rain fall to make it very difficult for those in the farming sector who are rapidly running out of feed and water.

The lack of rainfall and high temperatures has seen the depletion of many water storages including the town supply for Byrock. As foreshadowed over the past couple of weeks it is anticipated that carting will need to commence shortly to Byrock. The ground water storage at Byrock is almost at the point where pumping is not practical, the situation is being monitored on a daily basis.

Council has received approval for a subsidy to offset the cost of carting water once the pumping of water reaches that critical point, and is grateful for the quick response received from the Minister for Regional Water, the Hon. Niall Blair, MLC and the Officers of the New South Wales Offices of Water to Councils application for the subsidy to be made available.

The PV Jandra is currently out of action following the failure of the 415 volt generator last week. The PV Jandra is currently undergoing the required preparatory work prior to the removal of the main diesel engine and the generator. The Jandra was built in 2000 and has done a considerable amount of work during that time and the breakdown whilst not expected was probably inevitable at some stage.

Given the extensive work that will be required, the opportunity has been taken to evaluate alternative systems that have come onto the market over the past few years.

The concept of diesel electric propulsion is not new with the idea originating over 100 years ago. However, the range of electric motors with variable speed drives expands each year and presents an opportunity to review reliable and cost effective alternatives to the current system in in use.

Similarly, the more efficient diesel engines have also come onto the market providing the opportunity for Council to evaluate all options with a view to:-

- Reducing fuel consumption and ongoing maintenance costs
- Improve safety
- Reducing noise and vibration with a corresponding improvement in passenger comfort
- Improved speed and manoeuvrability

The fact that the PV Jandra is out of commission does impact on the availability of the tourist attractions within Bourke and it is hoped to be able to undertake the required repairs/ upgrade as soon as possible.

The failure of the engines has also enabled an early commencement on the schedule maintenance on the vessel to ensure that it ready for the 2018 Tourist Season.

The Bourke War Memorial Swimming Pool opened last weekend with good crowds in attendance. The Splash Park continues to be well received by the younger members of the community and it provides an opportunity for parents to be able to get the younger children used to the water in a very safe and family friendly atmosphere.

Along with a number of Mayors, other General Managers and Industry Leaders from across the Orana Region, I attended the launch of both the Orana Freight and Logistics Capability Study and the Orana International Freight Feasibility Study held in Dubbo on Monday, 25th September. The Launch was convened by Regional Development Australia Orana (RDAO) and hosted by the Chairman of RDA Orana, John Walkom. The study was officially launched by the Member for Dubbo, the Hon. Troy Grant, MP who is also the Minister for Police and Emergency Services.

There have been a number of projects of a similar nature proposed over the years which have not significantly progressed, however, with the increased economic ties of Australia with China and developing economies such as in India there is certainly an increased awareness of the opportunities that these markets present and the impact that air freight connectivity could have on rural economies.

The increased congestion at Sydney Airport both in terms of available timeslots for landing and the access for large vehicles has probably also increased the awareness for alternatives.

The hot weather experienced last weekend and that predicted for this weekend has seen the Rural Fire Service (RFS) actively creating an increased awareness of the dangers that fire presents and encouraging everyone to very conscious of the risks presented. While the level of fuel in the west is relatively low, the risk of fire still exists and those people who have had the opportunity to watch the news over the past few days would be aware of the huge number of fires that the state has experienced already this year and we are still only at the edge of the fire danger period. I would ask all locals and visitors alike to be mindful of the dangers presented by fire and take extreme care and at all times abide by the conditions and restrictions imposed.

We are grateful for the ongoing efforts of the thousands of volunteers in the RFS across the states who give freely of their time to assist in the fire - fighting efforts and their safety should not be compromised by irresponsibly actions of those who chose to ignore warning given.

Manager of Works, Peter Brown travelled to Griffith last Thursday to attend a briefing session in relation to the funding which is being made available under the Safer and Secure Water Supply Programme that is one of the funding streams available under the Regional Growth Fund. The seminar was attended by Councils from across the southern and western section of the state. The

availability of safe and secure water supplies for all areas within the shire is vital for their existence and Council has a number of projects for which it will consider lodging applications for funding and these are all part of a longer term strategy to secure water supplies within the Shire area.

Whilst in Dubbo earlier in the week I also had the opportunity to join with the Chair of OROC and with representatives from other Councils from OROC for a meeting with Don Murray and Nick White. Don Murray who along with Ken Gillespie forms part of an Infrastructure Review Team reporting direct to the Premier regarding Infrastructure projects within Regional New South Wales. The team are particularly interested in identifying regionally significant projects as well as identifying any problems associated with the expedient undertaking of works for which funding has been provided.

The Mayor of Bourke Shire Council, Councillor Barry Hollman together with Councillor Phillip O'Connor Mayor of Brewarrina Shire has previously issued an invitation to both Ken Gillespie and Don Murray to visit our areas and I again issued that invitation.

