



Bourke Shire Council Minutes

Ordinary Meeting of Council held at the Council Chambers at Bourke
Shire Council Offices
at 29 Mitchell Street, Bourke,

Monday, 22nd September 2014

General Manager:

Ross Earl

PRESENT

C12.1

Councillors	20/1	24/02	28/02	24/03	28/04	26/05	23/06	28/07	25/08	22/09	24/11
Cr Andrew Lewis	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cr Robert Stutsel	✓	✓ 9.16am	✓	AP	✓	✓	✓	✓	✓	✓	
Cr Victor Bartley	✓	✓	AP	✓	✓	✓	✓	✓	✓	✓	
Cr Sally Davis	✓ 9.15am	✓	AP	✓	✓	✓	✓ 9.08am	✓	✓	AP	
Cr Cec Dorrington	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cr Lachlan Ford	✓	✓	✓	AP	✓ 9.05am	✓	✓	✓	AP	✓	
Cr Barry Hollman	✓	AP	✓	✓	✓	✓	✓	✓	✓	✓	
Cr Jack Bennett	✓	✓	AP	✓	✓	✓	✓	✓	✓	✓	
Cr Sarah Brown	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cr Stuart Johnson	AP	✓ 9.15am	✓	✓	✓	✓ Cr Johnson left at 1pm	AP	AP 10.11am ✓	✓	✓	

Staff

Ross Earl	General Manager
Leonie Brown	Manager of Corporate Services
Dwayne Willoughby	Manager of Environmental Services
Peter Brown	Manager Works
Kai Howard	Executive Assistant/Minutes

OPENING PRAYER

Cr Lewis opened the meeting with a prayer.

REMEMBRANCE

Council stood in silence in the memory of the following:-

William Mole
Rhonda Smith
Shamiriky Edwards
Kathy Mann

APOLOGIES

The Mayor advised that an apology had been received from Cr Davis.

Resolution:

351/2014 That Council note the apology received from Cr Davis and that a leave of absence be granted.

Moved Cr Dorrington

Seconded Cr Hollman

Carried

DECLARATION OF INTEREST

No Declarations of Interest were received for the meeting of Monday, 22nd September 2014.

MAYORAL MINUTE

Date	Event
25/08/2014	Council Meeting
26/08/2014	Traffic Committee Meeting
27/08/2014	Manager of Corporate Services, Leonie Brown and I travelled to Weilmoringle and to Ed & Jill Fessy's property "Bullabelalie" and met Premier, Mike Baird and Minister for Agriculture, Katrina Hodgkinson and Local Member, Kevin Humphries to discuss assistance for drought affected Grazers
11/09/2014	Meeting in Walgett with Federal Treasurer, Joe Hockey and Federal Member for Agriculture, Barnaby Joyce to discuss drought conditions and assistance to Graziers/Dryland and Irrigation Farmers as well as rural workers and local town businesses

Resolution

352/2014 That the information in the Mayoral Minute as presented to the Ordinary Meeting of Council on Monday, 22nd September 2014 be noted.

Moved Cr Lewis

Carried

The Mayor vacated the Chair at 9.06am

The Returning Officer took the Chair

MAYORAL ELECTION

File No:	C11.5
Report: 1/2014	Election of Mayor
Responsible Officer:	Ross Earl, General Manager

Background:

Nominations are invited for the Office of Mayor of Bourke Shire Council for the 2014/2015 term.

The General Manager (or person appointed by the General Manager) will act as the Returning Officer.

The election of Mayor of Bourke Shire Council must be held in accordance with Schedule 7 of the *Local Government (General) Regulation 2005*.

The Office of Mayor commences on the day the person is elected and continues until the successor is elected.

In accordance with Sections 227(a) and 282(2) of the *Local Government Act 1993*, the Mayor of Bourke Shire Council is elected by the Councillors from among their number.

Under Section 230 (1) of the *Local Government Act 1993*, the Mayor holds office for a period of one year and an election is to be held annually for the position.

Section 226 Role of Mayor

The role of the Mayor (under Section 226 of the *Local Government Act 1993*) is:

- to exercise, in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council
- to exercise such other functions of the Council as the Council determines
- to preside at meetings of the Council
- to carry out the civic and ceremonial functions of the mayoral office.

Nomination forms for the position of Mayor and Deputy Mayor have been enclosed with this meeting agenda. The completed nomination forms may be returned to the Returning Officer at any time before the Council Meeting scheduled for 22nd September 2014 or at that Meeting.

The returning officer will read the nominations received.

If only one Councillor is nominated for the position, that Councillor is declared duly elected.

If more than one Councillor is nominated Council must determine if voting is to be by preferential ballot, by Ordinary ballot (both secret votes) or by open voting (voting by a show of hands or similar means).

The elections of Mayor and Deputy Mayor are the only times Council can choose to vote by way of secret ballot.

The election is to be held at the Council meeting at which the Council resolves on the method of voting.

“Open Voting” means voting by a show of hands or similar means;

“Ordinary Ballot” has its normal meaning of secret ballot;

“Preferential Ballot” means the placing of the numbers 1 and 2 and so on against the various names so as to indicate the order of preference for all of the candidates.

Bourke Shire Council has traditionally utilised an Ordinary ballot to determine the Office of Mayor and Deputy Mayor

Financial Implications:

Councils Operational Plan provides for the payment of Fees to the Mayor and Councillors in accordance with Section 252 of the Local Government Act 1993 and also provides for the payment of expenses and provision of facilities to the Mayor and Councillors in accordance with the adopted policy.

Recommendation

- 1. That should an election be required for the Office of Mayor that Council determine the method of voting**
- 2. That on the finalisation of the count all ballot papers be destroyed**

After the calling of nominations the Returning Officer indicated that only the one nomination had been received with that being for Cr Andrew Lewis for the position of Mayor.

Cr Lewis was declared elected as Mayor of Bourke Shire for 2014/2015.

Mayor Lewis returned to the Chair at 9.08am

APPENDIX 1

Report 1 and Part Report 2

ELECTION OF MAYOR AND DEPUTY MAYOR

PROCEDURES FOR THE ELECTION OF MAYOR AND DEPUTY MAYOR

Schedule 7 of the *Local Government (General) Regulation 2005* outlines the following procedures for the election of a Mayor and Deputy Mayor.

Schedule 7 Election of mayor by councillors

Part 1 Preliminary

1 Returning officer

The general manager (or a person appointed by the general manager) is the returning officer.

2 Nomination

- (1) A councillor may be nominated without notice for election as mayor or deputy mayor.
- (2) The nomination is to be made in writing by 2 or more councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
- (3) The nomination is to be delivered or sent to the returning officer.
- (4) The returning officer is to announce the names of the nominees at the council meeting at which the election is to be held.

3 Election

- (1) If only one councillor is nominated, that councillor is elected.
- (2) If more than one councillor is nominated, the council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting.
- (3) The election is to be held at the council meeting at which the council resolves on the method of voting.
- (4) In this clause:

ballot has its normal meaning of secret ballot.

open voting means voting by a show of hands or similar means.

Part 2 Ordinary ballot or open voting

4 Application of Part

This Part applies if the election proceeds by ordinary ballot or by open voting.

5 Marking of ballot-papers

- (1) If the election proceeds by ordinary ballot, the returning officer is to decide the manner in which votes are to be marked on the ballot-papers.
- (2) The formality of a ballot-paper under this Part must be determined in accordance with clause 345 (1) (b) and (c) and (6) of this Regulation as if it were a ballot-paper referred to in that clause.
- (3) An informal ballot-paper must be rejected at the count.

6 Count—2 candidates

- (1) If there are only 2 candidates, the candidate with the higher number of votes is elected.
- (2) If there are only 2 candidates and they are tied, the one elected is to be chosen by lot.

7 Count—3 or more candidates

- (1) If there are 3 or more candidates, the one with the lowest number of votes is to be excluded.
- (2) If 3 or more candidates then remain, a further vote is to be taken of those candidates and the one with the lowest number of votes from that further vote is to be excluded.
- (3) If, after that, 3 or more candidates still remain, the procedure set out in subclause (2) is to be repeated until only 2 candidates remain.
- (4) A further vote is to be taken of the 2 remaining candidates.
- (5) Clause 6 of this Schedule then applies to the determination of the election as if the 2 remaining candidates had been the only candidates.
- (6) If at any stage during a count under subclause (1) or (2), 2 or more candidates are tied on the lowest number of votes, the one excluded is to be chosen by lot.

Part 3 Preferential ballot

8 Application of Part

This Part applies if the election proceeds by preferential ballot.

9 Ballot-papers and voting

- (1) The ballot-papers are to contain the names of all the candidates. The councillors are to mark their votes by placing the numbers "1", "2" and so on against the various names so as to indicate the order of their preference for all the candidates.
- (2) The formality of a ballot-paper under this Part is to be determined in accordance with clause 345 (1) (b) and (c) and (5) of this Regulation as if it were a ballot-paper referred to in that clause.
- (3) An informal ballot-paper must be rejected at the count.

10 Count

- (1) If a candidate has an absolute majority of first preference votes, that candidate is elected.
- (2) If not, the candidate with the lowest number of first preference votes is excluded and the votes on the un-exhausted ballot-papers counted to him or her are transferred to the candidates with second preferences on those ballot-papers.
- (3) A candidate who then has an absolute majority of votes is elected, but, if no candidate then has an absolute majority of votes, the process of excluding the candidate who has the lowest number of votes and counting each of his or her un-exhausted ballot-papers to the candidates remaining in the election next in order of the voter's preference is repeated until one candidate has received an absolute majority of votes. The latter is elected.
- (4) In this clause, ***absolute majority***, in relation to votes, means a number that is more than one-half of the number of un-exhausted formal ballot-papers.

11 Tied candidates

- (1) If, on any count of votes, there are 2 candidates in, or remaining in, the election and the numbers of votes cast for the 2 candidates are equal—the candidate whose name is first chosen by lot is taken to have received an absolute majority of votes and is therefore taken to be elected.
- (2) If, on any count of votes, there are 3 or more candidates in, or remaining in, the election and the numbers of votes cast for 2 or more candidates are equal and those candidates are the ones with the lowest number of votes on the count of the votes—the candidate whose name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.

Part 4 General

12 Choosing by lot

To choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the returning officer, the slips are folded by the returning officer so as to prevent the names being seen, the slips are mixed and one is drawn at random by the returning officer and the candidate whose name is on the drawn slip is chosen.

13 Result

The result of the election (including the name of the candidate elected as mayor or deputy mayor) is:

- (a) to be declared to the councillors at the council meeting at which the election is held by the returning officer, and
- (b) to be delivered or sent to the Director-General and to the Secretary of the Local Government and Shires Associations of New South Wales.

345 Informal ballot-papers

- (1) A ballot-paper of an elector at an election is informal if:
 - (a) the elector has failed to record a vote on it in the manner directed on it, or
 - (b) it has not been initialled on the front by an election official, or
 - (c) it contains a mark or writing that, in the returning officer's opinion, would enable the elector to be identified.
- (2) Despite subclause (1), a ballot-paper of an elector at an election in which only one candidate is to be elected is not informal merely because a tick or a cross has been placed in one square and the other square or squares have been left blank. In such a case the tick or the cross is to be treated as a first preference.
- (3) (Repealed)
- (4) Despite subclause (1), a ballot-paper of an elector at an election is not informal merely because a preference (other than a first preference) has been repeated or omitted so long as the ballot-paper shows at least the minimum number of preferences required by the directions.

- (5) Despite subclause (1), a ballot-paper of an elector at an election is not informal merely because it has not been initialled on the front by an election official, so long as it bears the mark referred to in clause 305 (2).
- (6) Despite subclause (1), a ballot-paper of an elector at an election is not informal by virtue of the existence of an unnecessary mark on the ballot-paper if, in the opinion of the returning officer, the elector's intention is clearly indicated on the ballot-paper.
- (6A) Despite subclause (1), a ballot-paper is not informal by reason only that the elector has placed one or more numbers, a tick or one or more crosses adjacent to but outside a square or squares if, in the opinion of the returning officer, the elector's intention is clearly indicated on the ballot-paper. In such a case, each such number, tick or cross is taken to have been placed within the relevant square.
- (7) Nothing in subclause (2) authorises any person to encourage a voter to place a tick or a cross in a square on a ballot-paper.

Note. Section 308C of the Act makes provision concerning the formality of ballot-papers where the voter marks, crosses or ticks a group voting square, or where the ballot papers contain the name of a candidate whom a court has declared to be incapable of being elected.



NOMINATION FOR THE OFFICE OF THE MAYOR

In accordance with the provisions of Schedule 7 of the *Local Government (General) Regulation 2005*

of that regulation we hereby nominate _____

for the office of Mayor for the period of September 2014 to September 2015

Signed: _____
(Signature)

Councillor: _____
(Print Name)

Signed: _____
(Signature)

Councillor: _____
(Print Name)

I Councillor _____ (Print Name)

Hereby consent to my nomination as the Mayor of Bourke Shire Council.

Signature

Date

Please Note: The nomination must be made by at least two Councillors (one who can be the nominee) and accepted by the nominated Councillor and dated. The completed nomination form should be delivered to the Returning Officer (General Manager) at or before the Council Meeting to be held on 22nd September 2014.

File No:	C11.6
Report: 2/2014	Election of Deputy Mayor
Responsible Officer:	Ross Earl, General Manager

Background:

Nominations are invited for the Office of Deputy Mayor for the 2014/2015 term.

The election of a Deputy Mayor of Bourke Shire Council must be held in accordance with Schedule 7 of the *Local Government (General) Regulation 2005*.

Statutory Provisions

Under Section 231 of the *Local Government Act 1993*:

- The Councillors may elect a person from among their number to be the Deputy Mayor.
- The person may be elected for the Mayoral term or a shorter term
- The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of Mayor.
- The Councillors may elect a person from among their number to act as Deputy Mayor if the Deputy Mayor is prevented by illness, absence or otherwise from exercising a function under this sections, or if no deputy mayor has been elected.

Nomination forms for the position of Mayor and Deputy Mayor have been enclosed with this meeting agenda. The completed nomination forms may be returned to the Returning Officer at any time before the Meeting scheduled for 22nd September 2014 or at the Council Meeting.

The returning officer will read the nominations received.

If only one Councillor is nominated for the position, that Councillor is declared elected.

If more than one Councillor is nominated Council must determine if voting is to be by preferential ballot, by ordinary ballot (both secret votes) or by open voting (voting by a show of hands or similar means).

The elections of Mayor and Deputy Mayor are the only times Council can choose to vote by way of secret ballot.

The election is to be held at the Council meeting at which the Council resolves on the method of voting.

“Open Voting” means voting by a show of hands or similar means;

“Ordinary Ballot” has its normal meaning of secret ballot;

“Preferential Ballot” means the placing of the numbers 1 and 2 and so on against the various names so as to indicate the order of preference for all of the candidates

Recommendation:

1. That should an election for the Office of Deputy Mayor be required, the Council determine whether the vote is to be by preferential ballot, by ordinary ballot or by open voting.
2. That all ballot papers be destroyed following the declaration of the Office of Deputy Mayor.

After the calling of nominations the Returning Officer indicated that only the one nomination had been received for the position of Deputy Mayor, that being Cr Hollman.

Cr Hollman was declared elected Deputy Mayor of Bourke Shire Council for 2014/2015.

APPENDIX 2

Report 2

ELECTION OF DEPUTY MAYOR



NOMINATION FOR THE OFFICE OF THE DEPUTY MAYOR

In accordance with the provisions of Schedule 7 of the *Local Government (General) Regulation 2005*

of that regulation we hereby nominate _____
for the office of Deputy Mayor for the period of September 2014 to September 2015.

Signed: _____
(Signature)

Councillor: _____
(Print Name)

Signed: _____
(Signature)

Councillor: _____
(Print Name)

I Councillor _____ (Print Name)

Hereby consent to my nomination as the Deputy Mayor of Bourke Shire Council.

Signature

Date

Please Note: The nomination must be made by at least two Councillors (one who can be the nominee) and accepted by the nominated Councillor and dated. The completed nomination form should be delivered to the Returning Officer (General Manager) before or at the Meeting of Council scheduled for the 22nd September 2014.

File No:	C12.1
Report: 3/2014	Determination of Meeting Time and Schedule
Responsible Officer:	Ross Earl, General Manager

Background:

Council is required to determine the day and time in which Ordinary Meetings of Council are to be held, ensuring compliance with the legislative provisions in relation to the scheduling of meetings

Number of Meetings

Under the provisions of Section 365 of the Local Government Act 1993 a Council is required to hold ten (10) meetings per year each of which must be held in a different Month.

Council Requirement to Give Public Notice

Section 9 - Notice of meetings

- (1) A council must give notice to the public of the times and places of its meetings and meetings of those of its committees of which all the members are councillors.
- (2) A council and each such committee must have available for the public at its offices and at each meeting copies (for inspection or taking away by any person) of the agenda and the associated business papers (such as correspondence and reports) for the meeting.
- (2A) In the case of a meeting whose agenda includes the receipt of information or discussion of other matters that, in the opinion of the general manager, is likely to take place when the meeting is closed to the public:
 - (a) the agenda for the meeting must indicate that the relevant item of business is of such a nature (but must not give details of that item), and
 - (b) the requirements of subsection (2) with respect to the availability of business papers do not apply to the business papers for that item of business.
- (3) The copies are to be available to the public as nearly as possible to the time they are available to councillors.
- (4) The copies are to be available free of charge.
- (5) A notice given under this section or a copy of an agenda or of a business paper made available under this section may in addition be given or made available in electronic form.

Method of Giving Notice Clause 232 of the Local Government (General Regulation) 2005

- (1) This clause prescribes the manner in which the requirements outlined in section 9 (1) of the Act are to be complied with.
- (2) A notice of a meeting of a council or of a committee must be published in a newspaper circulating in the area before the meeting takes place.
- (3) The notice must specify the time and place of the meeting.
- (4) Notice of more than one meeting may be given in the same notice.
- (5) This clause does not apply to an extraordinary meeting of a council or committee

Current Situation

Council's Current Code of Meeting Practice and the Draft Code of Meeting Practice both contain details relating to day and time of Councils Ordinary Meetings.

The Ordinary Meetings of Council are scheduled for the fourth Monday of each month commencing at 9.00 am.

Council should determine whether it wishes to hold its meeting on the same day of the month and at the same time.

Public Holidays for New South Wales in for the balance 2014 and for 2015 fall on the following dates:

Labour Day	Monday	6 th October
Christmas Day	Thursday	25 th December
Boxing Day	Friday	26 th December

Public Holidays for New South Wales in 2015 fall on the following dates:

New Year's Day	Thursday	1 st January
Australia Day	Monday	26 th January
Good Friday	Friday	3 rd April
Easter Saturday	Saturday	4 th April
Easter Sunday	Sunday	5 th April
Easter Monday	Monday	6 th April
ANZAC Day	Saturday	25 th April
Queen's Birthday	Monday	8 th June
Labour Day	Monday	5 th October
Christmas Day	Friday	25 th December
Boxing Day	Saturday	26 th December

Given that the Australia Day Holiday is often on the 4th Monday of the month of January, and this is again the case in 2015, this meeting has previously been brought forward to the third Monday being 19th January 2015

Over the past few years Council has also resolved not to conduct a Council meeting in December, and it is proposed that this practice continue.

