MINUTES
Tuesday, 25th October 2016

Meeting of Council held at the Council Chambers at
Bourke Shire Council Offices
at 29 Mitchell Street, Bourke NSW 2840

General Manager: Ross Earl

PRESENT

C12.1

Councillors	18/01	12/02 Extraordinary Meeting	22/02	21/03	29/03 Extraordinary Meeting	18/04	23/05	27/06	25/07	09/08 Extraordinary Meeting	22/08	26/09	25/10	22/11
Cr Andrew Lewis	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓ Last Meeting			
Cr Barry Hollman	AP	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cr Cec Dorrington	✓	AP	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	AP	
Cr Jack Bennett	✓	✓	✓	✓	A	✓	✓	✓	✓	✓	Last Meeting AP			
Cr Lachlan Ford	✓	AP	AP	✓	✓	✓	✓	✓	✓	✓ 4.36pm	✓	✓	✓	
Cr Robert Stutsel	✓	✓	✓	AP	✓	✓	✓	✓	✓	✓	AP	✓	✓	
Cr Sally Davis	✓ 9.05am	✓	✓	✓ 9.05am	✓	AP	✓ 9.15am	✓	✓	AP	✓	✓	✓	
Cr Sarah Barton	✓	✓	✓	✓	✓	AP	✓	✓	✓	✓ 5.00pm	AP	✓	✓	
Cr Stuart Johnson	✓	AP	✓	✓ 9.05am	✓	✓	✓	AP	✓	A	✓Last Meeting			
Cr Victor Bartley	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cr Sam Rice												First Meeting ✓	✓	
Cr Ian Cole												First Meeting ✓	✓	
Cr John Thompson												AP	First Meeting ✓	

Staff

Ross Earl	General Manager
Leonie Brown	Manager Corporate Services
Phil Johnston	Manager Tourism & Development
Mark Gordon	Manager of Roads
Peter Brown	Manager of Works
Kai Howard-Oakman	Executive Assistant/Minutes

OPENING PRAYER

The Mayor opened the meeting with a prayer

COUNCILLOR JOHN THOMPSON – OATH OR AFFIRMATION OF OFFICE

As Councillor John Thompson was unable to attend the meeting of Council held on 26th September 2016 he was to take an Oath of Office or make and Affirmation of Office as required by Section 233A of the Local Government Act 1993.

Councillor Thompson was invited by the Mayor, Councillor Hollman to undertake the Oath or make the Affirmation of Office prior the start of the meeting.

Councillor Thompson elected to make an Affirmation of Office which he undertook before his fellow Councillors.

APOLOGIES

The General Manager advised that apologies had been received from Cr Dorrington.

Resolution

461/2016 That the apologies from Cr Dorrington be received and that leave of absence is granted.		
Moved Cr Stutsel	Seconded Cr Bartley	Carried

DECLARATION OF INTEREST (FORMS INCLUDED WITH BUSINESS PAPERS)

No Declarations of interest were received at the Ordinary Meeting of Council held on Tuesday, 25th October 2016.

MAYORAL MINUTE

Date	Event	Location
26/09/2016	Council Meeting	
27/09/2016	Meeting with Local Member Kevin Humphries	
28/09/2016	Meeting to discuss Small Stock Abattoir	Council Chambers
28/09/2016	Attended the funeral of Betty Sharpe	
29/09/2016	Attended Police Remembrance Day	Police Station
30/09/2016	Attended OROC Meeting	Dubbo
30/09/2016	Meeting with David Swan/Small Stock Abattoir	
05/10/2016	Meeting with Leigh Byron, Aaron Drenofski & Peter Kozlowski regarding the Far West Initiative (FWI)	
06/10/2016	FWI Community Consultation Meeting with LGNSW	Council Chambers
07/10/2016	FWI Community Consultation Meeting with LGNSW	
12/10/2016	FWI Community Consultation Meeting with LGNSW	Louth
12/10/2016	FWI Community Consultation Meeting with LGNSW	Enngonia
13/10/2016	Meeting with LGNSW FWI Members	
16/10/2016	Attended the LGNSW Annual Conference 2016	Wollongong
17/10/2016	LGNSW Annual Conference 2016 & meeting with Far West Mayors & Minister for Local Government, the Hon. Paul Toole, MP regarding FWI	Wollongong
18/10/2016	LGNSW Annual Conference 2016 & meeting with Marsden Representative regarding Small Stock Abattoir	Wollongong
20/10/2016	Attended the "Reclaim the Night" walk – "Domestic Violence Against Women"	Central Park to Wharf and back

Resolution

462/2016 that the information in the Mayoral Minute be received and noted.
Moved Cr Hollman Seconded Cr Stutsel Carried

STARRING OF ITEMS

A number of items have been starred for discussion. The Mayor received requests to star additional items to be discussed with the following items being identified.

Report NO	Report Name	Responsible Officer
213/2016	Multi-Generational Fitness Station/Playground Equipment Funding	MES
369/2016	Joint Organisations: Getting the Boundaries Right	GM
210/2016	Environmental Services Activity Report	MES

Resolution

463/2016 That the recommendations as detailed in the un-starred items in the Agenda for the Ordinary Meeting of Council held on Tuesday, 25th October 2016 are adopted.
Moved Cr Stutsel Seconded Cr Barton Carried

CONFIRMATION OF THE MINUTES

Resolution

464/2016 That the minutes of the ordinary meeting of Council held on Monday, 26th September 2016 be confirmed as a true and accurate record of that meeting with the amendment to page 20, the proposed meeting date for November Meeting is Tuesday, 22nd November 2016 not the 28th November 2016.

Moved Cr Barton Seconded Cr Rice Carried

CALENDAR OF EVENTS

Month/ Year	Meeting Date	Time	Event	Location
2016				
October				
	25th	9.00am	Council Meeting	Council Chambers
	26th – 27th		Murray Darling Association 2016 National Conference & AGM	Dubbo
November				
	3rd	3.00pm	Bourke Town Committee Meeting	Council Chambers
	9th - 11th		National Roads Congress Toowoomba	Toowoomba
	22nd	9.00am	Council Meeting	Council Chambers
December				
	2nd	9.00am	OROC Board Meeting & AGM	Bourke

COUNCILLOR INFORMATION LIST

Information which has been sent out to Councillors since the last meeting of Council held on Monday, 8th September 2016.

DATE	INFORMATION SENT	Author	Email/Fax
19/09/2016	Sculptures in the Garden Exhibition, 8th and 9th October, Mudgee	Kay Norton-Knight	Councillors
19/09/2016	Radical new approach cuts offending in outback crime hotspot	ABC News	Councillors
21/09/2016	"From the GM's Desk"	General Manager	Councillors
21/09/2016	Declaration of Councillors	Deborah Bourke, Returning Officer	
22/09/2016	Business Papers	MANEX	Councillors
22/09/2016	Councillor & Senior Staff Contact Details		
	Media Release Concern for Far Western Council's Future	Leigh Byron, President Western Division Councils of NSW	Councillors
28/09/2016	"From the GM's Desk"	General Manager	Councillors
28/09/2016	Proposed Establishment of the Far West Initiative	General Manager	Councillors
29/09/2016	Scepticism about proposed regional body to work above local councils	ABC News	Councillors
05/10/2016	"From the GM's Desk"	General Manager	Councillors
05/10/2016	Proposed Establishment of the Far West Initiative	General Manager	
10/10/2016	Press Release: 2017 Australia Day Awards	General Manager	Councillors
12/10/2016	Retirement of Neil Driscoll & Medal Ceremony for Fire & Rescue NSW Staff of Bourke 233	John Milgate	Councillors
12/10/2016	"From the GM's Desk"	General Manager	Councillors

BUSINESS ARISING FROM 26TH SEPTEMBER 2016

KEY: ☐ Action still pending ▒ Action

GM	General Manager	MRS	Manager Road Services
MCS	Manager Corporate Services	MES	Manager Environmental Services
MTD	Manager Tourism & Development	MW	Manager Works

206/2013	Review of Organisational Structure
Responsible Officer	General Manager
File Number	S6.41

DECISION	ACTION TAKEN
That the recommendations in relation to the realignment of any positions be considered prior to the advertising of any vacancies.	
The positions descriptions of positions identified within the report from Local Government Management Solutions as requiring review be undertaken in consultation with both the employee and any union involved.	In progress
That the position descriptions of all employees be updated to reflect current duties performed and requirements of the organisation.	In progress

338/2014	Tourism & Development Activity Report
Responsible Officer	Manager Tourism & Development
File Number	T4.1

DECISION	ACTION TAKEN
Council investigate the potential to be an RV friendly town	Ongoing

67/2015 & 118/2015 & 177/2015 & 203/2015	Full Birthing Unit for Bourke Hospital
Responsible Officer	General Manager
File Number	H1.1

DECISION	ACTION TAKEN
That Council monitor the development of a midwifery model to support the antenatal and post-natal needs of the community	Ongoing
That Council continue to work the Western NSW Local Health District staff to re-establish full birthing services if the opportunity for securing the right mix of staff is made available.	Ongoing
That further information in regards to midwife led birthing models be obtained.	Ongoing – meeting held

386/2015 & 315/2016	Return of Air Services to Bourke
Responsible Officer	General Manager
File Number	A6.1

DECISION	ACTION TAKEN
Council provide the successful tenderer with the use of the "Booking Office" at the terminal	Fee structure being compiled
A report be brought back to Council regarding the possible introduction of a small landing fee to off- set the additional costs involved in the maintenance of the terminal building	Ongoing
That the GM continue to investigate options of potential Airlines who may be interested in providing an air service to the district that includes Bourke.	Ongoing

41/2016	Tourism – Notice of Motion
Responsible Officer	Manager of Tourism & Development
File Number	T4.1

Decision	Action Taken
Report be brought back to Council, as a matter of urgency, setting out the framework for an enhanced tourism function, by involving the local tourism related industries in the planning, coordination and execution of the tourism function.	Initial information contained within MTD activity report

65/2016 & 166/2016	Cross Border Issues Impacting Barringun Village
Responsible Officer	General Manager & Manager of Corporate Services
File Number	A3.14 - V1.11

Decision	Action Taken
Council request the locality of Barringun be officially assigned by the Geographical Names Board	GNB has now approved Will be advertised for public comment. If no submissions are received will be approved in approximately three (3) months

259/2016	CONFIDENTIAL - Contract information National Stronger Regions Fund -. Abattoir Development
Responsible Officer	General Manager
File Number	A1.1-D2.17

Decision	Action Taken
Council endorse the structure of the Management Committee to oversee the construction of the Abattoir	Report to August Council Meeting
Council prepare a report detailing pricing options for the bulk supply of both filtered and raw water to the Abattoir site	Report to August Council Meeting
That Council work with the Office of Local Government to facilitate the completion of the work required under the PPP process.	Approved

306/2016	CONFIDENTIAL – Lease over the Pre-School Premises
Responsible Officer	General Manager
File Number	A11.1.4
Decision	**Action Taken**
Bourke and District Children's Services (BDCS) will pay a lease amount of $5000.00 for the 2015/2016 period on the understanding that they have committed the installation of solar panels on the building cost in excess of $15,000.00 which effectively provides a contribution of $20,000.00	Lease being prepared Meeting schedule

317/2016	GPS Tracking System for Council Fleet (Plant Management System)
Responsible Officer	Manager of Road Services
File Number	P4.1
Decision	**Action Taken**
1. That Council commence with the processes required to enable the introduction of a GPS Vehicle Monitoring System. 2. That Council approach known suppliers of the required equipment in relation to the possible trial of equipment so that the effectiveness of the system in this part of the State can be fully evaluated.	Trial organised with NAVMAN

325/2016	Innovation Fund – Projects to be Funded
Responsible Officer	General Manager
File Number	L8.3
Decision	**Action Taken**
Council identify opportunities for funding under round two (2) of the innovation funding	In progress

375/2016	National Roads Congress Toowoomba, 9th - 11th November 2016
Responsible Officer	Manager Road Services
File Number	C6.41
DECISION	**ACTION TAKEN**
Mayor and Manager of Roads attend the 2016 National Roads Congress in Toowoomba on the 9th - 11th November 2016	Registration & Accommodation booked

390/2016	Murray Darling Association 2016 National Conference & AGM
Responsible Officer	General Manager
File Number	R6.9-R6.9.1
DECISION	**ACTION TAKEN**
Council be represented at the Murray Darling Association 2016 National Conference and AGM	Delegate is Cr Cole, registration booked

412/2016	Determination of Meeting Time and Schedule
Responsible Officer	General Manager
File Number	C12.1
DECISION	ACTION TAKEN
1. That the ordinary meeting of Council to be held every fourth (4th) Tuesday of the month at 9.00am in the Council Chamber at 29 Mitchell Street, Bourke NSW 2840 2. That no Ordinary Meeting of Council be scheduled for December 2016 3. That public notice be given in relation to the proposed meeting schedule.	Completed

413/2016	Composition of Council Committees and Confirmation of Appointment of Delegates to other Organisations
Responsible Officer	General Manager
File Number	C6.1
DECISION	ACTION TAKEN
1. That the revised listing be circulated to all Councillors and MANEX. 2. That the delegates to the outside organisation be notified to those organisations with appropriate contact details.	Completed

425/2016	2016 Local Government Elections – Hit the Ground Running Councillor Workshops
Responsible Officer	General Manager
File Number	C11.12
DECISION	ACTION TAKEN
That all available Councillor's attend the 2016 "Hit the Ground Running" workshop to be held in Cobar, Tuesday, 29th November 2016.	See GM's October Report

428/2016	Far West Initiative Update
Responsible Officer	General Manager
File Number	L8.33
DECISION	ACTION TAKEN
Council seek an extension for the lodgement of submissions from the 14th October 2016 to the 31st October 2016	Completed

429/2016	Local Government New South Wales Annual Conference
Responsible Officer	General Manager
File Number	L8.3-L8.24-S1.1
DECISION	ACTION TAKEN
Council be represented at the 2016 Annual Conference of Local Government New South Wales by the Mayor as the voting delegate, Councillor Dorrington and the General Manager	See Delegates Report

436/2016	Police Presence in Wanaaring Outback & Tourism Ring Road
Responsible Officer	General Manager & Manager of Tourism & Development
File Number	C8.9.1-R7.4.3-T4.1
DECISION	ACTION TAKEN
Write to Troy Grant, Minister of Police, Kevin Humphries, MP, Member for Barwon and Commander of the Darling River Local Area Command requesting that action be taken to ensure there is an uninterrupted Police presence at Wanaaring whilst the permanent Police Officer is on leave.	Completed

446/2016	Notice of Motion – Weir BU8
Responsible Officer	General Manager
File Number	W3.1-W3.3
DECISION	ACTION TAKEN
Immediate action be taken to obtain aerial photographs of the proposed upstream "regulator" site and Mr Will Turnbull's private weir, to assist in the planning for Weir BU8 near "Llandillo", provided the river height is appropriate	Ongoing

455/2016	CONFIDENTIAL- Side Tipper & Dolly 07/17
Responsible Officer	Manager Road Services
File Number	T3.1, T3.38
DECISION	ACTION TAKEN
Council accept the tender from Moore Trailers Pty Ltd of Pittsworth Qld for the supply of a Side Tipping Trailer and Dolly	Completed

456/2016	CONFIDENTIAL- Backhoe Tender 04/17
Responsible Officer	Manager Road Services
File Number	T3.1-T3.37
DECISION	ACTION TAKEN
Council accept the tender from Westrac Dubbo for the Caterpillar 432F2 Backhoe Loader.	Completed

457/2016	CONFIDENTIAL – Prime Mover 08/17
Responsible Officer	Manager Road Service
File Number	T3.1-T3.39
DECISION	ACTION TAKEN
Council accept the tender Inland Truck Centre of Dubbo for the supply of a Kenworth T409 SAR fitted with a Cummins engine	Completed

459/2016	Amendment to Land Value
Responsible Officer	Manager of Corporate Services
File Number	R2.1
DECISION	ACTION TAKEN
Council adjust rates charged due to the incorrect land valuations provided to Council by the Valuer General	Completed

460/2016	Abattoir Update	
Responsible Officer	General Manager	
File Number	D2.17	
DECISION		ACTION TAKEN
1. That the Mayor, Deputy Mayor and General Manager negotiate the finalisation of the Deed of Agreement with CAPRA Developments Pty Ltd.		Ongoing
2. That Council review the acquittal process for funding provided under the National Stronger Regions Fund.		Ongoing
3. That Council determine a bulk water user(s) charge for both filtered and raw water for users that can demonstrate significant economic benefit to Bourke Shire.		See GM's Confidential Report

Resolution

465/2016 That the General Manager make enquiries to clarify that the contract with RaRMS precludes the provision of Doctors with the skills required to staff the Bourke Birthing Unit and report back to Council.

