



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Monday, 14 December 2020
Time: 9.15am
Location: Bourke Shire Council
29 Mitchell Street Bourke NSW

BUSINESS PAPER

Ordinary Council Meeting

14 December 2020

Leonie Brown
Acting General Manager

Time	Event	Representative	Organisation
9.00am	Community Open Forum for members of the public to address Council		
11.00am	Monthly Update	Superintendent Andrew Hurst	Darling River Local Area Command



DECLARATION OF INTEREST FORM

COUNCIL OFFICIAL

FOR USE AT COUNCIL AND COUNCIL MEETINGS

NAME OF COUNCIL OFFICIAL DECLARING INTEREST:
ACTION PROPOSED:
<p>Tick one box only:</p> <p><input type="checkbox"/> In my opinion, my interest is pecuniary, and I am therefore required to take the action specified in Part 4 of Council’s Code of Conduct.</p> <p><input type="checkbox"/> In my opinion, my interest is non-pecuniary but significant. I am unable to remove the source of conflict. I am therefore required to treat the interest as if it were pecuniary and take the action specified in clause 5.10 of Council’s Code of Conduct.</p> <p><input type="checkbox"/> In my opinion, my interest is non-pecuniary and less than significant. I therefore make this declaration as I am required to do pursuant to clause 5.11 of Council’s Code of Conduct. However, I intend to continue to be involved with the matter.</p>
COUNCIL OFFICIAL
<p>I, _____ (name of COUNCIL OFFICIAL) disclose the above interest and acknowledge that I will take appropriate action as I have indicated above.</p> <p>Signed: _____ Date: _____</p>
GENERAL MANAGER – required for all declarations:
<p>I have noted the above declaration and I note your opinion and/or the action you have proposed.</p> <p>Signed: _____ Date: _____</p>
DEFINE YOUR INTEREST:
<p>Is your interest:</p> <p><input type="checkbox"/> Pecuniary (see dealing with pecuniary interests)?</p> <p><input type="checkbox"/> Non pecuniary (see dealing with non-pecuniary interests)</p>
MATTER IN WHICH YOU HAVE AN INTEREST: (Please provide full details, including item number on Council agenda)
NAME OF THE INTEREST:
<p>Be specific and include information such as:</p> <ul style="list-style-type: none"> - The names of any person or organisation with which you have a relationship; - The nature of your relationship with the person or organisation; - The reason(s) why you consider the situation may (or may be perceived to) give rise to a conflict between your personal interests and your public duty as a COUNCIL OFFICIAL .

<p>MANAGING LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS:</p> <p>Clause 5.11 of Council’s Code of Conduct provides that if you determine that a non-pecuniary conflict of interest is less than significant and does not require further action, you must provide an explanation of why you consider that conflict does not require further action in the circumstances.</p>
<p>IS YOUR NON-PECUNIARY INTEREST LESS THAN SIGNIFICANT?</p> <p>If you are of the view that your non-pecuniary interest is less than significant, please provide your explanation directly below (only complete if you are claiming that your non-pecuniary interest is less than significant).</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>DEFINITIONS:</p> <p>A PECUNIARY INTEREST is an interest that a designated person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person (see Part 4 of Council’s Code of Conduct).</p> <p>A NON-PECUNIARY INTEREST is a private or personal interest that does not amount to pecuniary interest as defined by Part 5 of Council’s Code of Conduct.</p>
<p>MANAGING PECUNIARY INTERESTS:</p> <p>Part 4.10 of Council’s Code of Conduct requires designated persons to declare in writing to the General Manager the nature of a pecuniary interest the person has in any Council matters, as soon as practicable after becoming aware of the interest.</p>
<p>MANAGING SIGNIFICANT NON-PECUNIARY INTERESTS:</p> <p>Clause 5.10 of Council’s Code of Conduct provides that you must manage a significant non-pecuniary interest by not participating in consideration of, or decision making in relation to, the matter in which you have the significant non-pecuniary conflict of interest and the matter being allocated to another person for consideration or determination, or if the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a council or committee meeting, by managing the conflict of interest as if you had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code.</p>
<p>MANAGING NON-PECUNIARY INTERESTS:</p> <p>Clause 5.8 of Council’s Code of Conduct states that how you manage a non-pecuniary interest will depend on whether or not it is significant. Clause 5.9 of Council’s Code of Conduct states that, as a general rule, a non-pecuniary conflict of interests will be significant where a matter does not raise a pecuniary interest but involves:-</p> <ul style="list-style-type: none"> a) a relationship between a council official and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative for the purposes of clause 4.4 of the Code or another person from the council official’s extended family that the council official has a close personal relationship with, or another person living in the same household; b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship; c) an affiliation between the council official and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a council official’s affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation; d) membership, as the council’s representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of the council and the organisation are potentially in conflict in relation to the particular matter; e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code) that is not a pecuniary interest for the purposes of clause 4.1 of the Code; f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

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- 1 OPENING PRAYER**
- 2 ACKNOWLEDGEMENT OF COUNTRY**
- 3 REMEMBRANCE**
- 4 APOLOGIES**
- 5 DECLARATION OF INTEREST**

6 MAYORAL MINUTE

6.1 PROVISION OF HEALTH SERVICES - BOURKE MULTIPURPOSES SERVICE

File Number: M1.1-H1.1
Author: Barry Hollman, Mayor
Authoriser: Leonie Brown, Acting General Manager
Attachments: Nil

Background

Councillors will recall my Mayoral Minutes as submitted to the September and October 2020 Council meetings regarding concerns in respect of the tender for the provision of health services to the Bourke community through the Bourke Multipurpose service.

As part of the tender documentation issued in this matter by the Western NSW Local Health District (WNSWLHD), new minimum requirements for Visiting Medical Officer (VMO) coverage at the Bourke Service were proposed, with the minimum face-to-face coverage being over five (5) days from 8.00am- 6.00pm. Outside of these days and times, the documentation provided that proposals would be considered for virtual care service options.

Council resolved to raise significant concerns regarding potential reductions in the availability of face-to-face medical services at the Bourke Multipurpose Service.

Council also raised this matter with fellow Council members at a meeting of the Far North West Joint Organisation (FNWJO) held on 28 October 2020 where it was agreed that a meeting be sought with the Minister for Health, the Hon Brad Hazard, to present the concerns of the Joint Organisation regarding the tender proposals.

Current Situation

The Health District publicly announced the results of the tender process by media release dated 26 November 2020 as follows:

Western NSW Local Health District (WNSWLHD) today announced Ochre Health as the new provider of medical services in Multipurpose Services (MPS) in six communities in the District's north-west.

The contract covers the provision of medical services in MPS facilities in Bourke, Brewarrina, Collarenebri, Coonamble, Lightning Ridge and Walgett from 1 March 2021.

"Ochre Health has extensive experience in providing medical services in rural and remote NSW, including being a former provider of medical services to a number of the towns covered by this contract, so they are very familiar with the region," Acting Chief Executive of the WNSWLHD, Mark Spittal said.

"Responses to the tender were rigorously assessed and evaluated by an independent panel. Ochre's commitment to providing care to these communities was outstanding.

"We are making this investment now to secure sustainable, reliable and high-quality medical services into the future."

Under the new contract, people in Bourke, Brewarrina, Coonamble, Lightning Ridge and Walgett requiring urgent care will be seen face to face, any time of the day or night, by a doctor who is either on site, or who is called in.

"It is expected that face to face doctors will also be available in these towns on Saturday and Sunday mornings for all those who present to the ED regardless of their triage category. Less urgent patients will be seen by a doctor through our remote access services out of hours," Mr Spittal said.

"These are arrangements that most people who attend the MPSs in these communities are already very familiar with.

"In Collarenebri, because of its size and proximity to Walgett, Lightning Ridge and Moree, we will have a doctor available to treat patients on site at the hospital three days a week with access to doctors available on the other four days through remote access."

"Both WNSWLHD and Ochre Health have a strong commitment to managing people's chronic illnesses in a way that gives them the best possible health and reduces their need to attend the emergency department.

Ochre's doctors will also be caring for patients admitted to the MPS facilities and reviewing aged care residents when required and the resident does not have their own GP.

Wherever possible, Ochre Health is committed to having doctors who live in these towns and when that can't be achieved to having regular locums so that the community can be familiar with the doctors providing their care. They are also strongly committed to helping train the future medical workforce for rural and remote NSW. Their proposal met or exceeded all our tender requirements.

"Ochre will now start preparing to commence their contract next year by talking to local GPs, service providers, the communities and stakeholders such as the local Councils," Mr Spittal said.

"We want this transition to be seamless so that come March next year, Ochre's doctors are ready to start caring for our patients in those MPS sites."

It is further advised that the Acting Executive Officer of the WNSWLHD, Mr Mark Spittal, by way of a Commercial in Confidence letter, as he had previously advised he would, bought the results of the tender to Councils notice prior to the public release of the information.

Prior to the announcement of the tender outcome, the FNWJO had been able to secure an Audio-Visual meeting with the Health Minister for Wednesday 2 December 2020. Whilst there were some questions as to whether the meeting should proceed, given the tender announcement, it was ultimately considered that the meeting should proceed and the opportunity taken to discuss matters with the Minister.

In respect of this Audio-Visual Meeting, in addition to Minister Hazard, Dr Nigel Lyons Deputy Secretary, Health System Strategy and Planning - NSW Health along with Mr Mark Spittal attended.

In attendance from the JO were Mayor Ian Woodcock (Walgett), Deputy Mayor Peter Abbott (Cobar), General Manager Leonie Brown (Bourke), General Manager Peter Vlatko (Cobar), General Manager Michael Urquhart (Walgett), FNWJO Executive Officer Greg Lamont and me. FNWJO Chair and Cobar Mayor, Lilliane Brady OAM was an apology due to poor health.

The discussions were most worthwhile with each Council given the opportunity to raise their issues.

In this regard the following issues were raised by the JO attendees:

- The Tender has been awarded with the appointment of Ochre Health – “devil however is in the detail”- will be meeting with Acting EO in coming weeks to clarify the details.
- Disappointment that no consultation took place with the community in regard to the content of the tender – proposal was for 30% face to face and 70% by virtual.
- The minimum Service levels identified in the Tender were not acceptable to the Far West communities involved.
- Bourke, Cobar and Walgett are regional centres that cover large areas - VMO’s need to be available 24/7 to attend to major traumas and emergencies.
- A “Business hours” only face-to-face service is not supported by any community, especially in these remote areas where a larger hospital is a minimum 4 hours away.
- A reduced level of service to our current medical service will not encourage people to look to our communities for employment or as an option to relocate – already very hard to get teachers/nurses/police etc.
- We have vulnerable people that live in our communities and they deserve a well-resourced facility with Doctors readily available.
- Without Doctors attending hospital after hours, there is an extra burden on the Nursing staff, who will need to be highly skilled. They will be under additional stress and this in turn will make it difficult to recruit to these positions where new graduates will struggle.
- The general availability of Doctors is of concern across a number of regions in Australia.
- There needs to be a review of the process for Doctors to undertake remote learning to encourage their participation in the bush. This has been a long-term issue, but it has been highlighted recently in both QLD, NT and NSW, and specifically at Cobar.
- Concern was raised at the unreliability of the internet and phone services for tele health consultation.
- FNWJO member councils want to work with Government to achieve a positive outcome for all.

Minister Hazzard acknowledged the great challenge that existed in terms of attracting doctors to regional towns and that virtual consultations (vc) may be a way to prevent fly in/fly out (FIFO) medical services and the challenges of doctors constantly being on call at hospitals. The Minister spoke of the issue for doctors in not having support at remote hospitals, with virtual health being of great assistance. The Minister did advise that from the Governments point of view, it has no intention to replace doctors with virtual health, rather to use virtual technology where there are gaps. The Minister also spoke of the need for a partnership to be formed to introduce new people into the towns. Minister Hazard spoke about how he went to one town and the doctor had been there for six (6) months and was not at all made welcome. He went to another town and the doctor there was made to feel very welcome. The Minister advised that this was so important.

In respect of points raised by Mr Spittal of the LHD, he advised of the awarding of the health services tender to Ochre Health effective 1 March 2021. Amongst other matters he advised, in respect of the Bourke Multipurpose Service, that there would be a face-to-face doctor available 24 hours/7 days a week to attend to urgent cases. He advised that Ochre Health would be visiting the western towns in the week of 7 December 2020 and that he would be accompanying them on their travels. In closing he advised that the LHD was keen to work with Councils and that he looked forward to building the relationship.

Dr Lyons advised that NSW Health was currently working on an innovative model working with the Commonwealth on Rural Medical Schools in respect of training GP’s in the country. Their view is

that if the students are trained in the country they may want to stay in the towns with Health committed to working towards a different model.

In closing the Minister advised that if required he would be happy to meet again in the New Year.

During the week of 7 December 2020, it is advised that an A-V Link meeting was held with Mr Mark Burdack, CEO of the Rural and Regional Medical Services (RaRMS). A face-to-face introductory meeting was also held with various representatives of Ochre Health to discuss the transition of services effective 1 March 2021.

Following discussions with RaRMS, it is advised that formal letters of termination in respect of their current rental of the Bourke Medical Centre and two (2) residential properties from Council, have been issued. Such termination will allow the transition of the service from RaRMS to Ochre Health to proceed on the basis of Ochre Health potentially taking up the rental of these properties.

In respect of the discussions with Ochre Health, it is advised that Mr Mark Spittal, Acting Executive Officer WNSWLHD was also in attendance. Discussions took place regarding the level of service to be provided with both Dr Hamish Meldrum from Ochre Health and Mr Spittal confirming the following arrangements:

Weekdays

5 days per week during business hrs – On-Site/On-Call Service 0800-1800hrs (Mon-Fri) – for triage categories 1 to 5.

5 Days per week after hours at both sites – On-Site/On- Call Service 1800-0800hrs (Mon-Fri) - for triage categories 1 to 2.

VRGS to be provided during this time to triage categories 3 to 5.

Weekends

2 Days on weekends - On-Site/On-Call Service 0800-1200hrs (for triage categories 1 to 5), 1200-0800hrs (for triage categories 1 to 2).

VRGS to be provided between 1200-0800 (for triage categories 3 to 5 only)

Note:

Triage Categories are ranked from T1 to T5 with Category 1 cases being the most serious of cases and category 5 being the least serious. Triage categories 3-5 as above is indicative only given the broad T3 category. Clinical decision-making may indicate that some T3 cases need a physical consult whereas others will not. If required based on clinical criteria a physical consult will be provided.

VRGS refers to Virtual Rural Generalist Service.

On-call would see a Doctor available within 15 minutes for face-to-face interaction.

Ochre Health also indicated its desire to pursue the rental from Council of the Bourke Medical Centre and two (2) and potentially three (3) residential properties. In this regard, and for the purposes of clarity in respect of resultant lease, documentation with Ochre Health will be prepared on the basis of making the leases contingent on retention of the relevant health services contracts. A letter of congratulations has been forwarded to Ochre Health in respect of their being awarded the tender.

Recommendation

- 1. That the outcome of the Health Services Tender and the respective discussions and actions be noted along with the identified levels of service to be provided to the Bourke Community by Ochre Health under the Contract.**
- 2. That a letter be forwarded to Mr Mark Spittal, Acting Executive Officer, Western NSW Local Health District acknowledging the outcome of the health services tender and advising that Bourke Council would be most happy to interact with the LHD to build the relationship between the parties for the betterment of all parties.**
- 3. That a letter be forwarded to Mr Mark Burdack, CEO, Remote and Regional Medical Services (RaRMS) in appreciation of their provision of health services to the Bourke community whilst they held the VMO Services Contract with the Western NSW Local Health District.**
- 4. That the Acting General Manager be requested and authorised to take the necessary action in respect of the leasing of the Bourke Medical Centre and residential properties to Ochre Health based on such leases being contingent on the retention of the relevant health services contract with the Western NSW local Health District.**
- 5. That if required, Council along with other member Councils of the Far North West Joint Organisation accept the offer of the NSW Minister for Health, the Hon Brad Hazard for a further meeting in 2021.**

7 STARRING OF ITEMS

8 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 23 November 2020

9 NOTICE OF MOTION

Nil

10 RESCISSION MOTION

Nil

11 BUSINESS ARISING

11.1 * BUSINESS ARISING**

File Number: C12.1
Author: Kai Howard-Oakman, Executive Assistant
Authoriser: Leonie Brown, Acting General Manager
Attachments: Nil

Background

Business outstanding from previous meetings.

Current Situation

KEY: Action still pending Action

AGM ACTING GENERAL MANAGER	MSP MANAGER OF SPECIAL PROJECTS
AMCS ACTING MANAGER CORPORATE SERVICES	MW MANAGER WORKS
MES MANAGER ENVIRONMENTAL SERVICES	MRS MANAGER ROAD SERVICES

321/2018	RENAMING SENIOR CITIZENS BUILDING TO BOURKE COMMUNITY CENTRE
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY - MANAGER ENVIRONMENT SERVICES
FILE NUMBER	A11.2.24

DECISION	ACTION TAKEN
1. That a Plan of Management for the Bourke Community Centre be developed which details the allowable uses of the building and the fee required to be paid for the use and any bond that need to be lodged. 2. That the Plan of Management be submitted to Council on completion for their endorsement	In progress

362/2018	BIODIVERSITY CONSERVATION ACT 2016 - UPDATE
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY - MANAGER ENVIRONMENTAL SERVICES
FILE NUMBER	E6.1-E6.4-L8.1

DECISION	ACTION TAKEN
1. That Council undertake a review of the potential impact on the sale of land held for industrial development including obtaining specialist advice as appropriate. 2. That on finalisation of that review a further report be brought back to Council	Continue to lobby Government – matter evolving

427/2018	PROPOSED CHANGE OF MANAGEMENT OF THE PCYC	
RESPONSIBLE OFFICER	LEONIE BROWN – ACTING GENERAL MANAGER & DWAYNE WILLOUGHBY – MANAGER ENVIRONMENTAL SERVICES	
FILE NO	L1.17-Y1.7-LD-L11.14.3	
DECISION		ACTION TAKEN
That the General Manager prepare a detailed report in relation to the matter, including the seeking of legal advice if necessary		In progress Teleconference held 20/08/2020 Correspondence sent to PCYC 25/8/20 and followed up for response 20/10/20. Further follow up email sent 16/11/2020

156/2019	CONFIDENTIAL – CONSTRUCTION OF SEWERAGE TREATMENT PLANT FACILITIES	
RESPONSIBLE OFFICER	LEONIE BROWN - ACTING GENERAL MANAGER PETER BROWN - MANAGER OF WORKS	
FILE NO	S3.2.3	
DECISION		ACTION TAKEN
That Council continue with its representations to obtain funding for the additional costs anticipated to be incurred in the construction of the new Additional Sewage Treatment Facilities in Bourke		Ongoing

274/2019	DROUGHT – WATER UPDATE	
RESPONSIBLE OFFICER	LEONIE BROWN - ACTING GENERAL MANAGER	
FILE NO	W2.2.9 – W2.2.9.1	
DECISION		ACTION TAKEN
That the General Manager write to the State Government seeking their urgent consideration of the construction of a regulator or additional weir including a fish ladder upstream of Bourke at a location identified as BU8		Letter sent & meeting held. Teleconference involving staff and Councillors held with State Water on 22/9/2020. Meeting held with DPIE representatives on 10/11/2020 & 11/11/2020.

2019/362	NOTICE OF MOTION - BOURKE WATER SECURITY OPTIONS	
RESPONSIBLE OFFICER	LEONIE BROWN - ACTING GENERAL MANAGER	
FILE NO	W2.2.9	
DECISION	ACTION TAKEN	
<ol style="list-style-type: none"> 1. Council engage an appropriately qualified consultant to cost and complete a scoping/design study for a shovel ready plan to secure the water supply from the Darling River for the towns and villages situated on the river for the Bourke Shire Council area. 2. All water supply options from previous reports and added new ideas to be discussed within Council, with agreed options forwarded to the consultants for further analysis. 3. That the study be completed in a timely matter to allow council to lobby Federal and State Governments for Funding Assistance for water security options for Bourke Shire Council's future water needs. 4. Bourke Shire Council allocate \$250,000 towards the scoping/design study, to be met from the Water Fund Reserve and that the State Government also be asked to make a contribution. 	<p>Teleconference involving staff and Councillors held with State Water on 22/9/2020.</p> <p>Meeting held with GHD representatives on 05/11/2020.</p>	

2019/439	NORTH BOURKE BRIDGE REHABILITATION CONCEPT PLAN	
RESPONSIBLE OFFICER	MARK GORDON – MANAGER ROAD SERVICES	
FILE NO	B6.1	
DECISION	ACTION TAKEN	
Council continue to apply for funding to undertake the project	Ongoing. Letter received from Minister Toole 11/11/2020 advising upcoming funding opportunities for bridge.	

2020/111	DUAL NAMING OF THE DARLING RIVER – DARLING RIVER BAAKA	
RESPONSIBLE OFFICER	LEONIE BROWN – ACTING GENERAL MANAGER	
FILE NO	R6.5	
DECISION	ACTION TAKEN	
<ol style="list-style-type: none"> 1. That Council forward a copy of the motion regarding the dual naming of the Darling River to the Minister for his consideration during the determination process. 2. That Council seek further clarification on which section of the Darling River will be dual named Baaka and will the name be Darling Baaka River / Baaka Darling River or Darling River Baaka. 	<ol style="list-style-type: none"> 1. Completed 2. Ongoing 	

2020/168	13.6 TRANSFER OF LAND TO THE WHIDDON GROUP, DARLING STREET BOURKE	
RESPONSIBLE OFFICER	MARK RILEY, MANAGER OF SPECIAL PROJECTS	
FILE NO	L1.13-L1.16	
DECISION		
1. That in accordance with Section 30 of the Local Government Act, 1993, Council proceed to take the necessary action to prepare a local environmental plan that seeks to reclassify community land located at 17 - 29 Darling Street, Bourke as Operational land.		1. Discussions held by MES with Dept of Planning Officers to Progress LEP matter Meeting with Dept of Planning will take approx 12 months to complete.
2. That Council proceed to prepare and enter into a Deed for Land Acquisition with the Whiddon Group in respect of their eventual acquisition of the site at 17 - 29 Darling Street, Bourke, following the reclassification of the subject land to Operational land.		2. Draft Deed forwarded to Whiddon Group 19/08/2020.
3. That if required, the General Manager be authorised to execute, on behalf of Council as the existing registered owner of land at 17 - 29 Darling Street, Bourke, owner’s consent in respect of the lodgement of a Development Application by the Whiddon Group in respect of upgrading works at the facility.		3. Discussions as to process held with Whiddon. Transfer subject to reclassification
4. That any necessary documents be executed under the Common Seal of Council.		4. Report submitted to Council in December 2020 re Reclassification Process

2020/223	BOURKE AIRPORT - LEASE OF LAND – ITEM - 23.2	
RESPONSIBLE OFFICER	MARK RILEY - MANAGER OF SPECIAL PROJECTS	
FILE NO	A6.1-F3.1-LD	
DECISION		
1. That the General Manager be authorised to take the necessary action in respect of the leasing of Lot 64 DP 1027306, Bourke Airport, to Viva Energy Australia Pty Ltd as per the terms detailed in the report of the Acting Manager of Infrastructure and Projects.		1. Lease prepared and provided to Viva 26/10/2020.
2. That any necessary documents be executed under the Common Seal of Council.		2. Awaiting execution and return.