Should the need arise an Extraordinary Meeting could be scheduled

Once Council has determined the meeting schedule an advertisement will be placed in the next available issue of the Western Herald detailing the Meeting Dates for the Ordinary Meetings of Council for the period October 2014 to December 2015 with their location being the Council Chambers, 29 Mitchell Street Bourke.

Should Council maintain the scheduled Meeting Day as the Fourth Monday of each month the meeting schedule will be as follows;

Month/Year	Proposed Meeting Date	Reason
2014		
October	27 th	4 th Monday
November	24 th	4 th Monday
2015		
January	19 th	3 rd Monday 4 th is a Public Holiday for Australia Day
February	23 rd	4 th Monday
March	23 rd	4 th Monday
April	27 th	4 th Monday
May	25 th	4 th Monday
June	22 nd	4 th Monday
July	27 th	4 th Monday
August	24 th	4 th Monday
September	28 th	4 th Monday
October	26 th	4 th Monday
November	23 rd	4 th Monday

Recommendations

1. That Council continue to conduct their meetings for the next twelve months on the fourth Monday of each month at 9.00am.
2. That the meeting scheduled for January 2015 be held on the 19th January to provide for the Australia Day Public Holiday gazetted for the normal meeting day of the 26th January 2015.
3. That public notice be given in relation to the proposed meeting schedule.

Resolution

353/2014

1. That Council continue to conduct their meetings for the next twelve months on the fourth Monday of each month at 9.00am.
2. That the meeting scheduled for January 2015 be held on the 19th January to provide for the Australia Day Public Holiday gazetted for the normal meeting day of the 26th January 2015.
3. That public notice be given in relation to the proposed meeting schedule

Moved Cr Dorrington

Seconded Cr Stutsel

Carried

File No:	C6.1
Report: 4/2014	Composition of Council Committees and Confirmation of Appointment of Delegates to other Organisations
Responsible Officer:	Ross Earl, General Manager

Background:

Council operates a number of committees internally and also has representation on a number of committees and organisations external to Council.

Current Situation:

Membership of all Committees and delegates to various organisations are generally reviewed on an annual basis.

Council has four standing Committees, The Roads and Plant Committee, Corporate Planning Committee, Town and Village Committee and the Tourism and Economic Development Committee.

With the exception of the Tourism and Economic Development Committee which has seven (7) members all other committees involve the whole of Council as members.

The operation of each of the Committees is outlined in the Charter for each of those Committees.

In addition to the internal Committees there are a number of other committees and organisations to which Council provides a delegate or is represented at meetings and these are included in the attached listing.

The listing have also included brief details in relation to each of the organisations to which Council provides delegates and the level of involvement.

Financial Implications:

Provision has been made in the Operational Plan (Budget) for the expenses incurred in the attendance of Councillors and staff as members, delegates or representatives of the various committees as detailed

Recommendation:

1. That Council review the listing of current internal committee membership.
2. That Council review the listing of delegates to all external organisations.
3. That the any identified changes be incorporated in the listing of Committee members, representatives and delegates and the revised listing be circulated to Councillors

Resolution

354/2014

- 1. That the name of the Barwon Darling Corporation Group be changed to Outback Shires Alliance**
- 2. That Cr Dorrington be added as the Alternate Delegate the Rural Financial Counselling Service.**
- 3. That the amended listing of Committee Members, Representatives and Delegates be adopted and circulated to Councillors**

Moved Cr Dorrington

Seconded Cr Stutsel

Carried

LOCAL GOVERNMENT ORGANISATIONS

COMMITTEE	DELEGATE(S)	ALTERNATE	PURPOSE	MEETING PLACE	MEETING FREQUENCY	COUNCIL INVOLVEMENT
OUTBACK SHIRES ALLIANCE	Mayor Cr Brown	Cr Hollman	To review opportunities for Resource Sharing and Improved Service Delivery for the Councils	Generally Brewarrina	As required	Member
ORANA REGIONAL ORGANISATION COUNCILS (OROC)	Mayor	Deputy Mayor	To look at regional based initiatives with positive outcomes for all Councils	Rotation amongst member Councils	Quarterly	Member
NETWASTE	Manager of Environmental Services – Dwayne Willoughby		To coordinate strategic waste disposal initiatives	Rotation amongst member Councils	Quarterly	Member
LOWER MACQUARIE WATER UTILITIES ALLIANCE BOARD	Mayor & General Manager	Deputy Mayor & Manager of Corporate Services	Review the Strategic Direction and operation of LMWUA	Rotation amongst member Councils	Six Monthly	Member
LOWER MACQUARIE WATER UTILITIES ALLIANCE OPERATION	Manager Works – Peter Brown	Nil	To determine ongoing direction and strategic Direction of LMWUA	Rotation amongst member Councils	Bi Monthly	Member
GENERAL MANAGER'S ADVISORY COMMITTEE	General Manager	Manager Corporate Services	To provide advice to OROC and to investigate regional collaboration	Dubbo	Quarterly	Member
OUTBACK ARTS	Cr Johnson	Manager Tourism & Development	Promotion of the Arts and Arts related Activities	Rotation amongst member Councils	Quarterly	Member
KAMILAROI HIGHWAY PROMOTIONAL COMMITTEE	Manager Tourism & Development	Nil	To investigate, develop and institute promotion opportunities	Rotation amongst member Councils and By phone	Ad hoc	Member
KIDMAN WAY PROMOTIONAL COMMITTEE	Cr Johnson Manager of Tourism & Development	Cr Ford	To promote and develop the tourist opportunities of towns serviced by the Kidman Way	Rotation amongst Member Councils	Ad hoc	Member
WESTERN DIVISION COUNCILS OF NSW	Mayor, Deputy Mayor & General Manager		To perform an advocacy role of all Councils located within the Western Division of NSW	Rotation amongst Members	Annual Conference Mid- year conference	Member
INLAND TOURISM ORGANISATION	Manager of Tourism & Development – not Council delegate, elected by Outback Members		Institute Tourism promotional initiatives in Inland New South Wales	Teleconference Dubbo x 1 Sydney x 1	As required by Teleconference and six Monthly	Member

Inter Government Liaison

COMMITTEE	DELEGATE(S) Existing	ALTERNATE Existing	PURPOSE	MEETING PLACE	MEETING FREQUENCY	COUNCIL INVOLVEMENT
BUSHFIRE LIAISON COMMITTEE	Mayor General Manager Manager of Corporate Services	Cr Davis	To Work with the RFS to ensure compliance with the service level agreement and preparedness for fires	Either Bourke or Brewarrina	Six Monthly	Attendee
BOURKE STRATGIC COORDINATION GROUP	Mayor General Manager Manager Tourism & Development	Manager Corporate Services	To ensure cost effective and efficient service delivery by State Government Agencies	Bourke	Quarterly	Attendee
LOCAL EMERGENCY MANAGEMENT COMMITTEE	General Manager	Manager of Works	To ensure adequate preparedness and planning for Emergency situations	Bourke	Quarterly	Provide Secretariat
BOURKE LOCAL TRAFFIC COMMITTEE <i>*Cr Lewis is the Local Members Representative</i>	Manager of Roads Manager of Works	Services Technical Officer	To review local traffic flow issues, parking, speed zones, etc.	Bourke	As required	Provide Secretariat
JOINT REGIONAL PLANNING COMMITTEE	Mayor, Deputy Mayor	Cr Stutsel	To review significant planning matters	Generally by teleconference	As required	Attendee on issues impacting Bourke Shire
FAR WEST REGIONAL ALGAL COORDINATING COMMITTEE	Manager of Environmental Services	Manager of Works	To take proactive action in relation to algae bloom	Generally by teleconference	As required	Attendee
REGIONAL FOOD GROUP	Manager of Environmental Services		To Liaise with NSW FOOD Authority regarding food premises inspections etc.	Generally Dubbo	Quarterly	Attendee

COMMUNITY LIAISON GROUPS

COMMITTEE	DELEGATE(S) EXISTING	ALTERNATE EXISTING	PURPOSE	MEETING PLACE	MEETING FREQUENCY	COUNCIL INVOLVEMENT
BOURKE ALCOHOL WORKING GROUP	Cr Ford General Manager Manager Tourism & Development	Manager Corporate Services	To assist in the determination of actions in reducing the social impact of alcohol and drug use within Bourke	Bourke	Monthly	Attend
BOURKE LIQUOR ACCORD	Cr Dorrington General Manager	Cr Bartley	To review and develop policy in regard to the sales of Alcohol within the Shire	Bourke	Monthly	Provide Secretariat
YOUTH INTERAGENCY COMMITTEE	Cr Brown Manager Tourism & Development		To review the provision and operation of Youth Services within Bourke	Bourke	Monthly	Attendee
RURAL FINANCIAL COUNSELLING SERVICE	Manager of Corporate Services	Cr Dorrington	Provide support to primary producers.	Bourke	Monthly	Attendee
COMMUNITY ABORIGINAL WORKING PARTY	General Manager Manager of Tourism & Development	Manager of Corporate Services	Provide an advocacy role on behalf of the Bourke Aboriginal Community	Bourke	Monthly	Invitee
BOURKE BUSINESS DEVELOPMENT GROUP	General Manager Manager of Tourism & Development	Manager of Corporate Services	To develop and implement strategies aimed at strengthening the business sector of Bourke and the growth of the town itself	Bourke	Monthly	Provide Secretariat
BOURKE SHIRE COUNCIL ABORIGINAL CONSULTATIVE COMMITTEE	Mayor Cr Ford Cr Bennett Cr Bartley Cr Brown		As per Charter	Council Chambers	As per Charter	

COUNCIL INTERNAL COMMITTEES

COMMITTEE	DELEGATE(S)	ALTERNATE	PURPOSE	MEETING PLACE	MEETING FREQUENCY	OTHER COMMENTS
PLANT & ROADS	All		As per Charter	As per Charter	As per Charter	
CORPORATE	All		As per Charter	As per Charter	As per Charter	
TOWN & VILLAGES	All		As per Charter	As per Charter	As per Charter	
ECONOMIC DEVELOPMENT & TOURISM	Mayor Deputy Mayor Cr Ford, Cr Davis, Cr Johnson, Cr Stutsel, Cr Brown		As per Charter	As per Charter	As per Charter	
GENERAL MANAGER PERFORMANCE REVIEW	Mayor Deputy Mayor		Review General Manager's Performance	Council Chambers	Six (6) monthly	

REGIONAL ADVISORY GROUPS

COMMITTEE	DELEGATE(S)	ALTERNATE	PURPOSE	MEETING PLACE	MEETING FREQUENCY	
MURRAY DARLING ASSOCIATION	Mayor	Cr Stutsel		Various		
BARWON DARLING WATER (Formally Mungindi-Menindee Advisory)	Mayor Cr Bennett	Manager of Corporate Services General Manager	To discuss water flow and allocation with the river system	Walgett or Bourke Generally	Quarterly	
MACQUARIE VALLEY ADVISORY COMMITTEE	Weeds Officer	Nil	Regional Weeds Eradication Strategy	By Phone Sydney x 1 Dubbo x 1		

File No:	A3.8
Report: 5/2014	Delegations to the Mayor
Responsible Officer:	Ross Earl, General Manager

Background:

Section 377 of the Local Government provides the opportunity for Council to be able to delegate some of its functions to other organisations or people with the exception of these matters detailed in that section as functions that are only to be exercised by Council.

Section 377 of the Local Government Act provides that:

"A council may, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council, other than the following:

- *the appointment of a general manager*
- *the making of a rate*
- *a determination under section 549 as to the levying of a rate*
- *the making of a charge*
- *the fixing of a fee*
- *the borrowing of money*
- *the voting of money for expenditure on its works, services or operations*
- *the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment)*
- *the acceptance of tenders which are required under this Act to be invited by the council*
- *the adoption of a management plan under section 406*
- *the adoption of a financial statement included in an annual financial report*
- *a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6*
- *the fixing of an amount or rate for the carrying out by the council of work on private land*
- *the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work*
- *the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the Environmental Planning and Assessment Act 1979*

- *the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194*
- *a decision under section 356 to contribute money or otherwise grant financial assistance to persons*
- *the making of an application, or the giving of a notice, to the Governor or Minister*
- *this power of delegation*
- *any function under this or any other Act that is expressly required to be exercised by resolution of the council."*

In relation to the Mayor section 226 of the Local Government provides that the Mayor shall

Section 226 Role of Mayor

The role of the Mayor (under Section 226 of the *Local Government Act 1993*) is:

- to exercise, in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council
- to exercise such other functions of the Council as the Council determines
- to preside at meetings of the Council
- to carry out the civic and ceremonial functions of the mayoral office.

Current Situation:

The Mayors delegations are contained within the attached policy document

Financial Implications:

There is no significant impact.

Recommendation

That Council delegates to the Mayor Councillor () the delegations as detailed in attached Policy document.

Resolution


355/2014 That Council delegates to the Mayor, Cr Andrew Lewis the delegations as detailed in attached Policy document.

Moved Cr Dorrington

Seconded Cr Stutsel

Carried

SECTION 1 Service Management
PART 5 Delegations

	POLICY NO:	1.5.1(v7)
	POLICY TITLE:	Mayor Delegations
	DATE ADOPTED:	22/09/2014
	RESOLUTION NO:	/2013
	SUPERCEDES:	Mayor Delegations 1.5.1(v6) Adopted: 24/09/2012 Resolution No: 446/2012
	PROPOSED REVIEW DATE:	23/09/2015

BACKGROUND

In accordance with the provisions of Section 377 of the Local Government Act 1993, the Mayor is delegated the following powers and duties by Council on 22nd September 2014, effective from that date.

POLICY

To give effect to the provisions of the Local Government Act 1993, and any other Act conferring powers or duties upon the Mayor and to any resolution or direction give to the Mayor by the Council.

STATUTORY ROLE

To exercise, in cases of necessity, the policy-making functions of the governing body of the council between meetings of the council.

To exercise such other features of the council as the council determines.

To preside at meetings of the council.

To carry out the civic and ceremonial functions of the mayoral office.

OTHER DELEGATIONS

To direct the General Manager where necessary, in the interpretation and implementation of each and every policy or code of the Council which is current and has been adopted by Council resolution.

To provide guidance where necessary to the General Manager in the development and implementation of procedures of Council.

To participate in negotiations on behalf of the Council with third parties and in connection with the sale, purchase and lease of lands and buildings in conjunction with the General Manager.

To exercise a statutory role of the principal office in accordance with Section 1 of the Independent Commission against Corruption Act 1988, as and when considered appropriate by the Mayor.

To give direction to Council following consultation with the General Manager, in the application of Code of Conduct as adopted by the Council and where necessary apply appropriate censures to elected members.

To give direction, in conjunction with the General Manager, to the Council in pursuit of the objectives and strategies contained within the Bourke Shire Management Plan.

To represent Council, in conjunction with the General Manager, in deputations to Government enquires and elsewhere where it is appropriate that the Mayor should present the Council's position.

To make media statements and issue press releases in respect of Council resolutions and decisions in conjunction with the General Manager.

To promote the area of Council through representations, delegations, functions and personal approaches within the budget provisions.

To spend up to \$20,000 in times of emergency, subject to details of works so authorised, being referred to the next Ordinary Meeting of the Council for its information.

RELATED POLICIES

1.5.2 (V7) Deputy Mayor Delegation

1.5.3 (V5) General Manager

File No:	A3.8
Report: 6/2014	Delegation to the Deputy Mayor
Responsible Officer:	Ross Earl, General Manager

Background:

Section 377 of the Local Government provides the opportunity for Council to be able to delegate some of its functions with the exception of those matters detailed within that section as functions that are only to be exercised by Council.

Under Section 231 of the *Local Government Act 1993*:

- The Councillors may elect a person from among their number to be the Deputy Mayor.

- The person may be elected for the Mayoral term or a shorter term

- The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of Mayor.

- The Councillors may elect a person from among their number to act as Deputy Mayor if the Deputy Mayor is prevented by illness, absence or otherwise from exercising a function under this sections, or if no deputy mayor has been elected.

Current Situation:

The Deputy Mayors delegations are contained within the attached policy document

Financial Implications:

There is no significant impact.

Recommendation

That Council delegates to the Deputy Mayor Councillor () the delegation as detailed in the attached Policy Document.

Resolution


356/2014 That Council delegates to the Deputy Mayor, Cr Barry Hollman the delegation as detailed in the attached Policy Document.

Moved Cr Dorrington

Seconded Cr Stutsel

Carried

SECTION 1 Service Management
PART 5 Delegations

	POLICY NO:	1.5.2(v7)
	POLICY TITLE:	Deputy Mayor Delegations
	DATE ADOPTED:	23/09/2013
	RESOLUTION NO:	/2013
	SUPERCEDES:	1.5.2(v5) Adopted: 24/09/2012 Resolution: 446/2012
	PROPOSED REVIEW DATE:	23/09/2014

BACKGROUND

In accordance with the provisions of Section 377 of the Local Government Act 1993, the Deputy Mayor is delegated the following powers and duties by Council on 22nd September 2014 effective from that date.

POLICY

- That the Deputy Mayor be authorised to exercise any function, power, duty or authority of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise, from exercising the function, power, duty and authority or if there is a casual vacancy in the office of Mayor.

RELATED POLICIES

1.5.1(V7) Mayor Delegations
1.5.3 (V5) General Manager Delegation

STARRING OF ITEMS

A number of items have been starred for discussion.

The Mayor will receive requests to star additional items to be discussed.

Resolution

/2014 That recommendations as detailed in the un-starred items in the Agenda for the Ordinary Meeting of Council held on Monday, 22nd September 2014 be adopted.

Moved Cr Stutsel

Seconded Cr Hollman

Carried

Report No	Report Name	Responsible Officer
109/2014	Environmental – Activity Report	MES
209/2014	Engineering – Activity Report	MRS
509/2014	Tourism and Development - Activity Report	MT&D

CONFIRMATION OF THE MINUTES

Resolution

357/2014 That the minutes of the ordinary meeting of Council held on Monday, 25th August 2014 be confirmed as a true and accurate record of that meeting.

Moved Cr Dorrington

Seconded Cr Stutsel

Carried

CALENDAR OF EVENTS



Month/Year	Meeting Date	Time	Event	Location
September	22 nd	9.00am	Council Meeting - 4 th Monday – Mayoral Election	Council Chambers
October	18 th		Tentatively Official Opening Skate Park	Central Park
	19 th – 21 st		2014 NSW Local Government Annual Conference	Coffs Harbour
	27 th	9.00am	Council Meeting - 4 th Monday	Council Chambers
November	24 th	9.00am	Council Meeting - 4 th Monday	Council Chambers
	4 th	9.30am	LRC Meeting	RFS – North Bourke
	4 th	10.30am	LEMC Meeting	RFS – North Bourke
	19 th	10.00am	Health And Safety Committee Meeting	Council Chambers
	19 th	11.00am	Consultative Committee Meeting	Council Chambers
	25 th	2.00pm	Traffic Committee Meetings	Council Conference Room

COUNCILLOR INFORMATION LIST

Information which has been sent out to Councillors since the last meeting of Council held on Monday, 25th August 2014.

