

**Date:** Monday, 27 July 2020  
**Time:** 9:15am  
**Location:** Bourke Shire Council  
29 Mitchell Street Bourke NSW

# **MINUTES**

## **Ordinary Council Meeting**

### **27 July 2020**

## Order Of Business

<b>1</b>	<b>Opening Prayer .....</b>	<b>4</b>
<b>2</b>	<b>Acknowledgement of Country .....</b>	<b>4</b>
<b>3</b>	<b>Remembrance .....</b>	<b>4</b>
<b>4</b>	<b>Apologies .....</b>	<b>4</b>
<b>5</b>	<b>Declaration of Interest.....</b>	<b>5</b>
<b>6</b>	<b>Mayoral Minute .....</b>	<b>6</b>
6.1	*** Mayoral Minute - Activity Report.....	6
<b>7</b>	<b>Starring of Items.....</b>	<b>7</b>
<b>8</b>	<b>Confirmation of Minutes .....</b>	<b>7</b>
<b>9</b>	<b>Notice of Motion .....</b>	<b>7</b>
	Nil	
<b>10</b>	<b>Rescission Motion .....</b>	<b>7</b>
	Nil	
<b>11</b>	<b>Business Arising.....</b>	<b>8</b>
11.1	***Business Arising .....	8
11.2	Calendar of Events.....	15
11.3	Information to Councillors .....	16
<b>12</b>	<b>Engineering Services Department .....</b>	<b>18</b>
12.1	Drilling of New Bore at Tringadee Station, Wanaaring Road.....	18
12.2	Road Classification Review .....	20
<b>13</b>	<b>Environmental Services &amp; Development Department.....</b>	<b>48</b>
	Nil	
<b>14</b>	<b>General Manager.....</b>	<b>49</b>
14.1	Annual Conference of Local Government New South Wales 22-24 November 2020.....	49
14.2	Bourke Airport Development Proposal .....	55
14.3	LGNSW Annual Water Conference 2020.....	56
14.4	Fixing Local Roads Program.....	62
14.5	*** Potential Motions for the LGNSW Annual Conference 22 - 24 November 2020.....	63
14.6	Local Roads and Community Infrastructure Program (LRCI Program).....	69
<b>15</b>	<b>Corporate Services Department .....</b>	<b>74</b>
15.1	*** Lease Agreement with Bourke and District Childrens Services – Results of Exhibition and Notification.....	74

15.2	*** Bank Reconciliation & Statement of Bank Balances .....	77
15.3	*** Investment Report 30th June 2020 .....	79
15.4	*** Additional review of Operational Plan 2019/2020 and reallocation of funds .....	81
15.5	Rates and Charges Reconciliations as at 30/06/2020 and 01/07/2020 .....	83
<b>16</b>	<b>Community Engagement .....</b>	<b>89</b>
	Nil	
<b>17</b>	<b>Tourism &amp; Events .....</b>	<b>89</b>
	Nil	
<b>18</b>	<b>Delegates and Councillors Reports .....</b>	<b>89</b>
	Nil	
<b>19</b>	<b>Committee Minutes .....</b>	<b>89</b>
	Nil	
<b>20</b>	<b>Policies .....</b>	<b>90</b>
20.1	Investment Policy .....	90
<b>21</b>	<b>Précis of Correspondence .....</b>	<b>98</b>
21.1	*** Community Contribution - NAIDOC Week Celebrations .....	98
21.2	*** Request for Sponsorship .....	106
21.3	Bus Stop .....	109
<b>22</b>	<b>Activity Reports .....</b>	<b>111</b>
22.1	Engineering Services Road Works & Workshop - Works Completed .....	111
22.2	Parks & Gardens / Town Services & Water & Wastewater - Engineering Reports Activity Report .....	113
22.3	Environmental Services Department - Activity Report .....	120
22.4	General Manager's Activity Report .....	122
22.5	Tourism & Events Manager's Activity Report .....	144
22.6	Manager Community Engagement-Activity Report .....	147
22.7	Library Manager's Activity Report .....	149
<b>23</b>	<b>Closed Session .....</b>	<b>151</b>
	<b>Public Representation of Council .....</b>	<b>151</b>
23.1	*** Tenders for the Supply of Plant Hire 2020/2021 .....	152
23.2	*** Deed of Agreement- CAPRA Pty Ltd .....	152

**MINUTES OF SHIRE OF BOURKE  
ORDINARY COUNCIL MEETING  
HELD AT THE BOURKE SHIRE COUNCIL, 29 MITCHELL STREET BOURKE NSW  
ON MONDAY, 27 JULY 2020 AT 9:15AM**

**PRESENT:** Cr Barry Hollman (Mayor), Cr John Thompson, Cr Robert Stutsel, Cr Victor Bartley, Cr Lachlan Ford (Deputy Mayor), Cr Ian Cole, Cr Cec Dorrington, Cr Sarah Barton, Cr Sam Rice, Cr Sally Davis

**IN ATTENDANCE:** Ross Earl (General Manager) Leonie Brown (Manager Corporate Services), Kai Howard-Oakman (Executive Assistant)

**VIA VIDEOLINK:** Dwayne Willoughby (Manager Environmental Services), Peter Brown (Manager Works), Mark Riley (Acting Manager Infrastructure & Projects), David Perry (Manager Community Engagement), Mark Riley joined the meeting at 10.02am

*\*Note: the meeting was livestreamed and Councillors and Staff had the option to join the meeting via audio-visual link.*

**1 OPENING PRAYER**

The Mayor opened the meeting with a prayer.

**2 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor then provided an Acknowledgement of Country

**3 REMEMBRANCE**

Council stood in silence in the memory of the following:-

Annette (Anna) Wilson

Kevin Cameron

Margaret (Meg) Woods

**4 APOLOGIES**

Nil



**5        DECLARATION OF INTEREST**

A declaration of interest was received from Cr Sarah Barton regarding Report 11.1 – Business Arising – 2020/226-Recruitment of General Manager.

Cr Sarah Barton declared an interest in this item left the meeting and took no part in the discussion or voting on the matter.

A declaration of interest was received from Cr Robert Stutsel regarding Report 14.6 – General Manager’s Report – Local Roads and Community Infrastructure (LRIC Program).

A declaration of interest was received from Cr Ian Cole regarding Report 21.2 – Request for Sponsorship for 2WEB.

Cr Ian Cole declared an interest in this item left the meeting and took no part in the discussion or voting on the matter.

A declaration of interest was received from Cr Victor Bartley regarding Report 21.2 – Request for Sponsorship for 2WEB.

Cr Victor Bartley declared an interest in this item and took no part in the discussion or voting on the matter.

**6 MAYORAL MINUTE****6.1 \*\*\* MAYORAL MINUTE - ACTIVITY REPORT**

**File Number:** M1.1  
**Author:** Barry Hollman, Mayor  
**Authoriser:** Ross Earl, General Manager  
**Attachments:** Nil

Date	Meeting	Location
22/06/2020	Council Meeting	Council Chamber
29/06/2020	Interview with Land Newspaper Closure Meatworks	
30/06/2020	Meeting With Clayton Barr - Shadow Minister for Water	Council Chamber
01/07/2020	Minister for Families, Communities and Disability Services OLG COVID-19 Local Government Update Webinar	Webinar
06/07/2020	Grant Funding Meeting	
15/07/2020	Go Local First webinar for Local Government Associations	ZOOM Meeting
16/07/2020	COVID-19 LGA Update	
20/07/2020	Meeting with the Hon Mark Coulton MP - & Cathy Heidrich	Council Chamber
21/07/2020	Meeting with Department Regional NSW Secretary, Gary Barnes & Director of Regional Development, Ashley Albury	Council Chamber

**Resolution 2020/227**

**Moved:** Cr Barry Hollman

**That Council notes the information in the Mayoral Activity Report as presented to Council on Monday, 27 July 2020.**

**Carried**

**7 STARRING OF ITEMS**

A number of items have been starred for discussion. The Mayor invited requests for the starring of additional items and the following items were listed for discussion.

Item Number	Report Name	Responsible Officer
21.3	Bus Stop	Manager Works Manager Environment Services

**Resolution 2020/228**

**Moved:** Cr Victor Bartley

**Seconded:** Cr Robert Stutsel

**That recommendations as detailed in the un-starred items in the Agenda for the Ordinary Meeting of Council held on Monday, 27 July 2020 be adopted.**

**Carried**

**8 CONFIRMATION OF MINUTES****Resolution 2020/229**

**Moved:** Cr Lachlan Ford

**Seconded:** Cr Sam Rice

**That the minutes of the Ordinary Council Meeting held on 22 June 2020 be confirmed.**

**Carried**

**9 NOTICE OF MOTION**

Nil

**10 RESCISSION MOTION**

Nil

**11 BUSINESS ARISING**

At 9.26am, Cr Sarah Barton left the meeting.

**11.1 \*\*\*BUSINESS ARISING**

**File Number:** C12.1  
**Author:** Kai Howard-Oakman, Executive Assistant  
**Authoriser:** Ross Earl, General Manager  
**Attachments:** Nil

**Background**

Business outstanding from previous meetings of Council

**Current Situation**

KEY: Action still pending ☐ Action ☐

GM General Manager	AMIP Acting Manager Infrastructure & Projects
MCS Manager Corporate Services	MES Manager Environmental Services
MCE Manager Community Engagement	MW Manager Works

**Current Situation**

206/2013	Review of Organisational Structure
Responsible Officer	Ross Earl - General Manager
File Number	S6.41
DECISION	ACTION TAKEN
That the position descriptions of all employees be updated to reflect current duties performed and requirements of the organisation.	In progress

182/2018	Disposal of Assets to Whiddon Group
Responsible Officer	Leonie Brown - Manager of Corporate Services
File Number	A11.1
DECISION	ACTION TAKEN
1. That Council transfer the land made up of Lot 1 DP 1145233, Lot 2 Section 11 DP 758144, Lot 3 Section 11 DP 758144, Lot 2 DP 227656 to The Frank Whiddon Masonic Homes Group for \$1.00 with the following conditions:- 2. Registration of a restriction on use/positive covenant which imposes a requirement that the land is used only for the provision of aged care facilities/services; 3. Execution of a deed between Council and The Frank Whiddon Masonic Homes Group that imposes an obligation on The Frank Whiddon Masonic Homes Group to retransfer the land to Council in the event that The Frank Whiddon Masonic Homes Group proposes to sell the land to a third party (except with prior approval of Council); and 4. Registration of a caveat over the land to protect Council's interests referred to in the Deed referred to in 2. Above.	Ongoing  Refer to Resolution 2020/168

321/2018	Renaming Senior Citizens Building to Bourke Community Centre
Responsible Officer	Ross Earl - General Manager & Dwayne Willoughby - Manager Environment Services
File Number	A11.2.24
DECISION	ACTION TAKEN
1. That a Plan of Management for the Bourke Community Centre be developed which details the allowable uses of the building and the fee required to be paid for the use and any bond that need to be lodged. 2. That the Plan of Management be submitted to Council on completion for their endorsement	Ongoing

362/2018	Biodiversity Conservation Act 2016 - update
Responsible Officer	Dwayne Willoughby - Manager Environmental Services
File Number	E6.1-E6.4-L8.1
DECISION	ACTION TAKEN
1. That Council undertake a review of the potential impact on the sale of land held for industrial development including obtaining specialist advice as appropriate. 2. That on finalisation of that review a further report be brought back to Council	Continue to lobby Government

394/2018	Western Local Health District (WLHD)
Responsible Officer	Mayor Hollman & Ross Earl - General Manager
File Number	H1.1
DECISION	ACTION TAKEN
That Council contact the WLHD further requesting the information that was not received in its previous letters:- 1. Effects on mothers of giving birth away from Country 2. Results of any patient satisfaction survey 3. Location of Plant & Equipment previously used in Birthing Unit at Bourke District Hospital 4. Details of the model of care in place at present	To be followed up

427/2018	Proposed Change of Management of the PCYC
Responsible Officer	Ross Earl - General Manager & Dwayne Willoughby – Manager Environmental Services
File No	L1.17-Y1.7-LD-L11.14.3
DECISION	ACTION TAKEN
That the General Manager prepare a detailed report in relation to the matter, including the seeking of legal advice if necessary	In progress

156/2019	Confidential – Construction of Sewerage Treatment Plant Facilities
Responsible Officer	Ross Earl - General Manager & Peter Brown - Manager of Works
File No	S3.2.3
DECISION	ACTION TAKEN
That Council continue with its representations to obtain funding for the additional costs anticipated to be incurred in the construction of the new Additional Sewage Treatment Facilities in Bourke	Ongoing

251/2019	Bourke Rams Clubhouse
Responsible Officer	Dwayne Willoughby - Manager Environmental Services
File No	P1.5-S4.6
DECISION	ACTION TAKEN
That Council give in principle support to the proposal and a report be brought back to Council providing further details in relation to exact location, size of building and inclusions.	Ongoing

274/2019	Drought – Water Update
Responsible Officer	Ross Earl – General Manager
File No	W2.2.9 – W2.2.9.1
DECISION	ACTION TAKEN
That the General Manager write to the State Government seeking their urgent consideration of the construction of a regulator or additional weir including a fish ladder upstream of Bourke at a location identified as BU8	Letter sent & meeting held

2019/362	Notice of Motion - Bourke Water Security Options
Responsible Officer	Ross Earl, General Manager
File No	W2.2.9
DECISION	ACTION TAKEN
<p>Council engage an appropriately qualified consultant to cost and complete a scoping/design study for a shovel ready plan to secure the water supply from the Darling River for the towns and villages situated on the river for the Bourke Shire Council area.</p> <p>All water supply options from previous reports and added new ideas to be discussed within Council, with agreed options forwarded to the consultants for further analysis. That the study be completed in a timely matter to allow council to lobby Federal and State Governments for Funding Assistance for water security options for Bourke Shire Council's future water needs.</p> <p>Bourke Shire Council allocate \$250,000 towards the scoping/design study, to be met from the Water Fund Reserve and that the State Government also be asked to make a contribution.</p>	Awaiting information from NSW Water on Western Weirs Strategy

2019/439	North Bourke Bridge Rehabilitation Concept Plan
Responsible Officer	Ross Earl, General Manager
File No	B6.1
DECISION	ACTION TAKEN
Council continue to apply for funding to undertake the project	Approach made to the Hon. Adam Marshall MP & the Hon. Mark Coulton, MP

2020/57	Road Classification Review	
Responsible Officer	Mark Riley, Acting Manager Infrastructure Projects	
File No	R7.4.3	
DECISION		
Following the receipt of the Independent Panels Background Paper on the Regional Road Transfer and NSW Road Classification Review and submissions invited in respect of priority road transfers, a further report be submitted to Council for its consideration.		See AMIP July 2020 Report

2020/111	Dual Naming of the Darling River – Darling River Baaka	
Responsible Officer	Ross Earl, General Manager	
File No	R6.5	
DECISION		
1. That Council forward a copy of the motion regarding the dual naming of the Darling River to the Minister for his consideration during the determination process. 2. That Council seek further clarification on which section of the Darling River will be dual named Baaka and will the name be Darling Baaka River / Baaka Darling River or Darling River Baaka.		Ongoing

2020/191	*** Request for Review of Lease – Item 22.2	
Responsible Officer	Ross Earl, General Manager	
File No	A1.1.4-A11.2.29	
DECISION		
Council’s Mayor, Deputy Mayor, General Manager and Manager of Corporate Service meet with the applicant with a view to structuring a repayment plan that is suitable to Bourke Shire Council and a further report be tabled to Council		Completed

2020/193	*** Request for Rental Assistance – Item 22.4	
Responsible Officer	Ross Earl, General Manager	
File No	A1.1.4-A11.2.29-H1.18	
DECISION		
Subject to Council receiving satisfactory evidence to quantify the loss of income that Council approve the application for a reduction in rental as submitted.		<div>1. Following Councils resolution, GM contacted applicant to advise of decision.</div> <div>2. Letter formally advising of Councils decision, sent to applicant on 7 July 2020 by GM. Council awaiting evidence of pandemic impact on business.</div>

2020/202	Creation of Easement – 2 Darling Street North Bourke – Development Application 2018/0002- Item 13.1
Responsible Officer	MES/AMIP
File No	D2.1-DA 218/0002
DECISION	
<div>1. That in respect of Condition of Consent No 14, Development Application DA 2018/0002, Council agree that the proposed easement adequately meets the requirements of condition 14 with respect to the need to gain a licence, on the following basis:-<ul style="list-style-type: none"><li>• The developer being responsible for the costs of preparation and registration of the required deposited plan and section 88B Instrument;</li><li>• The terms of the easement being virtually identical to the previously prepared licence agreement, with provisions changed for context, with Council provide such terms to the developer for inclusion in the easement documentation; and</li><li>• Evidence being provided to the Private Certifier/Council of the lodgement of the easement documentation for registration, prior to occupation.</li></ul>2. That the General Manager be authorised to take the required action from Councils perspective to finalise the terms of the easement.</div> <div>3. That any necessary documents be executed under the Common Seal of Council.</div>	<div>Correspondence advising of Councils resolution and attaching terms of proposed easement for inclusion in an 88B instrument sent to applicants on 3 July 2020. Council now awaits response.</div>

2020/210	Pecuniary Interest Returns – Item 15.4	
Responsible Officer	Ross Earl, General Manager	
File No	C11.10-S6.29	
DECISION		
Councillor or designated person holding that position on 30 June in any year must complete and lodge a Pecuniary Interest Return by 30 September in that year		Ongoing

2020/211	Review of Capital Works Program 2019/2020 and Reallocation of Funds – Item 15.5	
Responsible Officer	Leonie Brown, Manager of Corporate Services	
File No	R2.5	
DECISION		
Council identify the responsibility and access road to the top of Mount Oxley		A report to be completed for the August meeting of Council

2020/223	Bourke Airport - Lease of Land – Item - 23.2	
Responsible Officer	Mark Riley, Acting Manager Infrastructure & Projects	
File No	A6.1-F3.1-LD	
DECISION		
1. That the General Manager be authorised to take the necessary action in respect of the leasing of Lot 64 DP 1027306, Bourke Airport, to Viva Energy Australia Pty Ltd as per the terms detailed in the report of the Acting Manager of Infrastructure and Projects. 2. That any necessary documents be executed under the Common Seal of Council.		See AMIP July 2020 Report



2020/224	Finalisation of Lease Agreement with Bourke and District Children’s Services – Item 23.3	
Responsible Officer	Leonie Brown, Manager of Corporate Services	
File No	A11.1.4-A11.2.29	
DECISION		
<div>1. That the proposed lease as previously provided to the Bourke and District Children’s Services for the initial five (5) year period commencing 1 July 2016, inclusive of two (2) five (5) year options, not be further pursued by Council in respect of execution by the Bourke &amp; District Children's Services</div> <div>2. That fresh lease documentation be drafted by Council, as a matter of priority, with the Bourke and District Children’s Services being offered a lease term of ten (10) years effective 1 August 2020 and terminating 30 June 2030 in respect of 9A and 9B Gorrell Avenue Bourke</div> <div>3. That the rental for the initial term of the lease effective 1 August 2020 and ending 30 June 2021, be \$20,000.00 (GST Ex)</div> <div>4. That the rental for half the initial lease term effective 1 August 2020 receive a 50% reduction such that the rental for the period 1 August 2020 to 31 December 2020 be \$5,000.00(GST Ex) with the balance of the lease period of 1 January 2021 to 30 June 2021 be \$10,000.00 (GST Ex)</div> <div>5. That rental to Council for the period 1 August 2020 to 31 December 2020 be paid by equal monthly instalments of \$1,000.00 (GST EX) payable on the 1st day of each month commencing 1 August 2020 and thereafter for the balance of the initial term by equal monthly instalments of \$1,666.67 (GST EX) payable on the 1st day of each month</div> <div>6. That rental to Council for subsequent terms of the lease be paid by equal monthly instalments payable on the 1st day of each month</div>		Report to July Meeting

2020/225	Write-Off Outstanding Debtor Accounts – Item 23.4	
Responsible Officer	Leonie Brown, Manager of Corporate Services	
File No	R2.5-P9.3	
DECISION		
Council resolves to write-off the accounts as detailed as bad debts and deemed not recoverable to the value of \$13,108.20		Completed

2020/226	Recruitment of General Manager – Item 23.5	
Responsible Officer	Mayor & Deputy Mayor	
File No	S6.30	
DECISION		
<div>1. That the Mayor and Deputy Mayor be delegated authority to negotiate the appointment of a short-term appointment for the position of General Manager for a period of no longer than twelve (12) months commencing no later than February 2021</div> <div>2. That the Manager of Corporate Services, Leonie Brown be appointed as Acting General Manager to cover the interim period after Mr Earl’s departure; and the replacement commencing.</div>		Completed

**Resolution 2020/230****Moved: Cr Victor Bartley****Seconded: Cr Sam Rice****That Council note the information in the Business Arising as presented to Council on Monday, 27 July 2020.****Carried**

At 9.29am, Cr Sarah Barton returned to the meeting.

**11.2 CALENDAR OF EVENTS**

**File Number:** C12.6  
**Author:** Kai Howard-Oakman, Executive Assistant  
**Authoriser:** Ross Earl, General Manager  
**Attachments:** Nil

**Background**

Information sent out monthly to advise when Council Meetings, Meetings which Councillors are Delegate to and other Meetings of which Council is a member of Representative of Council.

**Current Situation**

Month/ Year 2020	Meeting Date	Time	Event	Location
July	27	9.15am	Council Meeting	Council Chamber
August	6	1.00pm	Local Government Week Awards	Virtual Awards
September	28	9.15am	Council Meeting	Council Chamber
October	5		Labour Day	
	6-8		LGNSW Water Management Conference	Narrabri
	26	9.15am	Council Meeting	Council Chamber
November	22 -24		LGNSW Annual Conference	Crown Plaza Hunter Valley
	30	9.15am	Council Meeting (changed to allow for LGNSW Annual Conference)	Council Chamber
December	25		Christmas Day	
	26		Boxing Day	
	28		Boxing Day Holiday	

**Resolution 2020/231**

**Moved:** Cr Victor Bartley

**Seconded:** Cr Robert Stutsel

**That Council note the information in the Calendar of Events as presented to Council on Monday, 27 July 2020.**

**Carried**

**11.3 INFORMATION TO COUNCILLORS**

**File Number:** C12.1  
**Author:** Kai Howard-Oakman, Executive Assistant  
**Authoriser:** Ross Earl, General Manager  
**Attachments:** Nil

**Background**

Each month a list of correspondence is sent out in the Business Paper to the Councillors to ensure that they have not missed any information since the last Business Paper was produced.

**Current Situation**

Date	Information Sent	Author	Email
19/06/2020	Agenda & Business Papers	MANEX	✓
19/06/2020	MDA Delegate's Report June 2020	GM	✓
22/06/2020	Council Circular 20-22 - Supporting local businesses to comply with COVID-19 restrictions	OLG	✓
22/07/2020	Council Circular 20-23 2020/21 Determination of the Local Government Remuneration Tribunal	OLG	✓
23/07/2020	COVID-19 Council Update - 22 June 2020	GM	✓
23/06/2020	"From the GM's Desk" 200625	GM	✓
23/06/2020	Regional Roads	GM	✓
23/06/2020	Government Response to the IPART review into rating	GM	✓
25/06/2020	Visit by Clayton Barr _ Shadow Minister for Water	GM	✓
24/06/2020	Invitation to make a submission - Portfolio Committee No 4 - Industry	GM	✓
28/06/2020	OLG's fortnightly e-newsletter - 26 June 2020	OLG	✓
29/06/2020	Council Circular 20-25 The date of the next ordinary local government elections is 4 September 2021	OLG	✓
01/07/2020	Proposed Grant Funding Workshop	GM	✓
01/07/2020	New Local Government (State) Award 2020 Approved	LGNSW	✓
01/07/2020	Media release: NSW councils welcome \$497m accelerated roads and road safety funding	LGNSW	✓
02/07/2020	Memo – Grant Funding Workshop	GM	✓
02/07/2020	Calendar notification – Grant Funding Workshop	GM	✓
02/07/2020	Media release: Local government employees guaranteed economically responsible pay rise over three years under new award	Cr Linda Scott President LGNSW	✓
02/07/2020	Media release: NSW councils call for help on growing drug and Aboriginal over-representation crisis	Cr Linda Scott President LGNSW	✓
02/07/2020	PRIORITY ATTENTION: Minister for Mental Health, Regional Youth and Women - Invitation to participate in OLG COVID-19 Local Government Update Webinar - Tuesday 7 July - 2:00pm - 3:00pm	Tim Hurst Deputy Secretary, Local Government, Planning and Policy OLG	✓

02/07/2020	Basin Bulletin Issue 35	MDA	✓
03/07/2020	Council Elections Update No.2 & Link to Political donation and electoral expenditure disclosures by current Councillors and Mayors	Elections NSW	✓
05/07/2020	Grants Workshop – Change of Time of Meeting	GM	✓
05/07/2020	Visit by Adam Marshall	GM	
06/07/2020	COVID-19 Council Update - 6 July 2020	OLD	✓
06/07/2020	PRIORITY ATTENTION: NSW Cross-Border Commissioner - Invitation to participate in OLG COVID-19 Local Government Update Webinar – Tuesday 7 July – 1:30pm – 2:00pm	Tim Hurst Deputy Secretary, Local Government, Planning and Policy	✓
07/07/2020	Change of Venue for Meeting with Minister Marshall	GM	✓
07/07/2020	Media Release – Cash Flow to Fix Country Roads	The Hon. Mark Coulton. MP – Federal Member for Parkes	✓
07/07/2020	"From the GM's Desk" 200709	GM	✓
07/07/2020	COVID-19 Council Update - 7 July 2020	OLG	✓
07/07/2020	Council Circular 20-28 Rules on attendance at council and committee meetings during the COVID-19 pandemic as of 1 July 2020	OLG	✓
08/07/2020	COVID-19 Council Update - 8 July 2020	OLG	✓
08/07/2020	Minister's message - 8 July 2020	Shelley Hancock Minister for Local Government	✓
10/07/2020	COVID-19 Council Update - 10 July 2020	OLG	✓
14/07/2020	NOVEL CORONAVIRUS (COVID-19) STATISTICS	NSW Health Media	✓
14/07/2020	COVID-19 Council Update - 14 July 2020	OLG	✓
14/07/2020	Local Government NSW Annual Conference: 22-24 November 2020	LGNSW	✓
15/07/2020	"From the GM's Desk" 200716	GM	✓
15/07/2020	COVID-19 Council Update - 15 July 2020	OLG	✓
16/07/2020	Media release: RH Dougherty Awards a highlight of Local Govt Week	Scott MacLean LGNSW	✓
17/07/2020	NSW Water Management Conference	LGNSW	✓
17/07/2020	COVID-19 Council Update - 17 July 2020	OLG	✓
20/07/2020	COVID-19 Council Update - 20 July 2020	OLG	✓

### Resolution 2020/232

**Moved: Cr Victor Bartley**

**Seconded: Cr Robert Stutsel**

**That Council note the contents of the Information to Councillors Report as presented to Council on Monday, 27 July 2020.**

**Carried**

**12 ENGINEERING SERVICES DEPARTMENT****12.1 DRILLING OF NEW BORE AT TRINGADEE STATION, WANAARING ROAD**

**File Number:** W2.2.9-W2.2.9.1  
**Author:** Mark Gordon, Manager Roads  
**Authoriser:** Mark Riley, Acting Manager of Infrastructure & Projects  
**Attachments:** Nil

**Background**

In May 2020, Council received confirmation that Bourke Shire Council, under the Fixing Country Roads Grant Programme, had been successful in securing \$9.45m of funding for sealing of the Romani to Wangamana segment of the Wanaaring Road, road reconstruction and sealing project. Part of this application was for the provision of a new bore to be drilled at Tringadee Station on the Wanaaring Road to supply water to the project.

**Current Situation**

Council publicly invited tenders on 5 June 2020, closing on 3 July 2020, for the provision of the new Tringadee Station bore. At the conclusion of the tender period, it is advised that no tenders were submitted for the drilling project.

In the event of such circumstance, Regulation 178 (3) and (4) of the Local Government (General) Regulation 2005 provides as follows:-

*(3) A council that decides not to accept any of the tenders for a proposed contract or receives no tenders for the proposed contract must, by resolution, do one of the following:-*

- (a) postpone or cancel the proposal for the contract,*
- (b) invite, in accordance with clause 167, 168 or 169, fresh tenders based on the same or different details,*
- (c) invite, in accordance with clause 168, fresh applications from persons interested in tendering for the proposed contract,*
- (d) invite, in accordance with clause 169, fresh applications from persons interested in tendering for contracts of the same kind as the proposed contract,*
- (e) enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender,*
- (f) carry out the requirements of the proposed contract itself.*

and,

*(4) If a council resolves to enter into negotiations as referred to in subclause (3)(e), the resolution must state the following:-*

- (a) the council's reasons for declining to invite fresh tenders or applications as referred to in subclause (3)(b)–(d),*
- (b) the council's reasons for determining to enter into negotiations with the person or persons referred to in subclause (3)(e).*

Having regard to the above tendering requirements, given that no tenders were received following public advertisement and that the roadworks are programmed to start in October 2020, recalling new tenders will undoubtedly delay such works.

To progress the timely engagement of a contractor it is proposed, in accordance with Regulation 178(3)(e), to proceed to “enter into negotiations with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender.”

In respect of such negotiations, it is advised that a minimum of four (4) drilling companies have subsequently been identified as potential suppliers and contact made with them with a view to their submission of a contract price to undertake the works.

**Resolution 2020/233****Moved: Cr Victor Bartley****Seconded: Cr Robert Stutsel**

- 1. That Council note that there were no tenders received in respect of Council Tender No 05/20 - Drilling of New Bore at Tringadee Station, Wanaaring Road.**
- 2. That in accordance with Regulation 178 (3)(e) of the Local Government (General) Regulation 2005, Council enter into negotiations with drilling contractors with a view to entering into a contract to undertake the drilling of a new bore at Tringadee Station, Wanaaring Road.**
- 3. That in accordance with Regulation 178 (4)(b) of the Local Government (General) Regulation 2005, Council's reasons for determining to enter into negotiations with contractors, as opposed to inviting fresh tenders, are that it is considered that further advertising will not necessarily achieve the submission of tenders and further the calling of such public tenders will delay the progressing of the Wanaaring Road construction project.**
- 4. That Council authorise the General Manager to enter into a contract with a preferred water-drilling contractor for the provision of a new water bore to be drilled at Tringadee Station on the Wanaaring Road.**
- 5. That any necessary documents in relation to Drilling of New Bore at Tringadee Station, Wanaaring Road be executed under the Common Seal of Council.**

**Carried**

## 12.2 ROAD CLASSIFICATION REVIEW

<b>File Number:</b>	<b>R7.4.3</b>
<b>Author:</b>	<b>Mark Riley, Acting Manager of Infrastructure &amp; Projects</b>
<b>Authoriser:</b>	<b>Ross Earl, General Manager</b>
<b>Attachments:</b>	<ol style="list-style-type: none"> <li><b>1. NSW Road Classification Review and Transfer Community Update June 2020</b></li> <li><b>2. NSW Road Classification Review and Transfer Information Paper 2020</b></li> </ol>

### Background

Roads in New South Wales are classified in three (3) ways, being State, Regional or Local.

State Roads are major arterial links throughout the State and within major urban areas that are the responsibility of the State Government to fund and prioritise, due to their significance in the State and sometimes national network.

Regional Roads are routes of secondary importance between State Roads and Local Roads. Some Regional-classified roads are located within metropolitan areas. They are classified based on their significance rather than their geographical location. It is the responsibility of Councils to fund, prioritise and carry out work on Regional Roads. They are eligible for funding assistance from the State Government in recognition of their importance to the network.

Local Roads are the remaining Council-controlled roads that provide for local circulation and access. It is the priority of Council to fund, prioritise and carry out work on Local Roads. Local roads are eligible for State Government funding under the \$500 million Fixing Local Roads program, and are eligible for Financial Assistance Grants from the Federal Government.

Council is currently responsible for the following Regional Roads:-

Road Name	Length of Road in Bourke Shire
MR 68S: Bourke – Wilcannia Rd via Louth & Tilpa (east side of river)	156.36 kms
MR 404: Bourke – Hungerford Rd	207.06 kms
MR 405: Bourke – Wanaaring Rd	181.40 kms
MR 407: Louth – Cobar Rd	26.54 kms

In February 2019, the NSW Government announced the initiation of a Road Classification Review to ensure the road classification framework is still fit for purpose and that roads across NSW are appropriately classified. *Future Transport 2056* identifies the NSW Road Classification Review (Classification Review) as a key initiative to make adjustments to the classification policy framework and update the road network to align with the 'Hub and Spoke' Transport Network Model and the 'Movement and Place' Framework.

Also in February 2019, the Government announced that up to 15,000 kilometres of Council owned roads would be returned to State management as part of a broader package of support for local Councils to better manage and maintain the rural road network.

The NSW Government has established an Independent Panel to oversee the Road Classification Review and Regional Road Transfer.

The Panel will review the classification framework currently in use, as well as invite and assess submissions for the reclassification of Local, Regional and State Roads and the transfer of Council owned regional roads. In respect of this important matter, Council at its meeting held on 24 February 2020 considered this Review and resolved as follows:-



1. That the Regional Road Transfer and NSW Road Classification Review – Independent Panel, Terms of Reference be noted.
2. That following the receipt of the Independent Panels Background Paper on the Regional Road Transfer and NSW Road Classification Review and submissions invited in respect of priority road transfers, a further report be submitted to Council for its consideration.

### **Current Situation**

The Independent Panel has now released its “Road Classification Review and Transfer Information Paper” dated June 2020. A copy of this paper is attached herewith for information. Also attached is the Independent Panels Project Update document also dated June 2020.

This paper gives background as to how the NSW Road Network is managed, maintained, funded and categorised with all this information ‘being opened to consultation’. The paper also provides the Principles that will inform the decision making of the Panel and further provides answers to a series of Frequently Asked Questions.

Consultation with stakeholders by the Panel has now commenced. In this regard, on Monday 29 June 2020, the Panel held a preliminary discussion, via teleconference, with representatives from the three (3) Councils that comprise the Far North West Joint Organisation (FNWJO), being Bourke, Cobar and Walgett Councils.

Submissions to the Panel are due in August 2020. Following discussions between FNWJO Council General Managers, it was agreed that whilst each Council would provide a submission to the Panel to supplement information provided during the consultation sessions, the Joint Organisation would also provide a combined report. To assist in progressing both individual and a combined submission, discussions have progressed with JO members such that an appropriate consultancy firm familiar with the far north west of NSW has been engaged. This firm is Peece Consulting.

In regard to the requirements of a submission, the Independent Panel advised, that in coming weeks, they will provide further information about making a submission for reclassification or transfer with guidance on what information should be provided. The Panel will also give a brief summary of the type of information they will be looking for as an introduction to all consultation sessions.

From Councils perspective, the preferred outcome arising from the deliberations of the Panel is for the Bourke-Wanaaring Rd to be transferred to the NSW Government, as a minimum, based on the “hub and spoke” concept that the Panel is promoting. In pursuing any transfer(s) Council would be seeking to do so on the basis of entering into a contract with Government which would see Council continuing to undertake both improvement works and the necessary programmed and emergency maintenance works on the roadways. In this regard, Council acknowledges the responsiveness and the wider economic benefit generated by employing road crews to undertake these works.

### **Financial Implications**

The financial implications arising from this report relate to the costs of engaging an appropriate Consultancy Firm to prepare a submission both as a combined Far North West Joint Organisation submission and as an individual submission from Bourke Shire Council. Sufficient funds are available in Councils Roads Budget to cover these costs.

As part of the review process, Council will also look at the potential impact of any transfer of roads on the quantum of its Financial Assistance Grants. This aspect will need to be considered in conjunction with Councils estimated long-term financial position.

**Resolution 2020/234****Moved: Cr Victor Bartley****Seconded: Cr Robert Stutsel**

- 1. That the Road Classification Review and Transfer Information Paper dated June 2020 be noted.**
- 2. That the actions of the General Manager in engaging Peece Consulting to prepare a submission, both as a combined Far North West Joint Organisation submission and an individual submission from Bourke Shire Council, be endorsed.**
- 3. That Councils preferred position in respect of providing a submission to the Review Panel be:-**
  - ownership of the Bourke – Wanaaring Rd being transferred to the NSW Government, as a minimum ; and**
  - the transfer of any Regional Roads to Government in the Bourke Shire being on the basis of Council entering into a contract with Government which would see Council continuing to undertake both improvement works and the necessary programmed and emergency maintenance works on the transferred roadway(s).**
- 4. That having regard to the availability of such submissions and the Independent Panels time frame for submissions, the Mayor be authorised to approve Councils submission for presentation to the Independent Panel, if required.**

**Carried**



Independent Panel

## Road classification review and transfer

Project update | June 2020

The NSW Government has established an Independent Panel to oversee the Road Classification Review and Regional Road Transfer.

This project combines a comprehensive review of road classifications around NSW with broader considerations around how we think about our road network and its capacity to meet the needs of industry and the community. To make informed and meaningful recommendations to government, the Independent Panel is entering into a conversation with our biggest road managers – local councils – and other stakeholders and road users to find out how we can best manage our roads, sustain healthy communities, promote their economies and work together to support a cohesive, well run road network.

The Panel will review the classification framework currently in use, as well as invite and assess submissions for the reclassification of Local, Regional and State Roads and the transfer of council owned regional roads.

The Panel has started the preliminary work and this update will outline the work to date, the process for consultation, how to provide a submission and timeframes for reporting recommendations to the NSW Government.



## Background

The NSW Road Classification Review and Transfer is made up of two initiatives being delivered as one project:

- Road Classification Review (NSW wide)
- Regional Road Transfer (regional councils only)

The overall purpose of the project is to contribute to a better managed, contemporary road network for NSW, with benefits that include supporting regional growth, and promoting healthy communities through place-making and engaging with other forms of transport.

### The Independent Panel

The members of the Panel are:

- Ms Wendy Machin (Chair)
- Mr Peter Duncan AM
- Ms Jillian Kilby
- Mr John Roydhouse
- Mr Michael Kilgariff
- Mr Peter Tegart.

For more information about the Panel members go to our website

 [nswroads.work/roadreview](https://nswroads.work/roadreview)



### Road Classification Review

Road classifications across the State need to be regularly evaluated to

ensure that they reflect the usage and function of particular roads as the network evolves. Road managers periodically need the opportunity to seek reclassification where the function or usage pattern of a road has changed, perhaps due to the construction of new transport infrastructure, land use or changes in population density. This process will ensure that roads are being appropriately managed and funded, in line with the role they play in the network.



### Regional Road Transfer

At the 2019 Election, the NSW Government committed to the transfer of up to 15,000 kilometres of regional roads to State management. The purpose of this transfer was to lighten the load on regional and rural councils which are finding the maintenance of their council owned regional roads difficult or unsustainable.

The return of certain council owned regional roads to State management will ensure they are able to be maintained in line with their significance in terms of the broader network.