2020/233	12.1 DRILLING OF NEW BORE AT TRINGADEE STATION, WANAARING ROAD	
RESPONSIBLE OFFICER	MARK GORDON - MANAGER ROAD SERVICES	
FILE NO	W2.2.9-W2.2.9.1	
DECISION		
1. Council authorised the General Manager to enter into a contract with a preferred water-drilling contractor for the provision of a new water bore to be drilled at Tringadee Station on the Wanaaring Road.		1. IMPAX Drilling contracted to undertake work.
2. That any necessary documents in relation to Drilling of New Bore at Tringadee Station, Wanaaring Road be executed under the Common Seal of Council.		2. Awaiting Licence approval from Water NSW before commencing drilling. Continuing to provide information to NSW Water to progress the matter.

2020/234	12.2 ROAD CLASSIFICATION REVIEW	
RESPONSIBLE OFFICER	MARK RILEY - MANAGER OF SPECIAL PROJECTS	
FILE NO	R7.4.3	
DECISION		
1. That the Road Classification Review and Transfer Information Paper dated June 2020 be noted.		Conditional nomination of Wanaaring Road as a road for transfer lodged as per date required.
2. That the actions of the General Manager in engaging Peece Consulting to prepare a submission, both as a combined Far North West Joint Organisation submission and an individual submission from Bourke Shire Council, be endorsed.		
3. That Councils preferred position in respect of providing a submission to the Review Panel be:- <ul style="list-style-type: none"> ownership of the Bourke – Wanaaring Rd being transferred to the NSW Government, as a minimum ; and the transfer of any Regional Roads to Government in the Bourke Shire being on the basis of Council entering into a contract with Government which would see Council continuing to undertake both improvement works and the necessary programmed and emergency maintenance works on the transferred roadway(s). 		FNWJO made submission to Panel on issues potentially impacted by any decisions
4. That having regard to the availability of such submissions and the Independent Panels time frame for submissions, the Mayor be authorised to approve Councils submission for presentation to the Independent Panel, if required.		Council’s Road Transfer Priority Submission unsuccessful. Further submission to be lodged in 2020 when invited.

2020/236	14.2 BOURKE AIRPORT DEVELOPMENT PROPOSAL	
RESPONSIBLE OFFICER	MARK RILEY - MANAGER OF SPECIAL PROJECTS	
FILE NO	A6.1	
DECISION		
1. That Council seek quotations for the preparation of a Master Plan at the Bourke Airport to determine the availability of land for the proposed development and future developments.		Brief prepared, quotations to be invited.

2020/276	14.1 REVISED CODE OF CONDUCT AND PROCEDURES	
RESPONSIBLE OFFICER	LEONIE BROWN - ACTING GENERAL MANAGER	
FILE NO	P4.1.4	
DECISION		
1. That Council provide training to both Councillors and Staff on the new Code when the opportunity arises.		In progress
2. That the General Manager take appropriate action to ensure that Council has access to a Panel of Code of Conduct Reviewers.		

2020/284	15.3 *** AWNING IMPROVEMENT PROGRAM	
RESPONSIBLE OFFICER	LEONIE BROWN - ACTING GENERAL MANAGER	
FILE NO	B3.4-G4.97	
DECISION		
1. That Bourke Shire Council proceed with the development of the Main Street Awning Improvement Program as outlined in the report.		1 Applications being processed.
2. That Council advertise the availability of the Programme as required under section 356 of the Local Government Act.		2 Advertising yet to be completed

2020/320	14.2 LEP AMENDMENT UNDER S3.22	
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY – MANAGER ENVIRONMENTAL SERVICES	
FILE NO	T5.3	
DECISION		
Council request the NSW Minister for Planning and Public Spaces to rezone Lot 62 DP 1027306 from SP2 Infrastructure to IN1 General Industrial in accordance with the provisions of Sections 3.22 of the Environmental Planning and Assessment Act 1979.		Further report to be brought back to Council in the New Year

2020/321	15.1 AUSTRALIA DAY	
RESPONSIBLE OFFICER	FRAN CARTER – MANAGER TOURISM & EVENTS	
FILE NO	C2.3-C2.3.1	
DECISION		
1. That the closing date for the 2021 Australia Day Awards be the 7 th December 2020.	2. That Council delegate to the Acting General Manager finalisation of the determination of the Bourke Shire Australia Day Award Recipients, having regard to the voting process to be undertaken as part of a workshop of Councillors to be convened on 14 th December 2020.	3. That such workshop be held with the ability for Councillors to attend either in person or via audio-visual link.
		Invite for nominations included in Acting General Managers Column on various occasions. Nominations received. Workshop of Councillors to be held following December Council Meeting.

2020/325 & 326	REVIEW OF CAPITAL WORKS PROGRAM 2019/2020 AND REALLOCATION OF FUNDS – ITEM 15.5 MOUNT OXLEY	
RESPONSIBLE OFFICER	MARK RILEY - MANAGER OF SPECIAL PROJECTS	
FILE NO	R2.5	
DECISION		
1. That Council note the report on the responsibility and current condition of the access road to the summit of Mount Oxley.	2. That Council note the status of telecommunication infrastructure located atop Mount Oxley.	3. That following a title search discussions be held with the owners of the land and the various owners of the telecommunications infrastructure atop Mount Oxley with a view to sourcing funding for at least the \$80,000 in maintenance work and potentially a further \$110,000 for the guard rail installation, for a further report to Council including consideration to any contribution by Council.
4. That Council investigate its potential liability as a result of the public use of the access road to the top of Mount Oxley and a report be submitted back to Council.	Extensive title searches has been completed.	
		Liability issues being pursued by Booth Brown Legal for further report.
		Meeting to be held on 10 December 2020.

2020/357	15.4 2020/2021 ADOPTED FEES & CHARGES	
RESPONSIBLE OFFICER	BRIAN TICKLE – ACTING MANAGER OF CORPORATE SERVICES	
FILE NO	F1.2	
DECISION		
1. That the fee for hire of the Bourke Community Centre be proposed at \$50.00. 2. That the proposed fee be advertised for a period of 28 days and that the matter be referred back to Council setting out details of any objections.		Proposal advertised. Report included in Business Paper for December 2020 Council Meeting

2020/358	20.1 UNPUBLISHED CHANGES TO THE BARWON-DARLING WATER SHARING PLAN	
RESPONSIBLE OFFICER	LEONIE BROWN – ACTING GENERAL MANAGER	
FILE NO	R6.10	
DECISION		
That the letter received from Mr Gordon be forwarded to the Minister for Water, the Hon. Melinda Pavey, MP, seeking her advice as to why there has been this apparent change to the Water Sharing Plan with little or no consultation.		Letter requesting advice & Mr Gordon’s letter sent to the Minister. Awaiting response.

2020/374	9.1 – NOTICE OF MOTION – IMPROVED SAFETY MEASURES ON RURAL HIGHWAYS	
RESPONSIBLE OFFICER	MARK GORDON – MANAGER ROAD SERVICES	
FILE NO	R7.1-R7.5.1	
DECISION		
Bourke Local Traffic Committee be requested to give consideration to the issue of representations being made to Transport for NSW (Roads and Maritime Services) for improved safety measures on rural highways”.		Next BLTC meeting 16/02/2021

2020/378	13.1 BOURKE SWIMMING POOL UPGRADE - ADDITIONAL WORKS & FUNDS REQUIRED
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY – MANAGER ENVIRONMENTAL SERVICES
FILE NO	G4.86-S10.1
DECISION	
1. The additional works at the Bourke Memorial Pool Complex as detailed in this report at an estimated cost of \$123,600 are approved. 2. Council fund the additional works through savings at the Pool Complex of \$50,600 and further organisation savings and if necessary additional loan borrowings of up to \$73,000, as per the Funding Summary as detailed in this report.	Completed
2020/381	14.1 UPDATE ON GRANT AND FUNDING OF DISPLAY AND TOURISM PROJECTS
RESPONSIBLE OFFICER	LEONIE BROWN – ACTING GENERAL MANAGER
FILE NO	G4.1-T4.1
DECISION	
1. Funding of \$115,000 for the Dreaming Track project be sourced from Councils Internally Restricted Funds held for such project. 2. Council approved the additional spend of \$50,000 from the Infrastructure Renewal Reserve for the finalisation of the café project (\$13,000) and display project (\$37,000).	Completed
2020/382	14.2 CODE OF CONDUCT STATISTICS REPORT 1 SEPTEMBER 2019 TO 31 AUGUST 2020
RESPONSIBLE OFFICER	LEONIE BROWN – ACTING GENERAL MANAGER
FILE NO	P4.1.4
DECISION	
Code of Conduct Statistics Report for 1 September 2019 to 31 August 2020 be noted and advised to the Office of Local Government.	Completed
2020/383	14.3 DROUGHT MANAGEMENT PLAN - WATER RESTRICTIONS
RESPONSIBLE OFFICER	LEONIE BROWN - ACTING GENERAL MANAGER
FILE NO	W2.2.11
DECISION	
1. The revised schedule of Water Restrictions as detailed in the report, be adopted, save and except for watering at the Bourke Public School and the Bourke Walgett School of Distance Education as included in Appendix 1 herewith, being amended to read: During water restrictions the school will be able to water during the hours of 6.30am until 11.30am five (5) hours on Tuesdays and Thursdays only (10 hours total weekly) 2. That the amended restrictions be circulated with any advertisements or press release relating to water restrictions.	Completed

2020/384	14.3 DROUGHT MANAGEMENT PLAN - WATER RESTRICTIONS
RESPONSIBLE OFFICER	LEONIE BROWN - ACTING GENERAL MANAGER
FILE NO	W2.2.11
DECISION	
That as a matter of urgency, Council make representation to the Hon. Melinda Pavey, MP, Minister for Water, seeking an Environmental Flow of water from an appropriate water storage with a view to increased flows into the Darling River at Bourke to arrive in the early part of 2021.	Letter sent on 21/11/2020 along with letter to Commonwealth Environmental Water Holder

2020/387	15.3 RATES WRITE-OFF ASSESSMENT 00209-00000000-000
RESPONSIBLE OFFICER	LEONIE BROWN - ACTING GENERAL MANAGER
FILE NO	R2.5
DECISION	
Council write off Ordinary General Rates, Charges, Water Usage and Interest for Assessment 00209-00000000-000 for the period 1 July 2010 to 30 June 2021 in the amount of \$42,203.84.	Completed

2020/400	22.1 *** SUPPLY & DELIVERY OF BITUMEN EMULSION T252021OROC
RESPONSIBLE OFFICER	MARK GORDON – ROADS MANAGER
FILE NO	T3.3
DECISION	
<ol style="list-style-type: none"> 1. That Downer EDI be awarded the contract for the Supply and Delivery of Bitumen Emulsion as the Single Source Supplier to Bourke Shire Council for the period 1 January 2021 to 31 December 2022, 2. That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 31 December 2023. 	Completed

2020/401	22.2 *** PROVISION OF LINEMARKING T242021OROC
RESPONSIBLE OFFICER	MARK GORDON – MANAGER ROADS
FILE NO	L8.1-T3.1
DECISION	
<p>That the best fit for purpose tenderers, as required, be awarded work under this contract for the provision of Linemarking Services as a Panel Source Supplier, to Bourke Shire Council for the period 1 January 2021 to 31 December 2022, from the following list of tenderers:</p> <ul style="list-style-type: none"> • ACT Linemarking Pty Ltd • Central West Linemarking Pty Ltd t/a Central West Linemarking • Colas Solutions Pty Ltd • Complete Linemarking Services Pty Ltd • J & M Road Marking Specialists Pty Ltd t/a J & M Road Marking Specialists 	Completed

<ul style="list-style-type: none"> • OZ Linemarking NSW Pty Ltd • Jenald Pty Ltd t/a Whiteline Road Services <p>2. That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 31 December 2023.</p>	
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2020/402	22.3 *** PROVISION OF TRAFFIC CONTROL T232021OROC
RESPONSIBLE OFFICER	MARK GORDON – MANAGER ROADS
FILE NO	L8.21-T3.1

DECISION	
<p>1. That the best fit for purpose tenderers, as required, be awarded work under this contract for the provision of Traffic Control Services as a Panel Source Supplier to Bourke Shire Council for the period 1 January 2021 to 31 December 2022, from the following list of tenderers:</p> <ul style="list-style-type: none"> • Care Traffic Management Pty Ltd • Complete Staff Solutions Pty Ltd t/a Complete Traffic Safety Solutions • DOB Enterprises Pty Ltd t/a Watchout Traffic Control • Dubbo Traffic Control Pty Ltd • Lack Group Traffic Pty Ltd • Midwest Traffic Management (Orange) Pty Ltd • Workforce Road Services Pty Ltd <p>2. That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 31 December 2023.</p>	Completed

Recommendation

That Council note the information in the Business Arising Report as presented to Council on Monday, 14 December 2020.

11.2 INFORMATION TO COUNCILLORS

File Number: C12.1
Author: Kai Howard-Oakman, Executive Assistant
Authoriser: Leonie Brown, Acting General Manager
Attachments: Nil

Background

Each month a list of correspondence is sent out in the Business Paper to the Councillors to ensure that they have not missed any information since the last Business Paper was produced.

Current Situation

Date	Information Sent	Author	Email
19/11/2020	Business Paper for 23 November 2020	MANEX	✓
20/11/2020	NSW Health Media - Friday 20 November 2020 - NOVEL CORONAVIRUS (COVID-19) UPDATE	NSW Health Media	✓
23/11/2020	NSW Health Media Release - COVID-19 Update - Monday 23 November 2020	NSW Health	✓
24/11/2020	"From the AGM's Desk" 201126	AGM	✓
25/11/2020	Western Weirs Program - Project Update	Water NSW	✓
26/11/2020	Media Release – Northern Sector Medical Services Tender Awarded	WNSWLHD	✓
27/11/2020	Invitation - Mayor's Christmas Party	EA	✓
30/11/2020	"From the GM's Desk" 201203	AGM	✓
03/12/2020	Meeting notice for December Council Meeting	AGM	✓
03/12/2020	MDA Change of name consultation - Frequently Asked Questions and Survey Link	Emma Bradbury Chief Executive Officer - MDA	✓
04/12/2020	Invitation to meeting with WNSWLHD & Ochre Health 07/12/2020	AGM	✓
08/12/2020	Have your say on the NSW Wild Dog Fence Extension project through community consultation sessions	Charlie Whiteley Communications Officer - WLLS	✓
09/12/2020	NSW Media Release - COVID-19 Update Wednesday 9 December 2020	NSW Health	✓
10/12/2020	DPIE Environmental Water Reform Update Webinar Invitation	NSW Government	✓

Recommendation

That Council note the contents of the Information to Councillors Report as presented to Council on Monday, 14 December 2020.

11.3 CALENDAR OF EVENTS

File Number: C12.6
Author: Kai Howard-Oakman, Executive Assistant
Authoriser: Leonie Brown, Acting General Manager
Attachments: Nil

Background

Information sent out monthly to advise when Council Meetings, meetings which Councillors are Delegates to and other meetings of which Council is a member of, or representatives of Council.

Current Situation

Month	Date	Time	Meeting / Event	Location
2020				
December	14	9.15am	Council Meeting	Council Chamber
	14	TBA	Workshop – Australia Day Awards	Council Chamber
	24		Council Staff Union Picnic Day	Office Closed
	25	Public Holidays	Christmas Day	
	26		Boxing Day	
	28		Boxing Day Holiday	
2021				
January	1	Public Holiday	New Years’ Day	
No Meeting of Council for January 2021				
	26	Public Holiday	Australia Day	Bourke Pool
February	22	9.15am	Council Meeting	Council Chamber
March	22	9.15am	Council Meeting	Council Chamber
April	2	Public Holidays	Good Friday	
	3		Easter Saturday	
	4		Easter Sunday	
	5		Easter Monday	
	25			ANZAC DAY
	26	9.15am	Council Meeting	Council Chamber
May	24	9.15am	Council Meeting	Council Chamber
June	14	Public Holiday	Queen’s Birthday	
	28	9.15am	Council Meeting	Council Chamber
July	26	9.15am	Council Meeting	Council Chamber
August	23	9.15am	Council Meeting	Council Chamber

Recommendation

That Council note the information in the Calendar of Events Report as presented to Council on Monday, 14 December 2020.

12 ENGINEERING SERVICES DEPARTMENT

12.4 *** REMOVAL OF STREET TREES

File Number: T6.1
Author: Peter Brown, Manager Works
Authoriser: Leonie Brown, Acting General Manager
Attachments: Nil

Background

On the corner of Meek and Church Street, Bourke, a Queensland Fig Tree has sustained damage caused by fire. Whilst the tree is alive it is in a potentially dangerous state with various fires at the tree having caused a substantial cavity to develop at the base of the tree. This cavity is affecting the structural integrity of the tree. In addition, Council has also received a request from Essential Energy and several residents in Sturt Street, Bourke, to remove unsightly Jacaranda Trees from underneath the power lines in this street.

Current Situation

The structural integrity of the Queensland Fig Tree, located at the corner of Meek and Church Street, Bourke, has been affected such that the tree is considered dangerous and should be removed for safety reasons.

Council's current policy in relation to the removal of Queensland Fig Trees is that a report be bought before Council for approval with a two (2) week advertising period after that Council meeting before any Queensland Fig Trees are removed. Given the current time of year, any advertising and removal will not proceed until the New Year.

In respect of the Jacaranda Trees in Sturt St, Bourke, Essential Energy has identified that such trees, in general, are an "unsuitable tree under the network, don't hold the 12-month (tree trimming) cycle, safety issue". Given this, four (4) Jacaranda Trees have been removed with Essential Energy proposing the further removal of five (5) more. An agreement with Essential Energy has been developed to replace the removed trees with a suitable replacement from Councils Tree replacement program. (Tree replacement list attached)

The Mayor, Acting General Manager and Manager of Works have inspected the trees in this report on separate occasions.

Should Councillors wish to take the opportunity to view all of the trees prior to the Council Meeting, Council's Manager Works would be happy to accompany Councillors. Please contact Mr Brown accordingly to arrange such a visit.

Financial Implications

An amount of \$7000 has been quoted for the removal of the Fig Tree and stump removal in Sturt Street.

Council employees will remove the Sturt Street trees and replace them with a suitable replacement species. This cost will be sourced from the current budget allocation for Street trees.

Photo of burnt out Fig Tree – Corner Meek & Church St, Bourke



Photo of Jacaranda Trees - Sturt Street.



Photo of Jacaranda Trees - Sturt Street.

No.	Common Name	Species Name	Height	Deciduous	Evergreen	Native	Quick Growing	Drought Resistant	Frost resistant	Adaptable soil	Messy Fruit Drop	Flower Drop	Safe near services	Suitable for under Power Lines	Leaf Colour	Flower Colour
1	Weeping Myall	Acacis pendula	6-10 m		Y	Y		Y	Y	Y					Blue grey	
2	Box Elder	Acer negundo	6-12 m	Y			Y	Y	Y	Y	Y				Green	Yellow green
3	Pink Silk tree	Albizia julibrissin	6-9 m	Y			Y	Y	Y	Y		Y			Green	Pink white
4	White Bottlebrush	Callistemon salignus	2-8 m		Y	Y	Y	Y	Y	Y			Y	Y	Green	Cream
5	Red Weeping Bottlebrush	Callistemon viminalis	3-8 m		Y	Y	Y	Y	Y	Y			Y		Light green	Red
6	Gungurru	Eucalyptus caesia	4-8 m		Y	Y	Y	Y	Y	Y	Y				Silver grey	Pink red
7	Argyle Apple	Eucalyptus cinarea	5-10 m		Y	Y	Y	Y	Y	Y	Y				Grey blue	
8	Tall Sand Mallee	Eucalyptus eremophila	3-8 m		Y	Y	Y	Y	Y	Y			Y		Grey green	Yellow green
9	Lindsay Gum	Eucalyptus erythronema	3-10 m		Y	Y		Y	Y	Y			Y		Shiny green	Red white
10	Scarlet Flowered Gum	Eucalyptus ficifolia	4-10 m		Y	Y	Y	Y	Y	Y			Y		Blue green	Red
11	Crimson Mallee Box	Eucalyptus lansdowneana	3-5 m		Y	Y	Y	Y	Y	Y			Y	Y	Blue green	Red white purple
12	Ghost Gum	Eucalyptus papuana	15 m		Y	Y	Y	Y		Y					Light green	White
13	Salmon Gum	Eucalyptus salmonophloia	10-20 m		Y	Y	Y	Y	Y	Y					Grey green	White cream
14	Steedmans Gum	Eucalyptus steedmanii	5-10 m		Y	Y	Y	Y	Y	Y			Y		Olive green	Cream yellow
15	Square Fruited Mallee	Eucalyptus Tetraptera	2-4 m		Y	Y		Y		Y			Y	Y	Glossy green	Pink red
16	Lemon Flowered Gum	Eucalyptus woodwardii	12 m		Y	Y		Y	Y	Y			Y		Grey	Yellow green
17	Golden Ash	Fraxinus excelsior 'Aurea'	6-12 m	Y				Y	Y	Y					Gold/green	Purple
18	Claret Ash	Fraxinus 'raywoodi'	10-15 m	Y			Y		Y	Y					Dark green/claret	
19	Velvet Ash	Fraxinus velutina	10 m	Y				Y	Y	Y			Y		Yellow/green	
20	Rose of Sharon	Hibiscus syriacus	3 m	Y			Y	Y	Y	Y			Y	Y	Light green	Pink purple
21	Jacarandah	Jacarandah mimosifolia	6-10 m	Y				Y	Y	Y					Green/yellow	Purple
22	Goldern Rain Tree	Koelreutaria paniculata	5-8 m	Y			Y	Y	Y	Y			Y		Blue/green	Golden
23	Crepe Myrtle	Lagerstroemia indica	2-4 m	Y			Y	Y	Y	Y		Y	Y	Y	Grey/yellow/Orange	Multi-colour
24	Brush Box	Lophostemon conferta	10 m		Y	Y	Y	Y	Y	Y					Dark green	White
25	Chinese Pistacia	Pistacia chinensis	5-12 m	Y			Y	Y	Y	Y			Y		Green/crimson	
26	Purple Leaved Cherry Plum	Prunus x blireana	5 m	Y				Y	Y	Y		Y	Y	Y	Purple	White/pink
27	Chinese Tallow Tree	Sapium sebiferum	8 m	Y			Y		Y	Y			Y		Green/crimson	Yellow/brown
28	Chinese Elm	Ulmus parvifolia	10 m		Y			Y	Y	Y					Dark green	Brown
29	Bottle Tree	Brachychiton repestis	10m-25m		Y	Y	Y	Y	Y	Y					Green	

Recommendation:

- 1. That as per Council's Tree Removal Policy, Council proceed to advertise in January 2021 its intention to undertake the removal of the Queensland Fig Tree located at the corner of Meek and Church Street, Bourke, and following such advertising proceed to remove the tree, as a matter of priority, for safety reasons.**
- 2. That Council remove the five (5) Jacaranda Trees from 7 – 17 Sturt Street, Bourke, and replace them with a more suitable tree as part of Council's Tree Replacement Program.**
- 3. That Council note that Essential Energy have provided Council with 20 x 1.5m bottle brush trees as part of the replacement program, free of charge.**

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12.5 * TREE REPLACEMENT PROGRAM BOURKE**

File Number:	T6.1
Author:	Peter Brown, Manager Works
Authoriser:	Leonie Brown, Acting General Manager
Attachments:	1. Street Trees Policy 3.6.11(v2) 2. Street Tree Masterplan 3. Bourke Street Tree Replanting Plan 4. Preferred Street Tree Species List

Background

Over the years it has been necessary for many trees in Bourke to be removed. Whilst some of the trees were large shade trees, when in their prime, they had died due to either vandalism, drought or caused damage to property due to their size and being of an inappropriate species, or again, been an inappropriate species located under power lines and have had to be removed. Such required removal of trees has left gaps in both the streetscape and in passive recreation areas in Bourke.

