Bourke Shire Council

Minutes

Monday, 24th September 2018

General Manager: Ross Earl

Present

C12.1

Councillors	31/01	26/02	06/03	26/03	23/04	2/05	28/05	25/06	23/07	27/08	24/09	22/10	26/11
Cr Barry Hollman	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Cr Cec Dorrington	✓	✓	✓	✓	✓	✓	✓	AP	AP	✓	✓		
Cr Lachlan Ford	✓	✓	AP	AP	✓	✓	✓	AP	✓	✓	✓		
Cr Robert Stutsel	✓ 4.10	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Cr Sally Davis	✓ 4.25	✓ 9.19am	✓	✓	AP	✓	✓	✓	✓ 9.04am	AP	✓		
Cr Sarah Barton	✓	✓ 9.17am	✓ 5.01pm	✓ 9.07am	✓	✓	AP	✓	✓	✓	✓		
Cr Victor Bartley	✓	✓	✓	✓	✓	✓	✓	✓	✓	AP	✓		
Cr Sam Rice	AP	✓	✓ 5.02pm	✓	✓	✓	✓	✓	✓	✓	✓		
Cr Ian Cole	✓	✓	✓	✓	AP	✓	✓	✓	✓	✓	✓		
Cr John Thompson	AP	✓	✓	✓	✓	✓	✓	✓	AP	✓	✓		

Staff	
Ross Earl	General Manager
Leonie Brown	Manager of Corporate Services
Mark Gordon	Manager Roads
Peter Brown	Manager of Works
Dwayne Willoughby	Manager Environmental Services
Kai Howard-Oakman	Executive Assistant/Minutes

Opening Prayer

The Mayor opened the meeting with a prayer.

Remembrance

Council stood in silence in the memory of:-
Shaun Dixon, Doreen Suckling & William Regan

Apologies

All Councillors were present

Declaration of Interest

No Declarations of Interest were received.

Mayoral Minute

Date	Meeting	Location
28/08	Murray Darling Association meeting	Leeton
03/09	Macquarie Homestay Meeting – Rod Crowfoot	Council Chamber
	Council Workshop held regarding Drought	Council Chamber
06/09	JO Meeting	Walgett
07/09	OROC Meeting	Coonamble
10/09	JB Renshaw Sporting Complex Users Meeting	On-site
13/09	Meeting with Archie, Freelance Journalist – Re: Drought Impact	Council Chamber
17/09	Barwon Darling Bush Fire Management Meeting	Rural Fire Service
22/09	Garden Show	Diggers on the Darling

Resolution

350/2018 That the information in the Mayoral Minute as presented to the Ordinary Meeting of Council held on Monday, 24th September 2018 be noted.
Moved Cr Hollman Carried

The Mayor vacated the Chair at 9.15am

The General Manager as the Returning Officer took the Chair to conduct the Election of Mayor for the period September 2018 – September 2020

Mayoral Election

File No:	C11.5
Report: 1/2018	Election of Mayor
Responsible Officer:	Ross Earl, General Manager

Background:

Nominations are invited for the Office of Mayor of Bourke Shire Council for the 2018/2020 term. The General Manager (or person appointed by the General Manager) will act as the Returning Officer.

In accordance with Sections 227 (a) and 282(2) of the Local Government Act 1993, the Mayor of Bourke Shire Council is elected by the Councillors from among their number.

Council is required to elect a Mayor for the period September 2018 to September 2020

A Mayor elected by the Councillors holds the office of Mayor for two (2) years. The period for which the Mayor elected by Councillors holds Office was increased from one (1) years to the two (2) years following the amendment contained within the Local Government Amendment (Governance and Planning) Bill 2016.

226 Role of Mayor

The role of the Mayor is as follows:

(a) to be the leader of the Council and a leader in the local community,
(b) to advance community cohesion and promote civic awareness,
(c) to be the principal member and spokesperson of the governing body, including representing the views of the Council as to its local priorities,
(d) to exercise, in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council,
(e) to preside at meetings of the Council,
(f) to ensure that meetings of the Council are conducted efficiently, effectively and in accordance with this Act,
(g) to ensure the timely development and adoption of the strategic plans, programs and policies of the Council,
(h) to promote the effective and consistent implementation of the strategic plans, programs and policies of the Council,
(i) to promote partnerships between the Council and key stakeholders,
(j) to advise, consult with and provide strategic direction to the General Manager in relation to the implementation of the strategic plans and policies of the Council,
(k) in conjunction with the General Manager, to ensure adequate opportunities and mechanisms for engagement between the Council and the local community,
(l) to carry out the civic and ceremonial functions of the Mayoral office,
(m) to represent the Council on regional organisations and at inter-governmental forums at regional, State and Commonwealth level,
(n) in consultation with the Councillors, to lead performance appraisals of the General Manager,
(o) to exercise any other functions of the Council that the Council determines.

Procedure for Election of Mayor

The election of Mayor of Bourke Shire Council must be held in accordance with Schedule 7 of the Local Government (General) Regulation 2005. A copy of Schedule 7 forms part of this report.

Nomination forms for the position of Mayor and Deputy Mayor have been enclosed with this meeting agenda. The completed nomination forms may be returned to the Returning Officer at any time before the Council Meeting scheduled for 24th September 2018 or at that meeting.

The Returning Officer will ask for the nominations to be submitted and then read the nominations received.

If only one Councillor is nominated for the position, that Councillor is declared duly elected.

If more than one Councillor is nominated Council must determine if voting is to be by preferential ballot, by Ordinary ballot (both secret votes) or by open voting (voting by a show of hands or similar means).

The elections of Mayor and Deputy Mayor are the only times Council can choose to vote by way of secret ballot.

The election is to be held at the Council meeting at which the Council resolves on the method of voting.

"Open Voting" means voting by a show of hands or similar means;

"Ordinary Ballot" has its normal meaning of secret ballot;

"Preferential Ballot" means the placing of the numbers 1 and 2 and so on against the various names so as to indicate the order of preference for all of the candidates.

Bourke Shire Council has traditionally utilised an Ordinary ballot to determine the Office of Mayor and Deputy Mayor

Financial Implications:

Councils Operational Plan provides for the payment of fees to the Mayor and Councillors in accordance with Section 252 of the Local Government Act 1993 and also provides for the payment of expenses and provision of facilities to the Mayor and Councillors in accordance with the adopted policy. Provision has been made in the Operation Plan for these expenses.

Recommendation

1. That should an election be required for the Office of Mayor that Council determine the method of voting
2. That on the finalisation of the count all ballot papers be destroyed

The Returning Officer called for nominations for the position of Mayor of Bourke Shire Council for the period from 24th September 2018 to September 2020. Only one (1) nomination was received, that being for Councillor Barry Hollman.

The Returning Officer declared Councillor Barry Hollman, elected as Mayor of Bourke Shire Council for the ensuing two (2) years, 2018-2020.

Councillor Hollman assumed the chair at 9.20am.

APPENDIX 1

Report 1 and Part Report 2

ELECTION OF MAYOR AND DEPUTY MAYOR

Schedule 7 of the *Local Government (General) Regulation* 2005

PROCEDURES FOR THE ELECTION OF MAYOR AND DEPUTY MAYOR

Schedule 7 of the *Local Government (General) Regulation 2005* outlines the following procedures for the election of a Mayor and Deputy Mayor.

Schedule 7 Election of Mayor by Councillors

Part 1 Preliminary

1 Returning officer

The General Manager (or a person appointed by the General Manager) is the returning officer.

2 Nomination

(1) A Councillor may be nominated without notice for election as Mayor or Deputy Mayor.
(2) The nomination is to be made in writing by 2 or more Councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
(3) The nomination is to be delivered or sent to the returning officer.
(4) The returning officer is to announce the names of the nominees at the Council meeting at which the election is to be held.

3 Election

(1) If only one Councillor is nominated, that Councillor is elected.
(2) If more than one Councillor is nominated, the Council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting.
(3) The election is to be held at the Council meeting at which the Council resolves on the method of voting.
(4) In this clause:

- *ballot* has its normal meaning of secret ballot.
- *open voting* means voting by a show of hands or similar means.

Part 2 Ordinary ballot or open voting

4 Application of Part

This Part applies if the election proceeds by ordinary ballot or by open voting.

5 Marking of ballot-papers

(1) If the election proceeds by ordinary ballot, the returning officer is to decide the manner in which votes are to be marked on the ballot-papers.
(2) The formality of a ballot-paper under this Part must be determined in accordance with clause 345 (1) (b) and (c) and (6) of this Regulation as if it were a ballot-paper referred to in that clause.
(3) An informal ballot-paper must be rejected at the count.

6 Count—2 candidates

(1) If there are only 2 candidates, the candidate with the higher number of votes is elected.
(2) If there are only 2 candidates and they are tied, the one elected is to be chosen by lot.

7 Count—3 or more candidates

(1) If there are 3 or more candidates, the one with the lowest number of votes is to be excluded.

(2) If 3 or more candidates then remain, a further vote is to be taken of those candidates and the one with the lowest number of votes from that further vote is to be excluded.

(3) If, after that, 3 or more candidates still remain, the procedure set out in subclause (2) is to be repeated until only 2 candidates remain.

(4) A further vote is to be taken of the 2 remaining candidates.

(5) Clause 6 of this Schedule then applies to the determination of the election as if the 2 remaining candidates had been the only candidates.

(6) If at any stage during a count under subclause (1) or (2), 2 or more candidates are tied on the lowest number of votes, the one excluded is to be chosen by lot.

Part 3 Preferential ballot

8 Application of Part

This Part applies if the election proceeds by preferential ballot.

9 Ballot-papers and voting

(1) The ballot-papers are to contain the names of all the candidates. The Councillors are to mark their votes by placing the numbers "1", "2" and so on against the various names so as to indicate the order of their preference for all the candidates.

(2) The formality of a ballot-paper under this Part is to be determined in accordance with clause 345 (1) (b) and (c) and (5) of this Regulation as if it were a ballot-paper referred to in that clause.

(3) An informal ballot-paper must be rejected at the count.

10 Count

(1) If a candidate has an absolute majority of first preference votes, that candidate is elected.

(2) If not, the candidate with the lowest number of first preference votes is excluded and the votes on the un-exhausted ballot-papers counted to him or her are transferred to the candidates with second preferences on those ballot-papers.

(3) A candidate who then has an absolute majority of votes is elected, but, if no candidate then has an absolute majority of votes, the process of excluding the candidate who has the lowest number of votes and counting each of his or her un-exhausted ballot-papers to the candidates remaining in the election next in order of the voter's preference is repeated until one candidate has received an absolute majority of votes. The latter is elected.

(4) In this clause, ***absolute majority***, in relation to votes, means a number that is more than one-half of the number of un-exhausted formal ballot-papers.

11 Tied candidates

(1) If, on any count of votes, there are 2 candidates in, or remaining in, the election and the numbers of votes cast for the 2 candidates are equal—the candidate whose name is first chosen by lot is taken to have received an absolute majority of votes and is therefore taken to be elected.

(2) If, on any count of votes, there are 3 or more candidates in, or remaining in, the election and the numbers of votes cast for 2 or more candidates are equal and those candidates are the ones with the lowest number of votes on the count of the votes—the candidate whose

name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.

Part 4 General

12 Choosing by lot

To choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the returning officer, the slips are folded by the returning officer so as to prevent the names being seen, the slips are mixed and one is drawn at random by the returning officer and the candidate whose name is on the drawn slip is chosen.

13 Result

The result of the election (including the name of the candidate elected as Mayor or Deputy Mayor) is:
(a) to be declared to the Councillors at the Council meeting at which the election is held by the returning officer, and
(b) to be delivered or sent to the Director-General and to the Secretary of the Local Government and Shires Associations of New South Wales.

Note: This is the Chief Executive of the Office of Local Government and the Chief Executive of Local Government NSW.

345 Informal ballot-papers

(1) A ballot-paper of an elector at an election is informal if:-
(a) the elector has failed to record a vote on it in the manner directed on it, or
(b) it has not been initialled on the front by an election official, or
(c) it contains a mark or writing that, in the returning officer's opinion, would enable the elector to be identified.
(2) Despite subclause (1), a ballot-paper of an elector at an election in which only one candidate is to be elected is not informal merely because a tick or a cross has been placed in one square and the other square or squares have been left blank. In such a case the tick or the cross is to be treated as a first preference.
(3) (Repealed)
(4) Despite subclause (1), a ballot-paper of an elector at an election is not informal merely because a preference (other than a first preference) has been repeated or omitted so long as the ballot-paper shows at least the minimum number of preferences required by the directions.
(5) Despite subclause (1), a ballot-paper of an elector at an election is not informal merely because it has not been initialled on the front by an election official, so long as it bears the mark referred to in clause 305 (2).
(6) Despite subclause (1), a ballot-paper of an elector at an election is not informal by virtue of the existence of an unnecessary mark on the ballot-paper if, in the opinion of the returning officer, the elector's intention is clearly indicated on the ballot-paper.
(6A) Despite subclause (1), a ballot-paper is not informal by reason only that the elector has placed one or more numbers, a tick or one or more crosses adjacent to but outside a square or squares if, in the opinion of the returning officer, the elector's intention is clearly indicated on the ballot-paper. In such a case, each such number, tick or cross is taken to have been placed within the relevant square.

(7) Nothing in subclause (2) authorises any person to encourage a voter to place a tick or a cross in a square on a ballot-paper.

Note. Section 308C of the Act makes provision concerning the formality of ballot-papers where the voter marks, crosses or ticks a group voting square, or where the ballot papers contain the name of a candidate whom a court has declared to be incapable of being elected.

NOMINATION FOR THE OFFICE OF THE MAYOR

In accordance with the provisions of Schedule 7 of the *Local Government (General) Regulation 2005* we hereby nominate _____

for the office of Mayor for the period of September 2018 to September 2020

Signed: _____
(Signature)

Councillor: _____
(Print Name)

Signed: _____
(Signature)

Councillor: _____
(Print Name)

I Councillor _____ (Print Name)

Hereby consent to my nomination as the Mayor of Bourke Shire Council.

_____ _____
Signature Date

<u>Please Note:</u> The nomination must be made by at least two Councillors (one who can be the nominee) and accepted by the nominated Councillor and dated. The completed nomination form should be delivered to the Returning Officer (General Manager) at or before the Council Meeting to be held on 24th September 2018.

File No:	C11.6
Report: 2/2018	Election of Deputy Mayor
Responsible Officer:	Ross Earl, General Manager

Background:

Council is able to elect a Deputy Mayor.

Council has previously resolved to elect a Deputy Mayor.

Nominations are invited for the Office of Deputy Mayor for the term commencing 24th September 2018

Statutory Provisions.

Under Section 231 of the *Local Government Act 1993*:

- The Councillors may elect a person from among their number to be the Deputy Mayor.
- The person may be elected for the Mayoral term or a shorter term
- The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of Mayor.
- The Councillors may elect a person from among their number to act as Deputy Mayor if the Deputy Mayor is prevented by illness, absence or otherwise from exercising a function under this sections, or if no Deputy Mayor has been elected.

Financial Implications:

Councils Operational Plan provides for the payment of fees to the Mayor and Councillors in accordance with Section 252 of the Local Government Act 1993 and also provides for the payment of expenses and provision of facilities to the Mayor and Councillors in accordance with the adopted policy. Provision has been made in the Operation Plan for these expenses.

Any fee payable to the Deputy Mayor is to be deducted from the fee paid to the Mayor.

Procedure for Election

The election of a Deputy Mayor of Bourke Shire Council must be held in accordance with Schedule 7 of the Local Government (General) Regulation 2005. Note: A copy of Schedule 7 has been reproduced as part of the report on the election of Mayor and should be referred to for the election of Deputy Mayor as well.

Nomination forms for the position of Mayor and Deputy Mayor have been enclosed with this meeting agenda. The completed nomination forms may be returned to the Returning Officer at any time before the Meeting scheduled for 24th September 2018 or at the Council Meeting.

The returning officer will ask for nomination form to be submitted and then read the nominations received.
If only one Councillor is nominated for the position, that Councillor is declared elected.

If more than one Councillor is nominated Council must determine if voting is to be by preferential ballot, by ordinary ballot (both secret votes) or by open voting (voting by a show of hands or similar means).

The elections of Mayor and Deputy Mayor are the only times Council can choose to vote by way of secret ballot.
The election is to be held at the Council meeting at which the Council resolves on the method of voting.

"Open Voting" means voting by a show of hands or similar means;
"Ordinary Ballot" has its normal meaning of secret ballot;
"Preferential Ballot" means the placing of the numbers 1 and 2 and so on against the various names so as to indicate the order of preference for all of the candidates

Resolution:

351/2018

1. That Council elect a Deputy Mayor
2. That the period for which the Deputy Mayor is to be elected be for the same term as the Mayor.
3. That should an election for the Office of Deputy Mayor be required, the Council determine whether the vote is to be by ordinary ballot or by open voting or by preferential ballot,
4. That all ballot papers be destroyed following the declaration of the Office of Deputy Mayor.

Moved Cr Davis Seconded Cr Barton Carried

The Returning Officer called for nominations for the position of Deputy Mayor for the period 24th September 2018 – September 2020.

Only the one (1) nomination was received, that being for Councillor Lachlan Ford.

The Returning Officer declared Councillor Lachlan Ford elected as the Deputy Mayor of Bourke Shire Council for the period 2018-2020.

APPENDIX 2

Report 2

ELECTION OF DEPUTY MAYOR

Note: the election of Deputy Mayor will be in accordance with schedule 7 of the Local Government (General) Regulation 2005.

ELECTION OF DEPUTY MAYOR

NOMINATION FOR THE OFFICE OF THE DEPUTY MAYOR

In accordance with the provisions of Schedule 7 of the *Local Government (General) Regulation 2005* we hereby nominate _____ for the office of Deputy Mayor for the period of September 2018 to 2020

Signed: _____
(Signature)

Councillor: _____
(Print Name)

Signed: _____
(Signature)

Councillor: _____
(Print Name)

I Councillor _____ (Print Name)

Hereby consent to my nomination as the Deputy Mayor of Bourke Shire Council.

_____ _____
Signature Date

<u>Please Note:</u> The nomination must be made by at least two Councillors (one who can be the nominee) and accepted by the nominated Councillor and dated. The completed nomination form should be delivered to the Returning Officer (General Manager) before or at the Meeting of Council scheduled for the 24th September 2018.

File No:	C12.1
Report: 3/2018	Determination of Meeting Time and Schedule
Responsible Officer:	Ross Earl, General Manager

Background:

Council is required to determine the day and time in which Ordinary Meetings of Council are to be held, ensuring compliance with the legislative provisions in relation to the scheduling of meetings.

Number of Meetings Required to be held – Current Situation

Under the provisions of Section 365 of the Local Government Act 1993 a Council is required to hold ten (10) meetings per year each of which must be held in a different month.

Council Requirement to Give Public Notice

Section 9 - Notice of meetings

(1) A Council must give notice to the public of the times and places of its meetings and meetings of those of its committees of which all the members are Councillors.

(2) A Council and each such committee must have available for the public at its offices and at each meeting copies (for inspection or taking away by any person) of the agenda and the associated business papers (such as correspondence and reports) for the meeting.

(2A) In the case of a meeting whose agenda includes the receipt of information or discussion of other matters that, in the opinion of the General Manager, is likely to take place when the meeting is closed to the public:

(a) the agenda for the meeting must indicate that the relevant item of business is of such a nature (but must not give details of that item), and

(b) the requirements of subsection (2) with respect to the availability of business papers do not apply to the business papers for that item of business.

(3) The copies are to be available to the public as nearly as possible to the time they are available to Councillors.

(4) The copies are to be available free of charge.

(5) A notice given under this section or a copy of an agenda or of a business paper made available under this section may in addition be given or made available in electronic form.

Method of Giving Notice Clause 232 of the Local Government (General Regulation) 2005

(1) This clause prescribes the manner in which the requirements outlined in section 9 (1) of the Act are to be complied with.

(2) A notice of a meeting of a Council or of a committee must be published in a newspaper circulating in the area before the meeting takes place.

(3) The notice must specify the time and place of the meeting.

(4) Notice of more than one meeting may be given in the same notice.

(5) This clause does not apply to an extraordinary meeting of a Council or committee

Current Situation

Council has previously resolved that the Ordinary Meetings of Council be scheduled for the fourth Monday of each month commencing at 9.00 am

Meetings have been held in each month with the exception of December.

