



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Monday, 28 September 2020

Time: 9:15am

Location: Bourke Shire Council

29 Mitchell Street Bourke NSW

BUSINESS PAPER

Ordinary Council Meeting

28 September 2020

**Ross Earl
General Manager**

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DECLARATION OF INTEREST FORM

COUNCIL OFFICIAL

FOR USE AT COUNCIL AND COUNCIL MEETINGS

NAME OF COUNCIL OFFICIAL DECLARING INTEREST:
ACTION PROPOSED:
<p>Tick one box only:</p> <p><input type="checkbox"/> In my opinion, my interest is pecuniary, and I am therefore required to take the action specified in Part 4 of Council’s Code of Conduct.</p> <p><input type="checkbox"/> In my opinion, my interest is non-pecuniary but significant. I am unable to remove the source of conflict. I am therefore required to treat the interest as if it were pecuniary and take the action specified in clause 5.10 of Council’s Code of Conduct.</p> <p><input type="checkbox"/> In my opinion, my interest is non-pecuniary and less than significant. I therefore make this declaration as I am required to do pursuant to clause 5.11 of Council’s Code of Conduct. However, I intend to continue to be involved with the matter.</p>
COUNCIL OFFICIAL
<p>I, _____ (name of COUNCIL OFFICIAL) disclose the above interest and acknowledge that I will take appropriate action as I have indicated above.</p> <p>Signed: _____ Date: _____</p>
GENERAL MANAGER – required for all declarations:
<p>I have noted the above declaration and I note your opinion and/or the action you have proposed.</p> <p>Signed: _____ Date: _____</p>
DEFINE YOUR INTEREST:
<p>Is your interest:</p> <p><input type="checkbox"/> Pecuniary (see dealing with pecuniary interests)?</p> <p><input type="checkbox"/> Non pecuniary (see dealing with non–pecuniary interests)</p>
MATTER IN WHICH YOU HAVE AN INTEREST: (Please provide full details, including item number on Council agenda)
NAME OF THE INTEREST:
<p>Be specific and include information such as:</p> <ul style="list-style-type: none"> - The names of any person or organisation with which you have a relationship; - The nature of your relationship with the person or organisation: - The reason(s) why you consider the situation may (or may be perceived to) give rise to a conflict between your personal interests and your public duty as a COUNCIL OFFICIAL .

<p>MANAGING LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS:</p> <p>Clause 5.11 of Council’s Code of Conduct provides that if you determine that a non-pecuniary conflict of interest is less than significant and does not require further action, you must provide an explanation of why you consider that conflict does not require further action in the circumstances.</p>
<p>IS YOUR NON-PECUNIARY INTEREST LESS THAN SIGNIFICANT?</p> <p>If you are of the view that your non-pecuniary interest is less than significant, please provide your explanation directly below (only complete if you are claiming that your non-pecuniary interest is less than significant).</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>DEFINITIONS:</p> <p>A PECUNIARY INTEREST is an interest that a designated person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person (see Part 4 of Council’s Code of Conduct).</p> <p>A NON-PECUNIARY INTEREST is a private or personal interest that does not amount to pecuniary interest as defined by Part 5 of Council’s Code of Conduct.</p>
<p>MANAGING PECUNIARY INTERESTS:</p> <p>Part 4.10 of Council’s Code of Conduct requires designated persons to declare in writing to the General Manager the nature of a pecuniary interest the person has in any Council matters, as soon as practicable after becoming aware of the interest.</p>
<p>MANAGING SIGNIFICANT NON-PECUNIARY INTERESTS:</p> <p>Clause 5.10 of Council’s Code of Conduct provides that you must manage a significant non-pecuniary interest by not participating in consideration of, or decision making in relation to, the matter in which you have the significant non-pecuniary conflict of interest and the matter being allocated to another person for consideration or determination, or if the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a council or committee meeting, by managing the conflict of interest as if you had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code.</p>
<p>MANAGING NON-PECUNIARY INTERESTS:</p> <p>Clause 5.8 of Council’s Code of Conduct states that how you manage a non-pecuniary interest will depend on whether or not it is significant. Clause 5.9 of Council’s Code of Conduct states that, as a general rule, a non-pecuniary conflict of interests will be significant where a matter does not raise a pecuniary interest but involves:-</p> <ul style="list-style-type: none"> a) a relationship between a council official and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative for the purposes of clause 4.4 of the Code or another person from the council official’s extended family that the council official has a close personal relationship with, or another person living in the same household; b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship; c) an affiliation between the council official and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a council official’s affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation; d) membership, as the council’s representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of the council and the organisation are potentially in conflict in relation to the particular matter; e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code) that is not a pecuniary interest for the purposes of clause 4.1of the Code; f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

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- 1 OPENING PRAYER**
- 2 ACKNOWLEDGEMENT OF COUNTRY**
- 3 REMEMBRANCE**
- 4 APOLOGIES**
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6 MAYORAL MINUTE**6.1 *** MAYORAL MINUTE - ACTIVITY REPORT**

File Number: M1.1
Author: Barry Hollman, Mayor
Authoriser: Barry Hollman, Mayor
Attachments: Nil

Date	Meeting	Location
24/08/2020	Council Meeting	Council Chamber
04/09/2020	NSW (QLD) Border Council meeting with Commissioners Fuller and McTavish	Via Video-link
10/09/2020	Western Regional Water Strategy - meeting with Far North West Joint Organisation	Via Video-link
14/09/2020	Launch of the Wild Dog Fence	Hungerford Qld-NSW Boarder
15-16/09/2020	Murray Darling Conference	Via Video-link
16/09/2020	Opening of the Café	Back O' Bourke Exhibition Centre
15-16/09/2020	Murray Darling Association Annual Conference	Conference Room – Council Office
22/09/2020	Western Weir Program	Via GoToMeeting
23/09/2020	Meeting with RaRMS	Conference Room

Recommendation

That Council notes the information in the Mayoral Activity Report as presented to Council on Monday, 28 September 2020.

7 MAYORAL ELECTION

7.1 *** ELECTION OF MAYOR

File Number:	C11.5
Author:	Ross Earl, General Manager
Authoriser:	Ross Earl, General Manager
Attachments:	1. Schedule 7 of the Local Government (General) Regulation 2005 2. Nomination Form for the Office of the Mayor

Background

The Local Government Act (s.287) provides that an ordinary election of Councillors for an area is to be held on the second Saturday of September in every fourth year after 2008. Accordingly as per this cycle, an ordinary election for Bourke Shire Council would normally have been held on Saturday, 12 September 2020. Within three (3) weeks of this Ordinary Election, the election of the Mayor would normally be required to be held (s.290).

In response however to the COVID-19 pandemic, the Minister for Local Government, in March 2020, published orders in the NSW Government Gazette under section 318B of the Local Government Act 1993 (the Act). These orders postponed the September 2020 Ordinary Local Government Elections for a twelve (12) month period until 4 September 2021. The subsequent ordinary Local Government Elections will still proceed in September 2024 as per the normal election cycle.

This decision of Government means that current Councillors of NSW Council's will continue to hold their civic office until Council Elections are held on 4 September 2021.

The making of the orders does not affect the requirement to hold Mayoral elections, noting that in accordance with Sections 227(a) and 282(2) of the Local Government Act 1993, the Mayor of Bourke Shire Council is elected by the Councillors from among their number.

Given this, Mayoral elections for Mayors elected in September 2018, as is the case with Bourke Council, are to be held when their two (2) year-term expires in September 2020.

Current Situation

Having regard to the requirements for the election of Mayor, nominations are invited for the Office of Mayor of Bourke Shire Council for Mayoral term, being the period from the declaration of the Mayor as to be elected to office on 28 September 2020 until the position becomes vacant when the person's successor is declared to be elected which will occur following the declaration of the Ordinary Election to be held on 4 September 2021. Following this 2021 Ordinary Election, the Mayoral Term will revert to a two (2) year period, which follows a previous amendment contained within the Local Government Amendment (Governance and Planning) Bill 2016.

The election of Mayor of Bourke Shire Council must be held in accordance with Schedule 7 of the Local Government (General) Regulation 2005. A copy of Schedule 7 forms part of this report for information as Appendix 1 – Election of Mayor and Deputy Mayor.

Councillor's attention is drawn to the following from the Schedule:-

1. *Returning officer*

The General Manager (or a person appointed by the general manager) is the Returning Officer.

2. *Nomination*

(1) A Councillor may be nominated without notice for election as Mayor or deputy Mayor.

(2) The nomination is to be made in writing by 2 or more Councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.

(3) The nomination is to be delivered or sent to the returning officer.

(4) The returning officer is to announce the names of the nominees at the Council meeting at which the election is to be held.

3. *Election*

(1) If only one Councillor is nominated, that Councillor is elected.

(2) If more than one Councillor is nominated, the Council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting.

(3) The election is to be held at the Council meeting at which the Council resolves on the method of voting.

(4) In this clause-

***ballot** has its normal meaning of secret ballot.*

***open voting** means voting by a show of hands or similar means.*

For information, "Preferential Ballot" means the placing of the numbers one (1) and two (2) and so on against the various names so as to indicate the order of preference for all of the candidates.

In regard to the issue of the method of voting, Bourke Shire Council has traditionally utilised a secret ballot to determine the Office of Mayor and Deputy Mayor. Given the amendments that have been made to the Local Government Act as a result of the COVID-19 Pandemic which allows Councillors to participate in meetings by Audio-Visual Link instead of attending in person, the Office of Local Government have provided the following information for Councillors when determining the issue of "Method of Voting" for the election of Mayor and Deputy Mayor:-

Open ballots (show of hands) can be undertaken remotely where a Council is conducting its meetings by audio-visual link.

Ordinary and preferential ballots are secret ballots and Councillors will need to attend the meeting in person if the election is to be by way of an ordinary or preferential ballot.

In deciding which method to use for the Mayoral Election, Councils should consider the personal circumstances of their Councillors to ensure that all Councillors can participate in the Mayoral Election.

Councillors may attend Council Meetings in person under the Public Health (COVID-19 Restrictions on Gathering and Movement) Order (No 4) 2020 for the purposes of participating in a Mayoral Election and staff may attend for the purposes of conducting the Election.

Councils should observe appropriate social distancing when conducting Mayoral elections and take any other steps necessary to minimise the risk of infection by the COVID-19 virus and to ensure the health and safety of all attendees.

Financial Implications

Councils Operational Plan provides for the payment of fees to the Mayor and Councillors in accordance with Section 252 of the Local Government Act 1993 and also provides for the payment of expenses and provision of facilities to the Mayor and Councillors in accordance with the adopted policy.

Recommendation

- 1. That should an election be required for the Office of Mayor and Deputy Mayor that Council determine the method of voting.**
- 2. That on the finalisation of the count, all ballot papers be destroyed.**

APPENDIX 1

ELECTION OF MAYOR AND DEPUTY MAYOR

Schedule 7 of the *Local Government (General) Regulation 2005*

PROCEDURES FOR THE ELECTION OF MAYOR AND DEPUTY MAYOR

Schedule 7 of the *Local Government (General) Regulation 2005* outlines the following procedures for the election of a Mayor and Deputy Mayor.

Schedule 7 Election of Mayor by Councillors

Part 1 Preliminary

1 Returning officer

The General Manager (or a person appointed by the General Manager) is the returning officer.

2 Nomination

- (1) A Councillor may be nominated without notice for election as Mayor or Deputy Mayor.
- (2) The nomination is to be made in writing by 2 or more Councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
- (3) The nomination is to be delivered or sent to the returning officer.
- (4) The returning officer is to announce the names of the nominees at the Council meeting at which the election is to be held.

3 Election

- (1) If only one Councillor is nominated, that Councillor is elected.
- (2) If more than one Councillor is nominated, the Council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting.
- (3) The election is to be held at the Council meeting at which the Council resolves on the method of voting.
- (4) In this clause:
 - **ballot** has its normal meaning of secret ballot.
 - **open voting** means voting by a show of hands or similar means.

Part 2 Ordinary ballot or open voting

4 Application of Part

This Part applies if the election proceeds by ordinary ballot or by open voting.

5 Marking of ballot-papers

- (1) If the election proceeds by ordinary ballot, the returning officer is to decide the manner in which votes are to be marked on the ballot-papers.
- (2) The formality of a ballot-paper under this Part must be determined in accordance with clause 345 (1) (b) and (c) and (6) of this Regulation as if it were a ballot-paper referred to in that clause.
- (3) An informal ballot-paper must be rejected at the count.

6 Count—2 candidates

- (1) If there are only 2 candidates, the candidate with the higher number of votes is elected.
- (2) If there are only 2 candidates and they are tied, the one elected is to be chosen by lot.

7 Count—3 or more candidates

- (1) If there are 3 or more candidates, the one with the lowest number of votes is to be excluded.
- (2) If 3 or more candidates then remain, a further vote is to be taken of those candidates and the one with the lowest number of votes from that further vote is to be excluded.
- (3) If, after that, 3 or more candidates still remain, the procedure set out in subclause (2) is to be repeated until only 2 candidates remain.

- (4) A further vote is to be taken of the 2 remaining candidates.
- (5) Clause 6 of this Schedule then applies to the determination of the election as if the 2 remaining candidates had been the only candidates.
- (6) If at any stage during a count under subclause (1) or (2), 2 or more candidates are tied on the lowest number of votes, the one excluded is to be chosen by lot.

Part 3 Preferential ballot

8 Application of Part

This Part applies if the election proceeds by preferential ballot.

9 Ballot-papers and voting

- (1) The ballot-papers are to contain the names of all the candidates. The Councillors are to mark their votes by placing the numbers "1", "2" and so on against the various names so as to indicate the order of their preference for all the candidates.
- (2) The formality of a ballot-paper under this Part is to be determined in accordance with clause 345 (1) (b) and (c) and (5) of this Regulation as if it were a ballot-paper referred to in that clause.
- (3) An informal ballot-paper must be rejected at the count.

10 Count

- (1) If a candidate has an absolute majority of first preference votes, that candidate is elected.
- (2) If not, the candidate with the lowest number of first preference votes is excluded and the votes on the un-exhausted ballot-papers counted to him or her are transferred to the candidates with second preferences on those ballot-papers.
- (3) A candidate who then has an absolute majority of votes is elected, but, if no candidate then has an absolute majority of votes, the process of excluding the candidate who has the lowest number of votes and counting each of his or her un-exhausted ballot-papers to the candidates remaining in the election next in order of the voter's preference is repeated until one candidate has received an absolute majority of votes. The latter is elected.
- (4) In this clause, *absolute majority*, in relation to votes, means a number that is more than one-half of the number of un-exhausted formal ballot-papers.

11 Tied candidates

- (1) If, on any count of votes, there are 2 candidates in, or remaining in, the election and the numbers of votes cast for the 2 candidates are equal—the candidate whose name is first chosen by lot is taken to have received an absolute majority of votes and is therefore taken to be elected.
- (2) If, on any count of votes, there are 3 or more candidates in, or remaining in, the election and the numbers of votes cast for 2 or more candidates are equal and those candidates are the ones with the lowest number of votes on the count of the votes—the candidate whose name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.

Part 4 General

12 Choosing by lot

To choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the returning officer, the slips are folded by the returning officer so as to prevent the names being seen, the slips are mixed and one is drawn at random by the returning officer and the candidate whose name is on the drawn slip is chosen.

13 Result

The result of the election (including the name of the candidate elected as Mayor or Deputy Mayor) is:

- (a) to be declared to the Councillors at the Council meeting at which the election is held by the returning officer, and
- (b) to be delivered or sent to the Director-General and to the Secretary of the Local Government and Shires Associations of New South Wales.

Note: This is the Chief Executive of the Office of Local Government and the Chief Executive of Local Government NSW.

345 Informal ballot-papers

- (1) A ballot-paper of an elector at an election is informal if:
 - (a) the elector has failed to record a vote on it in the manner directed on it, or
 - (b) it has not been initialled on the front by an election official, or
 - (c) it contains a mark or writing that, in the returning officer's opinion, would enable the elector to be identified.
- (2) Despite subclause (1), a ballot-paper of an elector at an election in which only one candidate is to be elected is not informal merely because a tick or a cross has been placed in one square and the other square or squares have been left blank. In such a case the tick or the cross is to be treated as a first preference.
- (3) (Repealed)
- (4) Despite subclause (1), a ballot-paper of an elector at an election is not informal merely because a preference (other than a first preference) has been repeated or omitted so long as the ballot-paper shows at least the minimum number of preferences required by the directions.
- (5) Despite subclause (1), a ballot-paper of an elector at an election is not informal merely because it has not been initialled on the front by an election official, so long as it bears the mark referred to in clause 305 (2).
- (6) Despite subclause (1), a ballot-paper of an elector at an election is not informal by virtue of the existence of an unnecessary mark on the ballot-paper if, in the opinion of the returning officer, the elector's intention is clearly indicated on the ballot-paper.
- (6A) Despite subclause (1), a ballot-paper is not informal by reason only that the elector has placed one or more numbers, a tick or one or more crosses adjacent to but outside a square or squares if, in the opinion of the returning officer, the elector's intention is clearly indicated on the ballot-paper. In such a case, each such number, tick or cross is taken to have been placed within the relevant square.
- (7) Nothing in subclause (2) authorises any person to encourage a voter to place a tick or a cross in a square on a ballot-paper.

Note. Section 308C of the Act makes provision concerning the formality of ballot-papers where the voter marks, crosses or ticks a group voting square, or where the ballot papers contain the name of a candidate whom a court has declared to be incapable of being elected.

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NOMINATION FOR THE OFFICE OF THE MAYOR

In accordance with the provisions of Schedule 7 of the Local Government (General) Regulation 2005 we hereby nominate:

for the office of Mayor for the period of September 2020 to September 2021

Signed:

(Signature)

Councillor:

(Print Name)

Signed:

(Signature)

Councillor:

(Print Name)

I, Councillor

_____ (Print Name)

hereby consent to my nomination for the election of Mayor, Bourke Shire Council.

Signature:

Date:

Please Note: The nomination must be made by at least two (2) Councillors (one who can be the nominee) and accepted by the nominated Councillor and dated. The completed nomination form should be delivered to the Returning Officer, (General Manager) either prior to or at the Council Meeting to be held on 28 September 2020.

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7.2 * ELECTION OF DEPUTY MAYOR**

File Number: C11.6
Author: Ross Earl, General Manager
Authoriser: Ross Earl, General Manager
Attachments: 1. **Nomination Form for the Office of Deputy Mayor**

Background

Section 231 of the Local Government Act 1993 provides in part:-

- (1) The Councillors may elect a person from among their number to be the Deputy Mayor.
- (2) The person may be elected for the Mayoral term or a shorter term
- (3) The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of Mayor.
- (4) The Councillors may elect a person from among their number to act as Deputy Mayor if the Deputy Mayor is prevented by illness, absence or otherwise from exercising a function under this sections, or if no Deputy Mayor has been elected.

Current Situation

On the assumption that Councillors wish to again create the Office of Deputy Mayor for Bourke Shire Council and in doing so, elect a Deputy Mayor for a term to coincide with the Mayoral Term, nominations are invited. A nomination paper for the office has been prepared and is attached at the end of *Appendix 1 –Election of Mayor and Deputy Mayor*.

The election of Deputy Mayor will also be in accordance with Schedule 7 of the Local Government (General) Regulation 2005, as followed for the election of the Mayor.

Financial Implications:

Councils Operational Plan provides for the payment of fees to the Mayor and Councillors in accordance with Section 252 of the Local Government Act 1993 and also provides for the payment of expenses and provision of facilities to the Mayor and Councillors in accordance with the adopted policy.

In accordance with s.249 of the Local Government Act, Council may pay the deputy Mayor (if there is one) a fee determined by the council for such time as the deputy Mayor acts in the office of the Mayor. The amount of the fee so paid must be deducted from the Mayor's annual fee.

Recommendation

1. **That Council proceed to create the Office of Deputy Mayor, Bourke Shire Council and elect a Deputy Mayor.**
2. **That the period for which the Deputy Mayor is to be elected is the Mayoral Term.**
3. **That all ballot papers be destroyed following the declaration of the Office of Deputy Mayor.**

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ELECTION OF DEPUTY MAYOR

NOMINATION FOR THE OFFICE OF DEPUTY MAYOR

In accordance with the provisions of Schedule 7 of the *Local Government (General) Regulation 2005* we hereby nominate:

for the office of Deputy Mayor for the period of September 2020 to September 2021.

Signed: _____

(Signature)

Councillor: _____

(Print Name)

Signed: _____

(Signature)

Councillor: _____

(Print Name)

I, Councillor _____ (Print Name)

hereby consent to my nomination for the election of Deputy Mayor, Bourke Shire Council.

Signature: _____ Date: _____

Please Note: The nomination must be made by at least two (2) Councillors (one who can be the nominee) and accepted by the nominated Councillor and dated. The completed nomination form should be delivered to the Returning Officer, (General Manager) either prior to or at the Meeting of Council scheduled for the 28th September 2020.

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7.3 * DETERMINATION OF MEETING TIME AND SCHEDULE**

File Number: C12.1
Author: Ross Earl, General Manager
Authoriser: Ross Earl, General Manager
Attachments: Nil

Background

Council's adopted Code of Meeting Practice requires (3.2) that "Council shall by resolution set the frequency, time, date and place of its ordinary meetings."

Under the provisions of Section 365 of the Local Government Act 1993, the Council is required to meet at least ten times each year, each time in a different month.

The Local Government Act 1993 and the Local Government (General) Regulation provide the following in respect of Council Meetings:-

Local Government Act 1993

Clause 9 - Public notice of meetings

- (1) A council must give notice to the public of the times and places of its meetings and meetings of those of its committees of which all the members are councillors.
- (2) A council and each such committee must have available for the public at its offices and at each meeting copies (for inspection or taking away by any person) of the agenda and the associated business papers (such as correspondence and reports) for the meeting.
- (2A) In the case of a meeting whose agenda includes the receipt of information or discussion of other matters that, in the opinion of the general manager, is likely to take place when the meeting is closed to the public—
 - (a) the agenda for the meeting must indicate that the relevant item of business is of such a nature (but must not give details of that item), and
 - (b) the requirements of subsection (2) with respect to the availability of business papers do not apply to the business papers for that item of business.
- (3) The copies are to be available to the public as nearly as possible to the time they are available to councillors.
- (4) The copies are to be available free of charge.
- (5) A notice given under this section or a copy of an agenda or of a business paper made available under this section may in addition be given or made available in electronic form.

Clause 367 - Notice of meetings

- (1) The general manager of a council must send to each councillor, at least 3 days before each meeting of the council, a notice specifying the time and place at which and the date on which the meeting is to be held and the business proposed to be transacted at the meeting.
- (2) Notice of less than 3 days may be given of an extraordinary meeting called in an emergency.
- (3) A notice under this section and the agenda for, and the business papers relating to, the meeting may be given to a councillor in electronic form but only if all councillors have facilities to access the notice, agenda and business papers in that form.