Moved Cr Thompson | Seconded Cr Stutsel | Carried

Resolution

466/2016 That Council approach the NSW Health, the Minister for Health, the Hon. Jillian Skinner, MP, State Member, Member for Barwon Kevin Humphries, MP and Federal Member, the Hon. Mark Coulton with regards to the lack of incentives for attracting and retaining nurses and Allied Health professionals in Bourke and Western NSW.

Moved Cr Davis | Seconded Cr Thompson | Carried

Resolution

467/2016 That Council writes to the Minister for Health calling for the immediate re-establishment of the Birthing Unit in Bourke and a copy of the letter be forwarded to the State Member and the Chief Executive of Western Area Health.

Moved Cr Cole | Seconded Cr Thompson | Carried

Resolution

468/2016 That the information in the Business Arising as presented on Tuesday, 25th October 2016 be received and noted.

Moved Cr Barton | Seconded Cr Stutsel | Carried

ENVIRONMENTAL SERVICES REPORT

File No:	P1.3, P1.9, G4.1
Report: 213/2016	Multi-Generational Fitness Station/Playground Equipment Funding
Responsible Officer:	Dwayne Willoughby, Manager Environmental Services

Purpose

The purpose of this report is to inform Council of the announcement that Bourke Shire Council has been successful with grant funding applications for the construction of a multi-generational fitness park and construction of new playground equipment through the Social Housing Community Improvement fund 2016.

Background

Council submitted two (2) applications for funding through the Social Housing Community Improvement Fund 2016. The two (2) applications consisted of one being for a multi-generational fitness park to be situated in Central Park, and the second for playground equipment earmarked for Jones Park. The Social Housing Community Improvement Fund 2016 aims to create better and stronger social housing communities by improving local amenities through the provision of one-off grants to undertake physical improvements on or near to social housing.

Discussion

Multi-Generational Fitness Park:

Council has been awarded $49,623.70 to construct the fitness station. Support with the grant application was received from Youth of the Streets (YotS), Aboriginal Medical Service and Bourke Primary and Community Health.

Central Park has been identified as a key location for the fitness station, the park is a popular passive recreational area where the new fitness station would be highly accessible and a value-add to park visitors.

Council has sourced an appropriate supplier to design and manufacture all the equipment here in Australia, which is designed for Australian conditions, and complying with Australian safety and environmental standards. The equipment for the fitness station is made of Marine-Grade polished stainless steel, anodised aluminum and glass-filled nylon.

Photo above shows an example of the type of Fitness Station recommended for Bourke

Locality of Proposed Multi-Generational Fitness Station

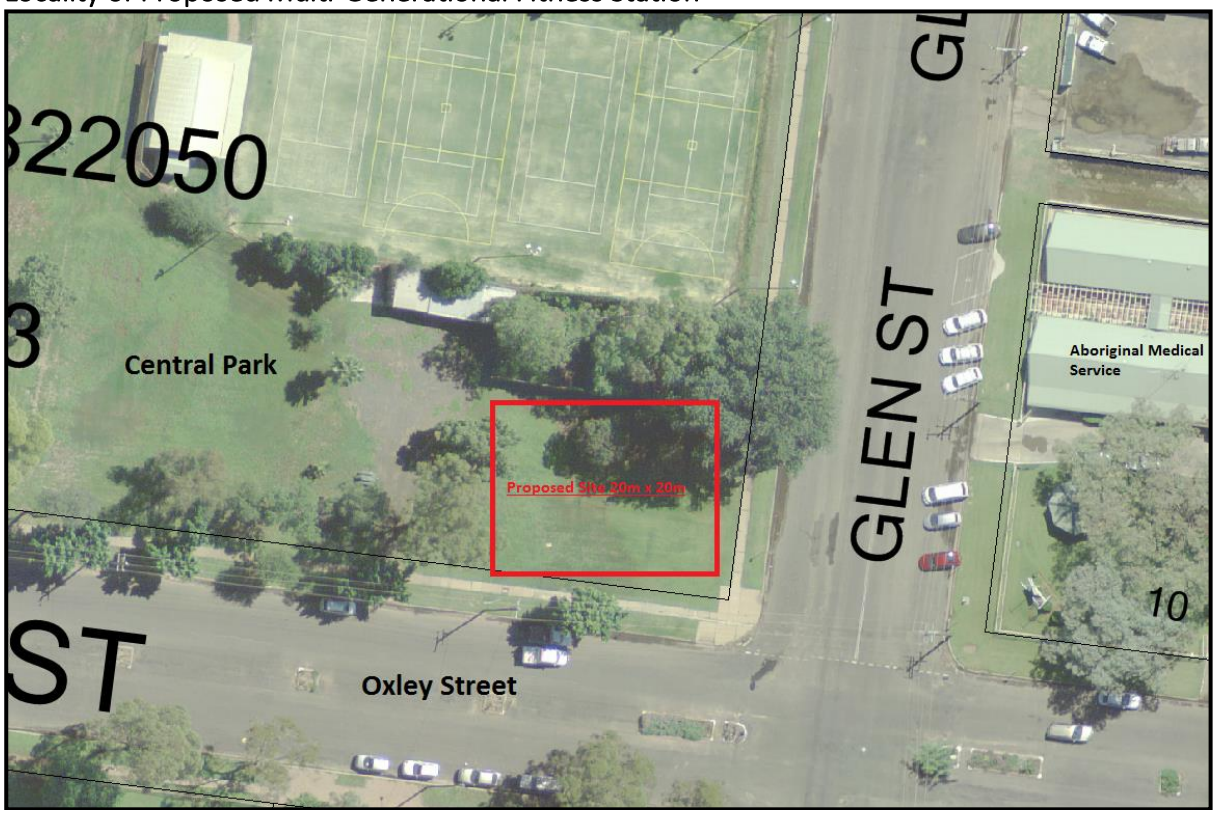

Photo above shows the proposed location of the Fitness Station

Playground Equipment

Council has been awarded $50,000 to construct a new playground equipment precinct. Prior to the lodging of the application, consultation was conducted with social housing tenants to identify a park which would be best suited for new playground equipment. Jones Park was identified as an ideal location for the playground equipment, with members who took part in the consultations providing feedback to support the location of Jones Park with comments such as the area can be utilised all year round, is close to a lot of social housing and the area is well shaded.

The park's location would help integrate social housing and the wider community. The new equipment would be highly accessible and increase usage of the park both for community members and visitors. Council Staff are currently consulting with local community representatives and the Department of Family and Community Services on the location of the Playground Equipment within Jones Park and final Playground design.

Financial Implications

As part of the applications Council would provide some minor in-kind works, this will be absorbed into current operational plan budgets. On-going maintenance of both projects would also be undertaken within current operational plan budgets with maintenance likely to be minimal.

Conclusion

The successful funding for the Multi-generational Fitness Station and Playground Equipment is seen as a great initiative for the Bourke Community. The addition of these facilities will provide new activities for the Bourke Community and visitors.

Cr Cole left the meeting10.00am
Cr Cole returned to the meeting at 10.02am

Resolution at 10.02am

469/2016 That Council suspend Standing Orders to conduct open forum.		
Moved Cr Davis	Seconded Cr Barton	Carried

Don Le Lievre – Louth Airstrip

Resolution at 10.13am

470/2016 That Council resume Standing Orders.		
Moved Cr Davis	Seconded Cr Barton	Carried

Resolution

471/2016 That the report in relation to the successful grant funding for the construction of a Multi-Generational Fitness Park and construction of Playground Equipment be received and noted.		
Moved Cr Barton	Seconded Cr Davis	Carried

File No:	E6.1, W1.1
Report: 214/2016	Asbestos Awareness Month
Responsible Officer:	Dwayne Willoughby, Manager Environmental Services

Background

Bourke Shire Council will once again be an active participant in the Asbestos Awareness month in November, Council staff through the month of November will be actively promoting the importance of Asbestos Awareness across our LGA not only households but for businesses and trades people.

A key component of the campaign is the community education tool, Betty. Betty is a house on wheels designed to raise awareness of the dangers of asbestos in homes and buildings and she's very effective. Bourke Shire Council Staff has secured 'Betty' to visit the township as part of Asbestos Awareness Month.

Report

November is National Asbestos Awareness Month. All Australians especially homeowners, renovators tradies and handymen need to "*Get to know Asbestos this November*" by visiting www.asbestosawareness.com.au and take the 20 Point Asbestos Safety Check to learn how to protect themselves and families from exposure to dangerous asbestos fibres.

Asbestos could be anywhere! Under floor coverings such as carpets, linoleum and vinyl tiles, behind wall and floor tiles, in cement floors, internal and external walls, ceilings and ceiling space (insulation), eaves, garages, roofs, around hot water pipes, fences, extensions to homes, garages, outdoor toilets, backyard and farm sheds, chook sheds and even dog kennels. Asbestos products can also be found buried beneath and around homes leftover from the original construction when it was common practice for builders and labourers to bury broken asbestos materials on building sites which can now be exposed when digging, gardening or redeveloping land.

When it comes to asbestos, Don't play Renovation Roulette! Don't cut it! Don't drill it! Don't drop it! Don't sand it! Don't saw it! Don't scrape it! Don't scrub it! Don't dismantle it! Don't tip it! Don't waterblast it! Don't demolish it! And whatever you do... Don't dump it!

In 2016, working with the support of WorkCover NSW and the Heads of Asbestos Coordination Authorities to increase potentially life-saving awareness of the dangers of asbestos across NSW the National Asbestos Awareness Month campaign is bringing Betty - The ADRI House' to tour some regions of far west NSW including Bourke.

Betty's Visit to Bourke

Day and Date: Tuesday, 22nd November 2016
Display Time: 11:30am – 1:30pm

About Betty

Betty is the only one of her kind in the world. Betty is a world famous practical education exhibit, the key factor with Betty that helps us to get this vital message out to communities is through working with Councils, local communities and engaging local media to reach as many people as possible with this important message. Media love Betty and she is very successful in engaging interest and driving traffic to the website.

Since launching Betty in Sydney in November 2012, Betty has conducted extensive tours of NSW, Victoria and last year she conducted another successful tour of Queensland. Over three-and-a-half years, Betty's extensive tours-of-duty, took her as far north as Cairns, as far south as Warragul and as far west as Condobolin while enduring 40+ degree heat, sub-zero temperatures and dramatic storms throughout populated areas of NSW, QLD and VIC and we are delighted that in 2016 Betty will be touring the Northern Territory, South Australia and far west NSW.

Recommendation

That the information regarding Councils involvement in Asbestos Awareness month and Betty's visit to Bourke be received and noted.

Resolution

472/2016 That the information regarding Councils involvement in Asbestos Awareness month and Betty's visit to Bourke be received and noted.			
Moved Cr Stutsel	Seconded Cr Barton	Carried	Unstarred

asbestos awareness .com.au

betty 'the ADRI house'

asbestos education committee

Weight: 1.42 Tonne

Towbar Weight: 100kg

Body Length With Draw Bar: 5.5m Long

Body Length – Just House: 3.6m Long

Width: 2.4m Wide

Height: 2.9m Tall

Power: 240v – also has her own generator

Video: https://vimeo.com/80178222

'*Betty*' – *The ADRI House,* an initiative of the Asbestos Education Committee in partnership with the Asbestos Diseases Research Institute (ADRI), is a purpose built, mobile model home designed to demonstrate where asbestos might be found in and around any Australian home built or renovated before 1987. Betty's mission is to educate all Australians about the dangers of asbestos so they *think smart, think safe, think asbestosawareness.com.au, because it's not worth the risk!*

For more information on *Betty* or to request her appearance in your community or an event please contact:

ADRI Asbestos Diseases Research Institute

Insight Communications: 02 9518 4744 or

asbestosawareness@insightcommunications.net.au

Bookings: www.asbestosawareness.com.au/betty-the-adri-house/bookings

Betty at the 2013 Sydney Royal Easter Show

Liverpool City Councillors Endorse Betty's Visit

– Media Love Betty –
Betty visits Gosford City Council

Penrith Council

Betty meets the Force!

Cherie Barber, Don Burke, Scott Cam, Barry Du Bois, John Jarratt & Scott McGregor
– Our Fabulous Ambassadors –

GENERAL MANAGER'S REPORT

File No:	A3.10
Report: 363/2016 ★	Council Business Closure for the Christmas / New Year Period
Responsible Officer:	Ross Earl, General Manager

Background

It has been the practice to close the Council businesses, Services NSW, Back O' Bourke Exhibition Centre and Library between Christmas and New Year.

For this year, the closures would include three (3) workdays 28th – 30th December 2016 with staff returning on Tuesday, 3rd January 2017. (26th & 27th December and 2nd January are designated public holidays).

Current Situation:

It is proposed that this year the period of closure be the office to close at 4.30pm on 23rd December 2016 to 2nd January 2017 and re-open on the 3rd January 2017.

There is little business transacted during this period and many indoor staff members will be unavailable to work due to family commitments.

The Exhibition Centre will be closed at 4.30pm, 23rd December 2016 to 2nd January 2017, inclusive and re-open at 9.00am on the 3rd January 2017.

The Waste Depot will be closed on Sunday, 25th December 2016 and Monday, 26th December 2016 being Christmas Day and Boxing Day and will be open on Tuesday, 27th and Wednesday, 28th December. The Waste Depot will be closed on Sunday, 1st January 2017 for New Year's Day but otherwise business as usual.

The Water & Wastewater team can be contacted for emergencies on the public holidays by calling the Duty Officers phone 0419 722 055.

All outdoor staff gangs work with a skeleton crew during this period and if necessary will call staff out in an emergency.

During that period at least one (1) Manager will be "on call" to assist in cases of emergency.

As part of the Local Emergency procedure the contact details of staff are available to the Local Emergency Controller.

Financial Implications:
There is no significant financial implication with staff taking available leave for that period.

Resolution

473/2016

1. That Council agree to the closure of the Council Office, Services NSW, Back O' Bourke Exhibition Centre and Bourke Public Library from 26th to 30th December 2016 and 2nd January 2017 with staff returning to work on Tuesday, 3rd January 2017. (26th & 27th December 2016 and Monday, 2nd January 2017 are designated public holidays).
2. That the closures and emergency contacts be advertised in the Western Herald.
3. That Council agree to the closure of the Waste Depot on Sunday, 25th December and Monday, 26th December 2016, and Monday, 1st January 2017.

Moved Cr Barton | Seconded Cr Bartley | Carried

File No:	A3.10
Report: 364/2016 ★	Ordinary Meeting of Council Currently Scheduled for 25th April 2017
Responsible Officer:	Ross Earl, General Manager

Background

At the ordinary meeting of Council held on Monday, 26th September 2016, Council resolved to hold their Ordinary Meetings on the fourth (4th)Tuesday of the month which was a change from the fourth (4th)Monday.

Current Situation

As a result of the change of day for the Ordinary Meeting of Council the meeting scheduled for April 2017 would be scheduled on 25th April 2017 which of course is ANZAC Day.

It is proposed that this meeting now be held on Wednesday, 26th April 2017.

Financial Implications

There are no significant financial implications for Council.

Resolution

474/2016

1. That Council hold the April 2017 Ordinary Meeting of Council on Wednesday, 26th April 2017.
2. That the change of meeting day be advertised in the Western Herald and on the Bourke Shire Council website.

Moved Cr Davis | Seconded Cr Barton | Carried

File No:	L8.33
Report: 365/2016 ★	Far West Initiative Community Consultation Meetings
Responsible Officer:	Ross Earl, General Manager

Background:

As part of the proposed introduction of the Far West Initiative (FWI) a series of public consultation meeting were scheduled to be held across the FWI area, including the unincorporated area.

