



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Monday, 26 April 2021
Time: 9.15am
Location: Bourke Shire Council
29 Mitchell Street Bourke NSW

BUSINESS PAPER

Ordinary Council Meeting

26 April 2021

Mark Riley
General Manager

Time	Event	Representative	Organisation
9.00am	Community Open Forum for members of the public to address Council		
9.45am	Monthly Update	Superintendent Andrew Hurst	Central North Police District
10.00am	Update	Rob Bourke, Principal	Bourke High School



DECLARATION OF INTEREST FORM COUNCIL OFFICIAL

FOR USE AT COUNCIL AND COUNCIL MEETINGS

NAME OF COUNCIL OFFICIAL DECLARING INTEREST:
ACTION PROPOSED:
<p>Tick one box only:</p> <p><input type="checkbox"/> In my opinion, my interest is pecuniary, and I am therefore required to take the action specified in Part 4 of Council’s Code of Conduct.</p> <p><input type="checkbox"/> In my opinion, my interest is non-pecuniary but significant. I am unable to remove the source of conflict. I am therefore required to treat the interest as if it were pecuniary and take the action specified in clause 5.10 of Council’s Code of Conduct.</p> <p><input type="checkbox"/> In my opinion, my interest is non-pecuniary and less than significant. I therefore make this declaration as I am required to do pursuant to clause 5.11 of Council’s Code of Conduct. However, I intend to continue to be involved with the matter.</p>
COUNCIL OFFICIAL
<p>I, _____ (name of COUNCIL OFFICIAL) disclose the above interest and acknowledge that I will take appropriate action as I have indicated above.</p> <p>Signed: _____ Date: _____</p>
GENERAL MANAGER – required for all declarations:
<p>I have noted the above declaration and I note your opinion and/or the action you have proposed.</p> <p>Signed: _____ Date: _____</p>
DEFINE YOUR INTEREST:
<p>Is your interest:</p> <p><input type="checkbox"/> Pecuniary (see dealing with pecuniary interests)?</p> <p><input type="checkbox"/> Non pecuniary (see dealing with non-pecuniary interests)</p>
MATTER IN WHICH YOU HAVE AN INTEREST: (Please provide full details, including item number on Council agenda)
NAME OF THE INTEREST:
<p>Be specific and include information such as:</p> <ul style="list-style-type: none"> - The names of any person or organisation with which you have a relationship; - The nature of your relationship with the person or organisation; - The reason(s) why you consider the situation may (or may be perceived to) give rise to a conflict between your personal interests and your public duty as a COUNCIL OFFICIAL . <p>_____</p> <p>_____</p> <p>_____</p>

<p>MANAGING LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS:</p> <p>Clause 5.11 of Council’s Code of Conduct provides that if you determine that a non-pecuniary conflict of interest is less than significant and does not require further action, you must provide an explanation of why you consider that conflict does not require further action in the circumstances.</p>
<p>IS YOUR NON-PECUNIARY INTEREST LESS THAN SIGNIFICANT?</p> <p>If you are of the view that your non-pecuniary interest is less than significant, please provide your explanation directly below (only complete if you are claiming that your non-pecuniary interest is less than significant).</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>DEFINITIONS:</p> <p>A PECUNIARY INTEREST is an interest that a designated person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person (see Part 4 of Council’s Code of Conduct).</p> <p>A NON-PECUNIARY INTEREST is a private or personal interest that does not amount to pecuniary interest as defined by Part 5 of Council’s Code of Conduct.</p>
<p>MANAGING PECUNIARY INTERESTS:</p> <p>Part 4.10 of Council’s Code of Conduct requires designated persons to declare in writing to the General Manager the nature of a pecuniary interest the person has in any Council matters, as soon as practicable after becoming aware of the interest.</p>
<p>MANAGING SIGNIFICANT NON-PECUNIARY INTERESTS:</p> <p>Clause 5.10 of Council’s Code of Conduct provides that you must manage a significant non-pecuniary interest by not participating in consideration of, or decision making in relation to, the matter in which you have the significant non-pecuniary conflict of interest and the matter being allocated to another person for consideration or determination, or if the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a council or committee meeting, by managing the conflict of interest as if you had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code.</p>
<p>MANAGING NON-PECUNIARY INTERESTS:</p> <p>Clause 5.8 of Council’s Code of Conduct states that how you manage a non-pecuniary interest will depend on whether or not it is significant. Clause 5.9 of Council’s Code of Conduct states that, as a general rule, a non-pecuniary conflict of interests will be significant where a matter does not raise a pecuniary interest but involves:-</p> <ul style="list-style-type: none"> a) a relationship between a council official and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative for the purposes of clause 4.4 of the Code or another person from the council official’s extended family that the council official has a close personal relationship with, or another person living in the same household; b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship; c) an affiliation between the council official and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a council official’s affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation; d) membership, as the council’s representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of the council and the organisation are potentially in conflict in relation to the particular matter; e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code) that is not a pecuniary interest for the purposes of clause 4.1 of the Code; f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

