

*“If you know
Bourke, you
know
Australia”*



Our Guiding Operating Principal

“Building a strong united community, proud of our past and committed to our future”



Bourke Shire Council

Annual Report 2019/2020

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MAYOR'S MESSAGE

2019/2020 has been somewhat a year of extremes for our community. The long drought continued through to February 2020 when welcome rains in most of the Local Government Area were received. With good falls both locally and in the upper catchment of various river tributaries that flow through the Bourke Shire, very welcomed water flows were received.



With prospects of an improved season looking most positive, as a result of the rain, Bourke, like communities around the world, then suffered a big hit when, in March 2020, the COVID-19 Pandemic brought its own set of unique challenges. Not only were there challenges in terms of the impact on local business, but there was a feeling of isolation experienced by many in the community. Thankfully, Bourke did not experience a COVID case, and all members of the community are to be thanked for their vigilance against the virus, with the virus undoubtedly going to be with us for quite some time yet.

The pandemic brought with it many day-to-day challenges and to meet these challenges often required a reinvention as to the way in which so many of us worked. Council also had to shift its work methods in order to adjust to the changing situation, including decisions outside of its control such as the postponement of the 2020 Local Government Elections until September 2021.

A highlight for Bourke in 2019-2020 was undoubtedly when the NSW Ministerial Cabinet visited Bourke in November 2019. Bourke was certainly the centre of the States attention when the Premier and her Cabinet arrived for a Community Cabinet. This visit was the first time the entire Cabinet had met in such a remote location. The opportunity for community members to attend individual meetings with either the Premier, the Deputy Premier or Ministers was of great benefit to all involved. During her speech at the Morning Tea on the day, the Premier spoke of the Cabinets visit to Bourke as being both "historic" and "significant" and ended her speech by saying, "It might be the Back O' Bourke, but you are at the forefront of our minds". This comment was very much appreciated by those in attendance.

Bourke Shire Council has continued to successfully service its community during the year. Work has continued on reconstructing and sealing the Bourke-Wanaaring Road, improvements to the Back O' Bourke Exhibition Centre were completed, construction of the new water treatment plant for Bourke progressed substantially, as did work to "drought proof" Bourke's water supply through the installation of a series of bores and a desalination plant, to name but a few of the projects.

This year has been an example of why the bonds of community and what ties us all together is so important. As a community we have had to support each other. I would like to thank everyone who stepped up, including helping out a vulnerable community member who needed a hand. Whether this help was shopping for a neighbour or just having a friendly conversation, it all matters and makes a great deal of difference.

I would like to thank the Councillors, General Manager and Council's dedicated staff for their continued enthusiasm in achieving many great things during the 2019-2020 period. I also acknowledge the outstanding contribution of the community groups and volunteers in the Shire for their continued commitment to our community.

Councillor Barry Hollman
Mayor

I'm pleased to deliver this Annual Report to the Bourke Local Government Area and its residents. The 2019/2020 financial year has been a challenging period for all as we dealt with the hurdles posed by the COVID-19 Pandemic.

At the end of March 2020, when the Pandemic rapidly escalated throughout the world, Council had to be responsive and flexible in delivering our everyday services. Maintaining our current service levels and ensuring the safety of our customers and staff have been key goals for Bourke Shire.

Council's staff have remained committed to achieving the capital works commitments almost uninterrupted during this period.

This report outlines Council's achievements over the past 12 months and the status of Council's ongoing projects and services delivered to the Bourke Shire Council. Council was again very active in sourcing external grant funding to act as a cash injection into our economy.

Throughout the year, Council has managed our large amount of assets and existing infrastructure, while providing essential community services. Some highlights include:

- The return of a Dubbo to Bourke regular passenger transport (RPT) air service in November 2019;
- The visit in November 2019 by the Premier, Deputy Premier and Cabinet;
- Further upgrade to MR405, Romani to Wangamana section, with total grant funding of \$9.4M;
- Continuation of the upgrading of the Water Treatment Plant at a cost of \$10.3M;
- Receipt of Stronger Community Funding – Youth Bike Track, Healthy Kids Space, Growing Bourke – with total grant funding of \$704,313;
- Drought funding for infrastructure and community groups – grant funding \$1M;
- Completion of the Oxley St (CBD) Upgrade Stage 1;
- Completed the installation of InfoCouncil; a comprehensive business paper production tool.

As I write this message in November 2020, I would like to thank Council's former General Manager, Ross Earl, who retired from Bourke Council in October 2020. Ross achieved a lot in the eight (8) years he was at Council. Ross is a highly regarded and well-known General Manager in both NSW State and Local Government circles. His ability to build solid professional relationships such that he could easily make contact with relevant Government officials at all levels, as required, was of great benefit the Bourke Region. I look forward to working with the community and staff in continuing the good work already achieved by Ross.

I would like to thank our dedicated staff for their continued enthusiasm in achieving many great things during the 2019/2020 period. I extend the same thanks to the Mayor, Deputy Mayor and Councillors. I would also acknowledge the outstanding contribution of our community volunteers for their continued commitment to our community.

Leonie Brown
Acting General Manager

BOURKE SHIRE COUNCIL'S STRATEGIC DIRECTION FOR THE NEXT DECADE (2011 – 2021)

OUR GUIDING OPERATING PRINCIPLE (Our Motto)

Building a strong united community, proud of our past and committed to our future

WHAT WE WANT OUR FUTURE COMMUNITY TO BE (Our Vision)

Bourke Shire will continue to grow as an iconic, outback, regional community and destination, which is united and productive, thriving on practical access to all modern services

OUR PRIMARY PURPOSE AND FOCUS (Our Mission)

To provide leadership and initiative in maintaining and improving services and opportunities that meet the needs of the communities in the Shire, through proactive Councillor Representation, responsible asset management and efficient, effective service delivery by staff.



Bourke, Cllr Barry Hollman; Member for Parkes, the Hon. Mark Coulton, MP; former General Manager - Bourke Shire, Ross Earl

(L-R) Mayor of

OUR STRATEGIC AREAS OF FOCUS

Growing Prosperity

- Improving the economic prospects for people who live in the region
- Promoting Bourke as a regional service centre
- Developing industry and business
- Promoting population growth

Enhancing Community Wellbeing

- Taking leadership with our community and governments, to improve social issues in the region
- Encouraging and supporting initiatives with local indigenous communities, particularly through the Community Working Parties
- Promoting participation and coordination between the community and Council
- Encouraging and supporting community initiatives to enhance community benefits

Living in the Environment

- Managing the natural and built environment responsibly
- Securing a sustainable water supply for all users
- Considering future generations in all our decision making

Delivering Better Services

- Providing infrastructure to support community needs
- Effectively managing Council's assets
- Planning for future service needs of our communities
- Pursuing continuous improvement in the business of Council

Promoting Leadership

- Advocating the iconic regional benefits of Bourke Shire areas, its people and resources
- Providing strategic leadership for the community
- Being recognised as an employer of choice

OUR PLATFORM FROM WHICH WE OPERATE (Our Strategic Pillars)

Community:	primary stakeholders and service recipients
Councillors:	provide governance, representation and leadership
Staff:	manage assets; deliver services to the community and to Councillors.
Assets:	roads; water and sewerage; plant, equipment and machinery; community facilities and service buildings; staff and finances
Legislation:	meet all legislative requirements

STATEMENT OF VALUES

Everyone who deals with Council or works in Council has the right to expect that Councillors and Council staff will make decisions based on consistent and high ethical standards in line with the general conduct obligations of Council's Code of Conduct and not conduct themselves in a manner that:

- a) is likely to bring the council or other council officials into disrepute
- b) is contrary to statutory requirements or the council's administrative requirements or policies
- c) is improper or unethical
- d) is an abuse of power
- e) causes, comprises or involves intimidation or verbal abuse
- f) involves the misuse of your position to obtain a private benefit
- g) constitutes harassment or bullying behaviour under this code, or is unlawfully discriminatory.

Councillors and staff must act lawfully and honestly, and exercise a reasonable degree of care and diligence in carrying out your functions under the LGA or any other Act. (*section 439*).

For Council to realise its Strategic Direction, all Councillors, staff and agents of Council will act in a manner which:-

- Provides sound civic leadership to the communities in Bourke Shire
- Continually strives for improvement in every aspect of Council's activities
- Focuses on our customers
- Protects and enhances the environment for future generations
- Recognises initiative
- Is fair, equitable and does not discriminate.

Following the September 2016 Council elections, Council has comprised of the following community members:

Cr Barry Hollman (Mayor)

Cr Victor Bartley

Cr Sarah Barton

Cr Ian Cole

Cr Sally Davis

Cr Lachlan Ford (Deputy Mayor)

Cr Cecil Dorrington

Cr Sam Rice

Cr Robert Stutsel

Cr John Thompson

Role of Governing Body (Sect 223 LG Act)

(1) The role of the governing body is as follows:-

- (a) To direct and control the affairs of the Council in accordance with this Act,
- (b) To provide effective civic leadership to the local community,
- (c) To ensure as far as possible the financial sustainability of the Council,
- (d) To ensure as far as possible that the Council acts in accordance with the principles set out in Chapter 3 and the plans, programmes, strategies and policies of the Council,
- (e) To develop and endorse the community strategic plan, delivery programme and other strategic plans, programmes, strategies and policies of the Council,
- (f) To determine and adopt a rating and revenue policy and operational plans that support the optimal allocation of the Council's resources to implement the strategic plans (including the community strategic plan) of the Council and for the benefit of the local area,
- (g) To keep under review the performance of the Council, including service delivery,
- (h) To make decisions necessary for the proper exercise of the Council's regulatory functions,
- (i) To determine the process for appointment of the general manager by the Council and to monitor the general manager's performance,
- (j) To determine the senior staff positions within the organisation structure of the Council,
- (k) To consult regularly with community organisations and other key stakeholders and keep them informed of the Council's decisions and activities,
- (l) To be responsible for ensuring that the Council acts honestly, efficiently and appropriately.

2. The governing body is to consult with the General Manager in directing and controlling the affairs of the Council.

Public Forum

Members of the public can make representation to Council at the Public Forum which is held at 9.15am at each Ordinary Meeting of Council. Anyone wishing to take the opportunity is asked to contact Council's Executive Assistant on 68308000 and advise of their intention, giving as much notice as possible to Council. The provision of notice will allow staff to research any information that may assist in Council's understanding of the issues raised. Ordinary Meetings of Council are normally held on the 4th Monday of the month. Any changes to this schedule are advertised in the Western Herald, broadcast on Radio Station 2WEB and will also be advertised on Council's website.

From April 2020 Public Forum has also been affected by the Coronavirus Pandemic. This has not allowed the public to attend the meetings in person, with the meeting being lived streamed. The amendment to the Act also provides that the requirement under section 10 of the Act that members of the public be permitted to attend meetings is satisfied if the meeting is held remotely using audio-visual links. The amendment also provides that the requirement under section 10 for meetings to be open to members of the public is satisfied if a webcast of the meeting is made public.