### Who is eligible to make a submission for the project?

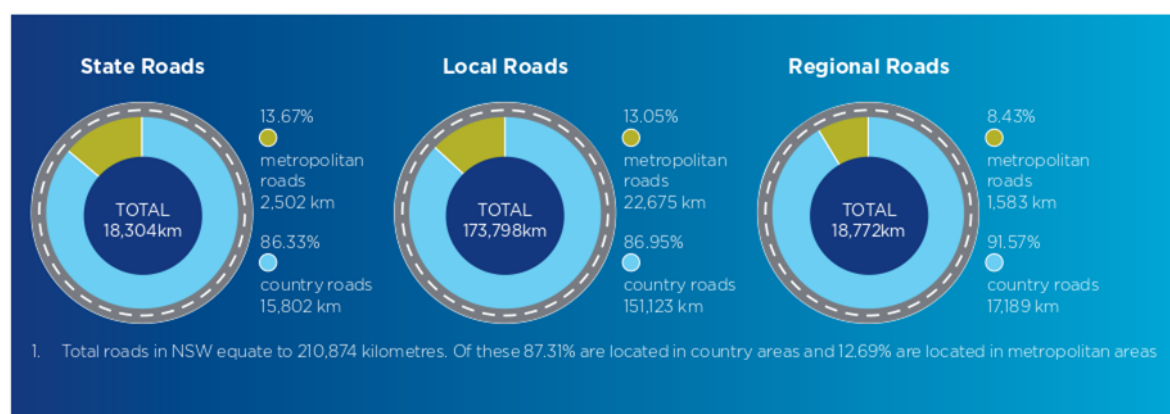
#### Road Classification Review

All councils across NSW are invited to participate in the Road Classification Review. This means providing feedback on the policy principles which decide how roads are classified as State, Regional or Local. It also means every council in NSW will have the opportunity to submit individual roads to be reclassified between any of these categories. Submissions can be made as part of a Joint Organisation, individually or in a collaboration with other Local Government Areas.

#### Regional Road Transfer

Only regional councils which are consistent with the regional boundaries under Restart NSW, are eligible to submit their council owned regional roads for transfer. The list of eligible councils is available on [nswroads.work/roadreview](https://nswroads.work/roadreview).

Visit [nswroads.work/roadreview](https://nswroads.work/roadreview) to read a range of frequently asked questions about existing maintenance contracts, government funding, and other considerations for the project.





## How are roads classified in New South Wales?



**State Roads** are major arterial links throughout the State and within major urban areas which are the responsibility of the State Government to fund and prioritise, due to their significance in the State and sometimes national network.



**Regional Roads** are routes of secondary importance between State Roads and Local Roads. Some Regional-classified roads are located within metropolitan areas. They are classified based on their significance rather than their geographical location. It is the responsibility of councils to fund, prioritise and carry out work on Regional Roads. They are eligible for funding assistance from the State Government in recognition of their importance to the network.



**Local Roads** are the remaining council-controlled roads which provide for local circulation and access. It is the priority of council to fund, prioritise and carry out work on Local Roads.

Local roads are eligible for State Government funding under the \$500 million Fixing Local Roads program, and are also eligible for Financial Assistance Grants from the Federal Government.

### Consultation

Stakeholder consultation is a critical part of the work and the Independent Panel is seeking input from all customers and stakeholders, including all types of road users, councils and industry.

Considerations had already been made for councils working within bushfire and drought areas. The mode of consultation for the Independent Panel is being further revised to accommodate changed circumstances due to the Coronavirus pandemic. Technology will be utilised as far as possible to facilitate online live stream or webinar style meetings with the Panel. Further, the Panel is

committed to providing a variety of mechanisms through which feedback can be provided, including online, by email, and by phone or video, and will make every effort to accommodate the individual needs of any interested stakeholder. If you would like to discuss any other mode for the submission of feedback, please contact the Secretariat in the first instance.

A consultation schedule is **available on our project website**. Any issues or concerns with this plan or schedule should be raised with the Secretariat.

### Terms of Reference for the Independent Panel

The Terms of Reference have been finalised and adopted and can be viewed on our website. As part of the consultation process earlier this year, changes were made to the draft terms of reference, including:

- **A balance between the Road Classification Review and Regional Road Transfer.** All Local, Regional and State roads across NSW are able to be submitted for reclassification from any class, to any class. All council owned regional roads will be eligible for transfer. This has now been made clear in the Terms of Reference.
- **Greater personalisation.** The Terms introduce the members of the Independent Panel and provide contact details for them and for key staff available to assist you.
- **Flexibility.** The Independent Panel is aware of the changing circumstances being experienced statewide due to the bushfires and Coronavirus pandemic. The Terms now commit to flexibility in the milestone dates, as well as in the Panel's approach to consultation and the submission process, in order to provide a fair and reasonable response to these challenges.



### Make a submission

The Panel is inviting eligible councils to make submissions to the Road Classification Review and Regional Road Transfer.

There are a number of ways you can get involved, including taking part in an online information session or making an online submission via [nswroads.work/roadreview](https://nswroads.work/roadreview). Submissions on priority roads close end of August 2020.

### Resources

It is important to understand the principles of the project and eligibility criteria before making a submission. More information on the project, including the terms of reference, principles and FAQs are available at [nswroads.work/roadreview](https://nswroads.work/roadreview) or via the Panel Secretariat.

#### Is your council bushfire or drought-affected?

The Independent Panel and NSW Government acknowledge that many council areas have experienced and may currently be experiencing hardship associated with drought or bushfires.

The goal of the project is to improve conditions for councils and road users around the State. For this reason, care will be taken not to unduly increase workloads in affected areas.

Councils who expect to have difficulty meeting submission timelines or drafting submissions are encouraged to contact the Panel Secretariat at their earliest convenience.

#### Contact us – For more information

@ [roadreview@transport.nsw.gov.au](mailto:roadreview@transport.nsw.gov.au)

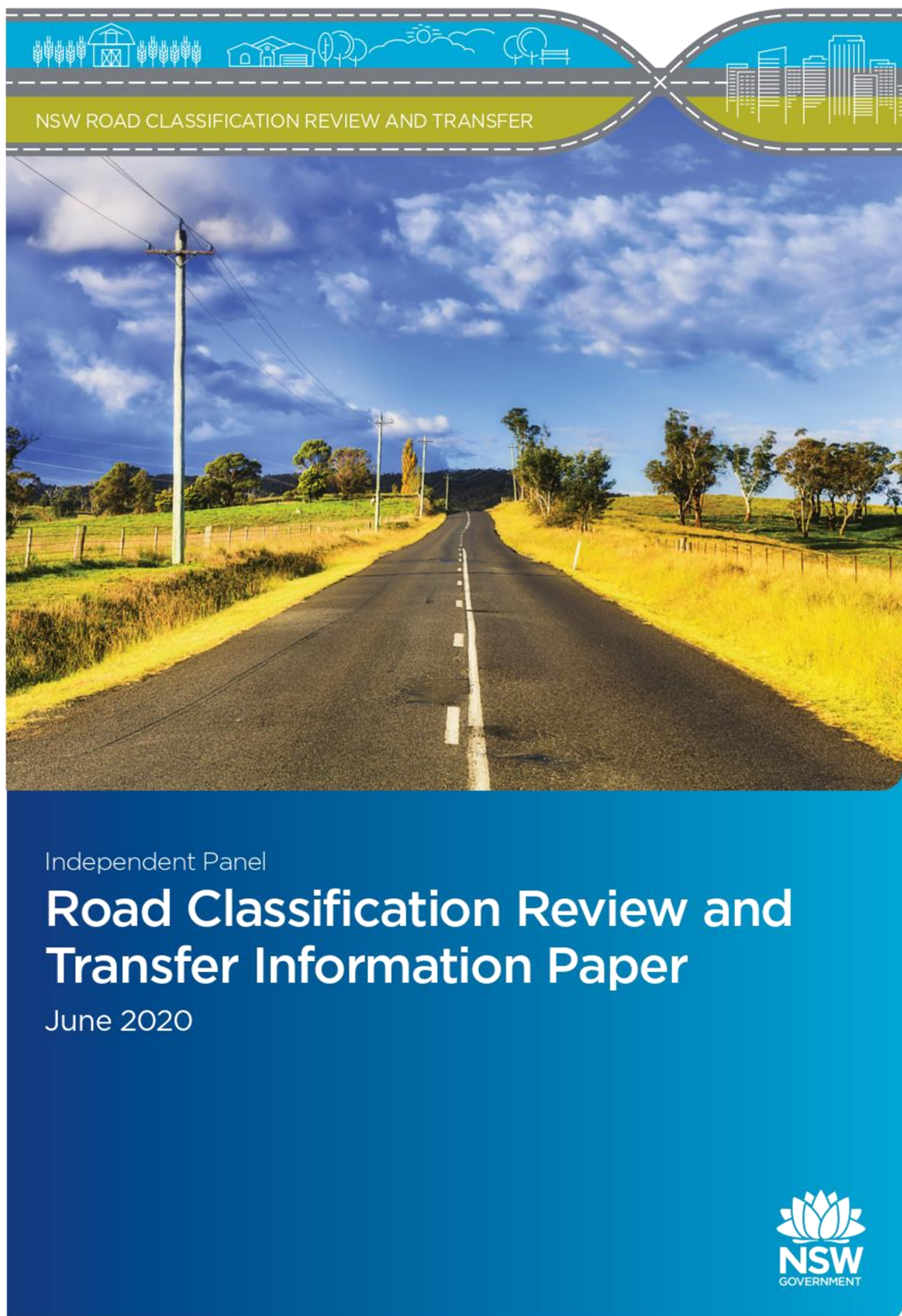
[nswroads.work/roadreview](https://nswroads.work/roadreview)

Independent Panel, Road Classification Review and Transfer  
Locked Bag 928  
North Sydney NSW 2059



June 2020

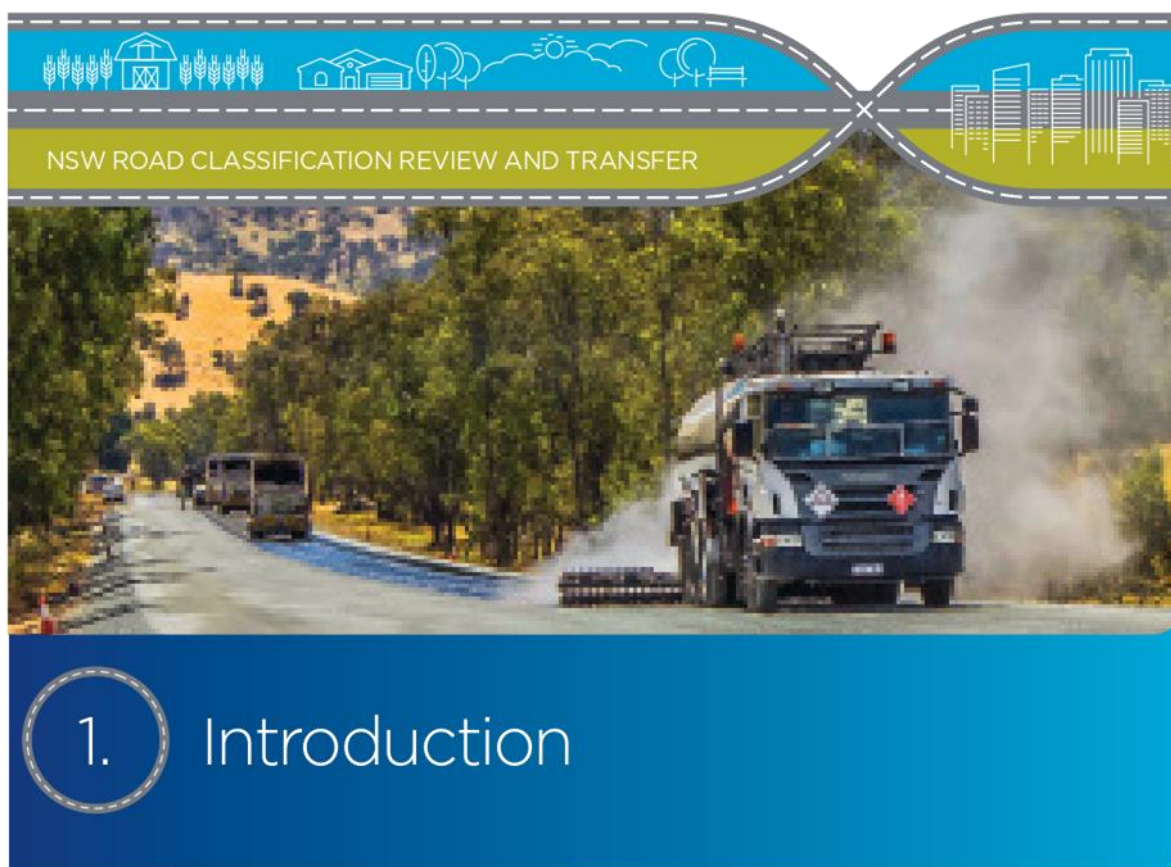
Privacy Transport for NSW ("TfNSW") is subject to the Privacy and Personal Information Protection Act 1998 ("PPIP Act") which requires that we comply with the Information Privacy Principles set out in the PPIP Act. All information in correspondence is collected for the sole purpose of assisting in the delivery of this project. The information received, including names and addresses of respondents, may be published in subsequent documents unless a clear indication is given in the correspondence that all or part of that information is not to be published. Otherwise TfNSW will only disclose your personal information, without your consent, if authorised by the law. Your personal information will be held by TfNSW at 27 Argyle Street, Parramatta. You have the right to access and correct the information if you believe that it is incorrect.



# Contents

<b>1. Introduction</b>	<b>3</b>	<b>5. Principles</b>	<b>11</b>
		5.1 Strategic principles	11
<b>2. Purpose</b>	<b>4</b>	5.2 Road Classification Review	11
2.1 A 20-Year Economic Vision for Regional NSW	6	5.2.1 Current classification framework	11
		5.2.2 Classification criteria	12
		5.2.3 Other conditions	14
<b>3. Key terms</b>	<b>7</b>	5.3 Regional Road Transfer	14
3.1 Road classification	7	5.3.1 Transfer criteria	14
3.2 Functional classification	7	5.3.2 Other conditions	14
3.3 Administrative classification	8	5.4 Priority consideration	14
3.4 Joint Organisations	9		
3.5 Functional Economic Region	9	<b>6. Frequently asked questions</b>	<b>15</b>
3.6 Regional Economic Development Strategies	9		
		<b>7. Consultation schedule</b>	<b>19</b>
<b>4. Scope</b>	<b>10</b>		
4.1 Within scope	10	<b>8. Maps</b>	<b>20</b>
4.2 Out of scope	10		



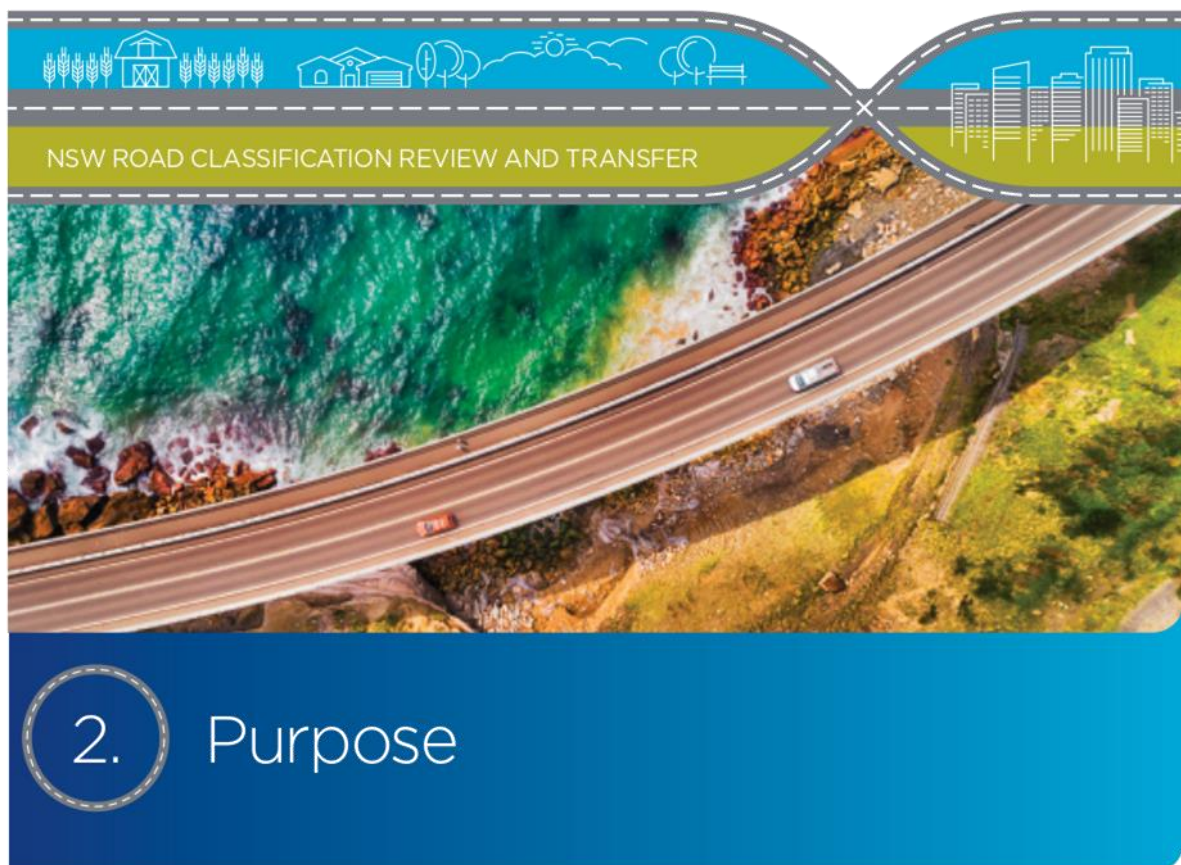


In February 2019, the Deputy Premier and Minister for Roads, Maritime and Freight announced the initiation of a Road Classification Review and the transfer of up to 15,000 kilometres of council owned and managed roads to State management. These commitments are now being carried forward as the Road Classification Review and Transfer project, led by an Independent Panel.

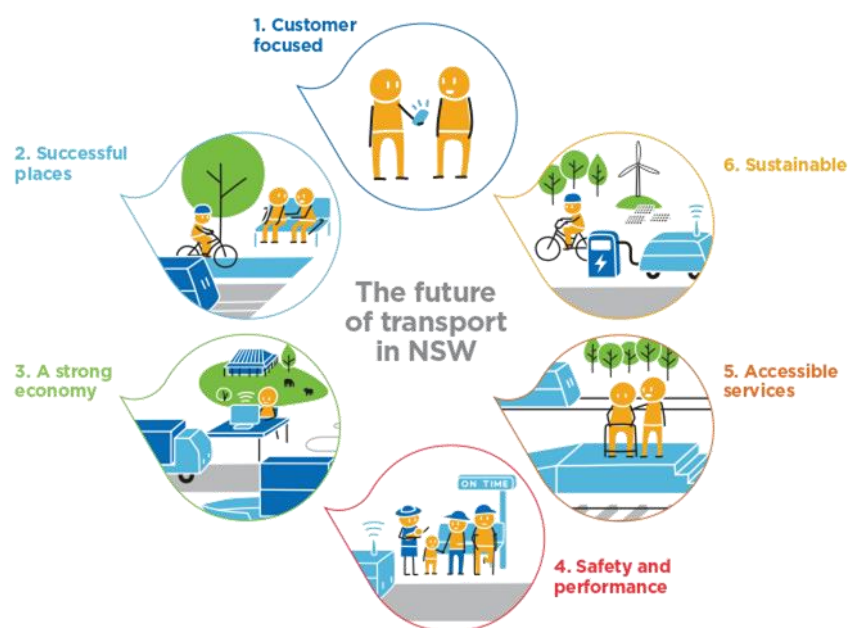
This project combines a comprehensive review of road classifications around NSW with broader considerations around how we think about our road network and its capacity to meet the needs of industry and the community. To make informed and meaningful recommendations to government, the Independent Panel is entering into a conversation with our biggest road managers – local councils – and other stakeholders and road users to find out how we can best manage our roads, sustain healthy communities, promote their economies and work together to support a cohesive, well run road network.

This background paper sets out the division between Local, Regional and State Roads and describes the features of each category. All of this information – how our road network is managed, maintained, funded and categorised – is being opened to consultation. At the same time, a priority round of submissions for reclassification and transfer will run as the first phase of the project.

The scale of this project is significant. All interested parties are asked to critically assess the content of this document and engage with the Independent Panel through the consultation process to inform the review and make the changes that will improve the ongoing management of the road network.



Future Transport 2056 and its supporting plans require a regular review of the policy principles that underpin the road classification framework to ensure that they align with its six core outcomes.



The Road Classification Review has been initiated because:

- a) A review of existing road classifications should occur on a regular basis to maintain the integrity of the road network to support planning, policy making and the equitable distribution of resources.
- b) An issue has been identified in some council areas with the cost of maintaining regional roads, or with the standard of maintenance of some regional roads.
- c) There is an opportunity to make adjustments to individual road classifications and to re-examine the current classification framework to better align with current and developing State and national frameworks.

The Independent Panel has been established to consider a broad range of issues to:

- Lighten the load on councils by identifying which roads are appropriately managed by the State Government, and which are of sufficient significance to receive State funding
- Consider larger-scale changes to the management of the road network such as levels of service, design standards, the collection and validation of data and reporting
- Consider how technologies of the future can be accommodated on the NSW road network.

Clear and logical road classification matters. Apart from assigning management responsibility between jurisdictions and directing funding, classifications matter fundamentally to the experience of the road user. Even where the technical aspects of classification may be unknown to an average driver, cyclist or pedestrian, its effects will be communicated through the design and usage of the road. These elements are known to influence road user behaviour. A clear and strategic set of principles, consistently applied, is foundational to improving customer experience and safety on the network.

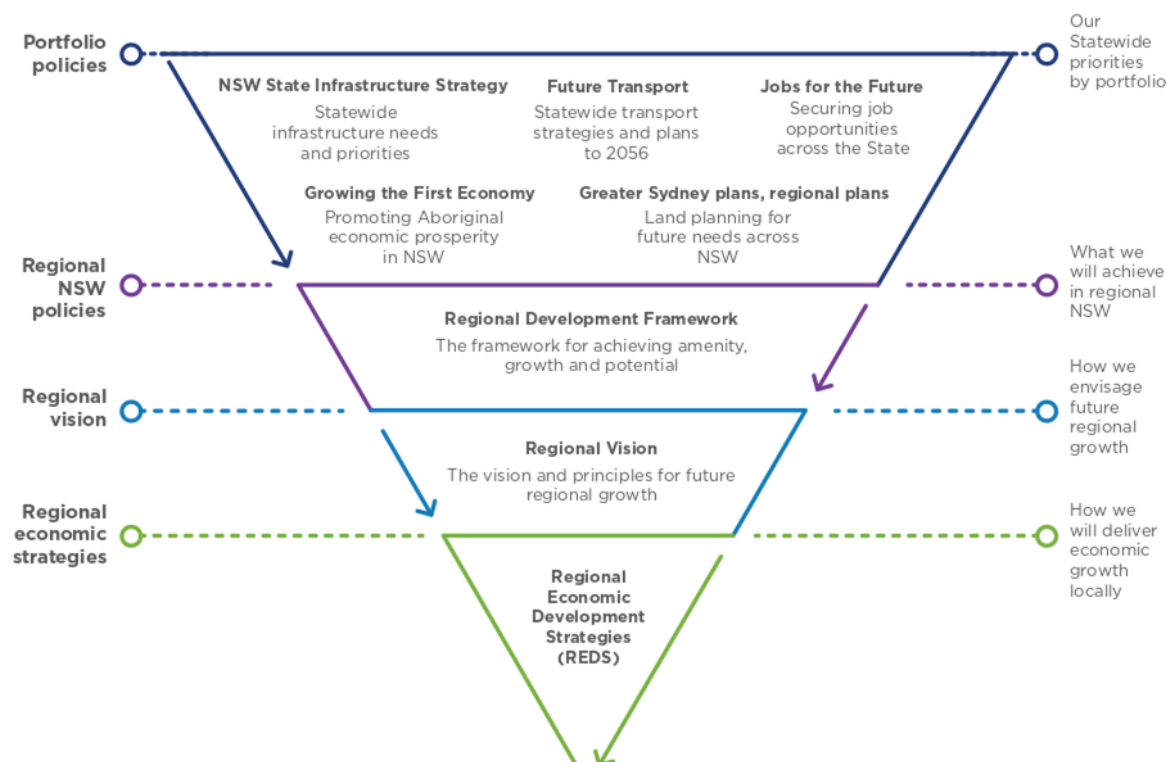


## 2. Purpose

### 2.1 A 20-Year Economic Vision for Regional NSW

A 20-Year Economic Vision for Regional NSW is a comprehensive vision for the future of regional NSW. It lays out a priority pathway to support the acceleration of regional growth and the long-term health and prosperity of the State.

The 20-year vision sets out the interaction of regional plans and strategies as follows:



The vision recognises several key principles aligned with the economic enablers that support the review of regional roads and networks, including:





### 3.1 Road classification

The process of classifying roads is a mechanism used by the State government to assist in the effective allocation of State government road funds, and the allocation of road management responsibility between State and Local Government jurisdictions.

The *Roads Act 1993* provides for roads to be classified as Freeways, Controlled Access Roads, Tollways, State Highways, Main Roads, Secondary Roads, Tourist Roads, Transitways and State Works. These classified roads include all State Roads and some Regional Roads.

To simplify the administration of the various legal road classes, roads in NSW are also grouped into a three-tier administrative classification of State, Regional and Local Roads. These are not statutory categories but are agreed between levels of government and used to determine who is responsible for the management of a road and what type of funding it can receive.

### 3.2 Functional classification

This is the most common type of classification system. Road function is an element of any system that considers either how roads behave or how they would desirably behave as part of the network to define a classification framework.

In theory, the purpose of a functional classification is that traffic should flow in a logical way through road networks within the same functional category. This drives customer expectations and behaviour, and influences place-making and road safety.

A potential limitation of functional classification is that it may fail to reflect newer thinking about movement and place. Many roads have a mixed character, and a functional classification may need a degree of flexibility to be able to reflect both a road's form, or structural characteristics (which may indicate a variety of functions), as well as its place in the broader road network.

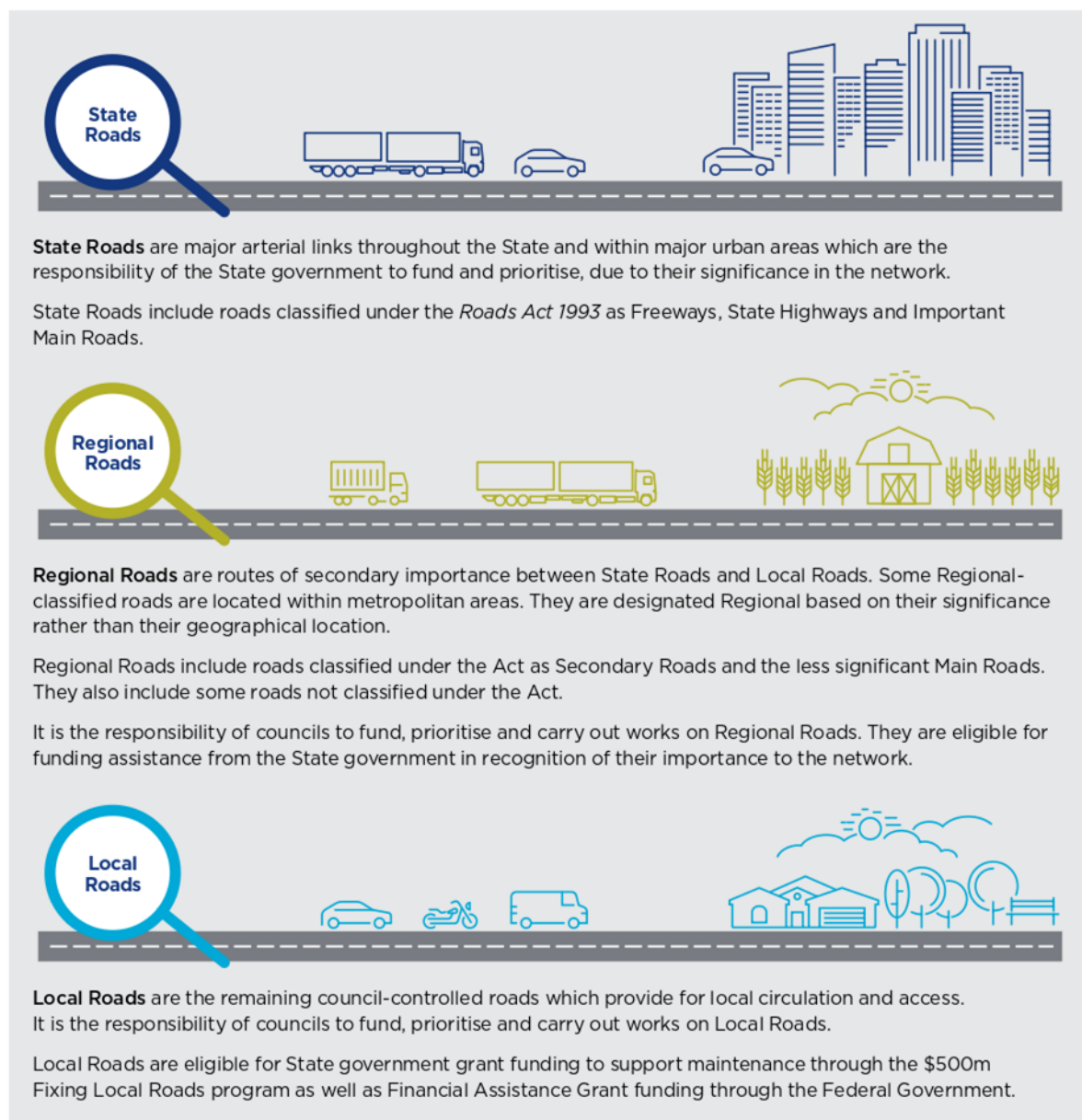
## 3. Key terms

### 3.3 Administrative classification

This classification assigns a category to roads on the basis of who is responsible for its management.

There is a view that the functional and administrative classifications should exactly align, and that functional hierarchy is able to also determine management arrangements for each road type. As classification systems are not an exact science, how far this is true

will vary between policy makers and according to circumstances. However, neither can they be entirely separated. The State, Regional and Local road categories are primarily administrative as they are assigned to indicate who is responsible for the management of a road and reflect the funding arrangements for that road. However, the categories are also broadly applied to describe the role the road plays in the network.





### 3.4 Joint Organisations

In NSW, Joint Organisations (JOs) are a legislated network of council groups designed to strengthen regional collaboration.

JOs are voluntary groupings of non-metropolitan councils. There are currently 13 JOs across the State, which work to:

- Establish strategic priorities for the region and plans for the delivery of priorities
- Advocate for regional priorities
- Provide region-wide leadership
- Identify opportunities for inter-government cooperation.

Bodies such as JOs may be engaged in the development of reclassification and transfer submissions. Roads of any class may cross local government boundaries, and roads of the Regional class are likely to cross multiple Local Government Areas.

Councils choosing not to become part of a JO may lodge an individual submission or collaborate with other Local Government Areas to develop their submissions.

### 3.5 Functional Economic Region

Functional Economic Regions (FERs) are groupings of regional communities with strong economic links, which are thought of as creating smaller economies within the Statewide economy. Regional NSW is divided into 37 FERs, with groupings based on economic data from the Australian Bureau of Statistics.

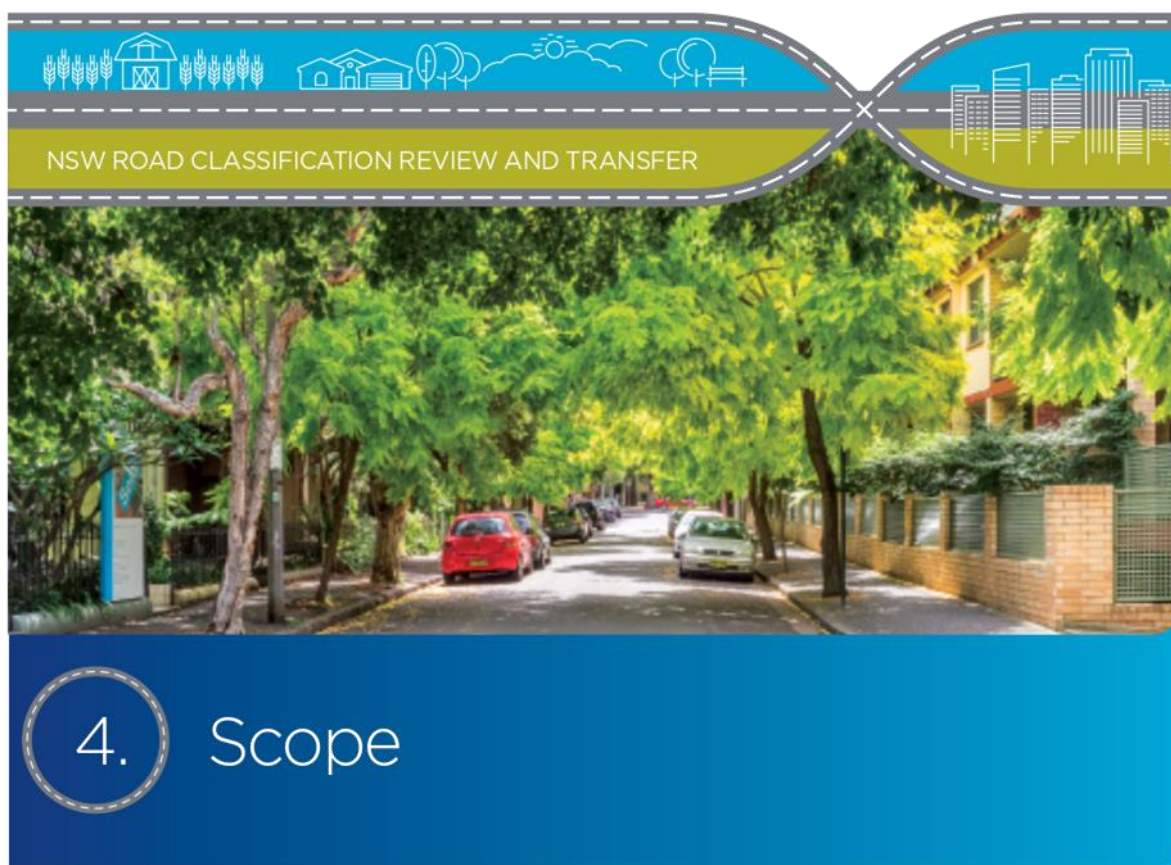
A map of the NSW FERs can be found at <https://www.nsw.gov.au/improving-nsw/regional-nsw/a-20-year-economic-vision-for-regional-nsw/regional-nsw-today/>.

### 3.6 Regional Economic Development Strategies

Regional Economic Development Strategies (REDS) are developed in line with the FERs, in that they are strategies which apply to the groupings of Local Government Areas known as FERs. REDS are strategies that can guide the economic development activity of councils and businesses in a FER. They may help the Local Government Areas in a particular FER to access State funding, comply with State legislation governing infrastructure investment, and support grant applications to State and Federal Government.

A REDS may also apply to a single Local Government Area, where it is based on a FER comprising only one Local Government Area, although this is rare.





## 4.1 Within scope



- **For classification review:** All Local Government Areas Statewide may submit any road for reclassification as part of the review. Submissions should align as far as possible with the criteria and principles to be released by the Independent Panel.



- **For transfer:** Regional Councils, which are consistent with the regional boundaries under Restart NSW, may submit council owned regional roads for transfer.

Where a road that is the subject of a submission crosses Local Government Area boundaries, every attempt should be made to present a joint submission to the Panel. If a submission is made to transfer or reclassify part of a road, the Panel may be unable to conduct a satisfactory assessment.

The Panel may look favourably on joint submissions, including those supported by Joint Organisations or other collaborative groupings or bodies, or with an awareness of the significance, operation and promotion of Functional Economic Regions (FERs) and Regional Economic Development Strategies (REDS).

## 4.2 Out of scope

The Panel will not consider:

- Proposals to **transfer** council owned regional roads located in Greater Sydney, Wollongong or Newcastle. A list of eligible councils is attached to this document.

If councils are unsure whether their application for reclassification or transfer is eligible for consideration, they are advised to contact the Secretariat in the first instance.





## 5.1 Strategic principles

These strategic principles will inform the high-level decision-making of the Panel.

That the submission:

- Aligns with the Movement and Place, Hub and Spoke and 30-Minute City frameworks underpinning Future Transport 2056
- Aligns with the six outcomes for NSW identified in Future Transport 2056
- Aligns with *A 20-Year Economic Vision for Regional NSW* and related regional plans and strategies
- Aligns with freight policy
- Supports and promotes the economic productivity of the region
- Supports or enhances the resilience of the network
- Aligns with emergency management planning
- Enhances road safety outcomes.

## 5.2 Road Classification Review

### 5.2.1 Current classification framework

The *Roads Act 1993* sets out a seven-tier framework for classified roads in NSW. These categories are:

- Main roads
- Highways
- Freeways
- Controlled access roads
- Secondary roads
- Tourist roads
- Tollways/Transitways.

In NSW, a simplified three-tier administrative classification framework is used to define management and funding categories, as well as to cover types of roads which are not described in the *Roads Act* (the *Act* does not apply to unclassified roads, which include Local Roads and some Regional Roads).

## 5. Principles

The classifications are:

- **State Roads:** freeways and primary arterials managed by the State
- **Regional Roads:** secondary or sub-arterials managed by Local Government, for which councils receive financial assistance from the State, reflecting their importance in the road network
- **Local Roads:** collector and local access roads, managed and funded by Local Government.

These definitions are a guideline only, to which there are exceptions. For example, the State government has responsibility for some roads with a special purpose or function, such as major tourist roads.

These administrative categories have been in place since 1995. They do not exist in the legislation but by agreement between the levels of government.

### 5.2.2 Classification criteria

#### State Road

General principles:

- Form a critical network link – closure to through traffic is not an option
  - Priority to safety and efficiency of through traffic movement
  - High flows of general traffic over long distances and high capacity relative to surrounding roads
  - Continuous and regularly spaced in relation to traffic generating density
  - Access to property and on street parking restricted as far as practicable
  - Access available to all general access vehicle types as far as practicable
  - Generally prioritises 'movement' over 'place'
  - Provides for mass transit, smart motorways and high-volume freight where applicable
  - Likely to form a major 'spoke' between regional centres or between regional and metropolitan centres
  - Provides safe and efficient movement of high-volume freight
  - Provides access for significant freight vehicles to major rural intermodal interchanges and urban distribution areas
  - Support regional or State-significant economic activity
  - Support 30-minute cities, where applicable
- May form a future autonomous vehicle/truck platooning route
  - Perform city-shaping corridor or city-serving corridor functions (metropolitan areas).

#### Definition

The State Road network (including the National Highways) is formed by the primary network of principal traffic carrying and linking routes for the movement of people and goods within the urban centres of Sydney, Newcastle, Wollongong and Central Coast, and throughout the State.

#### Criteria

A road may be a State Road if its primary function meets at least one of the following criteria:

1. **Links major commercial, industrial and residential areas and distribution centres and ports within the Sydney, Newcastle, Wollongong and Central Coast urban centres**
  - Urban centres as defined by the Australian Bureau of Statistics, and
  - Primary through traffic route carrying significant volumes of traffic, or
  - Major public transport corridor, or
  - Major freight corridors, or
  - Connection between major rural arterials and major ports, freight terminals and distribution centres, or
  - Significant and essential supplementary route for through traffic parallel to a primary route as defined by the above, in critical strategic locations only.
- 2(a) **Links major NSW towns with the Sydney, Newcastle, Central Coast and Wollongong urban centres**
- 2(b) **Links these major NSW towns with each other where there is significant interaction**
  - Major towns population generally in the range 10,000 to 100,000 but may include slightly smaller centres which provide a wide range of commercial, community and administrative functions to an extensive hinterland, and
  - Primary route exhibiting best operational features and an intention to manage as the major route, and
  - Significant economic and social interaction exhibited, and



- Generally carry a minimum Annual Average Daily Traffic (AADT) greater than 1,000, or at least greater than 500 and growing at a faster rate than on surrounding roads, and
  - May include cross border links to interState major centres.
- 3. Links major regions throughout the State with each other**
- Provides a long distance connection between regions not already provided for in the network defined by the above criteria or 'missing links' that complete long distance connections between the network already defined by the above, and
  - Sustains a high flow of general traffic (generally AADT greater than 500) over long distances (100km), or
  - Significant long distance freight or coach route.