DATE	INFORMATION SENT	Author	Email/Fax	Post	Précis
11/09/2014	Initial Briefing on NSW Government's Response to the Local Government Review Panel's Revitalising Local Government	Local Government NSW	Councillors		
12/09/2014	Invitation to MAV – Age Friendly Communities	Municipal Ass of Victoria	Councillors		
15/09/2014	Media Release – Future Forum for Western Division	Western Division of NSW	Councillors		

BUSINESS ARISING FROM 25TH AUGUST 2014

KEY:  Action still pending  Action

GM	General Manager	MRS	Manager of Road Services
MCS	Manager Corporate Services	MES	Manager Environmental Services
MTD	Manager Tourism & Development	MW	Manager of Works

206/2013 - Review of Organisational Structure

Responsible Officer: GM

DECISION	ACTION TAKEN
1. That the Council obtain advice from Brewarrina Shire as to their willingness to continue negotiations in relation to a shared appointment of a qualified Engineer in the capacity of a Group Leader or similar.	1. In progress
2. That the recommendations in relation to the realignment of any positions be considered prior to the advertising of any vacancies.	2. Ongoing
3. The positions descriptions of positions identified within the report from Local Government Management Solutions as requiring review be undertaken in consultation with both the employee and any union involved.	3. In progress
4. That the position descriptions of all employees be updated to reflect current duties performed and requirements of the organisation.	4. In progress

254/2013 – Old Cemetery

Responsible Officer: MES

DECISION	ACTION TAKEN
Environmental staff work with Council's Heritage Advisor to develop a Plan of Management for the old cemetery	See MES Report

350/2013 – Proposed Amendment of LEP

Responsible Officer: MES

DECISION	ACTION TAKEN
<ol style="list-style-type: none"> 1. Prepare a planning proposal to have the Bourke Local Environmental Plan 2012 (BLEP 2012) amended to rezone IN2 Light Industrial land located in the western end of Bourke encompassing that land between Meek, Anson and Church Streets to R1 General Residential. 2. That a further report be presented to Council to obtain consent to submit that planning proposal to the NSW Department of Planning. 3. Report 206/2014, Bourke LEP 2012 Amendments be deferred to the July Meeting of Council when the Manager of Environmental Services is able to be in attendance. 	<ul style="list-style-type: none"> • Council prepare a planning proposal to amend the Bourke LEP 2012 as presented to Council on Monday, 28th July 2014 • Council staff meet with the Department of planning to discuss options • Council seek advice on incorporating the reclassification of any land currently classified as community to operational in the LEP Review Process

362/2013 – Enngonia Hall Committee

Responsible Officer: GM

DECISION	ACTION TAKEN
GM formalise an agreement with the Enngonia Progress Association in regards to being the caretaker of the hall	In progress

163/2014 – **CONFIDENTIAL**- Enforcement of Fines on Local Roads

Responsible Officer: MR

DECISION	ACTION TAKEN
Council to continue to investigate methods for enforcing fines on closed roads and continue to ensure that the public are aware that fines may be levied if vehicles are driven on closed roads	Ongoing

179/2014 – Investigation of the Establishment of an Internal Audit Function for Bourke Shire Council in Conjunction with other Members of OROC

Responsible Officer: GM

DECISION	ACTION TAKEN
General Manager continues to liaise with the other members of OROC in relation to the provision of Internal Audit on a joint basis	Ongoing

208/2014 – CONFIDENTIAL – Quotations & Options Relating to the Repair of the Davidson Oval Grandstand

Responsible Officer: MES

DECISION	ACTION TAKEN
Council pursue further information in regards to option 3 (removal of grandstand and rebuilding the change room/canteen facilities) for an additional report be brought back to Council detailing firm estimates for the options identified	Additional information being sought from our Insurers

209/2014 – CONFIDENTIAL – Bourke Sewerage –Construction of Mertin Street Pumping Station

Responsible Officer: MW

DECISION	ACTION TAKEN
1. That Council, in accordance with Clause 178(c) Council delegates the General Manager authority to enter into negotiations with the contractor recommended by the NSW Public Works with a view to entering into a contract with that company.	1. Ongoing
2. That Council engages the NSW Public Works to review the specifications in and assist in the negotiations in relation to the proposed contract for refurbishment of the Mertin Street Sewer Pump Station	2. Ongoing

216/2014 – Tidy Towns Competition

Responsible Officer: GM/MT&D

DECISION	ACTION TAKEN
Review the participation criteria and commence the collation of appropriate material to support a possible entry in the 2015 Tidy Towns Competition	In progress

237/2014 – Development of Pre School

Responsible Officer: MCS

DECISION	ACTION TAKEN
<ol style="list-style-type: none"> 1. Council continue to prepare plans and tender documents for the construction of the new Pre School as outlined by Barnson in drawing number 21629-A01. 2. That once plans and tender documents are completed that Bourke Shire Council advertise tenders for the construction of the new Bourke Pre School. 	In progress

263/2014 – Cenotaph/Rotunda Heritage Listing

Responsible Officer: MES

DECISION	ACTION TAKEN
Heritage Advisor to prepare a report detailing the potential for applying for a heritage listing on both the Cenotaph and Rotunda located in Central Park detailing the benefits and potential implications of such listings	Ongoing

266/2014 – Payment of Expenses and Provision of Facilities for Mayor and Councillors

Responsible Officer: GM

DECISION	ACTION TAKEN
Public notice of its intention to adopt the policy in relation to the Payment of Expenses and Provision of Facilities to Councillors be given	See GM's Report

270/2014 – Annual Conference of Local Government New South Wales

19th – 21st October 2014

Responsible Officer: GM

DECISION	ACTION TAKEN
Councillors who wish to attend the conference register their interest with the General Manager	Ongoing

283/2014 – Review of Fees and Charges

Responsible Officer: MCS

DECISION	ACTION TAKEN
Council advertise the revised fees and charges for the cost of printing and copying in the Western Herald for a period of 28 days and if no submissions are received a further report be brought back at the September 2014	Ongoing, report will be presented to the October meeting

290/2014 – Australian Energy Regulator

Responsible Officer: GM

DECISION	ACTION TAKEN
Council await the receipt of the report from OROC prior to taking any further action	Ongoing

306/2014 – **CONFIDENTIAL** - Proposal to Undertake Accommodation Project Responsible Officer: GM

DECISION	ACTION TAKEN
The General Manager be authorised to further investigate the proposal of development of accommodation in conjunction with Government Departments	Ongoing

308/2014 – Solar Energy

Responsible Officer: MES

DECISION	ACTION TAKEN
Council bring a report back detailing the options available and financial impact relating the installation of solar panels at the Council Depot	See MES Report

315/2014 – Request to Waive Administration Fees for the Erection of Headstones at Cemetery

Responsible Officer: MES

DECISION	ACTION TAKEN
<ol style="list-style-type: none"> 1. That Council waive the administrative fees in respect of the three (3) Ex-servicemen as detailed 2. That should the location of the unmarked graves of other ex-servicemen or women be identified and require the erection of a headstone then the administration fees in respect of headstone also be waived 	Completed

317/2014 – Meeting of the Regional Leadership Group Incorporating a Presentation on the NSW Government's Proposal for the "Leasing of Poles and Wires" 12th August 2014

Responsible Officer: GM

DECISION	ACTION TAKEN
<ol style="list-style-type: none"> 1. That Council monitor the potential lease of the "Poles and Wires" with the view to determining the impact on Bourke Shire Council and the opportunities for funding that may become available. 2. That Council prepare a submission into the proposal either as an individual Council or as part of OROC 	Completed

318/2014 – Graffiti Removal Day

Responsible Officer: MT&D

DECISION	ACTION TAKEN
<ol style="list-style-type: none"> 1. That Council again participate in the Graffiti Removal Day in 2014 2. That Council promote the day within the Shire 3. That Council enlist the support of other community groups and individuals to assist on the day. 	Advertising to take place

319/2014 – Delivery Plan Fourth Quarter Review

Responsible Officer: MT&D

DECISION	ACTION TAKEN
That Council refer the items that were not achieved to the Town Committee for further discussion in regards to their priority and refinement.	Meeting to be Scheduled

323/2014 – Rates & Charges Reconciliation as at 30/06/14 & 01/07/14

Responsible Officer: MCS

DECISION	ACTION TAKEN
Council affix the Seal to the reconciliation of Rates and Charges for the 30 th June 2014 and the 1 st July 2014	Completed

324/2014 – Financial Assistance Grant

Responsible Officer: MCS

DECISION	ACTION TAKEN
A determination as to the utilisation of the additional funds take place in conjunction with the September Quarterly Review	Ongoing

327/2014 – Review of Policies –Motor Vehicle Lease/Private Use Procedures, Guidelines Agreement 2.3.14 (v3)

Responsible Officer: GM

DECISION	ACTION TAKEN
Council adopt the Motor Vehicle Lease/Private Use Procedures Guide Lines Agreement labelled 2.3.14(v3) with changes to wording within traffic infringement section identifying the driver as the responsible officer	Completed

331/2014 – Community Contribution – Request for Waiving of Rates

Responsible Officer: MCS

DECISION	ACTION TAKEN
Council waive the rates for the Missionaries of Charity to the amount of \$2,310.00 plus any interest accrued for 2014/2015 rating period	Completed

338/2014 – Tourism & Development Activity Report

Responsible Officer: MT&D

DECISION	ACTION TAKEN
Council investigate the potential to be an RV friendly town	

345/2014 – CONFIDENTIAL – 06/14 Tender of The Supply and Delivery of 13,000 M of 150

Diameter RRJ PVC Pipe

Responsible Officer: MW

DECISION	ACTION TAKEN
Council accept the tender of Darling Irrigation for the supply of 13 km of 150mm OPVC Pipe being overall the most advantageous	Tenderers Advised

346/2014 – CONFIDENTIAL - Plant Hire

Responsible Officer: MR

DECISION	ACTION TAKEN
1. That Council accepts all the Tenders as detailed in attachment (A) for the 2014/15 financial year.	Completed
2. That the utilization of the individual items of plant be determined by the Manager Roads with regards to price, availability and ability to undertake the work required.	Completed

348/2014 – CONFIDENTIAL - North Bourke Residential Blocks

Responsible Officer: MT&D

DECISION	ACTION TAKEN
1. Council Sell 6 and 8 Namoi St (2 blocks), North Bourke, Lot 6 section 14 DP 758781 and Lot 7 section 14 DP 758781 as detailed in the report for the amount of \$46,000.00 each.	Sale progressing
2. Council delegates the General Manager to negotiate contract terms for the sale of 6 and 8 Namoi Street.	
3. Council affix the Council Seal to documentation relating to the sale of 6 and 8 Namoi Street	

Resolution

358/2014 That the information in the Business Arising as presented to Council on Monday, 22nd September 2014 be received and noted.

Moved Cr Dorrington

Seconded Cr Brown

Carried

ENGINEERING SERVICES REPORT

File No:	C6.41
Report: 116/2014	National Local Roads & Transport Congress 2014 Tamworth
Author:	Mark Gordon - Manager of Roads

Advice has been received that the National Local Roads & Transport Congress 2014 will be held in Tamworth from the evening of Wednesday, 12th November until lunchtime on Friday, 14th November 2014 and registrations are now open.

Early Bird Registration is \$860.00 per delegate up until Tuesday, 7th October, then the registration fee of \$970.00 will apply.

Details in relation to the National Local Roads Transport Congress have been forward under separate cover.

Recommendation:

That Council be represented at the National Local Roads Transport Congress by the Mayor and General Manager or other delegates as determined by Council.

Resolution

359/2014 That Council be represented at the National Local Roads Transport Congress by the Mayor, Cr Lewis, Deputy Mayor, Cr Hollman and Roads Manager, Mark Gordon.		
Moved Cr Brown	Seconded Cr Ford	Carried

ENVIRONMENTAL SERVICES REPORT

File No:	C3.1
Report: 213/2014	Cemetery Conservation Management Plan Adoption
Responsible Officer:	Dwayne Willoughby, Manager Environmental Services

Summary

The Draft Cemetery Conservation Management Plan was placed on Public exhibition for 28 days with one (1) submission being received.

Report

This Plan of Management directs the management, development and use of the Bourke Cemetery. It clarifies and establishes Council policy and direction and provides a basis for assigning priorities in work's programming and budgeting. This plan does not commit Council to funding improvements that are outside its budget limits. The plan will be reviewed regularly to assess implementation and performance.

Council received one submission in regards to the plan, with some of the comments in the submission including both works that have already been undertaken and works that are programmed as part of this year's budget.

Financial Implications

Given that the objectives contained in the Plan of Management vary in complexity, cost and priority, it is important to acknowledge that its implementation is subject to the budgetary processes of Council and any possible grant funding that may be achieved.

Resolution

360/2014 That the Cemetery Conservation Management Plan be adopted by Bourke Shire Council.

Moved Cr Stutsel

Seconded Cr Hollman

Carried

Unstarred

GENERAL MANAGER'S REPORT

File No:	A3.10
Report: 355/2014	Council Business Closure for the Christmas Period
Responsible Officer:	Ross Earl, General Manager

Background

It has been the practice to close the Council businesses, Roads & Maritime Services and Library between Christmas and New Year.

For this year, this would include three (3) workdays 29th, 30th, 31st December 2014 and Friday, 2nd January 2015 with staff returning on Monday, 5th January 2015.

Current Situation:

It is proposed that this year the period of closure be extended to include Friday, 2nd January with staff returning on Monday, 5th January 2015.

There is little business transacted during this period and many staff members will be unavailable for work due to family commitments and travelling.

It is proposed that the Back O' Bourke Exhibition Centre will be closed from 25th December 2014 to 2nd January 2015, inclusive and re-open on Monday, 5th January 2015.

The Waste Depot will be closed Thursday, 25th and Friday, 26th December 2014 being Christmas Day and Boxing Day and will also be closed on Thursday, 1st January 2014 for New Year's Day but otherwise business as usual.

The Water & Wastewater team can be contacted for emergencies on the public holidays by calling the Duty Officer's phone 0419 722 055.

All outdoor staff gangs work with a skeleton crew during this period and if necessary will call staff out in an emergency.

During that period at least one (1) Manager will be "on call" to assist the designated "on Call" Officer in cases of emergency.

As part of the Local Emergency procedures the contact details of the appropriate staff are available to the Local Emergency Controller.

Financial Implications:

There is no significant financial implication with staff taking either accrued leave or annual leave for that period.

Recommendation

1. That Council agreed to the closure of the Office, Library and Roads and Maritime Services on the 29th, 30th and 31st December 2014 and 2nd January 2015.
2. That the Waste Management Facility be closed on the gazetted Public Holidays
3. That the Back O' Bourke Exhibition Centre be close from the 24th December 2014 to the 5th December 2015.
4. That the closures and emergency contacts be advertised in the Western Herald.

361/2014

1. That Council agreed to the closure of the Office, Library and Roads and Maritime Services on the 29th, 30th and 31st December 2014 and 2nd January 2015.
2. That the Waste Management Facility be closed on the gazetted Public Holidays
3. That the Back O' Bourke Exhibition Centre be close from the 24th December 2014 to the 5th January 2015.
4. That the closures and emergency contacts be advertised in the Western Herald.

Moved Cr Dorrington

Seconded Cr Hollman

Carried

File No:	C11.2
Report: 356/2014	Payment of Expenses and Provision of Facilities for Mayor and Councillors
Responsible Officer:	Ross Earl, General Manager

Background:

The legislative requirements for the payment of expenses and the provision of facilities for Councillors are detailed below and as indicated are required to be reviewed on an annual basis.

In addition to the legislative provisions The Office of Local Government has also developed guidelines to assist Councils in the development of their individual policies. These guidelines have been produced under Section 23A of the Local Government Act 1993.

The current policy was revised in 2013 taking into consideration the provisions of these guidelines.

The legislative requirements in relation to the preparation, advertisement and adoption of a Policy in relation to the Payment of Expenses and Provision of Facilities for Mayor and Councillors are reproduced as follows

252 Payment of expenses and provision of facilities

- (1) Within 5 months after the end of each year, a council must adopt a policy concerning the payment of expenses incurred or to be incurred by, and the provision of facilities to, the mayor, the deputy mayor (if there is one) and the other councillors in relation to discharging the functions of civic office.*
- (2) The policy may provide for fees payable under this Division to be reduced by an amount representing the private benefit to the mayor or a councillor of a facility provided by the council to the mayor or councillor.*
- (3) A council must not pay any expenses incurred or to be incurred by, or provide any facilities to, the mayor, the deputy mayor (if there is one) or a councillor otherwise than in accordance with a policy under this section.*
- (4) A council may from time to time amend a policy under this section.*
- (5) A policy under this section must comply with the provisions of this Act, the regulations and any relevant guidelines issued under section 23A.*

253 Requirements before policy concerning expenses and facilities can be adopted or amended

- (1) A council must give public notice of its intention to adopt or amend a policy for the payment of expenses or provision of facilities allowing at least 28 days for the making of public submissions.*
- (2) Before adopting or amending the policy, the council must consider any submissions made within the time allowed for submissions and make any appropriate changes to the draft policy or amendment.*
- (3) Despite subsections (1) and (2), a council need not give public notice of a proposed amendment to its policy for the payment of expenses or provision of facilities if the council is of the opinion that the proposed amendment is not substantial.*
- (4) Within 28 days after adopting a policy or making an amendment to a policy for which public notice is required to be given under this section, a council is to forward to the Director-General:*
 - (a) a copy of the policy or amendment together with details of all submissions received in accordance with subsection (1), and*
 - (b) a statement setting out, for each submission, the council's response to the submission and the reasons for the council's response, and*
 - (c) a copy of the notice given under subsection (1).*
- (5) A council must comply with this section when proposing to adopt a policy each year in accordance with section 252 (1) even if the council proposes to adopt a policy that is the same as its existing policy.*

254 Decision to be made in open meeting

The council or a council committee all the members of which are councillors must not close to the public that part of its meeting at which a policy for the payment of expenses or provision of facilities is adopted or amended, or at which any proposal concerning those matters is discussed or considered.

Financial Implications

Council budget provides for the payment of expenses and the provision of facilities for the Mayor and Councillors.

Current Situation:

The current Council policy in relation to the payment of expenses and the provision of facilities and the opportunity was subject to review last year and the policy was developed in accordance with the legislative provisions and the guidelines issued by the Office of Local Government under the provisions of Section 23A of The Local Government Act 1993.

The policy has again been advertised as required and submissions in relation to the policy invited to be lodged with Council by Monday 8th September 2014.

No submissions were received.

Resolution

362/2014

1. That Council formally adopt the Payment of Expenses and Provision of Facilities for Mayor and Councillors policy as presented.
2. That a copy be forwarded to the Office of Local Government.

Moved Cr Ford

Seconded Cr Brown

Carried

File No:	L8.33
Report: 357/2014	Local Government Reform- Announcement of the NSW Governments Fit for the Future Package
Responsible Officer:	Ross Earl General Manager

Background:

Councillors are well aware of the work that was undertaken by both the Independent Local Government Review Panel and the Local Government Acts Tasks Force over the past two (2) years that advocated significant change for Local Government within New South Wales.

The Final Reports from both those bodies were submitted to the Minister for Local Government late last year for consideration by him and referral to Cabinet

The New South Wales Premier Hon. Mike Baird MP. And the Minister for Local Government Hon. Paul Toole MP. last week announced the Government's response to both the reports announcing the "Fit for the Future Package".

Current Situation:

As part of the announcement a number of documents were produced and were placed on the web www.fitforthefuture.nsw.gov.au

The documents detail the proposed way forward by the New South Wales Government and highlight what actions will be required to be undertaken by Councils throughout the state to ensure that they are deemed "Fit for the Future".