Social Distancing in Practice – Council Meeting - 24 April 2020

Standing Committees of Council

Council has the following Standing Committees:-

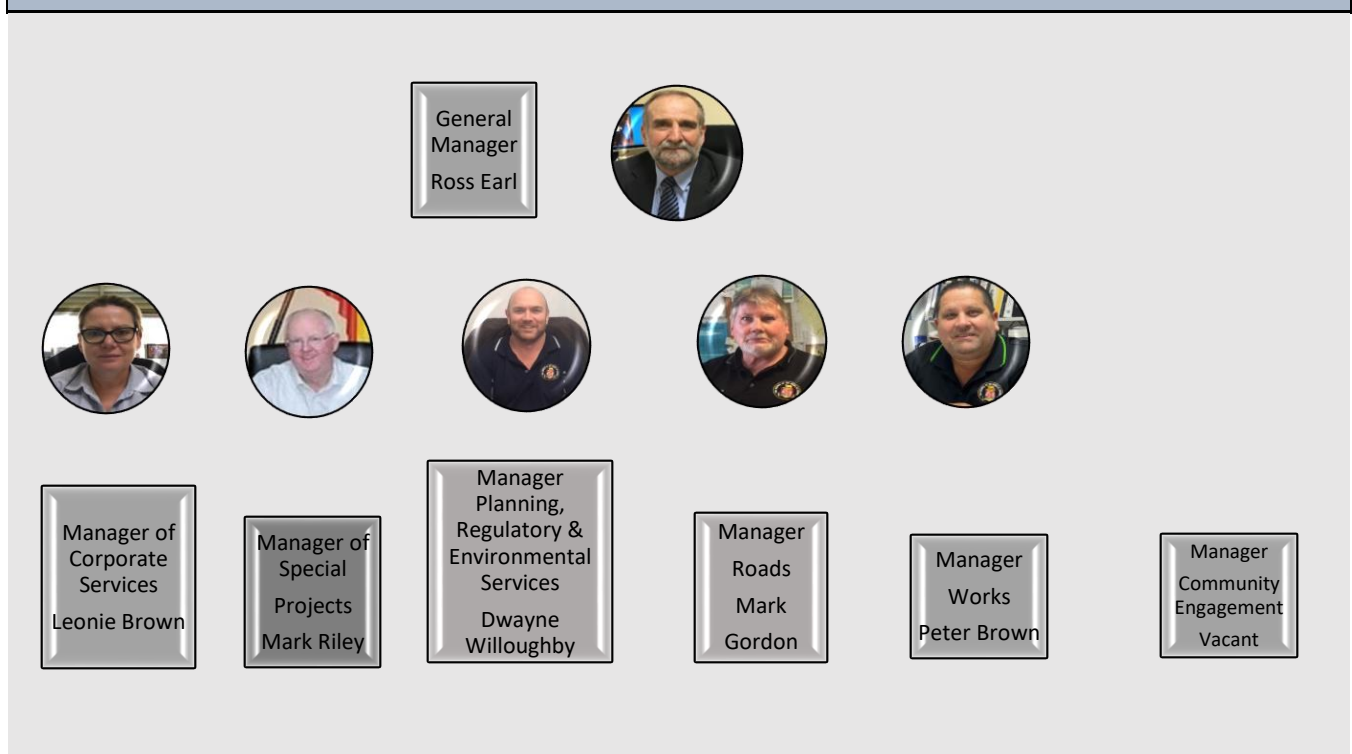
- Corporate Planning Committee Roads and Plant Committee
- Town and Villages Committee Tourism and Economic Development Committee

All Councillors are members of these standing Committees.

Representation of other Organisations

Bourke Shire Council has delegates who sit on a number of committees external to the operation of Council. Council is invited to provide representation on the committees, many of which provide important advisory functions.

COUNCIL ORGANISATIONAL STRUCTURE



OVERVIEW

Performance in Terms of Principal Activities

LGA s428 (2) (b)

In accordance with the provisions of the Local Government Act 1993, reports have been submitted to Council on a quarterly basis as to the extent to which the performance targets set by the 2019/2020 Operational Plan have been achieved during the year.

Governance

To ensure the sound management of Council and the promotion of a favourable image of Council and its staff

Strategies

- Ensure Council's organisational structure is effective
- Ensure policies are relevant and meet objectives
- Ensure the objectives and targets identified in the Delivery Programme are met
- Establish Bourke Shire Council's Strategic Directions for the next decade
- Establish a Community Integrated Planning & Reporting Strategic Planning Process

Progress

- Policies are being methodically reviewed, amended or developed as identified
- Management Plan reviewed quarterly
- Strategic Directions document reviewed, endorsed and publicised.

ADMINISTRATION

To provide effective administrative support services to the Council, Mayor, General Manager and Departments and to fulfil Council's broad range of services and activities.

Australia Day Celebrations

Australia Day was held on Monday, 26th January 2020 at the Bourke War Memorial Olympic Swimming Pool with Peter Wilkins representing as the Australia Day Ambassador. A breakfast was held in conjunction with the Rotary Club and the recipients of the 2020 Australia Day Awards were as follows:-

AWARD	RECIPIENT
Citizen of the Year	Peter Crothers
Young Citizen of the Year	Riley Parnaby
Sportsperson of the Year	Sally Simmonds
Young Sportsperson of the Year	Nil
Emergency Service Volunteer	Bourke Rural Fire Service
Village Community Service	Lynn Mallon



(L-R) (rear) - Peter Simmonds, Peter Crothers, RFS representatives Isaac Amos, Michael Amos, Jonathon Amos, John Laycock, (front) Tracey Simmonds, Riley Parnaby, Lyn Mallon and Matty Whitbread (RFS)

Seniors Week

Seniors Week is usually held during March and April, each year. Due to COVID-19 in 2020, unfortunately many activities were no longer able to go ahead. Seniors Week was just one casualty of this Pandemic.

ANZAC Day

ANZAC Day was also affected by the Pandemic, with the service being lived streamed on the radio and residents paying their respects by standing and bowing their heads and taking a minute to remember and to show our enormous gratitude for all those who've served, both past and present. It's a time to think of all we're blessed with, and those who fought to make it possible. Many never made it home. This year the Minute of Silence meant even more.

Remembrance Day

Council takes part in the Remembrance Day Ceremony at the Bourke Cenotaph by placing a wreath at the Cenotaph in memory of the fallen.

Bourke Public Library

The following data for the 2019/2020 period is presented for your information:

Item	2018/19	2019/20
Total Loans	9674	8247
New Members	105	122
Number of Visitors	12265	10484

These numbers reflect the period in April/May when the library was closed due to the Pandemic.

Highlights for the Year at the Bourke Library

Children's Services

- Children's book illustrator Craig Smith was in the library in August 2019 to teach school children about drawing and illustrating. Approximately 130 children attended from St Ignatius, Bourke Public School and Bourke High School attended the sessions. Craig was also able to visit Enngonia Public School to talk to the children there.
- Children's Craft and Story Time was held regularly each month until the Pandemic closed the Library. 82 children attended the sessions. The Library also held afterschool craft sessions and computer coding and STEM Sessions.



Coding Escape Room

Children's Book Week was celebrated in the library in August 2019. The Library ran competitions throughout the month, and had over 100 entries. Prizes of audiobooks were very generously donated for all the winners by Bolinda Audio. A party was held at the end of the week and 20 children attended.

- The Library held two (2) "Coding Escape Rooms" for children in October 2019. The first was a general session with five (5) children attending. The second was attended by St Ignatius Year 5 students. St Ignatius Year 6 attended the library in November 2019. All students very much enjoyed the experience and learnt a lot about computer coding.



The library had to close at the end of March 2019 due to the COVID-19 situation. Prior to closing, library staff put together craft kits for children. These created a very big response, with 54 people collecting a kit.

Programs and Services

- The Tax Help program was held again in the library this year, and staff assisted with the completion of 17 tax returns.
- As part of the Libraries "Be Connected" program, which supports seniors to improve their skills with technology, Library staff began visiting the Rivergum Lodge. During 2019/2020 three (3) sessions were held with a total of 10 people attending.
- The Library is supporting a book club for rural women. Book club sets are supplied by the Library for the groups to read and then discussions are held in a Facebook group. Discussion questions are posted in the groups.
- With increased funding from the State Library of NSW the Library has subscribed to two (2) new online databases – Britannica Library and Ancestry.
- With the library closing due to the Pandemic in March 2020, emphasis was placed on online services. A number of new services, including eMagazines, Story Box Library and Find My Past were introduced.
- The Library was very excited to have its new library app up and running in June. The app is available through the App Store and Google Play. Through the app people can join the library, access and manage their library account, borrow eBooks and eAudio, get suggestions on what to read next and much more.



Events - Olga Collis-McAnespie visited the library in September 2019 to talk about her books and all attending very much enjoyed hearing her stories.

Grants

The library has obtained a second grant from the Good Things Foundation to assist with the development of the Be Connected Program. The Library received \$1500 to purchase equipment and to promote the program. With the funding a laptop with a Wi-Fi modem was purchased to enable the program to be taken outside the library. This allowed weekly sessions at Rivergum Lodge to commence, which were held until the library was forced to close due to COVID-19. It is intended to recommence this program as soon as we are able to.



Be Connected Outreach

Encourage Youth Activities

Council is fully aware of the need to ensure youth of the region are engaged in pursuits that stimulate the development of the mind and body. The Police Citizens Youth Club (PCYC) organised programs in association with Sport NSW, Active Kids Program, Touch Football Clinics and the Maranguka School Holiday Program have been resourced and supported by Council. Leading on from the initial Sports Strategic Planning Forum held in July 2017, significant inroads have been made by Council in sourcing grant money for upgrading many social and sporting amenities in the region that have benefitted the youth and the community as a whole.

Early Childhood Sector

Bourke and District Children's Services (BDCS) has had busy year. They have worked extremely hard to review operations over the past 12 months, make changes when required and possible and developed strategic plans for longer term changes.

BDCS were successful in securing the funding as the lead agency for Connected Beginnings. This success brings funding for an additional three (3) positions at Bourke for the duration of the project. This project aims to improve health and education outcomes for Aboriginal children and families by working collaboratively with existing services in the community.

The documentation for the lease of Gorrell Avenue from Council was completed, which now allows the BDCS to apply for Childcare Subsidy (CCS) at the Gorrell Avenue premises. This will further support financial sustainability. The Service has been able to gain the support of Council to continue to examine areas for future development and growth and are currently applying for funding that would allow scoping works of the co-location of early childhood services.

Small Business

The Aboriginal Employment Prosperity Strategy has created positive initiatives for both job creation and business awareness in Bourke. Business Direct from Dubbo conducted a seminar on AUS Key for taxation purposes for local business houses. Well over ninety vacancies that were advertised on the webpage Job Board were filled during the 2019/2020 period.

The Business Webinar for Bourke Businesses impacted by COVID-19 and organised by Bourke Shire Council in conjunction with Regional Development Australia-Orana was hailed a success with some forty (40) businesses participating. The presenters, Megan Dixon, Andrew Rose, Cherie Forrester and Sean Finn, spoke on the range of financial initiatives put in place by both State and Federal Governments. These included the Small Business Support Grant from the NSW Government and the Jobkeeper subsidy from the Federal Government. Presenters encouraged participants to access the funding and the need for the local economy, as a whole, to embrace the initiatives.

Local businesses coped reasonably well with the shutdown caused by COVID-19 and some benefitted from the Jobkeeper payments which also resulted in an income boost to local retailers. Seven (7) of the eight (8) businesses that had to close due to the Pandemic, in accord with the easing of restrictions, re-opened to the great benefit of the owners, employees and the community. Council continued to push the 'Buy Local' banner.

Develop and Enhance the Arts

Council continues to be proactive in the sphere of sourcing ways to engage with the community, businesses and service providers for the betterment of all who live in the region. Work has continued on the Aboriginal Art Centre in Oxley Street and the Bourke Arts Community Inc (BACI) have developed a ceramics facility at the airport. Again, Council supported the BACI by providing a building and

completing the upgrade for a suitable space. The Community Centre in Mitchell Street has also been upgraded to bring about affordable space that can be used by community groups.

Developing Partnerships

Partnerships with other organisations has the potential to concentrate the community's focus on a particular problem, create alliances amongst organisations that might not normally work together, and keep the community's approach to issues consistent. Most importantly, partners can advocate for your organisation's goals while contributing their own contacts, skills, talents and assets, allowing your organisation to broaden its impact while accessing new audiences.