### Regional Road

#### General principles

- Likely to prioritise 'movement' over 'place'
- May form a 'spoke' road depending on road's location and function.

#### Definition

Regional Roads comprise the secondary network which, together with State Roads, provide for travel between smaller towns and districts and perform a sub-arterial function within major urban centres.

#### Criteria

A road may be a regional road if its primary function meets at least one of the following criteria:

- 1. Links** smaller towns within the State Road network
- 2. Connects** smaller towns with each other
- 3. Performs** a sub-arterial function in major urban centres by:
  - **Supplementing** the State Road network for significant intra-urban flows
  - **Providing** access for significant flows to other commercial and industrial centres
- 4. Provides access from the State Road network to major recreation and tourist areas of State significance**
- 5. Provides a town or suburban centre relief route for significant flows through traffic, especially freight vehicles**

- 6. Provides access for significant flows of freight vehicles to major rural intermodal interchanges and urban distribution areas.**

#### Additional tests for regional roads

A road is potentially a Regional Road if it meets one or more of the following criteria:

- Forms the main regional link between population centres either directly or as part of the main route joining such centres
- Forms the main regional link between secondary suburban centres either directly or as part of the main route joining such centres
- Provides necessary connectivity between State Roads in urban areas
- Joins smaller service towns to their higher order economic and social regional centre
- Has significance for more than one Local Government Area
- If not otherwise connecting centres, functions as a collector road to a service town serving an extensive catchment area
- Carries a steady to increasing traffic volume with some potential for future growth
- Is an important route for significant flows of freight vehicles especially relative short haul farm to market/transport intermodal interchanges
- Provides access for secondary flows of urban public transport to major transport interchanges
- Carries a minimum AADT that is similar to surrounding main roads
- Is a main route performing the functions of closed railway line
- Provides a relief route for significant flows of through traffic, especially for heavy vehicles wishing to bypass a busy town or suburban centre.

A road is potentially NOT a Regional Road if it meets one or more of the following criteria:

- Closely parallels a State Road or another Regional Road which performs a similar function. Thus in rural areas where capacity is not a problem, arguments that a road relieves an existing declared road normally are not valid
- Carries a non-substantial, steady to declining traffic volume with little prospect for future growth
- Is a short spur road wholly within one LGA
- Is a short spur road to a local tourist feature (as distinct from a tourist area of regional significance)



## 5. Principles

- Is a short spur road to a low throughput wharf, railway or other facility which is of local rather than regional significance
- Functions more as a local access road and acts as a minor collector serving a small catchment area with volumes steadily decreasing along the length of the road
- Overserves an area where land use has become less intensive and products have reduced time sensitivity (e.g. dairying) and rural populations have fallen
- Has no significant development requirements in the foreseeable future.

### Local Roads

Local Roads support local access and circulation. Local Roads do not meet the criteria for either Regional or State classification. Local Roads:

- Have the primary function of supporting local access and circulation
- Are likely to prioritise 'place' and 'local streets' over 'movement'
- Provide access to and from properties
- Provide key first and last mile connections to key freight sites as part of a road freight network involving Regional and State roads.

### 5.2.3 Other conditions

The Panel will evaluate all submissions independently against the published criteria. Councils will have the opportunity to review the outcome of their reclassification submission with the Panel.

## 5.3 Regional Road Transfer

### 5.3.1 Transfer criteria

The Regional Road Transfer initiative will consider the transfer of responsibility for the management of council owned regional roads from Local to State government.

All submissions will be weighed to determine the issues, risks and benefits of any recommendation for transfer, and whether transfer is the most appropriate response likely to achieve the best outcome for the network.

Roads submitted for consideration under the Regional Road Transfer initiative must meet the following criterion for eligibility:

- The road is a council owned regional road located outside Greater Sydney, Newcastle and Wollongong.

### 5.3.2 Other conditions

Councils should note that the selection of priority submissions is at the discretion of the Panel and that alignment with conditions and principles will not automatically lead to the transfer of any Regional-classified road, priority or otherwise. This will be an assessment exercise whereby the rationale, benefits, risks, cost and timing of the submission will be evaluated by the Panel.

If a council is unsuccessful in the priority round of submissions, they are encouraged to submit an application in future rounds.

## 5.4 Priority consideration

Some roads may be selected by the Panel for priority consideration and recommended for reclassification or transfer in an early tranche of recommendations to government.

Criteria for priority consideration include, but are not limited to, a road which is:

- Subject to a government commitment; or
- council is able to demonstrate past or current difficulty in meeting the demands associated with maintaining the road in the short, medium and/or long term to the standard which allows the road to perform as intended as part of the broader network.

It is also desirable that priority submissions be uncontested by other councils, road users or any government department.

The assignment of priority status does not guarantee that any or all rehabilitation works will be undertaken within a specified time frame or that the standard of the road, where relevant, will be increased within a specified time frame.

Where the Panel's recommendations are accepted by government, the reclassification and transfer of roads will be staged according to a timeline to be developed by government.



## 1. What is the purpose of the Road Classification Review and Transfer?

The Road Classification Review and Transfer is made up of two initiatives being delivered as one project:

- Road Classification Review
- Regional Road Transfer.

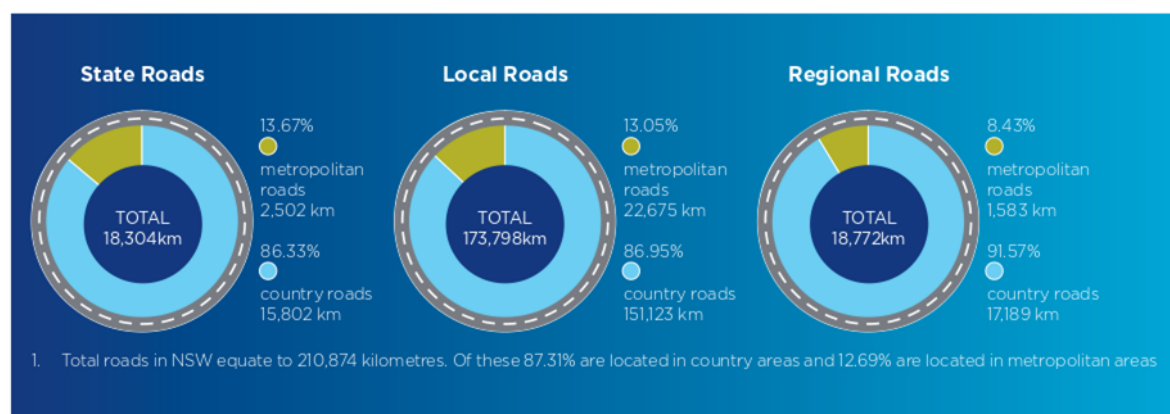
As part of business as usual activities, road classifications across the State need to be evaluated on a regular basis. Road managers periodically need the opportunity to seek reclassification where the function or usage pattern of a road has changed, perhaps due to the construction of new transport infrastructure or changes in population density. This process will ensure that roads are being appropriately managed and funded, in line with the role they play in the network.

The transfer of up to 15,000 kilometres of regional roads to State management aims to lighten the load on regional and rural councils who are finding the maintenance of their council owned regional roads difficult or even unmanageable. This class of road has broader significance for the State, which is reflected in the financial assistance provided by government to councils for their maintenance. However, councils have made representations to government over a number of years to ask for further relief with some of these roads. The return of certain Regional Roads to State management will ensure they are able to be maintained in line with their significance to the broader network, and in a way that supports the social and economic health of communities across the State.

The overall purpose of the project is to contribute to a better managed, contemporary road network for NSW, with benefits that include supporting regional growth, ensuring the funding available to maintain our roads is appropriately distributed, and promoting healthy communities through place-making and engaging with other forms of transport.

## 6. Frequently asked questions

The current breakdown of Regional and Local roads in metropolitan and country NSW is as follows:



### 2. Which councils are eligible to make submissions for road reclassification?

All councils across NSW are invited to participate in the Road Classification Review. This means providing feedback on the policy principles that decide how roads are classified as State, Regional or Local. It also means that every council in NSW will have the opportunity to submit individual roads to be reclassified between any of these categories.

Submissions may also be made by Transport for NSW. These submissions will be evaluated against the published criteria by the Independent Panel.

### 3. Which councils are eligible to make submissions for Regional Road transfer?

Eligibility has been determined based on Restart NSW boundaries. A list of councils eligible to submit their council owned regional roads for transfer is Appendix 1 to this paper. It includes all councils outside Greater Sydney, Newcastle and Wollongong.

The majority of NSW's regional roads are located outside metropolitan areas, although a small number are located within metropolitan areas. Where metropolitan councils believe their council owned regional roads are no longer performing as Regional Roads, and are therefore receiving inadequate funding, they will be able to submit to have them reclassified, but cannot be considered for transfer.

Submissions may also be made by Transport for NSW. These submissions will be evaluated by the Independent Panel against the published criteria and taking into consideration the views of stakeholders affected by the proposal, as with all other submissions.

### 4. How will the project be impacted by COVID-19?

All parties – including the Independent Panel and the Minister – are acutely aware of the unprecedented circumstances now faced Australia-wide due to the impacts of the coronavirus pandemic. This will impact the planned consultation activities of the Panel.

With that said, there is determination to continue to drive this important project forward and obtain results for road managers and road users across NSW.

The Independent Panel, supported by an interdepartmental advisory group, is now considering options to adjust the consultation schedule/plan to reflect these new circumstances, while still giving all councils an opportunity to put their views in full. This may include video conferencing and webinars, plus the existing channels of phone and email. Measures will be based on the best advice from our communications specialists.

Information will be distributed directly to councils wherever possible, as well as through bodies such as Office of Local Government and Local Government NSW, and will be made available on the website.





## 5. What assistance is available for bushfire, drought or flood-affected councils?

The Independent Panel and NSW government acknowledge that many council areas have experienced and may currently be experiencing hardship associated with drought or bushfires.

The goal of the project is to improve conditions for councils and road users around the State. For this reason, care will be taken not to unduly increase workloads in affected areas.

Councils who expect to have difficulty meeting submission timelines or drafting submissions are encouraged to contact the Panel Secretariat at their earliest convenience.

## 6. Will existing arrangements under Road Maintenance Council Contracts (RMCCs) be maintained?

The Panel is not currently tasked with reviewing contractual maintenance arrangements on the road network. Its focus will be road classifications, management responsibilities and funding allocations.

The recommendations of the Independent Panel will be based on sound research and consultation. They will aim to promote the values and priorities of the *Future Transport 2056 Strategy*, including a commitment to a strong economy and successful places.

The Panel acknowledges that the RMCCs are important to local councils, to ensure strong economies, local employment and capable local road maintenance crews. The Panel will ensure consideration is given to maintaining local employment in roads maintenance works, such as through RMCC and direct employment by councils, and supporting economic growth in the regions.

## 7. What are the economic and planning principles of the *Future Transport 2056 Strategy*?

The *Future Transport 2056 Strategy* is a 40-year vision for NSW's transport system. The six outcomes underpinning the strategy are:

1. Customer focused
2. Successful places
3. A strong economy
4. Safety and performance
5. Accessible services
6. Sustainability.

*Future Transport 2056 Strategy* can be downloaded [here](#).

The work of the Independent Panel will also align with other government policies and plans, including the Heavy Freight Vehicle Access Policy Framework, the Road Safety Plan and other State and national frameworks either existing or in development.

## 8. What impact will the review and transfer have on State and Federal Government funding sources for councils?

The Independent Panel does not have any authority to make recommendations about Federal Government funding allocations.

Transfer of a council owned regional road to State management may result in a commensurate reduction in Block Grant funding or any other funding attached to that road which correctly sits with the road manager.

Reclassification may also lead to reallocation of funds in cases where a road attracts different funding streams based on its classification, or where the road manager changes through classification, or both.

However, the overall level of funding is outside the Terms of Reference for the Independent Panel and will be a matter for the government.

---

## 6. Frequently asked questions

---

### **9. Will roads being reclassified or transferred be brought up to standard before they are reclassified or in a specified timeframe after transfer?**

The implementation process is a matter for government. The Independent Panel will identify individual roads to recommend for reclassification or transfer; make recommendations for a suitable timeline to implement changes; and estimate the financial impact to councils of its recommendations.

The condition of roads returning to State management will be assessed in terms of the standard required for the road to play its role in the network.

Where the cost to the State government of rehabilitation is significant, a prioritisation process will take place to ensure works are carried out where they are most needed as a first order.

Where repairs or increases in the standard of a road by the State government are deemed necessary, it may not be possible to carry out repairs immediately.

It is expected that councils will continue current maintenance standards on all roads for which they are currently the road manager, including roads that are submitted for reclassification or transfer, and until a subject road is formally transferred to the responsibility of another party. This includes the continuation of current funding arrangements, such as the Block Grant. There is no requirement for councils to increase their standard of maintenance on any road prior to or subsequent to its reclassification or transfer.

### **10. What opportunity will councils and other stakeholders have to provide input into the project?**

The Independent Panel values input from all customers and stakeholders, including all types of road users, councils and industry.

As has been outlined above, the mode of consultation for the Independent Panel must now be revised to accommodate changed circumstances due to the COVID-19 pandemic. Technology will be utilised as far as possible to facilitate live meetings with the Panel.

Further, the Panel is committed to providing a variety of mechanisms through which feedback can be provided, including via the website, by email, and by phone or video, and will make every effort to accommodate the individual needs of any interested stakeholder. If you would like to discuss any other mode for the submission of feedback, please contact the Secretariat in the first instance.

A consultation schedule is outlined in this paper. Any issues or concerns with this plan or schedule should be raised with the Secretariat.

### **11. Will the full project be completed by the milestone date of July 2021?**

The Independent Panel plans to deliver its final recommendations to the Government by July 2021. The milestone dates are marked indicative and may be subject to change, particularly given the impacts of the COVID-19 pandemic.

Part of the Panel's task is to determine an appropriate timeline for recommended reclassifications and transfers to take place. It is expected that these processes will be undertaken over a period of time, taking into account both administrative processes and economic impacts.



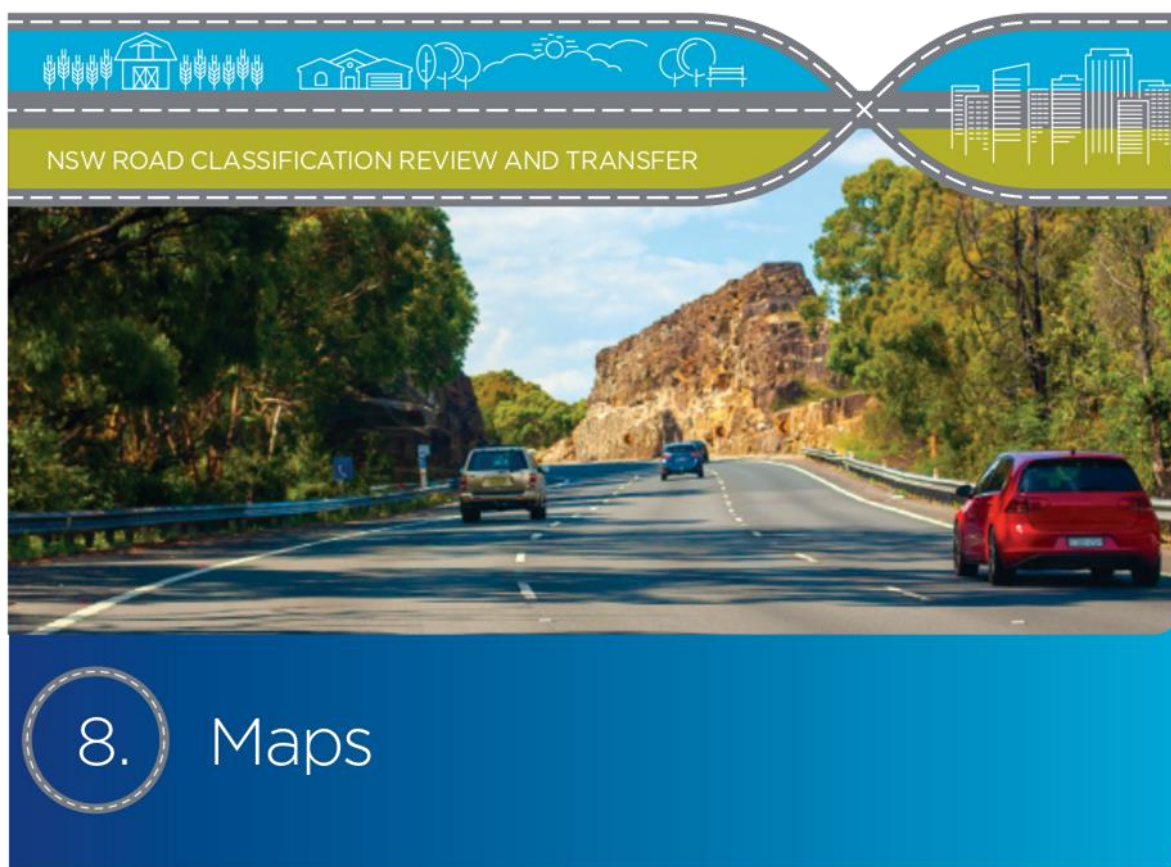


The schedule for consultation sessions with local councils is below. This does not include briefing sessions with other stakeholders.

These dates may be amended or added to as the scheduling process continues.

Session name	Date and time
Hunter JO	2pm–4pm, 23 June 2020 2pm–4pm, 2 July 2020
Far North West, Brewarrina	2.30pm–4.30pm, 29 June 2020
New England JO	2pm–4pm, 1 July 2020 1.30pm–3.30pm, 3 July 2020
Orana JO, Dubbo, Coonamble	9.30am–11.30am, 3 July 2020 9.30am–11.30am, 9 July 2020
Northern Rivers JO	10am–12pm, 7 July 2020
Canberra Region JO	9.30am–11.30am, 10 July 2020 2pm–4pm, 14 July 2020
Illawarra Shoalhaven JO	9.30am–11.30am, 14 July 2020
Riverina JO, Wagga Wagga	9.30am–11.30am, 15 July 2020 1.30pm–3.30pm, 20 July 2020
Riverina-Murray JO	9.30am–11.30am, 20 July 2020 2pm–4pm, 24 July 2020

Session name	Date and time
Central NSW JO	9.30am–11.30am, 24 July 2020 3pm–5pm, 3 August 2020
Namoi JO	9.30am–11.30am, 31 July 2020
Far South West JO	2.30pm–4.30pm, 27 July 2020
Mid North Coast JO, Clarence Valley, Coffs Harbour, Nambucca	10am–12pm, 5 August 2020
Metro sessions: Inner West, Lower North, Upper North and Central Coast	10am–12pm, 11 August 2020 1.30pm–3.30pm, 14 August 2020
Metro sessions: Greater Western, Southern and Blue Mountains	10am–12pm, 17 August 2020 1.30pm–3.30pm, 20 August 2020



Maps of the NSW road network showing State, Regional and Local classifications are available at the program webpage: [nswroads.work/roadreview](https://nswroads.work/roadreview)

These maps will be enhanced on a rolling basis to show more data about the State's roads as it becomes available.

### Contact us – For more information

@ roadreview@transport.nsw.gov.au

🖥️ nswroads.work/roadreview

✉️ Independent Panel, Road Classification  
Review and Transfer  
Locked Bag 928 North Sydney NSW 2059



131 450

This document contains important information about road projects in your area. If you require the services of an interpreter, please contact the Translating and Interpreting Service on 131 450 and ask them to call the project team on 1800 413 640. The interpreter will then assist you with translation.



June 2020

**Privacy Transport for NSW ("TfNSW")** is subject to the Privacy and Personal Information Protection Act 1998 ("PPiP Act") which requires that we comply with the Information Privacy Principles set out in the PPiP Act. All information in correspondence is collected for the sole purpose of assisting in the delivery of this project. The information received, including names and addresses of respondents, may be published in subsequent documents unless a clear indication is given in the correspondence that all or part of that information is not to be published. Otherwise RMS will only disclose your personal information, without your consent, if authorised by the law. Your personal information will be held by RMS at 27 Argyle Street, Parramatta. You have the right to access and correct the information if you believe that it is incorrect.

**13 ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT**

Nil

**14 GENERAL MANAGER****14.1 ANNUAL CONFERENCE OF LOCAL GOVERNMENT NEW SOUTH WALES 22-24 NOVEMBER 2020****File Number:** L8.3-S1.1**Author:** Ross Earl, General Manager**Authoriser:** Ross Earl, General Manager**Attachments:** 1. LGNSW Annual Conference 2020 - Draft Program**Background**

The LGNSW Conference is scheduled to run from Sunday, 22 November – Tuesday, 24 November 2020 inclusive and will be hosted by Cessnock Council at the Crowne Plaza Hunter Valley.

The Conference attracts an excellent array of speakers relevant to contemporary issues facing Local Government within New South Wales.

**Current Situation**

Conference registration opened on Monday, 17 July 2020 via the [LGNSW website](#).

To assist Councillors in their decision making and to be able them to determine travel plans a draft program has been made available and it can be accessed by the following link [https://lgnsw.org.au/files/imce-uploads/386/LGNSW Annual Conference 2020 Draft program 160720%20.pdf](https://lgnsw.org.au/files/imce-uploads/386/LGNSW%20Annual%20Conference%20Draft%20Program%20160720.pdf)

Members are asked to submit their motions by 12 midnight (AEST) on Monday, 28 September 2020 to allow for assessment of motions and distribution of the Business Paper before Conference. In line with the LGNSW rules, the latest date motions will be accepted for inclusion in the Conference Business Paper is 12 midnight (AEDT) on Sunday, 25 October 2020.

**Financial Implications**

There are costs involved in the registration, accommodation and travel to the conference and these are provided for in the annual budgetary provisions.

**Resolution 2020/235****Moved:** Cr Victor Bartley**Seconded:** Cr Robert Stutsel

1. That the Mayor, Deputy Mayor, Acting General Manager and other interested Councillors, available to be authorised to attend the LGNSW Annual Conference to be held from Sunday, 22nd November to Tuesday, 24th November 2020.
2. That any Councillors wishing to attend the LGNSW Annual Conference advise the General Manager following the 2020 Mayoral Elections so that any additional accommodation can be secured.

**Carried**





## Local Government NSW Annual Conference 2020

Sunday 22 November – Tuesday 24 November 2020

Main conference venue: Crowne Plaza Hunter Valley, 430 Wine Country Drive, Lovedale NSW 2325

Theme: Growing Community Resilience

### DRAFT PROGRAM (as of 16 July 2020)

PRE – OPENING OF CONFERENCE, OPTIONAL WORKSHOPS AND SPECIAL EVENTS	
SUNDAY 22 NOVEMBER 2020, CROWNE PLAZA HUNTER VALLEY	
1.00pm – 7.00pm	Registration opens at the Galleria, Conference and Events Centre
1.30pm – 3.00pm	<p>1. Presentation Panel: Semillon 1</p> <p><b>Cooling Our Cities</b></p> <ul style="list-style-type: none"> <li>• <b>Dr Sebastian Pfautsch</b>, Senior Research Fellow – Western Sydney University, Climate and environmental changes</li> <li>▪ <b>Rod Simpson</b>, Environment Commissioner, Greater Sydney Commission (invited)</li> <li>▪ <b>Dr Rebecca Huntley</b>, Principal Consultant, Vox Populi Research</li> </ul>
1.30pm – 3.00pm	<p>2. Workshop: Semillon 2</p> <p><b>Leading a Safe Organisation:</b> The roles and responsibilities of councils to lead in child protection &amp; domestic violence prevention presented by the Office of the Children's Guardian and Domestic Violence (DVNSW)</p> <p><b>and</b></p> <p><b>Collaborating for Informed Decision Making</b> presented by <b>Maire Sheehan</b>, Facilitator, Educator and former mayor and councillor</p>
1.30pm – 3.00pm	<p>3. Workshop: Semillon 3</p> <p><b>Population migration panel session</b> facilitated by <b>Cr Dai Le</b>, LGNSW Board Member. A facilitated panel session on population shifts, migration and successful refugee resettlement. Panel presentations will be followed by a 30 minute question and answer session.</p> <p>Panel members:</p> <ul style="list-style-type: none"> <li>• Multicultural NSW (MNSW)</li> <li>• Settlement Services International (SSI)</li> </ul>
1.30pm – 2.30pm	<p>4. Presentation: The Verdelho Room</p> <p><b>"It's a jungle out there. Biosecurity can bite. Are you ready for it?"</b>  <b>Nicola Dixon</b>, Development Officer, Community Weeds Management Invasive Species Biosecurity, and <b>Ian Turnbull</b>, Invasive Species Officer, Department of Planning, Industry and Environment</p>

2.00pm – 3.00pm	Bus transfers begin departing from select hotels going to Crowne Plaza Hunter Valley for the Ministers sessions and the welcome reception
3.00pm – 5.00pm	<p>The Galleria, Conference and Events Centre, Cabernet Merlot Room</p> <p><b>Meet the Politicians Forum</b> with Masters of Ceremony: <b>Cr Linda Scott, President</b> and <b>Scott Phillips, CE, LGNSW</b></p> <p>Addresses from:</p> <ul style="list-style-type: none"> <li>• <b>The Hon Shelley Hancock MP</b>, Minister for Local Government</li> <li>• <b>Ms Jodi McKay</b>, Leader of the Opposition</li> </ul> <p>Followed by the <b>Politicians' panel</b>:</p> <ul style="list-style-type: none"> <li>• <b>The Hon Shelley Hancock MP</b>, Minister for Local Government</li> <li>• <b>The Hon Melinda Pavey MP</b>, Minister for Water, Property and Housing</li> <li>• <b>Mr David Shoebridge, MLC</b></li> <li>• <b>Mr Greg Warren MP</b>, Shadow Minister for Local Government</li> <li>• <b>The Hon John Barilaro MP</b>, Deputy Premier and Minister for Regional NSW Trade and Industry (invited)</li> <li>• <b>The Hon Adam Marshall MP</b>, Minister for Agriculture and Western NSW</li> </ul> <p><b>Presentation of the AR Bluett Awards by the Trustees</b></p> <p>This session is optional. Attendance is free to members registered to attend the conference. RSVPs are required as part of the conference registration.</p>

#### CONFERENCE OPENS – WELCOME RECEPTION

#### SUNDAY 22 NOVEMBER 2020, POOLSIDE AT CROWNE PLAZA HUNTER VALLEY

5.00pm – 8.00pm	<p>President's Welcome Reception:</p> <ul style="list-style-type: none"> <li>• Welcome by Master of Ceremonies <b>Cr Bob Pynsent</b>, Mayor, Cessnock City Council</li> <li>• Address by <b>Cr Linda Scott</b>, President, LGNSW</li> <li>• Sponsor address by <b>Chair</b>, Statewide Mutual</li> </ul> <p>Registration will be available at this event.</p>
From 7.30pm	Bus transfers back to conference hotels to commence

#### MONDAY 23 NOVEMBER 2020 – Business Session Day 1, Crowne Plaza Hunter Valley

7.30am – 5.00pm	Registration opens at the Galleria, Conference and Events Centre
8.00am – 4.00pm	<p>Trade exhibition opens at the Exhibition Centre and Sauvignon Room</p> <p>Delegate Lounge opens for networking</p>
8.45am	<p>Doors open for official conference proceedings</p> <p>Distribution of voting materials and electronic handsets</p>
9.05am – 9.10am	Conference introduction by <b>Scott Phillips</b> , Chief Executive, LGNSW

9.10am – 9.15am	Welcome to Country
9.15am – 11.00am	<p>Address by <b>Cr Linda Scott</b>, President, LGNSW</p> <p>Opening of the Federal Conference including demonstration of voting units, adoption of standing orders, presentation of the auditor's report, general financial report and operating report to members, business session and consideration of motions.</p> <p>Opening of the State Conference including adoption of standing orders, presentation of the auditor's report, general financial report and operating report to members, business sessions, and consideration of motions.</p> <p>Chaired by <b>Cr Linda Scott</b></p>
11.00am – 11.30am	Morning tea in trade exhibition, sponsored by <b>Local Government Super</b>
11.30am – 1.00pm	Consideration of conference business continued, chaired by LGNSW President
1.00pm – 2.00pm	Lunch in trade exhibition, sponsored by <b>Local Government Super</b>
1.00pm – 2.00pm	<b>StateCover</b> General Manager's Lunch - Semillon 1 and 2, Level 2 (exclusive to GMs)
2.00pm – 2.05pm	Distinguished sponsor topic by <b>Local Government Super</b>
2.00pm – 3.30pm	Consideration of conference business continued, chaired by LGNSW President
3.30pm – 4.00pm	Afternoon tea in trade exhibition
4.00pm – 5.00pm	<p>Consideration of conference business continued, chaired by LGNSW President</p> <p>Collection of all electronic handsets and motions voting cards</p>
5.00pm	Conference business session closes
5.30pm – 6.00pm	<a href="#">Transfer buses begin departing for the conference hotels</a>
7.00 pm – 7.30pm	<a href="#">Transfer buses to pick up from designated hotels, going to Hope Estate</a>
<b>Conference Dinner at Hope Estate, 2213 Broke Road, Pokolbin NSW 2320</b>	
7.30pm	<b>StateCover</b> sponsor address
8.00pm	LGNSW President and Elite Sponsor present Outstanding Service Awards to elected members
8.30pm	Dinner and entertainment begins
10.00pm	<a href="#">Transfer buses to begin departing back to conference hotels</a>
11.00pm	Dinner ends
<b>TUESDAY 24 November 2020 – Business Session Day 2, Crowne Plaza Hunter Valley</b>	



7.30am – 5.00pm	Registration opens at the Galleria, Conference and Events Centre
7.30am – 8.45am	<p><b>Semillon 1 and 2</b></p> <p>Australian Local Government Women's Association (ALGWA NSW) Breakfast</p> <p>"Big Expectations: how to make a difference and why community is important"</p> <p>Panel guest speakers: <b>The Shahrouk Sisters</b>, facilitated by <b>Ellen Fanning</b></p>
8.00am – 4.00pm	<p>Trade exhibition opens, The Exhibition Centre and Sauvignon Room</p> <p>Delegate Lounge opens for networking</p>
8.45am	<p>Doors open for conference official proceedings</p> <p>Distribution of voting materials and electronic handsets if required</p>
9.00am	Introduction by <b>Ellen Fanning</b> , Master of Ceremonies
9.05am – 9.30am	<p>Keynote address: Building resilience through partnerships.</p> <p>Presented by Commissioner of Resilience NSW, <b>Shane Fitzsimmons</b></p>
9.30am – 9.35am	Planning sponsor address by <b>Resilience NSW</b>
9.35am – 10.30am	<p>Opening Keynote Panel: Recovery and Resilience: local strategies and actions to prepare for, recover from and build resilience to disasters and crisis.</p> <ul style="list-style-type: none"> <li>• <b>Leanne Barnes OAM</b>, GM, Bega Shire Council</li> <li>• <b>Mick Willing</b>, NSW Assistant Police Commissioner, Bushfire Recovery (invited)</li> <li>• <b>Suzie Wright</b>, Vice Chair, Governance, Greater Sydney Landcare network, regarding strategies to manage bushfires moving forward (invited)</li> <li>• <b>James McTavish</b>, NSW Cross Border Commissioner, Department of Planning, Industry and Environment (invited)</li> </ul>
10.30am – 11.00am	Morning tea in trade exhibition, sponsored by <b>Landcom</b>
11.00am – 11.05am	Distinguished sponsor address by <b>Landcom</b>
11.05 – 11.20am	Address from <b>Cr Linda Scott</b> , President, LGNSW, on Association Initiatives
11.20am – 11.30am	Treasurer's report, <b>Cr Jerome Laxale</b> , Treasurer, LGNSW
11.30am – 12.30pm (one hour)	<p>Presentation: <b>Panel Regional Services: 'Regional renaissance: how to help regional communities bounce back and thrive in a post pandemic world'</b></p> <ul style="list-style-type: none"> <li>▪ <b>The Hon Mark Coulton MP</b>, Minister Regional Health, Regional Communications and Local Government</li> <li>▪ <b>The Hon Jason Clare MP</b>, Shadow Minister for Regional Services, Territories and Local Government</li> <li>▪ <b>Brendan Nelson</b>, CEO Regional Growth, Department of Regional NSW (invited)</li> </ul>

12.30pm – 1.00pm (30 mins)	Presentation: <b>Craig Foster</b> , Former Socceroo, Broadcaster, Adjunct Professor of Sport & Social Responsibility and Humanist presents 'Tapping into the Here and Now: Social and Community Strength'
1.00pm – 1.05pm	Distinguished sponsor topic
1.05pm – 2.00pm	Lunch in trade exhibition, sponsored by <b>Landcom</b>
2.05pm – 3.05pm	Closing Address: <b>Dr Norman Swan</b> , Medical & Health Broadcaster, Host, Health Report ABC RN, Commentator & Journalist ABC TV, cofounder Tonic Health Media, presents Control is the Source of Community Resilience.  How can systems and organisations acknowledge and allow for individual and community control?
3.05pm – 3.15pm	Close of conference, <b>Cr Linda Scott</b> , LGNSW President
3.15pm – 3.45pm	Afternoon tea in trade exhibition

*This program is correct at the time of publication; speakers and program details may have changed due to unforeseen circumstances.*

**14.2 BOURKE AIRPORT DEVELOPMENT PROPOSAL**

**File Number:** A6.1  
**Author:** Ross Earl, General Manager  
**Authoriser:** Ross Earl, General Manager  
**Attachments:** Nil

**Background**

The Royal Flying Doctor Service (RFDS) has advised that they are looking at the possibility of building a facility at the Bourke Airport, which would both provide cover for transfer of patients from/to the air ambulance during inclement weather and further provide cover for their plane when it is at the airport all day.

**Current Situation**

While the concept is in its early planning stages, the RFDS have sought Council's concurrence to the proposal and I have indicated that the proposal would, in all likelihood, be supported as it would be an important facility in relation to the provision of health services for Bourke and the surrounding district.

In the course of discussions with the RFDS, the possible siting of the new facility was raised. It was agreed that any building would need to be sited having regard to both the current and future requirements of the airport, including existing structures, leases and access.

Any development at the airport would need to be compliant with the requirements of all regulatory authorities and would need to be located so as not to inadvertently impact on any future developments.

There is land available within the airport, however, it will be of long term benefit if future uses of the land is undertaken in accordance with a Master Plan.

With that in mind it is proposed that Council look to prepare a Master Plan for the Airport to ensure that any development is consistent with that plan to both maximise land usage and reduce the opportunity for potential conflicting developments in the future.

**Financial Implications**

It is not known at this stage what the preparation of a Master Plan would cost however, subject to Council's concurrence, estimates would be provided to a future meeting.

**Resolution 2020/236**

**Moved:** Cr Victor Bartley

**Seconded:** Cr Robert Stutsel

- 1. That Council seek quotations for the preparation of a Master Plan at the Bourke Airport to determine the availability of land for the proposed development and future developments.**
- 2. That Council advise the Royal Flying Doctor Services of its agreement in principle of their proposal.**
- 3. That the Royal Flying Doctor Service be further advised that the siting of any proposed structure would need to be in accord with any Airport Master Plan adopted by Council.**

**Carried**

**14.3 LGNSW ANNUAL WATER CONFERENCE 2020**

**File Number:** L8.3-S1.1

**Author:** Ross Earl, General Manager

**Authoriser:** Ross Earl, General Manager

**Attachments:** 1. 2020 LGNSW WATER MANAGEMENT CONFERENCE

**Background**

The annual Local Government NSW Water Management Conference presents a broad range of information from a local government perspective on water management, issues associated with water supply and sewerage services provided by water utilities.

The event attracts delegates from NSW and interstate including councillors and general managers, water managers and professionals, policy makers from government agencies and key industry stakeholders.

Delegates have the opportunity to find out about the latest water policy initiatives and trends, receive updates on emergent technical issues, benchmark, network and further their professional development and team building capabilities.

**Current Situation**

This year's conference will be held in Narrabri with Narrabri Shire Council joining with Local Government New South Wales in hosting the conference.

The New South Wales Minister For Water Hon. Melinda Pavey MP will officially open the Conference while the head of the Productivity Commission, Commissioner Jane Doolan be providing the keynote address.

Over recent years, NSW councils and local water utilities (LWUs) have confronted several complex and unprecedented challenges in providing safe water to their communities. Although recent rain has restored coastal dam levels, many inland towns continue to face the prospect of "day zero" - when water supplies dry up. Meanwhile, the devastating bushfires have exposed water supplies and catchments to the risk of contamination, potentially compromising existing, dwindling water supplies.

The 2020 LGNSW Water Management Conference will feature case studies and learnings from these experiences, focusing on building preparedness, capacity and resilience.

The case studies will include a number of visits to sites with Narrabri Shire.

Bourke Shire Council has experienced its share of worries in relation to water supply over the past few years with the emergency bore system providing a much needed safety.

Council is keen to see the ongoing development of the Western Weirs Strategy and improved water supply for its villages and as such, the Conference will remain very relevant.

Further details on the conference can be found at [https://www.lgnsw.org.au/files/imce-uploads/386/LGA\\_WMC\\_RegoBrochure\\_2020%20FINAL.PDF](https://www.lgnsw.org.au/files/imce-uploads/386/LGA_WMC_RegoBrochure_2020%20FINAL.PDF)

The Manager Works, Peter Brown will be attending on behalf of Council.

**Financial Implications**

Registration for the Water Conference would be met from existing budgetary allocations within the 2020/2021 Operational Plan.

