Bourke Shire Council
Minutes

Ordinary Meeting of Council held at the Council Chambers at Bourke Shire Council Offices
at 29 Mitchell Street, Bourke,

Monday, 24th November 2014

General Manager: Ross Earl

PRESENT

C12.1

Councillors	20/01	24/02	28/02	24/03	**28/04**	26/05	23/06	28/07	25/08	22/09	27/10	24/11
Cr Andrew Lewis	√	√	√	√	√	√	√	√	√	√	√	√
Cr Robert Stutsel	√	√ 9.16am	√	*AP*	√	√	√	√	√	√	√ 9.11am	√
Cr Victor Bartley	√	√	AP	√	√	√	√	√	√	√	√	√
Cr Sally Davis	√ 9.15am	√	AP	√	√	√	√ 9.08am	√	√	AP	√ 9.12am	√ 9.10am
Cr Cec Dorrington	√	√	√	√	√	√	√	√	√	√	√	√
Cr Lachlan Ford	√	√	√	AP	√ 9.05am	√	√	√	AP	√	√	√
Cr Barry Hollman	√	AP	√	√	√	√	√	√	√	√	√	√
Cr Jack Bennett	√	√	AP	√	√	√	√	√	√	√	AP	AP
Cr Sarah Brown	√	√	√	√	√	√	√	√	√	√	√	√
Cr Stuart Johnson	AP	√ 9.15am	√	√	√	√ Cr Johnson left at 1pm	AP	AP 10.11am √	√	√	√	√

Staff

Ross Earl	**General Manager**
Leonie Brown	**Manager of Corporate Services**
Peter Brown	**Manager Works**
Phil Johnston	**Manager Tourism Development**
Mark Gordon	**Manager Roads**
Dwayne Willoughby	**Manager Environmental Services**
Kai Howard-Oakman	**Executive Assistant/Minutes**

OPENING PRAYER

Cr Lewis opened the meeting with a prayer.

REMEMBRANCE

Council stood in silence in the memory of the following:-

Aileen May Wilson

Allan (Bundy) Knight

APOLOGIES

The Mayor advised that an apology had been received from Cr Bennett.

Resolution

430/2014 That the apology received from Cr Bennett be accepted and leave of absence be granted.
Moved Cr Bartley **Seconded Cr Hollman** **Carried**

DECLARATION OF INTEREST

No Declarations of Interest were received for the meeting of Monday, 24th November 2014.

MAYORAL MINUTE

Date	Event
27/10/2014	Council Meeting
30/10/2014	Meeting with Staff for Q&A session at Staff Training Day at Bourke Bowling Club
3/11/2014	Meeting in Council Chambers with Councillors, Staff and Local State Member, Kevin Humphries
8/11/2014	Attended Cunnamulla Bull Ride for the Mayoral Bull Ride Challenge
11/11/2014	Meeting in Council Chamber with Staff from Premier & Cabinet DLG to discuss “Fit for the Future” and Far West Councils
19/11/2014	Attended Western Lands Advisory Council Meeting in Cobar
21/11/2014	Attended OROC Annual General Meeting in Dubbo and RDA Dinner at Dubbo Zoo

Resolution

431/2014 That the information in the Mayoral Minute as presented to the Ordinary Meeting of Council on Monday, 24th November 2014 be noted.
Moved Cr Lewis **Seconded Cr Dorrington** **Carried**

STARRING OF ITEMS

A number of items have been starred for discussion.

The Mayor will receive requests to star additional items to be discussed.

Resolution

/2014 That recommendations as detailed in the un-starred items in the Agenda for the Ordinary Meeting of Council held on Monday, 24th November 2014 be adopted.
Moved Cr Hollman Seconded Cr Ford Carried

Report No	Report Name	Responsible Officer
214/2014	Asbestos Awareness Month	MES
215/2014	State of the Environment Report	MES
216/2014	Operation of Bourke Swimming Pool	MES
124/2014	National Local Roads & Transport Conference	MRS
365/2014	Local Government Reform Process	GM
366/2014	Delivery Plan Review	MCS
Report No	**Activity Reports Name**	**Responsible Officer**
111/2014	Engineering Activity Report	MES
211/2014	Environmental Activity Report	MRS & MW

CONFIRMATION OF THE MINUTES

Resolution

432/2014 That the minutes of the ordinary meeting of Council held on Monday, 27th October 2014 be confirmed as a true and accurate record of that meeting.
Moved Cr Hollman Seconded Cr Bartley Carried

9.10am Cr Davis

CALENDAR OF EVENTS

Month/Year	Meeting Date	Time	Event	Location
2014				
November	24th	9.00am	Council Meeting - 4th Monday	Council Chambers
2015				
January	19th	9.00am	3rd Monday - 4th is a Public Holiday for Australia Day	Council Chambers
February	23rd	9.00am	Council Meeting - 4th Monday	Council Chambers
March	23rd	9.00am	Council Meeting - 4th Monday	Council Chambers
April	27th	9.00am	Council Meeting - 4th Monday	Council Chambers
May	25th	9.00am	Council Meeting - 4th Monday	Council Chambers
June	22nd	9.00am	Council Meeting - 4th Monday	Council Chambers
July	27th	9.00am	Council Meeting - 4th Monday	Council Chambers
August	24th	9.00am	Council Meeting - 4th Monday	Council Chambers
September	28th	9.00am	Council Meeting - 4th Monday Mayoral Elections	Council Chambers
October	26th	9.00am	Council Meeting - 4th Monday	Council Chambers
November	23rd	9.00am	Council Meeting - 4th Monday	Council Chambers

COUNCILLOR INFORMATION LIST

Information which has been sent out to Councillors since the last meeting of Council held on Monday, 27th October 2014.

DATE	INFORMATION SENT	Author	Email/Fax	Post	Précis
16/10/2014	Memo – Meeting to Discuss the Concept of the Far Western Organisation	GM	Councillors MANEX		
17/10/2014	Memo – Reminder of Skate Park Opening & Swimming Pool Contract	GM	Councillors MANEX		
28/10/2014	Memo – Visit by Minister for Western NSW	GM	Councillors		
28/10/2014	From the GM's Desk	GM	Councillors MANEX		
29/10/2014	Media Release - NSW Farmers has win on mob based system	NSW Farmers	Councillors MANEX		
29/10/2014	2014 National Local Roads & Transport Congress is approaching	Cr Barry Hollman	Councillors MANEX		
31/10/2014	LG Weekly 42	Local Government NSW	Councillors All Staff	Cr Bennett	
10/11/2014	LG Weekly 43	Local Government NSW	Councillors All Staff	Cr Bennett	
11/11/2014	2014-15 Christmas Council Office & Services Closures	GM	Councillors All Staff	Cr Bennett	
12/11/2014	"From the GM's Desk"	GM	Councillors All Staff	Cr Bennett	
12/11/2014	Circular to Councils 14/30 - Announcement of Joint Organisation Pilots	Steve Orr – Office of Local Government	Councillors All Staff	Cr Bennett	
14/11/2014	Media Release - Tackling gas industry policy a good sign	President of NSW Farmers Fiona Simson	Councillors All Staff	Cr Bennett	
14/11/2014	Council's Newsletter		Councillors All Staff	Cr Bennett	
14/11/2014	ALGA - NEWS 14 November 2014	Mayor Troy Pickard President, ALGA	Councillors All Staff	Cr Bennett	
17/11/2014	LG Weekly 44	Local Government NSW	Councillors All Staff	Cr Bennett	

BUSINESS ARISING FROM 27TH OCTOBER 2014

KEY: Action still pending Action

GM	General Manager	MRS	Manager of Road Services
MCS	Manager Corporate Services	MES	Manager Environmental Services
MTD	Manager Tourism & Development	MW	Manager of Works

206/2013 - Review of Organisational Structure
Responsible Officer: GM

DECISION	*ACTION TAKEN*
1. That the Council obtain advice from Brewarrina Shire as to their willingness to continue negotiations in relation to a shared appointment of a qualified Engineer in the capacity of a Group Leader or similar.	1. In progress
2. That the recommendations in relation to the realignment of any positions be considered prior to the advertising of any vacancies.	2. Ongoing
3. The positions descriptions of positions identified within the report from Local Government Management Solutions as requiring review be undertaken in consultation with both the employee and any union involved.	3. In progress
4. That the position descriptions of all employees be updated to reflect current duties performed and requirements of the organisation.	4. In progress

350/2013 – Proposed Amendment of LEP
Responsible Officer: MES

DECISION	*ACTION TAKEN*
1. Prepare a planning proposal to have the Bourke Local Environmental Plan 2012 (BLEP 2012) amended to rezone IN2 Light Industrial land located in the western end of Bourke encompassing that land between Meek, Anson and Church Streets to R1 General Residential. 2. That a further report be presented to Council to obtain consent to submit that planning proposal to the NSW Department of Planning.	• Council staff meet with the Department of planning to discuss options • Council seek advice on incorporating the reclassification of any land currently classified as community to operational in the LEP Review Process

362/2013 – Enngonia Hall Committee
Responsible Officer: GM

DECISION	*ACTION TAKEN*
GM formalise an agreement with the Enngonia Progress Association in regards to being the caretaker of the hall	In progress

163/2014 – CONFIDENTIAL- Enforcement of Fines on Local Roads
Responsible Officer: MR

DECISION	*ACTION TAKEN*
Council to continue to investigate methods for enforcing fines on closed roads and continue to ensure that the public are aware that fines may be levied if vehicles are driven on closed roads	Ongoing

179/2014 – Investigation of the Establishment of an Internal Audit Function for Bourke Shire Council in Conjunction with other Members of OROC
Responsible Officer: GM

DECISION	*ACTION TAKEN*
General Manager continues to liaise with the other members of OROC in relation to the provision of Internal Audit on a joint basis	Meeting to be held on 20th November 2014

208/2014 – CONFIDENTIAL – Quotations & Options Relating to the Repair of the Davidson Oval Grandstand
Responsible Officer: GM

DECISION	*ACTION TAKEN*
Council pursue further information in regards to Option 3 (removal of grandstand and rebuilding the change room/canteen facilities) for an additional report be brought back to Council detailing firm estimates for the options identified	Additional information being sought from our Insurers

216/2014 – Tidy Towns Competition
Responsible Officer: GM/MT&D

DECISION	*ACTION TAKEN*
Review the participation criteria and commence the collation of appropriate material to support a possible entry in the 2015 Tidy Towns Competition	Will convene meeting early in the New Year

263/2014 – Cenotaph/Rotunda Heritage Listing
Responsible Officer: MES

DECISION	***ACTION TAKEN***
Heritage Advisor to prepare a report detailing the potential for applying for a heritage listing on both the Cenotaph and Rotunda located in Central Park detailing the benefits and potential implications of such listings	Ongoing

290/2014 – Australian Energy Regulator
Responsible Officer: GM

DECISION	***ACTION TAKEN***
Council await the receipt of the report from OROC prior to taking any further action	OROC to meet on 21 November 2014

306/2014 – CONFIDENTIAL - Proposal to Undertake Accommodation Project
Responsible Officer: GM

DECISION	***ACTION TAKEN***
The General Manager be authorised to further investigate the proposal of development of accommodation in conjunction with Government Departments	Ongoing

308/2014 – Solar Energy
Responsible Officer: MES

DECISION	***ACTION TAKEN***
Council bring a report back detailing the options available and financial impact relating the installation of solar panels at the Council Depot	See MES Report Resolution 390/2014 considered in conjunction with Budget Review

319/2014 – Delivery Plan Fourth Quarter Review
Responsible Officer: MT&D

DECISION	***ACTION TAKEN***
That Council refer the items that were not achieved to the Town Committee for further discussion in regards to their priority and refinement.	Meeting to be Scheduled

324/2014 – Financial Assistance Grant
Responsible Officer: MCS

DECISION	*ACTION TAKEN*
A determination as to the utilisation of the additional funds take place in conjunction with the September Quarterly Review	See report included in Business Paper

338/2014 – Tourism & Development Activity Report
Responsible Officer: MT&D

DECISION	*ACTION TAKEN*
Council investigate the potential to be an RV friendly town	Ongoing

361/2014 – Council Business Closure for the Christmas Period
Responsible Officer: GM

DECISION	*ACTION TAKEN*
Council in agreement to the closure of the Office, Library, Roads Maritime Services, Waste Management Facility and the Back O' Bourke Exhibition Centre and the closures and emergency numbers be advertised in the Western Herald.	Advertised

395/2014 – Potential Loss of Jury Trials from Bourke Court House
Responsible Officer: GM/Mayor

DECISION	*ACTION TAKEN*
1. Seek clarification of any decision to cease conducting trials requiring a jury at Bourke 2. That if the cessation of trials in Bourke is confirmed that Council seek clarification on what statistical or other information, the decision was based. 3. That Council confirm that if trials were to be transferred to Dubbo that no other District Court Services would be lost, including appeals from the Local Court and Trials by a Judge. 4. That Council ascertain what procedures have been put in place to compensate those involved in the trial cases, for the additional cost of travel and accommodation and loss of wages as result of the transfer of the trials. **5.** That the potential loss of these Court Services be highlighted to the State Government as a further erosion of facilities in rural areas.	Discussion held with Local Clerk of the Court

402/2014 – Local Government Reform -" Fit For the Future"
Responsible Officer: GM

DECISION	***ACTION TAKEN***
1. That Council endorse the support of the application by the Orana Regional Organisation of Councils to become a Pilot in the development of the role of Joint Organisation of Councils.	1. Letter written
2. That all available Councillors and staff meet with the representatives of both the Department of Premier and Cabinet and the Office of Local Government on the 11th November 2014.	2. Meeting held
3.That Council be represented at the meeting in Cobar scheduled for the 2nd December 2014	3. Mayor, Deputy and General Manager registered

403/2014 – Approval for the Affixing of the Seal - Funding Agreement with Infrastructure New South Wales (INSW)
Responsible Officer: GM

DECISION	***ACTION TAKEN***
That the Seal of Council be affixed to the Restart NSW Funding Deed in respect of the funding received for the finalisation of the Walkden's Bore Project	Contract details being finalised

412/2014 – BOBEC and VIC September 2014 Activity Update/Tourism & Development Manager's Activity Report
Responsible Officer: GM

DECISION	***ACTION TAKEN***
Letters of appreciation be sent to Richard Stutsbury and the Manager of Tourism and Development, Phil Johnston for their contribution in towards the success of the skate park	Completed

423/2014 – CONFIDENTIAL- RFT/Contract Number 1301160 - Mertin Street Well
Responsible Officer: MW

DECISION	***ACTION TAKEN***
Accept the revised Tender of $1,330,000 (excl GST) from AJ Lucas Engineering and Constructions P/L to complete the upgrade to the Mertin Street Pump Station.	Seal to be fixed when contract finalised

424/2014 – CONFIDENTIAL- Mertin Street Well, Project Management
Responsible Officer: MW

DECISION	*ACTION TAKEN*
Appoint the NSW Public Works as the Project Manager for the reconstruction of the Mertin Street Sewer Well with the General Manager to negotiate final details in relation to the contract	Negotiations commenced

425/2014 – CONFIDENTIAL- Cuttaburra No 3 Bridge Tender 07/15
Responsible Officer: MR

DECISION	*ACTION TAKEN*
Accept the tender from Murray Constructions for the design and construction of the Cuttaburra No 3 bridge for $451,022 (incl GST).	Completed

426/2014 – CONFIDENTIAL- Tender 04/15 Prime Mover
Responsible Officer: MR

DECISION	*ACTION TAKEN*
Purchase the Western Star Constellation 48FS2 from Thompson Truck Sales Narrabri for $244,961.33 and go to Auction with Council's Freightliner prime mover Plant 79 in anticipation of receiving a better return value	Completed

428/2014 – CONFIDENTIAL – Electricity Supply North Bourke Residential
Responsible Officer: MT&D

DECISION	*ACTION TAKEN*
Country Powerline Constructions be awarded the contract to supply the backbone power infrastructure required for the residential development at North Bourke. The supply price is $62,579.00 (ex GST) based on the plans supplied by Energy Serve labelled 10768A issue C.	Contract to be finalised

429/2014 – Obstetrics/Birthing Unit and other issues
Responsible Officer:

DECISION	*ACTION TAKEN*
Council approach the Local Member, Kevin Humphries and The Hon. Jillian Skinner, Minister for Health regarding the reestablishment of the Birthing Unit at Bourke District Hospital and other issues	Discussed with Minister for Western NSW Letter sent to Minister for Health

Resolution

433/2014 That the information in the Business Arising as presented to Council on Monday, 24th November 2014 be received and noted.
Moved Cr Hollman Seconded Cr Ford Carried

ENGINEERING SERVICES REPORT

File No:	**C6.41-L8.6**
Report: 124/2014	**National Local Roads & Transport Conference**
Responsible Officer:	**Mark Gordon Manager of Roads**

Introduction

The 2014 National Roads and Transport Conference was held at the Tamworth Regional Entertainment Centre on the 13th and 14th November 2014. There were approximately 300 delegates representing Council's around Australia.

Media Release

Local road networks need support from all levels of government

The Australian Local Government Association (ALGA) has called for strong financial and policy support from the Commonwealth and state and territory governments to make the necessary investments in the local roads network, as the 2014 National Local Roads and Transport Congress draws to a close in Tamworth.

Local government manages more than 80 percent of Australia's road network, by length, with an estimated value of $165 billion.

ALGA President Mayor Troy Pickard said the road and transport agenda for local government is a huge commitment. On behalf of the nation an estimated $7.5 billion per annum is spent on the local road component of the national network. However, unfortunately this is not enough to meet the backlog and underspend on local road and transport infrastructure.

He said despite this challenge local government is committed to the continued efficient management of the nation's local road network; and the development and use of asset management plans at the local level and, where appropriate, regional level to assist in managing the local road assets.

"Local roads are a critical part of the nation's infrastructure that contributes significantly to national productivity by linking points of production, processing and export. All sectors in the Australian economy including agriculture, manufacturing, mining and tourism benefit from a strong and well managed local roads network. Almost every journey generally begins and ends on a local roads and communities directly benefit from increasing the expenditure on local roads."

Mayor Pickard said the Federal Government has highlighted the need for Australia to face up to the productivity challenge if we are to maintain our competitiveness and increase economic growth.

"Our Congress in Tamworth has highlighted that local roads are critical to meeting the productivity challenge and they must be adequately funded at the national level. The way we fund our roads must change so that there is a better alignment between the needs of road users and the funding available to Councils. The release of the State of the Local Road Assets Report highlights the scale of current under investment in local roads, with 11 percent of local roads and one in five timber bridges in a poor or very poor condition.

Mayor Pickard said Local Government is strongly committed to supporting sensible road and transport reforms aimed at improving social, environmental and economic outcomes. Local government will continue to work with the National Heavy Vehicle Regulator and other important stakeholders on the management of access regimes within local communities.

Councils have called upon the Commonwealth and state/territory governments for support in achieving an appropriate balance between providing access to local roads for heavy vehicles, while preserving the asset for all users.

End

Summary
Below is a summary of the major papers presented to the congress.

Inland Rail on Track
The Inland Rail Project has moved from "if" the project will be built, to "how" the project will be built.

That was the message from the Chair of the Inland Rail Implementation Committee John Anderson to delegates at the 2014 National Local Roads and Transport Congress in Tamworth.

Mr Anderson said the Committee's report to Government on developing the project is imminent and the benefit cost ratios will be available soon.

He said it was time to get the project built to join up capital cities and key freight hubs with an inland rail network to move Australia's rail freight system out of the 19th century.

Councils Tell their Transport Stories
Amalgamation, natural disaster recovery and major airports don't usually have much in common.

But how three Councils have dealt with these issues was the focus of a panel session at the Congress on Thursday afternoon.

Tamworth Regional Council, Central Highlands Regional Council and West Torrens City Council representatives talked about the challenges each of them have faced and the home-grown solutions they adopted to deal with the infrastructure issues confronting their Councils.

Tamworth Mayor Col Murray said amalgamation meant dealing with cultural change, managing assets and addressing a backlog of maintenance. Among the suggested solutions were increasing the efficiency of plant and equipment and targeted investment in infrastructure for maximum regional benefit.

Central Highlands Mayor Peter Maguire said his Council had faced multiple challenges, from the impact of natural disasters alongside the downturn in the resource industry.

While West Torrens General Manager, Angelo Catinari told a very different story relating to how his Council has worked to develop an integrated transport management plan at the local level to deal with the expansion of Adelaide airport.

Infrastructure Investment a priority

The Acting Prime Minister Warren Truss addressed the 2014 National Local Roads and Transport Congress on Thursday 13 November.

Mr Truss outlined the Government's agenda in regard to infrastructure investment which he stressed was not just about projects in capital cities but also investing Federal funds at a local level.