Council has previously adopted a Street Tree Policy and a Street Tree Masterplan, copies of which are attached.

Current Situation

Council has been provided with grant funding of \$90,000 through the NSW Drought Communities Fund to undertake tree plantings throughout the urban area of Bourke. Whilst there are unfortunately many gaps in the tree inventory of the Bourke Streetscape, it was considered that this funding be utilised in a structured approach concentrating on a particular sector of Bourke rather than pursuing an ad-hoc piecemeal approach to plantings across the township.

With this in mind, a Tree Planting Staging Plan for Bourke, comprising five (5) stages, has been developed and a copy is attached. Stage One (1) of the Plan would comprise of plantings along, from the north, Moculta/ Warraweena Streets then along Mitchell Street and down to Sturt Street.

It would be proposed that the available funding of \$90,000 will progress, but not complete, stage one (1) of this five (5) stage plan. Pending the receipt of further funding, it should be noted that it could be some years before this and other stages in the plan are completed.

In respect of the implementation of Stage One (1) works, the planting of bottle brush and bottle trees is proposed, as per Councils adopted Preferred Street Tree Species List, also as attached. Costs in respect of these plantings have been estimated at \$375 per tree with a total of 240 trees to be purchased and planted to begin Stage 1 at a total cost of \$90,000.

In Stage 1 of the Staging Plan, there are 35 streets with each street approximately 120m long, This would mean that 940 trees would be needed, based on each tree being spaced approximately eight (8) metres apart. With the trees that are already in place, this figure can be cut back to a third of that, which would mean approximately 300 trees being required for Stage 1.

In terms of a Planting Methodology, this would be as follows:

- Dig a 500mmx 500mm hole approximately 500mm deep
- Insert a watering pipe and ag drainage for watering the tree
- Lay 20cm of a soft soil mixture with plant food mixed in
- Lay the plant roots on top of the fertilised soil
- Backfill the remaining space with a suitable soil and mulch mixture
- Construct a wood chip border to retain moisture
- Water regularly


Financial Implications

A total funding package of \$90,000 has been received which would mean that Council can plant approximately 240 trees in Stage 1 of the Staging Plan.

Recommendation

- 1. That Council adopt the Bourke Tree Planting Staging Plan as attached to the report of the Manager of Works herewith.**
- 2. That Council endorse the proposed Stage (1) works of the Staging Plan for implementation.**

SECTION 3 Asset Management
PART 3.6 Roads

	POLICY NO:	3.6.11(v2)
	POLICY TITLE:	Street Trees
	DATE ADOPTED:	26/04/2017
	RESOLUTION NO:	159/2017
	SUPERCEDES:	3.6.11 Street Trees Adopted: 24/9/2007 Resolution No: 534/2007
	PROPOSED REVIEW DATE:	26/04/2019

POLICY

This policy will guide decision making and assist in the management of street trees located in Bourke Shire. The establishment of a street tree policy will encourage a good visual image of Bourke.

Street trees enhance the amenity and streetscape but can create hazards for road users, and restrict access to properties and services within the road reserve. In addition, they can cause damage to footpaths and other assets on roads and to private property, (which may cause further hazards), drop leaves, berries and branches and damage vehicles.

Whether planted by Council or others, Street trees become the responsibility of Council, so Council maintains control of the selection, planting, maintenance and removal of street trees.

OBJECTIVES

The objectives of this policy are:

- To improve the amenity and to maintain the integrity of the landscape through appropriate plantings and management.
- To promote the establishment of street trees throughout the towns and villages.
- To ensure safe access to properties and safe use of the street.
- To minimise impact on services
- To summarise the responsibility and legal position of Council and others
- To protect against claims associated with street trees.
- To support the Bourke Street Tree Masterplan.
- To provide staff guidance in dealing with street tree issues.

SCOPE

This policy applies to:-

- All plantings of street trees in urban areas (both town and Villages)
- All plantings of trees on rural road reserves

VERIFIED BY

Policies and Processes of Bourke Shire Council

VERIFIED BY:

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PROCEDURE**General Street Tree Policy**

- A street tree is defined as any bush or tree with the potential to reach 2 metres in height
- Council will promote the establishment of street trees throughout the shire
- Council Engineering Department will establish a street tree inspection and treatment regime to mitigate the hazards that can be created by street trees.

- Council's Engineering Department will be responsible for the management of maintenance work on street trees.
- Council will provide an annual budget for the effective management of street trees.
- Council will establish and maintain a complaint system for street trees.
- Council will establish and maintain a Street Tree Masterplan which will guide the effective management of all existing and new street trees.

Selection of New Trees

- The selection of tree species for new or replacement street trees will be in accordance with Councils Street Tree Masterplan.
- A private landowner may be authorised to plant a street tree of an approved variety adjacent to his property, with approval from Council.
- Requests to plant street trees of a variety not contained in the Street Tree Masterplan shall be referred to Council for decision.
- Trees under Powerlines must be treated in accordance with Essential Energy's "Vegetation Management Agreement" CE/BSC

Existing Street Trees

1. Selection of Queensland Figs for removal each year will generally be determined by an annual risk assessment which will prioritise the worst trees for removal.
2. If an adjacent landowner wishes to have a Queensland Fig street tree removed ahead of scheduled time then this can be achieved if the landowner meets the full cost of removal.
3. All trees planted on nature strips, footpaths and roadways belong to Bourke shire Council.
4. Council will maintain all street trees in a healthy and safe condition as much as practicable considering annual works program and budget.

Street Tree Planting

1. The actual species and location of new trees is determined by the Street Tree Masterplan.
2. Residents can only plant their own trees providing the position and species is approved by Council. Once planted the tree becomes the property of Council.
3. Consideration must be given to public safety, underground pipes, driveways, powerlines, streetlights, corner sight distance and traffic signs when planting trees.

4. Tree species will be selected for planting based on their suitability, performance, life expectancy and health and safety factors.

Street Tree Removal

- Trees may only be removed by Council or by those authorised delegated by Council.
- Trees shall only be removed when they are posing a danger to people or property or they are in poor health or dead.
- If a resident requests the removal of a particular tree and that tree meets one of the removal criteria, then Council will arrange its removal following a risk assessment and its listing on the works program and sufficient funds in the tree budget.
- Council will consider applications to remove a street tree that a resident claims is causing damage to their property. The claim should be accompanied by an expert (qualified person) assessment provided at the applicants cost. If after considering reasons given the case is justifiable Council will arrange removal or treatment as soon as practicable.

Street Tree Pruning

- Major pruning of street trees may only be carried out by Council or by those authorised by Council.
- Pruning work must be carried out in accordance with AS 4373 "Pruning of Amenity Trees" and the Safework
- Code of Practice "Amenity Tree Industry".
- Any request for pruning is to be issued on the BSC "Application form to remove or Prune a tree "to be authorised by Manager of Works and completed when budget allows and work can be programmed.
- Council encourages the local community to help in maintaining the trees planted in their street by assisting with minor pruning and watering of trees adjacent to their property.

Street Tree overhanging Private Property

- Where a request from a property owner seeking removal or lopping of roadside trees (which overhangs their property) is received, the request shall be investigated by the Services Manager or his representative. The work will be risk assessed and work programmed accordingly (with consideration of Works program and budget) if determined necessary.
- A resident may prune branches that overhang their property with Council approval.

Legal Issues

- Council will seek reimbursement from residents if they kill, remove or damage a Council owned tree or make the tree structurally unsound.
- Council may be liable for trees and tree roots damage within their Shire due to the two different legal rights accruing to third parties. These two rights are a right in **nuisance** and a right in **negligence**.

Nuisance: Council may be found liable in nuisance for tree root damage in circumstances where it has actual knowledge of the cause

- of the damage and the damage being sustained but fails to take any reasonable steps within its budget to abate the nuisance.
- **Negligence:** Council can be liable for damage to third party property and personal injury caused by trees. A claimant must establish, on the balance of probabilities, that Council did not take reasonable steps to protect them from property damage or personal damage. Council must prove that they have taken reasonable steps to ensure the trees are properly maintained and managed.
- **Footpath Trips caused by Tree Roots:** Council is required to implement a reasonable system to minimise the risk of tree root damage to footpaths. Council can be held liable for damage where there is evidence Council was aware, or should have been aware through the proper implementation of any systems in place, of a particular risk.

RELATED POLICIES, DOCUMENTS

Statewide Best Practice Manual "Trees and Tree Root Management"

Essential Energy "Vegetation Management Agreement" CE/BSC

Safework Code of Practice "Amenity Tree Industry"

AS 4373 – "Pruning of Amenity Trees"

Bourke Street Tree Masterplan

Resolutions of Council

BSC Application form to remove or Prune a tree

RELATED POLICIES

There are no related Policies.

VARIATION

Council retains the right to review, vary or revoke this policy at any time.

The General Manager has the right to review or vary these procedures.

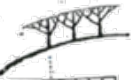
Presented to MANEX on: 11/04/2017

Policy adopted by Council: 26/04/2017

BOURKE

ISSUE B OF PLAN

SCALE 1:2500



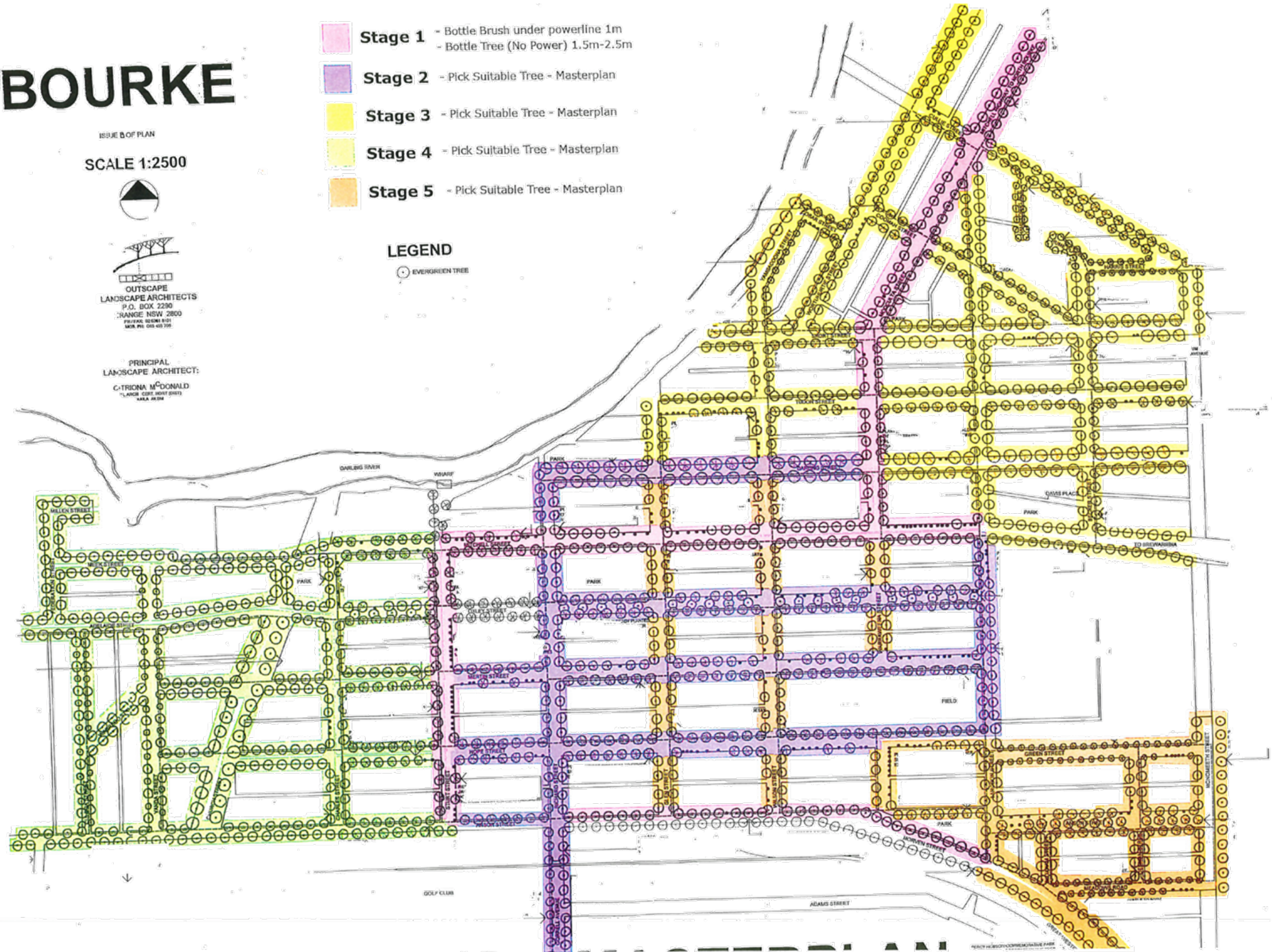
OUTSCAPE
LANDSCAPE ARCHITECTS
P.O. BOX 2290
RANGE NSW 2800
PHONE 08 9281 8101
MOB. PH. 043 453 735

PRINCIPAL
LANDSCAPE ARCHITECT:
CATRIONA McDONALD
LANDSCAPE ARCHITECT (NSW)
SARA ALLEN

- Stage 1** - Bottle Brush under powerline 1m
- Bottle Tree (No Power) 1.5m-2.5m
- Stage 2** - Pick Suitable Tree - Masterplan
- Stage 3** - Pick Suitable Tree - Masterplan
- Stage 4** - Pick Suitable Tree - Masterplan
- Stage 5** - Pick Suitable Tree - Masterplan

LEGEND

 EVERGREEN TREE



Bourke Shire Council

BOURKE STREET TREE REPLANTING PLAN

CONTENTS

- 1. Introduction**
- 2. Planting Philosophy**
- 3. Planting Notes**
- 4. Proposed Street trees**
- 5. Street Tree Species**
- 6. Tree Removal/Replacement**
- 7. Trees recommended for Removal**
- 8. Planting and Maintenance Notes**
- 9. Attachments**

1. INTRODUCTION

This Master Plan has been compiled to provide strategic direction for the systematic planting of new Street Trees.

Council regards street trees as being highly desirable and integral to the urban landscape, providing a range of social, and environmental advantages. As such they are considered to be a primary part of the public landscape amenity affecting and benefiting all residents within a locality.

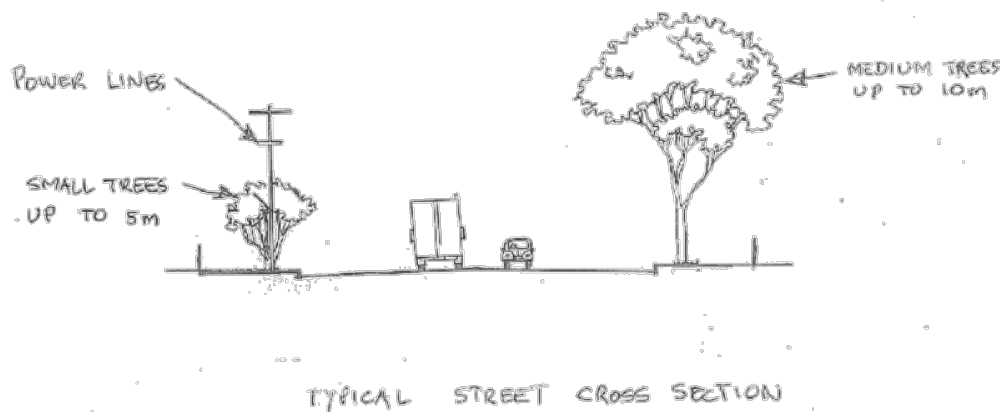
2. PLANTING PHILOSOPHY

The main philosophy is to plant small to medium sized trees (up to 10m) on the street nature strips that provide good summer shade, are low risk, low maintenance, drought resistant and do not interfere with infrastructure and underground services.

Small trees only (less than 5m high) are to be planted under power lines.

Large trees, above 15m are generally avoided due to their high maintenance and high risk.

Existing unsuitable trees will be eventually replaced with approved trees as time and nature determines.



3. PLANTING NOTES

Street trees will generally be planted on the nature strip 1m to 1.2m from the kerb line and be spaced approximately 8 metres apart. Trees will not be planted within 10 metres from the boundary line of a street corner.

4. PROPOSED STREET TREES

Proposed Street plantings can be seen in Attachment 1

5. STREET TREE SPECIES

Proposed Suitable Tree Species can be seen in Attachment 2

6. TREE REMOVAL/REPLACEMENT

Requests for tree removal and replacement will be in accordance with council's Street Tree Policy.

7. TREES RECOMMENDED FOR REMOVAL

In accordance with Council's street Tree Policy it is recommended that all Queensland fig trees are removed from Bourke town streets. A program for their progressive removal and replacement will become an attachment to the Master Plan.

8. PLANTING AND MAINTENANCE NOTES

Street tree planting is generally carried out by Council however residents can plant their own trees providing the species and position is approved by Council. Once planted the street tree becomes the property of Council.

Council encourages residents to help in maintaining street trees by assisting with minor pruning and watering.

9. ATTACHMENTS.

Attachment 1. - STREET TREE PLAN

Attachment 2. – STREET TREE SPECIES LIST

Attachment 3. – QUEENSLAND FIG REMOVAL PLAN

ATTACHMENT 1
STREET TREES - SUITABLE SPECIES LIST

No.	Common Name	Species Name	Height	Deciduous	Evergreen	Native	Quick Growing	Drought Resistant	Frost resistant	Adaptable soil	Messy Fruit Drop	Flower Drop	Safe near services	Suitable for under Powerlines	Leaf colour	Flower Colour
1	Weeping Myall	Acacia pendula	6-10 m		Y	Y		Y	Y	Y					blue grey	
2	Box Elder	Acer negundo	6-12 m	Y			Y	Y	Y	Y	Y				green	yellow green
3	Pink Silk tree	Albizia julibrissin	6-9 m	Y			Y	Y	Y	Y		Y			green	pink white
4	White Bottlebrush	Callistemon salignus	2-8 m		Y	Y	Y	Y	Y	Y			Y	Y	green	cream
5	Red Weeping Bottlebrush	Callistemon viminalis	3-8 m		Y	Y	Y	Y	Y	Y			Y		light green	red
6	Gungurru	Eucalyptus caesia	4-8 m		Y	Y	Y	Y	Y	Y	Y				silver grey	pink red
7	Argyle Apple	Eucalyptus cinerea	5-10 m		Y	Y	Y	Y	Y	Y	Y				grey blue	
8	Tall Sand Mallee	Eucalyptus eremophila	3-8 m		Y	Y	Y	Y	Y	Y			Y		grey green	yellow green
9	Lindsay Gum	Eucalyptus erythronema	3-10 m		Y	Y		Y	Y	Y			Y		shiny green	red white
10	Scarlet Flowered Gum	Eucalyptus ficifolia	4-10 m		Y	Y		Y	Y	Y			Y		blue green	red
11	Crimson Mallee Box	Eucalyptus lansdowneana	3-5 m		Y	Y	Y	Y	Y	Y			Y	Y	blue green	red white purple
12	Ghost Gum	Eucalyptus papuana	15 m		Y	Y	Y	Y	Y	Y					light green	white
13	Salmon Gum	Eucalyptus salmonophloia	10-20 m		Y	Y	Y	Y	Y	Y					grey green	white cream
14	Steedmans Gum	Eucalyptus steedmanii	5-10 m		Y	Y	Y	Y	Y	Y			Y		olive green	cream yellow
15	Square Fruited Mallee	Eucalyptus Tetraptera	2-4 m		Y	Y		Y	Y	Y			Y	Y	glossy green	pink red
16	Lemon Flowered Gum	Eucalyptus woodwardii	12 m		Y	Y		Y	Y	Y			Y		grey	yellow green
17	Golden Ash	Fraxinus excelsior 'Aurea'	6-12 m	Y				Y	Y	Y					gold/green	purple
18	Claret Ash	Fraxinus 'raywoodii'	10-15 m	Y			Y		Y	Y					dark green/claret	
19	Velvet Ash	Fraxinus velutina	10 m	Y				Y	Y	Y			Y		yellow/green	
20	Rose of Sharon	Hibiscus syriacus	3 m	Y			Y	Y	Y	Y			Y	Y	light green	pink purple
21	Jacarandah	Jacarandah mimosifolia	6-10 m	Y				Y	Y	Y					green/yellow	purple
22	Goldern Rain Tree	Koelreutaria paniculata	5-8 m	Y			Y	Y	Y	Y			Y		blue/green	golden
23	Crepe Myrtle	Lagerstroemia indica	2-4 m	Y			Y	Y	Y	Y		Y	Y	Y	grey/yellow/orange	multi colour
24	Brush Box	Lophostemon conferta	10 m		Y	Y	Y	Y	Y	Y					dark green	white
25	Chinese Pistacia	Pistacia chinensis	5-12 m	Y			Y	Y	Y	Y			Y		green/crimson	
26	Purple Leaved Cherry Plum	Prunus x bireana	5 m	Y				Y	Y	Y		Y	Y	Y	purple	white/pink
27	Chinese Tallow Tree	Sapium sebiferum	8 m	Y			Y		Y	Y			Y		green/crimson	yellow/brown
28	Chinese Elm	Ulmus parvifolia	10 m		Y			Y	Y	Y					dark green	brown
29	bottle tree	Brachychiton repestris	10m-25m		Y	Y	Y	Y	Y	Y					green	

12.6 * PARKING IN OXLEY STREET**

File Number: R7.7.11
Author: Mark Gordon, Manager Roads
Authoriser: Leonie Brown, Acting General Manager
Attachments: Nil

Background

At its meeting held in September 2020, Council gave consideration to correspondence from Mr Peter Crothers of The Towers Drug Co Pharmacy located in Oxley Street, Bourke, requesting the introduction of timed car parking in Oxley Street. The correspondence was as a result of customers being unable to find a car park that provides drivers with convenient access to the business.