**Resolution 2020/237**

**Moved: Cr Victor Bartley**

**Seconded: Cr Robert Stutsel**

- 1. That the attendance of the Manager of Works at the Conference be noted**
- 2. That Councillors interested in attending notify the General Manager so that registrations and accommodation can be arranged.**

**Carried**



**2020 LGNSW WATER MANAGEMENT CONFERENCE**  
**The Crossing Theatre, 117 Tibbereena Street, Narrabri, 6-8 October 2020**

**DRAFT PROGRAM (15 July)**

Conference MC Gerry Gannon		
Tuesday, 6 October 2020		
3.00pm – 5.00pm	Registration opens, The Crossing Theatre foyer	
6.30pm – 8.30pm	Welcome reception and registration The Tourist Hotel	Scott Phillips, LGNSW Chief Executive Mayor Narrabri Shire Council
Wednesday, 7 October 2020 The Crossing Theatre Auditorium		
8.00am	Conference registration opens, The Crossing Theatre foyer	
8.00am	Trade exhibition opens, Riverside Room and foyer	
9.00am	Conference opens Introduction and overview of the day	Gerry Gannon, MC
9.05am - 9.10am	Welcome to Country	Edward Trindall Elder of the Gomeroi Nation
9.10am - 9.20am	Welcome to Narrabri	Mayor of Narrabri Shire Council
9.20am - 9.30am	President's address	Cr Linda Scott President Local Government NSW
9.30am – 10.00am	Official opening address Water resource management and what this means for urban water suppliers	The Hon. Melinda Pavey MP NSW Minister for Water, Property and Housing
10.00am - 10.10am	Federal Minister's address (pre-recorded) Water security and federal initiatives	The Hon. Keith Pitt MP Federal Minister for Resources, Water and Northern Australia
10.10am – 10.40am	Presentation: All options on the table Community engagement on purified recycled water for drinking	Adam Lovell Executive Director and Danielle Francis Project Manager Water Services Association of Australia
10.40am – 10.45am	Sponsor Overview	
10.45am - 11.15am	Morning tea (Recycled water tasting – Facilitated by Adam Lovell)	
11.15am – 11.45am	Keynote address Challenges in urban water supply from a Productivity Commission perspective <i>Inquiry into the National Water Initiative (NWI)</i>	Dr Jane Doolan Commissioner Productivity Commission

*This program is correct at the time of printing. Speakers and program details may have changed due to unforeseen circumstances.*

11.45am - 12.10pm	<b>Strategic planning for Water and Waste Water Services across NSW</b> NSW Water Strategy and the NSW Government's Regional Water Strategies	<b>Jim Bentley</b> Chief Executive Officer Water Department of Planning, Industry and Environment
12.10pm - 12.30pm	<b>Presentation: Uralla water supply arsenic incident</b> Lessons learned from November 2019	<b>Aidan Macqueen</b> Manager Water, Waste and Sewer Uralla Shire Council
12.30pm - 12.45pm	<b>Presentation: An irrigator's perspective on drought</b> Latest technologies used to improve water management on farms, and what's on the horizon in the future	<b>Associate Professor Guy Roth</b> Director of Northern Agriculture Faculty of Science, School of Life and Environmental Sciences, Plant Breeding Institute, Sydney Institute of Agriculture
12.45pm - 1.00pm	<b>Presentation: Host council case studies</b> A discussion of Water Augmentation Project and Baan Baa Water Supply Project	<b>Darren Raeck</b> Former Director Infrastructure Delivery and <b>Bilal Akhtar</b> Manager Water Services Narrabri Shire Council
1.00pm - 2.00pm	<b>Lunch</b>	
2.00pm - 3.00pm	<b>Site visit (all)</b> – Water storage treatment site, Water Augmentation Project Delegates will see the newly completed \$14.18 million project. This project will secure the township's water supply for the next 25 years and will offer insights into projects undertaken by council to improve water use and services.  Following this site visit, delegates will <u>either</u> continue to Baan Baa or the Water Directorate Forum.	
3.00pm - 5.30pm	<b>Site visit – Baan Baa Water Supply Project and Water Storage</b> Baan Baa village has had no secure water supply since its establishment in 1882. The Baan Baa water supply drinking water project began in early 2017 and the total budget for the project was \$4.46 million, yet it was completed for \$3.28 million! This project took the standard design a step further by improving not only the operational efficiencies, but also aligning to a new business system with remote metering and data capture to allow GIS mapping of asset performance. Find out more on site.	<b>3.00pm - 5.00pm</b> <b>Water Directorate Forum</b> The forum, which is organised and facilitated by the NSW Water Directorate, provides an opportunity for members of the Directorate to discuss issues around the operations of local water utilities.  <b>Chair</b> <b>Brendan Guiney</b> , Executive Officer, Water Directorate
7.00pm - 10.00pm	<b>Conference dinner sponsored by Water Directorate</b> The Crossing Theatre Ballroom <b>Presentation of the Sam Samra Award</b>	

Thursday, 8 October 2020		
8.15am	<b>Registration and trade exhibition open</b>	
9.00am - 9.10am	<b>Overview of the day</b>	<b>Gerry Gannon</b> , MC
9.10am - 9.20am	<b>NSW Shadow Minister's address</b>	<b>Clayton Barr MP</b> Shadow Minister for Water
9.20am - 9.30am	<b>Federal Shadow Minister's address (pre-recorded)</b>	<b>Terri Butler MP</b> Federal Shadow Minister for the Environment and Water

*This program is correct at the time of printing. Speakers and program details may have changed due to unforeseen circumstances.*



9.30am – 10.30am	<b>Panel discussion: Focusing on drought - Four perspectives, facilitated by Gerry Gannon</b> Panelists present for five minutes each followed by Q&A from the audience	
	Climate and water outlook	<b>Matthew Coulton</b> General Manager Bureau of Meteorology
	Maintaining community water quality during times of crisis	<b>Josh Tickell</b> Senior Project Officer NSW Health
	Water quality management following bushfires and other extreme weather events	<b>Professor Stuart Khan</b> School of Civil & Environmental Engineering University NSW
	Maintaining community water security during times of crisis	<b>Graham Attenborough</b> Executive Director Water, Programs and Services Water Group, Department of Planning, Industry and Environment
10.30am – 11.00am	<b>Morning tea</b>	
11.00am – 12.30pm	<b>Concurrent conference streams</b> (Select one)	
<b>Location</b>	<b>STREAM 1 – Water conservation and demand management, facilitated by Sanjiv Sathiah, Senior Policy Officer, LGNSW</b>	
11.00am – 11.30am	Bits you probably hadn't thought of when thinking of smart metering	<b>Guenter Hauber-Davidson</b> Managing Director WaterGroup
11.30am – 12.00pm	Towards net zero water	<b>Chris Wootton</b> CEO Alliance for Water Stewardship Asia-Pacific
12.00pm – 12.30pm	Building water resilience in regional towns by rethinking the "pipe to creek paradigm", a case for integrated water management planning	<b>Sarah Costello</b> Manager of Business and Sustainability The Water and Carbon Group
<b>Location</b>	<b>STREAM 2 – Local Water Utilities Risk Management, facilitated by Josh Tickell, Senior Project Officer, NSW Health</b>	
11.00am – 11.30am	Water supply security: Do the 5/10/10 secure yield rules fail the 2019-2020 drought and climate change?	<b>Peter Cloke</b> Principal Hydrologist NSW Urban Water Services
11.30am – 12.00pm	Survival guide for local government water managers in a new era of risk	<b>Jo Preston</b> Senior Risk Specialist Hunter H2O
12.00pm – 12.30pm	NRAR relationship with LWUs – risk-based approach to regulating works on waterfront land <i>Getting water access licences, works approvals and controlled activity approvals</i>	<b>Alison Collaros</b> Manager Licensing & Approvals Natural Resources Access Regulator
<b>Location</b>	<b>STREAM 3 – Panel discussion: The initiative of councils in responding to drought, facilitated by Gerry Gannon</b> Panellists present for 10 minutes each, followed by Q&A from the audience	

*This program is correct at the time of printing. Speakers and program details may have changed due to unforeseen circumstances.*

11.00am – 12.30pm	Water security for Armidale and Guyra in 2019 "Living within available resources"	<b>Arun Gautam</b> Project Engineer Armidale Regional Council
	Drought, holidays and water carting – A case study	<b>Mike Robbins</b> Commercial Director and <b>Robert Scott</b> Director Infrastructure and Engineering Services Mid-Coast Council
	Living with the worst drought on record - the Tamworth story	<b>Tracey Carr</b> Sustainability Co-ordinator Tamworth Regional Council
	Connecting communities: The tale of two pipelines	<b>Roland Heatley</b> Water Services Manager Moree Plains Shire Council
12.30pm - 1.30pm	Lunch	
1.30pm – 2.15pm	<b>Presentation: The science and strategies of wellbeing during a crisis</b> How to build protective factors around our people	<b>Carli Phillips</b> BHSc, MBA, Mental Health First Aider, Corporate Wellbeing Specialist
2.15pm – 3.00pm	<b>Panel discussion: Innovation in indigenous water management</b> Each panelist will present for five minutes, followed by Q&A from the audience	
	Aspirations and concerns of indigenous communities in water resource management	<b>Bradley Moggridge, IAE PhD Candidate</b> Kamilaroi Water Scientist, University of Canberra (invited)
	Ensuring adequate water supply and sewerage in Aboriginal Communities	<b>Vince Keogh</b> Manager, Aboriginal Communities Water and Sewerage Program (ACWSP) Department of Planning Industry and Environment
	Managing NSW State Government infrastructure in a culturally sensitive landscape: <i>An Aboriginal Cultural Heritage mapping project</i>	<b>Elle Lillis</b> Senior Archaeologist Virtus Heritage
3.00pm – 3.30pm	<b>Final Address</b> Putting water at the forefront of strategic planning	<b>Erin Saunders</b> Senior Advisor Western Sydney Development Sydney Water
3.30pm - 3.35pm	<b>Conference summary – outcomes and outlook</b>	<b>Gerry Gannon, MC</b>
3.35pm	<b>Close of Conference</b>	

*This program is correct at the time of printing. Speakers and program details may have changed due to unforeseen circumstances.*

**14.4 FIXING LOCAL ROADS PROGRAM**

**File Number:** G7.8-R7.1  
**Author:** Ross Earl, General Manager  
**Authoriser:** Ross Earl, General Manager  
**Attachments:** Nil

**Background**

As Councillors are aware, Council has received funding of \$4.6m for the reconstruction and sealing of a large section of Caronga Peak Road under the Round 1 of the Fixing Local Roads Program, which was jointly funded by the State and Federal Governments.

**Current Situation**

During his recent visit to Bourke, the Minister for Agriculture and Western New South Wales, the Hon Adam Marshall, MP, confirmed that the State Government would be funding a further five (5) rounds of the Fixing Local Roads Program.

Access to this funding will allow Council to undertake work on a number of roads and continue significantly improve the road network. Given the Ministers advice, Council staff will proceed to identify and prioritise suitable projects for future rounds to ensure that there are “shovel ready” projects which are able to be submitted.

**Financial Implications**

The first round of the Fixing Local Roads Program resulted in Council receiving \$4.6m in funding. Council is of the hope that it will receive similar funding amounts in future rounds of the Program.

**Resolution 2020/238**

**Moved:** Cr Victor Bartley

**Seconded:** Cr Robert Stutsel

- 1. That Council write to the NSW Minister for Regional Transport and Roads, the Hon Paul Toole, MP and to the Federal Member for Parkes, the Hon. Mark Coulton MP, thanking them for the provision of funding for the reconstruction and sealing of a large section of Caronga Peak Road under Round 1 of the Fixing Local Roads Program.**
- 2. That Council identify, prioritise and make ‘shovel ready’ road projects which can be submitted when applications for funding under future rounds of the Fixing Local Roads Program are ultimately invited.**

**Carried**

**14.5 \*\*\* POTENTIAL MOTIONS FOR THE LGNSW ANNUAL CONFERENCE 22 - 24 NOVEMBER 2020****File Number:** L8.3-S1.1**Author:** Ross Earl, General Manager**Authoriser:** Ross Earl, General Manager**Attachments:** 1. **Proposed Motions to the 2020 Annual Conference of Local Government New South Wales****Background**

Council in recent years has taken the opportunity to submit motions for consideration and debate at the Annual Conference of Western Division.

This year a number of motions were again proposed however, the conference was cancelled due to the spread of COVID-19.

The opportunity is now available to present these motions to the Annual Conference of Local Government New South Wales.

A copy of these motions is attached.

**Current Situation**

The LGNSW Board has resolved that motions will be included in the Business Paper for the Annual Conference only where they:-

1. Are consistent with the objects of the Association (see Rule 4 of the Association's rules<sup>1</sup>)
2. Relate to Local Government in NSW and/or across Australia
3. Concern or are likely to concern Local Government as a sector
4. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association
5. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws)
6. Are clearly worded and unambiguous in nature, and
7. Do not express preference for one or several members over one or several other members.

The LGNSW Board has established a sub-committee and delegated the function of managing incoming motions for the Annual Conference to this sub-committee. The Chief Executive refers motions to the sub-committee that are outside this criteria, or if it is unclear whether they meet the criteria. The sub-committee makes the final decision on the inclusion of those motions into the Annual Conference Business Paper. Prior to the sub-committee making a final decision, LGNSW may contact the Council that submitted the motion to seek clarity on its intent or wording.

The motions as provided herewith cover a wide range of issues. Once approved by Council, they will be sent to LGNSW for consideration for inclusion in the Business Paper for the 2020 Annual Conference to be held from 22 -24 November 2020 at Cessnock.

**Financial Implications**

There are no significant direct financial implications.

**Resolution 2020/239****Moved: Cr Victor Bartley****Seconded: Cr Sarah Barton**

- 1. That the motions as attached herewith be endorsed for submission to Local Government New South Wales for consideration for inclusion in the agenda of the 2020 Annual Conference.**
- 2. That the Mayor, Deputy Mayor and General Manager be authorised to make minor amendments to the motions if required either prior to or at the Annual Conference.**

**Carried**

---

**Proposed Motions to the 2020 Annual Conference of Local Government New South Wales**

---

1. **FROM BOURKE SHIRE COUNCIL - That the New South Wales Government provide the required resources to expedite the planning and consultation period for the proposed Western Weirs Program.**

**Note from Council**

Councils in the west of NSW have welcomed the Western Weirs Strategy and thank the State Government for the introduction of the initiative. However, in the initial briefing paper the guidelines indicate that the planning and consultation phases will take up to three (3) years and the construction a similar period.

Given the predictions that Australia could be faced with ongoing reductions in rainfall, it is important to ensure that communities in the state's west are drought proofed into the future. It is important that the rainfall that occurs is captured in storages along the river system and not allowed to simply flow into the ocean.

2. **FROM BOURKE SHIRE COUNCIL - That the State Government continue the level of funding provided for both the Safe and Secure Water Fund and the Water and Waste Water Backlog Program to ensure all communities continue to have access to a high quality and reliable water supply.**

**Note from Council**

A number of Councils have been the beneficiaries of funding provided under the programs but there are still a large number of communities who are waiting to have various projects funded.

The recent drought and accompanying water supply issues to a number of towns across the state have highlighted the vulnerability of many water supply schemes and it is important that adequately funded programs continue to be available to address the issue, which, in most instances, are beyond the financial capacity of those communities and water supply authorities.

3. **FROM BOURKE SHIRE COUNCIL- That the State Government continue the Stronger Country Communities Program to ensure that the benefits that have been able to flow to rural communities since its inception continue to do so.**

**Note from Council**

The Stronger Country Communities program is arguably one of the best funding programs that has been introduced for rural councils. The funding has enabled many projects to be progressed, which had been on the Councils' wish list for many years but were unable to be undertaken due to budgetary constraints. It should be noted that the community has endorsed the projects undertaken.

The funded projects have in many instances led to dramatic improvements in the social amenity of many country communities, many of which have large portions of their communities in lower socio-economic circumstances.

4. **FROM BOURKE SHIRE COUNCIL- That the State Government investigate additional strategy options and funding streams to assist landowners throughout New South Wales to reduce, and hopefully eliminate, the current wild dog problem that is significantly and adversely impacting on the viability of many grazing enterprises across the state, particularly in Western New South Wales.**

**Note from Council**

The State Government has allocated over \$35 million for the construction of a wild dog fence which, when constructed, will line the borders of much of NSW with Queensland and South Australia. This funding will assist in stopping the dogs from entering this State. This investment is welcomed and appreciated and will have long-term benefits to the grazing industry.

The issue now, however, is the large number of wild dogs that are within the state causing havoc for grazier's and breeding at an exponential rate. Urgent action is required to arrest this current problem to protect the viability of the sheep, goat and cattle industries in the impacted parts of the state.

5. **FROM BOURKE SHIRE COUNCIL - That both the Commonwealth and State Governments be again requested to pro-actively investigate the introduction of a range of incentives that will encourage professionals to both be attracted and retained in rural areas of Australia to ensure that the level of services and facilities is commensurate with those enjoyed by residents in the larger cities.**

**Note from Council**

Rural communities across the state face ongoing difficulties in being able to attract and retain staff. This is most evident in the area of health including both doctors and nurses. The difficulty also extends to many allied health professionals and allied services including speech pathology, mental health professionals and physiotherapists.

Incentives have proven to be effective in other professions including police and teachers.

Unfortunately, in the critical area of health care, such incentives have largely been neglected.

Council has suggested in the past an accelerated amortisation of the HECCS debt of university graduates and a motion to this effect was previously endorsed by LGNSW Conference.

The range of incentives should also include those professionals who no longer have a debt but may also looking to undertake professional development and postgraduate studies.

6. **FROM BOURKE SHIRE COUNCIL - That the Office of Local Government review the guidelines to reduce the period of exclusion for both former Elected Members and Staff from participating in Risk and Internal Audit Committees for Councils.**

**Note from Council**

Currently the proposed exclusions from membership of a council's Risk and Internal Audit Committee is that an independent member cannot:-

- Be a Councillor of any Council in Australia, a candidate at the last election of a Council or a person who has held office in a council during its previous two (2) terms;
- Be employed (currently or during the last three (3) years) by any Council in Australia; and,
- Have a close personal or business relationship with a Councillor or a person who has a senior role in Council.

While acknowledging the intent of the legislation the fact is that in rural and remote New South Wales this provision has the potential to exclude those who have both a wealth of Local Government experience and the desire to make an ongoing contribution to improvements in the area of risk and Internal control of Councils.

The proposal also effectively reduces the pool of available applicants and may result in the roles on the committees being undertaken by "fly in fly out" members who, despite being well qualified, are not conversant with the day-to-day challenges faced by Councils serving these communities.

The exclusion may be refined to relate only to the Council to whose Internal Audit and Risk Committee the appointment relates.



- 7. FROM BOURKE SHIRE COUNCIL - That the State Government via the Office of Environment and Heritage, institute a funding stream to allow the preservation and maintenance of historic cemeteries across the State.**

**Note from Council**

Cemeteries are a very important part of our history and often give an insight as to the conditions and circumstances that were being experienced at certain periods of that history.

Unfortunately, the upkeep of these important parts of our history are often beyond the financial capacity of many Councils and the community groups that maintain the cemeteries. Many graves have suffered subsidence and significant weathering and are in need of repair and if possible, restoration.

Many cemeteries are no longer used but still need ongoing upkeep and in some instances, the fencing is almost non-existent. Quite often, the graves that are in need of repair and or protection are those belonging to those who were both famous and infamous in Australian History.

The provision of funding and with the cooperation of Councils and other agencies will go a long way to addressing the issue.

- 8. FROM BOURKE SHIRE COUNCIL- That the Commonwealth and State Governments through a coordinated and bipartisan approach, pursue all options that would provide opportunities for the sustainable growth of rural communities.**

**Note from Council**

The need for a proactive approach to decentralisation has met with some positive initiatives with the relocation of some Government Offices to Rural Australia.

As the drift to the eastern seaboard seems to accelerate, the pressure on all types of infrastructure increases and the level of affordability of housing declines.

At the same time, existing infrastructure in many parts of Australia is under-utilised and housing or housing blocks are available at a fraction of the cost of the capital cities.

The level of connectivity across the world has made global access much easier and technology has improved to the degree that persons no longer need to be city centric and both levels of Government can play a huge role in creating job opportunities in regional areas which is without doubt the major missing ingredient in a successful decentralisation strategy.

- 9 FROM BOURKE SHIRE COUNCIL- That the Commonwealth Government expedite the finalisation of the Murray Darling Basin Plan to allow individuals and communities to plan for the future with an increased level of certainty.**

**Note from Council**

The ongoing uncertainty and debate over the Murray Darling Basin Plan continues to create a degree of uncertainty amongst those persons and communities who have been significantly impacted.

Whilst understanding the complexity of the plan it has been in operation and under further development and amendment for 10 years and it is surely time that finalisation occurs and the ongoing political debate and point scoring can be brought to an end.

10. FROM BOURKE SHIRE COUNCIL - That the State Government consider the allocation of a subsidy to rural and remote councils to assist them in the establishing and maintaining recycling services within their Local Government Areas.

**Note from Council**

It is acknowledged that the viability of recycling more generally has been subject to extreme pressure and this pressure increases significantly with the tyranny of distance, low product volume and high transport costs.

Whilst supporting the need to recycle, many rural and remote Councils simply do not have the revenue streams to subsidise any shortfall. The recently introduced "Return and earn" has proved a success but needs to be built upon.

Consideration could be given, with the concurrence of Metropolitan Councils to the utilisation of part of the Waste Levy currently being collected and seemingly not being allocated to waste reduction initiatives by the State Government.

11. FROM BOURKE SHIRE COUNCIL - That the Office of Local Government recognise the fact that not all Councils have the same demographics, similar sized areas, revenue streams and available staff resources when introducing or amending guidelines and or legislation that will impact on all Councils.

**Note from Council**

The current "One Size Fits All" philosophy clearly does not work and was high-lighted by an earlier motion by Bourke Shire Council in relation to the makeup of the Risk Management and Internal Audit Committees.

Whilst acknowledging that the Local Government Act 1993 governs all Councils and the provisions of that Act apply equally to all Councils, rural and remote Councils do not have the resources to implement the legislative requirements.

12. FROM BOURKE SHIRE COUNCIL -That Local Government New South Wales make representations to the various professional bodies relating to Local Government employees who are required to obtain Continuing Professional Development (CPD) points, to consider the difficulties encountered by rural and remote Council employees in attending accreditation courses and make provision for an allowance for travelling when allocating points.

**Note from Council**

Whilst not seeking to abrogate the responsibilities of employees to maintain their accreditation, Council is of the view that consideration should be given to the distances that need to be travelled and the expenses incurred by employees of rural and remote Council in attending accreditation and training courses.

Generally, such courses are held in metropolitan and regional centres and access for those from rural and remote Councils is much more difficult and this difficulty should be recognised or alternative delivery methods introduced.

**Resolution 2020/240**

**Moved: Cr Lachlan Ford**

**Seconded: Cr Sally Davis**

**That Council deals with the late report dealing with Councils application under the Federal Governments Local Roads and Community Infrastructure Program in accordance with the requirements of the Code of Meeting Practice.**

**Carried**

**14.6 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM (LRCI PROGRAM)**

**File Number:** G4.1  
**Author:** Ross Earl, General Manager  
**Authoriser:** Ross Earl, General Manager  
**Attachments:** Nil

**Background**

The Australian Government announced a new \$500 million Local Roads and Community Infrastructure Program (LRCI Program) in May 2020.

The program aims to support local councils deliver priority local road and community infrastructure projects, supporting jobs and the resilience of local economies to help communities bounce back from the COVID-19 Pandemic.

Council has received advice that the allocation for Bourke is \$1,199,903.

The projects must deliver benefits to the community, such as improved accessibility, visual amenity, and/or safety. Examples of eligible works include:-

- Closed Circuit TV (CCTV)
- Bicycle and walking paths
- Painting or improvements to community facilities
- Repairing and replacing fences
- Improved accessibility of community facilities and areas
- Landscaping improvements, such as tree planting and beautification of roundabouts
- Picnic shelters or barbeque facilities at community parks
- Playgrounds and skate parks (including all ability playgrounds)
- Noise and vibration mitigation measures
- Off-road car parks (such as those at sporting grounds or parks)

To be considered an eligible project they need to be additional to works already included in the Operational Plan 2020-2021.

Construction activity must be undertaken between 1 July 2020 and 30 June 2021.

**Current Situation**

A workshop was held on Monday, 6<sup>th</sup> July 2020 and at that workshop details were provided with a list of potential projects included in the Council's Community Strategic Plan (CSP) and additional projects that were raised through community consultation since the adoption of the CSP.

None of the projects identified at the workshop are included in the Operation Plan for 2020/2021.

Listed below is the outcome from the survey completed by Councillors at the workshop to assist in determining a priority list.

Listed projects for Workshop - priority list		
Votes	Details	Comments / Benefits
8	Installing Sprinkler systems Jones Park, Wharf Area Back O' Bourke and Darling Park	Water efficiency, maintaining lawns and gardens within each precinct, improved amenity
5	Off street Parking upgrade including North Bourke Truck Stop, Old Railway Station, Golf Club and Cemetery Carpark	Upgrade to carparks
4	Footpath Improvements	Footpath improvements consistent with Disability Action Management Plan
3	Street Tree Program	Tree replacement plan - planting advanced trees to improve shade
3	Shed over Railway Scales	The scales are part of the link with Bourke's Railway history and if not preserved with a cover, will be left to deteriorate.
3	Sydney Road Pull Off Bay – Adjacent to Swagman Painting and Information board	The Swagman Painting probably needs to be removed and relocated to make way for the new Percy Hobson mural.
2	Rotary Park Toilet upgrade	New toilets which are both modern and compliant with disability access
2	Tennis Court LED lights	Improved lighting to the facility
2	Men Shed Roof	Upgrade to the facility
2	Bicycle/walkway path to North Bourke	Improve access from Bourke to North Bourke providing a path that is a safe distant from the Highway this project could include solar lighting
2	Kerb and Gutter	Upgrade to K&G to meet Disability Action Management Plan requirements in strategic areas
1	North Bourke Bridge Restoration	Linking Bourke to North Bourke for pedestrian and cycleway and emergency serves access
1	Fords Bridge Road upgrade	Reconstruction and sealing of MR404 near Fords Bridge
1	Health and Wellbeing facility - BOB Park	Health and Wellbeing facility at the BOB Park to link in with the Levee walk and North Bourke. Including exercise equipment, BBQ area and picnic tables.

The Management team have reviewed the proposed projects and taking into consideration the Councillor responses and the overall list of priorities, the following projects have been costed and are now provided for Councillors consideration.

Cost of works for Grant			
Number	Project	Cost	Comments
1	Sprinkler system Back O' Bourke	\$90,000.00	Water efficiency, maintaining lawns and gardens within each precinct, improved amenity. Less labour required
2	Sprinkler System Jones Park	\$15,000.00	Water efficiency, maintaining lawns and gardens within each precinct, improved amenity. Less labour required
3	Sprinkler system - Wharf area	\$42,000.00	Water efficiency, maintaining lawns and gardens within each precinct, improved amenity. Less labour required
4	Darling Park	\$17,000.00	Water efficiency, maintaining lawns and gardens within each precinct, improved amenity Less labour required
5	Sealing Pool Carpark	\$46,676.00	Upgrade to carpark and finish off the pool redevelopment
6	Sealing Golf Club Carpark	\$60,858.00	Upgrade to carpark and ensure the seal remains serviceable.
7	Sealing North Bourke Truck Stop	\$68,643.00	Provide essential maintenance to carparks.
8	Shed over railway scales	\$12,500.00	The scales are part of Bourke's Railway history and if not preserved with a cover will be left to deteriorate.ir
9	Pull-off Bay removal and relocation sign - Swagman at Percy Hobson Park	\$10,000.00	The Swagmen mural and information board sign require removal and relocation
10	Refurbish Rotary Park Toilets	\$62,500.00	Improvement to park and make toilets compliant with disability access
11	Compressed granite pathway with two coat seal	\$240,000.00	Improve access from Bourke to North Bourke providing a path that is a safe distant from the Highway this project will include solar lighting
12	Health and Wellbeing facility	\$249,726.00	Health and Wellbeing facility at the BOB Park to link in with the Levee walk and North Bourke. Including exercise equipment, BBQ area, picnic tables and Pontoon for the Jandra to dock.
13	100 new street trees around town	\$90,000.00	Tree replacement plan - planting advanced trees to improve shade
14	Footpaths and laybacks	\$140,000.00	Footpath improvements consistent with Disability Action Management Plan
15	Fencing golf club	\$25,000.00	Improved to town entry amenity will complement new signage
16	Toilets golf club and squash club complex	\$30,000.00	The club house is now utilised by both golfers and the fishing club, both clubs have a number of members, the toilets within the Club House are not suitable and there is a need to repair the toilets within the squash club complex to make them serviceable.
		<b>\$1,199,903.00</b>	

There were a number of projects considered and not included in the final recommendation due to various number of factors. The table below identifies these project, comments are included for Councillor Information.

Project considered - not included				
17	Concrete Pool Carpark			
		Area from Pool entrance 30 m Concrete	\$83,100.00	Consideration of cost and review of projects that can be completed
		Area from Pool entrance 60 m Concrete	\$118,980.00	Consideration of cost and review of projects that can be completed
		Area from Pool entrance 90 m Concrete	\$142,800.00	Consideration of cost and review of projects that can be completed
18	Cemetery Carpark to left of driveway		\$69,964.00	Utilise with Blue Metal – better option
19	Pull-off Bay for relocation of Swagman sign		\$89,964.00	Consideration of the number of pull-offs including the new Bourke signage, Vision way, Percy Hobson display it was considered that another pull off was not essential
20	Replace lights at Tennis Courts to LED		\$30,000.00	Current lights considered adequate Funding To be considered when Sporting Grants are available
21	Replace Men's Shed Roof		\$100,000.00 Estimate	This is an estimate only very difficult to determine as there is solar panels and air-conditioning ducting to be removed and replaced that will impact on the cost. A review will be undertaken by staff to identify a maintenance option for this building
22	Shared pathway BOB to North Bourke	Concrete 2100m From BOB to Bridge	\$685,150.00	Consideration of cost and review of project that can be completed
		Concrete 4000m from BOB to Old Bridge	\$1,301,000.00	Consideration of cost and review of project that can be completed
		Reseal existing track line marking and furniture	\$232,000.00	Consideration of cost and review of project that can be completed
23	Fords Bridge Road upgrade	Reconstruction and sealing of MR404 near Fords Bridge	\$800,000.00	Consideration of cost and review of project that can be completed



The below Project are included - the information below identifies areas that may be completed				
14	Footpaths & laybacks			
	option 1	Corner Richard St to Corner Glen St to the AMS		
		3 laybacks	\$7,500	
		130m x \$190/m	\$24,000	
		<b>Total</b>	<b>\$32,200.00</b>	
	option 2	Corner Glen St to Mitre 10		
		1 layback	\$2,500	
		70m x \$190m	\$13,300	
		<b>total</b>	<b>\$15,800.00</b>	
	option 3	Corner Warraweena St to Corner. Tarcoon St, Tito side		
		2 laybacks	\$5,000	
		130m x \$190m	\$24,700	
		<b>total</b>	<b>\$29,700.00</b>	
	option 4	Corner Sturt St to Corner Richard St both sides		
		4 laybacks	\$10,000	
		260m x \$190m	\$49,400	
		<b>total</b>	<b>\$59,400</b>	
	option 5	Hospital to High School and access to CBD		
		12 laybacks	\$30,000	
		400m x \$190m	\$76,000	
		<b>total</b>	<b>\$106,000</b>	

Often it is said that Councils in some areas looks for community input to the strategic priorities and then largely ignores that input. This cannot be said in the case of Bourke Shire where work undertaken very much identifies with those community priorities.

#### Financial Implications

There is an amount of \$1,199,903 available to Council under the funding proposal.

#### Resolution 2020/241

**Moved: Cr John Thompson**

**Seconded: Cr Sally Davis**

- 1. That Council note the Report in Relation to Local Roads and Community Infrastructure Program**
- 2. That Council endorse the recommendations within the Report being for projects 1 to 16 with actual sites for the footpath construction to be determined**
- 3. That an application is lodged for the 16 projects as detailed with the Australian Government**

**Carried**

At 9.42am, Cr Lachlan Ford left the meeting.

At 9.43am, Cr Lachlan Ford returned to the meeting.

At 9.43am, Cr Victor Bartley left the meeting.

**15 CORPORATE SERVICES DEPARTMENT****15.1 \*\*\* LEASE AGREEMENT WITH BOURKE AND DISTRICT CHILDRENS SERVICES – RESULTS OF EXHIBITION AND NOTIFICATION**

**File Number:** A11.1.4-A11.2.9

**Author:** Mark Riley, Acting Manager of Infrastructure & Projects

**Authoriser:** Leonie Brown, Manager Corporate Services

**Attachments:** Nil

**Background**

At its meeting held on 22 June 2020, Council considered the report of the Manager Corporate Services in respect of the proposed leasing of land at 9A and 9B Gorrell Avenue, Bourke to Bourke and District Children's Services. Such report followed discussions between Council representatives and Children's Services representatives in respect of the review of the outstanding lease (including unpaid rent and outgoings) and the issue of a rent reduction as a result of COVID-19.

In respect of these matters, Council resolved as follows:-

1. That the proposed lease as previously provided to the Bourke and District Children's Services for the initial five (5) year period commencing 1 July 2016, inclusive of two (2) five (5) year options, not be further pursued by Council in respect of execution by the Bourke & District Children's Services.
2. That fresh lease documentation be drafted by Council, as a matter of priority, with the Bourke and District Children's Services being offered a lease term of ten (10) years effective 1 August 2020 and terminating 30 June 2030 in respect of 9A and 9B Gorrell Avenue, Bourke.
3. That the rental for the initial term of the lease effective 1 August 2020 and ending 30 June 2021, be \$20,000.00 (GST Ex)
4. That the rental for half the initial lease term effective 1 August 2020 receive a 50% reduction such that the rental for the period 1 August 2020 to 31 December 2020 be \$5,000.00 (GST Ex) with the balance of the lease period of 1 January 2021 to 30 June 2021 be \$10,000.00 (GST Ex)
5. That rental to Council for the period 1 August 2020 to 31 December 2020 be paid by equal monthly instalments of \$1,000.00 (GST EX) payable on the 1<sup>st</sup> day of each month commencing 1 August 2020 and thereafter for the balance of the initial term by equal monthly instalments of \$1,666.67 (GST EX) payable on the 1<sup>st</sup> day of each month.
6. That rental to Council for subsequent terms of the lease be paid by equal monthly instalments payable on the 1<sup>st</sup> day of each month.
7. That effective 1 July 2021 and annually thereafter, the annual lease fee be adjusted by the increase in the Consumer Price Index (Sydney All Groups) as at 30 June annually.
8. That Council proceed to notify and exhibit the proposed lease in accordance with Clause 47 of the NSW Local Government Act for a further report to the July meeting of Council.
9. That in lieu of the payment of outstanding rental by the Bourke and District Children's Services for the period 1 July 2016 to 30 June 2020 totalling \$86,187.00, Council accept an amount of \$30,000 (GST Ex) payable over a five (5) year period in the amount of \$6,000 (GST Ex) per annum, in full settlement of the outstanding rental with such payment term being interest free.
10. That following the annual receipt of the outstanding rental funds totalling \$30,000, such funds remain with Council for inclusion in General Fund income and utilised at Councils discretion and not directed to the Children's Services Sinking Fund.
11. That in accordance with Clause 213 of the Local Government (General) Regulation 2005, Council write off, and in doing so not pursue legal proceedings, rent outstanding for the lease of 9A and 9B Gorrell Avenue, Bourke as invoiced to the Bourke District Children's Services for the period 2015/2016 – 2018/2019 totalling \$56,187.00.

12. That effective 1 August 2020 for the term of the lease, following the payment by the Bourke and District Children's Services of the annual rent to Council and the payment from that rent by the Council of the identified Rates, water, sewer and drainage charges and insurance, as detailed below, the net balance of funds be placed into a Sinking Fund to be reserved by the Council for the purposes as described in the section "Who pays for repairs" of the General Managers report and that at the termination of the lease, and any option periods, any funds remaining in the Sinking Fund shall become the property of the Council for it to use at its absolute discretion:-
  - Water, sewerage and drainage charges (i.e. Sewer Service Charge/Drainage Service Charge/Raw Water 50mm Access Charge/Trade Waste Charge/Filtered Water 32mm Access Charge).
  - Building insurance.
13. That responsibility for the payment of Water Usage Charges rest with Bourke and District Children's Services on receipt of an invoice from Council, with the Service also responsible for the direct payment of the Security Monitoring Service and minor building repairs, noting that Ordinary Rate payments are not applicable.
14. That any necessary documents be executed under the Common Seal of Council.

### Current Situation

Having regard to Councils various resolutions, the following actions have occurred:-

Clause 2: *"That fresh lease documentation be drafted by Council, as a matter of priority, with the Bourke and District Children's Services being offered a lease term of ten (10) years effective 1 August 2020 and terminating 30 June 2030 in respect of 9A and 9B Gorrell Avenue, Bourke."*

Changes to the previous lease documentation which reflected the relevant clauses of Councils resolution were provided to Councils Solicitor who approved the documentation. Such draft documentation was subsequently provided to the Bourke and District Children's Services for information on 23 June 2020.

Clause 8: *"That Council proceed to notify and exhibit the proposed lease in accordance with Clause 47 of the NSW Local Government Act for a further report to the July meeting of Council."*

A Public Notice advising of the proposed lease to the Children's Services which addressed the various requirements of the Local Government Act was published in the Bourke Western Herald edition of 25 June 2020. In addition to the Public Notice, letters advising of the leasing proposal were sent to adjoining landowners. Submissions in response to the Public Notice and notification letters were identified as closing at 12 noon on Friday 24 July 2020.

In accordance with the Local Government Act (Clause 47(4)), Council must consider all submissions duly made to it before granting the lease.

In this regard, it is advised that no submissions were received in respect of the proposal. Accordingly, it will be recommended that Council proceed to grant the lease as per the terms and conditions as resolved at its meeting held on 22 June 2020.

### Financial Implications

There are no direct financial implications arising from this report.

**Resolution 2020/242****Moved: Cr Robert Stutsel****Seconded: Cr Cec Dorrington**

- 1. That in respect of Councils proposal to lease land located at 9A and 9B Gorrell Avenue, Bourke to the Bourke and District Children's Services Council, it be noted that following exhibition and notification of the proposal, no submissions were received.**
- 2. That Council proceed to grant a lease to the Bourke and District Children's Services as per the terms and conditions as resolved by Council at its meeting held on 22 June 2020.**

**Carried**

**15.2 \*\*\* BANK RECONCILIATION & STATEMENT OF BANK BALANCES****File Number:** F1.1**Author:** Leonie Brown, Manager Corporate Services**Authoriser:** Ross Earl, General Manager**Attachments:** Nil**Background**Bank Reconciliation and Statement of Bank Balances for the ending 30<sup>th</sup> June 2020.**Current Situation****Bank Reconciliation for the period ending 30<sup>th</sup> June 2020**

Balances as per Bank Statement	\$1,425,766.42
Plus: Deposit not shown	\$1,719.85
Less: Unpresented Cheques	\$35,168.79
<b>Balance as per Cash Book</b>	<b>\$1,392,317.48</b>

**Reconciled Ledger Accounts as at 30<sup>th</sup> June 2020**

Fund or Account	Current Balance	Overdraft Statutory Limit
General	\$17,784,029.33	\$200,000.00
Water	\$2,867,640.48	
Sewer	\$2,219,597.85	
Trust	\$112,180.05	
<b>Total Funds</b>	<b>\$22,983,447.71</b>	

**Investments as at 30<sup>th</sup> June 2020**

National Australia Bank	\$449,045.39	1.53%	210 Days	A1+
National Australia Bank	\$3,068,660.04	1.55%	150 Days	A1+
National Australia Bank	\$3,025,587.95	1.35%	182 Days	A1+
National Australia Bank	\$1,141,382.85	1.30%	300 Days	A1+
National Australia Bank	\$2,985,160.38	1.35%	180 Days	A1+
National Australia Bank	\$1,092,041.99	1.04%	182 Days	A1+
National Australia Bank	\$698,409.62	1.00%	242 Days	A1+
National Australia Bank	\$1,074,018.09	0.90%	90 Days	A1+
National Australia Bank	\$1,711,130.64	0.95%	330 Days	A1+
National Australia Bank	\$672,014.53	0.85%	180 Days	A1+
National Australia Bank	\$800,093.82	0.85%	150 Days	A1+
National Australia Bank	\$4,873,584.93	Flex		
<b>Total Investments</b>	<b>21,591,130.23</b>			

In accordance with Clause 212 of the Local Government Act (General) Regulation 2005 is certified that the above investments have been made under Sec 625 of the Local Government Act and Council's Investment Policy.

**Reconciliation at 30<sup>th</sup> June 2020**

Balance as per cash book	\$1,392,317.48
Investments	\$21,591,130.23
<b>Total, equalling Reconciled Ledger</b>	<b>\$22,983,447.71</b>

**Statement of Bank Balances as at 30<sup>th</sup> June 2020**

	Balance	Transaction	Balance
	31 <sup>st</sup> May 2020		30 <sup>th</sup> June 2020
General Fund	19,053,549.52	-1,269,520.19	17,784,029.33
Water Fund	1,447,983.84	1,419,656.64	2,867,640.48
Sewer Fund	2,189,331.53	30,266.32	2,219,597.85
Trust Fund	129,977.92	-17,797.87	112,180.05
Investments	-21,573,598.92	-17,531.31	-21,591,130.23
<b>Totals</b>	<b>1,247,243.89</b>	<b>145,073.59</b>	<b>1,392,317.48</b>

Balance of all Funds as at 31<sup>st</sup> May 2020

\$1,247,243.89

<b>Add Receipts for</b>	
(a) Rates	\$194,973.79
(b) Other Cash	\$5,592,168.74
<b>Deduct payments for</b>	
(a) Payments	\$5,624,537.63
(b) New Investment	\$17,531.31
<b>Balance as 30<sup>th</sup> June 2020</b>	<b>\$1,392,317.48</b>

**Resolution 2020/243****Moved: Cr Cec Dorrington****Seconded: Cr Ian Cole**

**That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 30<sup>th</sup> June 2020 be noted.**

**Carried**



**15.3 \*\*\* INVESTMENT REPORT 30TH JUNE 2020**

**File Number:** F1.2  
**Author:** Leonie Brown, Manager Corporate Services  
**Authoriser:** Ross Earl, General Manager  
**Attachments:** Nil

**Background**

Under the Local Government Act 1993 and Local Government (General) Regulation 2005, the Responsible Accounting Officer is required to report on Council's Investment portfolio on a monthly basis.