Current Situation:

Meetings in Bourke Shire were held in Bourke on the evening of the 6th October 2016 and the morning of the 7th October 2016, in Louth at lunchtime of the 12th October and in the evening of the 12th October at Enngonia.

The Mayor and Deputy Mayor attended all four (4) meetings, whilst we also had attendance of other Councillors at all meetings together with staff.

A meeting was scheduled for Wanaaring but has had to be postponed due to the weather and impact on the roads with both Ivanhoe and Tibooburra similarly affected. The dates of these meetings are still to be re-scheduled and these meetings are important given the limited exposure to date of the unincorporated area to the concept of the FWI. The scheduling of these meetings will also impact on the closing date for submissions which will now be at least the 31st October 2016 having previously initially been 14th October.

It has been suggested to the Office of Local Government that the closing date should be 30th November 2016.

Leigh Byron Mayor of Balranald and also President of the Western Division travelled up to the north of the state together with Balranald General Manager, Aaron Drenovski and Peter Kozlowski, General Manager of Wentworth Shire to gauge for themselves the feeling of the communities in this area in relation to the FWI and took the opportunity to attend the consultation meetings at Brewarrina and Bourke.

Mayor Barry Hollman and I were able to join our visitors for dinner and informal discussions on the Wednesday night which provided an insight into the direction and feelings of our southern members of the FWI.

I attended the Brewarrina Consultative meeting which was preceded by a meeting of the General Managers involved in the FWI. This meeting was held independently of the consultative meeting.

Financial Implications:

The only financial cost for Council has been the cost of attendance at the meetings. Other costs should be borne by the Office of Local Government.

Resolution

475/2016

1. That Council note the report in relation to the Far West Initiative Consultative Meetings.
2. That Council note the extension of the closing dates for submissions until at least the 31st October 2016.

Moved Cr Davis | Seconded Cr Barton | Carried

File No:	C2.3.1
Report: 366/2016 ★	Australia Day Awards
Responsible Officer:	Ross Earl, General Manager

Background:

The Annual Australia Day Celebrations are hosted in Bourke by Bourke Shire Council with assistance from Bourke Rotary Club in the provision of breakfast.

All members of the community are encouraged to consider submitting a nomination for the 2017 Bourke Shire Council Australia Day awards.

The awards recognise the contributions that organisations and individuals have made to the Bourke Shire area, and additionally recognise individual achievements.

The Australia Day Breakfast and Award Presentation has for the past few years taken place at the Wal Mitchell Wharf precinct.

Current Situation:

As in previous years nominations have been called for the following:-

- Citizen of the Year
- Young Citizen of the Year (under 25)
- Sportsperson of the Year
- Junior Sportsperson (under 25) of the Year
- Community Service through Employment Awards
- Village Service Award
- Emergency Services Volunteer of the Year

In line with a number of other Councils and communities it is proposed to introduce a new section to the awards this year with nominations also being called for the "Community Event of the Year".

There have been a number of events held throughout 2016 that would be worthy of a nomination and it a way of recognising the efforts of those people whose collective efforts are responsible for the staging of these events.

It is important that the quiet achievers within our community are recognised and the Australia Day Awards provide a mechanism for these valuable contributors in our community to receive that recognition. There are members of many organisations who provide a valuable service in a quiet yet effective manner.

Financial Implications:

The costs involved in the staging of the Annual Australia Day Awards are included in the 2016/2017 Operational Plan.

Resolution

476/2016

1. That Council note the introduction of an award for "Community Event of the Year" in the Australia Day Awards.
2. That all Councillors encourage residents to nominate persons and organisations to submit nominations under the various categories.

Moved Cr Barton Seconded Cr Rice Carried

File No:	G4.79.6
Report: 367/2016 ★	Funding Under the NSW Government's $110 million Regional Water and Wastewater Backlog Program
Responsible Officer:	Ross Earl, General Manager

Background:
Council has applied for two (2) lots of funding under the NSW Government $110 million Regional Water and Wastewater Backlog Program. One (1) was for the Development of an Additional Oxidation Pond at Bourke Sewage Treatment Works and the other was for the replacement of the Bourke Water Treatment Plant.

Current Situation:
The Member for Barwon Kevin Humphries presented Council with a cheque for $339,000.00 in respect of the Oxidation funds and at this stage we are still awaiting the outcome of the application for the Water Treatment Plant. The Funding for the installation of an additional Oxidation pond will have significant benefits for the operation of the Sewage Treatment Works with an enhanced ability to easily clean the existing pond when required.

With the work already completed on the two (2) pump stations in Bourke coupled with the work proposed with this funding the overall infrastructure in relation to the disposal of wastewater with Bourke has been substantially improved.

Discussion:
Council applied for 100% of the funding to undertake the installation of the additional oxidation ponds, but in this round of funding Council received only 50%. Council will submit a further application due to hardship for the additional funding or part thereof.

Financial Implications:
Council is required to contribute $339,000.00 to the project with the grant funding for this project requiring matching funding. If further funding is not supported due to hardship, Council will need to contribute the additional 50% of funding.

Resolution

477/2016
1. That Council note the success of the grant application under the NSW Government's $110 million Regional Water and Wastewater Backlog Program.
2. That Council write to Minister Blair thanking him for the allocation of the funding and include a submission for hardship to receive additional funding to complete the project.
3. Council liaise with Infrastructure NSW in relation to the project.
4. That once the funding is finalised open tenders be called for the project.
5. That Council approve the affixing of the seal in relation to all documentation relation to the allocation of the funding received from the Regional Water and Wastewater Backlog Program

Moved Cr Barton Seconded Cr Rice Carried

File No:	C11.1
Report: 368/2016 ★	Office Of Local Government "Hit the Road Running Workshops
Responsible Officer:	Ross Earl, General Manager

Background

At the last meeting I reported as follows:-

"The Office of Local Government in conjunction with Local Government NSW will again be providing support to Councils and Councillors to help them in their roles by conducting "Hit the Ground Running" workshops across the state following the recent Local Government Elections.

The one-day workshop will be based on the "5 Five Things" all Councillors need to know in order for them to be effective in their roles.

The 2016 program will include crucial information for all Councillors on the Model Code of Conduct, Integrated Planning and Reporting Framework and the support available to them during their term in relation to learning and professional development.

The nearest location to Bourke is Cobar with the workshop at Cobar to be the last of the workshops held and is scheduled for Tuesday, 29th November 2016."

Current Situation

Following a request by Brewarrina Shire Council the Office of Local Government have now scheduled an additional seminar which will be held in Walgett on the 10th November 2016 which may provide an option for any Councillor who was having difficulty in attending Cobar.

A copy of the topics to be covered are attached.

Financial Implications:

There is no real difference in costs to the attendance at either seminar save for the fact that overnight accommodation may be required at Walgett depending on starting and finishing times. Provision has been made within the budget for costs associated with training.

Resolution

478/2016

1. That all available Councillors attend the 2016 "Hit the Ground Running" workshop.
2. Council noted the provision of the additional "Hit the Ground Running" workshop to be held in Walgett.
3. That Councillor's nominate their preferred workshop at either Walgett on 10th November or Cobar on the 29th November 2016.

Moved Cr Barton Seconded Cr Davis Carried

Office of Local Government

Circular to Councils

Strengthening local government

Circular Details	16-38 / 12 October 2016 / A513618
Previous Circular	16-33
Who should read this	Councillors and General Managers of councils with elections in September and October 2016
Contact	Development Team / 4428 4100 onestopshop@fitforthefuture.nsw.gov.au
Action required	Register participants to attend a workshop

2016 "Hit the Ground Running" Councillor Workshops for councils with elections in September and October 2016 – promotional flyer and online registrations

What's new or changing

- A promotional flyer has been produced to provide information to General Managers and Councillors on the upcoming "Hit the Ground Running" Councillor Workshops.
- The promotional flyer is attached to this Circular.
- Online registrations are now open for General Managers to enrol themselves and their Councillors to attend one of the workshops.

What this will mean for your council

General Managers are asked to:

- widely promote the workshops and strongly encourage attendance, including by putting relevant workshop dates/locations in the council calendar, including an item on the agenda of a Council meeting and providing information about the workshops (using the promotional flyer);
- co-ordinate the registration of Councillors to attend a workshop; and
- attend one of the workshops to ensure awareness of the latest information provided to councillors by OLG.

Key points

- Being a councillor is an important role that carries with it significant responsibilities to the community. Councillors owe it to their communities to take personal responsibility for their learning and to equip themselves with the skills and knowledge necessary to perform their role effectively.
- As a result of the Phase 1 amendments to the *Local Government Act 1993* and proposed amendments to the Regulation, councils will soon be required to support councillors with their learning. Councils will soon be required to:
  - develop an induction program for newly-elected and returning Councillors, and a special supplementary program for the Mayor;

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  - develop each year an ongoing professional development program for the Mayor and each councillor; and
  - consult with Councillors and consider their specific needs in tailoring a program for each Councillor.
- Councillors will in turn have a responsibility to participate in the training their council arranges for them. Councils will be required to publicly report on each Councillor's participation in the training arranged for them.
- On-line registrations for the workshops can be accessed through the Fit for the Future secure council portal. If you don't have a personal login, please apply for one here
- To ensure that Councillors do not miss out, General Managers are asked to co-ordinate and register attendance as soon as possible using the Fit for the Future login details.
- If you have any queries or require any changes to be made to any of your Council's registrations, please advise the One Stop Shop by email to onestopshop@fitforthefuture.nsw.gov.au

Where to go for further information

- The promotional flyer is also available on the Office of Local Government's website www.olg.nsw.gov.au
- Any queries about the workshops can be directed to your Relationship Manager via the One Stop Shop email address onestopshop@fitforthefuture.nsw.gov.au

Tim Hurst
Acting Chief Executive

File No:	L8.33
Report: 369/2016	Joint Organisations (JOs): Getting the Boundaries Right
Responsible Officer:	Ross Earl, General Manager

Background:

The recommendations of the Independent Local Government Review Panel included the formation of Joint Organisation of Councils (JOs).

The JOs were to be aligned to a major centre such as Dubbo.

The proposal for membership of the Orana Region did not include membership of the four (4) existing members of the Orana Regional Organisation of Councils (OROC) who are to form part of the Far West Initiative (FWI). The option is at this stage not there for Councils to be a member of more than one JO as a full member but the option is available for associate (non-Voting) members.

Attached are two (2) publications in respect of JOs for Councillors information.

Current Situation:

The boundaries of the proposed JOs have been released and generally seemed to be aligned with the existing Regional Organisation of Councils (ROCs) with some minor changes. The Orana JO does not include Bourke Brewarrina, Cobar or Walgett as they are part of the FWI. Mid-Western Regional Council based at Mudgee was an addition to the Orana region.

At the last meeting of OROC it was decided to seek the inclusion of the four (4) existing member Councils of OROC who are to be part of the FWI to also be part of the Orana JO.

It is viewed that membership of the FWI is effectively the same as being a member of a JO and hence those Councils are not able to be full members.

The option is to have Associate Membership.

The current footprint of OROC almost mirrors that of the Lower Macquarie Water Utility Alliance (LMWUA) which has proved extremely beneficial to the Bourke Shire Council.

LMWUA does not include Mid-Western Council but has recently welcomed Central Darling as a member.

Council has built strong relationships with the OROC Councils in a number of areas include the bulk buying of electricity and various staff support groups to mention examples and I feel it is important to retain those linkages. Whether Council needs to be a full member or an associate member is arguable but the ongoing linkage is very important.

Financial Implications:

There are no significant financial implications for Council at this stage, however, the exact operation of the JOs and the status of the membership applicable may determine the level of contribution, if any, is sought in the future. The funding of JOs is still to be decided and it is not known whether there will be a variance from full membership to associate membership. It is clear that associate membership is non-voting.

Resolution

479/2016 1. That Council prepare a submission for lodgement by the due date of the 27th October 2016 2. That the submission seek to have the four (4) Councils currently members of OROC and also members of the FWI to be members of the Orana Joint Organisation (JO).
Moved Cr Cole Seconded Cr Rice Carried

Fit for the Future

Joint Organisations:

Getting the boundaries right

SEPTEMBER 2016

Why are we building Joint Organisations?

Joint Organisations are a vital part of the NSW Government's plan to strengthen councils and communities.

A network of robust, connected Joint Organisations (JOs) will provide a forum for councils, State agencies and others to come together at a regional level to work on shared priorities. This will help to deliver important regional projects, delivering better outcomes for communities.

We are working with councils to develop a shared model for JOs. This model has been built through consultation and the experiences of five Pilot regions, which trialled options for the model during 2015.

JOs will work with local councils and State agencies to develop new ways of working together and with others, and a real commitment to change from everyone involved.

What will they do?

JOs will undertake three core functions:

- regional strategic planning and priority setting
- intergovernmental collaboration
- regional leadership and advocacy

The Office of Local Government recently consulted on a proposed model through the paper, *Joint Organisations: Towards a new model for regional collaboration*. That paper in turn reflected feedback in response to an initial paper, *Joint Organisations: Emerging Directions,* released in October 2015.

There has been positive feedback and strong support to date. An independent evaluation has confirmed that JOs can enhance regional strategic planning and intergovernmental collaboration to benefit regions.

All levels of government working together on policy development, service design or delivery, including infrastructure priority setting, to benefit the community

Developing a regional vision and top regional priorities to achieve that vision, supported by a clear set of strategies to deliver the vision in collaboration with others.

A 'voice for the region' that understands current and future regional environments, identifies emerging opportunities and challenges and develops priorities that align with the regional vision

Why are boundaries important?

Regional and rural councils will each be a voting member of a JO, providing a stronger voice for their local community at a regional level. In light of their unique circumstances, separate regional arrangements are being developed for Far West councils as part of the Far West Initiative.

Building a robust, reliable body for councils at a regional level will help to connect member councils' local plans and priorities with planning by other levels of government. It will also promote the active participation and commitment of all councils and agencies in each region. Clear boundaries will provide everyone with certainty and provide a basis to build the strongest possible relationships over time.

How big should Joint Organisations be?

While fifteen JOs were originally considered, the Government has yet to make a decision about the number of JOs or their final boundaries.

Our most recent feedback indicates that councils are open to considering forming part of a larger JO, perhaps with sub-regional arrangements. This would help to reduce resourcing costs for member councils and help to accommodate existing council relationships.

Which councils should work together?

Each JO will focus on delivering its three core functions through a shared model, helping to strengthen collaboration to deliver better community outcomes. As such, the boundaries will need to bring together members to fulfil those core functions for a specific region.

Importantly, councils will still be able to work with other councils outside their JO. This could be achieved by becoming an Associate (non-voting) member of another JO or simply continuing existing initiatives to deliver shared services, procurement, etc.

What are the boundary criteria?

The NSW Government has consulted councils on criteria for setting JO boundaries several times since releasing *Fit for the Future* in 2014. The final criteria, which are set out in the box below, have been generally supported by councils.

Each JO should

- √ align or 'nest' within strategic growth planning boundaries
- √ demonstrate clear ***community of interest*** between member councils and regions
- √ not adversely impact on other councils or JOs, for example, leaving too few councils to form a JO
- √ be based around a strong regional centre, where possible
- √ be of appropriate ***scale and capacity*** to partner with the NSW Government, Commonwealth Government and other partners.

What is a *community of interest*?

For the purposes of determining JO boundaries, a community of interest may exist where member councils and the local communities they serve share common or closely related interests and goals, are geographically connected, share similar social and cultural identities and the sense that they 'belong together' as part of a cohesive region. Community of interest also relates to the ways that councils are bound together by common planning and growth interests.