Next week I will be again in Dubbo attending a meeting of the OROC, General Managers Advisory Committee (GMAC) and following that have a meeting scheduled with representatives of the company who will be undertaking the Human Resources Project for which Funding was obtained under Round 2 of the Innovation Fund made available via the Office of Local Government. The project is being undertaken in conjunction with Brewarrina Shire and Walgett Shires and is aimed at ensuring that all documentation meets contemporary standards.

The Tour De OROC rides into Bourke next Thursday, 5th October 2017 and the riders will be accompanied into town by Mayor Barry Hollman and Manager of Roads, Mark Gordon. The riders are expected in Bourke around lunchtime and it would be good to see a few people welcome them to town. The riders will have an easy day that day with only the ride from Brewarrina to be undertaken. The next couple of days will be a little harder with Nyngan the next stop and after the night in Nyngan the riders will head to the finish line in Dubbo.

On the Thursday evening there will be a fundraiser at the Port of Bourke Hotel and everyone is invited.

The two (2) previous Tour de OROC events have raised a total in excess of $200,000 and it is hoped to add another $100,000 from this years' event.

Quote of the Day!

"Behind every great man is a woman rolling her eyes".
Jim Carrey

5th October 2017

Richard Stutchbury, the Landscape Architect responsible for the design of the redevelopment of the main street has been in Bourke to conduct a series of briefing sessions with Council representatives and members of the broader community in relation to the project.

The funding for the project has been made available from the Murray Darling Diversification Fund funded by the Commonwealth Government and administered by the State Government. The funding provided to Bourke Shire Council is $1.5 million dollars.

One of the key areas discussed was the proposal to have Oxley Street between Richard and Sturt Streets becoming a one-way Street. The proposal was first raised at a meeting of the business community and met with overwhelming support at that meeting, with the proposal providing the opportunity to readily increase the amount of green space in the area and at the same time allowing sufficient room for the planting of trees and the maintaining sufficient car parking spaces.

A two-way option allows less room for the creation of street character and shade, which in turn requires more space in the parking areas for tree planting, hence less parking spaces and less space for shaded retreat and seating.

The maintenance of car parking is one on the concerns of the shop owners and the community and every effort is being made to address this in the planning.

A number of options have been put forward to increase the amount of parking in ready access to the CDB and these have included the more clearly designated parking available in Sturt and Richards Street, the establishment of additional parking facilities, encouraging employees of businesses within the main street not to park in that area and look to alternatives close by and a suggestion has been put forward that the introduction of two hour time limit be investigated. The enforcing of the time limit would be critical to its success in assisting to increase the availability of parking spaces.

Another critical element of the redevelopment will be the decision in relation to the species of tree to be planted as a number of factors need to be considered, including the rate of growth, the canopy provided, whether or not the trees should be deciduous or evergreen and any potential hazards created if they drop berries, etc.

A considerable amount of research has already been done in relation to the way in which the trees would need to be planted in order to overcome some problems in relation to damage to infrastructure and the installation of root guards is being considered as is the provision of deep watering. In order to get advice on the matter a number of other Councils who have undertaken similar street beautification projects have been contacted including Dubbo Regional Council.

A reminder that the 2017 Tour de OROC will stay overnight in Bourke TONIGHT (Thursday, 5th October 2017) and there will be a function at the Port of Bourke Hotel in the evening to welcome the riders to Bourke with music, raffles and auctions.

Mayor Barry Holman, will be joined by Manager of Roads, Mark Gordon and other local riders in accompanying the peloton into Bourke.

It is anticipated that the group will arrive in Bourke at 2.00pm on Thursday and will depart at 6.50am on Friday morning.

As part of the fund raising for the Tour de OROC the local riders will be seeking sponsorship. The Tour de OROC is being coordinated by the Rotary Club of South Dubbo, Bourke Shire Council and Bourke Rotary Club are pleased to be able to assist in the coordination of the event in Bourke with the funds raised providing a benefit to all people in the western section of the state.

Bourke Rotary will be providing meals and accommodation for the group whilst they are in Bourke.

The break in the water line last Wednesday night involving the main line from the filtered water reservoir, provided some inconvenience particularly when it happened at a time when many people were preparing or cleaning up after their evening meal and others getting children ready for bed. The staff did a good job in making temporary repairs that night to minimise the time of the loss of supply and then worked in the early hours of Thursday to effect permanent repairs to as to minimise further disruption to all sections of the community. Water breaks are a fact of life particularly in the reactive soils that we have in Bourke and the staff are generally able to undertake repairs very quickly and do so in all sorts of weather conditions.

The 2017 Graffiti Removal Day is scheduled for Sunday, 29th October 2017. Bourke Shire will be working with Bourke Rotary Club in the coordination of the day which is a state wide initiative which has attracted a great deal of corporate sponsorship including the supply of graffiti of removal kits free of charge so that all that is needed is manpower on the day.

Bourke Shire will also dedicate resources to the day and in the week leading up to the day and it is hoped that other groups will consider joining in to assist in ridding the town of this unsightly vandalism.

Any enquires can be directed to the Council Offices.

All roads will lead to Fords Bridge this Saturday, 7th October 2017 for the "Back to Fords Bridge" function which will incorporate the official opening of the new cricket pitch at the Fords Bridge Oval.