The annual 'Welcome to Bourke' function, held in conjunction with the Bourke Rotary Club, was a successful event with a number of new residents taking the opportunity to meet Council and represented community groups. Council uses a variety of communication modes to ensure the community is well briefed on operations and activities.

The Community Consultation and Village Tours that occurs in the early part of each calendar year are a powerful tool for both community and Council as it provides the basic road map of planning the framework of improvements to the region. Whilst involving a commitment of time and resources from Council, it also requires a similar commitment from residents and Council acknowledges that commitment and trust.

Maranguka, meaning 'caring for the people' in Ngemba language, is a community hub that works alongside the people of Bourke. Council has actively supported Maranguka in their Early Childhood Working Group, 8-18 Year Old Working Group and the Role of Men Working Group.

Enterprise Risk Management

As a Council we recognise that risk management is an integral part of good governance and management practice. Council's operations span a wide spectrum of disciplines, fields and environments. This diversity of activity creates an equally diverse and complex range of risks as well as a wealth of opportunities for Council. A framework aligns established risk management principles and processes with the organisational overall governance, strategy and planning, management, reporting processes, policies, values and culture.

Part of identified risk is the Procurement of Services. Council has explored business support for an electronic platform and signed with the illion Tenderlink program to ensure all tendering is secure, transparent, auditable and reportable. (AS/NZS ISO 31000 Risk Management-Principles and Guidelines).

COVID-19 Safety Plan – 'a time between times'

Council was proactive and in-line with the COVID-19 Public Health Orders in developing a Master Safety Plan. The plan provided clear direction on how Council was to fulfil our obligations to minimise risk of transmission of COVID-19 on our various premises.

Employers and business owners have a legal responsibility to ensure healthy and safe workplaces.

The plan was developed to create and maintain a safe environment for workers and customers. It included, as far as reasonably practicable, preventing or removing workplace factors (risks) to both physical and psychological safety. Risk assessments were carried out in areas where Council officers may have been in contact with the public.

Tourism Overview

The 2019/2020 year has been defined by two (2) halves. The first half, having only just come into a good season after years of back to back drought and what was on par to be record visitation, was short lived with the devastating impacts of the global Coronavirus Pandemic (COVID-19).

For the year ending June 2020, Bourke welcomed just over 25,000 visitors to the Back O' Bourke Information and Exhibition Centre, down 30% on previous years, but above other regions of NSW. Other states and outback regions suffered a 40-50% reduction in numbers. The strength of Bourke's tourism economy stems from the many local businesses, government and industry stakeholders who work together to positioning Bourke for success by providing high quality memorable events, attractions and experiences.

Despite the adversities of 2019/2020, it is pleasing to highlight the positive results achieved from the tourism staff. The Back O' Bourke Information and Exhibition Centre sold over 4800 tickets, conducted 155 guided tours, sold over 5540 items of merchandise, planned 16 bus itineraries with 318 passengers, hosted 35 functions and delivered 15 major events.

Given that the Back O' Bourke Centre was under renovation for six (6) months of 2019/2020 with three (3) months of that time operating from a temporary office and then closed for a further three (3) months due to COVID-19 restrictions, coupled with the poor season in 2019 as a result of the drought, it is was a remarkable effort by the dedicated Centre staff who generously went above and beyond what was expected of their role.

Bourke continues to be the driving force for supporting and growing the visitor economy across the outback region. The team's focus, regardless of the challenges at hand, has remained solid and is continuing to drive and grow visitation, length of stay and expenditure for not only Bourke, but for the region as well.

Again, the meetings and events sector has played an important role in increasing the appeal and publicity of Bourke as a destination for new and repeat visitors. Positioning the Back O' Bourke as a leader in this sector not only helps to establish a revitalised public image of Bourke and the region, but also help to develop a proud social fabric within the community.

Events

Bush-tracker Owners Group

Bourke Shire Council was fortunate enough to bid and successfully play host to the Bushtracker Owners Group for 10 days with over 60 caravans in Bourke. The group of some 120 people contributed to the community via donations, gifts, visiting attractions, attending events and spending money in local businesses.



Breeze into Bourke

The "Breeze into Bourke" campaign, as in previous years, was held in the spring school holidays and commenced a week before the NSW holidays, capturing the QLD visitation. The program was successful in not only engaging local families and visitors, but it promoted and encouraged visitors to explore and stay in our region a little longer than they usually would.

Premier and Cabinet Meeting

Staff at the Back O' Bourke Centre played a major role with assisting the Premier, Deputy Premier and all state Cabinet Ministers when they visited Bourke in November 2019 to talk to locals about their issues at the Fellowship Church, and to conduct a cabinet meeting at the Back O' Bourke Function Centre.

Premier Gladys Berejiklian, Deputy Premier John Barilaro and all her Cabinet Minister were in attendance.



Alan Jones Visit

Also in Bourke at the same time as the Cabinet was renowned broadcaster, Alan Jones. Alan presented his "Alan Jones Breakfast Show" from the Bourke Bowling Club to his massive listening audience, which in Sydney, exceeds 17% of the listening audience. The positive exposure that Bourke has received from this broadcast is difficult to calculate.

Whilst it was a very hectic couple of days, once again Council led the way as staff applied themselves to ensure a successful couple of days were had by all. From the positive comments made by the Premier and her Cabinet, this was achieved.



Christmas in the Park

The inaugural “Christmas in the Park” event, hosted by the Bourke Shire Council on 6 December 2019 in Central Park offered the community a mix of activities including market stalls, scooter performances, special guest appearance by Santa Claus, giant slippery slide, food and beverage outlets, PCYC activities and the Mayor’s official lighting up of the Park. Crowd numbers exceeded expectations with well over 500 people in attendance.

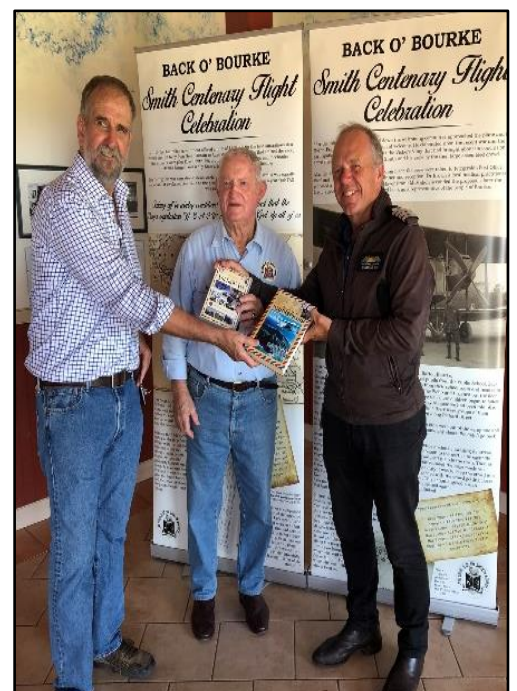


England / Australia first flight commemorations March 2020

Bourke celebrated its significant place in aviation history, with over 100 spectators attending to view the internationally-recognised adventurer, Michael Smith, flying his L-65 amphibian, along with organiser Tom Lockley. Michael was Australian Geographic Adventurer of the year in 2014 after flying his Searey amphibian around the world solo. Another pilot, Michael Cates flying a Pipistrelle SW.

One hundred years ago, the Great Air Race story captured the hearts and minds of people all around the world and this historical event has been reignited through the commemorative program of events this year throughout the country.

The adventurers touched down in Adelaide, Monday, 23 March 2020, the exact anniversary of the flights arrival in Adelaide, 100 years ago.



Welcome to Bourke

The Welcome to Bourke social event was held on 26 February at the Port of Bourke Hotel for all new residents to the shire, along with representation from a wide range of community groups. It provided people who were new to the area with the opportunity to meet members of the community. Some of the new residents had moved from places including Newcastle, Lightning Ridge and Sydney.

Attendees commented on how welcoming they had found the Bourke community and what a difference it had made to the success of their move.



Australia Day

Bourke's 2020 Australia Day Celebrations commenced the night before at the Bourke Bridge Inn with a meet and greet of the Australia Day Ambassador - Peter Wilkins.

Council's 2020 Australia Day Program was well received by community members with crowds of approximately 200 people in attendance at the Bourke Memorial Swimming Pool.



Peter Wilkins - Sports broadcaster, was ambassador for the day. Opening Prayer was delivered by Cec Dorrington, Flag Procession Ceremony – Tristan Gale, Bradley Parnaby & Kyirone Mackay, National Anthem performed by the Bourke Choir and the Welcome to Country provided by Riley Parnaby.

Recipients of the Australia Day Ceremony for 2020 were;
Citizen of the Year- Peter Crothers
Young Citizen of the Year (18 and under)- Riley Parnaby
Emergency Service Volunteer of the Year- Bourke Rural Fire Service Head Quarters Brigade
Shire Village Community Service- Lynn Mallon
Sportsperson of the year- Sally Simmonds

The Bourke Rotary Club provided a free BBQ breakfast, Bourke Shire provided free entry into the Pool and an array of activities including inflatable pool party, thong throwing, Dash for Cash and Dive for Dough. The event program had been advertised on 2WEB radio station, advertisements placed in Western Herald, flyers distributed to all Bourke shire residents, posters placed at businesses, Facebook postings.



Easter Festival

The 2019 Back O' Bourke Easter Festival was scheduled on 10-13 April 2019, but was unfortunately cancelled a month prior because of COVID restrictions.

The festival would have seen the return of the Mack 88 Superliner truck that was once the most famous truck in Australia when local identity the late Plugger Bowden set a national record in 1994 for the longest road train-pulling 29 stock crates through Bourke.



The Rapid Relief Team converged on Bourke to provide rural support and a farmer's community day out. One hundred and ten farmers from the region attended the event held at the Bourke Showground on 19 March 2020.

Deputy Premier and Minister for Disaster recovery, John Barilaro, also attended the event.



Bluett Award

The presentation of the 2019 Bluett Award for Rural Councils to Bourke Shire Council by Chairman of the Trustees Les McMahon and Trustee Mike Montgomery AM was held at the Back O' Bourke Function Centre in February 2020.



Regional Collaboration:

Bourke attended the 2020 Victorian Caravan, Camping & Touring Super Show in February 2020 on behalf of the Kidman Way Committee. Staff from Bourke were also amongst the team from the Kamilaroi Highway Group that promoted the region as a destination at the Newcastle Caravan and Camping Show also in February 2020. The presence at these trade shows is imperative to continue to raise the profile of the outback touring route. Other trade shows that were scheduled for the year but cancelled included; Sydney Super Show, Rosehill and Melbourne Leisure fest and Sandown Racecourse. There was a high awareness of Bourke, with many mentioning the Jandra Paddleboat, Back O Bourke Exhibition Centre and the Darling River.

Unfortunately due again to COVID-19, another event was cancelled only a couple of week's out from commencing. Bourke had partnered with Cobar and Walgett Shire Councils under the Far North West Joint Organisation agreement to take a stand at this year's 2020 Sydney Royal Easter Show. The drought recovery initiative would have seen the stand hold a strong presence- alongside RM Williams, the Clydesdale horses, the Big Bush BBQ, animals and more.

The show is Australia's largest annual ticketed event, attracting on average over 828,000 attendees. The 12 days would have offered Bourke the opportunity to generate direct sales, capture leads, gauge first-hand responses, boost brand awareness and showcase our products and services to the largest audience in the country.

Dowling Track

The partnership between Bulloo & Thargomindah shires to replace existing signage along the Dowling track from Bourke to Yantabulla, Hungerford, Thargomindah, Toompine and Quilpie was reactivated. New promotional brochures and maps have been completed.