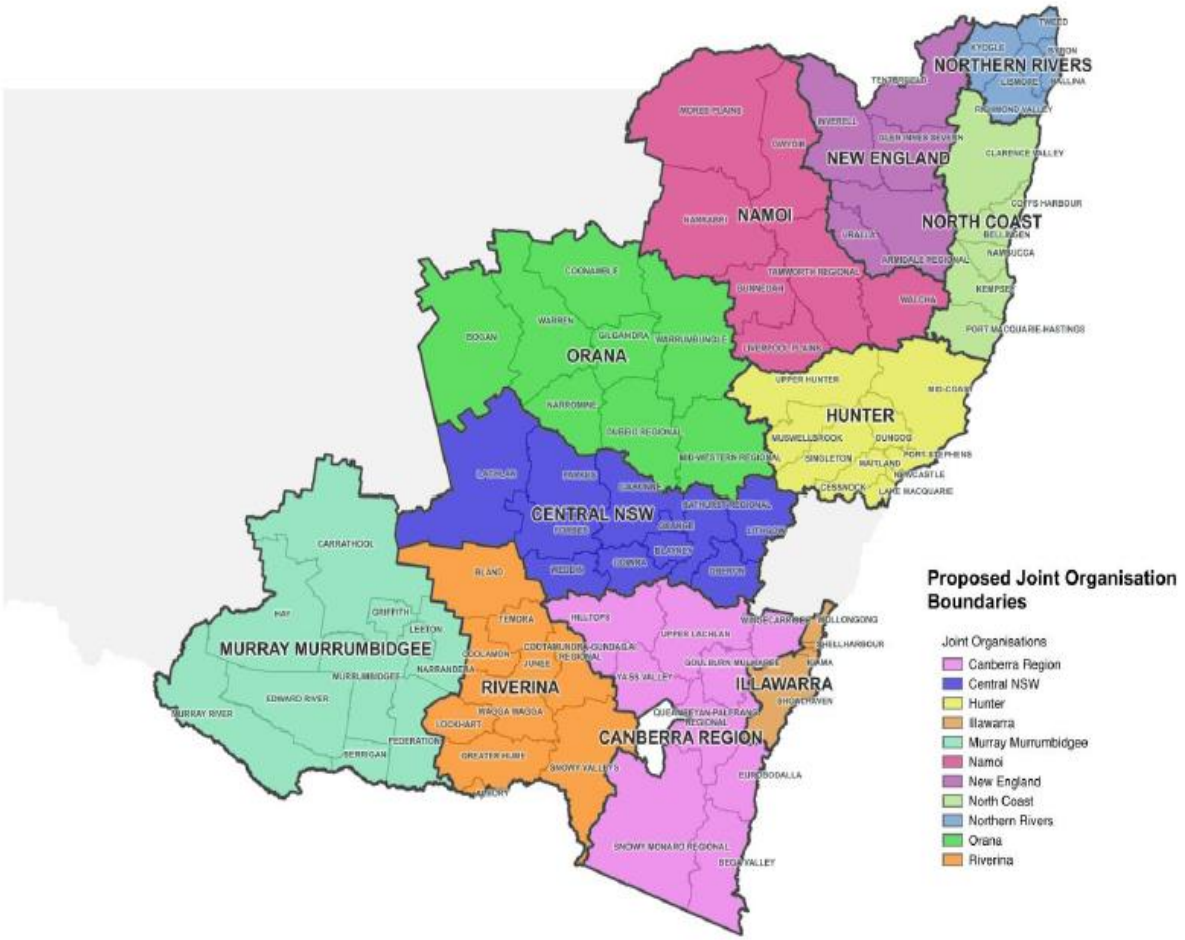
Why do JOs need *scale and capacity*?

Feedback received to date has emphasised that JOs need to be both viable and workable. They will need to promote consistent regional strategic planning, priority setting and collaboration.

JOs will also need to be capable of supporting member councils through coordinating optional functions such as sharing data, systems, staff, services, tools and expertise.

What are the proposed boundaries?

The proposed map below is based on the final boundary criteria and feedback to date. This is designed to be a basis for further discussion and consideration.



Have your say

All councils in regional and rural NSW are invited to provide feedback on the proposed map of JO boundaries by **5pm** on **Thursday 27 October 2016** via email to jointorganisations@olg.nsw.gov.au.

A decision on boundaries will then be made and the final members of each JO announced. It is intended that each JO will be proclaimed under the *Local Government Act 1993* to begin operation in early 2017.

Further information

Please contact the Joint Organisations Team at the Office of Local Government on 02 4428 4100 or via email at jointorganisations@olg.nsw.gov.au.

Fit for the Future

Joint Organisations

Towards a new model for regional collaboration

JUNE 2016

NSW GOVERNMENT | Office of Local Government

Delivering Joint Organisations for regional NSW

Joint Organisations (JOs) will provide a forum for local councils and the State to work together on issues of regional strategic priority and deliver the things that matter most to regional communities.

The NSW Government is committed to building stronger communities supported by stronger local councils.

Joint Organisations are a crucial part of the NSW Government's plan to revitalise and strengthen regional NSW.

The Hon Paul Toole MP
Minister for Local Government

Joint Organisations will change the way that councils and State Government work together on regional planning and help to provide better services and infrastructure for regional communities through sharing resources, lowering costs and reducing red tape.

They are already delivering real outcomes for regional NSW: improving freight transport, tackling youth unemployment and attracting investment in regional economies and infrastructure.

The NSW Government is investing $5.3 million in seed funding for this important initiative. We are now ready to finalise the model and recognise through legislation the role that Joint Organisations will play in regional planning, collaboration, leadership and advocacy.

Pilot JOs are already:

- ✓ Improving freight transport in the Riverina
- ✓ Increasing youth employment in the Illawarra
- ✓ Attracting agricultural investment in the Namoi
- ✓ Prioritising infrastructure investment in Central NSW
- ✓ Growing the tourism industry in the Hunter.

What have we achieved so far?

The NSW Government has listened to regional communities and JOs are a direct response to their calls for stronger and more effective regional planning and collaboration.

Throughout 2015 we piloted different JO models in five regions—Central NSW, Hunter, Illawarra, Namoi and Riverina—to test and reflect the different working relationships and priorities of each area.

The JO pilot successfully brought policy development 'into the field', encouraging active participation from the local government sector and NSW Government agencies.

The independent evaluation has found the JO pilot was a success and that JOs can really work for regional communities.

How will Joint Organisations work?

JOs will be strong enough to drive consistent regional planning and collaboration, but flexible enough to recognise and support the unique differences of each region.

They will transform the way that the State and local government collaborate, plan, set priorities and deliver important projects—such as jobs, education, transport and secure water supplies—to strengthen regional communities across council boundaries.

A clear set of principles has guided the development of JOs so they:

1. Feature a consistent core with flexible elements
2. Are run, owned by and accountable to member councils
3. Create minimal red tape, cost and risk
4. Protect council staff entitlements
5. Enable significant projects and initiatives—and associated funding and assets—to be managed regionally
6. Serve the best interest of regions and their communities.

Overview of the proposed JO model

A summary of the proposed JO model is provided below. For a more detailed explanation, refer to the detailed background paper

LEGAL ENTITY

- JOs will be proclaimed as bodies corporate in the Local Government Act

FUNCTIONS

Core functions

- JO core functions will be embedded in legislation and include strategic planning and priority setting, intergovernmental collaboration, and regional leadership and advocacy
- All JOs will perform these core functions

Optional functions

- JO optional functions—such as service delivery and capacity building—will be enabled but not prescribed by legislation
- JOs can select which of these functions, if any, they will carry out

MEMBERSHIP

- Mayors of member councils will sit on the JO Board for their term of office
- The JO Board will appoint its own Chair
- There will be equal voting rights between members and no casting vote for the Chair
- Additional councillors may be appointed to the JO Board, provided representation remains equal among councils
- General Managers of member councils will advise and contribute to the JO Board
- The NSW Government representative will be an associate (non-voting) member
- Other organisations—such as county councils and cross-border partners—may be associate (non-voting) members

BOUNDARIES

- JO boundaries will be set by Proclamation. All councils in regional and rural NSW will be a voting member of one JO
- JO boundaries will be aligned with, or nest within, State Government Regional Plan boundaries
- JOs will demonstrate a strong community of interest between member councils
- JOs will be based around a regional centre, where possible, and big enough to form strong partnerships

RESOURCING

Funding

- JOs will each receive $300,000 seed funding from the NSW Government
- JOs will be able to apply for grants and generate income to help fund their ongoing operations

Staffing

- JOs will employ an Executive Officer with appropriate skills under a flexible standard contract
- JOs will employ staff under the Local Government (State) Award

SERVICE SHARING AND CAPACITY BUILDING

- Once the core JO model is established, JOs will be able to carry out optional functions such as shared service delivery through JO-formed corporations or other entities. This will be enabled after the core JO model is established
- JOs may choose to carry out optional functions directly or through member councils

Making it happen

There are exciting possibilities ahead as the JO Pilot program has shown the proposed JO model to be both practical and effective.

We will be working hard over the next 12 months to get the model right, make any final adjustments required, agree boundaries and ensure these important changes are embedded in legislation and ready for roll-out from 2017.

The NSW Government is committed to the future of regional NSW and the pivotal role JOs will play in making our regions stronger and will:

- Provide seed funding of $5.3 million to help establish JOs
- Support JOs through a central State Agency Advisory Group and Regional Leadership Groups to help connect JOs with relevant State agencies and planning and funding opportunities
- Work with JOs to support them on their journey, share lessons learned, and help develop useful tools and resources to support their operations and roll out
- Amend legislation to remove existing barriers and pave the way for more effective and efficient regional collaboration, service provision and procurement.

Get Involved

Consultation with key stakeholders so far shows great support for JOs from a range of councils, pilot JOs, Regional Organisations of Councils, NSW Government agencies and others.

Now we would like your feedback on the proposed JO model. The timeline below shows where we are in the process, and next steps for recruiting early-starter JOs and implementing the required legislative changes.

We want your feedback!

1. Read the detailed background paper here.
2. Complete the online questionnaire here or visit the NSW Government Have Your Say site.
3. Submissions close at 5pm on Friday 15 July 2016.

Program Stages

2015 — Pilot Process

- Pilot in five regions
- Develop a working model
- Strengthen relationships between local and State agencies
- Build a regional focus and identify priorities
- Evaluate the JO Pilot program

2016 — Consolidation

- Consult and decide on the final JO model
- Refinine options for non-core activities
- Test the model in two early starter regions. Pilot groups can continue
- Finalise merger proposal process and boundaries
- Amend legislation

2017 — Implementation

- Establish JOs in remaining regions
- Work with the new regional governance and planning framework
- Monitor roll-out and results
- Embed JOs within the State's regional governance, planning and delivery framework

Fit for the Future

For more information visit:
www.fitforthefuture.nsw.gov.au
and follow the link to Joint Organisations

File No:	L8.1
Report: 370/2016 ★	Changes to the Local Government Act and Introduction of Phase 1 Changes
Responsible Officer:	Ross Earl, General Manager

Background:

Concurrent with the Local Government Reform Process has been the review of the Local Government Act 1993.

Current Situation:

A number of changes that have already been proclaimed and introduced, Councils have been notified via circulars and copies of these circulars are attached.

Financial Implications:

There will be some costs associated with some of the provision of the changes including a potential increase in Audit fees due to the involvement of the Auditor General plus the provision of an introduction of an Internal Audit Function. At this stage these cost increases are yet to be determined.

Resolution

480/2016 That Council note the report on the changes to the Local Government Act 1993 and that the information be received and noted.

Moved Cr Ford Seconded Cr Bartley Carried

Strengthening local government

NSW GOVERNMENT | Office of Local Government

Circular to Councils

Circular Details	Circular No 16-30 / 2 September 2016 / A512827
Previous Circular	16-01 New Local Government Act Development Consultation
Who should read this	Councillors / General Managers / All council staff
Contact	Council Governance Team - 02 4428 4100
Action required	Information

Local Government Amendment (Governance and Planning) Act

What's new or changing

- The NSW Parliament has passed amendments to the *Local Government Act 1993* (the LGA) known as the Phase 1 reforms, focussing mainly on improving council governance and strategic business planning.

- Some of the amendments are now in force. Other amendments will be put in place over time.

What this will mean for your council

The following relevant amendments are now in force:

- The term of office for a mayor elected by councillors will be **increased to two years** (section 230(1) LGA).

- All councillors, including mayors, are required to take an oath or affirmation of office (section 233A LGA).

- The organisational structure of a council is to be determined by:
  - The governing body of the council, in consultation with the general manager, for senior staff positions; and
  - The general manager, for the remainder of the positions in the organisation structure.

- Expenses and facilities policies are to be adopted by a council within 12 months of the term of a new council, instead of annually (section 252 LGA). Amendments to this policy are no longer required to be specifically notified to the Office of Local Government (section 253 LGA).

- The commencement of countback provisions has been deferred until a date prescribed for that purpose (section 291A). Any casual vacancies occurring in the office of a councillor following the 2016 ordinary elections will be required to be filled at a by-election held in accordance with section 291 of the LGA where otherwise required to be filled.

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E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 44 913 630 046

Key points

- Mayors elected by councillors on or after 30 August 2016 will hold office for two years.
- All mayors and councillors are required to take an oath or affirmation of office before they can perform their functions and duties.
- Determination of the organisation structure of a council is by the governing body of the council, in consultation with the general manager for senior staff positions and by the general manager for the remainder of the structure.
- Expenses and facilities policies are to be adopted by a council within 12 months of the term of a new council and policy amendments are no longer required to be specifically notified to the Office of Local Government.
- Countback provisions will not be available to fill casual vacancies occurring in the office of a councillor following the 2016 ordinary elections.
- Further Phase 1 amendments will be put in place over time and will be the subject of separate guidance.

Where to go for further information

- Contact the Council Governance Team at the Office of Local Government on 02 4428 4100 if you would like any further information.

Tim Hurst
Acting Chief Executive
Office of Local Government

Strengthening local government

NSW GOVERNMENT | Office of Local Government

Circular to Councils

Circular Details	Circular No 16-35 / 26 September 2016 / A514402
Previous Circular	16-01 New Local Government Act Development Consultation 16-30 Local Government Amendment (Governance and Planning) Act
Who should read this	Councillors / General Managers / All council staff
Contact	Council Governance Team / Performance Team - 02 4428 4100
Action required	Information

More Phase 1 amendments to the Local Government Act commenced by proclamation

What's new or changing

- As notified in Circular 16-30, the NSW Parliament passed amendments to the *Local Government Act 1993* (the LGA) in the *Local Government Amendment (Governance and Planning) Act 2016*. These reforms are known as the Phase 1 amendments.
- Some Phase 1 amendments commenced on 30 August 2016 and were notified to councils in Circular 16-30.
- Further Phase 1 amendments have now been commenced by proclamation, which was published on 23 September 2016 under the Notification-Gazette tab of the NSW Legislation website.
- The remaining Phase 1 amendments will be put in place over time.

What this will mean for your council

The following Phase 1 amendments have been commenced by proclamation and are now in force:

- new purposes and principles for local government;
- new roles and responsibilities for mayors, councillors and governing bodies;
- new functions of general managers;
- a clarification of the role of administrators and temporary administrators;
- an extension to the delegation power of a council to include the acceptance of tenders by the general manager for services, where those services are not currently provided by council staff; and
- a clarification that a mayor elected by councillors does not continue to hold mayoral office if they cease to hold office as a councillor.

The Phase 1 reforms that appoint the Auditor-General as the auditor of all councils come into force on 1 October 2016. Transition arrangements, including for new councils, for the 2015-16 and 2016-17 financial periods are set out in Schedule 8 of the LGA and in the *Local Government (General) Regulation*.

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
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Key points

- Mayors, councillors and council staff will need to become familiar with the new roles and responsibilities that are set out in the LGA.
- The NSW Audit Office will be in direct contact with all councils in connection with the Auditor-General's new role and the proposed transitional arrangements.
- Councils will need to notify the Auditor-General in writing of all council entities (including partnerships, trusts, corporations, joint ventures, syndicates or other bodies the council has formed or has a controlling interest in) in existence on 1 July 2016, by **31 December 2016**.
- Councils may now delegate to the general manager the function of accepting tenders for services, where those services are not currently provided by council staff.

Where to go for further information

In relation to auditing changes, please contact the Performance Team, and regarding other changes, please contact the Council Governance Team, at the Office of Local Government on 02 4428 4100.

Tim Hurst
Acting Chief Executive
Office of Local Government

File No:	L8.33
Report: 371/2016 ★	Submission in Relation to the Far West Initiative
Responsible Officer:	Ross Earl, General Manager

Background:

The Far West Initiative (FWI) has been in the developmental stages for over two (2) years and has changed shape in that time with regular meetings of the Far West Initiative Advisory Committee (FWIAC).