It is important that Council selects a time and date suitable to all members of Council to ensure that all Councillors can regularly attend.

Whilst it is noted in the Code of Meeting Practice the time and date of Ordinary Meetings of Council is determined by resolution. A meeting time can be changed by resolution and public notice is required to be given of the change.

Council should determine whether it wishes to hold its meeting on the same day of the month and at the same time or wishes to change the day or time.

There have been occasions when Council has elected to change a meeting day due to a Public Holiday. Easter Monday falls on 22nd April and as such it is proposed the meeting be held on the 29th April 2019

Public Holidays for New South Wales for the balance 2018 fall on the following dates:

Holiday	Day	Date
Labour Day	Monday	1st October 2018
Christmas Day	Tuesday	25th December 2018
Boxing Day	Wednesday	26th December 2018

Public Holidays for New South Wales in 2019 fall on the following dates:

Holiday	Day	Date
New Year's Day	Tuesday	1st January 2019
Australia Day	Saturday	26th January 2019
Australia Day Holiday	Monday	28th January 2019
Good Friday	Friday	19th April 2019
Easter Saturday	Saturday	20th April 2019
Easter Sunday	Sunday	21st April 2019
Easter Monday	Monday	22nd April 2019 (4th Monday)
ANZAC Day	Thursday	25th April 2019
Queen's Birthday	Monday	10th June 2019
Labour Day	Monday	7th October 2019
Christmas Day	Wednesday	25th December 2019
Boxing Day	Thursday	26th December 2019

Should the need arise; an Extraordinary Meeting can be scheduled.

Once Council has determined the meeting schedule an advertisement will be placed in the next available issue of the Western Herald detailing the Meeting Dates for the Ordinary Meetings of Council for the period October 2018 to December 2019 with their location being the Council Chambers, 29 Mitchell Street Bourke, unless otherwise determined.

Should Council maintain the scheduled Meeting Day as the Fourth Monday of each month the meeting schedule will be as follows;

Month/Year	Proposed Meeting Date	Reason
2018		
October	22nd	4th Monday
November	26th	4th Monday
2019		
January	28th	4th Monday (Public holiday)
February	25th	4th Monday (Western Division Conference)
March	25th	4th Monday
April	29th	4th Monday (22nd is a Public Holiday)
May	27th	4th Monday
June	24th	4th Monday
July	22nd	4th Monday
August	26th	4th Monday
September	23rd	4th Monday
October	28th	4th Monday
November	25th	4th Monday

Recommendations

1. That Council determine the day and time of its Ordinary Council Meetings.
2. That no meeting be scheduled for December 2019
3. That public notice be given in relation to the proposed meeting schedule in accordance with Clause 232 of the Local Government (General) Regulation.

Resolution

352/2018

1. That Council hold its Ordinary Meeting of Council on the 4th Monday of each month at 9.00am, with the exception to the following:-

a. That the meeting scheduled for the 28th January 2019 being a public a public holiday be brought forward to the 21st January 2019,
b. That as the meeting scheduled for the 25th February 2019 clashes with the Western Division Conference to be held in Bourke on the 25th February 2019 it be brought forward to the 18th February 2019,
c. That the meeting scheduled for the 22nd April 2019 which is a public holiday, now be held to 29th April 2019,

2. That no meeting be scheduled for December 2019
3. That public notice be given in relation to the proposed meeting schedule in accordance with Section 9 of the Local Government Act and Clause 232 of the Local Government (General) Regulation

Moved Cr Barton Seconded Cr Davis Carried

File No:	C6.1
Report: 4/2018	Composition of Council Committees and Confirmation of Appointment of Delegates to other Organisations
Responsible Officer:	Ross Earl, General Manager

Background:

Council operates a number of committees internally and also has representation on a number of committees and organisations external to Council.

Current Situation:

Membership of all Committees and delegates to various organisations are generally reviewed on an annual basis.

Council has four standing Committees, The Roads and Plant Committee, Corporate Planning Committee, Town and Village Committee and the Tourism and Economic Development Committee.

With the exception of the Tourism and Economic Development Committee which has seven (7) members all other committees involve the whole of Council as members.

The operation of each of the Committees is outlined in the Charter for each of those Committees.

These charters will be provided at the first meeting of each of the committees for the quadrennial period.
In addition to the Internal Committees there are a number of other committees and organisations to which Council provides a delegate or is represented at meetings and these are included in the attached listing together with the name of the last appointee.

The listings have also included brief details in relation to each of the organisations to which Council provides delegates and the level of involvement.

Financial Implications:

Provision has been made in the Operational Plan (Budget) for the expenses incurred in the attendance of Councillors and staff as members, delegates or representatives of the various committees as detailed

Recommendation:

1. That Council review and amend the listing of current internal committee membership,
2. That Council review and amend the listing of delegates to all external organisations,
3. That the any required changes be incorporated in the listing of Committee members, representatives and delegates and the revised listing be circulated to Councillors;
4. That the Delegates to outside organisations be notified to those organisations together with appropriate contact details.

Resolution

353/2018

1. That the membership of Council Committees, Delegates and Representatives to external organisation and committees as detailed in the attached listing be adopted.
2. That the listing be circulated to all Councillors and MANEX.
3. That the delegates to the outside organisation be notified to those organisations with appropriate contact details.

Moved Cr Barton Seconded Cr Davis Carried

Local Government Organisations						
Committee	Delegate(S)	Alternate	Purpose	Meeting Place	Meeting Frequency	Council Involvement
North West Joint Organisation of Councils (FWJOC)	Mayor General Manager	Deputy Mayor MCS	To look at regional based initiatives with positive outcomes for all Councils	Bourke	As scheduled	Member
Outback Shires Alliance	Mayor Cr Barton	Deputy Mayor	To review opportunities for Resource Sharing and Improved Service Delivery for the Councils	Generally Brewarrina	As required	Member
Netwaste	Manager Environmental Services	Environmental Services Officer	To coordinate strategic waste disposal initiatives	Rotation amongst member Councils	Quarterly	Member
Orana Water Utilities Alliance Board	Mayor & General Manager	Deputy Mayor & MCS	Review the Strategic Direction and operation of LMWUA	Rotation amongst member Councils	As required	Member
Orana Water Utilities Alliance Technical Committee	Manager Works	Nil	To determine ongoing direction and strategic Direction of LMWUA	Rotation amongst member Councils	As required	Member
General Managers' Advisory Committee	General Manager	MCS	To provide advice the JO and to investigate regional collaboration	Bourke	As required	Member
Outback Arts	Cr Thompson	Cr Cole	Promotion of the Arts and Arts related Activities	Coonamble	Quarterly	Member
Kamilaroi Highway Promotional Committee	Cr Davis/Manager Tourism & Events	Cr Ford	To investigate, develop and institute promotion opportunities	Rotation amongst member Councils and By phone	As required	Member

Committee	Delegate(S)	Alternate	Purpose	Meeting Place	Meeting Frequency	Council Involvement
Kidman Way Promotional Committee	Cr Davis/Manager of Tourism & Events	Cr Ford	To promote and develop the tourist opportunities of towns serviced by the Kidman Way	Rotation amongst Member Councils	As required	Member
Western Division Councils Of NSW	Mayor, Deputy Mayor & General Manager		To perform an advocacy role of all Councils located within the Western Division of NSW	Rotation amongst Members	Annual Conference Mid- year conference	Member
Darling River Run	Manager of Tourism & Events		To promote the Darling River Run as a Tourism Route	Various & by phone	As required	Member

Inter Government Liaison						
Committee	Delegate(S)	Alternate	Purpose	Meeting Place	Meeting Frequency	Council Involvement
Bushfire Liaison Committee	Mayor General Manager MCS	Cr Davis	To Work with the RFS to ensure compliance with the service level agreement and preparedness for fires	Either Bourke or Brewarrina	Six Monthly	Attendee
Bourke Strategic Coordination Group	Mayor General Manager Manager Tourism & Events	Manager Corporate Services	To ensure cost effective and efficient service delivery by State Government Agencies	Bourke	Quarterly	Attendee
Local Emergency Management Committee	General Manager	Manager of Works	To ensure adequate preparedness and planning for Emergency situations	Bourke	Quarterly	Provide Secretariat
Bourke Local Traffic Committee **Mayor Is The Local Members Representative*	Manager of Roads Manager of Works Mayor	Services Technical Officer	To review local traffic flow issues, parking, speed zones, etc.	Bourke	As required	Provide Secretariat
Joint Regional Planning Committee	Mayor Deputy Mayor	Cr Stutsel	To review significant planning matters	Generally by teleconference	As required	Attendee on issues impacting Bourke Shire

Committee	Delegate(S)	Alternate	Purpose	Meeting Place	Meeting Frequency	Council Involvement
Far West Regional Algal Coordinating Committee	Manager Environmental Services	Manager of Works	To take proactive action in relation to algae bloom	Generally by teleconference	As required	Attendee
Regional Food Group	Manager Environmental Services		To Liaise with NSW FOOD Authority regarding food premises inspections etc.	Generally Dubbo	Quarterly	Attendee

Community Liaison Groups						
Committee	Delegate(S)	Alternate	Purpose	Meeting Place	Meeting Frequency	Council Involvement
Bourke Alcohol Working Group	Cr Ford/General Manager	Manager Corporate Services	To assist in the determination of actions in reducing the social impact of alcohol and drug use within Bourke	Bourke	Monthly	Attend
Bourke Liquor Accord	Cr Bartley General Manager	Cr Dorrington	To review and develop policy in regard to the sales of Alcohol within the Shire	Bourke	Monthly	Provide Secretariat
Youth Interagency Committee	Cr Barton/Manager Tourism & Events		To review the provision and operation of Youth Services within Bourke	Bourke	Monthly	Attendee
Community Aboriginal Working Party	General Manager Manager of Tourism & Events	Manager of Corporate Services	Provide an advocacy role on behalf of the Bourke Aboriginal Community	Bourke	Monthly	Invitee
Bourke Business Development Group	General Manager Manager of Tourism & Events Mayor	Manager of Corporate Services	To develop and implement strategies aimed at strengthening the business sector of Bourke and the growth of the town itself	Bourke	Monthly	Provide Secretariat
Bourke Shire Council Aboriginal Consultative Committee	Mayor/Cr Ford Cr Cole/Cr Bartley Cr Barton		As per Charter	Council Chambers	As per Charter	Provide Secretariat

Committee	Delegate(S)	Alternate	Purpose	Meeting Place	Meeting Frequency	Council Involvement
Bourke Tourism Advisory Committee (Tac)	Mayor Cr Stutsel Cr Cole Cr Barton		The Tourism Advisory Committee is to provide a mechanism to ensure that significant issues affecting the tourism industry within the Bourke Shire Council are clearly identified and are raised in the appropriate forums		As per Charter	Provide Secretariat
JB Renshaw Sporting Complex User Group Advisory Committee	Mayor Cr Stutsel	Others on an as needs basis	Determine strategic priorities of the complex	JB Renshaw Sporting Complex		Provide Secretariat

Council Internal Committees						
Committee	Delegate(S)	Alternate	Purpose	Meeting Place	Meeting Frequency	Other Comments
Plant & Roads	All		As per Charter	As per Charter	As per Charter	
Corporate	All		As per Charter	As per Charter	As per Charter	
Town & Villages	All		As per Charter	As per Charter	As per Charter	
Economic Development & Tourism	All		As per Charter	As per Charter	As per Charter	
General Manager Performance Review	Mayor Deputy Mayor		Review General Manager's Performance	Council Chambers	Six (6) monthly	

Regional Advisory Groups						
Committee	Delegate(S)	Alternate	Purpose	Meeting Place	Meeting Frequency	Other Comments
Murray Darling Association	Mayor	Cr Cole		Various		
Barwon Darling Water (Formally Mungindi-Menindee Advisory)	Mayor Deputy Mayor	Manager of Corporate Services General Manager	To discuss water flow and allocation with the river system	Walgett or Bourke Generally	Quarterly	
Macquarie Valley Advisory Committee	Weeds Officer	Manager Environmental Services	Regional Weeds Eradication Strategy	By Phone Sydney x 1 Dubbo x 1		

File No:	A3.8
Report: 5/2018	Delegations to the Mayor
Responsible Officer:	Ross Earl, General Manager

Background:

Section 377 of the Local Government provides the opportunity for Council to be able to delegate some of its functions to other organisations or people with the exception of these matters detailed in that section as functions that are only to be exercised by Council.

377 General power of the Council to delegate

(1) A Council may, by resolution, delegate to the General Manager or any other person or body (not including another employee of the Council) any of the functions of the Council under this or any other Act, other than the following:

(a) the appointment of a General Manager,
(b) the making of a rate,
(c) a determination under section 549 as to the levying of a rate,
(d) the making of a charge,
(e) the fixing of a fee,
(f) the borrowing of money,
(g) the voting of money for expenditure on its works, services or operations,
(h) the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment),
(i) the acceptance of tenders to provide services currently provided by members of staff of the Council,
(j) the adoption of an operational plan under section 405,
(k) the adoption of a financial statement included in an annual financial report,
(l) a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6,
(m) the fixing of an amount or rate for the carrying out by the Council of work on private land,
(n) the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the Council for the carrying out of any such work,
(o) the review of a determination made by the Council, and not by a delegate of the Council, of an application for approval or an application that may be reviewed under section 82A of the *Environmental Planning and Assessment Act 1979*,
(p) the power of the Council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194,
(q) a decision under section 356 to contribute money or otherwise grant financial assistance to persons,
(r) a decision under section 234 to grant leave of absence to the holder of a civic office,
(s) the making of an application, or the giving of a notice, to the Governor or Minister,
(t) this power of delegation,
(u) any function under this or any other Act that is expressly required to be exercised by resolution of the Council.

(1A) Despite subsection (1), a Council may delegate its functions relating to the granting of financial assistance if:
  (a) the financial assistance is part of a specified program, and
  (b) the program is included in the Council's draft operational plan for the year in which the financial assistance is proposed to be given, and
  (c) the program's proposed budget for that year does not exceed 5 per cent of the Council's proposed income from the ordinary rates levied for that year, and
  (d) the program applies uniformly to all persons within the Council's area or to a significant proportion of all the persons within the Council's area.

(2) A Council may, by resolution, sub-delegate to the General Manager or any other person or body (not including another employee of the Council) any function delegated to the Council by the Departmental Chief Executive except as provided by the instrument of delegation to the Council.

(3) A Council may delegate functions to a joint organisation only with the approval, by resolution, of the board of the joint organisation.

226 Role of Mayor

The role of the Mayor is as follows:-

(a) to be the leader of the Council and a leader in the local community,

(b) to advance community cohesion and promote civic awareness,

(c) to be the principal member and spokesperson of the governing body, including representing the views of the Council as to its local priorities,

(d) to exercise, in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council,

(e) to preside at meetings of the Council,

(f) to ensure that meetings of the Council are conducted efficiently, effectively and in accordance with this Act,

(g) to ensure the timely development and adoption of the strategic plans, programs and policies of the Council,

(h) to promote the effective and consistent implementation of the strategic plans, programs and policies of the Council,

(i) to promote partnerships between the Council and key stakeholders,

(j) to advise, consult with and provide strategic direction to the General Manager in relation to the implementation of the strategic plans and policies of the Council,

(k) in conjunction with the General Manager, to ensure adequate opportunities and mechanisms for engagement between the Council and the local community,

(l) to carry out the civic and ceremonial functions of the Mayoral office,

(m) to represent the Council on regional organisations and at inter-governmental forums at regional, State and Commonwealth level,

(n) in consultation with the Councillors, to lead performance appraisals of the General Manager,

(o) to exercise any other functions of the Council that the Council determines.

Current Situation:

The Mayors delegations are contained within the attached policy document.

Financial Implications:

There is no significant impact.

Resolution

354/2018 That Council delegates to the Mayor, Councillor Barry Hollman the delegations as detailed in attached Policy document Mayor Delegations 1.5.1(v8).
Moved Cr Barton Seconded Cr Davis Carried

SECTION 1 Service Management
PART 5 Delegations

	POLICY NO:	1.5.1(v8)
	POLICY TITLE:	Mayor Delegations
	DATE ADOPTED:	28/09/2015
	RESOLUTION NO:	340/2015
	SUPERSEDES:	Mayor Delegations 1.5.1(v7) Adopted: 22/09/2014 Resolution No: 355/2014
	PROPOSED REVIEW DATE:	28/09/2018

BACKGROUND

In accordance with the provisions of Section 377 of the Local Government Act 1993, the Mayor is delegated the following powers and duties by Council on 24th September 2018, effective from that date.

POLICY

To give effect to the provisions of the Local Government Act 1993, and any other Act conferring powers or duties upon the Mayor and to any resolution or direction give to the Mayor by the Council.

STATUTORY ROLE

To exercise, in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council.
To exercise such other features of the Council as the Council determines.
To preside at meetings of the Council.
To carry out the civic and ceremonial functions of the Mayoral office.

OTHER DELEGATIONS

To direct the General Manager where necessary, in the interpretation and implementation of each and every policy or code of the Council which is current and has been adopted by Council resolution.

To provide guidance where necessary to the General Manager in the development and implementation of procedures of Council.

To participate in negotiations on behalf of the Council with third parties and in connection with the sale, purchase and lease of lands and buildings in conjunction with the General Manager.

To exercise a statutory role of the principal office in accordance with Section 1 of the Independent Commission against Corruption Act 1988, as and when considered appropriate by the Mayor.

To give direction to Council following consultation with the General Manager, in the application of Code of Conduct as adopted by the Council and where necessary apply appropriate censures to elected members.

To give direction, in conjunction with the General Manager, to the Council in pursuit of the objectives and strategies contained within the Bourke Shire Community Strategic Plan and the Bourke Shire Council Delivery Programme and Operational Plan.

To represent Council, in conjunction with the General Manager, in deputations to Government enquires and elsewhere where it is appropriate that the Mayor should present the Council's position.

To make media statements and issue press releases in respect of Council resolutions and decisions in conjunction with the General Manager.

To promote the area of Council through representations, delegations, functions and personal approaches within the budget provisions.

To spend up to $20,000 in times of emergency, subject to details of works so authorised, being referred to the next Ordinary Meeting of the Council for its information.

RELATED POLICIES

1.5.2 (V8) Deputy Mayor Delegation
1.5.3 (V5) General Manager

File No:	A3.8
Report: 6/2018	Delegation to the Deputy Mayor
Responsible Officer:	Ross Earl, General Manager

Background:

Section 377 of the Local Government provides the opportunity for Council to be able to delegate some of its functions with the exception of those matters detailed within that section as functions that are only to be exercised by Council.

Under Section 231 of the *Local Government Act 1993*:

- The Councillors may elect a person from among their number to be the Deputy Mayor.
- The person may be elected for the Mayoral term or a shorter term
- The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of Mayor.
- The Councillors may elect a person from among their number to act as Deputy Mayor if the Deputy Mayor is prevented by illness, absence or otherwise from exercising a function under this sections, or if no Deputy Mayor has been elected.

Current Situation:

The Deputy Mayors delegations are contained within the attached policy document

Financial Implications:

There is no significant impact.

Resolution

355/2018 That Council delegates to the Deputy Mayor, Councillor Lachlan Ford the delegation as detailed in the attached Policy Document, Deputy Mayor Delegations 1.5.2(v8).
Moved Cr Rice Seconded Cr Barton Carried

SECTION 1 Service Management
PART 5 Delegations

	POLICY NO:	1.5.2(v8)
	POLICY TITLE:	Deputy Mayor Delegations
	DATE ADOPTED:	28/09/2015
	RESOLUTION NO:	356/2014
	SUPERSEDES:	1.5.2(v7) Adopted: 23/09/2014 Resolution: 356/2012
	PROPOSED REVIEW DATE:	28/09/2018

BACKGROUND

In accordance with the provisions of Section 377 of the Local Government Act 1993, the Deputy Mayor is delegated the following powers and duties by Council on 24th September 2018 effective from that date.

POLICY

- That the Deputy Mayor be authorised to exercise any function, power, duty or authority of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise, from exercising the function, power, duty and authority or if there is a casual vacancy in the office of Mayor.

RELATED POLICIES

1.5.1(V7) Mayor Delegations
1.5.3 (V5) General Manager Delegation

Starring of Items

A number of items have been starred for discussion.

A number of items had been starred for discussion. The Mayor received requests to star additional items to be discussed. The following additional items were identified for discussion.