It is proposed that the assessment criteria to determine whether Councils are "Fit for the Future" will be available in October 2014. Councils who may not currently meet the criteria will have until the 30th June 2015 to put a submission to an expert panel on how they intend to become "Fit for the Future".

The proposed members of the Far West Organisation are currently exempt from that process but can elect to lodge a submission if they like however, this would be after a forum to be conducted in November.

Copies of all documents have been circulated to all Councillors.

Despite the announcement there are still a number of areas that need to be further developed and it is intended that this development be undertaken before the end of the year. Included in these are the operation and function of Joint Organisation of Councils, the operation and functions of Rural Councils and the operation and functions of the Far West Organisation.

The concept of the Western Regional Authority has been maintained although it is now referred to as the Far West Organisation

There are a number of seminars, teleconferences and forums proposed as part of the consultation process.

The first of these was held last week when the General Managers of identified areas which were based it seems on the existing ROC structure were held by the Office of Local Government.

I took part in a teleconference last Friday with the General Managers of Balranald, Brewarrina, Cobar, Broken Hill, Central Darling, Walgett and Wentworth all proposed members of the proposed Far West Organisation of Councils together with Steve Orr the Acting Executive Officer of the Office of Local Government and Karen Legge who will be the Relationship Office for the Far West Organisation. Each of the ROC areas will have a relationship officer.

The meeting covered in broad terms the contents of the various documents they were published on the website.

Another two (2) hour meeting was planned for the morning of the 30th September 2014 in Broken Hill to bring together the Mayors and General Managers of the proposed members of the Far West Organisation; however, this has now taken the form of a teleconference starting at 2.00pm on that day.

The OROC members have a meeting scheduled for the 25th September 2014 to have some additional information provided by the Office of Local Government and given the membership of Bourke the opportunity should be taken to also attend this meeting.

Bourke Shire along with Cobar, Brewarrina and Walgett are members of OROC and also the Lower Macquarie Water Utilities Alliance whose membership mirrors OROC. Whilst from the

material being made available to date it will not be possible to be full members of two (2) Joint Organisations there will be the ability to be an associate member where a community of interest exists.

A critical meeting for Councils will be a proposed forum to be held in Broken Hill (or possibly Cobar) to determine the way the Far West Organisation will function and the roles and responsibilities it will have.

Clearly there is a strong intent by the NSW Government to implement a significant proportion of the recommendations of the ILGRP including the encouragement of Councils to merge or to adopt in the case of regional Councils the status of "Rural Councils". The concept of the Far West Organisation is likely to become a reality.

To do nothing is not an option.

Bourke Shire Council will need to closely evaluate all the options available and take the opportunity to ensure that the path forward provides the best outcome for Council and the community.

Council has previously adopted the position that it would prefer to remain as an independent Council with an ongoing membership of OROC given that the community of interest for the community lies to the east with little or no community of interest to much of the area proposed for inclusion in the Far West Organisation.

The Western Division Councils have planned to try and meet with both the Minister for Local Government the Hon. Paul Toole MP, and Minister for Western New South Wales, the Hon. Kevin Humphries MP, to discuss the issues in this part of the state.

Financial Implication:

Those Councils who are deemed fit for the future will have the opportunity to take advantage of a number of initiatives including streamlined rate variation process and access to cheaper loans.

Additionally the State Government have provided some substantial grants for those Councils who elect to merge and these are detailed in the reports

Recommendation:

- 1. That Council note the report.**
- 2. That Council conduct a workshop to further discuss the reports.**
- 3. That Council prepares a list of questions to be raised at both the teleconference scheduled for the 30th September 2014 and the Forum to be held in November.**

Motion

That Council note the report regarding Local Government Reform- Announcement of the NSW Governments Fit for the Future Package.

Moved Cr Ford

Seconded Cr Bartley

Lost

The following amendment was moved by Cr Dorrington and Seconded by Cr Stutsel.

The amendment being put and carried became the motion.

Resolution

363/2014

- 1. That Council note the report.**
- 2. That Council conduct a workshop to further discuss the reports.**
- 3. That General Manager prepares a list with input from Council of questions to be raised at both the teleconference scheduled for the 30th September 2014 and the Forum to be held in November.**

Moved Cr Dorrington

Seconded Cr Stutsel

Carried

File No:	R8.1-R8.12-LDR3.6
Report: 358/2014	Variation of Lease – Heavy Vehicle Inspection Station at Anson Street Bourke – Roads & Maritime Services
Author:	Ross Earl, General Manager

Council staff have been in negotiations with the Roads and Maritime Services regarding their ongoing use of the Heavy Vehicle Inspection Station located at Councils Depot in Anson Street. Negotiations have been completed and will see their lease extended for an additional five year period, finishing on the 1st November 2019.

The extension to the lease requires a variation to the contract and the variation is required to be signed under seal of Council.

Resolution

364/2014 That the Variation of Lease for the Heavy Vehicle Inspection Station at Anson Street Depot, Bourke be executed and that Council's Seal be affixed to the documentation.

Moved Cr Dorrington

Seconded Cr Ford

Carried

CORPORATE SERVICES DEPARTMENT REPORT

File No:	F1.1
Report: 451/2014	Bank Reconciliation & Statement of Bank Balances
Responsible Officer:	Leonie Brown, Manager Corporate Services

Bank Reconciliation for the period ending 31st August 2014

Balances as per Bank Statement	\$1,481,845.70
Plus: Deposit not shown	\$28,095.34
Less: Unpresented Cheques	\$6,031.41
Less: Unpresented Auto Pays	\$851.05
Balance as per Cash Book	\$1,503,058.58

Reconciled Ledger Accounts as at 31st August 2014

Fund or Account	Current Balance	Overdraft Statutory Limit
General	\$4,759,627.20	\$200,000.00
Water	\$2,920,289.91	
Sewer	\$2,345,728.03	
Trust	\$130,100.43	
Total Funds	\$10,155,745.57	

Investments as at 31st August 2014

National Australia Bank	\$509,127.59	3.61%	123 Days	A1+
National Australia Bank	\$1,553,615.29	3.65%	184 Days	A1+
National Australia Bank	\$600,000.00	3.65%	184 Days	A1+
National Australia Bank	\$1,028,344.37	3.68%	304 Days	A1+
National Australia Bank	\$1,260,698.62	3.60%	122 Days	A1+
National Australia Bank	\$510,801.63	3.65%	184 Days	A1+
National Australia Bank	\$953,527.96	3.55%	90 Days	A1+
National Australia Bank	\$1,205,281.65	3.55%	90 Days	A1+
National Australia Bank	\$1,031,289.88	3.55%	90 Days	A1+
Total Investments	\$8,652,686.99			

In accordance with Clause 212 of the Local Government Act (General) Regulation 2005 is certified that the above investments have been made under Sec 625 of the Local Government Act and Council's Investment Policy.

Reconciliation at 31st August 2014

Balance as per cash book	\$1,503,058.58
Investments	\$8,652,686.99
Total, equalling Reconciled Ledger	\$10,155,745.57

Statement of Bank Balances as at 31st August 2014

	Balance	Transaction	Balance
	31 st July 2014		31 st August 2014
General Fund	\$4,021,397.46	\$738,229.74	\$4,759,627.20
Water Fund	\$2,619,678.38	\$300,611.53	\$2,920,289.91
Sewer Fund	\$2,172,133.36	\$173,594.67	\$2,345,728.03
Trust Fund	\$124,145.10	\$5,955.53	\$130,100.43
Investments	-\$8,541,060.45	-\$111,626.54	-\$8,652,686.99
Totals	\$396,293.85	\$1,106,764.73	\$1,503,058.58

Balance of all Funds as at 31st July 2014

\$396,293.85

Add Receipts for	
(a) Rates	\$574,997.71
(b) Other Cash	\$2,380,181.84
Deduct payments for	
(a) Paid since last meeting	\$1,730,803.29
(b) New Investment	\$117,611.53
Balance as at 31st August 2014	\$1,503,058.58

Resolution

365/2014 That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 31st August 2014 be noted.

Moved Cr Dorrington

Seconded Cr Ford

Carried

Leonie Brown

MANAGER OF CORPORATE SERVICES

File No:	F1.1
Report: 452/2014	Investment Report as at 31st August 2014
Responsible Officer:	Leonie Brown, Manager Corporate Services

Introduction

Under the Local Government Act 1993 and Local Government (General) Regulation 2005, the Responsible Accounting Officer is required to report on Council's Investment portfolio on a monthly basis.

Background

The report is submitted monthly to Council

Issues

- Investments are in accordance with Division of Local Government Guidelines and Council's Investment Policy
- Statutory obligations are being met
- Councillors roles as resource allocators and policy directors are satisfied

Assessment

1. Legal Implications Including Directives and Guidelines

Local Government Act 1993

Local Government (General) Regulation 2005

The management of Council's investments is delegated by the General Manager to the Manager Corporate Services.

2. Financial Implications/Consideration

The 2014/15 Budget estimates the total investment revenue as \$315,000 which represents an estimated return of 3.68%. This revenue is split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cashflow requirements.

The market value of Council's Investments held as at 31st August 2014 is. \$8,652,686.99.

Investment income earned as at 31st August 2014 is \$55,343.17.

3. Policy Provisions – Council Policy and Procedure

Policy 1.8.10 – Investment Policy adopted 28th May 2012.

Ministerial Investment Order – 12th January 2011

4. Strategic Implications – Implications For Long Term Plans/Targets

Funds are invested in accordance with identified cash flow requirements

Investment Portfolio

Council's current Investment Portfolio is as follows

Term Deposits

Investments as at 31st August 2014

National Australia Bank	\$509,127.59	3.61%	123 Days	A1+
National Australia Bank	\$1,553,615.29	3.65%	184 Days	A1+
National Australia Bank	\$600,000.00	3.65%	184 Days	A1+
National Australia Bank	\$1,028,344.37	3.68%	304 Days	A1+
National Australia Bank	\$1,260,698.62	3.60%	122 Days	A1+
National Australia Bank	\$510,801.63	3.65%	184 Days	A1+
National Australia Bank	\$953,527.96	3.55%	90 Days	A1+
National Australia Bank	\$1,205,281.65	3.55%	90 Days	A1+
National Australia Bank	\$1,031,289.88	3.55%	90 Days	A1+
Total Investments	\$8,652,686.99			

Percentage of Total Portfolio 100%

Average Investment Yield 3.61%

Portfolio Performance

The average 90 day BBSW (Bank Bill Swap Rate) as at the 31st August 2014 was 2.5% whilst the 11 am Cash Rate was 3.25%.

Discussions/Comments

The Investment portfolio increased by \$111,626.54 during the period.

The investment portfolio is invested in term deposits with the National Australia Bank. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.

The Government Guarantee on Investments up to \$1 million dollars has now expired and the new cap of \$250,000 has replaced the scheme.

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

Resolution

366/2014

1. That the report regarding Council's Investment Portfolio as at 31st August 2014 be received and noted.
2. That the Certificate of the Responsible Accounting Officer be noted and the report adopted.

Moved Cr Dorrington

Seconded Cr Ford

Carried

POLICIES

File No:	P4.1.4
Report: 809/2014	Review of Policies –Sewer Connections 3.8.1(v2)
Responsible Officer:	Ross Earl, General Manager

Background

Council has been undertaking a systematic review of all its policies reviewing those which have been developed previously and developing new policies as voids are identified.

The existence of clear policies provides the staff and the public clear guidelines and/or the requirements of Council.

Current Situation

The Policy relating to the Sewer Connections has been reviewed by the MANEX team and is placed before Council for review and adoption, subject to any identified amendments.


Financial Implications

No major changes anticipated.

Resolution

367/2014 That Council adopt the Sewer Connections Policy labelled 3.8.1(v2) as presented to the Ordinary meeting of Bourke Shire Council on Monday, 22nd September 2014.		
Moved Cr Dorrington	Seconded Cr Hollman	Carried

SECTION 3 Service Provision Section
PART 3.8 Bourke Sewerage Scheme

	POLICY NO:	3.8.1(v2)
	POLICY TITLE:	Sewer Connections
	DATE ADOPTED:	
	RESOLUTION NO:	
	SUPERCEDES:	3.8.1 Sewer Connections Resolution No: 228/2003 Adopted: 29/04/2003
	PROPOSED REVIEW DATE:	

BACKGROUND

This policy relates to the connection of sewer services to properties within the township of Bourke.

POLICY

- The Bourke Shire Council Operational Plan defines the specified Rates and Charges for the connection of Sewer to properties within Bourke Shire. These Charges cover the following materials and services:
 1. The supply and installation of a Sewer service.
 2. This charge includes any excavation and reinstatement works required, and is uniform across the Shire Area.
- Council will provide a Sewer service to a property to the nearest point of the property to a Council Sewer Main. It will be the responsibility of the landowner to extend this service throughout the property to the desired locations. Council may upon request by the Landowner install this service on an alternate location, on the condition that there will be no additional cost to Council, or alternately if the landowner agrees to pay for any additional works required.
- Council is responsible for general maintenance through normal wear and tear of the service connection from the Council main, up to and including the lid on the Boundary Trap.
- The landowner is responsible for the rectification of any damage to the Sewer service connection, including vandalism. i.e. If a Sewer service connection is run over by a vehicle (that may or may not be owned by the landowner), then the landowner is responsible for all costs associated with the repair of same.
- Rates and charges will be as per the adopted Schedule of Rates and Charges, reviewed by Council each part of the revenue policy forming part of the Operational Plan.

RELATED POLICIES

3.5.12 Building Over or Adjacent to Council's Sewerage Pipeline

VARIATION

Council has the right to review, vary or revoke this policy.

The General Manager has the right to review or vary these procedures

Presented to MANEX on: 15/09/2014

Policy adopted by Council on:

File No:	P4.1.4
Report: 810/2014	Review of Policies –Cemetery Management 3.3.4a(v2)
Responsible Officer:	Ross Earl, General Manager

Background

Council has been undertaking a systematic review of all its policies reviewing those which have been developed previously and developing new policies as voids are identified.

The existence of clear policies provides the staff and the public clear guidelines and/or the requirements of Council.

Current Situation

The Policy relating to the Cemetery Management the following has been reviewed by the MANEX team and is placed before Council for review and adoption, subject to any identified amendments.


Financial Implications

None identified

Resolution

368/2014 That Council adopt the Cemetery Management Policy labelled 3.3.4a (v2) as presented to the Ordinary meeting of Bourke Shire Council on Monday, 22nd September 2014.		
Moved Cr Hollman	Seconded Cr Stutsel	Carried

SECTION 3 Asset Management
PART 3 Use of Council Facilities

	POLICY NO:	3.3.4a (v2)
	POLICY TITLE:	Cemetery Management
	DATE ADOPTED:	
	RESOLUTION NO:	
	SUPERCEDES:	3.3.4a Cemetery Management Adopted: 3/12/2007 Resolution No: 652/2007
	PROPOSED REVIEW DATE:	

POLICY

This Management Plan applies to all public & private cemeteries within the Bourke Shire.

PUBLIC CEMETERIES

Opening Hours

Cemeteries are open for internments between the hours of 10.00am and 2.00pm, Monday to Friday and 9.00am and 1.00pm on Saturday. Funeral services at the cemeteries are to be concluded no later than 2.00pm Monday to Friday and 1.00pm on Saturday.

Saturday and any proposed internments outside of the stated weekday opening hours, will attract a weekend surcharge fee and will only be approved subject to staff availability. Contact is to be made with Council if an out of hours internment is required to determine the availability of staff.

Closed for internments on public holidays.

Old Historic Section – Bourke Cemetery

This section of the cemetery is **closed** to all new internments, including re-opening of graves, with the exception of existing reservations for which evidence is available for the reservation.

Graves in the Old Historic Section will not be reopened for multiple internments as most burials in this section are below the required depth for multiple burials.

Plantings

Private individuals are not permitted to undertake plantings within public cemeteries without the written consent of Council.

Maintenance

All maintenance of the Bourke cemetery grounds is to be undertaken by Council staff only, unless authorised by the General Manager

Application for Burial Permits

Applications must be received a minimum of 48 hours, constituted in working days, prior to the scheduled funeral date. Applications must be accompanied by a copy of the death certificate or coroners order and applicable fees.

In extenuating circumstances including involving a demonstrated conflict with practicing religious beliefs, the time frame may be negotiated with the General Manager or Manager of Environmental Services.

Multiple Internments in Same Grave

The re-opening of graves is only permitted within the requirements of the Public Health Act. A maximum of two internments are allowed per plot. Graves of burials that were hand dug will not be re-opened.

Opening of Adjacent Graves - Sequence in Beams

No new plot can be opened adjoining to those which have been opened in the previous 2 months. This may be waived, at the sole discretion of the Manager of Environmental Services, in the case of a surviving spouse only. Opening of the graves at the Bourke cemetery is the sole responsibility of Council.

Specifications for Graves

All standard graves are to be 800mm by 2400mm. If a non-standard size is required, this is to be specified on application, subject to approval.

Closure of Graves

A sheet of 200mm plastic covering the full length of the coffin is to be placed approximately 300mm above the coffin as an aid to re-opening. Graves are to be closed within 1 hour of the conclusion of the funeral service.

Where the closing of the grave is following a second internment, it must be filled with sand.

Marking of Occupied Graves & Niches

Graves will be marked with a metal cross, provided and fixed by Council, and a brass plaque, provided by the undertaker. The plaque is to state the name, age, date of death, row and lot number (if applicable) of the deceased. The plaque will be permanently fixed to the cross. When ashes are interred in the niches wall, the niche is to be completely sealed by a plaque of approved size and material supplied by Council. Only ashes are to be interred in the niche wall.

Erection of Memorials/Headstones

The Council accepts no responsibility for the maintenance or repair of memorials irrespective of the cause of the need for maintenance or repair.

Permission must be sought from Council prior to the erection of any monuments/headstones or plaques. An application form is to be completed and forwarded to Council with the applicable fee (please see fees).

Reservations and Purchases of Burial Plots

No reservations will be accepted for any portion of any cemetery. Plots are to be purchased and paid in full at the fee prescribed in Council's Operational Plan at the time the purchase is made. Council is under no obligation to buy back unwanted pre-purchased plots.

Purchase of Niches

Niches may be purchased at the fee prescribed in Council's Operational Plan, at the time of the purchase, and are limited to existing niches. Council is under no obligation to buy back unwanted pre-purchased niches.

Fees

The fees are to be reviewed each year in relation to Councils Operational Plan.

Please see Council current Operational Plan for applicable fees.

Fees are payable at the time of lodgement of application for Burial Permit or application to erect monument/headstone.

Conduct of Internments

Internments of whole bodies must be conducted by an approved undertaker instructed by the next of kin or executor of the estate of the deceased. The transportation, storage of bodies, and burials are to be in accordance with the relevant acts and regulations in force at the time.

Coffins

All bodies for internment must be fully encased in a coffin.

Exhumations

The Coroner or his agent has the right to order exhumation at any time and with minimal notice. However, he must advise Council that he proposes to exhume remains.

All other applications for exhumation will be considered elective and will be considered only when permitted and conducted in accordance with relevant State and Federal legislation operating at the time.

All applications for elective exhumation must be in writing to the Council and accompanied by all necessary documentation as required under legislation operating at the time of the application together with all the fees payable. Applications must be lodged a minimum of one month prior to the proposed date of exhumation. Where elective exhumation has been completed, the Right of Burial of the deceased or their heirs and successors is deemed to have been forfeited. All elective exhumations must include full restoration of the site including removal of any monumental works erected.