There have been a number of papers prepared and these have been circulated to Councillors and have also been available on the website.

Current Situation:

The concept of the statutory body being the cornerstone of the FWI is the option that has been adopted for the basis of the current round of community consultation that has taken place.

Councillors and staff have attended all the consultation sessions within the Shire and have also attended a session at Brewarrina to gauge the community reaction to the proposal. Along with the Mayor I have had discussions with representatives of both Balranald and Wentworth Shires as well.

The Mayor and I will be attending the Annual Conference of Local Government New South Wales before the next meeting and will be talking to the representatives of the other eight (8) Councils and will also have the opportunity to discuss the formation of the FWI with the Minister for Local Government whilst in Wollongong.

The Current proposed closure dates for submissions is the 31st October which has been extended from the initial closing date of the 14th October due to road closure in some areas and the inability to get to some of the planned consultation sessions.

It is hoped that the period will be further extended so that these postponed meetings can be held and it will also allow the eight (8) Councils additional time following their meeting in Sydney with the Minister to put together their submissions.

In the meantime Councils will be working towards the closing date of the 31st October 2016.

Financial Implications:

The financial implications in relation to Councils membership of the Far West Initiative are yet to be determined.

Resolution

481/2016

1. That a workshop be held at the conclusion of the Council Meeting on the 25th October to formulate the basis of Council's Submission in relation to the Far West Initiative.
2. That Council endorse the action of the General Manager in seeking a further extension of the closing date of submissions

Moved Cr Barton | Seconded Cr Davis | Carried

CORPORATE SERVICES DEPARTMENT REPORT

File No:	F1.1
Report: 445/2016★	Bank Reconciliation & Statement of Bank Balances
Responsible Officer:	Leonie Brown, Manager Corporate Services

Bank Reconciliation for the period ending 30th September 2016

Balances as per Bank Statement	$2,445.79
Plus: Deposit not shown	$6,892.48
Less: Unpresented Cheques	$416,782.55
Less: Unpresented Auto Pays	$1,625.65
Balance as per Cash Book	**-$409,069.93**

Reconciled Ledger Accounts as at 30th September 2016

Fund or Account	Current Balance	Overdraft Statutory Limit
General	$8,847,188.25	$200,000.00
Water	$3,193,652.78	
Sewer	$1,231,008.11	
Trust	$128,395.21	
Total Funds	**$13,400,244.35**	

Investments as at 30th September 2016

National Australia Bank	$2,069,009.07	3.05 %	275 Days	A1+
National Australia Bank	$1,072,671.64	3.05 %	275 Days	A1+
National Australia Bank	$408,512.27	3.00 %	184 Days	A1+
National Australia Bank	$634,078.56	2.95 %	184 Days	A1+
National Australia Bank	$1,015,291.79	2.95 %	184 Days	A1+
National Australia Bank	$1,553,774.65	2.95 %	184 Days	A1+
National Australia Bank	$1,283,408.21	2.70 %	184 Days	A1+
National Australia Bank	$1,045,934.81	2.75 %	184 Days	A1+
National Australia Bank	$1,097,505.21	2.60 %	90 Days	A1+
National Australia Bank	$1,000,000.00	2.70 %	181 Days	A1+
National Australia Bank	$731,204.35	2.60 %	91 Days	A1+
National Australia Bank	$617,790.25	2.60 %	90 Days	A1+
National Australia Bank	$375,995.21	2.60 %	90 Days	A1+
National Australia Bank	$904,138.26	Flex		
Total Investments	**$13,809,314.28**			

In accordance with Clause 212 of the Local Government Act (General) Regulation 2005 is certified that the above investments have been made under Sec 625 of the Local Government Act and Council's Investment Policy.

Reconciliation at 30th September 2016

Balance as per cash book	-$409,069.93
Investments	$13,809,314.28
Total, equalling Reconciled Ledger	**$13,400,244.35**

Statement of Bank Balances as at 30th September 2016

	Balance	Transaction	Balance
	31st August 2016		30th September 2016
General Fund	$9,928,195.21	-$1,081,006.96	$8,847,188.25
Water Fund	$3,762,915.37	-$569,262.59	$3,193,652.78
Sewer Fund	$1,180,578.50	$50,429.61	$1,231,008.11
Trust Fund	$203,937.79	-$75,542.58	$128,395.21
Investments	-$14,384,325	$575,011.00	-$13,809,314.28
Totals	$691,301.59	-$1,100,371.52	-$409,069.93

Balance of all Funds as at 31st August 2016	$691,301.59
Add Receipts for	
(a) Rates	$200,083.27
(b) Other Cash	$666,836.00
Deduct payments for	
(a) Paid since last meeting	$2,542,301.79
(b) New Investment	-$575,011.00
Balance as 30th September 2016	

Resolution

482/2016 That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 30th September 2016 be noted.
Moved Cr Davis Seconded Cr Bartley Carried

Leonie Brown
MANAGER OF CORPORATE SERVICES

File No:	F1.1
Report: 446/2016★	Investment Report as at 30th September 2016
Responsible Officer:	Leonie Brown, Manager Corporate Services

Introduction

Under the Local Government Act 1993 and Local Government (General) Regulation 2005, the Responsible Accounting Officer is required to report on Council's Investment portfolio on a monthly basis.

Background

The report is submitted monthly to Council

Issues

- Investments are in accordance with Division of Local Government Guidelines and Council's Investment Policy
- Statutory obligations are being met

- Councillors roles as resource allocators and policy directors are satisfied

Assessment

1. Legal Implications Including Directives and Guidelines
   Local Government Act 1993
   Local Government (General) Regulation 2005

   The management of Council's investments is delegated by the General Manager to the Manager Corporate Services.

2. Financial Implications/Consideration
   The 2016/2017 Budget estimates the total investment revenue as $295,000 which represents an estimated return of 2.49%. This revenue is split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cash flow requirements

   The market value of Council's Investments held as at 30th September 2016 is $13,809,314.28.

   Investment income earned as at 30th September was $91,734.61.

3. Policy Provisions – Council Policy and Procedure
   Policy 1.8.10 – Investment Policy adopted 28th May 2012.
   Ministerial Investment Order – 12th January 2011

4. Strategic Implications – Implications For Long Term Plans/Targets
   Funds are invested in accordance with identified cash flow requirements

Investment Portfolio

Council's current Investment Portfolio is as follows

Investments as at 30th September 2016

National Australia Bank	$2,069,009.07	3.05 %	275 Days	A1+
National Australia Bank	$1,072,671.64	3.05 %	275 Days	A1+
National Australia Bank	$408,512.27	3.00 %	184 Days	A1+
National Australia Bank	$634,078.56	2.95 %	184 Days	A1+
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National Australia Bank	$617,790.25	2.60 %	90 Days	A1+
National Australia Bank	$375,995.21	2.60 %	90 Days	A1+
National Australia Bank	$904,138.26	Flex		
Total Investments	**$13,809,314.28**			

Term Deposits

Percentage of Total Portfolio 100%
Average Investment Yield 2.807%

Discussions/Comments

The Investment portfolio decreased by $575,011.00 during the period.

The investment portfolio is invested in term deposits with the National Australia Bank. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.

The Government Guarantee on Investments up to $1 million dollars has now expired and the new cap of $250,000 has replaced the scheme.

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

Resolution

483/2016

1. That the report regarding Council's Investment Portfolio as at 30th September 2016 be received and noted.
2. That the Certificate of the Responsible Accounting Officer be noted and that the report be adopted.

Moved Cr Davis | Seconded Cr Bartley | Carried

10.30am Council broke for morning tea.

Resolution at 11.00am

484/2016 Council suspend Standing Orders for an update from Inspector Rod Grant and Inspector Andrew Hurst from Darling River Local Area Command.

Moved Cr Davis | Seconded Cr Barton | Carried

Resolution at 12.44pm

485/2016 That Council resume Standing Orders

Moved Cr Barton | Seconded Cr Bartley | Carried

DELEGATES REPORT

File No:	L8.24-S1.1
Report: 602/2016	Annual Conference of Local Government New South Wales
Responsible Officer:	Ross Earl, General Manager

Together with the Mayor, Councillor Barry Hollman, I attended the 2016 Annual Conference of Local Government NSW South Wales (LGNSW) held in Wollongong from Sunday, 16th October 2016 to Tuesday, 18th October 2016.

The Sunday sessions of the Conference were split into two (2) sections with one involving a meeting of all General Managers in New South Wales to discuss the introduction of a new State Award in 2017 and also the impact of the legislation in relation to Phase one of the review of the Local Government Act which is currently being rolled out and the impact of that legislation on the day to day activities of Council.

Concurrent sessions were available to Councillors who had the opportunity to attend training sessions one looking at the changes to the Local Government Act, dealing with planning matters and the other dealing with the principles of good governance.

The Mayor of Wollongong hosted a welcome function on the Sunday evening which was followed by a dinner with the Western Division Council, which provided the opportunity of the newly elected Councillors to meet with their counterparts across the Western Division. It also provided the opportunity for the five (5) new Mayors across the Western Division to meet with the other Mayors.

Lillian Brady of Cobar and Leigh Byron of Balranald were the only Western Division Mayors re-elected to the role following the September Elections with Greg Wright remaining as the Administrator at Central Darling.

The Western Division Councils also convened a meeting at 7.30am on Monday prior to the opening of the first day of the business section of the conference to discuss issues arising out of the Annual Conference and the mid – year meeting and to also get an update on the thoughts of the Councils in respect of the Far West Initiative.

The business session of the Conference was well attended, it was chaired by the President of LGNSW Keith Rhoades with his strong chairmanship being primarily responsible for the smooth passage of most motions on the first day. While there was the need to utilise the electronic voting devices on a couple of occasions voting was generally clear on most motions.

The afternoon session of the conference was attended by the Premier of NSW, the Hon. Mike Baird MP, and while he was given a rowdy reception by some of those present, most delegates listened to what he had to say and it was clear that the reform process was going to continue with the outcome of the current cases before the court really only delaying the process.

On the evening of the Monday night the Minister for Local Government the Hon. Paul Toole, MP met with the Mayors and General Managers of the eight (8) Councils involved in the Far West Initiative (FWI) at an informal get together during which we had the opportunity to both listen to

his thoughts on the Far West Initiative and he in turn was prepared to answer any questions that were put to him.

He invited the Councils to put questions in relation to areas of concern to him in writing and the General Managers of the Councils within the FWI and a few of the Councillors met on the afternoon of the Tuesday to draft those questions which will be sent to the Minister during the course of this week.

Minister Toole also spoke to the conference on the Tuesday morning and again I think that he gave no indication of any change of direction in respect of the Local Government reform process.

Minister Toole reinforced that amalgamation of the Councils in the FWI was not being considered and the aim was to strengthen those Councils in the Far West.

He again highlighted that there were a number of changes on the horizon for Local Government and many of these were discussed in part during the conference.

Council has been made aware of the responsibility of Councils to prepare a Disability Action Plan and following the address by the Hon. John Ajaka, MLC, Minister for Ageing, Disability Services and Multiculturalism I think most people at the Conference would be in total agreement. He highlighted the problems and restrictions faced by those with disabilities and their carer's.

The Final speaker at the conference was Kitty Chiller who delivered a powerful and inspiring presentation about the challenges she faced as Australia's Chef de Mission for the 2016 Rio Olympics. Following her speech Kitty received a standing ovation from the crowd which was thoroughly deserved.

Councillor Hollman and I took the opportunity to visit a number of the trade exhibition stands during the Conference including the Department of Transport, Statewide, StateCover and Marsden's Law Group. We were able to catch up and have a meeting with David Baird of Marsdens who has provided Council will a lot of advice over the last few years and Marsdens are currently assisting Council in their involvement with CARPA Pty Ltd in relation to the construction of an Abattoir in Bourke Shire.

Resolution

486/2016 That the information in the Delegates Report 602/2016 - Annual Conference of Local Government New South Wales 2016 be received and noted.		
Moved Cr Barton	Seconded Cr Davis	Carried

POLICIES

File No:	P4.1.4
Report: 810/2016	Policy Reviews
Responsible Officer:	Ross Earl, General Manager

Background:

Council has been undertaking a systematic review of all its policies reviewing those which have been developed previously and developing new policies as voids are identified.

The existence of clear policies provides the staff and the public clear guidelines and/or the requirements of Council.

Current Situation:

The Policy relating to Social Media Policy is a new policy and has been reviewed by the MANEX team and is placed before Council for review and adoption, subject to any identified amendments.

Financial Implications:

No significant financial implications are anticipated.

Resolution

487/2016 That Council adopt the Social Media Policy identified as 2.13.2.		
Moved Cr Cole	Seconded Cr Barton	Carried

File No:	P4.1.4
Report: 810/2016	Social Media Policy
Responsible Officer:	Ross Earl, General Manager

SECTION 2 Staff Management
PART 2.13.2 IT (Information Technology)

POLICY NO:	2.13.2
POLICY TITLE:	Social Media Policy
DATE ADOPTED BY COUNCIL: RESOLUTION NO:	New Policy
PROPOSED REVIEW DATE:	

POLICY STATEMENT

Bourke Shire Council:-

- Recognises the positive benefits of using social media for communication and customer service, and as a tool for promoting the activities of Bourke Shire Council to the general public.
- Understands that social media is a well-established, but ever changing medium, that touches both the professional and personal lives of its stakeholders.
- Understands the need for education and training around risk mitigation and the safe use of social media, as it pertains to Bourke Shire Council workers.
- Supports the positive use of social media by Bourke Shire Council workers as part of an integrated approach to communication and customer service.
- Recognises the risks of social media, particularly as a tool for spreading rumours, and as a soapbox for disgruntled employees, and members of the general public. Bourke Shire Council will take a risk-management approach to the use of social media, by creating a positive social media environment, supported by a thorough understanding of social media and it's responsible and appropriate use, by Bourke Shire Council workers and is guided by the *Bourke Shire Council Social Media Usage Guidelines and Bourke Shire Council Code of Conduct*.

INTRODUCTION

Purpose

This policy establishes a clear set of requirements for Bourke Shire Council to educate and guide Bourke Shire Council stakeholders, at Bourke Shire Council facilities, in the safe and appropriate use of social media.

Bourke Shire Council stakeholders are defined as:-

1. Bourke Shire Council workers, including:-
   - Employees (whether permanent, temporary, full-time, part-time, casual, or on probation)
   - Contractors
   - Consultants
   - Volunteers
   - Students (including work experience students and interns)

2. Bourke Shire Councillors

3. Members of the public

The Social Media Policy applies at all times for Bourke Shire Council workers performing official duties, including when representing Bourke Shire Council at conferences, training events, on business trips, and attending work-related social events.

Social media is a fast-growing suite of online, interactive, socially structured tools, which allows information interchange on many levels, using multiple forms of media, including:-

- Text
- Photographs
- Videos
- Music
- Spoken word

Bourke Shire Council recognises the benefits of engaging with social media tools in a positive and appropriate manner. The purpose of this policy is to provide clear directions and instructions so as to enable positive and safe engagement with social media tools.

Objectives

Bourke Shire Council will aim to use social media to:-

- Increase the frequency and reach of publicly available Council information.
- Increase the education and awareness on the role of Council and services provided.
- Provide information that is relevant, timely and informative and for community benefit.
- Provide a platform for two-way community engagement.
- Provide an alternative platform for customer service opportunities.
- Build a reliable identity by adhering to the social media engagement principles of transparency, responsibility and respect.

POLICY REQUIREMENTS

Authorisation

The General Manager, or delegated officer, must approve all Bourke Shire Council Official social media sites

Bourke Shire Council supports its workers to participate on approved official Bourke Shire Council social media sites. This includes posting, sharing, and discussing Council initiatives, projects and processes. Completion and approval of a Social Media Approval Form enables the approved Bourke Shire Council workers to keep track of official social media sites bearing the Bourke Shire Council logo, and the content of those sites.

Responsibility and Transparency

Bourke Shire Council workers, active on approved Bourke Shire Council initiated social media sites, are required do so in an accurate and transparent manner.

This includes a requirement to:-

- Accurately reflect the Bourke Shire Council organisational messages, services, initiatives and resolutions.
- Identify themselves as representatives of Bourke Shire Council.
- Only disclose publicly available and Bourke Shire Council approved information.