Local Government (General) Regulation 2005

Clause 232 - Method of Giving Notice

- (1) This clause prescribes the manner in which the requirements outlined in section 9 (1) of the Act are to be complied with.
- (2) A notice of a meeting of a Council or of a committee must be published in a newspaper circulating in the area before the meeting takes place.
- (3) The notice must specify the time and place of the meeting.
- (4) Notice of more than one meeting may be given in the same notice.
- (5) This clause does not apply to an extraordinary meeting of a Council or committee.

Current Situation

Council on previous occasions has resolved that the Ordinary Meeting of Council be scheduled for the fourth Monday of each month commencing at 9.15 am. Meetings have generally been held in the Bourke Shire Council Chamber, 29 Mitchell Street, Bourke.

Meetings have been held each month with the exception of December.

It is important that Council selects a time and date suitable to all members of Council to ensure that all Councillors can regularly attend.

Whilst it is noted in the Code of Meeting Practice the time and date and place of Meetings is to be determined by resolution, a meeting time can be changed by resolution and public notice is given of the change.

Council should determine whether it wishes to hold its meeting on the same day of the month and at the same time or wishes to change the day or time. In respect of the practice of not meeting in December but then meeting in January, it would be proposed that this be amended, such that Council meets on the second Monday in December 2020, being 14 December 2020, and then not meet in January 2021. Whilst the lead up to Christmas is a busy period, the month of January is traditionally a quiet time in Bourke due to the holiday season and the resulting number of people away from the township. A separate report proposing how Council will deal with the matter of Australia Day Awards is included in the Agenda.

In terms of Council meeting dates, there have been occasions when Council has determined to change a meeting date due to a Public Holiday. In this regard, in 2021, ANZAC Day falls on Sunday 25th April 2021 with the Public Holiday being Monday 26th April 2021, the 4th Monday of the month. As such, it is proposed the April 2021 Council meeting be held on 27th April 2021.

For information, Public Holidays for New South Wales for the balance 2020 fall on the following dates:-

Holiday	Day	Date
Labour Day	Monday	5 th October 2020
Christmas Day	Friday	25 th December 2020
Boxing Day	Saturday	26 th December 2020
Boxing Day Holiday	Monday	28 th December 2020

Public Holidays for New South Wales for the period 1 January 2021 – 31 August 2021 fall on the following dates, noting that the Council elections are to be held on 4 September 2021:-

Holiday	Day	Date
New Year's Day	Friday	1 st January 2021
Australia Day	Tuesday	26 th January 2021
Good Friday	Friday	2 nd April 2021
Easter Saturday	Saturday	3 rd April 2021
Easter Sunday	Sunday	4 th April 2021
Easter Monday	Monday	5 th April 2021
ANZAC Day	Sunday	25 th April 2021
ANZAC Day Holiday	Monday	26 th April 2021 (4 th Monday)
Queen's Birthday	Monday	14 th June 2021

Should the need arise; Extraordinary Meetings can be scheduled.

It would be proposed that Council maintain the ordinary meeting day schedule of commencing its meetings at 9.15am on the fourth Monday of each month for the period ending August 2021, excepting as follows:-

- In December due to Christmas;
- In January where there is no meeting proposed; and,
- In April where the 4th Monday is a Public Holiday;

Accordingly, the meeting schedule would be as follows:-

Month/Year	Proposed Meeting Date	Reason
2020		
October	26 th	4 th Monday
November	23 rd	4 th Monday
December	14 th	2 nd Monday
2021		
January	No Meeting	
February	22 nd	4 th Monday
March	22 nd	4 th Monday
April	27 th	4 th Tuesday (26 th is a Public Holiday)
May	24 th	4 th Monday
June	28 th	4 th Monday
July	26 th	4 th Monday
August	23 rd	4 th Monday

Once Council has determined the meeting schedule, an advertisement will be placed in the Western Herald detailing the Meeting Dates for the Ordinary Meetings of Council for the period October 2020 to August 2021 (inclusive) on the basis of the meetings being held in the Council Chambers, 29 Mitchell Street Bourke, unless otherwise determined. Meeting dates from 1 September 2021 will be determined by the Council to be elected September 2021.

Recommendation

- 1. That Ordinary Meetings of Council be held; commencing at 9.15am on the dates and locations as detailed in the report of the General Manager herewith.**
- 2. That public notice be given in relation to the proposed meeting schedule in accordance with Clause 232 of the Local Government (General) Regulation.**

7.4 * COMPOSITION OF COUNCIL COMMITTEES AND CONFIRMATION OF APPOINTMENT OF DELEGATES TO OTHER ORGANISATIONS**

File Number:	C6.1
Author:	Ross Earl, General Manager
Authoriser:	Ross Earl, General Manager
Attachments:	1. Council Internal Committees
	2. Local Government Organisations
	3. Inter Government Liaison
	4. Community Liaison Groups
	5. Regional Advisory Groups

Background

Council operates a number of committees internally and also has representation on a number of committees and organisations external to Council. It is appropriate to review the composition of these Committees and delegates for the 2020-2021 Mayoral Term.

Current Situation

Membership of all Committees and delegates to various organisations are generally reviewed on an annual basis.

Council has four (4) standing Committees. These are the Roads and Plant Committee, Corporate Planning Committee, Town and Village Committee and the Tourism and Economic Development Committee.

All Councillors are members of each of the four (4) Committees.

The operation of each of the Committees is outlined in the Charter for each of those Committees as previously determined.

As per Clause 20.11 of Council's Code of Meeting Practice, the Mayor is the Chairperson of each of Council's Committees. Notwithstanding should he decide otherwise, the election of Chairpersons is to be determined as the first item of business on each Committees Agenda following the Mayoral Election, with Chairpersons elected for the Mayoral Term.

In addition to the Internal Committees, there are a number of other committees and organisations to which Council provides a delegate or is represented at meetings and these are included in the attached listing together with the name of the last appointee.

The listings have also included brief details in relation to each of the organisations to which Council provides delegates and the level of involvement.

Financial Implications

Provision has been made in the Operational Plan (Budget) for the expenses incurred in the attendance of Councillors and staff as members, delegates or representatives of the various committees as detailed.

Recommendation

- 1. That Council review and amend as required the listing of current internal committee membership.**
- 2. That Council review and amend as required the listing of delegates to all external organisations,**
- 3. That the any required changes be incorporated in the listing of Committee members, representatives and delegates and the revised listing be circulated to Councillors;**
- 4. That the delegates to outside organisations be notified to those organisations together with appropriate contact details.**

COUNCIL INTERNAL COMMITTEES						
COMMITTEE	DELEGATE(S)	ALTERNATE	PURPOSE	MEETING PLACE	MEETING FREQUENCY	OTHER COMMENTS
Plant & Roads	All	N/A	As per Charter	As per Charter	As per Charter	
Corporate	All	N/A	As per Charter	As per Charter	As per Charter	
Town & Villages	All	N/A	As per Charter	As per Charter	As per Charter	
Economic Development & Tourism	All	N/A	As per Charter	As per Charter	As per Charter	
General Manager Performance Review	Mayor Deputy Mayor		Review General Manager's Performance	Council Chambers	Six (6) monthly	

LOCAL GOVERNMENT ORGANISATIONS						
COMMITTEE	DELEGATE(S)	ALTERNATE	PURPOSE	MEETING PLACE	MEETING FREQUENCY	COUNCIL INVOLVEMENT
Far North West Joint Organisation of Councils (FNWJO)	Mayor General Manager	Deputy Mayor MCS	To look at regional based initiatives with positive outcomes for all Councils	Bourke	As scheduled	Member
Outback Shires Alliance	Mayor Cr Barton	Deputy Mayor	To review opportunities for Resource Sharing & Improved Service Delivery for the Councils	Generally Brewarrina	As required	Member
Netwaste	Manager Environmental Services	Environmental Services Officer	To coordinate strategic waste disposal initiatives	Rotation amongst member Councils	Quarterly	Member
Orana Water Utilities Alliance Board	Mayor & General Manager	Deputy Mayor & MCS	Review the Strategic Direction and operation of LMWUA	Rotation amongst member Councils	As required	Member
Orana Water Utilities Alliance Technical Committee	Manager Works	Nil	To determine ongoing direction and strategic Direction of LMWUA	Rotation amongst member Councils	As required	Member
General Managers' Advisory Committee	General Manager	MCS	To provide advice the JO and to investigate regional collaboration	Bourke	As required	Member
Outback Arts	Sally Torr	Cr Thompson	Promotion of the Arts and Arts related Activities	Coonamble	Quarterly	Member
Kamilaroi Highway Promotional Committee	Cr Davis/Manager Tourism & Events	Cr Ford	To investigate, develop and institute promotion opportunities	Rotation amongst member Councils and by phone	As required	Member
Kidman Way Promotional Committee	Cr Davis/Manager of Tourism & Events	Cr Ford	To promote and develop the tourist opportunities of towns serviced by the Kidman Way	Rotation amongst Member Councils	As required	Member
Western Division Councils Of NSW	Mayor, Deputy Mayor & General Manager		To perform an advocacy role of all Councils located within the Western Division of NSW	Rotation amongst Members	Annual Conference Mid-year Conference	Member
Darling River Run	Manager of Tourism & Events		To promote the Darling River Run as a Tourism Route	Various & by phone	As required	Member

Inter Government Liaison						
COMMITTEE	DELEGATE(S)	ALTERNATE	PURPOSE	MEETING PLACE	MEETING FREQUENCY	COUNCIL INVOLVEMENT
Bushfire Liaison Committee	Mayor General Manager MCS	Cr Davis	To work with the RFS to ensure compliance with the service level agreement and preparedness for fires	Either Bourke or Brewarrina	Six Monthly	Attendee
Bourke Strategic Coordination Group	Mayor General Manager Manager Tourism & Events	Manager Corporate Services	To ensure cost effective and efficient service delivery by State Government Agencies	Bourke	Quarterly	Attendee
Local Emergency Management Committee	General Manager	Manager of Works	To ensure adequate preparedness and planning for Emergency situations	Bourke	Quarterly	Provide Secretariat
Bourke Local Traffic Committee <i>*Deputy Mayor Is The Local Members Representative</i>	Manager of Roads Manager of Works Mayor	Services Technical Officer	To review local traffic flow issues, parking, speed zones, etc.	Bourke	As required	Provide Secretariat
Joint Regional Planning Committee	Mayor Deputy Mayor	Cr Stutsel	To review significant planning matters	Generally by teleconference	As required	Attendee on issues impacting Bourke Shire
Far West Regional Algal Coordinating Committee	Manager Environmental Services	Manager of Works	To take proactive action in relation to algae bloom	Generally by teleconference	As required	Attendee
Regional Food Group	Manager Environmental Services		To Liaise with NSW FOOD Authority regarding food premises inspections etc.	Generally Dubbo	Quarterly	Attendee

Community Liaison Groups						
COMMITTEE	DELEGATE(S)	ALTERNATE	PURPOSE	MEETING PLACE	MEETING FREQUENCY	COUNCIL INVOLVEMENT
Bourke Alcohol Working Group	Cr Ford/General Manager	Manager Corporate Services	To assist in the determination of actions in reducing the social impact of alcohol and drug use within Bourke	Bourke	Monthly	Attend
Bourke Liquor Accord	Cr Bartley General Manager	Cr Dorrington	To review and develop policy in regard to the sales of Alcohol within the Shire	Bourke	Monthly	Provide Secretariat
Youth Interagency Committee	Cr Barton/Manager Tourism & Events		To review the provision and operation of Youth Services within Bourke	Bourke	Monthly	Attendee
Community Aboriginal Working Party	General Manager Manager of Tourism & Events	Manager of Corporate Services	Provide an advocacy role on behalf of the Bourke Aboriginal Community	Bourke	Monthly	Invitee
Bourke Business Development Group	General Manager Manager of Tourism & Events & Mayor	Manager of Corporate Services	To develop and implement strategies aimed at strengthening the business sector of Bourke and the growth of the town itself	Bourke	Monthly	Provide Secretariat
Bourke Shire Council Aboriginal Consultative Committee	Mayor/Cr Ford Cr Cole/Cr Bartley Cr Barton		As per Charter	Council Chambers	As per Charter	Provide Secretariat
Bourke Tourism Advisory Committee (TAC)	Mayor Cr Stutsel Cr Cole Cr Barton 3 x Tourism Industry 1 x NP&W MT&E (Advisory)		The Tourism Advisory Committee is to provide a mechanism to ensure that significant issues affecting the tourism industry within the Bourke Shire Council are clearly identified and are raised in the appropriate forums		As per Charter	Provide Secretariat
JB Renshaw Sporting Complex User Group Advisory Committee	Mayor Cr Stutsel Back O' Bourke Picnic Race Club (2) Bourke Gun Club (2) Bourke Pony Club (2) Bourke Show Committee (2)	Others on an as needs basis	Determine strategic priorities of the complex	JB Renshaw Sporting Complex		Provide Secretariat

Regional Advisory Groups						
COMMITTEE	DELEGATE(S)	ALTERNATE	PURPOSE	MEETING PLACE	MEETING FREQUENCY	OTHER COMMENTS
Murray Darling Association	Mayor	Cr Cole	To discuss water flow and allocation within the river system	Various		
Barwon Darling Water (Formally Mungindi-Menindee Advisory)	Mayor Deputy Mayor	Manager of Corporate Services General Manager	To discuss water flow and allocation within the river system	Walgett or Bourke Generally	Quarterly	
Macquarie Valley Advisory Committee	Weeds Officer	Manager Environmental Services	Regional Weeds Eradication Strategy	By Phone Sydney x 1 Dubbo x 1		

7.5 * DELEGATIONS TO THE MAYOR**

File Number: A3.8
Author: Ross Earl, General Manager
Authoriser: Ross Earl, General Manager
Attachments: 1. 1.5.1(9) Mayoral Delegation

Background

Section 377 of the Local Government Act provides the opportunity for Council to be able to delegate some of its functions to other organisations or people with the exception of these matters detailed in that section as functions that are only to be exercised by Council.

Section 377 of the Local Government Act provides in respect of delegations that:

“A Council may, by resolution, delegate to the General Manager or any other person or body (not including another employee of the Council) any of the functions of the Council, other than the following:-

- *the appointment of a General Manager*
- *the making of a rate*
- *a determination under section 549 as to the levying of a rate*
- *the making of a charge*
- *the fixing of a fee*
- *the borrowing of money*
- *the voting of money for expenditure on its works, services or operations*
- *the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment)*
- *the acceptance of tenders which are required under this Act to be invited by the Council*
- *the adoption of a management plan under section 406*
- *the adoption of a financial statement included in an annual financial report*
- *a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6*
- *the fixing of an amount or rate for the carrying out by the Council of work on private land*
- *the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the Council for the carrying out of any such work*
- *the review of a determination made by the Council, and not by a delegate of the Council, of an application for approval or an application that may be reviewed under section 82A of the Environmental Planning and Assessment Act 1979*
- *the power of the Council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194*
- *a decision under section 356 to contribute money or otherwise grant financial assistance to persons*
- *the making of an application, or the giving of a notice, to the Governor or Minister*
- *this power of delegation*
- *any function under this or any other Act that is expressly required to be exercised by resolution of the Council.”*

Further to this, the Act at s.226 of the Local Government Act defines the role of the Mayor as follows:

- (a) to be the leader of the council and a leader in the local community,*
- (b) to advance community cohesion and promote civic awareness,*
- (c) to be the principal member and spokesperson of the governing body, including representing the views of the council as to its local priorities,*
- (d) to exercise, in cases of necessity, the policy-making functions of the governing body of the council between meetings of the council,*
- (e) to preside at meetings of the council,*
- (f) to ensure that meetings of the council are conducted efficiently, effectively and in accordance with this Act,*
- (g) to ensure the timely development and adoption of the strategic plans, programs and policies of the council,*
- (h) to promote the effective and consistent implementation of the strategic plans, programs and policies of the council,*
- (i) to promote partnerships between the council and key stakeholders,*
- (j) to advise, consult with and provide strategic direction to the general manager in relation to the implementation of the strategic plans and policies of the council,*
- (k) in conjunction with the general manager, to ensure adequate opportunities and mechanisms for engagement between the council and the local community,*
- (l) to carry out the civic and ceremonial functions of the mayoral office,*
- (m) to represent the council on regional organisations and at inter-governmental forums at regional, State and Commonwealth level,*
- (n) in consultation with the councillors, to lead performance appraisals of the general manager,*
- (o) to exercise any other functions of the council that the council determines.*

Current Situation

The Mayors delegations are contained within the attached policy document to reflect the Local Government Act.


Financial Implications

There is no significant financial impact arising from this report.

Recommendation

- 1. That Policy No 1.5.1 (v9) being Mayoral Delegations be adopted.**
- 2. That Council delegates to the Mayor, the delegations as detailed in attached Policy document.**

SECTION 1 Service Management
PART 5 Delegations

	POLICY NO:	1.5.1(v9)
	POLICY TITLE:	Mayoral Delegations
	DATE ADOPTED:	28/09/2020
	RESOLUTION NO:	
	SUPERSEDES:	Mayor Delegations 1.5.1(v8) Adopted: 24/09/2018 Resolution No: 354/2018
	PROPOSED REVIEW DATE:	09/2021

BACKGROUND

In accordance with the provisions of Section 377 of the Local Government Act 1993, the Mayor is delegated the following powers and duties by Council on 28 September 2020, effective from that date.

POLICY

To give effect to the provisions of the Local Government Act 1993, and any other Act conferring powers or duties upon the Mayor and to any resolution or direction give to the Mayor by the Council.

STATUTORY ROLE

Section 226 of the Local Government Act defines the role of the Mayor as follows:-

- (a) to be the leader of the Council and a leader in the local community,
- (b) to advance community cohesion and promote civic awareness,
- (c) to be the principal member and spokesperson of the governing body, including representing the views of the Council as to its local priorities,
- (d) to exercise, in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council,
- (e) to preside at meetings of the Council,
- (f) to ensure that meetings of the Council are conducted efficiently, effectively and in accordance with this Act,
- (g) to ensure the timely development and adoption of the strategic plans, programs and policies of the Council,
- (h) to promote the effective and consistent implementation of the strategic plans, programs and policies of the Council,
- (i) to promote partnerships between the Council and key stakeholders,
- (j) to advise, consult with and provide strategic direction to the general manager in relation to the implementation of the strategic plans and policies of the Council,
- (k) in conjunction with the general manager, to ensure adequate opportunities and mechanisms for engagement between the Council and the local community,
- (l) to carry out the civic and ceremonial functions of the mayoral office,

(m) to represent the Council on regional organisations and at inter-governmental forums at regional, State and Commonwealth level,

(n) in consultation with the Councillors, to lead performance appraisals of the general manager,

(o) to exercise any other functions of the Council that the Council determines.

DELEGATIONS

Pursuant to the Local Government Act and Regulations, and any expressed policy or direction of Council, and as per s.226 of the Local Government Act, being the defined Role of the Mayor, that Council in accordance with the provisions of Section 377 of the Local Government Act 1993 and every other enabling statutory power, delegates to the person who occupies the position of Mayor, to perform on behalf of Council the following powers, authorities, duties or functions.

1. Council Seal

Authorise the Mayor to be the necessary witness to documents requiring Council's seal.

2. Media Relations/Promotion of Council

To make media statements or releases on behalf of Council.

To promote the area of Council through representations, delegations, functions and personal approaches within budget provisions.

3. Negotiations

To represent Council, in conjunction with the General Manager, in deputations to Government officials and elsewhere where it is appropriate that the Mayor should present the Council's position.

To participate in negotiations on behalf of the Council with third parties and in connection with the sale, purchase and lease of lands and buildings in conjunction with the General Manager.

4. Policy Making

To exercise in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council.

5. Correspondence

To sign correspondence on behalf of the Council.

6. Urgent Works

To authorise any work which is deemed urgent at a cost not exceeding \$50,000 provided that such expenditure is reported to the Council at its next Ordinary Meeting.

7. Complaints Against the General Manager

The Mayor shall have the power to investigate substantive written complaints against the General Manager and shall, if warranted, report as required to an Ordinary Meeting of Council.

8. Attendance at Conference, Seminars and functions by Councillors

The Mayor may authorise a Councillor to attend a conference, seminar or function within and outside the Council area. (Conference means conferences, seminars, congresses, forums, workshops, courses,

meetings, deputations, information and training sessions events, etc., held within Australia, related to the industry of local government - See Policy Manual: Governance - Payment of Expenses and Provision of Facilities for Councillors.

9. Day-to-Day Oversight and Liaison with the General Manager

The Mayor shall be responsible for the day-to-day oversight and liaison with the General Manager including, but not limited to:-

- . approving leave.
- . approving expenses incurred.
- . managing complaints about the General Manager.

RELATED POLICIES

1.5.2 (V9) Deputy Mayor Delegation

1.5.3 (V7) General Manager

7.6 * DELEGATIONS TO THE DEPUTY MAYOR**

File Number: A3.8
Author: Ross Earl, General Manager
Authoriser: Ross Earl, General Manager
Attachments: 1. 1.5.2(V9) - Deputy Mayor Delegations

Background

Section 377 of the Local Government provides the opportunity for Council to be able to delegate some of its functions with the exception of those matters detailed within that section as functions that are only to be exercised by Council.

Current Situation

- (1) The Councillors may elect a person from among their number to be the deputy mayor.
- (2) The person may be elected for the mayoral term or a shorter term.
- (3) The deputy mayor may exercise any function of the mayor at the request of the mayor or if the mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of mayor.
- (4) The Councillors may elect a person from among their number to act as deputy mayor if the deputy mayor is prevented by illness, absence or otherwise from exercising a function under this section, or if no deputy mayor has been elected.


Financial Implications

The Deputy Mayors delegations are contained within the attached policy document.

Recommendation

- 1. That Policy No 1.5.2(V9) being Deputy Mayor Delegations be adopted.**
- 2. That Council delegates to the Deputy Mayor, the delegation as detailed in the attached Policy Document.**

SECTION 1 Service Management
 PART 5 Delegations

	POLICY NO:	1.5.2(v9)
	POLICY TITLE:	Deputy Mayor Delegations
	DATE ADOPTED:	28/09/2020
	RESOLUTION NO:	
	SUPERSEDES:	1.5.2(v8) Adopted: 24/09/2018 Resolution: 355/2018
	PROPOSED REVIEW DATE:	09/2021

BACKGROUND

In accordance with the provisions of Section 377 of the Local Government Act 1993, the Deputy Mayor is delegated the following powers and duties by Council on 28 September 2020 effective from that date.

POLICY

1. Council Seal

Authorise the Deputy Mayor to be the necessary witness to documents requiring Council’s seal.

2. Absence of the Mayor

If the Mayor is prevented by illness, absence or otherwise from exercising the function, or if there is a casual vacancy in the office of Mayor, and subject to compliance with the requirements of the Local Government Act 1993, and any expressed policy or direction of the Council, the Council pursuant to the provisions of Section 377 of the Act, and every other enabling statutory power, delegates to the person who occupies the position of Deputy Mayor to exercise and perform on behalf of the Council the powers, authorities, duties and functions which the Council has delegated by Instrument to the Mayor.