PRIVATE CEMETERIES

The following applies to private cemeteries located on private properties

Opening Hours

If Council are required to open and close the grave, all internments are to be conducted between the hours of 10.00am and 1.00pm, Monday to Friday. Funeral services at the cemeteries are to be concluded no later than 1.00pm Monday to Friday. Closed for all internments on weekends and public holidays.

Application for Burial Permits

Applications MUST be received a minimum of 48 hours, constituted in working days, prior to the scheduled funeral date. Applications must be accompanied by a copy of the death certificate or coroners order and applicable fees.

In extenuating circumstances involving demonstrated conflict with practicing religious beliefs, the time frame may be negotiated with the General Manager or Manager of Environmental Services.

Multiple Internments in Same Grave

Re-opening of existing graves will not be permitted in private cemeteries.

Closure of Graves

The graves should be closed within 1 hour of the conclusion of the funeral service.

Markings of Occupied Graves

Graves will be marked with a metal cross and a brass plaque, provided by the undertaker or family of the deceased showing the name, age and date of death of the deceased. The plaque will be permanently fixed to the cross.

Erection of Monuments

The Council accepts no responsibility for the maintenance or repair of monuments irrespective of the cause of the need for maintenance or repair.

Fees

The fees are to be reviewed each year in relation to Councils Operational Plan.

Please see Council current Operational Plan for applicable fees.

Applicable travelling costs will apply if Council are required to open and close the grave.

Conduct of Internments

Internments of whole bodies must be conducted by an approved undertaker instructed by the next of kin or executor of the estate of the deceased. The transportation, storage of bodies, and burials are to be in accordance with the relevant acts and regulations in force at the time.

Coffins

All bodies for internment must be fully encased in a coffin.

Exhumations

The Coroner or his agent has the right to order exhumation at any time and with minimal notice. However, he must advise Council that he proposes to exhume remains.

All other applications for exhumation will be considered elective and will be considered only when permitted and conducted in accordance with relevant State and Federal legislation operating at the time.

All applications for elective exhumation must be in writing to the Council and accompanied by all necessary documentation as required under legislation operating at the time of the application together with all the fees payable. Applications must be lodged a minimum of one month prior to the proposed date of exhumation. Where elective exhumation has been completed, the Right of Burial of the deceased or their heirs and successors is deemed to have been forfeited. All elective exhumations must include full restoration of the site including removal of any monumental works erected.

RELATED POLICIES

VARIATION

Council has the right to review, vary or revoke this policy.

The General Manager has the right to review or vary these procedures

Presented to MANEX on: 15/09/2014

Policy adopted by Council on:

File No:	P4.1.4
Report: 811/2014	Review of Policies –Hire of Council and Plant and Equipment by Council Staff
Responsible Officer:	Ross Earl, General Manager

Background

Council has been undertaking a systematic review of all our policies reviewing those which have been developed previously and developing new policies as voids are identified.

The existence of clear policies provides the staff and the public clear guidelines and/or the requirements of Council.

Current Situation

The Policy relating to the Hire of Council Plant and Equipment by Council Staff the following has been reviewed by the MANEX team and is placed before Council for review and adoption, subject to any identified amendments.


Financial Implications

No significant financial implications are anticipated.

Resolution

369/2014 That Council adopt the Hire of Council and Plant by Council Staff Policies as presented to the Ordinary meeting of Bourke Shire Council on Monday, 22nd September 2014.		
Moved Cr Dorrington	Seconded Cr Stutsel	Carried

SECTION 3 Asset Management
PART 3.9 Council Plant and Equipment

	POLICY NO:	3.9.7(v2)
	POLICY TITLE:	Hire of Council Plant and Equipment by Council Staff
	DATE ADOPTED:	
	RESOLUTION NO:	
	SUPERCEDES:	3.9.7 Hire of Council Plant and Equipment by Council Staff Adopted: 26/05/2003 Resolution No: 298/2003
	PROPOSED REVIEW DATE:	

BACKGROUND

This policy relates to the hire of Council Plant and Equipment by Council Employees.

POLICY

Council is fortunate to hold a vast resource of plant and equipment used to complete our day to day operations. Times arise upon which members of the community, contractors and Council Staff make approaches to hire these items of Plant or Equipment. This Policy details the procedure to be taken for the hire of plant and equipment to Council Employees.

- Council Employees will **not** be allowed to dry hire items of Council Plant and Equipment for the purposes of making a profit. For such a purpose, these items of equipment may be hired under Council's Sundry Debtor System at the full rates as detailed in Council's Operational Plan.
- Council Employees may hire an item of Council Plant or Equipment for their own private use. The cost of such hire will be as per the current Sundry Debtor Rates as detailed in Council's Operational Plan. The Council Employee must either operate this item of plant or equipment themselves, or utilise the services of another Council Employee in their own time.
- Under no circumstances will items of Plant or Equipment be hired to Council Employees who are not trained to use such items, or do not intend to use another trained Council Employees to operate the item.
- Council Employees are to contact the Supervisor of the Item of Plant and Equipment to be hired prior to hire, ensuring that necessary Sundry Debtor paperwork is completed.

RELATED POLICIES

There are no related Policies.

Variation

Council retains the right to review, vary or revoke this policy at any time.

The General Manager has the right to review or vary these procedures.

Presented to MANEX on: 15/09/2014

Policy adopted by Council:

PRÉCIS OF CORRESPONDENCE

File No:	D5.1-D5.2-P1.5
Report: 931/2014	Community Contribution – The Coming Together for Cancer Walk
Author:	Louise Johnson-Warrick, Executive Support Officer Bourke Aboriginal Health Service Ltd

Requesting the use of the Davidson Oval and the lights on Saturday, 25th October from 2.00pm until 9.00pm to carry out “ the Coming Together for Cancer Walk” to assist them to raise money to assist with research in finding a cure for Cancer.

Recommendation:

That Council waive the hire fee on the oval for the day on the condition the ground being left clean and tidy.

Resolution

370/2014 That Council waive the hire fee on the oval for the “Coming Together for Cancer Walk” for the day on the condition that the ground are left clean and tidy.

Moved Cr Dorrington Seconded Cr Stutsel Carried

Referred until later in the meeting

File No:	D5.1-D5.2-R2.1
Report: 932/2014	Community Contribution – Waiving of Rates
Author:	Betty Taylor, Hon. Treasurer – CWA of NSW, Wanaaring Branch

Requesting that Council waive the rates for the CWA of NSW Wanaaring Branch in the amount of \$717.00.

Recommendation:

For Council's consideration.

Motion

That Council donate \$358.50 towards the cost of rates for the Wanaaring Branch of the CWA.

Moved Cr Bennett	Seconded Cr Hollman	Lost
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The following amendment was moved by Cr Ford and Seconded By Cr Brown.

The amendment on being put was carried and became the motion

Resolution

371/2014 That advice be given to the CWA of NSW, Wanaaring Branch that Council cannot accede to their request.

Moved Cr Ford

Seconded Cr Brown

Carried

Referred until later in the meeting

File No:	D5.1-D5.2-R2.1
Report: 933/2014	Community Contribution – Waiving of Rates
Author:	Sharon Wood, Secretary – Bourke CWA Evening Branch

Requesting that Council waive the rates for the Bourke CWA NSW Branch in the amount of \$2,015.00.

Recommendation:

For Council's consideration.

Resolution

372/2014 That advice be given to the Bourke CWA Evening Branch that Council cannot accede to the request.

Moved Cr Ford

Seconded Cr Brown

Carried

File No:	A3.10-A7.3-D5.1-D5.2-S6.12
Report: 934/2014	Request for Union Picnic Day and Community Contribution
Author:	Leanne Davis, USU Committee Member

Letter from Union Representative on behalf of Bourke Shire Council Union Picnic Day Committee requesting that Council grant them permission to hold the annual Union Picnic Day on Friday, 24th October 2014 and that Council make a donation towards the cost of the function.

Resolution

373/2014

- 1. That Council grant permission to hold the annual Union Picnic Day on Friday, 24th October 2014**
- 2. That Council make a donation of \$250.00 towards the cost of the function.**
- 3. That Council advertise that all of Council will be closed on that day save for all emergency services.**

Moved Cr Ford

Seconded Cr Stutsel

Carried



Bourke Aboriginal Health Service Ltd

61 Oxley Street BOURKE NSW 2840
PO Box 362 BOURKE NSW 2840
Tel: 0268 723 088
Fax: 0268 722 749

ABN 46 003 392 667

BAT DS-T-DS-2

16 SEP 2014	
NAME	LIBRARY
DOB	RATES
SEX	BOSEC
AGE	HR
PRG	IT
QWV	DEPOT
OTHER	PRECIS

16th September 2014

Ross Earl
General Manager
Bourke Shire Council
29 Mitchell Street
BOURKE NSW 2840

Dear Ross,

I am writing to ask for your support for a truly special event that Bourke Aboriginal Health Service and partners is the driving force behind helping those in the know find a cure. We will be participating in the Walk on Saturday 25th October 2014 from 2pm – 9pm with teams of 10 completing the length of the Davidson Oval.

The Coming together for Cancer Walk is for the whole family, and we hope that it will help raises money and awareness for “REAL” research in finding a cure for ALL types of Cancer. Cancer is one of the biggest diseases in Australia and can devastate a family for life.

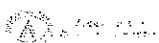
Through your participation in the Coming together for Cancer Walk, we are seeking the donation of your grounds – namely Davidson Oval and the use of the lights come dusk on the day. We would like it if the Council could donate in some way of a wet canteen, providing food and drinks to spectators and stall owners. So I need your help!

With your help, I know we can make a difference for the thousands of families struggling in our community and all over Australia who will have their lives changed by Cancer this year and I know we all have been through times where compassion and a supportive hand up would have helped a lot.

Thank you for your generosity. I hope I can count on you.

Yours sincerely,

Louise Johnson-Warwick
Snr Administration/Executive Support Officer



Funded by the Department of Health and Ageing and the NSW Ministry of Health



**APPLICATIONS FOR FINANCIAL ASSISTANCE
(DONATIONS, SPONSORSHIP, "IN KIND" SUPPORT)
2011/12**

Name of applicant organisation:	Bourke Aboriginal Health Service
Postal Address:	PO BOX 362 BOURKE NSW 2840
Contact person:	Sarah Lovett
Position:	Access Coordinator
Phone number:	6872 3088
Mobile number:	
Fax number:	
Email address:	sarah.lovett@bahs.com.au

Enquiries are to be made to Council's Manager Corporate Services on 0268308000.

Completed applications are to be returned to Council no later than 4pm Friday,

(Date(s) to be specified each year)

An electronic version of the form can be made available upon request, or applications can be posted or hand delivered to:-

Bourke Shire Council
Financial Assistance Program
P O Box 21 / 29 Mitchell Street
BOURKE NSW 2840
Phone: 02 68308000 Fax: 02 68723030
Email: bourkeshire@bourke.nsw.gov.au

Policies and Processes of Bourke Shire Council

File No:	C12.5
Doc No:	77606
ACK	RESP OFF
TASK	WFA
12 SEP 2014	
MAYOR	COUNCIL
GM	LIBRARY
MCS	RATES
MT&D	BOBEC
MEV	HR
MRS	IT
MW	DEPOT
OTHER	Precis

INFORMATION REGARDING YOUR REQUEST FOR FINANCIAL ASSISTANCE

Please provide a brief overview of your group /organisation:-

Coming together for cancer walk.
Raising money to assist with
research in finding a cure for
cancer.

Is the Group/organisation based in Bourke Shire?:- Yes/No

If no, where is it located?

What is the number of current members of your group/organisation? 20

Purpose for which the donation will be used:-

Require use of Dandson Oval,
the lights for the walk
on Saturday 25th Oct 2014
2pm - 9pm.

If not stated above, briefly describe the way in which this donation will benefit Bourke Shire:-



Country Women's Association of N.S.W.

All Communications to be addressed to the Secretary Wanaaring
ABN No: 82 318 909 926

Branch/group

The Treasurer
Mrs B Taylor
Owen Downs Station
BROKEN HILL NSW 2880

15th August 2014
Financial Department
Bourke Shire Council
P O Box 21
BOURKE NSW 2840

COPY

Dear Kaitlynn

I am enclosing the application for assistance for the CWA of NSW Wanaaring Branch. It would be most appreciated if you would consider granting us a Rates donation or portion of rates.

- A copy of the 2012-2013 annual receipts and payments showing the income and expenditure of the branch. This is the branch copy of the state audited set of books for 2012-2013. The C W A year ends 30th September.
- The constitution includes the date the association was incorporated.
- The CWA of NSW head office holds the registration for the GST (it gets completed from there) and we were given the ABN number from Head Office.
- A copy of the public liability insurance policy for 2013. Head Office sends this certificate to the branches and as yet we have not received the 2014 certificate. *HO holds all correspondence & sends it to branches once year*
- The CWA of NSW is a "not for profit" organisation.
- Because of severe drought in the Wanaaring region during 2013/2014, the branch has not been able to have it's major fund raising event, catering for the Wanaaring goat Muster.

Thank you
Yours sincerely

Betty Taylor
Hon. Treasurer
CWA of NSW Wanaaring Branch.

25 AUG 2014	
MAJOR	COUNCIL
GP	FINANCY
✓	RATES
	BORING
	TR
	CE
	RECON
H. E. M. C.	



**APPLICATIONS FOR FINANCIAL ASSISTANCE
(DONATIONS, SPONSORSHIP, "IN KIND" SUPPORT)
2011/12**

Name of applicant organisation:	COUNTRY WOMEN'S ASSOCIATION OF N.S.W. WANARRING BRANCH
Postal Address:	VICARY STREET, WANARRING, CT-BETTY TAYLOR, OWEN DOWNS STATION, BROKEN HILL NSW
Contact person:	BETTY TAYLOR.
Position:	TREASURER.
Phone number:	02 68747671
Mobile number:	N/A.
Fax number:	02 68747826.
Email address:	owendowns@harboursat.com.au

Enquiries are to be made to Council's Manager Corporate Services on 0268308000.

Completed applications are to be returned to Council no later than 4pm Friday,

(Date(s) to be specified each year)

An electronic version of the form can be made available upon request, or applications can be posted or hand delivered to:-

Bourke Shire Council
Financial Assistance Program
P O Box 21 / 29 Mitchell Street
BOURKE NSW 2840
Phone: 02 68308000 Fax: 02 68723030
Email: bourkeshire@bourke.nsw.gov.au

INFORMATION REGARDING YOUR REQUEST FOR FINANCIAL ASSISTANCE

Please provide a brief overview of your group / organisation:-

we are a non profit organisation working to support the Wandering Community in any way necessary. We try to assist in providing, craft & leisure pursuits to the community. Lobbying to government for betterment of the community i.e. better roads, mobilephone coverage, education

Is the Group/organisation based in Bourke Shire?:- ☒ Yes ☐ No

If no, where is it located?

What is the number of current members of your group/organisation? 9

Purpose for which the donation will be used:-

PAY THE SHIRE RATES.

If not stated above, briefly describe the way in which this donation will benefit Bourke Shire:-

CONTINUATION OF A community support group, for the benefit of all rate payer should they avail themselves of the help. The building also provides facilities for members of the public if required.



**APPLICATIONS FOR FINANCIAL ASSISTANCE
(DONATIONS, SPONSORSHIP, "IN KIND" SUPPORT)
2011/12**

Name of applicant organisation:	Bourke CWA Evening Branch
Postal Address:	P.O. Box 58
Contact person:	SHARON WOOD
Position:	Secretary
Phone number:	68722209
Mobile number:	0447 099 350
Fax number:	68722335
Email address:	shazza_marie_76@hotmail.com

Enquiries are to be made to Council's Manager Corporate Services on 0268308000.

Completed applications are to be returned to Council no later than 4pm Friday,

(Date(s) to be specified each year)

An electronic version of the form can be made available upon request, or applications can be posted or hand delivered to:-

Bourke Shire Council
Financial Assistance Program
P O Box 21 / 29 Mitchell Street
BOURKE NSW 2840
Phone: 02 68308000 Fax: 02 68723030
Email: bourkeshire@bourke.nsw.gov.au

INFORMATION REGARDING YOUR REQUEST FOR FINANCIAL ASSISTANCE

Please provide a brief overview of your group / organisation:-

a women's group, formed to improve the lives of women in the country. We provide support and friendship to women in the district

Is the Group/organisation based in Bourke Shire?:- ☒ Yes ☐ No

If no, where is it located?

What is the number of current members of your group/organisation? 25

Purpose for which the donation will be used:-

to assist with payment of rates, so we can spend funds on repairs to rooms.

If not stated above, briefly describe the way in which this donation will benefit Bourke Shire:-

the rooms are used by people in the district (Louth, Enngonia, Wanaaring) as meeting place. Used for Biggest morning Tea, Craft Workshops, and Branch meetings.



BOURKE SHIRE COUNCIL

COUNCIL CHAMBERS
P.O. BOX 21, BOURKE, 2840
PHONE: (02) 6830 8000 FAX: (02) 6872 3030
Email: bourkeshire@bourke.nsw.gov.au
A.B.N. 96 716 194 950

THE OFFICE OF THE COUNCIL, SITUATED AT 29 MITCHELL STREET, BOURKE
WILL BE OPEN FOR RECEIPT OF RATES ON MONDAY TO FRIDAY
8.00 a.m. to 4.30 p.m. (HOLIDAYS EXCEPTED)

RATE NOTICE

FOR THE PERIOD
01/07/2013
TO
30/06/2014
VALUATION
BASE DATE
01/07/2011

In accordance with the Local Government Act 1993
Notice is hereby given that the undermentioned land
has been rated by the Council as shown hereunder.

COUNTRY WOMENS ASSOCIATION
C/ EVENING BRANCH
PO BOX 58
BOURKE NSW 2840

SERVED BY POST

DATE OF POSTING	DUE DATE
26/07/2013	31/08/2013

ASSESSMENT No.
959-00000-1

CUSTOMER REFERENCE No.
56799154

Property Location and Description

21 STURT STREET BOURKE NSW 2840
L B DP 360647

Area: 1012.00000 SqM

PARTICULARS OF RATES AND CHARGES	VALUE FOR RATING	CENTS IN \$	AMOUNT
Rates - Business	10000	2.690000	269.00
Rates - Business	Base Levy		155.00
Trade Waste Charge	1 @	\$250.00	250.00
Filtered Water Access 20m	1 @	\$164.00	164.00
Raw Water Access 25mm	1 @	\$409.00	409.00
Drainage Levy	1 @	\$150.00	150.00
Sewerage Access Single	1 @	\$618.00	618.00

1ST INSTALMENT	2ND INSTALMENT	3RD INSTALMENT	4TH INSTALMENT	PLEASE DEDUCT ANY PAYMENTS SINCE	TOTAL AMOUNT DUE
31/08/13 509.00	30/11/13 502.00	28/02/14 502.00	31/05/14 502.00	30/06/2013	2015.00

PROPERTY HAS BEEN CATEGORISED AS

BUSINESS NO DESCRIPTION



Bill Code: 39776
Ref: 8 Digit Customer
Reference No.

Telephone & Internet Banking - BPAY
Call your bank, credit union or building
society to make this payment from your
cheque, savings or credit card account.

PLEASE ADVISE OF ANY CHANGE OF ADDRESS

(see back of notice)

PLEASE DETACH AND RETURN WITH YOUR PAYMENT.