Respect

Bourke Shire Council will ensure that content published on Bourke Shire Council approved official social media sites will be done so respectfully.

Bourke Shire Council will be respectful of individuals and communities during online interaction, and will observe the rights of other people's opinions, and adhere to the Terms of Use as stated by the social media platform being used.

Content

Bourke Shire Council will ensure that content published on Bourke Shire Council approved official social media sites will be relevant, accurate and timely.

Bourke Shire Council social media content will be relevant, accurate and timely. Bourke Shire Council may choose to share a third party website and/or social media site that features content on regional issues or events.

Risk Management

Bourke Shire Council will include a formal disclaimer on approved official Bourke Shire Council social media sites that will clearly state the rights of Bourke Shire Council to remove content and block vexatious users.

Bourke Shire Council acknowledges that the use of social media platforms may increase the opportunity for public negative comment and feedback. This is a normal part of community engagement and also occurs in traditional media.

Bourke Shire Council reserves the right to remove posts or comments from an official social media site that it deems to be unfit, including comments from users that:-

1. Are not related to the particular social medium topic being commented on.
2. Are in support of, or opposition to, political campaigns or ballot measures.
3. Use profane language or content.
4. Promote, foster, or perpetuates discrimination on the basis of race, colour, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation.
5. Are sexual in content or contain links to sexual content.
6. Are solicitations for business.
7. Encourage illegal activity or conduct.
8. Infringe copyright.
9. Are considered intimidating, defamatory, threatening, harassing or bullying.
10. Compromise the safety or security of the public.

Bourke Shire Council may choose to temporarily disable the ability for third party comments to be posted on social media sites should it find that unfit comments are being repeatedly posted.

Availability

Bourke Shire Council approved official social media sites will be updated during normal business hours, except in exceptional circumstances.

Social Media use by Bourke Shire Council

Bourke Shire Council workers are guided by the Bourke Shire Council Social Media Procedures and Bourke Shire Council Code of Conduct.

Attachment A

Social Media Administrator/ Contributor Approval Form

Primary Administrator	
Name	
Position	
Council Department	
Phone	
Mobile	
Email Contributor	
Name	
Position	
Council Department	
Phone	
Mobile	
Email	

BOURKE SHIRE COUNCIL

ACTIVITY REPORTS

Tuesday, 25th October 2016

ENGINEERING SERVICES ACTIVITY REPORT

File No:	E7.1
Report: 110/2015	Works Completed
Responsible Officer:	Scott Parnaby/ Roads Supervisor

The following information outlines works completed from the 26th August 2016 to the 7th October 2016.

1. NORTH SECTOR – Dennis Tiffen, Team Leader

Location	Work Carried Out
RLR19 Dungarvon	Top grade in progress
MR404 Bourke - Hungerford	Top grade completed
MR405 Bourke - Wanaaring	Top grade completed
RLR41 Weir	Top grade completed
RLR40 Long Meadows	Top grade completed
RLR50 Mooleyarrah	Top grade in progress
MR 421 Bourke – Cobar	Shoulder grade competed SEG 6110

2. SOUTHWEST SECTOR – John Reed, Team Leader

Location	Work Carried Out
RLR 6 Ben Lomond	Top grade in progress
MR404 Bourke - Hungerford	Top grade completed
MR405 Bourke - Wanaaring	Top grade completed
RLR16 River Rd	Top grade completed
RLR21 Bullamunta	Top grade completed
RLR47 Polygonum	Top grade completed
RLR10 Toorale	Top Grade in Progress

3. TRANSPORT SECTOR – Jack Wielinga, Team Leader

Location	Work Carried Out
MR404 Bourke - Hungerford	Top grade completed
MR405 Bourke - Wanaaring	Top grade completed
MR 421 Bourke – Cobar	Shoulder grade competed SEG 6110
Town Stockpile	Crusher Dust
Town Stockpile	Red Sand

4. BITUMEN MAINTENANCE SECTOR – John Bartley, Team Leader

Location	Work Carried Out
Bourke Township	Patching undertaken
All State Highways	Patching undertaken
All State Highways	Edge Patching Undertaken

5. PARKS & GARDENS – Terry Rankmore, Team Leader	
Location	Work Carried Out
General	All parks and sporting grounds gardens, regular mowing and maintenance carried out Sporting grounds facilities cleaned and maintained Public toilets cleaned and maintained General graffiti removal carried out on Council facilities
Small Plant	Maintenance and service carried out on all ground plant
Works Requests	Actioned and ongoing
1 Tudor St	General maintenance carried out
Wharf	General maintenance carried out
Renshaw Complex	Grounds and facilities cleaned and maintained Prepare grounds for Pony Club
Coolican Oval	Mow and maintain oval Prepare ground for BAHS Bourke Fit exercise program
Walters Park	Mowed and Maintain
Davidson Oval	Mow and maintain oval Prepare grounds for Touch Footy Prepare grounds for Cricket NSW, “cricket skills”
Central Park	Skate Park- regular mowing and maintenance carried out General graffiti removal
Villages	Mow grounds and facilities cleaned and maintained Prepare grounds for Byrock Gumboot Throwing Competition
Airport	Mowed airstrip
Training	Nil

6. TOWN SERVICES – Troy Hayman, Team Leader	
Location	Work Carried Out
Work Requests	Daily
Cemetery	Graves prepared:- Grave 29/8, 2 x 7/9 Move headstone Make drain to help drain water from cemetery Deliver sand to cemetery for graves stock pile Fill in grave
Rest Areas	Weekly cleaning, rubbish removal and cleaning road side Mow and Poison Sydney Road rest areas
General	Move table at Davidson Oval for new turf Pick up rubbish Mitchell Street office Grade lanes Sand footpaths ongoing Remove Sydney road pump on levee to be fix and put another one in place Crane sewer pump station Anson Street Mow Sydney road rest areas Poison airport airside Remove abandon car from Short Street Remove burnt out car from Adelaide Street Helped building sector with piers at depot for new amenities Remove fence at pool for new splash park Erect signs for truck hitting power pole Mitchell and Tarcoon Streets Crane sewer pump station Warraweena Street Crane Davidson Oval to move toilet block to pool Remove Rubbish and needles from laneway Anson and Green Streets Fill in holes in laneway behind doctors surgery Remove two (2) abandon cars from Adams Street Cold mix gutter edges Warraweena Street Poison footpaths in front of Bakery and Sturt Streets Clean wash bay depot Remove Rubbish from pool
Staff Training	Confined Space First Attack Firefighting Manual Handling
Sundry Debtors	921110 Sweeper

7. WORKSHOP – Neil Driscoll, Plant Foreman			
Plant No	Rego	Description	Work Carried Out
131	AY22KL	2008 Caterpillar 12M	Remove drive axles from both tandems and replaced brake pads and seals, fill with oil, bleed brakes, change engine oil and filters, change air filters, take oil samples
135	BD37AJ	2009 Volvo	Repair burnt wires above exhaust, replace hydraulic hoses from oil tank, replace tail light and number plate light, carry out 750hr service, fix indicators
137	DH91BK	2010 Volvo G940	Replace new handbrake, clutch plates and housing, replace both uni joints in tail shaft, grease grader, replace grease nipple on steering joint
150		2013 Caterpillar 12M	500hr service
23		2015 Mazda BT 50	40,000km service, change oil and filter, check diff and gearbox, oil change fuel filter
24		2016 Mazda BT 50	15,000km service
157		Road Broom	Replace leaking hydraulic hose
54		2016 Isuzu D/Max	15,000km service
92		2014 Western Star	Change engine oil and filter, clean both air filters
238		2016 Moore Tri Axle Tanker	Remove fitting and put thread tape and replace, replace all air leaks
59	Z-37484	2014 Transtech Quad-axle	Make new hydraulic hose on back of ram
171	BN04EY	2002 Isuzu 1400 FY FVZ	Remove spray bar ram and send to Dubbo for repair, replace ram back on spray bar
78	CA80TI	2014 Isuzu 400 NPR 400 Twin Cab	Adjust brakes, replace relay in rear air-conditioner system, 100,000km service, change engine oil and filters, clean out air filters, grease truck found gearbox plug
17	YCJ49S	2014 Mazda BT 50	30,000km service
5		Holden Colorado	30,000km service
107	73635-C	2009 Kubota ZG222	Change engine oil and filter, grease, checked air-conditioner, repair roof and blades
218		2012 Hino	Replace grease hoses
10		2015 Holden Colorado	75,000km service, change engine oil and filters, general check over
12	BM99KO	2011 Toyota Workmate	Drain fuel tank, change filters, blow out all fuel lines and fill with petrol
13		2014 Mazda BT 50	80,000km service, change oil and filters, check diff and gear box, check air-conditioner
21		2014 Holden Commodore	80,000km service, change oil and filters, check air-conditioner
34	BPV02A	2010 Mazda BT 50	Fit new muffler to spray tank, weld up fuel tank, replace back in vehicle
36	YCJ44G	2014 Mazda BT 50	40,000km service, change oil and filters, check gearbox and diff check air-conditioner

39	YCJ44H	2014 Mazda BT 50	30,000km service, change oil and filters, check diff and gearbox, check air-conditioner
415	P-95829	SECA Sewer Machine	Remove carbi and clean, replace stop solenoid switch, fit new seal kit to hydraulics
62		2011 Gason HD S/Shift	Remove wire and straps, built up from under the blades
65		2010 John Deere	Change engine oil and filters, replace LH door mirror, repair front tyre, replace fan
26	AO79AH	Isuzu 450	Replace blown fuse to two way lead
27		2009 Isuzu 450	190,000km service, replace revolving light, install rebuilt kit in valve
46	BX92HR	2013 Hino FC 500	70,000km service, change oil and filter, change fuel filter, check air-conditioner
57	CC20UJ	2015 Hino	Cleanout tank and pipe work unblock pump filters
404		2010 Isuzu 500 Short FRR	Replace RHS mirror
11	BZ24PA	2014 Isuzu D/Max	Replace air-conditioner pipe and re-gas, replace battery
297		2016 Mahindra	Fit new mirror and flashing light, register tractor and fit rear slasher

8. Water and Wastewater – Shane Hopley, Team Leader			
Water Supply Planned Maintenance			
Activity	Required Interval	Date Carried Out / Or Programmed For	
River mains flushing	12 months or as required		Ongoing
Potable mains flushing	12 months or as required		Ongoing
Hydrant painting and cleaning	12 months		As required
Bourke river pumps annual maintenance	12 months		Ongoing
Alignment of stop valve covers checked	12 months		Ongoing
Instrumentation test and calibration (flow meters)	12 months	Next Service July 2017	
Reservoir cleaning	5 years	2020	Ongoing
Reservoir inspection	24 months	2017	Completed

Water & Sewerage System Planned Maintenance		
Activity	Required Interval	Date Carried Out / Or Programmed For
Bourke WTP daily maintenance	Daily	Ongoing
Bourke WTP tests	Daily	Ongoing
Bourke STP and WTP weed spraying / slashing	As required	Ongoing
Bourke STP bank grading (to fill scours & cracks)	Annually	As Required
Bourke WTP chemical pump calibrations	Daily	Ongoing
Sewerage pump monitoring	Daily	Ongoing
Sewer manholes & risers inspection	Annually	Ongoing
Preventative maintenance sewer pump inspection	Annually	Ongoing
Instrumentation test and calibration (flow meters)	Annually	July 2016
Main cleaning & pump station desilting	As required	March 2017
Bore Inspection	5 Years	NSW Office of Water

Water Supply & Sewerage System Unplanned Maintenance – 2016			
Main breaks repaired for September	21	Sewer chokes for August	11
Annual Main Breaks	164	Annual Sewer Chokes	101
Raw:	17	Boundaries replaced	0
Potable:	3		
Faulty Meters replaced	0		
New Connections	0		
Training	Confined Space, First Attack Firefighting, Manual Handling		

Bourke Sewerage Treatment Plant EPA Licence Compliance

Record of Effluent Analysis

	Unit Of Measure	Licence 100 Percentile Concentration Limit	Apr 2016 Test	May 2016 Test	JUNE 2016 Test	JULY 2016 Test	AUG 2016 Test	Sept 2016 Test
Oil & Grease	*mg/L*	10	4	<2	<2	<2	<2	
pH		*6.5-8.5*	9.5	9.1	8.4	8.7	n/a	
Nitrogen (total)	*mg/L*	*15*	7.2	n/a	6.1	7.1	9.1	
Phosphorus (total)	*mg/L*	*10*	1.3	n/a	2.10	2.20	3	
Total suspended solids	*mg/L*	*20*	122	78	48	70	52	
Biochemical oxygen demand	*mg/L*	*15*	20	n/a	15	19	14	

Record of Water Usage

For the period, 01/01/16 to 31/12/2016 Council's meters indicated the following water usage:

Water usage for January through to December 2016: Yearly totals for 2016

Water Scheme	Annual Allocation (Ml)	Total Usage For The Period (Ml) September	Usage Year To Date (Ml)	Daily Average For The Period (Ml)	Daily Average Year To Date (Ml)
Bourke Potable		31	351	1	1.3
Bourke River	3500	67	893	2.1	3.3
North Bourke Village Raw	750	11	95	0.3	0.6

- Rainfall in Bourke for September 2016 so far is 88.2mm
- Hottest day for September was 26.8 degrees

Resolution

488/2016 That the information in the Engineering Services Department Activity Reports as presented to Council on Tuesday, 25th October 2016 be noted.

Moved Cr Stutsel Seconded Cr Barton Carried

ACTIVITY REPORT FOR THE ENVIRONMENTAL SERVICES DEPARTMENT

File No:	D3.2
Report: 210/2016	Developments Approved Report
Author:	Carolyn Crain, Development Assessment Officer
Responsible Officer:	Dwayne Willoughby, Manager Environmental Services

Delegated Authority or Council	Consent Type & Consent No.	Subject Land	Nature of Development
Nil			

Total value of Approved works for September 2016	=$0
No. of Development Application Approvals for September 2016	= 0
No. of Complying Development Application Approvals for September 2016	= 0

File No:	A11.1.1
Report: 210/2016	Building Services Report
Author:	Paul Faulkner, Environmental Co-ordinator
Responsible Officer:	Dwayne Willoughby, Manager Environmental Services

Location	Work Carried Out
Work Requests	Actioned and ongoing
Risk Assessments	Completed with every job
Training	Playground Design and Inspection Course Traffic Control Confined Space Training
Office	Monthly check and test emergency generator Replace side door in hallway
Cemetery	General maintenance – watering ,mowing and fill in holes Replacement of crosses and labels
PCYC	Relocate gas bottles for stove Install concrete slab to the rear of the building Install new door to court yard
Town	Repairs to Richard St stormwater outlet
Depot	Install piers for training room

File No:	A8.1
Report: 210/2016	Animal Control/Environmental Issues Report
Responsible Officer:	Dwayne Willoughby, Manager Environmental Services

Bourke Shire Council Holding Facility	Dogs	Cats
Animals in Pound beginning of Month	2	0
Seized	13	4
Surrendered	7	0
Dumped	0	0
Total	**22**	**4**
Euthanized	2	4
Returned to Owner	5	0
Released from Pound	0	0
Re-housed	12	0
Died in Pound	0	0
Escaped from Pound	0	0
Animals Remaining at end of month	3	0
Total	**22**	**4**
Micro-chip Implantations	12	0
Infringement Notices	0	0
Wandering Stock		0
Stock Rested in Stock Yards		0
Shopping Trolley Impounded		0

- Attended complaints in regards to dogs causing trouble to the general public
- Ongoing patrols of the township enforcing the Companion Animal Act
- Water sampling for the township, villages and Darling river
- Patrols of Councils Reserve's

Resolution

489/2016 That the information in the Environmental Services Activity Report as presented to Council on Tuesday, 25th October 2016 be received and noted.

Moved Cr Ford Seconded Cr Stutsel Carried

GENERAL MANAGER'S ACTIVITY REPORT

File No:	G2.1
Report: 310/2016	"From the GM's Desk"
Responsible Officer:	Ross Earl, General Manager

29th September 2016

The Mayoral Election held in conjunction with last Monday's Ordinary Meeting of Council saw Councillor Barry Hollman elected as Mayor whilst Councillor Lachlan Ford will be the Deputy Mayor and both will serve for the ensuing two (2) years following a decision by Council to have the term of Deputy Mayor consistent with that of Mayor which was increased from one (1) year in recent legislation.