RELATED POLICIES

- 1.5.1 (V8) Mayor Delegations
- 1.5.3 (V7) General Manager Delegation

8 STARRING OF ITEMS

9 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 24 August 2020

10 NOTICE OF MOTION

Nil

11 RESCISSION MOTION

Nil

12 BUSINESS ARISING

12.1 *BUSINESS ARISING**

File Number: C12.1
Author: Kai Howard-Oakman, Executive Assistant
Authoriser: Ross Earl, General Manager
Attachments: Nil

Background

Business outstanding from previous meetings of Council

Current Situation

KEY: Action still pending Action

GM GENERAL MANAGER	AMIP ACTING MANAGER INFRASTRUCTURE & PROJECTS
MCS MANAGER CORPORATE SERVICES	MES MANAGER ENVIRONMENTAL SERVICES
MCE MANAGER COMMUNITY ENGAGEMENT	MW MANAGER WORKS

206/2013	REVIEW OF ORGANISATIONAL STRUCTURE
RESPONSIBLE OFFICER	ROSS EARL - GENERAL MANAGER
FILE NUMBER	S6.41
DECISION	ACTION TAKEN
That the position descriptions of all employees be updated to reflect current duties performed and requirements of the organisation.	In progress

321/2018	RENAMING SENIOR CITIZENS BUILDING TO BOURKE COMMUNITY CENTRE
RESPONSIBLE OFFICER	ROSS EARL - GENERAL MANAGER & DWAYNE WILLOUGHBY - MANAGER ENVIRONMENT SERVICES
FILE NUMBER	A11.2.24
DECISION	ACTION TAKEN
1. That a Plan of Management for the Bourke Community Centre be developed which details the allowable uses of the building and the fee required to be paid for the use and any bond that need to be lodged. 2. That the Plan of Management be submitted to Council on completion for their endorsement	Ongoing

362/2018	BIODIVERSITY CONSERVATION ACT 2016 - UPDATE	
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY - MANAGER ENVIRONMENTAL SERVICES	
FILE NUMBER	E6.1-E6.4-L8.1	
DECISION		ACTION TAKEN
1. That Council undertake a review of the potential impact on the sale of land held for industrial development including obtaining specialist advice as appropriate. 2. That on finalisation of that review a further report be brought back to Council		Continue to lobby Government

394/2018	WESTERN LOCAL HEALTH DISTRICT (WLHD)	
RESPONSIBLE OFFICER	MAYOR HOLLMAN & ROSS EARL - GENERAL MANAGER	
FILE NUMBER	H1.1	
DECISION		ACTION TAKEN
That Council contact the WLHD further requesting the information that was not received in its previous letters:- 1. Effects on mothers of giving birth away from Country 2. Results of any patient satisfaction survey 3. Location of Plant & Equipment previously used in Birthing Unit at Bourke District Hospital 4. Details of the model of care in place at present		To be followed up

427/2018	PROPOSED CHANGE OF MANAGEMENT OF THE PCYC	
RESPONSIBLE OFFICER	ROSS EARL - GENERAL MANAGER & DWAYNE WILLOUGHBY – MANAGER ENVIRONMENTAL SERVICES	
FILE NO	L1.17-Y1.7-LD-L11.14.3	
DECISION		ACTION TAKEN
That the General Manager prepare a detailed report in relation to the matter, including the seeking of legal advice if necessary		In progress Teleconference held 20/08/2020

156/2019	CONFIDENTIAL – CONSTRUCTION OF SEWERAGE TREATMENT PLANT FACILITIES	
RESPONSIBLE OFFICER	ROSS EARL - GENERAL MANAGER & PETER BROWN - MANAGER OF WORKS	
FILE NO	S3.2.3	
DECISION		ACTION TAKEN
That Council continue with its representations to obtain funding for the additional costs anticipated to be incurred in the construction of the new Additional Sewage Treatment Facilities in Bourke		Ongoing

274/2019	DROUGHT – WATER UPDATE
RESPONSIBLE OFFICER	ROSS EARL – GENERAL MANAGER
FILE NO	W2.2.9 – W2.2.9.1
DECISION	
That the General Manager write to the State Government seeking their urgent consideration of the construction of a regulator or additional weir including a fish ladder upstream of Bourke at a location identified as BU8	
ACTION TAKEN	
Letter sent & meeting held	

2019/362	NOTICE OF MOTION - BOURKE WATER SECURITY OPTIONS
RESPONSIBLE OFFICER	ROSS EARL, GENERAL MANAGER
FILE NO	W2.2.9
DECISION	
Council engage an appropriately qualified consultant to cost and complete a scoping/design study for a shovel ready plan to secure the water supply from the Darling River for the towns and villages situated on the river for the Bourke Shire Council area. All water supply options from previous reports and added new ideas to be discussed within Council, with agreed options forwarded to the consultants for further analysis. That the study be completed in a timely matter to allow council to lobby Federal and State Governments for Funding Assistance for water security options for Bourke Shire Council’s future water needs. Bourke Shire Council allocate \$250,000 towards the scoping/design study, to be met from the Water Fund Reserve and that the State Government also be asked to make a contribution.	
ACTION TAKEN	
Meeting held 22/09/2020	

2019/439	NORTH BOURKE BRIDGE REHABILITATION CONCEPT PLAN
RESPONSIBLE OFFICER	ROSS EARL, GENERAL MANAGER
FILE NO	B6.1
DECISION	
Council continue to apply for funding to undertake the project	
ACTION TAKEN	
Ongoing	

2020/111	DUAL NAMING OF THE DARLING RIVER – DARLING RIVER BAAKA
RESPONSIBLE OFFICER	ROSS EARL, GENERAL MANAGER
FILE NO	R6.5
DECISION	
<ol style="list-style-type: none"> 1. That Council forward a copy of the motion regarding the dual naming of the Darling River to the Minister for his consideration during the determination process. 2. That Council seek further clarification on which section of the Darling River will be dual named Baaka and will the name be Darling Baaka River / Baaka Darling River or Darling River Baaka. 	
ACTION TAKEN	
Ongoing	

2020/168	13.6 TRANSFER OF LAND TO THE WHIDDON GROUP, DARLING STREET BOURKE
RESPONSIBLE OFFICER	MARK RILEY, ACTING MANAGER OF INFRASTRUCTURE & PROJECTS
FILE NO	L1.13-L1.16
DECISION	
<p>1. That in accordance with Section 30 of the Local Government Act, 1993, Council proceed to take the necessary action to prepare a local environmental plan that seeks to reclassify community land located at 17 - 29 Darling Street, Bourke as Operational land.</p> <p>2. That Council proceed to prepare and enter into a Deed for Land Acquisition with the Whiddon Group in respect of their eventual acquisition of the site at 17 - 29 Darling Street, Bourke, following the reclassification of the subject land to Operational land.</p> <p>3. That if required, the General Manager be authorised to execute, on behalf of Council as the existing registered owner of land at 17 - 29 Darling Street, Bourke, owner’s consent in respect of the lodgement of a Development Application by the Whiddon Group in respect of upgrading works at the facility.</p> <p>4. That any necessary documents be executed under the Common Seal of Council.</p>	<p>1. Discussions held by MES with Dept of Planning Officers to Progress matter</p> <p>2. Draft Deed forwarded to Whiddon Group 19/08/2020 awaiting response</p>

2020/193	*** REQUEST FOR RENTAL ASSISTANCE – ITEM 22.4
RESPONSIBLE OFFICER	ROSS EARL, GENERAL MANAGER
FILE NO	A1.1.4-A11.2.29-H1.18
DECISION	
<p>Subject to Council receiving satisfactory evidence to quantify the loss of income that Council approve the application for a reduction in rental as submitted.</p>	<p>Letter formally advising of Councils decision, sent to applicant on 7/7/2020 by GM. Council awaiting evidence of pandemic impact on business. No response received Matter is complete</p>

2020/202	CREATION OF EASEMENT – 2 DARLING STREET NORTH BOURKE – DEVELOPMENT APPLICATION 2018/0002- ITEM 13.1	
RESPONSIBLE OFFICER	MES/AMIP	
FILE NO	D2.1-DA 218/0002	
DECISION		
<p>1. That in respect of Condition of Consent No 14, Development Application DA 2018/0002, Council agree that the proposed easement adequately meets the requirements of condition 14 with respect to the need to gain a licence, on the following basis:-</p> <ul style="list-style-type: none"> The developer being responsible for the costs of preparation and registration of the required deposited plan and section 88B Instrument; The terms of the easement being virtually identical to the previously prepared licence agreement, with provisions changed for context, with Council provide such terms to the developer for inclusion in the easement documentation; and Evidence being provided to the Private Certifier/Council of the lodgement of the easement documentation for registration, prior to occupation. <p>2. That the General Manager be authorised to take the required action from Councils perspective to finalise the terms of the easement.</p> <p>3. That any necessary documents be executed under the Common Seal of Council.</p>		<p>1. Applicant of Easement agreed to by applicant on 03/09/2020, as per Council resolution.</p> <p>2. Private Certifier advised of Councils resolution regarding requirement for easement to be registered prior to occupation</p> <p>3. No further action required by Council Matter complete.</p>

2020/211	REVIEW OF CAPITAL WORKS PROGRAM 2019/2020 AND REALLOCATION OF FUNDS – ITEM 15.5 MOUNT OXLEY	
RESPONSIBLE OFFICER	LEONIE BROWN, MANAGER OF CORPORATE SERVICES	
FILE NO	R2.5	
DECISION		
Council identify the responsibility and access road to the top of Mount Oxley		See MCS September Report

2020/223	BOURKE AIRPORT - LEASE OF LAND – ITEM - 23.2	
RESPONSIBLE OFFICER	MARK RILEY, ACTING MANAGER INFRASTRUCTURE & PROJECTS	
FILE NO	A6.1-F3.1-LD	
DECISION		
<p>1. That the General Manager be authorised to take the necessary action in respect of the leasing of Lot 64 DP 1027306, Bourke Airport, to Viva Energy Australia Pty Ltd as per the terms detailed in the report of the Acting Manager of Infrastructure and Projects.</p> <p>2. That any necessary documents be executed under the Common Seal of Council.</p>		<p>Email sent detailing Councils resolution forwarded to Viva Energy 07/07/2020. No response received. Matter to be pursued.</p>

2020/233	12.1 DRILLING OF NEW BORE AT TRINGADEE STATION, WANAARING ROAD	
RESPONSIBLE OFFICER	MARK GORDON, MANAGER ROAD SERVICES	
FILE NO	W2.2.9-W2.2.9.1	
DECISION		
<p>1. Council authorised the General Manager to enter into a contract with a preferred water-drilling contractor for the provision of a new water bore to be drilled at Tringadee Station on the Wanaaring Road.</p> <p>2. That any necessary documents in relation to Drilling of New Bore at Tringadee Station, Wanaaring Road be executed under the Common Seal of Council.</p>		<p>IMPAX Drilling to undertake work</p> <p>Awaiting Licence Approval</p>

2020/234	12.2 ROAD CLASSIFICATION REVIEW	
RESPONSIBLE OFFICER	MARK RILEY, ACTING MANAGER OF INFRASTRUCTURE & PROJECTS	
FILE NO	R7.4.3	
DECISION		
<p>1. That the Road Classification Review and Transfer Information Paper dated June 2020 be noted.</p> <p>2. That the actions of the General Manager in engaging Peece Consulting to prepare a submission, both as a combined Far North West Joint Organisation submission and an individual submission from Bourke Shire Council, be endorsed.</p> <p>3. That Councils preferred position in respect of providing a submission to the Review Panel be:-</p> <ul style="list-style-type: none"> • ownership of the Bourke – Wanaaring Rd being transferred to the NSW Government, as a minimum ; and • the transfer of any Regional Roads to Government in the Bourke Shire being on the basis of Council entering into a contract with Government which would see Council continuing to undertake both improvement works and the necessary programmed and emergency maintenance works on the transferred roadway(s). <p>4. That having regard to the availability of such submissions and the Independent Panels time frame for submissions, the Mayor be authorised to approve Councils submission for presentation to the Independent Panel, if required.</p>		<p>Nomination of Roads to be completed by 30 August.</p> <p>JO to put a submission in on issues potentially impacted by any decisions</p>

2020/236	14.2 BOURKE AIRPORT DEVELOPMENT PROPOSAL	
RESPONSIBLE OFFICER	ROSS EARL, GENERAL MANAGER	
FILE NO	A6.1	
DECISION		
<ol style="list-style-type: none"> 1. That Council seek quotations for the preparation of a Master Plan at the Bourke Airport to determine the availability of land for the proposed development and future developments. 2. That Council advise the Royal Flying Doctor Services of its agreement in principle of their proposal. 3. That the Royal Flying Doctor Service be further advised that the siting of any proposed structure would need to be in accord with any Airport Master Plan adopted by Council. 		<ol style="list-style-type: none"> 1. Quotations to be called 2. RFDS advised 3. RFDS Advised

2020/239	14.5 *** POTENTIAL MOTIONS FOR THE LGNSW ANNUAL CONFERENCE 22 - 24 NOVEMBER 2020	
RESPONSIBLE OFFICER	ROSS EARL, GENERAL MANAGER	
FILE NO	L8.3-S1.1	
DECISION		
That the Mayor, Deputy Mayor and General Manager be authorised to make minor amendments to the motions if required either prior to or at the Annual Conference.		Motions to be submitted by end September 2020

2020/241	14.6 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM (LRCI PROGRAM)	
RESPONSIBLE OFFICER	ROSS EARL, GENERAL MANAGER	
FILE NO	G4.1	
DECISION		
<ol style="list-style-type: none"> 1. Council endorse the recommendations within the Report being for projects 1 to 16 with actual sites for the footpath construction to be determined 2. That an application is lodged for the 16 projects as detailed with the Australian Government 		Application to be finalised

2020/276	14.1 REVISED CODE OF CONDUCT AND PROCEDURES	
RESPONSIBLE OFFICER	ROSS EARL, GENERAL MANAGER	
FILE NO	P4.1.4	
DECISION		
<ol style="list-style-type: none"> 1. That Council provide training to both Councillors and Staff on the new Code when the opportunity arises. 2. That the General Manager take appropriate action to ensure that Council has access to a Panel of Code of Conduct Reviewers. 		In progress

2020/284	15.3 *** AWNING IMPROVEMENT PROGRAM
RESPONSIBLE OFFICER	LEONIE BROWN, MANAGER OF CORPORATE SERVICES
FILE NO	B3.4-G4.97
DECISION	
<p>1. That Bourke Shire Council proceed with the development of the Main Street Awning Improvement Program as outlined in the report.</p> <p>2. That Council advertise the availability of the Programme as required under section 356 of the Local Government Act.</p>	

2020/289	21.1 REGIONAL CONNECTIVITY PROGRAM - APPLICATIONS NOW OPEN
RESPONSIBLE OFFICER	ROSS EARL, GENERAL MANAGER
FILE NO	G4.1-T2.3
DECISION	
<p>1. That Council authorise the General Manager to negotiate with a telecommunications group which has knowledge of rural and remote internet infrastructure to ascertain the areas of priority of the Bourke Shire Council region.</p> <p>2. That Council agree to submit a joint application to the Regional Connectivity Program pending the requirements of the program being able to be met.</p>	

2020/290	21.2 A SPECIAL LOCAL ROADS & TRANSPORT CONGRESS - 16 - 18 NOVEMBER 2020
RESPONSIBLE OFFICER	ROSS EARL, GENERAL MANAGER
FILE NO	S1.1
DECISION	
Should the Special Local Roads and Transport Congress go ahead, that Council be represented in Wagga Wagga during 16-18 November 2020	Cr Hollman & Cr Bartley attending & possibility of Manager Roads

Recommendation

That Council note the information in the Business Arising as presented to Council on Monday, 28 September 2020.

12.2 CALENDAR OF EVENTS

File Number: C12.6
Author: Kai Howard-Oakman, Executive Assistant
Authoriser: Ross Earl, General Manager
Attachments: Nil

Background

Information sent out monthly to advise when Council Meetings, meetings which Councillors are Delegates to and other meetings of which Council is a member of, or representatives of Council.

Current Situation

Month/ Year 2020	Meeting Date	Time	Event	Location
September	22	4.00pm	Invitation - Western Weir Program	GoToMeeting
	28	9.15am	Council Meeting	Council Chamber
October	5		Labour Day	
	6-8		LGNSW Water Management Conference	Via Video-Link
	26	9.15am	Council Meeting	Council Chamber
November	16-18	9.30am	Special Local Roads & Transport Congress	Wagga Wagga
	22 -24		LGNSW Annual Conference	Via Video-Link
	30	9.15am	Council Meeting (changed to allow for LGNSW Annual Conference)	Council Chamber
December	25		Christmas Day	
	26		Boxing Day	
	28		Boxing Day Holiday	

Recommendation

That Council note the information in the Calendar of Events as presented to Council on Monday, 28 September 2020.

12.3 INFORMATION TO COUNCILLORS

File Number: C12.1
Author: Kai Howard-Oakman, Executive Assistant
Authoriser: Ross Earl, General Manager
Attachments: Nil

Background

Each month a list of correspondence is sent out in the Business Paper to the Councillors to ensure that they have not missed any information since the last Business Paper was produced.

Current Situation

Date	Information Sent	Author	Email
31/08/2020	Minister's message - 31 August 2020	Minister Hancock OLG	✓
01/09/2020	"From the GM's Desk" 200902	GM	
04/09/2020	COVID-19 Council Update - 4 September 2020	OLG	✓
07/09/2020	OLG's fortnightly e-newsletter - 4 September 2020	OLG	✓
06/09/2020	Northern Basin 2019-20 Summary/Northern Basin 2020-21 Planning	Jody Swirepik Commonwealth Environmental Water Holder	✓
06/09/2020	"From the GM's Desk" 20910	GM	
10/09/2020	COVID-19 Council Update - 10 September 2020	OLG	✓
10/09/2020	Tenders for Medical Services	NSW Gov etendering	✓
17/10/2020	Message from Minister Hancock	OLG	✓
18/09/2020	The Weekly Newsletter, 18 September 2020	LGNSW	
18/09/2020	Draft Agenda Meeting with Water NSW		
18/09/2020	Photo Davidson Oval Gates	GM	
18/09/2020	https://www.smh.com.au/national/nsw/parliament-to-launch-inquiry-into-appalling-state-of-nsw-country-hospitals-20200827-p55q09.html	Sydney Morning Herald	
21/09/2020	COVID-19 Council Update - 21 September 2020	OLG	
22/09/2020	Media release attached - remote/ online Council meetings to continue to March 25, 2021	LGNSW	✓
22/09/2020	"From the GM's Desk" 200924	GM	✓

Recommendation

That Council note the contents of the Information to Councillors Report as presented to Council on Monday, 28 September 2020.

13 ENGINEERING SERVICES DEPARTMENT

Nil

14 ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT**14.1 *** POTENTIAL HERITAGE ITEM REVIEW**

File Number: H2.1
Author: Dwayne Willoughby, Manager Environmental Services
Authoriser: Ross Earl, General Manager
Attachments: Nil

Background

Bourke Shire is one of the best known of the remote areas of NSW. This is partly due to its historic position as once a major inland port on the Darling River, and the centre of what was, in the late 19th century, a vast wool industry, and a depot for Cobb & Co linking all places north and west.

Current Situation

A Community Based Heritage Study was undertaken between 1998 and 2002 in order to identify and assess places and items of heritage significance in the Shire of Bourke. Places recommended for listing that were identified as part of the Community Based Heritage Study, the Main Street Study and the Heritage Advisory Committee, are set out in the table below:-

No	Item	Address:	Locality
1	Barrington Jail (semi ruin)		Barrington
2	Anglican Church	31 Mitchell Street	Bourke
3	Betta Home Living, including Stihl shop	33-37 Oxley Street	Bourke
4	Blacksmith Shed & House	65 Oxley Street	Bourke
5	Cottage	56 Hope Street	Bourke
6	Cottage	59 Mitchell Street	Bourke
7	Cottage	68 Mitchell Street	Bourke
8	Crossing Keepers House	Gorrell Avenue	Bourke
9	Diggers Function Centre (Former Bourke Memorial Hall) and Restaurant	23-25 Sturt Street	Bourke
10	Group of 4 matching cottages	11-17 Sturt Street	Bourke
11	Gumbalie Homestead	Wanaaring Rd	Bourke
12	Hospital (original section only)	26 Tarcoon Street	Bourke
13	J.T. Waters House	Mitchell Lane	Bourke
14	Jandra Homestead & Outbuildings	Kidman Way	Bourke
15	NAB Building, Formerly CBC Bank	49 Oxley Street	Bourke
16	Old Public School Hall (TAFE Hall)	Oxley Street	Bourke
17	P.S. Wave remnants	Maritime Park	Bourke
18	Police Station Offices, Former Westpac Bank	44 Oxley Street	Bourke
19	Port of Bourke Hotel (old former 'Royal' Hotel)	Mitchell Street	Bourke
20	Queensland Fig trees (Ficus Hillii)	Various	Bourke
21	Rotunda: Central Park		Bourke
22	SETCH Clothing Shop	19-23 Oxley Street	Bourke
23	Shop Building	25-27 Oxley Street	Bourke
24	Survey Beacon	Mitchell Hwy	Bourke

25	Tancred Abattoirs	Mitchell Highway	Bourke
26	The Afghan Mosque	Bourke Cemetery	Bourke
27	Two Water Holes Cricket Ground PWP 89	Kidman Way	Bourke
28	Walkden's Bore PWP 237	Hungerford Rd	Bourke
29	War Memorial	Central Park	Bourke
30	Western Herald Building	36 Mertin Street	Bourke
31	Wool Dump	Anson Street	Bourke
32	Yulcarley –Give & Take Fence		Bourke
33	Byrock Cemetery	Off Cobar Rd	Byrock
34	Curraweena Homestead, Garden Cistern (ruins)	Kidman Way	Byrock
35	Curraweena Woolshed	Kidman Way	Byrock
36	Kenilworth– Pise Ruins of original homestead and assoc. garden.	Mitchell Hwy	Byrock
37	Mullagullah Pise ruins of original homestead & Assoc outbuildings.	Mitchell Hwy	Byrock
38	Public School Building	Girilambone & Hill Streets	Byrock
39	Turntable	Railway	Byrock
40	Water Tower/Tank	Railway Station	Byrock
41	Wool Dump		Byrock
42	Cemetery – Enngonia	Brewarrina Rd	Enngonia
43	Former Post Office	McCabe Street	Enngonia
44	Lila Springs Homestead & Woolshed	Ledknapper Crossing	Enngonia
45	Managers House-ruins PWP	Brewarrina Rd	Enngonia
46	Racecourse	Brewarrina Rd	Enngonia
47	Fords Bridge Racecourse		Fords Bridge
48	Kelly's Camp Bore PWP No: 232	Hungerford Rd	Fords Bridge
49	Mailman's House (ruins)	Aubrey Street	Fords Bridge
50	Warrego Hotel	Aubrey Street	Fords Bridge
51	Fort Bourke –replica stockade	Mitchell Park Res	Fort Bourke
52	Cemetery		Louth
53	Church: Presbyterian		Louth
54	Dunlop Stn Homestead & Outbuildings, Stone Store Building & Shearing Complex	10045 Tooralé Rd	Louth
55	Former Post Office	Bloxham Street	Louth
56	Tooralé Shearing Shed & Shearers Quarters	Tooralé	Louth
57	Tooralé Signpost	Tooralé	Louth
58	North Bourke Cemetery		North Bourke
59	Wanaaring Cemetery	Church and Gloucester Streets	Wanaaring
60	Wanaaring Public School- original building	Good Street	Wanaaring
61	Brindingabba Homestead	Hungerford Rd	Yantabulla
62	Brindingabba Woolshed	Off Hungerford Rd	Yantabulla
63	Cemetery- Kerribree	Main Rd 405	Yantabulla

- Listing places no legal restriction on the sale or leasing of properties.
- Through flexibility clauses in Council's local environmental plan, owners of heritage items can request Council to agree to land use changes, site coverage and car parking bonuses unavailable to other owners.
- Heritage buildings are best cared for when they are lived in and loved. This means they must be useable. Houses may need new bathrooms and kitchens; commercial buildings may need new services and fire protection.
- Listing does not exclude changes, additions, or new buildings on the site provided that these do not detract from the heritage significance of the listed items.
- Listing does not exclude the adaptive reuse of a heritage item for another use. Sometimes this is a sensible way of ensuring the use of a heritage item.
- Other than normal maintenance, it is not expected that owners take any special care of a heritage property
- Maintenance of heritage items and gardens does not require formal approval.
- Listing enables access to heritage grants.