GENERAL MANAGER

Please sign if a receipt is required

Ass No.	959-00000-1	Instalment No. 1 must be paid by 31/08/13	509.00
Name	COUNTRY WOMENS ASSOCIATION	TOTAL AMOUNT DUE	2015.00

Copy 20/13

OW: 77583

The Council of The Shire of Bourke

29 Mitchell St, Bourke, N.S.W 2840
P.O. Box 21, Bourke, N.S.W 2840
Telephone (02) 6830 8000 Fax (02) 6872 3030
Email: bourkeshire@bourke.nsw.gov.au
Web: <http://www.bourke.nsw.gov.au>



Please address all communications to the General Manager

Our Reference: USU:LMD

10 September 2014

Mr Ross Earl
General Manager
Bourke Shire Council
PO Box 21
Bourke NSW 2840

Dear Ross

Bourke Shire Council Picnic Day 2014

I am writing on behalf of the Bourke Shire employees to request that Council and Management grant all Shire employees Friday 24th October 2014 as our Union Picnic Day and we ask as in previous years, Council for a donation towards the day.

We will forward more information to you once we have confirmed what activities we will be having.

Bourke Shire Council United Services Union would like to invite current councillors to join us. The cost will be \$30.00 per head. As previously stated we will advise you and the current Councillors when we have further details.

Yours sincerely

A handwritten signature in black ink, appearing to be "Leanne Davis".

Leanne Davis
USU Committee Member

AS 10-1
A73-8612

RECEIVED	
11 SEP 2014	
ADMIN	COUNCIL
CLERK	CLERK
DEPT	DEPT
EXT	EXT
INT	INT
MAIL	MAIL
RECE	RECE
STAFF	STAFF
TREAS	TREAS
WORK	WORK



Bourke Shire Council
Ross Earl
PO Box 21
Bourke NSW 2840

Dear Ross

P3-3 P1-5	
1 - SEP 2014	
Mayor	Council
SM	LIBRARY
MUR	RATES
ATED	BOBEO
WAV	HR
WMS	IT
WAV	DEPOT
WAV	WAV

Lynette

Friday 29th August 2014

On behalf of the FWAS I would like to thank the Bourke Shire Council for allowing the Academy the use of Davidson Oval on Wednesday 27th August for the 2014 Ronny Gibbs 7's Rugby League and Netball Tournament.

The FWAS appreciates the support the council provides the event through in kind sponsorship of ground marking. Can you please pass on our thanks to Lynette Gooch who was extremely helpful and the council staff who prepared the oval. The grounds and facilities were in great condition as usual.

The event continues to get stronger and stronger each year and the feedback received has been extremely positive. The 2014 event saw 36 teams competing for the second consecutive year, with schools being represented from Bourke, Cobar, Nyngan, Brewarrina, Walgett, Lightning Ridge, Baradine, Gilgandra, Warren, Trangie and Tottenham. In total there were over 400 players, coaches and volunteers at the event.

Please find enclosed a copy of the results.

We look forward to the councils support and involvement to again host the Ronny Gibbs 7's tournament in Bourke in 2015.

Yours Sincerely

Jarrad Linton Harland
Programs & Development Officer
Far West Academy of Sport

Far West Academy of Sport
Victoria Park, Udora Road, Warren NSW 2824
PO Box 409, Warren NSW 2824
Tel: (02) 6847 3638 Fax: (02) 6847 3651
www.fwas.com.au



Rugby League Results

Lightning Ridge easily accounted for their opponents throughout the day with their toughest game being played out as a 12 all draw against Trangie before Lightning Ridge progressed comfortably through to the finals to represent Pool A while Gilgandra flawlessly made their way through Pool B throughout the day undefeated. This would see the 14s Rugby League final for the day be played out between Lightning Ridge and Gilgandra in a thrilling and close contest before Gilgandra was able to keep their undefeated record intact, narrowly defeating Lightning Ridge to take out the U14's Title. For the winners, Connor Whiteman was named the Most Valuable Player.

In the Opens Bourke was a clear standout throughout the day going undefeated throughout the day in their regular pool games. While it was a battle of two teams, the Nyngan Tigers and Gilgandra to see who would meet Bourke in the Final. While it was close between the Nyngan and Gilgandra teams with the two playing out a 12 all draw against each other during the regular games throughout the day it would later be Gilgandra who moved on to face Bourke in the Final having the better record at the end of the day with more wins. In the Final Bourke remained true to form running out eventual winners over Gilgandra in a thrilling encounter which saw Bourke's Sam Simmons pick up the Most Valuable Player award for his efforts.

Netball Results

In the U14's, Walgett went through to the final comfortably from Pool A by winning all their games throughout the day while Trangie narrowly edged out the home team Bourke in their Pool to earn a place against Walgett in the final. Walgett and Trangie would meet for a close encounter in the U14s Final with Walgett eventually running out narrow winners. Casey Sharpley from Walgett was awarded the Most Valuable Player award.

Baradine marched their way straight into the Final from Pool A by impressively remaining undefeated throughout their Pool Games. While in Pool B it wasn't so clear with the Nyngan Tigers and Gilgandra teams winning all their Pool games except a tough contest between each other which resulted in a 4 all draw meaning they finished on equal points at the top of Pool B. However the Nyngan Tigers were eventually granted passage through to the Final to face Baradine after progressing through over Gilgandra with a better For/Against differential of +55 compared to Gilgandra's +44. The Nyngan Tigers would eventually run out winners of the Opens Netball competition in an entertaining Final against Baradine where Astrid Linke being named the Most Valuable Player from the winning Nyngan Tigers team.

Far West Academy of Sport
Victoria Park, Udora Road, Warren NSW 2824
PO Box 409, Warren NSW 2824
Tel: (02) 6847 3638 Fax: (02) 6847 3651
www.fwas.com.au

Kai Howard

From: Chris Huggins
Sent: Friday, 22 August 2014 2:43 PM
To: bourkeshire@bourke.nsw.gov.au
Subject: Cathy Simpson - Outstanding Council Officer

For the attention of the Proper Officer

My name is Chris Huggins and I live in Newcastle

On 7 April 2014, my wife and I called to Bourke library (in our motorhome) seeking information about my Great Grandmother – Anastasia Huggins (nee Cummins) – who is buried in Bourke cemetery
We had the pleasure of meeting Cathy Simpson at the Library – who showed great interest in my ancestral search and helped us greatly while we were at the library

On returning home, I made email contact with Cathy - looking for another “lost” Great Grandmother who is also buried in Bourke.

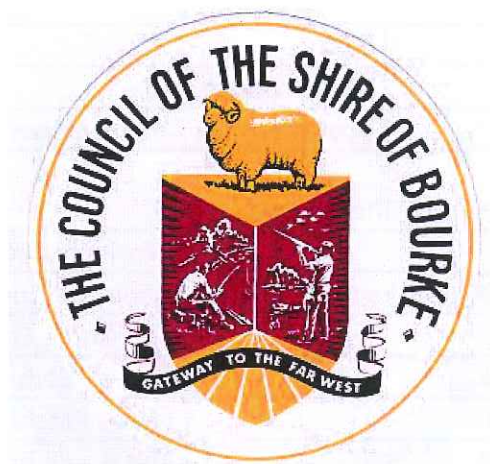
Cathy advised that she was able to undertake some family history searching for a nominal fee.

She has just completed that work for me – and I received it yesterday. The volume and detail of the information provided is overwhelming and very value by me.

I wanted to make sure that Bourke Shire understand that they have a true gem in Cathy – and to thank you for allowing a council officer to provide such vital and complete information to a non resident.

[However, reviewing the information that Cathy provided, I have a long and deep familial association with Bourke.]

Regards
Chris Huggins



BOURKE SHIRE COUNCIL

Activity Reports

Council Meeting, Monday, 25th August 2014

ENGINEERING SERVICES DEPARTMENT ACTIVITY REPORT

The following information outlines works completed from the 8th August 2014 to the 5th September 2014.

File No:	E7.1
Report: 109/2014	Works Completed
Responsible Officer:	Scott Parnaby / Roads Supervisor

1. NORTH SECTOR – Dennis Tiffen, Team Leader

Location	Work Carried Out
HWY 7N SEG 3790,3795, 3800 Bourke to Barringun	Widening Completed
RLR 28 Janbeth	Top Grade Completed
HWY 29 Bourke - Brewarrina	Heavy Patching Completed
Hwy 7 south Bourke - Bogan	Heavy Patching Completed
MR 404 Bourke - Hungerford	Top Grade in progress
Town Streets, Cooma, Yambacoona St	Shoulders Completed

2. SOUTHWEST SECTOR – John Reed, Team Leader

Location	Work Carried Out
RLR 8 Wilgareena	Top Grade Completed
RLR 21 Bullamunta	Top Grade Completed
RLR 6 Ben Lomond	Top Grade in Progress
RLR 44 Janina	Top Grade in Progress
MR 405 Bourke - Wanaaring	Top Grade in Progress

3. TRANSPORT SECTOR – Jack Weilinga, Team Leader

Location	Work Carried Out
HWY 7N SEG 3790,3795, 3800 Bourke to Barringun	Widening Completed
HWY 29 Bourke - Brewarrina	Heavy Patching completed
Hwy 7 south Bourke - Bogan	Heavy Patching completed
HWY Reseals	Cart Aggregate In Progress
Town Streets	
Wilson – Short to Yambacoona	Shoulders completed
Short-Tarcoon to Coomah	Shoulders completed
Becker-Short to Harris	Shoulders completed

4. BITUMEN MAINTENANCE SECTOR – John Bartley, Team Leader

Location	Work Carried Out
Bourke Township	Pothole Patching Town Streets
All State Highways	Pothole Patching undertaken
HWY 29 Bourke - Brewarrina	Heavy Patching Completed
Hwy 7 south Bourke - Bogan	Heavy Patching Completed
MR 405 Bourke - Wanaaring	Pothole Patching undertaken

5. PARKS & GARDENS – Terry Rankmore, Team Leader

Location	Work Carried Out
General	All parks and gardens regular mowing and maintenance carried out Skate Park-General maintenance Sporting grounds mowed Sporting grounds facilities cleaned and maintained Public Toilets cleaned and maintained General graffiti removal carried out on Council Facilities
Small Plant	Maintenance and service carried out on all ground plant
Works Requests	Actioned and ongoing
1 Tudor St	General maintenance carried out
Wharf	Mow and Maintain Grounds
Renshaw Complex	Grounds facilities cleaned and maintained Open facilities for RM Williams
Coolican Oval	Mow and Maintain Oval
Davidson Oval	Mow and Maintain Oval Prepare for Ronny Gibbs 7's Tournament
Villages	Mow grounds and facilities cleaned and maintained
Training	Nil

6. BUILDING SERVICES – Jake Tiffen, Team Leader

Location	Work Carried Out
Work Requests	Actioned and ongoing
Risk Assessments	Completed with every job

7. TOWN SERVICES – Troy Hayman, Team Leader

Location	Work Carried Out
Work Requests	Daily
Cemetery	Grave 18/08/2014 28/08/2014
Rest Areas	Weekly cleaning and rubbish removal and cleaning road side Water rest areas
Staff Training	Nil

General	Sand footpath Prune all trees in laneways Close off streets at wharf for funeral Drop off barriers and BBQ at Diggers Service drain pump Sydney Rd Start Shed extensions back of Shire Depot Bobcat Skate Park Skate Park lay dirt Dig holes at Skate Park Lay turf at Skate Park Relieving of garbage truck Staff on Annual Leave
Sundry Debtors	919906- Essential Energy 919907- Crane

8. WORKSHOP – Neil Driscoll, Plant Foreman

Plant No	Rego	Description	Work Carried Out
43	S74389	2009 Sykes	Check brakes Check wheel bearings
137	DH 91 BK	2010 Volvo G 940	500 hr service Repair front lights
139	BR 53 WH	Caterpillar 950 H	Change oil & filters Take oil samples
88	BR 04 CB	2012 Colorado	70,000 km service Oil filter Air cleaner Replaced tyres
231	X2 26 72	2011 Kohler	Change all filters & oil
72	BC YB	2009 John Deere	Replace oil & clean radiator Replace mirror Replace oil filters & clean rotator Replace O ring
171	BN 04 EY	2002 Isuzu	Replace brake dump valve Fix air hose
60	AV 25 YJ	2008 Freightliner Columbia	390,000 service Change engine oil & filters Replace air filters Air-condition compressor and re gas Replace LH headlight Replace R hand gas air bag & shock Weld broken suspension Remove clutch of plant 48 and fix to plant 60 at Barrington Replaced both belts

			Replace LHR spring hanger Replace signs on bulbar Repair turbo timer
15	BW 32 YX	Holden Colorado	50,000km service Tightened up driving lights Washed motor Filled washer bottle up
25	BK J4 0X	Mazda BT 50	55,000 km service
107	73635 C	2009 Kubota	Replace blades Put new mirror on (3 rd time) Put new wheels on that we had Did Service
218	BR 67 WH	2012 Hino	35,000 km service Repair grease line
21	BX 51 PF	2014 Holden Commodore	15,000 km service
8	CHI 45G	Toyota Prado	5,000 km service
101	10640 C	2010 Kubota	Put new belt on Fixed key problem Not cleaning deck down after used grass building up around belt
138	10370D	Toro Mower	Fixed broken wire for flashing light Put new fuse in 2 way
46	BX 92 HR	2013 Hino FC	Fit new Batteries 15,000 km service
135	BD 37 AJ	2009 Volvo	Adjust fan belt New wiper blades Oil leak from under circle fixed 7,000 service Replace fuse in blinker O-ring in transmission pipe and replace AM radio Repair headlights Tighten drain plug
140	AK 24 LO	2006 Caterpillar 12 H	500 hr service
150	BV 55 RE	2013 Caterpillar 12 M	Tighten air conditioner hoses and re-gas
50	CQ S2 OT	2013 Mazda BT 50	30,000 km service
52	K 46880	1997 Traffic Signal Equipment	Replace alternator couplings
561	05863C	2014 Caterpillar Pulver Mixer	Replace grub screws in water pump Replace revolving light Replace LH skid plate
118	M 73815	2000 Holland	Weld water tank and remount fuel pump
120	V 75555	1986 7x5	Put new trailer plug on Fixed all wiring

			Checked wheel bearing and replaced Fit new jockey wheel to trailer
42	F 29746	1960 Home Made	Tyres Mud flaps on dolly
68	X5 08 02	2011 Moore	Replace 3 tyres on dolly
76	P 95814	2004 Moore Roadtrain Tipper	Replaced all brake linings, drums and trailing arm bushes Replace spring pack
48	AZ 90 ZJ	2009 Freightliner CL 120	Replace gear leaver bush and air fitting on tipping switch
78	CA 80 TI	2014 Isuzu 400 NPR 400 Twin Cab	Fit all accessories
79	XZB 229	Freightliner	Repair blinker and air leak on PTO
24	CEN 34F	2012 Mazda BT 50	Serviced little motor 75,000 km service
299		Komatsu	Replace grease nipple in uni joint
74	WY C8 11	Case	Replace both bucket hoses
13	CR L7 0H	2014 Mazda BT 50	15,000 km service
67	BZ 23 A	2014 Isuzu D Max 4 X 4	3,000 service Replace Anderson plug
26	AO 79 AH	Isuzu 450	Repair lights Fit new Roo Bar Repair front LH blender light Replace mudflaps
27	BD 40 GF	2009 Isuzu 450	135,000 km service
55	AU 97 TV	2007 Hino FG Prestige	100,000km service Adjust spring on sucker box Service top motor
305	BQ 45 XY	2012 Mazda	Replace RH front door mirror Replace LH Roo Bar Blinker assembly
11	BZ 24 PA	2014 Isuzu D Max	Replace all accessories to vehicle 3,000km service

9. Water and Wastewater – Richard Stephens, Team Leader

WATER SUPPLY PLANNED MAINTENANCE

ACTIVITY	REQUIRED INTERVAL	DATE CARRIED OUT / OR PROGRAMMED FOR	
River mains flushing	12 months or as required		Ongoing
Potable mains flushing	12 months or as required		Ongoing
Hydrant painting and cleaning	12 months		As required
Bourke river pumps annual maintenance	12 months	In progress	Due
Alignment of stop valve covers checked	12 months		Ongoing
Instrumentation test and calibration (flow meters)	12 months	July 2015, Next Service	Completed
Reservoir cleaning	5 years	2017	Ongoing
Reservoir inspection	24 months	2014	In Programme

Water & Sewerage system planned maintenance

ACTIVITY	REQUIRED INTERVAL	DATE CARRIED OUT / OR PROGRAMMED FOR
Bourke WTP daily maintenance	Daily	Ongoing
Bourke WTP tests	Daily	Ongoing
Bourke STP and WTP weed spraying / slashing	As required	Ongoing
Bourke STP bank grading (to fill scours & cracks)	Annually	As Required
Bourke WTP chemical pump calibrations	Daily	Ongoing
Sewerage pump monitoring	Daily	Ongoing
Sewer manholes & risers inspection	Annually	Ongoing
Preventative maintenance sewer pump inspection	Annually	Ongoing
Instrumentation test and calibration (flow meters)	Annually	July 2015
Main cleaning & pump station desilting	As required	March 2016
Bore Inspection	5 Years	NSW Office of Water

WATER SUPPLY & SEWERAGE SYSTEM UNPLANNED MAINTENANCE – 2014			
Main breaks repaired for June	12	Sewer chokes for June cleared:	18
Annual Main Breaks	50	Annual Sewer Chokes	74
Raw:	8	Boundaries replaced:	2
Potable:	4		
Year to date: 2013 water meters			
Faulty Meters replaced	0		
New Connections	4		
Total Replacements in 2012/2013	75		
Year to date: 2013/14 water meters		Meters read twice yearly	
Faulty Meter replaced	81		
New Connections	2		
Total Replacements in 2013/2014	81		

BOURKE SEWERAGE TREATMENT PLANT EPA LICENCE COMPLIANCE

Record of Effluent Analysis

POLLUTANT	UNIT OF MEASURE	LICENCE 100 PERCENTILE CONCENTRATION LIMIT	January 2014 TEST	February 2014 TEST	March 2014 TEST	April 2014 TEST	May 2014 TEST	June 2014 TEST	July 2014 TEST	Aug 2014 TEST
Oil & Grease	mg/L	10	<2	<2	<2	<2	<2	2	3	4
pH		6.5-8.5	8.78	8.78	9.4	8.24	8.94	8.93	8.98	9.3
Nitrogen (total)	mg/L	40	9.9	8.9	7.3	8.2	8.8	9.0	7.3	5.4
Phosphorus (total)	mg/L	10	1.7	1.2	1.4	1.3	1.4	1.3	1.8	1.5
Total suspended solids	mg/L	65	80	1110	48	48	52	56	15	33
Biochemical oxygen demand	mg/L	55	20	21	26	26	20	21	25	11

RECORD OF WATER USAGE

For the period, 01/01/14 to 31/07/14 Council's meters indicated the following water usage:

Water usage for January through to December 2014: **Yearly totals for 2014**

WATER SCHEME	ANNUAL ALLOCATI ON (ML)	TOTAL USAGE FOR THE PERIOD (ML)	USAGE YEAR TO DATE (ML)	DAILY AVERAGE FOR THE PERIOD (ML)	DAILY AVERAGE YEAR TO DATE (ML)
Bourke potable		66	260	2.1	1.44
Bourke river	3500	190	1144	6.1	6.3
North Bourke village raw	750	25	345	1	1.9

Rainfall in Bourke for July period: 0mm

Resolution

376/2014 That the information in the Engineering Services Department Activity Reports as presented to Council on Monday, 22nd September 2014 be noted.