Council resolved to refer the issue of the potential introduction of two (2) hour parking to the Bourke Traffic Committee for their consideration and recommendation.

Current Situation

It is advised that the Bourke Traffic Committee considered this matter at its meeting held on 17 November 2020. Following consideration of the issue it was determined that the Committee recommend to Council as follows:

1. That the two (2) hour parking proposal request for Oxley Street Bourke be noted.
2. That the Acting General Manager be requested to:
 - contact the Officer-In-Charge at the Bourke Police Station requesting that Officers monitor the use of disabled parking spaces in Oxley Street by appropriately authorised persons only;
 - write to all business organisations in Oxley St regarding staff parking off street rather than in Oxley Street; and
 - write an article to appear in the local newspaper on the issue of employees parking off street rather than in Oxley Street and on the issue disabled parking spaces being used appropriately.

Financial Implications

There are no direct financial implications arising from this report.

Recommendation

That the recommendation of the Bourke Traffic Committee be adopted as follows:

- 1. That the 2-hour parking proposal request for Oxley Street Bourke be noted.**
- 2. That the Acting General Manager be requested to:**
 - contact the Officer-In-Charge at the Bourke Police Station requesting that Officers monitor the use of disabled parking spaces in Oxley Street by appropriately authorised persons only;**
 - write to all business organisations in Oxley Street regarding staff parking off street rather than in Oxley St; and**
 - write an article to appear in the local newspaper on the issue of employees parking off street rather than in Oxley Street and on the issue disabled parking spaces being used appropriately.**

12.7 ROAD CLASSIFICATION REVIEW

File Number: R7.1-R7.4.3
Author: Mark Riley, Manager of Special Projects
Authoriser: Leonie Brown, Acting General Manager
Attachments: Nil

Background

In February 2019, the NSW Government announced a Road Classification Review to ensure that the road classification framework in NSW was still fit for purpose and that roads across NSW were appropriately classified. *Future Transport 2056* identifies the NSW Road Classification Review (Classification Review) as a key initiative to make adjustments to the classification policy framework and update the road network to align with the 'Hub and Spoke' Transport Network Model and the 'Movement and Place' Framework.

Subsequent to this, the Government announced that up to 15,000 kilometres of Council owned roads would be returned to State management as part of a broader package of support for local Councils to better manage and maintain the rural road network.

The NSW Government established an Independent Panel to oversee the Road Classification Review and Regional Road Transfer.

The Panel's role is to review the classification framework currently in use, as well as invite and assess submissions for the reclassification of Local, Regional and State Roads and the transfer of Council owned regional roads.

Council at its meeting held on 24 February 2020 considered this Review and resolved as follows:

1. That the Regional Road Transfer and NSW Road Classification Review – Independent Panel, Terms of Reference be noted.
2. That following the receipt of the Independent Panels Background Paper on the Regional Road Transfer and NSW Road Classification Review and submissions invited in respect of priority road transfers, a further report be submitted to Council for its consideration.

The Independent Panel released its "Road Classification Review and Transfer Information Paper" dated June 2020. This paper provided background as to how the NSW Road Network is managed, maintained, funded and categorised with all this information 'being opened to consultation'. The paper also provided the Principles that would inform the decision making of the Panel and further provided answers to a series of Frequently Asked Questions.

Submissions to the Panel were initially due in August 2020. This date was subsequently revised until 30 September 2020.

Following discussions between FNWJO Council General Managers, it was agreed that in addition to each member Council providing its own submission to the Panel, to supplement information provided during the consultation sessions, the Joint Organisation would also provide a combined report. Such a submission was provided.

A report on this matter was presented to Council at its meeting of 27 June 2020 with Council resolving:

1. That the Road Classification Review and Transfer Information Paper dated June 2020 be noted.
2. That the actions of the General Manager in engaging Peece Consulting to prepare a submission, both as a combined Far North West Joint Organisation submission and an individual submission from Bourke Shire Council, be endorsed.
3. That Councils preferred position in respect of providing a submission to the Review Panel be:-
 - ownership of the Bourke – Wanaaring Rd being transferred to the NSW Government, as a minimum; and
 - the transfer of any Regional Roads to Government in the Bourke Shire being on the basis of Council entering into a contract with Government which would see Council continuing to undertake both improvement works and the necessary programmed and emergency maintenance works on the transferred roadway(s).
4. That having regard to the availability of such submissions and the Independent Panels time frame for submissions, the Mayor be authorised to approve Councils submission for presentation to the Independent Panel, if required.

1

Current Situation

As per Councils resolution, a submission was presented to the Panel based on ownership of the Bourke – Wanaaring Rd being transferred to the NSW Government, as a minimum, and on the basis of Council entering into a contract with Government which would see Council continuing to undertake both improvement works and the necessary programmed and emergency maintenance works on the roadway.

In response to Council's submission, the Review Panel on 18 November 2020 advised as follows:

"Your nomination for the Road Classification Review and Transfer project have been reviewed and have not been selected to progress to the priority round.

The priority round is a small, introductory round designed to capture a limited number of urgent cases which may pose a risk to the safety of road users, meet Government commitments, or provide network adjustments which formally clarify management arrangements already in place. This priority round will also test the approach to ensure the assessment framework is operating well for the benefit of the full submission process.

To read more information about how submissions are prioritised, see the Priority Guidelines at the website nswroads.work/roadreview

The Independent Panel invites you to participate in the full submission process, which is due to open in the first half of 2021."

Once further advice is received from the Panel in the first half of 2020, Council will participate in the full submission process as per the direction outlined in Councils resolution of 27 June 2020.

Financial Implications

There are no direct financial implications arising from this report. There are significant long term financial implications should Council have to fund the maintenance of Council's expanded sealed road network.

Recommendation

That Council note the Road Classification Review Report as presented to Council on Monday, 14 December 2020.

13 ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT**13.1 RECLASSIFICATION OF LAND - 17-29 DARLING STREET BOURKE**

File Number:	T5.1
Author:	Dwayne Willoughby, Manager Environmental Services
Authoriser:	Leonie Brown, Acting General Manager
Attachments:	1. Planning Proposal - Reclassification of Land - 17-29 Darling Street Bourke

Background

Council resolved at its ordinary meeting on 25 May 2020 to *proceed to take the necessary action to prepare a local environmental plan that seeks to reclassify community land located at 17-19 Darling Street, Bourke as operational land.*

The land is owned by Bourke Shire Council and is classified as Community Land under the Local Government Act 1993. It is Council's intention to dispose of the allotments to The Frank Whiddon Masonic Homes Group once the land has been reclassified to Operational land for the continued use of the land as an aged care facility.

Current Situation

A planning proposal is now required to be submitted to the Department of Planning, Industry and Environment (DPIE), seeking gateway determination to amend Council's Local Environmental Plan 2012 (LEP) to reclassify lots 1/1145233, 2/11/758144, 3/11/758144 and 2/227656, being 17-29 Darling Street Bourke, from community to operational land. See certificates of titles attached.

A draft planning proposal has been prepared having regard to DPIE's *Practice Note PN 16-001-Classification of public land through a local environmental plan* and is attached to this report.

Financial Implications

The cost of the preparation of the planning proposal will be met by existing budgetary allocations.

Recommendation

That Council prepare a planning proposal seeking gateway determination to amend Bourke Local Environmental Plan 2012 (LEP) to reclassify lots 1/1145233, 2/11/758144, 3/11/758144 and 2/227656, being 17-29 Darling Street, Bourke, from community to operational land and submit the supported Planning Proposal to the Department of Planning, Industry and Environment for consideration for a Gateway Determination in accordance with section 3.34 of the Environmental Planning and Assessment Act, 1979.

Planning Proposal

To reclassify four (4) allotments at 17-29 Darling Street Bourke from Community to Operation land and discharge Councils interests to transfer ownership of the land to The Frank Whiddon Masonic Homes Group for continued use as an Aged Care Facility.

Amendment to Bourke Local Environmental Plan 2012

Proposal

The planning proposal involves the reclassification of four (4) lots owned by Bourke Shire Council from Community to Operational land, to facilitate the transfer of ownership of the land to The Frank Whiddon Masonic Homes Group for the continued use as an Aged Care Facility. The land will retain the existing R1 General Residential zone and minimum lot size (800m²) provisions which currently apply under the Bourke Local Environmental Plan 2012.

The land is owned by Bourke Shire Council and is classified as Community land under the Local Government Act 1993. It is Council's intention to transfer ownership of the allotments to The Frank Whiddon Masonic Homes Group to continue the use as an Aged Care Facility. Council has no interests to discharge.

The area consists of developed and vacant land. The current use is for the Rivergum Lodge aged care facility.

Site location and context

The subject land is described as Lot 1 DP 1145233, Lot 2 Section 11 DP 758144, Lot 3 Section 11 DP 758114 and Lot 2 DP 772656, 17-29 Darling Street Bourke. The total area of the land is approximately 5,915m². Refer to Locality Maps below.

The Certificate of Title of each parcel is provided as **Attachment A**. Details of each parcel are provided in **Attachment B**.

The site is located to the north of the town centre of Bourke. Surrounding land is zoned R1 General Residential.

Locality Map – subject land (not to scale)



Source: SIX Maps

Cadastral Information



Source: SIX Maps

Aerial Photo



Source: SIX Maps

Current Zoning



Source: NSW Planning Portal

All lots are owned by Council and are currently used as an existing aged care facility and vacant land, as shown on the imagery above. The planning proposal seeks to reclassify the land from Community to Operational land, to allow the transfer of the land.

Objectives and intended outcomes

The objective of this planning proposal is to reclassify the subject land from Community to Operational Land. Council has no interests to discharge. Council is not proposing to change the zoning or minimum lot size provisions of subject lots.

Explanation of provisions

The reclassification of the lots from Community to Operational land will enable the ownership of lots to be transferred by Council.

The proposed provisions in the planning proposal will achieve the intended outcomes by listing the subject land in Schedule 4 Classification and reclassification of public land Part 1 Land classified, or reclassified, as operational land – no interests changed of Bourke LEP 2012.

No mapping changes are required.

Justification

Need for the planning proposal

Is the planning proposal a result of any strategic study or report?

The planning proposal has been prepared having regard to the Department's *Practice Note PN 16-001- Classification and reclassification of public land through a LEP*. The planning proposal is not the result of any strategic study or report.

The proposal is a result of The Frank Whiddon Masonic Homes Group approaching Council to transfer 17-29 Darling Street Bourke 'Rivergum Lodge' that it currently operates as an existing aged care facility. To be able to transfer the land a reclassification is required.

Due to the land historically not been viewed as being owned by Council, but rather owned by the Bourke Care of the Aged Committee, the land was not listed on Council's Land Register as either operational or community land. Council, however are listed as the owner of the allotments in the First Schedule of each of the respective Certificates of Title, and as such require the land to be reclassified at operational to allow the transfer of ownership to The Frank Whiddon Masonic Homes Group.

Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

Council's intention is to reclassify the subject land from Community to Operational, with the objective to transfer the land to the Frank Whiddon Masonic Homes Group. The planning proposal process is the best mechanism to allow Council to transfer the land. The objective of the proposal to transfer the land can only be achieved through an amendment to the Bourke Local Environmental Plan 2012 via a planning proposal and approval of the Governor.

Relationship to strategic planning framework

Far West Regional Plan 2036

The proposal is consistent with the Far West Regional Plan. Direction 23 *Improve Access to local health services, aged care and seniors housing* is directly applicable to the proposal. The proposal is directly consistent with Action 23.7 as the proposal will result in the continued use of the aged care facility. The Frank Whiddon Masonic Homes Group are proposing to expend funds and undertake capital works at the facility in the near future.

The proposal is generally consistent with the Regional Plan as it will continue to provide essential aged care services to the town of Bourke and the Far West Region. The subject land can be better utilised by disposal by Council to facilitate the further development of the aged care facility.

There is no current strategic land use plan applicable to the reclassification of land.

Consistency with relevant SEPPs

Refer to **Attachment C**.

Consistency with Section 9.1 Directions

Refer to **Attachment C**.

Local Land use Strategy

The Department endorsed Bourke Shire Strategy dated November 2012 applies to the land. The proposal is consistent with this strategy.

The site is not identified in the strategy for an aged care home, however its ongoing use will continue.

Section 8.5 of the Bourke Shire Strategy deals with Social and Economic Factors and provides an objective at section 8.5.3 to ensure that residents have adequate access to and equity for the provision of services and facilities. These objectives would be met by the continued provision of aged care services and facilities to the residents of the shire.

Environmental Social and economic impact

Is there any likelihood that critical habitat or threatened species, populations or ecological communities or their habitats, will be adversely affected as a result of the proposal?

No. The planning proposal is not likely to adversely impact on critical habitats or threatened species, populations or ecological communities, or their habitats. Part of the land is developed with an existing aged care facility. The two (2) vacant allotments to the west are cleared and vacant. The proposal will result in the reclassification of the land from community to operational land, and be

transferred by Council. It will not permit development in any areas with critical habitats or threatened species, populations or ecological communities, or their habitats.

Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?

No. There are no likely negative environmental effects associated with the planning proposal. The proposed amendments are administrative in nature and unlikely to result in any environmental effects.

The subject land is not identified as flood prone under the provisions of the Bourke LEP 2012.

Has the planning proposal adequately addressed any social and economic impacts?

The social cost of this development is that the reclassification will limit the availability of Council owned lands, public reserves and open space that will be utilised by the broader community. The land currently houses an existing aged care facility, with the adjacent vacant land to the west being restricted, via a positive covenant imposing a requirement that the land is used only for the provision of aged care facilities/services. Any proposed future aged care facilities/services would provide aged care and employment opportunities during construction and ongoing operations, ultimately being a positive social impact for the Bourke community.

Mapping

No mapping changes are required for this proposal. The current zoning and minimum lot size will be retained.

Community Consultation

As the proposal is a reclassification, a period of 28 days exhibition is proposed, in line with Council's Community Participation Plan. A public hearing will also be required as the land is proposed to be reclassified.

Agency Consultation

Agency consultation will be undertaken with the Office of Local Government.

Project timeline

The proposal is expected to be finalised within 12 months of receiving a Gateway determination.

A draft timeline is provided below:

Action	Anticipated date
Lodge Gateway determination request with the Department	December 2020
Gateway determination received	January 2021
Completion of technical information	February 2021
Public exhibition	February 2021
Consideration of submissions	March 2021
Public Hearing	April 2021
Council meeting	May 2021
Submission for finalisation	May 2021
Finalisation of proposal	June 2021


Attachments

A – Certificates of Title for each parcel

B – Details of each parcel

C – SEPP and Section 9.1 Direction checklists.

A – Certificates of Title for each parcel



NEW SOUTH WALES LAND REGISTRY SERVICES - TITLE SEARCH

FOLIO: 1/1145233

SEARCH DATE	TIME	EDITION NO	DATE
13/2/2020	3:56 PM		

VOL. 636 FOL. 59 IS THE CURRENT CERTIFICATE OF TITLE.

LAND
 LOT 1 IN DEPOSITED PLAN 1145233
 AT BOURKE
 LOCAL GOVERNMENT AREA BOURKE
 PARISH OF BOURKE COUNTY OF COMPER
 TITLE DIAGRAM DP1145233

FIRST SCHEDULE
 THE COUNCIL OF THE SHIRE OF BOURKE


SECOND SCHEDULE (2 NOTIFICATIONS)

- RESERVATIONS AND CONDITIONS IN THE CROWN GRANT(S)
- U270634 CAVEAT BY THE REGISTRAR GENERAL FORBIDS THE REGISTRATION OF ANY DEALING NOT IN ACCORDANCE WITH THE TERMS OF DECLARATION OF TRUST DATED 23-3-1994 AND FILED WITH U270634.

NOTATIONS

UNREGISTERED DEALINGS: NIL

*** END OF SEARCH ***



NEW SOUTH WALES LAND REGISTRY SERVICES TITLE SEARCH

FOLIO: 2/117758144

SEARCH DATE	TIME	EDITION NO.	DATE
13/2/2020	3:56 PM	1	18/6/1994

LAND
 LOT 2 OF SECTION 11 IN DEPOSITED PLAN 758144
 AT BOURKE
 LOCAL GOVERNMENT AREA BOURKE
 PARISH OF BOURKE COUNTY OF COWPER
 (FORMERLY KNOWN AS ALLOTMENT 2 OF SECTION 11)
 TITLE DIAGRAM CROWN PLAN 1 1821

FIRST SCHEDULE
 THE COUNCIL OF THE SHIRE OF BOURKE

SECOND SCHEDULE (1 NOTIFICATION)


1. U270633 CAVEAT BY THE REGISTRAR GENERAL FORBIDS THE REGISTRATION OF ANY DEALING NOT IN ACCORDANCE WITH THE TERMS OF DECLARATION OF TRUST DATED 23-3-1994 & FILED WITH U270633

NOTATIONS

NOTE: THE CERTIFICATE OF TITLE FOR THIS FOLIO OF THE REGISTER DOES NOT INCLUDE SECURITY FEATURES INCLUDED ON COMPUTERISED CERTIFICATES OF TITLE ISSUED FROM 4TH JANUARY, 2004. IT IS RECOMMENDED THAT STRINGENT PROCESSES ARE ADOPTED IN VERIFYING THE IDENTITY OF THE PERSON(S) CLAIMING A RIGHT TO DEAL WITH THE LAND COMPRISED IN THIS FOLIO.

UNREGISTERED DEALINGS: NIL

*** END OF SEARCH ***



NEW SOUTH WALES LAND REGISTRY SERVICES - TITLE SEARCH

FOLIO: 3/11/758144

SEARCH DATE	TIME	EDITION NO.	DATE
13/2/2020	3:56 PM	1	10/6/1994

LAND
 LOT 3 OF SECTION 11 IN DEPOSITED PLAN 758144
 AT BOURKE
 LOCAL GOVERNMENT AREA BOURKE
 PARISH OF BOURKE COUNTY OF COMPER
 (FORMERLY KNOWN AS ALLOTMENT 3 OF SECTION 11)
 TITLE DIAGRAM CROWN PLAN 1.1821

FIRST SCHEDULE
 THE COUNCIL OF THE SHIRE OF BOURKE (T 10757343)

SECOND SCHEDULE: (1 NOTIFICATION)

1 U270633 CAVEAT BY THE REGISTRAR GENERAL FORBIDS THE REGISTRATION OF ANY DEALING NOT IN ACCORDANCE WITH THE TERMS OF DECLARATION OF TRUST DATED 23-3-1994 & FILED WITH U270633

NOTATIONS
 NOTE: THE CERTIFICATE OF TITLE FOR THIS FOLIO OF THE REGISTER DOES NOT INCLUDE SECURITY FEATURES INCLUDED ON COMPUTERISED CERTIFICATES OF TITLE ISSUED FROM 4TH JANUARY 2004. IT IS RECOMMENDED THAT STRINGENT PROCESSES ARE ADOPTED IN VERIFYING THE IDENTITY OF THE PERSON(S) CLAIMING A RIGHT TO DEAL WITH THE LAND COMPRISED IN THIS FOLIO.

UNREGISTERED DEALINGS: NIL

*** END OF SEARCH ***

NSW LAND REGISTRY SERVICES Title Search InfoTrack

NEW SOUTH WALES LAND REGISTRY SERVICES - TITLE SEARCH

FOLIO: 2/227656

SEARCH DATE	TIME	EDITION NO	DATE
13/2/2020	3:56 PM	1	10/6/1994

LAND

LOT 2 IN DEPOSITED PLAN 227656
AT BOURKE
LOCAL GOVERNMENT AREA BOURKE
PARISH OF BOURKE COUNTY OF COWPER
TITLE DIAGRAM DP227656

FIRST SCHEDULE
THE COUNCIL OF THE SHIRE OF BOURKE

SECOND SCHEDULE (1 NOTIFICATION)

1 U270633 CAVEAT BY THE REGISTRAR GENERAL FORBIDS THE REGISTRATION OF ANY DEALING NOT IN ACCORDANCE WITH THE TERMS OF DECLARATION OF TRUST DATED 23-3-1994 & FILED WITH U270633

NOTATIONS

NOTE: THE CERTIFICATE OF TITLE FOR THIS FOLIO OF THE REGISTER DOES NOT INCLUDE SECURITY FEATURES INCLUDED ON COMPUTERISED CERTIFICATES OF TITLE ISSUED FROM 4TH JANUARY, 2004. IT IS RECOMMENDED THAT STRINGENT PROCESSES ARE ADOPTED IN VERIFYING THE IDENTITY OF THE PERSON(S) CLAIMING A RIGHT TO DEAL WITH THE LAND COMPRISED IN THIS FOLIO.