Council also resolved to hold the meetings of Council on the 4th Tuesday of each month commencing at 9.00am in the Council Chambers 29 Mitchell Street in Bourke. This is a change from the recent practice of Monday meetings.

Council appointed delegates to a number of external organisations and to its internal committees and these appointments take immediate effect.

All the Councillors were required to undertake an oath of office or make an affirmation of office prior to the commencement of the meeting. This requirement was one of the changes provided for in the Local Government Amendment (Governance and Planning) Bill 2016.

The undertaking of the oath and affirmation I feel is a good initiative and in line with similar procedures in the other tiers of government. Each of the Councillors undertook either took the oath or affirmation on an individual basis.

The function to acknowledge the contribution of Andrew Lewis to Bourke Shire, the broader Bourke Community and Local Government in Western New South Wales was well attended with guests coming from a wide area to recognise Andrew's service to Council and the community.

Member for Parkes Mark Coulton MP and wife Robyn were in attendance together with Councillor Doug Batten, Mayor of Gilgandra who was accompanied by his wife Cheryl. Councillor Lillian Brady Mayor of Cobar also attended representing the Western Division Councils with Trevor Randall speaking on behalf of the Bourke Community.

A number of former Councillors were also in attendance along with current councillors and staff members and community representatives.

It was good that members of Andrew's family both locally and from Gulgong were able to be in attendance to mark the occasion. Andrew can be a man of few words and often gets straight to the point but is not afraid to ask the difficult questions. In my speech on Saturday night I referred to one of the compliments Andrew was given at the last years LGNSW Conference when a man unknown to Andrew came up to Andrew and said "mate, you have got to stop coming to these

conferences" and Andrew a bit taken back asked why- to which the man replied "because you make too much sense" obviously referring to Andrew no nonsense and common sense approach and solutions to the issues raised.

On behalf of the Council staff I would like to thank Andrew for his contribution to Council over the past fourteen (14) years and the support and encouragement he provided. On a personal basis I have valued the support of Andrew over the past four (4) since I have been in Bourke and enjoyed the opportunity to work with him for the betterment of Bourke Shire.

The Bourke Shire Council Union Picnic Day is be held on Friday, 14th October and as such the Office, RMS Office, Library, Depot and all other operations will be closed for the Day. There will be staff on call for all emergencies and the contact number for Bourke Shire Council "on Call Duty Officer is 0419 722 055.

The Bourke Memorial Pool will not open until the 8th October to allow the preliminary construction works for the "splash park" to commence. This will limit the disruption to the general operation of the pool whilst the site establishment works are undertaken. Whilst it will cause some minor inconvenience I am sure that the long term benefit of the "splash park" will outweigh this minor delay.

The timetable for the consultative process in relation to the proposed Far West Initiative (FWI) has changed slightly with the wet weather and flooding necessitating a few changes. The meeting for Wanaaring on Thursday, 29th September 2016 has been POSTPONED. The Louth meeting will also be delayed by about a week with the timing to be confirmed.

The Far West Initiative meetings are scheduled for:-
Bourke – 1st Session – Thursday, 6th October 2016 between 5.00pm and 7.00 pm at Bourke Shire Chambers.
Bourke- 2nd Session – Friday, 7th October 2016 between 7.30am-9.30am, at Bourke Shire Chambers. It is intended that this is a breakfast session which will be supplied by OLG.

All the details are also available on Council's website www.bourke.nsw.gov.au

The Website also contains a link to the Far West Initiative Website which is http://www.fitforthefuture.nsw.gov.au/far-west-initiative

It is important that people are aware of the consultation timetable and make an effort to both attend one of the meetings and if necessary make a submission.

The proposed changes to Local Government with the potential introduction of a statutory body to undertake a number of functions regionally will need to be carefully considered with the representation, funding and actual functions are still to be determined. Local Government provides an extremely important role in the western area of New South Wales and it is important that any changes enhance that role and not reduces it.

It is anticipated that the closing date for submissions in relation to the Far West Initiative will be extended from the advertised closing date of the 14th October in light of the postponement of the meetings in some areas. Attempts to clarify this extension have been unsuccessful to date but will be published once confirmed

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The next Meeting of OROC will be held in Dubbo tomorrow on Friday, 30th September 2016 and I will be attending along with newly elected Mayor Barry Hollman.

Councillor Hollman will be one of a number of new Mayors elected within OROC with Councillor Craig Davies at Narromine, Councillor Phillip O'Connor at Brewarrina and Councillor Ian Woodcock at Walgett.

Councillor Rex Wilson from Warren was re-elected for his 29th term, Doug Batten was returned at Gilgandra as were Lillian Brady at Cobar, Michael Webb at Coonamble, Ray Donald at Bogan with Warrumbungle Shire to have their election today.

There are also a number of new Mayors in the Council designated to form the Far West Initiative with only Councillor Leigh Byron from Balranald and Councillor Lillian Brady from Cobar being re-elected. Councillor Darriea Turley is the Mayor in Broken Hill, Councillors Melisa Hederics in Wentworth, Phillip O'Connor in Brewarrina, Barry Hollman in Bourke and Ian Woodcock at Walgett with Central Darling Shire still having Administrator Greg Wright at the helm.

As a result there will be some potential new members of the Far West Initiative Advisory Committee (FWIAC) which may change the dynamics of that committee slightly.

With the Darling River reaching heights not seen for the four (4) years I have been in Bourke council staff have this week reviewed some of its flood procedures to ensure that they are able to react quickly to any potential problems. While there should not be any immediate issue for Bourke additional heavy rainfall in the upper reaches of the catchment will certainly need to be monitored.

The widespread rain has meant good flows in nearly all systems across the state and flooding in a number of areas has already inundated systems to the extent that they are unable to cope with the amount of rain.

I would like to encourage all residents to look after the nature strip in front of their home including the trimming of the edges. In a number of cases the long grass is growing into the gutters and not only stopping the water from flowing but also collecting rubbish and making the street look untidy. It only takes a short while to maintain the strip of grass but the improvement in appearance is very noticeable and demonstrates a degree of pride in town.

Q*uote of the week*

"A meeting is an event at which the minutes are kept and the hours are lost". Unknown

6th October 2016

As I flagged in last week's column the timetable for the consultative process in relation to the proposed Far West Initiative (FWI) has changed due to the wet weather and also the scheduling of additional meetings, including one at Enngonia.

The meetings within Bourke Shire currently scheduled at this point are as follows;

Bourke - 1st Session – Thursday, 6th October 2016 between 5.00pm and 7.00pm at Bourke Shire Chambers, *a free barbeque will operate prior to the meeting*.

Bourke - 2nd Session – Friday, 7th October 2016 between 7.30am-9.30am, at Bourke Shire Chambers, *it is intended that this is a breakfast session which will be supplied free of charge by OLG.*

Louth – Wednesday, 5th October 2016 between 12.00pm and 2.00 pm at the Louth Tennis Club
A light lunch will be served from around 11.30pm

Enngonia – Wednesday, 12th October 2016 between 6.00 and 8.00pm at the CWA Hall
A barbeque will operate before the meeting

Wanaaring - *Still awaiting confirmation of details*

All the above details are also available on Council's website www.bourke.nsw.gov.au

The website also contains a link to the Far West Initiative Website which is http://www.fitforthefuture.nsw.gov.au/far-west-initiative

It is important that people are aware of the consultation timetable and make an effort to attend one of the meetings to find out what is exactly being planned for the Far West of the State and if necessary make a submission.

The proposed changes to Local Government involve the introduction of a statutory body to undertake a number of functions regionally and will need to be carefully considered along with the determination and appointment of representatives, sources of funding and actual functions to be undertaken. Local Government provides an extremely important role in the western section of New South Wales and it is important that any changes enhance that role and not reduces it.

The closing date for submissions in relation to the Far West Initiative has been extended to at least the 31st October 2016 with the exact date to the finalised once the meetings that have had to be postponed are held.

IT IS EXTREMELY IMPORTANT THAT RESIDENTS MAKE THE EFFORT TO ATTEND ONE OF THE MEETINGS AND HAVE THEIR SAY IN THE FORMATION OF THE FAR WEST INITIATIVE AND THE ROLE IT WILL PLAY IN THIS PART OF THE STATE

Mayor Barry Hollman has indicated that he would like to conduct informal interviews/meetings with residents who wish to raise issues and concerns with him between 2.00pm and 4.00pm on a Monday starting on 10th October 2016. The meetings/interviews will be held at the Bourke Shire Council Chambers at 29 Mitchell Street, Bourke.

The Bourke Memorial Pool will open this Saturday, 8th October 2016. There may be some minor inconvenience due to the commencement of construction works for the "splash park". Council would ask that the public be mindful of the works being undertaken and as far as possible keep away from the construction area.

A meeting of OROC was held in Dubbo last Friday and on the evening prior to the meeting a farewell function was held for the outgoing Chair Bill McAnally who had given six (6) years dedicated service to OROC and was an outstanding leader and a very strong advocate for the member.

On the agenda was a presentation from Ian Scott, Community Affairs Manager of NBN providing details of the expected roll out of the NBN across the Far West, together with the progress to date.

I have again issued an invitation to Ian to visit Bourke to provide the community with additional detail in relation to the roll out of the NBN in Bourke which is scheduled to commence later this year and will be operational in the second quarter of 2017. A visit is hopefully being scheduled shortly. The invitation was issued following a request from the Local Business Group in relation to the type of service to be provided in Bourke and the speed of that service which will to a degree impact on future planning for a number of businesses.

The next meeting of OROC will be the Annual General Meeting on the 2nd December and will be held in Bourke. The opportunity will be taken to invite all Bourke Shire Councillors to join with the OROC Board for dinner on the evening prior to the meeting so that they have the opportunity to meet with other Local Government leaders within our region to discuss areas of concern.

Councillor Sarah Barton, Manager of Corporate Services, Leonie Brown and I travelled to Cobar on Wednesday evening to attend the farewell for Chris and Robyn Favelle who will be leaving their roles as part of the Western Region of the Rural Fire Service. Both Chris and Robyn have made a significant contribution to the area and their efforts are in no small way responsible to the improvement in fire-fighting capabilities in this part of the state.

Representatives from most Local Government areas that form part of the Western Region attended the function and together with Robyn and Chris's peers all spoke in glowing terms of their contribution. Shane Fitzgibbon Commissioner of the NSW Rural Fire Service made the trip up to Cobar for the occasion and he too acknowledged the contribution of both and in particular Chris which has flagged his intention to retire after he completes a period of extended leave.

Both the Manager of Corporate Services and I had the opportunity to speak casually to Commissioner Fitzgibbon and in the course of the conversation he indicated that he was aware of Council's concern regarding the substantial increase in contributions incurred by Bourke and Brewarrina Shies as members of the Barwon Darling Zone. The Commissioner indicated that he would be reviewing the matter on our behalf and to determine why such a significant spike in contributions occurred as a result of the new formula.

The Darling River continues to rise with an anticipated peak of around nine (9) metres expected tomorrow. At this stage there is not any major concerns in relation to flooding within the Shire, however, the situation will again be monitored if there is any further substantive falls in the catchment.

Around 40 Rotarians and partners from Gunnedah visited Bourke over the long weekend and members of the Bourke Rotary Club joined them for dinner at Diggers on the Darling on the Saturday evening. For many it was their first visit to Bourke and I received considerable positive comment regarding the town generally. Also joining the Rotary members for the evening were Frank and Beverley Brennan from Dubbo with Beverley having family ties to Bourke, Father Magnus and Richard Stutchbury the landscape architect doing the new work on the entrance area at the Back O' Bourke Exhibition Centre.

Annette and I hosted Liz Rushby of Moree and Wendy Allen from Pilliga over the long weekend with Liz and Wendy having been work colleagues of Annette when she worked as the Palliative Care Nurse at Moree Community Health.

It was the first trip out this way for both and they were impressed with the appearance of the town and the facilities available. Liz was very appreciative of the outstanding service she received from the staff at Towers Dug Store in obtaining emergency supplies of medications she required.

Councillor Cec Dorrington will join Mayor Barry Hollman and myself as delegates to the Local Government NSW Annual Conference to be held in Wollongong on the 16th, 17th and 18th October 2016.

Councillor Ian Cole will represent Council at the Annual General Meeting of the Murray Darling Association to be held in Dubbo on the 26th and 27th October 2016.

The Bourke Shire Council Union Picnic Day is being held on Friday, 14th October and as such the Office, RMS Office, Library and Depot and all other operations will be closed for the Day. There will be staff on call for all emergencies and the contact number for Bourke Shire Council "on Call Duty Officer is 0419 722 055.

Bill Parker the newly appointed CEO of Rural and Remote Medical Services (RaRMS) and Operations Manager of RaRMS Shane Hatton, addressed Council during last week's meeting in response to Councils concerns regarding the fact that Bourke still relied on a number of locum doctors to service the town. RaRMS indicated that they were confident that permanent doctors would be in place prior to Christmas with provision also made for limiting the number of individual locums being utilised and thus ensuring that there is an increased level of continuity of care for patients.

Quote of the week

"The use of video evidence is not always conclusive, but it sure beats the memory bank of most witnesses"- Jack Gibson

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13th October 2016

Officers from the Office of Local Government, Melissa Gibbs and Erin Hale accompanied by Independent Facilitator, Mark Conlon and Gerry Collins from the Department of Premier and Cabinet conducted two (2) consultation meetings in relation to the proposed establishment of the Far West Initiative last Thursday and Friday and also visited both Louth and Enngonia to conduct similar sessions yesterday.

There was around a total of 60 people attending the Bourke sessions and there was some good questions posed and generally those in attendance were seeking a little more clarity in regards the actual functions to be performed by the Statutory Body, the way it would be funded and how it was proposed to engage the other tiers of Government in the process.

Mayor Barry Hollman and Deputy Mayor Lachlan Ford attended all four (4) sessions held to date whilst there was a very good attendance by Councillors and Staff at all sessions.

The Far West Initiative (FWI) consultation will soon wind up with visits to those areas impacted by road closures including Wanaaring, Ivanhoe and Tibooburra to be held as soon as the road network allows. As soon as the dates are finalised they will be publicised throughout Wanaaring and District via the Progress Association network

The proposed changes to Local Government involving the introduction of a statutory body to undertake a number of functions regionally will need to be carefully considered. Local Government plays an extremely important role in the western section of New South Wales and it is important that any changes enhance that role and not reduce it.

The closing date for submissions in relation to the Far West Initiative has been extended to at least the 31st October 2016, with the exact date to the finalised once the meetings that have had to be postponed are held. Residents are encouraged to provide feedback visiting the online facility http://www.fitforthefuture.nsw.gov.au/far-west-initiative

You will need to scroll down to the bottom to access the feedback form. If you need any help you are invited to contact one of the customer service staff at Council or at the Library.

Council has received notification of the success of two (2) grant applications, one for the establishment of an exercise park in the north eastern corner of Central Park and the second for the installation of Playground equipment in Jones Park. Funding has been made available from the Social Housing Community Improvement Fund through the Department of Family and Community Services.

Most of the General Managers of the Councils involved in the Far West Initiative (FWI) met in Brewarrina last week to discuss the progress and consultation phase of the Far West Initiative and to exchange the views of their respective Councils. Michael Boyd from Central Darling joined the meeting via video conference which worked reasonably well, whilst prior engagements meant James Roncon from Broken Hill was unable to be present. It was a big effort from my counterparts from Wentworth and Balranald and also Leigh Byron Mayor of Balranald and also President of Western Division to travel up to this part of the state. They were keen to gauge for themselves the feeling of the communities in the north of the state so they took the opportunity to attend the consultation meetings at Brewarrina and Bourke.

Mayor Barry Hollman and I were able to join our visitors for dinner and informal discussions on the Wednesday night which provided an insight into the direction and feelings of our southern members of the FWI.

The issue of the return of air services to Bourke is still very much on the agenda and Bourke Shire Council is working cooperatively with Walgett Shire in this regard as well as the Department of Premier and Cabinet. The member for Barwon Kevin Humphries, MP continues to be a strong advocate for a return of the air services and his support is certainly welcomed.