**Introduction**

The investment reports is submitted monthly to Council.

**Issues**

- Investments are in accordance with Division of Local Government Guidelines and Council's Investment Policy
- Statutory obligations are being met
- Councillors roles as resource allocators and policy directors are satisfied

**Assessment****Legal Implications Including Directives and Guidelines**

Local Government Act 1993

Local Government (General) Regulation 2005

The management, of Council's investments is delegated by the General Manager to the Manager of Corporate Services.

**Financial Implications/Consideration**

The 2019/20 Budget estimates the total investment revenue as \$295,000 which represents an estimated return of 2.0%. This revenue is split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cash flow requirements.

The market value of Council's investments held as at 30<sup>th</sup> June 2020 is \$21,591,130.23

Investment income earned as at 30<sup>th</sup> June 2020 is \$539,324.43.

**Policy Provisions – Council Policy and Procedure**

Policy 1.8.10(v5) – Investment Policy adopted 22<sup>nd</sup> August 2016.

Ministerial Investment Order – 12<sup>th</sup> January 2011

**Strategic Implications – Implications for Long Term Plans/Targets**

Funds are invested in accordance with identified cash flow requirements.

**Investment Portfolio****Investments as at 30<sup>th</sup> June 2020**

National Australia Bank	\$449,045.39	1.53%	210 Days	A1+
National Australia Bank	\$3,068,660.04	1.55%	150 Days	A1+
National Australia Bank	\$3,025,587.95	1.35%	182 Days	A1+
National Australia Bank	\$1,141,382.85	1.30%	300 Days	A1+
National Australia Bank	\$2,985,160.38	1.35%	180 Days	A1+
National Australia Bank	\$1,092,041.99	1.04%	182 Days	A1+
National Australia Bank	\$698,409.62	1.00%	242 Days	A1+
National Australia Bank	\$1,074,018.09	0.90%	90 Days	A1+
National Australia Bank	\$1,711,130.64	0.95%	330 Days	A1+
National Australia Bank	\$672,014.53	0.85%	180 Days	A1+
National Australia Bank	\$800,093.82	0.85%	150 Days	A1+
National Australia Bank	\$4,873,584.93	Flex		
<b>Total Investments</b>	<b>\$21,591,130.23</b>			

**Term Deposits****Discussions/Comments**

The Investment portfolio increased by \$17,531.31 during the period.

The investment portfolio is invested in term deposits with the National Australia Bank. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.

The Government Guarantee on Investments up to \$1 million dollars has now expired and the new cap of \$250,000 has replaced the scheme.

**Certification – Responsible Accounting Officer**

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

**Resolution 2020/244**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Lachlan Ford**

- 1. That the report regarding Council's Investment Portfolio 30<sup>th</sup> June 2020 be received and noted.**
- 2. That the Certificate of the Responsible Accounting Officer be noted and the report adopted**

**Carried**

**15.4 \*\*\* ADDITIONAL REVIEW OF OPERATIONAL PLAN 2019/2020 AND REALLOCATION OF FUNDS**

**File Number:** R2.5  
**Author:** Leonie Brown, Manager Corporate Services  
**Authoriser:** Ross Earl, General Manager  
**Attachments:** Nil

**Background**

A further review of the 2019/2020 Operational Funds has been undertaken by the Management.

Detailed below are details of operating funds to be revoked in accordance with the Local Government (General) Regulation 2005 (clause 211) to the Delivery Programme 2017/2021 and Operational Plan for 2020/2021.

**Assessment**

- a) **Legal Implications Including Directives and Guidelines**  
Council needs to resolve to cancel and/or postpone the projects.
- b) **Financial Implications/Considerations**  
The funds from the postponed and cancelled will be returned to existing reserves
- c) **Policy Provisions - Council Policy and Practice**  
There are no policy implications.

**Current Situation**

Items to be revoked:-

Project	Amount	Proposed Action
Tourism promotion and marketing	\$10,000.00	To develop video image content for ongoing promotion for Back O Bourke. This work was not completed in 2019/2020 and the request is made to transfer to the 2020/2021 Operational Plan.

The goal of the project is to develop video and image content for ongoing promotion for Bourke that is consistent with this vision, and makes it more desirable, more real, and more accessible. Image, audio and video need to be available in multiple formats, readily accessible, easy to identify and use, generic, specific, current and plentiful. This marketing project aims to house the image Library content on a platform that will allow access users to promote Bourke as a destination.

This project was not undertaken in 2019/2020 due to the drought in the early part of the financial year as Council had hoped for a better season in 2020. After the rain in February 2020 it was anticipated that the project would be completed, but restrictions due to COVID-19 and the cancellation of the Easter Weekend and other activities made it difficult to obtain images to be collected.

**Financial Implications**

There will be no additional financial burden on Councils estimates as the expenditure is transferring unspent funds from the 2019/2020 Budget to 2020/2021 Budget.

**Resolution 2020/245****Moved: Cr Robert Stutsel****Seconded: Cr Sally Davis**

**That Council amend the operating costs planned for 2019/2020 as detailed in the report and revote the expenditure to the Delivery Programme 2017/2021 and Operational Plan for 2020/2021.**

**Carried**

**15.5 RATES AND CHARGES RECONCILIATIONS AS AT 30/06/2020 AND 01/07/2020**

**File Number:** F1.4.6

**Author:** Leonie Brown, Manager Corporate Services

**Authoriser:** Ross Earl, General Manager

**Attachments:** 1. CERTIFICATE OF ANNUAL RATES AND CHARGES LEVIED\_2020  
2. CERTIFICATE OF RECONCILIATION OF RATES AND CHARGES 30.06.2020

**Background**

Each year Council staff levy rates and check this levy against the valuation shown in the valuation books. The Certificates are also used as part of the process to calculate the Council's Notional Yield.

**Current Situation**

The two (2) Certificates have now been prepared by the Revenue Officer for Rates and Charges levied and brought to account for auditing requirements for the end of June 2020 and beginning of July 2020.

**Financial Implications**

There are no financial implications arising from this report.

**Resolution 2020/246**

**Moved:** Cr Robert Stutsel

**Seconded:** Cr Ian Cole

**That the Council sign and seal the following documents:-**

- 1. Certificate of 2019/20 Rates and Charges levied and brought to account, as at 30 June 2020.**
- 2. Certificate of 2020/21 Rates and Charges levied as at 14 July 2020**

**Carried**

At 9.46am, Cr Lachlan Ford left the meeting.

## The Council of The Shire of Bourke

20 Mitchell St, Bourke, N.S.W. 2840  
 P.O. Box 21, Bourke, N.S.W. 2840  
 Telephone (02) 6820 5000 Fax (02) 6822 5000  
 Email: [bourke@shireofbourke.nsw.gov.au](mailto:bourke@shireofbourke.nsw.gov.au)  
 Web: <http://www.bourke.nsw.gov.au>



## CERTIFICATE OF ANNUAL RATES AND CHARGES LEVIED 14/07/2020

## Summary of Levy\_14/07/2020

## Rates and Charges Levied

Rates Manager2020.3.24.1 Levy Audit Trail 14-07-2020

BOURKE SHIRE COUNCIL Batch - 20210005/2Financial Year Ending 2021

RATEGROUP	UNITS	UNIT CHARGE	TOTAL CHARGE
General	1777449.41		1777449.41
Water Access Filtered	303306.00		303306.00
Sewerage Access - Single	812160.00		812160.00
Sewerage Access - Multi	92496.00		92496.00
Domestic Waste	342285.00		342285.00
Trade Waste	139080.00		139080.00
Drainage Levy	178866.00		178866.00
Water Access Raw	771825.00		771825.00
Water Access Byrock Occ	18384.00		18384.00
Water Access Byrock Unocc	3168.00		3168.00
Water Access Enngonia Occ	41364.00		41364.00
Water Access Enngonia Unocc	1232.00		1232.00
Water Access F/Bridge Occ	6128.00		6128.00
Water Access F/Bridge Unocc	880.00		880.00
Water Access Louth Occ	32172.00		32172.00
Water Access Louth Unocc	3784.00		3784.00
Water Access Wanaaring Occ	29108.00		29108.00
Water Access Wanaaring Unocc	1320.00		1320.00
Village Tip Maintenance Charge	16632.00		16632.00
FUND SUMMARY	4571639.41	0.00	4571639.41

Levy

## Pension Rebate

Rates Manager2020.3.24.1

Levy Audit Trail

BOURKE SHIRE COUNCIL Batch - 20210005/2Financial Year Ending 2021

RATEGROUP	ITEM
GENERAL & GARBAGE	27950.57
WATER	10084.38
SEWER	8137.50
	46172.45

Rebate

Rates Manager2020.3.24.1

Levy Audit Trail

BOURKE SHIRE COUNCIL Batch - 20210005/2Financial Year Ending 2021

RATEGROUP	ITEM	UNITS
General		14412.18
Sewerage Access - Single		8137.50
Domestic Waste		8607.64
Drainage Levy		4413.00
Water Access Raw		9056.25
Water Access Byrock Occ		240.63
Water Access Enngonia Occ		175.00
Water Access F/Bridge Occ		87.50
Water Access Louth Occ		262.50
Water Access Wanaaring Occ		262.50
Village Tip Maintenance Charge		517.75
	0.00	46172.45

Rebate

## Rate Notice Summary

VG VAL	CHARGING VAL	ARREARS	THIS LEVY	TOTAL	GOVT SUB	CREDIT BFWD	NET
281485480.00	267636070.00	1322141.68	4571639.41	5893781.09	46172.45	131805.99	5715802.65

Gross LV

Rateable LV

Levy

Rebate

Total Notices

(Total V.G. Valuation \$281485480, Total Charging Valuation \$267636070)



**Levy Printing File**

Notice file is available in  
 \\Practicalserver\Practical\Files\notices\RM\RateNotice20210005.dat

Total Number of Notices : 1779  
 Total Value of Notices : \$5519511.24

Housing Commission Notice file is available in  
 \\Practicalserver\Practical\Files\notices\RM\HousingRateNotice20210005.dat

Total Number of Notices : 79  
 Total Value of Notices : \$196291.41

**\$5,715,802.65****Total Notices****SUMMARY GENERAL LEDGER**

BOURKE SHIRE COUNCIL		Batch - 20210005/2Financial Year Ending 2021 14-07-2020	
RATEGROUP	ITEM	UNIT CHARGE	TOTAL CHARGE
1700-1020-0000	Domestic Waste Annual Charges	Revenue	342285.00
1710-1020-0000	Village Tip Maintenance Charges	Revenue	16632.00
1750-1020-0000	Trade Waste Charges	Revenue	139080.00
1800-1020-0000	Urban Drainage Charges	Revenue	178866.00
5000-1000-0001	Ordinary Rate - Farmland	Revenue	1171328.08
5000-1001-0001	Ordinary Rate - Residential	Revenue	358136.57
5000-1001-0002	Ordinary Rate - Residential Nth Brke	Revenue	68598.76
5000-1001-0003	Ordinary Rate - Residential Villages	Revenue	25695.11
5000-1002-0001	Ordinary Rate - Business	Revenue	153690.89
6000-1020-0000	Water Access Charges- Filtered Water	Revenue	303306.00
6010-1020-0000	Water Access Charges - Raw Water	Revenue	771825.00
6020-1020-0000	Water Access Charges - Villages	Revenue	137540.00
7000-1020-0001	Sewerage Access Charges - Single	Revenue	812160.00
7000-1020-0002	Sewerage Access Charges - Multi	Revenue	92496.00
1000-3100-0001	Rates Receivable - All Funds	Current Asset	4571639.41
G/L DISSECTION SUMMARY REVENUE TOTAL		4571639.41	4571639.41
5000-1012-0001	Pensioner Ordinary Rates Abandoned	Revenue	46172.45
1000-3100-0001	Rates Receivable - All Funds	Current Asset	46172.45
G/L DISSECTION SUMMARY GOVERNMENT SUBSIDY TOTAL		46172.45	46172.45

GL_Trial Balance BOURKE SHIRE COUNCIL		14-Jul-20
Acc. No.	Description	Credits
USER: SJ		
1700-1012-0000	Pensioner Charges Abandoned - DWM	
1700-1020-0000	Domestic Waste Annual Charges	\$342,285.00
1700-1022-0000	Waste Charges Abandoned - DWM	
1710-1020-0000	Village Tip Maintenance Charges	\$16,632.00
1710-1022-0000	Waste Chges Abandoned - Village Tips	
1750-1020-0000	Trade Waste Charges	\$139,080.00
1750-1022-0000	Trade Waste Charges Abandoned	
1800-1012-0000	Pensioner Chge Abandoned - Drainage	
1800-1020-0000	Urban Drainage Charges	\$178,866.00
1800-1022-0000	Drainage Charges Abandoned	
5000-1000-0000	Ordinary Rate - Farmland	\$1,171,328.08
5000-1001-0000	Ordinary Rate - Residential	\$452,430.44
5000-1002-0000	Ordinary Rate - Business	\$153,690.89
5000-1003-0000	Ordinary Rate - Mines	
5000-1005-0000	Fire & Emergency Services Levy	
5000-1010-0000	Less Rates Written Off	
5000-1011-0000	Less Rates Trfd to Doubtful Debts	
5000-1012-0000	Less Pensioner Rates Abandoned	(46,172.45)
5000-1015-0000	Ex Gratia Payments in Lieu of Rates	
5050-1030-0000	Extra Charges	

6000-1020-0000	Water Access Charges- Filtered Water	\$303,306.00
6010-1020-0000	Water Access Charges - Raw Water	\$771,825.00
6020-1020-0000	Water Access Charges - Villages	\$137,540.00
6030-1020-0000	Less Water Access Charges Written Of	
6030-1021-0000	Charges Tfrd to Doubtful Debts	
6030-1022-0000	Pensioner Rates Abandoned - Water	
6030-1030-0000	Extra Charges Water Charges	
6040-1030-0000	Extra Charges Abandoned	
6050-1150-0000	Water Consumption Charges	
6050-1151-0000	Water Consumption Chgs Write Off	
6050-1410-0000	Pensioner Rate Subsidy - Water Acces	
7000-1020-0000	Sew erage Access Charges	\$904,656.00
7030-1020-0000	Sew er Access Charges Written Of	
7030-1021-0000	Charges Tfrd to Doubtful Debts	
7030-1022-0000	Pensioner Rates Abandoned - Sew er	
7040-1030-0000	Extra Charges	
	<b>TRIAL BALANCE TOTALS</b>	<b>\$4,525,466.96</b>
		<b>\$4,525,466.96</b>
	<b>Plus Pension Rebate</b>	<b>\$46,172.45</b>
		<b>\$4,571,639.41</b>
		<b>Rebate</b>
		<b>Levy</b>

\_\_\_\_\_  
**Meredith Thompson**  
 Revenue Officer  
 Bourke Shire Council

\_\_\_\_\_  
**Leonie Brown**  
 Manager Corporate Services  
 Bourke Shire Council

The Common Seal of the Council of  
 The Shire of Bourke was hereunto  
 Affixed the 27<sup>th</sup> Day of July 2020  
 In pursuance of the resolution  
 passed at the meeting held on 27<sup>th</sup>  
 Day of July 2020.

\_\_\_\_\_  
 COUNCILLOR

\_\_\_\_\_  
 GENERAL MANAGER



END OF MONTH FOR **JUNE, 2020**  
Date: 30/06/2020  
**RECONCILIATION\_RATES, CHARGES, WATER**

Rates, Charges and Water and G Ledger 30/06/2020 ➔ add from Control Totals Report

		Rates	General Ledger	
		This Report	From Ledger	
<b>Ordinary Rates</b>				
5000-1001-0001		\$349,033.59	\$349,033.59	Balance
5000-1001-0002		\$66,519.25	\$66,519.25	Balance
5000-1001-0003		\$25,169.62	\$25,169.62	Balance
5000-1000-0001		\$1,136,892.87	\$1,136,892.87	Balance
5000-1002-0001		\$152,400.57	\$152,400.57	Balance
	<b>A</b>	\$1,730,015.90	\$1,730,015.90	Balance
<b>Water Charges</b>				
6000-1020-0000	<b>E1</b>	\$294,540.79	\$294,540.79	Balance
6010-1020-0000	<b>E2</b>	\$751,754.00	\$751,754.00	Balance
6020-1020-0000	<b>E3</b>	\$134,897.00	\$134,897.00	Balance
	<b>E</b>	\$1,181,191.79	\$1,181,191.79	Balance
<b>Sewer Charges</b>				
7000-1020-0001			\$700,748.00	
7000-1020-0002			\$181,051.00	
	<b>I</b>	\$881,799.00	\$881,799.00	Balance
<b>Drainage Charges</b>				
1800-1020-0000		\$174,515.00	\$174,515.00	Balance
	<b>M</b>	\$174,515.00	\$174,515.00	Balance
<b>Waste Charges</b>				
1700-1020-0000	<b>T1</b>	\$341,715.00	\$341,715.00	Balance
1750-1020-0000	<b>T2</b>	\$138,530.24	\$138,530.24	Balance
1710-1020-0000	<b>T3</b>	\$16,731.00	\$16,731.00	Balance
	<b>T</b>	\$496,976.24	\$496,976.24	Balance
		\$4,464,497.93	\$496,976.24	Balance
<b>Plus Adj</b>				
<b>Legal Charges</b>				
5050-1030-0003		\$40,406.40	\$40,406.40	Balance
	<b>LC</b>	\$40,406.40	\$40,406.40	Balance
	<b>X</b>	\$4,504,904.33	\$4,504,904.33	Balance
<b>MUST Balance to Rates Control Totals Report at</b> <b>X</b>				
<b>Plus Adj</b>				
<b>Interest Charges</b>				
5050-1030-0001		\$31,133.17	\$31,133.17	(Ord/Waste/Dra
6030-1030-0000		\$44,085.58	\$44,085.58	(Water)
7040-1030-0001		\$19,601.91	\$19,601.91	(Sewer)
	<b>Q</b>	\$94,820.66	\$94,820.66	
	<b>Y</b>	\$4,599,724.99	\$4,599,724.99	Balance
<b>MUST Balance to Rates Control Totals Report at</b> <b>Y</b>				
<b>Less</b>				
<b>Pension Rebates</b>				
5000-1012-0001	<b>P1</b>	\$46,929.72	\$14,547.88	
6030-1022-0000	<b>P2</b>		\$10,234.56	
7030-1022-0000	<b>P3</b>		\$8,353.33	
1700-1012-0000	<b>P4</b>		\$9,330.31	
1800-1012-0000	<b>P5</b>		\$4,463.64	
	<b>P</b>	\$46,929.72	\$46,929.72	Balance

Balance  
Balance  
Balance  
Balance

	<b>S</b>	<b>\$4,552,795.27</b>	<b>\$4,552,795.27</b>	<b>Balance</b>	
----- Water Consumption-----					
Water Consumption Charges Levied / Journalled On					
Water Consumption		Rates This Report	General Ledger From Ledger		
6050-1150-000		\$634,225.92	\$634,225.92	Balance	
		\$634,225.92	\$634,225.92	Balance	
		WC			
Less Adj/Write Offs		Rates	General Ledger		
Adjustments		This Report	From Ledger		
5000-1010-0001		-\$5,443.27	-\$5,443.27	Balance	
5000-1010-0002		\$0.00	\$0.00	Balance	
5050-1030-0002		-\$9,052.54	-\$9,052.54	Balance	
6030-1020-0001		-\$3.86	-\$3.86		
7030-1020-0001		-\$4.03	-\$4.03		
1700-1022-0000		-\$955.67	-\$955.67		
1750-1022-0000		-\$0.30	-\$0.30		
1710-1022-0000		-\$198.00	-\$198.00		
1800-1022-0000		-\$0.85	-\$0.85		-\$1,162.71
		-\$15,658.52	-\$15,658.52	Balance	
Less Adj/Write Offs		Rates	General Ledger		
Water Consumption		This Report	From Ledger		
6050-1151-000		-\$4,167.85	-\$4,167.85	Balance	-\$19,826.37
		-\$4,167.85	-\$4,167.85	Balance	
Total Adj / Write Off	<b>T</b>	<b>-\$19,826.37</b>	<b>-\$19,826.37</b>	Balance	
Net Current Year's Levies		\$5,167,194.82	\$5,167,194.82	Balance	
Balance Less ARREARS AND	<b>S2</b>				
RECEIPTS					
From Control Totals Report					
+ Arrears Total	<b>U</b>	\$1,632,733.55	\$1,632,733.55		
Net Current Year's Levies	<b>S3</b>	\$6,799,928.37	\$6,799,928.37		
Balance + ARREARS Less					
RECEIPTS					
- Receipts	<b>V</b>	-\$5,059,430.05	-\$5,059,430.05		
Net Current Year's Levies'	<b>S4</b>	\$1,740,498.32	\$1,740,498.32		
Balance + ARREARS + RECEIPTS					
less Overpays					
Overpays					
- Unallocated Receipts	<b>VV</b>	-\$101,000.00	-\$101,000.00		
BALANCE OUTSTANDING	<b>Z</b>	\$1,558,938.46	\$1,558,938.46	Balance	
Must balance with Rates Control Totals Report at <b>Z</b>					
% UNCOLLECTED		25.60%	(includes Water Consumption)		
% COLLECTED		74.40%	(includes Water Consumption)	<b>V</b>	\$5,059,430.05

I confirm that Rates and Water Balances with the General Ledger as at 30 June 2020

Meredith Thompson  
REVENUE OFFICER

(Date)

The Common Seal of the Council of  
The Shire of Bourke was hereunto  
Affixed the 27<sup>th</sup> Day of July 2020  
In pursuance of the resolution  
passed at the meeting held on 27<sup>th</sup>  
Day of July 2020.

COUNCILLOR

GENERAL MANAGER

**16 COMMUNITY ENGAGEMENT**

Nil

**17 TOURISM & EVENTS**

Nil

**18 DELEGATES AND COUNCILLORS REPORTS**

Nil

**19 COMMITTEE MINUTES**

Nil

**20 POLICIES****20.1 INVESTMENT POLICY**

**File Number:** P4.1, B2.6  
**Author:** Leonie Brown, Manager Corporate Services  
**Authoriser:** Ross Earl, General Manager  
**Attachments:** 1. 1.8.10(V5) - Investments Policy - Draft

**Background**

Council has been undertaking a systematic review of all its policies reviewing those which have been developed previously and developing new policies as voids are identified.

The existence of clear policies provides the staff and the public clear guidelines and/or the requirements of Council.

**Current Situation**

The Policies relating to Investments, has been reviewed and is placed before Council for review and adopt, subject to any identified amendments.

**Financial Implications**

No significant financial implications are anticipated.

**Resolution 2020/247**

**Moved:** Cr Victor Bartley


**Seconded:** Cr Robert Stutsel

**That Council adopt the Investments Policy labelled 1.8.10(v5) as presented to Council on Monday, 27 July 2020.**

**Carried**



**SECTION 1 Service Management**  
**PART 1.8 Financial Accountability**

	POLICY NO:	1.8.10 (5) (6)
	POLICY TITLE:	INVESTMENTS
	DATE ADOPTED:	<del>22/08/2016</del> 27/07/2020
	RESOLUTION NO:	<del>385/2016</del>
	SUPERCEDES:	Policy No:1.8.10(v5) Investments Date Adopted: 27/07/2020 Resolution No: /2020
	PROPOSED REVIEW DATE:	<del>22/08/2017</del> 26/07/2021

**POLICY**

**OBJECTIVES**

To undertake investment of surplus funds in line with Council's current Investment Strategy.  
 To maximise earnings from authorised investments and ensure the security of Council Funds.

**AUTHORITY FOR INVESTMENT**

All investments are to be made in accordance with:

- Ministerial Investment order: issued 12/01/2011 Attachment ~~A-1~~
- Local Government (General) regulation 2005 Attachment ~~B-2~~
- Local Government Act 1993 Attachment ~~(C) 3~~
- Revised Ministerial Orders; Circular 11-01 issued 17 February 2011
- Revised Ministerial Order; Circular 17-29 issued 10 October 2017
- Local Government Code of Accounting Practice and Financial Reporting
- Australian Accounting Standards
- Office of Local Government Circulars as applicable
- NSW Trustee Act, 1925

**DELEGATION OF AUTHORITY**

The General Manager, Manager of Corporate Services and Senior Finance Officer or other persons as authorised by the General Manager have authority to invest surplus funds.

**PRUDENT PERSON STANDARD**

The investment will be managed with the care, diligence and skills that a prudent person would exercise. As trustees of public monies, officers are to manage Council's investment portfolio to safeguard the portfolio in accordance with this Investment Policy and not for speculative purposes.

VERIFIED BY:

Policies and Processes of Bourke Shire Council

VERIFIED BY:

Page 1 of 7

**ETHICS AND CONFLICT OF INTEREST**

Officers shall refrain from personal activities that would conflict with the proper execution and management of Council's investment portfolio. The Policy requires officers to disclose any conflict of interest to the General Manager.

**AUTHORISED INVESTMENTS**

The Officers delegated authority to manage Council's Investment is limited to investments allowed by the Ministerial Investment Order noting the following:

- All investments must be denominated in Australian Dollars. Authorised Investments would include but not necessarily be limited to:
- Commonwealth/State/Territory Government security e.g. Bonds;
- Interest bearing deposits issued by an authorised deposit taking institution;
- Bills of exchange, (< 200 days duration), guaranteed by an authorised deposit taking institution
- Debentures Issued by NSW Local Government
- NSW Treasury Corporation

**PROHIBITED INVESTMENTS**

This investment policy prohibits any investment carried out for speculative purposes including but not limited to:

- Derivative based instruments
- Principal only investments or securities that provide potentially nil or negative cash flow; and
- Stand alone securities issued that have underlying futures, options, forwards contracts and swaps of any kind

This policy also prohibits the use of leveraging (borrowing to invest) of an investment or investments that are themselves leveraged.

**EXPLANATIONS AND PROCEDURES****TYPES OF APPROPRIATE MANAGED FUNDS**

Cash funds invest solely in cash and bank bills, but offer much greater flexibility than Council investing in bills direct (which are held to maturity), since they offer immediate access to funds at all times with no penalty.

Both Rated and Unrated Cash-Plus funds invest primarily in bank bills and floating rate notes and only make strategic entry into longer term government securities when appropriate to enhance returns. They aim to outperform bank bills over a 6-12 month time horizon and should primarily be used for Council's longer-term "core" investments. Access to funds is still normally available within 24 hours at no penalty.

**APPROVED INVESTMENTS WITH FUND MANAGERS WOULD INCLUDE:**

Fund Type	Minimum Investment Time Horizon	Maximum Exposure as % Total Investment Portfolio
Cash Funds (at call) Cash Plus/Cash Enhanced Funds/or Equivalent	0 – 180 days 3 – 12 months	0 – 100 0 - 90

The asset structure and features of the fund are to be consistent with the desired outcomes of Council's Investment Strategy.

**COUNCIL'S DIRECT INVESTMENTS****(i) Quotations in Investments**

No less than ~~three~~ two (2) quotations shall be obtained from authorised institutions when an investment is proposed and will be authorised by two signatories.

**(ii) Term of Maturity**

The term to maturity of any of Council's direct investments may range from "at call" to twelve (12) months, for a term which best suits the cashflow requirements of Council. Council is specifically to approve if outside these terms.

**GENERAL PROCEDURE GUIDELINES FOR DIVERSIFICATION/CREDIT RISK****i. Managed Fund Investments**

The total amount invested with any one fund manager should not exceed 45% of average annual funds invested by Council.

**ii. Direct Investments**

The amount invested with any one financial institution should not exceed the following percentages of average annual funds invested by Council.

Long Term Rating (Standard & Poors)	Short Term Rating (Standard & Poors)	Maximum Percentage of Total Investments
AAA to AA-	A1+	100%
A+ to A-	A1	45%

The National Bank has a AA- rating and maintains a branch in Bourke and for that reason is permitted a higher ranking than other similarly rated institutions.

**(iii) Credit Ratings**

Standard & Poor's and Moody's equivalent ratings are acceptable for investments.

If any of Council's investments are downgraded such that they no longer fall within these investment policy guidelines, they will be divested as soon as is practicable.

**PERFORMANCE BENCHMARKS**

Investment	Performance Benchmark
Cash / Cash Plus / Direct Investments	11 AM Cash Rate
Direct Investments	AFMS BBSW Rate: Average mid -90 days

*AFMA – Australian Financial Markets Association*

*BBSW – Bank Bill Swap*

**REPORTING**

Documentary evidence must be held for each investment and details therefore maintained in an Investment Register. The documentary evidence must provide Council legal title to the investment.

A monthly report is to be provided to Council, which complies with the requirements of the Local Government Act, Regulations and Code of Accounting Practice and details performance and counterparty percentage exposure of total portfolio.

The report should also detail investment income earned versus budget year to date.

For audit purposes, certificates must be obtained from the banks/fund managers confirming the amounts of investment held on Council's behalf at 30th June each year.

All investments are to be appropriately recorded in Council's financial records and reconciled at least on a monthly basis.

**VARIATION TO PROCEDURE**

The General Manager or his delegated representative is authorised to approve variations to these procedures if the investment is to Council's advantage and/or due to revised legislation. The Investment Policy will be reviewed at least annually and any amendments to the Investment Policy must be by way of Council resolution.

All changes to these procedures are to be reported to Council within 28 days.

**INVESTMENT STRATEGY**

Council's current investment strategy provides that Council Officers invest any surplus funds. Individual investments are selected, involving staff time, to ensure access to cash on a rolling monthly basis.

**INCONSISTENCIES OF POLICY OR PROCEDURES**

If there are any aspects in which this Council Policy is inconsistent with the Office of Local Government Policy Guidelines of May 2010, and any subsequent relevant Local Government policies, the Office of Local Government Policy Guidelines are to apply.

**RELATED POLICIES**

There are no related Council Policies.

**Variation**

Council retains the right to review, vary or revoke this policy at any time.

The General Manager has the right to review or vary these procedures.

Policy adopted by Council:

## Attachment 1

## LOCAL GOVERNMENT ACT 1993 – INVESTMENT ORDER

(Relating to investments by councils)

I, the Hon. Barbara Perry MP, Minister for Local Government, in pursuance of section 625(2) of the Local Government Act 1993 and with the approval of the Treasurer, do, by this my Order, notify for the purposes of section 625 of that Act that a council or county council may only invest money (on the basis that all investments must be denominated in Australian Dollars) in the following forms of investment:

- (a) any public funds or securities issued by or guaranteed by, the Commonwealth, any State of the Commonwealth or a Territory;
- (b) any debentures or securities issued by a council (within the meaning of the Local Government Act 1993 (NSW));
- (c) interest bearing deposits with, or any debentures or bonds issued by, an authorised deposit-taking institution (as defined in the Banking Act 1959 (Cwth)), but excluding subordinated debt obligations;
- (d) any bill of exchange which has a maturity date of not more than 200 days; and if purchased for value confers on the holder in due course a right of recourse against a bank which has been designated as an authorised deposit-taking institution by the Australian Prudential Regulation Authority;
- (e) a deposit with the New South Wales Treasury Corporation or investments in an Hour-Glass investment facility of the New South Wales Treasury Corporation;

All investment instruments (excluding short term discount instruments) referred to above include both principal and investment income.

Transitional Arrangements

- (i) Subject to paragraph (ii) nothing in this Order affects any investment made before the date of this Order which was made in compliance with the previous Ministerial Orders, and such investments are taken to be in compliance with this Order.
- (ii) Paragraph (i) only applies to those investments made before the date of this Order and does not apply to any restructuring or switching of investments or any re-investment of proceeds received on disposal or maturity of such investments, which for the avoidance of doubt must comply with this Order.

Key Considerations

An investment is not in a form of investment notified by this order unless it also complies with an investment policy of council adopted by a resolution of council.

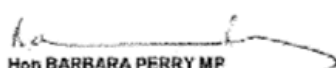
All councils should by resolution adopt an investment policy that is consistent with this Order and any guidelines issued by the Chief Executive (Local Government), Department of Premier and Cabinet, from time to time.

The General Manager, or any other staff member, with delegated authority by a council to invest funds on behalf of a council must do so in accordance with the council's adopted investment policy.

Councils have a fiduciary responsibility when investing. Councils should exercise the care, diligence, and skill that a prudent person would exercise in managing the affairs of other persons.

When exercising the power of investment councils should consider, but not be limited by, the risk of capital or income loss or depreciation, the likely income return and the timing of income return, the length of the term of the proposed investment, the liquidity and marketability of the proposed investment, the likelihood of inflation affecting the value of the proposed investment and the costs (including commissions, fees, charges and duties payable) of making the proposed investment.

Dated this 12<sup>th</sup> day of January 2011

  
Hon BARBARA PERRY MP  
Minister for Local Government

**Attachment 2****LOCAL GOVERNMENT (GENERAL) REGULATION 2005 - REG 212****Reports on council investments****212 Reports on council investments**

- (1) The responsible accounting officer of a council:
- (a) must provide the council with a written report (setting out details of all money that the council has invested under [section 625 of the Act](#)) to be presented:
    - (i) if only one ordinary meeting of the council is held in a month, at that meeting, or
    - (ii) if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and
  - (b) must include in the report a certificate as to whether or not the investment has been made in accordance with [the Act](#), the regulations and the council's investment policies.
- (2) The report must be made up to the last day of the month immediately preceding the meeting.

**Note:** [Section 625 of the Act](#) specifies the way in which a council may invest its surplus funds.



## Attachment 3

## LOCAL GOVERNMENT ACT 1993 - SECT 625

## How may councils invest?

## 625 How may councils invest?

(1) A council may invest money that is not, for the time being, required by the council for any other purpose.

(2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.

**Note:** See Gazettes No 152 of 24.11.2000, p 12041; No 94 of 29.7.2005, p 3977; No 97 of 15.8.2008, p 7638 and No 160 of 24.12.2008, p 13140.

(3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.

(4) The acquisition, in accordance with section 358, of a controlling interest in a corporation or an entity within the meaning of that section is not an investment for the purposes of this section.

**21 PRÉCIS OF CORRESPONDENCE****21.1 \*\*\* COMMUNITY CONTRIBUTION - NAIDOC WEEK CELEBRATIONS**

**File Number:** A2.1-C2.1  
**Author:** Kai Howard-Oakman, Executive Assistant  
**Authoriser:** Ross Earl, General Manager  
**Attachments:** 1. Community Contribution - NAIDOC Week Celebration  
2. Certificate of Currency

**Background**

NAIDOC Week historically is held every year in Bourke.

**Current Situation**

2020 NAIDOC Week will be held from Monday, 9 November to Saturday 14 November 2020.

NAIDOC Week is an important week to celebrate and recognise in our Community. The 2020 NAIDOC theme is *Always Was Always Will be*.

Maranguka are seeking contributions from Services and Organisations to assist with the costs of the week.

Maranguka are estimating around \$10,000 for the week which includes all activities, artists and catering.

**Resolution 2020/248**

**Moved:** Cr Sam Rice

**Seconded:** Cr Sally Davis

**That Council allocate up to \$1,000 towards the cost of NAIDOC Week to be utilized for youth activities associated with the week.**

**Carried**



APPLICATIONS FOR FINANCIAL ASSISTANCE  
(DONATIONS, SPONSORSHIP, "IN KIND" SUPPORT)

Name of applicant organisation:	MARANGUKA COMMUNITY HUB
Postal Address:	PO BOX 24 BOURKE NSW 2840
Contact person:	SAMARA MILGATE
Position:	ADMINISTRATION & PROJECT OFFICER
Phone number:	02 5834 7900
Mobile number:	0448 498 597
Email address:	<a href="mailto:Samara@maranguka.org.au">Samara@maranguka.org.au</a>

Enquiries are to be made to Council's Manager of Corporate Services on 0268308000.

Completed applications are to be returned to Council no later than 4.00pm Friday,

*(Date(s) to be specified each year)*

An electronic version of the form can be made available upon request, or applications can be posted or hand delivered to:-

Bourke Shire Council Financial Assistance Program  
PO Box 21  
29 Mitchell Street  
BOURKE NSW 2840  
Phone: 02 68308000  
Email: [bourkeshire@bourke.nsw.gov.au](mailto:bourkeshire@bourke.nsw.gov.au)

## INFORMATION REGARDING YOUR REQUEST FOR FINANCIAL ASSISTANCE

Please provide a brief overview of your group / organisation:- Maranguka Community Hub formed a Naidoc Committee in 2019 and has carried over into 2020. We have actively been planning for Naidoc Week 2020 since February.	
Is the Group/organisation based in Bourke Shire?:-	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If no, where is it located?	
What is the number of current members of your group/organisation? 35	
Purpose for which the donation will be used:-	
<b>Sunday-</b> <ul style="list-style-type: none"> <li>• Community Talent Quest- Darling Park</li> </ul> <b>Monday-</b> <ul style="list-style-type: none"> <li>• Naidoc Opening Day- Central Park</li> <li>• Official Opening, Guest Speakers, Smoking Ceremony, Dance etc</li> <li>• Elders Morning Tea</li> <li>• Movie Night- Venue TBC</li> </ul> <b>Tuesday-</b> <ul style="list-style-type: none"> <li>• Touch Gala Day- Davidson Oval</li> <li>• Indigenous Games- Davidson Oval</li> <li>• Morning Tea, Lunch &amp; Afternoon Tea provided</li> </ul> <b>Wednesday-</b> <ul style="list-style-type: none"> <li>• Community Naidoc Day Festival- Central Park</li> <li>• Smoking Ceremony</li> <li>• BDCS Mobile</li> <li>• Indigenous design Police Vehicle</li> <li>• Rural Fire Service Indigenous Scouts Jnr Brigade</li> <li>• Johnny Cake making</li> <li>• Traditional Lunch- Emu, Kangaroo etc.</li> <li>• Art Mural led by Brian Smith &amp; Johnathon Knight</li> <li>• Indigenous Games</li> <li>• Traditional Dancing, Contemporary dancing and traditional activities (Clap stick, boomerang and Didgeridoo making lead by Tyrone Hall/Gordon and Peg Ferguson</li> <li>• Face Painting</li> <li>• Guest speakers</li> <li>• Health Checks by BAHS</li> <li>• Service Information from the organisations in Bourke</li> <li>• Local artists performing</li> <li>• Healthy Lifestyle Healthy Choices</li> <li>• Quit be Fit</li> <li>• Aboriginal Housing</li> <li>• Aboriginal Arts &amp; Craft</li> <li>• 3 on 3 Basketball</li> <li>• Local artists performance/band</li> </ul> <b>Thursday-</b> <ul style="list-style-type: none"> <li>• Gundabooka Excursion</li> <li>• Traditional life skills- Fire making, Bush tucker, preparing a meal in the bush</li> <li>• Gundabooka Tour by Uncle Phil Sullivan</li> <li>• Dancing</li> <li>• Story telling from Bourke Tribal Council and Men of Bourke</li> <li>• Prepare for Corroboree</li> </ul> <b>Friday-</b> <ul style="list-style-type: none"> <li>• Dance group to practise for Corroboree</li> <li>• Art Mural lead by Brian Smith which will be hung at the Men's Hub</li> <li>• Yarning Circles with elders (Targeting our high-risk Youths)</li> <li>• Preparing meal for evening event</li> <li>• Evening event- Corroboree at Men's Hub on sundown</li> <li>• Dancing Circle</li> </ul>	

- Community dinner around the campfire

**Saturday-**

- Community Awards Night & Gala Dinner- Venue TBC Possibly Back O Bourke Function Centre
- Closing Ceremony

If not stated above, briefly describe the way in which this donation will benefit Bourke Shire:-

Maranguka will actively promote Bourke Shire Council in all Naidoc Week promotion through Social Media, Raido, Newspaper, Flyers and letterbox drops. We will continue to recognise our funders throughout the events each day.