UNREGISTERED DEALINGS: NIL

*** END OF SEARCH ***

B – Details of each parcel

Lot 1 DP 1145233	
Property Owner	Bourke Shire Council
Current classification	Community Land
Proposed classification	Operational Land
Title	Freehold
Public reserve	No
Zoning	R1 General Residential
Minimum Lot Size	800m ²
Area	1131m ²
Planning/Environmental constraints	Nil
Background information and how acquired	VOL 636 FOL 59
Certificate of title provisions, restrictions on the land	Caveat by the Registrar General forbids the registration of any dealing not in accordance with the terms of declaration of Trust dated 23/03/1994 and filed with U270633
Council interests	No
Is it proposed to discharge the land?	No
Current uses (authorised and unauthorised)	Vacant and undeveloped public open space
Strategic and Site Specific Merit issues	Not utilised as public open space

Lot 2 Section 11 DP 758144	
Property Owner	Bourke Shire Council
Current classification	Community Land
Proposed classification	Operational Land
Title	Freehold
Public reserve	No
Zoning	R1 General Residential
Minimum Lot Size	800m ²
Area	2057m ²
Planning/Environmental constraints	Nil
Background information and how acquired	VOL FOL 2/11/758144
Certificate of title provisions, restrictions on the land	Caveat by the Registrar General forbids the registration of any dealing not in accordance with the terms of declaration of Trust dated 23/03/1994 and filed with U270633
Council interests	No
Is it proposed to discharge the land?	No
Current uses (authorised and unauthorised)	Vacant and undeveloped public open space
Strategic and Site Specific Merit issues	Not utilised as public open space

Lot 3 Section 11 DP 758144	
Property Owner	Bourke Shire Council
Current classification	Community Land
Proposed classification	Operational Land
Title	Freehold
Public reserve	No
Zoning	R1 General Residential
Minimum Lot Size	800m ²
Area	2057m ²
Planning/Environmental constraints	Nil
Background information and how acquired	VOL FOL 3/11/758144
Certificate of title provisions, restrictions on the land	Caveat by the Registrar General forbids the registration of any dealing not in accordance with the terms of declaration of Trust dated 23/03/1994 and filed with U270633
Council interests	No
Is it proposed to discharge the land?	No
Current uses (authorised and unauthorised)	Aged Care Facility
Strategic and Site Specific Merit issues	Not utilised as public open space

Lot 2 DP 227656	
Property Owner	Bourke Shire Council
Current classification	Community Land
Proposed classification	Operational Land
Title	Freehold
Public reserve	No
Zoning	R1 General Residential
Minimum Lot Size	800m ²
Area	670.3m ²
Planning/Environmental constraints	NIL
Background information and how acquired	VOL FOL 2/227656
Certificate of title provisions, restrictions on the land	Caveat by the Registrar General forbids the registration of any dealing not in accordance with the terms of declaration of Trust dated 23/03/1994 and filed with U270633
Council interests	No
Is it proposed to discharge the land?	No
Current uses (authorised and unauthorised)	Aged Care Facility
Strategic and Site Specific Merit issues	Not utilised as public open space

C – SEPP and Section 9.1 Direction checklists

Section 9.1 Direction	Applicable (Y/N)	Consistent (Y/N)	Comments/Justification
1. Employment and Resources			
1.1 Business & Industrial Zones	N	N	
1.2 Rural Zones	N	N	
1.3 Mining, Petroleum Production and Extractive Industries	N	N	
1.4 Oyster Aquaculture	N	N	
1.5 Rural Lands	N	N	
2. Environment and Heritage			
2.1 Environmental Protection Zones	N	N	
2.2 Coastal Protection	N	N	
2.3 Heritage Conservation	N	N	
2.4 Recreational Vehicle Area	N	N	
2.5 Application of E2 and E3 Zones and Environmental Overlays in Far North Coast LEP's	N	N	

2.6 Remediation of Contaminated Land	N	N	
3. Housing, Infrastructure and Urban Development			
3.1 Residential Zone	Y	Y	This Direction applies to the subject lots currently zones for residential use (zone R1 General Residential). The proposal is to reclassify the land will not increase the development potential of the subject lots as they were all created for development purposes
3.2 Caravan Parks and Manufactured Home estates	N	N	
3.3 Home Occupations	N	N	
3.4 Integrating Land Use and Transport	N	N	
3.5 Development Near Regulated Airports and Defence Airfields	N	N	
3.6 Shooting Ranges	N	N	
3.7 Reduction in non-hosted short term rental accommodation periods	N	N	
4. Hazard and Risk			
4.1 Acid Sulfate Soils	N	N	
4.2 Mine Subsidence and Unstable Land	N	N	

4.3 Flood Prone Land	N	N	
4.4 Planning for Bushfire Protection	N	N	
5. Regional Planning			
5.1 Implementation of Regional Strategies	N	N	
5.2 Sydney Drinking Water Catchments	N	N	
5.3 Farmland of State and Regional Significance on the NSW Far North Coast	N	N	
5.4 Commercial and Retail Development along the Pacific Highway, North Coast	N	N	
5.5 Development in the vicinity of Ellalong, Paxton, and Millfield (Cessnock LGA) (Revoked 18 June 2010)	N	N	
5.6 Sydney to Canberra Corridor (Revoked 10 July 2008. See amended Direction 5.1)	N	N	
5.7 Central Coast (Revoked 10 July 2008. See amended Direction 5.1)	N	N	

5.8 Second Sydney Airport: Badgerys Creek (Revoked 20 August 2018)	N	N	
5.9 North West Rail Link Corridor Strategy	N	N	
5.10 Implementation of Regional Plans	Y	Y	This Direction applies to the planning proposal as it relates to directions of the Far West Regional Plan. As previously described, the planning proposal is consistent with the directions of the Regional Plan. Therefore, the proposal is consistent with this Direction.
5.11 Development of Aboriginal Land Council Land	N	N	
6. Local Plan Making			
6.1 Approval and Referral Requirements	N	N	
6.2 Reserving Land for Public Purposes	N	N	
6.3 Site Specific Provisions	N	N	
7. Metropolitan Planning			
7.1 Implementation of A Plan for Growing Sydney	N	N	
7.2 Implementation of Greater Macarthur Land Release Investigation	N	N	

7.3 Parramatta Road Corridor Urban Transformation Strategy	N	N	
7.4 Implementation of North West Priority Growth Area Land Use and Infrastructure Implementation Plan	N	N	
7.5 Implementation of Greater Parramatta Priority Growth Area Interim Land Use and Infrastructure Implementation Plan	N	N	
7.6 Implementation of Wilton Priority Growth Area Interim Land Use and Infrastructure Implementation Plan	N	N	
7.7 Implementation of Glenfield to Macarthur Urban Renewal Corridor	N	N	
7.8 Implementation of Western Sydney Aerotropolis Interim Land Use and Infrastructure Implementation Plan	N	N	
7.9 Implementation of Bayside West Precincts 2036 Plan	N	N	

7.10 Implementation of Planning Principles for the Cooks Cove Precinct	N	N	
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State Environmental Planning Policy (SEPP)	Applicable (Y/N)	Consistent (Y/N)	Comments/Justification
State Environmental Planning Policy No.19 – Bushland in Urban Areas	N	N	
State Environmental Planning Policy No.21 – Caravan Parks	N	N	
State Environmental Planning Policy No.33 – Hazardous and Offensive Development	N	N	
State Environmental Planning Policy No.36 – Manufactured Home Estates	N	N	
State Environmental Planning Policy No.47 – Moore Park Showground	N	N	
State Environmental Planning Policy No.50 – Canal Estate Development	N	N	
State Environmental Planning Policy No.55 – Remediation of Land	N	N	

State Environmental Planning Policy No.64 – Advertising Signage	N	N	
State Environmental Planning Policy No.65 – Design Quality of Residential Apartment Development	N	N	
State Environmental Planning Policy No.70 – Affordable Housing (Revised Schemes)	N	N	
State Environmental Planning Policy (Aboriginal Land) 2019	N	N	
State Environmental Planning Policy (Activation Precincts) 2020	N	N	
State Environmental Planning Policy (Affordable Rental Housing) 2009	N	N	
State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004	N	N	
State Environmental Planning Policy (Coastal Management) 2018	N	N	
State Environmental Planning Policy (Concurrences and Consents) 2018	N	N	
State Environmental Planning Policy (Educational Establishments and Child Care Facilities) 2017	N	N	
State Environmental Planning Policy (Exempt and Complying Development Codes) 2008	N	N	
State Environmental Planning Policy (Gosford City Centre) 2018	N	N	

State Environmental Planning Policy (Housing for Seniors or People with a Disability) 2004	N	N	
State Environmental Planning Policy (Infrastructure) 2007	N	N	
State Environmental Planning Policy (Koala Habitat Protection) 2019	N	N	
State Environmental Planning Policy (Kosciuszko National Park – Alpine Resorts) 2007	N	N	
State Environmental Planning Policy (Kurnell Peninsula) 1989	N	N	
State Environmental Planning Policy (Major Infrastructure Corridors) 2020	N	N	
State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007	N	N	
State Environmental Planning Policy (Penrith Lakes Scheme) 1989	N	N	
State Environmental Planning Policy (Primary Production and Rural Development) 2019	N	N	
State Environmental Planning Policy (State and Regional Development) 2011	N	N	
State Environmental Planning Policy (State Significant Precincts) 2005	N	N	
State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011	N	N	
State Environmental Planning Policy (Sydney Regional Growth Centres) 2006	N	N	

State Environmental Planning Policy (Three Ports) 2013	N	N	
State Environmental Planning Policy (Urban Renewal) 2010	N	N	
State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017	N	N	
State Environmental Planning Policy (Western Sydney Aerotropolis) 2020	N	N	
State Environmental Planning Policy (Western Sydney Employment Area) 2009	N	N	
State Environmental Planning Policy (Western Sydney Parklands) 2009	N	N	

14 ACTING GENERAL MANAGER

14.1 ANNUAL REPORT 2019/2020

File Number: A3.2
Author: Leonie Brown, Acting General Manager
Authoriser: Ross Earl, General Manager
Attachments: Nil

Background

Section 428(1) to (5) of the Local Government Act 1993 details the requirements for the preparation of the Annual Report for Councils.

428 Annual reports

- (1) Within five (5) months after the end of each year, a Council must prepare a report (its annual report) for that year reporting as to its achievements in implementing its delivery program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed.*
- (2) The annual report in the year in which an ordinary election of Councillors is to be held must also report as to the Council's achievements in implementing the community strategic plan over the previous four (4) years.*
- (3) An annual report must be prepared in accordance with the guidelines under section 406.*
- (4) An annual report must contain the following:*
 - (a) a copy of the Council's audited financial reports prepared in accordance with the Local Government Code of Accounting Practice and Financial Reporting published by the Department, as in force from time to time,*
 - (b) such other information or material as the regulations or the guidelines under section 406 may require.*
- (5) A copy of the Council's annual report must be posted on the Council's website and provided to the Minister and such other persons and bodies as the regulations may require. A copy of a Council's annual report may be provided to the Minister by notifying the Minister of the appropriate URL link to access the report on the Council's website.*

Due to COVID -19 a temporary deadline change was introduced to allow an extension of one (1) month for the lodgement of the report for 2019/2020. The new date is now 31 December 2020. The Annual Report is one of the suite of documents required to be produced under section 406 of the Local Government Act 1993 dealing with the Integrated Planning and Reporting Framework.

Current Situation

The Local Government (General) Regulation 2005 clause 217 provides detail of the additional information that should be included in the Annual Report of Council.

Work is now complete and the 2019/2020 Annual Report was lodged before the due date of the 31 December 2020.

Financial Implications

The report requires an investment of considerable staff time and resources to produce, however, given that it incorporates the Annual Financial Reports, State of the Environment Report and a number of other statutory requirements it becomes an important resource both internally and externally.

Recommendation

- 1. That Council note the completion of Council's Annual Report for 2019/2020 and that it was lodged on 10 December 2020**
- 2. That it is noted that the Annual Report is available on Councils website at <https://bourke.nsw.gov.au/council/reports/>**

15 CORPORATE SERVICES DEPARTMENT**15.1 *** BANK RECONCILIATION & STATEMENT OF BANK BALANCES**

File Number: F1.1
Author: Brian Tickle, Acting Manager of Corporate Services
Authoriser: Leonie Brown, Acting General Manager
Attachments: Nil

Background

Bank Reconciliation and Statement of Bank Balances for the period ending 30 November 2020.

Current Situation**Bank Reconciliation for the period ending 30 November 2020**

Balances as per Bank Statement	\$1,539,564.36
Plus: Deposit not shown	\$8,771.88
Less: Unpresented Cheques	\$2,586.09
Balance as per Cash Book	\$1,545,750.15

Reconciled Ledger Accounts as at 30 November 2020

Fund or Account	Current Balance	Overdraft Statutory Limit
General	\$21,431,101.47	\$200,000.00
Water	\$1,218,730.06	
Sewer	\$2,479,194.89	
Trust	\$93,144.17	
Total Funds	\$25,222,170.59	

Investments as at 30 November 2020

National Australia Bank	\$1,141,382.85	1.30%	300 Days	A1+
National Australia Bank	\$698,409.62	1.00%	242 Days	A1+
National Australia Bank	\$1,711,130.64	0.95%	330 Days	A1+
National Australia Bank	\$672,014.53	0.85%	181 Days	A1+
National Australia Bank	\$3,089,425.35	0.70%	182 Days	A1+
National Australia Bank	\$1,076,401.54	0.75%	365 Days	A1+
National Australia Bank	\$3,045,954.72	0.70%	182 Days	A1+
National Australia Bank	\$453,028.80	0.73%	300 Days	A1+
National Australia Bank	\$3,005,255.02	0.75%	330 Days	A1+
National Australia Bank	\$1,097,705.04	0.53%	330 Days	A1+
National Australia Bank	\$802,888.67	0.50%	300 Days	A1+
National Australia Bank	\$6,882,823.66	Flex		
Total Investments	\$23,676,420.44			

In accordance with Clause 212 of the Local Government Act (General) Regulation 2005 it is certified that the above investments have been made under Sec 625 of the Local Government Act and Council's Investment Policy.

Reconciliation at 30 November 2020

Balance as per cash book	\$1,545,750.15
Investments	\$23,676,420.44
Total, equalling Reconciled Ledger	\$25,222,170.59

Statement of Bank Balances as at 30 November 2020

	Balance	Transaction	Balance
	31 October 2020		30 November 2020
General Fund	\$20,585,462.50	\$845,638.97	\$21,431,101.47
Water Fund	\$1,797,750.19	-\$579,020.13	\$1,218,730.06
Sewer Fund	\$2,423,562.28	\$55,632.61	\$2,479,194.89
Trust Fund	\$94,489.27	-\$1,345.10	\$93,144.17
Investments	-\$22,171,995.98	-\$1,504,424.46	-\$23,676,420.44
Totals	\$2,729,268.26	-\$1,183,518.11	\$1,545,750.15

Balance of all Funds as at 30 November 2020

Balance as at 31 October 2020	\$2,729,268.26
Add Receipts for	
(a) Rates	\$617,038.15
(b) Other Cash	\$4,020,688.73
Deduct payments for	
(a) Payments	\$4,316,820.53
(b) New Investment	\$1,504,424.46
Balance as at 30 November 2020	\$1,545,750.15

Recommendation

That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 30 November 2020 be noted.

15.2 * INVESTMENT REPORT AS AT 30 NOVEMBER 2020**

File Number: F1.1
Author: Brian Tickle, Acting Manager of Corporate Services
Authoriser: Leonie Brown, Acting General Manager
Attachments: Nil

Background

The investment report is submitted monthly to Council.

Issues

- Investments are in accordance with Division of Local Government Guidelines and Council's Investment Policy
- Statutory obligations are being met
- Councillors roles as resource allocators and policy directors are satisfied

Assessment**Legal Implications Including Directives and Guidelines**

Local Government Act 1993

Local Government (General) Regulation 2005

The management, of Council's investments is delegated by the General Manager to the Manager Corporate Services.

Financial Implications/Consideration

The 2020/21 Budget estimates the total investment revenue as \$295,000 which represents an estimated return of 1.475%. This revenue is split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cash flow requirements.

The market value of Council's investments held as at 30 November 2020 is \$23,676,420.44.

Investment income earned as at 30 November 2020 is \$85,290.21.

Policy Provisions – Council Policy and Procedure

Policy 1.8.10(v5) – Investment Policy adopted 23 July 2020.

Ministerial Investment Order – 12 January 2011

Strategic Implications – Implications for Long Term Plans/Targets

Funds are invested in accordance with identified cash flow requirements.

Investment Portfolio**Investments as at 30 November 2020**

National Australia Bank	\$1,141,382.85	1.30%	300 Days	A1+
National Australia Bank	\$698,409.62	1.00%	242 Days	A1+
National Australia Bank	\$1,711,130.64	0.95%	330 Days	A1+
National Australia Bank	\$672,014.53	0.85%	181 Days	A1+
National Australia Bank	\$3,089,425.35	0.70%	182 Days	A1+
National Australia Bank	\$1,076,401.54	0.75%	365 Days	A1+
National Australia Bank	\$3,045,954.72	0.70%	182 Days	A1+
National Australia Bank	\$453,028.80	0.73%	300 Days	A1+
National Australia Bank	\$3,005,255.02	0.75%	330 Days	A1+
National Australia Bank	\$1,097,705.04	0.53%	330 Days	A1+
National Australia Bank	\$802,888.67	0.50%	300 Days	A1+
National Australia Bank	\$6,882,823.66	Flex		
Total Investments	\$23,676,420.44			

Term Deposits**Discussions/Comments**

The Investment portfolio increased by \$1,504,424.46 during the period.

The investment portfolio is invested in term deposits with the National Australia Bank. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.

The Government Guarantee on Investments up to \$1 million dollars has now expired and the new cap of \$250,000 has replaced the scheme.

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

Recommendation

- 1. That the report regarding Council's Investment Portfolio 30 November 2020 be received and noted.**
- 2. That the Certificate of the Responsible Accounting Officer be noted and the report adopted**

15.3 2020/2021 ADOPTED FEES & CHARGES

File Number: F1.5
Author: Brian Tickle, Acting Manager of Corporate Services
Authoriser: Leonie Brown, Acting General Manager
Attachments: Nil

Background

At Council's Ordinary Meeting held in October a report was presented regarding the setting of a hire fee for the Bourke Community Centre. At that time Council passed the following resolution:

Resolution 2020/357

- 1. That the fee for hire of the Bourke Community Centre be proposed at \$50.00.*
- 2. That the proposed fee be advertised for a period of 28 days and that the matter be referred back to Council setting out details of any objections.*

Current Situation

The proposed fee has been advertised for the required 28 days. The advertisement was posted on Bourke Shire Council's Facebook page on 28 October 2020 and was reached by 335 people, and the Western Herald on 5 November 2020 with submissions closing on 27 November 2020. There have been no objections nor submissions received by Council during that time.

Financial Implications

The fee for hire of the Bourke Community Centre will assist in the upkeep of the facility. The fee is proposed at \$50.00 (including GST) per hire.

Recommendation

That the fee for hire of the Bourke Community Centre be set at \$50.00 (including GST) per hiring.

16 COMMUNITY ENGAGEMENT DEPARTMENT

Nil

17 TOURISM & EVENTS

Nil

18 DELEGATES AND COUNCILLORS REPORTS

Nil

19 POLICIES

Nil

20 PRÉCIS OF CORRESPONDENCE

Nil

21 ACTIVITY REPORTS

21.1 ENGINEERING SERVICES ROAD WORKS & WORKSHOP - WORKS COMPLETED

File Number: E7.1
Author: Mark Gordon, Manager Roads
Authoriser: Leonie Brown, Acting General Manager
Attachments: Nil

Background

The following information outlines works completed from the 30/10/2020 to 02/12/2020 inclusive.

Road Works - Chris Morrall – Roads Supervisor	
1. NORTH SECTOR – Denis Tiffen, Team Leader	
Location	Work Carried Out
MR 405 Wanaaring Road	Bitumen construction Romani to Wangamana commenced
HW 7 North Mitchell HWY	Shoulder widening commenced
2. SOUTH SECTOR - John Reed, Team Leader	
Location	Work Carried Out
MR 405 Wanaaring Road	Bitumen construction Romani to Wangamana commenced
Louth Village Streets Sealing	Completed
RLR 5 Coronga Peak Road	Top grade commenced
3. TRANSPORT SECTOR - Simon Wielinga, Team Leader	
MR 405 Wanaaring Road	Bitumen construction Romani to Wangamana commenced
Louth Village Streets Sealing	Completed
4 BITUMEN SECTOR - John Bartley, Team Leader	
Bourke Township	Patching undertaken
Regional roads	Patching undertaken
State Highways	Patching undertaken
State Highways	Slashing completed

WORKSHOP – Colin Kiley, Team Leader, Tradesman Plant Mechanic			
Plant no	Rego	Description	Work Carried Out
37	AJ01DM	Isuzu 500 long	Brakes running hot, remove master cylinder and booster, clean and flush
50	CL16AC	Kenworth	Service carried out, steer box light and leaking removed and replaced, removed and replaced air bag, height adjuster rods and level, removed and repair heat shield, replaced engine mounts, rear torque rods, hydraulic pump, replaced lights
57	CC20UJ	2015 Hino	Service carried out on vehicle, service carried out on scrubber motor, removed side brush motor bracket, removed broken bolts and repaired bracket, removed and replace bottom broom and repaired blown hoses
64		2011 Gason HD S/Shift	Removed and replaced main drive gearbox and slip clutch assembly
66	CI37TV	Caterpillar Backhoe	Check over repair wiring on air-conditioning
81	Q-97006	2004 Traymark	Repair and weld cross member
92	NX29QQ	2014 Western Star	Service carried out, repair air and oil leaks
93	CE53WX	2014 Western Star	Service carried out
107	73635-C	2009 Kubota	Service carried out, remove clean and replace radiator
109	07615-C	2011 Toro	Service carried out, remove clean and replace radiator
119	M-7381	2000 Holland PHT	Repair tyres and rims
125	YJO28X	2020 Mazda BT 50	Service carried out
130	YWE633	2003 Case	Diagnose coolant leak, remove radiator, found water pump leaking
132	CP22CH	John Deere	Service carried out
134	94196-D	2019 John Deere	Service Carried out, Removed and replace blade insert blades, check over machine , calibrate steering and transmission
137	DH91BK	2010 Volvo	Blade cylinder damage, removed and clean cylinder, repair and reassemble
139	BR53WH	Caterpillar 950 h	Service carried out, removed and replace hydraulic hose repair grease lines
141	XN84BW	John Deere Grader	Service carried out, wash machine and clean out radiator, replace and adjust blade and circle wear pads
144	AH13CI	Franna	Remove and replace wire circle, remove 3 leaking hydraulic hose manufacture new hose and refit, remove and replace 6 uni joint and centre bearings, remove and replace secondary safety steering motor, repair lights and blinkers
149	TC61FS	Moore Triaxle Tipper	Repair bows in trap, repair lights, replace hydraulic hoses on tipping rams
170	CS74ZN	Holden Colorado	Service carried out, diagnose fuel problem, found faulty fuel pump

172	CL38AZ	Isuzu 1500	Service carried out
174	YKY51P	2020 Mazda BT 50	Service carried out, repair water tank, carried out exhaust burn
178	CO73PY	Isuzu	Service carried out, flush out air-conditioning and repair wiring
199		Spray Tank-Quick Spray	Replace pull start and ignition
214		Remko Pump	Service carried out
218	BR67WH	2012 Hino	Replaced rollers, Removed hydraulic cylinder, weld up crack and reassemble
231	X22672	2011 Kohler	Diagnose starting problem found burnt wiring and oil in radiator remove gen set, engine ok, engine controller faulty order new controller filters and radiator hose
235		Cummings Generator	Service carried out
236		Pump	Service carried out
239	TB85BR	Tri-Axle	Replaced hydraulic drive coupler air breathers
265	XN36KU	Isuzu NQR 450	Service carried out
403	CV46DV	Isuzu D-Max	Service carried out, fit tracker system
404	XN30QQ	2010 Isuzu 500 Short	Diagnosed problem with PTO, found faulty switch, repair switch
406	TF03PJ	GENSET	Service carried out, diagnose idling fault, controller needed calibrating
505	XN17EH	Kenworth Prime mover	Service carried out, repair air-conditioning wiring
506	XN65HG	Kenworth Prime Mover	Service carried out, diagnose problem with air-conditioning, found faulty wiring
510	73228-D	Smooth Drum Roller	Service carried out, remove and replace 7 drum hydraulic hoses, repair air-conditioning and vents
511	73229-D	Smooth Drum Roller	Service carried out, removed and replaced hydraulic hose
512	73235-D	Multi Tyre Roller	Repair brakes and replace belts
521	YN04BI	Moore's Trailers	Replaced bearings in tarp pulley, remove and replace battery for traps and calibrate
522	YN05BI	Moore's Trailers	Removed and replaced battery for tarps
Staff Training		First Aid Training	

Recommendation

That Council note the information in the Engineering Services Department Road Works and Workshop Activity Reports as presented to Council on Monday, 14 December 2020.