Report No	Report Name	Responsible Officer
301/2018	Engineering Activity Report – Late Item	MW
931/2018	Bourke Shire Council Picnic Day	GM

Resolution:

356/2018 That recommendations as detailed in the un-starred items in the Agenda for the Ordinary Meeting of Council held on Monday, 24th September 2018 are adopted.
Moved Cr Dorrington Seconded Cr Ford Carried

Confirmation of the Minutes

Resolution

357/2018 That the Minutes of the Ordinary Meeting of Council held on Monday, 27th August 2018 be confirmed as a true and accurate record of that meeting.
Moved Cr Barton Seconded Cr Dorrington Carried

Calendar of Events

Month/ Year	Meeting Date	Time	Event	Location
2018				
September	17th	10.00am	Barwon Darling Bush Fire Management Committee	Bourke Fire Control Centre
	20th	6.00pm	Security Assessment Workshops - Working with Farmers to Prevent Crime on Your Property	Diggers on the Darlings
	24th	9.00am	Council Meeting	Council Chamber
	28th	9.45am	National Police Remembrance Day	Holy Innocents Anglican Church
October	21st-23rd		LGNSW Annual Conference 2018	Albury
	22nd	9.00am	Council Meeting	Council Chamber
November	9th – 11th		Regional NSW Tidy Towns Awards	Orange
	20th-22nd		National Local Roads & Transport Congress	Alice Springs Northern Territory
	26th	9.00am	Council Meeting	Council Chamber
December	4th	6.00pm	Bourke Public School Presentation Night	Bourke High School MPC

Councillor Information List

DATE	INFORMATION SENT	Author	Email
23/08/18	Agenda & Business Paper for 27th August 2018	MANEX	✓
29/08/18	Workshop - Drought Communities Programme	EA	✓
30/08/18	Minutes of the Council Meeting 27th August 2018	MANEX	✓
03/09/18	Macquarie Home Stay update	EA	✓
03/09/18	"From the GM's Desk" 6th September 2018	GM	✓
04/09/18	Government News		✓
04/09/18	Media Release: Minister's so-called crackdown a missed opportunity	LGNSW	✓
04/09/18	Change in the Bourke to Milparinka Road via Wanaaring	EA	✓
06/09/18	Love Food Hate Waste		✓
06/09/18	Council Circular 18-24 Status of the new Model Code of Conduct for Local Councils in NSW and Procedures	OLG	✓
06/09/18	Council Circular 18-25 Status of the new Councillor Induction and Professional Development Guidelines	OLG	✓
10/09/18	Barwon Media Release - Grants Funding Open to Barwon Groups		✓
10/09/18	NSW Disclosure Reminder for 2017/2018 reporting period - NSW Electoral Commission	EA	✓
10/09/18	Councillor Induction Guidelines		✓
12/09/18	NSWPLA - EXECUTIVE ELECTIONS	Lynne Makin Executive Officer NSWPLA	✓
14/09/18	Media: Instant Asset Write-Off Resilience Measure for Farmers During Drought	National Farmers Federation	✓

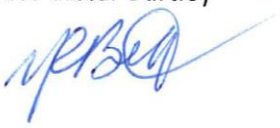
Notice of Motion

File No:	G4.28-W2.2.9
Report: 0009/2018	Percy Hobson image on Water Tower
Responsible Officer:	Councillor Victor Bartley

NOTICE OF MOTION

That Bourke Shire Council investigate the feasibility of having a image of Bourke Commonwealth Gold Medallist Percy Hobson completing a high jump placed on the water tower adjacent to Percy Hobson Park in recognition of his achievements at the 1962 Commonwealth Games

Councillor Victor Bartley



Background Information

Bourke local, Percy Hobson won the 1962 Commonwealth Games Gold Medal for High Jump.

In recognition of his success a park was named in his honour- "Percy Hobson Park"

A recent television show featured Percy training in Bourke and also highlighted the fact that his remarkable achievement was reached despite the lack of training facilities and coaching that were available. I understand his ability to compete in the qualifying events leading up to the Commonwealth Games was supported by the generosity of his workmates at the Bourke Abattoir.

The television shown also contained rare footage of Percy jumping and I thought an image can be taken from that footage and then be transferred to a medium whereby it could be enlarged and then affixed to the water tower. In going so further recognise his achievements and utilising the available space on the water tower.

Recommendation:
For Council's consideration

Resolution

That Bourke Shire Council investigate the feasibility of having an image of Bourke Commonwealth Gold Medallist Percy Hobson completing a high jump placed on the water tower adjacent to Percy Hobson Park in recognition of his achievements at the 1962 Commonwealth Games.
Moved Cr Bartley Seconded Cr Davis

Amendment

That Council investigate the development of a suitable monument to recognise the achievements of Percy Hobson.
Moved Ford Seconded Cr Bartley

Resolution

358/2018 That Council investigate the development of a suitable monument to recognise the achievements of Percy Hobson.		
Moved Ford	Seconded Cr Bartley	Carried

9.48am Cr Barton left the meeting – Returned to the Meeting at 9.51am

9.49am Cr Cole left the meeting – Returned to the Meeting at 9.51am

Business Arising From 27th August 2018

KEY: ☐ Action still pending ▒ Action

GM General Manager	MRS Manager Road Services
MCS Manager Corporate Services	MES Manager Environmental Services
MTD Manager Tourism & Development	MW Manager Works

206/2013	Review of Organisational Structure
Responsible Officer	General Manager
File Number	S6.41

DECISION	ACTION TAKEN
That the recommendations in relation to the realignment of any positions be considered prior to the advertising of any vacancies.	In progress
The positions descriptions of positions identified within the report from Local Government Management Solutions as requiring review be undertaken in consultation with both the employee and any union involved.	On hold
That the position descriptions of all employees be updated to reflect current duties performed and requirements of the organisation.	In progress

386/2015 & 315/2016	Return of Air Services to Bourke
Responsible Officer	General Manager
File Number	A6.1

DECISION	ACTION TAKEN
Council provide the successful tenderer with the use of the "Booking Office" at the terminal	On hold
A report be brought back to Council regarding the possible introduction of a small landing fee to off- set the additional costs involved in the maintenance of the terminal building	On hold
That the GM continues to investigate options of potential Airlines who may be interested in providing an air service to the district that includes Bourke.	Funding package announced

67/ 118/ 177/ 203/2015	Full Birthing Unit for Bourke Hospital
Responsible Officer	General Manager
File Number	H1.1

DECISION	ACTION TAKEN
That further information in regards to midwife led birthing models be obtained.	Ongoing

516/2016	Birthing Facilities at Bourke and Visit by Professor Sally Tracy
Responsible Officer	General Manager
File Number	H1.1
DECISION	ACTION TAKEN
That Council decide what further representations may be required following the receipt of any responses from its letters and considering any issues raised by Professor Tracy	Still to be finalised

64/2017	Unfenced and Unsealed Airstrips
Responsible Officer	General Manager
File Number	LD11.1 –A6.1
DECISION	ACTION TAKEN
1. Council seek public comment regarding the need to maintain the airstrips at Enngonia, Fords Bridge and Byrock. 2. That Council engage Tom Griffiths of Airport Plus to prepare a report detailing the issues to be considered in deciding whether to maintain the three (3) strips.	In progress

202/2017-250/2017	Western Local Health District (WLHD)
Responsible Officer	Mayor
File Number	H1.1
DECISION	ACTION TAKEN
Council write to Western Local Health District (WLHD) requesting information and statistics for births to Bourke women for the period 01/07/2015 to date, including:-	Further letter sent
1. Numbers of births	Request again lodged
2. Places where born	
3. Mother and baby mortality rate	
4. Number of induced births	January 2018
5. Number of forceps – assisted delivery	No reply
6. Number of Caesarean sections performed	received as yet
7. Effects on mothers of giving birth away from Country	to second
8. Results of any patient satisfactory survey	request
9. Location of Plant & Equipment previously used in Birthing Unit at Bourke District Hospital	Further
10. Details of the model of care in place at present	correspondence sent 30/08/2018

386/2017	Bourke School of District Education
Responsible Officer	General Manager
File Number	E1.8
DECISION	ACTION TAKEN
General Manager organise a meeting with Sean Andrews of the Department of Education with a view to ascertain plans for the long-term future and administration of the Bourke School of Distance Education	Changes to boundaries have necessitated a delay

450/2017	Finalisation of Lease to Bourke and District Children's Services
Responsible Officer	General Manager/MCS
File Number	A11.1.4

DECISION	ACTION TAKEN
1. Council prepare a Plan of Management in respect of the Golf Course Precinct 2. Council agree to the lease of the both the Old Golf Club Building and the New Pre-School building for a period of five (5) years from 1st July 2016 to 30th June 2021 with the option for two (2) additional periods of five (5) years, subject to them meeting the terms and conditions of the lease agreement. 3. That the intent to lease the premises to BDCS be advertised in accordance with the provisions of the Local Government Act. 4. That the terms and conditions of the lease be as determined	To be completed

451/2017	Strategic Land Purchase
Responsible Officer	General Manager
File Number	B3.4

DECISION	ACTION TAKEN
Council ascertain information regarding the availability of land that may be suitable to meet the long term strategic needs of Council.	Contact made with vendor

78/2018	Late Notice of Motion – Australia Day Awards
Responsible Officer	General Manager
File Number	B3.4

DECISION	ACTION TAKEN
Report be brought back to Council detailing options for the procedure in relation to the selection process for the Australia Day Awards	In progress

109/2018	2019 Western Division Conference
Responsible Officer	General Manager
File Number	L8.5

DECISION	ACTION TAKEN
1. A tentative date be determined after consultation with both Local Government New South Wales and the NSW Parliamentary sitting day schedule to allow for the early issue of invitations to proposed speakers. 2. That the General Manager takes appropriate action to secure sponsorship for the Conference.	Deputy Premier the Hon. John Barilaro, MP to open 23-25 February 2019

140/2018	Confidential – New Administration Building/Hub
Responsible Officer	Manager of Corporate Services
File Number	A3.10

DECISION	ACTION TAKEN
Council contribute up to $20,000 from the Infrastructure Renewal Reserve to develop a concept plan to build a new administration hub including library and commercial facilities for public/professional use	In progress

152/2018	Changes to Native Vegetation Management
Responsible Officer	General Manager
File Number	D2.1-L1.12

DECISION	ACTION TAKEN
That the matter be referred to Local Government New South Wales to ascertain the impact on rural Councils in NSW	To be completed

154/2018	Candidates for the 2019 State Election
Responsible Officer	General Manager
File Number	E2.4

DECISION	ACTION TAKEN
Council identify the priorities for funding for our community and convey those to those persons who have already indicated their intention to nominate and those who will nominate prior to the close of nominations	To be compiled

181/2018	CONFIDENTIAL - Development of Airport Subdivision
Responsible Officer	Manager of Tourism & Economic Development
File Number	D3.5

DECISION	ACTION TAKEN
Council sell 6 Peter Bryant Way, North Bourke, Lot 100 DP 1049207 to BREOSLA PTY LTD (or as instructed by BREOSLA PTY LTD) the sale, subject to the Development Approval.	Letter of offer sent

182/2018	CONFIDENTIAL - Disposal of Assets to Whiddon Group
Responsible Officer	Manager of Tourism & Economic Development
File Number	A11.1

DECISION	ACTION TAKEN
Council transfer the land made up of Lot 1 DP 1145233, Lot 2 Section 11 DP 758144, Lot 3 Section 11 DP 758144, Lot 2 DP 227656 to The Frank Whiddon Masonic Homes Group for $1.00 with the following conditions:- 1. Registration of a restriction on use/positive covenant which imposes a requirement that the land is used only for the provision of aged care facilities/services; 2. Execution of a deed between Council and The Frank Whiddon Masonic Homes Group that imposes an obligation on The Frank Whiddon Masonic Homes Group to re-transfer the land to Council in the event that The Frank Whiddon Masonic Homes Group proposes to sell the land to a third party (except with prior approval of Council); and 3. Registration of a caveat over the land to protect Council's interests referred to in the Deed referred to in 2. Above.	In progress

199/2018	Request for the Extension of the Louth Airstrip
Responsible Officer	Manager of Works
File Number	V1.5

DECISION	ACTION TAKEN
1. Council explore options for funding for the extension of the Louth Airstrip. 2. Council start negotiations with the current land owner to purchase a parcel of land that would allow for the proposed extension of the Louth Airstrip. 3. Council continue to monitor the Louth Airstrip and maintain the status quo.	Ongoing – contact to be made with RFDS to determine their requirement

233/2018	Confidential - New Waterline to North Bourke
Responsible Officer	Manager of Works
File Number	W2.2.1-W2.2

Council re-affirm the decision that the pipeline from the Water Treatment Plant to North Bourke and then on to the Abattoir site in its entirety, including ancillary costs and other associated works be funded from the National Stronger Regions Fund (NSRF)	Ongoing

242/2018	RaRMS – Permanent Doctors in Bourke
Responsible Officer	General Manager
File Number	H1.1

Council write to the Department of Health seeking a copy of both the tender documents and the completed contract in relation to the supply of Doctors in the town of Bourke. (Meeting held with CEO of RaRMS on 03/07/2018 in Bourke)	CEO of RaRMS advised that he would supply tender docs 03/07/18

273/2018	Retention of Health Service Staff in Bourke
Responsible Officer	General Manager/Mayor
File Number	H1.1

Council have a discussion with the Local Health Service Manager with regard to the attraction and retention of staff and any difficulties this causes in the provision of health services in Bourke.	Ongoing

315/2018	Easy to Do Business Program
Responsible Officer	Manager Environmental Services
File Number	D2.1, T5.1

1. That Council delegate authority to the General Manager to enter into a contract with Service NSW for the Easy to do Business initiative; and 2. That Council delegate authority to the Mayor and General Manager to execute any necessary documents under the Common Seal of Council.	Completed

320/2018	Far North West Regional Organisation of Councils - Strategic Direction
Responsible Officer	General Manager
File Number	L8.33

1. That should any concerns be identified with any of the Draft Documents adopted at the Inaugural Meeting of the FNWJO then those concerns be relayed to the interim Executive Officer. 2. That Councillors determine the following additional items should be added to the list of strategic priorities already identified and those matters be forwarded to the interim Executive Officer. • Roads • Water • Reversal of regionalisation of services • Rail • Tourism • Provision of State Government Services delivered locally	Letter sent

321/2018	Renaming Senior Citizens Building to Bourke Community Centre	
Responsible Officer	General Manager/Manager Works	
File Number	A11.2.24	
1. That a Plan of Management for the Bourke Community Centre be developed which details the allowable uses of the building and the fee required to be paid for the use and any bond that need to be lodged. 2. That the Plan of Management be submitted to Council on completion for their endorsement		Ongoing

322/2018	Initiatives to be put in place to Assist in the Carting of Fodder to Drought Affected Areas - Temporary Use of Tarcoon Street	
Responsible Officer	General Manager	
File Number	G4.24-W2.2.9	
1. That Council agree to the temporary use of Tarcoon Street by Type (2) Road Trains (BAB Configuration) only to cart fodder which has been identified as to be used for drought relief purposes 2. That the transport operators be requested to advise Council of the proposed usage time and if possible Council will arrange an escort vehicle.		Progressing

349/2018	Correct Identification of Council Owned Land to be transferred to Bourke Aboriginal Health Service - CONFIDENTIAL	
Responsible Officer	Ross Earl, General Manager	
File No	A11.1.5	
1. That Council agrees to the disposal of the land as detailed subject to both the clarification of the planning restrictions and confirmation that the project will proceed with all required approvals obtained. 2. That Council transfer the land made up of Lot 8 DP 35739, Lot 9 DP 36335 and Lot 10 DP 36335 to the Bourke Aboriginal Health Service for $1.00 with the following conditions:- 3. Registration of a restriction on use/positive covenant which imposes a requirement that the land is used only for the provision of a Clinic and Administration Centre; a Music School; a Gymnasium and a Training School; 4. Execution of a deed between Council and the Bourke Aboriginal Health Service that imposes an obligation on the Bourke Aboriginal Health Service to re-transfer the land to Council in the event that the Bourke Aboriginal Health Service proposes to sell the land to a third party (except with prior approval of Council); and 5. Registration of a caveat over the land to protect Council's interests referred to in the Deed referred to in 3. Above. 6. If the grant application is not successful and/or no construction has begun within a period of two (2) years that the land offer will be reassessed		Ongoing

Resolution

359That Council note the information in the Business Arising as presented to Council on Monday, 24th September 2018.		
Moved Cr Dorrington	Seconded Cr Rice	Carried

Cr Barton left the meeting at 10.03am - returned at 10.05am

Open Forum

Resolution at 10.04am

360/2018 Council suspended Standing Orders to conduct Community Open Forum		
Moved Cr Davis	Seconded Cr Stutsel	Carried

Tracey Reid from the Riverside Motel addressed Council on its need to reassess its policy in relation to the removal of the fig trees from the streets in Bourke.

Resolution at 10.14am

361/2018 Council resume Standing Orders		
Moved Cr Stutsel	Seconded Cr Ford	Carried

Environmental Services Report

File No:	E6.1-E6.4-L8.1
Report:212/2018	Biodiversity Conservation Act 2016 - update
Responsible Officer:	Dwayne Willoughby, Manager Environmental Services

Background

The Biodiversity Conservation Act has been in operation since August 2017. The Act provides for several functions and activities associated with the clearing of vegetation. The implications to Council and potential development within the Shire will be impacted by the requirements of this Act.

Current situation

Council will receive a presentation today that will provide an overview of the Act and issues that will need to be considered to allow for the disposal and future development of the Industrial Land available for sale by Council.

Below is an extract from the relevant parts of the Act for Councillor's information.

The Act.

The Biodiversity Conservation Act 2016 was enacted on the 24th August 2017. It provides for several functions and activities associated with the management of Biodiversity primarily associated with clearing of vegetation.

- *Urban clearing can be broadly described as clearing were a development application is required. (Part 4 Environmental Planning & Protection Act). The Biodiversity Offset Scheme Applies.*
- *Non-urban clearing generally refers to activities associated with agricultural activities. (managed under the NSW Local Land Services Act) Offsets can be managed on farm or traded.*
- *Clearing for community infrastructure (Part 5 Environmental Planning & Protection Act) Optional arrangements apply*
- *Environmental Stewardship. This where land is assessed and managed for the trading of Biodiversity Credits. This is the Biodiversity Offset Scheme credit development resource.*

The Biodiversity Offsets Scheme is a framework to avoid, minimise and offset impacts on biodiversity from development and clearing, and to ensure land that is used to offset impacts is secured in-perpetuity.

There are two key elements to the Biodiversity Offsets Scheme:

A. Developers and landholders who undertake development or clearing, generating a credit obligation which must be retired to offset their activity

B. Landholders who establish a biodiversity stewardship site on their land, generating credits to sell to developers or landholders who require those credits, to securely offset activities at other sites.

Area clearing threshold

The area threshold varies depending on the minimum lot size (shown in the Lot Size Maps made under the relevant Local Environmental Plan (LEP)), or actual lot size (where there is no minimum lot size provided for the relevant land under the LEP).

Minimum lot size associated with the property	*Threshold for clearing, above which the BAM and offsets scheme apply*
Less than 1 ha	*0.25 ha or more*
1 ha to less than 40 ha	*0.5 ha or more*
40 ha to less than 1000 ha	*1 ha or more*
1000 ha or more	*2 ha or more*

Part A: Undertaking development or clearing and retiring credits

Five steps to participating in the Scheme for proponents who want to undertake development or clearing.