Mr Truss said in the 13 years since Roads to Recovery was established, the funding has become essential in assisting local Councils maintain the 650,000km of local roads for which they were responsible.

He said in good news for Councils, the Council's commitment to matching R2R funds would be held at 2013-14 levels through to June 2019, to help local government with its road building program.

Mr Truss also stressed that the Government's legislation for the R2R program has brought a degree of permanency to the program which no longer has an end date specified in the legislation.

On a final note, Mr Truss said he hoped to announce the successful projects under the new Bridges Renewal Program and the Heavy Vehicle Safety Program in the coming months with the current funding round applications being assessed at the moment.

State of the Local Roads Asset Report Launched

The 2014 National State of the Local Road Assets Report has found that, on average, 11 percent of local roads need urgent upgrading, while one in five timber bridges is in a poor state of repair.

These are among the key findings of a report into the condition of local roads and bridges, commissioned by the Australian Local Government Association (ALGA).

The National State of the Local Road Assets Report builds on the findings of work undertaken since 2010 by ALGA to track the condition of local road infrastructure, the network of roads and bridges that are used for the first and last mile of almost every journey.

The 2014 Report includes data from 396 Councils, from across Australia, or 70 percent of all Councils and these Councils are managing almost $105 billion in roads and bridges. Both urban and rural Councils contributed to the report.

The report has found that around 10 percent of all sealed roads are in a poor to very poor state, and a similar situation exists for unsealed roads while Councils are facing a substantial challenge in addressing the condition of bridges under their management. Urban Councils report that 23% of timber bridges, and rural Councils 21% of their timber bridges, are in a poor to very poor condition.

Resolution

434/2014 That the report in relation to the National Local Roads & Transport Conference be received and contents noted.		
Moved Cr Hollman	**Seconded Cr Stutsel**	**Carried**

ENVIRONMENTAL SERVICES REPORT

File No:	**W1.3**
Report: 214/2014	**Asbestos Awareness Month**
Responsible Officer:	**Dwayne Willoughby, Manager Environmental Services**

Summary
Bourke Shire Council has once again been an active participant in the Asbestos Awareness month in November, Council staff have been actively promoting the importance of Asbestos Awareness across our LGA to not only households but for businesses and trades people as well.

Report
November is national Asbestos Awareness month. In the lead-up to Asbestos Awareness Day (Friday 28 November 2014) all Australians especially homeowners, renovators tradies and handymen need to *Get to kNOw Asbestos this NOvember* by visiting www.asbestosawareness.com.au and take the 20 Point Asbestos Safety Check to learn how to protect themselves and families from exposure to dangerous asbestos fibres.

Asbestos could be anywhere! Under floor coverings such as carpets, linoleum and vinyl tiles, behind wall and floor tiles, in cement floors, internal and external walls, ceilings and ceiling space (insulation), eaves, garages, roofs, around hot water pipes, fences, extensions to homes, garages, outdoor toilets, backyard and farm sheds, chook sheds and even dog kennels. Asbestos products can also be found buried beneath and around homes leftover from the original construction when it was common practice for builders and labourers to bury broken asbestos materials on building sites which can now be exposed when digging, gardening or redeveloping land.

When it comes to asbestos, don't play Renovation Roulette! Don't cut it! Don't drill it! Don't drop it! Don't sand it! Don't saw it! Don't scrape it! Don't scrub it! Don't dismantle it! Don't tip it! Don't waterblast it! Don't demolish it! And whatever you do... Don't dump it!

Get to kNOw Asbestos – The 20 Point Asbestos Safety Check
1. At least 1 in 3 Australian homes contains asbestos including brick, weatherboard, fibro and clad homes.
2. Asbestos was widely used in building materials before 1987 so if your home was built or renovated before 1987 it most likely contains asbestos.
3. If asbestos is disturbed during renovations or maintenance your health and the health of your family could be at risk.
4. DIY is not recommended where asbestos is present.
5. When renovating or working in and around homes, if in doubt assume asbestos materials are present and take every precaution.
6. Dealing with asbestos is important and serious, but it's not overwhelming – IT IS MANAGEABLE!

7. If you're not sure if asbestos is in your home you can have it inspected by a licenced removalist or a licensed asbestos assessor.

8. Products made from asbestos cement include fibro sheeting (flat and corrugated), water, drainage and flue pipes, roofing shingles, guttering and floor and wall coverings. It could be anywhere!

9. If you find asbestos in your home; Don't cut it! Don't drill it! Don't drop it! Don't sand it! Don't saw it! Don't scrape it! Don't scrub it! Don't dismantle it! Don't tip it! Don't waterblast it! Don't demolish it! And whatever you do... Don't dump it!"

10. If left undisturbed asbestos materials in good, stable condition are unlikely to release dangerous fibres and pose a health risk. Generally, you don't need to remove the asbestos. Paint it and leave it alone but remember to check it occasionally for any signs of wear and tear.

11. There are legal requirements regarding asbestos management, its removal and disposal.

12. While some might follow the regulations and safety requirements to remove small amounts of asbestos, the safest way to manage its removal is to retain a licenced professional asbestos removalist equipped to protect you and your family from the dangers of asbestos dust and fibres.

13. Where asbestos fibres are friable (loose and not bonded into building materials), ONLY licenced friable asbestos removalists are allowed to remove it.

14. Professional removal of asbestos is affordable. You can't afford not to use a professional!

15. The cost of asbestos removal by a licenced professional is comparable to most licenced tradesmen including electricians, plumbers and tilers.

16. The cost of disposal at a lawful site is often included with the cost of removal by a licenced professional.

17. If you must work with any material that may contain asbestos or remove asbestos yourself, protect yourself and your family and follow the legal and safety requirements for the management of asbestos to minimise the release of dust or small particles from the asbestos materials.

18. There are a number of safety precautions you will need to take including wearing specific protective clothing, the correct mask or breathing apparatus and ensure you minimise dust and dispose of it legally.

19. Never use tools on asbestos materials as they will make asbestos fibres airborne including:
a. Power tools such as electric drills, angle grinders, circular saws and electric sanders.

b. Never use high pressure water blasters or compressed air.

20. Are you playing renovation roulette? Get to kNOw Asbestos this NOvember! Visit asbestosawareness.com.au. Because, it's not worth the risk!

Resolution

435/2014 That Council note the report in regards to Asbestos Awareness Month.		
Moved Cr Hollman	**Seconded Cr Dorrington**	**Carried**

File No:	**E6.3.1**
Report: 215/2014	**State of the Environment Report**
Responsible Officer:	**Dwayne Willoughby, Manager Environmental Services**

Purpose

This report is to inform Council of the 2013/14 State of the Environment Snapshot for Bourke Shire Council.

Report

A State of the Environment (SoE) Report is an important management tool which aims to provide the community and local Council with information on the condition of the environment in the local area to assist in decision-making.

Since 2007, the Councils of the Greater Central West Region of NSW (see map) have joined to produce Regional SoE Reports as part of Council reporting requirements.

Recent changes to NSW legislation mean that Councils are no longer required to produce SoE Reports each year, but only once every four years, in the year of the Council election (which will next be in 2016). However, the participating Councils have decided to continue reporting on an annual basis so that they can provide a detailed Regional SoE report in 2016 that covers trends in the intervening years.

This is a brief snapshot of data for the Bourke Local Government Area in 2013/14 across a range of environmental indicators as shown in the tables below. The tables provide an understanding of trends by comparing this year's data with an average of previous years. The Council snapshot report should be read in conjunction with the 2013/14 Regional SoE snapshot report.

Resolution

436/2014 That Council notes the information on the State of the Environment Report.		
Moved Cr Stutsel	**Seconded Cr Hollman**	**Carried**

State of the Environment Snapshot 2013–14

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Highlights

- Four potentially contaminated sites were added, including an old fuel site and a large orchard.
- There was a sizeable increase in the stocking of native fish species compared with last year.
- The Load Based Licencing volume increased significantly from last year.
- Total fuel consumption by Council fell from last year.
- There was a substantial fall in waste to landfill this year.

Land

Issue	Indicator	2010-11	2011-12	2012-13	2013-14	Trend
Contamination	Contaminated land sites - Contaminated Land Register	0	0	0	0	→
	Contaminated land sites - potentially contaminated sites	2	2	2	6	↓
	Contaminated sites rehabilitated	0	1	0	0	↓
Erosion	Erosion affected land rehabilitated (ha)	0	0	0	0	→
Land use planning and management	Number of development consents and building approvals	41	26	32	20	↑
	Landuse conflict complaints	2	2	1	1	↑
	Loss of primary agricultural land through rezoning			0	0	→
Minerals & Petroleum	Number of mining and exploration titles			36	77	↓
	Area covered by mining and exploration titles (ha)			320,000	235,000	↑

↑ improvement → no or little change ↓ worsening trend

Note - the trend is based on comparing the average of the previous three years of reporting with 2013-14

Biodiversity

Issue	Indicator	2010-11	2011-12	2012-13	2013-14	Trend
Habitat Loss	Total area protected in Wildlife Refuges (ha)	142,000	142,000	100,000	100,000	↑
	Total area protected in conservation reserves & under voluntary conservation agreements (ha)	19	19	19	19	→
	Proportion of Council reserves that is bushland/remnant vegetation	56%	56%	56%	56%	→
	Habitat areas revegetated (ha)	0	0	0	10	↑
	Roadside vegetation management plan	1	1	1	1	→
Threatened Species	Fish restocking activities: native species	0	0	100	5,000	↑
Noxious weeds and feral animals	Fish restocking activities: non-native species	0	0	0	0	→
	Number of declared noxious weeds	84	89	89	99	↑
	Invasive species (listed noxious or WONS) under active management	5	5	10	10	↑

Water and Waterways

Issue	Indicator	2010-11	2011-12	2012-13	2013-14	Trend
Riparian	Riparian vegetation recovery actions	0	0	0	0	→
	Riparian vegetation recovery area (ha)	0	0	0	0	→
Industrial/ Agricultural Pollution	Load Based Licencing volume (kg)	812	738	800	1,044	↑
	Exceedances of license discharge consent recorded	0	0	0	0	→
	Erosion & Sediment Control complaints received by Council	1	0	1	1	↑
Stormwater Pollution	Number of gross pollutant traps installed	6	6	6	6	→
	Total catchment area of GPTs (ha)	88	88	88	88	→
	Water pollution complaints	0	0	0	0	→
Water extraction	Number of irrigation licences from surface water sources			153	120	↓
	Volume of surface water permissible for extraction under licences (GL)			87	83	↓
	Number of bore licences from groundwater resources			694	666	↓
	Volume of groundwater permissible for extraction under licences (GL)			4	0.05	↓
Council water consumption	Area of irrigated Council managed parks, sportsgrounds, public open space (ha)	160	160	160	160	→
	Water used by council for irrigation (including treated and untreated) (ML)	14	0	0	0	↓
Town water consumption	Annual metered supply (ML)	617	398	1,258	1,210	↑
	Annual consumption (Total from WTP) (ML)	3,366	2,200	1,966	1,895	↓
	Average level of water restrictions implemented	0.0	0.0	0.0	1.0	↑
Town Water Quality	Number of instances drinking water guidelines not met	19	4	5	4	↓
	Number of drinking water complaints	1	4	3	2	↓

Towards Sustainability

Issue	Indicator	2010-11	2011-12	2012-13	2013-14	Trend
Waste Generation	Total waste entombed at primary landfill (tonnes)	2,909	3,785	3,868	2,870	↑
	Total waste entombed at other landfills (exc recyclables) (tonnes)	597	685	725	320	↑
	Average total waste generated per person (tonnes)	1	1	1.52	1.06	↑
	Average cost of waste service per residential household	$227	$235	$227	$265	↑
Reduce	Garden organics collected (diverted from landfill) (tonnes)	1,100	1,300	1,786	980	↑
	E-Waste collected (diverted from landfill) (tonnes)	0.5	3	4	0	↑
Recycle	Volume of material recycled (tonnes)	138	138	140	9	↑
	Volume of material recycled per person (kg)	45	45	46	3	↑
Littering and illegal dumping	Number of illegal waste disposal complaints to Council	23	34	41	34	↑
Engineering, Infrastructure and Civil Works	New road construction (km)	5	0	0	0	↑
	Road upgrades (km)	67	50	33	10	↑
Risk Management	Hazard reduction burns	20	5	15	50	↑
Climate Change Mitigation	Office paper used by Council (A4 reams)	600	404	362	347	↑
	Council sustainability initiatives	0	0	0	0	→
Council Greenhouse Gas Emissions	Annual natural gas consumption for Council controlled facilities (Gj)	0	0	0	0	→
	Annual bottled gas consumption for Council controlled facilities (L)			0	0	→
	Total fuel consumption (KL)	522	588	472	451	↑
	Council total operational greenhouse gas emissions (tCO^2-e/year)			2,620	3,627	↑
Community Greenhouse Gas Emissions	Small scale renewable energy uptake (kw installed)		73	85	161	↑

People and Communities

Issue	Indicator	2010-11	2011-12	2012-13	2013-14	Trend
Active community involvement	Environmental volunteers working on public open space (hrs)	104	60	80	20	↑
Aboriginal Heritage	Inclusion in DCPs & rural strategies	0	1	1	1	↑
	Extent of liaison with Aboriginal communities (self-assessed from 0 = none to 3 = High)	3.0	3.0	3.0	3.0	→
	Development approvals on listed aboriginal sites	0	0	0	0	→
	Number of indigenous heritage management actions/responses	0	0	0	0	→
Non-Aboriginal Heritage	NSW Heritage Items	6	6	6	6	→
	Locally listed heritage items	34	34	34	34	→
	Actions to protect non-aboriginal heritage (including management plans)	0	1	2	1	→
	Heritage buildings on statutory heritage lists demolished/ degraded in past year	2	0	0	0	↑
	Heritage buildings on statutory heritage lists renovated/improved in past year	3	2	1	1	↑

CASE STUDY: Waste to Art Sculpture (Bourke LGA)

The 2013 Regional Waste to Art Exhibition was hosted by Bourke Shire Council in conjunction with NetWaste. As part of the Exhibition, a Sculpture Project was conducted with Bourke Council and community.

NetWaste tries to involve the local community in supporting events that help reinforce the waste message underlying community art programs. The Regional Waste to Art Exhibition held in Bourke involved building a sculpture representing a Yellow Belly fish made from locally-sourced scrap metal. The Yellow Belly was chosen as the model for the sculpture as it shares a long history in the rivers around Bourke and has ties to the culture of the local Indigenous people.

The sculpture was completed as part of the Waste to Art exhibition. Visitors and local community members who came to the exhibition were invited to contribute to the construction of the sculpture by cutting their own scales out of old aluminium cans and adding their names to the scales, then placing them on the sculpture.

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File No:	**S10.2 – T3.1 – T3.8 - LD**
Report: 216/2014	**Operation of Bourke Swimming Pool**
Responsible Officer:	**Dwayne Willoughby, Manager Environmental Services**

Background

The Bourke War Memorial Swimming Pool has been operated under a lease arrangement for some time now and this has worked quite effectively.

The current lessees, have notified Council in writing that they will not be exercising their option to extend their lease with their lease to finish on the 30th June 2015.

Current Situation

Council has in the past called for tenders for the management and operation of the Bourke War Memorial Pool with the contract being for a three (3) year term with an option of two (2) additional years, negotiated singularly, in the last quarter of the final year.

This is a similar process followed by other surrounding Councils for the management of their swimming pool complexes.

Whilst some Councils have elected to undertake the operation of their pool by the utilisation of day labour it is felt that the current contractual basis provides the best outcome for Bourke Shire Council.

It is envisaged that tenders for the management and operation of the Bourke War Memorial Pool be advertised early in the New Year with a successful contractor appointed by early March, with the contract to start on the 1st July 2015.

This timeframe should allow sufficient time for the new contractor time, if needed, to work with the current pool contractor to familiarise themselves on the operation and management needs of the pool.

A contractual arrangement provides a much greater degree of flexibility in covering the spread of hours and the range of duties involved.

The lessee is responsible for ensuring that he or she has the appropriate qualifications to operate and supervise the pool at all times and have the required food handling certification for the operation of the canteen.

Some modifications will be made to the current lease documents to reflect contemporary practices.

Financial Implications

The provision of the operation of the swimming complex has been included in the Operational Plan and Delivery Programme.

Resolution

437/2014 That

1. **Council note the advice from the current pool contractor that they will not be exercising their option to extend their lease.**
2. **Council call for tenders for the management and operation of the Bourke War Memorial Pool Complex from 1st July 2015 for an initial three (3) year period finishing on the 30th June 2018 with two (2) one (1) year options.**
3. **the General Manager be delegated authority to negotiate the terms of the lease in conjunction with the Manager of Environment Services and Manager of Corporate Services**

Moved Cr Ford **Seconded Cr Stutsel** **Carried**

File No:	**W1.9**
Report: 217/2014	**Wanaaring Waste Depot Licence**
Responsible Officer:	**Dwayne Willoughby, Manager Environmental Services**

Background

The Wanaaring Waste Depot is situated on crown land the site covers an area which includes road reserves, vacant crown land and un-made roads. This creates obvious legal issues with liability and staff have been progressively addressing the land ownership issues. An identification survey has been undertaken.

Legal Implications

Council staff have been working with the EPA and the Trade and Investment Office, Crown lands. Council is required to obtain title or some form of tenure over the land which is being used as a council managed waste depot. Council have received correspondence from NSW Trade and Investment, Crown lands with an offer of a licence of the land in which the waste depot is situated to authorise the use of the occupation of the land. The licence sets out terms and conditions for the use of the land in which council staff have reviewed. The term of the licence is for 5 Years.

Financial Implications

Initial market rent is set at $521 exclusive of GST, this amount is reviewed after the 5 year licence period. The rent will be met form existing village waste budget.

In order to finalise the licence a resolution of Council is now needed to affix the Council seal to the licence agreement.

Resolution

438/2014 That the offer of a licence over the area depicted as Wanaaring Waste Depot be accepted and that the Council seal be affixed to the licence and other documentation relating to this transaction.

Moved Cr Hollman Seconded Cr Ford Carried Unstarred

GENERAL MANAGER'S REPORT

File No:	**T3.1 – B6.1**
Report: 361/2014	**Affixing of the Seal of Council to the Contact to Murray Construction for the Cuttaburra No. 3 Bridge**
Responsible Officer:	**Ross Earl, General Manager**

Background:
Council called tenders for the Construction of the Cuttaburra No. 3 Bridge earlier this year.

Current Situation:
At the meeting held on 27th October 2014 Council resolved to accept the tender submitted by Murray Constructions of Deniliquin.

The Seal of Council is required to be affixed to the contract in relation to the construction of the Bridge and approval is sought in accordance with Clause 400 of the Local Government (General) Regulation 2005 for the seal to be affixed to the contact documents.

Financial Implications
The construction of the Cuttaburra No.3 Bridge was included in the 2014/2015 Operational Plan.

Resolution

439/2014 That Council approve the affixing of the Seal of Council on the contact documentation involving Bourke Shire Council and Murray Constructions in relation to the construction of the Cuttaburra No.3 Bridge.
Moved Cr Hollman Seconded Cr Ford Carried Unstarred

File No:	**T3.1 – B6.1**
Report: 362/2014	**Affixing of the Seal of Council to the Contact with AJ Lucas Engineering and Construction Pty. Ltd. in relation to the refurbishment of Mertin Street Pump Station**
Responsible Officer:	**Ross Earl, General Manager**

Background:
Council called tenders for the upgrade of the Mertin Street Sewer Pump Station earlier this year and after some protracted negotiations has awarded the work to AJ Lucas Engineering and Construction Pty Ltd.

Current Situation:
At the meeting held on 27th October 2014 Council resolved to accept the tender of AJ Lucas Engineering and Construction Pty Ltd.

The Seal of Council is required to be affixed to the contract in relation to the refurbishment of the Sewer Pump Station and approval is sought in accordance with Clause 400 of the Local Government (General) Regulation 2005 for the seal to be affixed to the contact documents.

Financial Implications
The upgrade of the Mertin Street Pump Station was included in the 2013/2014 Operational Plan.

Resolution

440/2014 That Council approve the affixing of the Seal of Council on the contact documentation involving Bourke Shire Council and Lucas Engineering in relation to the refurbishment of the Mertin Street Pump Station.			
Moved Cr Hollman	**Seconded Cr Ford**	**Carried**	**Unstarred**

File No:	**T3.1 – B6.1**
Report: 363/2014	**Affixing of the Seal of Council to the Contact with Countrywide Powerline for the Construction of Electrical Infrastructure at North Bourke**
Responsible Officer:	**Ross Earl, General Manager**

Background:
Council called quotes for the Construction of the electricity infrastructure required at the North Bourke Residential Land Development.