Moved Cr Stutsel

Seconded Cr Bennett

Carried

A letter tabled from Mr & Mrs Wood from Coomah Street, seeking to have the roadway adjacent to their property sealed to alleviate the dust problem.

Resolution

377/2014 That a letter to be sent to Mr & Mrs Wood regarding proposed timetable for the sealing of Coomah Street.

Moved Cr Stutsel

Seconded Cr Bennett

Carried

ACTIVITY REPORT FOR THE ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT

File No:	D3.2
Report: 209/2014	Developments Approved Report
Author:	Carolyn Crain, Environmental Support Officer
Responsible Officer:	Dwayne Willoughby, Manager Environmental Services

Delegated Authority or Council	Consent Type & Consent No.	Subject Land	Nature of Development
Delegated	CDC 2014/0009/01	Lot 3, Section 13, DP 1082 36-38 Green Street, Bourke	Construction of Residential Shed
Delegated	CDC 2015/0002	Lot 2, Section 26, DP 758144 3 Tudor Street, Bourke	Installation of Inground Swimming Pool

Total value of Approved works for August 2014 = \$ 7,499

No. of Development Application Approvals for August 2014 = 0

No. of Complying Development Application Approvals for August 2014 = 2

File No:	A8.1
Report: 209/2014	Animal Control/Environmental Issues Report
Responsible Officer:	Dwayne Willoughby, Manager Environmental Services

Bourke Shire Council Holding Facility	Dogs	Cats
Animals in Pound beginning of Month	2	0
Seized	10	4
Surrendered	1	0
Dumped	0	0
Total	13	4
Euthanased	5	4
Returned to Owner	0	0
Released from Pound	2	0
Re-housed	0	0
Died in Pound	0	0
Escaped from Pound	1	0
Animals Remaining at End of Month	5	0
Total	13	4

This is the Minutes of the Ordinary Meeting of Bourke Shire Council held on Monday, 22nd September 2014 in the Council Chambers at 29 Mitchell Street, Bourke at 9.00am

Micro-chip Implantations	1	0
Infringement Notices	1	0
Wandering Stock	0	
Stock Rested in Stock Yards	645	
Shopping Trolley Impounded	0	

- Attended complaints in regards to dogs causing trouble to the general public
- Ongoing patrols of the township enforcing the Companion Animal Act
- Water sampling for the township, villages and Darling river
- Patrols of Councils Reserve's

Resolution

378/2014 That the information in the Environmental Services Activity Report as presented to Council on Monday, 22 September 2014 be received and noted.

Moved Cr Stutsel

Seconded Cr Bartley

Carried

GENERAL MANAGER'S ACTIVITY REPORT
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File No:	G2.1
Report: 309/2014	"From the GM's Desk"
Responsible Officer:	Ross Earl, General Manager

28th August 2014

Last Friday was the last working day for Robyn Collett who finished work with Council after 36 years loyal service in a number of capacities within the administrative and finance areas of Council. Councillors and staff held a farewell function for Robyn on Thursday night when her contribution to Council was recognised. The past thirty six years has seen some significant changes in technology and in her period with Council, Robyn has also seen numerous changes in staff, Councillors and the roles that Council has performed. On behalf of all at Council I would like to wish Robyn all the best for the future.

Remember that the first rates instalment is due Tomorrow (Friday 28th August 2014). If you haven't yet managed to pay and are out of town your rates notice details the various options in relation to payment.

The landscaping of the Skate Park is now almost complete with the park due to open in time for the weekend. With the spring weather and hopefully a little rain we will see the grass take root.

The Minister for Lands Hon. Kevin Humphries has indicated the Review of the Crown Lands Act had attracted around 650 submissions indicating the wide interest in the review process. Bourke Shire Council was responsible for the lodgement one of those submissions with no doubt most other Councils in New South Wales also lodging submissions. Mr. Humphries has indicated that a further consultative process may be required prior to further consideration in relation to the review.

YourTutor is an online tutoring service students from Year 4 to Year 12. Students can log in to the tutoring service from wherever they are, using their public library card. This is a free service, providing access to qualified tutors who can provide one-on-one help with any subject.

For more information talk to library staff on, (02)68722751, or go to the library website at <http://www.bourkelibrary.com.au>

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For those who live out of town, the library can send items via your mail carrier. Our catalogue is available online through our website. If you would like to request a parcel, just ring or email us at bpl@bourkelibrary.com.au

The library recently held a puppet show for the childcare children. It went down very well, so watch out for more puppet shows in the future.

Literacy is a very important life skill and an early introduction to the library for children will enhance their appreciation of books and learning. The focus of libraries is changing in line with the contemporary needs of our community. Included in the changes are things like access to such things as on line tutoring and the variety of material which is able to be borrowed.

Council staff are often required to camp out to ensure productivity is maximised and unnecessary travelling minimised. Council is currently erecting fencing around a block at Enngonia to provide a secure location for staff when they are in that area.

The Manager of Corporate Services Leonie Brown and I met with Amanda Spalding the Director of Corporate Service for TAFE Western and local Campus Manager Tiffany Rice regarding the range of services that TAFE can offer Council and the community in terms of training. Amanda is no stranger to Local Government having extensive experience in both the United Kingdom and Australia and assisting in the development of the Integrated Reporting and Planning Legislation that is becoming a very focal point of the operation of all Councils.

Like many TAFE campuses the Bourke campus has tremendous facilities and is able to offer a range of courses, many of which will enhance both job prospects and career enhancement.

One of the areas that the newly formed Outback Shires Alliance will be looking at is the opportunity for shared training opportunities and this was discussed during the meeting.

Together with the Mayor Andrew Lewis I attended an awards ceremony for the Darling River Local Area Command which was held in Bourke last Wednesday. Representatives of Bogan and Cobar Shires also attended.

The awards were the opportunity to recognise both the service of a number of police, their achievements and recognise those whose actions had resulted in a commendation for bravery.

Police from across the Command were recognised as were a number of non- commissioned police staff. The Regional Superintendent for the Western Region Geoff McKecknie was in attendance to present these awards.

A development application has been approved for the construction of four (4) homes for New South Wales Police in North Bourke with work expected to commence shortly. Interest in the blocks that Council has for sale in North Bourke has been relatively strong with five (5) blocks already sold or in the process of sale. If you are interested in a large building block please contact the Manager of Tourism and Development Phil Johnston.

Council at the meeting on Monday agreed to again participate in the 2014 Graffiti Removal Day which is being coordinated by Rotary Down Under. The day has attracted corporate support and basically all the day needs to be a success is a lot of willing workers. Council has seconded a staff member to work primarily on graffiti removal for a short time and there has been good progress made although it is a significant task. With a good role up on the Graffiti Removal Day which is scheduled for the 26th October 2014 further improvement will be achieved.

Council have been working with Corrective Services in providing community service work in and around town. Those undertaking the work are doing a good job and helping in the tidying of the large areas of vacant land crown land. In their clean-up they have discovered areas where large numbers of syringes have been disposed indiscriminately which is of a very great concern and indicative of the greater problem in relation to drug usage within the town.

Well done to all those who assisted in the coordination of daffodil day in Bourke last week in support of the Cancer Council. The Cancer Council is a great charity working towards the funding of research aimed at determining a cure and/or prevention of the numerous forms of cancer that impact on so many people.

A reminder, the Draft Cemetery Conservation Management Plan for the Bourke Cemetery is on public Exhibition until today. Submissions in relation to the plan will be considered by Council at the September Meeting. Copies of the plan are available from Council's Offices or on the website www.bourke.nsw.gov.au

4th September 2014

At the meeting of Council held last Monday Council resolved to waive the administrative fees associated with the erection of monuments on the graves of three (3) Ex-servicemen. The three (3) graves are those belonging to William Knight who served in World War I and his son Cecil Knight who served in World War II, both of these men have been buried in the one grave. The other is Albert Knight who also served in World War I.

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William Knight was awarded the Distinguished Conduct Medal which is the second highest award in the Military apart from the Victoria Cross, whilst Albert Knight was awarded the Military Medal.

Given the distinguished service of these men it is fitting that action has been taken to properly identify their resting place.

While these three (3) ex-servicemen's graves have been identified and appropriate plaques and headstones are to be installed there may be others in a similar situation and Council have also agreed to waive the administration fees in respect of these.

If anyone in the community is aware a grave of a returned serviceman that is currently unmarked they should contact the local RSL sub branch, via Victor Bartley, so that efforts can be made to ensure that the situation is rectified.

This week will see the annual fundraising activities for legacy take place and volunteers will be in Oxley Street on Friday selling badges and raffle tickets and volunteers from the Bourke High School will be walking around town selling badges also in support of this worthy cause. There are a number of people within Bourke who are supported by Legacy. Legacy provides a valuable service to the families of ex-service personnel in all parts of Australia.

Plans are continuing for the construction of a new pre-school building to be erected in Gorrell Avenue next to the current Bourke and District Children's Services building (old Golf Club). A few minor matters need to be clarified and the building will then go to tender.

Council is currently calling tenders for the supply of Road Pavement Stabilisation Material to be used in conjunction with the various works throughout the Shire over the next eight months. Tenders will close on the 19th September 2014 and an advertisement appears in this week's edition of the Western Herald.

The Festival of a Thousand Stories commenced on Monday with good numbers being recorded at the events held so far. It is the first year of the festival which will hopefully become a regular feature on the Bourke and District Calendar in future years.

Speaking of calendars provides me with an opportunity to remind residents of Bourke and District of the community calendar. The Community Calendar is maintained by the Bourke Rural Counselling Service and if you are planning an event you are able to refer to this calendar to avoid unnecessary clashes. Additionally, if you have already scheduled a function contact the RFCS so that it can be included as it is also a good way to advertise. You can email the RFCS at bourkeres@bigpond.com or access their website www.bourkeres.com.au

The Premier of New South Wales the Hon. Mike Baird MP made the trip out to Weilmoringle last week to meet with farmers and business owners from the Coonamble, Walgett, Brewarrina and Bourke Shires who continue to be severely impacted by drought conditions. The Premier was accompanied by the Hon. Katrina Hodgkinson MP, Minister for Primary Industries and Hon. Kevin Humphries MP, Minister for Natural Resources, Land and Water and Minister for Western New South Wales.

The meeting was coordinated by New South Wales Farmers Association and the President of that organisation Fiona Simpson also made the trip out.

Representatives of all four (4) Shires attended with the Mayor Andrew Lewis and Manager of Corporate Services Leonie Brown representing Bourke Shire Council. Whilst there has been no amendment made to the current level of assistance being made available at this stage, the fact that the Premier and other Ministers took the time to visit the area is indicative of the concern that is being demonstrated at a State Government level.

The Annual Graffiti Removal Day is planned for the 26th October 2014 and I would encourage all residents to keep the day free to enable them to participate, either as part of a group or as individuals. Further details will be provided closer to the date.

Bourke Shire Council has been asked by Local Government New South Wales to participate in a review of the methodology utilised by T-Corp in findings in relation to the sustainability of New South Wales Councils. Three (3) Councils across New South Wales have been ask to participate with Bourke Shire joining Penrith City and another larger Regional Centre yet to be confirmed. The invitation for Bourke Shire Council follows the visit by Western Division Councils to T-Corp in July. Bourke Shire Council was responsible for the preparation of the discussion paper for that meeting.

The Review will be undertaken by Professor John Comrie from Adelaide who is a very highly regarded and well respected authority in relation to Local Government finance.

Work on improvements at the Bourke Cemetery continues, with new signage being erected at the entrance to direct visitors to the historical sections of the cemetery. The signage is mounted on a sandstone block and surrounded by a small landscaped area.

This signage complements the erection of the bollards and identification of the various rows with the cemetery to make it easier to locate grave sites. The rose garden around the columbarium area of the cemetery has been replanted with the Bourke Garden Club providing great assistance in ensuring that the most appropriate varieties of roses were planted.

Last week the Manager of Tourism and Development travelled to Walgett to attend a Kamilaroi Highway meeting. The Kamilaroi Highway runs from the coast across through Narrabri, Walgett, Brewarrina and to Bourke and is an important travel link from east to west. Significantly it is one of just a handful of tourist drives designed to highlight the many Aboriginal cultural experiences in New South Wales. Those towns along the drive are active at Caravan and Camping shows and other promotional events. This week the Tourism and Development Manager will also attend a regional Destination Management meeting which has been developed in conjunction with Inland Tourism. Of note for this meeting will be further discussions in regards to the branding of Outback New South Wales and a discussion about the latest research in regards to Visiting Friends and Relatives.

Congratulations to the organisers of the Bourke Boar Busters and the Fishing Competition. Both events brought many visitors to town and from all reports a great time was had by all.

These events coupled with anniversary celebrations, weddings, the Masonic Ball and the recent bashes through town has meant that Bourke has been fairly busy at the end of Winter and this week's Festival of a Thousand Stories and the upcoming school holidays should mean there are more visitors in town for early Spring.

Bourke Shire Council participates in a Community Sharps forum aimed at ensuring that used syringes are disposed of properly. As part of the forum strategies are put into place to ensure that there are adequate disposal facilities put around the town to provide the opportunity for correct disposal and that procedures are in place for the regular collection and disposal of the syringes that are placed in the disposal facilities. Equally important is ensuring that staff of all agencies, including Council, who are responsible for the picking up and disposal of any discarded syringes, are properly trained in the correct procedures. There is funding available for the capital costs involved in the provision of the disposal facilities but the ongoing operational costs will again fall back to Council.

As we move into Spring I would encourage all residents to assist in keeping the town's streetscape neat and tidy by ensuring the nature strip outside their home is maintained. It takes only a short time to mow the lawn and pick up any rubbish but the resultant improvement in appearance is immediately obvious to both locals and tourists.

11th September 2014

The next meeting of Council will be held on the 22nd September 2014 at 9.00am in the Council Chambers 29 Mitchell Street Bourke. Included on the agenda will be the election of the Mayor and Deputy Mayor for the ensuing twelve months.

This is the Minutes of the Ordinary Meeting of Bourke Shire Council held on Monday, 22nd September 2014 in the Council Chambers at 29 Mitchell Street, Bourke at 9.00am

The election for Mayor and Deputy Mayor is held in September each year for most New South Wales Councils, with the exception of those Councils who have a popularly elected Mayor who serves for the entire quadrennial term.

Council will also again consider the makeup of the various Council Committees and review its delegates to the various other committees and organisation on which it is represented.

Work should commence shortly on the new monument being constructed at Enngonia to acknowledge the service of men and women from that district who served in the Australian Armed Services in the Great War of 1914-1918. It was hoped to have the monument completed in time for Remembrance Day which of course is the 11th November 2014. Funding for the project was secured by the Enngonia Progress Association and will be supplemented by local fund raising efforts if required.

The Bourke War Memorial Swimming Pool will be opening on the 20th September 2014 for the 2014/2015 season.

The Pool is open of a morning at 6.00am for those who wish to get in that early morning swim, for fitness or those who are in training.

Lessees John and Tanya Milgate have the pool looking good for the start of the season and with the weather warming up, I am sure the pool will be a welcome recreational pursuit for all members of the community once again over the summer months.

The Festival of 1000 Stories has been widely recognised as being very successful and sincere congratulations goes to the three (3) main coordinators Jono Roe, Phil Johnston and Andrew Hull. A considerable amount of work goes into the coordination of such events and the efforts of these three should be acknowledged.

From all reports the Tuesday night performance titled 'Looking for Lawson' was a highlight as were the various writing workshops and the Poets Trek out to Hungerford and back through Comeroo, Barrington and Belalie. Good feedback was also received by those that took part in the tours led throughout town by Paul Roe with about 30 people attending the Courthouse tour and about 20 for each of the two cemetery tours. The week was completed with the market day on Saturday, the windows to the past display and of course the Outback Colour Fun Run with around 200 people participating. All up about 20 events were organised for the six day festival and once again well done to all those involved with the organising including the Bourke Arts Council and PCYC. I understand that planning is already underway for next year's event and I am sure that the event will grow in future years. The iconic status of Bourke coupled with its rich history provides an excellent backdrop for the festival. Indications have already been received that a number of this year's visitors will return next year and have been actively promoting the festival amongst their circle of friends.

The Council highway construction team continues to impress the Roads and Maritime (RMS) with both their standard of work and ongoing reputation of being able to complete works orders on time. On State Highway 7 (Mitchell Highway) North at Barrington Council have just completed support works (upgrade) on the Cuffs Creek Bridge and shoulder widening to the tune of 16.28 kilometres.

Heavy Patching is taking place at the moment involving, State Highway 7 North and South of Bourke, State Highway 29 (Kamilaroi Highway) and Main Road 421(Kidman Way) with some town streets also included in this program which will involve extensive repairs to the road surface. Please be patient and obey the traffic signage whilst we are undertaking these works as there may be some short delays experienced.

Maintenance grading is currently taking place on the Hungerford Road and maintenance grading is also taking place on the Wanaaring Road.

Upcoming works for the highway crew is the complete rehabilitation on State Highway 7 North just north of, The Cato, this involves approximately 5.5 kilometres of construction work with this work expected to start early next month.

Council has called tenders for the construction of a replacement of the Cuttaburra Bridge No.3, with tenders to close on the 3rd October 2014.

Once this bridge is completed it will leave only another three (3) timber bridges to be replaced those being Cuttaburra No 2, Whisky Creek and Len Mallon Bridge. Funding has been sought to replace these bridges under the recently announced Timber Bridge Replacement Programme and if successful, will be done as soon as that funding becomes available or will otherwise be completed in accordance with the adopted bridge replacement programme.

It was pleasing to once again receive positive comments regarding the condition of the road network within the Shire. Travellers to Hungerford as part of the Poet's Trek were very impressed by the condition of that road and all the staff are doing a great job with the limited resources and the large road network to be maintained.

Advice has been received in relation to a planned power outage for the village of Louth on Thursday 18th September for approximately six hours and given the fact that the town water supply relies on electricity, residents are asked to conserve their water consumption during this period so that no supply problems being experienced. Usage should be confined to essential internal use only and the cooperation of all residents is sought.

Together with a number of representatives from other local organisations I attended a briefing session conducted by the Department of Prime Minister and Cabinet last week. The briefing session covered the introduction of the Indigenous Advancement Strategy (IAS) by the Federal Government which has three broad aims with those being:-

- Getting Children to school
- Adults to work and
- Making communities safer

The current Government has rolled a number programmes into five (5) new Indigenous Advancement Strategy programmes:-

- Jobs, Land and Economy;
- Children and schooling;
- Safety and wellbeing;
- Culture and Capability and
- Remote Australia strategies

A number the existing contracts, which are in place, will not be affected by the new IAS; however, all new funding will fall under the IAS arrangements.

Applications for funding under the new IAS opened last Monday and will close on Friday, 17th October 2014. If any local organisation has received funding under the Governments Indigenous Affairs Portfolio they are encouraged to review the new funding arrangements with the IAS Programme Guidelines available at www.dpmc.gov.au/indigenoussaffairs or by calling 1800 088 323.

This Saturday, 13th September 2014 sees the Enngonia Family Fun Day being held at the Enngonia Sports Ground and this is a an opportunity for members of the community to come together in a family friendly atmosphere.

Circle the 18th October 2014 in your calendar as it is the date of the Official Opening of the new Skate Park.