**21.2 PARKS & GARDENS / TOWN SERVICES / WATER & WASTEWATER
ENGINEERING SERVICES ACTIVITY REPORT**

File Number: E7.1
Author: Peter Brown, Manager Works
Authoriser: Leonie Brown, Acting General Manager
Attachments: Nil

Background

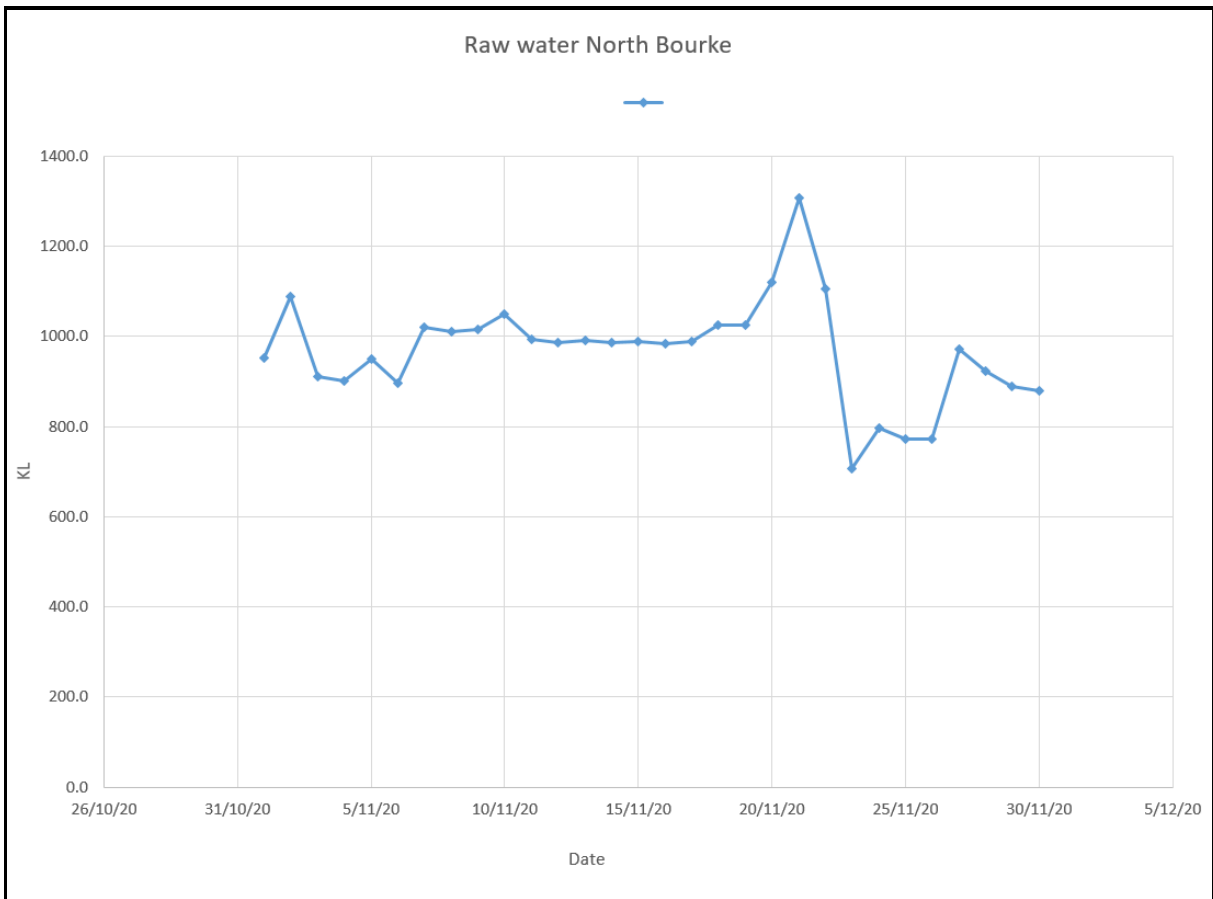
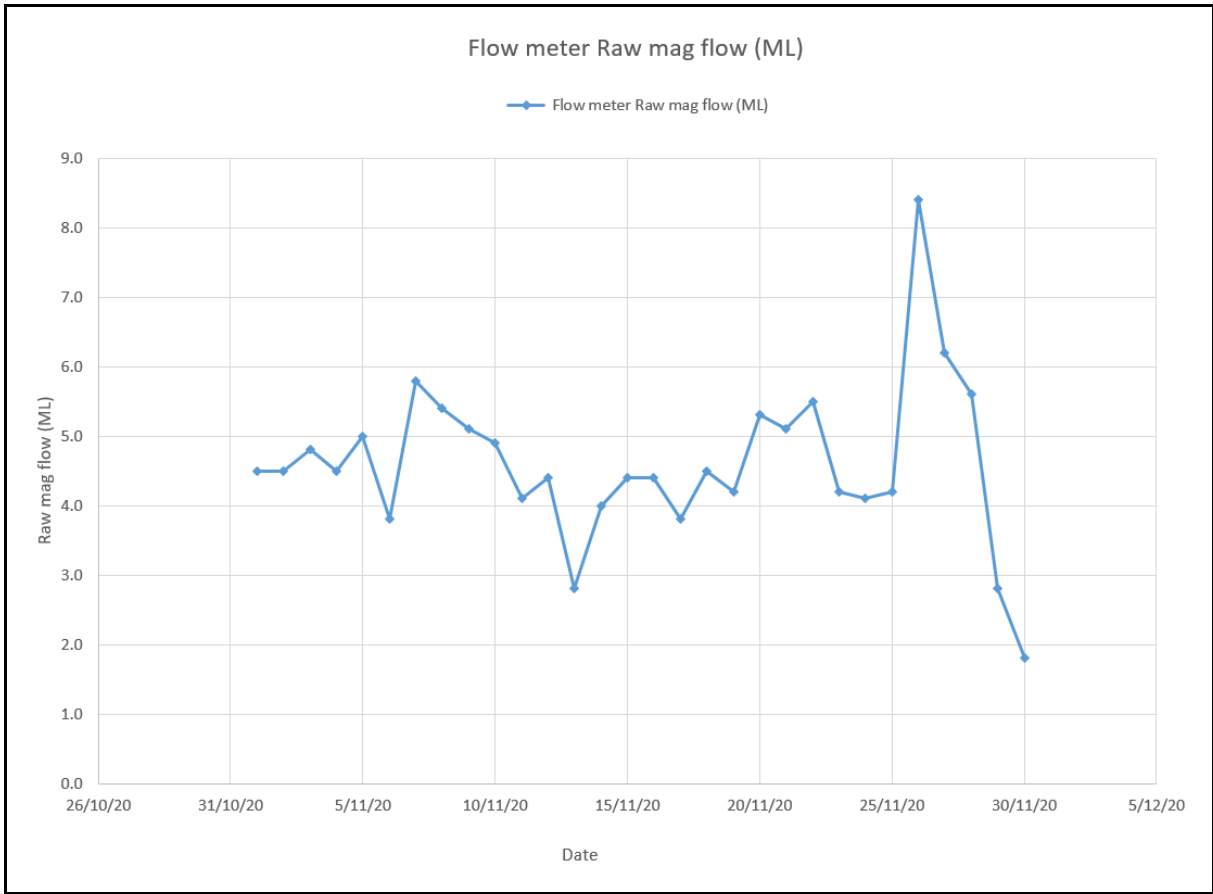
The following information outlines works completed from the 30/10/2020 to 07/12/2020 inclusive.

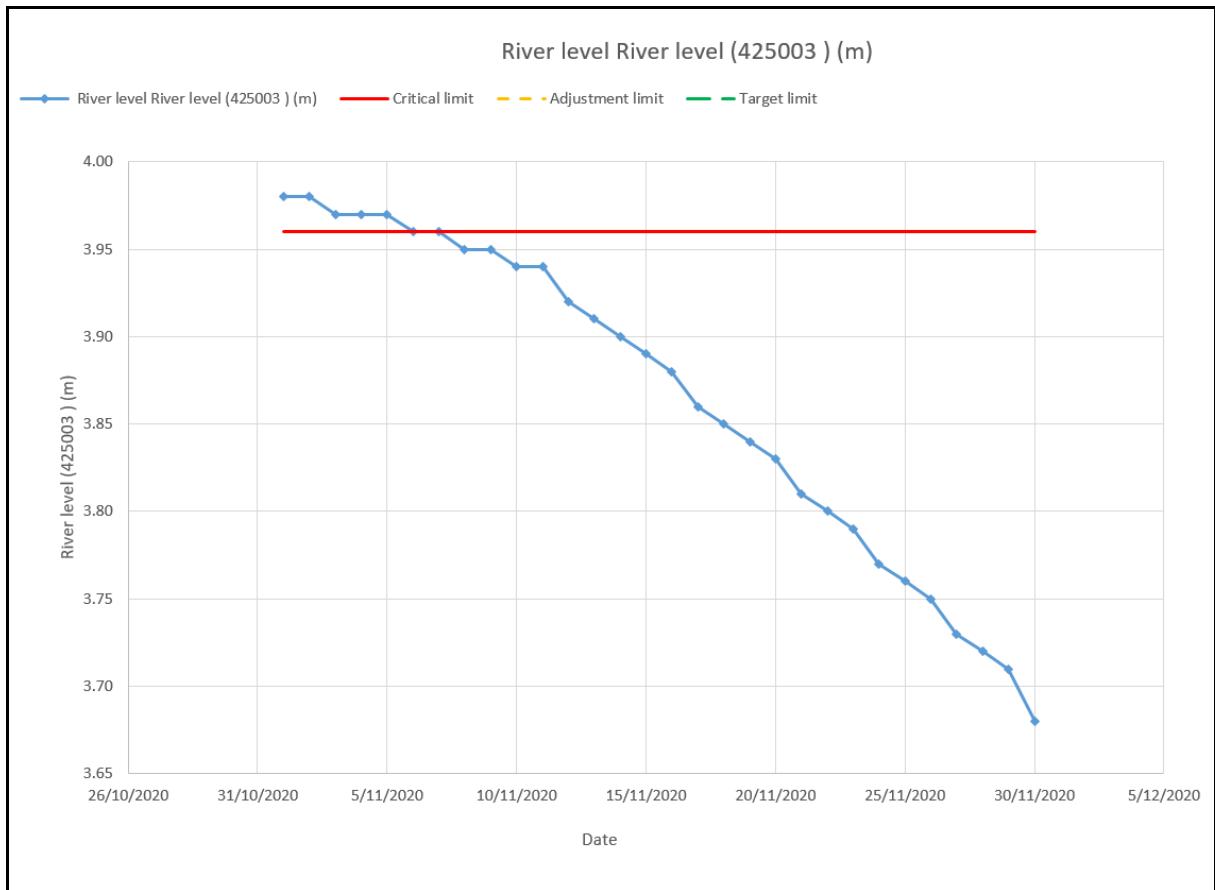
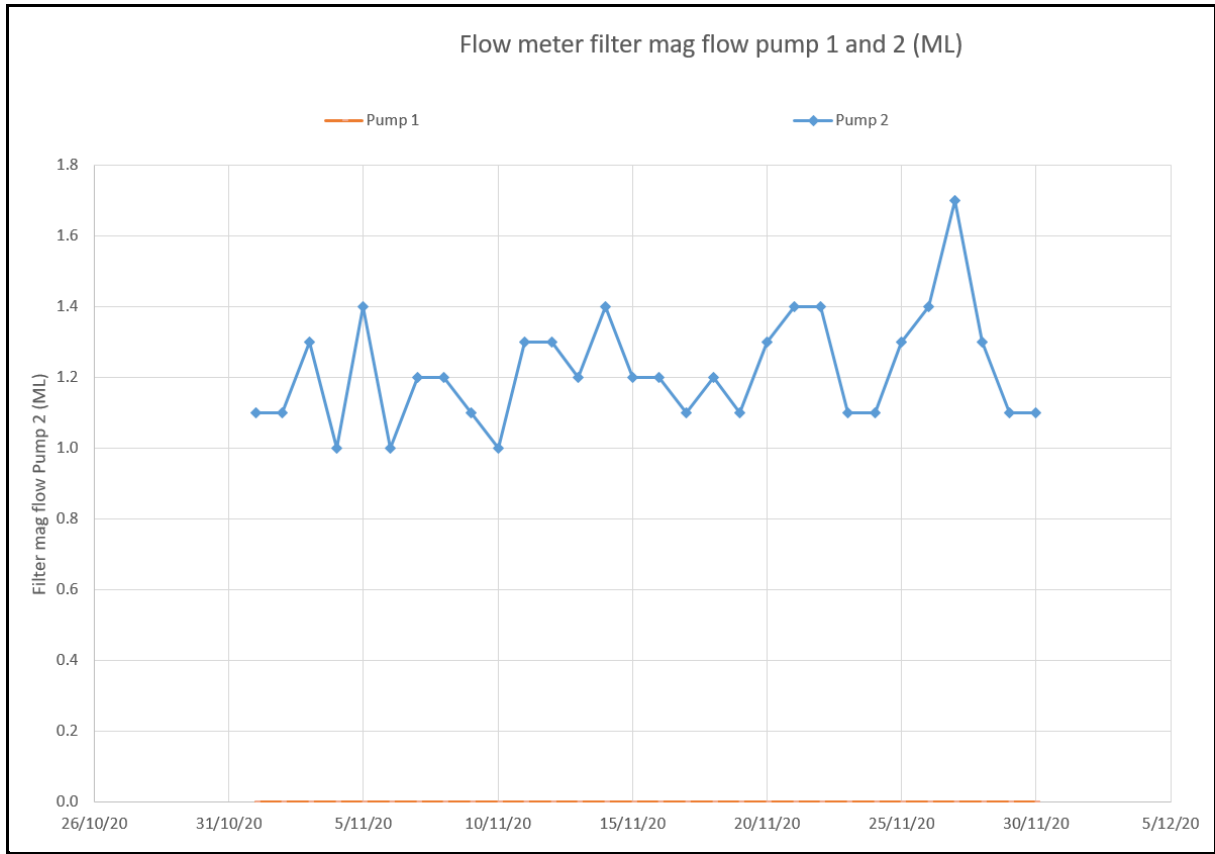
Current Situation

PARKS & GARDENS – Terry Rankmore, Team Leader	
Location	Work Carried Out
General	All parks & sporting grounds gardens, regular mowing & maintenance carried out. Sporting grounds facilities cleaned & maintained. Public toilets cleaned & maintained. Clean facilities. General graffiti removal carried out on Council facilities.
Small Plant	Maintenance & service carried out on all ground plant.
Works Requests	Actioned & ongoing.
1 Tudor St	General maintenance carried out.
Wharf	General maintenance carried out. Prepare grounds for BACHS Connect to Country 5km Walk/Run Event.
Council Office	General maintenance carried out.
Renshaw Complex	Grounds, facilities cleaned & maintained. Prepare grounds for gun club.
Coolican Oval	General maintenance carried out.
Davidson Oval	General maintenance carried out. Prepare grounds for Junior and Senior Cricket.
Central Park	Skate Park - regular mowing & maintenance carried out, graffiti removal. Prepare grounds for White Ribbon Day. Prepare grounds for Christmas Markets.
Villages	Mow grounds, facilities cleaned & maintained.
Airport	Mowed airstrip.
Staff Training	First Aid.

TOWN SERVICES – Troy Hayman, Team Leader	
Location	Work Carried Out
Work Requests	Actioned & ongoing
	Weekly sand footpaths
	Weekly Town mowing
	Relieving Staff in garbage truck
	Daily-Main street programme
	Daily airport Inspections
	Monthly airport inspections Louth & Wanaaring
Cemetery	Prepare graves:- 06/11/2020
Rest Areas	Weekly rubbish removal & cleaning along road side, removed burnt out car
	Mow & poison Sydney Road rest areas
Staff Training	First Aid Training
General	Deliver crusher dust
	Crane at Becker Street, sewer well
	Kerb and guttering repairs
	Fix main street flags
	Remove dead animal from Town Street
	Crane at Exhibition centre
	Whipper snip and poison main street
	Remove car from Renshaw Complex house
	Clean wash bay at depot
	Deliver sand to North Bourke oval
	Pick up signs, that have been pulled off from blisters in Oxley and Mitchell Streets
	Cut and remove trees, from airside Bourke Airport
	Deliver crusher dust for Art Gallery
	Remove tree and concrete from Pool, deliver pallet
	Cut and remove tree and deliver crusher dust to Cenotaph in Central Park
	Crane at Cenotaph lift blocks and slab
	Crane lift motor into tip compactor
	Pick up steel from footpath in Mitchell Street
	Crane to Waterworks
	Mow levee bank
	Cut and remove tree behind Sisters of Mercy back fence
	Whipper snip highway
	Town poisoning and depot drains and North Bourke sub division
Pick up tree branches in Charles Street	
Remove logs and clean up at gun club	
Water new trees along footpath	

Water & Wastewater – Shane Hopley, Team Leader	
Water Supply Planned Maintenance for 2020	
87 Anson Street	Sewer Choke
56 Tudor Street	Sewer Choke
3 Denman Street	Sewer Choke
5 Denman Street	Sewer Choke
16 Anson Street	Sewer Choke
Pool	Replaced filtered service to pump shed Repair leaking chlorine dosing pump
Davidson Oval	Installed sprinklers on hill Repair filtered water leak
Renshaw Complex	Inspect toilets, kitchen and sewer system
Railway Park	Repair leaking raw water tap
Louth Park	Repair pump and leaks on sprinkler system
Louth Oval	Install water line and tap to cricket pitch and club house
1-3 Short Street	Repair basin in bathroom
29 Mitchel Street	Repair leaking toilet
35 Green Street	Repair leaking filtered water service
1 Darling Street	Repair leaking filtered water service
65 Mertin Street	Repair leaking filtered water service
58 Hope Street	Repair leaking 20mm filtered water service
3 Culgoa Street	Repair leaking 20mm filtered water service
14 Wortumertie Street	Repair leaking 25mm raw water service
149 Meadows Rd	Dug 50mm filtered water main and repaired service
Federation Street	Dug 50mm filtered water main and repaired service
166 Anson Street	Dug 100mm filtered water main and repaired service
8 Becker Street	Dug 100mm filtered water main and repaired service
168 Anson Street	Dug 100mm filtered water main and repaired service
60 Oxley Street	Dug 100mm filtered water main and repaired service
3 Warrego Street	Dug 100mm filtered water main and repaired service
47 Mitchell Street	Dug 100mm filtered water main and repaired 25mm service
9 Anson Street	Dug 100mm raw water main and repaired main
87 Mitchell Street	Dug 100mm raw water main and repaired main
Bourke Township	Water meter replacement ongoing
Alice Edwards Village	Routine Maintenance & Monitoring as per ACP Management Plan
Clara Hart Village	Routine Maintenance & Monitoring as per ACP Management Plan
Training	First Aid Training





Month	Raw water ML	Filter magflow pump 1 ML	Filter magflow pump 2 ML	Plant magflow kL	Raw Water North Bourke KL	Filter Water North Bourke KL	Raw-filtered ML	Filtered-Plant ML
January 2020	132	-	51	46,898	38,021	2,135	82	4
February 2020	108	-	40	35,254	6,213	2,230	68	4
March 2020	102	-	44	45,633	5,210	2,102	58	2
April 2020	77	-	35	36,731	3,532	2,365	42	2
May 2020	47	-	35	4,500	3,654	2,250	12	31
June 2020	69	-	38	28,375	3,201	2,623	31	10
May 2020	47	-	35	4,500	3,654	2,250	12	31
June 2020	69	-	38	28,375	3,201	2,623	31	10
July 2020	69	-	38	35,222	9,365	2,125	30	3
August 2020	62	-	36	32,395	10,211	2,255	26	4
September 2020	91	-	36	32,506	15,446	1,973	55	3
October 2020	117	-	35	33,058	22,505	2,387	82	2
November 2020	138	-	37	34,889	29,000	2,087	102	2

Process	Parameter	Minimum	Average	Maximum	Lower critical lim	Upper critical lim	No. of samples
Rainfall	Rainfall	-	-	-			30
River level	River level (425003)	3.68	3.87	3.98	3.9		30
Raw Water	pH	8.10	8.21	8.30			30
Raw Water	turbidity	49.50	59.39	82.40			30
Raw Water	Conductivity	401.00	427.17	480.00			30
Filtered water	pH	8.00	8.30	8.60	6.5	8.5	30
Filtered water	Conductivity	400.00	430.30	453.00			30
Clarifier	Turbidity	0.50	0.91	1.50	0.0	4.0	30
Tower	Free Cl2	1.50	2.58	3.50	0.2	5.0	30
Clarifier	Free Cl2	2.50	3.28	3.80	0.2	5.0	30
Filtered water	Free Cl2	2.30	3.35	3.90	1.0	5.0	30
Filtered water	Turbidity	0.12	0.22	0.30	0.0	1.2	30
Bourke High School	Free chlorine	1.00	1.40	1.80	0.2	4.0	3
Bourke High School	pH	7.90	8.03	8.20	6.5	8.5	3
Bourke High School	Turbidity	0.15	0.18	0.20	0.0	0.5	3
WTP	Free chlorine	2.30	2.30	2.30	0.2	4.0	1
WTP	pH	8.50	8.50	8.50	6.5	8.5	1
WTP	Turbidity	0.15	0.15	0.15	0.0	0.5	1
Bourke Primary School	Free chlorine	1.30	1.30	1.30	0.2	4.0	1
Bourke Primary School	pH	8.20	8.20	8.20	6.5	8.5	1
Bourke Primary School	Turbidity	0.19	0.19	0.19	0.0	0.5	1
Meadows Rd	Free chlorine	1.50	1.50	1.50	0.2	4.0	1
Meadows Rd	pH	8.12	8.12	8.12	6.5	8.5	1
Meadows Rd	Turbidity	0.20	0.20	0.20	0.0	0.5	1
Mitchell St	Free chlorine	1.00	1.10	1.20	0.2	4.0	2
Mitchell St	pH	7.90	8.05	8.20	6.5	8.5	2
Mitchell St	Turbidity	0.20	0.23	0.25	0.0	0.5	2
Alice Edwards Villa	Free chlorine	1.90	1.90	1.90	0.2	4.0	1
Alice Edwards Villa	pH	8.10	8.10	8.10	6.5	8.5	1
Alice Edwards Villa	Turbidity	0.30	0.30	0.30	0.0	0.5	1
Kidman Camp	Free chlorine	1.00	1.05	1.10	0.2	4.0	2
Kidman Camp	pH	8.40	8.45	8.50	6.5	8.5	2
Kidman Camp	Turbidity	0.20	0.23	0.25	0.0	0.5	2

No	CCP	Monitoring Parameter	Location	Frequency	Target	Adjustment Level	Critical limit
CCP 1	Clarification	Turbidity	After clarifier	Daily grab sample	<1 NTU	4 NTU	>4 NTU
CCP 2 *	Filtration	Turbidity	After Filters	Daily grab sample	0.4 NTU	1 NTU	>1.2 NTU
CCP 3	Disinfection	Chlorine residual	Filtered Water	Daily grab sample	1.5-2 mg/L	<1.5 mg/L for more than 3 days	<0.5 mg/L or > 5 mg/L
CCP 4	Fluoridation	Fluoride concentration	After filters	Daily grab sample	1.0 mg/L	<0.95 mg/L or >1.0 mg/L	<0.9 mg/L for > 72 hours Or >1.5 mg/L
CCP 5	Reservoirs	Reservoir Integrity	Reservoirs	Weekly	Integrity maintained	Signs of integrity breach	Unable to rectify breaches

Treatment Plant EPA Licence Compliance

Record of Effluent Analysis

Pollutant	Unit Of Measure	Licence 100 Percentile Concentration Limit	Aug 2020 TEST	Sep 2020 TEST	Oct 2020 TEST	Nov 2020 TEST	Dec 2020 TEST
Oil & Grease	mg/L	10	<2	<2	<2	<2	3
pH		6.5-8.5	9.25	9.71	7.79	8.84	9.82
Nitrogen (total)	mg/L	15	8.2	3.7	14.1	12.6	5.8
Phosphorus (total)	mg/L	10	3.21	2.9	4.9	2.9	1.67
Total suspended solids	mg/L	20	66	9	18	35	79
Biochemical oxygen demand	mg/L	15	8	4	14	17	15

Council notes the provisions of clause L2.5 (a) and (b) of its licence conditions of a chlorophyll exemption due algal growth, which also exempts the above exceedances.