Mayor Barry Hollman has indicated that he would like to conduct informal interviews/meetings with residents who wish to raise issues and concerns with him between 2.00pm and 4.00pm each Monday. The meetings started on Monday, 10th October 2016 and Councillor Hollman would welcome anyone who wishes to meet with him.

Bourke Memorial Pool opened last Saturday and with the hot weather experienced earlier in the week would have been welcomed by those seeking to cool off. A number of the regular early morning lap swimmers have been looking forward to the opening for some time and the pool is open in the morning between 6.00am and 8.00 am. Patrons are reminded that there may be some minor inconvenience due to the commencement of construction works for the “splash park”. Council would ask that the public be mindful of the works being undertaken and as far as possible keep away from the construction area.

The Darling River rose to 9.70 metres yesterday with good flows still anticipated for some time yet and with most storage facilities full there is a degree of optimism for a very good cotton crop which will certainly be welcomed by those who have had reasonably lean time over the past few years.

The upturn in the rural sector provides huge benefits for the commercial and retails sectors of the Bourke Community with the business sector heavily influenced by the ongoing success of rural industries and equally, buoyancy in the rural sector also provides employment opportunities in all, sectors of the community.

A reminder that Bourke Shire Council Union Picnic Day is being held TOMORROW, Friday, 14th October and as such the Office, RMS Office, Depot and Library will be closed for the Day. Whilst all staff will have the opportunity to attend the picnic day there will be staff "on call" for all emergencies and the contact number for Bourke Shire Council "On Call Duty Officer" is 0419722055.

Some Council functions will NOT be affected including:-
Garbage Collection as per normal
Swimming Pool open as per normal
Waste Management Facility as per normal
Bourke Visitor Information Centre (VIC) as per normal

Bourke Shire Council has undertaken a review and update of its Emergency Management Plan (EMPLAN) which has been circulated to all members of the Local Emergency Management Committee (LEMC) prior to its presentation of the next LEMC meeting to be held on the 8th November 2016. Once the Bourke LEMC endorses it will then go to the Regional Emergency Management Committee. There is a lot of work that goes into the development of such plans but they are a vital tool in times of flood and other emergency.

The Annual General Meeting of Barwon-Darling Water will be held at the Walgett CWA Rooms in Wee Waa Street, Walgett on Monday 17th October 2016 from 10am.

This will be followed by an ordinary meeting of Barwon-Darling Water.

The guest speaker at the AGM will be Deputy Director General of DPI – Gavin Hanlon.

Councillor Ian Cole and the Manager of Works Peter Brown will represent Council at the meeting.

Barwon Darling Water brings together the major users of water along the river system and Local Governments along the system are a major user.

I noticed that the legal action taken by Cabonne Council in relation to their proposed amalgamation with both Orange and Blayney Councils was unsuccessful and similarly the situation of the case by Oberon Shire in relation to their proposed merger with Bathurst City. The parties have, I understand a period of seven (7) days from the date of the decision which was last Friday to lodge an appeal.

A reminder that if you are having difficulty in meeting your payment of rates you should discuss the situation with the Council's Revenue Officer or the Manager of Corporate Services so suitable arrangements can be put in place and the substantial legal costs involved in recovery proceedings avoided.

Q*uote of the week!*

"Running away from any problem will only increase the distance from the solution"

Ross Earl
General Manager

Resolution

490/2016 That the information in the General Manager's Activity Report as presented to Council on Tuesday, 25th October 2016 be received and noted.			
Moved Cr Stutsel	Seconded Cr Barton	Carried	Unstarred

CORPORATE SERVICES ACTIVITY REPORT

File No:	L4.1
Report: 410/2016	Library Report
Author:	Jodi Hatch, Library Manager
Responsible Officer:	Leonie Brown, Manager of Corporate Services

The following items for the 2016/2017 period are presented for your information.

Item	September 2015	Item	September 2016
Audio Visual	351	Audio Visual	336
Adult Fiction	265	Adult Fiction	239
Non-Fiction	94	Non-Fiction	89
Junior Fiction	199	Junior Fiction	277
Magazines	63	Magazines	66
Interlibrary Loans		Interlibrary Loans	4
Total	972	Total	1011

Other statistical information

	September 2015		September 2016
New Members	7	New Members	12
Internet/Word Processing	136	Internet/Word Processing	106
Wireless Tickets	5	Wireless Tickets	10
Number of Visitors	2595	Number of Visitors	1312
Scans	35	Scans	17
Information Requests	71	Information Requests	84
Technical Assistance	13	Technical Assistance	33
Faxes	18	Faxes/Laminating	15

- Craft & Storytime theme this month was a construction theme, and we had 18 children attending.
- We held a book sale this month to sell off older stock.
- The library hosted a book event as part of the Festival of 100 Stories this month. Tony Pritchard gave a talk on his book “Drifting Down the Darling”. We had 25 people attend, and it was a great morning. Tony kindly donated three (3) signed copies of his book to the library.
- Jodi assisted eight (8) people this month with their tax returns.

If there are any questions about these items, or any library issues, please do not hesitate to contact the library.

Jodi Hatch
Library Manager

Resolution

491/2016 That Council note the information in the Corporate Services Activity Report as presented to Council on Tuesday, 25th October 2016.

Moved Cr Stutsel Seconded Cr Barton Carried Unstarred

TOURISM AND DEVELOPMENT MANAGER'S ACTIVITY REPORT

File No:	T4.3
Report: 510/2016	BOBEC and VIC September 2016 Activity Update
Responsible Officer:	Phil Johnston, Manager Tourism and Development

Just over 30,000 visitors have now been through the Visitors Centre to the end of September with numbers in the last month a slight improvement on this time last year. The PV Jandra also had a very successful cruising season that was cut short by the rising river in mid-September. In 2016 there has also been a slight rise in the number of visitors paying to experience the Exhibition Centre which is an excellent result.

The rain and the road closures due to river heights has influenced numbers this year and continued mild weather meant a good start to October.

Graph showing the number of visitors per month to the Tourist Centre

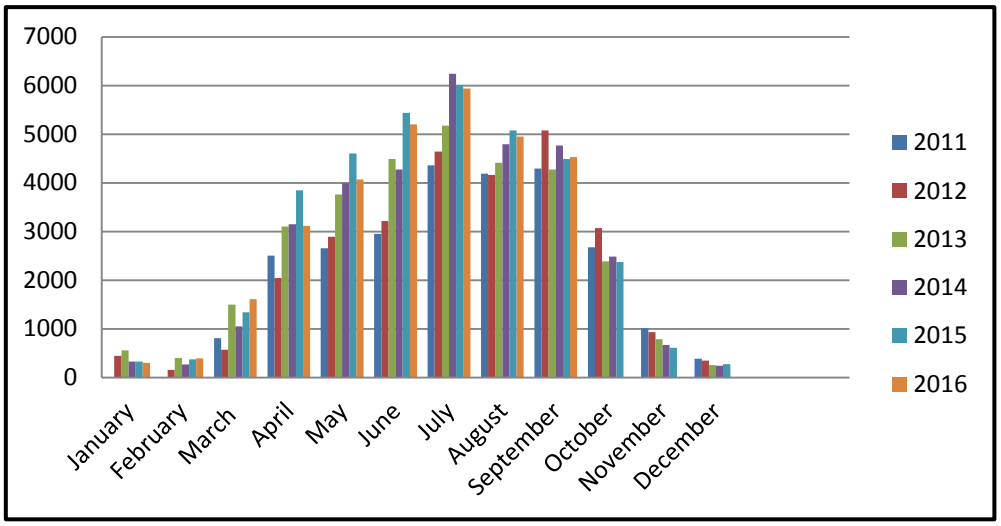

Table showing number of visitors to the Tourist Centre by month

	2011	2012	2013	2014	2015	2016
January		448	560	325	326	302
February		157	397	271	373	391
March	810	570	1500	1051	1342	1612
April	2507	2044	3103	3146	3849	3118
May	2656	2891	3758	3988	4602	4073
June	2952	3216	4492	4275	5437	5199
July	4362	4643	5173	6241	6002	5941
August	4187	4162	4410	4793	5078	4951
September	4295	5074	4275	4764	4489	4532
October	2674	3067	2383	2486	2370	
November	1012	930	789	671	610	
December	386	347	254	242	272	

Visitation to Back O' Bourke Exhibition Centre

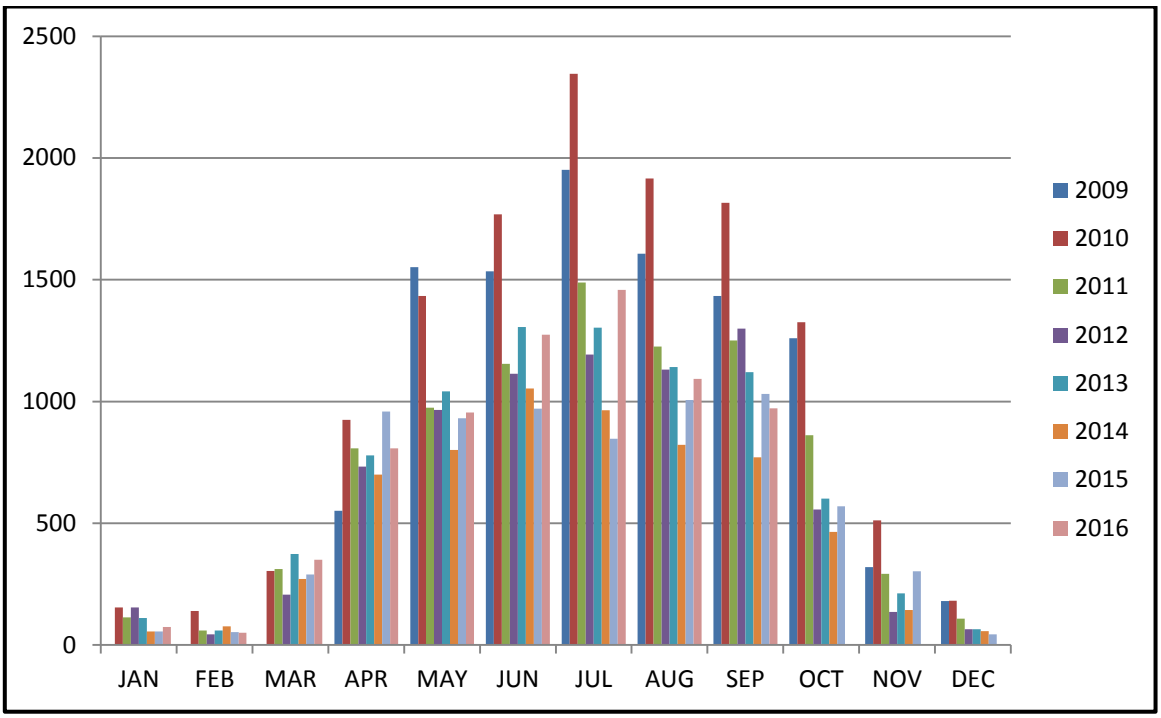

Table showing visitation to Back O' Bourke Exhibition Centre

Month	2009	2010	2011	2012	2013	2014	2015	2016
January		154	113	154	110	55	56	74
February		139	60	44	60	76	53	50
March		304	312	207	373	271	289	350
April	551	925	807	732	778	699	959	807
May	1551	1433	974	965	1042	801	931	954
June	1535	1769	1154	1114	1306	1053	971	1274
July	1951	2345	1489	1193	1303	964	847	1458
August	1607	1916	1225	1131	1141	822	1006	1093
September	1433	1816	1251	1299	1120	770	1031	972
October	1259	1325	861	556	601	464	569	
November	320	512	292	136	212	143	302	
December	180	182	108	65	65	57	43	

Table showing visitation on board the PV Jandra

Month	2010	2011	2012	2013	2014	2015	2016
January	Not Cruising	Not Cruising	Not Cruising	Not Cruising	Not Cruising	Not Cruising	Not Cruising
February	25	Not Cruising	Not Cruising	Not Cruising	Not Cruising	Not Cruising	Not Cruising
March	213	Not Cruising	Not Cruising	Not Cruising	64	290	513
April	Not Cruising	1008	519	442	980	1035	888
May	1325	932	1035	894	1123	917	1036
June	1459	1241	1003	984	890	240	1075
July	1578	1386	1238	1300	1059	1197	1624
August	1165	1186	640	1194	1041	1212	1159
September	1429	1411	1459	1215	900	1099	To be updated
October	188	1085	760	830	631		
November	Not Cruising	Not Cruising	423	403	Not Cruising		
December	Not Cruising	Not Cruising	180	20	Not Cruising		
Total	7382	8249	7257	7282	6688		

In late September the Dance of the Echidnas sculptural garden was installed at the entrance to the Exhibition Centre and we thank Landscape Architect, Richard Stutchbury for his continued input into the gardens and outdoor spaces generally at the Exhibition Centre. Early planning work has commenced on the next garden which will feature local Aboriginal Cultural stories with the community expected to take part in the planning, development and installation of the garden.

Resolution

492/2016 That Council note the information in the Tourism and Development Manager's Activity Report as presented to Council on Tuesday, 25th October 2016.
Moved Cr Stutsel Seconded Cr Barton Carried Unstarred

Phil Johnston
Manager of Tourism & Development

Discussion from the Community Open Forum section of Council

Resolution

493/2016 That a report be bought back to Council on the request for an extension to the Louth Airstrip.
Moved Cr Davis Seconded Cr Barton Carried

Council broke for lunch at 1.02pm

Council returned from lunch at 1.50pm

CONFIDENTIAL REPORTS

CLOSED SESSION OF COUNCIL - CONFIDENTIAL

GENERAL MANAGER'S REPORT

File No	D2.17
Report: 1050/2016	Bulk Water Pricing Update
Author	Ross Earl, General Manager

The subject report is proposed to be held in Closed Session under Section 10A (2) (c) of the Local Government Act, 1993 commercial information of a confidential nature that would if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Resolution at 2.00pm

494/2016 The subject report is proposed to be held in Closed Session under Section 10A (2) (c) of the Local Government Act, 1993 commercial information of a confidential nature that would if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Moved Cr Bartley Seconded Cr Stutsel Carried

CLOSED SESSION OF COUNCIL

Pursuant to section 10A (2) (d) (i), section 10A (2) (c), the public were invited to make representations to the Council Meeting before the meeting was closed, as to whether the meeting should be closed to consider the identified report, being the following:-

Report No	Report
1050/2016	CONFIDENTIAL- Bulk Water Pricing Update

No members of the public were present to make a representation.

Resolution at 2.00pm

495/2016

1. That Council move into Closed Council to consider business identified, together with any late reports tabled at the meeting.
2. That pursuant to section 10A (1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above
3. That the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

Moved Cr Bartley Seconded Cr Stutsel Carried

Resolution at 2.48pm

496/2016 That Council revert to Open Council.

Moved Cr Stutsel Seconded Cr Davis Carried

RESOLUTIONS FROM THE CLOSED SESSION OF COUNCIL MEETING

The Mayor reported that the following resolutions have been passed in closed Council.

Resolution

497/2016

1. That the bulk water price be advertised for users that require 100ML of potable water per year or more and that can demonstrate significant economic development benefits to Bourke Shire Council residents.
2. That this rate be applied to large users by Council resolution.

Moved Cr Stutsel | Seconded Cr Davis | Carried

Resolution

498/2016

1. That the bulk water price be advertised for users that require 40ML of raw water per year and that can demonstrate significant economic development benefits to Bourke Shire Council residents.
2. That this rate be applied to large users by Council resolution.

Moved Cr Stutsel | Seconded Cr Davis | Carried

MATTERS ARISING FROM THE MEETING

Submission in relation to the Far West Initiative

Resolution

499/2016

That the Mayor, Deputy Mayor and General Manager finalise the submission in relation to the Far West Initiate and circulate to Councillors for review prior to submission.

Moved Cr Barton | Seconded Cr Davis | Carried

Strategies to Address Social Issues

Resolution

500/2016 That Council reissue an invitation to Brad Hazzard to visit Bourke at his earliest convenience.

Moved Cr Davis | Seconded Cr Barton | Carried

There being no further business the meeting closed at 3.10pm