Current Situation:
At the meeting held on 27th October 2014 Council resolved to accept the quotation of Countrywide Powerline Constructions

The seal of Council is required to be affixed to the contract in relation to the construction of the Electricity Infrastructure required for the North Bourke Residential development and approval is sought in accordance with Clause 400 of the Local Government (General) Regulation 2005 for the seal to be affixed to the contact documents.

Financial Implications
The completion of the North Bourke Residential Subdivision was included in the 2014/2015 Operational Plan.

Resolution

441/2014 That Council approve the affixing of the Seal of Council on the contact documentation involving Bourke Shire Council and Countrywide Powerline Constructions in relation to the construction of the electricity infrastructure at the North Bourke Residential Subdivision.			
Moved Cr Hollman	**Seconded Cr Ford**	**Carried**	**Unstarred**

File No:	**C12.1**
Report: 364/2014	**Extraordinary Meeting of Council**
Responsible Officer:	**Ross Earl, General Manager**

Background:
Tenders for the construction of the new Pre-School will close on the 3rd December 2014 and it is proposed that Barnson Pty Ltd the consultants for the project will assess the tenders received and prepare a recommendation for Council to consider within a week.

Current Situation:
The timeframes from our insurer plus the upcoming Christmas break makes it very important that the contracts are finalised prior to the end of the year.

There is not normally a Meeting of Council in December and as such it is now required to convene a meeting to allow the tenders to be considered by Council.

It is proposed that the Extraordinary Meeting of Council be held on the 15th December 2014 at 4.30pm.

Financial Implications:
There is no significant cost to Council.

Resolution

442/2014 That an Extraordinary Meeting of Bourke Shire Council be held on the 15th December 2014 at 4.30pm.		
Moved Cr Hollman	**Seconded Cr Stutsel**	**Carried**

File No:	**L8.10 – L8.24**
Report: 365/2014	**Local Government Reform Process**
Responsible Officer:	**Ross Earl, General Manager**

Background:
The Local Government Reform process has been in train for some two (2) years now and has been steadily gaining momentum with the past few weeks seeing a number of meetings being held including those to look at the concept of a " Rural Council". Additionally the areas to be pilots in relation to the establishment of Joint Organisation of Councils have been announced and these have been sent under separate cover. Unfortunately the application submitted by the Orana Regional Organisation of Councils (OROC) was unsuccessful.

Current Situation:
A meeting was held on the 11th November 2014 between representatives of the Department of Premier and Cabinet, the Office of Local Government and Councillors and senior staff of Bourke

Shire Council. A further teleconference was held on Tuesday 18th November 2014 involving the Manager Tourism and Development, Manager Corporate Services and myself with representatives of the DPC to clarify some of the services provided in town and including Council's involvement in the provision of those services.

The DPC are also collating additional information from all the eight (8) Councils proposed to be involved in the Far Western Initiative.

This information is required prior to the Forum to be held on the 2nd December 2014 which will be attended by the Mayor, Deputy Mayor and myself.

The formation of the Far West Initiative will be some time in its development and early indications are that those Councils who have been nominated to be part of the proposal would need a compelling case to undertake a different path in the reform process.

Financial Implications:
The financial implications, as a result of the introduction of the Local Government Reform process are unclear at this stage, but have the potential to significantly impact on all Councils involved.

Resolution

443/2014 That the information regarding the Local Government Reform Process be received and noted.		
Moved Cr Stutsel	**Seconded Cr Bartley**	**Carried**

File No:	**P4.2**
Report: 366/2014	**Delivery Plan Review as at 30th September 2014**
Responsible Officer:	**Ross Earl General Manager**

Background:
Under Section 404 (5) of the Local Government Act the General Manager must ensure that regular progress reports are provided to the Council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every six (6) months.

Current Situation:
The Delivery Plan review as at 30th September 2014 has been completed and forwarded out to Councillors.

Financial Implications:
The review of both the Operational and Delivery Plans form an important part of Council's financial controls and provides the opportunity for Council to review priorities and expenditure.

Resolution

444/2014 That the information on the Delivery Plan Review as at 30th September 2014 be adopted.		
Moved Cr Ford	**Seconded Cr Johnson**	**Carried**

File No:	**A6.1**
Report: 367/2014	**Update on the Re-introduction of an Air Service for Bourke**
Responsible Officer:	**Ross Earl, General Manager**

Background:
The Department of Premier and Cabinet (DPC) have been working on the feasibility of re-establishing an air service which would service both Bourke and Walgett providing a "hub and spoke" Service to Dubbo and linking up with the larger commercial carriers to Sydney.

The process has been taking place over the past twelve months and is based on a number of Government Agencies committing to a certain number of flights on a "take it or pay for it basis". There is an identified level of patronage from this sector and this has been used as a base for market studies.

Current Situation:
The feasibility work was largely completed by DPC with the Department of Transport having then engaged consultants to test the interest in the market place. This process has been largely completed with the next step being the calling of formal expressions of interest.

It is hoped that the process continues to remain positive and that an air service will become a reality in the not too distant future.

Financial Implications:
The reintroduction of an air services would have significant benefits to all sections of the community and in particular would allow much more ready access to Bourke for such people as Medical Specialist and other professionals who visit on a regular basis.

Resolution

445/2014 That Council note the information in the Update on the Re-introduction of an Air Service for Bourke.			
Moved Cr Hollman	**Seconded Cr Ford**	**Carried**	**Unstarred**

File No:	**L8.10 – L8.24 – A7.3**
Report: 368/2014	**Local Government Reform Process-Request for Consultation by the United Services Union**
Responsible Officer:	**Ross Earl, General Manager**

Background:
The Local Government Reform process has been in train for some two (2) years now and has been steadily gaining momentum with the past few weeks seeing a number of meetings being held to discuss various aspects of the process.

The key Unions are keen to monitor any potential impact on its members and like Councils and other members of the community will be following the process closely.

Current Situation:
The United Services Union has written to Council regarding the setting up of a consultative mechanism in relation to the "Local Government Reform Process**"** and a copy of the letter is attached.

While understanding the need to keep all staff informed on what is happening I feel that this can be done through the established Consultative Committee.

Financial Implications:
The financial implications, as a result of the introduction of the Local Government Reform process are unclear at this stage, but have the potential to significantly impact on all Councils involved

Resolution

446/2014

1. That Council continue to keep the workforce informed of all developments.

2. That should the need for consultation take place that this be done through the established Consultative Committee

Moved Cr Hollman **Seconded Cr Ford** **Carried** **Unstarred**

United Services Union

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FAXED
24 - 10 - 2014

22 October 2014

Mr Ross Earl
General Manager
Bourke Shire Council
PO Box 21
BOURKE NSW 2840

Facsimile: (02) 6872 3030

Ref: 20140911MDU01IND
Contact: Mark Dunstan

Dear Sir,

Local Government Reform – 'Fit for the Future' – 'Bourke Shire Council'

We refer to the NSW Government's 'Fit for the Future' policy which is currently being implemented across the Local Government sector.

As you are no doubt aware, each NSW Council is required to present a 'Fit for the Future' proposal to the Office of Local Government by June 2015. For Councils which are recommended to engage in structural 'scope and scale' changes, only the issue of mergers and boundary changes will be dealt with in this first phase.

The United Services Union holds the view that the best way to execute a successful process of reform in Local Government is through engagement and consultation. We are of the view that this is best achieved through rigorous community and employee consultation at the local level.

Accordingly, we write to seek to initiate a process of consultation on a Council's 'Fit for Future' proposal over the next 10 months. To this end, we would suggest that consultation for changes of this significance will involve setting up a peak committee of representatives from Council's management and the relevant Unions. Ideally, the committee would meet on a number of pre-arranged occasions whilst Council is preparing its report and, importantly, would be in a position to review the final 'Fit for Future' proposal before it is submitted to the State Government.

We are of the view that this would not only be the best practice approach to internal reform and consultation but would also help Council to fulfil its obligations pursuant to clause 39 of the Local Government (State) Award 2014. As you may be aware, clause 39 of the Award, which is entitled "Workplace Change and Redundancy" places several duties upon Council as an Employer when workplace change is proposed. This includes under clause 39 (a) a duty to notify in relation to significant effects, a duty to discuss change as per clause 39 (b) and a requirement upon an employer to engage in a discussion where such change will result in termination of employment.

....2/

Ref: 20140911MDU01IND Contact: Mark Dunstan

We note that the *Local Government Act 1993* (NSW) ("*the Act*") contains several protections and provisions for employees in situations of Councils amalgamating. This includes provisions for perseveration of employee entitlements upon transfer (section 354D), no forced redundancy of non-senior staff for three years after transfer (section 354C) and further, maintenance of staff numbers in rural centres (section 218CA).

We look forward to working cooperatively with Council towards developing a response to the NSW Government's new policy.

Please contact your USU Organiser in order to arrange a discussion on the consultation process at your Council. Should you have any questions or wish to discuss the reform process more broadly, we invite you to contact Mark Dunstan, Legal Special Projects Officer, at (02) 9265 8216 or mdunstan@usu.org.au

Yours faithfully,

Stephen Hughes
ACTING GENERAL SECRETARY

CT:sjf

Copies by email to:

Stephen Orr, Department of Local Government – steve.orr@dlg.nsw.gov.au
Keith Rhoades, LGNSW – keith.rhoades@lgnsw.org.au

CORPORATE SERVICES DEPARTMENT REPORT

File No:	**F1.1**
Report: 456/2014	**Bank Reconciliation & Statement of Bank Balances**
Responsible Officer:	**Leonie Brown, Manager Corporate Services**

Bank Reconciliation for the period ending 31st October 2014

Balances as per Bank Statement	$500,141.77
Plus: Deposit not shown	$4,734.87
Less: Unpresented Cheques	$101,486.88
Less: Unpresented Auto Pays	$147.70
Balance as per Cash Book	**$403,242.06**

Reconciled Ledger Accounts as at 31st October 2014

Fund or Account	Current Balance	Overdraft Statutory Limit
General	$4,055,306.06	200,000.00
Water	$2,831,126.82	
Sewer	$2,248,162.00	
Trust	$127,376.42	
Total Funds	**$9,261,971.30**	

Investments as at 31st October 2014

National Australia Bank	$1,553,615.29	3.65%	184 Days	A1+
National Australia Bank	$1,028,344.37	3.68%	304 Days	A1+
National Australia Bank	$510,801.63	3.65%	184 Days	A1+
National Australia Bank	$953,527.96	3.55%	90 Days	A1+
National Australia Bank	$1,205,281.65	3.55%	90 Days	A1+
National Australia Bank	$1,031,289.88	3.55%	90 Days	A1+
National Australia Bank	$600,000.00	3.65%	184 Days	A1+
National Australia Bank	$1,400,000.00	3.65%	184 Days	A1+
National Australia Bank	$575,868.46	3.55%	91 Days	A1+
Total Investments	**$8,858,729.24**			

In accordance with Clause 212 of the Local Government Act (General) Regulation 2005 is certified that the above investments have been made under Sec 625 of the Local Government Act and Council's Investment Policy.

Reconciliation at 31st October 2014

Balance as per cash book	**$403,242.06**
Investments	**$8,858,729.24**
Total, equalling Reconciled Ledger	**$9,261,971.30**

Statement of Bank Balances as at 31st October 2014

	Balance	Transaction	Balance
	30th September 2014		**31st October 2014**
General Fund	$4,602,740.06	-$547,434.00	$4,055,306.06
Water Fund	$2,752,570.77	$78,556.05	$2,831,126.82
Sewer Fund	$2,271,323.10	-$23,161.10	$2,248,162.00
Trust Fund	$115,501.79	$11,874.63	$127,376.42
Investments	-$9,543,559.40	$684,830.16	-$8,858,729.24
Totals	**$198,576.32**	**$204,665.74**	**$403,242.06**

Balance of all Funds as at 30th September 2014	**$198,576.32**
Add Receipts for	
(a) Rates	$90,447.96
(b) Other Cash	$2,063,234.69
Deduct payments for	
(a) Paid since last meeting	$1,933,847.07
(b) New Investment	$15,169.84
Balance as at 31st October 2014	**$403,242.06**

Resolution

447/2014 That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 31st October 2014 be noted.
Moved Cr Dorrington Seconded Cr Hollman Carried

Leonie Brown
MANAGER OF CORPORATE SERVICES

File No:	**F1.1**
Report: 457/2014	**Investment Report as at 31st October 2014**
Responsible Officer:	**Leonie Brown, Manager Corporate Services**

Introduction
Under the Local Government Act 1993 and Local Government (General) Regulation 2005, the Responsible Accounting Officer is required to report on Council's Investment portfolio on a monthly basis.

Background
The report is submitted monthly to Council

Issues
- Investments are in accordance with Division of Local Government Guidelines and Council's Investment Policy
- Statutory obligations are being met
- Councillors roles as resource allocators and policy directors are satisfied

Assessment

1. **Legal Implications Including Directives and Guidelines**
   Local Government Act 1993
   Local Government (General) Regulation 2005

   The management of Council's investments is delegated by the General Manager to the Manager Corporate Services.

2. **Financial Implications/Consideration**
   The 2014/15 Budget estimates the total investment revenue as $315,000 which represents an estimated return of 3.68%. This revenue is split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cashflow requirements.

   The market value of Council's Investments held as at 31st October 2014 is. $8,858,729.24.

   Investment income earned as at 31st October 2014 is $84,752.86.

3. **Policy Provisions – Council Policy and Procedure**
   Policy 1.8.10 – Investment Policy adopted 28th May 2012.
   Ministerial Investment Order – 12th January 2011

4. **Strategic Implications – Implications For Long Term Plans/Targets**
   Funds are invested in accordance with identified cash flow requirements

Investment Portfolio

Council's current Investment Portfolio is as follows

National Australia Bank	$1,553,615.29	3.65%	184 Days	A1+
National Australia Bank	$1,028,344.37	3.68%	304 Days	A1+
National Australia Bank	$510,801.63	3.65%	184 Days	A1+
National Australia Bank	$953,527.96	3.55%	90 Days	A1+
National Australia Bank	$1,205,281.65	3.55%	90 Days	A1+
National Australia Bank	$1,031,289.88	3.55%	90 Days	A1+
National Australia Bank	$600,000.00	3.65%	184 Days	A1+
National Australia Bank	$1,400,000.00	3.65%	184 Days	A1+
National Australia Bank	$575,868.46	3.55%	91 Days	A1+
Total Investments	**$8,858,729.24**			

Percentage of Total Portfolio 100%
Average Investment Yield 3.60%

Portfolio Performance

The average 90 day BBSW (Bank Bill Swap Rate) as at the 31st October 2014 was 2.5% whilst the 11 am Cash Rate was 3.15%.

Discussions/Comments

The Investment portfolio decreased by $684,830.16 during the period.

The investment portfolio is invested in term deposits with the National Australia Bank. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.

The Government Guarantee on Investments up to $1 million dollars has now expired and the new cap of $250,000 has replaced the scheme.

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

Resolution

448/2014

1. That the report regarding Council's Investment Portfolio as at 31st October 2014 be received and noted.

2. That the Certificate of the Responsible Accounting Officer be noted and the report adopted.

Moved Cr Dorrington Seconded Cr Hollman Carried

File No:	**F1.1**
Report: 458/2014	**2013/2014 Annual Financial Statements**
Responsible Officer:	**Leonie Brown, Manager Corporate Services**

Introduction
In accordance with Section 419 (1) of the Local Government Act, this report is presenting Council's Audited Financial Reports and the Auditors Report to Council.

Background
The Local Government Act 1993, Section 49 (1) stipulates that Council must present its audited Financial reports, together with the auditors reports to a meeting of Council.

Prior to the report being presented to Council, public notice in accordance with Section 418 of the Local Government Act must be undertaken. Such notice has been given, by advertising in the Western Herald and on Council's website.

Issues
The statements are prepared in accordance with the Division of Local Government Code of Accounting Practice and Financial Reporting Guidelines.

Assessment

a) **Legal Implications Including Directives and Guidelines**
Local Government Act 1993 – Sections 418/419/420.
Local Government Code of accounting Practice and Financial Reporting – Update 22 issued June 2014.

b) **Financial Implications/Considerations**
The Annual Financial Statements reflect the transactions previously reported to Council at the Quarterly Budget Reviews and the end of year adjustments. The Financial Statements were referred to audit by Council at the 25th August 2014 Ordinary Meeting of Council.

c) Strategic Implications – Implications for Long Term Plans/Targets
Community Strategic Plan
Delivery Program and Operation Plan

Report
Council's operating result was a deficit of $1.32 million as compared with a $2.62 million in the previous year. This total is an overall increase over the previous year of $1.3 million.

Summarised outlines of the operating result and financial position are detailed below:

Summary of Financial Reports
For the year ending 30th June 2014

Income Statement	2014 ($000's)	2013 ($000's)
Total Operating Revenues	18,246	19,200
Total Operating Expenses	19,566	21,820
Net Operating Result for Year	(1,320)	(2,620)
Net Operating for year Before Grants for Capital purposes	(2,074)	(3,599)

Balance Sheet	2014	2013	2012
Current Assets	12,268	12,702	12,929
Current Liabilities	4,723	4,869	5,004
Non-Current Assets	208,246	208,639	211,360
Non-Current Liabilities	3,633	3,485	3,509
Net Assets/Equity	212,158	212,987	215,776

Other Financial Information
Note 13 of the Financial Statements provide performance measurement indicators and these are summarised below:

Indicator	2014	2013
Operating Performance Ratio	-9.98%	-9.04%
Own Source Operating Revenue Ratio	64.47%	60.24%
Unrestricted Current Ratio	2.13:1	2.29:1
Debt Service Cover Ratio	3.13:1	2.64:1
Rates and annual Charges , interest and Extra Charges Outstanding Percentage	11.00%	11.90%
Cash Expense Cover Ratio	8.11%	7.51%

Special Schedule 7 report on Infrastructure Assets

Indicators	2014	2013
Building and Infrastructure Renewal Ratio	77.36%	87.24%
Infrastructure Backlog Ratio	0.18	
Asset Maintenance Ratio	1.00	
Capital Expenditure Ratio	0.81	

Financial Position as at 30th June 2014

Unrestricted Current Ratio

The unrestricted current ratio is an indicator that Council is able to pay its debt as and when they fall due. Council has marginally reduced the unrestricted current ratio this financial year. The benchmark for this ratio is a minimum of 1.5:1.

Available Working Capital

These are funds available to Council to meet unforseen and unbudgeted expenditure, and exclude any funds in reserve.

Available working funds in 2013/14 decreased by $583,000 taking the 30/06/2014 figure to $4,680 million compared to $5,263 million as at 30/06/13.

Councils Auditors have indicated the Available Working Capital to be adequate after taking into consideration the nature and level of internally restricted assets (reserves) that have been set aside.

Debt Service Cover Ratio

This is a ratio that measures the availability of operating cash to service debt including interest, principal and lease payments. The benchmark for this ratio is a minimum of 2:1.

For 2014, the ratio indicated that operating results before capital, interest and depreciation covered payments required to service debt by a factor of 3.13:1

Cash Assets as at 30th June 2014

Cash and Investments

This figure includes funds held in internal and external reserves across all of the Council's functions along with any unspent specific purpose grants and contributions.

The total cash and investments figure decreased by $639,000 during 2013/14; taking the figure of $10.891 million as at 30th June 2013 to $10.252 million as at 30th June 2014.

Externally restricted cash and investments total $4.784 million, internally restricted cash and investments total $769,000, and unrestricted cash and investments total $4.699 million, which is available to provide liquidity for day to day operations.

Receivables as at 30th June 2014

Rates and Annual Charges

Council's net Rates and Annual Charges amounted to $3.439 million and represented 19% of Council's overall revenue for 2013/14.

Outstanding Rates and Annual Charges
The Rates and annual charges outstanding percentage has reduced in 2013/2014 from 11.9% to 11%.

Council held a Section 713 Sale for land with unpaid rates in March 2014. This sale contributed to the reduction in outstanding rates and charges

Payables as at 30th June 2014

Employee Leave Entitlements
Employee Leave Entitlements (ELE) are the leave entitlements which were accrued as at the 30th June 2014, and equate to $2,606 million.

Council had a cash reserve of $594,000, funding the liability at 23%.

Council's Auditors have indicated that the Division of Local Government requires Council to fund ELE at a minimum of 20%.

Other

Building and Infrastructure Renewal
The Building and Infrastructure renewal ratio is an indicator of the proportion of depreciation which is being funded by expenditure on new assets. A ratio greater than 100% indicates that Council is spending more on asset renewal than the depreciation charge for the year.

Councils Asset Renewal was 77.36%.