- Rainfall in Bourke for November 2020 was 5.4 mm
- Hottest day for November 2020 was 43.9 degrees
- Coldest day for November 2020 was 10.5 degrees

Recommendation

That Council note the information in the Engineering Services Department Activity Reports as presented to Council on Monday, 14 December 2020.

21.3 ENVIRONMENTAL SERVICES DEPARTMENT - ACTIVITY REPORT

File Number: D3.1-A11.1-A8.1
Author: Dwayne Willoughby, Manager Environmental Services
Authoriser: Leonie Brown, Acting General Manager
Attachments: Nil

Background

Activity report from the Department of Environmental Services, which includes Developments Approved, Building Services and Animal Control for the month of November 2020.

Current Situation

Development Approvals			
Delegated Authority or Council	Consent Type & Consent No.	Subject Land	Nature of Development
Council	DA 2021/0006	Bourke-Wilcannia Rd Louth	Installation of transportable dwelling
Total value of Approved works for November 2020			= \$272,000
No. of Development Application Approvals for November 2020			= 1
No. of Complying Development Application Approvals for November 2020			= 0

Building Services Report	
Location	Work Carried Out
Work Requests	Actioned and ongoing
Risk Assessments	Completed with every job
Training	First Aid
Office	Monthly check and test Emergency Generator
Contractors	Maintenance works completed as required Upgrade works completed as per Operational Plan
Buildings	Maintenance works completed as required
Airport	Maintenance works completed as required

Animal Control		
Bourke Shire Council Holding Facility	Dogs	Cats
Animals in Pound beginning of Month	1	0
Seized	5	4
Surrendered	4	0
Seized by Police	1	0
Total	11	4
Euthanased	3	4
Returned to Owner	0	0
Released from Pound	0	0
Re-housed	6	0
Died in Pound	0	0
Escaped from Pound	0	0
Animals Remaining at End of Month	2	0
Total	11	4
Stock Rested in Stock Yards	84	

- Attended complaints in regards to dogs causing trouble to the general public
- Ongoing patrols of the township enforcing the Companion Animal Act
- Water sampling for the township, villages and Darling River
- Patrols of Councils Reserves

Splash Park Attendance for November 2020	
Adults	97
Children (2+)	183
Children (<2)	42
Pensioners	0
School Groups	0
Total for Month	322

Financial Implications

Nil

Recommendation

That Council note the information in the Environmental Services Activity Report as presented to Council on Monday, 14 December 2020.

21.4 GENERAL MANAGER'S ACTIVITY REPORT

File Number: G1.1
Author: Leonie Brown, Acting General Manager
Authoriser: Leonie Brown, Acting General Manager
Attachments: Nil

Background

Activities carried out by the General Manager since the last Ordinary Meeting of Council held on Monday, 23 November 2020.

Current Situation**26 November 2020****NEW BOURKE POLICE STATION:**

The Mayor and I had the opportunity to meet last week with NSW Police Force Deputy Commissioner, Mal Lanyon APM; Commander of the Central North Police District, Superintendent Andrew Hurst and Officer in Charge of the Bourke Station, Inspector Jeff Little to discuss proposals for the construction of a new Bourke Police Station in 2021/2022.

With a new two (2) storey building planned to be constructed to the south of the existing Richard Street facility, it was pleasing to hear the Deputy Commissioner speak of the retention of the two (2) heritage buildings that exist at the site.

The Deputy Commissioner also took us for a tour of the existing station. Planning for the project is well underway. This is an exciting project for not only Bourke but certainly also for the hard working officers at the Station.

COVID-19:

After the success of the original JAWS movie, 1978 saw the release of JAWS 2 with the promotional slogan "Just When You thought it Was Safe to Go Back in the Water." I was thinking this week that this slogan would be an appropriate analogy as we navigate COVID-19. Just as plans are being made for the re-opening of borders, word comes through of a COVID outbreak in Adelaide. There was considerable debate and pressure on the NSW Premier, Gladys Berejiklian, to close the States border with South Australia. Ultimately, the South Australian Government determined that the state would go into a six (6) day lockdown.

Until such point that we have a vaccine, the Coronavirus Pandemic will undoubtedly continue to impact society. Whilst Australia's response has been "best practice", I will say it again, the biggest threat to avoiding further lock downs is complacency. Remember to practice the 1.5m social distancing rule, practice good hygiene, stay at home if you have a fever, runny nose, cough or loss of smell and taste and get tested. Community vigilance is most important.

COVID & QR CODES:

The mandatory use of QR Codes for all NSW hospitality venues came into effect from 23 November 2020.

Customer contact details collected by pubs, restaurants, bars, and other businesses makes contact tracing more efficient and assists in stopping the spread of COVID-19 in communities.

QR codes are a contactless, hygienic and private method of collecting details. A free QR code check in option is available for businesses and organisations that register as COVID Safe. For more information, please visit <https://www.nsw.gov.au/covid-19/covid-safe/customer-record-keeping> which will be updated as further information is available.

To find out more about QR code options please go to <https://www.nsw.gov.au/covid-19/covid-safe/qr-codes>

CHANGED DRIVING LAWS

Two (2) announcements were made last week by the NSW Government as part of National Road Safety Week aimed at reducing road accidents, and ultimately fatalities, in the state.

Motorists in NSW will no longer be warned when they approach a mobile speed camera on the road.

The change to the speed camera warning signs will be rolled out over the next 12 months meaning warnings signs usually seen 50m and 250m ahead of mobile speed cameras will no longer be provided. No warnings signs means drivers can be caught anywhere, anytime. Independent modelling by the Monash University Accident Research Centre has shown that the changes could save between 34 and 43 lives a year. If the change means one (1) live is saved, then in my view, the change is a success.

Interestingly, warning signs for fixed speed cameras will remain in place.

The Government also announced tougher penalties for those caught driving while under the influence of both alcohol and drugs. These new penalties will be in place from next year and includes a fine of up to \$11,000, prison time and a potential lifetime ban on driving.

Last week's Sunday Telegraph newspaper made comment that, apart from the terrible emotional cost, each fatality on NSW roads now costs more than \$2.5 million. The Sunday Telegraph revealed figures that show the cost of all fatalities and serious injuries on NSW roads last year was \$9 billion, of which \$1.7 billion was from speed-related crashes.

Coupled with advice from Transport Minister, Andrew Constance that 11,000 people in NSW spend at least one (1) night in hospital because of a car accident each year, ongoing action is obviously required.

DON'T POKE THE BEAR! :

I am happy to admit, I do not know a terrible lot about rugby league. What I do know however, is that you shouldn't "poke the bear" unless you are prepared for a dramatic response. When I heard, leading into Game 3 of this year's State of Origin Series being played at Suncorp Stadium in Brisbane, that some past NSW Origin players and commentators were saying that the Queensland team was "the worst team ever", I quietly sensed that a dramatic response was imminent. Sure enough, quite a boil over last Wednesday, with Queensland winning 20 -12 and taking the Series 2 - 1.

Whilst I see that some commentators have said they got it wrong, others are sticking to their view. Given that sustained position, I am just not sure where that leaves the NSW Blues!!

ROADWORKS:

Sealing works in the Louth village, which includes Charles, Becker, Hughes and Peter Streets, was completed on Friday, 20 November 2020. Council has also completed the resealing of the bitumen sections of the Weelong Road also at Louth.

Council graders have undertaken a top grade on MR 68 South, between Louth and Tilpa.

Construction works on the MR 405 project, Romani - Wangamanna section, continues with an extra section of the roadway receiving bitumen seal on Tuesday, 24 November 2020.

Shoulder widening is set to commence on the Mitchell Highway between Bourke and Enngonia.

WILD DOG FENCE - COMMUNITY CONSULTATION SESSIONS:

On Thursday, 10 December 2020, from 9.00am – 1.00pm at the Western Local Land Service (LLS) building, 21 Mitchell Street Bourke, a face-to-face community drop-in session will be held to gather feedback, ideas, concerns and suggestions about the NSW Wild Dog Fence Extension Project to inform the development of the Environmental Impact Statement (EIS).

LLS have advised that their project team is keen to get a broad range of input on the project and everyone with an interest in the project are encouraged to have their say.

In addition to the face-to-face session, a number of online sessions will also be held as follows:

Day	Date	Time
Tuesday	1 December	1.00-2.00pm
Thursday	3 December	6.00-7.00pm
Tuesday	15 December	1.00-2.00pm

Registration for an online session is available by emailing: wilddogfence@scs.nsw.gov.au.

To find out more visit www.lls.nsw.gov.au or contact the project team on (02) 5852 1215 (during business hours) or email wilddogfence@scs.nsw.gov.au.

DISASTER RECOVERY:

Australia as a nation has had its fair share of natural disasters in recent times with the ongoing drought and then the bushfires earlier this year. In mid-November 2020, the Federal Government delivered its response to the Royal Commission into National Natural Disaster Arrangements.

Legislation will be introduced to Parliament to give the Australian Government the power to declare a national emergency to help mobilise Commonwealth resources and help tackle the challenges states and local communities may face.

In addition, the National Cabinet has also agreed to establish a National Emergency Management Ministers Meeting which will be initially responsible for driving and coordinating implementation of the Royal Commission's recommendations – in consultation with the range of responsible

Ministers - and ultimately ensure that Australia is preparing for future disasters at the highest levels.

Importantly, the Government will strengthen the national coordination arrangements within Emergency Management Australia (EMA) to streamline requests for Australian Government assets to assist states and territories in their preparation and response to disasters.

The Royal Commission also identified the need for a new, dedicated National Resilience, Relief and Recovery Agency and the Federal Government has now commenced the necessary work to establish this agency.

The new agency will initially incorporate the functions of the National Bushfire Recovery Agency, which was established in response to the Black Summer bushfires. It will also integrate the functions of the National Drought and North Queensland Flood Response and Recovery Agency, and the disaster recovery and risk reduction functions within the Department of Home Affairs.

I think it's fair to say that we have all witnessed a level of conjecture, albeit at a distance, as to if and when the Federal Government becomes involved in natural disasters. The identified reforms are extensive, and I look forward to their implementation.

WATER RESTRICTIONS:

As residents are aware, Level 1 Water Restrictions in Bourke and North Bourke became applicable on Monday, 9 November 2020. At the moment, the weir pool is dropping by some 20mm a day and unless we see further inflows into the weir pool in the not too distant future, we are looking at Level 2 restrictions in mid December 2020.

I again urge residents to be "water wise" in their water usage patterns and also respect the restriction requirements.

AUSTRALIA DAY NOMINATIONS:

The closure of nominations for the 2021 Bourke Australia Day Awards on Monday, 7 December 2020 is rapidly approaching.

Details on how to nominate are available on Councils website or by calling into the Council Office at 29 Mitchell Street, Bourke.

There are a lot of worthy potential recipients in the Bourke Shire for the various categories in these awards. We all need to ensure that unsung heroes within our community are recognised.

ALGAL BLOOMS:

In the event of river flows continuing to reduce, parts of the Barwon Darling system will see conditions favourable to algae growth. The warming weather is also favourable for algae growth. These two (2) factors indicate that the Barwon-Darling is entering a state that is likely to produce algae blooms. Water users should therefore prepare and be on the lookout for excessive algae growth. If then required, take the necessary actions to mitigate against the algae bloom conditions.

The Blue-green Algae Report dated 18 November 2020 as released by the Far West - Algal Coordinating Committee has identified that there were, at that date, No Alerts for the Darling River at the Bourke Boat Ramp or at the Bourke Weir.

A DATE FOR THE DIARY:

Council in conjunction with the Maranguka Community Hub will hold "Christmas in the Park" from 6.00pm till 9.00pm on Friday, 4 December 2020 in Central Park. Santa and his Elves will be in attendance with entertainment and food and drink stalls available. Please note COVID restrictions will apply. For enquiries contact Maranguka at their office in Mitchell Street, Bourke (Phone 0448 498 597) or contact the Back O' Bourke Information and Exhibition Centre by phoning 6872 1321.

CHRISTMAS CLOSEDOWN:

Christmas is now but four (4) weeks away. This year, Council's Shire Office, Service NSW Agency and Library will close at 4.30pm on Wednesday, 23 December 2020 and re-open for business on Monday, 4 January 2021.

If residents encounter a problem such as no filtered water supply, a water main break or a sewer choke, or for that matter any urgent issue over the Christmas/New Year period, please contact Council's Duty Officer on 0419 722 055.

Quote of the Week!

"I'm glad it's finally hot enough to complain about how hot it is."

Anonymous

3 December 2020

PROVISION OF MEDICAL SERVICES:

The Western NSW Local Health District (WNSWLHD) has announced the awarding of a contract to Ochre Health for the provision of medical services to Bourke and other Western Area Multipurpose Services from 2021.

The WNSWLHD has advised that under the new contract, people in Bourke, Brewarrina, Coonamble, Lightning Ridge and Walgett requiring "urgent care will be seen face to face, any time of the day or night, by a doctor who is either on site, or who is called in."

The advice further provides that "it is expected that face to face doctors will also be available in the towns on Saturday and Sunday mornings for all those who present to the ED regardless of their triage category. Less urgent patients will be seen by a doctor through our remote access services out of hours."

These arrangements at the outset appear similar to current service levels available in Bourke and above the minimum service levels as previously included in the tender document for the service contract. If that is the case that is pleasing. Council has accepted an invitation to meet with the Acting Executive Officer of the Health District to meet with him prior to Christmas. It would be hoped from this meeting that clarity can be brought to the table as to the specific service levels for advice to the community.

CHRISTMAS IN THE PARK:

Don't forget Friday night, 4 December "Christmas in the Park" event in Central Park from 6.00pm till 9.00pm. With the Maranguka Community Hub joining with Council to present the event, Santa and his Elves will be in attendance with entertainment and food and drink stalls available. Please note COVID restrictions will apply. For any enquiries contact Maranguka at their office in Mitchell St, Bourke (Phone 0448 498 597) or contact the Back O' Bourke Information and Exhibition Centre by phoning 6872 1321.

AUSTRALIA DAY NOMINATIONS:

Next Monday, 7 December 2020 is the closing date for nominations for the 2021 Bourke Australia Day Awards. As previously advised, details on how to nominate potential winners are available on Councils website or by calling into the Council Office at 29 Mitchell Street, Bourke. If you don't nominate that worthy potential recipient, they will never receive that recognition they deserve.

JOB-READY SKILLS WITH SUMMER SKILLS PROGRAM:

Summer Skills is an initiative of the new JobTrainer NSW package offering fee-free training and skills support to all 2020 Year 12 school leavers. Participants can take short vocational courses over the summer period, and both short and long vocational courses across 2021.

It does not matter whether the former students intend going on to university or a vocational training organisation, starting work, or taking a gap year, the training courses will help boost the resume and allow participants to experience some jobs first hand. Join up with a friend or sign up to discover new passions and meet like-minded school leavers across the state.

In Bourke, the course offerings are First Aid, CPR, Manual Handling and White Card. The Training Provider is Robinson College with the contact details being Ph (08) 8087 6022. Places are limited so get in early.

More information about the package and courses on offer are available via the NSW Department of Education web page at: education.nsw.gov.au/summer-skills

WATER RESTRICTIONS:

As residents are aware, Level 1 Water Restrictions are now applicable in Bourke and North Bourke.

Don't forget to be "water wise" in your water usage patterns and also please respect the restriction requirements.

Council at its meeting held on Monday, 23 November 2020, gave consideration to the Water Restrictions as included in the Drought Management Plan and made some amendments to ensure the amenity of Bourke is maintained during what is expected to be, a very hot summer.

As part of these discussions, and assuming there are no inflows, it is likely that Bourke will go to Level Two (2) Restrictions by Christmas and Level Three (3) restrictions in February 2021. Given this scenario, Council resolved to make representations to the Hon. Melinda Pavey, MP, Minister for Water, seeking an Environmental Flow of water from an appropriate water storage with a view to increased flows into the Darling River at Bourke to arrive in the early part of 2021. A letter has subsequently been forwarded to the Minister.

WESTERN WEIRS PROGRAM:

Given that Bourke and North Bourke are once again on water restrictions, and after watching thousands of megalitres of water flow over the Bourke Weir earlier this year, the importance of increasing the capacity of the Bourke Weir Pool is again very much to the fore.

Whilst Council was prepared to fund the costs of undertaking an options study in respect of a new heightened weir at Bourke, at this stage this has not proceeded given the NSW Government has commissioned its Western Weirs Program. It is acknowledged that the process for this Strategy is comprehensive, however Council is concerned at the extended timeframes for the development and completion of this Strategy, let alone any ultimate construction in respect of a revised weir at Bourke, should that be the outcome.

In a Project Update Report issued last week by Water NSW, it was advised that the Project Team had continued meeting with Far West Councils, weir owners and other relevant government agencies and groups. The Project Teams advise that these meetings have been valuable for helping develop the Western Weirs Strategic Business Case (SBC), along with the modelling, surveying and engineering work required to assess the benefits, options and risks of the project.

Local knowledge and feedback is important, even in this early stage of the program, and the Project Team appreciates the feedback it has received to date on water security and quality, weir infrastructure and ownership, and the important social and cultural concerns of the communities in this region.

Engagement and input from Aboriginal stakeholders and communities is a key priority for the Western Weirs Strategic Business Case and Water NSW is working to develop the best approach for engagement with the region's communities.

Due to COVID-19 restrictions, engagement with Aboriginal communities and general community groups is now scheduled for early 2021. This schedule also aligns with the Department of Planning, Industry and Environment (DPIE)-Water's consultation schedule so the plan to undertake such consultation jointly and reduce the consultation fatigue for communities.

For more information on the Western Weirs Program and to see previous project updates, go to the project website page: <https://www.waternsw.com.au/projects/new-dams-for-nsw/western-weirs-program>

WILD DOG FENCE - COMMUNITY CONSULTATION SESSIONS:

As previously advised, Thursday, 10 December 2020, from 9 am - 1 pm, will see the Western Local Land Service (LLS) conduct a face-to-face community drop-in session to gather feedback, ideas, concerns and suggestions about the NSW Wild Dog Fence Extension Project to inform the development of the Environmental Impact Statement (EIS).

There are also two (2) remaining online sessions which will be held as follows:

- Thursday, 3 December, 6-7 pm
- Tuesday, 15 December, 1-2 pm

Registration for either of these online session is available by emailing: wilddogfence@scs.nsw.gov.au

To find out more visit www.ils.nsw.gov.au or contact the project team on (02) 5852 1215 (during business hours) or email wilddogfence@scs.nsw.gov.au

FREE OSTEOPATHY CLINIC:

I received advice this week that there will be a Student-led Osteopathy Clinic held at the Bourke Multipurpose Service from 1 – 12 February next year. The Clinic will comprise of free 45min sessions and will be conducted by Southern Cross University 4th & 5th year Osteopathy Students who will be fully supervised by qualified staff. During the two (2) week clinic you can book in for two-three appointments if you desire.

Osteopathy is a way of diagnosing, treating and preventing health problems by moving, stretching and massaging a person's muscles and joints. Osteopathy is based on the principle that the wellbeing of an individual depends on their bones, muscles, ligaments and connective tissue functioning smoothly together.

Bookings for an appointment are via the North West Academic Centre (NWAC) and are essential. Please call the Academic Centre on 02 6870 2663 or 0429 525 244 for appointment times and more information.

FOR SALE- 1928 RAIL CARRIAGE:

Council currently has for sale a former NSW Railways Parcels Van. This van has an interesting history having begun its career as a suburban motor car built by Clyde Engineering in Sydney, delivered in December 1928 as part of a contract of 100. It had a seating capacity of 71 passengers.

The carriage operated suburban services in Sydney for many years until it was displaced by new double-deck cars in February 1975. In August 1976, it re-entered service as a parcels van operating dedicated parcel delivery services across the Sydney metropolitan area. It was one of ten such vehicles. The van was used as a shunter at Flemington in its final years before being officially condemned in January 1993. From my enquiries, the carriage was transported to Bourke shortly thereafter and has resided in the town ever since.

Council is inviting expressions of interest for the purchase of this piece of rail history which close at 2.00pm on Friday, 11 December 2020.

Full details can be obtained from Councils website at the following link:

<https://bourke.nsw.gov.au/council/tenders-and-quotations/>

It should be noted that in the event of Council not receiving a reasonable formal quotation from this process, Council will proceed to enter into direct negotiations with potential purchasers for the purchase and removal of the carriage.

GRANT FOR BUS SHELTER:

Council has been advised by Transport NSW that its submission for funding under the 2019-2021 Country Passenger Transport Infrastructure Grants Scheme (CPTIGS) has been successful.