1. *Does the BOS apply to your proposal?*
    a. *Local development (assessed under Part 4 of the Environmental Planning and Assessment Act 1979) that is likely to significantly affect threatened species or triggers the Biodiversity Offsets Scheme threshold.*
        - *The threshold relates to the area of proposed clearing relative to lot size.*
2. *If the Scheme does apply to a development or activity, the proponent must retain an accredited assessor to apply the Biodiversity Assessment Method (BAM) to the proposal.*
    a. *After applying the BAM, the accredited person will prepare a Biodiversity Assessment Report (BAR) that sets out*
        - *how the proponent has applied steps to avoid and minimise impacts on biodiversity*
        - *the number and type of ecosystem and species credits required to offset residual impacts of the activity on biodiversity ('credit obligation').*
    b. *There are several ways to meet credit obligations.*
        - *Preference is to offset "like for like"*
        - *Variation rules accessible if "like for like" is not available*
        - *Biodiversity conservation actions can replace credits in some circumstances.*

3. *Consent authority assesses application and determines whether to approve or refuse it.*
    a. *Application assessed against the requirements of the applicable legislation to determine whether to approve or refuse the application.*
    b. *Impacts on biodiversity is likely to be only one of multiple issues the consent authority considers.*
        - *For biodiversity impacts the consent authority will assess the BAR against the legal and technical requirements of the Biodiversity Conservation Act 2016, Biodiversity Conservation Regulation 2017 and the BAM.*
4. *Consent authority determines application and sets offset obligation*
    a. *If the consent authority approves the application, the credit obligation (and any other actions required) will be included as conditions of the relevant approval or consent.*
        - *The consent authority has the discretion to increase or decrease the credit obligation generated by the BAR.*
        - *If the obligation is decreased, the consent authority may be required to publish reasons or seek OEH concurrence.*
    b. *Other conditions may also be imposed to ensure landholder's commitments to avoid or minimise impacts on biodiversity are carried out.*
5. *The proponent satisfies its credit obligation and can begin the approved activity.*
    a. *Once the consent authority has issued the approval or consent that includes the final credit obligation, proponents have two primary ways that they can satisfy this obligation:*
        - *identify and purchase the required 'like for like' credits in the market and then retire those credits. Credits could be located by using the OEH registers or via a broker*
        - *calculate the cost of its credit obligation and transfer this amount to the Biodiversity Conservation Fund. The BCT is then responsible for identifying and securing the credit obligation.*
    b. *The consent authority is responsible for ensuring compliance with credit obligations, and any other conditions of the consent or approval.*

Part B: establishing a biodiversity stewardship site and selling credits

Four steps to participate in the Biodiversity Offsets Scheme by establishing a biodiversity stewardship site and selling the credits generated.

1. *Are you eligible?*
    a. *Is the land eligible:*
        - *Not reserved as a national park or flora reserve, etc.*
        - *Not already under an agreement as an offset or set aside from clearing activities*
        - *Not managed (past, current or future) in a way that is inconsistent with biodiversity conservation*
        - *Nothing is preventing management for biodiversity offsets in future*

b. *Is the landholder a "fit and proper person":*
   - *No history of breaches of relevant legislation*
   - *Not undischarged bankrupt*
   - *Financially capable of meeting obligations re: managing offsets*

c. *Can register of Expressions of Interest to identify potential buyers before proceeding or later in the process.*

2. *Accredited assessor applies BAM to generate credits*
   a. *Biodiversity Stewardship Site Assessment Report (BSSAR) produced*
      - *Number and type of credits*
      - *Proposed management plan for offsets*
   b. *Landholder submits BSSAR to Biodiversity Conservation Trust (BCT) to enter into Biodiversity Stewardship Agreement (BSA)*
      - *pays relevant fee (currently $2,500)*
      - *application assessed by BCT*
3. *Landholder enters into BSA with BCT and sells credits*
   a. *Agree on terms*
      - *Management plan including annual management actions*
      - *Costs of management over 20 years + Ongoing costs of management = Total Fund Deposit*
   b. *Landholder pays Total Fund Deposit amount to BCT*
   c. *BSA registered with OEH and Land and Property Information*
   d. *Credits sold to BCT or privately and ownership transferred*
   e. *Transaction fees apply*
      - *transfer or retirement of credits - $1,500*
      - *vary agreements – up to $10,500*
4. *Landholder receives annual payments and manages biodiversity stewardship site*
   a. *Active management commences when credits equal to 80% of the Total Fund Deposit are sold.*
   b. *BCT commences annual payments*
      - *Amounts received from sale of credits in excess of TFD are retained by landholder as profit*
      - *BCT makes payments over 20 years*
      - *After 20 years the landholder can re-apply parts of the BAM to renew active management plan or continue to receive payments to maintain the site*
   c. *Landholder responsible for carrying out management actions as per BSA*
      - *reports annually*
      - *subject to checks and audits to ensure compliance with BSA.*

Financial Situation

Council currently has nine (9) available blocks for sale at the development ranging in size from 4.4 ha to 12.3 ha. There are two interested parties currently speaking with Council in regards to a purchase.

The requirements of the Biodiversity Act will potentially increase the costs associated with any purchase as the land is not exempt from the credit obligation.

A more detailed review will be required to be undertaken to fully understand the impact of the costs associated with the purchase of credits and the impact that this will have on the development potential of the land currently held by Council.

Resolution

362/2018

1. That Council note the report in relation to the Biodiversity Conservation Act 2016.
2. That Council undertake a review of the potential impact on the sale of land held for industrial development including obtaining specialist advice as appropriate.
3. That on finalisation of that review a further report be brought back to Council.

Moved Cr Dorrington Seconded Cr Stutsel Carried

General Manager

File No	P4.1-P4.
Report: 364/2018	Code of Conduct
Responsible Officer	Ross Earl, General Manager

Background:

Council is aware that the Office of Local Government has developed a new Code of Conduct for Councils. The new code of Conduct involved a significant consultation process over a period of in excess of twelve months.

Current Situation:

The new Code of Conduct has been distributed to all Councillors and members of the Manex team and once it has been formalised by regulation will be provided to all staff. The Code of Conduct and the need to adhere to the provision of same forms part of Council's induction process for all staff and is also part of the induction process for Councillors.

The Code of Conduct can be obtained at the Office of Local Government website www.olg.nsw.gov.au

Once the regulation is made a further report will be provided to Council.

Financial Implications

There are no significant financial implications for Council apparent at this stage.

Recommendation:

1. That Council note the Report in relation to the proposed introduction of the new Code of Conduct be received and noted.
2. That once the New Code of Conduct is prescribed a further report be brought back to Council to allow for the adoption of the new Code of Conduct.

Resolution

363/2018

1. That the Report in relation to the proposed introduction of the new Code of Conduct be received and noted.
2. That once the New Code of Conduct is prescribed a further report be brought back to Council to allow for the adoption of the new Code of Conduct.

Moved Cr Dorrington Seconded Cr Ford Carried

File No	C11.1
Report: 365/2018	Councillor Induction Guidelines
Responsible Officer	Ross Earl, General Manager

Background:

The Minister for Local Government has released the Councillor Induction and Professional Development Guidelines.

These have been circulated to Councillors and are also available on the Office of Local Government website www.olg.nsw.gov.au

Amendments made to the *Local Government Act 1993* (the Act) in August last year by the *Local Government Amendment (Governance and Planning) Act 2016* saw the inclusion in the prescribed role of Councillors under section 232 a responsibility to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a Councillor".

In support of this, the amendments allowed regulations to be made for induction and other professional development for Mayors and Councillors.

In consultation with the sector, the Office of Local Government has prepared the guidelines to assist councils to develop and deliver induction and ongoing professional development activities for their mayor and Councillors in compliance with the proposed regulations.

These are issued under section 23A of the Act.

Councils will be required to report to the council on the induction and ongoing professional development activities offered to the mayor and each councillor and whether they participated in them and to make this information publicly available on their websites.

Information about Councillor Participation in induction and professional development activities must also be published in council annual reports.

Current Situation:

Under the guidelines, Councils' induction and professional development programs are to consist of three (3) elements:-

Pre-election candidate sessions– these are to ensure prospective candidates are aware of what will be expected of them if elected (these are not mandatory but are encouraged)

Induction program– this aims to equip mayors and Councillors with the information they need to perform their role effectively over the first few months and has a particular focus on building positive, collaborative relationships between Councillors and with staff

Professional development program– this is to be developed in consultation with all Councillors and delivered over the term of the council to build the skills, knowledge and personal attributes necessary to be an effective Mayor or Councillor.

It may be advantageous if some of the components of the induction program were under the auspice of the Far North West Joint Organisation of Councils.

Financial Implications

There will be a cost to Council in the delivery of all aspects of the Councillor Induction and Professional Development Guidelines. It should be noted that there is already an obligation for Councils to undertake some of provisions contained in the guidelines.

Resolution

364/2018

1. That Council note the Report in relation to the introduction of Councillor Induction and Professional Development Guidelines.
2. That Council work with the Far North West Joint Organisation of Councils to develop locally based initiatives to assist in meeting the obligations under the guidelines

Moved Cr Dorrington Seconded Cr Stutsel Carried

File No	L8.33
Report: 366/2018	Meeting of the Far North West Joint Organisation of Councils
Responsible Officer	Ross Earl, General Manager

Background:

The establishment of the Far North West Joint Organisation of Councils was proclaimed and gazetted in July and consists of Bourke, Walgett and Cobar Shires. The Mayor of Cobar Councillor Lilliane Brady is the Chairperson and the interim Executive Officer is Peter Vlatko General Manager of Cobar.

The first meeting of the Far North West Joint Organisation of Councils was held in Bourke on the 25th July 2018.

Current Situation:

The second meeting of the Far North West Joint Organisation of Councils (FNWJO) was held in Walgett on Thursday, the 6th September 2018 and the Mayors and General Managers of all member Councils were in attendance.

The meeting received suggestions from member Councils in respect of the strategic priorities to be adopted by FNWJO and these include those submitted by Bourke Shire including water for agriculture, tourism, decentralisation and economic development.

Each of the other member Councils will be forwarding any additional strategic priorities nominated by their members to the next meeting.

With $5 million on the table for the development of tourism potential in the area; all member Councils were keen to be able to review the eligibility criteria in relation to this funding and to this end resolved to invite Chris Hanger from the Office of Regional Development to the next meeting. Chris has oversight of the funding and his meeting with the board will assist in gaining

a greater understanding of the funding guidelines. This in turn will allow the planning for projects to be undertaken, recognising the importance of tourism to the economies of each of the Shires.

The FNWJO has also been provided with funding of $250,000.00 to engage New South Wales Public Works to assist Councils in the implementation of Infrastructure Programs. The Board also resolved to meet the New South Wales Regional Manager of Public Works, Gavin Priestley to see how best these funds can be utilised.

All Councils were also keen to progress the tender process for the re-establishment of an air service in Cobar, Bourke and Walgett and to have the opportunity to review the tender documents prior to their release.

It is anticipated that this tender process should be well advanced by the end of October 2018.

With the decision to wind up OROC looking likely it was suggested at the meeting that the contribution budgeted by each of the member Councils of the Far North West Joint Organisation of Councils for their OROC contributions be now become a contribution to the Joint Organisation. The 2017/2018 contribution excluding GST was $9,939.91.

Financial Implications

In announcing the proposal to establish Joint Organisations for the Far West the Deputy Premier, the Hon. John Barilaro, MP also announce a funding package which is detailed as follows:-

- $250 000 to each Joint Organisation to update existing western road plans in their region;
- $500,000 to each Joint Organisation to employ an Executive Officer and any support staff required;
- $250,000 to each Joint Organisation towards planning support with NSW Public Works;
- $5 million to each Joint Organisation to invest in tourism and culture infrastructure projects to grow the visitor economy; and
- Funding to re-establish Far West Air Services to Cobar, Bourke and Lightning Ridge or Walgett with the opportunity to upgrade airport facilities in both the north and south.

Resolution

365/2018

1. That Council note the report in relation to the last meeting of the Far North West Joint Organisation of Councils.
2. That Council agree to contribute the contribution normally provided to OROC to the FWJOC.

Moved Cr Davis Seconded Cr Stutsel Carried

File No	D4.7
Report: 367/2018	Decision to Dissolve the Orana Regional Organisation of Councils (OROC)
Responsible Officer	Ross Earl, General Manager

Background:

Bourke Shire Council has been a member of the Orana Regional Organisation of Councils (OROC) for some time and has proved to be a successful organisation from a regional advocacy point of view, bulk purchasing and providing professional development opportunities.

The creation of Joint Organisations (JOs) has meant a number of functions undertaken by the ROCs would devolve to JOs and they would effectively become the conduit for the State Government with Local Government on a regional basis.

Of the members of OROC Bourke, Walgett and Cobar Shires have formed the Far North West Joint Organisation of Councils (FNWJO) whilst Narromine, Gilgandra, Warren, Bogan, Mid-Western and Warrumbungle Shires have joined to form the Orana Regional Organisation of Councils. At this stage Brewarrina, Dubbo Regional and Coonamble Councils have yet to join a JO although Coonamble have made an application to be able to join the FNWJO.

Current Situation:

Orana Regional Organisation of Councils (OROC) met in Coonamble on Friday, 7th September and it would be for the last time they will meet with the members voting to dissolve the Organisation. This will allow those who have elected to become a member of a Joint Organisation of Councils (JO) to further develop the roles and functions.

A number of the functions that have been undertaken by ROCs will now be undertaken by JOs and there was the feeling that the continuation of both organisations would result in duplication and additional expense.

The Lower Macquarie Water Utilities Alliance has had a name change and will now be known as the Orana Water Utilities Alliance and will be administered by the Orana Joint Organisation of Councils under a committee structured under 400Z of the Local Government Act.

It was agreed that the Professional Groups which sat under OROC will continue and be administered by one of the Joint Organisation of Councils.

There was a degree of sadness at the meeting with members reflecting on the benefits that OROC had provided over the years and the contribution made by so many over that period. Mayor of Narromine, Councillor Craig Davies offered to host a function to recognise the contribution of OROC and invite to the function some of those people who made significant contributions to the success of OROC over the years.

Financial Implications

There will be a distribution of the accumulated surplus of OROC once all accounts have been finalised with that distribution to be in accordance with the funding formulate for contributions

Council has budgeted for the normal contribution to OROC which will now obviously not be required. However, it was proposed at the meeting of the Far North West Joint Organisation (FNWJO) that this now be allocated to the FNWJO.

Resolution

366/2018 That Council note the report regarding the decision to dissolve the Orana Regional Organisation of Councils.
Moved Cr Stutsel Seconded Cr Thompson Carried

File No	A3.10.1
Report: 368/2018	Council Office Closure for the Christmas Period
Responsible Officer	Ross Earl, General Manager

Background

It has been the past practice to close the Council Offices, Service NSW and Library for the three (3) working day between Christmas and New Year.

For this year, the closures would include four (4) workdays 24th 27th, 28th and 31st December 2018 with staff returning on Wednesday, 2nd January 2019.

Current Situation:

It is proposed that this year the period of closure also include the 24th December 2018 with the office to close on Friday, 21st December 2018 with staff returning Wednesday, 2nd January 2019.

There is little business transacted during this period.

Arrangements are currently been coordinated for the operation of the Exhibition Centre.

Staff will be required to take accrued Annual Leave or Rostered Days off during this period.

The Waste Depot will be closed on Tuesday, 25th December 2017 and Wednesday, 26th December 2018 being Christmas Day and Boxing Day and will also be closed on Tuesday, 1st January 2019 for New Year's Day but otherwise business as usual.

The Water & Wastewater team can be contacted for emergencies on the public holidays by calling the Duty Officers phone 0419 722 055.

All outdoor staff gangs will work with a skeleton crew during this period and if necessary will call staff out in an emergency.

During that period at least one (1) Manager will be "on call" to assist in cases of emergency.

As part of the Local Emergency Management procedures the contact details of staff are available to the Local Emergency Controller.

Financial Implications:
There is no significant financial implication with staff taking either accrued leave for that period with staff taking either accrued Rostered Days Off or Annual Leave.

Resolution

367/2018
1. That Council agree to the closure of the Office , Service New South Wales and the Library from the 21st December 2018 – and re-opening on 2nd January 2019
2. That the closures and emergency contacts be advertised in the Western Herald and on both Councils Website and Facebook Page

Moved Cr Ford Seconded Cr Bartley Carried

File No	D2.1
Report: 369/2018	Bourke Building Future Communities Workshop
Responsible Officer	Ross Earl, General Manager

Background:
In August 2016 the Minister for Planning the Hon. Anthony Roberts released the Far West Regional Plan. The Plan detailed the NSW Governments Strategy for guiding planning decisions for the next 20 years.

One of the priority Actions identified in the Plan was to undertake modelling with local communities to better understand the factors contributing to population change and implications for Councils and their communities. The focus of the action is to build capacity to respond effectively to change through a targeted Action Plan that sets a vision and priority actions.

Bourke Shire was selected as the pilot Council in the Far West Planning Region to participate in project being coordinated by the NSW the Department of Planning and Environment looking at opportunities aimed at improving the sustainability of towns in the Far West Region.

Once completed it is intended that the pilot project will be rolled out in the other Councils in the Far West.

There have been a number of earlier workshops conducted and these have been both well attended and productive.

Current Situation:
The Department of Planning and Environment will as part of the next phase of the project conducting at Workshop in Bourke on the 16th October 2018 entitled "Bourke Building Future Communities Workshop".

The workshop is scheduled for the 16th October and will be held at the Council Chambers 29 Mitchell Street Bourke.

The Workshop is aimed at assisting in the shaping of an action plan that maximises opportunities for Bourke in such areas as education, tourism and agriculture.

Working with Council it is hoped that the plan can assist in delivering a sustainable and prosperous community and that the plan will support Council's Community Strategic Plan.

Financial Implications
There is no Financial Implications to Council at the stage.

Resolution

368/2018
1. That Council note the Report in relation to the Bourke Building Future Communities Workshop to be held on the 16th October
2. That Councillors who are available on the 16th October attend the workshop.

Moved Cr Ford | Seconded Cr Davis | Carried

File No	G4.1-G4.68
Report: 370/2018	Grants Under Crown Lands Improvement Fund
Responsible Officer	Ross Earl, General Manager

Background:
The Crown Reserve Improvement Fund provided the opportunity for Reserve Managers such as Councils to apply for grants to assist them in the maintenance and improvement of reserves under their control.

Council lodged five (5) applications for assistance covering a wide range of the facilities with the shire. The applications were prepared by both Council and user groups of those facilities.

Current Situation:
Council received advice from the Minister for Lands and Forestry, the Hon. Paul Toole, MP that it was successful in obtaining funding from the Crown Reserves Improvement Fund Program (CRIFP) for three (3) projects.

The Member for Barwon Kevin Humphries MP made a brief stopover in Bourke on Monday 10th September 2018 and was pleased to be able to officially announce the availability of the grants and congratulated Council on the ongoing efforts being undertaken to improve community facilities with the Shire.

The successful Projects were:-
- $157,530 for the supply and installation of pool fencing at the Bourke War Memorial Swimming Pool Complex
- $28,380 for the upgrade of the playground equipment at the Enngonia Community Centre Reserve
- $29,975 for the painting of the buildings at the Bourke Showground

The grants are required to be accepted with two (2) months of the offers being made and advice has been forwarded indicating Council's acceptance of the grants.

The receipt of the funding will allow further development of Council's recreational facilities.

Financial Implications

The projects are required to be completed within 12 months of the date the funds are paid into the land manager's account.

Resolution

369/2018

1. That Council note the receipt and acceptance of the grants
2. That Council write to the Minister for Land and Forestry, the Hon, Paul Toole, MP and The Member for Barwon, Kevin Humphries expressing Councils appreciation of the funding.

Moved Cr Barton Seconded Cr Dorrington Carried

File No	D2.1- E5.2
Report: 371/2018	Small Business Week Promotion
Responsible Officer	Ross Earl, General Manager

Background:

The New South Wales Office of Industry has provided funding to Councils to assist in the promotion of Small Business Week in October 2018.

Current Situation:

Bourke Shire Council has embraced the opportunity to assist small business within the Bourke Shire and will be hold an evening on the 25th October 2018 to allow the small businesses within the community to have an evening with Certified Action Coach and Business Coach for Small Business Beau Robinson.

The evening will be held at the Back O' Bourke Exhibition Centre Cafe starting at 6.00pm and will finish around 8.00pm depending on questions.

There is no cost to attend thanks to the support of the State Government and during the course of the evening there will be the opportunity for business to enter a draw to win one (1) of five (5) one (1) hour sessions with Beau Robinson at their individual businesses the following day.

Like all Councils Bourke Shire is conscious of the need to attract new businesses and investment to Bourke Shire to Bourke but is equally aware of the need to ensure that those existing business are able to maintain their service to the community. The evening will provide each of the attendees to evaluate how their business may be improved.

Financial Implications

The bulk of the cost of the evening will be met from the grant, however, Council will be meeting some costs by providing in kind support. The costs to Council will be met from the existing economic development budget.

Resolution

370/2018 That Council note the Report in relation to the Small Business Week Promotion.
Moved Cr Dorrington Seconded Cr Ford Carried Unstarred

File No	C12.1
Report: 372/2018	October 2018 Council Meeting
Responsible Officer	Ross Earl, General Manager

Background:

Council has determined that it will hold Council meetings on the fourth Monday of each month with the exception of December or when the fourth Monday is a public holiday

Current Situation:

The October Meeting is scheduled for the 22nd October 2018 and both the Mayor and I will be attending the Annual Conference of Local Government New South Wales in Albury.