Darling River Run

The Darling River was in the national spotlight, with the Pat Callinan's 4 X4 television show having filmed in Bourke early in 2020. Popular local attractions including Mount Oxley, the Outback Show and the Cobb & Co Coach tours featured in the upcoming episode.

General Activities**Crossley Engine**

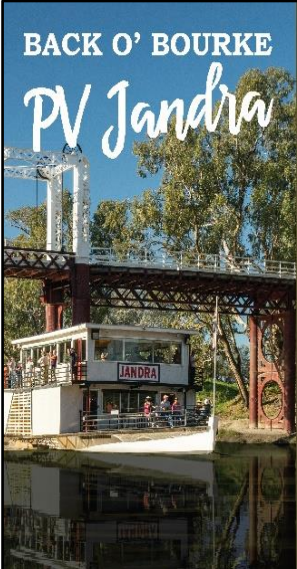
The Crossley Engine completed its service mode and operated with both pistons. It commenced operations on 29 June 2020 operating five (5) days a week, Monday to Friday from 12 pm from thereon in.

Jandra

Council was fortunate enough to secure the service of Captain Alan Bartsch for the operation of the PV Jandra for the shortened 2020 season.

Jandra Paddleboat commenced operating on 29 June 2020, running twice daily from Monday to Saturday at 9.00am and 2.30pm and again on Sunday with a two (2) hour cruise from 2.00pm.

Due to COVID restrictions, the Jandra has been limited to 45 passengers per cruise this season.



BACK O' BOURKE PV Jandra

DAILY JANDRA CRUISES

Experience the beautiful Darling River aboard the majestic Jandra paddle vessel. Enjoy one of the relaxing daily cruises, or book a private charter for your special event.

Once on board, the Captain will inform and entertain you with a delightful commentary on river life, flora, fauna and the history of the riverboat era.

The original Jandra was a steam paddle boat, built in Manarum, South Australia in 1904 for Arthur Senior of Bourke.


Our modern paddle vessel was built by Russell Mansell and his family and commissioned in 2000, the trix paddle boat to operate on the Darling River in over 60 years.

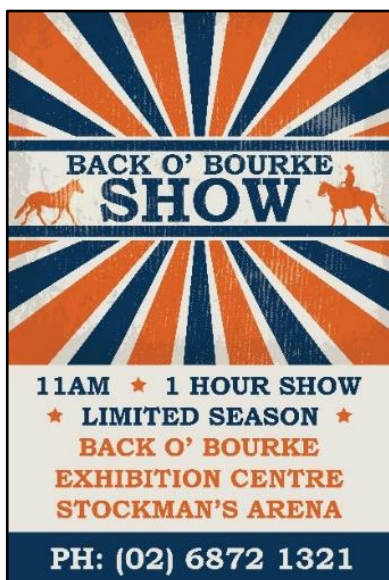
JANDRA TICKETS

MONDAY - SATURDAY 1 HOUR CRUISE 9AM & 2.30PM	SUNDAY 2 HOUR CRUISE 2PM	PRIVATE CHARTER
Adult \$18	Adult \$78	Request a private charter for your special event: Weddings, Meetings, Conferences, Parties etc.
Concession \$16	Concession \$26	
Family (2 adults, 3 children) \$43	Family (2 adults, 3 children) \$66	
Child (School age) \$12	Child (School age) \$22	

Book your tickets now at the Back O' Bourke Information & Exhibition Centre 02 6872 1321

Cruises depart from the dock at Kidman's Camp during visitor season.

 Jandra Paddleboat Cruises



Outback Show

Work was completed in the Outback Arena in preparation for the new Outback Show, that saw well-known local identity, Rambo (Allan Lawrence) showcase Bourke to the visiting public.

Cultural Walk

Aboriginal Cultural Walks also recommenced in June. The 45-minute walk delves into the authentic history of Aboriginal people's heritage around Bourke. Visitors discover how aboriginal people used valuable resources such as seasonal flora and fauna and how a personal connection is formed with the land. Interest is gaining momentum with positive reviews from visitors.

Regional Road Block Grant

Budget: \$2,489,000.00 includes Regional Road Repair Program

Sealed Road – 192.03 km **Unsealed Road** – 379.58 km

Roads under Regional Road Block grant: MR 68 Sth Bourke – Tilpa; MR 407 Louth – Cobar; MR 405 Bourke – Wanaaring & MR 404 Bourke – Hungerford.

Expenditure - General Maintenance on these roads: (\$1,344,735.67) this includes grading, clearing of table drains, grid maintenance, signage, bitumen patching, reformation, clearing mitre drains.

Expenditure - Reseals: (\$145,751.94)

Regional Road Repair Program (MR 404 Dowling Track Sand Hill)

Expenditure: (\$2,199,813.98)

This program resulted through discussions at the annual village and town consultation meeting and was adopted as part of Bourke Shire Council's ten year plan.

Council received \$400,000.00 for the Repair Program and used the Block Grant supplementary Component \$144,000.00 and a further \$256,000.00 from the Regional Road Block Grant to complete 8.5 km of sealed road over the Sand Hill before Fords Bridge.

Council combined \$666,772.51 from the Roads to Recovery funding and a Council contribution of \$784,869.35 to complete this project.



MR 404 Repair Program

MR 405 Bourke Milparinka Fixing Country Roads Projects Stage Three Wongareena Plain

Budget: \$2,414,260.87

Project Length: 12 km

Expenditure: \$2,413,356.08

Seal Completed: 14 km

Stage 3 Wongareena Plain commenced construction works on 13 May 2019. Council received notification in March 2019 of its successful application for the Regional Road Repair Program receiving the maximum allocation of \$400,000.00. This funding was also for the Wongareena Plain section with Council having to match the \$400,000.00 with funding from our Block Grant.

Due to the long haul for gravel and base material, Council had to use its remaining contingency money to restore strategic sections of the damaged road. A further 2 kms of constructed seal was completed during this process making the total of new constructed seal amounting to 14 kms. This process also connected two existing seal sections of road.

With the stage three (3) allocation, Regional Road Repair Program and contingency money combined, stage 3 equated to approximately \$322,929.00 / km that was still below the estimated \$335,000.00 / km.



Bourke Milparinka Road (Wongareena Plain)

Stage 4 Goonery to Barakee

Budget: \$5,000,000.00

Project Length: 20 km

Expenditure: \$2,811,884.36

Seal Completed: 12 km

In March 2019 Council received a letter from the Hon. Melinda Pavey, MP that Bourke Shire Council under Fixing Country Roads 2018 Tranche 3 has been successful in securing \$4,660,000.00 from the Restart NSW Fund for the Goonery Barakee project.

Works on Stage 4, Goonery to Barakee, started in Mid-September 2019 with 12 km of new roadworks completed in December 2019. Works on the remaining 8 km of road recommenced in July 2020 and is on schedule for completion by October 2020.



Bourke-Milparinka - Goonery to Barakee

Rural Local Roads including Town Streets (49 km Town Streets)

Budget: \$1,869,400.00

Sealed: 11.29 km

Listed Roads: 48

Unsealed: 1,834.96 km

Expenditure: \$1,809,004.28

These figures provide for routine maintenance for, grading, signs, minor gravel resheeting, reseals and patching, grid and culvert repairs and Local Road Storm damage.

Reseals Local Roads;

\$78,141.06 of reseals completed on local roads.

Storm damage Local Roads;

\$589,061.83 of damage completed.

Roads to Recovery

Budget: \$1,799,855.00

Expenditure: \$1,867,119.67

RLR 11 Weelong

\$43,870.00

New guard rail installed at approaches to Louth Bridge.

RLR 27 Burrawantie Road

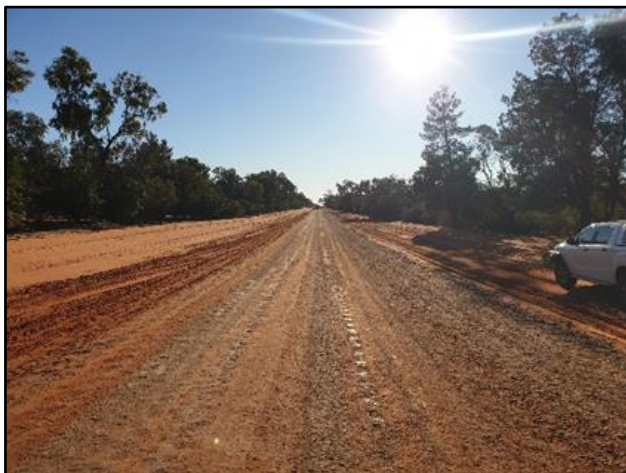
\$431,366.77

Resheeting completed in three strategic areas.

RLR 4 Bundy Road

\$421,136.00

Gravel resheeting of hazardous sand hill.

**Town Streets Reseals**

\$300,387.26

Resealing of Hope, Mertin, Tudor, Meadows Road, Tarcoon and Coomah Streets.

MR 404 Dowling Track

\$666,772.51

Sealing of hazardous sand hill near Fords Bridge.

**MR 404 Sealing**

State Roads

Sealed Road: 357 km

Unsealed: Nil

RMCC Routine Budget: \$610,000.00

Expenditure: \$610,070.75

Routine activities carried out were pot hole patching, edge patching, sign and guide post maintenance, correct surface shape, shoulder grading, rest areas and rubbish removal, ground vegetation control, repair wearing surface, grid repairs and restoration of stock pile sites.

RMCC Works Orders

Funding Received:

Council received \$2,006,700.50 in works orders for the financial year including accruals for works completed during the months of July and August.

Plant M & R

Expenditure: \$3,834,543.50

Small Plant Replacement Maintenance & Repair

Budget: \$35,000

Expenditure: \$13,373.85



Plant Purchases

Light Plant Replacement 2019/2020

Budget: \$180,000.00

Expenditure: \$275,066.00

Heavy Plant Replacement

Budget: \$1,020,000.00

Expenditure: \$945,929.00

Isuzu NQR87-190 LWB 4 x 2	\$65,845.00
Moore's B/Double Water Tanker	\$150,001.00
John Deere 770G Motor Grader	\$355,370.00
Tana Land Compactor	\$226,800.00
Three bedroom Camp Accommodation	\$24,800.00
Three bedroom Camp Accommodation	\$24,800.00
Three bedroom Camp Accommodation	\$24,800.00
Toro 2WD Rear Mower	\$30,755.00
Portable Traffic Signals	\$42,758.00
Total Heavy Plant	\$945,929.00



Tana Land compactor



New Moores B/Double water tanker



New John Deere Grader

Aim

To provide a cost effective Water and Wastewater Service that meets customer service standards and complies with all Health and Environmental Guidelines and Regulations

To continue to upgrade the town water storages and systems to fight against the ongoing drought.
To continue to work with NSW water and the western weir program to secure a larger storage for Bourke

Strategy

- Complete construction of a new water treatment plant for Bourke and North Bourke
- Installation of a new sewerage cell at the Bourke Sewerage Treatment Works
- Evaluate options and the availability of funding to drought proof Bourke and North Bourke which includes the raising of the existing weir by one (1) metre or more, the possible construction of a second weir upstream of the current Bourke Weir. Regulate the Darling River – Western Weirs Project
- Meet all Australian Drinking Water Guidelines (ADWG) Standards where possible and practical
- Meet Best Practice Guidelines set out by NSW DPI - Water
- Explore measures to reduce Council expenditure
- Reduce water demand with implementation of Water Wise education activities
- Introduction of water saving measures – new meters and telemetry
- Continue to upgrade Council's ageing Water and Sewerage Infrastructure
- Secure village water supplies and increase storage capacity



Water mains Maintenance in Bourke

Progress

Council has completed a little over 50% of the new Water Treatment Plant for Bourke and North Bourke with funding from the New South Wales Government with payments of over half of the \$10,548,792 grant having been used during the construction which remains on budget and to be completed in March 2021.