Audit Opinion
1. The Council's accounting records have been kept in accordance with the requirements of the Local Government Act 1993, Chapter 13 part 3 Division 2; and
2. The financial statements:
    a. have been presented in accordance with the requirements of this Division;
    b. are consistent with the Council's accounting records;
    c. presents fairly the Council's financial position, the results of its operations and its cash flows; and
    d. are in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia.
3. All information relevant to the conduct of the audit has been obtained; and
4. There are no material deficiencies in the accounting records or financial report that we have become aware of during the course of the audit.

Conclusion

The Unrestricted Current Ratio has marginally reduced over the past year, this reduction has not impacted on Council and the position remains acceptable. The Unrestricted Current Ratio is a financial indicator and represents Council's ability to meet its debts and obligations as they fall due. The available Working Capital position was also maintained at an acceptable level.

Council continues to maintain a relatively low level of debt and is in a sound financial position as reflected in our Auditor's reports and demonstrated by the financial performance indicators.

Council will need to continue to closely monitor the budget during the current and future years to ensure that the positive result continues to ensure the ongoing consolidation of the Councils financial position.

Summary

The Financial Statements were submitted to the Office of Local Government on 3rd November 2014.

Councillors have been issued with a copy of the audited Financial Statements under separate cover, and copies are available for viewing by the public via the web page or at the Council Chambers.

Section 420 of the Local Government Act stipulates that Council must allow a period of seven (7) days after accepting the Financial Statements for the public to make written submissions on the audited Financial Reports and/or the Auditors Report. Any submissions are referred to Council's Auditors for further comment as required.

Note:
Council's Auditor, Garry Mottau from Hill Rogers Spencer Steer joined Council via teleconference to go through his presentation in relation to the audit. A copy of the presentation forms part of these minutes.

Resolution

449/2014 That Council adopts the 2013/2014 Audited Financial Statements and Auditor's Reports, as presented.		
Moved Cr Dorrington	**Seconded Cr Davis**	**Carried**

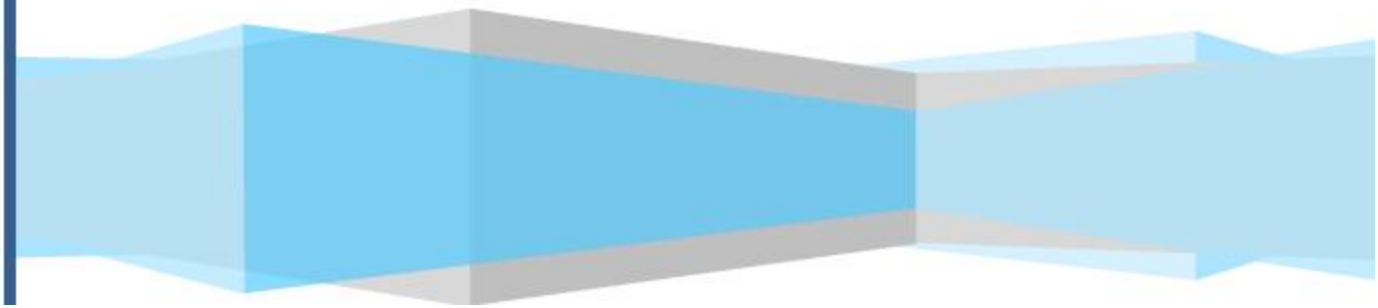
Hill Rogers Spencer Steer

Bourke Shire Council

Financial Results & Position 2014

Hill Rogers Spencer Steer Assurance Partners

24 November 2014



Hill Rogers Spencer Steer

Statutory Requirements

Council adopted the accounts & certified to the best of their knowledge that they:

- Present fairly the operating result;
- Financial position; and
- Are in accordance with the books & records with Council.

Audit opinion was provided on 30 October 2014

Hill Rogers Spencer Steer

Operating Result

	2014		Change
	$'000		*$'000*
Total Revenues	18,246	⇩	(954)
Total Expenses	19,566	⇩	(2,254)
Operating Surplus (Deficit)	(1,320)	⇧	1,300
Rates & DWM - 20% *of revenues*	3,439	⇧	91
Other Revenues	14,807	⇩	(1,045)
Employee Costs - 33% *of total costs*	6,411	⇩	(459)
Other Costs	8,433	⇩	(2,575)
Depreciation	4,458	⇧	785
Borrowing Costs	264	⇩	(5)

Hill Rogers Spencer Steer

Funding Result $583,000

Funds Provided By	$'000
Result + non-cash	3,802
New loan borrowings	965
Changes to/from current/non-current (net)	195
Use of Available Working Capital	583
Funds Applied To	
Purchase and construction of assets	(4,292)
Repay loans	(687)
Increasing external restrictions (net)	(416)
Increasing reserves funds (net)	(150)

Hill Rogers Spencer Steer

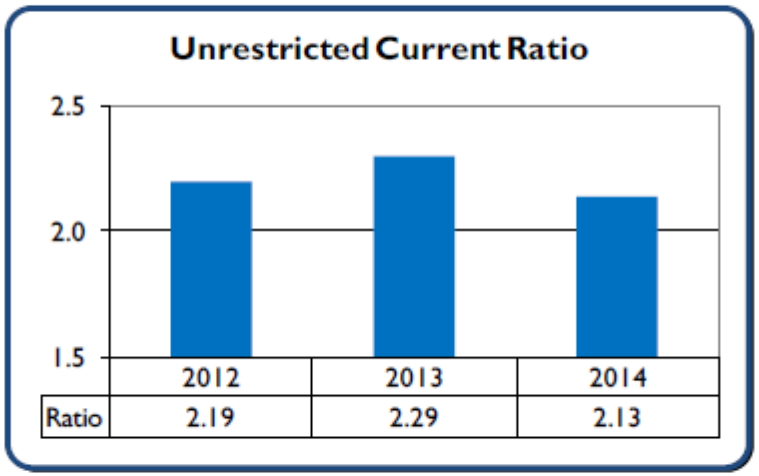
Available Working Capital $4.680M

Arrived at as follows	$'000
Net available current assets	9,045
plus Provided for in next year's budget & liabilities included in reserves	1,881
less External Restrictions	(5,477)
less Internal Restrictions (Reserves)	(769)
equals Available Working Capital	4,680

Hill Rogers Spencer Steer

Liquidity

Councils ability to operate and meet it's obligations in the short term without assistance from externally restricted funds



Current assets exceeded current payables by 2.13 to 1

OR

For every $1 Council owed it has $2.13 to cover it

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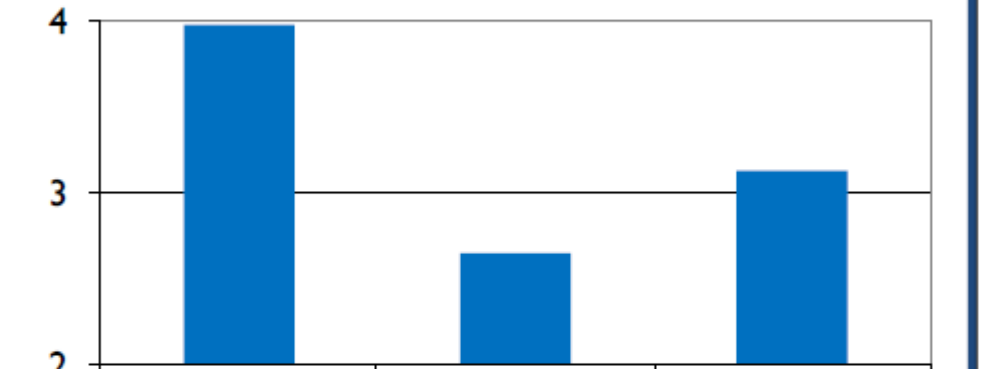
Debt Service Cover Ratio



	2012	2013	2014
Ratio	3.97	2.64	3.13

the availability of operating cash to service debt

debt serving payments are covered over 3 times compared to the benchmark of 2

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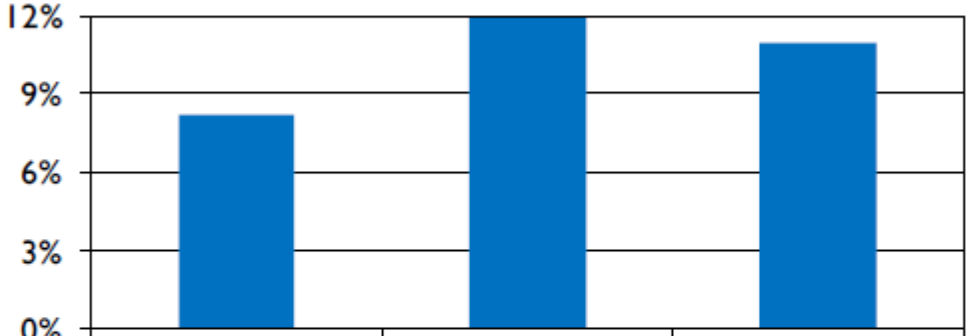
Rates, Annual & Extra Charges Outstanding



	2012	2013	2014
Ratio	8.20%	11.90%	11.00%

Collection Performance
$3.522M raised
$3.965M receivable
$436,000 in arrears
OR
11%

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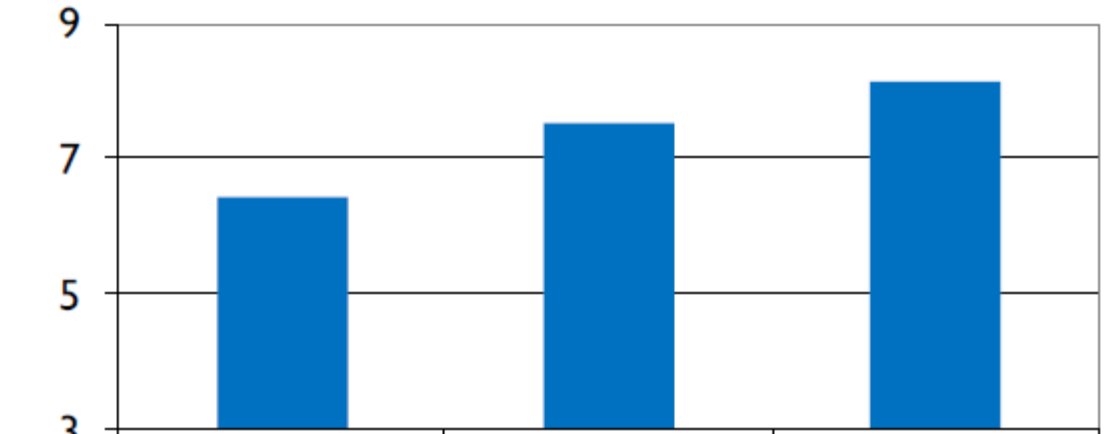
Cash Expense Cover Ratio



	2012	2013	2014
Ratio	6.43	7.51	8.11

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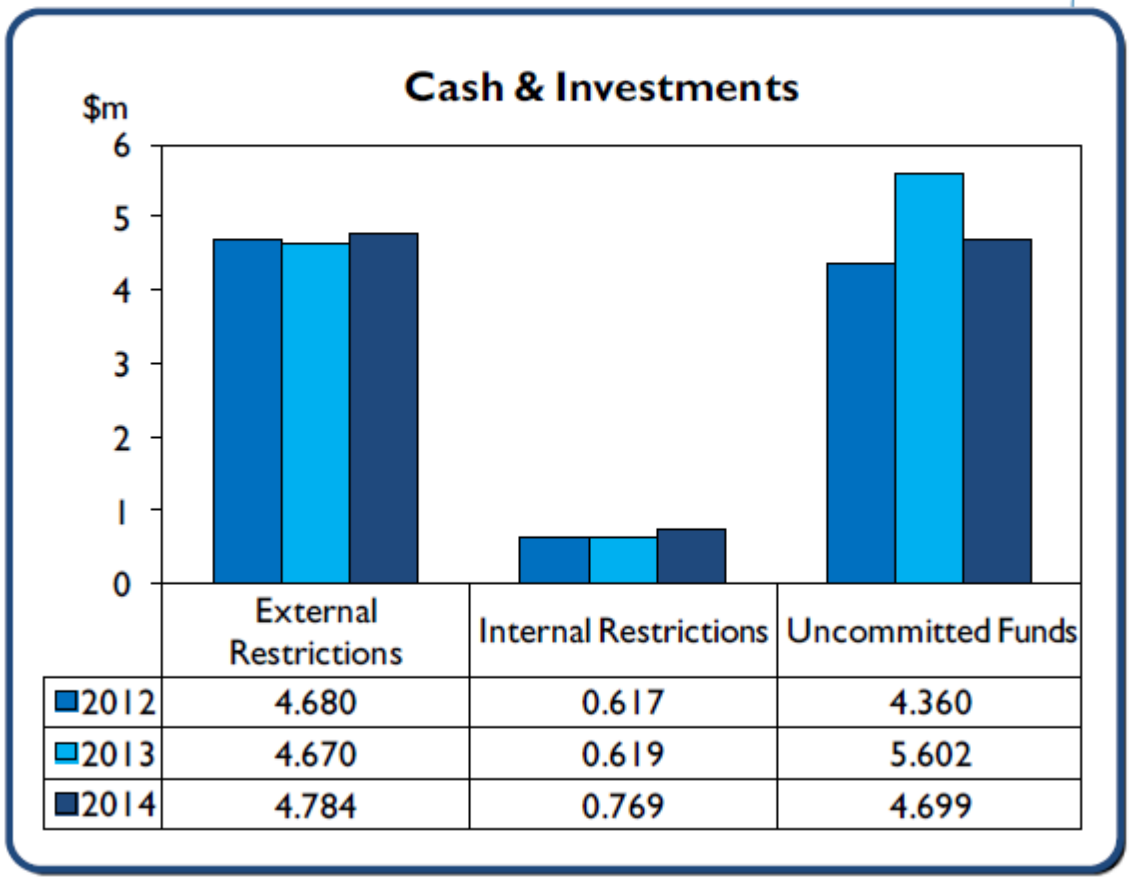


	External Restrictions	Internal Restrictions	Uncommitted Funds
2012	4.680	0.617	4.360
2013	4.670	0.619	5.602
2014	4.784	0.769	4.699

Hill Rogers Spencer Steer

Liabilities

Employee's leave liability - $2.606M

- Cash reserves $594k funded to meet unbudgeted leave & retirements 23%

Security Bonds , Deposits & Retentions - $29k

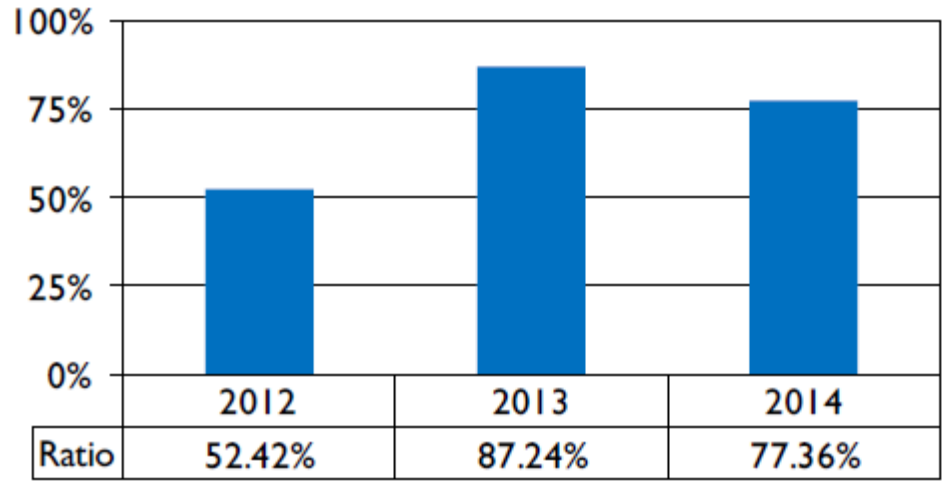
- Cash reserves of $25k represents 86% funding

Borrowings - $4.379M

- New loans raised $965k
- Repayments of principal $687k

Hill Rogers Spencer Steer

Building & Infrastructure Renewals Ratio



	2012	2013	2014
Ratio	52.42%	87.24%	77.36%

- Measures the amount spent on the renewal of buildings & infrastructure to depreciation expensed
- For every $1.00 of the depreciation charge $0.77 was spent on renewals

Hill Rogers Spencer Steer

Summary

We concluded that the financial position was satisfactory

Unrestricted Current Ratio 2.13 to 1

- The LG industry optimum benchmark is 2 to 1

Available Working Capital $4.680M

- Considering Reserve Funds
- Sufficient to cover hardcore debtors & stores
- Buffer for unforeseen & unbudgeted expenditures

Payables

- Employee Leave Entitlements – Cash Reserve 23% of liability
- Security Bonds, Deposits & Retentions – Cash Reserve 86% of liability

File No:	**F1.6**
Report: 459/2014	**Operational Plan Review to 30th September 2014**
Responsible Officer:	**Leonie Brown, Manager Corporate Services**

Introduction

Clause 203 (1) of the *Local Government (General) Regulation 2005* (the Regulations) requires a Council's responsible accounting officer to prepare and submit a Quarterly Budget Review Statement (QBRS) to the governing body of Council within two months of the end of the quarter. Herewith is the report:

Background

The Office of Local Government released guidelines on the preparation of QBRS to Council in December 2010 with mandatory reporting in line with the guideline commencing in July 2011

The QBRS must show, by reference to the estimated income and expenditure that is set out in the operational plan adopted by Council for the relevant year, a revised estimate of income and expenditure for that year.

The guidelines also require the budget review statement to include a report by the responsible accounting officer as to whether or not they consider the statement indicates Council to be in a satisfactory financial position (with regard to its original budget) and if not, to include recommendations for remedial action.

Issues

- The QBRS must be prepared by the Responsible Accounting Officer and presented to Council within two months of the end of the quarter.
- The minimum format of the QBRS is governed by the Division of Local Government's Guidelines in December 2010.

Assessment

(a) Legal Implications Including Directives and Guidelines

Local Government (General) Regulation 2005 (the Regulations) clause 203 requires a Council's Responsible Accounting Officer to prepare and submit a quarterly budget review statement to the governing body of Council within two months of the end of the quarter

Division of Local Government – Quarterly Budget Review Guidelines issued December 2010

(b) Financial Implications/Considerations

Council's original budget was adopted on 26th May 2014 and reflected an overall cash based surplus of $609,385.

(c) Policy Provisions – Council Policy and Practice

Nil

(d) Strategic Implications – Implications for Long Term Plans/Targets

Community Strategic Plan
Delivery Program/Operational Plan

Discussion

The QBRS has been prepared for the September 2014 review period and is presented to Council for consideration under separate cover.

This review has been undertaken in consultation with the General Manager, Managers and other officers where applicable.

Council adopted a $609,385 cash based surplus budget as part of the 2014/15 Operational Plan at the 26th May 2014 Council Meeting. A report to the 25th August 2014 Council meeting identified an increase in the anticipated Financial Assistant Grant funding expected to be received. The total increase was $570,690 made up of the General Purpose component increase of $581,187 and the Roads component decrease of $10,497. The Roads component of the grant is allocated to road works in the budget and an adjustment has been made to the roads program.

The 2014/2015 Rates levy budget papers contained an error in the projected Levies for Sewerage Rates and Sewerage Non - Rateable Services which have been adjusted down by $81,528 and $25,912 respectively. The Sewerage Repairs and Maintenance vote has also been reduced by $107,440 to offset the revenue reductions.

Overall Financial Position

The revised consolidated budget result following the September QBRS is estimated to be a surplus of $1,291,432

A break-up of the funds are detailed in the table below once depreciation has been added back:

Fund	Expenses	Revenues	Depreciation	Operating result
General	($29,276,240)	$25,946,843	$4,009,374	$679,977
Water	($4,766,814)	$4,887,472	$340,862	$461,520
Sewer	($2,139,000)	$2,114,040	$174,895	$149,935
Total	**$36,182,054**	**$32,948,355**	**$4,525,131**	**$1,291,432**

The adjustments which have been identified during the Review are summarised below:

Financial Assistance Grant:

Adjustment Description	Budget Impact
Increase in Financial Assistance Grant – General Allocation	566,205
Add Underpayment 13/14 FAG – General Allocation	14,982
Decrease in Financial Assistance Grant – Roads Allocation	(20,393)
Add underpayment 13/14 FAG - Road Allocation	9,896
Net adjustment – Budget Increase	**$570,690**

Operating and Capital Works Budgets:

Adjustment Description	Budget Impact
Operational Income – additional	93,721
Operational Expenses – reduction	52,636
Capital Income and Contribution - decrease	(0)
Capital Expenditure - additional	(35,000)
Transfer to/from Reserves	
Net adjustment - Budget	**111,357**

Capital Works Projects Carried Forward:

Adjustment Description	Budget Impact
Capital works carried over 2013/2014 -	
• General Works	76,000
• Water projects	
• Sewerage projects	
Capital works reserve	(76,000)
Net adjustment – Budget Result	**$0**

Summary	Budget Impact
Original Budget surplus	609,385
Financial Assistance Grants	570,690
Operating and Capital works adjustments September Review	111,357
Capital Works Projects Carried Forward	0
Revised Budget Surplus	**$1,291,432**

Carried forward works and re-votes from 2013/2014

There are a number of uncompleted works and a number of unstarted projects from 2013/2014 that need to be carried forward into the 2014/2015 financial year.