Council can resolved to postpone the meeting until Monday, 29th October 2018 which will be the fifth Monday and as such should not impact on regularly scheduled meetings.

Under the provision of Section 9 of The Local Government Act Council is required to advertise any change of date prior to meeting.

Financial Implications

There will be no significant financial implications for Council with any costs being met by existing budgetary allocations.

Recommendation:

For Council's consideration

Resolution

371/2018 That Council postpone the October 2018 Ordinary Meeting of Council until Monday, 29th October 2018 and advertise the change in accordance with Section 9 of the Local Government Act and Clause 232 of the Local Government (General) Regulation 2005.
Moved Cr Dorrington Seconded Cr Ford Carried

10.29am Council broke for morning tea

Resolution at 11.00am

372/2018 That Council suspend Standing Orders for an update from Inspector Andrew Hurst from Central North Police District and a presentation from Chris Botfield and Nicole Payne from Access Environmental regarding Biodiversity Credits.		
Moved Cr Stutsel	Seconded Cr Bartley	Carried

11.45am Cr Ford left the meeting

Resolution at 12.00pm

373/2018 That Council resume Standing Orders.		
Moved Cr Bartley	Seconded Cr Dorrington	Carried

File No	V1.3.2
Report: 373/2018	Enngonia Water Supply
Responsible Officer	Ross Earl, General Manager

Background:

Council currently operates the Enngonia Water Supply and like all the village water supplies it is a non-potable supply. The Enngonia Water Supply also services Clara Hart Village which is one of a number of Aboriginal Communities whose Water Supply operation is funded under the Aboriginal Communities Water and Sewer Program

Current Situation:

Representatives of The New South Wales Aboriginal Lands Council, New South Wales Office of Water Aboriginal Communities Program Water and Sewer Program and New South Wales Department of Health were in the Shire this week and held a community meeting to determine the level of community acceptance to having the water supply in Enngonia chlorinated.

While the Aboriginal Communities Water and Sewer Programme generally only focus on the Aboriginal Communities it was felt that circumstances in Enngonia including the way in which the current water supply was set up and the relatively small number of people within the village of Enngonia provided the opportunity to have the water supply as a whole chlorinated.
The initial meeting in relation to the proposal to chlorinate the water supply was apparently generally positive although there was not a unanimous agreement.

Prior to further progressing the concept the representatives of the organisations proposing and funding the project sought the views of Council and met with the Manager of Corporate Service I in the absence of the Manager of Works.

Given that the proposal project would be funded for both capital and ongoing maintenance it would seem a positive step forward.

Funding under the Aboriginal Communities Water and Sewer Programme was initially allocated for twenty five years and there is still fifteen years of this commitment to go.

It is felt the next step would be a need for a more formal consultation process led by Council given the fact that Council is the owner of the water supply and this is planned to happen in the last week in October subject to Councils concurrence.

Once Community endorsement is obtained detailed plans and costing can be developed.

Financial Implications

New South Wales Office of Water have indicated that they will provide funding for the capital upgrades that will be required and also meet the costs associated with the ongoing maintenance and repairs of the chlorination equipment

Resolution

374/2018

1. That Council endorse the progression of the plans to chlorinate the water supply at Enngonia
2. That Council work with The New South Wales Aboriginal Lands Council, New South Wales Department of Health and New South Wales Aboriginal Communities Water and Sewer Program to convene a public meeting and formal consultation process in relation to the project.
3. That subject to positive community acceptance being obtained for the proposal Council proceeds with the development of plans in conjunction with the New South Wales Aboriginal Lands Council, New South Wales Department of Health and New South Wales Aboriginal Communities Water and Sewer Program.

Moved Cr Bartley Seconded Cr Davis Carried

Corporate Services Department Report

File No:	F1.1
Report: 428/2018	Bank Reconciliation & Statement of Bank Balances
Responsible Officer:	Leonie Brown, Manager Corporate Services

Bank Reconciliation for the period ending 31st August 2018

Balances as per Bank Statement	$877,363.62
Plus: Deposit not shown	$16,818.89
Less: Unpresented Cheques	$8,216.69
Balance as per Cash Book	$885,965.82

Reconciled Ledger Accounts as at 31st August 2018

Fund or Account	Current Balance	Overdraft Statutory Limit
General	$14,857,351.49	$200,000.00
Water	$3,854,073.86	
Sewer	$1,520,271.09	
Trust	$121,553.26	
Total Funds	$20,353,249.70	

Investments as at 31st August 2018

National Australia Bank	$1,012,602.74	2.50 %	365 Days	A1+
National Australia Bank	$1,749,261.26	2.52 %	274 Days	A1+
National Australia Bank	$1,141,185.66	2.51 %	273 Days	A1+
National Australia Bank	$1,039,116.76	2.52 %	365 Days	A1+
National Australia Bank	$759,670.83	2.49 %	185 Days	A1+
National Australia Bank	$638,019.63	2.56 %	183 Days	A1+
National Australia Bank	$390,685.38	2.59 %	215 Days	A1+
National Australia Bank	$1,627,345.71	2.60 %	309 Days	A1+
National Australia Bank	$1,020,606.08	2.62 %	334 Days	A1+
National Australia Bank	$1,341,990.90	2.63 %	330 Days	A1+
National Australia Bank	$430,708.87	2.63 %	210 Days	A1+
National Australia Bank	$1,070,256.16	2.75%	210 Days	A1+
National Australia Bank	$2,861,321.00	2.76%	180 Days	A1+
National Australia Bank	$696,285.17	2.71%	272 Days	A1+
National Australia Bank	$1,100,595.74	2.67%	270 Days	A1+
National Australia Bank	$672,163.98	2.65%	210 Days	A1+
National Australia Bank	$1,915,468.01	Flex		
Total Investments	$19,467,283.88			

In accordance with Clause 212 of the Local Government Act (General) Regulation 2005 is certified that the above investments have been made under Sec 625 of the Local Government Act and Council's Investment Policy.

Reconciliation at 31st August 2018

Balance as per Cash Book	$885,965.82
Investments	$19,467,283.88
Total, equalling Reconciled Ledger	$20,353,249.70

Statement of Bank Balances as at 31st August 2018

	Balance	Transaction	Balance
	31st July 2018		31st August 2018
General Fund	$14,595,441.99	$261,909.50	$14,857,351.49
Water Fund	$3,726,532.17	$127,541.69	$3,854,073.86
Sewer Fund	$1,362,958.10	$157,312.99	$1,520,271.09
Trust Fund	$119,576.33	$1,976.93	$121,553.26
Investments	-$18,030,593.34	-$1,436,690.54	-$19,467,283.88
Totals	$1,773,915.25	-$887,949.43	$885,965.82

Balance of all Funds as at 31st July 2018 $1,773,915.25

Add Receipts for	
(a) Rates	$1,444,815.11
(b) Other Cash	$3,694,796.80
Deduct payments for	
(a) Paid since last meeting	$4,590,870.80
(b) New Investment	$1,436,690.54
Balance as 31st August 2018	$885,965.82

Recommendation:
That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 31st August 2018 be noted.

Resolution

375/2018 That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 31st August 2018 be noted.
Moved Cr Dorrington Seconded Cr Rice Carried

Leonie Brown
Manager of Corporate Services

File No:	F1.1
Report: 429/2018	Investment Report as at 31st August 2018
Responsible Officer:	Leonie Brown, Manager Corporate Services

Introduction

Under the Local Government Act 1993 and Local Government (General) Regulation 2005, the Responsible Accounting Officer is required to report on Council's Investment portfolio on a monthly basis.

Background

The report is submitted monthly to Council

Issues

- Investments are in accordance with Division of Local Government Guidelines and Council's Investment Policy
- Statutory obligations are being met
- Councillors roles as resource allocators and policy directors are satisfied

Assessment

1. Legal Implications Including Directives and Guidelines

Local Government Act 1993
Local Government (General) Regulation 2005

The management of Council's investments is delegated by the General Manager to the Manager Corporate Services.

2. Financial Implications/Consideration

The 2018/19 Budget estimates the total investment revenue as $295,000 which represents an estimated return of 2.3%. This revenue is split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cash flow requirements.

The market value of Council's investments held as at 31st August 2018 is $19,467,283.88

Investment income earned as at 31st August 2018 is $59,589.00.

3. Policy Provisions – Council Policy and Procedure

Policy 1.8.10(v5) – Investment Policy adopted 22nd August 2016.
Ministerial Investment Order – 12th January 2011

4. Strategic Implications – Implications For Long Term Plans/Targets

Funds are invested in accordance with identified cash flow requirements

Investment Portfolio

Council's current Investment Portfolio is as follows:-

Investments as at 31st August 2018

National Australia Bank	$1,012,602.74	2.50 %	365 Days	A1+
National Australia Bank	$1,749,261.26	2.52 %	274 Days	A1+
National Australia Bank	$1,141,185.66	2.51 %	273 Days	A1+
National Australia Bank	$1,039,116.76	2.52 %	365 Days	A1+
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National Australia Bank	$1,070,256.16	2.75%	210 Days	A1+
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National Australia Bank	$672,163.98	2.65%	210 Days	A1+
National Australia Bank	$1,915,468.01	Flex		
Total Investments	$19,467,283.88			

Term Deposits

Percentage of Total Portfolio 2.55%
Average Investment Yield 100%

Discussions/Comments

The Investment portfolio increased by $1,436,690.54 during the period.

The investment portfolio is invested in term deposits with the National Australia Bank. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.

The Government Guarantee on Investments up to $1 million dollars has now expired and the new cap of $250,000 has replaced the scheme.

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

Resolution

376/2018
1. That the report regarding Council's Investment Portfolio as at 31st August 2018 be received and noted.
2. That the Certificate of the Responsible Accounting Officer be noted and the report adopted.

Moved Cr Dorrington Seconded Cr Rice Carried

File No:	R2.
Report: 430/2018	Louth Community Church – Charges write-off
Responsible Officer:	Leonie Brown, Manager Corporate Services

Background:
In May 2013 a group of 10 Christian families from the Louth area donated money to buy the Church when it was put up for sale. This was so the Church could continue to be used for mass, christenings or funerals services in the Louth district.

Current Situation:
The Louth Christian Church Inc. have now contacted to ask Council to consider the write-off the charges levied at the Church. The group have no form of income and do not have any available funds to pay the current and outstanding charges. The Church is non-rateable, charges are levied each year against the property.

Detailed below is the outstanding charges as at 24th September 2018

Fund	Current year	Year 1	Year 2	Year 3	Year 4	Interest	Total
Domestic Waste	$99.00	$98.00	$96.00	$95.00	$91.00	$3.83	$482.83
Water Access Louth Occ	$728.00	$707.00	$688.00	$654.00	$626.00	$44.90	$3,447.90
Total	$827.00	$805.00	$784.00	$749.00	$717.00	$48.73	$3,930.73

Financial Implications
Council is unable to write-off of charges for this assessment under the Act. Council may contribute funds to the Louth Christian Church Inc. under Section356 – *Can a Council financially assist others* of the Local Government Act. This contribution has not been included in the current community contribution estimates for 2018/2019.

Recommendation:
For Council's consideration

Resolution

377/2018
That Council advise they are unable to accede to the request from the Louth Community Church to waive the charges applicable to their building.

Moved Cr Stutsel Seconded Cr Thompson Carried

Précis of Correspondence

File No:	L8.8
Report: 930/2018 ★	Legal Costs – City of Sydney Council, North Sydney Council & Bayside City Council
Author:	Jessica Wood, Legal Officer – Legal Officer NSW

Requesting Council's assistance with legal costs incurred by Councils in respect of an appeal of the Land and Environment Court's decision in Karimbla Properties V Council of the City of Sydney Council, Bayside City Council and North Sydney Council (2017).

Note:
The cost top Council according to the formula is $1,613.85.

Note by the General Manager:
Council has in the past been the beneficiary of this LGNSW Policy. Only issues deemed relevant to the broader Local Government Industry are considered for assistance.

Recommendation:
For Council's consideration

Resolution

378/2018 that Council not accede to the request from Local Government NSW regarding assistance towards the legal costs relating to the case involving City of Sydney Council, North Sydney Council & Bayside City Council		
Moved Cr Stutsel	Cr Bartley	Carried

Précis of Correspondence – Late Report

File No:	A7.3
Report: 931/2018 ★	Bourke Shire Council Picnic Day
Author:	Mel Hayman, Lynette Gooch & Paul Faulkner

Requesting that Council grant the Bourke Shire Council Union members their Picnic Day on Friday, 19th October 2018 and also ask if Council would assist with a donation towards the cost function.

Recommendation
That Council allow $250 towards the provision of lunch on the day and advertise the closure of Council facilities and availability of emergency services for that day.

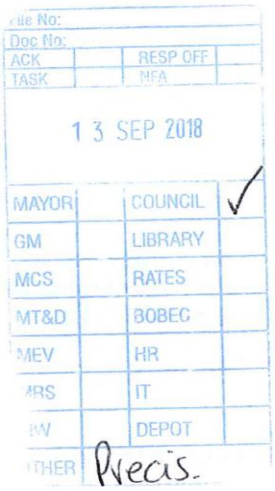
Resolution

379/2018

1. Council grants permission to hold the annual Union Picnic Day on Friday, 19th October 2018
2. That Council make a donation of $250.00 towards the cost of the function.
3. That Council advertise that all of Council will be closed on that day save for all emergency services.

Moved Cr Davis Seconded Cr Bartley Carried

LOCAL GOVERNMENT NSW



Our File Ref: R17/0031
Further contact: Jessica Wood, Legal Officer: 9242 4125

7 September 2018

General Manager
Mr Ross Earl
Bourke Shire Council
PO Box 21
BOURKE NSW 2840

Dear Mr Earl

Request for financial assistance for legal costs associated with the appeal of Land and Environment Court rating categorisation decision – City of Sydney Council, North Sydney Council and Bayside City Council

We are writing to request your assistance with legal costs incurred by the above councils in respect of an appeal of the Land and Environment Court's decision in *Karimbla Properties v Council of the City of Sydney; Bayside City Council and North Sydney Council* [2017] NSWLEC 75. The judgement can be viewed on the Land and Environment Court's website.

On 6 October 2017, the Board of LGNSW resolved to approve applications for legal assistance made by the City of Sydney Council and Bayside Council in accordance with the *LGNSW Legal Assistance Policy and Guidelines (November 2015)*, which is available at https://www.lgnsw.org.au/files/imce-uploads/127/legal-assistance-policy-guidelines-november-2015.pdf. On 9 February 2018, the Board approved an application for legal assistance made by North Sydney Council.

The LGNSW Board considered that this case is of importance to local government throughout NSW.

By way of background, the case concerns the interpretation of section 516 (1) (a) of the *Local Government Act 1993*, being the categorisation of ratable land as *"residential"*. The Land and Environment Court held that land, on which development for the purposes of a residential development was being carried out in accordance with a development consent, is to be categorised as "residential", even though building construction was not complete and occupation certificates for use of buildings for residential accommodation had not been granted. The Court also found that Karimbla Properties are entitled to refunds of any rates paid for the land as a result the land being categorised by the councils as "business".

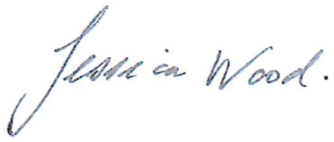
The three councils appealed the Land and Environment Court's decision. The Court of Appeal heard the matter in late July and has reserved its decision. Judgement is expected later in the year.

LOCAL GOVERNMENT NSW
GPO BOX 7003 SYDNEY NSW 2001
L8, 28 MARGARET ST SYDNEY NSW 2000
T 02 9242 4000 F 02 9242 4111
LGNSW.ORG.AU LGNSW@LGNSW.ORG.AU
ABN 49 853 913 882

Our request for assistance is detailed in the attached invoice. There is no obligation on Council to provide financial assistance. If Council chooses not to provide assistance, the invoice may be disregarded.

Please contact me on (02) 9242 4125 if you would like to discuss this matter.

Yours sincerely,



Jessica Wood
Legal Officer

24th September 2018

Mr Ross Earl

General Manager

Bourke Shire Council

PO Box 21

Bourke NSW 2840

Dear Ross

Bourke Shire Council Union Picnic Day - Proposed date

We are writing on behalf of the Bourke Shire Council Union Picnic Day Committee and request that Council grant us as our Union Picnic Day - Friday 19th October 2018. We again request, as in the past, that Council assist us with the cost of the function with a donation.

Activities and location for the Union Picnic day have not yet been decided.

All members pay into the Union and once we have a confirmed date we will make application to the USU for release of $25 per person.

Yours sincerely

Melanie Hayman

Lynette Gooch

Bourke Shire Council

Activity Reports

Monday, 24th September 2018

Engineering Services Activity Report

File No:	E7.1
Report: 109/2018	Works Completed
Responsible Officer:	Christopher Morrall - Roads Supervisor

The following information outlines works completed from the 13th August – 10th September 2018 inclusive.

1. NORTH SECTOR – Denis Tiffen, Team Leader	
Location	Work Carried Out
RLR 20 Wampra Road	40kms Grading Completed
RLR 30 Eureka Road	Grading Completed
RLR 27 Burrawantie	Grading Commenced
MR 405 Gumbalie Section	Sealing Works Commenced

2. SOUTHWEST SECTOR - John Reed, Team Leader	
Location	Work Carried Out
MR 405 Gumbalie Section	Sealing Works Commenced

3. TRANSPORT SECTOR - Jack Wielinga, Team Leader	
MR 405 Gumbalie Section	Sealing Works Commenced

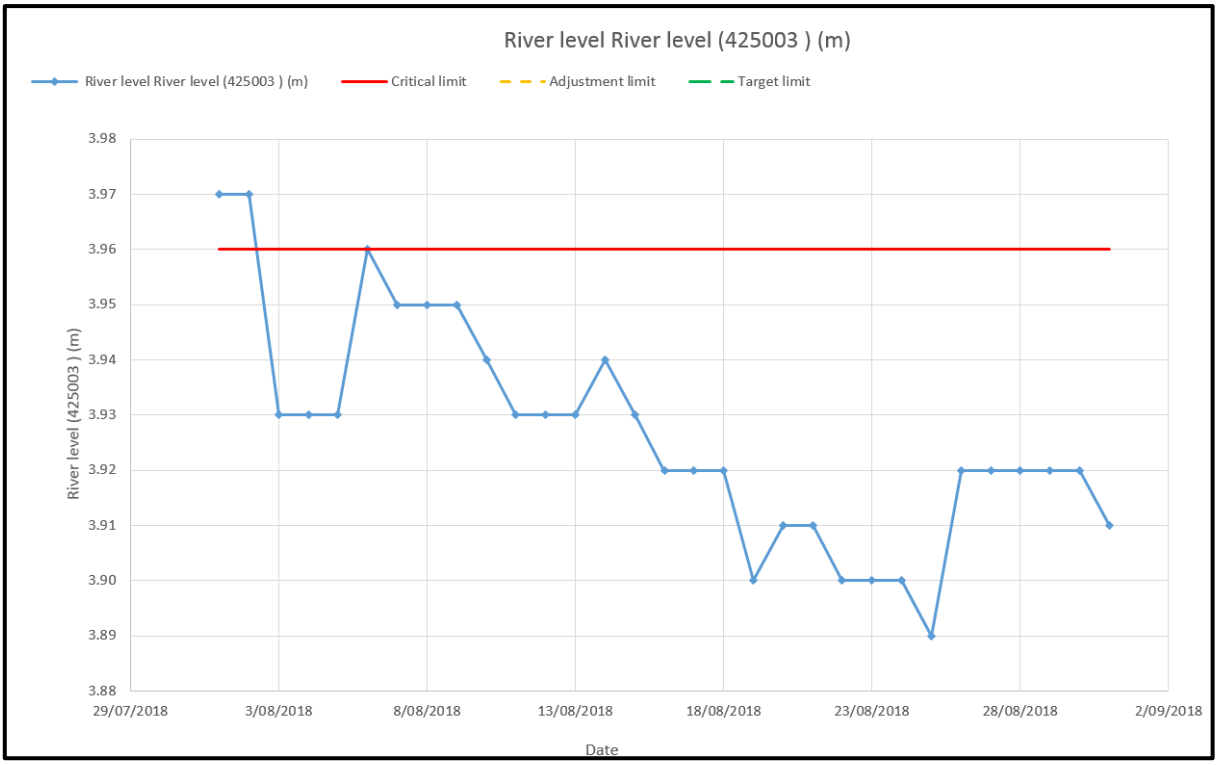
4. BITUMEN SECTOR - John Bartley, Team Leader	
Location	Work Carried Out
Bourke Township	Patching undertaken
Regional roads	Patching undertaken
State Highways	Patching undertaken