Water meter renewal to a smart meter system is progressing with Council staff in the process of installing the remaining 300 meters. Once finalised the system will then be operated by a telemetry system from the Council offices.

Council has invited tenders to construct a new water tower in Charles Street Bourke. Council received funding from the NSW Government for this project that will see a new 1ML potable water tower meet all Australian for Drinking Water Guidelines. These works should be completed during 2021.

Council continues to seek funding under the Safe and Secure Water Programme to construct new bores at all the villages within Bourke Shire.

Ongoing Strategies

- Plan developed for the sinking of two (2) auxiliary bores to supplement the Walkden's and Stoney Rise Bores to secure the sites with fencing, all weather roads and concrete bases.
- Continue to investigate cost effective methods to meet EPA Licence Standards
- Maintain a Sewerage Manhole Lid Replacement Programme
- Continue to replace all troublesome sewerage boundary traps
- Comply with key customer service performance requirements



Bourke weir during 2019 drought

Asset Improvement/ Replacement

- North Bourke potable water mains to be upgraded
- Upgrade of Council telemetry system
- New Charles street reservoir
- Replacement of raw water pipes and valves

Council meets best practice by following the plans below:

Policy/Plan
Integrated Water Cycle Management
Demand Management Plan
Strategic Business Plans
Drought Management Plan
Drinking Water Quality Management Plan
Liquid Trade Waste Policy
Pollution Incident Response Management Plan

Town Streets, Footpaths & Levees

- Reconstruction and sealing of programmed street shoulder works completed in accordance with programme
- Funding for the Bourke Boat ramp replacement was received and work is ongoing and will be completed in December 2020
- Programmed routine repairs and maintenance on streets, footpaths and lanes completed
- Kerb and gutter replacement program undertaken
- Tree replacement program with Essential Energy
- Installation and maintenance of back lane gates in line with adopted plan
- Plan developed for the upgrade of Bourke Stormwater System
- Back lane cleaning
- Tree trimming for street sweeper access
- Rest area rubbish control continued



Laneway gates installation

Parks, Gardens and Sporting Grounds

- Programmed routine repairs and maintenance undertaken
- Shade trees planted in strategic locations at Davidson Oval, Central Park and around Bourke

Airport

- Routine maintenance works undertaken
- Maintenance to the fence to keep vermin out and off the airstrip
- Yearly technical structural inspection completed
- Yearly Obstacle Limitation Surface (OLS) survey completed
- Ensure adequate numbers of trained Airport Reporting Officers (ARO's)
- RPT Accreditation maintained



Line marking at the Bourke aerodrome

Village Amenities

- Routine repairs and maintenance undertaken
- Assistance provided by village communities
- Continued support during village functions
- Village Street reseals undertaken in accordance with programmes

STATE OF THE ENVIRONMENT REPORT S 428A(1)

With changes to the reporting requirements under the Act and the introduction of the Integrated Planning and Reporting (IP&R) framework, the requirements for State of the Environment (SoE) reporting were changed. This change meant that a comprehensive State of the Environment report is required to be included in the annual reporting for Councils in the year in which a Council election is held.

Bourke Shire Council participated in producing a Regional Report of the State of the Environment in a joint venture coordinated by the Central Tablelands and Central West Local Land Services. This report covered the Local Government areas of Bourke, Coonamble, Gilgandra, Warren, Narromine, Mid-Western, Dubbo, Lachlan, Warrumbungle, Blayney, Oberon, Cabonne, Bathurst, Weddin and Orange. A copy of this report can be obtained by contacting Council's Office on 0268308000, or from Council's website, www.bourke.nsw.gov.au

Council participated in this joint report with the expectation that a collaborative approach to what are mostly region wide issues might assist in making the reports a more useful tool in assisting Council to measure and act against the community impacts on the environment.

ENVIRONMENTAL PLANNING & ASSESSMENT ACT 1979 (s93G.5)

The Bourke Local Environmental Plan was gazetted for Bourke Shire Council in January 2013. Council complied with the plan in the reporting period.

Development and Planning issues are assessed in accordance with the Environmental Planning and Assessment Act and any other Legislative Act that may be relevant.

LAND USE PLANNING AND REGULATION

Council continued to adhere to its principal land use planning and regulation instrument in the reporting year, the Bourke Local Environmental Plan 2012.

Development applications approved for 2019/20 totalled 13, Section 96 applications being one (1) with Complying Developments applications approved for 2019/20 also being one (1). The total value of projects amounted to \$3,815,500.

The Far West Regional Plan 2036 applies to the Bourke Local Government Area.

The Regional Plan is the NSW Government's planning blueprint for the Region. The vision of the Plan is to create a diverse economy, supported by the right infrastructure, an exceptional natural environment and resilient communities. It is anticipated that the vision will be delivered through three (3) goals:

- A diverse economy with efficient transport and infrastructure networks
- Exceptional semi-arid rangelands traversed by the Barwon-Darling River
- Strong and connected communities

The Far West Regional Plan 2036 identifies that there are many successful examples of collaborative partnerships and innovative solutions to meet the challenges of demographic change and service delivery in rural and regional communities. It further identifies that proactively planning for change can provide the most benefit to communities. Together, the Department of Planning and Environment (Western Region) and Bourke Shire Council have prepared a localised action plan which brings together the numerous actions contained in the Far West Regional Plan 2036 and the Bourke Community Strategic Plan.

Bourke Shire Councils Local Strategic Planning Statements (LSPS) have been implemented and will be a pivotal tool for local strategic planning in NSW. The LSPS will inform local statutory plans and development controls, and give effect to regional and district plans. The LSPS will also identify where further strategic planning effort may be needed. The statements act as a unifying document, drawing together and summarising planning priorities identified through state, regional, district and local strategic work. They provide the local context and local-scale expression of actions and priorities from these plans. In practice, the statements will shape how the local environmental plan (LEP) and development control plans (DCP) evolve over time.

The statements will be the primary resource to express the desired future for the LGA as a whole and for specific areas, this will guide and indicate what significant changes are planned for the LEP and DCP to deliver the vision. The LSPS identifies the need for further local strategic planning effort such as precinct and master planning, local character statements, and local housing and infrastructure strategies.

The LSPS assist Councils in their consideration of infrastructure needs to support growth. This will promote transparency and clarity by identifying upfront the strategic infrastructure priorities for an area, which can then be delivered through a range of methods such as government funding or planning agreements. The LSPS is a succinct and easy to understand document that allows community members to contribute to and understand the future direction of land use in their area. This future direction is framed in the LSPS as a 20-year vision for the LGA, which builds on the 10-year vision in Council's Community Strategic Plan. Importantly, it includes a planning vision, emphasising strategic land use, transport and environmental planning, clearly demonstrating how the area will change to meet the community's needs in 20 years' time. The 20-year vision is derived from a community strategic visioning process conducted as part of the Community Strategic Plan prepared under the Local Government Act 1993, or from a separate engagement process.

The LSPSS included a very specific vision for Bourke Shire in that Bourke Shire will continue to establish as an iconic, outback, regional community and destination. Focusing on engagement and unity within the Shire to foster sustainable prosperity and productivity.

Bourke's unique environment and remote location are key assets to further promote and utilise as a major tourism draw card. Using current trends in experiential tourism and supporting value add opportunities will be a priority for Council.

Continuing to value and protect our natural environment including the majestic Darling River, iconic National Parks and diverse landscape is vital to the sustainable prosperity and productivity of our region. These natural assets are core to the everyday livelihood of our communities.

Diversification in primary production and continued tourism focus will be pivotal to the sustainability of local industry and employment opportunities. Building resilience and adapting to climate change and natural hazards will continue to be an ongoing focus for Council. Establishing water security for our villages and the Bourke Township is essential to secure the longevity of the community. Bourke is a major thoroughfare for several arterial roads. Representing the central access point to major cities including, Adelaide, Brisbane, Melbourne and Darwin. Investigating and promoting Bourke as a potential freight and logistics hub for Western NSW is an opportunity for industry development.

Council recognise's that its population is declining. The core aim is to ensure we stabilize change for our community, across the LGA and optimize services available to our residents for the next 20 years. We are committed to supporting key opportunities that will support our villages, particularly tourism.

HERITAGE CONSERVATION

Council continued its commitment to providing Heritage Services in the reporting period, by funding the employment of a Heritage Advisor to continue work in Heritage Services. The Heritage advisor role in Council included providing advice to owners of heritage listed buildings, assisting owners and Council with grant applications, providing comments with development on heritage buildings. The Heritage Advisory Service, along with Councils annual \$15,000 Local Heritage Fund, is funded jointly by the NSW Heritage Office and Council. Council continued to offer the Local Heritage Assistance Fund for residents to apply for funding of restoration and to undertake routine maintenance of older buildings, this is offered on a dollar for dollar basis with grants up to \$2000.

Council was fortunate to receive funding through the Drought Stimulus fund to undertake restoration and inventory works on historic cemeteries in our LGA. Outcomes from the funding will see maintenance works undertaken and also interpretative signage installed.

RANGER SERVICES

Animal control and regulatory services continued to be the main focus in the provision of ranger services for the year. In 2019/20 Council spent \$150,280.00 on companion animal management and regulatory related activities.

Year	Animals Impounded
2017/18	193
2018/19	126
2019/20	216

A strong focus in the financial year was placed on greater liaison and more positive relationships with the community, particularly in relation to assisting in capturing stray animals, surrendering of unwanted pups and educating the broader community on responsible pet ownership.

Bourke Shire Council continued its alliance with Rural Outback Animal Respite (ROAR).

ROAR is a registered non for profit business and a registered animal shelter that is situated in Cobar. ROAR rescues companion animals that are due for euthanasia after being held in the Council pound for the required legislative time. The animals are collected from the Bourke pound and transported to the rescue centre in Cobar.

Before the animal leaves the pound the animal is microchipped by the Ranger and the necessary Companion Animal paperwork is filled out and handed over to ROAR. Once at the rescue centre the animals are assessed for re-homing. Temperament checks, de-sexing, flea/tick control and vaccinations are undertaken at the facility also. Once this is completed the animals are picked up by an animal transport service and taken to the larger city animal rescue centres where they are foster cared until rehomed.

Council's euthanasia rate for impounded animals has significantly dropped due to the rehoming of the impounded animals through ROAR, seeing 110 animals being rehomed through the program.

Council also received funding through COVID-19 Pound Grant and will be using this funding to undertake work on reroofing of the pound.

WASTE MANAGEMENT

Council continued its Waste Management (collection and disposal) operations for the period. The operation continues to be structured on a cost recovery basis, as provided for under the reasonable waste charges of the *Local Government Act 1993*.

Sound management practices, including the separation of some recyclable materials from the waste stream and sustained compaction techniques will increase the operational lifespan of the cell in regards to the forecasted lifespan in the Environmental Impact Statement (EIS) for the landfill. Village Waste Facilities were kept to a good standard, clean-ups of cells took place, including removal of scrap metal from the cells at the various village waste facilities. The 'Recovery Shop' continued to be operated at the Bourke Waste Depot and has gained significant community acceptance and appreciation and importantly diverts waste from landfill to encourage reuse.

Goods are selected and diverted by staff and re-sold through the shop at very reasonable prices. Council continue to separate scrap metal from the waste stream and sells the metal for recycling as part of the NetWaste Regional Contract.