The organising committee have been able to put together some memorabilia in relation to the Fords Bridge Cricket Club which will be on display at the Warrego Hotel.

Further details can be obtained by contacting Tim or Sue Davis on 02 68 747 640.

Council staff will be holding their Annual Picnic Day on Friday, 3rd November. The Council Office, Service New South Wales, Council Depot and Library will all be closed on that day. There will be no alteration to the operating of the Waste Management Facility and the garbage collection will be as normal.

Council staff will still be available for emergencies and the afterhours number is 0419 722055.

Bourke Shire Council will be changing its accounting package and will be changing from Fujitsu 2000 to Practical Plus this month.

The change has been undertaken primarily due to the fact that the number of users of Fujitsu 2000 had dropped to a level that made it unviable for the software suppliers to continue to update the system to ensure that it meets contemporary accounting and reporting requirements.

The changes will impact on all staff. Suppliers will notice some changes in which the payments are processed. Council staff members have put a considerable amount of work into the transition between the two (2) systems and hopefully the changeover will be relatively seamless.

The "go live" date is Monday, 9th October 2017 and if anyone experiences any issues with the processing of either payments or receipts please contact Councils Offices by calling 0268308000.

Mayor Barry Hollman has written to both, newly elected Mayor of Dubbo Regional Council, Councillor Ben Shields, and Deputy Mayor Councillor Anne Jones congratulating them on their election to these important positions.

Dubbo City Council is by the far the largest Council in the OROC region, plays an important leadership role within the Region and the ongoing success of OROC has been greatly enhanced by that leadership and the advocacy role.

I am heading to Dubbo early tomorrow morning to attend a meeting of the OROC's General Manager's Advisory Committee (GMAC). In the afternoon I will be joining with my peers from both Walgett and Brewarrina Shire Councils for a meeting with the consultants who will be undertaking the work on the Human Resource Management Systems of each of the Councils to ensure that they remain legislatively compliant and also meet current best practice. The review of the Human Resource Management Systems of each of the Councils attracted funding from the Office of Local Government's Innovation Fund and is being undertaken as a collaborative project between the three (3) Councils.

Quote of the Week!
"Individual commitment to a group effort - that is what makes a team work, a company work, a society work, a civilization work." —Vince Lombardi

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12th October 2017

The carting of water to Byrock commenced last weekend with the ground tank running dry. The rain on the weekend was not enough to allow sufficient runoff from the catchment to put any significant amounts in to the storage. However, with more rain forecast and the catchment already damp there is the opportunity for the ground tank to be replenished. In the meantime three (3) loads of water will be carted per week to Byrock and residents are reminded that the water is a non-potable supply and is for internal domestic use only.

Council staff this week will again clean the drains leading to the catchment to ensure that water is able to flow freely and the benefit of the rain maximised.

Tour de OROC concluded in Dubbo on Saturday afternoon and has been once again been extremely successful with a target of $100,000.00 looking likely to be exceeded; it was a great effort by all the riders and support crew.

Locally; Manager for Roads, Mark Gordon and Mayor Barry Hollman rode 50km and 25km respectively and were able to attract good sponsorship which will be forwarded to the organising Committee.

It was a big effort from the local representatives and it has been some time since Barry has ridden a bike and from his comments it may be a long time before he again gets back on the bike; although the aches and pains will be long forgotten when the Tour DE OROC 2019 comes around.

The welcome function and charity auction which was held on the Thursday night was well attended and a very good night with over $3500.00 being raised via the auction

All money raised will go towards the Macquarie Homestay Facility which will provide accommodation for person from towns outside of Dubbo who themselves or family members require treatment at Dubbo Base Hospital.

Bourke has been a solid supporter of the Tour De OROC since its inception and it is great to see that support continuing.

Bourke is an extremely generous town and regularly punches above its weight in support of good causes and Macquarie Homestay is one of those good causes.

Many people from Bourke will benefit from the facilities to be offered by Macquarie Homestay and on behalf of all users in the future, I would like to thank the Committee of Macquarie Homestay for the foresight in building the complex and the riders and support staff involved in the three (3) Tour de OROCs to date, for their contribution in assisting the "turning a dream into a reality."

I would like to thank all those businesses and individuals who support the auction by way of donations and of course all those who dug deep at the auction for a very good cause.

Bourke Shire Council has written to Cobar Shire Council supporting their efforts to see a change to the route of the proposed Western Slopes Gas Pipeline. The proposal of Cobar Shire would see the route go from Narrabri to Walgett, Brewarrina, Bourke and Cobar then joining up with the existing Moomba to Sydney Pipeline.

The new small stock abattoir will be a big user of gas and I am sure that they would welcome access to the pipeline should the representations to amend the route be successful.

Mayor Barry Hollman and I represented Council at a meeting of the Barwon Darling Bush Fire Management Committee. The Committee's role includes the planning of Bushfire Fighting activities,

equipment purchases and hazard reduction activity across the Shires of Brewarrina and Bourke and is attended by Councillor and Staff representatives of those Councils, along with brigade representatives and other involved organisations including the Police, NSW Fire and Rescue, Department of Lands and National Parks.