In this regard Council has been granted funding of \$11,000 for one new shelter to be constructed at Central Park, Bourke.

Council is appreciative of the Governments funding in this matter as we work in partnership to provide quality public transport infrastructure for passengers Work in respect of the preparation of an appropriate design is underway.

NRL IN THE BUSH:

It has now been announced that the South Sydney Rabbitohs will play the Penrith Panthers in an NRL Round 11 match commencing at 2.00pm on Sunday, 23 May 2021 at Dubbo's Apex Oval. I have been assured that this will be a quality game.....assuming both teams carry their 2020 form into the new season. I would imagine that there would be a good crowd in attendance. If you're planning a weekend of it, I would suggest you make your accommodation bookings early.

TOUSISM UPDATE

The Jandra Paddleboat and Crossley Engine will cease to operate for the season from Monday, 7 December 2020, with both declining numbers, and the low river levels combining to influence this decision. The last opportunity to take a cruise on the Jandra will be Sunday, 6 December 2020.

As the tourist season winds down there will be reduced hours of operation in place for both the Visitor Information Office and Back O' Bourke Exhibition Centre with the facilities closed on the weekend effective from Saturday, 12 December 2020. Hours of operation from Monday to Friday will remain the same, opening at 9am and closing at 5.00pm, reduced hours of operation will be in place over the Christmas January period.

Whilst there will be a lull in tourist activities over the next few months, the Tourism and Events Manager and her staff are busy looking at a number of other promotions within the Shire. They are also looking to work with the organisers of some of the existing events within the Shire to improve the marketing of those events for 2021 and ensure that these events are included on any promotional material relating to Bourke.

Also high on the priority list for the team is to ensure that the tourism product within the Shire continues to be enhanced and in particular building upon our current attractions and assisting in their development and promotion.

Council is keen to further cement Bourke's reputation as a tourist destination

CHRISTMAS CLOSEDOWN:

The countdown is well and truly on.....Christmas is now but three (3) weeks away. This year, Council's Shire Office, Service NSW Agency and Library will close at 4.30pm on Wednesday, 23 December 2020 and re-open for business on Monday, 4 January 2021.

Don't forget that if you encounter a problem such as no filtered water supply, a water main break or a sewer choke, or for that matter any urgent issue over the Christmas/New Year period, please contact Council's Duty Officer on 0419 722 055.

2 QUOTE OF THE WEEK!

3 *"At Christmas, all roads lead home."*
Marjorie Holmes

PROVISION OF HEALTH SERVICES:

In the company of the Bourke Mayor, Councillor Barry Hollman, along with representatives of our fellow Far North West Joint Organisation (FNWJO) members of Cobar and Walgett, we recently attended a teleconference with the NSW Minister for Health, the Hon. Brad Hazzard, MP and others from NSW Health to discuss our concerns regarding the recent health services tender which involved the provision of Doctors for the Bourke Multipurpose Service.

At the outset both the Mayor and I must acknowledge the Minister for his receptiveness to the request from the Joint Organisation for a meeting. We acknowledge that the Minister's time is generally at a premium, however, that is currently more so given the ever-evolving pressures from commitments relating to COVID-19. The number of days where the Minister has not been in attendance with the Premier at a COVID related media conference are few and far between and one can only imagine the number of COVID related meetings he has attended.

Whilst the outcome of the tender is looking positive for health services in Bourke and other western communities, it was considered important that the meeting proceed, even though the tender outcome had been announced. It was a positive meeting, and I am certain that better lines of communication between the Local Health District and the Councils present and the communities they represent, will be the outcome.

This week, Mark Spittal, Acting Executive Officer of the Local Health District, and a team of people from the successful tenderer, Ochre Health, will be in Bourke as part of the transition process as Ochre Health moves towards being in-situ and providing health services at Bourke come 1 March 2021.

AIR SERVICES TO BOURKE:

Throughout the COVID Pandemic, AirLink have continued to provide air services to Bourke. Whilst passenger activity has been limited during this difficult time, at a recent meeting of the Far North West Joint Organisation, of which Bourke Council is a member, it was agreed to both amend the flight schedule and amend the fare structure.

Effective 7 December 2020 return flights between Dubbo and Bourke will occur each Monday, Thursday and Friday. There will be three (3) fare levels being \$150, \$250 and \$350 with the lowest fare being the community fare for Bourke residents. This is keen pricing, and it is hoped that these fares attract a greater level of passenger activity. Check out further details at: www.airlinkairlines.com.au

The World Bank, who is one of the world's largest sources of funding and knowledge for developing countries, has recognised that "Air transport is an important enabler to achieving economic growth and development. Air transport facilitates integration into the global economy and provides vital connectivity on a national, regional, and international scale. It helps generate trade, promote tourism, and create employment opportunities".

Just as the World Bank recognises the importance of air transport, so too does Bourke Shire Council and the NSW State Government, who is significantly subsidising the flights to assist all in the community. All parties continue to work hard to make the Dubbo – Bourke air route work.

FINAL COUNCIL MEETING OF 2020:

The final monthly meeting of Bourke Shire Council for 2020 will be held on Monday 14 December 2020 commencing at 9.15am.

Whilst the four (4) square metre rule has been relaxed the 1.5m distance rule is still applicable. Accordingly the meeting will again be conducted on a face to face basis with the public only being able to participate by following the meeting via a webcast. Councillors have the option not to attend in person but to participate remotely via an Audio-Visual link.

Council has previously resolved that there will be no ordinary meeting in January with the initial scheduled meeting for 2021 being Monday, 22 February 2021. It would be nice to think that by then we will be able to welcome members of the community back into the Chamber to observe Council meetings, however time will ultimately tell.

PV JANDRA:

The final trip for the 2020 Bourke Riverboat Season took place last Sunday.

From the initial cruise of the year on 29 June 2020 up until last Sunday, 6 December 2020, it was pleasing to see that in excess of 7,200 people took the opportunity to take a ride on the PV (Paddle Vessel) Jandra and experience the Darling River from an on-water perspective. These numbers are significant, especially when COVID restrictions are taken into account, with the COVID Safety Plan only permitting a maximum of 45 passengers on each trip of the Jandra, instead of its normal capacity of 100 passengers.

In declaring the season closed, this was done because of falling tourist numbers given the heat being experienced and the falling river which was reducing the distance between the keel of the Jandra and the floor of the river such that the potential for running aground was becoming high. I look forward to further flows in the river to enable the Jandra to operate a full season next year.

A quick thank you to Captain Allan Bartschy and his crew for the professionalism and customer service shown to our tourists this year. It has been great this year to have the PV Jandra operating once again on the Darling River after the boat previously being on sabbatical due to the lack of water in the River.

COVID-19:

Restrictions in respect of COVID-19 continue to be relaxed. The Queensland border is once again open, as per normal, with a flurry of activity as people were allowed to travel into Queensland from 1 December 2020 for the first time in some seven (7) months.

From Monday of this week, stand up drinking in licenced premises will be again permissible and venue capacity will double following a major easing of restrictions by the NSW Government. In addition, there will be a no capacity restriction applicable to weddings or funerals, as long as venues abide by the two (2) square metre rule. Gyms and nightclubs however aren't included in the new spacing rules. Whilst the rates of infection are basically zero in the eastern states of Australia, apart from those travellers returning from overseas, my concern is that as families get together for Christmas and New Year celebrations, and complacency sets in, that people again become infected and the disease starts to spread once again.

Let's not succumb to complacency. Let's remember the COVID-19 best practice techniques. Practice the 1.5m social distancing rule, practice good hygiene, stay at home if you have a fever, runny nose, cough or loss of smell and taste and get tested.

INTEREST ON OVERDUE RATES:

As part of its response to COVID-19, Council at its meeting held on 25 May 2020 adopted a COVID-19 Rates Financial Assistance Policy. Included in this Policy was a provision that Council would not charge any interest on overdue rate instalments that were due on 31 May 2020, 31 August 2020 and 30 November 2020 along with any Water Consumption Charges that fell due during that period.

This moratorium on interest charges applied for the period 1 June 2020 until 31 December 2020.

Accordingly, the moratorium finishes on 31 December 2020 with any rates/water charges outstanding as of 1 January 2021 being subject to an interest charge of 7% on, and from, that date until paid.

In addition to this interest rate moratorium, the Policy also provided for Council to place on hold debt recovery and legal action proceeding's in respect of outstanding rates and charges. Again, this hold comes to a conclusion as of 31 December 2020.

Should residents be experiencing financial difficulties in respect of paying their rates and charges to Council, I encourage them to make contact with Council's Revenue Officer as early as possible to allow suitable repayment arrangements to be made.

RIVER FLOWS:

The first day of summer on 1 December 2020 certainly set the scene for what we may be in for during the next three (3) months with the temperature reaching 47.8 degrees.

The river height gauge at 7.00am on 1 December 2020 was 3.67m. On average, the river level has been dropping by approximately 140mm per day in the last two (2) weeks of November. By the end of Monday, 1 December, the river level had dropped to 3.65 m. This reduction in the level of the river clearly shows what is well known, that evaporation on hot days has a significant impact on the water store within the weir pool.

Once the river level reaches a height of 3.5m, this is the trigger point for the introduction of Level Two (2) Water Restrictions. It is estimated that with no rain and inflows, Level Two (2) Restrictions will commence on or around 12 December.

The main difference between level one (1) and level two (2) restrictions is that the period allowed for watering reduces from two (2) hours each day to one (1) hour each day.

The ongoing dry conditions are of concern. Council will continue to monitor the water supply situation across the shire and looks forward to the ongoing cooperation of residents in complying with the restrictions.

BOURKE WAR MEMORIAL SWIMMING POOL:

A Council staff member was telling me that they had had a conversation with former Bourke resident and builder, Jeff Clifford in Dubbo last weekend. They were talking about the Pool redevelopment with Jeff advising that he had undertaken the concrete work for the pool concourse way back when, when he worked with Wallace and McGee. Jeff said that when he and his co-workers were tying all

the reinforced steel together, they had to start work at around 4.00am due to the fact that the heat later in the day made the steel untouchable. No gloves back then! They did a great job on the concourse because as part of the current redevelopment, it certainly took a bit to pull up.

Unfortunately, however, I really can't see the 50m pool at the Bourke War Memorial Swimming Pool being open to the public until the New Year. Whilst this is disappointing to all concerned, I consider the contractors have done a great job given that they faced numerous challenges associated with the project, including COVID.

Despite these challenges, what Council has continuously pushed with the contractor is the need for the pool work to be done well and built to a high standard with no short cuts.

In terms of current works, installation of the liner is progressing well and once this phase is complete the pool will be filled with water. The fitting out of the Filtration Room is complete with drainage and earthworks nearing completion. The final piece of the redevelopment is project commissioning, and the contractors are progressing towards this phase of this exciting project for Bourke residents.

ROADWORKS:

Construction works on the Bourke to Wanaaring Road (MR 405) project, Romani-Wangamanna section, continues, with a further 6kms of bitumen laid down on 24 November.

Shoulder widening is taking place on the Mitchell Highway, between Bourke and Enngonia, which will lead to the sealing of the shoulders to help prevent damage to the road surface.

Top grading is underway on the Coronga Peak Road at Byrock.

Resealing of various town streets in Bourke is due to commence in coming weeks.

Quote of the Week!

"From Monday, life will be very different in NSW."

NSW Premier, Gladys Berejiklian announcing relaxed COVID-19 restrictions in NSW from Monday, 7 December 2020.

Recommendation

That Council note the information in the Acting General Manager's Activity Report as presented to Council on Monday, 14 December 2020.

21.5 LIBRARY MANAGER'S - ACTIVITY REPORT

File Number: L4.1
Author: Jodi Hatch, Library Manager
Authoriser: Leonie Brown, Acting General Manager
Attachments: Nil

Background

The following items for the 2020/21 period are presented for your information:

Current Situation

Item	November 2019	November 2020
Loans	791	510
New Members	9	3

- We have continued to sort and box our excess stock to send to the James Bennett Sustainability Project. We have sent fourteen (14) boxes to date, with another eight (8) ready to go. This is helping to tidy up the hallways and make things more accessible.
- The library has purchased an online program called Beanstack to run our Summer Reading Club and other reading challenges. This month we have been setting the program up and it will launch in December.



Recommendation

That the information in the Library Manager’s Activity Report as presented to Council on Monday, 14 December 2020 be noted.

21.6 TOURISM & EVENTS MANAGER'S ACTIVITIES REPORT

File Number: T4.1
Author: Fran Carter, Manager Tourism & Events
Authoriser: Leonie Brown, Acting General Manager
Attachments: Nil

Background

The Bourke Shire Councils Tourism and Events Manager's activity report provides Council with an updated status report for November, relating to its tourism teams activities through visual data including graphs and statistic to allow for the measurement of the team progress and performance.

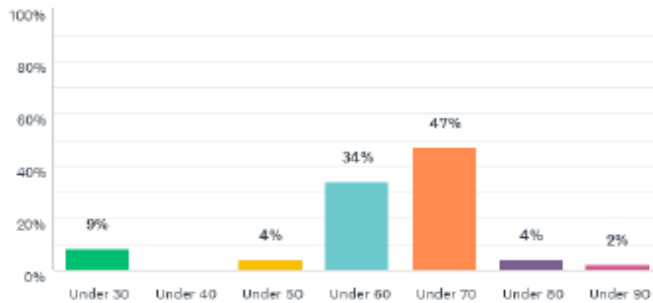
Current Situation

- Over 200 participants converged on Bourke as part of the Variety Bash. Dinner was held at the Back O' Bourke Function Centre grounds. Whilst here (one night) the group injected over \$60k into the Bourke economy. The Variety organisers will return again to Bourke in 2021.
- Kamilaroi Highway committee held a two day familiarisation in Bourke before travelling to Brewarrina for its general meeting.
- Centre staff actively organising Christmas markets, Christmas lights and Australia Day activities to be held in December and January.
- The Back 'O Bourke and Jandra turnover in November although dropping on previous months is still an increase of 385% on the same period as last year.
- 695 tickets were sold on the Jandra paddleboat with 55 trips being made in November.
- Exhibition Centre tickets sold in November were up 228% on the same period as last year
- Cultural walks have finished for the season and will resume again in 2021.
- Back O Bourke Show has finished for the season and will return next year.

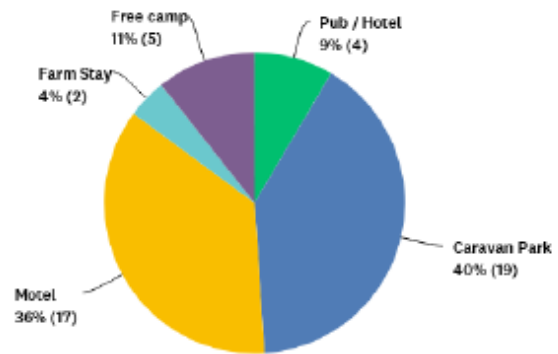
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan		448	560	325	326	302	348	386	782	1109
Feb		157	397	271	373	391	220	282	1043	386
Mar	810	570	1500	1051	1342	1612	1245	1274	1021	412
April	2507	2144	3103	3146	3849	3118	3114	4024	3166	0
May	2656	2891	3758	3988	4602	4073	3983	4770	3693	0
June	2952	3216	4492	4275	5437	5199	4754	5634	4490	993
July	4362	4643	5173	6241	6002	5941	5982	7614	6834	2570
Aug	4187	4162	4410	4793	5078	4951	5051	5548	4052	1898
Sept	4295	5074	4275	4764	4489	4532	4246	4676	3601	3325
Oct	2674	3067	2383	2486	2370	2475	2463	3574	2222	5246
Nov	1012	930	789	671	610	1031	876	1014	1220	1989
Dec	386	347	207	242	272	281	255	630	860	
Total	25841	27649	31044	32253	34750	33906	32537	39454	32984	

NOVEMBER STATISTICS 2020

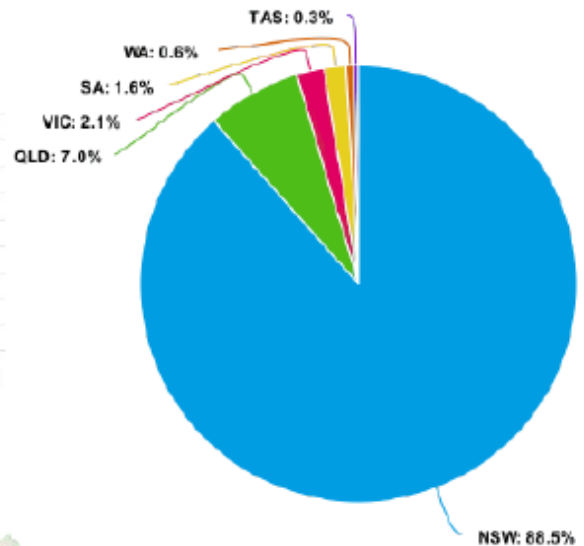
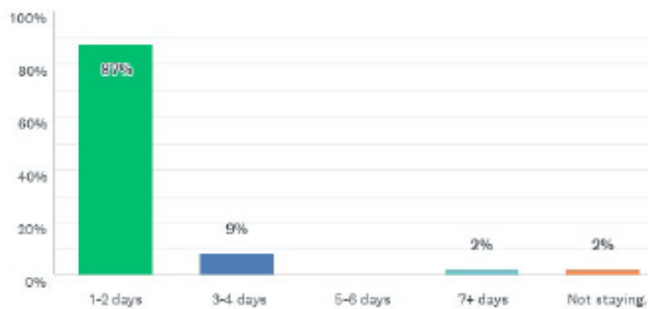
What is your age?



Style of accommodation?

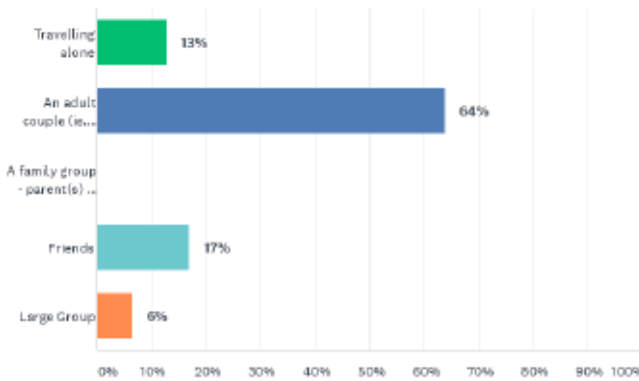


How long are you staying?



POSTCODES OF VISITORS

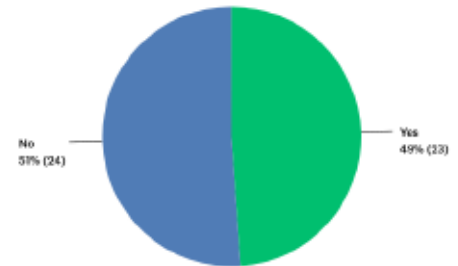
How would you describe your immediate travel party?



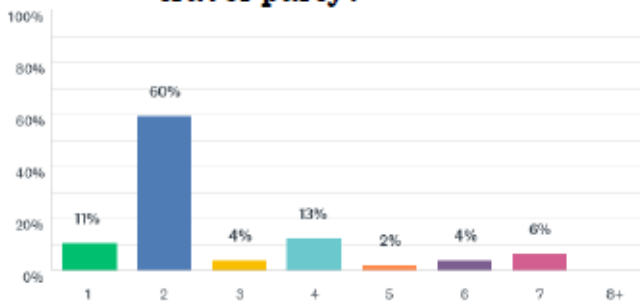
Are you female or male?



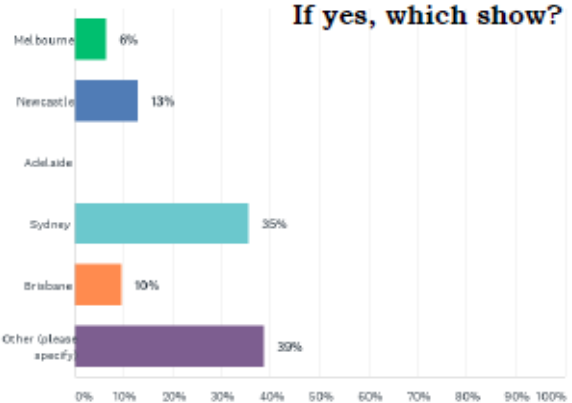
Have you been to a Caravan & Camping Show?



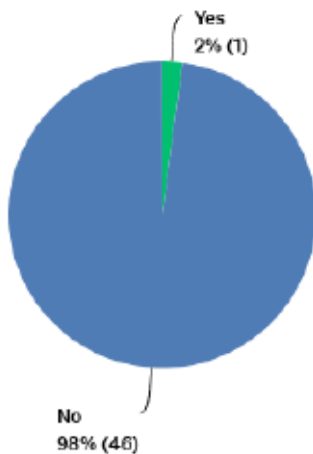
How many people are in your travel party?



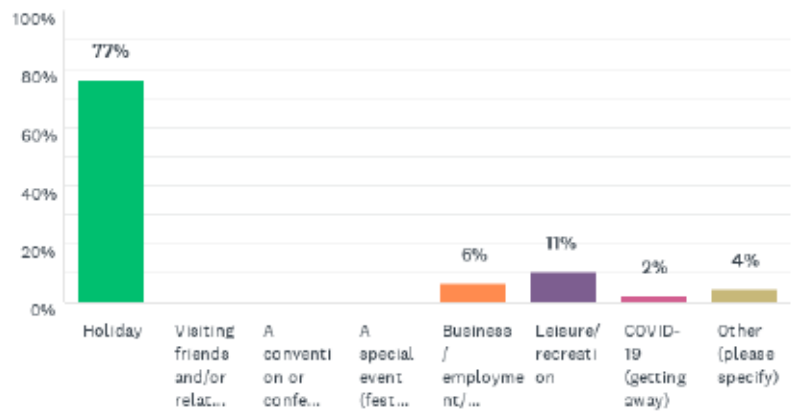
If yes, which show?



Have you been through the Back O' Bourke Centre before?



What is the main purpose of your trip?



Recommendation

That Council note the information in the Tourism and Events Manager's Activity Report for November 2020 as presented to Council on 14 December 2020.

22 CLOSED SESSION**Recommendation**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

22.1 * Purchase of New Motor Grader Tender 02/21 Bourke 944116 Closed Session**

This matter is considered to be confidential under Section 10A(2) - (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

22.2 * Tender for Construction of Jandra Creek No 2 and Compadore Creek Bridges Closed Session**

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.3 * Purchase of one 4.5 - 5 Tonne Tipper Closed Session**

This matter is considered to be confidential under Section 10A(2) - (d)(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

22.4 * Deed of Agreement - CAPRA PTY LTD - Proposed Sale of Small Stock Abattoir - December 2020 Update**

This matter is considered to be confidential under Section 10A(2) - (g) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.