A list of started but uncompleted projects is detailed below for Council's notation. All unspent monies on these projects were placed in reserves at year end and will be brought forward to

cover the cost of these projects. These works with their matching reserves and/or unspent grant monies will be added to this year's budget.

Job number	Description	Amount	Funded by $	Details
55315002	Town Amenity improvement, graffiti clean-up	$16,000	$16,000	C/f Reserve
12304036	Squash club building upgrade	$10,000	$10,000	C/f Reserve
12304035	Cemetery signage	$7,000	$7,000	C/f Reserve
12304032	Central Park–Playground upgrade	$32,000	$32,000	C/f Reserve
12304032	Central Park – Playground fence	$5,600	$5,600	C/f Reserve

Additional Financial Assistance Grant

At the August Council meeting a report was presented to Council detailing the additional funds received from the Financial Assistance Grant (FAG's). At this meeting it was resolved that a determination as to the utilisation for the additional funds take place within the September quarterly budget review process.

Resolution

450/2014 That Council suspend Standing Orders to conduct Open Forum.		
Moved Cr Hollman	**Seconded Cr Davis**	**Carried**

- Troy Hayman & Mick Jackson – Two Water Holes Cricket Club

Resolution

451/2014 Council resume Standing Orders.		
Moved Cr Davis	**Seconded Cr Stutsel**	**Carried**

The total of the additional funds received is $570,690. After careful consideration and following the release of the first quarterly budget review detailed below are allocations put forward to be considered for the additional funding.

Activity	Cost	Benefit	Strategic Plan
Infrastructure Renewal Reserve	$250,000	Mechanism to internally finance capital works	Take advantage of any opportunities to capitalise on available grant funding requiring a co-contribution
Airport Reseal	$150,000	Infrastructure renewal of Bourke Runway	Identified by Councillors during budget consideration. Important Community Strategic Plan item. Grant funding requiring a Co-contribution
Crime Prevention Plan/Security System CCTV	$50,000	Removal of CCTV system from power poles so that access is available for	Identified by Councillors during budget consideration. Important Community Strategic

		maintenance, review of Crime Prevention Plan. Upgrade to digital cameras	Plan item.
Back O' Bourke Car park upgrade	$50,000	Renewal of Car Park identified within the Asset Management Plan	Identified by Councillors during budget consideration. Important Community Strategic Plan item.
Back to Bourke weekend	$13,000	Additional contribution to assist in preparation and activities for the weekend	Provides for an important recreation activity in Bourke over the Easter weekend.
Cricket Pitch	$7,000	Upgrade to Cricket Pitch	This facility is used by all Cricket Clubs. Improvements are ongoing within this facility.
Total	**$520,000**		

Management are of the view that the remaining funds be contributed to a surplus within the General Fund. It is critical that we look to have a surplus to meet the commitments required by T-Corp and the Fit of the Future requirements.

Conclusion

The financial position of Bourke Shire Council as at 30th September 2014 is considered to be satisfactory and is confirmed by the Report from the Responsible Accounting Officer provided under separate cover to Council.

Recommendation

1. **That the document entitled "Quarterly Budget Review Statement – September 2014" be received and noted**
2. **That the variations of income and expenditure as identified in the "Quarterly Budget Review Statement – September 2014" be approved and voted.**
3. **That the list of carry forward works which were commenced in 2013/2014 but not completed be noted.**
4. **That Council allocate the additional $520,000 Financial Assistance Grant funding received in 2014-2015 as outlined within the report.**
5. **That Council contribute the remaining Financial Assistance Grant funding to a surplus with in the General Fund**

Resolution

452/2014

1. **That the document entitled "Quarterly Budget Review Statement – September 2014" be received and noted**
2. **That the variations of income and expenditure as identified in the "Quarterly Budget Review Statement – September 2014" be approved.**
3. **That the list of carry forward works which were commenced in 2013/2014 but not completed be noted.**
4. **That Council allocate the additional $520,000 Financial Assistance Grant funding received in 2014-2015 as outlined within the report.**
5. **That Council contribute the remaining Financial Assistance Grant funding to a surplus with in the General Fund**

Moved Cr Dorrington **Seconded Cr Stutsel** **Carried**

Resolution at 11.15am

453/2014 That Council suspend Standing Orders to receive and update from Darling River Local Area Command Superintendent Greg Moore.

Moved Cr Dorrington **Seconded Cr Johnson** **Carried**

Resolution at 11.38am

454/2014 That Council resume Standing Orders.

Moved Cr Dorrington **Seconded Cr Stutsel** **Carried**

POLICIES

File No:	**P4.1.4**
Report: 811/2014	**Policy review of Policies Receiving Gifts/Benefits/Hospitality**
Responsible Officer:	**Ross Earl, General Manager**

Background

Council has been undertaking a systematic review of all its policies reviewing those which have been developed previously and developing new policies as voids are identified.

The existence of clear policies provides the staff and the public clear guidelines and/or the requirements of Council.

Current Situation

The Policies relating to the Receiving Gifts/Benefits/Hospitality the following has been reviewed by the MANEX team and is placed before Council for review and adoption, subject to any identified amendments.

Financial Implications

No significant financial implications are anticipated.

Resolution

455/2014 That the Receiving Gifts/Benefits/Hospitality policy labelled 1.4.6(v4) as presented to the Ordinary meeting of Bourke Shire Council on Monday, 24th November 2014 be adopted.

Moved Cr Hollman **Seconded Cr Ford** **Carried** **Unstarred**

SECTION 1 Service Management
PART 4 Responsibilities of Council

POLICY NO:	1.4.6(v4)
POLICY TITLE:	Receiving Gifts / Benefits / Hospitality
DATE ADOPTED:	
RESOLUTION NO:	
SUPERCEDES:	Receiving Gifts/Benefits/Hospitality 1.4.6(v3) Adopted: 20/06/2011 Resolution No: 272/2011
PROPOSED REVIEW DATE:	24/10/2017

BACKGROUND

For public officials there are very real risks associated with being offered and accepting gifts and benefits in the course of their work. The gift may influence employees and other stakeholders to behave inappropriately and may cause him or her to act partially in the interests of the person or agency who provide the gift, rather than impartially in accordance with public duty.

POLICY

Councillors and Council Employees are to avoid any potential Conflict of Interest or breaches of the Local Government Act, in regards to the acceptance of Gifts / Benefits / Hospitality.

Bourke Shire Council is committed to being open and transparent in its operations and Councillors and Council Employees must:-

1. at all times be ethical, fair and honest in the conduct of official duties
2. be aware that fraudulently receiving a gift or benefit is an offence under both Common Law and the Local Government Act
3. be fully accountable and responsible for their actions and are to ensure that the methods and processes they use to arrive at decisions are beyond reproach and can withstand audit processes and proper scrutiny
4. not seek, solicit, or use their position with Council to obtain gifts or benefits from external organisations or individuals
5. ensure that a person, company or organisation is not placed in a position in which they feel obliged to offer gifts or hospitality to secure or retain Council business
6. report any incidences where a bribe/gift and/or cash is offered

The General Manager will be responsible for retaining a register of any gifts / benefits / hospitality received by either Councillors and/or Council Employees.

Where you receive a gift or benefit of more than token value that cannot reasonably be refused or returned, this must be disclosed promptly to your supervisor, the Mayor and General Manager must ensure that any gift or benefit of more than token value that are received are recorded in the Gifts Register. The gift or benefit must be surrendered to Council.

DEFINITIONS

Gifts: - unsolicited, and meant to convey a feeling of goodwill on behalf of the giver where there is no expectation of repayment. These could include:-

Beverages	Tickets	Food (e.g. chocolates, meals)
Clothes	Trinkets	Flowers
Products		

Benefits: - used to refer to something which is believed to be of value to the receiver, such as service for which there is no expectation of repayment. These could include: - Travel and Hospitality

Token value: - a gift (other than money) of a nominal value (i.e. less than $50. Such a gift does not create a sense of obligation in the receiver that will influence, or appear to influence, the exercise of their official duties.

Bribe: - means money, reward or service offered to procure action, decision or preferential treatment in favour of the giver or another person.

Conflict of Interest: - means any private or personal interest, which could prejudicially influence, or be perceived to influence, a person in the performance of his or her public or professional duties. Such interest could relate to kinship, friendship, and membership of an association, board, club or involvement in an activity.

BOURKE SHIRE COUNCIL
GIFTS / BENEFITS / HOSPITALITY GUIDELINES

ACCEPTANCE OF GIFTS
Councillors and Council Employees must not solicit, or receive gifts or benefits of more than token value. Offers of money in any form are not to be accepted.

The following principles apply to Councillors and Council employees in relation to the acceptance of gifts / benefits / hospitality:-

- tokens that of an infrequent nature may be accepted (ie less than $50.00 in value)
- other than tokens, gifts or benefits are to be declined
- if a gift or benefit cannot be declined or returned, or if refusal has the potential to damage Council's relationship, then it may be received but must be reported immediately to the Supervisor, General Manager or Mayor. In such situations all items become the property of the Council and are to be recorded in the "Register of Gifts / Benefits / Hospitality"
- once recorded in the Register the General Manager and/or the Mayor will determine the most appropriate action
- gift vouchers are considered to be cash and are not to be accepted
- tickets to major sporting events (such as state or international cricket matches or matches in other national sporting codes, including the NRL, AFL,FFA and NBL) are not to be accepted

HOSPITALITY

Councillors and Council Employees in the normal course of their duties may from time to time receive invitations of hospitality to attend various functions and events.

Where such hospitality is only modest in nature and provides an opportunity to network or undertake business of a common purpose, it may be appropriate to accept such invitations.

If however, acceptance of the hospitality is likely to create the impression that an attempt is being made to compromise the impartiality of the Councillor or Council Employee, or could be perceived as a Conflict of Interest, then the offer of hospitality must be declined.

The Councillor or Council Employee should retain a record of all accepted invitations of hospitality that may be subject to audit.

Any hospitality estimated to be in excess of $150 must be reported to the Supervisor, General Manager or Mayor.

BEQUESTS

Any bequests to Councillors or Council Employees as a direct result of their position with Council must not be accepted. Arrangements may be made to donate the bequest to a charitable organisation in the name of the person who made the bequest or returned to the immediate family.

CONFLICT OF INTEREST

A token or an offer of hospitality must not be accepted where it could lead to controversy or if there is an apparent or possible Conflict of Interest with past, present or future relationships between the recipient, Council and the donor.

NOMINAL VALUE

The monetary limit of acceptable gifts that conform to industry is set at $50.00 the following gifts and benefits would fall within that range:

- inexpensive pen or stationary
- box of chocolates
- flowers
- modest bottle of wine

CUMULATIVE GIFTS

A series of small gifts or benefits, each of minimal value, may have an aggregate value that exceeds the agencies stipulated nominal value.
Under each circumstances accepting these gifts may pose the same risks or apparent compromise as accepting one gift or benefit which alone exceeds the nominal value.

PRIZES AND GIFTS

On occasions an employee may receive a gift or prize as a result of entering a competition while engaging in official duties for example those attending a specific session at a conference may enter a draw for a prize by submitting their business cards or signing up for further information about the product. In such cases, since the official is representing his or her agency, any prize should be treated as such and reported and acted upon accordingly.

DISPOSAL OF GIFTS

When a gift is received and cannot be retained by the individual Council must dispose of it in some way. Some options could be.

- Share with the whole of Council
- Hold a fundraiser with the gifts as a charity
- Donate the gift to an appropriate charity
- Hold auction and proceeds going to charity

REPORTING

The Register of Gifts and Benefits will be maintained by the General Manager and reported to Council quarterly.

The Register will be made available for public inspection and contain the following information:-

Date
Description of the Gift or Benefit
Provider Name
Provider Organisation, Agency or Company
Action Taken

An electronic register will have the date and name of person receiving gifts or benefits returned by Council.

RELATED POLICIES

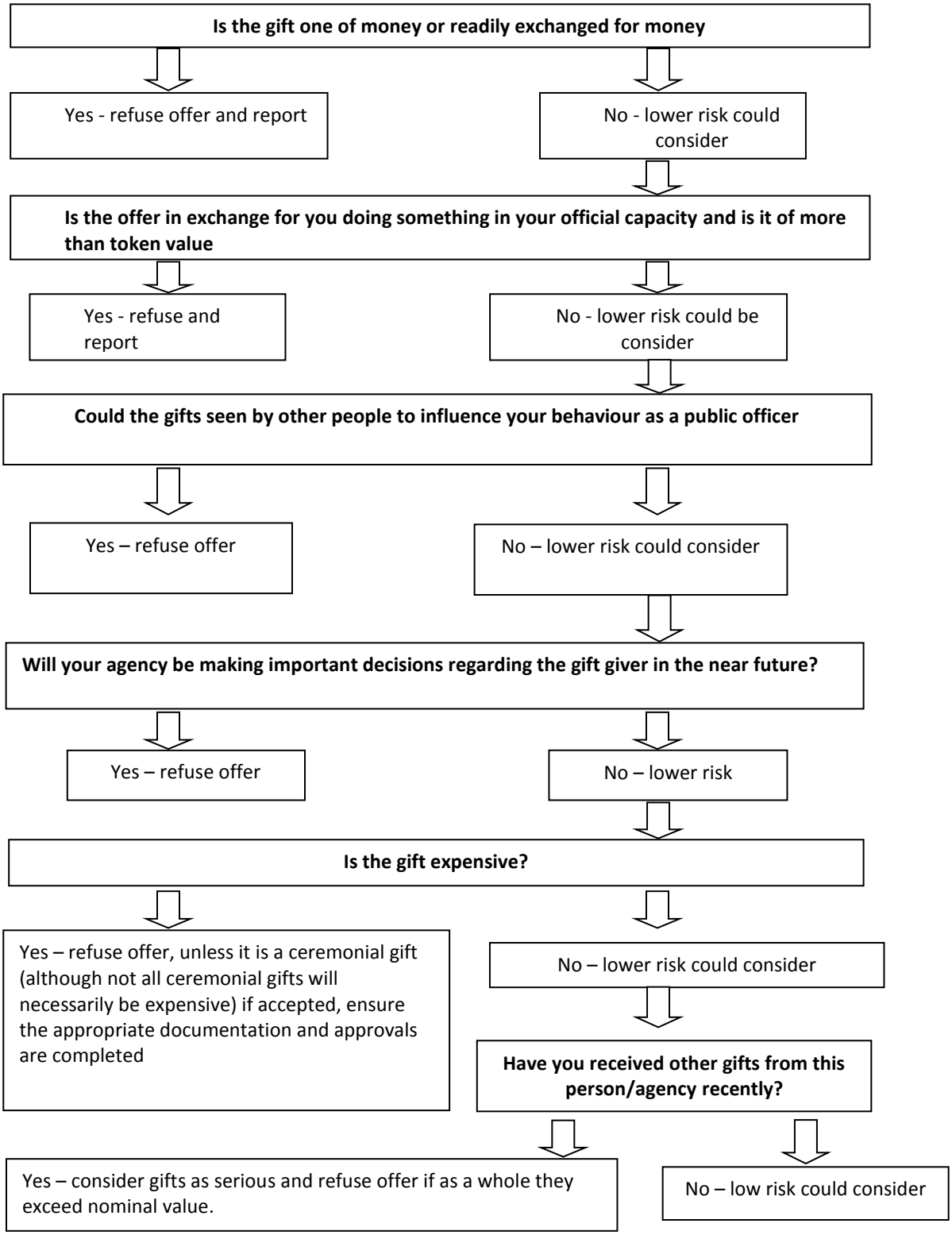
Code of Conduct 1.4.5

VARIATION

Council has the right to review, vary or revoke this policy.
The General Manager has the right to review or vary these procedures
Presented to MANEX on: 05/11/2014
Adopted by Council:

DECISION - MAKING GUIDE

Always check and comply with Councils gift snd benefits policy in addition it may be useful to consider the following general issues.



Once a decision has been made about whether or not it might be appropriate to accept a gift, consult your supervisor as to the next steps regarding approval and documentation.

PRÉCIS OF CORRESPONDENCE

File No:	**D5.1-D5.2**
Report: 938/2014	**Community Contribution – Missionaries of Charity**
Author:	**Sr Jovier, M.C, Superior Community Sisters in Bourke**

Requesting that Council waive the water rates in the amount of $276.48 plus any accrued interest for their property at 1 Meek Street, Bourke.

Recommendation:
For Council's consideration

Resolution

456/2014 That Council donate an amount of $276.48 to the Missionaries of Charity.
Moved Cr Ford **Seconded Cr Johnson** **Carried**

File No:	**V1.7-H1.1**
Report: 939/2014	**Letter of Appreciation**
Author:	**Wanaaring & District Progress Association**

Thanking Councillors and Senior Staff for their support during the recent meeting with the Western Area Health Service. Also thanking the Mayor and General Manager for the lobbying carried out on behalf of the Wanaaring village with the Western Area Health Service.

They also wish to thank Council for the supply of a pallet fork to assist the RFDS with fuel and the Maintenance staff for repairs to the Memorial Hall and the potholes in the bitumen near the village.

Recommendation:
For notation

Resolution

457/2014 That Council note the information in the Letter of Appreciation from the Wanaaring & District Progress Association.
Moved Cr Hollman **Seconded Cr Ford** **Carried** **Unstarred**

File No:	**A8.1**
Report: 940/2014	**Proposed Local Land Services (Feral Dromedary Camel) Pest Control Order – Consultation Draft**
Author:	**Katrina Hodgkinson, MP – Minister for Primary Industries**

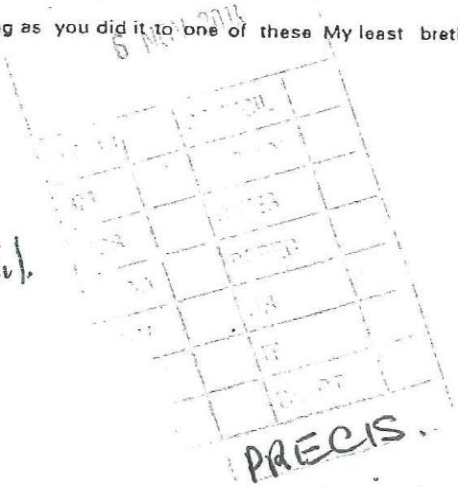
Concerns have recently been raised over the presence of feral Dromedary Camels within parts of the Western Division of NSW. Camels are able to impose economic losses through competition with livestock for food and water as well as causing damage to infrastructure such as property fences and water points. Feral camels also create safety hazards for road users. A copy of the proposed pest control order in respect of Feral Dromedary Camel for Council's consideration has been attached.

Recommendation:
For Council's consideration

458/2014 That Council support the Pest Control Order of Feral Dromedary Camel proposed by the Local Land Services.		
Moved Cr Dorrington	**Seconded Cr Davis**	**Carried**

MISSIONARIES OF CHARITY
P.O. BOX 192
BOURKE NSW 2840
AUSTRALIA

"As long as you did it to one of these My least brethren. You did it to Me"



November 4, 2014

General Manager
Bourke Shire Council
29 Mitchell Street
Bourke, NSW 2840

PRECIS.

Dear Sir,
RE: Water Bill (Period Supply 21/03/2014 to 19/09/2014)

We would like to request your assistance to have our rates waived in 1 Meek Street, Bourke where we sisters live and work center for people, children and young children are served as safe place to learn and play.

Your kind assistance on our request is deeply appreciated.

Thank you and God Bless you all.

Yours sincerely,
M. Jovier, M.C

Superior Community Sisters
in Bourke

ARBN 059 131 074 ABN 96 857 603 497

BOURKE SHIRE COUNCIL

COUNCIL CHAMBERS
P.O. BOX 21, BOURKE, 2840
PHONE: (02) 6830 8000 FAX: (02) 6872 3030
Email: bourkeshire@bourke.nsw.gov.au
A.B.N. 96 716 194 950

WATER ACCOUNT

Please present this account when making payment

BPAY Biller Code: 39776
Ref: 8 Digit Customer Reference No.