A small gift/certificate will be given to Bourke Shire Council during the Gala Dinner.

We would really like to work closely with Bourke Shire Council with the planning of the Business Awards Night/ Gala Dinner.

This event will bring outside services into the community.

Has your group/organisation received financial or in kind support from Bourke Shire in the last 12 months? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, please provide amount and details of purpose:
Has your group/organisation received any grants from the State or Federal Government in relation to the project for which this donation is sought? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, briefly list details and amount of grant
Rates Donations – if you are only applying for a donation of rates (general or water) please provide the following details:- N/A
Property for which rates donation is sought:- N/A
Council's Rates Assessment Number:- N/A
Owner of land on which property is located:- N/A
Purpose for which the property is used:- N/A
Approximate number of days per year that the property is used for these purposes:- N/A

## APPLICATION FOR FINANCIAL ASSISTANCE

What is the total amount of your request (exclusive of GST)?	\$5,000		
Is your group / organisation registered for GST	Yes	<input checked="" type="checkbox"/>	No
Does your group / organisation have an ABN (Australian Business Number)?	Yes	<input checked="" type="checkbox"/>	No
Is your group / organisation incorporated?	Yes	<input checked="" type="checkbox"/>	No
If yes, please quote your ABN	9318431066		
If yes, please quote your Incorporation No			
Does your group / organisation have Public Liability Insurance?	Yes	<input checked="" type="checkbox"/>	No
If yes, please attach a Certificate of Currency			

To be completed for "in kind" support:-

(Please arrange appointment with appropriate Council staff to obtain a quote where necessary)

ITEM	Applicant's Contribution	Support sought from Council
A. Monetary		
Total (A)		
B. Equipment costs		
Total (B)		
C. Labour costs		
Total ©		
D. Other project costs		
Hire of Back O Bourke Function Centre	\$0.00	\$500.00
Hire of Darling Park (Across from the wharf)	\$0.00	
Security Hire (Frank Kerr)		
Total (D)		
TOTAL COSTS (A+B+C+D)		



## ORGANISATION'S BANK ACCOUNT DETAILS

Name of bank:	Westpac
Name of bank account:	192647
Bank BSB Number:	032-010
Bank Account Number:	Aboriginal Legal Service

## APPLICATION CHECKLIST

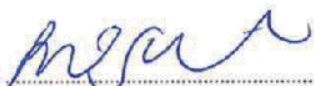
- For first time applicants, a copy of your group/organisation's constitution and if that constitution changes, then an updated copy is to be forwarded with any subsequent application
- A copy of the most recent annual report (including financial statements of income and expenditure) – preferably audited
- Copy of notification of ABN Number and GST Registration (if applicable) from the Australian Taxation Officer
- Evidence of Incorporation
- A copy of the applicant's current public liability insurance policy (i.e. Certificate of Currency)
- Where the applicant is a registered public charity, a copy of the registration certificate is required

## CERTIFICATION

I certify that all the details supplied in this application form and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the applicant group / organisation.

I have read the Financial Assistance Policy provided with this application form.

Signed:



Name:



Position:



Date:





## CERTIFICATE OF CURRENCY

In our capacity as Insurance Brokers, we hereby certify that the undermentioned Insurance Contracts are current as at 2 July 2020.

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy below.

**CLASS:** Public & Products Liability

**INSURED:** Aboriginal Legal Service (NSW/ACT) Ltd, WATAAS (Western Aboriginal Tenancy Advisory and Advocacy Services); GSATA (Greater Sydney Aboriginal Tenancy Service), Just Reinvestment, Cooperative Legal Service Delivery

**INSURER:** CGU Insurance Limited

**POLICY NUMBER:** 10M7020975

**EXPIRY DATE:** 4:00pm on 30 June 2021

**LIMIT OF LIABILITY:** \$ 20,000,000 any one occurrence  
\$ 20,000,000 in the aggregate in relation to Products Liability

**SIATUATION:** Anywhere in Australia

**GEOGRAPHICAL LIMITS:** Worldwide excluding USA & Canada

Yours faithfully,

A handwritten signature in black ink, appearing to read 'H. Baltero'.

**Heidi Baltero**  
Account Broker

### NOTICE TO OUR VALUED CLIENTS

Clients who are not fully satisfied with our service should contact our customer relations/complaints officer, Ms Katy Bradshaw (phone 02 8274 8109).

GSA Insurance Brokers also subscribe to the Insurance Brokers Dispute Limited (IBDL), a free customer service, and the General Insurance Brokers Code of Practice. Should you require further information please do not hesitate to contact our office.

PO Box 101,  
Grosvenor Place NSW 1220

Tel: +61 2 8274 8100  
Fax: +61 2 9252 5882

'The Old Presbytery' 137 Harrington Street, Sydney NSW 2000

[www.gsaib.com.au](http://www.gsaib.com.au)

GSA Insurance Brokers Pty Ltd (GSA)  
ABN: 34 084 437 196 AFSL: 238477

**21.2 \*\*\* REQUEST FOR SPONSORSHIP**

**File Number:** D5.1  
**Author:** Kai Howard-Oakman, Executive Assistant  
**Authoriser:** Ross Earl, General Manager  
**Attachments:** 1. 2WEB - Request for Sponsorship

At 9.49 am, Cr Ian Cole left the meeting. Declared an interest.

**Background**

Council has for a number of years provided sponsorship of Outback Radio 2WEB.

**Current Situation**

The existing level of sponsorship of \$6,000 + GST Council has received a request to consider increasing the level of sponsorship \$7,500+GST which is a 25% increase.

The station is a community-based facility, reliant on sponsorship, where it indicates has dropped significantly due to the drought and the impact of the current Pandemic.

While understanding the plight of the station the request for such an increase should be considered in light of the level of increase of revenue for Council including allowable rate increases which is 2.6%. The 2020/2021 Operational Plan provides for a contribution of \$6,000

The radio station does provide a vital link for those people in North-West NSW and in South-West Queensland and is a very effective means of communication.

In addition to the general sponsorship, Council also undertakes additional packages for the promotion of tourism.

**Financial Implications**

Council has included \$6,000 in the current Operational Plan. An adjustment would be required at the September review if Council supports the increase.

**Recommendation**

- 1. That Council increase its sponsorship to \$6,300 + GST.**
- 2. That Council look to review its sponsorship packages with a view to consolidating the sponsorship in a single package.**

**Motion**

**Moved:** Cr Sally Davis  
**Seconded:** Cr Robert Stutsel

- 1. That Council increase its sponsorship to \$6,300 + GST.**
- 2. That Council look to review its sponsorship packages with a view to consolidating the sponsorship in a single package.**

**Amendment**

**Moved: Cr John Thompson**

**That the same level of contribution provided to 2WEB be also provided to 2CUZFM.**

**The amendment lapsed for the want of a seconder.**

**Resolution 2020/249**

**Moved: Cr Sally Davis**

**Seconded: Cr Robert Stutsel**

- 1. That Council increase its sponsorship to \$6,300 + GST.**
- 2. That Council look to review its sponsorship packages with a view to consolidating the sponsorship in a single package.**

**Carried**

At 9.49 am, Cr Ian Cole returned to the meeting.

At 9.50am, Cr Lachlan Ford returned to the meeting.

PO Box 426  
48 Oxley Street  
Bourke NSW 2840  
Ph: 02 68722333  
Fax: 02 68722810  
Email: [outback@outbackradio.com.au](mailto:outback@outbackradio.com.au)  
Website: [www.outbackradio.com.au](http://www.outbackradio.com.au)

File No:	
Doc No:	
ACK	RESP OFF
TASK	NFA
07 JUL 2020	
MAYOR	COUNCIL
GM	LIBRARY
MCS	RATES
MT&D	BOBEC
MEV	HR
MRS	IT
MW	DEPOT
OTHER	

20 June 2020

The General Manager  
Bourke Shire Council  
PO Box 21  
BOURKE NSW 2840



Dear Ross

I am contacting you this year, as a matter of urgency. It goes without saying, most businesses have been negatively impacted by the COVID-19 pandemic, and 2WEB is no exception. Prior to the pandemic, we saw revenue decline by over 20-percent due to the drought. With the pandemic, our revenue stream has reduced by as much as 60-percent.

As a non-profit community radio station, we have introduced austerity measures to remain solvent. But we need your help to continue providing the service, many listeners in your shire rely upon. We are asking your council to sponsor us for the 2020-21 financial year, for \$7,500+GST. That is the equivalent of \$625+GST per month, for unlimited access to 2WEB.

Your sponsorship allows for the broadcast of all council announcements on 2WEB, regular interviews with the mayor and/or general manager (CEO). This package also includes road closures, emergency announcements, etc.

Some councils prefer the package be used to promote local tourism and we're happy to do this for the period July-October 2020, and again in the lead-up to Easter 2021, through until 30 June. Your support will help assure that 2WEB will continue providing a meaningful service to far western NSW and southwest QLD.

If you have any questions, please give us a call on (02) 6872 2333.

Sincerely,

Wayne Harrison  
Station Manager

**21.3 BUS STOP**

**File Number:** B10.1-R7.7.5

**Author:** Kai Howard-Oakman, Executive Assistant

**Authoriser:** Ross Earl, General Manager

**Attachments:** 1. Country Link Bus Depot at Bourke - Bourke Evening Branch CWA

**Background**

Council received correspondence on 17 October 2019 requesting that a more suitable location be found for the State Rail Bus Depot. Following the Ordinary Meeting of Council held on 28 October 2019 Mrs Simpson was advised that the matter was being dealt with through the Local Bourke Traffic Committee.

Council received another letter from Mrs Simpson regarding the subject matter dated 8 December 2019. Council responded advising of the proposed new bus stop adjacent to Central Park opposite the TAFE Building.

**Current Situation**

Council has received further correspondence dated 21 July 2020 requesting when the Country Link stop will be moved to the location as previously advised in Oxley Street.

The bus is currently still using the old Railway Station as the Bus Stop, which is unlit and unsafe both to visitors and bus driver during the winter as the evenings are dark earlier and the late night bus arrive at around 9.00pm.

Council has made representation to Transport for NSW and process is in the final stages of the requirement for the relocation of the Bus Depot.

An application is currently under review for the installation of a bus shelter. If successful the shelter will be installed as a priority once all requirements have addressed.

**Resolution 2020/250**

**Moved:** Cr Robert Stutsel

**Seconded:** Cr Ian Cole

- 1. That Mrs Simpson be advised that Council is in the final stages of obtaining approval for the relocation of the CountryLink Stop from the old Railway Station to the site opposite the new TAFE Facility**
- 2. That Mrs Simpson be further advised that an application has been lodged for funding for the construction of a shelter for patrons and plan for adequate lighting to be provided at the new Bus Stop.**

**Carried**

Mrs Pam Simpson  
President  
Bourke Evening Branch CWA  
PO Box 548  
BOURKE NSW 2840

O2 68722471

20 July 2020

Mr Ross Earl  
General Manager  
Bourke Shire Council

Bourke Shire Councillors  
C/- Bourke Shire Council  
PO Box 21  
BOURKE NSW 2840

Dear Mr Earl and Councillors

RE RE-19-KHO-R7.7.5

Further to our correspondence with regards to the State Rail Bus Depot at Bourke. In your previous letter dated, 28 October 2019 it was stated that the bus stop was underway in being moved. So far this has not happened.

CWA is very concerned that the bus is still stopping at the old Railway Station. We would like to know when it will be moved to the new stop in Oxley Street opposite the TAFE and when will the shelter be erected. Surely seven (7) months is enough time to put this in place.

We would very much like some of the Councillors to just witness how dark it is at the railway station. It is quite an eerie experience if you are on your own. Recently (24-6-20) I was at the station to meet an elderly lady on the bus. At 8.30 pm all the lights within the building and the streetlights were turned off, leaving the area in complete darkness. When the bus arrived at 5 to 9 that night our visitor could not even see that there was someone to meet her. The Bus driver had to use a torch to remove the luggage. How do the Thursday night bus passengers see? We are aware these are the only two late night buses however, at 6.30 pm during Winter it also arrives in the dark.

We again would like to point out how unsafe and impracticable, with the lack of facilities, the current bus stop is and urge Council to have the bus stop moved as soon as possible.

Your response to this matter would be appreciated.

Yours faithfully



Pam Simpson  
President



## 22 ACTIVITY REPORTS

### 22.1 ENGINEERING SERVICES ROAD WORKS & WORKSHOP - WORKS COMPLETED

**File Number:** E7.1  
**Author:** Mark Riley, Acting Manager of Infrastructure & Projects  
**Authoriser:** Ross Earl, General Manager  
**Attachments:** Nil

#### Background

The following information outlines works completed from the 11<sup>th</sup> June to the 13<sup>th</sup> July 2020 inclusive.

#### Current Situation

Road Works - Chris Morrall – Roads Supervisor	
1. NORTH SECTOR – Denis Tiffen, Team Leader	
Location	Work Carried Out
State Highways	Heavy patching completed
RLR 4 Bundy Road	Sandhill sheeting completed
MR 405 Wanaaring Road	Bitumen construction commenced; Goonery to Barakee
RLR 3 Twin Rivers Road	Grading commenced
2. SOUTH SECTOR - John Reed, Team Leader	
Location	Work Carried Out
RLR 4 Bundy Road	Sandhill sheeting completed
State Highways	Heavy patching completed
MR 405 Wanaaring Road	Bitumen construction commenced; Goonery to Barakee
3. TRANSPORT SECTOR - Simon Wielinga, Team Leader	
State Highways	Heavy patching completed
RLR 4 Bundy Road	Sandhill sheeting completed
MR 405 Wanaaring Road	Bitumen construction commenced; Goonery to Barakee
4 BITUMEN SECTOR - John Bartley, Team Leader	
Bourke Township	Patching undertaken
Regional roads	Patching undertaken
State Highways	Patching undertaken
State Highways	Slashing commenced

WORKSHOP – Col Kiley, Tradesman Plant Mechanic			
Plant no	Rego	Description	Work Carried Out
137	DH91BK	2010 Volvo Grader	Rebuild tandems wheels bearings, flushed brake fluid and bleed, change diff oil, replace faulty UHF aerial
139	BR53WH	Caterpillar 950H	Carried out service
141	XN84BW	John Deere Grader	Repaired the spare tyre lifter
150	BV55RE	2013 Caterpillar 12M	Changed transmission filter, scan tool connected with a fault code found
178	CO73PY	2017 Isuzu NPS	Carried out service
260	CT96NB	Ford Ranger	Carried out service, replaced two tyres
407		Yanmar Pump and Trailer	Carried out service
408		Pump and Trailer	Carried out service
522	YN05BI	Moore's Dolly	Replaced bolts and mudflap
114	N37716	Freighter	Installed a new fuel pump
148	TC60FS	Dolly	Replaced suzi coils and fixed air leaks, fitted new tow eye bush
221	P95838	Trailer	Repaired damage wiring and installed new light
218	BR67WH	2012 Hino	Carried out service, Replaced mud guards, brackets and flaps
111	TB60BR	Dolly	Replaced tierod bushes and rocker box bushes
181	CV24HL	Mitsubishi Triton	Repaired spot lights that had come off the mount brackets
172	CL38AZ	Isuzu 1500 FXV	Fixed broken wiring to the flashing lights, made a new hydraulic hose and fitted to the truck
105	BM9560	Box Trailer	Removed and fitted a new jockey wheel
38	CV45DV	Isuzu DMAX	Carried out service
55	CQ28KZ	Mitsubishi Pajero	Carried out service
51	YII29U	Mazda BT 50	Carried out service
93	CE53WX	Colorado	Fixed broken wire on the rear tail lights
53	K46880	Traffic Signal Equipment	Replaced all wiring internally, replaced tail lights and four tyres
72	BC83YB	2009 John Deere	Replaced fuel filter and flushed out the system, fitted new hydraulic CV
92	CA52JC	2014 Western Star	Installed new compressor for brakes, fixed electrical faults with lights, installed a new relay
12	BM99KO	2011 Toyota	Carried out service and replaced wiper blades
89	CW34AQ	Mitsubishi Triton	Carried out service
44	YII29T	Mazda BT 50	Carried out service
50	CL16AC	Kenworth	Carried out service, Replaced wheel seal and oil, replaced R/D and TX valve, removed evaporator and cleaned, repaired brake light wiring
65	BG97LI	2012 John Deere	Fitted new injectors, filters, lift ram, new seal PTO, fitted new hose
77	AY40UT	2008 case	Ordered new planetary gears/bearings, assembled and installed new wheel, leaking hydraulic ram on bucket and hose, parts have been ordered
49	CL84LV	Hino Tipper	Removed and installed new batteries
506	XN65HG	Kenworth	Carried out service, welded broken toolbox and ordered new tail light
57	CC20UJ	2015 Hino	Carried out service
58	DYU31E	Toyota Kluger	Carried out service
Staff Training		Nil	

### Resolution 2020/251

**Moved: Cr Victor Bartley**

**Seconded: Cr Robert Stutsel**

**That Council note the information in the Engineering Services Department Road Works and Workshop Activity Reports as presented to Council on Monday, 27 July 2020.**

Carried

## 22.2 PARKS & GARDENS / TOWN SERVICES & WATER & WASTEWATER - ENGINEERING REPORTS ACTIVITY REPORT

**File Number:** E7.1  
**Author:** Peter Brown, Manager Works  
**Authoriser:** Ross Earl, General Manager  
**Attachments:** Nil

### Background

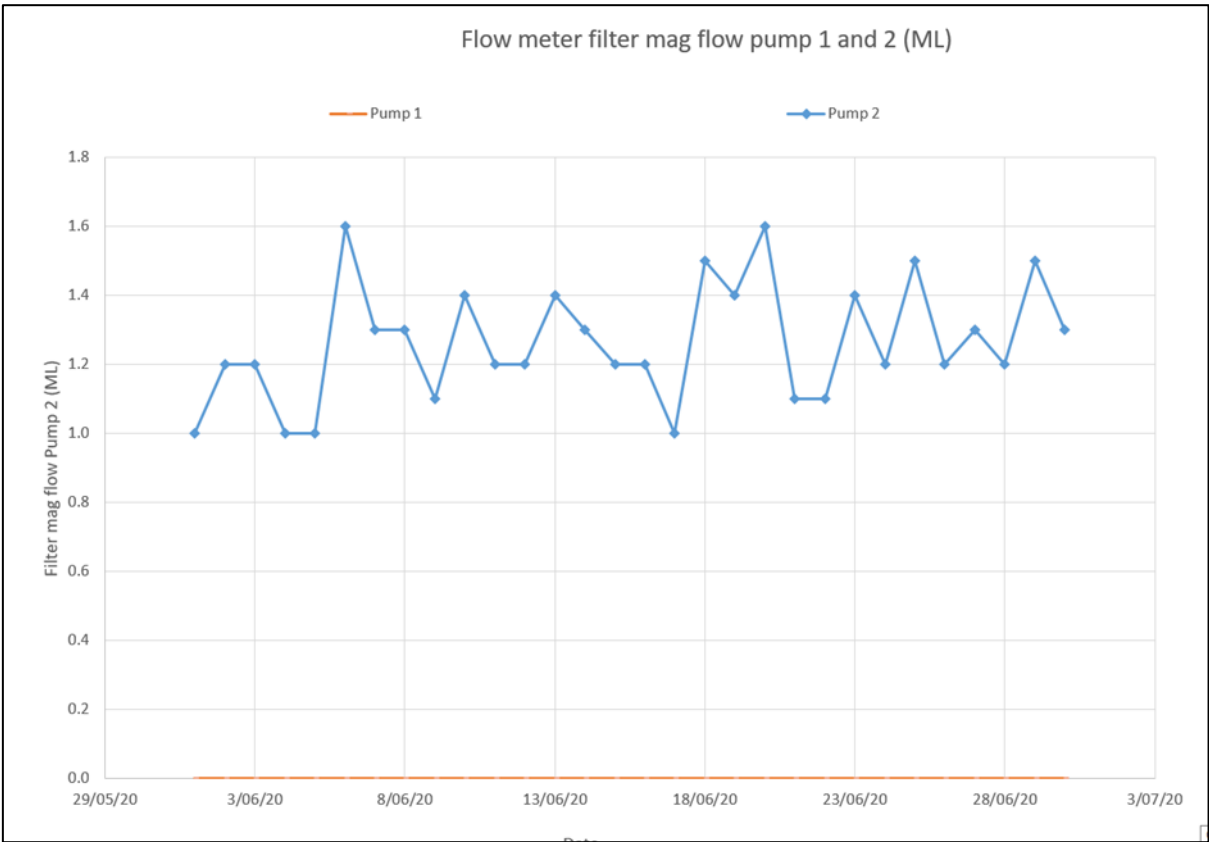
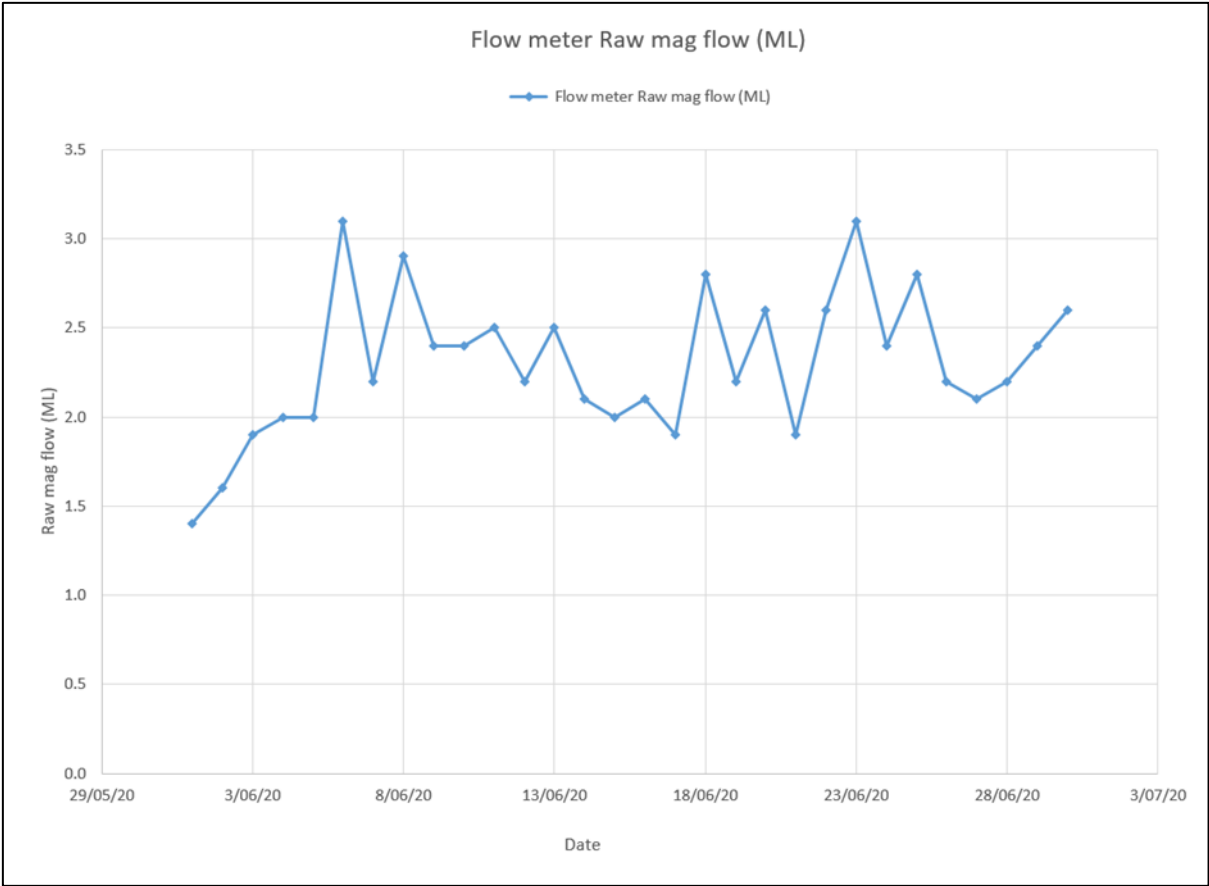
The following information outlines works completed from the 11 June to the 13 July 2020 inclusive.

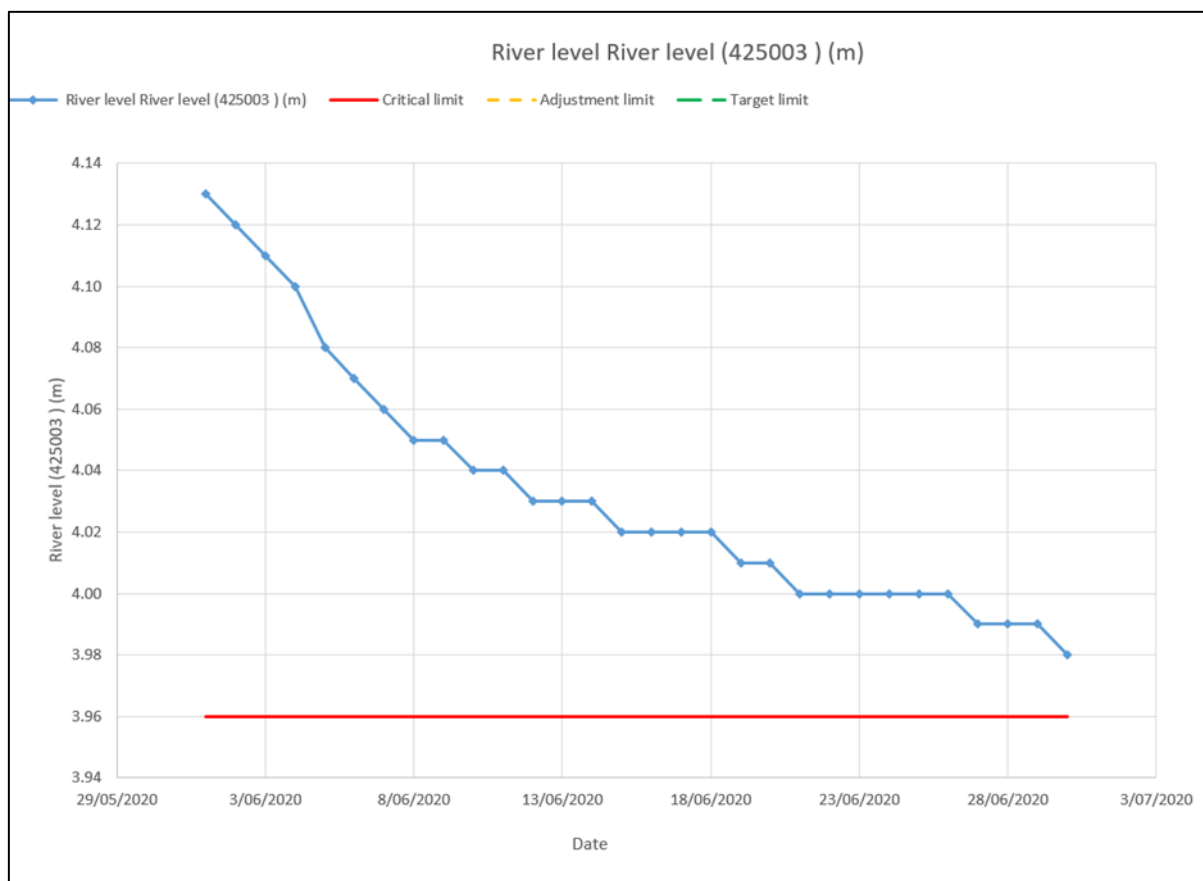
### Current Situation

PARKS & GARDENS – Frank Hollman, Acting Team Leader	
Location	Work Carried Out
General	All parks & sporting grounds gardens, regular mowing & maintenance carried out Sporting grounds facilities cleaned & maintained Public toilets cleaned & maintained Clean facilities General graffiti removal carried out on Council facilities
Small Plant	Maintenance & service carried out on all ground plant
Works Requests	Actioned & ongoing
1 Tudor St	General maintenance carried out
Wharf	General maintenance carried out, facilities cleaned
Renshaw Complex	Grounds, facilities cleaned & maintained
Coolican Oval	General maintenance, facilities cleaned
Davidson Oval	General maintenance, facilities cleaned
Central Park	Skate Park - regular mowing & maintenance carried out, graffiti removal, facilities cleaned
Villages	Mow grounds, facilities cleaned & maintained
Airport	Mowed airstrip
Staff Training	Nil

TOWN SERVICES – Troy Hayman, Team Leader	
Location	Work Carried Out
Work Requests	Actioned & ongoing
	Weekly sand footpaths
	Weekly Town mowing and whipper snipping
	Main Street Project, daily jobs
	Relieving Staff in garbage truck
	Daily-Main street programme
	Town poisoning
	Daily airport Inspections
	Monthly airport inspections Louth & Wanaaring
	Mowing North Bourke and Tancred Drive
Cemetery	Prepare graves:- 23/3/2020
Rest Areas	Weekly rubbish removal & cleaning along road side
	Mow & poison Sydney Road rest areas
Staff Training	Nil
General	Set up witches hats and barrier boards for drive through COVID-19 testing
	Install bollards along new levee pathway
	Erect Signage each end of new walk way
	Set up barrier boards for hearing van
	Open Richard Street after road closed due to contracted work
	Clean rubbish from lanes
	Remove abandoned vehicle's
	Erect new bin stand in Darling park
	Remove dirt from Pool
	Cold mix gutter Glen Street after new concrete
	Aggregate from Byrock for Jandra site North Bourke
	Make pad for container Back O' Bourke Exhibition Centre site
	Replace parking signs in Sturt Street, nose in parking
	Deliver crusher dust and white rock pallets to Back O' Bourke Exhibition Centre
	Rip up concrete Renshaw near bar area
	Deliver flooring and timber to Back O' Bourke Exhibition Centre
	Erect hand rails at wharf and Riverside Motel
	Clean wash bay at depot
	Close all lane gates that were left opened
	Sand Davidson Oval cricket pitch
	Cold mix Gumbalie bridge approaches
	Planting of new trees Sturt and Mitchell Street and rest area Cobar Road
	Fix matting boat ramp from wash out
	Clean up new kerb work from contractor corner Richard and Darling Street
	Fix and close off all tops of levee bank gates

Water & Wastewater – Shane Hopley, Team Leader	
Water Supply Planned Maintenance for July 2020	
13 Tarcoon Street	Sewer Choke
Back O' Bourke Exhibition Centre	Sewer Choke Install new taps in garden Connect water and drainage in new kitchen
Depot	Sewer Choke
21 Tarcoon Street	Sewer Choke
1 Oxley Street	Sewer Choke
20 Meek Street	Sewer Choke
73 Anson Street	Sewer Choke dug main and cleared
37 Darling Street	Sewer Choke dug main and cleared
17 Tudor Street	Sewer Choke dug main and cleared
6 Darling Street	Sewer Choke dug main and cleared
70 Short Street	Sewer Choke dug main and cleared
Rotary Park	Reconnect filtered water to toilets
65 Mitchell Street	Replace sewer line
Jandra	Replaced tap on water pump
Yandaroo bush camp	Replaced hot water system
48 Oxley Street	Repair leaking 20mm filtered water service
50 Darling Street	Repair leaking 20mm filtered water service
9 Tarcoon Street	Repair leaking 20mm filtered water service
36 Richard Street	Repair leaking 25mm raw water service
80 Darling Street	Dug 50mm filtered water main and repaired
3 Cullie Street	Dug 50mm filtered water main and repaired
16 Warraweena Street	Dug 50mm filtered water main and repaired
27 Mitchell Street	Dug 50mm filtered water main and repaired
36 Mitchell Street	Dug 50mm filtered water main and repaired
Macquarie Street, North Bourke	Dug 50mm filtered water main and repaired
Pool	Dug 100mm filtered water main and repaired
77 Hope Street	Dug 100mm filtered water main and repaired
13 Charles Street	Dug 200mm filtered water main and repaired
166 Anson Street	Dug 100mm raw water main and repaired
82 Darling Street	Dug 100mm raw water main and repaired
155 Anson Street	Dug 100mm raw water main and repaired
50 Oxley Street	Dug 100mm raw water main and repaired
Airport	Dug 100mm raw water main and repaired
71 Mitchell Street	Dug 150mm raw water main and repaired
50 Tudor Street	Dug 100mm raw water main and repaired 25mm service
11 Glen Street	Dug 100mm raw water main and repaired 25mm service
Louth	Dug 50mm bore water main and repaired Dug 100mm raw water main and repaired
Alice Edwards Village	Routine Maintenance & Monitoring as per ACP Management Plan
Clara Hart Village	Routine Maintenance & Monitoring as per ACP Management Plan
Training	Nil





Month	Raw water ML	Filter magflow pump 1 ML	Filter magflow pump 2 ML	Plant magflow kL	Raw Water North Bourke KL	Filter Water North Bourke KL	Raw-filtered ML	Filtered-Plant ML
February 2020	108	-	40	35,254	6,213	2,230	68	4
March 2020	102	-	44	45,633	5,210	2,102	58	2
April 2020	77	-	35	36,731	3,532	2,365	42	2
May 2020	47	-	35	4,500	3,654	2,250	12	31
June 2020	69	-	38	28,375	3,201	2,623	31	10



Process	Parameter	Minimum	Average	Maximum	Lower critical lim	Upper critical lim	No. of samples
Rainfall	Rainfall	-	-	-			30
River level	River level (425003 )	3.98	4.03	4.13	3.9		30
Raw Water	pH	8.20	8.82	9.70			30
Raw Water	turbidity	177.00	244.47	419.00			30
Raw Water	Conductivity	137.00	169.77	199.00			30
Filtered water	pH	8.20	8.44	8.80	6.5	8.5	30
Filtered water	Conductivity	166.00	403.83	1,123.00			30
Clarifier	Turbidity	0.60	0.81	1.20	0.0	4.0	30
Tower	Free Cl2	1.45	2.48	3.60	0.2	5.0	30
Clarifier	Free Cl2	1.80	3.15	4.40	0.2	5.0	30
Filtered water	Free Cl2	1.90	3.08	4.30	1.0	5.0	30
Filtered water	Turbidity	0.15	0.23	0.30	0.0	1.2	30
Bourke High School	Free chlorine	1.00	1.40	2.10	0.2	4.0	3
Bourke High School	pH	7.10	7.20	7.30	6.5	8.5	3
Bourke High School	Turbidity	0.15	0.18	0.20	0.0	0.5	3
WTP	Free chlorine	2.30	2.30	2.30	0.2	4.0	1
WTP	pH	7.30	7.30	7.30	6.5	8.5	1
WTP	Turbidity	0.15	0.15	0.15	0.0	0.5	1
Bourke Primary School	Free chlorine	1.00	1.00	1.00	0.2	4.0	1
Bourke Primary School	pH	7.40	7.40	7.40	6.5	8.5	1
Bourke Primary School	Turbidity	0.19	0.19	0.19	0.0	0.5	1
Meadows Rd	Free chlorine	1.30	1.30	1.30	0.2	4.0	1
Meadows Rd	pH	7.30	7.30	7.30	6.5	8.5	1
Meadows Rd	Turbidity	0.15	0.15	0.15	0.0	0.5	1
Mitchell St	Free chlorine	-	#DIV/0!	-	0.2	4.0	0
Mitchell St	pH	-	#DIV/0!	-	6.5	8.5	0
Mitchell St	Turbidity	-	#DIV/0!	-	0.0	0.5	0
Alice Edwards Villa	Free chlorine	0.50	0.50	0.50	0.2	4.0	1
Alice Edwards Villa	pH	7.30	7.30	7.30	6.5	8.5	1
Alice Edwards Villa	Turbidity	0.40	0.40	0.40	0.0	0.5	1
Kidman Camp	Free chlorine	0.90	0.90	0.90	0.2	4.0	1
Kidman Camp	pH	7.40	7.40	7.40	6.5	8.5	1
Kidman Camp	Turbidity	0.25	0.25	0.25	0.0	0.5	1

No	CCP	Monitoring Parameter	Location	Frequency	Target	Adjustment Level	Critical limit
CCP 1	Clarification	Turbidity	After clarifier	Daily grab sample	<1 NTU	4 NTU	>4 NTU
CCP 2 *	Filtration	Turbidity	After Filters	Daily grab sample	0.4 NTU	1 NTU	>1.2 NTU
CCP 3	Disinfection	Chlorine residual	Filtered Water	Daily grab sample	1.5-2 mg/L	<1.5 mg/L for more than 3 days	<0.5 mg/L or > 5 mg/L
CCP 4	Fluoridation	Fluoride concentration	After filters	Daily grab sample	1.0 mg/L	<0.95 mg/L or >1.0 mg/L	<0.9 mg/L for > 72 hours Or >1.5 mg/L
CCP 5	Reservoirs	Reservoir Integrity	Reservoirs	Weekly	Integrity maintained	Signs of integrity breach	Unable to rectify breaches

## Treatment Plant EPA Licence Compliance

## Record of Effluent Analysis

Pollutant	Unit Of Measure	Licence 100 Percentile Concentration Limit	Feb 2020 test	Mar 2020 test	Apr 2020 test	May 2020 test	Jun 2020 test
Oil & Grease	mg/L	10	<2	4	<2	<2	3
pH		6.5-8.5	9.95	8.85	9.22	9.09	9.26
Nitrogen (total)	mg/L	15	10.9	9.8	11.3	12.1	8.9
Phosphorus (total)	mg/L	10	0.93	12.3	2.58	2.59	2.91
Total suspended solids	mg/L	20	61	100	90	118	82
Biochemical oxygen demand	mg/L	15	11	43	24	23	32

Council notes the provisions of clause L2.5 (a) and (b) of its licence conditions of a chlorophyll exemption due algal growth, which also exempts the above exceedances.

- Rainfall in Bourke for June 2020 was 6.6 mm
- Hottest day for June 2020 was 24.2 degrees
- Coldest day for June 2020 -0.7 degree

**Resolution 2020/252**

**Moved: Cr Victor Bartley**

**Seconded: Cr Robert Stutsel**

**That Council note the information in the Engineering Services Department Activity Reports as presented to Council on Monday, 27 July 2020.**

**Carried**

**22.3 ENVIRONMENTAL SERVICES DEPARTMENT - ACTIVITY REPORT**

**File Number:** D3.1-A11.1- A8.1  
**Author:** Dwayne Willoughby, Manager Environmental Services  
**Authoriser:** Ross Earl, General Manager  
**Attachments:** Nil

**Background**

Activity report from the Department of Environmental Services, which includes Developments Approved, Building Services and Animal Control for the month of June 2020.