Proposed listing process

The proposed first step in the heritage listing process is to be that of community consultation, which would comprise:

- A letter to each property owner advising of the proposed heritage listing. The heritage Inventory sheet prepared for each property would be included with the letter.
- The offer to owners of places proposed for listing of individual meetings with Council's Heritage Advisor, at her November 2020 visit, to discuss any issues or concerns.

Once consultation is completed the results of the consultation and recommendations for listing will be reported to Council.

Financial Implications

To be met as part of Council's current budget.

Recommendation

- 1. That Council note the information in Environmental Manager's Report regarding the Potential Heritage Item Review as presented to Council on Monday, 28 September 2020.**
- 2. That Council advise each of the property owners of the proposed listing and provide them with the Heritage Inventory Sheet prepared in respect to their property.**
- 3. That the owners of each property be afforded the opportunity to meet with the Heritage Adviser during her November 2020 visit.**
- 4. That the matter be referred to Council, for finalisation, once the responses are received from the individual landowners are reviewed.**

14.2 LEP AMENDMENT UNDER S3.22

File Number: T5.3
Author: Dwayne Willoughby, Manager Environmental Services
Authoriser: Ross Earl, General Manager
Attachments: Nil

Background

Bourke Shire Council proposes to amend Bourke Local Environment Plan 2012 (LEP) under S3.22 of the Environmental Planning and Assessment Act 1979 (EP&A Act) to correct an error in zoning of Lot 62 DP 1027306 – 68B Sid Coleman Drive North Bourke.

Section 3.22 of the EP&A Act allows for the expedition of amendments to an LEP without having to comply with normal legislative processes including the preparation of a Planning Proposal. Subject to Council's endorsement, a request will be made to the Minister for Planning and Public Spaces for the making of the amendment.

Current Situation

68B Side Coleman Drive North Bourke is located on land inside the airport precinct and was the previous site of Darling Fertilizers chemical storage shed. It was zoned 5(a) Special Uses under the previous LEP with the zone continuing to SP2 Infrastructure (which has a purpose of air transport facilities), with the creation of the Standard Instrument LEP in 2013.

Staff have contacted the consultant who prepared our Standard Instrument LEP (SI LEP) and he advised the following in relation to the zoning of the land:-

"I have reviewed the Land Use Survey that was carried out for the Bourke Shire Strategy and it shows the land as being industrial in use because it had a shed on it. So it should have been zoned as Industrial. However, its previous zoning was Special Uses 5(a) and I would have used this as the zoning layer for the LEP. This clearly was an oversight and it should have been zoned as Industrial".

Existing lots to the north and south of the lot are both zoned IN1.

Council staff have consulted with the current owners of the land and they have no objections to the proposed rezoning.

Council staff also recently held discussions with the Department of Planning, Industry and Environment (DPIE) regarding this matter who advised Council that the normal process for amending a Local Environmental Plan does not need to be followed. Instead, there may an opportunity for Council to make a request to the Minister for Planning and Public Spaces to make the plan (rezone the land) in accordance with the provisions of Sections 3.22 of the Environmental Planning and Assessment 1979 (the Act).

Part 3, Division 3.2 of the Act includes provisions relating to the making of amendments to environmental planning instruments, such as Local Environmental Plans. Normally, any proposal to rezone land would necessitate the preparation of a Planning Proposal that is subject to Council endorsement, a Gateway Determination (preliminary checkpoint at the Department) and then

consultation with the community and any relevant government agency stakeholders. In this instance, however, Council has been advised (by the Department) that the provisions of Sections 3.22 of the Act could be utilised to fast-track the rezoning process, given the circumstances of the error that had occurred when the SI LEP was created.

The provisions of Section 3.22 of the Act are repeated in full as follows:-

3.22 Expedited amendments of environmental planning instruments

- (1) *An amending environmental planning instrument may be made under this Part without compliance with the provisions of this Act relating to the conditions precedent to the making of the instrument if the instrument, if made, would amend or repeal a provision of a principal instrument in order to do any one or more of the following -*
- (a) *correct an obvious error in the principal instrument consisting of a misdescription, the inconsistent numbering of provisions, a wrong cross reference, a spelling error, a grammatical mistake, the insertion of obviously missing words, the removal of obviously unnecessary words or a formatting error,*
 - (b) *address matters in the principal instrument that are of a consequential, transitional, machinery or other minor nature,*
 - (c) *deal with matters that the Minister considers do not warrant compliance with the conditions precedent for the making of the instrument because they will not have any significant adverse impact on the environment or adjoining land.*
- (2) *A reference in this section to an amendment of an instrument includes a reference to the amendment or replacement of a map adopted by an instrument.*

Subject to Council's endorsement, a submission will be forwarded to DPIE for further assessment and further action.

Subject to Ministerial approval, Council's Environmental Services staff will work with Western Region DPIE to draft the amending instrument and relevant map changes.

Financial Implications

Council staff will be completing the proposed amendment and costs will be met within the current budget.

Recommendation

That Council request the NSW Minister for Planning and Public Spaces to rezone Lot 62 DP 1027306 from SP2 Infrastructure to IN1 General Industrial in accordance with the provisions of Sections 3.22 of the Environmental Planning and Assessment Act 1979.

15 GENERAL MANAGER**15.1 *** AUSTRALIA DAY**

File Number: C2.3-C2.3.1
Author: Ross Earl, General Manager
Authoriser: Ross Earl, General Manager
Attachments: Nil

Background

The report provided to the September 2020 Council meeting in respect of the “Determination of Meeting Time and Schedules” proposes that Councils existing practice of not meeting in December but then meeting in January be amended such that Council meets on the second Monday in December 2020, being 14 December 2020, and not meet in January 2021.

The rationale for this is that whilst the lead up to Christmas is a busy period, the month of January is traditionally a quiet time in Bourke due to the holiday season and the resulting number of people away from the township.

One of the major matters traditionally considered by Council in conjunction with its January meeting is the determination of the recipients for the annual Australia Day Awards.

Categories for these Awards follow:-

- Bourke Citizen of the Year;
- Junior Citizen of the Year
- Sportsperson of the year
- Junior Sportsperson of the year
- Village Service Award
- Emergency Services Volunteer of the year

Current Situation

Consideration of the recipients for the annual Australia Day Awards has in the past, been undertaken by Councillors at a workshop held at the conclusion of the January meeting.

On the premise that Council has determined that it meets on the second Monday in December 2020, being 14 December 2020, it is suggested that a change be made to the closing date for nominations and determination of award recipients for Australia Day 2021.

Given the awards are for service or contribution in 2020, it may be prudent to close the nominations for the awards on the 7th December 2020 and convene the workshop to conduct the voting on the awards immediately following the Council meeting proposed for the 14th December 2020.

If the awards are advertised at the earlier closing date it may assist in ensuring that nominations will be received prior to local organisations and schools going into recess prior to the Christmas break.

It is intended, that if required, the workshop of Councillors would be held with the ability for Councillors to attend either in person or via audio-visual link.

Financial Implications

Funding is provided in Councils Operational Plan for its Australia Day Awards and activities.

Recommendation

- 1. That the award categories as determined for 2020 be maintained.**
- 2. That the closing date for the 2021 Australia Day Awards be the 7th December 2020.**
- 3. That Council delegate to the Acting General Manager finalisation of the determination of the Bourke Shire Australia Day Award Recipients, having regard to the voting process to be undertaken as part of a workshop of Councillors to be convened on 14th December 2020.**
- 4. That such workshop be held with the ability for Councillors to attend either in person or via audio-visual link.**

16 CORPORATE SERVICES DEPARTMENT**16.1 *** BANK RECONCILIATION AND STATEMENT OF BANK BALANCES**

File Number: F1.1
Author: Leonie Brown, Manager Corporate Services
Authoriser: Ross Earl, General Manager
Attachments: Nil

Background

Bank Reconciliation and Statement of Bank Balances for the period ending 31 August 2020.

Current Situation**Bank Reconciliation for the period ending 31st August 2020**

Balances as per Bank Statement	\$2,460,746.47
Plus: Deposit not shown	\$8,506.51
Less: Unpresented Cheques	\$8,118.54
Balance as per Cash Book	\$2,461,134.44

Reconciled Ledger Accounts as at 31st August 2020

Fund or Account	Current Balance	Overdraft Statutory Limit
General	\$20,751,926.30	\$200,000.00
Water	\$1,297,735.55	
Sewer	\$2,414,719.57	
Trust	\$111,739.50	
Total Funds	\$24,576,120.92	

Investments as at 31st August 2020

National Australia Bank	\$449,045.39	1.53%	210 Days	A1+
National Australia Bank	\$3,025,587.95	1.35%	182 Days	A1+
National Australia Bank	\$1,141,382.85	1.30%	300 Days	A1+
National Australia Bank	\$2,985,160.38	1.35%	180 Days	A1+
National Australia Bank	\$1,092,041.99	1.04%	182 Days	A1+
National Australia Bank	\$698,409.62	1.00%	242 Days	A1+
National Australia Bank	\$1,074,018.09	0.90%	90 Days	A1+
National Australia Bank	\$1,711,130.64	0.95%	330 Days	A1+
National Australia Bank	\$672,014.53	0.85%	181 Days	A1+
National Australia Bank	\$800,093.82	0.85%	150 Days	A1+
National Australia Bank	\$3,089,425.35	0.70%	182 Days	A1+
National Australia Bank	\$5,376,675.87	Flex		
Total Investments	\$22,114,986.48			

In accordance with Clause 212 of the Local Government Act (General) Regulation 2005 is certified that the above investments have been made under Sec 625 of the Local Government Act and Council’s Investment Policy.

Reconciliation at 31st August 2020

Balance as per cash book	\$2,461,134.44
Investments	\$22,114,986.48
Total, equalling Reconciled Ledger	\$24,576,120.92

Statement of Bank Balances as at 31st August 2020

	Balance	Transaction	Balance
	31 st July 2020		31 st August 2020
General Fund	\$18,653,034.39	\$2,098,891.91	\$20,751,926.30
Water Fund	\$458,898.10	\$838,837.45	\$1,297,735.55
Sewer Fund	\$2,255,171.62	\$159,547.95	\$2,414,719.57
Trust Fund	\$111,227.95	\$511.55	\$111,739.50
Investments	-\$20,112,231.60	-\$2,002,754.88	-\$22,114,986.48
Totals	\$1,366,100.46	\$1,095,033.98	\$2,461,134.44

Balance of all Funds as at 31st July 2020

\$1,366,100.46

Add Receipts for	
(a) Rates	\$1,430,929.99
(b) Other Cash	\$5,094,552.52
Deduct payments for	
(a) Payments	\$3,427,693.65
(b) New Investment	\$2,002,754.88
Balance as 31st August 2020	\$2,461,134.44

Recommendation

That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 31st August 2020 be noted.

16.2 * INVESTMENT REPORT AS AT 31 JULY 2020**

File Number: F1.2
Author: Leonie Brown, Manager Corporate Services
Authoriser: Ross Earl, General Manager
Attachments: Nil

Introduction

Under the Local Government Act 1993 and Local Government (General) Regulation 2005, the Responsible Accounting Officer is required to report on Council's Investment portfolio on a monthly basis.

Background

The investment report is submitted monthly to Council.

Issues

- Investments are in accordance with Division of Local Government Guidelines and Council's Investment Policy
- Statutory obligations are being met
- Councillors roles as resource allocators and policy directors are satisfied

Assessment**Legal Implications Including Directives and Guidelines**

Local Government Act 1993

Local Government (General) Regulation 2005

The management, of Council's investments is delegated by the General Manager to the Manager Corporate Services.

Financial Implications/Consideration

The 2020/21 Budget estimates the total investment revenue as \$295,000 which represents an estimated return of 1.475%. This revenue is split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cash flow requirements.

The market value of Council's investments held as at 31st July 2020 is \$22,114,986.48.

Investment income earned as at 30th July 2020 is \$23,856.25

Policy Provisions – Council Policy and Procedure

Policy 1.8.10(v5) – Investment Policy adopted 23rd July 2020.

Ministerial Investment Order – 12th January 2011

Strategic Implications – Implications for Long Term Plans/Targets

Funds are invested in accordance with identified cash flow requirements.

Investment Portfolio

Investments as at 31 August 2020

National Australia Bank	\$449,045.39	1.53%	210 Days	A1+
National Australia Bank	\$3,025,587.95	1.35%	182 Days	A1+
National Australia Bank	\$1,141,382.85	1.30%	300 Days	A1+
National Australia Bank	\$2,985,160.38	1.35%	180 Days	A1+
National Australia Bank	\$1,092,041.99	1.04%	182 Days	A1+
National Australia Bank	\$698,409.62	1.00%	242 Days	A1+
National Australia Bank	\$1,074,018.09	0.90%	90 Days	A1+
National Australia Bank	\$1,711,130.64	0.95%	330 Days	A1+
National Australia Bank	\$672,014.53	0.85%	180 Days	A1+
National Australia Bank	\$800,093.82	0.85%	150 Days	A1+
National Australia Bank	\$3,089,425.35	0.70%	182 Days	A1+
National Australia Bank	\$5,376,675.87	Flex		
Total Investments	\$22,114,986.48			

Term Deposits

Discussions/Comments

The Investment portfolio increased by \$2,002,754.88 during the period.

The investment portfolio is invested in term deposits with the National Australia Bank. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.

The Government Guarantee on Investments up to \$1 million dollars has now expired and the new cap of \$250,000 has replaced the scheme.

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council’s Investment Policy.

Recommendation

- 1. That the report regarding Council’s Investment Portfolio 31st August 2020 be received and noted.**
- 2. That the Certificate of the Responsible Accounting Officer be noted and the report adopted**

16.3 * FINANCIAL ASSISTANCE GRANT**

File Number: F1.4.6
Author: Leonie Brown, Manager Corporate Services
Authoriser: Ross Earl, General Manager
Attachments: Nil

Background

The Council is in receipt of correspondence from the Local Government Grants Commission providing information to councils about the way it calculates Financial Assistance Grants (FAG). This information also provides the Council's 2020-2021 estimated FAG entitlement.

Council budgeted for \$6,121,805 in the FAG component of the 2020-2021 year the estimation provided by the Local Government Grants Commission shows a further \$261,919 may be provided to Council.

Current Situation

The 2020-2021 payments are made up of the entitlement for 2020-2021 less an advanced payment made to Council in June and less an amount for overpayment that occurred in 2019-2020.

The adjustment will result from CPI and Population adjustments.

As part of the May budget the Australian Government announced that it would bring forward the first and second quarterly payments of the 2020-2021 Local Government Financial Assistance Grants. Council received payment of \$3,279,065.

Total estimated payment of financial assistance grant to be received in 2020-2021 will be \$6,383,724. The remaining payment will be paid in four equal payments of \$776,164.75 in August, November, February and May.

Correspondence received from the Local Government Grants Commission is included as an attachment to the business paper.

As in previous years' these additional funds will be allocated to the asset renewal reserve. The available funds in the asset renewal reserve as at the 30th June 2020 was \$203,489.13 the additional funds received this year of \$275,193 will increase the renewal reserve to \$478,682.13.

The availability of funds in this reserve has enabled Council to apply for grants where matching funding or a contribution to a project is required to enhance the opportunity of the success of

Financial Implications

The estimated additional funds from the financial assistance grant include \$234,627 for the general purpose component of the grant and \$27,292 for the local roads component of the grant bringing the total increase for 2020-2021 to \$261,919.

Recommendation

- 1. That Council notes the report detailing the Financial Assistance Grant recommended allocation for 2020-2021 be received.**
- 2. That the additional funds received estimated to be \$261,919 be transferred to the asset renewal reserve.**

16.4 * MOUNT OXLEY ROAD**

File Number: R7.1, T4.1
Author: Leonie Brown, Manager Corporate Services
Authoriser: Ross Earl, General Manager
Attachments: 1. Infrastructure Atop Mount Oxley
2. Mount Oxley July 2020

Background

At the June 2020 Ordinary Meeting of Council a request was made by Council to identify responsibility for and the condition of the access road to the summit of Mount Oxley.

Subsequent to this, Council at its August 2020 meeting resolved that a report be submitted to the September 2020 meeting regarding the Radio Hut at Mount Oxley.

This report addresses both these issues.

Mount Oxley is a tabletop mountain with spectacular views over the broad and sunburnt plains surrounding Bourke. The Mount Oxley Road provides access to one of Bourke's major tourist and recreational attractions along with access to various radio transmitter infrastructure.

Reports were presented to Council in 2008 and again in 2015 in regards to ownership and responsibility of the road to Mount Oxley.

In 2008 and 2015 the following points were noted:-

- *The road to the top of Mount Oxley from the turnoff from the Rural Local Road 45 (RLR45) (Rossmore – Tarcoon Road) is a private road, and not the responsibility of Council.*
- *This private road consists of approximately 10 to 12 kms of dirt and gravel road across the flat country, a couple of kilometers of sealed road up the slope, and then a number of tracks on top of Mount Oxley to various infrastructures.*
- *It is understood that infrastructure on Mount Oxley is owned by a number of businesses including Telstra, Country Energy, one (1) or more television companies, one (1) or more radio stations and the landowner.*
- *Telstra originally built the sealed section.*
- *There is a locked gate across the road a short distance after it takes off the Rossmore-Tarcoon Road. Keys to this locked gate are held by many users, and are accessible from the Bourke Tourist Office.*
- *The road is used by many people and widely promoted as a tourist site.*
- *From time to time, Council has contributed to grading the dirt and gravel section of low road predominantly when Council requires access to a gravel quarry at the foothills of Mount Oxley. Most recently, this was done at the end of last year.*
- *During the heavy rainfall events this summer, significant damage has resulted on the sealed section on the slopes, making it virtually un-trafficable at present, and extremely unsafe.*
- *Mount Oxley is a proposed site for a multi-million dollar wind farm infrastructure.*

In 2008, Council resolved that the Mount Oxley road from its turn off from the Rossmore-Tarcoon Road (RLR45) remain being recognised as private road at this stage, and therefore not the responsibility of Council, and further that if Council becomes involved in negotiations to re-establish this road to an accessible and safe standard, then Council staff are authorised to commit Council to offer minor assistance.

The Mount Oxley road is on private property owned by Bill and Denise Stalley of Rossmore Station.

Current Situation

Council has been approached many times over the years to help maintain the road leading to the mountain and the road to the top of the mountain. The current condition of both roads are at a stage where they are in need of urgent repair.

An inspection of the road to Mount Oxley was undertaken on 14 July 2020 by the Roads Supervisor and Engineering Technical Officer. They have advised as follows:-

"The road length from its intersection with Tarcoon Road (RLR45) to the Telstra tower gate is 13.2km.

*The length of bitumen from the bottom of the mountain to the Telstra gate is 1.3km.
The width of the bitumen section is 3 metres.*

The gravel section of the access road consists of both black and red soil which is in need of maintenance. There are several culverts that are either partially or totally blocked.

The gravel section of the road requires a full grade, water and roll to bring the surface up to an improved standard. This would include removing vegetation from the shoulders which are encroaching in several places.

It is then suggested that at least a top grade take place at least twice a year depending on weather and traffic numbers and types to keep the road at a suitable standard.

Culvert repairs would further enhance the time and money spent on the road surface. A full inspection of culverts was not carried out on this visit.

The bitumen section of road has a solid base which will make repairs easier.

There are eight (8) culverts in this section. Starting from the bottom, the condition of the culverts are as follows:-

- 1. Culvert in good repair, no work needed;*
- 2. Culvert totally blocked with rock/dirt, this is causing erosion on the sides and top of the bitumen surface;*
- 3. Culvert totally blocked and causing the same damage as number two (2);*
- 4. Culvert in good repair, no work needed;*
- 5. Culvert generally in good repair, needs minor attention with a shovel;*
- 6. Culvert in good repair, no work needed;*
- 7. Culvert generally in good repair, needs minor attention with a shovel;*
- 8. Culvert generally in good repair, spillway needs minor erosion repairs*

If the two (2) blocked culverts were attended to, and the small areas of bitumen damaged by the same blocked culverts could be hand patched, this would make a big difference to the lifespan of the road.

A better treatment would be to attend to the two (2) blocked culverts and do a reseal on the entire 1.2km section of bitumen.

Safety railing would be something to look into depending on funding.

Further to the above, the estimated costs to undertake required works is as follows:-

<i>Grading of 13.2 kilometres of gravel road</i>	<i>\$37,000.00</i>
<i>Repairs required as a result of scouring and clearing of drainage</i>	<i>\$10,000.00</i>
<i>Patching and resealing of the road</i>	<i>\$30,000.00</i>
<i>Installation of road furnishings</i>	<i>\$ 3,000.00</i>
<i>Total estimated cost to undertake the repair works</i>	<i>\$80,000.00</i>

The estimated cost to install 1,000 metres of guard rail is \$110,000 and 1,000 metres of concrete kerb to reduce scouring is \$180,000.”

The road is classified as a private road. Accordingly, this restricts Council from simply maintaining the road from its road expenditure budgets.

Notwithstanding this, Section 67 of the Local Government Act provides for Councils to undertake works on private land, albeit with reporting requirements to ensure transparency in terms of the potential utilisation of Council resources on land not owned by it.

Section 67 states as follows:-

(1) A council may, by agreement with the owner or occupier of any private land, carry out on the land any kind of work that may lawfully be carried out on the land.

