


SECTION 3 Assets
 PART 3.1 Asset Management

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|  | POLICY NO: | 3.1.9 |
| | POLICY TITLE: | Closed Circuit Television (CCTV) |
| | DATE ADOPTED: | 23/07/2012 |
| | RESOLUTION NO: | 351/2012 |
| | SUPERCEDES: | |
| | PROPOSED REVIEW DATE: | 23/07/2016 |

POLICY

The Bourke Shire Council supports the implementation and operation of a Closed Circuit Television (CCTV) network in and around the central business district of Bourke, at the Bourke airport and at the Back O’ Bourke Exhibition Centre as a tool to be used by Council and Police for public safety and a deterrent for anti-social behavior and crime prevention.

OBJECTIVE

The objectives of the Bourke Shire Council CCTV System are:

- To identify and/or prevent illegal and inappropriate behavior in Public space
- To maintain and encourage a safe environment for the Bourke community
- To act as a deterrent for the prevention of vandalism, graffiti and damage to property;
- To permit the controlled provision of information by Council to authorised security and agencies such as Police and the Courts to enable the development of effective responses to recorded and observed incidents;
- For use as a tool to support the Police in verifying incidents and suspect activities

STANDARDS

The standards of the Bourke Shire Council CCTV system are:

- To operate according to recognized standards such as the NSW Government CCTV guidelines and privacy provisions, as such the operations will not provide for private individuals requesting copies of vision.
- To operate with efficiency, impartiality and integrity.
- To operate with regard to the public requirements for due care, diligence and confidentiality and respect.

GUIDING PRINCIPLES

- The recording and retention of images are to be undertaken fairly and lawfully;
- The purpose of the information being obtained is to be used for lawful purposes only;
- The CCTV surveillance is only to be used to identify illegal and inappropriate activities within the CCTV area;

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- The CCTV is to be used to support the Police with investigations and patrols as well as security within the community.
- Only authorised Council staff and Police are to be involved in the operation and use of the CCTV network;
- Bourke Shire Council is responsible and accountable for the operation of the CCTV Network. Every effort will be made to maintain the network to a suitable standard with consideration to Council's CCTV repairs and maintenance budget.

ACCESS AND USE BY BOURKE POLICE

- A duplicate set of CCTV monitoring hardware is provided at the Bourke Police Station and maintained by Bourke Shire Council.
- A memorandum of understanding is to be developed between Bourke Shire Council and Bourke Police in relation to the access, maintenance, retrieval of information and training of Police.

RELATED POLICIES

NSW Government CCTV Guidelines
Bourke Shire Council Code of Conduct

VARIATION

Council retains the right to review, vary or revoke this policy at any time.

The General Manager has the right to review or vary these procedures.

Policy adopted by Council: 23/07/2012