Telephone & Internet Banking - BPAY
Call your bank, credit union, or building society to make this payment from your cheque, savings or credit card account. More info: www.bpay.com.au

MISSIONARIES OF CHARITY
PO BOX 192
BOURKE NSW 2840

ACCOUNT FOR: 1 MEEK STREET BOURKE NSW 2840
L 11 Section 44 DP 758144
L 6 Section 44 DP 758144

PERIOD OF SUPPLY FROM: 21/03/2014
TO: 19/09/2014

ACCOUNT NUMBER: 507-00000-8 ISSUE DATE: 31/10/2014

Customer Ref No. : 81238768

TARIFF: RESIDENTIAL, NO DESCRIPTION

METER NUMBER	PRESENT READING	PREVIOUS READING	CONVERSION FACTOR	USAGE KL	CHARGES
**** Meter Details *****					S/Size
r00005988	5167	5039	1.000	128	(40) Water 0001
** Water Tariff - 0001 - Details ***				128	First 128 @ $2.16 276.48

COMPARISON OF AVERAGE DAILY USAGE	DAYS	AVE. LITRES-DAILY	FINAL PAYMENT DATE	AMOUNT DUE
THIS YEAR	182	703	30/11/14	276.48
LAST YEAR	365	992		

PLEASE RETURN THIS PORTION WITH YOUR REMITTANCE: TICK BOX IF RECEIPT REQUIRED ☐

NAME: MISSIONARIES OF CHARITY
ADDRESS: 1 MEEK STREET BOURKE NSW 2840
ACCOUNT No.: 507-00000-8

AMOUNT: 276.48

Bourke Shire Council

Wanaaring and District Progress Association

Vicary Street

Wanaaring 2840

16th November 2014

Dear Ross

On behalf of the residents of Wanaaring and district the Progress Association would like to thank Bourke Shire Council for their support during the recent meeting with the Western Area Health Service.

Particularly the presence of Deputy Mayor Barry Hollman, councillors Sally Davis, and Victor Bartley and senior management staff Leonie Brown and Mark Gordon. Their support and contribution during the day was much appreciated.

Thanks also to Andrew and yourself for the lobbying you have done with the Western Area Health Service.

The new arrangements to come into place in February, 2015 involving the RFDS staffing the Health Centre sound like a positive move. One that potentially improves the level of health care in our remote locality. This really bucks the current trends of overall reduction in services to people in our region.

We would also like to thank Bourke Shire for supplying the village with a pallet fork attachment for the tractor. This will be invaluable in handling the Flying Doctor fuel. The Progress Association having had to take on this responsibility following the previous supplier B & M Strong's decision not to continue their contract with the RFDS.

Many thanks also to the maintenance staff on their repairs to our memorial hall and the patching of pot holes on the bitumen near the village.

Yours sincerely

Greg Standfield

Secretary

The Hon Katrina Hodgkinson MP
Minister for Primary Industries

BN14/6271

Mr Ross Earl
General Manager
Bourke Shire Council
PO Box 21
BOURKE NSW 2840

Dear Mr Earl

As you may be aware, concern has recently been raised over the presence of feral Dromedary Camels, *Camelus dromedarius* within parts of the Western Division of NSW. The camel is well suited to rangeland environments and as a feral animal, the species represents a threat to a range of vegetation communities across the Western Division of NSW. Feral camels are able to impose economic losses through competition with livestock for food and water as well as causing damage to infrastructure such as property fences and water points. Feral camels also create safety hazards for road users and can cause a nuisance in residential areas through damage caused to community infrastructure.

New incursions of pest animals are of a high priority for management under the NSW Invasive Species Plan (ISP). Objective 2.2 of the ISP promotes a rapid response to eradicate or contain new invasive species. It is for this reason that I am pleased to inform you that the Department of Primary Industries has developed a feral camel management plan for implementation in impacted areas of the Western Division of NSW. Additionally, the recent allocation of funding from the Commonwealth Government to assist with the management of feral animals provides the opportunity to promptly implement the feral camel management plan.

Successful implementation of the feral camel management plan will be aided by the declaration of a pest control order for feral Dromedary Camel under the *Local Land Services Act 2013*. In summary, the proposed pest control order for feral Dromedary Camel will include a general destruction obligation requiring land managers to eradicate the pest and empower the Western Local Land Services to:

- serve individual eradication orders requiring land managers to eradicate the pest;
- authorise officers or other persons to carry out work to eradicate the pest and;
- specify a method of pest eradication to be used.

I have included a copy of the proposed pest control order in respect of feral Dromedary Camel for your consideration and I welcome your feedback in this matter.

Please note that a public consultation process on this proposed pest control order will also be conducted and will allow consideration to be given to submissions received from the public before a pest control order for feral Dromedary Camel is made.

If you wish to provide a formal response, please address your return correspondence regarding the proposal to:

Mr Troy Crittle
Invasive Species Officer
Department of Primary Industries
Locked Bag 21
ORANGE NSW 2800

Or via email to:Troy.Crittle@dpi.nsw.gov.au

I have also asked that Mr Crittle be available to discuss this matter further with you, if required. Mr Crittle can be contacted by phone on (02) 6763 1205.

Yours sincerely

Katrina Hodgkinson MP
Minister for Primary Industries
30.10.14
Encl.

Attachment A: Proposed pest control order for consultation purposes

CONSULTATION DRAFT

PROPOSED Local Land Services (Feral Dromedary Camel) Pest Control Order 2014

under the

Local Land Services Act 2013

I, KATRINA ANN HODGKINSON, M.P., Minister for Primary Industries, in pursuance of section 130 of the *Local Land Services Act 2013*, make the following pest control order in respect of the Feral Dromedary Camel.

Dated this day of 2014

KATRINA ANN HODGKINSON, M.P.,
Minister for Primary Industries

1 Name of pest control order

This pest control order is the *Local Land Services (Feral Dromedary Camel) Pest Control Order 2014*.

2 Commencement and duration

(1) This pest control order commences on the date it is published in the *NSW Government Gazette*.

(2) This pest control order has effect for a period of 5 years from the date of commencement.

3 Definitions

In this pest control order:

controlled land means the land to which this pest control order applies as described in clause 4.

Feral Dromedary Camel means an animal of the species *Camelus Dromedarius* not authorised to be kept under the *Non-Indigenous Animals Act 1987.*

general eradication order means a general eradication order made under Division 3 of Part 10 of the Act.

individual eradication order means an individual eradication order made under Division 3 of Part 10 of the Act.

pest means the animal declared in clause 5 to be a pest on the controlled land.

the Act means the *Local Land Services Act 2013.*

Note:
1. ***eradicate, general destruction obligation, and pest control order*** have the same meaning as in Part 10 of the Act.
2. ***authorised officer, local authority, Local Land Services, occupier, owner*** and ***public authority*** all have the same meaning as in the Act.

4 Controlled land

This pest control order applies, pursuant to section 130(1)(a) of the Act, to the Western Division of New South Wales comprising that part of the State depicted in Lot 1901, Deposited Plan 1133899.

5 Declaration of Feral Dromedary Camel as pest

Pursuant to section 130(1)(b) of the Act, the Feral Dromedary Camel, *Camelus dromedarius,* is declared to be a pest on the controlled land.

6 Powers conferred in relation to the pest on controlled land

(1) Pursuant to sections 130(1)(c) and 130(2)(a) of the Act a general destruction obligation is imposed on the occupiers of the controlled land to eradicate the pest by any lawful method.

(2) Pursuant to sections 130(1)(c) and 130(2)(d) of the Act, Local Land Services is empowered to serve an individual eradication order in accordance with Part 10 of the Act, on any occupier or owner (other than a public authority) of controlled land requiring the occupier or owner to eradicate the pest by use of a method specified by Local Land Services in the individual eradication order.

(3) Pursuant to sections 130(1)(c) and 130(2)(e) of the Act, Local Land Services is empowered to publish a general eradication order in accordance with Part 10 of the Act requiring all occupiers of land within a region (or a specified part of a region) to eradicate the pest by use of any method specified by Local Land Services in the general eradication order.

(4) Pursuant to sections 130(1)(c) and 130(2)(f) of the Act, power is conferred on all authorised officers to take measures to carry out work on the controlled land to eradicate the pest.

(5) Pursuant to section 130(3) of the Act, aerial shooting is specified as a method of eradication of the pest on the controlled land.

(6) Pursuant to section 130(8) of the Act, in this clause public authority means a public authority other than a local authority.

BOURKE SHIRE COUNCIL

ACTIVITY REPORT

Council Meeting, 24th November 2014

ENGINEERING SERVICES DEPARTMENT ACTIVITY REPORT

The following information outlines works completed from the 3rd October 2014 to the 14th November 2014.

File No:	**E7.1**
Report: 111/2014	**Works Completed**
Responsible Officer:	**Scott Parnaby / Roads Supervisor**

1. NORTH SECTOR – Dennis Tiffen, Team Leader

Location	Work Carried Out
RLR 23 Willara	Top Grade completed
HWY 7 North Bourke – Barringun segment	Rehab in progress
RLR 24 Ellavale	Top Grade completed
RLR 25 Lower Lilla	Top Grade completed
RLR 34 Tuon	Top Grade completed
RLR 12 Multagoona	Top Grade completed
RLR 3 Twin Rivers	Top Grade completed
Training	Staff Training Day

2. SOUTHWEST SECTOR – John Reed, Team Leader

Location	Work Carried Out
RLR 5 Coronga Peak	Top Grade completed
Byrock Drains to water storage	Completed
RLR 37 Nidgery	Top Grade completed
RLR 39 Westella	Top Grade completed
RLR 45 Tarcoon	Top Grade completed
RLR 13 Landsdown	Top grade in progress
Training	Staff Training Day

3. TRANSPORT SECTOR – Jack Weilinga, Team Leader

Location	Work Carried Out
HWY 7 North Bourke – Barringun segment	Rehab in progress
Heavy Vehicle Inspection	Completed
Cart Mudrock Town stock pile	Completed
Cart red sand Town stock pile	Completed
Cart crusher dust Town stock pile	Completed
Training	Staff Training Day

4. BITUMEN MAINTENANCE SECTOR – John Bartley, Team Leader

Location	Work Carried Out
Bourke Township	Pothole patching Town Streets
All State Highways	Pothole patching undertaken
MR 405 Bourke –Wanaaring	Pothole patching
Training	Staff Training Day

5. PARKS & GARDENS – Terry Rankmore, Team Leader

Location	Work Carried Out
General	All parks and gardens regular mowing and maintenance carried out Sporting grounds mowed Sporting grounds facilities cleaned and maintained Public Toilets cleaned and maintained General graffiti removal carried out on Council Facilities
Small Plant	Maintenance and service carried out on all ground plant
Works Requests	Actioned and ongoing
1 Tudor St	General maintenance carried out
Wharf	General maintenance carried out
Renshaw Complex	Grounds facilities cleaned and maintained
Coolican Oval	Mow and Maintain Oval Prepare for BAHS Bourke Fit
Davidson Oval	Mow and Maintain Oval Prepare ground Junior & Senior Cricket
Central Park	Skate Park-General maintenance
Villages	Mow grounds and facilities cleaned and maintained
Training	Staff Training Day

6. TOWN SERVICES – Troy Hayman, Team Leader

Location	Work Carried Out
Work Requests	Daily
Cemetery	Grave 16/10 Grave 29/10 Move head stone back on 16/10
Rest Areas	Weekly cleaning and rubbish removal and cleaning road side Water rest areas
Staff Training	Staff Training Day
General	Line marking Main Street Pick up abandon car Louth road take to tip Dig holes for ballads wood bros corner Half of new flags Main Street have been erected Garden party set up Clean dog dropping Main Street

	Pavers finished wood bros corner Crane move container for expo centre Slash airport Mow footpath Tarcoon Street Clean gutters and culverts from reseals Becker Street Patch hole Oxley Street Put two new locks on levee bank gates Sydney Road Pick up rubbish weir road Clean out mesh drain wood bros corner Slash levee tops Pick up three dead Kangaroos end of Short Street Take gravel expo Clean out storm water pits Anson Street Put new generator in at Shire Office Pick up needles IGA lane 23/10 photos taken Collect cars from police station and take to tip Fix culvert Richard Street Crane water works Crusher dust Davidson Oval cricket nets Crusher dust expo Erect more flags Main Street Remove tree limb north Bourke rest area Replace keep left signs near blisters Oxley Street corner
Sundry Debtors	S/D 919910 Crane S/D 919911 Dust S/D 919912 Dust

7. WORKSHOP – Neil Driscoll, Plant Foreman

Plant No	Rego	Description	Work Carried Out
131	AY 22 KL	2008 Caterpillar 12M	Replaced UHF & phone aerials Change engine oil & oil filters
135	BD 37 AJ	2009 Volvo	Repair engine oil leak
137	DH 91 BK	2010 Volvo	Replace alternator & bolt 7250 hr service
150	BV 55 RE	2013 caterpillar 12 M	Replaced air conditioner compressor
25	COM 15X	2013 Mazda BT 50	65,000 km service
291		David Brown	Replace battery
35	COR 74B	2013 Mazda BT 50	45,000 km service 50,000 km service
50	CQ S2 OT	2013 Mazda BT 50	35,000 km service
7	CTQ 11G	Toyota GXL Wagon	10,000 km service
205	N 92534	2002 Sykes 6” Pump	Replace fuel line
206		Lister	Service pump & motor

223		Atlas Copco	Check over for hire
52	K 46880	1997 Traffic Signal Equipment	Tighten exhaust clamp
80	K 33876	1996 Jakab Industries Industrial	Replace water pump
196	P87976	Box Trailer	Replace wheel bearing, springs, repair lights & repair rear bumper
237	N 77487	1988 Holmwood Highgate	Replace rocker bush
42	F 29746	Bogey Dolly Wheel	Weld & repair mudguard
44	R 71381	2007 Moore Roadtrain Dolly	Replace brake booster
76	P 95814	2004 Moore Roadtrain Tipper	Replace air hose
171	BN 04 EY	2002 Isuzu 1400 FY FVZ	Replace speed sensor & wire loom Repair switch for rear box opener
48	AZ 90 ZJ	2009 Freightliner CL	360,000 km service
60	AV 25 YJ	2008 Freightliner Columbia	400,000 km service Repair wiring at axle Replace flasher unit Replace engine computer fuse
78	CA 80 TI	2014 Isuzu 400	Repair Hiab crane Replace radiator & blinker in roo bar Replace UHF antenna Relace bolt in tray 10,000 km service
79	XZB 229	Freightliner	390,000 km service Replace dump valve & reverse light
97	YUB 437	Isuzu 900	Service
15	BW 32 YX	2013 Holden Colorado	55,000 km service
61	CQG 23T	2014 Mazda BT 50	20,000 km service
299		Komatsu	Replace hydraulic hose
13	CR L7 0H	2014 Mazda BT 50	20,000 km service
2	BR 69 LX	2013 Toyota Kluger	65,000 km service
21	BX 51 PF	2014 Holden Commodore	20,000 km service
6	BE 66 TK	2010 Subaru Forrester	75,000 km service
9	BW 31 YX	2013 Commodore	40,000 km service
67	BZ 23 A	2014 Isuzu D/Max 4x4	Repair driving lights & weld mud guard bracket 10,000 km service
138	10370D	Toro Mower	590 service
40	BM 09 FA	2011 Toyota Hilux	Replace batteries 65,000 km service
144	AH 13 CI	Franna	Replace LHR brake booster Tighten belts & replace O-ring in PTO hose

			Replace batteries
26	AO 79 AH	Isuzu 450	Tighten all belts Check light bar Replace clutch
27	BD 40 GF	2009 Isuzu 450	Replace flywheel, clutch & starter motor Tighten hose on hydraulic pump
404		2010 Isuzu	Tighten oil filter
11	BZ 24 PA	2014 Isuzu D/Max	5,000 km service

8. Water and Wastewater – Shane Hopley, Act Supervisor.

WATER SUPPLY PLANNED MAINTENANCE

ACTIVITY	REQUIRED INTERVAL	DATE CARRIED OUT / OR PROGRAMMED FOR	
River mains flushing	12 months or as required		Ongoing
Potable mains flushing	12 months or as required		Ongoing
Hydrant painting and cleaning	12 months		As required
Bourke river pumps annual maintenance	12 months	Completed 2013	ongoing
Alignment of stop valve covers checked	12 months		Ongoing
Instrumentation test and calibration (flow meters)	12 months	July 2015, Next Service	Completed
Reservoir cleaning	5 years	2017	Ongoing
Reservoir inspection	24 months	2016	completed

Water & Sewerage system planned maintenance

ACTIVITY	REQUIRED INTERVAL	DATE CARRIED OUT / OR PROGRAMMED FOR
Bourke WTP daily maintenance	Daily	Ongoing
Bourke WTP tests	Daily	Ongoing
Bourke STP and WTP weed spraying / slashing	As required	Ongoing
Bourke STP bank grading (to fill scours & cracks)	Annually	As Required
Bourke WTP chemical pump calibrations	Daily	Ongoing
Sewerage pump monitoring	Daily	Ongoing
Sewer manholes & risers inspection	Annually	Ongoing
Preventative maintenance sewer pump inspection	Annually	Ongoing

Instrumentation test and calibration (flow meters)	Annually	July 2015
Main cleaning & pump station desilting	As required	March 2016
Bore Inspection	5 Years	NSW Office of Water

WATER SUPPLY & SEWERAGE SYSTEM UNPLANNED MAINTENANCE – 2014			
Main breaks repaired for September	11	Sewer chokes for September cleared:	15
Annual Main Breaks	61	Annual Sewer Chokes	89
Raw:	9	Boundaries replaced:	1
Potable:	2		
Year to date: 2013 water meters			
Faulty Meters replaced	0		
New Connections	4		
Total Replacements in 2012/2013	75		
Year to date: 2013/14 water meters		Meters read twice yearly	
Faulty Meter replaced	98		
New Connections	0		
Total Replacements in 2013/2014	170		
Training	Staff Training Day		

BOURKE SEWERAGE TREATMENT PLANT EPA LICENCE COMPLIANCE
Record of Effluent Analysis

POLLUTANT	UNIT OF MEASURE	LICENCE 100 PERCENTILE CONCENTRATION LIMIT	May 2014 TEST	June 2014 TEST	July 2014 TEST	Aug 2014 TEST	Sept 2014 TEST	Oct 2014 TEST	Nov 2014 TEST	Dec 2014 TEST
Oil & Grease	*mg/L*	10	<2	2	3	4	2	3		
pH		*6.5-8.5*	8.94	8.93	8.98	9.3	8.9	8.6		
Nitrogen (total)	*mg/L*	*40*	8.8	9.0	7.3	5.4	7.1	5.6		
Phosphorus (total)	*mg/L*	*10*	1.4	1.3	1.8	1.5	1.6	3.3		
Total suspended solids	*mg/L*	*65*	52	56	15	33	32	45		
Biochemical oxygen demand	*mg/L*	*55*	20	21	25	11	7	40		

RECORD OF WATER USAGE

For the period, 01/01/14 to 31/07/14 Council's meters indicated the following water usage:

Water usage for January through to December 2014: Yearly totals for 2014

WATER SCHEME	ANNUAL ALLOCATION (ML)	TOTAL USAGE FOR THE PERIOD (ML)	USAGE YEAR TO DATE (ML)	DAILY AVERAGE FOR THE PERIOD (ML)	DAILY AVERAGE YEAR TO DATE (ML)
Bourke potable		39	299	2.1	1.3
Bourke river	3500	244	1388	8.1	6.1
North Bourke village raw	750	33	378	1	1.8

Rainfall in Bourke for September period:

Resolution

459/2014 That the information in the Engineering Services Department Activity Reports as presented to Council on Monday, 24th November 2014 be noted.
Moved Cr Hollman Seconded Cr Bartley Carried

ACTIVITY REPORT FOR THE ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT

File No:	**D3.2**
Report: 211/2014	**Developments Approved Report**
Author:	**Carolyn Crain, Development Assessment Officer**
Responsible Officer:	**Dwayne Willoughby, Manager Environmental Services**

Delegated Authority or Council	Consent Type & Consent No.	Subject Land	Nature of Development
Delegated	CDC 2015/0005	Lot 100, DP 1048974 18-20 Bogan Street, North Bourke	Construction of Single Storey Dwelling
Delegated	DA 2015/0006	Lots 431 & 432, DP 856878 69a Anson Street, Bourke	Change of Use to Residential Dwelling, Construction of Verandah and Double Garage
Delegated	DA 2015/0007	Lot 21, DP 1190237 1 Namoi Street, North Bourke	Construction of Garage and Awning
Delegated	DA 2015/0008	Lot 1, DP 517164 47 Anson Street, Bourke	Installation of Transportable Dwelling
Delegated	DA 2015/0010	Lot 3, Section 13, DP 1082 36-38 Green Street, Bourke	Construction of an Enclosed Carport and Attached Verandah
Delegated	DA 2015/0009	Lot 10, Section 11, DP 758781 10 Castlereagh Street, North Bourke	Installation of Transportable Dwelling, Construction of Garage, Carport & Pergola

Total value of Approved works for October 2014 =$792,689
No. of Development Application Approvals for October 2014 = 5
No. of Complying Development Application Approvals for October 2014 =1

File No:	**B6.1**
Report: 211/2014	**Building Services Report**
Responsible Officer:	**Dwayne Willoughby, Manager Environmental Services**

- Completed all required maintenance to Council buildings
- Completed risk assessments for all jobs
- Completed works at Swimming Pool, Wanaaring, Cemetery, Yantabulla, SES Building, Council Caravans
- Attended Staff Training Day

File No:	**A8.1**
Report: 211/2014	**Animal Control/Environmental Issues Report**
Responsible Officer:	**Dwayne Willoughby, Manager Environmental Services**

Bourke Shire Council Holding Facility	**Dogs**	**Cats**
Animals in Pound beginning of Month	5	0
Seized	8	0
Surrendered	3	0
Dumped	0	0
Total	**16**	**0**
Euthanased	13	0
Returned to Owner	0	0
Released from Pound	0	0
Re-housed	0	0
Died in Pound	0	0
Escaped from Pound	0	0
Animals Remaining at End of Month	3	0
Total	**16**	**0**
Micro-chip Implantations		
Infringement Notices		
Wandering Stock		
Stock Rested in Stock Yards		
Shopping Trolley Impounded		

- Attended complaints in regards to dogs causing trouble to the general public
- Ongoing patrols of the township enforcing the Companion Animal Act
- Water sampling for the township, villages and Darling river
- Patrol's of Councils Reserve's

File No:	**S10.2.1**
Report: 211/2014	**Swimming Pool Report**
Responsible Officer:	**John & Tanya Milgate, Pool Managers**

Attendance for October 2014

Season Ticket Holders		**Non- Season Ticket Holders**	
Adults	536	**Adults**	227
Children (2+)	1648	**Children (2+)**	685
Children (<2)	32	**Children (<2)**	0
Pensioners	0	**Pensioners**	5
School Groups	467	**Total for Month**	**3600**

Resolution

460/2014 That the information in the Environmental Services Activity Report as presented to Council on Monday, 24th November 2014 be received and noted.
Moved Cr Ford Seconded Cr Hollman Carried

GENERAL MANAGER'S ACTIVITY REPORT

File No:	**G2.1**
Report: 411/2014	**"From the GM's Desk"**
Responsible Officer:	**Ross Earl, General Manager**

25th September 2014

The Council Meeting on Monday saw the election for Mayor and Deputy Mayor for the ensuing twelve months and resulted in both Mayor, Cr Andrew Lewis and Deputy Mayor, Cr Barry Hollman both being re-elected unopposed.