Note : *Examples of the kind of work that a council might carry out under this section include:-*

- paving and roadmaking*
- kerbing and guttering*
- fencing and ditching*
- tree planting and tree maintenance*
- demolition and excavation*
- land clearing and tree felling*
- water, sewerage and drainage connections*
- gas and electricity connections.*

(2) A council must not carry out work under this section unless:-

(a) it proposes to charge an approved fee for carrying out the work as determined by the council in accordance with Division 2 of Part 10 of Chapter 15, or

(b) if it proposes to charge an amount less than the approved fee, the decision to carry out the work is made, and the proposed fee to be charged is determined, by resolution of the council at an open meeting before the work is carried out.

(3) A council must include details or a summary of any resolutions made under this section and of work carried out under subsection (2)(b) in its next annual report.

(4) A report of work to which subsection (2)(b) applies must be given to the next meeting of the council after the work is carried out specifying:-

- the person for whom the work was carried out*
- the nature of the work*
- the type and quantity of materials used*
- the charge made for those materials*
- the total of the number of hours taken by each person who carried out the work*
- the total amount charged for carrying out the work (including the charge made for materials)*
- the reason for carrying out the work.*

Alternatively, Section 356 of the Local Government Act 1993 NSW, allows councils to provide financial assistance to individuals. Accordingly funding under this Section of the Act could be provided to fund the required maintenance and repairs. Again, this Section of the Act also requires a level of reporting requirements to ensure transparency in terms of the utilisation of Council resources.

Section 356 states as follows:-

(1) A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

(2) A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.

(3) However, public notice is not required if—

(a) the financial assistance is part of a specific program, and

(b) the program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and

(c) the program's proposed budget for that year does not exceed 5 per cent of the council's proposed income from the ordinary rates levied for that year, and

(d) the program applies uniformly to all persons within the council's area or to a significant group of persons within the area.

Over a protracted period of years, Council has received many requests from tourism representatives and the Stalley family to maintain the road.

Council has carried out maintenance and repairs to the road over the years for exchange of access to the gravel quarry at the base of Mount Oxley.

Council has made unsuccessful representations to the other agencies that have infrastructure on the mountain to maintain the road.

In regard to Councils resolution requesting information regarding the radio huts, the following telecommunications infrastructure is atop Mount Oxley:-

Telstra	Mobile Phone Tower and building
Air Services Australia	Satellite dishes and building
Essential Energy	Radio Tower and hut
NSW Police	Radio Tower and hut
Rural Fire Service	Radio Tower and hut
Bourke Shire Council	Radio Tower, satellite dishes and hut
2CUZ Radio	Radio Tower and hut

An aerial photograph of the infrastructure is attached.

Financial Implications

The access road to the summit of Mount Oxley, Bourke is private road. The estimated cost to undertake repairs and maintenance to this road has been estimated at \$80,000 with further estimates to install guard rail and concrete kerb being \$110,000 and \$180,000 respectively.

The issue is that the road and the tourist attraction of Mount Oxley is on private property with its popularity to members of the public (in addition to those people who stay at accommodation on Rossmore Station) who desire to travel to the summit of Mount Oxley is ever increasing, as tourism in the Bourke Shire continues to grow and develop. As the road stands at the moment, it is considered that many potential users are turned off from doing the drive. In addition to these users there is also traffic related to the telecommunications infrastructure.

At this point, there are no funds identified to fund any maintenance of this road, let alone fund guard rail or concrete kerb. Again the road is a private road. Should Council view the upgrade of this road as a priority, it would be proposed that discussions be held with the owners of the land and road and the various owners of the telecommunication infrastructure with a view to sourcing funding for at least the \$80,000 in maintenance and potentially the \$110,000 for the guard rail installation for a further report to Council, noting that it would be proposed that Council also contribute funding to a level commensurate with what other users contribute. At that point, it will be necessary to consider further the requirements of the Local Government Act in terms of Private Works/Contributions.

Recommendation

- 1. That Council note the report on the responsibility and current condition of the access road to the summit of Mount Oxley.**
- 2. That Council note the status of telecommunication infrastructure located atop Mount Oxley.**
- 3. That discussions be held with the owners of the land and the various owners of the telecommunications infrastructure atop Mount Oxley with a view to sourcing funding for at least the \$80,000 in maintenance work and potentially a further \$110,000 for the guard rail installation, for a further report to Council including consideration to any contribution by Council.**









16.5 * LEASE OF LIBRARY PREMISES - 2/46 MITCHELL STREET, BOURKE**

File Number: A10.3
Author: Leonie Brown, Manager Corporate Services
Authoriser: Ross Earl, General Manager
Attachments: Nil

Background

Since 1 September 2001, Bourke Shire Council leased the premises owned by Essential Energy in Mitchell Street, Bourke. The current lease of the property terminated on 31 August 2020, with the current rental per annum being \$22,100.00

Current Situation

A draft lease in respect of Councils leasing of Suite 2, 46-50 Mitchell Street, Bourke has been received from the Solicitors for Essential Energy. Details in respect of the lease follow:-

Initial Term	Two (2) years
Commencement Date	1 September 2020
Termination Date	31 August 2022
Option Period	Two (2) years
Maximum period of tenancy, including renewals	Four (4) years
Exercising of renewal	Between 1 March 2022 and 31 May 2022
Initial Rent	Year 1; \$22,763 pa plus GST - payable by monthly instalments in advance of \$1,896.91 plus GST

Rent Review: Annually as follows:-

At the commencement of Yr 2 (1 September 2021)	an increase of 3%
At the commencement of Yr 3 (1 September 2022)	an increase of 3% or CPI, Sydney All Groups, whichever is the greater
At the commencement of Yr 4 (1 September 2023)	an increase of 3%.

Permitted Use:

Library

Public Liability required:

\$20 Million.

Outgoings:

Council responsible for the payment of accounts in respect of water usage, electricity, gas, oil, telecommunication and other services consumed in or about the property leased; and charges for discharge of trade wastes and/or garbage removal and all garbage rates or charges in respect of the property leased and at its own expense will maintain electrical installations in the property leased in good working order.

Council must also paint the interior of the property every two (2) years in a tradesman like manner and in a neutral colour.

It is proposed that Council accept the terms and conditions of the lease and enter into the agreement accordingly.

Financial Implications

Funding for the lease of these premises is both included in Councils Delivery Program and its Annual Operational Plan.

Recommendation

- 1. That Council proceed to enter into a Lease Agreement with Essential Energy for the lease of Suite 2, 46-50 Mitchell Street, Bourke as per the terms and conditions as provided in this report.**
- 2. That any necessary documents be executed under the Common Seal of Council.**

17 COMMUNITY ENGAGEMENT DEPARTMENT

Nil

18 TOURISM & EVENTS

Nil

19 DELEGATES AND COUNCILLORS REPORTS

Nil

20 POLICIES

Nil

21 PRÉCIS OF CORRESPONDENCE

Nil

22 ACTIVITY REPORTS

22.1 ENGINEERING SERVICES ROAD WORKS & WORKSHOP - WORKS COMPLETED

File Number: E7.1
Author: Mark Riley, Acting Manager of Infrastructure & Projects
Authoriser: Ross Earl, General Manager
Attachments: Nil

Background

The following information outlines works completed from the 14 August 2020 to 16 September 2020 inclusive.

Current Situation

Road Works - Phillip Cross – Roads Assessment Officer	
1. NORTH SECTOR – Denis Tiffen, Team Leader	
Location	Work Carried Out
RLR 34 Tuon Road	Grading completed
RLR 46 Lanihuli Road	Grading completed
RLR 27 Burrawantie	Grading completed
MR 405 Wanaaring Road	Bitumen construction Goonery to Barakee commenced
2. SOUTH SECTOR - John Reed, Team Leader	
Location	Work Carried Out
MR 405 Wanaaring Road	Bitumen construction Goonery to Barakee commenced
3. TRANSPORT SECTOR - Simon Wielinga, Team Leader	
MR 405 Wanaaring Road	Bitumen construction Goonery to Barakee commenced
4 BITUMEN SECTOR - John Bartley, Team Leader	
Bourke Township	Patching undertaken
Regional Roads	Patching undertaken
State Highways	Patching undertaken
State Highways	Slashing completed
Staff Training	Nil

WORKSHOP – Colin Kiley, Team Leader Tradesman Plant Mechanic			
Plant no	Rego	Description	Work Carried Out
32	BM39KN	2011 Isuzu NPR 400	Replaced fuel filters/cleaned line. Plug in laptop and carried out 3cPDF burns
33	YII01E	Mazda BT 50	Carried out service
40	CP40FZ	Isuzu NHN QR	Carried out service, carry out repairs and rego check
50	CL16AC	Kenworth	Repaired speedo wiring, removed part of the dash to clean drain tube, repair leak on PTO, remove & replace o rings, top up hydraulic oil
51	YII29U	Mazda BT 50	Carried out service, straightened bar & tightened bolts
57	CC20UJ	2015 Hino	Carried out service, repaired air leak, made new keyway & refitted gutter broom
58	J-43704		Carried out service
68	X50802	2011 Moore	Have trailer fully repaired at Express Welding in Dubbo
76	P-95814	2004 Moore	Repaired rear lights, mud guards & air leaks
93	CE53WX	2015 Colorado	Repaired wiring, diagnose air-conditioned problem found damaged wiring and repaired
106	63722-D	Toro Mower	Replaced broken belt on mower deck and greased
108	63723-D	Toro Mower	Replaced mower blades
125	YJO28X	Mazda BT 50	Carried out service
132	CP22CH	John Deere	Carried out service, removed & replaced hydraulic hose & installed hose guard
137	DH91BK	2010 Volvo	Removed, replaced water pump, belt ordered new pulley
139	BR53WH	Caterpillar	Carried out service, replaced aerial, replaced air shock in seat
170	CS74ZN	Holden Colorado	Carried out service
172	CL38AZ	Isuzu 1500 FXY	Carried out service
181	CV24HL	Mitsubishi Triton	Carried out service
197	YII01C	Mazda BT 50	Replaced battery
238	TB84BR	2016 Moore Tri axle tanker	Braced and welded cracks, removed & replaced all brakes shoes and kits
239	TB85BR	2016 Moore Tri axle tanker	Cleaned breather on the sir valve, ordered new breather
260	CT96NB	Mazda BT 50	Carried out service
406	TF03PJ	GENSET	Carried out service
410	CS64ZN	Holden Colorado	Carried out service
505	XN17EH	Kenworth	Carried out service, cleaned turn table & adjusted turn table
506	XN65HG	Kenworth	Carried out service, replaced guard on exhaust, repaired grill
510	73228-D	Smooth Drum Roller	Carried out service, replaced faulty started motor and repaired wiring, removed & replaced evaporator, evacuate & gassed air-conditioner
511	73229-D	Smooth Drum Roller	Cleaned drum, removed & adjusted scrapers as well as repaired broken bolt
522	YN05BI	Moore's Dolly	Brakes seized, dismantle, cleaned and reassemble
Staff Training		Nil	

Recommendation

That Council note the information in the Engineering Services Department Road Works and Workshop Activity Reports as presented to Council on Monday, 28 September 2020.

22.2 PARKS & GARDENS / TOWN SERVICES / WATER & WASTEWATER ENGINEERING SERVICES ACTIVITY REPORT

File Number: E7.1
Author: Peter Brown, Manager Works
Authoriser: Ross Earl, General Manager
Attachments: Nil

Background

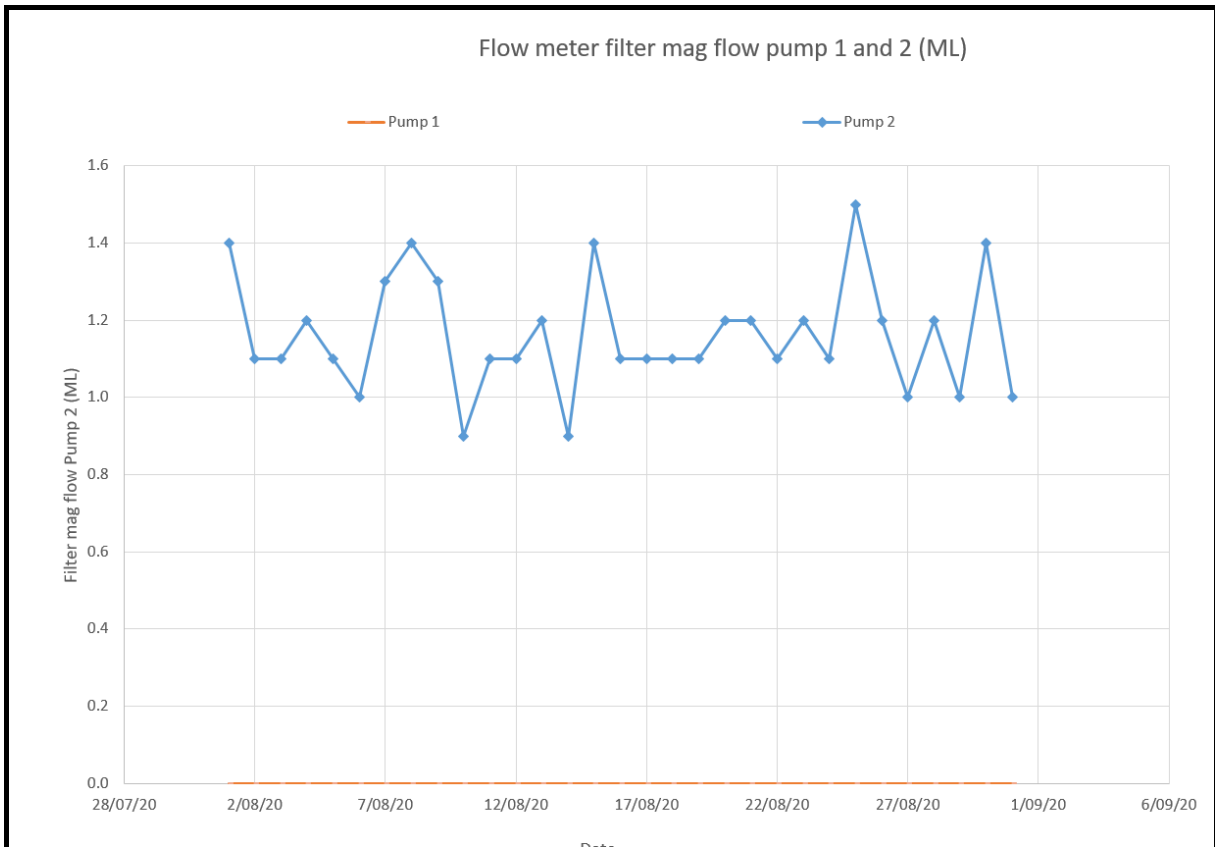
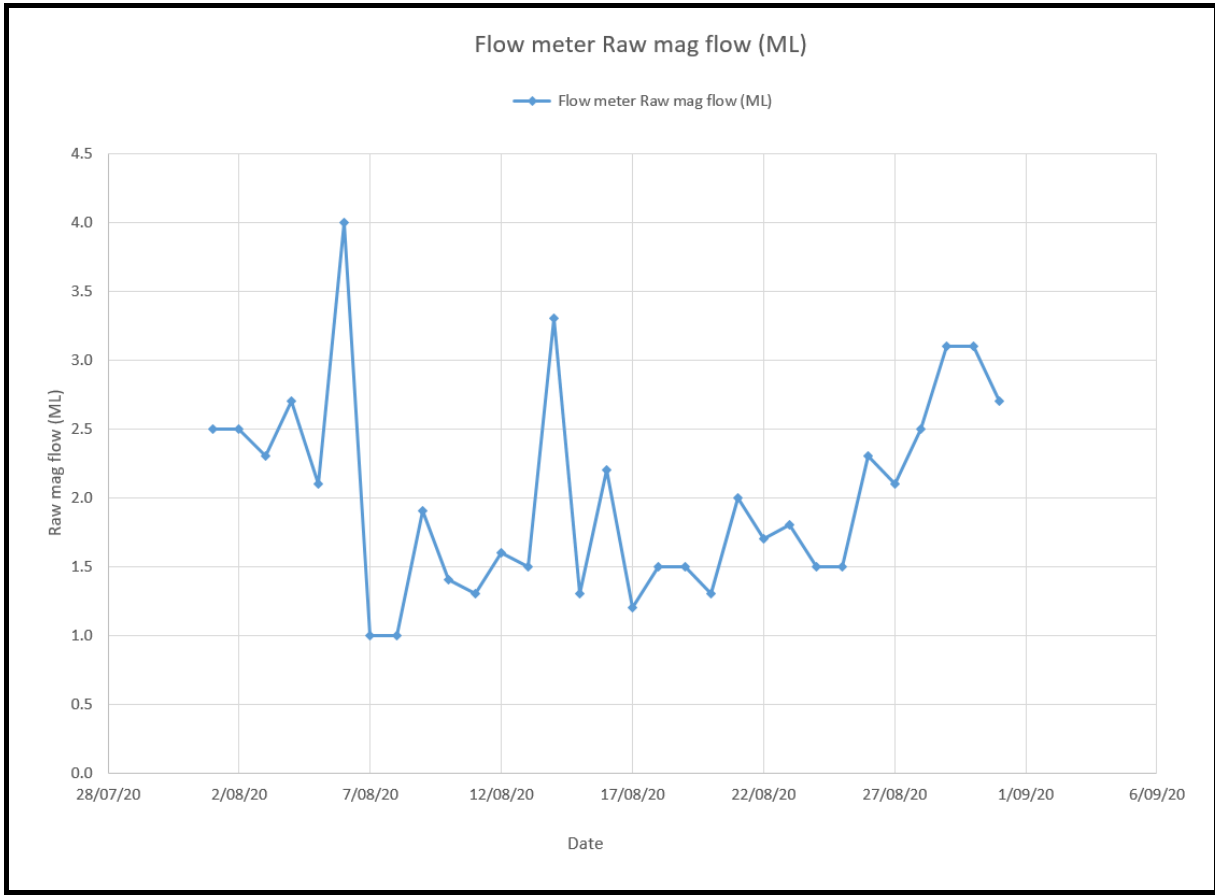
The following information outlines works completed from the 4/9/20 to 16/9/20 inclusive.

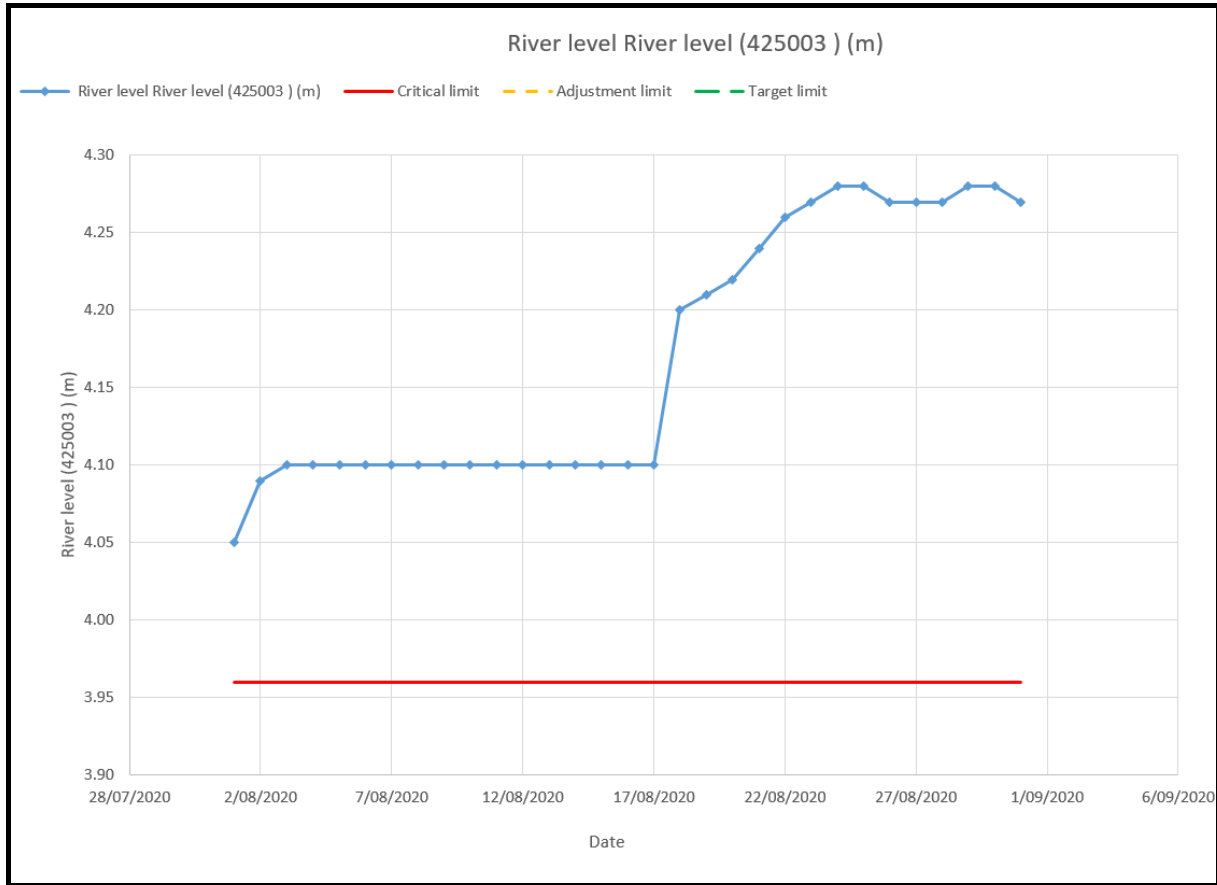
Current Situation

PARKS & GARDENS – Jay Hull, Acting Team Leader	
Location	Work Carried Out
General	All parks & sporting grounds gardens, regular mowing & maintenance carried out Sporting grounds facilities cleaned & maintained Public toilets cleaned & maintained Clean facilities General graffiti removal carried out on Council facilities
Small Plant	Maintenance & service carried out on all ground plant
Works Requests	Actioned & ongoing
1 Tudor St	General maintenance carried out
Wharf	General maintenance carried out
Renshaw Complex	Grounds, facilities cleaned & maintained
Coolican Oval	General maintenance carried out Prepare ground for Junior Rugby Union Training
Davidson Oval	General maintenance carried out Prepare grounds for Senior Rugby Union Training Prepare grounds for Mid-Week Rugby league Competition Prepare grounds for Junior Rugby Union Matches
Central Park	Skate Park - regular mowing & maintenance carried out, graffiti removal Prepare grounds for Activities-BBQ-Bourke Police/Maranguka Prepare grounds for Maranguka -Child Protection Week
Villages	Mow grounds, facilities cleaned & maintained
Airport	Mowed airstrip
Staff Training	Nil