The lack of rain and resultant of growth for fuel within the area means that the threat of a major fire this year is somewhat diminished, however, the threat of smaller bushfires is very high and every efforts need to be taken to mitigate the risk of fire and to ensure outbreaks are contained as quickly as possible.

The 2017 Graffiti Removal Day is scheduled for Sunday, 29th October 2017. Bourke Shire will be working with Bourke Rotary Club in relation to the coordination of the day. The state wide initiative has attracted a great deal of corporate sponsorship including the supply of graffiti removal kits free of charge so that all that is needed is the manpower. Individuals and Organisation within the community are asked to consider assisting on the day. Any enquires can be directed to the Council Offices.

General Manager of Cobar Shire, Peter Vlatko has arranged a Professional Development and Training Day Councillors and Senior Staff to be held in Cobar on the 29th November 2017.The Training and Professional Development day has been organised with the cooperation of the Office of Local Government who will providing the trainers for the day. It is a good initiative by Cobar Shire and being held regionally will save considerable expense for Councils in the area in travelling and accommodation.

Among the topics to be covered on the day will be Meeting Procedure and the Roles and Responsibilities of Councillors and Senior Staff at Council and in the community.

Council staff will be holding their Annual Picnic Day on Friday, 3rd November 2017 and the Office, Service New South Wales, Depot and Library will all be closed on that day. There will be no alteration to the operating hours of the Waste Management Facility and the garbage collection will be as normal.

The on-call officer will be contactable for emergencies by calling the afterhours contact number 0419722055.

The “go live” date for the transfer of Councils accounting functions to a new system was last Tuesday and has involved a considerable amount of work to ensure that all records were transferred accurately. The finance staff led by Manager of Corporate Services, Leonie Brown worked over the weekend to ensure that everything was in readiness for the transfer. They were assisted by Laurie Knight a systems consultant who has been engaged by Council assist in the facilitation of the changeover.

Staff from Civica, the suppliers of the software being installed, arrived on Sunday night to ensure that any issue encountered was able to be quickly resolved and allow for a seamless transition.

Nomination forms will soon be available for the 2018 Australia Day Awards and I would encourage all members of the community to look at nominating someone for the various categories. There are many within the community whose efforts assist in making our community a better place to live and whilst they don't expect any recognition for what they do, it is always nice for the community to be able to recognise their achievements via the Australia Day Awards.

The rain on Sunday and Monday was extremely welcome by everyone and none more in the grazing fraternity who were starting to get desperate for both feed and water. While certainly not drought breaking at this stage it does give a degree of optimism, particularly when follow-up rain is forecast.

There has apparently also been some good rain in the upper reaches of the catchment which will hopefully result in an ongoing flow in the Darling which is again beginning to drop to worrying levels.

The wet weather played havoc with the unsealed roads across the west of the state with many roads having to be closed including all those unsealed roads in Bourke Shire. The roads are closed to prevent damage to the roads surface and to ensure the safety of motorists. Damaged caused by those using the roads costs considerable amounts to repair and is money that could be better utilised on improvements to the road network.

Residents are reminded that ALL children under the age of nine (9) must be accompanied and supervised by a person over the age of sixteen (16) whilst they are at the Bourke War Memorial Pool Complex. Staff at the pool provide lifeguarding services and general supervision, however, the cooperation of all residents in the close supervision of their children under nine (9) years of age would be appreciated and in particular ensuring that those who cannot swim are restricted to the appropriate facilities.

The complex provides a great source of relief from the hot summer and the splash park constructed last year has proved to be extremely popular with the toddlers and those yet to be able to swim.

Quote of the Week!
"Success does not consist in never making mistakes; but in never making the same one a second time".
George Bernard Shaw

19th October 2017

Carting water to Byrock is continuing and will continue until significant inflow into the ground water tanks is received and the level in the dam allows for pumping to recommence. The recent rain was welcomed but was not enough to provide the required runoff. While water carting is taking place the ongoing cooperation of the community of Byrock is sought in ensuring water is conserved and usage limited to internal domestic use only noting that the supply is non potable.

Bourke Shire Council has been selected as one of the locations for a series of destination planning workshops to be hosted by the Chairman and Directors of Destination Network Country and Outback NSW.

Bourke will join with Parkes, Cowra Orange, Lithgow, Broken Hill, Dubbo, Moree, Inverell and Tamworth in hosting the workshops.

The Bourke Workshop will be held on Wednesday, 1st November at the Council between 10.00am and 1.00pm.

While they will be on a relatively short timeframe it is hoped that the Board Members of Destination Network Country and Outback NSW will have the opportunity to have a look around Bourke and the attractions it has offer.

The number of meetings and locations of those meetings gives a good insight into the large geographic footprint of Destination Network Country and Outback NSW.

Tourism plays an extremely important part in the economy of Bourke and it is important that Council and the community are aware of all contemporary issues and marketing opportunities in relation to tourism for this area.

It is anticipated that Bourke will be joined by representatives of our adjoining towns for this workshop.