Council once again was a participant in the NetWaste group which is focused on collaborative approaches to waste and resource management, Council benefits significantly from being a part of the NetWaste group and were proactive in participating in regional contracts and education strategies through the group.

Bourke Shire Council is a very active member of the Bourke Waste Advisory Committee.

This committee plays a key role in working with the Bourke and Enngonia Aboriginal Communities with the discrete aboriginal communities clean-up program, this program improve waste and recycling services, reduce and prevent litter, bulky waste and illegal dumping through a combination of community stewardships, education, sustainable infrastructure, strengthened partnerships and service agreements between the Council and other government departments. The project aims to achieve positive health, economic, social and environmental outcomes for the Bourke and Enngonia Aboriginal communities.

Council was successful in receiving grant funding through the EPA's Waste Less Recycle More initiative. The funding was used to install litter fencing for windborne litter at the Bourke Waste Facility with an audit conducted on the site of the operations identifying wind-blown litter as an issue.

ENVIRONMENTAL HEALTH – Administration, Inspection, Control

Routine water sampling continued throughout the year, for sampling and testing to ensure Council's potable water supply meets the NSW Health and *Australian Water Quality Guidelines*. Samples were collected weekly and sent to the Division of Analytical Laboratories (DAL) in Sydney for micro-biological analysis. Chemical samples were collected every 6 months and Fluoride Sampling was taken monthly to be analysed by DAL. Non-compliant samples were acted upon. Routine water sampling of the untreated non-potable village water supplies, as recommended by NSW Health was undertaken and analysed by DAL. Village residents are reminded that it is a non-potable supply and should not be used for human consumption. Council also assisted the NSW office of water in collecting raw river samples and sending to Hunter Laboratories for analysis, and for the monitoring and control of Blue Green Algae under the *River Watch* scheme.

Council continues to apply its On Site Sewerage Management Policy, with all new applications for onsite sewerage management systems requiring applications, assessment and approval under relevant guidelines and legislation. Council has a register of systems, and a routine inspections of existing systems is programmed as outlined in the policy on a risk priority basis.

Council staff have been proactive with its swimming pool barrier inspection program that meets Council's obligation under the *Swimming Pools Act 1992* and *Swimming Pools Regulation 2008*, increasing pool safety awareness and to reduce infant drowning and near drowning events within the Bourke Shire Local Government Area. Council utilised local media outlets promoting safety for pools and also promoting the NSW Swimming Pool Register. Council staff undertook mandatory inspections as part of the Swimming Pool Inspection Program, with three (3) inspections carried out at tourist and visitor accommodation sites. Five (5) inspections carried out on residential swimming pools with three (3) of these swimming pools issued with a certificate of compliance under section 22D of the Swimming Pool Act. Four (4) inspections carried out on residential pools resulted in the issuing of non-compliance certificates under clause 18BA of the Regulation but later inspections for these pools resulted in the issue of certificates of compliance. No inspections were carried out on premises with two (2) or more dwellings.

CEMETERIES ADMINISTRATION AND MAINTENANCE

Grave location queries are mapped, and as a result, visitors that pass through Bourke wishing to locate relatives or friends graves, receive a map of the area with the grave clearly marked. The Mud Map tours continue to be an integral part of the cemetery with tourists and visitors. The graves that are part of the mud map tour are clearly marked for the ease of people to find and learn about the vast and rich heritage of people who lay at rest at the Bourke cemetery.

Council Staff has seen the continued rise in genealogy requests in the past year, with larger numbers of people enquiring about burials and history of the people buried at the Bourke Cemetery.

Maintenance of the cemetery was undertaken to keep the area in a clean and tidy state, with roads and the watering system continually upgraded. The replacement of damaged crosses continued, with new painted crosses installed to replace old damaged ones, new name tags were put on making it easier for family, friends and visitors to read burial information.

As Bourke Shire Council is a registered operator of a cemetery, Council completed its legislative obligation in completing the statutory operator activity report for the prescribed reporting period.

NOXIOUS WEEDS MANAGEMENT

Council continued its progress in ensuring it meets its responsibilities in noxious weeds management under the Weeds Action Program (WAP). Funding cutbacks have seen some targets under the WAP 1520 program reduced. Regular inspections were conducted of Council owned/controlled property to ensure the obligations under the Bio Security Act. Regular property inspections were also undertaken to provide advice to land owners with respect to noxious weeds control. Council continues their membership with the Macquarie Valley Weeds Advisory Committee, by attending meetings and participating in regional programmes.

COUNCIL'S WAR MEMORIAL SWIMMING POOL COMPLEX

The pool continues to present a financial challenge to Council, given its aging infrastructure, however, it is nevertheless one of the most important and most frequented facilities in the town, and Council is committed to its future. Regular daily and hourly testing and analysis is undertaken on site, and samples are also sent to an independent laboratory to confirm the onsite data.

Council has worked in conjunction with the pool contractor in implementing the guidelines for safe pool operations distributed by the Royal Life Saving Society Australia and Practice Note 15 Water Safety distributed by the Division of Local Government, Department of Premier and Cabinet. Continual improvements were undertaken throughout the year at the Pool complex to enhance the user's satisfaction.

The Splash Park continued to be a major drawcard to users of the pool complex with continued great comments being passed back to Council on the splash park, with users enjoying the many toys and water features within the covered area. The splash park precinct is stage one of the Bourke Memorial Swimming Pool Masterplan to develop new and upgraded facilities onsite.

The Pool complex has seen a significant make over with the refurbishment of the 50M pool, construction started in April and is well advanced with Council working with the design consultant and principal contractor to have the upgrade finished early in January 2020.

FOOD PREMISES

Bourke Shire Council is an active member of the combined North West/Central West and Far West Regional Food group who meet regularly with the NSW Food Authority to discuss issues concerning food premises. Being part of the group enables Council staff to keep abreast with new legislation and procedures and provides Council staff with a good network of colleagues with whom food related issues can be discussed. Bourke Shire Council is a Category B Enforcement Agency in food safety with the NSW Food Authority partnership model.

The Food Regulation Partnership, clarifies the responsibilities of Local Government in relation to food regulation, improves food safety coordination between Councils and the Food Authority in several areas, including food inspections, enables quicker responses to food emergencies and food recalls, enables all Councils to recover the costs of food regulation enforcement and provides a food regulation forum for consultation with Councils and the retail food sector.

Category B is the most common level of food regulation responsibility. It is the duty of a Category B enforcement agency to exercise the functions within "the area" conferred on, and delegated to, them through their instrument of appointment (s.111D of the Act). Like Category A, these enforcement agencies and their authorised officers act where there is an imminent threat to public health and safety or the health of any individual in connection with food; and exercise functions with respect to retail food businesses. For example, routinely inspecting retail premises and examining food. All required food premises were inspected in Bourke with 24 inspections being undertaken.

Overall the standard of food premises in the Bourke Shire Council was generally good with an education based enforcement practice generally works well. The NSW Food Authority standard assessment inspection report books were used in food shop inspections, which provide a consistent approach throughout. These assessments are signed off by the proprietor and a copy provided to them at the end of the inspection, the details of which are discussed on site negating the need for additional letters to be sent out.

CROWN AND PUBLIC LAND

Council continues with the challenge relating to administration and management of the many parcels of Crown Land within the shire. It strives to ensure all Crown and Public Land under Council's control is managed in accordance with the Crown Lands Act and the Local Government Act 1993. A register of all land is maintained to assist with planning for the future requirements.

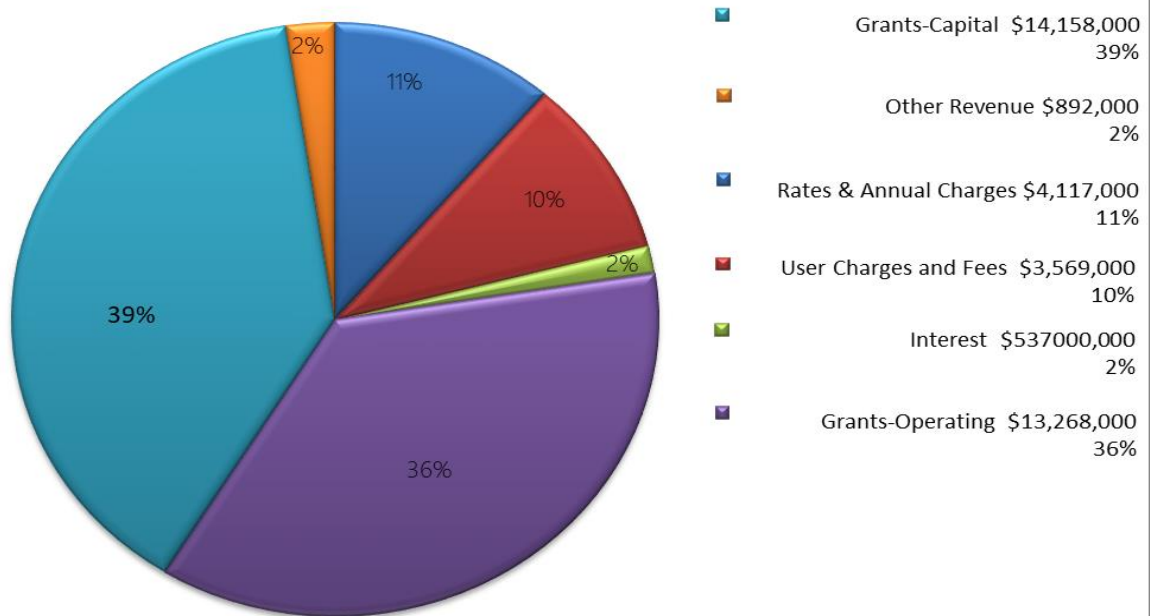
Council continued to develop its Plans of Managements for all crown lands under Bourke Shire Council management in line with the new legislation.

Continual improvements on Council Managed crown land with works and upgrades being undertaking.

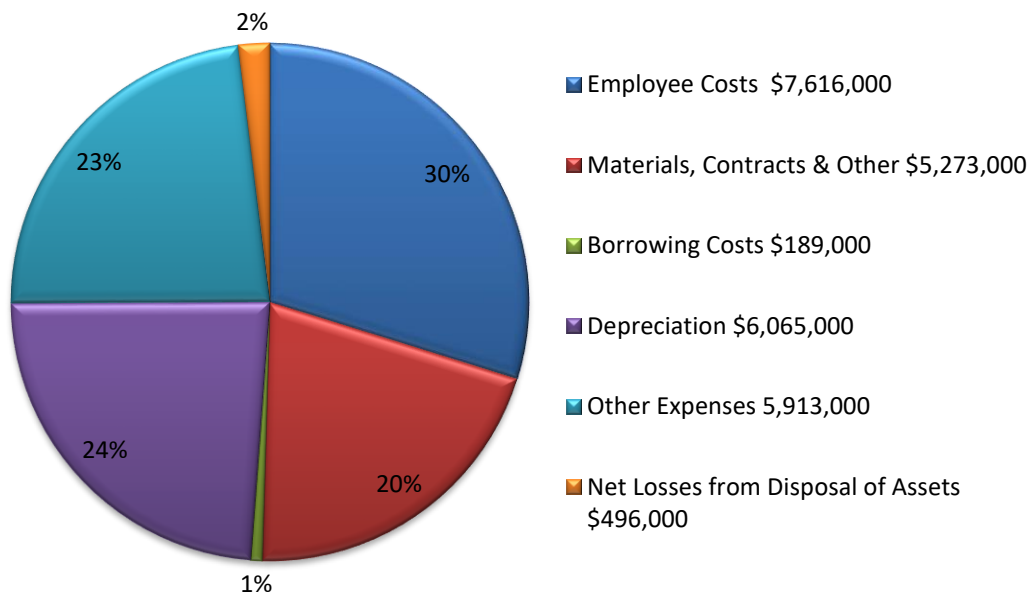
COUNCIL BUILDINGS

Council continued maintenance on all Council owned buildings, improvements this year have seen works undertaken with village hall upgrades, renovations to staff housing and other Council owned building including.