TOWN SERVICES – Troy Hayman, Team Leader	
Location	Work Carried Out
Work Requests	Actioned & ongoing
	Weekly sand footpaths
	Weekly Town mowing
	Main Street Project, daily jobs
	Relieving Staff in garbage truck
	Daily-Main street programme
	Daily airport Inspections
	Monthly airport inspections Louth & Wanaaring
	Mowing North Bourke and Tancred Drive
Cemetery	Prepare graves:- 13/8/20, 2 x 19/8/20, 27/8/20,3/9/20
Rest Areas	Weekly rubbish removal & cleaning along road side, removed burnt out car
	Mow & poison Sydney Road rest areas
Staff Training	Nil
General	Main Street-stop/slow
	Patch holes in laneways
	Erect NO PARKING signs at Coolican/Davidson Ovals and Renshaw Complex
	Fix bollards back of Shire carpark
	Remove burnt out sulo bin from Darling Park
	Erect Coronavirus signs and around all playground equipment
	Erect Coronavirus signs and around all playground equipment at Enngonia and Louth
	Start to pick up steel frames from DJB Fabrications and delivery to the waste depot
	Take rock to tip for steel baskets
	Pick up trees from Tudor Street
	Crusher dust Renshaw Complex sewer well work
	Washout fishing reserve fill with rock
	Remove rubbish from weir
	Fuel up airport generator
	Crane at Waterworks, Waste depot and Exhibition Centre
	Pallets of grass delivered to Exhibition Centre
	Erect new Main Street flags for Outback Division
	Patch footpath trip hazards in Mitchell Street
	Replace Give Way signs in Warraweena Street
	Kill wasps nest in power box for Richard Street Pump Station
	Fix side gate at Tennis courts
	Remove burnt tree branches from Charles Street
	Mow Hospital laneway
	Erect bicycle signs
	Mow around levee bank for Catholic School

Water & Wastewater – Shane Hopley, Team Leader	
Water Supply Planned Maintenance for 2020	
21 Adelaide Street	Sewer Choke
1 Bloxham Street	Sewer Choke
8 Short Street	Sewer Choke
6 Richard Street	Sewer Choke
30 Hope Street	Sewer Choke
70 Mertin Street	Sewer Choke
24 Short Street	Sewer Choke
2 Yambacoona Street	Sewer Choke
63 Short Street	Sewer Choke
63 Oxley Street	Sewer Choke
65 Tarcoon Street	Sewer Choke
24 Short Street	Sewer choke dug main and cleared choke
18 Warraweena Street	Sewer choke dug main and cleared choke
Council Office	Install new mixer taps in toilets
Davidson Oval	Repair showers
4 Moculta Street	Repair leaking 20mm filtered water service
6 Culgoa	Repair leaking 20mm filtered water service
Adam Street	Dug 50mm filtered water main and repaired service
Alice Edwards Village	Dug 100mm filtered water main and repaired main Finish SPS upgrade
54 Short Street	Repair leaking 25mm raw water service
Renshaw Complex	Repair leaking 25mm raw water service Pull down shed and replace pipe work Repair leaking 25mm poly pipe
79 Anson Street	Repair leaking 25mm raw water service
5 Anson Street	Dug 100mm raw water main and repaired main
Adam Street	Dug 100mm raw water main and repaired main
81 Anson Street	Dug 100mm raw water main and repaired main
Warraweena Street	Dug 150mm raw water main and repaired main
32 Hope Street	Dug 225mm raw water main and repaired main
28 Hope Street	Dug 225mm raw water main and repaired main
Pool	Replace 150mm raw water and 100mm filtered water main in pool
Community Centre	Plumbing in new toilets
Yandaroo Camp	Repair leaking toilet
Alice Edwards Village	Routine Maintenance & Monitoring as per ACP Management Plan
Clara Hart Village	Routine Maintenance & Monitoring as per ACP Management Plan
Training	Nil





Month	Raw water ML	Filter magflow pump 1 ML	Filter magflow pump 2 ML	Plant magflow kL	Raw Water North Bourke KL	Filter Water North Bourke KL	Raw-filtered ML	Filtered-Plant ML
January 2020	132	-	51	46,898	38,021	2,135	82	4
February 2020	108	-	40	35,254	6,213	2,230	68	4
March 2020	102	-	44	45,633	5,210	2,102	58	2
April 2020	77	-	35	36,731	3,532	2,365	42	2
May 2020	47	-	35	4,500	3,654	2,250	12	31
June 2020	69	-	38	28,375	3,201	2,623	31	10
May 2020	47	-	35	4,500	3,654	2,250	12	31
June 2020	69	-	38	28,375	3,201	2,623	31	10
July 2020	69	-	38	35,222	9,365	2,125	30	3
August 2020	62	-	36	32,395	10,211	2,255	26	4

Process	Parameter	Minimum	Average	Maximum	Lower critical lim	Upper critical lim	No. of samples
Rainfall	Rainfall	-	1.23	28.00			31
River level	River level (425003)	4.05	4.17	4.28	3.9		31
Raw Water	pH	8.50	8.97	9.90			31
Raw Water	turbidity	112.00	186.23	251.00			31
Raw Water	Conductivity	195.00	322.81	704.00			31
Filtered water	pH	8.20	8.42	8.50	6.5	8.5	31
Filtered water	Conductivity	200.00	350.71	765.00			31
Clarifier	Turbidity	0.50	0.58	0.70	0.0	4.0	31
Tower	Free Cl2	1.00	2.23	3.00	0.2	5.0	31
Clarifier	Free Cl2	1.70	2.78	3.70	0.2	5.0	31
Filtered water	Free Cl2	2.10	2.83	4.00	1.0	5.0	31
Filtered water	Turbidity	0.12	0.21	0.30	0.0	1.2	31
Bourke High School	Free chlorine	1.00	1.40	2.10	0.2	4.0	3
Bourke High School	pH	7.10	7.20	7.30	6.5	8.5	3
Bourke High School	Turbidity	0.15	0.18	0.20	0.0	0.5	3
WTP	Free chlorine	2.30	2.30	2.30	0.2	4.0	1
WTP	pH	7.30	7.30	7.30	6.5	8.5	1
WTP	Turbidity	0.15	0.15	0.15	0.0	0.5	1
Bourke Primary Sch	Free chlorine	1.00	1.00	1.00	0.2	4.0	1
Bourke Primary Sch	pH	7.40	7.40	7.40	6.5	8.5	1
Bourke Primary Sch	Turbidity	0.19	0.19	0.19	0.0	0.5	1
Meadows Rd	Free chlorine	1.30	1.30	1.30	0.2	4.0	1
Meadows Rd	pH	7.30	7.30	7.30	6.5	8.5	1
Meadows Rd	Turbidity	0.15	0.15	0.15	0.0	0.5	1
Mitchell St	Free chlorine	-	#DIV/0!	-	0.2	4.0	0
Mitchell St	pH	-	#DIV/0!	-	6.5	8.5	0
Mitchell St	Turbidity	-	#DIV/0!	-	0.0	0.5	0
Alice Edwards Villa	Free chlorine	0.50	0.50	0.50	0.2	4.0	1
Alice Edwards Villa	pH	7.30	7.30	7.30	6.5	8.5	1
Alice Edwards Villa	Turbidity	0.40	0.40	0.40	0.0	0.5	1
Kidman Camp	Free chlorine	0.90	0.90	0.90	0.2	4.0	1
Kidman Camp	pH	7.40	7.40	7.40	6.5	8.5	1
Kidman Camp	Turbidity	0.25	0.25	0.25	0.0	0.5	1

No	CCP	Monitoring Parameter	Location	Frequency	Target	Adjustment Level	Critical limit
CCP 1	Clarification	Turbidity	After clarifier	Daily grab sample	<1 NTU	4 NTU	>4 NTU
CCP 2 *	Filtration	Turbidity	After Filters	Daily grab sample	0.4 NTU	1 NTU	>1.2 NTU
CCP 3	Disinfection	Chlorine residual	Filtered Water	Daily grab sample	1.5-2 mg/L	<1.5 mg/L for more than 3 days	<0.5 mg/L or > 5 mg/L
CCP 4	Fluoridation	Fluoride concentration	After filters	Daily grab sample	1.0 mg/L	<0.95 mg/L or >1.0 mg/L	<0.9 mg/L for > 72 hours Or >1.5 mg/L
CCP 5	Reservoirs	Reservoir Integrity	Reservoirs	Weekly	Integrity maintained	Signs of integrity breach	Unable to rectify breaches

Treatment Plant EPA Licence Compliance

Record of Effluent Analysis

Pollutant	Unit Of Measure	Licence 100 Percentile Concentration Limit	Jul 2020 Test	Aug 2020 Test	Sep 2020 Test	Oct 2020 Test	Nov 2020 Test
Oil & Grease	<i>mg/L</i>	10	3	<2	<2		
pH		6.5-8.5	9.26	9.25	9.71		
Nitrogen (total)	<i>mg/L</i>	15	8.9	8.7	3.7		
Phosphorus (total)	<i>mg/L</i>	10	2.91	3.21	2.9		
Total suspended solids	<i>mg/L</i>	20	82	66	9		
Biochemical oxygen demand	<i>mg/L</i>	15	32	8	4		

Council notes the provisions of clause L2.5 (a) and (b) of its licence conditions of a chlorophyll exemption due algal growth, which also exempts the above exceedances.

- Rainfall in Bourke for August 2020 was 19.4 mm
- Hottest day for August 2020 was 28.6 degrees
- Coldest day for August 2020 0.4 degree

Recommendation

That Council note the information in the Engineering Services Department Activity Reports as presented to Council on Monday, 28 September 2020.

22.3 ENVIRONMENTAL SERVICE DEPARTMENT - ACTIVITY REPORT

File Number: D3.1-A11.1-A8.1
Author: Dwayne Willoughby, Manager Environmental Services
Authoriser: Ross Earl, General Manager
Attachments: Nil

Background

Activity Report from the Department of Environmental Services, which includes Developments Approved, Building Services and Animal Control for the month of August 2020.

Current Situation

Development Approvals			
Delegated Authority or Council	Consent Type & Consent No.	Subject Land	Nature of Development
Delegated	DA 2021/0002	3-9 Mitchell Street Bourke	Replace existing swimming pool
Delegated	S4.55 2020/0012/01	2-4 Bogan Street North Bourke	Install in-ground swimming pool

Total value of Approved works for August 2020	= \$0
No. of Development Application Approvals for August 2020	= 2
No. of Complying Development Application Approvals for August 2020	= 0

Building Services Report	
Location	Work Carried Out
Work Requests	Actioned and ongoing
Risk Assessments	Completed with every job
Training	Nil
Office	Monthly check and test Emergency Generator
Cemetery	Cross and tag replacement Trim trees, ground maintenance
Council Buildings	Maintenance as required

Animal Control		
Bourke Shire Council Holding Facility	Dogs	Cats
Animals in Pound beginning of Month	0	0
Seized	6	5
Surrendered	2	0
Dumped	0	0
Total	8	5
Euthanased	1	5
Returned to Owner	0	0
Released from Pound	1	0
Re-housed	0	0
Died in Pound	1	0
Escaped from Pound	0	0
Animals Remaining at End of Month	5	0
Total	8	5
Stock Rested in Stock Yards	1400	

- Attended complaints in regards to dogs causing trouble to the general public
- Ongoing patrols of the township enforcing the Companion Animal Act
- Water sampling for the township, villages and Darling river
- Patrols of Councils Reserves

Recommendation

That Council note the information in the Environmental Services Activity Report as presented to Council on Monday, 28 September 2020 be received and noted.

22.4 GENERAL MANAGER'S ACTIVITY REPORT

File Number: G1.1
Author: Ross Earl, General Manager
Authoriser: Ross Earl, General Manager
Attachments: Nil

Background

Activities carried out by the General Manager since the last Ordinary Meeting of Council held on Monday, 24 August 2020.

25 August 2020

FINANCIAL ASSISTANCE GRANTS

Council has received advice from the NSW Grants Commission providing details regarding the final quantum of its 2019-2020 Financial Assistance Grant and the estimated grant payments to be made in 2020/2021 which is as follows:-

Year	General Purpose	Local Roads	Total	% Increase
2019-2020 Final	\$4,195,616	\$1,955,543	\$6,151,159	
2020-2021 Est	\$4,420,781	\$1,976,217	\$6,396,998	4.0%

Council is extremely appreciative of the funding that has been made through the Financial Assistance Grants which is allocated in New South Wales by the New South Wales Grants Commission.

In the adopted formula, there is a recognition of the challenges faced by Councils in rural and remote New South Wales both in terms of a limited revenue base couple with large sparsely populated areas with large road networks.

Bourke Shire Council has received an increase of 4% this year and those funds have been traditionally allocated to an infrastructure renewal reserve to be utilised to reduce the backlog of work in Council's infrastructure renewal program. The funds also are also utilised to provide a co-contribution to funding applications should they be required.

Council has previously written to the Minister for Local Government in New South Wales Hon. Shelley Hancock MP expressing its appreciation of the level of funding that has been received over the past few years in particular when there was a freeze on the level of FAG'S Grants from the Commonwealth

THE BLUES MAN

Buddy Knox, who is known as the Blues Man, is "Heading West" next month visiting Brewarrina, Bourke and Coonamble to deliver a series of FREE Workshops for Aboriginal Singers, Songwriters and Musicians of ALL Levels.

Details of the Workshops follow:-

BOURKE | Monday, 14th September 2020 – 10.00am to 4.00pm @ Diggers on the Darling.

BREWARRINA | Tuesday, 15th September 2020 – 10.00am to 11.00am @ Brewarrina Aboriginal Cultural Museum.

Registrations can be made at www.2rivers.com.au or by contacting the 2 Rivers team on 0467668977.

Please note that COVID-19 restrictions apply.

This opportunity is made possible through the project partners Create NSW, Arts North West, Outback Arts, Dhiiyaan Aboriginal Centre, Brewarrina Aboriginal Cultural Museum, Tamworth Local Aboriginal Land Council, Aboriginal Regional Arts Alliance and Yawiriawiri Murri Ganuur Descendants Aboriginal Corporation.

It is good to see Outback Arts combining with the other agencies to help develop the arts in the West of the State.

COUNCILS FINANCIAL AUDIT

The presence of COVID-19 has played havoc with the way in which our communities operate. The introduction of social distancing, the need for increased hand washing and hygiene practices and more generally, a reduction in the number of people able to assemble at our homes and at social events along with sporting codes playing in front of near empty stadiums and border closures being just some examples.

This year for the first time, the bulk of Councils Annual Financial Audit will be undertaken remotely with the auditors being based in Sydney. Whilst over the past few years there has been a lot of work done remotely with the transfer of files via computer and the use of emailed reports and documents, the Auditors have come onto site.

It will be a first for Bourke Shire Council and no doubt be a first for the many other Councils who will have their audits conducted in a similar fashion.

COVID-19 has resulted in significant changes to the way we all operate. Only time will tell just how many of the interim measures that have been implemented will become permanent

FLOW IN THE RIVER

The height of the river last Saturday was 4.27 metres with a flow of 1276 megalitres per day.

There are still good levels of water to come which can only be good news for those downstream of Bourke who can look forward to an ongoing flow for the next few weeks.

LIBRARY NEWS

While the Library is unable to hold story time and craft sessions at the moment, there are still a myriad of ways for library users to access children's services. Story Box Library is a fantastic online service which features a variety of well-known personalities reading children's books. Readers include Noni Hazlehurst, Missy Higgins, Andy Griffiths, Anne Edmonds, Nick Cave, Colin Lane and many more.

In addition, there are numerous videos with craft activities to go along with the books, as well as short films about the authors. You can access Story Box Library through the Library's website, www.bourkelibrary.com.au all you need is your library card number. If you do not have a library card, call in and sign up, or join online through the website.

You can also take the opportunity to carry the library with you in your pocket by downloading the Bourke Public Library app, available on the App Store and Google Play. If you would like any more information, please contact the library on 6872 2751 or bpl@bourkelibrary.com.au and one of the friendly staff will be happy to assist you.

COVID-19

It has been pleasing to see that COVID-19 case numbers remained low in NSW this week. Notwithstanding the virus continues to circulate in the community, vigilance must be maintained. The work that is being undertaken by the Contact Tracers in investigating and tracking down the source of the cases to stop further spread of the virus is quite amazing and a credit to all involved. NSW Health continues to urge anyone with even the mildest of symptoms – including runny nose, sore throat, cough, or loss of taste and smell – to come forward for testing. It is the best way to protect your family, friends and the wider community.

Vigilance against the virus will be needed by all of us, for undoubtedly quite some time yet.

ROADS

Council again requests that residents and visitors alike take the time to check out the road closure situation following rain and NOT drive on roads that are closed. Roads are closed to ensure the safety of the travelling public in the first instance, but also importantly to protect the road surface.

Travelling on wet gravelled surfaced roads damages the road surface and makes it difficult to drive along when it dries out and also then necessitates costly repairs to be undertaken which in turn impacts Councils restricted roads maintenance budget.

Quite often, it only takes a short period for the road to dry out if the conditions are right.

Council's road condition report can be accessed on www.bourke.nsw.gov.au

The report has been revamped and the roads are colour coded depending on their status and is generally much easier to follow.

LOCAL GOVERNMENT NEW SOUTH WALES ANNUAL CONFERENCE

Another change as a result of COVID-19 is a number of functions to be held by Local Government New South Wales, including the **Annual Conference, Water Management Conference and Environment Awards**, are all moving online this year. The decision to "online" these events was taken so that members can continue to come together as a sector to vote, discuss priority issues, celebrate achievements and hear from key speakers whilst still maintaining a safety net in relation to the potential spread of COVID-19.

SHOWGROUND STIMULUS FUNDING

Bourke was fortunate to receive funding for two (2) projects in the first tranche of the Showground Stimulus Funding, as provided by the NSW Government.

The projects that were funded were the construction of a new toilet block, which will be access compliant, and the installation of an automated water sprinkling system.

Work on the sprinkler system is well progressed and it is being undertaken by locally based Darling Irrigation. One (1) of the aims of the funding was an injection of funds into the local economy and the fact that the project involves a locally based company certainly achieves that objective.

Council has two (2) other projects pending in the second tranche of the funding and hopefully we will see further improvements to the Renshaw Oval Complex, which has been the recipient of various funding grants of late and is now a much-improved facility. The improved amenities should translate into an increased level of usage.

INQUIRY INTO INTEGRITY, EFFICACY AND VALUE FOR MONEY OF NSW GOVERNMENT GRANT PROGRAMS

Bourke Shire Mayor, Councillor Barry Hollman, has provided a submission to the above inquiry and in doing so has highlighted some of the great benefits that have been derived for regional communities as a result of programs like the Stronger Country Communities Fund. An extract from the Mayor's submission follows:-

"As you would be well aware the Bourke Shire has experienced the severe community and economic impact, which continues today despite recent rains, resulting from a once in a hundred-year drought. This drought resulted in agricultural activity in the region essentially coming to a standstill and employment opportunities evaporating. Population numbers in the town of Bourke fell significantly.

Despite this unfortunate set of circumstances, the Shire of Bourke has been able to improve the quality of live for its residents and visitors thanks to the significant grant funding opportunities presented by both the NSW and Federal Governments in recent years.

In respect of the NSW Government, the decision to remove, where possible, the Benefit Cost Ratio (BCR) requirements of past governments, was a godsend to communities such as Bourke. Whilst there were previously grant funding opportunities available, Bourke Council and like remote Councils, would often fall short in terms of being able to achieve the required BCR, given the limited population base.

Through the Stronger Country Communities Fund (SCCF), Council has successfully applied and then been able to undertake a project such as the redevelopment of its Olympic Pool. Pools have a limited life span and the Bourke Olympic Pool had essentially met its. The funding requirements for the redevelopment of the Pool were simply outside the resources of Council and without the funding through the SCCF, I would suggest that Bourke would ultimately be without a Pool. Such a thought is difficult to comprehend in the harsh environment of Bourke, let alone in terms of the potential dangers presented by people swimming in the river and resulting social issues"

CODE OF MEETING PRACTICE

Since 14 December 2019, Councils have been required to webcast meetings of the Council and committees that comprise only of Councillors. The webcasting requirement may be met by posting an audio or video recording of the meeting on the Council's website.

The *Model Code of Meeting Practice for Local Councils in NSW* required Councils to specify in their codes of meeting practice, the minimum time period that a webcast recording would be made publicly available on a Council's website, however the Code did not prescribe a minimum period.

There is now the requirement for Councils to retain recordings of meetings on their websites for at least 12 months, which is now prescribed under the *Local Government (General) Regulation 2005*.

Accordingly, Council at its August meeting amended the Code of Meeting Practice to require recordings of meetings of the Council and committees that comprise only of Councillors to be retained on the Council's website for 12 months.

Councils are still required to livestream their meetings via an audio-visual link where members of the public are excluded from attending meetings due to COVID-19. Bourke Shire Council facilities do not allow sufficient space for members of the public to attend and as such whilst COVID-19 is still a threat to our community we will continue to live stream.

CODE OF CONDUCT

At the August Meeting, Council also adopted the revised Code of Conduct for Councils in New South Wales.

There are only relatively minor changes to both the Code of Conduct and Procedures but none the less there was as requirement for Council to adopt the amend Model Code.

COUNCIL FACILITIES

The opportunity is taken to remind the community that when wanting to use Councils facilities, e.g. Ovals and Parks, for functions you should seek approval from the engineering section of Council who will not only let you know of your responsibilities but also arrange for the facility to be prepared for your event if that involves additional bins etc.

Importantly, with the restrictions being imposed as a result of COVID-19, groups utilising the facilities should be aware of these restrictions and how they relate to their particular sport.

A COVID-19 Plan is required to be prepared for such events and a copy of that plan lodged with the booking. It is only with an ongoing sense of awareness and cooperation that we can work together to ensure that the risk of COVID-19 within our community is minimised.

SPONSORSHIP OF RADIO STATIONS

Bourke Shire Council resolved at the August Meeting to Support 2CUZFM for the ensuing twelve months and renewing its annual sponsorship to that organisation following a request from the Chair of 2CUZFM.

Council is also a sponsor of 2WEB and in sponsoring both stations recognises the value of locally based radio stations who can provided local information and news.

It is important that all our local media outlets are able to maintain a high degree of local content, as they are often the conduit to the community of many house bound people with Bourke indeed being fortunate to have two (2) radio stations.

Whilst on media, I should acknowledge the Western Herald who has ensured the continued publication of the paper each week despite the challenges posed by COVID-19 and the severe economic and social impact that COVID-19 has had on the community.

I understand that the difficulties posed by COVID-19 has resulted in the cessation of the publication of a number of rural papers, at least in the short term. The question will undoubtedly be asked if some of these papers will have the resources, both physical and financial, to be able to restart given the challenges they face from other forms of media and the pressure on advertising dollars available.

QUOTE OF THE WEEK!

The way a team plays as a whole determines its success. You may have the greatest bunch of individual stars in the world, but if they don't play together, the club won't be worth a dime.

Babe Ruth, baseball legend

3 September 2020

COST OF VANDALISM

Vandalism costs our community a considerable amount of money each year and this form of petty crime not only has a financial cost but a social cost in terms of the unavailability of services and facilities. This was recently evidenced when the toilets in Central Park were deliberately set alight.

Bourke has unfortunately recently experienced a spike in vandalism/petty crime with a number of rubbish bins set alight and numerous signs broken. Last Friday night, shade sails protecting the skate park from the harsh summer sun were also damaged by fire along with the pulling out of plants that are being cultivated to improve the overall appearance of the town

Council has gone to a lot of trouble to be able to provide amenities for all section of the community. The skate park has been lauded as a great asset to the town and we have recently witnessed damage to facilities that have made the skate park such a positive asset for the youth of our community.