5.PARKS & GARDENS – Terry Rankmore, Team Leader	
Location	Work Carried Out
General	All parks & sporting grounds gardens, regular mowing & maintenance carried out Sporting grounds facilities cleaned & maintained Public toilets cleaned & maintained General graffiti removal carried out on Council facilities
Small Plant	Maintenance & service carried out on all ground plant
Works Requests	Actioned & ongoing
1 Tudor St	General maintenance carried out
Wharf	General maintenance carried out Grounds prepared for bootcamp-8 week challenge
Renshaw Complex	Grounds, facilities cleaned & maintained
Coolican Oval	General maintenance carried out Prepare grounds for Junior Soccer
Davidson Oval	General maintenance Prepare grounds for Junior Rugby League Prepare grounds for NPWS fitness training
Central Park	Skate Park - regular mowing & maintenance carried out, graffiti removal Prepare ground for Mobile Playgroup Grounds prepared for boot camp - 8 week challenge Prepare grounds for National Child Protection Week Prepare grounds for Eternity Aid
Villages	Mow grounds, facilities cleaned & maintained
Airport	Mowed airstrip
Training	Nil

6.TOWN SERVICES – Troy Hayman, Team Leader	
Location	Work Carried Out
Work Requests	Actioned & ongoing Weekly sand footpaths Weekly Town mowing
Monthly Requests	Actioned
Cemetery	Prepared graves: 17/8/2018 and 29/8/2018
Rest Areas	Weekly rubbish removal & cleaning along road side Mow & poison Sydney Road rest areas
Staff Training	Nil
General	Put tables together for new smoko room Prune fig trees in Church Street Sand footpaths weekly Gutter/ corner cleaning after rain Relieving of garbage daily until new operator starts Move Main Street sign's for Street upgrade Pick up rubbish weir road and fishing reserve Pull down brick Pilings, fences and removed trees in main street project Sturt Street corners Town Streets yearly footpaths pruning started Take gravel out to new pipes been put in 12km Sydney Road Take soft fall out to Louth park and spread Daily airport inspections Jobs daily :-Main Street ongoing until finished Replace keep left sign in Mitchell Street near High School Remove rubbish in Hope Street laneway Remove rubbish in Tudor Street Forklift main Street project Backhoe pull out concrete main Street project Pull out kerb Green street Forklift Main Street project Forklift Main Street project Crane Main Street project Finished pruning trees on footpaths Fix lock on side door at Birrang Pick up cars from airport and take to Davidson Oval for Emergency Services Expo Take container out to Gumbalie bore Gravel driveway Darling Street, North Bourke Put sign's together for Main Street project Library remove sign from front window Rubbish Main Street project remove Cover oil spill Charles Street Coolican prune tree and place new canteen in for soccer club Mark all new 45 degree parking for main street project
Sundry Debtors	4950-2650- 1372 Crane 4950-2650- 1373 Crusher Dust

7. WORKSHOP – Aaron Coyne, Tradesman Plant Mechanic			
Plant no	Rego	Description	Work Carried Out
135	BD37AJ	2009 Volvo	Pull belly plate off, found leaking hose, replaced hose and fittings, replace valve and tested
137	DH91BK	2010 Volvo	Tightened all belts
140	AK24LO	Caterpillar 12H	Removed and replaced valve, reassemble and test
306	Z89130	Homemade pump and trailer	Changed oil and filter, fuel filters and air cleaner
512	73235D	Multi tyre Roller	1st service
204		Hyster	Adjusted revs for more flow, pump needs rebuilding, repaired suction leak
54	CH29FQ	2016 Isuzu D/Max	Fixed loose bar
70	CM03EW	Holden Colorado	Replaced back window
112	Y73255	Fuel Trailer	Put new parts on and test
114	N37716	Freightliner	Replaced hose and nozzle
239	TB85BR	Triaxle tanker	Fixed air leaks on sprays, replaced mudflaps
68	X50802	2011 Moore	Repaired side marker light, put new reflectors on, replaced blinker light
69	X50803	2011 Moore	Repair side marker lights, put new reflectors on, check rocker box bushes
60	AV25YJ	2008 Freightliner Columbia	New valves fitted
97	YUB437	2003 Isuzu 900 F3 FTR	Air valve replaced
17	YCJ49S	2014 Mazda BT 50	Fitted new rear window
55	CQ28KZ	Mitsubishi Pajero	5,000km service, phone booster fitted
218	BR67WH	21012 Hino	Replaced bulb
25	YII01D	2017 Mazda BT 50	20,000km service
33	YII01E	Mazda BT 50	Fit air induction hose
34	BPV02A	2010 Mazda BT 50	Tightened bolts on exhaust
50	CL16AC	Kenworth	130,000km service, tightened mudguard brackets
27	BD40GF	2009 Isuzu 450	Replaced window
32	BM39KN	2011 Isuzu NPR 400	Replaced dip stick o ring and straightened tube
49	CL84LV	Hino Tipper	30,000km service, Repaired tilt ram under cab
57	CC20UJ	2015 Hino	Service top and bottom motors, replace chains in back
13	YII01F	2017 Mazda BT 50	Service

8. Water & Wastewater – Shane Hopley, Team Leader	
Water Supply Planned Maintenance-November	
86 Tudor Street	Sewer Choke
30 Wortumertie Street	Sewer Choke
1/3 Short Street	Sewer Choke
36 Short Street	Sewer Choke
63 Mertin Street	Sewer Choke
38 Short Street	Sewer Choke
14 Tudor Street	Sewer Choke
59 Hope Street	Sewer Choke
Davidson Oval	Sewer Choke, Install new sprinklers in dry spots
8 Wilson Street	Sewer Choke
1 Harris Street	Sewer Choke
16 Darling Street	Sewer Choke
37 Darling Street	Sewer Choke
20 Meek Street	Sewer Choke
115 Anson Street	Sewer Choke
166 Anson Street	Sewer Choke
3 Meek Street	Sewer Choke
11 Short Street	Sewer Choke, dug sewer boundary clear with choke
8 Wilson Street	Sewer Choke , misuse of sewer
Yandaroo Bush Camp	Set up camp site
Gumbalie Bore	Pump Test, Set up pump start pumping
80 Oxley Street	Low raw water pressure, blow out and clear
80 Hope Street	Dug 100mm raw water main and repair main
38 Green Street	Dug 100mm raw water main and repair main
25 Anson Street	Dug 100mm raw water main and repair main
23 Adelaide Street	Dug 100mm raw water main repair 25mm service
63 Oxley Street	Dug 100mm raw water main repair 25mm service
66 Short Street	Dug 100mm raw water main repair 25mm service
18 Short Street	Dug 100mm filtered water main repair 20mm service
8 Hope street	Dug 100mm raw water main repair 20mm service
38 Mitchell Street	Dug 100mm filtered water main repair 20mm service
Hope Street	Dug 200mm filtered water main repair
71 Mitchell Street	Repair 20mm filtered water service
133 Anson Street	Repair 25mm raw water service
7 Yanda Street	Repair 25mm raw water service
TAFE	Replace broken 50mm raw water service
Back O' Bourke Centre	Repair leaking taps in staff toilets
1 Tudor Street	Replace faulty hydrant
75 Darling Street	Replace faulty hydrant
Gorrell Ave	Replace sewer pumps
Renshaw Cottage	Repair raw water poly line in yard, Replace shower head
Office	Repair leaking taps in ladies toilet
Renshaw Sporting Complex	Install new poly line and garden taps around hill
Sale Yards	Repair leaking tap
PCYC	Repair leaking toilets and bubbler
Alice Edwards Village	Routine Maintenance & Monitoring as per ACP Management Plan Pull out sewer pump order replacement pump
Clara Hart Village	Routine Maintenance & Monitoring as per ACP Management Plan Replace broken septic lids


River level River level (425003) (m)
River level River level (425003) (m)
Critical limit
Adjustment limit
Target limit
3.98
3.97
3.96
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3.94
3.93
3.92
3.91
3.90
3.89
3.88
River level (425003) (m)
29/07/2018
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8/08/2018
13/08/2018
18/08/2018
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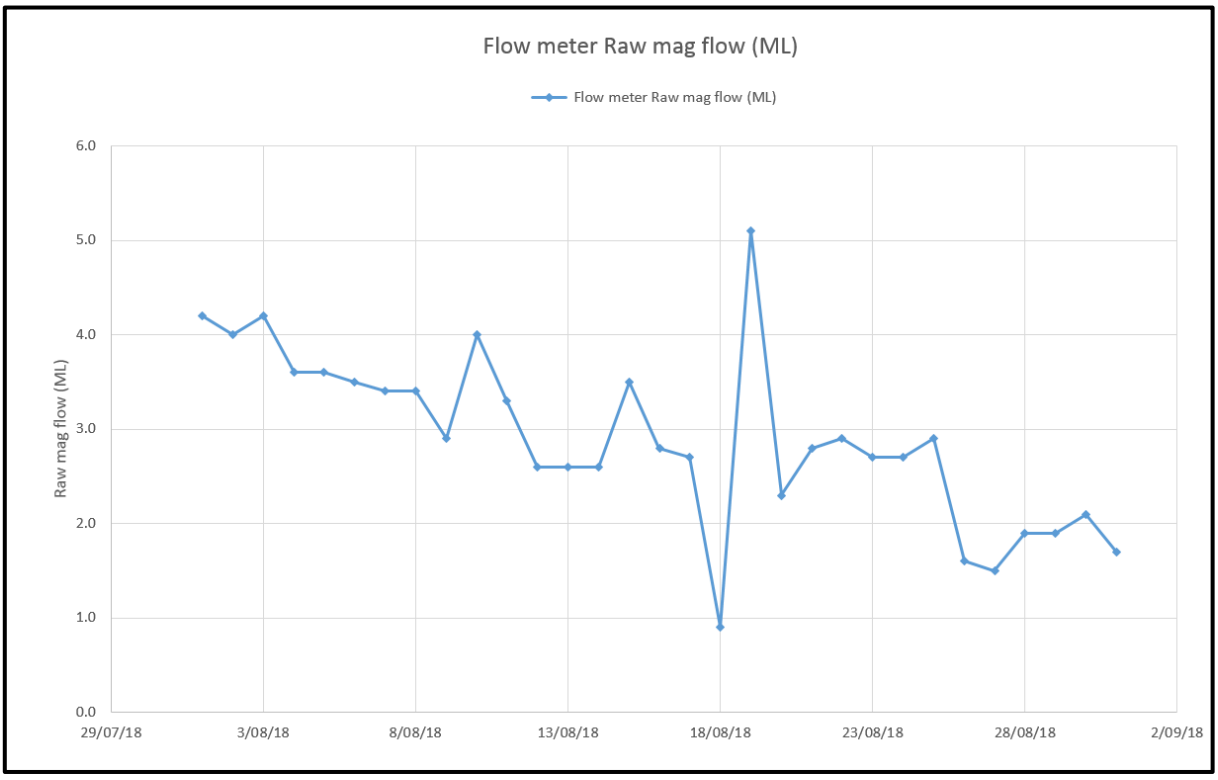
2/09/2018
Date


Flow meter Raw mag flow (ML)
Flow meter Raw mag flow (ML)
6.0
5.0
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Raw mag flow (ML)
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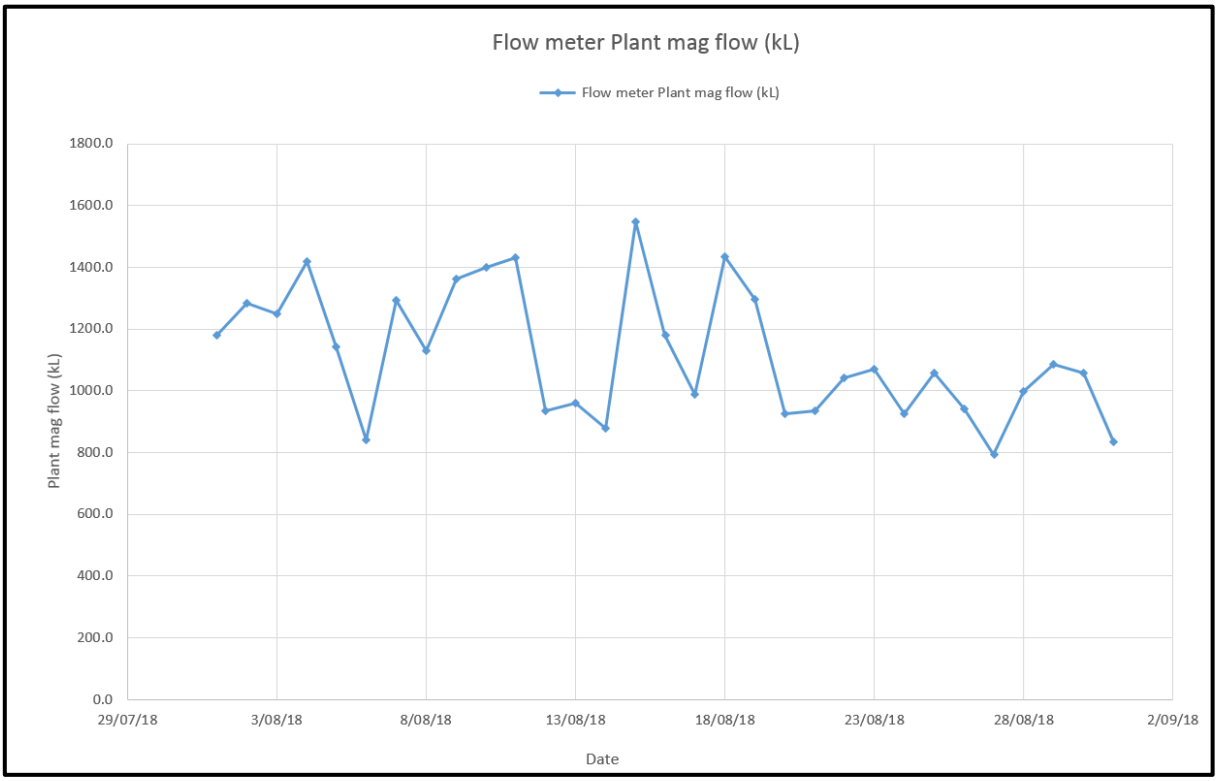
2/09/18



No	CCP	Monitoring Parameter	Location	Frequency	Target	Adjustment Level	Critical limit
CCP 1	Clarification	Turbidity	After clarifier	Daily grab sample	<1 NTU	4 NTU	>4 NTU
CCP 2 *	Filtration	Turbidity	After Filters	Daily grab sample	0.4 NTU	1 NTU	>1.2 NTU
CCP 3	Disinfection	Chlorine residual	Filtered Water	Daily grab sample	1.5-2 mg/L	<1.5 mg/L for more than 3 days	<0.5 mg/L or > 5 mg/L
CCP 4	Fluoridation	Fluoride concentration	After filters	Daily grab sample	1.0 mg/L	<0.95 mg/L or >1.0 mg/L	<0.9 mg/L for > 72 hours Or >1.5 mg/L
CCP 5	Reservoirs	Reservoir Integrity	Reservoirs	Weekly	Integrity maintained	Signs of integrity breach	Unable to rectify breaches

Process	Parameter	Minimum	Average	Maximum	Lower critical lim	Upper critical lim	No. of samples
Rainfall	Rainfall	-	1.19	26.00			31
River level	River level (425003)	3.89	3.93	3.97	3.9		31
Raw Water	pH	8.20	8.45	8.80			31
Raw Water	turbidity	18.10	23.47	31.00			31
Raw Water	Conductivity	993.00	1,163.03	2,070.00			31
Filtered water	pH	7.50	7.72	8.03	6.5	8.5	31
Filtered water	Conductivity	1,000.00	1,046.71	1,108.00			31
Clarifier	Turbidity	0.30	0.62	1.20	0.0	4.0	31
Tower	Free Cl2	1.08	2.36	3.80	0.2	5.0	31
Clarifier	Free Cl2	2.10	3.96	5.00	0.2	5.0	31
Filtered water	Free Cl2	1.20	3.14	5.00	1.0	5.0	31
Filtered water	Turbidity	0.12	0.26	0.50	0.0	1.2	31
Bourke High Schoo	Free chlorine	-	#DIV/0!	-	0.2	4.0	0
Bourke High Schoo	pH	-	#DIV/0!	-	6.5	8.5	0
Bourke High Schoo	Turbidity	-	#DIV/0!	-	0.0	0.5	0
WTP	Free chlorine	-	#DIV/0!	-	0.2	4.0	0
WTP	pH	-	#DIV/0!	-	6.5	8.5	0
WTP	Turbidity	-	#DIV/0!	-	0.0	0.5	0
Bourke Primary Sch	Free chlorine	-	#DIV/0!	-	0.2	4.0	0
Bourke Primary Sch	pH	-	#DIV/0!	-	6.5	8.5	0
Bourke Primary Sch	Turbidity	-	#DIV/0!	-	0.0	0.5	0
Meadows Rd	Free chlorine	-	#DIV/0!	-	0.2	4.0	0
Meadows Rd	pH	-	#DIV/0!	-	6.5	8.5	0
Meadows Rd	Turbidity	-	#DIV/0!	-	0.0	0.5	0
Mitchell St	Free chlorine	-	#DIV/0!	-	0.2	4.0	0
Mitchell St	pH	-	#DIV/0!	-	6.5	8.5	0
Mitchell St	Turbidity	-	#DIV/0!	-	0.0	0.5	0
Alice Edwards Villa	Free chlorine	-	#DIV/0!	-	0.2	4.0	0
Alice Edwards Villa	pH	-	#DIV/0!	-	6.5	8.5	0
Alice Edwards Villa	Turbidity	-	#DIV/0!	-	0.0	0.5	0
Kidman Camp	Free chlorine	-	#DIV/0!	-	0.2	4.0	0
Kidman Camp	pH	-	#DIV/0!	-	6.5	8.5	0
Kidman Camp	Turbidity	-	#DIV/0!	-	0.0	0.5	0

Month	Raw water ML	Filter magflow pump 1 ML	Filter magflow pump 2 ML	Plant magflow kL	Raw Water North Bourke KL	Filter Water North Bourke KL	Raw-filtered ML	Filtered-Plant ML
January 2017	224	6	46	52,280	35,215	4,165	172	- 0
February 2017	232	-	47	48,989	42,486	3,072	185	- 2
March 2017	162	42	-	48,926	25,110	2,472	119	- 7
April 2017	137	37	-	41,041	21,619	2,895	100	- 4
May 2017	124	34	-	41,423	13,518	2,366	90	- 7
June 2017	80	30	-	33,348	13,919	2,543	50	- 4
August 2017	113	34	-	36,093	17,877	1,988	79	- 2
September 2017	152	36	-	35,358	24,701	2,226	116	0
October 2017	94	35	-	33,671	17,019	1,827	59	1
November 2017	187	38	-	34,895	27,339	1,967	149	3
December 2017	197	47	-	48,647	30,651	2,292	150	- 2
January 2018	222	38	8	50,217	42,614	2,760	176	- 5
February 2018	150	43	-	41,126	26,917	2,220	107	2
March 2018	159	47	-	42,735	17,033	3,085	113	4
April 2018	176	44	-	44,985	27,350	2,967	132	- 1
May 2018	125	39	-	41,359	17,650	2,548	86	- 2
June 2018	106	37	-	43,879	13,444	2,204	70	- 7
July 2018	92	35	-	37,185	12,448	2,163	57	- 2
August 2018	90	34	-	34,619	1,550	-	56	- 0

Sewerage Treatment Plant EPA Licence Compliance

Record of Effluent Analysis

Pollutant	Unit Of Measure	Licence 100 Percentile Concentration Limit	JAN 2018 Test	FEB 2018 Test	MAR 2018 Test	APR 2018 Test	JUN 2018 Test	JUL 2018 Test	Aug 2018 Test	Sept 2018 Test	Oct 2018 Test	Nov 2018 Test	Dec 2018 Test
Oil & Grease	*mg/L*	10	3	2	4	<2	10	3	<2				
pH		*6.5-8.5*	9.2	9.07	9.17	8.84	9.01	9.19	7.77				
Nitrogen (total)	*mg/L*	*15*	15.4	17.1	25	11.2	6.6	9.5	9.7				
Phosphorus (total)	*mg/L*	*10*	1.8	2.5	2.4	2.8	<0.05	2.4	3.7				
Total suspended solids	*mg/L*	*20*	134	178	172	140	78	78	41				
Biochemical oxygen demand	*mg/L*	*15*	18	28	32	20	23	32	29				

Council notes the provisions of clause L2.5 (a) and (b) of its licence conditions of a chlorophyll exemption due algal growth, which also exempts the above exceedances.