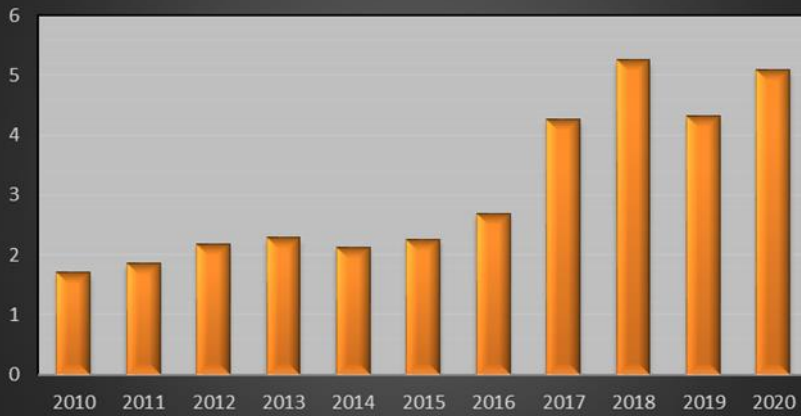
**2019-2020 REVENUE
from CONTINUING OPERATIONS
Total Revenue -\$36,541,000**



**2019-2020 EXPENSES
from CONTINUING OPERATIONS
Total Expenses \$25,552,000**



Unrestricted Current Ratio

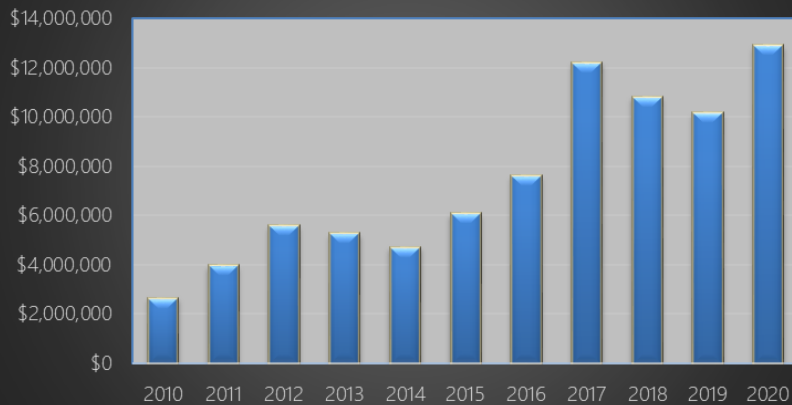


Unrestricted Current Ratio:

The Unrestricted Current Ratio is a financial indicator specific to Local Government and represents Council's ability to meet its debts and obligations as they fall due. Its purpose is to assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities.

The OLG' benchmark is greater than 1.5, Council is favourably above this ratio.

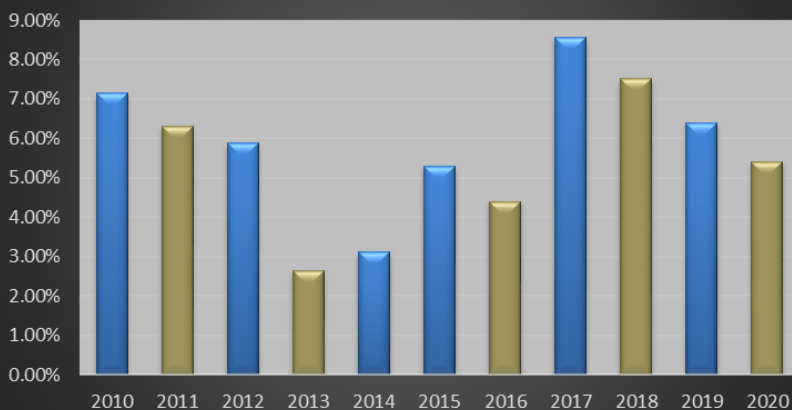
Cash Expense Cover Ratio



Available Working Capital – (Working Funds)

- The Available Working Capital is a more meaningful financial indicator specific to Local Government.
- Net Current Assets are adjusted by eliminating both external and internal reserves held for future purposes.
- Two (2) years forward target for Bourke Shire Council: Greater than \$4,500,000

Debt Service Ratio



Purpose of the Debt Service Ratio:

The purpose of the Debt Service Ratio is to assess the impact of loan principal and interest payments on the discretionary revenue of Council.

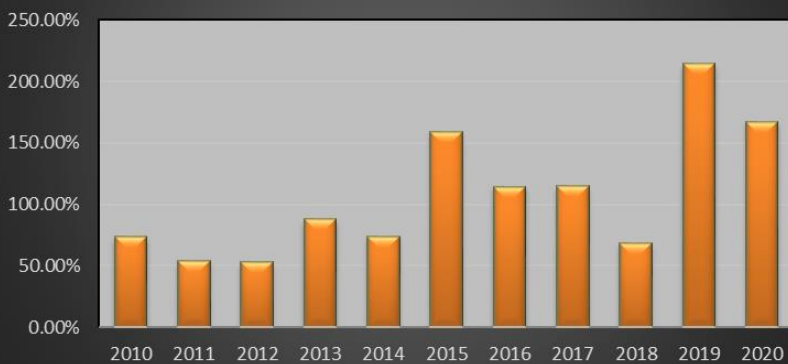
Rates & Annual Charges Outstanding Percentage



Rates & Annual Charges Outstanding Ratio:

- The purpose of the Rates & Annual Charges Outstanding Ratio is to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts
- Two (2) years forward target for Bourke Shire Council: Less than 9%

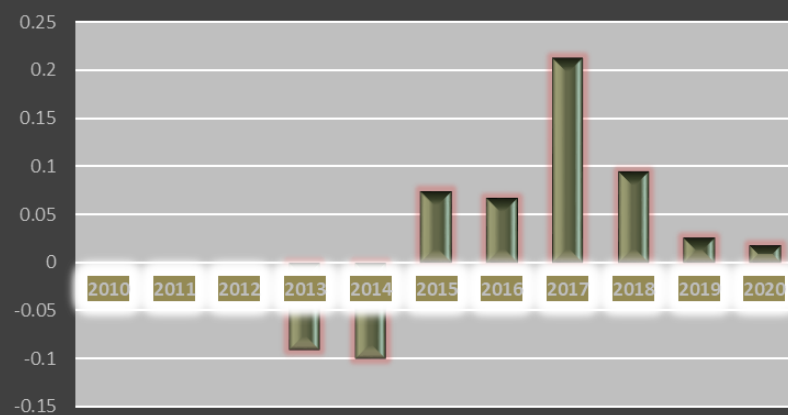
Building & Infrastructure Renewals Ratio



Building & Infrastructure Renewals Ratio:

The purpose of the Building & Infrastructure Renewals Ratio is to assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.

Operating Performance Ratio



Operating Performance Ratio:

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

BOURKE SHIRE COUNCIL STATISTICAL INFORMATION

Population:	2630 (June 2018)
Area:	43,116sq km
Address:	PO Box 21
Postal Address:	29 Mitchell Street
	Bourke NSW 2840
Phone:	02 68308000
Fax:	02 68723030
Email:	bourkeshire@bourke.nsw.gov.au
Web:	www.bourke.nsw.gov.au
Employees:	86
Salaries & Wages:	\$6,777,000
Income:	\$37M
Rate Income:	\$4.1M
Rate in Dollar Bourke Residential	1.624 cents per dollar of land value
Nth Bourke Residential	1.350 cents in the dollar of land value
Village	3.169 cents per dollar of land value
Rural	0.533 cents per dollar of land value
Total Operating Expenditure	\$26M
Land Valuation:	\$214,959,070
Rateable Land Valuation:	\$203,127,690
Rates Assessments:	2081

Audited Financial Reports LGA s428 (2) (a)

Bourke Shire Council has maintained its financial position for the 2019/2020 financial year.

The NSW Auditor General is Council's appointed Auditor. A full copy of the Financial Statements are included as an appendix to this report and are available for viewing from Council's Office, Library or on the Webpage www.bourke.nsw.gov.au

Performance against Plan LGA s428 (2)(b)

Refer to "Principal Activity Section" within this Annual Report.

Condition of Public Works

LGA s428 (2)(d)

The Audited Financial Reports (Special Schedule No7, Condition of Public Works), contains the relevant information and is included as an appendix to this report.

Legal Proceedings

LGA s428 (2)€ REG cl 217(1)(a3)

Rates and Charges

Council retains a debt recovery service to assist in the recovery of outstanding rates and charges. All charges incurred in using the service are recovered as a charge against the ratepayers.

Legal proceedings incurred by Council during this reporting period.

Legal Costs:

Organisation	Status cl 217(1)(a3)	Amount cl 217(1)(a3)
S R Law Debt Recovery	Ongoing	\$49,248.00
J Cranston Thompson	Finalised in Councils favour	7198.73
Total	Total	\$56,446.73

Councillor Expenses and Provision of Facilities

LGA s428 (2)(f) & REG 217 (1) (1a)

Councils Payment of Expenses and Provision of Facilities to Mayors and Councillors Policy allows for the payment of expenses incurred by, and the provision of facilities to the Councillors in relation to their roles as elected persons and members of the governing body of the Council. The policy is included as an appendix to this document.

Councillors Expenditure

Sec 428 2 (f), cl 217 (1) (1a)

Council expended \$148,130.00 on Mayoral fees and Councillor Fees during 2019/2020

The distribution was as follows:

Mayoral Fees	\$26,530.00
Councillors Fees	\$121,600.00

Total amounts of money expended during the year on the provision of facilities for use by Councillors and the payment of Councillor's expenses was \$54,593.47 The breakup of this expenditure is as follows:

Provision of dedicated office equipment to Councillors - cl217(1)(a1)(i)	\$4,874.46
Telephone calls made by Councillors - cl217(1)(a1)(ii)	Nil
Attendance of Councillors at Conferences and seminars - cl217(1)(a1)(iii)	\$32,011.35
Training of Councillors and provision of skills development - cl217(1)(a1)(iv)	Nil
Interstate visits by Councillors, including transport, accommodation and other out of pocket expenses - cl217(1)(a1)(v)	Nil
Overseas visits by Councillors, including transport, accommodation and other out of pocket expenses - cl217(1)(a1)(vi)	Nil
Expenses of any spouse, partner or other person who accompanied a Councillor - cl217(1)(a1)(vii)	Nil
Expenses involved in the provision of care for a child or an immediate family member of a Councillor - cl217(1)(a1)(viii)	Nil

Overseas Visits

REG cl 217 (1)(a)

Councillors and staff were not involved in overseas travel on behalf of Council in 2019/20

Senior Staff

LGA s428 (2)(g), Sec 332 REG cl 217 (1)(c)

The General Manager is the only designated Senior Staff member as prescribed by Section 332 of the Act as at 30 June 2020. Council also has a flat structure that includes five (5) Management Staff. The term 'Management' is used within Council and by the Councillors to describe the Management Executive, including the General Manager.

Senior Staff Remuneration

REG cl 217 (1)(b)

During 2019/20 the total remuneration package of the General Manager was \$268,623.97.

This figure includes salary paid, fringe benefit tax expenses, private use of a Council motor vehicle, employer's superannuation contribution, housing subsidy and employee contribution to superannuation.