I drove past Central Park on Saturday afternoon and it was alive with children of all ages who were enjoying the facilities the Park has to offer. For the life of me, I cannot see why anyone would like to see the loss of the facilities as a result of them undertaking an act of stupid vandalism. Why people seek to destroy facilities built for their enjoyment and the enjoyment of their family and friends, absolutely beggars' belief.

Council will not be deterred by acts of stupidity by a minority. Council will continue with its endeavours to beatify the town and provide the amenities that the people of Bourke deserve.

LIBRARY NEWS

The library has a significant number of great resources available online. Did you know that you can access all the Bourke Western Herald newspapers as published, from 1887-1970, online through a website titled Trove? You can either search for something specific or browse the newspapers from a particular year to see what you can find. You can access this through the Trove website:

<https://trove.nla.gov.au>

Alternatively, you can access the library website, www.bourkelibrary.com.au, go to the Bourke menu and select Local History. From here you can go directly to the Western Herald to either search or browse.

Don't forget to download the Bourke Public Library app, available on the App Store and Google Play, and carry the library with you in your pocket. If you would like any more information contact the library on 0268722751 or bpl@bourkelibrary.com.au, and one of the friendly staff will be happy to help you.

AUSTRALIAN NATIONAL FLAG DAY.

Today, Thursday 3 September 2020 is Australian National Flag Day.

Australian National Flag Day celebrates the first time that our Nations flag was flown. This was over the dome of the Exhibition Building in Melbourne on 3 September 1901. On this day Australia's first Prime Minister, the Rt. Hon Sir Edmund Barton, announced the winners of a competition to design a national flag for Australia.

3 September is an opportunity for all Australians to celebrate the anniversary of the Australian National Flag by flying or displaying the flag.

In accordance with flag protocol, Australian Government departments and portfolio agencies are requested to fly or display the Australian National Flag on 3 September 2020 to join in the celebration of the Australian National Flag.

If facilities permit, you may wish to consider displaying multiple Australian National Flags on this day.

Organisations are encouraged to follow this protocol.

NEXT COUNCIL MEETING

The next Ordinary Meeting of Council will be held on Monday, 28 September 2020. The agenda for this meeting will include the election of Mayor and Deputy Mayor for the 12 month ending the 4 September 2021. The election of Mayor is generally for a two (2) year period, however, the issues surrounding COVID-19 has seen the term of the current Council extended by 12 months and a Mayoral election needed to occur for that extended period.

Unless there is a substantial change in the restrictions in place it is likely that the meeting will be restricted to Councillors and staff only. Members of the public will have the opportunity to follow the meeting via the live streaming facility.

There is a requirement that copies of the livestream or audio recording are to be kept on Council's website for a 12 month period.

FIXING LOCAL ROADS PROGRAM

During a recent visit to Bourke, the Minister for Western New South Wales, the Hon Adam Marshall indicated that the new Fixing Local Roads Program, which saw Bourke Shire Council secure \$4.5 million for the reconstruction and sealing of the Coronga Peak Road, will continue for some time with a further five (5) rounds of the program planned.

Bourke Shire Council has developed a policy of having “shovel ready” projects to submit once funding opportunities are announced and in keeping with that policy direction has adopted a listing for future rounds of Fixing Local Roads Programs.

While an adopted priority list, it can change as other grant opportunities may become available. A list can be found on Council’s website at <https://bourke.nsw.gov.au>

COUNCIL AUDIT

Despite the difficulties associated with the audit being done remotely for the first time, Council staff have been able to work with the auditors to see most of these difficulties overcome and the audit has gone relatively smoothly.

It will be some time until the final audit result will be known but I am confident it will show that Council continues to have sound financial management practices in place and is in a sound financial position.

WORK ON CENOTAPH PRECINCT

As part of the CBD development, there will be an upgrade of the Cenotaph area in Central Park with a Public Consultation meeting being held on Tuesday to detail what is planned for the area and to seek constructive ideas for improvements to the work planned. Council has been very strong on community consultation in recent years and this meeting is yet another example of Council seeking input from its residents.

The Bourke community has always demonstrated a strong appreciation and acknowledgement of the sacrifices made by those persons who served in the armed forces, and in particular, those who paid the supreme sacrifice so that we could enjoy the freedoms and liberties we do today. The upgrade of the Cenotaph will be a demonstration of this appreciation.

HERITAGE ADVICE

Council’s Heritage Advisor, Kate Higgins, will again be visiting Bourke on Monday, 7 and Tuesday, 8 September 2020. Kate visits the area approximately four (4) times per year and the visits are made possible with the assistance of funding from the NSW Department of Planning, Industry and Environment.

If anyone would like to discuss heritage matters, seek heritage advice or is able to provide information on heritage buildings/items within our Council area, please contact Council’s Department of Environmental Services on 6830 8000.

PLANT HIRE TENDERS

Council recently invited tenders from persons wishing to supply plant and equipment to supplement the resources owned by Council.

Council maintains a modern fleet of plant, but often needs to supplement its available resources to complete the work required to be undertaken over the wide area, that is the Bourke Shire.

Council received a good response to the tender invitation and is confident to have the resources available to undertake the increasing workload that is developing.

Tenders are called to supply plant on “as required basis” and attracted tenders from local supplies as well as tenders from persons and companies outside the area.

COVID-19

As a sobering reminder as to the seriousness of the COVID-19 Pandemic, the national death toll has reached 600 fatalities whilst world-wide, the figure exceeds 843,000.

To stop the spread of the disease, practicing the following is the answer:

- Stay 1.5 metres apart from others – when that's not possible, wear a face mask;
- Practice good hand washing hygiene;
- Stick to the rules about visiting other households;
- Get tested immediately if you have any symptoms and stay home while waiting for results; and,
- If you go out to a restaurant, café or pub, the maximum group size is 10 and you must sign in.

QUOTE OF THE WEEK!

“You Are Never Too Old to Set Another Goal or to Dream a New Dream.”

C.S. Lewis

10 September 2020

COVID-19

The presence of COVID-19 continues to have a significant impact on our everyday lives compared to what we have previously deemed normal. Restrictions in relation to attendance at events and travel are markedly different to what we experienced pre-COVID with state borders continuing to be closed and international travel basically non-existent.

Whilst many regions throughout Australia have been fortunate to avoid any COVID cases within their communities, we cannot become complacent and we need to maintain ongoing vigilance in the fight against the potential spread of the virus. The outbreak in Victoria has shown the level of devastation that the virus can create.

I again urge all residents to comply with the guidelines that have been provided by the various health agencies designed to limit the spread of the disease. These include maintaining social distancing and practicing a high level of personal hygiene including the washing of hands regularly.

Bourke Shire Council is coordinating an awareness campaign in association with our neighbouring Councils and NSW Health. 2WEB are producing a series of messages to be broadcast across the region as part of the campaign to maintain a high level of community awareness.

REGIONAL GENERAL MANAGER’S FORUM

I attended a Regional General Manager’s Forum at Narromine last Friday together with Council’s Manager of Corporate Services, Leonie Brown, who will shortly assume my role. The meeting provided the opportunity for region wide Council General Manager’s to exchange ideas and information and build relationships which is an essential element in undertaking the role of General Manager.

The agenda included addresses from Craig Mathews, Acting Director Western, and Jodi McIntyre, Manager, Local Government, both from Transport for New South Wales based in Parkes and Ian

Smith, Director - Office of Regional Economic Development from Dubbo. All speakers provided excellent presentations and their addresses were much appreciated by all in attendance.

Prior to the establishment of the Joint Organisation of Councils, regular meetings of the General Managers Advisory Committee for the Orana Regional Organisation of Councils (OROC) were a valued forum and one, which resulted in significant benefit both from a financial perspective as well as the professional development of all who attended.

The current format of the Regional Forums is not restricted to any particular JO and General Managers of all Councils are invited irrespective of their membership of a JO or not.

On the evening prior to the meeting, a dinner was held for both Glenn Wilcox, the General Manager of Warren and myself as we will both be retiring prior to the end of October and as such the meeting last week was the last we would each be attending as General Managers.

The group of General Managers across the Orana Region have always been extremely supportive of each other and happy to assist one another. This support is particularly valuable when taking up a General Managers role for the first time.

MUNGINDI FIRE

Bourke Shire Council reached out to Moree Plains Shire Council last week offering its support following a fire, which destroyed the local supermarket, butchers' shop and clothing store in the North West border community of Mungindi. Interestingly Mungindi straddles both the NSW/Queensland border with those who live south of the river being NSW residents whilst those residing in the northern part of town being Queensland residents. Whilst the issue of losing any commercial premise in a remote community is bad enough, the matter has been made substantially worse with residents not able to travel to their next closest grocery store because it is outside the border COVID bubble.

Mungindi sits within the Queensland Government's COVID bubble, with those Queensland residents who live north of the river not able to travel to the closest town, Moree, without needing to quarantine on return, as Moree is outside the bubble.

CROSS BORDER ISSUES

The cross-border issues being experienced at Mungindi are very real and are but one (1) example of the many issues effecting communities on both sides of the NSW/Queensland border. Last week, Bourke Shire Mayor, Barry Hollman and staff attended a video teleconference organised by LGNSW President, Linda Scott, for those NSW Councils whose northern boundaries end at the Queensland border.

Presenters to the teleconference were the NSW Police Commissioner, Mick Fuller, and NSW Cross Border Commissioner, James McTavish. It was interesting to hear of some of the issues being faced by border Councils. What was very evident from the discussions was the frustration by border communities at the requirements of the Queensland Government in respect of their quarantine requirements which are impacting so many lives in areas that are not COVID hotspots.

ESSENTIAL ENERGY

The Mayor and I met via video teleconference with officers from Essential Energy last week to discuss their operations in Bourke. It has been some time since we have had the opportunity to

meet with Essential Energy who are such important service providers to our region in terms of electricity supply and infrastructure. We spoke of the need to maintain a workforce in Bourke that is sufficient to ensure timely repairs and maintenance across the region along with our desire to see apprentices employed in Bourke to bolster ongoing skills in the region. Such like meetings are important to ensure Council maintains an ongoing relationship with this important service provider.

PLAQUE TO ACKNOWLEDGE STOLEN GENERATION

In a previous column, I advised that Transport for New South Wales was planning to erect a plaque at the Bourke Railway Station to acknowledge the Stolen Generation. TfNSW have already installed a memorial plaque at Sydney's Central Station, on the main concourse adjacent to Platform 1, and are now erecting plaques at eight (8) regional stations that have been identified as significant by the Stolen Generations Organisations, with Bourke being one (1) of those selected

The plaque was to be unveiled this month; however, unveiling was deferred in light of the current pandemic situation. The unveiling date has now been advised as 9 February 2021.

Further details will be provided closer to the date as they become available. Transport for New South Wales are coordinating the event but have also been keen to have input from the local community and Council.

RALLY EVENT VISITORS TO BOURKE

I am aware of two (2) "rally" type events, which will have stopovers in Bourke in coming months with the events now contained within New South Wales due to the COVID border closures. The rallies provide an injection of funds into the local towns they pass through and quite often leave behind donations to local groups.

UPCOMING SCHOOL HOLIDAYS

The upcoming school holiday period is expected to see an increase in visitation to many sections of regional and remote New South Wales as urban area residents look to these locations as destinations.

Many traditional destinations are no longer an option for these people who are keen to explore our great nation and are looking at options within our own state and the iconic status of Bourke sees it on the "bucket list" of many people.

MURRAY DARLING BASIN

The Final Report of the Murray Darling Basin's Socio-Economic Assessment Panel has now been made publicly available by the Minister for Resources, Water and Regional Australia the Hon. Keith Pitt, MP.

For information, following is an extract from the report:-

"The Final Report, including 22 recommendations, calls for a change of approach in Basin communities and significant and sustained investment in rural and regional communities across the Murray Darling. It is focused on the future and the need for successive Governments to support, consult and engage with communities to help address the unequal distributional impacts of water reform and to help rebuild this region.

The seven-member Independent Panel's focus throughout the research and review process was to engage expert, industry and community stakeholders to inform our Final Report and ensure clarity of purpose and next steps for Government.

A two-tiered priority approach recommends the critical need for investment to rebuild resilience and diversity in conjunction with the slowing pace of planned water recovery expenditure. This dual approach gives communities both the space and opportunity to address pressing instances of distress, to find and embed positive strategies for economic development, and to take stock of the ecological responses given their lags and the impact of drought in many parts of the Basin.

We are pleased to provide you with the following:

1. *The Final Report – the full report and recommendations.*
2. *A Summary of the Final Report – including the recommendations, introduction and terms of reference.*
3. *Technical Summary – an overview of the technical work commissioned by the Panel For more*

Information on the Basin Socio-Economic Assessment Panel's research and review process, please visit - <https://www.basin-socio-economic.com.au/>

QUOTE OF THE WEEK!

"Education is the passport to the future, for tomorrow belongs to those who prepare for it today."
Malcolm X

17 September 2020

COVID-19 SEWAGE TESTING PROGRAM

Bourke Shire Council have accepted an invitation from the NSW Public Health Unit to participate in a sewage testing program aimed at identifying the presence of the virus that causes COVID-19.

The COVID-19 Coronavirus is impacting people all around the world and NSW Health is working to find innovative strategies to manage COVID-19. This project is testing sewage for fragments of the SARS-CoV-2 virus (the virus that causes COVID-19).

The virus can enter the sewer when someone who has COVID-19 (or recently had it) uses the toilet or washes their hands and face in sinks and showers.

Early research in Australia and overseas indicates that fragments of COVID-19 may be found in the sewage from people *before* they have symptoms, *while* they have symptoms, and also from people *who do not show any* symptoms. This means that the virus fragments could be found in the sewage even before anyone in the community tests positive.

A number of Councils are joining this sewage surveillance research project to provide NSW Health with early warning of potential cases, and time to respond.

HERITAGE MATTERS

Council's Heritage Advisor visited Bourke last week and whilst in town she, along with Council staff, visited a number of sites. Visits included the Tooralé Homestead and Shearing Shed to

review the extent of its heritage listing and Dunlop Station to view a potential repair project as part of Council's Local Heritage Assistance Funding.

Whilst in the area there were also visits to several locations in the village of Louth that have been previously identified as potential heritage items as part of a heritage study completed for Council in 2002.

With the Heritage Officer in town, the opportunity was also taken to convene a meeting of the Heritage Advisory Committee. If anyone has an interest in the heritage of our town and district and would like to join the Heritage Advisory Committee, please contact Council's Environmental Services Department for further information. The Committee meet some four (4) times per year and provide guidance in relation to the opportunity to preserve areas of heritage significance in the area.

AUSTRALIAN CITIZENSHIP DAY

Thursday, 17 September 2020 is the annual Australian Citizenship Day.

17 September was chosen as the annual date as it is the anniversary of the renaming in 1973, of the Nationality and Citizenship Act 1948 to the Australian Citizenship Act 1948.

Citizenship Day was introduced in 2001. It is an opportunity for all Australians to celebrate and value Australian citizenship, and the peaceful, prosperous and inclusive society we share and further to reflect on the role we all play in building our nation and shaping our country's future as proud Australian citizens.

2021/2022 RATE INCREASE

Councils will be able to increase the revenue they can collect from rates in 2021/2022 by a maximum of 2% under the rate peg recently announced by the Independent Pricing and Regulatory Tribunal (IPART).

IPART's rate peg is based on the annual change in the Local Government Cost Index (LGCI), which measures the average costs faced by NSW Councils. The rate peg reflects moderate price inflation over the previous year for most cost categories.

The rate peg for 2021/2022 is lower than recent years, which is a positive outcome for NSW ratepayers.

The rate peg applies to each Council's general income in total, not to individual ratepayers' rates.

Councils may increase categories of rates by more than, or less than the rate peg, as long as the total increase in general income remains within the rate peg. Individual ratepayers' rates are also impacted by land values set by the Valuer General NSW.

Bourke Shire Council only derives a relatively small portion of its total income from rates but has been conscious of the need to take up the maximum allowable increase to ensure that its income increases in accordance with the relative costs of providing the service.

The rate increase of 2% only applies to General Rates with water, sewage and garbage charges being left to individual Councils to decide taking into account the cost of providing the service as they look at a cost recovery basis when deciding any increase.

The fact that the IPART has released its rate increase so early allows Councils the opportunity to plan for their budgets and in some cases review the need for a Special Rate Variation if they have a project or programme for which they will need additional funding to be able to undertake.

SEPTEMBER COUNCIL MEETING

The next meeting of Bourke Shire Council will be held on 28 September 2020 starting at 9.15am.

Unless there is a significant change to the guidelines for Council meetings the meeting will again be closed to the public with public participation being available via the webcasting of the meeting.

Details of the link to the webcast will be posted on Councils website before 9.00am on the day of the meeting. The website is www.bourke.nsw.gov.au

POOL UPGRADE

The pool upgrade is continuing and last week saw the final wall area of the pool poured along with the accessible ramp and the shallow end stairs. The centre chase has been completed with the new pipework work inserted for the filtration into the pool floor. The concourse area is currently being formed and taking shape, along with the in-ground retention tanks which are currently being excavated and prepared for concrete. These form an integral part of the new filtration system in the upgrade of the pool.

At this stage the redevelopment is slightly behind schedule and the re-opening of the facility is now likely not to be until December. However, the contractors are conscious of the need to have the pool operational as soon as possible and are working towards an as early as possible re-opening timeframe.

The plans for the pool include an access ramp which will be of great benefit to all those who have previously had difficulty in entering and exiting the pool.

SHOWGROUND UPGRADE

Works are well underway for the upgrading of the showground. Irrigation system trenching has been completed with the necessary pipes laid. Council has also undertaken trenching works to renew the power and the upgrading of cables associated with a new speaker system planned for the complex.

The new toilets are starting to take shape with new sewer and water pipes laid and the slab poured. The erection of the toilet building was scheduled to be undertaken late last week and early this week.

The other part of the project sees the showers housed in the current amenity buildings undergoing a much-needed facelift. These works have seen the complete strip out of the showers with new plumbing, flooring and partitions being part of the complex.

The Renshaw Oval Complex has seen significant improvement take place over the past few years through a combination of the work undertaken by Council and the various user groups. It is a credit to the community groups and the level of cooperation and support shown.

TENDERS FOR PROVISION OF MEDICAL SERVICES FOR BOURKE AND BREWARRINA

HealthShare NSW, on behalf of the Western NSW Local Health District (WNSWLHD), is inviting tenders for the provision of medical services at selected sites throughout WNSWLHD.

There are three (3) sites which are identified in this area; being Bourke and Brewarrina, one being Walgett Lightning Ridge and Collarenebri and Coonamble is the other.

The current provider in Bourke is the Rural and Remote Medical Services (RaRMS) with the contract holder prior to RaRMS being Ochre Health.

Council is interested in the issue from a community point of view as the provision of adequate health facilities a very important matter to all rural communities.

Tenders for the contract close on the 6 October 2020 with the contract to commence on the 1 March 2021.

LIBRARY NEWS

There are some great new resources available in the library. These include new fiction titles from Jeffrey Deaver, Raymond E. Feist, Stephen Leather, Peter James, Jonathan & Jesse Kellerman, Tom Keneally and Stephen King. The library also has new DVDs available for adults and kids. These include Riverdale - Series 1 & 2, Reverie Series 1, Downton Abbey the Movie, WWII in HD, Barbie and the Magic of Pegasus, Toy Story 4 and many more titles. There's something for everyone at the library.

Make sure you also download the Bourke Public Library app, available on the App Store and Google Play, and carry the library with you in your pocket. If you would like any more information contact the library on 0268722751 or bpl@bourkelibrary.com.au, and one of the friendly staff will be happy to help you.

TWO (2) HOUR PARKING IN THE CBD

The issue of the possible introduction of time limited parking in the CBD has again been raised and will be the subject of a report at the next meeting of Council. A suggestion has been made that the time be limited to a maximum of two (2) hours.

The matter has previously been to Council when the proposal to have two (2)-hour parking was rejected.

A number of people tend to park in the CBD for extended periods effectively preventing others the opportunity to park close to shops and be able to readily transfer goods and in the case of the elderly, easily gain access to the shops.

The issue of restricted parking is always an emotive one and one that will see divided opinions.

Council encourages those persons who work in the CBD to park in the side streets to allow the available parking to be utilised by the elderly and customers of the CBD businesses.

ROADS INFORMATION

Maintenance graders are currently west of Enngonia on RLR 27, Burrawantie Road.

RLR 38, Turra Road, will shortly be graded whilst they are in the area with the graders then continuing across to Yantabulla and then onto the Hungerford Road working towards the border and then back to Bourke.

Council's road construction teams continue to work on the Wanaaring Road with 9.1 kilometres of bitumen seal completed last week and a further (3) kilometres to be completed during the week commencing 28 September 2020.

This will see the completion of the Goonery to Barakee section of the project. Work will then commence on the Romani to Wangamana section which is 27.37 kilometres in length.

The dream is gradually becoming a reality.

COVID-19

Service NSW has developed an app for NSW businesses which now features a COVID Safe Check-in tool to allow customers a safe and contactless way to check in at venues across NSW.

Registered COVID Safe businesses can now be issued a unique QR code which customers can scan using their Service NSW app.

It offers customers to your business a contactless, hygienic method of checking in to businesses so they can be contacted in the event of an outbreak.

Checking-in through the updated Service NSW app automatically captures the date, time and location of the check-in, and securely stores the data for 28 days for the sole purpose of COVID tracing.

Frequently Asked Questions regarding the check-in process can be found at the following link: <https://www.service.nsw.gov.au/covid-safe-check-customers-faqs>

A COVID Safe Check-in information pack for stakeholders can be found at the Service NSW Website.

QUOTE OF THE WEEK!

"Truly great friends are hard to find, difficult to leave, and impossible to forget".

G. Randolph

24 September 2020**MEETING AT LOUTH**

Council's Manager of Corporate Services, Leonie Brown and Manager of Environmental Services, Dwayne Willoughby, travelled to Louth last Tuesday evening to meet with members of the Louth Community regarding a number of projects underway or being considered for the village including the changes to the Local Environmental Plan (LEP), relocation of the Bourke Shire Worker's Camp, improvements to the tennis Court Complex and improvements to the Cricket Oval. In applying and allocating funding, Council has been very much aware of the need to improve the amenity of

the Shire's villages. In this regard, each village has been the recipient of considerable funding over the past few years.

One of the major items discussed was the need to investigate the construction of a new hall for the village. The existing hall is in need of a significant amount of repair work and it has been suggested that the hall may have come to the end of its useful life. Options in relation to possible sources of funding to replace this asset will be investigated.

As I have mentioned on numerous occasions, Council is extremely appreciative of the support and assistance provided by each of the village communities. Without this help it would be extremely difficult, if not impossible, for Council to maintain the level of service which currently exists

SEPTEMBER COUNCIL MEETING

The next meeting of Bourke Shire Council will be held on 28 September 2020 starting at 9.15am. This will be my last Council meeting with Bourke Shire before I retire.

Unless there is a significant change to the guidelines for Council meetings the meeting will again be closed to the public with public participation being available via the webcasting of the meeting.