The meeting also saw Council consider the appointments to the various Committees of Council and Council delegates to outside Committees. The appointed committees will in the main continue with the addition of Cr Dorrington being appointed an alternate delegate to the Rural Counselling Service.

Council resolved that they will continue to meet on the 4th Monday of each Month as has been the practice for a number of years now. Council resolved to not hold a meeting in December this year and will bring the January Meeting forward to the 19th January 2015 as the 26th January is Australia Day.

Council Offices, Library, Depot, Back O' Bourke Exhibition Centre will close Wednesday, 24th December 2014 and reopen on Monday, 5th January 2015.

Bourke Shire Council's Waste Depot will be closed on the Gazetted Public Holidays and further information will be provided closer to the time.

Council resolved that the Bourke Shire Council Offices, Depot, Roads & Maritime Services and Library will be closed on Friday, 24th October 2014 due to the Union Picnic Day. Council's Waste Depot will be open as per the using operating hours.

Council apologises for any inconvenience caused.

Speaking of Australia Day I would like to advise that nominations are open for the 2015 Bourke Shire Council Australia Day Awards.

The awards are given in various categories to recognise the contribution by residents to our community in a number of ways. There are several categories and I encourage individuals and organisations to take the time to nominate someone who they feel is a deserving recipient. Don't leave it to someone else as deserving persons may be overlooked.

Nominations don't close until 6th January but with many organisations in recess over the very fast approaching Christmas period now in the opportune time to consider your nominations.

The categories are

- Citizen of the year
- Young Citizen of the year (under 25)
- Sportsperson of the year (NOTE this can include service to sport)
- Young sportsperson of the year (under 25)
- Community Service through Employment Award
- Village Community Service
- Emergency Service Volunteer Award

Council will be represented at the Meeting of OROC held in Dubbo today when the Office of Local Government Representatives will present more detail on the state Governments "Fit for the Future Initiative".

The meeting will be also be attended by the Minister for Local Government the Hon. Paul Toole MP.

Members of the new Far West Organisation of Councils which is proposed to be formed will be participating in a teleconference on 30th September 2014.

The proposed members of the Far West Organisation are Balranald, Bourke Brewarrina, Central Darling, Cobar Walgett and Wentworth Shires and Broken Hill City Councils.

Currently Bourke, Brewarrina, Cobar and Walgett Shires are members of OROC and each have expressed a strong desire to remain so given the benefits derived over the past years. The concept on the Joint Organisation of Councils does provide at this stage for associate members

Local Government is in a period of change and Bourke Shire Council in anxious to ensure that it is well aware of all proposals that are being considered and the likely impact on Bourke as the "fit for the Future" initiative progresses.

The Official Opening of the skate park is scheduled for the 18th October 2014 and it is intended that a range of activities will be available for the young people in town on the day and these will be co-ordinated by the Bourke Youth Interagency Committee.

With the warmer weather the grass is starting to really take hold and greening up nicely and should look a picture on the day. Council continues to receive positive comments in relation to the Skate Park and the adjoining children's playground area.

Central Park is very much a family friendly precinct.

The Garage Sale Trail will be held on the 25th October 2014.

Why not take the opportunity to clear the decks of all the unwanted material cluttering your shed and homes. Organisations may like to take the opportunity to seek donations for a fundraiser or neighbours might band together to have a single garage sale. You can register online at www.garagesaletrail.com.au

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Council's on –call number for Emergency Calls is 0419722055. An experienced staff member will take the call.

If you have an EMERGENCY situation in relation to matters for which Council is responsible outside office hours you should use that contact number and the officer on- call will make an assessment on how the problem will be best addressed.

The Mayor, Cr Andrew Lewis and I will be traveling to Thargomindah next Sunday for the opening of the Bullo Shire Council Administration Centre by the Deputy Prime Minister, the Hon. Warren Truss MP.

I haven't had the opportunity to meet with our fellow Local Government colleagues on the other side of the border and will look forward to catching up with them.

The Bourke and District Spring Flower Show was held last weekend and the Back O Bourke Exhibition Centre took out a number of awards including:-

- Champion Commercial Garden
- 1st Place Best New Garden 2 years and Under for the Café Area Garden
- 1st Place Best Native Garden
- 1st Place Best Low Water Usage/Low Maintenance Garden
- 2nd Place Best Rockery/Pond Area

Congratulations to all the staff at the centre on ensuring that the Centre is presented to its best advantage and continues to be a Show piece.

Annette and I entered for the first time and one of the flowers from the Grevillia trees in the front garden won the best spring flower in the Garden Show and I was able to capitalise on the work of my predecessor Geoff Wise and his wife Anne who planted the trees.

Congratulations to all the winners of the various sections.

The judges this year came from Wee Waa and speaking to them they were very impressed with the appearance of the town generally despite the dry conditions.

The water level at the Bourke Weir is currently at 3.99 metres. Unfortunately there is no significant flows coming and water restriction will be introduced when the water stops flowing over the weir which is at around 3.98 metres. The forecast rain later this week is promising, let's hope we get some significant falls.

I was pleased to receive two very complimentary letters during the week. One related to the assistance given by Cathy Simpson at the library to a lady from Tasmania who was undertaking some family history work and was extremely happy with the information and services she received when she visited.

The other letter was about the town generally and this letter has been forwarded to the Western Herald and it will hopefully be reproduced in full. The letter was very complimentary about the town and the residents. It is good to get the positive feedback from visitors because most people will take the time to point out things that are wrong there are much fewer who take the time to write about the positives.

The new banners for the main street should be erected shortly. These banners have been funded by a number of local businesses which is indicative of the impact of having an active Business Group who are keen to ensure that the CBD is attractive and welcoming to both locals and visitors.

The Police Remembrance Day Service will be held on Monday, 29th September 2004 at 2014 and this National Day recognises and commemorates those Police Officers who lost their lives in the line of duty.

The CEO of Western Area Health, Scott McLaughlin and his Executive team will be visiting Bourke later next month and Council are keen to meet with them regarding a number of issues concern both the Bourke Hospital and the provision of health services within the Shire and will be requesting a meeting with Scott and his fellow executive team members.

30th October 2014

The Annual Conference of Local Government NSW was held last week and following the opening of the skate park on the Saturday, Mayor, Cr Andrew Lewis and I made the long trek to Coffs Harbour.

The conference was certainly a great improvement on 2013 with all delegates seemingly keen to get as much business transacted as possible and not let this process be derailed by some delegates arguing over minor issues.

The presence of the Premier, The Hon. Mike Baird MP, was well received although it was a little disappointing that his timetable did not allow for questions to be asked of him.

The Minister for Local Government, Hon. Paul Toole MP, Presented a paper on the Tuesday out lining the Governments reform agenda for Local Government which is broadly covered in the Fit for the Future publications which can be accessed at www.fitforthefuture.nsw.gov.au

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The Minister for Local Government Hon. Paul Toole MP, was also a guest of the Western Division Councils over lunch on Tuesday and with most of those Councils proposed for membership of the Far Western Organisation (FWO) much of the conversation revolved around this concept.

Minister Toole was candid in his comments and was clear that the role and responsibilities of the FWO had not been determined and nor that of the roles and responsibilities of Councils within the FWO.

It was clear that the formation of the FWO will be sometime in the making and all Councils needed to have an input.

Bourke Shire Council is attempting to keep all its options open at this stage, however, there seems to be a clear direction of the State Government to proceed with the formation of the FWO with those Councils already identified as potential members.

Representatives from the Department of Premier and Cabinet (DPC) and the Office of Local Government (OLG) will visit Bourke on the 11th November 2014 to discuss with Councillors and staff the proposed Far Western Organisation (FWO).

This will be followed by a forum involving the Minister for Local Government, Minister for Western New South Wales, Mayors and General Managers from all proposed member councils as well as representatives from both the OLG and the DPC.

There is a significant reform process on the way for Local Government in New South Wales and if you would like to find out more information you can visit www.fitforthefuture.nsw.gov.au

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A gentle reminder once again regarding the water restrictions that remain in place for both the town of Bourke and North Bourke.

The use of fixed sprinklers is limited to two hours per day **either** between the hours of 6.00am to 8.00am **or** 6.00pm to 8.00pm daily. Hand held hoses can still be used at other times.

There is some degree of optimism that a flow in the upper reaches of the river system will reach Bourke in around a week however, this will depend on extraction rates along the way.

Water restrictions are now also in place at Enngonia as of Tuesday, 28th October 2014. Residents have been notified by a letterbox drop at the village.

Bourke Shire Council in partnership with the EPA and Netwaste will be hosting a Household Chemical Collection day at the Bourke Waste Depot on **FRIDAY, 7TH NOVEMBER 2014** starting at 8am and running until 11am. The purpose of the program is to recover hazardous chemical waste from households, including cleaning agents, paints, batteries, fire extinguishers, gas bottles and pesticides. The collection will be only for domestic household quantities. For more information, contact Council or visit www.cleanout.com.au

This provides the perfect opportunity for households to get rid of unwanted material in both a safe and environmentally manner and **free of charge**.

Don't forget to consider nominating someone for one of the categories for the 2015 Bourke Shire Council Australia Day Awards.

Nomination forms are available at Councils Offices or can be emailed or posted out if required. If you would like further information contact Letiticia Tiffen, Council's Community & Governance Officer on 68308000.

The Remembrance Day Ceremony in Bourke will be held in Central Park at the Cenotaph on the 11th November. Anyone who is intending to attend the Ceremony is asked to be at the Cenotaph by 10.45am.

The Annual Graffiti Removal Day was held last Sunday and was coordinated by Bourke Rotary Club and Bourke Shire Council with Phil Johnston being the coordinator for both organisations. A small group concentrated on Davidson Oval with a marked improvement being achieved in a relatively short period. Other areas covered included the Men's shed area and Rotary Park.

On Monday Centacare also embarked on the project to clean up the graffiti in and around Percy Hobson Park and again the results have been very evident.

Thankyou to all who turned up to assist and to the sponsors for the day who supplied much of the equipment and resources required.

The sponsors included, Dulux, Selleys, Rotary Downunder, The NSW Government, Smart Graffiti and Brookfield Johnston Controls.

The suggestion was made during the work on Sunday that perhaps a similar exercise could be coordinated prior to the "Back to Bourke" weekend to be held next year and involve a

number of the sporting groups and other community organisations. While Council will do its best to have the town looking at its best for the influx of former residents and visitors expected the additional manpower would no doubt assist in enhancing the appearance of the town.

The permanent staffing issue at the Wanaaring Health Clinic seems to have been resolved with the Royal flying Doctor Service contracting to the Western District Health Service to supply a registered nurse to the village from Monday to Friday with the nurses to undertake a two (2) week block.

The community of Wanaaring have lobbied hard for their Health Clinic and it was a very positive result, for all the work that they have undertaken in ensuring this valuable service continues to operate in an effective manner. It was good to see the Chief Executive of Western District Health Scott McLaughlin take the time to visit Wanaaring which would probably be the most isolated facility in his Health District.

As mentioned last week Staff and Councillors also visited Wanaaring last week to meet with the community regarding issues impacting the community and of course support the Wanaaring Community in their efforts in seeking a solution to the staff issue at the Health Clinic.

The Council forum preceded the meeting with the staff of Western District Health Service and was well attended and it is good for Council to have feedback from the village areas. A number of constructive comments were received and questions asked of the Council representatives and where possible these were responded to on the day. Where the information was not to hand these issues will be responded to in writing.

The discussions relating to the reopening of the birthing unit in Bourke held with representatives from Western District Health Service were reasonably direct and it would appear that there is considerable amount of work to be done before the birthing unit was to reopen. Council will continue to lobby for the reopening of the birthing unit and will again raise the matter with local member Kevin Humphries when he visits Bourke tomorrow.

Council also raised concerns about the need to maintain staffing levels at the hospital, the delays in finalising the tender process relating to the Visiting Medical Officers as well as the need to ensure that the Bourke hospital remains as a procedural facility to ensure the level of services currently available continues.

The Report of the Upper House Enquiry into Regional Air Services was released last week and is available at www.parliament.nsw.gov.au and go to committees, and then reports.

The Department of Premier and Cabinet have indicated that they are continuing with their feasibility study relating to the establishment of an air service for Bourke and work will commence shortly with the Department of Transport looking to identify potential operators.

The instance of illegal dumping is of concern and causing significant environmental damage. It is illegal to dump rubbish on public land and road reserves. Persons found dumping rubbish illegally will be prosecuted and could face fines of up to $5500.00.

Council provides a rubbish collection service and has available a modern Waste Management facility where rubbish can be deposited for a small charge. There is no charge for the dumping of green waste or scrap metal.

The development of the Council blocks at North Bourke is proceeding well with a number of blocks already sold and others having had interest expressed in them. If you are interested in a purchasing a block of land you should contact Phil Johnston at the Council Offices.

13th November 2014

The Remembrance Day Ceremony was again well attended and it was pleasing to see the involvement of the schools on the day as it is important that the younger generations are aware of the significance of the day and the part it plays in the history of Australia.

Well done to 2WEB, for their live broadcast of this year's Remembrance Day Service. The live broadcast provided those people who live out of town or were unable to be at the ceremony in person the opportunity to be part of this very important ceremony.

Once again the Local RSL Sub Branch members did a great job in coordinating the day.

Work has commenced, in and around, the cenotaph area and more work will be done prior to the Centenary of ANZAC Ceremony next year, including work to provide additional protection for the lone pine which has outgrown its current protective surrounds.

Mayor, Cr Andrew Lewis has issued a press release expressing his disappointment that the ongoing delays in reopening the Birthing Unit at Bourke along with delays to finalising contracts in relation to visiting Medical Officer rights had significantly impacted on the decision by highly regarded local GP, Vernon Powell to resign his position and move to Western Australia. Council continues to be strong advocate for improved health services for all residents of the Shire.

The November Meeting of Council will be held on Monday, 24th November 2014 commencing at 9.00am.

As usual a public forum will be conducted at 10.00am and members of the public are able to address Council on any matters of concern they may wish to have considered.

A reminder to all organisations and sporting groups wishing to utilise any of Councils facilities, including parks and ovals, that they are required to book those facilities though the Engineering Department. Unless the bookings are made, no provision can be made to ensure that the facilities are prepared in accordance with the requirements of the group nor can any guarantee be given that they will be available.

If your organisation has to amend its draw for any reason it would alleviate the possibility of a clash or similar inconvenience if bookings were confirmed with the Engineering Department.

The record temperatures experienced during October seem to be going to be repeated in November and this will again place pressure on the available water supplies throughout the shire and as such I would encourage everyone to be “water wise”.

There is a flow currently in the Darling with the weir pool rising and now flowing over the weir wall. As such a decision has been taken to temporarily suspend the water restrictions until such time as the flow stops going over the weir.

At its last meeting Council considered a number of tenders including the replacement of Cuttaburra No. 3 Bridge with the successful tenderer being Murray Constructions of Deniliquin.

Council also finalised tenders for the upgrade of the Mertin Street Sewer Pump station and this will be undertaken by A.J. Lucas Engineering and Constructions Pty Ltd from Victoria.

Council appointed NSW Public Works as the contract manager for these works which are expected to commence shortly.

Council also accepted the tender for the supply of a new prime mover with a new Western Star Constellation 48FS2, shortly to be added to the Council Plant Fleet.

Council has been continuing work on the development of the blocks at North Bourke with much of the civil construction works commenced and the installation of the water and sewer infrastructure to commence shortly.

Council has also engaged contactors to undertake the electricity infrastructure required as part of the development works.

Bourke Shire Council will be auspicing grant funding that will see a number of additional sharps disposal facilities erected through the west of the state including Bourke, Broken Hill and Walgett.

Additionally, the funding will assist in the publication of a safe disposal awareness campaign as well as training for staff involved in the collection and disposal of discarded sharps.

The Rural Fire Service is preparing for the upcoming fire season and whilst the level of fuel is relatively low the opportunity for fire always exists and I would encourage everyone to be vigilant as far as fire prevention is concerned. Be mindful of the potential of fire when using powered equipment outside and be aware of the restrictions that may be in place when considering having a barbeque outside.

As we move into the festive season I would encourage everyone to participate in the "Shop Locally Promotion" being conducted by the local Business Group. The $5,000.00 prize is certainly worth winning and it is good to see the Business Group again run the promotion building on the success of last year. The major prize will be drawn at the "Market Night" which will be held on the 10th December 2014 and the night will see live music and other entertainment provided as well as food stalls and other promotions.

All local businesses carry a wide variety of products and if you can't find it on the shelf, ask, and I am sure that every effort will be made to obtain it for you. **Remember to support the businesses that support the community.**

The synthetic cricket pitch on Davison Oval is being replaced as the old pitch was somewhat "fatigued' and showing signs of wear and tear.

Whilst on cricket I see that a number of games are being played under lights of a Friday Night at Davidson Oval which not only means avoiding the high temperatures but also the weekend to be kept free. I am sure this timeslot for cricket will gain in popularity.

A number of smaller regional Councils were invited to a seminar in both Sydney and Dubbo last week to discuss the concept of "Rural Councils" which was one of the recommendations of the Independent Local Government Review Panel.

The seminars were seeking feedback from Councils on how they would see "Rural Councils" operate and the roles and responsibilities that these Councils would adopt.

While one of the recommendations from the panel was for Bourke Shire to possibly become a "Rural Council" we were not invited to participate as Bourke has been identified to go into

the Far West Initiative. I expressed the disappointment of Council in not being able to participate and keep abreast of all potential changes that may impact on Council.

Deputy Mayor Cr Barry Hollman, Cr Sarah Brown, Manager of Tourism and Development Phil Johnston and I, joined with members of the Bourke Aboriginal Working Party on Monday night in meeting with and welcoming a number of visitors, including Judge Peter Johnstone, President of the Children's Court of NSW, Steve Kinmond Deputy Ombudsman and Community and disability Commissioner and Danny Lester the newly appointed Deputy Ombudsman for Aboriginal Programs to Bourke. There were a number of others in the party who met with community members and organisations on Tuesday with a focus on Justice Reinvestment. The Chair of the Justice Reinvestment, Sarah Hopkins, was also in Bourke for the meeting.