- Rainfall in Bourke for August 2018 was 23.4mm
- Hottest day for August 2018 was 25.3 degrees
- Coldest day for August 2018 was -1.4 degrees

Resolution

380/2018 That Council note the information in the Engineering Services Department Activity Reports as presented to Council on Monday, 24th September 2018.

Moved Cr Dorrington | Seconded Cr Ford | Carried | Unstarred

Cr Dorrington raised concerns regarding the parking in the main street and the footpath northern side of the street

Council broke for lunch at 12.47pm

Council reconvened at 1.35pm

Activity Report for the Environmental Services Department

File No:	D3.2
Report: 209/2018	Developments Approved Report
Author:	Carolyn Crain, Development Assessment Officer
Responsible Officer:	Dwayne Willoughby, Manager Environmental Services

Delegated Authority or Council	Consent Type & Consent No.	Subject Land	Nature of Development
Delegated	DA 2019/0003	Lot 64, DP 1027306 Arthur Butler Dr North Bourke	Installation of toilet block

Total value of Approved works for August 2018	= $30,000
No. of Development Application Approvals for August 2018	= 1
No. of Complying Development Application Approvals for August 2018	= 0

File No:	A11.1.1
Report: 209/2018	Building Services Report
Author:	Paul Faulkner, Environmental Co-ordinator
Responsible Officer:	Dwayne Willoughby, Manager Environmental Services

Location	Work Carried Out
Work Requests	Actioned and ongoing
Risk Assessments	Completed with every job
Training	Nil
Office	Monthly check and test Emergency Generator
Cemetery	General maintenance – watering ,mowing and fill in holes trim and remove trees and poisoning

File No:	A8.1
Report: 209/2018	Animal Control/Environmental Issues Report
Responsible Officer:	Dwayne Willoughby, Manager Environmental Services

Bourke Shire Council Holding Facility	Dogs	Cats
Animals in Pound beginning of Month	6	0
Seized	6	4
Surrendered	16	0
Dumped	0	0
Total	28	4
Euthanized	4	3
Returned to Owner	0	0
Released from Pound	1	0
Re-housed	18	0
Died in Pound	1	0
Escaped from Pound	0	0
Animals Remaining at End of Month	4	1
Total	28	4
Micro-chip Implantations	10	0
Infringement Notices	0	0
Wandering Stock	0	
Stock Rested in Stock Yards	1155	
Shopping Trolley Impounded	0	

- Attended complaints in regards to dogs causing trouble to the general public
- Ongoing patrols of the township enforcing the Companion Animal Act
- Water sampling for the township, villages and Darling river
- Patrols of Councils Reserve's

Recommendation:
That the information in the Environmental Services Activity Report as presented to Council on Monday, 24th September 2018 be received and noted.

Resolution

381/2018 That the information in the Environmental Services Activity Report as presented to Council on Monday, 24th September 2018 be received and noted.			
Moved Cr Dorrington	Seconded Cr Ford	Carried	Unstarred

General Manager's Activity Report

File No:	G2.1
Report: 309/2017	"From the GM's Desk"
Responsible Officer:	Ross Earl, General Manager

30th August 2018

Subject to all planned works going according to schedule the proposed introduction of one way traffic for Oxley Street between Richard and Sturt Streets will become a reality over the coming weekend, being the 1st and 2nd September 2018.

The road changes and erection of signage will commence around 12.30pm on Saturday and will provide some disruption to traffic flow, however, it is hoped that this can be minimised. Oxley Street between Richard Street and Sturt Street will closed to vehicular traffic from approximately 12.45pm until the traffic signage alteration is completed.

For this weekend businesses that are usually open of a Saturday after 12.30pm and/or of a Sunday will open as normal with customers encouraged to utilise parking in adjacent streets and walk the short distance to those businesses.

Residents are asked to be mindful of the change which will see all traffic enter from the Richard Street end of Oxley Street and exit from the Sturt Street end.

The revitalisation of the Commercial District of Bourke (CBD) is being undertaken primarily with funding which has been provided by the Murray Darling Diversification Fund to assist those communities adversely impacted by the Murray Darling Basin Plan.

Planning for the revitalisation works has been in process for a number of months.

The one way option which has been adopted provides the opportunity for the beautification works to be undertaken with minimum disruption.

Work is progressing well and is being staged to minimise any disruption to businesses during the construction phase.

Once completed the works will result in a significant beautification of the CBD and will provide much needed shade and seating.

The project focuses on making the CBD a functional inviting and welcoming environment for locals and visitors alike.

In the winter edition of their magazine "United" the United Services Union (USU) featured an article on Bourke Shire's Hosting of a staff Health and Well Being Day which was held earlier in the year. The USU were invited to attend and contribute to the day and had a representative in attendance.

The Health and Wellbeing day featured Health checks including blood pressure check, screening sugar levels, weight and height checks. There were a number of other presentations on the day including skin cancer awareness, the identification and treatment of sun spots and potential melanomas. Mental Health awareness also featured strongly and all employees were able to participate in a survey to gauge how employees felt at work both physically and mentally. As part of the mental health awareness there was a presentation by professional actors which was well received and was able to get a strong message across to all attendees.

The USU's summation of the day as published in the magazine was as follows "*The Union as with previous events, was pleased with the way things went all day and saw this as a positive for our members, as we, and Council are concerned for everyone's general and mental health. Hopefully by publishing this article, you become aware of this great initiative by Bourke Shire Council and can approach your employer to do something similar*".

The Enngonia Races will be held on the 15th September 2018 and if the previous year's racing can be used as a guide it will be an excellent day out, so mark it in your diary.

A reminder that the first instalment for the 2018/2019 rates are due on the 31st August 2018.

The Western Region "All of Emergency Services Expo " was be held in Bourke last Thursday was a huge success with an excellent response by all emergency services who went to a great dual effort to arrange their displays and demonstrations. There were attendees from all Bourke Schools as well as students from Brewarrina and Cobar. The Expo was coordinated by Fire & Rescue NSW Community Safety Coordinator, Susan Gibbs-Kelly and she is to be congratulated on bringing it all together.

Residents and businesses are reminded that unless they are paying for an additional bin(s) that they should only be putting the one bin out for collection. Staff will be reviewing the number of bins being collected and those who are putting out more bins than they have paid for will be billed accordingly.

Councillors Auditors will be in Bourke from the 11th September for four (4) days to conduct the Audit of the 2017/2018 Financial Reports. The Financial Reports need to be completed and audited by the 31st October 2018. The Bourke Shire Finance team have a little extra work to do this year as Council changed computer systems mid-way through the year. Some of the

information from the two (2) systems needed to be aggregated for reporting services, this has proved time consuming.

The Auditor function for all Local Government Councils in NSW had until the last 12 months been undertaken by auditors appointed by the individual Councils following an open tender process.

Since the changes to the Local Government Act as part of the Local Government Reform Process the audits are now being undertaken under the auspice of the New South Wales Auditor General's Office.

The Auditor General in turn appointed suitably qualified and experienced auditors to undertake the work on their behalf and in Bourke's case our existing Auditors, Hills Spencer were appointed for the 2017/2018 period and it was the intention of the Auditor General to appoint auditors on a longer term basis.

The Auditor General is currently calling tenders for the audit of all Councils in this area and a number of Councils have been combined for the undertaking of this tender process. The outcome of that tender process is expected to be known shortly.

I was looking at a road safety website and noted that since 23rd July 2018, children under 16 years of age are allowed to ride on a footpath (increased from children under 12 years of age). Allowing children under the age of 16 on the footpath will help keep them safe until they have the skills, decision making and knowledge of the rules to ride safely on the road.

New South Wales was one of only two (2) states in Australia that required children over the age of 12 to ride on the road. The change was apparently to allow children to feel safer on their bikes and encourage physical exercise by riding to school.

An adult rider who is supervising a bicycle rider under 16 may also ride with the young rider on the footpath. Children aged 16 or 17 can ride on the footpath, when accompanied by a child under 16 and a supervising adult.

When riding on a footpath, riders must keep left and give way to pedestrians.

For more information on how to stay safe when riding on the footpath, you can visit the website http://roadsafety.transport.nsw.gov.au/stayingsafe/bicycle-riders/laws.html and look at the Safe Riding Tips.

New South Wales Public Libraries are funded primarily by Local Government with Councils providing approximately 92% of the funding and the State Government 8% whereas in Victoria the funding from the State Government is 18% of the total expenditure and in Queensland it is 12%.

A campaign called "renew our Libraries" was set up to push the call for additional funding and those involved welcome the announcement by the Minister for Arts in New South Wales the Hon. Don Harwin that $60 million dollars would be committed to public Libraries.
Speaking in Wagga Wagga on Friday, Minister Harwin said this is a landmark occasion for NSW public libraries, ensuring they remain at the heart of every community.

"All Councils will receive an increase in annual library subsidy funding between 40 to 50 per cent by 2022-23. This significant investment demonstrates that our Government supports the hundreds of libraries across the state," Minister Harwin said.

"The funding will be particularly significant in areas such as Wagga, where populations are growing and library needs are evolving," he said.

"The funding will also support the roll out of more Service NSW self-serve kiosks at public libraries, which will allow everyone to access key government services."

Under the new investment, the per capita subsidy for public libraries will increase from $1.85 per capita to $2.85 per capita – the first time it has been increased in over twenty years.

The NSW Public Libraries Association President Councillor Dallas Tout of Wagga welcomed the commitment but would be seeking further information on exactly how and over what period of time the funding boost will be rolled out. The President of Local Government New South Wales Councillor Linda Scott also welcomed the announcement saying the decision to provide better funding to our public libraries across NSW was a positive first step in the right direction.

Bourke Shire Council has been supportive of the call for additional funds to be made available for Public Libraries across the state.

A campaign is underway across the State as Transport for NSW, Roads and Maritime Services and the Emergency Service agencies prepare NSW motorists for the introduction of a new road rule aimed at protecting first responders and motorists at the roadside.

The campaign aims to raise awareness about the new road rule that will require motorists across NSW to slow down to 40km/h when passing stationary emergency vehicles displaying blue or red flashing lights.

The rule begins on 1st September 2018 and will be trialled for 12 months. It is designed to keep everyone safe during a roadside incident, providing protection for police, firefighters, ambulance officers, State Emergency Service and rescue volunteers who perform often difficult and dangerous tasks to help others.

Key points about the rule:-

- It will apply to vehicles travelling in both directions, unless the road is divided by a median strip.

- It will require motorists to give way to any person on foot in the immediate area of the emergency vehicle.
- Drivers should not increase their speed until they are a safe distance past the emergency vehicle.
- Motorists who fail to comply with the rule will face a $448 fine and three demerit points.

Transport for NSW and Roads and Maritime Services will monitor the safety and traffic impacts of the rule in consultation with NSW Police, emergency service organisations and other stakeholders.

The Ordinary Council Meeting of Bourke Shire Council for the Month of August was held at Louth and it provided the opportunity for residents of the village to attend a Council meeting and also provided the opportunity for residents to attend the public Forum and raise any concerns that may have in relation to the operation of Council and the services provided. A number of people took the opportunity to attend and address Council and staff will work on issues raised.

It was the first time that those who are on Council could remember a meeting being held in one of the villages and it was very successful

A big thankyou to Kim Chandler who was up early to open up the Tennis Shed for us and assisted staff in setting the room up for the meeting.

Inspector Andrew Hurst and Sergeant Gavin Smith the Operations Supervisor of the Central North Police Command attended the meeting and gave Council an update on policing matters throughout the shire.

During the course of their address it was obvious that they were generally pleased with the behaviour of those people who attended the Louth Races and it was obvious that there was a close relationship between the Louth Race Committee and the Louth Community and the Police. This relationship and the level of cooperation that was demonstrated between them was instrumental in the smooth running of the races and the period either side of the day of the races with many people coming to the village well before the races and staying on afterwards.

There was a huge crowd at the races with the population of the village increasing by an estimated 130 fold on race day.

At the meeting Council endorsed the creation of a Renshaw Oval Users Advisory Committee and Councillor Bob Stutsel will join with Mayor Barry Hollman as Council representatives on that committee. They will be joined by two (2) representatives of each of the following organisations:-

- Back O' Bourke Race Club
- Bourke Gun Club
- Bourke Show
- Bourke Pony Club

A Draft Charter for the committee has been developed and it is anticipated that the first meeting will be held in early September.

The Draft Charter details roles and responsibilities of the proposed Committee together with a number of administrative matters.
The four (4) clubs/organisations as detailed above will be invited to nominate their delegates to attend.

Quote of the week!

"There is only one way to avoid criticism: Do nothing, say nothing, and be nothing".

Elbert Hubbard

6th September 2018

Mayor Barry Hollman and I will travel to Walgett on Thursday, 6th September 2018 to attend the second meeting of the Far North West Joint Organisation of Councils and then travel to onto Coonamble to attend the Annual General Meeting of the Orana Regional Organisation of Councils (OROC) on Friday, 7th September 2018.

OROC has been a very successful organisation on many fronts and its activities have played an important role for all member Councils both from the ability to negotiate group purchasing arrangements and undertaking joint advocacy on a number of issues.

However, the ongoing role of OROC will be discussed as with the majority of the member Councils now also members of a Joint Organisation of Council, some of the functions may overlap. The future direction of OROC will no doubt, feature on the agenda.

The Enngonia Races are fast approaching with Saturday, 15th September 2018 only a little over a week away and all is shaping up for a great day of racing on the bush track at Enngonia Racecourse.

Whilst not as big a Race Meeting as Louth, the Enngonia Races still offer a great family atmosphere and a guaranteed good day out.

The Inaugural Meeting of the JB Renshaw Oval User Group Advisory Committee will be held at the complex on Monday, 10th September 2018 at 5.00pm. Each of the primary users of the Complex which are listed below will have two (2) delegates and they will join with the Mayor of Bourke Shire Councillor Barry Hollman and Councillor Bob Stutsel to form the Committee.

- "Back O Bourke Race" Club
- Bourke Gunn Club
- Bourke P&A Association
- Bourke Pony Club

The Advisory Committee will review a draft charter which has been developed and take the first steps to developing a strategic plan for the complex detailing the requirements of each of the user groups.

Following the changes in our Federal Government and Cabinet, Local Government has a new Federal Minister with the appointment Senator Bridget McKenzie who is also Deputy Leader of the Nationals. In her recent statement Senator McKenzie said she was excited to use the levers of Government to create stronger, more vibrant regional communities.

The work on the revitalisation of the Central Business District (CBD) continues and already there have been a number of positive comments on the way it will look when it is finished in a few months' time.

Not all comments have been positive however, it is hoped that as the project takes shape will we see those who have been initially sceptical pleased with the outcome.

One of the significant components was the making of Oxley Street between Richard and Sturt Streets one way and that took effect over the last weekend and while it will take some time to get used to it will soon become second nature to all locals.

The Bourke to Milparinka Road via Wanaaring will be closed between Pine View and Gumbalie to allow the planned reconstruction works to be undertaken.

All traffic will be required to detour via Ford's Bridge and the Snake Gully Road.

The Road closure is expected to be in place until late December.

Council apologises for the temporary inconvenience and looks forward the cooperation of all road users and are confident that the short-term inconvenience will be far outweighed by the significant improvement of the road.

Bourke Shire Council were asked to consider issues that could be considered for inclusion in the list of Strategic Priorities for the newly formed Far North West Joint Organisation of Councils and whilst the list will change with the inclusion of contemporary issues it will form the basis for advocacy undertaken on a regional basis.

The Strategic priorities already suggested are as follows:-

- Air Services
- Health Services
- Drought Support
- Infrastructure Funding-Roads, Water, Power and Mobile Phone Coverage
- Education

Bourke Shire Council has suggested the following be included:-

- Water
- Reversal of regionalisation of services
- Rail
- Tourism
- Provision of State Government Services delivered locally

The Senior Citizens building in Mitchell Street Bourke will soon have a new name with the building to be known as the "Bourke Community Centre". The building has not been used as a Senior Citizens Centre for some years and the new name is reflective of the broader community use that the building now has, including groups such as the Garden Club, a Sewing Group and the Bourke Arts Councils.

A Plan of Management for the building will be developed to determine such things as fees for the use and the ongoing maintenance. The building is in need of some refurbishment to ensure that it meets the needs of all user groups and these works will be undertaken as funds allow.

Bookings for the use of the Bourke Community Centre will be handled by Council Staff at the Main Office at 29 Mitchell Street, Bourke.

Council will again be represented at the National Local Roads and Transport Congress which will be held in Alice Springs from the 20th to 22nd November 2018.

Council will be represented by the Mayor Councillor Hollman and other representatives to be determined.

The National Local Roads and Transport Congress has been an important forum and advocacy group and is generally able to secure the attendance of a number of Ministers at a Federal level. The Congress, in its early days was instrumental in commencement of the Roads to Recovery Funding which has delivered significant tangible benefits to all Councils.

Council at its last meeting received a letter from the Bourke Christian Church asking that the trees in the median strip adjacent to the Church not be removed as planned and advertised.

Council resolved to receive the letter and continue with the current Tree Removal Policy.

The long term drought conditions across the far West of the state has an impact on, not only the farming community, but also the broader community in a number of ways many of which are not immediately obvious.
This impact has meant that a number of the recurring sponsors of the Outback Arts organised Outback Archie's have not been able to provided that sponsorship this year and Outback Arts

have asked the Member Councils to assist with the provision of $500.00 towards this year's prizes. Bourke Shire Council has agreed to provide the $500.00 as requested.

In their request letter Outback arts has said that the Outback Archie's will provide a unique opportunity in these dry times to increase Social inclusion, creativity and provide relief from day to day stress.

It is important that our communities have the opportunity to experience a diverse range of social activities and interaction. Bourke has a strong Arts Council who have organised a number of activities and are looking to expand the range of opportunities available to the residents of Bourke Shire.

Bourke Shire Council has received notification that it will receive an Additional $266,677 in its 2018-2019 Financial Assistants Grants with Council resolving to allocate those funds to the Asset Renewal Reserve to be utilised to undertake the refurbishment and replacement of assets as required.

Council will receive $5,780,550 from the 2018-2019 Financial Assistant Grants.

The Funds are allocated by the New South Wales Local Government Grants Commission who are required to adhere to the National Principals which mandate a per capita payment based on population growth/decline.

It is also the policy of the NSW Government to explore opportunities to direct grants to communities with the greatest relative need. In allocation of the funds the Commission has had regard to these policies.

In a map accompanying the information on grants the decline of population of the rural areas is clearly demonstrated with nearly all Councils west of the Newell Highway experiencing a population decline when at the same time the overall population of New South Wales increased by 15%.

Bourke Shire Council is extremely appreciative of the funding which has been made available.

While most people are conscious of the need to stay off unsealed roads while they are wet; there are some people who seem oblivious to the damage they do to the road surface when they drive on wet unsealed roads and importantly to the cost of the rectification of damaged caused.

Bourke Shire Council has around 2,300 kilometres of unsealed roads and the damage done to the road surface during periods of rain is quite significant and costly to rectify.

I again urge all motorists to take heed of the road closures and stay off wet roads. Quite often it is only a matter of hours before closed roads are again trafficable and damage to the road is avoided.

The Department of Public Works have been appointed by Bourke Shire Council some time ago to undertake the supervision of the new Water Treatment Plant for Bourke which is anticipated to cost almost $9 Million.

NSW Public Works have advised that they will be in a position shortly to be able call tenders for the work with the tender period to be around two (2) months to allow any firms wishing to submit a tender to be able to do so for what will be a relatively complex job.

Once tenders are received they will be assessed by a panel of technical experts and a recommendation made to Council.

While is difficult to accurately determine it is hoped that construction will be able to be commenced very early in the New Year and is likely to take around eighteen months to complete.

It is proposed that the new plant will be constructed on the existing site and this will eliminate the need for any significant change to the mains which would add considerably to the cost. The funding has been made available by the New South Wales State Government under the Water and Wastewater Backlog Program and is once again very much appreciated by Council and the community.