The Board members are as follows:-

Stephen Bartlett - Chair (Tamworth)
Robert Mason - Director (Sydney)
Rhonda Taylor - Director (Orange)
Russel Holden - Director (Mudgee)
Colin Hughes - Director (Sydney)
Marie Russell AM - Director (Tilpa)
Wincen Cuy - Director (Broken Hill)

The next ordinary Meeting of Council will be held this coming Monday, 23rd October 2017 commencing at 9.00am.

The meeting will include a public forum at 10.00am.

The public forum provides the opportunity for residents to raise issues of concern with Council and it is advantageous if you wish to address Council, contact Kai- Howard-Oakman so that arrangements can be made for information to be available or audio visual equipment to be set up if required.

Bourke Shire Council has received numerous complaints from residents and visitors in relation to the way in which the trees around the power lines in Bourke have been trimmed. I have made representations to the appropriate staff in Essential Energy in relation to the matter and was advised that the work is required to be undertaken in accordance of the provisions of Australian Standard 4373 and the trimming work that was done has been undertaken in compliance with that standard.

While acknowledging the fact the work may have been done in accordance with the appropriate standard the way in which it has affected the appearance of the trees and this would in many cases fall well short of a pass mark in any test of aesthetic appearance.

I have issued an invitation to the staff at Essential Energy to visit Bourke so that appropriate measures can be discussed to bring about a change to the way the work is undertaken in the future to ensure the preservation of the aesthetic appearance of the trees. It is hoped that visit will take place prior to the end of the year.

The concerns relating to the way in which the trimming of street trees around power lines is not unique to Bourke and is shared by other Councils. Bourke Shire Council will seek to have the matter placed on the agenda at the next meeting of the Orana Regional Organisation of Councils (OROC).

Councils spend quite a substantial portion of their budgets on the planting and maintenance of street trees and conscious of the contribution they make to the amenity of the towns. Councils are also increasingly mindful of the species that they now plant to avoid such things as root damage to infrastructure and also interference to power supply, so that the problems now being incurred are minimised into the future.

The Enngonia Branch of the CWA will be holding their Annual Fashion Parade on Sunday, 5th November at the Enngonia Public School. Functions such as this in small country communities are important as they provide a great deal of the social fabric for these communities and bring together all section of the community. The Fashion Parade has proved very popular in previous years and events such as these provide an ideal opportunity for the social interaction for people living in the area.

Murray Constructions who will be undertaking the repairs to the bridge over the Cuttaburra Bridge on the Hungerford Road has been in Bourke again to review the job and has indicated that work should commence this week.

Until the works are completed motorists are able to use the side track which has been constructed across the Cuttaburra.

Work has recently been completed on the sealing of an additional 1.5 kilometres on the Hungerford Road at Lauradale Hill, approximately 45 kilometres from Bourke. The additional 1.5 kilometres builds on the existing 10 kilometres, the work was undertaken in response to the concerns of residents and road users in the area.

The recent rain whilst, initially playing havoc with the unsealed road network has provided the required moisture to allow a major grading project to be undertaken on the Bourke to Wanaaring Road with Council deploying five (5) graders to the job with three (3) starting from the Bourke end and the other two (2) from the Wanaaring end. Council has for years, been trying to seek funding for the sealing of the road but at this stage has been unsuccessful. An application for funding has

been lodged and is currently being assessed for funding under the current round of fixing Country Roads Program.

Nomination forms for the 2018 Australia Day Awards are now available from the Councils Offices, Bourke Public Library, Bourke Post Office and for download on Council's website at http://www.bourke.nsw.gov.au/ and for viewing on Council's Facebook page. If you think there is someone or an organisation or an event that is worthy of a nomination don't say "someone should nominate them - be that someone."

The 2017 Graffiti Removal Day is scheduled for Sunday, 29th October 2017 and I would ask residents to consider giving up a couple of hours to support the initiative.

At the fundraising function for the Tour de OROC, Mayor Barry Hollman acknowledged the contribution made by Sandra Gordon in collecting sponsorship for the local riders for the three (3) tours held, to date and Mathew Dickerson presented her with an arrangement of flowers in appreciation of her contribution.

The riders were also genuinely impressed with the efforts of Mark Gordon who also secured considerable sponsorship then rode 50km with the peloton and finished the night by providing the entertainment.

Council staff will be holding their Annual Picnic Day on Friday, 3rd November and the Council Offices, Depot, Service New South Wales and Library will all be closed on that day. There will be no alteration to the operating hours of the Waste Management Facility and the garbage collection will be as normal.

Council staff will still be available for emergencies and the afterhours contact number is 0419722055.

Bourke Shire Council successfully undertook the transfer of its accounting records to its new system over the past week and the planning and preparation put into the transfer paying dividends with the transfer going relatively smoothly.

There was a lot of work undertaken over a very short period both by Council staff and representatives of the software suppliers and our Project Manager.

I would like to acknowledge all those involved and thank them for their efforts.

I would also like to thank the families of those involved for their cooperation and understanding.