The Annual Bourke and District Garden Club Spring Flower and Geranium Show will be held next Saturday, 20th September at the Bourke TAFE Complex and no doubt competition for the various awards this year will be as keen as ever with a number of gardens throughout the town displaying some very good examples of the standard of entry that can be expected. If you have flowers in your garden review the different categories which have been detailed in the Western Herald and consider putting in an entry which will be open until 11.00am on the day.

The North West Destination Management Committee met in Brewarrina last Friday to further develop plans for the next round of Outback Branding. The meeting was attended by brand specialists from Sydney as well as tourism representatives from Lightning Ridge, Walgett, Brewarrina, Nyngan and Bourke with apologies from Cobar, Central Darling, Hay and Broken Hill Councils. Over the next month the new branding will be made final in time for advertising and marketing initiatives in 2015. It is also worth noting that this week both the Kamilaroi Highway committee and Kidman Way committee are represented at the Penrith Caravan and Camping Show, another key market for our region.

18th September 2014

The long awaited release of the New South Wales Governments response to the Independent Local Government Review Panel's (ILGRP) Final Report finally occurred last Wednesday 10th September.

While the response was released there are still a number of issues to be clarified and the process will take some time to complete.

At this stage the proposed Western Regional Authority would appear likely to become a reality. The Government have followed the recommendation of the ILGRP that the Far West communities have complex and unique needs, with challenges around declining populations and large geographical distances.

The exact role and responsibilities has yet to be determined although at this stage Bourke Shire is a proposed member as are Broken Hill City and Brewarrina, Balranald, Cobar, Central Darling, Wentworth, Walgett and Balranald Shires.

The Office of Local Government (OLG) have been quick to progress the consultation phase with the General Managers of each of those Councils participating in a teleconference last Friday with the OLG and a meeting of General Managers and Mayors is proposed for by teleconference for the 30th September.

Similar teleconferences have been held and further meetings have been proposed based around the current Regional Organisation of Councils. Given the involvement of Bourke in the Orana Regional Organisation of Councils (OROC) Council may elect to attend some of those meetings as well.

The Annual Conference of Local Government New South Wales to be held in Coffs Harbour on the 19th, 20th and 21st of October will provide another opportunity to get feedback with the Minister for Local Government Hon. Paul Toole MP being in attendance and no doubt the proposed changes will be at the forefront of the agenda.

To enable Councils to have input into the development of the concept of a Western Regional Authority a forum involving all Councils will be held in November in Broken Hill with the date yet to be determined. This forum will be followed by work with other key

stakeholders at both a State and federal Level over the following 12-18 months to plan and implement a lasting solution

The changes announced by the Premier and Minister have been under the logo of "Fit for the Future" and will ask all Councils to provide to the OLG by the 30th June 2015 a proposal on how they plan to be Fit for the Future. The proposals will be assessed by independent experts against independently-established criteria. Given their proposed membership of the Far West Organisation all the previously mentioned eight Councils are exempt from the process unless they choose to participate.

A Fit for the Future Council is one that is;

- Sustainable
- Efficient
- Effectively manages infrastructure and delivers services for communities;
- Has the scale and capacity to engage effectively across community, industry and government.

The concept of Joint Organisations (JOs) of Councils will be progressed with the OLG seeking nominations from existing ROCs to "pilot" the concept with a view to determining how they may best work and the functions that would be able to be undertaken by them. All general purpose Councils would be members of the governing body of one Joint Organisation but could also be invited to be associate members of others where there are common interests.

Joint Organisations will be at this stage it seems only be in rural and regional areas.

The concept of Rural Councils still exists although the detail and functionality of these has yet to be determined.

The Government has announced a range of financial initiatives in conjunction with their response including a range of incentives for those Councils who elect to merge with other Councils.

The Minister has also announced some key dates as milestones in the Fit for the Future process and it is proposed that the reform process will be finalised by September 2016 and which coincides with the next Local Government elections.

Bourke Shire Council has made submissions and attended all meetings in relation to the proposed changes to Local Government in New South Wales and will again closely monitor all developments to ascertain what impacts, both positive and negative, the changes will have on our shire and residents. Council is anxious to ensure its strong relationship for service and facilities in the Orana Region is preserved and that membership of such things as the Lower Macquarie Water Utilities Alliance is not jeopardised.

Full details in relation to the New South Wales Government's response are available at the website <http://www.fitforthefuture.nsw.gov.au/>

The Mayor Andrew Lewis travelled to Walgett last Thursday to meet with the Federal Treasurer Joe Hockey, Federal Minister for Agriculture Barnaby Joyce, and State Minister for Agriculture Hon. Katrina Hodgkinson M.P. The meeting also attended by the Mayors of Brewarrina, Walgett and Coonamble Shires as well as a number of farmers and business people from the Walgett District.

A reminder that this weekend will see the opening of the Bourke Swimming Pool for the 2014/2015 season. For all details in relation to opening times please visit Councils Website www.bourke.nsw.gov.au

A reminder for residents who are driving in the proximity of the various roadwork being undertaken around the shire to obey the restrictions that are in place around those work sites. The warning signs are put in place to warn drivers of changed traffic conditions and also to mitigate any risk to the staff undertaking these works as well as ensuring that the travelling public are also not out at risk. There may be short delays involved and I ask for all drivers to be patient.

The water height in the Darling River at Bourke is currently at 4.00 metres and has begun to fall slightly over the past few weeks following a period of minor increases. Water restrictions are triggered when the water stops flowing over the Bourke Weir which is not expected to occur for a few weeks yet and will obviously be dependent on inflows and possible releases from upstream dams; although with the storage capacities quite low, any releases will only be small.

The flow in the Darling is of concern locally and that concern is shared by persons downstream with the level in Menindee Lakes falling below the critical 18 month mark to be able to supply water to Broken Hill. This has resulted in contingency measures for the lower Darling River, being developed in consultation with local water users and community members and will be implemented from this week to extend access to critical water supply needs. The situation is being regularly reviewed and restrictions on access to flows in upstream (northern) catchments will be developed in consultation with water users over the coming weeks.

The critical water flow issues was high on the agenda for Barwon Darling Water (formerly Mungindi-Menindee Advisory Council) Meeting held yesterday and attended by Water users from all sections of the Darling as well as officers from the New South Wales Office of Water.

Also in attendance were representatives from the Murray Darling Basin Association and Geoff Wise from the Northern Basin Advisory Committee to provide an update on the Murray Darling Basin Plan.

The next meeting of Council will be held on the 22nd September 2014 at 9.00am in the Council Chambers 29 Mitchell Street Bourke. The public forum will again be held at 10.00am should any ratepayer or resident wish to address Council.

Annette and I attended the Condobolin Tattoo on the weekend and were impressed by the standard of the event. All up they had over 300 performers take part on the night to a sell-out crowd. The various band performing came from all over NSW and included performers from the City of Melbourne Pipe Band and the NSW Fire and Rescue Brass Band and Precision Marching Team. In the introduction to the evening the master of ceremonies ask the crowd where they had all come from and from the responses given it would appear that every state and territory was represented with the exception of the Northern Territory which highlights the value of tourism to all rural and regional towns.

Bourke Shire Council has elected to support the Garage Sale Trail which will be held on the 25th October 2014 . The day is dedicated to garage sales nationally and is aimed at recycling and reducing the amount of material gong to land fill. Basically "one man's junk is another's treasure. For more details and to register you can access the website www.garagesaletrail.com.au

Ross Earl
General Manager

Resolution

379/2014 That the information in the General Manager's Activity Report as presented to Council on Monday, 22nd September 2014 be noted.			
Moved Cr Stutsel	Seconded Cr Hollman	Carried	Unstarred

CORPORATE SERVICES DEPARTMENT ACTIVITY REPORT

File No:	L4.1
Report: 409/2014	Library Report
Responsible Officer:	Leonie Brown, Manager of Corporate Services

The following items for the months August 2014 are presented for your information:

1. Circulation statistics for August 2014:

Audio Visual	342
Adult Fiction	283
Non-Fiction	156
Junior Fiction	255
Magazines	104
Interlibrary Loans	11
Total	1151

During the same period in 2012, the figures were as follows:

Audio Visual	340
Adult Fiction	282
Non-Fiction	181
Junior Fiction	228
Magazines	98
Interlibrary Loans	5
Total	1134

2. Other statistical information:

New Members	17
Internet/Word Processing	120
Wireless Tickets	3
Number of Visitors	2898
Scans	14
Information Requests	74
Faxes	22
Technical Assistance	9

During the same period in 2013, the figures were as follows:

New Members	11
Internet/Word Processing	150
Wireless Tickets	12
Number of Visitors	2386
Scans	12
Information Requests	21

This is the Minutes of the Ordinary Meeting of Bourke Shire Council held on Monday, 22nd September 2014 in the Council Chambers at 29 Mitchell Street, Bourke at 9.00am

3. Our children's craft and story time this month was themed around Children's Book Week, with 7 children attending.
4. The library held a Reading Hour event this month, with stories, craft and a puppet show. We had 21 children attend, including children from Child Care. The event was a great success, with the puppet show proving very popular.

If there are any questions about these items, or any library issues, please do not hesitate to contact the library.

Resolution

380/2014 That Council note the information in the Corporate Services Department Activity Report as presented to Council on Monday, 22nd September 2014.

Moved Cr Stutsel

Seconded Cr Hollman

Carried

Unstarred

Jodie Hatch
Library Manager

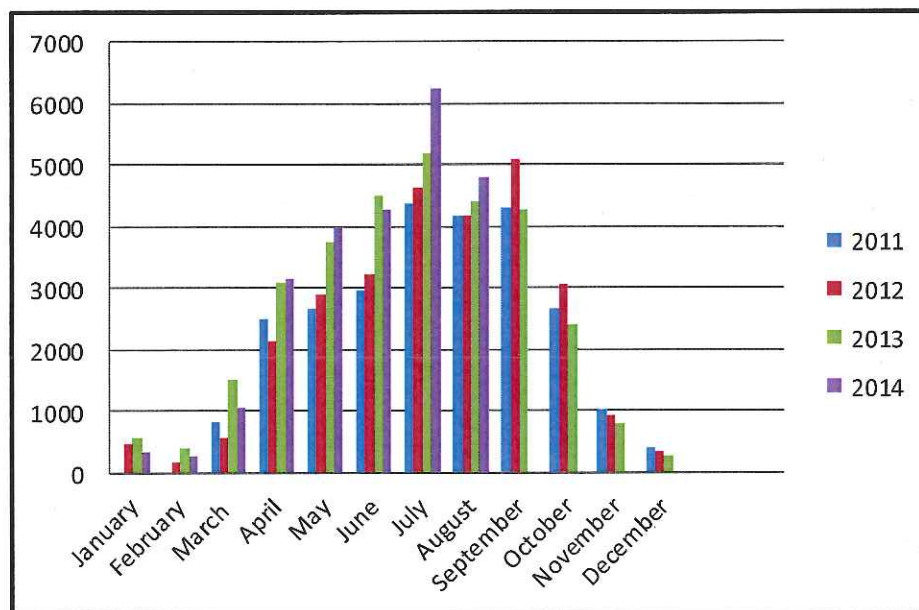
TOURISM AND DEVELOPMENT MANAGER'S ACTIVITY REPORT

File No:	T4.3
Report: 509/2014	BOBEC and VIC July 2014 Activity update
Responsible Officer:	Phil Johnston, Manager Tourism and Development

Entries to the Visitors Centre were again strong during August with visitors making the most of the weather in the area before beginning their trips home. Although numbers continued to be strong for the VIC most of the attractions are experiencing lower numbers this season.

Congratulations should go to all those that have held events in the district over the past couple of months with events being well supported such as the Fishing Competition, Boar Busters, Festival of a Thousand Stories as well as many private functions that have brought visitors to Bourke.

Planning has begun for the summer period, staff breaks and maintenance as well as for marketing initiatives into the new year.

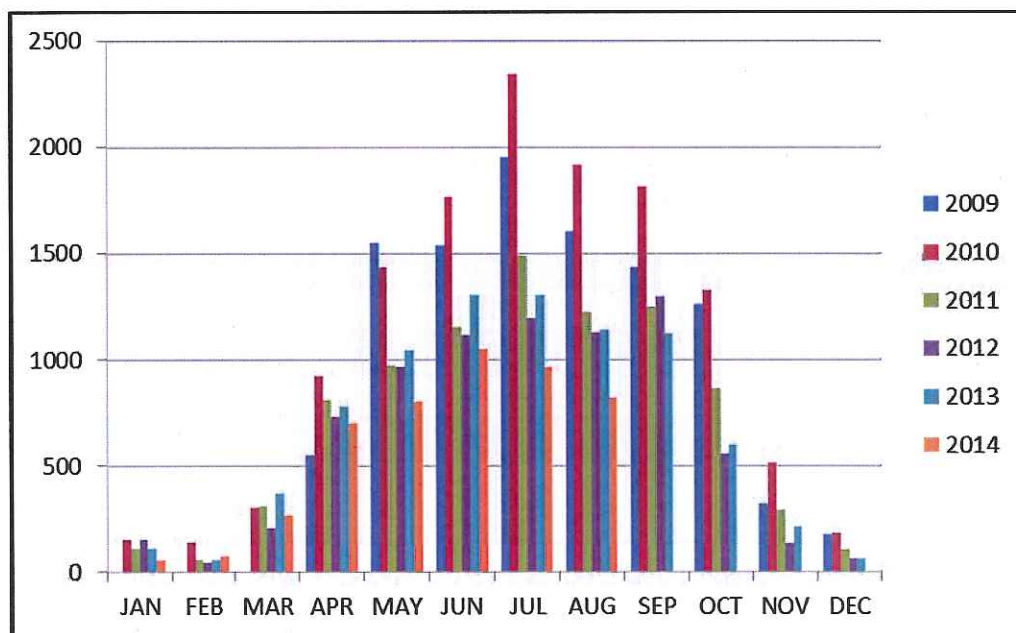


Graph above showing the number of visitors per month to the Tourist Centre

Table showing number of visitors to the Tourist Centre by month

	2011	2012	2013	2014
January		448	560	325
February		157	397	271
March	810	570	1500	1051
April	2507	2044	3103	3146
May	2656	2891	3758	3988
June	2952	3216	4492	4275
July	4362	4643	5173	6241
August	4187	4162	4410	4793
September	4295	5074	4275	
October	2674	3067	2383	
November	1012	930	789	
December	386	347	254	

Visitation to Back O' Bourke Exhibition Centre



Resolution at 11.00am

382/2014 Council suspended Standing Orders for an update from Darling River Local Area Command, Acting Superintendent Tim Chinn and Acting Detective Inspector Vince Nicholls.

Moved Cr

Seconded Cr

Carried

Prior to the resumption of Standing Orders the General Manager advised the Mayor that Mr Dan Buster had missed the scheduled Public Forum and wished to address Council.

Mr Buster expressed concern for the health of the "Lone Pine" adjacent to the Cenotaph and asked if action could be taken to increase the size of the protective cage to ensure its growth.

Mr Buster was advised that the matter had previously been raised and work will commence shortly on such works.

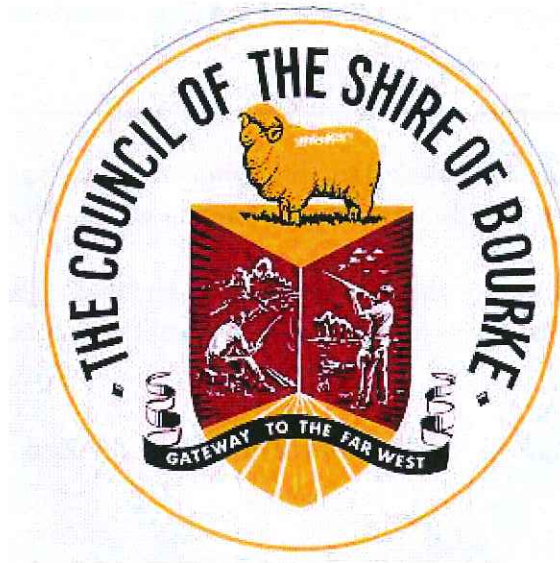
Resolution at 11.22am

883/2014 Council resumed Standing Orders.

Moved Cr Dorrington

Seconded Cr Brown

Carried



CONFIDENTIAL REPORTS

Council Meeting, 22nd September 2014

File No:	T3.1, T3.26
Report: 116/2014	CONFIDENTIAL - 08/15 Supply & Delivery of Road Pavement Stabilisation Material
Responsible Officer:	Manager Roads, Mark Gordon

Tendering procedures were carried out in accordance with Council's policy. A tender Evaluation System has been applied during the tender review process. Council's policy is that it will accept the offer most advantageous to it. In deciding which offer is most advantageous, Council will have regard for the procurement principles and all offers will be evaluated on appropriate selection criteria.

Council is currently undertaking a large road widening project on behalf of the Roads and Maritime Services on State Highway 7 North of Enngonia.

During the works it was identified that a significant amount of road stabilisation material would need to be utilised and the likely cost may be in excess of the threshold for the calling of tenders.

The works program was such that the supply of the road stabilisation was urgent and as such to enable tenders to be called and considered by Council a shortened tender period was the most practical option. Following consultation with the Mayor and the General Manager tenders were called for with a shortened tender period as provided for under clause 171 of the Local Government (General) Regulation 2005.

The subject report is proposed to be held in Closed Council under Section 10A (2) (d) (i) of the Local Government Act, 1993 commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Resolution

386/2014

- 1. That Council note the shortened tender period for tender 8/15 as provide for under clause 171 of the Local Government (General) Regulation**
- 2. That the report be considered in Closed Council under Section 10A (2) (d) (i) of the Local Government Act, 1993 commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.**

Moved Cr Dorrington

Seconded Cr Hollman

Carried

RESOLUTIONS FROM THE CLOSED SESSION OF COUNCIL MEETING

The resolutions passed by Council while the meeting was closed to the public were read to the meeting by the Mayor and were as follows:-

Resolution

390/2014 That a report regarding Report 214/2014 Depot Solar Power Options be further considered in conjunction with the Budget Review.

Moved Cr Ford

Seconded Cr Bennett

Carried

Resolution

391/2014

- 1. That Council purchase the Rosmech Scarab Mistral Auto Twin Engine from Rosmech for \$309,759.00.**
- 2. That Council dispose the current McDonald Johnston machine in the most advantageous manner for Council.**

Moved Cr Hollman

Seconded Cr Dorrington

Carried

Resolution

392/2014

- 1. That Council not invite fresh tenders for the supply and delivery of Road Stabilisation Material as initial requested in Tender 8/15 as the tender period for the tenders had been already shortened to ensure that the supply of the material would coincide with the established works schedule and the calling of fresh tenders would cause significant delays and interruption to this established works schedule.**
- 2. That Council enter into negotiations and seek quotations from reputable and known suppliers for the Supply and Delivery of Road Stabilisation Material as detailed in the documentation for Tender 8/15 as provide for under clause 178 (3) (e) of the Local Government (General) Regulation.**
- 3. That Council adopt this approach with a view to expediting the delivery of the material required for roads works currently under construction to ensure that the construction proceeds as per the approved schedule.**

Moved Cr Dorrington

Seconded Cr Bartley

Carried

Resolution

393/2014 That Council continue its efforts to secure a Regular Passenger Service to Bourke and support the current initiatives being undertaken.

Moved Cr Dorrington

Seconded Cr Ford

Carried

There being no further business the meeting closed at 11.55am