Council has a number of other applications for Grant Funding currently being assessed and it is hoped that further funding will be secured.

One of the funding opportunities that will hopefully be announced shortly is the outcome of Round 2 of the Stronger Regional Communities Funding and Council has a number of projects for consideration in this round of funding including the proposed upgrade to the Main Pool at the Bourke War Memorial Swimming Pool Complex and there will also be funding available for work at each of the villages within the Shire.

Round 1 of this program has seen the installation of lights at Coolican Oval, the upgrade of the old floodlights and canteen facilities at Davidson Oval and the installation of toilets and playground equipment at the North Bourke Oval. All these projects are part of the Regional Growth Fund.

Rod Crowfoot the Managing Director of Macquarie Homestay was in Bourke on Monday to catch up with members of the local community regarding the construction of the facility. Rod was keen to meet with those in the health field who would be able to let people become aware of Macquarie Homestay and the service and facilities it will provide. Whilst in Bourke, Rod took the opportunity to visit Brewarrina to let the members of that community know about Macquarie Homestay.

Bourke has been a strong supporter of the Macquarie Homestay via the Tour De OROC which has been held three (3) times now to raise funds for the building of Macquarie Homestay and each time the residents of Bourke have dug deep to support this worthy cause.

Macquarie Homestay is being developed in close proximity to the newly redeveloped Dubbo Base Hospital and will provide affordable accommodation for patients and their families from outlying areas such as Bourke who are visiting Dubbo for medical treatment and are required to stay for an extended period. It will provide patients who do not require hospitalisation but do require regular treatment and the ability to stay in close proximity to the hospital.

Quote of the week!

"Be thankful for what you have, you'll end up having more. If you concentrate on what you don't have, you will never ever have enough".

13th September 2018

The second meeting of the Far North West Joint Organisation of Councils (FNWJO) was held in Walgett last Thursday and the Mayors and General Managers of all member Councils were in attendance.

The Meeting received suggestions from member Councils in respect of the strategic priorities to be adopted by FNWJO and these include those from Bourke Shire including water for agriculture, tourism, decentralisation and economic development.

With $5 million on the table for the development of tourism potential in the area; all member Councils were keen to be able to review the eligibility criteria in relation to this funding and to this end resolved to invite Chris Hanger from the Office of Regional Development to the next meeting. Chris has oversight of the funding and his meeting with the board will assist in gaining a greater understanding of the funding guidelines. This in turn will allow the planning for projects to be undertaken, recognising the importance of tourism to the economies of each of the Shires.

The FNWJO has also been provided with funding of $250,000.00 to engage New South Wales Public Works to assist Councils in the implementation of Infrastructure Programs. The Board also resolved to meet the New South Wales Regional Manager of Public Works, Gavin Priestley to see how best these funds can be utilised.

All Councils were also keen to progress the tender process for the re-establishment of an air service in Cobar, Bourke and Walgett and to have the opportunity to review the tender documents prior to their release.

It is anticipated that this tender process should be well advanced by the end of October 2018.

Orana Regional Organisation of Councils (OROC) met for the last time last Friday with the members voting to dissolve the Organisation, allowing those who have elected to become a member of a Joint Organisation of Councils (JO) to further develop the roles and functions.

The Lower Macquarie Water Utilities Alliance has had a name change and will now be known as the Orana Water Utilities Alliance and will be administered by the Orana Joint Organisation of Councils under a committee structured under 400Z of the Local Government Act.

It was agreed that the Professional Groups which sat under OROC will continue and be administered by one of the Joint Organisation of Councils as well.

There was a degree of sadness at the meeting with members reflecting on the benefits that OROC had provided over the years and the contribution made by so many over that period. Mayor of Narromine, Councillor Craig Davies offered to host a function to recognise the contribution of OROC and invite to the function some of those who made significant contributions to the success of OROC over the years.

Amongst the Guests at the meeting of OROC were members of the New South Wales Regional Infrastructure coordination Team including Don Murray Nick White, Phillip Anderson Jock Carter and Di Sucur.

The first item on the agenda was a presentation in relation to the Central West Freight Taskforce which is being now led by Michael Kneipp who was previously the Administrator of Dubbo Regional Council following its amalgamation with Wellington Shire Council.

There is a great deal of interest in the project and how it will relate to both the Inland Rail and the Regional Freight Plan that was previously adopted by OROC.

The other guest speaker on the Agenda was Pip Job who is the New South Wales Drought Coordinator who was accompanied by Ken Harrison from the Department of Industry.

Pip gave an insight into the grip of the drought on the state with all but a very small portion of the state drought impacted in some fashion and the fact that this impact not only involves farmers but also those who provide services to the agricultural sector and the retailers in rural based towns. The drought has a whole of community impact.

Pip reported on the efforts being made to try and coordinate the drought relief appeals and to ensure that the funds raised are distributed to those most in need and that any duplication is minimised.

OROC members expressed the need for an effective drought policy to be put in place and suggested that drought be treated as any other natural disaster and not something that is able to be planned for and contingency plans put in place. The availability of low interest loans was acknowledged but it was also acknowledged that putting people further into debt was not the best option.

Bourke Shire Council has forwarded a motion for consideration for inclusion in the agenda for the Annual Conference of Local Government New South Wales in Albury in late October 2018. The motion reads as follows:-

Motion

That the New South Wales Government, as a matter of urgency develop a policy framework which clearly defines when an area is deemed to be in "drought" and also develops a range of measures that provide assistance to farmers and small business impacted by drought conditions including clear criteria which needs to be straight forward and inclusive, so that such assistance can be accessed in a timely fashion.

Note by Council

There is no current mechanism for areas to be drought declared and as such with each drought period comes the question of what indicators are used to determine when the an area is impacted by an extended period of abnormally dry conditions.

Drought conditions should be treated in a similar way to both fire and flood as all are disaster situations.

Often, pleas by the impacted landowners and businesses to have measures put in place to alleviate the financial hardship being experienced as a result of the abnormally dry period, result in that assistance being provided far too late to be effective.

Should loan funding be made available, the repayment period for such loans should be of a sufficient period to enable those accessing the loans to improve their financial capacity to do so.

In the days when organisations such as Rural Lands Protection Board were in existence such policy framework existed and worked effectively. The transition to Local Land Services (LLS) has seen the framework disappear and there is an ongoing debate on what constitutes drought and what should be provided by way of assistance. The delays means that support, if it becomes available, often comes too late for those most impacted.

The Enngonia Races are on this Saturday so if you looking for a good day out, take the trip north and enjoy the friendly atmosphere of a real bush race meeting.

The Inaugural Meeting of the JB Renshaw Oval User Group Advisory was held on Monday night and was very productive with representatives of all the user groups represented. Council was represented by the Mayor Councillor Barry Hollman, Councillor Bob Stutsel. Manager of Environmental Services Dwayne Willoughby and myself.
Amongst the strategic priories identified were:-

1. A new toilet and amenities block
2. Improved lighting
3. Irrigation system
4. Upgrade to the power supply
5. Shade structures

6. A new pavilion
7. Improved all weather internal road network
8. Painting
9. Signage
10. Arena surface improvement

Construction in the Central Business District (CBD) continues and already there have been a number of positive comments on the way it will look when it is finished in a few months.

The transition to one way traffic has gone relatively smoothly and no significant problems encountered and I would like to express Council's appreciation of the cooperation of all residents.

The Bourke to Milparinka Road via Wanaaring will be closed between Pine View and Gumbalie with traffic being required to detour via Fords Bridge – Snake Gully as I have previously stated, whilst this will present some short-term inconvenience the long-term benefits of a sealed road will be worth that inconvenience.

Council sees the sealing of the Bourke to Milparinka Road as a very important link and will continue its efforts in trying to secure ongoing funding to further improve this road.

Bookings for the use of the Bourke Community Centre (previously known as the Bourke Senior Citizens Centre) will be handled by Council Staff at the Main Office at 29 Mitchell Street. ALL organisations utilising the facility are asked to book their proposed usage so that Council can ensure there is no double bookings and the facility is able to be prepared for requirements of each organisation.

Council received advice from the Minister for Lands and Forestry, the Hon. Paul Toole, MP that it was successful in obtaining funding from the Crown Reserves Improvement Fund Program (CRIFP) for three (3) projects.

The Member for Barwon Kevin Humphries MP made a brief stopover in Bourke on Monday and was pleased to be able to officially announce the availability of the grants and congratulated Council on the ongoing efforts being undertaken to improve community facilities with the Shire.

The successful Projects were:-

- $157,530 for the supply and installation of pool fencing at the Bourke War Memorial Swimming Pool Complex
- $28,380 for the upgrade of the playground equipment at the Enngonia Community Centre Reserve
- $29,975 for the painting of the buildings at the Bourke Showground

All projects will result in improved community facilities and Council is appreciative of the funding that has been made available.

Council has applied for funding under the Building Stronger Communities Fund and much of this funding, has been identified for improving existing amenities across the shire area and will complement the work already being undertaken by the efforts of the users and Council.

Sport and recreational facilities provide an important role in enhancing the social amenity of rural and remote communities.

Councils that held ordinary elections in September 2016 are required to hold their mayoral elections in September 2018 if their mayor is elected by Councillors.

Councils that held delayed ordinary elections or first elections (following the creation of a new Council) in September 2017 will hold their next mayoral elections in September 2019 if their Mayor is elected by Councillors.

Bourke Shire will hold its Mayoral Election on the 24th September 2018 and at the same time will hold an election for the position of Deputy Mayor and make appointments to the various Committees and also appoint Delegates to the organisations of which Council is a member.

Mayoral Elections by Councillors are conducted in accordance with Schedule 7 of the Local Government (General) Regulation 2005.

Amendments to the Local Government Act 1993 (the Act) by the Local Government Amendment (Governance and Planning) Act 2016 in August 2016 saw the inclusion in the prescribed role of Councillors under section 232 a responsibility "to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a Councillor".

In support of this, regulations will soon be made for induction and other professional development for Mayors and Councillors.

The Office of Local Government (OLG) has prepared guidelines, in consultation with the sector, to assist Councils to develop and deliver induction and ongoing professional development activities for their Mayor and Councillors in compliance with the proposed regulations.

The Minister for Local Government has released the guidelines so that Councils can familiarise themselves with the new requirements before the regulations are made.
The guidelines are available on OLG's website at www.olg.nsw.gov.au

Under the guidelines, Councils' induction and professional development programs are to consist of three (3) elements:-

- Pre-election candidate sessions – these are to ensure prospective candidates are aware of what will be expected of them if elected (these are not mandatory but are encouraged)

- Induction program – this aims to equip mayors and Councillors with the information they need to perform their role effectively over the first few months and has a particular focus on building positive, collaborative relationships between Councillors and with staff
- Professional development program – this is to be developed in consultation with all Councillors and delivered over the term of the Council to build the skills, knowledge and personal attributes necessary to be an effective mayor or Councillor.

As a Rotary Member, I attended the Bourke Hospital Fete on Sunday and once again was very impressed with the level of support shown to the fete not only by the Hospital Auxiliary Members but others who assisted on the day.

As part of the day a number of awards were given to volunteers who have given long service to the auxiliary including those who received recognition for 20 years services which is a great effort. It demonstrates that value of volunteerism within our community. Without the level of volunteerism that exists with the Bourke Community a number of services, sports and clubs would simply not exist and this would have a dramatic impact on the amenity of the town.

Council's Auditors are in town this week to undertake an audit of the 2018/2019 Financial Reports. The Audited Financial Reports are required to be lodged with the Office of Local Government by the end of October.

Quote of the Week!

"Be happy with the little you have. There are people with nothing who still manage to smile."

Ross Earl
General Manager

Recommendation:
That the information in the General Manager's Activity Report as presented to Council on Monday, 24th September 2018 be received and noted.

Resolution

382/2018 That the information in the General Manager's Activity Report as presented to Council on Monday, 24th September 2018 be received and noted.		
Moved Cr Stutsel	Seconded Davis	Carried

Corporate Services Activity Report

File No:	L4.1
Report: 409/2018	Library Report
Author:	Jodi Hatch, Library Manager
Responsible Officer:	Leonie Brown, Manager of Corporate Services

The following items for the 2017/2018 period are presented for your information.

Item	August 2017	Item	August 2018
Audio Visual	272	Audio Visual	212
Adult Fiction	322	Adult Fiction	229
Non-Fiction	117	Non-Fiction	94
Junior Fiction	224	Junior Fiction	240
Magazines	109	Magazines	41
eBook/Audio		eBooks/eAudio	76
Interlibrary Loans	4	Interlibrary Loans	
Total	1048	Total	892

Other statistical information

	August 2017		August 2018
New Members	11	New Members	14
Internet/Word Processing	150	Internet/Word Processing	97
Wireless Tickets	9	Wireless Tickets	17
Number of Visitors	2395	Number of Visitors	1574
Scans	27	Scans	21
Information Requests	83	Information Requests	94
Technical Assistance	31	Technical Assistance	49
Faxes	22	Faxes/Laminating	5

- Children's craft and story time this month had 10 children attending.
- Children's Book Week was celebrated in the library this month. Competitions were run throughout the month, and prizes were given out at a party at the end of the week. We had 26 children attend the party.
- Tax Help is again underway in the library, and 11 people attended in August for help with their tax returns.
- Library staff are continuing to tag the library collection with RFID tags.

Jodi Hatch
Library Manager

Resolution

383/2018 That Council note the information in the Corporate Services Activity Report as presented to Council on Monday, 24th September 2018.
Moved Cr Dorrington Seconded Cr Ford Carried Unstarred

Tourism & Events Manager's Activity Report

File No:	T4.3
Report: 509/2018	BOBEC and VIC August 2018 Activity update
Responsible Officer:	Fran Carter, Manager Tourism and Events

Over the past month I have had the opportunity of meeting some of the tourism operators and getting a feel for what the season has been and where they are wanting to progress. In the coming months I look forward to engaging with more of the tourism operators as the season starts to slow.

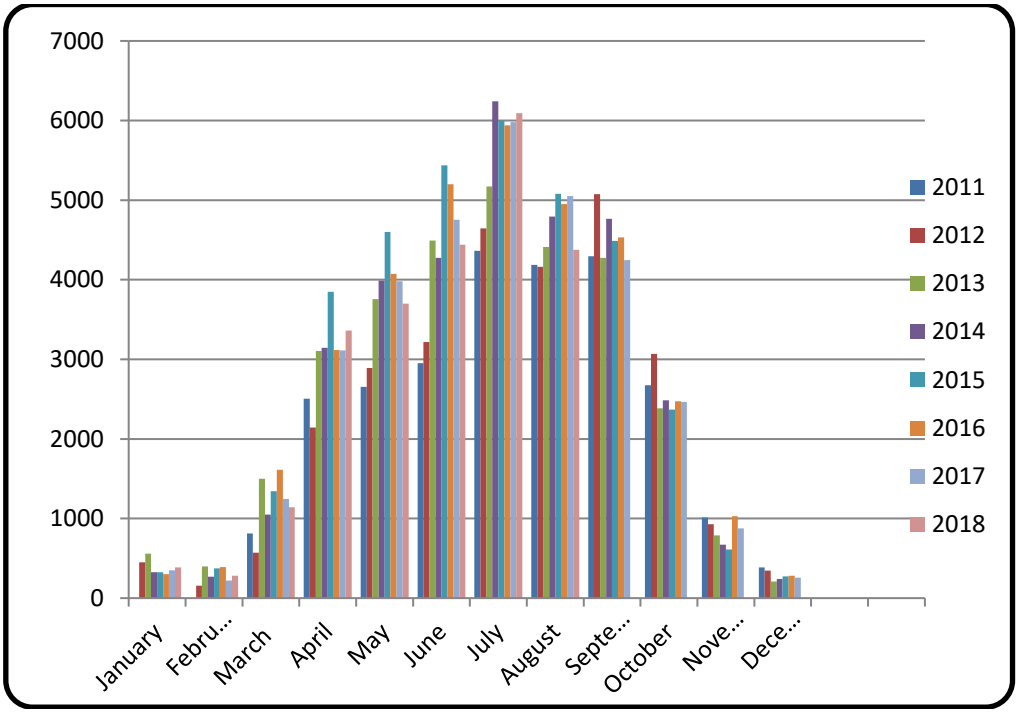
With focus on the consumer and how they see things, what they are interested in, how their experience meets their needs, what they value, where they spend time online and offline, what their values and challenges are all areas that we are looking to profile coming into 2019.

Currently the shire is in a good tourism place and has massive potential. There are some amazing gems and some iconic products and experiences that appeal to domestic and even international visitors, including food, arts, culture, heritage, history, nature, wildlife and our river.

On trend for almost the past 10 years August shows a steady decline in visitor numbers to the centre as it falls in the middle of school term. With over 4000 visitors for the month to the centre it is still a busy time for the staff managing bookings for the Outback Show, Mount Oxley and the Jandra.Year to date visitor numbers are aligned with previous years averaging around 23,000 visitors.

The Spring School Holidays are always a popular time of year with families. With the QLD holidays a week before the NSW we have complete our holiday activity program to not only occupy local families and visitors, but to promote and encourage visitors to explore our region with all the things to see and do.

The Bourke tourism team have collated family friendly activities, events and holiday specials to include in our School holiday program. The program will be sent to local schools and day care centres along with accommodation operators. Hard copies will be delivered to neighbouring shires and made available at the Bourke Visitor Information & Exhibition Centre and will be available for all tablets and mobile phone access.



Graph showing the number of visitors per month to the Back O' Bourke Exhibition & Visitor Centre

	2011	2012	2013	2014	2015	2016	2017	2018
January		448	560	325	326	302	348	386
February		157	397	271	373	391	220	282
March	810	570	1500	1051	1342	1612	1245	1142
April	2507	2144	3103	3146	3849	3118	3114	3362
May	2656	2891	3758	3988	4602	4073	3983	3698
June	2952	3216	4492	4275	5437	5199	4754	4440
July	4362	4643	5173	6241	6002	5941	5982	6091
August	4187	4162	4410	4793	5078	4951	5051	4375
September	4295	5074	4275	4764	4489	4532	4246	
October	2674	3067	2383	2486	2370	2475	2463	
November	1012	930	789	671	610	1031	876	
December	386	347	207	242	272	281	255	
	25841	27649	31044	32253	34750	33906	32537	

Table showing number of visitors to the Back O' Bourke Exhibition & Visitor Centre by month

Fran Carter
Manager of Tourism & Events

Resolution

384/2018 That Council note the information in the Tourism and Events Manager's Activity Report as presented to Council on Monday, 24th September 2018.
Moved Cr Dorrington Seconded Cr Ford Carried Unstarred

Confidential Reports

Council Meeting, Monday, 24th September 2018

Closed Session of Council - Confidential

General Managers Report

File No:	L8.21
Report: 1022/2018	General Manager's Contract Review
Responsible Officer:	Barry Hollman, Mayor

The subject report is proposed to be held in Closed Session under Section 10A (2) (a) of the Local Government Act, 1993 personnel matters concerning particular individuals (other than Councillors).

Recommendation:
That the report be considered in Closed Council under Section 10A (2) (a) of the Local Government Act, 1993 personnel matters concerning particular individuals (other than Councillors).

Resolution

385/2018 That the report be considered in Closed Council under Section 10A (2) (a) of the Local Government Act, 1993 personnel matters concerning particular individuals (other than Councillors).
Moved Cr Barton Second Cr Thompson Carried

Closed Session of Council

Pursuant to section 10A (2) (a), section 10A (2) (d) (i), the public were invited to make representations to the Council Meeting before the meeting was closed, as to whether the meeting should be closed to consider the identified report, being Confidential Report 1014/2018 Panel of Code of Conduct Reviewers.

No members of the public made representation.

Resolution at 2.15pm

386/2018
1. That Council move into Closed Council to consider business identified, together with any late reports tabled at the meeting.
2. That pursuant to section 10A (1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above
3. That the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

Moved Cr Barton Seconded Cr Thompson Carried

Resolution at 2.08pm

387/2018 That Council move out of Closed Council and into Open Council. Moved Cr Barton Seconded Cr Thompson Carried

Resolutions from the Closed Session of Council

The resolution passed by Council while the meeting was closed to the public were read to the meeting by the Mayor and were as follows:-

Resolution

388/2018 That the Mayor and Deputy Mayor be authorised to finalise all details relating to the extension of the General Manager's contract until October 2020.

There being no further business the meeting closed at 2.10pm