The Mayor, Councillor Barry Hollman joined with delegates from Local Government Councils from South Australia, New South Wales Queensland and Victoria in attending the 73rd Conference of the Murray Darling Association held in Renmark last week.

The Murray Darling Association is a membership-based peak representative organisation representing Local Government and communities across the Murray Darling Basin. Our purpose is to provide effective representation of Local Government and communities at state and federal level in the management of Basin resources.

Quote of the Week!

The world hates change, yet it is the only thing that has brought progress.
- Charles Kettering

Ross Earl
General Manager

Resolution

389/2017 That the information in the General Manager's Activity Report as presented to Council on Monday, 23rd October 2017 be received and noted.			
Moved Cr Stutsel	Seconded Cr Davis	Carried	Unstarred

CORPORATE SERVICES ACTIVITY REPORT

File No:	L4.1
Report: 410/2017	Library Report
Author:	Jodi Hatch, Library Manager
Responsible Officer:	Leonie Brown, Manager of Corporate Services

The following items for the 2016/2017 period are presented for your information.

Item	September 2016	Item	September 2017
Audio Visual	336	Audio Visual	335
Adult Fiction	239	Adult Fiction	273
Non-Fiction	89	Non-Fiction	82
Junior Fiction	277	Junior Fiction	187
Magazines	66	Magazines	58
1Interlibrary Loans	4	Interlibrary Loans	2
Total	**1011**	**Total**	**937**

Other statistical information

	September 2016		September 2017
New Members	12	New Members	15
Internet/Word Processing	106	Internet/Word Processing	164
Wireless Tickets	10	Wireless Tickets	6
Number of Visitors	1312	Number of Visitors	1455
Scans	17	Scans	27
Information Requests	84	Information Requests	99
Technical Assistance	33	Technical Assistance	28
Faxes	15	Faxes/Laminating	7

Library Activities for the Month
Children's Craft and Story time this month had 15 children attending.
We had an author, Tony Pritchard, visit this month as part of the Festival of a Thousand Stories. This was Tony's second visit to the library, and eight (8) people very much enjoyed hearing him speak of his adventures.
We had a visit from St Ignatius this month, with 20 children and three (3) staff members coming to the library for a library tour. As a result of this visit we have had a number of families join the library.
During September we received 200 large print and 200 talking books on long term loan from the State Library of NSW. The library had previously put in an expression of interest and we are very happy to receive these, as both of these formats are expensive to purchase. This will give our customers a good range of new material at no cost to the library.
Another 10 Books for Babies kits were sent out this month.

If there are any questions about these items, or any library issues, please do not hesitate to contact the library.

Jodi Hatch
Library Manager

Resolution

390/2017 That Council note the information in the Corporate Services Activity Report as presented to Council on Monday, 23rd October 2017.			
Moved Cr Stutsel	Seconded Cr Davis	Carried	Unstarred

TOURISM AND DEVELOPMENT MANAGER'S ACTIVITY REPORT

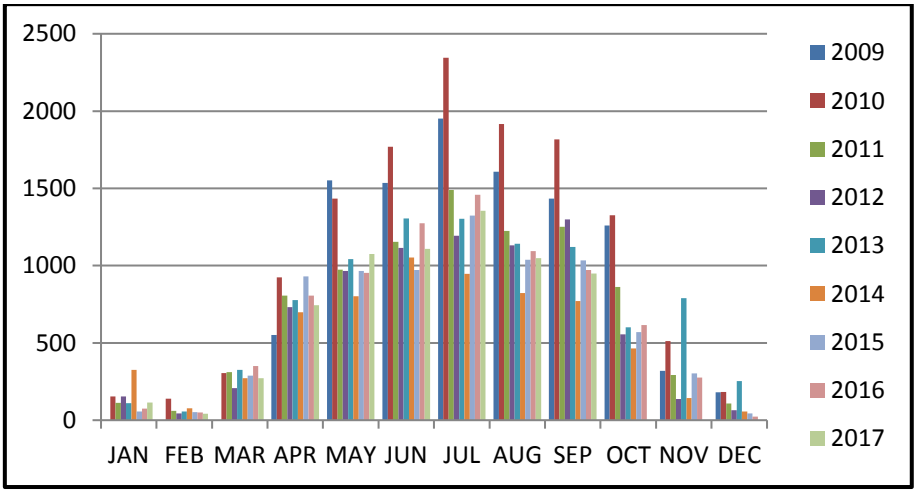
File No:	T4.3
Report: 510/2017	BOBEC and VIC September 2017 Activity update
Responsible Officer:	Charles Liggett, Manager of Tourism and Economic Development

Strong seasonal numbers continued for the Visitors Centre, Jandra and Back O' Bourke Exhibition Centre for September with the PV Jandra attracting 841 patrons in spite of the fact the boat ceased operating on 19th September 2017.

Work on the failed generator and refurbishment of the engines is progressing with all units scheduled to be transported to Adelaide in the week commencing 22nd October.