Details of the link to the webcast will be posted on Councils website before 9.00am on the day of the meeting. The website is www.bourke.nsw.gov.au

TENDERS FOR PROVISION OF MEDICAL SERVICES FOR BOURKE AND BREWARRINA

As mentioned last week Healthcare NSW, on behalf of the Western NSW Local Health District (WNSWLHD), has invited tenders for the provision of medical services at selected sites throughout the WNSWLHD.

There are three (3) sites which are identified in this area; being Bourke and Brewarrina, one being Walgett Lightning Ridge and Collarenebri, with Coonamble being the other.

As part of the tender, the documentation proposes new minimum requirements for Visiting Medical Officer coverage at the Bourke Service with the minimum face to face coverage being over five (5) days from 8.00am-6.00pm. Outside of these days and times, the documentation provides that proposals will be considered for virtual care service options.

Bourke Shire Mayor, Councillor Barry Hollman, has acknowledged that whilst the five (5) day/8.00am - 6.00pm requirements are a minimum, and that the final hours may vary, the tender documentation requires respondents to identify how they will provide cover outside the minimum on-site requirements.

To suggest that residents and visitors to Bourke are to be subjected to a five (5) day a week "business hours" only face to face medical service and for the remaining hours of the week a virtual service, is abhorrent to Council. People in the far west of the State simply deserve better.

Council is of the very strong view that 24/7 access to on-site medical care at the Multipurpose Service is essential for the on-going health of the Bourke community and should be maintained.

LIBRARY NEWS

If you have five (5) minutes to sit and relax, why not enjoy one of the libraries eMagazines through RB Digital. The library has expanded the range of titles and there is now an enormous variety available. Keep the kids occupied in the holidays with titles including Storytime, Krash, The Week Junior, National Geographic Kids, National Geographic Little Kids, Little Angel, Mania, and many more. You can find all the big titles, such as Australian Women's Weekly, Better Homes & Gardens and Australian Geographic, not just from Australia but from England and all around the world. Every interest is covered, for men, woman and children. Make sure you check them out today!

Go to the library website, www.bourkelibrary.com.au or download the RB Digital app. If you're not already a member, you can join through the website, or download the Bourke Public Library app, available on the App Store and Google Play.

If you would like any more information contact the library on 0268722751 or bpl@bourkelibrary.com.au, and one of the friendly staff will be happy to help you.

FUNDING FOR HUNGERFORD ROAD

I am pleased to advise the REPAIR allocation for 2020/21 has now been confirmed and Council has received \$400,000.00 to undertake work on the Hungerford Road (Darling Track). The work will be supplemented by a \$600,000.00 contribution from Council making the project \$1,000,000 in total.

RECONSTRUCTION OF DOG FENCE

Bourke Shire Mayor, Councillor Barry Hollman, and Manager of Corporate Services, Leonie Brown, recently travelled to Hungerford for the ceremony to mark the beginning of the reconstruction and expansion of the Wild Dog Fence which separates New South Wales and Queensland. The fence will also now be constructed along the border with South Australia.

The 742 km fence extension means the infrastructure will soon stretch from the Murray River in the south, north to Cameron's corner and east to Mungindi, making it the longest dog fence in the world.

NSW Deputy Premier, the Hon. John Barilaro, MP and the Minister for Agriculture and Western New South Wales, the Hon. Adam Marshall, MP were in Hungerford for the occasion and Barry and Leonie had the opportunity to catch up with them on a few occasions during the course of the day and raised with them issues of relevance to Bourke Shire and the Far West of the State more generally

The funding for the construction of the Dog Fence was announced by the Deputy Premier and Treasurer Dominic Perrott, MP in Bourke last year and involves an expenditure at this stage of \$35.5 million.

Bourke Shire has taken a greater involvement in the Wild Dog issue over the past few years and has been successful as the lead Council for a consortium of Councils and has obtained well over a \$1m in funding. This funding has been utilised to undertake a number of initiatives in conjunction with Western Local Land Services.

Council is well aware of the threats posed by the wild dog problem and the fact that it places the viability of a number of grazing enterprises at risk and in turn impacts on the economy of the region.

I understand that local firm, Bourke Steel and Hire, were successful in obtaining the contract to supply the equipment for the first stages of the fence which is a great achievement for them and the economy of Bourke more generally.

It would be a great boost for regional economies if more equipment for these regionally based projects could be sourced locally with the economic and social benefits for these rural communities far outweighing any minor cost savings that may be utilised to justify a centralisation of procurement that seems to currently be the case. Given the opportunity, local firms not only provide competitive pricing but also good service.

SHARING OF RESOURCES

Brewarrina Shire Council has experienced some mechanical problems with its Garbage Truck and has needed to borrow the Bourke Shire Waste Truck for the collection of their garbage bins over the past couple of weeks.

Both Councils work well together and often need to borrow equipment and parts from each other in times of emergency. I know Bourke Shire has had the need to borrow water fittings over the past few months when it experienced an unprecedented level of water main breaks within a short period.

Given the tyranny of distance it is good to be able to have access to additional resources and back-up in times of emergency.

WESTERN WEIRS PROGRAM

Council had a meeting on Tuesday with those charged with the development of the Western Weirs Program.

Bourke Shire has been a strong advocate for the development of additional storage along the Barwon Darling River System to enhance water security and has even offered to provide funding to assist the progression of the program.

The meeting provided Councillors the opportunity to receive an update on the Western Weirs Strategy and the impact of COVID-19 on the implementation of the strategy and in particular the consultation phase.

ANNUAL FINANCIAL REPORTS

Councils Annual Financial Reports are in the process of being audited and will be able to be lodged by the due date as determined by the Office of Local Government.

The way in which the audit was undertaken has been significantly different this year compared to previous years due to COVID-19 and the desire for everyone to both limit unnecessary travel and face to face interaction.

Additionally, there are requirements for Council to address the impact of COVID-19 on their operation as part of the audit process.

The way in which audits have been undertaken has changed since the NSW Audit Office assumed responsibility for the audits of all Local Government Bodies in New South Wales with Council audits more closely aligned to the guidelines applicable to state government agencies.

I am pleased to say that our finance staff have met the challenges presented by these changes and have worked cooperatively and effectively with our appointed audit team and the Audit Office to successfully meet all these new requirements.

IMPROVEMENTS TO THE BACK OF BOURKE EXHIBITION CENTRE

Last Tuesday the upgraded Visitor Centre and new Café at the Back O' Bourke Centre opened for business. The upgrade to the visitor centre looks fantastic and the new café is an exciting addition to the facility and one that has been requested by a large a number of visitors to the centre over the past few years.

The Café will be open from 9.00am to 2.00pm Monday to Friday. However, these times may be extended depending on the patronage.

The new displays to be erected at the centre are still a little way off, with a significant portion of the material coming out of Melbourne. With the spread of COVID-19 and the restrictions that have been in place in relation to interstate movement there has been a delay in the installation of these new displays.

It is important that displays are refreshed periodically and use made of changes in technology that can enhance the displays.

Word of mouth is one of our best forms of advertising so it would be advantageous if our local community could take the time to visit the revamped and improved facility and inspect for themselves the work that has been completed and perhaps try out the new café facilities.

The Back O' Bourke Centre is the cornerstone of much of our tourism product and in turn the tourism economy which plays an important part in the overall economic strength of the Shire.

Funding for the work was sourced from funding that was provided by the NSW State Government to the Far North West Joint Organisation (JO) on its formation. Funding was provided for tourism enhancement in recognition of the important role that tourism plays in this part of the state.

COVID-19

It is pleasing to see the reduction in the number of fatalities and infections as a result of the COVID virus in both NSW and Victoria. Hopefully, we are not too far from our borders with Victoria and Queensland reopening.

As I have said on numerous occasions in this Column, it is essential that we all remain vigilant in relation to the risks of the virus.

Despite the reduction in case numbers, we should all continue to be aware of and continue to comply with the recommendations of Health Authorities and directions as contained within the Public Health Orders including:-

- Practicing social distancing and staying 1.5 metres away from other people at all times;
- Don't share eating utensils or drinks;
- Don't shake hands but utilise other methods of greeting;
- Practice good personal hygiene including washing your hands regularly, particularly when you get home;
- If you display any symptoms of the virus seek medical advice; and

- Don't go to work, or go out, if you are unwell.

The rapid spread of COVID-19 in parts of Victoria and Western Sydney that we previously witnessed clearly demonstrates that we cannot afford to be complacent. All members of the community have a role to play to do their best to minimise the spread of the virus.

POTENTIAL FUNDING FOR AGRICULTURAL SHOWS AND FIELD DAYS

All registered agricultural shows and agricultural field days cancelled in 2020 because of COVID-19 will receive assistance from the Federal Government, with applications for the funding due to open later this month. The funding for event organizer will help reimburse 2020 fixed expenses.

The amount of funding will range from up \$10,000 to up to \$70,000 depending on the size of the show and attendance in 2019.

<https://www.agriculture.gov.au/ag-farm-food/infrastructure/supporting-ag-shows>

QUOTE OF THE WEEK!

*"If you want to make peace with your enemy, you have to work with your enemy.
Then he becomes your partner."*

– Nelson Mandela

Recommendation

That Council note the information in the General Manager's Activity Report as presented to Council on Monday, 28 September 2020 be noted.

22.5 TOURISM & EVENTS MANAGER'S ACTIVITY REPORT

File Number: T4.3
Author: Fran Carter, Manager Tourism & Events
Authoriser: Leonie Brown, Manager Corporate Services
Attachments: Nil

Background

The Bourke Shire Councils Tourism and Events Manager's activity report provides Council with an updated status report for August, relating to its tourism teams activities through visual data including graphs and statistic to allow for the measurement of the team progress and performance.

Current Situation**Regional Collaboration**

The **Kamilaroi Highway group** has had a film crew in the region (Bourke for two days) that will deliver a series of short videos that each explore different elements of the Kamilaroi Highway journey. These videos will showcase the region, as well as the route, in an informative and easily consumable manner. The videos will combine cinematic imagery with a voiceover to string it all together. There will also be an animated map of the route and the key stops along the way.

Kidman Way Promotional Committee working with web designer to complete new website. Bourke staff have sourced all content for the website from other member Council's along the highway – anticipate project to be completed by early November.

Darling River Run Committee have been working on a new logo and usage guidelines. Also working in partnership with film makers Aaron & Jules Davenport to create an online presence promoting Outback NSW travel destinations and visitor experience opportunities inclusive of the Darling River Run Route. Looking to film in and around Bourke for 5 days in September Meeting held with **DNCO (Destination Country and Outback NSW)** General Manager Lucy White and Business Development Manager Fleur Pors held in early August identified some great opportunities for Bourke and the region through the Capability Development Program to strengthen the visitor economy. To coincide with small business month in October, Bourke will roll out a series of training opportunities to the region.

General Activities August 2020

- There were 1898 visitors for August.
- The PV Jandra tickets sold for August were slightly down on last month (7%) with 1226 tickets compared to 1314 in July. The Jandra made 57 trips for the month of August and the 20th August marked the 20th anniversary since its launch.
- Exhibition Centre tickets sold for August were 915 compared to 1006 in July. Down 10%
- Cultural Walk tickets are up on last month by 20%
- Mt Oxley tickets sold for August were down 19% on last month
- We have had four (4) bookings for the Function Centre, with lots of enquiries stemming on the availability of the centre in the coming month.

- The new storage building has started and will be due for completion in September. The new indigenous garden has also begun work and will be due to be finished in September.
- General maintenance being done, lawns watered, mulching etc.
- Both the Team Leader of Operations and myself have relocated into the newly refurbished centre as we prepare for the opening in September.
- Staff are constantly sourcing new “Bourke” branded souvenirs including to not only cater the corporate market but visitors looking to purchase a gift from Bourke.
- Liaising with local tourism operators on updating their advertising collateral.
- Current Visitor numbers

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan		448	560	325	326	302	348	386	782	1109
Feb		157	397	271	373	391	220	282	1043	386
Mar	810	570	1500	1051	1342	1612	1245	1274	1021	412
April	2507	2144	3103	3146	3849	3118	3114	4024	3166	COVID - 19 0
May	2656	2891	3758	3988	4602	4073	3983	4770	3693	COVID - 19 0
June	2952	3216	4492	4275	5437	5199	4754	5634	4490	993
July	4362	4643	5173	6241	6002	5941	5982	7614	6834	2570
Aug	4187	4162	4410	4793	5078	4951	5051	5548	4052	1898
Sept	4295	5074	4275	4764	4489	4532	4246	4676	3601	
Oct	2674	3067	2383	2486	2370	2475	2463	3574	2222	
Nov	1012	930	789	671	610	1031	876	1014	1220	
Dec	386	347	207	242	272	281	255	630	860	
Total	25841	27649	31044	32253	34750	33906	32537	39454	32984	

Visitor Information Surveys

Information that has been collected by staff from visitors over the past 12 months is providing valuable and current insights into the issues that are important to not only Bourke but also our region. Our surveys are designed with a goal in mind, to ask about specific visitor habits and expectations.

These surveys have highlighted some things that we already know and some that were less obvious- either way it has/is a sure way to hear some honest answers.

The surveys feedback about our shire and the surrounding region provides opportunities for us to develop marketing strategies and campaigns to tap into markets that were less obvious before.

Breeze into Bourke Campaign

Working with our tourism operators again on the “Breeze into Bourke” campaign for the Spring School Holidays in September. COVID has obviously made an impact with our interstate travellers, but we are still expecting strong numbers from our domestic local market. The program will be promoted through our media outlets and networks over those two (2) weeks.

Promotion & Advertising

New promotional literature has been completed including but not limited to, Bourke Bucket list, tickets, Plants of Back O Bourke Centre, Birds of Bourke, Function Centre booklet, Jandra signage, Back O' Bourke Information & Exhibition Centre flags and signs.



Recommendation

That Council note the information in the Tourism and Events Manager's Activity Report as presented to Council on Monday, 28 September 2020.

22.6 MANAGER OF COMMUNITY ENGAGEMENT ACTIVITY REPORT

File Number: S6.19.61
Author: David Perry, Manager of Community Engagement
Authoriser: Ross Earl, General Manager
Attachments: Nil

Background

The Bourke Shire Council Community Engagement report provides the Council with a status update on activities undertaken by the Manager since the last Ordinary meeting held on Monday, 24 August 2020.

Current Situation

Meetings Attended-webinar, phone conferences:-

- Bourke and District Children's Services
- Bland Shire Council, Bland but Not Boring Public Art Trail, Ray Smith
- Waverly Council, Collaborating for Impact
- Expansion and Rebranding of Children's Services
- City of Canterbury Bankstown, Bankstown Complete Streets
- Cumberland City Council, Child Safe Standards
- LG Professionals NSW, Membership Committee
- Jack Ramage, Community Engagement Sports Officer Far West

Wild Dog Fence Extension Project Update

Reference: Community Strategic Plan 2017-Economic Prosperity, seek industry development opportunities.

Bourke Steel and Hire have won the first materials supply request and will be supplying the majority of materials for the first 15kms of the fence near Hungerford.

The first construction tender has closed and been awarded to Goldward Excavations for the Hungerford site and they have started construction. No response was received from the Bourke area for this tender. The tender for the next site (near Barringun) will hopefully be out within the next six (6) weeks.

It is hoped to have some local employment available for dismantling the old fence lines once the new are erected and the Project Manager will be looking to employ agencies for this labour. The border closures are causing issues but it is hoped for an exemption to work in both states. Currently working on the NSW side until secured QLD Government approved border passes can be gained.

Extent Heritage have been assigned the task of working with the local Aboriginal groups around the cultural heritage studies. They are frequently holding meetings with all Aboriginal groups both sides of the border to gain insight how best to get the heritage work completed and liaising with groups to ensure the correct people are employed to take up the work.

Children's Guardian Act 2019

The Office of the Children's Guardian was established under the Children and Young Persons (Care and Protection) Act 1998 to promote the interests and rights of children and young people living in out-of-home care.

On 1 March 2020, the Children's Guardian Act 2019 came into effect. Powers and functions of the Children's Guardian from the Children Young Persons (Care and Protection) Act 1998 and Adoption Act 2000 were consolidated into the new Act.

Reporting obligations will now clearly extend to all contractors/subcontractors, to the extent the contractor/ subcontractor requires a Working With Children Check for the purpose of their work with the entity. *Public authorities (such as local Councils) will be required to report on:-*

- the inside conduct relating to all their employees and volunteers and,
- if they hold a Working With Children Check for the purpose of their work with the entity, the inside and outside work conduct relating to those employees, volunteers and contractors.

The Child Safe Standards (ten in all) recommended by the Royal Commission into Institutional Responses to Child Sexual Abuse provide a framework so organizations can create cultures and adapt strategies to keep children safe from harm. They:-

- help drive cultural change in organizations
- are principle based and outcome focused
- are flexible enough that they can be adapted by organizations of varying sizes and characteristics
- avoid placing undue burden on organizations
- help organizations address multiple risks
- balance caution and caring
- are a benchmark against which organisations can assess their child safe capacity and set performance targets and
- are of equal importance and are interrelated

Variety- the Children's Charity NSW

Variety is planning its Inaugural Adventure Bike Ride for the 18-23 October 2020. The event will start and finish in Dubbo via Cameron Corner with Bourke being the first overnight stop on the six (6) day run. The Regional Motoring Events Manager is expecting round thirty bikes with eight (8) marshalling vehicles providing mechanics, first aid, baggage and logistics to ensure safety to all involved. Copies of their insurances, COVID-19 Safety Plan and Risk Assessment have been received by Council.

Barringun Cemetery Report - Cathy Simpson, Local Studies – Bourke Public Library

In May 2018, Anne Green and myself made a trip to Barringun Cemetery to photograph and record the graves there, (we have been recording and photographing graves in the district for a number of years now). Tony Mallon of Enngonia came with us and we discussed ways to get some money together to have the fence replaced. Danny White (owner of the property where the Cemetery is located) was agreeable to have it referenced, as the current fence was very dilapidated allowing stock and wildlife to roam through the Cemetery.

On another trip, we took Kate Higgins, Heritage Advisor for Council, with us to have a look at the Cemetery. Consultation took place after this with Carolyn Crain and Dwayne Willoughby (Bourke Shire Council) and Kate Higgins (Heritage Advisor) in applying for Grants to help with the purchase of a Memorial Plaque for the Cemetery and a new fence.

Working with Tony and Lynne Mallon of Enngonia Progress Association, we were successful in gaining a Grant through the Drought Grant Funding, which enabled Col Stone of Barringun to erect a new fence around the cemetery in 2018.

In 2019, on behalf of the Enngonia Progress Association, I submitted an application for Local Heritage Funding for the purchase of a Memorial Plaque listing all those buried in the Cemetery, which we were successful.

A lot of research went into finding all those interned at the Cemetery, to try and have an accurate list as possible. I have Death Registers for Bourke and Barringun however as Barringun is on the Queensland and NSW borders some burials were Registered at Wooroorooka Police Station on the Queensland side of the fence to Barringun, and some were Registered at Cunnamulla, these I had to purchase from Queensland Birth Death and Marriages, these I donated to the Library.

Tony Mallon donated his time and materials in making the frame for the plaque to be erected on. The plaque arrived in early this year however due to all the rain we had access the Cemetery was impossible as the Barringun Creek was in flood.

On Friday, 11 September 2020 saw the completion of our two (2) year project. Tony and Lynne Mallon (Enngonia Progress Association), Danny and Peter White (owners of the property where cemetery is located), Anne Green, David Perry (Bourke Shire Council) and myself met at the Cemetery and erected the Plaque.

Thanks to the Bourke Shire Council in their donation of the cement for the project and part funding of the project. Thanks to Carolyn Crain for her help with the funding applications and to Tony Mallon for his time and donation of making the frame for the plaque.

Following are photos of the Cemetery fence and plaque.

Recommendation

That Council note the information in the Manager Community Engagement Activity Report as presented to Council on Monday, 28 September 2020.



22.7 LIBRARY MANAGER'S ACTIVITY REPORT

File Number: L4.1
Author: Jodi Hatch, Library Manager
Authoriser: David Perry, Manager of Community Engagement
Attachments: Nil

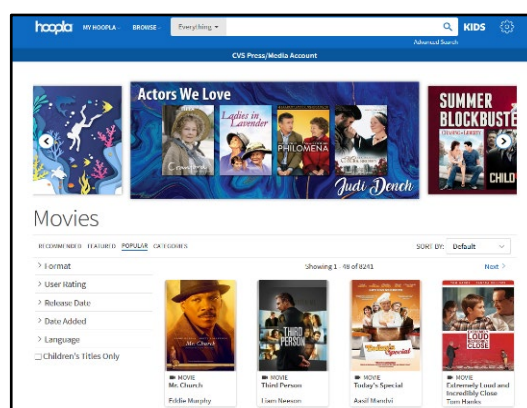
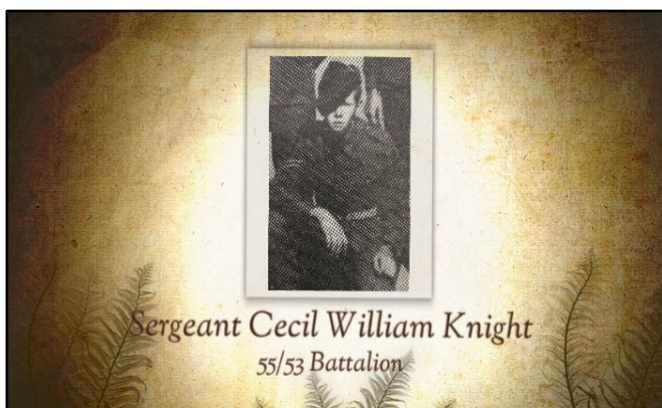
Background

The following items for the 2020/21 period are presented for your information.

Current Situation

Item	August 2019	August 2020
Loans	748	590
New Members	18	16

- During August the Library commemorated the 75th anniversary of World War II with a slideshow featuring Bourke servicemen and women. This project is ongoing. We will continue to update the slideshow over the coming months, and we are also compiling service records and newspaper clips which will be made accessible on our website. The slideshow is currently available on our Facebook page, and to date has had 2800 views.
- This month we have also subscribed to a new online service, Hoopla Digital, which will provide access to a range of eBooks, eAudio, movies, TV shows, music and comics. This service is due to launch in November.
- Attached for your information is the State Library of NSW survey report on the COVID-19 response.



Recommendation

That Council note the information in the Library Manager’s Activity Report as presented to Council on Monday, 28 September 2020.

23 CLOSED SESSION**Recommendation**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

23.1 * Provision of Medical Officer Services at the Bourke Multipurpose Service**

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

23.2 * Netwaste Tender for Collection & Disposal of Used Motor Oil**

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

23.3 * Deed of Agreement - CAPRA PTY LTD - Proposed Sale of Small Stock Abattoir**

This matter is considered to be confidential under Section 10A(2) - (g) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

23.4 * Potential Strategic Land Acquisition**

This matter is considered to be confidential under Section 10A(2) - (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

23.5 * Regional Connectivity Program**

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.