Mayor, Cr Andrew Lewis and wife Lorraine travelled to Cunnamulla on the weekend to attend the "Cunnamulla Fella Festival" which features a bull ride as part of the festivities. Each of the surrounding Shires sponsors one of the riders with the hope of winning the title. This year the Mayor of Balonne Shire based at St George had the honour of receiving the trophy.

The next rates instalment is due on the 30th November 2014 as are the water charges. If you are having any difficulty in meeting the payments please contact the rates officer who will discuss possible options with you. Interest charges do apply to overdue amounts.

The consultation phase in relation to the Far Western Initiative has commenced with staff from the Department of Premier and Cabinet and Office of Local Government speaking with Bourke Shire on Tuesday morning, then travelling to Brewarrina that afternoon and on to Walgett for a meeting on Wednesday.

Next Thursday, 20th November 2014, the Mayor, Cr Andrew Lewis and I will travel to Dubbo for the Board Meeting of the Lower Macquarie Water Utilities Alliance and this will be followed by a meeting of the Orana Regional Organisation of Councils (OROC) on Friday. We have both be asked to attend a dinner to be hosted by the Orana Regional Development Board that evening.

20th November 2014

The November Meeting of Council will be held on Monday, 24th November 2014 commencing at 9.00am.

As usual a public forum will be conducted at 10.00am and members of the public are able to address Council on any matters of concern they may wish to have considered or brought to the attention of Council.

The flow currently in the Darling River is expected to continue until the end of the week and possibly early next week. The temporary removal of restrictions will continue until the water stops flowing over the weir.

I again encourage all residents to be water wise, don't let water flow down the gutters and make sure you move your sprinklers around on a regular basis.

Once the water restrictions are required to be reintroduced they will be advertised on the local radio stations.

In what is a great initiative, the Far West Academy of Sport is attempting to arrange for all members of the swimming squad to be able use their season tickets at each of the pools within the region. While it will only mean a small saving for each of the squad members it does demonstrate the spirit of cooperation that exists. The lessees of Bourke's Swimming Pool, John and Tanya Milgate have thrown their support behind the initiative and recognise the difficulties faced by athletes in all sports from this region in accessing professional coaching.

I note from a press release from the Minister for Local Government the Hon. Paul Toole, MP that Central Darling Shire Council will remain in Administration for an extended period with the recommendation contained within the report suggesting that this may be until the elections scheduled for September 2020.

The next rates instalment is due on the 30th November 2014 as are the water charges. If you are having any difficulty in meeting the payments please contact the Rates Officer who will discuss possible options with you. Interest charges do apply to overdue amounts.

The Annual General Meeting of the Orana Regional Organisation of Councils (OROC) will be held tomorrow in Dubbo and will see the Office Bearers for the ensuing twelve months elected. A special guest at the meeting will be the Member for Parkes Mark Coulton MP.

The meeting of ROC will be followed by a Dinner being organised by the Orana Development Organisation and will be hosted by Dugal Saunders from the local ABC and will be attended by the Deputy Premier of New South Wales the Hon. Troy Grant, MP and former Australian Rugby Union Captain, Nick Farr-Jones.

The Bourke Rotary Club will be hosting the Annual Senior Citizens Luncheon on Saturday the 29th November 2014 and have sent out notification to a number of the senior citizens in town but it is difficult to ensure that everyone has received an invitation. If you haven't received the notification and would like to attend you can come into the Council Offices and your details will be taken and then forwarded to Rotary.

Rotary will also be coordinating transport to and from the function.

The Bourke Choir and the Bourke Gateway Concert Band will be providing the entertainment on the day.

The State Government have announced the five (5) Regions that have been chosen to be pilots in the Development of the Joint Organisation of Council concept being introduced as part of the Local Government Reform process.

OROC submitted an application to be one of the pilots however, their application was unfortunately unsuccessful. The successful regions being Central West (Based on Bathurst and Orange), Riverina (based on Wagga Wagga), Hunter, Illawarra and Namoi (based on Tamworth).

The reform process in relation to the Far West is still progressing through a consultative stage with a teleconference being held with the Office of Local Government (OLG) and Council staff on Tuesday. This follows the meeting between Councillors and Senior Staff of Bourke Shire with Representatives of the Department of Premier and Cabinet (DPC) on the 11th November 2014.

The Mayor, Cr Andrew Lewis. Deputy Mayor, Cr Barry Hollman and myself will be attending a forum to be held in Cobar on the Tuesday, 2nd December 2014 to further discuss the concept of the Far Western Initiative which involves the Councils of Balranald, Bourke, Brewarrina, Broken Hill, Central Darling, Cobar, Walgett and Wentworth. The Initiative whilst being flagged as part of the Local Government Reform process has a strong focus on the improvement of service delivery in this part of the state. The forum will also be attended by the Minister for Local Government, the Hon. Paul Toole MP, plus representatives of all Councils proposed for membership of the Initiative together with representatives of the DPC and OLG.

The level of the water supply storage at Byrock is continuing to fall and the recent hot weather has obviously placed an increased pressure on the supply and also heightened the rate of evaporation.

Council have already foreshadowed to the New South Wales Office of Water (NOW) the possibility that water may need to be carted into Byrock for domestic purposes within the next few weeks. Residents will be advised if this is to happen.

The issues of stray horses at North Bourke has again become a significant issue with these animals causing damage to gardens and fencing and also posing problems to traffic in and around North Bourke.

Council has made numerous attempts to ascertain the ownership of these animals but to no avail and as a result action is now proposed to have the animals removed from the area.

Anyone who claims ownership of these animals is asked to contact the Environment Services Department of Council on 0268308000

Tenders are currently being called for the construction of the new Pre-School building to be built adjacent to the old Golf Club in Gorrell Avenue

It is proposed that the tenders will be finalised and contracts let for the works prior to the end of the year.

A further reminder, that nominations are being called for the 2015 Australia Day Awards which cover a number of categories. Nominations forms are available at Councils Offices and can also be forwarded out on request.

Australia Day Celebrations will again take place at the Bourke Wharf with an announcement regarding the Australia Day Ambassador expected over the next few weeks.

The Deputy Mayor, Cr Barry Hollman and Manager of Roads, Mark Gordon attended the Australian Roads Congress which was held in Tamworth last week. The Congress brings together Local Government representatives from right across Australia and has been instrumental in lobbying for additional funding for roads including the Roads to Recovery Funding. Given the importance of a good road network to Bourke it is essential we keep abreast of all proposed changes and developments. It has been previously announced that in 2015/2016 there will be a one off doubling of the Roads to Recovery Funding which was welcomed by all Councils.

Bourke Shire Council has had discussions with Service New South Wales regarding the provision of other State Government Services to Bourke.

Service New South Wales is the concept of a "One Stop Shop" for a number of New South Wales Government Agencies including the Motor Registry arm of the Roads and Maritime Services. There are number of Service New South Wales already established in the large metropolitan and regional centres.

Currently Bourke Shire Council operates the Motor Registry facilities on behalf of the Roads and Maritime Services and has done so for a number of years. The opportunity may exist in the future for Council to undertake other services on behalf of Service New South Wales and providing an additional service for the residents of the Shire.

Recommendations made in respect of the Rural Financial Counselling Service Australia wide may have some ramifications for the service in Bourke if they are adopted. Council is liaising with the local Board of the Rural Financial Counselling Services to determine the potential impacts both in terms of loss of funding and also the ability to adequately service to the rural community.

Council staff have recently attended the final Youth Interagency meeting for 2014. Thank you to all those that assist with youth related issues within Bourke and provide the many programs and activities to help our isolated community.

The Youth Interagency will hold their annual Christmas party on the 17th December at the Bourke Swimming Pool, an event where all the young people of Bourke are welcome. Youth activities will recommence after the New Year break with both the PCYC and Youth off the Streets looking to organise summer programs from the 5th of January. Volunteers are required to assist with these programs. Please see either the PCYC or Youth off the Streets if you have some spare time to give.

Ross Earl
General Manager

Resolution

461/2014 That the information in the General Manager's Activity Report as presented to Council on Monday, 24th November 2014 be noted.			
Moved Cr Hollman	**Seconded Cr Ford**	**Carried**	**Unstarred**

CORPORATE SERVICES DEPARTMENT ACTIVITY REPORT

File No:	**L4.1**
Report: 411/2014	**Library Report**
Responsible Officer:	**Leonie Brown, Manager of Corporate Services**

The following items for the months October 2014 are presented for your information:

1. Circulation statistics for October 2014:

Audio Visual	319
Adult Fiction	255
Non-Fiction	95
Junior Fiction	153
Magazines	96
Interlibrary Loans	0
Total	**918**

During the same period in 2013, the figures were as follows:

Audio Visual	243
Adult Fiction	256
Non-Fiction	164
Junior Fiction	224
Magazines	55
Interlibrary Loans	3
Total	**945**

2. Other statistical information:

New Members	6
Internet/Word Processing	135
Wireless Tickets	2
Number of Visitors	2279
Scans	47
Information Requests	75
Technical Assistance	9
Faxes	14

During the same period in 2013, the figures were as follows:

New Members	12
Internet/Word Processing	101
Wireless Tickets	5
Number of Visitors	
Scans	6
Information Requests	20
Technical Assistance	9

3. Cathy Simpson was interviewed by the ABC Radio this month, about the cemetery and some of those buried there. Cathy is kept very busy with family and local history research requests. This month there were 16 requests completed. Cathy is also scanning photos from the Bill Cameron Collection.

4. The library participated in the Tax Help program again this year. This service has proved very popular, with the library offering three (3) appointments per week from July to October.

If there are any questions about these items, or any library issues, please do not hesitate to contact the library.

Resolution

462/2014 That Council note the information in the Corporate Services Department Activity Report as presented to Council on Monday, 24th November 2014.
Moved Cr Hollman Seconded Cr Ford Carried Unstarred

Jodie Hatch
Library Manager

TOURISM AND DEVELOPMENT MANAGER'S ACTIVITY REPORT

File No:	**T4.3**
Report: 511/2014	**BOBEC and VIC October 2014 Activity update**
Responsible Officer:	**Phil Johnston, Manager Tourism and Development**

October continued the trend for the year with the end of the season bringing slightly increased numbers for the Visitors Centre but reduced numbers to the various attractions. The reduced spend can also be seen when surveying other towns along the Kidman Way and into Queensland with visitor centres reporting a similar trend for 2014.

The Visitors Centre, Exhibition Centre and Jandra have now reduced opening times with the Jandra now in summer shut down due to the departure of the Captain.

Plans for maintenance are well underway with the Jandra about to have new air conditioners installed along with a new hatch cover which will give us additional room on the front deck. At the Exhibition Centre the major item for maintenance this season will be the upkeep of the bridge from building 3 to the Cafe.

Graph above showing the number of visitors per month to the Tourist Centre

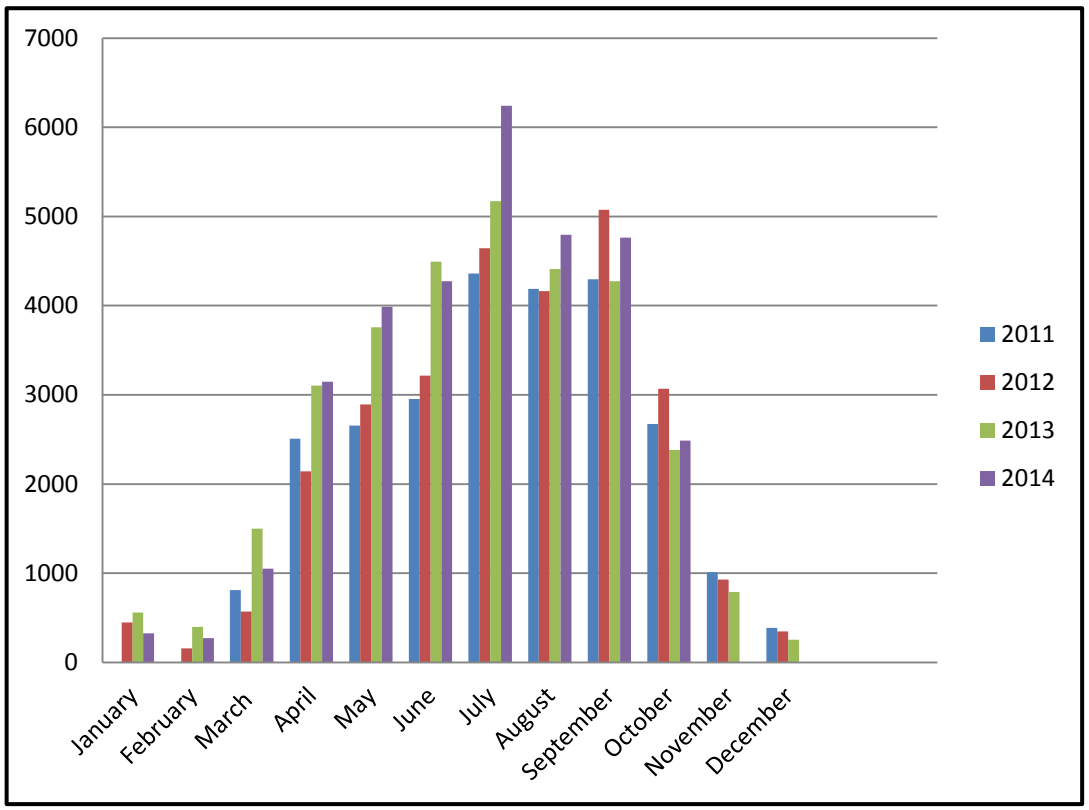

Table showing number of visitors to the Tourist Centre by month

	2011	2012	2013	2014
January		448	560	325
February		157	397	271
March	810	570	1500	1051
April	2507	2044	3103	3146
May	2656	2891	3758	3988
June	2952	3216	4492	4275
July	4362	4643	5173	6241
August	4187	4162	4410	4793
September	4295	5074	4275	4764
October	2674	3067	2383	2486
November	1012	930	789	
December	386	347	254	

Visitation to Back O' Bourke Exhibition Centre

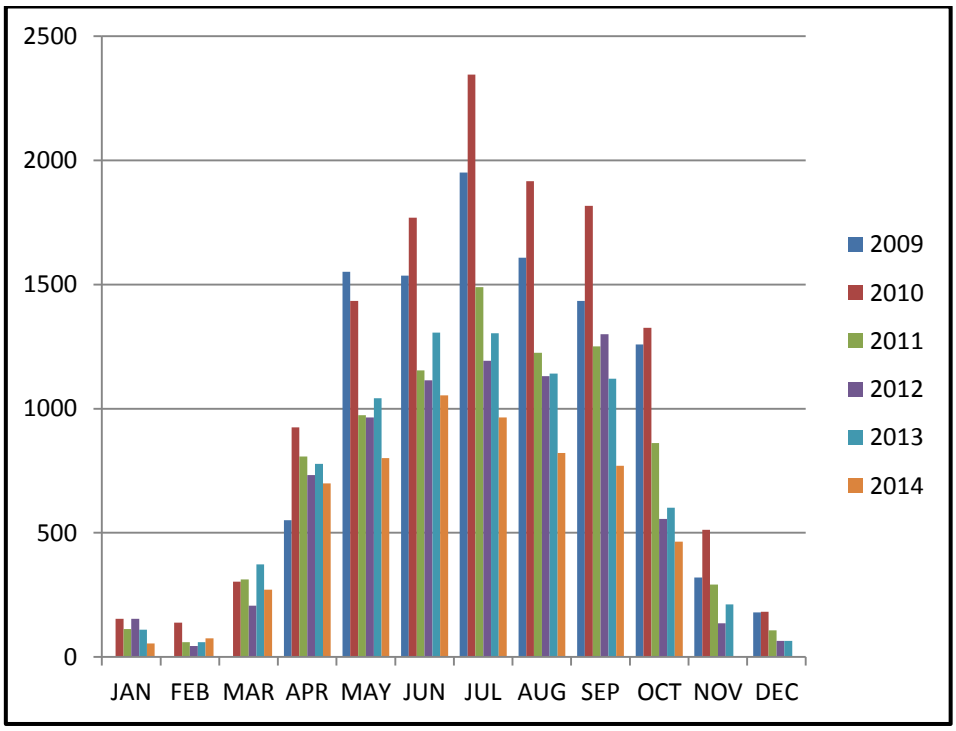

Table showing visitation to Back O' Bourke Exhibition Centre

Month	2009	2010	2011	2012	2013	2014
January		154	113	154	110	55
February		139	60	44	60	76
March		304	312	207	373	271
April	551	925	807	732	778	699
May	1551	1433	974	965	1042	801
June	1535	1769	1154	1114	1306	1053
July	1951	2345	1489	1193	1303	964
August	1607	1916	1225	1131	1141	822
September	1433	1816	1251	1299	1120	770
October	1259	1325	861	556	601	464
November	320	512	292	136	212	
December	180	182	108	65	65	

Table showing visitation on board the PV Jandra

Month	2010	2011	2012	2013	2014
January	Not Cruising	Not Cruising	Not Cruising	Not Cruising	Not Cruising
February	25	Not Cruising	Not Cruising	Not Cruising	Not Cruising
March	213	Not Cruising	Not Cruising	Not Cruising	64
April	Not Cruising	1008	519	442	980
May	1325	932	1035	894	1123
June	1459	1241	1003	984	890
July	1578	1386	1238	1300	1059
August	1165	1186	640	1194	1041
September	1429	1411	1459	1215	900
October	188	1085	760	830	631
November	Not Cruising	Not Cruising	423	403	
December	Not Cruising	Not Cruising	180	20	
Total	**7382**	**8249**	**7257**	**7282**	

Recent meetings of the Destination Management working group have seen the development of further branding for Outback NSW along with early new work on the enhancement of Indigenous Tourism Product Development.

The Kidman Way committee is due to have its AGM in Cobar in early December with discussions about the new Kidman Way book which is due out in the new year along with planning for the upcoming 2015 travel shows.

Resolution

463/2014 Council note the information in the Tourism and Development Manager's Activity Report as presented to Council on Monday the 24th of November 2014.			
Moved Cr Hollman	**Seconded Cr Ford**	**Carried**	**Unstarred**

Phil Johnston
Manager of Tourism & Development

Resolution at 11.55am

464/2014 Council suspended Standing Orders to conduct the Naturalisation Ceremony for Mr Anil Pun Teliza.		
Moved Cr Dorrington	**Seconded Cr Hollman**	**Carried**

Resolution at 12.12pm

465/2014 Council resumed Standing Orders.		
Moved Cr Dorrington	**Seconded Cr Hollman**	**Carried**

File No:	**D2.14**
Report: 510/2014	**CONFIDENTIAL- Economic Development Update**
Responsible Officer:	**General Manager, Manager of Tourism and Development**

The Manager of Tourism and Development and the General Manager would like to update Councilors on several confidential initiatives.

Resolution

466/2014 The subject report is proposed to be held in Closed Session under Section 10A (2) (d) (i) of the Local Government Act, 1993 commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.			
Moved Cr Hollman	**Seconded Cr Ford**	**Carried**	**Unstarred**

12.14pm

CLOSED SESSION OF COUNCIL

Pursuant to section 10A (2) (d) (i), the public were invited to make representations to the Council Meeting before the meeting was closed, as to whether the meeting should be closed to consider the identified, being reports 510/2014 -.Economic Development Update.

No members of the public made representation

Resolution

467/2014

1. **That Council resolve into Closed Council to consider business identified, together with any late reports tabled at the meeting.**
2. **That pursuant to section 10A (1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above**
3. **That the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993**

Moved Cr Dorrington **Seconded Cr Bartley** **Carried**

Resolution at 12.46pm

468/2014 That Council move out of Closed Council and into open Council
Moved Cr Hollman **Seconded Cr Brown** **Carried**

There were no resolutions coming out of Closed Session Council with Council noting the information with regard to applications lodged for the Murray Darling Basin Diversification Fund and the National Stronger Regions Fund.

ITEMS FROM OPEN FORUM

Motion

469/2014 That Council endorse the actions of the General Manager and Manager of Works in relation to the use of North Bourke Oval.
Moved Cr Bartley **Seconded Cr Stutsel** **Lost**

Resolution

470/2014 That the General Manager develop the conditions of maintenance and use of the North Bourke Oval by the Two Water Holes Cricket Team.
Moved Cr Hollman **Seconded Cr Davis** **Carried**

Cr Bartley requested that his vote be recorded against the motion.

There being no further business the meeting closed at 1.08pm