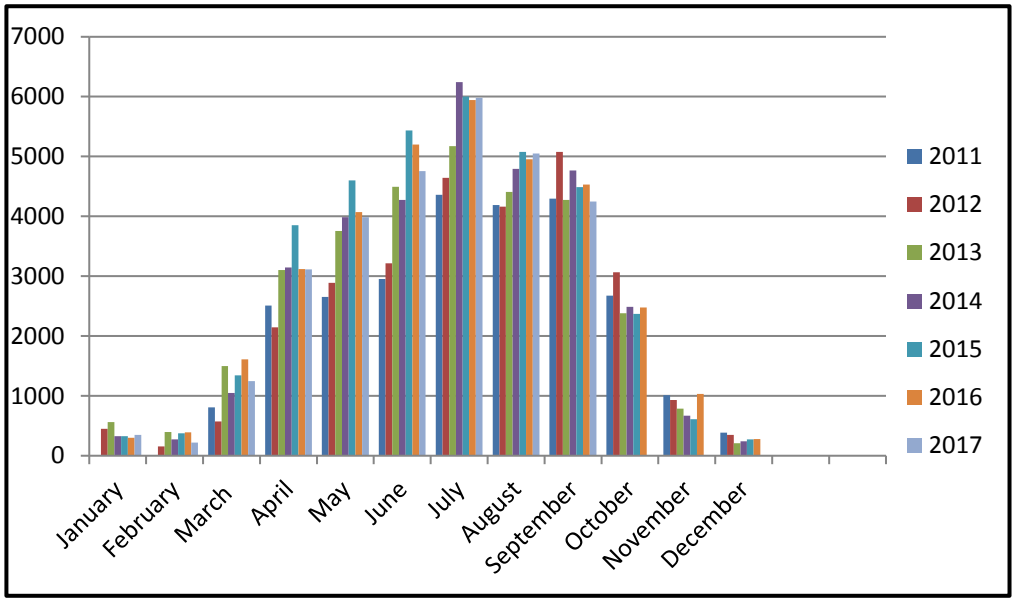
In spite of only operating for 19 days the Jandra exceeded the 2016 numbers by 31% and remained within 11% of the five (5) year rolling average for September. We were on track to break the 2011 record but still managed a respectable 7673 patrons on 325 cruises in 2017. The staff of the BOBEC and Jandra are to be congratulated.

Graph showing the number of visitors per month to the Back O' Bourke Exhibition Centre



Month	2009	2010	2011	2012	2013	2014	2015	2016	2017
January		154	113	154	110	325	56	74	115
February		139	60	44	56	76	53	50	41
March		304	312	207	325	271	289	350	272
April	551	925	807	732	778	699	931	807	743
May	1551	1433	974	965	1042	801	965	954	1076
June	1535	1769	1154	1114	1306	1053	971	1274	1108
July	1951	2345	1489	1193	1303	947	1323	1458	1355
August	1607	1916	1225	1131	1141	822	1038	1093	1049
September	1433	1816	1251	1299	1120	770	1033	972	949
October	1259	1325	861	556	601	464	569	615	
November	320	512	292	136	789	143	302	275	
December	180	182	108	65	254	57	43	24	

VIC Graph



Month	2011	2012	2013	2014	2015	2016	2017
January		448	560	325	326	302	348
February		157	397	271	373	391	220
March	810	570	1500	1051	1342	1612	1245
April	2507	2144	3103	3146	3849	3118	3114
May	2656	2891	3758	3988	4602	4073	3983
June	2952	3216	4492	4275	5437	5199	4754
July	4362	4643	5173	6241	6002	5941	5982
August	4187	4162	4410	4793	5078	4951	5051
September	4295	5074	4275	4764	4489	4532	4246
October	2674	3067	2383	2486	2370	2475	
November	1012	930	789	671	610	1031	
December	386	347	207	242	272	281	
	25841	**27649**	**31044**	**32253**	**34750**	**33906**	

Table showing visitation on board the PV Jandra

Month	2011	2012	2013	2014	2015	2016	2017
January	Not Cruising	Not Cruising	Not Cruising	Not Cruising	Not Cruising	Not Cruising	Not Cruising
February	Not Cruising	Not Cruising	Not Cruising	Not Cruising	Not Cruising	Not Cruising	Not Cruising
March	Not Cruising	Not Cruising	Not Cruising	64	290	513	276
April	1008	519	442	980	1035	888	1015
May	932	1035	894	1123	917	1036	1203
June	1241	1003	984	890	240	1075	1235
July	1386	1238	1300	1059	1197	1624	1619
August	1186	640	1194	1041	1212	1159	1469
September	1411	1459	1215	900	1099	638	841
October	1085	760	830	631	550	Not Cruising	
November	Not Cruising	423	403	Not Cruising	Not Cruising		
December	Not Cruising	180	20	Not Cruising	Not Cruising	45	
Total	8249	7257	7282	6688	6540	6978	

The review of the Back O' Bourke Exhibition Centre and the Back O' Bourke Visitor Information Centre (VIC) continues. The review was delayed due to illness but will be presented to the November Council meeting.