This figure includes the following:

Salary	\$240,409.10
Fring Benefit Tax Expenses	\$680.16
Housing Subsidy	\$4,288.44
Contribution to Superannuation	\$23,246.27
Total	\$268,623.97

Contracts Awarded**REG cl 217 (2) (a)**

The following contracts/tenders for \$150,000.00 or more were awarded during the year:

Name of Contractor cl 217(1)(a2)	Nature of Good or Services Provided cl 217(1)(a2)	Total amount payable under the contract cl 217(1)(a2)
Fulton Hogan Industries	Road Works	\$176,444.15
NSW Spray Seal	Road Works	\$2,453,105.85
Caltex	Fuel Purchase	\$679,153.25
Ample Projects Pty Ltd	Displays	\$417,050.00
Simtec Surveillance & Security	CCTV Installation	\$200,375.00
NAK Graders	Road Works	\$595,755.68
Boral Resources	Road Materials	\$534,458.87
Aqua Irrigation Holding	Bore Drilling & Equipment	\$470,986.18
The Impax Group	Bore Drilling	\$290,000.00
Origin Energy Holdings	Electricity Supply	\$212,102.95
Essential Energy	Electricity Supply	\$248,796.96
Bourke Waste Management	Road Works	\$591,386.28
Mac Mining & Civil	Road Works	\$841,721.36
B M & H A Bowden	Road Works	\$253,597.50
J & B Consolidated	Road Works	\$341,652.75
J A Cronin	Road Works	\$388,909.09
Sandford & Duncan	Road Works	\$346,160.00
Rollers Australia	Road Works	\$177,472.27
Roads & Maritime Services	Line Marking	\$258,951.88
Hydrocare Pool Services	Reconstruct Pool	\$861,235.18
GCM Environmental	Compactor	\$240,000.00
Lionel Moore Trailers	Road Plant	\$156,917.14
RDO Equipment	Road Plant	\$381,500.00
FB Contracting	Drainage	\$230,390.59
NSW Public Works	Project Management	\$298,311.00
Laurie Curran Water	New Water Treatment Plant	\$2,200,749.93
Cadia Plumbing Equipment	Smart Water Meters	\$375,131.72
Darling Irrigation	Water Supply Equipment	\$1,052,886.32

Section 67 Work on Private Land LGA s67 (3) cl 217(1)(a4)

No resolutions under section 67 concerning work carried out on private land were made and no works of this nature were carried out during 2019/20.

Contributions and Donations (S.356) REG 217 cl (1) (a5)

The total amount contributed or otherwise granted by Council under Section 356 of the Local Government Act, 1993 was \$15,813.96.

Equal Employment Opportunity (EEO) Programs cl 217 (1)(a9)

LGA s428 (2)(n)

Council has a comprehensive EEO Management Plan, with some of the objectives from the plan noted below:-

- To ensure that management and all employees understand EEO and Anti-Discrimination principles and their responsibilities in relation to them, and the EEO and Anti-Discrimination Management Plan, and its implementation
- To ensure the active participation of all employees and relevant unions in decision making about the EEO and Anti-Discrimination Management Plan and its implementation
- To review recruitment policies and practices to ensure they conform with EEO and Anti-Discrimination principles and to demonstrate fair practice. It will also provide opportunity for increased representation of EEO and Anti-Discrimination target groups in the various areas of Council employment
- To ensure that the Selection Committee members have sufficient skills and are fully aware of, and implement the principles of EEO and Anti-Discrimination
- To ensure that the various Council workplaces and facilities are accessible to people with physical disabilities
- To give the opportunity for people with a physical disability to gain a place in Council's workforce
- To ensure that appointment, promotion and transfer policies and practices conform with EEO and Anti-Discrimination principles and to demonstrate fair practice
- To increase the representation of women and other minority groups, in which they are currently under represented in Council
- To implement and maintain an accessible and effective grievance procedure

External Bodies Exercising Council Functions cl 217(1)(a6)

No external bodies exercised functions delegated by Council during this period.

Companies in Which Council has an Interest cl 217 (1)(a7)

Council did not hold a controlling interest in any company during this financial reporting period.

Partnership, Cooperatives and Joint Ventures cl 217 (1)(a8)

Partnerships, Cooperatives and Joint Ventures have included the following:-

- Australian Airports Association
- Barwon Darling Rural Fire Service (Brewarrina and Bourke Shires)
- Barwon Darling Water
- Far North West Joint Organisation
- Inland Tourism Organisation
- Kamilaroi Highway Committee
- Kidman Way Tourist Committee
- Orana Water Utilities Alliance Technical Committee
- Murray Darling Association
- Orana Regional Organisation of Councils (OROC)
- Orana Economic Development Officer Network
- Outback Arts
- Regional Development Australia – Orana Region
- Shires Association of NSW (Local Government NSW)
- Statewide Mutual
- Statecover Mutual
- Western Division Councils of NSW
- Outback Shires Alliance

Rates & Charges Written Off LGA s428 (a) and REG cl (132) the following amounts of Rates & Charges were written off during the period

Pensioner Concessions	\$	Written Off \$
General Rate - Pensioner	27,373.11	
Water – Pensioner	9,894.51	
Sewer - Pensioner	7,882.00	
Sub Total Gross Pensioner Concessions	45,149.62	
State Subsidy Refund to Council	24,832.29	
Net Loss to Council for Pensioner Rebate Concessions		20,317.33
General Rates & Charges		16,775.40
Total Rates & Charges Write Off		37,092.73

It should be noted that Council received a subsidy payment from the Division of Local Government for 55% of the pensioner write offs for the year. In 2019/20 the subsidy amounted to 24,832.29.

Stormwater Management

LGA 428 (2) and REG cl 217(1)(e)

A significant portion of the revenue derived from the stormwater levy goes towards the repayment of loans utilised in previous years with the balance utilised for general maintenance works.

Council has acknowledged that the flat terrain in Bourke makes the implementation of stormwater drainage at best very difficult and has sought to address the issue within the limitation of the funding available.

Council has also secured a loan subsidy under the Local Infrastructure Renewal Scheme (LIRS) which is an initiative of the State Government.

A number of small projects have been implemented including the renewal of stormwater outlets which had shown signs of deterioration and posed a potential problem with integrity of the facility.

The current annual maintenance budget of \$80,000 will keep all upgraded infrastructure up to date.

Council has previously undertaken loan funded works in relation to the improvement to stormwater infrastructure and part of the stormwater revenue is applied to loan repayments.

Council levies an Urban Drainage Charge which is applied to urban properties in Bourke.

A total of \$174,515.00 was levied and apportioned as follows:-

Maintenance	27,519.00
Capital	10,000.00
Loan Repayments	136,996.00
Total	174,515.00

The floodgate on the Bourke levy in Richard Street has undergone a significant upgrade together with a redesign of the stormwater pipework to secure the integrity of the town's stormwater system.

In conjunction with the Bourke Water Treatment Plant replacement, a stormwater pump station has been relocated in preparation for the installation of new sludge lagoons.

Other works completed include:

- Maintaining stormwater infrastructure within budget limits
- Effective Kerb and Gutter replacement
- Levee pump installation on an annual basis

Statement Detailing Coastal Protection Services Provided (if levied) cl217(1)(e1)

N/A

State of the Environment Report S428a (1)

Refer to page 36

Details of Inspections of Private Swimming Pools s22F (2)

Refer to page 40

Particulars of any Environmental Upgrade Agreement Entered into, in Accordance with any Requirements Imposed Under s406 s54P

Nil

Report on Special Variation Expenditure if Required to do so by the Instrument Made by the Minister S508(2) & A

Nil

Capital Expenditure Guidelines Report on Capital Works Projects

Council submitted a Capital Works Expenditure Review Report to the Office of Local Government in respect of its Capital Works at the Bourke War Memorial Swimming Pool. The Report was approved by the Office.

Statement on Activities Relating to Enforcing and Ensuring Compliance with the Companions Animals Act and Regulation cl217(1)(f)

Refer page 38

Particulars of Compliance with and Effect of Planning Agreements in Force during the Year s57.5(5)

N/A

Report on Compliance with the Carers (Recognition) Act s8(2)

Council is not a Human Service Agency under the Act; however Council has formulated a policy on our obligations under the NSW Carers (Recognition) Act 2010.

All Employees have the same rights, choices and opportunities. Allowance is also made to refund Councillors expenses involved in the provision of care for an immediate family member to allow the Council to undertake their civic duty.

Information on the Implementation of Council's Disability Inclusion Plan s13(1)

The Disability Inclusion Action Plan (DIAP) 2017-2021 demonstrates Council commitment to improving access and inclusion and identifies what we can do to promote and achieve equality for residents and visitors to the Bourke LGA.

Council in the undertaking of planning for the construction and/or upgrade for facilities gives consideration to ensuring that the facilities are able to be utilised by all members of the community.

Some of the DIAP's key achievements for this year include:

- The installation of additional disabled parking, ramps and tactile paving included in the Main Street upgrade.
- Upgrade at the Back O' Bourke Exhibition Centre to include access for persons with disabilities.
- Installation of toilets with disability access at North Bourke, Enngonia and Central Park.

Over the next year Council will be reviewing the current DIAP commencing the development of a new plan with will outline the practical steps Council will take over the next four (4) years to create a more inclusive community for people with disability.

Recovery and Threat Abatement Plans

S220ZT

Council has not been identified in a recovery and threat abatement plan under the Act.

Government Information (Public Access) Act 2009

Council received Nil requests in 2019/20.

STATISTICAL INFORMATION ABOUT ACCESS APPLICATIONS (SCHEDULE 2)

Table A: Number of applications by type of applicant and outcome*								
	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Media	0	0	0	0	0	0	0	0
Members of Parliament	0	0	0	0	0	0	0	0
Private Sector business	0	0	0	0	0	0	0	0
Not for profit organisations or community groups	0	0	0	0	0	0	0	0
Members of the public (application by legal representative)	0	0	0	0	0	0	0	0
Members of the public (other)	0	0	0	0	0	0	0	0

*More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B; Number of Applications by type of application and outcome								
	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Personal Information applications*	0	0	0	0	0	0	0	0
Access applications (other than personal information applications)	0	0	0	0	0	0	0	0
Access applications that are partly personal information applications and partly others	0	0	0	0	0	0	0	0

*A personal information application is an access application for personal information (as defined in clause 4 of Schedule to the Act) about the applicant (the applicant being an individual).

Table C: Invalid applications	
Reason for Invalidity	No of applications
Application does not comply with formal requirements (section 41 of the Act)	0
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	0
Invalid applications that subsequently became valid applications	0

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 to Act	
	Number of times consideration used*
Overriding secrecy laws	0
Cabinet Information	0
Executive Council Information	0
Contempt	0
Legal professional privilege	0
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0

*More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

Table E: Other public interest considerations against disclosure: matters listed in table to Section 14 of Act	
	Number of occasions when application not successful
Responsible and effective government	0
Law enforcement and security	0
Individual rights, judicial processes and natural justice	0
Business interest of agencies and other persons	0
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information	0

Table F: Timeliness	
	Number of applications
Decided within the statutory timeframe (20 days plus any extensions)	0
Decided after 35 days (by agreement with application)	0
Not decided within time (deemed refusal)	0
Total	0

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)			
	Decision Varied	Decision upheld	Total
Internal review	0	0	0
Review by Information Commissioner*	0	0	0
Internal review following recommendation under section 93 of Act	0	0	0
Review by ADT	0	0	0
Total	0	0	0

*The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Table H: Applications for review under part 5 of the Act (by type of applicant)	
	Number of applications for review
Applications by access applicants	0
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0

Privacy & Personal Information Protection Act 1998

No reviews were conducted by, or on behalf of Council under Part 5 of the PPIP Act 1998.

ICAC Statistics

Council had no formal request from ICAC, in the reporting year.