**Current Situation**

Development Approvals			
Delegated Authority or Council	Consent Type & Consent No.	Subject Land	Nature of Development
Delegated	DA 2020/0012	Lot 4, Section 4, DP 758781 2-4 Bogan Street, North Bourke	Installation of in ground swimming pool

Total value of Approved works for June 2020	= \$18,500
No. of Development Application Approvals for June 2020	= 1
No. of Complying Development Application Approvals for June 2020	= 0

Building Services Report	
Location	Work Carried Out
Work Requests	Actioned and ongoing
Risk Assessments	Completed with every job
Training	Nil
Office	Monthly check and test Emergency Generator
Cemetery	General maintenance – watering ,mowing and fill in holes, trim and remove trees and poisoning

Animal Control		
Bourke Shire Council Holding Facility	Dogs	Cats
Animals in Pound beginning of Month	2	0
Seized	5	9
Surrendered	10	0
Dumped	0	0
<b>Total</b>	<b>17</b>	<b>9</b>
Euthanased	5	9
Returned to Owner	0	0
Released from Pound	0	0
Re-housed	5	0
Died in Pound	3	0
Escaped from Pound	0	0
Animals Remaining at End of Month	4	0
<b>Total</b>	<b>17</b>	<b>9</b>
Stock Rested in Stock Yards	823	

- Attended complaints in regards to dogs causing trouble to the general public
- Ongoing patrols of the township enforcing the Companion Animal Act
- Water sampling for the township, villages and Darling river
- Patrols of Councils Reserve's

**Resolution 2020/253****Moved: Cr Victor Bartley****Seconded: Cr Robert Stutsel**

**That Council note the information in the Environmental Services Activity Report as presented to Council on Monday, 27 July 2020.**

**Carried**

**22.4 GENERAL MANAGER'S ACTIVITY REPORT**

**File Number:** G2.2  
**Author:** Ross Earl, General Manager  
**Authoriser:** Ross Earl, General Manager  
**Attachments:** Nil

**Background**

Activities carried out by the General Manager since the last Ordinary Meeting of Council held on Monday, 22 June 2020.

**Current Situation**

25 June 2020

**ROADS**

Council's road crews have been undertaking heavy patching works on the Kidman Way during the past two (2) weeks and will shortly move onto patching works on the Kamilaroi Highway to Brewarrina. This will see the completion of the heavy patching program within the next two (2) weeks.

Crews are also finalising work on Rural Local Road 4 (RLR4), Bundy Road, with work almost completed on the gravelling of the sand hill areas of this road which has restricted heavy vehicles being able to utilise this important transport link. This project is funded by the Roads to Recovery Program provided by the Federal Government.

Mitchell Highway 7, is currently undergoing extensive pavement crack sealing under the Roads Maintenance Council Contract with RMS. The patching team has completed the full 97km between Enngonia and Bourke and is now moving to work on the Mitchell Highway South between Bourke and Byrock.

**REGIONAL GENERAL MANAGERS GROUP**

Last Friday I joined my fellow General Managers from the Orana Region in a Video Meeting.

The General Managers have re-established a forum which had previously gone into recess with the establishment by the NSW Government of Joint Organisation of Councils. The re-establishment was led by Derek Francis, General Manager at Bogan Shire. The Group is a great way to share ideas and experiences on a regional basis plus share information and potential solution to issues as they arise. We are very fortunate that the group works well together and all members understand the benefits of working together where appropriate.

Speakers included Michael McMahon, the CEO of Dubbo Regional Council, who is part of a working party in respect of progressing a new Local Government Employment Award which will come into being on the 1<sup>st</sup> July and Peter Evans the Engagement Manager for the Office of Local Government for a large part of the State including the Orana Region, who updated the General Managers on a wide range of issues including the advice and support provided by the Office of Local Government in relation to COVID-19 and the role of Councils and the impact on the Local Government Sector. The Group also heard from David Swan from DPIE – Water who provided an update in relation to water initiatives across the State including future availability of funding from the State Governments Safe and Secure Water Funding programme.

**WATER RESTRICTIONS**

My prediction that we would be facing water restrictions last week maybe a little premature, however, with the river dropping steadily, the introduction of restrictions will become a reality unless we get some local falls that translate into a runoff into the river.

As of Sunday 21<sup>st</sup> June 2020 the Darling River at Bourke was still at 4.01 metres having held that level for a few days.

The cooler weather has reduced evaporation levels and the scattered falls have been able to assist in the maintaining of the river height.

#### **BRIEFING ON THE PROPOSED RECLASSIFICATION OF ROADS**

Bourke Shire Council will join with its fellow members of the Far North West Joint Organisation and Brewarrina Shire Council in attending a video based seminar of the "Proposed Reclassification of Roads".

The state Government announced last year that it would take back up to 15,000 kilometres of Council-owned rural and regional roads which are currently controlled by Local Government and funded in part by the State Government via the provision of Block Grants.

The transfer is proposed to take place over a period of up to ten (10) years.

Currently, Councils have responsibility for almost 90 percent of the State Roads which equates to around 164,000 kilometres and they rely heavily on the provision of funding from both the State and Federal Government to be able to undertake that task.

The proposed transfer of the roads will be overseen by an independent panel which released a policy paper and consultation strategy on Monday 22nd June 2020.

Road Maintenance is an important part of each Council's budget and the ability to undertake works on behalf of the State Government not only means the ability to be able to keep machinery both modern and fully utilised, but also puts vital dollars into the economies of rural communities.

The State Government apparently understands Councils' funding concerns and has specifically requested the Panel consider funding implications of any transfers, including working to ensure local road maintenance jobs are maintained. This position is supported by Local Government New South Wales who have for a long time been strong advocates for increased levels of road funding.

Bourke Shire Council has 516 kilometres of regional roads and will be looking with interest at the proposal to ensure that Council is in no way disadvantaged.

It is my understanding that the Minister for Roads, the Hon Paul Toole MP, is keen for Councils to still be able to undertake the work on regional roads if the transfer proceeds which will certainly assist in ensuring that they are able to maintain jobs locally.

The independent Panel is being chaired by Wendy Machin. Wendy Machin is a highly respected member of the roads industry and former Member of NSW Parliament. She brings a deep experience of road stakeholders as former President of the NRMA.

Wendy is joined on the panel by Peter Duncan AM who has extensive experience across State and Local Government with multiple senior executive positions in infrastructure, transport and administration, including as former CEO of Roads and Maritime Services upon its inception in 2011. Also on the Panel is Michael Kilgariff who is the head of Roads Australia, the peak body for roads and integrated transport systems, with Michael bringing industry to the table on the Road Classification Review.

The panel will be talking to as many stakeholders as possible.

#### **LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING (LEMC)**

The Bourke Shire LEMC met last Thursday to provide members with an update as to what is happening in relation to COVID-19 and to ensure that the Local Management Plans are updated as required.

There is an obvious concern for the potential outbreaks with the increased easing of restrictions and travel and the need to not become complacent was stressed and to encourage everyone in the community to be mindful of the dangers presented by the virus.

**MOBILE COVID-19 TESTING FACILITY**

A mobile testing facility will be in Bourke on 1<sup>st</sup> July 2020 to enable people to get tested for COVID-19.

The facility is being provided by Western New South Wales Local Area Health Service in association with the Royal Flying Doctor Service and will be located adjacent to Darling Park opposite the Bourke Men's Shed.

The testing will be available from 10.00am to 2.00pm and will take the form of a drive through with the entrance and exits marked by "witches' hats" and flags intensifying the entrance and exit.

People will not be required to leave their vehicle and will be firstly directed to the registration desk and from there proceed to where the swab will be undertaken. If you are on foot you can simply call at the registration desk.

You don't need to be showing symptoms to be tested, but if you do have symptoms you may be asked to self-isolate whilst the tests results are returned.

Whilst this testing facility will be available on 1<sup>st</sup> July anyone with concerns in relation to the virus can contact their doctor or the Bourke Hospital and tests can be arranged with the results coming back relatively quickly.

**REPLACEMENT OF TREES**

Staff have started the task of replacing the large number of trees both within the town parks and along the footpaths which fell victim to the prolonged drought conditions. If you have a new tree on the footpath adjacent to your property and would like to assist by watering it, please feel free to do so.

**PV JANDRA**

Council has secured the services of a qualified Captain to take control of the Jandra when it is ready to recommence cruising next week.

The Jandra is an extremely important part of the Bourke tourism attractions and due to the drought followed by COVID-19 it has not been in operation for just under two (2) years.

A number of the businesses involved in the tourism industry have been very keen to see the Jandra operating recognising that the Jandra is a major drawcard for the tourism industry with many people happy to stay an extra day to take a cruise along the mighty Darling River.

**TOURISM ATTRACTIONS WITHIN BOURKE**

Bourke residents can be great ambassadors for the tourism function within town by encouraging visitors to visit the many attractions that the town has to offer. This is particularly the case when asked what is there to see and do in Bourke, which is a question often posed to locals. To assist people in their response I consider that the following list, whilst not exhaustive, provides a good start:-

- The Back O' Bourke Exhibition Centre
- The Crossley Engine
- The Jandra
- The Darling River and its history
- Dunlop Station at Louth
- Byrock Rock Holes
- Mount Oxley
- The numerous old buildings in Bourke
- Back of Bourke Art Gallery at North Bourke
- A new Air Tour
- Mount Gundabooka National Park
- The Historic North Bourke Bridge
- Poet's Corner
- Ledknapper National Park
- The River Walks
- Great Parks
- Excellent food outlets catering for a number of cuisines



- Children's Playgrounds in all towns and villages
- The historic Cemeteries
- Tooralé National Park
- The village pubs

Whilst not all the attractions are for everyone, the aim is to cater and provide for a broad cross section of the travelling public and I think this is being achieved to a large extent.

The Bourke area has some great accommodation including motels, hotels, bed and breakfasts and caravan parks and for those who like more of the bush camping experience, Rose Isle and Trilby Station offer that alternative together with cottage accommodation.

Council's Tourist Officers at the Back O' Bourke Exhibition Centre are all aware of the attractions and facilities on offer and are able to provide information on these attractions and basic information required by tourists such as availability of dump points for caravans and road conditions within the area.

There are a number of other attractions that we hope will recommence shortly including Poetry on a Plate and a New Outback Show.

Bourke Shire Council is keen to ensure that Bourke and the surrounding district enhances its reputation as a tourist destination.

#### **BOURKE SIGNAGE PROJECT**

One of the keys to developing a great tourism product is the development and implementation of a signage strategy and also to be able to provide information in relation to a number of the attractions. As we move into the digital age we need to embrace the opportunities that technology presents including things like QR codes.

Council is about to embark on a major project in relation to signage within the shire which is a strategy developed following community consultation across the shire aimed at provide consistent and attractive signage.

Walking tours using QR Codes are planned. Utilising the services of Andrew Hull and Paul Roe, work is continuing on developing information on the old cemetery which can be downloaded by visitors by using QR Codes.

The signage will be such that signs for historic sites will be colour coded in one colour and parks and recreations in another colour. This is all part of the branding and signage project staff are currently working on.

#### **BOURKE TOWN WATER SECURITY**

The funding provided by the State Government to drought proof Bourke has been very much appreciated by Council and we now have three (3) bores that can provide enough water to meet the needs of Bourke in times when water is not available from the river.

There has been a lot of work done in relation to the project over the past few years and it certainly has provided a much needed certainty of supply for Bourke residents.

Bourke Shire Council was identified last year as the town most at risk of running out of water but that has now changed thanks to the work that has been undertaken. In this regard I again thank the State Government for the provision of funding to undertake these most important works.

#### **NO INCREASE IN FEES FOR COUNCILLORS**

The Local Government Remuneration Tribunal have handed down their determination in respect of the 2020/2021 financial year and have determined that there will be no increase in Councillors Fees for 2020/2021.

#### **ANNUAL PERMITS – COMPANION ANIMALS**

From 1 July 2020, the NSW Government will introduce annual permits for owners of non-desexed cats, restricted dog breeds and dogs declared to be dangerous.

This means that owners of cats not desexed by four (4) months of age will be required to pay an \$80 annual permit in addition to their one-off lifetime pet registration fee.

Owners of dogs of a restricted breed, or declared to be dangerous, will be required to pay a \$195 annual permit in addition to their one-off lifetime pet registration fee. This applies to dogs that are already registered.

Pet owners will be able to pay for annual permits using the online NSW Pet Registry or through their local Council. Annual permits are NOT available from Service NSW.

Exemptions will be in place for cats that are registered by 1 July 2020, cats kept for breeding purposes by members of recognised breeding bodies and cats which cannot be desexed for medical reasons.

#### **Quote of the week!**

*"Success is not the key to happiness. Happiness is the key to success. If you love what you are doing, you will be successful."*

Albert Schweitzer

2 July 2020

#### **LIBRARY NEWS**

The Bourke Public Library has a brand new app, RB Digital available now! It can be downloaded in the App Store and Google Play. Through the app, you can manage your account, renew your loans, reserve items, search our online databases and borrow eBooks, eAudio and eMagazines, and much more. We would love to hear your feedback on the app.

Effective 1 July 2020, the Library will be extending its opening hours from 11:00am – 5:00pm, Monday to Friday, to allow more people to access services. The time that customers will be able to stay in the library will also be extended.

The Library would like to thank all its customers for their patience and willingness to follow COVID-19 Guidelines. It has made the libraries transition back to physical services very smooth.

The Library has many new books available for loan. We also still have our online services available. Don't forget to check out our great range of eMagazines through RB Digital. Download the app and register with your library card number to access great titles for everyone, from Australian Women's Weekly to PC PowerPlay and everything in between.

#### **STREET LIGHTING PROJECT**

The project to change the streetlights within the Shire to LED is progressing well, with all lights expected to be changed by the end of July.

The lights were installed by locally based Essential Energy Staff and have been installed in not only Bourke, but also in all villages across the shire.

Residents will have noticed an appreciable difference in the quality of street lighting and the increased level of visibility and security that has resulted.

#### **NEXT MEETING OF THE FAR NORTH WEST JOINT ORGANISATION**

The next meeting of the Far North West Joint Organisation of Councils (FNWJO) is scheduled to be held on 29<sup>th</sup> July in Bourke.

This meeting will be the first face-to-face meeting conducted by the FNWJO for some time. It is important that delegates have the opportunity to have that face-to-face interaction to assist in building upon the already strong relationships that exists amongst member Councils.

**VISIT BY CLAYTON BARR MP**

Council hosted Clayton Barr MP, Shadow Minister for Water, Shadow Minister for Innovation, Science and Tertiary Education, and Shadow Minister for the Hunter on Tuesday. Clayton was in the region undertaking a further familiarisation tour of our part of the state to ensure that he is aware of the various issues facing the region along with discussing possible solutions to such issues.

As with his previous visit, Clayton expressed a strong desire to be able to listen to all points of view and to then be able to formulate his own view.

**MAIN STREET REDEVELOPMENT**

Council has received numerous positive comments in relation to the redevelopment of Oxley Street, between Richard and Sturt Streets and Sturt Street between Oxley and Mitchell Streets with work continuing on the project.

The project was initially undertaken with funding from the Murray Darling Diversification Fund and the works that will now be undertaken in the wharf area and up to Central Park along Mitchell Street will be undertaken utilising funding which was announced by the Premier during the visit to Bourke by the NSW State Cabinet in November 2019.

The difference to the streetscape is quite remarkable and the polished rocks, garden beds and shade structures all combining to enhance the improved appearance.

Council has primarily utilised local labour to undertake the work including a team from REDI. The team has done a very good job and are looking forward to embarking on the next stage.

I would like to thank the shop owners adjacent to the worksite for their cooperation whilst these works have been carried out. I acknowledge the inconvenience that they experienced during the construction phase. I am sure that the finished product certainly outweighs any such inconvenience that may have been caused but none the less, the cooperation received was excellent and very much appreciated.

**COUNCIL TOURIST ATTRACTIONS AND FACILITIES OPERATIONAL**

The regular Bourke tourism season got off to a slow start primarily due to restrictions placed on travelling because of the emergence of COVID-19. Not only were there restrictions on travel but there were also restrictions on the number of people who could come together with the need to comply with social distancing requirements and the space ratio of one person per four (4) square metres.

At this point in time, the restrictions are such that all the attractions in the area are operational, albeit with some restrictions.

The long awaited return to the river of the PV Jandra became a reality on Monday with new Captain Alan Basrtsch at the wheel.

Work on a mechanical issue with the Crossley Engine has been completed with the Back O' Bourke Centre also open. Work on the upgrades at the Centre will continue and are expected to be completed towards the end of this month.

As I mentioned in last week's column, there are a huge range of attractions available within the district and I encourage those who have not taken the opportunity to do so, to check out what is available in their own back yard.

**BOURKE ABORIGINAL ART GALLERY**

Work is continuing of the refurbishment of the building that will house the Bourke Aboriginal Art Gallery and Artist space although having unfortunately slowed during the period of the COVID-19 restrictions, in relation to travel, were in place.

The project team which has representatives from Muda Corporation, Bourke Arts Community, Bourke Shire Council and the local artists, are hopeful that the building will be ready for use by the end of August but this will be

dependent on the availability of tradespersons who have had to rearrange schedules and cannot leave work already started.

The project not only provides a Gallery for the display and sale of paintings but will also enable visitors to be able to watch the artists' work. One of the important parts of the project is to provide the ability for older artists to be able to mentor some of the younger artists who display both an interest and ability.

### **YOUTH OFF THE STREETS**

After around six (6) years in Bourke, Youth Off The Streets (YOTS) have withdrawn and will no longer be providing services in Bourke.

Their departure will leave a considerable void in Bourke. The services and activities that YOTS provided included activities for youth in the evening and night periods and included a bus to pick kids up and take them home.

I would like to acknowledge the contribution made by YOTS whilst they provided services to Bourke.

Whilst the withdrawal of YOTS has left a void in some services in town, it is advised that Maranguka Community Hub are looking at ways of filling such void and have engaged some of the staff previously with YOTS.

One of the projects to be undertaken by the Community Hub is the conduct of a night patrol during the evenings, Monday to Friday, and if anyone is keen to assist on a voluntary basis in the provision of this service they can contact Maranguka on 58347900.

### **COUNCIL GRANTS WORKSHOP**

Council has received almost \$1.2 million dollars from the Federal Government as part of their COVID-19 Stimulus Package.

It is intended to convene a workshop of Councillors and staff so that the priorities of Council can be determined for the allocation of this funding. The Workshop is planned for Monday, 6<sup>th</sup> July 2020.

Whilst the guidelines are yet to be released, it is understood that they will be reasonably flexible and as such, Council will review its list of strategic objectives as detailed in Community Strategic Plan and the Operational Plan and Delivery Program.

Council has achieved significant success in attracting grant funding lately and this has been in part to Council having identified shovel ready projects and projects that align with established priorities.

Each year Councillors and staff visit each of the communities within the Shire to ensure that the available funding also aligns with community wishes. To date the available funding has been able to be spread equitably across the Shire.

### **NORTH BOURKE BRIDGE**

Arguably the most photographed feature in Bourke is the iconic North Bourke Bridge. Council has long held the view that this structure and approaches should be restored to its former glory recognising its importance to the development of this area and the fact that it is one of the few remaining examples of this type of structure remaining along the river.

Council has lodged numerous applications for funding and has also established a cash reserve that can be used as a co-contribution in relation to any application lodged. That reserve currently stands at \$700,000 which should be a clear demonstration of Council's commitment to the project

Preliminary costings on various options have been prepared and these vary depending on the works to be undertaken.

One of the options would be to restore the bridge and approaches so that it would be available as a single lane structure to link Bourke and North Bourke.

This would improve safety for both pedestrians and cyclists.

#### **NEW AWARD FOR LOCAL GOVERNMENT EMPLOYEES**

A new award will come into force from the first pay period after the 1<sup>st</sup> July will all Council employee set to receive increases over the next three years (3). The increases will be 1.5% in 2020/2021 with 2% in each of the two following years.

#### **COVID-19**

The current situation in Victoria, which has seen a spike in coronavirus cases, highlights the needs for ongoing vigilance if we are to see the spread of the disease brought under control. I urge all residents to practice the recommended hygiene measures such as the regular washing of hands and to exercise appropriate social distancing.

Council will continue to put into place measures to try to eliminate the spread of the virus and as such, there may be minor inconvenience to persons using our facilities. All the control measures have been put in place for the benefit and protection of the wider community. It will take the cooperation and assistance of all the community if the spread of the virus is to be brought under control.

As the eastern states of Australia head into the July School Holiday season and coupled with higher tourism numbers, I again call on members of the community and business owners to remain vigilant against the virus and continue to practice and oversight social distancing and good hygiene techniques.

I was pleased to see that the Western NSW Local Health District offered residents of the Bourke district free "drive-through" testing for COVID-19 yesterday. The mobile service operated at Darling Park, on the corner of Mitchell and Sturt streets, on Wednesday for the benefit of residents in the region.

Whilst there are currently no known cases of COVID-19 in the Far West, including the Bourke district, it is important to keep testing people, even if they only have mild symptoms, to stay on top of COVID-19 as the general restrictions around movement start to be relaxed.

#### **LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)**

The Committee continues to meet on a fortnightly basis to ensure that all agencies are aware of the current situation and any changes to the public Health Order in respect of the COVID-19 pandemic. The Committee met on Tuesday, 30th June 2020 and the next meeting is scheduled for 10.00 am on Tuesday 14<sup>th</sup> July 2020.

The meetings have of late all been held via teleconference to negate the need for any increase in face-to-face meetings.

#### **HEIGHT OF THE RIVER**

The Darling River continues to flow over the weir at the moment and on Monday, 29 June was still at 3.99 metres. There seems to have been a slight increase in flow in some sections upstream and as such, it may result in the river flowing over the weir a little longer than initially anticipated.

#### **VANDALISM**

The town has experienced a small spike in vandalism over the past couple of weeks and I would ask people to report any such behaviour to the Police.

Council works hard to attract additional funding to be able to undertake work within our community and it is a pity that some people feel the need to destroy things and in doing so incurring additional costs and inconvenience to Council and the community.

#### **NEW STAFF MEMBERS**

Among the new staff joining the team at Bourke Shire Council are Col Kiley who has taken the role of Workshop Supervisor and Jack Mathews who will now be a permanent Plant Mechanic. Jack, along with Brodie Parry, recently finished his apprenticeship with Council.

Brodie has obtained employment in town, which is good for both him and the community, and Jack was successful in obtaining a full time role with Council.

Both men started as school based trainees and then finished their apprenticeships. It is now likely that Council will look to call applications for another apprentice later in the year to be able to assist in ensuring that the town has an ongoing supply of tradespersons.

#### **DEPOT CLEAN UP**

As with most large organisations over the years Council has had a build-up of material at the depot much of which is kept “just in case we need it or “we may need it for spares” which in many cases doesn’t occur. Some of the material, which has no value, will be disposed of but other material, which does have a value, will be put up for public auction in coming months to realise some return.

#### **OUTCOME OF GRANT APPLICATIONS**

Council still has a number of grant applications pending and is looking forward to positive outcomes when the result of these applications are known. The process of the lodgement of applications is a year round exercise with some of the grants being for significant amounts and others for smaller projects.

Included in the applications to be announced, include the second round of funding under the State Governments COVID-19 Stimulus Package in relation to Showground Improvements.

#### **Quote of the week!**

*“Don’t dwell on what went wrong. Instead, focus on what to do next. Spend your energies on moving forward toward finding the answer”.*

*Denis Waitley*

9 July 2020

#### **NEW WATER TREATMENT PLANT**

The Contractors undertaking the construction of Bourke’s new Water Treatment Plant are progressing well, with a considerable amount of work having already being undertaken on this \$11 million project.

The works require a considerable amount of concrete to be utilised and this has meant the installation of an onsite batching plant, which is being operated in conjunction with local suppliers.

Construction of sludge lagoons at the northern end of the treatment plant complex are well underway whilst the south eastern corner of the site is being prepared for the construction of the main water treatment building.

The works are programmed to be completed in mid-2021.

#### **DESALINATION PLANT**

It has been necessary to suspend the trial of the Bourke Desalination Plant due to Councils existing water treatment plant being unable to treat bore water to the required standard to allow the water to then readily go through the desalination process.

Council and the Bourke community is fortunate that at the moment there is sufficient water within the weir pool to enable this source of water to be utilised for at least the next six (6) months, even without further rain.

The focus at this stage has turned to planning for the incorporation of the desalination plant into the new water treatment plant. The technology within the new plant will allow the water to be treated to a standard that will allow the desalination plant to readily further process the water.

Whilst the delay is unfortunate, it will mean a better outcome in the longer term.

### **LIBRARY**

The Bourke Public Library is now open from 11.00am – 5.00pm, Monday to Friday. Whilst programs are still not able to be presented in the Library, the Library has a significant level of resources available to assist in keeping children occupied during the July School Holidays. Why not check out the Library's junior non-fiction collection, assist your children to develop their computer coding skills, do some simple but fun science experiments or enjoy some cooking or craftwork? The Library has a great range of titles for all of these topics, and many more. The Library also has a large collection of DVD's available for borrowing, including Disney movies, LEGO Star Wars, LEGO Friends, Barbie, Mister Maker and heaps more!

During the holidays, the Library will be making take-home craft kits available. If you would like a kit, register at the Library by phoning 68722751, or email [bpl@bourkeLibrary.com.au](mailto:bpl@bourkeLibrary.com.au). Do not forget to check out the fantastic online resources. Try Story Box Library to watch story time sessions with a range of popular readers. Our Borrow Box and RB Digital apps have lots of kid's eBooks and eAudio that you can borrow without having to leave home. RB Digital also has kids' eMagazines available. Just download the apps and register with your Library card number.

If you would like any more information, contact the Library and one of the friendly staff who will be happy to assist. Do not forget to like the Library's Facebook and Instagram pages to get updates on what is happening at the Library.

### **ROAD CLASSIFICATION REVIEW**

In the company of fellow representatives from the Far North West Joint Organisation (FNWJO), being the Councils of Bourke, Cobar and Walgett, a meeting was held last week with the Independent Panel formed by the NSW Government to oversee a review of Road Classifications and Regional Road transfers in NSW.

The meeting with the Panel, which is chaired by Ms Wendy Machin, was held via audio-visual link.

This Review is a most important initiative of the NSW Government and follows a commitment at the 2019 State election to transfer up to 15,000 km of regional roads to State management. In addition, this is a very important matter for Bourke Shire. Currently in the Bourke Shire, there are some 570kms of regional roads, which includes the Wilcannia Rd (via Louth and Tilpa), Hungerford Rd, Wanaaring Rd and Cobar Rd.

Whilst Council has been successful in obtaining grant funding from Government to undertake, for example, the sealing of the Wanaaring Rd in recent years, ongoing maintenance costs for these regional roads are funded by Council. Such maintenance requirements are not sustainable into the future for Council. A similar situation is applicable in both Cobar and Walgett Shires.

Given this, the Joint Organisation will be taking the necessary action to engage an engineering consultancy to prepare a submission to the Panel on its behalf. The preferred outcome from the submission is for respective Regional Roads being transferred to the NSW Government. In pursuing this outcome, the JO members would also be seeking to enter into a contract with Government which would see the Councils continuing to undertake both improvement works and the necessary programmed and emergency maintenance works on the roadways. In this regard, Council acknowledges the responsiveness and the wider economic benefit generated by employing road crews to undertake these works.

In addition to the FNWJO presenting a submission, Council will also present a submission specifically in respect of the Bourke Shire.

### **ROAD WORKS**

Councils Road Construction Crew has recommenced reconstruction and sealing works on the Wanaaring Road this week, being the Goonery to Barakee section of the roadway. Council's aim is to complete the remaining 8km left on the Wanaaring Road by October 2020, at a total cost of \$5million.

Following the completion of the Goonery to Barakee section, the crew will then commence work on the 5<sup>th</sup> section of the upgrading of the Wanaaring Road project, being the Romani to Wangamana section. This section of the road involves 22.7 km of new seal. Council has programmed to complete this section by July 2021 at a cost of \$10.15m. These works include the drilling of a new water supply bore at Tringadee.

Once the Romani to Wangamana section is completed, only some 35 km of unsealed road between Bourke and Wanaaring will remain. Council is currently in the process of applying for funding to seal these remaining 35 kms of road and if successful, will result in the Bourke to Wanaaring Road being totally sealed; something that was very much a distant dream only three (3) years ago.

Council's maintenance crew has now completed roadworks on the Bundy Road and are now moving to the Twin Rivers Road to start maintenance grading. The team will then be aiming to complete maintenance grading on all roads around Enngonia by October 2020.

Maintenance grading will also commence on the Amaroo and Avondale Roads west of Louth this week.

#### **WORK AT RENSHAW OVAL**

Work will shortly commence on the installation of the new toilet block and underground watering system at Renshaw Oval.

These works will see a continuation of the significant amount of improvement works that have already been undertaken in this precinct making the facilities much more attractive and user friendly.

#### **WORK AT BOURKE COMMUNITY CENTRE**

Work on the renovation of the Bourke Community Centre (formerly the Senior Citizens Centre) has all but finished and regular users of the facility will be pleased with the outcome.

The facility was in need of the renovations which were undertaken, and the improved facilities will provide an ideal location for community groups to meet.

#### **SWIMMING POOL RECONSTRUCTION**

The upgrading of the 50 metre pool at the Bourke Memorial Swimming Pool is progressing well, with the first pour of concrete, comprising the deep end section of the pool, having been undertaken last week.

The filtration room and filter system have also seen significant works completed with a new state of the art backwash system installed and over 30 tonnes of filter media lifted into the tanks. This system will see a significant saving to water usage from the old system. Formation works are currently being carried out on the accessible ramp and the shallow end of the pool with concrete expected to be poured early next week.

#### **IMPROVEMENT OF SPORTING FACILITIES AND COORDINATION OF SPORTING GROUPS IN BOURKE**

Following a series of workshops held in May 2017, facilitated by Mark Horton, Regional Coordinator - NSW Sport and Recreation, a number of priorities were identified in relation to suggested improvements to sporting facilities in Bourke. As a result of this prioritisation project and through the allocation of funding, including loan and grant funding, the majority of these improvements have now been undertaken.

There were, however, three (3) items which relate to administrative and operational functions, relating to sport in Bourke, which were identified as in need of improvement. These are as follows:-

1. Increased cooperation and coordination between sport groups;
2. Increased access to support structures, training and athlete development and volunteer training and recruitment. (This potentially includes volunteer recruitment/marketing program specifically targeting Bourke); and
3. Pursuit of opportunities to seek cost savings through alternate sport participation models.

Mark Horton has indicated that the Office of Sport is available to assist clubs and community groups pursue the above matters by facilitating discussions to streamline club administration options, as long as it has the support of the community.

Mr Horton has agreed to come to Bourke to facilitate a meeting of interested persons with a view to improving the three (3) items identified above and has tentatively made himself available on the evening of 29 July 2020. It would be hoped that a meeting can be hosted by Council on the night aimed at working with sporting and community groups towards developing a strategy to achieve a positive outcome to the above three (3) identified areas.



**NOMINATION FOR LOCAL GOVERNMENT AWARDS**

Bourke Shire Council has submitted nominations for annual awards which are conducted by both the Local Government Professionals and Local Government New South Wales.

The awards recognise outstanding achievements in various sections of the local government sector and are extremely competitive however, as they say, unless you put in an entry you have no chance of winning. The awards will be announced over the next few weeks. Normally the awards are presented at an awards function hosted by each of the organisations but this year, with COVID-19 and the resultant restrictions on large gatherings, the awards for both will be conducted via audiovisual means.

It is important that we recognise and celebrate the achievements of our industry and those who strive to make a difference in the way local government delivers services to the community.

**BOURKE SHIRE TOURISM NUMBERS CONTINUE TO INCREASE**

Tourism numbers within the Bourke Shire have increased dramatically over the past couple of weeks with large numbers of caravanners travelling.

The Back O' Bourke Exhibition Centre and Tourist information Centre have been extremely busy and bookings on the Jandra have been at capacity on a number of days. The numbers on the Jandra are restricted due to the regulations surrounding COVID-19 but are still very good.

Caravan Parks and the National Parks all have had good numbers and the town is generally seeing an influx of visitors.

My old friend Bill Elliott from Wilcannia who writes a small article for distribution to those in the tourism industry across the far west of the state each week, has said that that the increase in travellers is right across the Far West with little towns like Ivanhoe apparently seeing record numbers of caravans.

The uncertainty surrounding the opening of state borders has seen those travelling look for alternative destinations and this has been good for the western part of the state. Bourke has built a reputation as a tourist destination. With its iconic status in Australian folklore, Bourke is a popular spot for visitors, and it is important that we are able to provide our visitors with a unique experience and the variety of activities available goes a long way to achieving this objective.

All tourism attractions in Bourke are again operational and Council has embarked on a programme to enhance the tourism product within the Shire including better signage, increased facilities and the provision of tourism information by the use of both QR codes and displays.

Work is continuing on the renovations to the Back O Bourke displays.

Work has been undertaken on the old part of the Bourke Cemetery with the assistance of Paul Roe and Andrew Hull, both of whom have a strong interest in Bourke and a wealth of knowledge in relation to the history of the area.

With air travel across the globe likely to be restricted for at least the next 6 months, many people who would have elected to go overseas will now look to travel domestically. This will ultimately result in an ongoing increase in visitation.

**ONE YEAR AGO THIS WEEK**

As of Thursday, 9 July 2019, the Darling River had stopped flowing over the weir at Bourke for 325 days.

**QUOTE OF THE WEEK!**

*"It takes 20 years to build a reputation and five minutes to ruin it. If you think about that, you'll do things differently."*

**Warren Buffett**

16 June 2020

### Local Heritage Fund

Applications for grant funding under the Local Heritage Fund are closing at 4.00pm on Friday, 17 July 2020. These are small grants that are offered in conjunction with the NSW Government on a \$ for \$ basis to private homeowners for restoration and repair work. Application forms can be downloaded from Council's website and are also available at Council's office and the Library. Application forms can be emailed and/or posted, if required.

Council has been offering this funding for a number of years and many projects have been completed during that time. Projects have included the replacement of front fences, painting of buildings, restoration of brickwork and window replacement, to name but a few.

If you think that you have a project that may be eligible for funding, please contact Council's Environmental Services Department on 6830 8000 for further information.

### Library

The library is open from 11:00am – 5:00pm Monday to Friday and has significant resources on offer. If you're looking for something to keep children occupied throughout the holidays, come and review the great range of DVDs on hand.

The library has all the popular DVD titles, including Disney, LEGO, Barbie, Pokémon, Yu-Gi-Oh, and Transformers. For the littlies, there is Dora, Thomas & Friends, Octonauts, Postman Pat and much more. If you want to binge and watch for yourself, we have plenty for the adults too. Series include Midsomer Murders, Chicago Fire, Downton Abbey, Poldark, The Vikings, Big Bang Theory, Bones, and many more. The library also has movies in a range of genres, from Westerns to Sci Fi/Fantasy, and all the big franchises such as Marvel, DC Comics, Fast and Furious, Jurassic Park and Mad Max. Call in to the library and check them out today!

You can also go to the library website [www.bourkelibrary.com.au](http://www.bourkelibrary.com.au) to access the fantastic online resources, or download the Bourke Public Library app, available on the App Store and Google Play.

If you would like any more information contact the library on 0268722751 or [bpl@bourkelibrary.com.au](mailto:bpl@bourkelibrary.com.au), and one of the friendly staff will be happy to help you. Don't forget to like the Facebook and Instagram pages to find out what's happening at the library.

### Visit by the Hon. Adam Marshall, MP, Minister for Agriculture and Minister for Western New South Wales

The Hon. Adam Marshall, MP visited Bourke last Wednesday and announced funding for Bourke under Round 3 of the Stronger Country Communities Program.

Included in the projects announced under the Program are the completion of the fencing around Coolican and Davidson Ovals, the construction of a small bike track within Central Park, which will be complete with a series of traffic signs to enable young children to get an understanding of the road rules before going onto the roads, and the construction of welcome signage to Bourke and all the villages within the shire. The funding will also allow the commencement of a project called "Standing Stories" which will involve the erection of a series of sculptures along the Darling River to celebrate indigenous culture with the area.

The grant funding will also include funding to develop coaching and administrative resources in relation to sport in Bourke. These funds will complement the vastly improved sporting amenities that we enjoy in town, all aimed at significantly improving sporting participation amongst the younger members of our community.

The funding is in response to the areas of priority previously identified during a series workshops facilitated by Mark Horton of the NSW Office of Sport. These workshops not only shaped the priority list for the improvements of sporting and recreational facilities in Bourke, but also identified the need for the development of coaches and administrators and a greater cooperation amongst the various sporting groups in Bourke.

### Fixing Local Roads

The news that Council has received \$4.6m for the reconstruction and sealing of the Coronga Peak Road in the Byrock area from the Fixing Country Roads Program has been extremely well received by road users.

The road services the gravel quarry which is located in the area. The quarry generates comparatively high levels of traffic, most of which are heavy vehicles. The sealing of the road will also, no doubt, be welcomed by the owners of these vehicles.

During his visit to Bourke last week, Minister Marshall advised in relation to the Fixing Country Roads Program that the funding as announced related to Round 1 and that there were a further five (5) rounds proposed by Government.

Bourke Shire Council will be working to determining a priority list for future rounds so that Council is “shovel ready” for projects when future rounds are announced.

The level of funding that Council has received in relation to road projects in recent years is unprecedented. This funding has, and will continue to, allow Council on behalf of the Community to undertake works that would have been well outside its normal financial capacity.

### **Drought Communities Fund**

Council has received notification that its application for funding under the latest round of the Drought Communities Fund has been approved. This funding will see a number of very worthwhile projects undertaken within the shire.

An amount of \$105,000 has been made available to various community groups to assist in undertaking the purchase of some much-needed equipment by some groups, all of which its hoped will be procured locally.

Larger projects include the repairs and maintenance of some of the historic cemeteries within the Shire; a major refurbishment of Enngonia Hall; repairs to the Grandstand at Enngonia Race track; the replacement of the asbestos roof on the Wanaaring Hall; the construction of a shed and a spectator shade facility at Fords Bridge; the installation of much needed playground equipment also at Fords Bridge; repairs to the tennis courts as well as improvements to the sportsground at Louth; the construction of a storage facility at the Back O' Bourke Exhibition Centre and the installation of further structures along the Darling River as part of the “Standing Stories” initiative.

The funding will also allow the painting in Bourke of a mural acknowledging Percy Hobson, a Bourke local who won a Gold Medal at the 1962 Commonwealth Games held in Perth. In winning Gold, Mr Hobson became the first Indigenous Australian athlete to achieve this feat.

The project has been a few years in the planning, however with the funding becoming available the mural will finally be painted on the water tower at the entrance to Bourke on the Nyngan Road.

Percy Hobson now lives in Melbourne. He still has strong family ties in Bourke with his sisters Freda Harvey and Heather Meini, and other members of the extended family, residing in Bourke.

### **Council Grants Workshop**

Councillors and staff attended a Grants Workshop last week to identify projects that can be undertaken through the Commonwealth Local Roads and Community Infrastructure Program (LRCI).

The LRCI Program aims to assist a community-led recovery from the impact of the COVID-19 Pandemic by supporting local jobs, firms, and procurement. It is expected councils, where possible, will use local businesses and workforces to deliver projects under the Program to ensure stimulus funding flows into local communities.

A number of projects have been suggested and these in the main align with the adopted priorities contained with the Strategic Planning Documents that have been developed by Council.

The projects are currently being costed by staff along with consideration been given as to the ability of Council to undertake the projects within the required time frame. These matters will be considered prior to a final decision being made on the priorities at Councils July meeting to be held on the 27<sup>th</sup> July 2020.

Following last week's visit by the Hon Adam Marshall MP, as previously noted, it was clear that there will be further rounds of the Stronger Country Communities, the new Fixing Country Roads, Fixing Local Roads and the Fixing Country Bridges funds. Accordingly, Council will be looking at each of these programs with a view to securing additional funding. The scheduling of potential projects will take place along with the obtaining of all necessary approvals and cost estimates.

Council's priority for the Fixing Country Roads Program will be the finalisation of the Bourke to Wanaaring Road and hopefully this will become a reality.

In structuring Council's Application there has been an emphasis of improving existing infrastructure and completing projects and this has been demonstrated by the work in Central Park as well as the major sporting precinct including the Pool and Davidson and Coolican Ovals.

As has been demonstrated throughout earlier items in this column, the funding available has not been Bourke centric with each of the villages also receiving a share of available funding resulting in a significant improvement in the social amenity of all Shire communities.