It is important to note that the future of the BOBEC and VIC cannot be decided in isolation from other aspects of tourism marketing, visitor management and changes that are taking place in the development, adoption and use of new and emerging technologies. It is also important to ensure that consumer views and preferences are factored into the equation. To that end, the preliminary evidence suggests the BOBEC will continue to have an important role to play in servicing consumer needs for the foreseeable future. Although Information Technology will play a bigger role in its future, there will still be a requirement for the sort of services the BOBEC currently supplies.

Resolution

391/2017 That Council note the information in the Tourism and Development Manager's Activity Report as presented to Council on Monday, 23rd October 2017.

Moved Cr Stutsel Seconded Cr Davis Carried Unstarred

Charles Liggett
Manager Tourism and Economic Development

CONFIDENTIAL REPORTS

Council Meeting, 23rd October 2017

CLOSED SESSION OF COUNCIL - CONFIDENTIAL

File No:	T3.44
Report: 1019/2017	Confidential -Tender Stormwater Upgrade
Responsible Officer:	Peter Brown, Manager of Works

The subject report is proposed to be held in Closed Session under Section 10A (2) (d) (i) of the Local Government Act, 1993 commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Resolution

392/2017 That the report be considered in Closed Council under Section 10A (2) (d) (i) of the Local Government Act, 1993 commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
Moved Cr Barton Seconded Cr Bartley Carried

File No:	S3.1 - S3.1.1 - S3.1.2
Report: 1020/2017	CONFIDENTIAL – Bourke Water Treatment Plant – Project Management Public Works
Responsible Officer:	Peter Brown, Manager of Works

The subject report is proposed to be held in Closed Session under Section 10A (2) (d) (i) of the Local Government Act, 1993 commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Resolution

393/2017 That the report be considered in Closed Council under Section 10A (2) (d) (i) of the Local Government Act, 1993 commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
Moved Cr Barton Seconded Cr Bartley Carried

File No:	P3.4
Report: 1021/2017	CONFIDENTIAL –Purchase of New Motor Grader
Responsible Officer:	Manager of Roads Mark Gordon

The subject report is proposed to be held in Closed Session under Section 10A (2) (d) (i) of the Local Government Act, 1993 commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Resolution

394/2017 That the report be considered in Closed Council under Section 10A (2) (d) (i) of the Local Government Act, 1993 commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
Moved Cr Barton Seconded Cr Bartley Carried

CLOSED SESSION OF COUNCIL

Pursuant to section 10A (2) (a), section 10A (2) (d) (i), the public were invited to make representations to the Council Meeting before the meeting was closed, as to whether the meeting should be closed to consider the identified report, being report CONFIDENTIAL, report 1020/2017 - Bourke Water Treatment Plant – Project Management Public Works Tender and report 1021/2017 Purchase of New Motor Grader - CONFIDENTIAL

No members of the public made representation.

Resolution at 10.07am

395/2017 1. That Council move into Closed Council to consider business identified, together with any late reports tabled at the meeting. 2. That pursuant to section 10A (1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above 3. That the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.
Moved Cr Barton Seconded Cr Bartley Carried

Resolution at 10.26am

396/2017 That Council move out of Closed Council and into open Council.
Moved Cr Dorrington Seconded Cr Davis Carried

RESOLUTIONS FROM THE CLOSED SESSION OF COUNCIL MEETING

File No:	T3.44
Report: 1019/2017	Confidential -Tender Stormwater Upgrade
Responsible Officer:	Peter Brown, Manager of Works

Resolution

397/2017 That the Confidential Report -1019/2017 - Tender Stormwater Upgrade be deferred until the November 2017 meeting of Council.

File No:	S3.1, S3.1.1, S3.1.2
Report: 1020/2014	CONFIDENTIAL – Bourke Water Treatment Plant – Proposal for the Management of the Project by New South Wales Public Management Public Works
Responsible Officer:	Peter Brown, Manager of Works

Resolution

398/2017

1. That Council note the provisions of section 55(3) (b) of the Local Government Act negating the need to call tenders for a contact entered into with the Crown.
2. That Council appoint New South Wales Public Works as the Project Manager for the construction of the New Water Treatment Plant at Bourke.
3. That Council note the schedule of cost submitted by New South Public Works
4. That Council delegate authority to the Mayor and General Manger to finalise all aspects of the schedule of works required and the costing attached thereto.

File No:	P3.4
Report: 1021/2017	Purchase of New Motor Grader
Responsible Officer:	Manager of Roads Mark Gordon

Resolution

399/2017 That Council accepts the quotation from Hitachi Construction Machinery Australia for One (1) John Deere 770G Motor Grader for a changeover price of $297,000.00

Council broke for morning tea at 10.30am

Cr Ford and Cr Dorrington left the meeting following morning tea and did not return.

Resolution at 11.00am

400/2017 Council suspended Standing Orders for a presentation from Inspector Andrew Hurst from Darling River Local Area Command

Moved Cr Bartley Seconded Stutsel Carried

There being no further business the meeting closed at 11.25am

It was noted that a Citizenship Ceremony for Mabruka Rahman was planned for 12.30pm followed by lunch and the Mayor asked that all available Councillors attend the ceremony.