One of the major projects that Council would like to undertake, and is actively pursuing funding for, is the restoration of the historic North Bourke Bridge. Steeped in history and built during a period when Paddle steamers operated on the Darling River, the Bridge is arguably the most photographed feature in Bourke. The need to protect this historical artefact is paramount. Coupled with this, the ability to be able to use the Bridge for pedestrian and cycle traffic would be a significant boost for the community in dramatically enhancing the tourism experience within Bourke.

#### **Development Consent Process**

Council regulates building and development activity (commercial, industrial and residential) on behalf of the community. Each Development Application (DA) is assessed on its merits, using relevant Environmental Planning Instruments, Development Control Plans, and other relevant policies.

Council consent for most types of development is required by law under the *NSW Environmental Planning and Assessment Act 1979*. There are some minor works that do not require development consent and further information on these can be obtained from Council.

Council encourages all persons proposing to undertake a development, that prior to submitting a DA to meet with Council staff for a confidential pre-lodgement meeting.

A pre-lodgement meeting provides the prospective applicant with the opportunity to discuss and receive feedback from Council on the technical aspects of a development proposal. This occurs following a preliminary assessment by staff of submitted plans and documents detailing the proposal.

#### **Construction Certificates**

A Construction Certificate (CC) is required ***before work commences*** and can be issued by Council or obtained from a private registered certifier. A CC cannot be issued for retrospective works.

Please contact Council for further information on any planning or building requirements.

If you are not sure if you require the consent of Council or approval to build something, please contact Council's staff on 6830 8000 for advice.

#### **Bourke Ceramic Centre**

The newly developed Bourke Ceramic Centre has already been utilised for the conduct of some classes for those wishing to learn new ceramic skills. Local resident Kayla Amos, who recently graduated with Honours in Fine Arts from the University of New South Wales, is providing the tuition.

This weekend, Annette's sister and Narromine based ceramic artist Nerida Barber, who is also a former TAFE teacher, will visit Bourke and provide some additional instruction to the group.

**July Council Meeting**

The next Council meeting of Bourke Shire Council will be held on 27<sup>th</sup> July 2020 and it is again likely that members of the public will be unable to attend but will have the opportunity to submit matters, for the public forum and to follow the meeting via the live streaming, depending on what changes are made to the COVID-19 Public Health Orders.

The meeting will commence at 9.15am and will again be live streamed with the link for the livestream being advised on Councils Website at approximately 9.00am on the meeting day.

Whilst no public forum is planned to be held at this stage, should any resident like to raise an issue in relation to the items on the agenda, they are invited to do so by forwarding representations on the matter they wish to raise to Council via email: [bourkeshire@bourke.nsw.gov.au](mailto:bourkeshire@bourke.nsw.gov.au) or via telephone 68308000, ensuring that this is undertaken by 8.30am on meeting day.

**Airlink Courtesy Vehicle**

Airlink Airlines who operate the air services to Bourke from Dubbo and return, each Monday, Wednesday and Friday, have recognised that there is a need to be able to provide their passengers with the opportunity to have access to a vehicle whilst in town, particularly those persons with no real connections in town. In this regard Airlink have decided to provide a courtesy car for that purpose.

Airlink are keen to increase patronage on the service and feel that this additional service would provide a benefit for their passengers and hopefully result in more regular passengers. Details in respect of the flights are available at: [www.airlinkairlines.com.au](http://www.airlinkairlines.com.au)

**Minister Marshall Meets Local Farmers Regarding the Wild Dog Issue**

Minister for Agriculture and Western New South Wales, the Hon Adam Marshall MP, last week joined with representatives of Local Land Services at the "Lakemere " property of Jim and Annabelle Strachan to discuss the wild dog problem which is plaguing many properties in western New South Wales, impacting the numbers of lambs and goats.

The situation has in some parts of southern Queensland and northern New South Wales, has become such that the financial viability of some grazing enterprises has been put at risk. A number of measures have been put in place by Government to reduce the number of wild dogs and to restrict their movement and these include baiting, trapping and the erection of exclusion fencing.

From my discussions with attendees at the meeting they were extremely pleased that the Minister took the time to travel down to Louth to meet with impacted landowners and hear first-hand from the graziers regarding the problem. The Minister was aware of the issue and supportive of the landowner's attempts to bring the matter under control recognising the financial implications and the impact on agricultural production more generally.

Bourke Shire Council is the lead Council on behalf of a number of Councils in Western New South Wales who have obtained over \$1m in funding through two (2) grants to assist in the implementation of a number of strategies to control wild dogs. The Councils are working closely with Local Land Services in the implementation of those strategies and the coordination of programs funded under the grant.

I thank Minister Marshall and commend him on being prepared to take such an active interest in what is a very important issue to graziers within the shire.

**Darling River**

The River was at 3.98 metres at Bourke on Monday and a slight trickle coming over the weir wall. There has been a small flow in the Bogan but to date that has not translated into a flow into the Darling. The rain over the weekend had little impact on additional flows.

**QUOTE OF THE WEEK!**

*"Dreams can come true, but there is a secret. They are realized through the magic of persistence, determination, commitment, passion, practice, focus and hard work. They happen a step at a time, manifested over years, not weeks."*

Elbert Hubbard

23 July 2020

**IPART REVIEW OF REGIONAL AND RURAL BUS FARES**

The NSW Independent Pricing and Regulatory Tribunal (IPART) is currently undertaking a review of rural and regional bus fares for the 2021-2025 period. The aim of the review is to set fares so that people with limited transport options, such as those who can't drive or can't afford a car, have access to services. As a result, the review will have a specific focus on people facing transport challenges.

IPART is keen to hear from people across regional NSW about their views on local bus services and fares. They wish to hear what the key issues facing the community are.

Feedback can be provided to IPART in a number of different ways including making a submission or completing the bus use survey on the IPART website ([www.ipart.nsw.gov.au](http://www.ipart.nsw.gov.au)). Feedback closes on Friday, 7 August 2020.

I encourage residents to participate in this review and have their say on the issue.

**JULY COUNCIL MEETING**

The next Council meeting of Bourke Shire Council will be held on Monday, 27 July 2020 and it is again likely that members of the public will be unable to attend but will have the opportunity to submit matters for the public forum and to follow the meeting via live streaming, depending on what changes are made to the COVID-19 Public Health Orders.

The meeting will commence at 9.15am and will again be live streamed with the link for the livestream being advised on Councils Website at approximately 9.00am on the meeting day.

Whilst there is no public forum planned to be held at this stage, should any resident like to raise an issue in relation to an item on the agenda they are invited to do so by forwarding the matter they wish to raise to Council via email: [bourkeshire@bourke.nsw.gov.au](mailto:bourkeshire@bourke.nsw.gov.au) by completing the "Request to Address Council in Public Forum" form which is available at Council's Office and can be picked/mailed to you or accessed on line at <https://bourke.nsw.gov.au/wp-content/uploads/2019/10/Request-to-Address-Council-in-Public-Forum.pdf> or via telephone 68308000, ensuring that the matter to be raised is with Council by 8.30am on meeting day.

**TOURISM NUMBERS**

Data collected from the Back O' Bourke Centre since resuming tourism operations from the 1<sup>st</sup> June is showing domestic travel intentions are on the rise and that nearly half of the visitors (48%) had only planned to take their trip less than a month ago.

On what is normally our busiest season for tourism anyway, the COVID pandemic has seen an explosion of visitors (77% from NSW) that have opted for a short break around NSW because of either border restrictions or their overseas trip has been postponed or cancelled.

This is consistent with data from Destination NSW that is showing more than one-quarter of visitors (29%) planned to take either a domestic overnight trip within the next month and over half (53%) planned to take a domestic trip within the next three (3) months and most (80%) intended to undertake a domestic trip within the next 12 months.

**LIBRARY NEWS**

The library has plenty of great new books available for loan. Some of the new fiction books include the latest from Clive Cussler, Nora Roberts, Michael Connelly, Jeffrey Deaver, Jayne Ann Krentz, Lisa Jackson, Alistair Reynolds, Wilbur Smith and many more. The Library also has the last title in the Wolf Hall series by Hillary Mantel, The Mirror and the Light, which covers the final days of Thomas Cromwell.

In the non-fiction section, there are new titles on computers, photography, weight loss and exercise, and some great new cooking titles including The Official Downton Abbey Cookbook, Mediterranean Lifestyle Cooking and Eat Well for Less Every Day. The Library has also added new updated titles to the Find Legal Answers collection.

Don't forget to also check out the library website [www.bourkelibrary.com.au](http://www.bourkelibrary.com.au) to access the fantastic online resources, or download the Bourke Public Library app, available on the App Store and Google Play. If you would like more information, don't hesitate to contact the library on 0268722751 or [bpl@bourkelibrary.com.au](mailto:bpl@bourkelibrary.com.au) and one of the friendly staff will be happy to help you.

#### **WATER FORUM CONDUCTED BY LGNSW**

Staff last week attended an online Water Forum as convened by Local Government New South Wales. The purpose of the forum was to examine how regional solutions and investing in water utility resilience is vital for NSW communities particularly given the severe challenges of bushfires, droughts and contaminations in the last 18 months.

Special guest for the forum was the Hon. Melinda Pavey, MP, Minister for Water, Property and Housing who discussed the NSW Government's strategy to achieve a sustainable water supply.

Dr Jim Bentley, Chief Executive Officer, Water Department of Planning Industry and the Environment, and Professor Stuart Khan, School of Civil & Environmental Engineering, University of NSW also presented to the forum sharing their perspectives on future investment in water sustainability, (both water supply and demand) and what this means for local government. A Q&A session also took place enabling attendees the opportunity to ask questions to each of the speakers.

#### **LGNSW ANNUAL WATER CONFERENCE**

In October this year the Local Government New South Wales (LGNSW) Annual Water Management Conference will again be held, this time at the Crossing Theatre in Narrabri with Narrabri Shire Council joining with LGNSW to co-host the event.

This Conference will present a broad range of information from a local government perspective on water management, issues associated with water supply and sewerage services provided by water utilities.

The event attracts delegates from NSW and interstate including Councillors and general managers, water managers and professionals, policy makers from government agencies and key industry stakeholders.

The conference is an important one for all Councils who have the responsibility for water supply and provides delegates with the opportunity to find out about the latest water policy initiatives and trends, receive updates on emergent technical issues, benchmark, network and further their professional development and team building capabilities.

#### **LOCAL GOVERNMENT PROFESSIONALS - EXCELLENCE AWARDS**

Bourke Shire Council was a finalist in this year's Local Government Professionals – Excellence Awards in the category of Special Project Initiative for Councils with a population under 100,000 for the Bourke Aboriginal Employment Prosperity.

Unfortunately, whilst we weren't successful, it is important that Council supports these types of awards and at the same time demonstrate that despite Councils size and isolation, Bourke Council can introduce initiatives and projects worthy of consideration for such awards and that these projects can be replicated in other Councils across the state.

#### **COVID-19 NEW RESTRICTIONS**

Tighter COVID-19 restrictions for indoor hospitality venues in NSW will come into effect from tomorrow.

During a media conference held last Friday, Premier Gladys Berejiklian announced that the restrictions previously in place for pubs will be extended to clubs, restaurants, cafes and all indoor hospitality venues.

These restrictions limit group bookings to a maximum of 10 people and cap the number of customers inside a venue to 300 people.

The new rules also require hygiene marshals to patrol venues to oversee social distancing, cleaning and hygiene and further ensure the mandatory implementation of a COVID-Safe Plan, including the requirement that all patrons must sign in and provide contact details.

The new requirements provide that there cannot be group bookings above 10 people. In addition, patrons are to be seated with no mingling.

Everyone is subject to the four-square metre and 1.5 metre social distancing rules.

If you have a smaller space, you might only be allowed, for example, to only have 20 people in your space. Premier Berejiklian also announced that wedding and corporate event numbers would be capped at 150 people and they must be seated and there can be no dancing, singing or mingling.

Funerals and places of worship are limited to 100 guests.

#### **ASSIST IN PREVENTING THE SPREAD OF COVID-19**

The dangers and threats to our community in relation to the potential spread of COVID-19 remains real. It is essential that we all remain vigilant in relation to those risks and all members of the community work together to ensure that the virus is not provided with an opportunity to spread within our community.

We should all continue to be aware of and continue to comply with the recommendations of Health Authorities and directions as contained within the Public Health Orders including:-

- Practicing social distancing and staying 1.5 metres away from other people at all times;
- Ensure that you comply with any limits on the numbers of persons in a venue at the one time in accordance with the one person per 4 square metre rule;
- Don't share eating utensils or drinks;
- Don't shake hands but utilise other methods of greeting;
- Practice good personal hygiene including washing your hands regularly, particularly when you get home;
- If you display any symptoms of the virus seek medical advice; and
- Don't go to work, or go out, if you are unwell.

The recent and rapid spread of COVID-19 in parts of Victoria and Western Sydney clearly demonstrates that as a nation, as communities and as individuals, we cannot afford to be complacent. All members of the community have a role to play to do their best to minimise the spread of the virus.

Those charged with the responsibility of designing and implementing strategies to assist in combating the spread of the virus have based many of these strategies on a high degree of community compliance with restrictions that are put in place.

It is indeed disappointing to see reports of many people putting their own self-interest in front of the overall need of their community and in doing so unnecessarily magnifying the potential for the virus to spread.

I urge all members of the community and businesses to do everything they can to ensure compliance with the new restrictions at all times which can only serve to reduce the risk of spreading the virus within our communities.

#### **LGNSW ANNUAL CONFERENCE 22<sup>nd</sup> TO 24<sup>th</sup> NOVEMBER 2020**

This year's Local Government NSW (LGNSW) Annual Conference will be held from **Sunday 22<sup>nd</sup> November 2020 till Tuesday 24<sup>th</sup> November 2020 at the Crowne Plaza Hunter Valley, Lovedale**. This is located within the Cessnock City Council area with Cessnock being the host Council.

The Conference is held in the Sydney area one year and in a regional centre in the next. Last year's conference was held at Warwick Farm whilst the last regional host was Albury in 2018.



The Annual Conference is the main policy making event for the NSW local government sector. It is Council's opportunity to submit motions for consideration and debate by delegates. Motions passed at Conference become Resolutions, which LGNSW takes forward as part of the sector's advocacy agenda.

Over the past few years Bourke Shire Council has lodged a number of motions for consideration at the conference - all of which have been carried.

#### **POOL UPGRADE**

The upgrade of the 50m pool at the Bourke Memorial Swimming Pool continues. Formwork is currently being assembled at the shallow end of the pool with a concrete pour planned for early next week. Works on the filtration room exterior are also underway with the old building undergoing a major facelift with the roof and exterior walls being replaced. Works are also continuing with the filtration upgrades with pipes being installed along the southern side of the pool to the shallow end to increase water turnover to filter the pool.

#### **LITTER REDUCTION AT WASTE MANAGEMENT FACILITY**

Council has been successful with grant funding from the NSW EPA Landfill Consolidation Stream 2 Grants program.

The funding will be used to purchase mobile litter control fencing for the Bourke Waste Depot.

The litter fencing will be placed in strategic areas of the working cell face to catch windborne litter to reduce the environmental impacts.

Council has received some very positive comments regarding the presentation of the Bourke Waste Management Facility and the installation of the fencing will only serve to reduce the spread of paper, plastic and other similar rubbish.

#### **COUNCIL LOOKING TO REPURPOSE OLD RAIL CARRIAGE**

In acquiring a property recently, Council also acquired an old railway carriage which had been converted to a granny flat.

Council is looking at options for the future use of this carriage with a number of suggestions being put forward ranging from sale via an expression of interest process through to preserving it in recognition of the contribution of rail transport to Bourke.

Council's Acting Manager of Infrastructure and Projects has been able to gather the history of the carriage, which was ultimately identified as Parcel Van No 3654, via Mr James Dalton who is the Railway Resource Manager of the Australian Railway Historical Society of NSW in Alexandria, Sydney.

Mr Dalton was kind enough to advise:-

*"3654 began its career as a suburban motor car built by Clyde Engineering in Sydney, delivered in December 1928 as part of a contract of 100. It had a seating capacity of 71 passengers. It operated suburban services in Sydney for many years until it was displaced by new double-deck cars on 21 February 1975. In August 1976 it re-entered service as car 3554, a parcels van. These vans operated dedicated parcels services across the Sydney metropolitan area. It was one of ten such vehicles, although the original three of 1928 were supplemented by an additional seven, converted from passenger cars in the years 1975-1978. These services continued until 1989 when they were abandoned. This car was renumbered 3774 in 1983 and 3654 in 1991. It was used as a shunter at Flemington in its final years before being officially condemned in January 1993".*

Council staff are continuing enquiries as to the significance of the carriage prior to making any decision on the future of the carriage.

#### **WANAARING HALL**

Council has allocated around \$120,000 towards improvements to the Wanaaring Hall with the major component of works being the replacement of the roof which was made of asbestos.

Work commenced last week and will continue over the next couple of weeks and will also include improvements to the hall including the kitchen area.

### **ENNGONIA HALL**

Work will also commence on improvements and repairs to the Enngonia Hall. Works will include the upgrading of the kitchen, improved lighting, painting and the replacement of damaged panels. An amount of \$100,000.00 has been budgeted for the work on Enngonia Hall.

### **HISTORY OF WANAARING AND ENNGONIA WAR MEMORIAL HALLS**

Both the Wanaaring and Enngonia Halls are War Memorial Halls. They are an important reminder of the contribution and sacrifices made by those who fought in the various conflicts across the globe to retain the freedoms and liberties we enjoy today and in particular to remember those who paid the supreme sacrifice.

Council has also sought funding to undertake work to preserve the honour rolls and other tributes to those who served.

A War Memorial was built adjacent to the Enngonia Hall some four (4) years ago and it has a plaque acknowledging those from the Enngonia District who served in World War 1 and a second plaque has now been ordered and will depict the names of those from the Enngonia District who served in World War II.

When it is finished the additional plaque will be placed on the existing memorial.

ANZAC Day Commemoration Services in Enngonia continue to attract very good attendance numbers and although curtailed in 2020 due to COVID-19, I am sure the district's residents will again respond with their attendance to show their respect in 2021, when the new plaque will be part of the ANZAC DAY Ceremony for the first time.

### **USE OF COUNCIL FACILITIES**

Anyone who wishes to utilise Council facilities should book with Council's Engineering Support Officer to ensure that the facilities are ready to use and there are no clashes of dates with other organisations.

This particularly applies to those participating in regionally based competitions.

Those making bookings should ensure that they are aware of the need to ensure all activities are conducted in a COVID-19 safe environment and that a COVID-19 Safety Plan has been developed. All requirements in relation to restrictions on numbers and social distancing are to be met including the one person per four (4) square metre guidelines.

Council staff can assist with the provision of signage and copies of the COVID-19 Safety Plan templates if required.

### **DEVELOPMENT CONSENT PROCESS**

Council regulates building and development (commercial, industrial and residential) on behalf of the community. Each Development Application (DA) is assessed on its merits, using relevant Environmental Planning Instruments, Development Control Plans, and other relevant policies.

Council consent for most types of development is required by law, under the *NSW Environmental Planning and Assessment Act 1979*. There are some minor works that do not require development consent and further information on these can be obtained from Council.

Council encourages all those planning to submit a DA, whether in the early or late stages of preparation to meet with Council staff for a confidential pre-lodgement meeting.

A pre-lodgement meeting provides the prospective applicant with the opportunity to discuss and receive feedback from Council on the technical and merit aspects of a development proposal. This occurs following a preliminary assessment by staff of submitted plans and documents detailing the proposal.

**CONSTRUCTION CERTIFICATES**

A Construction Certificate (CC) is required *before work commences*, and can be issued by Council or obtained from a private registered certifier. A CC cannot be issued for retrospective works.

Please contact Council for further information on any planning or building requirements.

If you are not sure if you require the consent of council or approval to build something, please contact Council's staff on 6830 8000 for advice

**AIRLINK COURTESY VEHICLE**

Airlink Airlines who operate the air services to Bourke from Dubbo and return, each Monday, Wednesday and Friday, have recognised that there is a need to be able to provide their passengers with the opportunity to have access to a vehicle whilst in town, particularly those persons with no real connections in town. In this regard Airlink have decided to provide a courtesy car for that purpose.

Airlink are keen to increase patronage on the service and feel that this additional service would provide a benefit for their passengers and hopefully result in more regular passengers. Details in respect of the flights are available at: [www.airlinkairlines.com.au](http://www.airlinkairlines.com.au)

**QUOTE OF THE WEEK!**

*"Excellence is never an accident. It is always the result of high intention, sincere effort, and intelligent execution; it represents the wise choice of many alternatives – choice, not chance, determines your destiny."*  
Aristotle

**Resolution 2020/254**

**Moved: Cr Victor Bartley**

**Seconded: Cr Robert Stutsel**

**That Council note the information in the General Manager's Activity Report as presented to Council on Monday, 27 July 2020.**

**Carried**

## 22.5 TOURISM & EVENTS MANAGER'S ACTIVITY REPORT

**File Number:** T4.3  
**Author:** Fran Carter, Manager Tourism & Events  
**Authoriser:** Leonie Brown, Manager Corporate Services  
**Attachments:** Nil

### Background

The Bourke Shire Councils Tourism and Events Manager's activity report provides Council with an updated status report for June, relating to its tourism teams activities through visual data including graphs and statistic to allow for the measurement of the team progress and performance.

### Current Situation

Data collected from the Back O' Bourke Centre since resuming tourism operations from 1 June is showing domestic travel intentions are on the rise and that nearly half of the visitors (48%) had only planned to take this trip less than a month ago.

On what is normally our busiest season for tourism anyway, the COVID pandemic has seen an explosion of visitors (77% from NSW) that have opted for a short break around NSW because of either border restrictions or their overseas trip has been postponed or cancelled.

This is consistent with data from DNSW that is showing more than one-quarter of visitors (29%) planned to take either a domestic overnight trip within the next month and over half (53%) planned to take a domestic trip within the next three (3) months and most (80%) intended to undertake a domestic trip within the next 12 months.

- 993 visitors to the Back O' Bourke Exhibition Centre for June since reopening on the 1<sup>st</sup> after COVID restrictions were lifted.
- Ticket sales for the centre were down 34% on last year, ticket sales for the first 20 days of July this year are up 14% on last year.
- Jandra Paddleboat commenced on 29 June running twice daily from Monday to Saturday 9.00 am and 2.30 pm and again on Sunday with a 2-hour cruise from 2 pm. The two (2) days the Jandra was running for June had 104 passengers.
- For the first 20 days of this month, the Jandra has run 37 trips of which 14 of these were 100% occupancy, eight (8) @ 80% occupancy and three (3) @ 60% occupancy. There are no comparisons for 2019 as the Jandra was unable to operate due to drought conditions.
- Crossley commenced operations on the 29<sup>th</sup> June and is operating 5 days a week, Monday to Friday from 12 pm. The Crossley is now operating with both pistons.
- The new Back O' Bourke Show commenced on the 6<sup>th</sup> July, with a lot of positive feedback from visitors. Working with the operator on editorial/advertisement in the Western Herald, ABC Radio interviews, brochure and new signage.



### DAILY JANDRA CRUISES

Experience the beautiful Darling River aboard the majestic Jandra paddle vessel. Enjoy one of the relaxing daily cruises, or book a private charter for your special event.

Once on board, the Captain will inform and entertain you with a delightful commentary on river life, flora, fauna and the history of the riverboat era.

The original Jandra was a steam paddle boat, built in Mannum, South Australia in 1924 for Ernest Senior of House.

Our modern paddle vessel was built by Russell Mansell and his family and commissioned in 2000, the first paddle boat to operate on the Darling River in over 60 years.

### JANDRA TICKETS

MONDAY - SATURDAY 1 HOUR CRUISE 9AM & 2.30PM		SUNDAY 2 HOUR CRUISE 2PM		PRIVATE CHARTER
Adult	\$18	Adult	\$28	
Concession	\$16	Concession	\$26	
Family (2 adults, 3 children)	\$43	Family (2 adults, 3 children)	\$66	
Child (School age)	\$12	Child (School age)	\$22	

Book your tickets now at the Back O' Bourke Information & Exhibition Centre 02 6872 1321

Cruises depart from the dock at Kidman's Camp during visitor season.

 Jandra Paddleboat Cruises

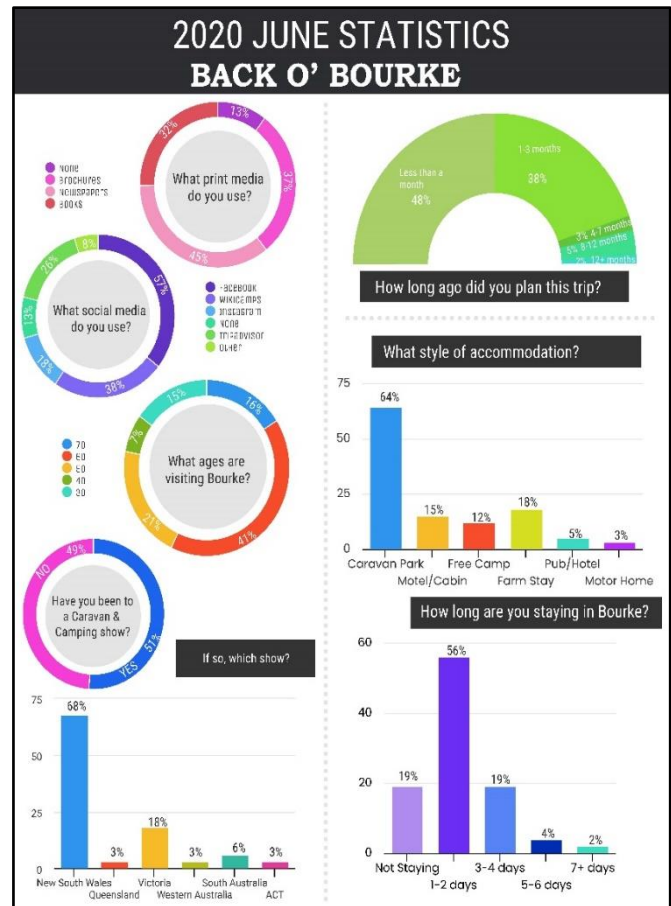
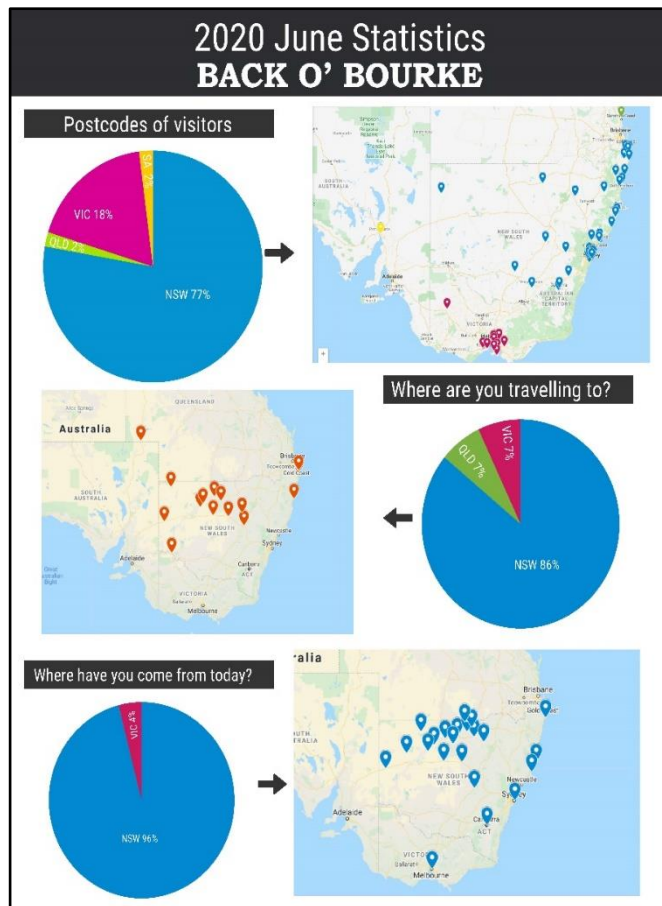


**BACK O' BOURKE  
SHOW**

**11AM ★ 1 HOUR SHOW  
★ LIMITED SEASON ★  
BACK O' BOURKE  
EXHIBITION CENTRE  
STOCKMAN'S ARENA**

**PH: (02) 6872 1321**

- Four (4) new casual staff are currently in training at the centre. Training includes product development, customer service, staff famils to onsite tourism operators and WH & S procedures.
- New promotional literature including ticketing, banners, brochures, and signage has been completed for the Jandra, Back O Bourke Exhibition Centre, Crossley engine and Function Centre.
- Aboriginal Cultural Walks also recommenced in June. The 45-minute walk delves into the authentic history of aboriginal people's heritage around Bourke. Visitors discover how aboriginal people used valuable resources such as seasonal flora and fauna and how a personal connection is formed with the land. Interest is gaining momentum with positive reviews from visitors.



Back O' Bourke Exhibition Figures:

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan		448	560	325	326	302	348	386	782	1109
Feb		157	397	271	373	391	220	282	1043	386
Mar	810	570	1500	1051	1342	1612	1245	1274	1021	412
April	2507	2144	3103	3146	3849	3118	3114	4024	3166	0
May	2656	2891	3758	3988	4602	4073	3983	4770	3693	0
June	2952	3216	4492	4275	5437	5199	4754	5634	4490	993
July	4362	4643	5173	6241	6002	5941	5982	7614	6834	
Aug	4187	4162	4410	4793	5078	4951	5051	5548	4052	
Sept	4295	5074	4275	4764	4489	4532	4246	4676	3601	
Oct	2674	3067	2383	2486	2370	2475	2463	3574	2222	
Nov	1012	930	789	671	610	1031	876	1014	1220	
Dec	386	347	207	242	272	281	255	630	860	
Total	25841	27649	31044	32253	34750	33906	32537	39454	32984	

**Resolution 2020/255****Moved: Cr Victor Bartley****Seconded: Cr Robert Stutsel**

**That Council note the information in the Tourism and Events Manager's Activity Report as presented to Council on 27 July 2020.**

**Carried**

**22.6 MANAGER COMMUNITY ENGAGEMENT-ACTIVITY REPORT**

**File Number:** S6.19.61  
**Author:** David Perry, Manager of Community Engagement  
**Authoriser:** Ross Earl, General Manager  
**Attachments:** Nil

**Background**

The Bourke Shire Council Community Engagement report provides Council with a status update on activities undertaken by the Manager since the last Ordinary meeting of Council held on Monday, 22nd June 2020.

**Current Situation**

Meetings attended-webinar, phone conferences  
Statewide Mutual, risk management  
IDEC Barwon-Darling flow rates  
Maranguka Early Childhood working group  
Maranguka COVID-19 working group  
LG Professionals NSW Georges River Recovery  
SEGRA Funding for Recovery Projects  
EDN Prosperity Post Pandemic Wagga Wagga Council  
LG Professionals NSW Legality of electronic signatures

**Connected Beginnings Program**

Bourke & District Children's Services with Maranguka have been successful in obtaining funding to run the Australian Government Department of Education, Skills and Employment Connected Beginnings Program. The program aims to support Aboriginal and/or Torres Strait Islander children in areas of high need, be prepared for school by supporting Indigenous pregnant women, and Indigenous children from birth to school age. Over time it is anticipated the program will contribute to reducing the difference in school readiness and education outcomes between Indigenous and non-Indigenous children.

The Program includes initiatives that will:-

- provide outreach and support so more Indigenous families get involved in early childhood services
- bring early childhood and health services together so Indigenous families have a place in their community for these services and
- improve sharing of information, so families only have to tell their story once

While Connected Beginnings is about improving outcomes for indigenous children, non-Indigenous families may also benefit where they access the service.

**Home Based Business Council of Australia**

On 1<sup>st</sup> July 2020 the Home Based Business Council of Australia was launched. HBBCA will offer information and knowledge to more than 1.3 million home based businesses in Australia. Importantly noted is the increasing trend in the number of women entering the home based business space.

It has been created to provide, promote, educate and assist all stakeholders to collaborate more freely and purposefully, thus creating a true and meaningful advancement for all working in the space. It will be essential for HBBCA to provide professional development, support and training opportunities and exploit issues and trends to maximize both sustainability and profitability.

**Additional COVID-19 Signage**

Council has once again been proactive in addressing the spread of COVID-19 by supplying to various Bourke business houses revamped Corfu signage reminding the public on the directions as contained within the Public Health Orders including:-

- practicing social distancing
- ensuring you comply with any limits on the number of persons in a venue
- not sharing eating utensils or drinks
- not shaking hands but using other methods of greeting and
- practicing good personal hygiene.

Businesses were also forwarded the Health NSW links ensuring that they were able to print-off COVID-19 posters, information signage and Safety Plans to protect workers and the public should they visit the premises. For those who do not have a printer, Council offered to provide printed off packs that could be collected from the main office. Council has also completed the required COVID-19 Safety Plans for work areas/venues under its control.

**July School Holiday Program**

Maranguka, in conjunction with a number of organizations in Bourke including Council, organized a holiday program that has used the PCYC facility as the base for the two (2) week program. PCYC and Maranguka both completed the Public Health Safety Plans ensuring social distancing and good hygiene practices. Various children's activities were conducted during the period with a Movie Night on the last Friday rounding off activities.

**Procurement**

Council has taken a clear direction in best practice relation to the procurement process by investing in the illion TenderLink system. The advantage to Council is as follows:-

- eProcurement streamlines and controls every phase of the purchasing cycle
- Council can go to market with clear and concise tenders that have total transparency
- automation reduces much of the risk associated with procurement
- purchasing is strengthened by ensuring accuracy, consistency and
- from an audit perspective, it is all very clear.

**Resolution 2020/256**

**Moved: Cr Victor Bartley**

**Seconded: Cr Robert Stutsel**

**That Council note the information in the Manager's Community Engagement Activity Report as presented to Council on Monday, 27 July 2020.**

**Carried**



## 22.7 LIBRARY MANAGER'S ACTIVITY REPORT

**File Number:** L4.1  
**Author:** Jodi Hatch, Library Manager  
**Authoriser:** David Perry, Manager of Community Engagement  
**Attachments:** Nil

### Background

Activities conducted by the Bourke Public Library since the previous meeting of Council are report monthly.

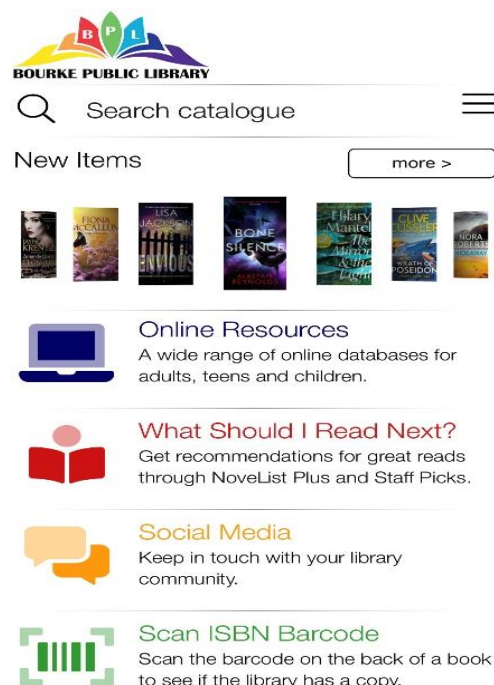
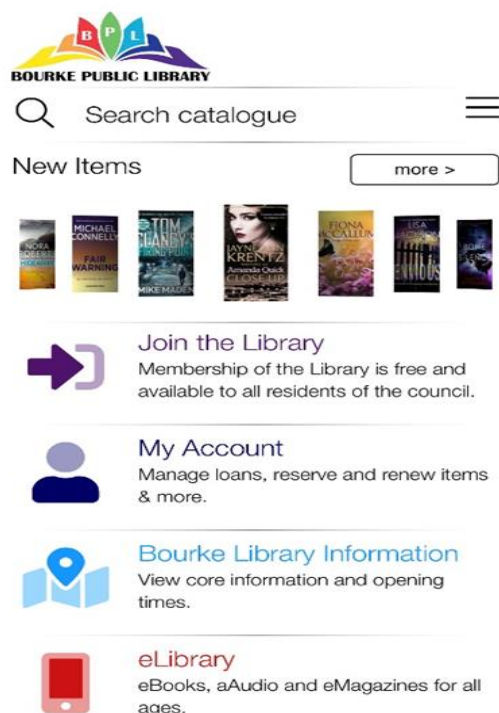
### Current Situation

The following items for the 2019/20 period are presented for your information:-

Item	June 2019	June 2020
Loans	727	574
New Members	10	3

We are very excited to have our new library App up and running. The App is available through the App Store and Google Play. Through the app, people can join the library, access and manage their library account, borrow eBooks and eAudio, get suggestions on what to read next and much more. The Library was quiet for most of the month, but was starting to get busier towards the end of June as more people began to return to physical Library services.

We are still encouraging people to use our online services as much as possible.



**Resolution 2020/257****Moved: Cr Victor Bartley****Seconded: Cr Robert Stutsel**

**That Council note the information in the Community Engagement Activity Report as presented to Council on Monday, 27<sup>th</sup> July 2020.**

**Carried**

**23 CLOSED SESSION****PUBLIC REPRESENTATION OF COUNCIL**

*In accordance with Section 10(A)(4) of the Local Government Act 1993 A Council, or a committee of Council, may allow members of the public to make representation to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.*

*Note: The opportunity was provided to member of the public to make representation to the meeting as to why the meeting should not be closed for the consideration of the items listed.*

*No members of the public were present, nor had any members of the public contacted the General Manager prior to the meeting.*

**Resolution 2020/258**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Lachlan Ford**

**The time being 10.01am**

**At 10:02 Mark Riley joined the meeting.**

**1. That Council move into Closed Council to consider business identified, together with any late reports tabled at the meeting to consider the following agenda items:-**

**2. 23.1 \*\*\* Tenders for the Supply of Plant Hire 2020/2021**

This matter is considered to be confidential under Section 10A(2) - (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**3. 23.2 \*\*\* Deed of Agreement- CAPRA Pty Ltd**

This matter is considered to be confidential under Section 10A(2) - (g) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

**Carried**

**Resolution 2020/259**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Sally Davis**

**That Council moves out of Closed Council into Open Council at 10.25am.**

**Carried**

Open resumed at 10:25am

### **RESOLUTIONS FROM CLOSED SESSION OF COUNCIL**

The Mayor asked the General Manager if he would read out the motions that were passed in Closed Council.

#### **23.1 \*\*\* TENDERS FOR THE SUPPLY OF PLANT HIRE 2020/2021**

##### **Resolution 2020/260**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Robert Stutsel**

- 1. That in accordance with Regulation 178 (1) (b) of the Local Government (General) Regulation 2005, Council decline to accept any tenders as submitted in respect of the Supply of Plant and Equipment Hire for the 2020/2021 period.**
- 2. That in accordance with Regulation 178 (3) (b) of the Local Government (General) Regulation 2005 Council proceed to invite fresh tenders for the Supply of Plant and Equipment Hire for the period 1 September 2020 to 30 June 2021.**
- 3. That tenders for the Supply of Plant and Equipment Hire open for a shortened tender period of fifteen (15) days on 30 July 2020 and closing on Friday 14 August 2020, with a report on the tenders received being submitted to the 24 August 2020 meeting of Council.**

**Carried**

#### **23.2 \*\*\* DEED OF AGREEMENT- CAPRA PTY LTD**

##### **Resolution 2020/261**

**Moved: Cr Lachlan Ford**

**Seconded: Cr Sam Rice**

**That Council note the General Manager's Report Deed of Agreement – CAPRA Pty Ltd – Proposed Sale of Small Stock Abattoir as presented to Council on Monday, 27 July 2020.**

**Carried**

**The Meeting closed at 10.28am.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 24 August 2020.**

.....

**CHAIRPERSON**