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- 1 OPENING PRAYER**
- 2 ACKNOWLEDGEMENT OF COUNTRY**
- 3 REMEMBRANCE**
- 4 APOLOGIES**
- 5 DECLARATION OF INTEREST**

6 MAYORAL MINUTE**6.1 MAYORAL MINUTE - MAYORAL ACTIVITIES**

File Number: M2.1
Author: Barry Hollman, Mayor
Authoriser: Mark Riley, General Manager
Attachments: Nil

The Activities of the Mayor from 19 March to 22 April 2021 are as follows:

Date	Meeting	Location
22/03/2021	Council Meeting	Council Chamber
23/03/2021	Teleconference with Ash Albury, Regional NSW regarding Education in Bourke	Council Chamber
24/03/2021	FNWJO Meeting	Council Chamber
31/03/2021	FlyPelican- Six (6) Monthly Review and 'Trial Period' Review Meeting	Council Chamber
04/04/2021	Attended the Bourke Picnic Races	JB Renshaw Sporting Complex
06/04/2021	FNWJO – Teleconference regarding FlyPelican Review	Council Chamber
8/04/2021	Meeting with Roy Butler, Member for Barwon and Inspection of Main Street Works	Oxley Street
13/04/2021	Meeting with Prof Richard Bush, NSW Crown Land Commissioner	Conference Room
14/04/2021	Attended Funeral for Paul Faulkner	Bourke Cemetery
19-22/04/2021	2021 Western Division Annual Conference	Broken Hill

Recommendation

That the information in the Mayoral Minute – Mayoral Activities as presented to Council on Monday, 26 April 2021 be noted.

7 STARRING OF ITEMS**8 CONFIRMATION OF MINUTES****8.1 COUNCIL MEETING – 22 MARCH 2021****File Number: C12.3****Author: Mark Riley, General Manager****Authoriser: Mark Riley, General Manager****Attachments:**

- 1. Ordinary Meeting Minutes 22 March 2021**
- 2. Confidential Minutes of the Meeting of 22 March 2021**

Current Situation

Minutes of the Ordinary Meeting of Council and the Confidential Meeting of Council as held on Monday, 22 March 2021 are attached herewith.

Recommendation

That the Minutes of the Ordinary Meeting of Council and the Confidential Meeting of Council held on Monday, 22 March 2021 be adopted.



Date: Monday, 22 March 2021
Time: 9.14am
Location: Bourke Shire Council
29 Mitchell Street Bourke NSW

MINUTES

Council Meeting

22 March 2021

Mark Riley
General Manager

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	Nil	
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	Nil	
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**MINUTES OF SHIRE OF BOURKE
COUNCIL MEETING
HELD AT THE BOURKE SHIRE COUNCIL, 29 MITCHELL STREET BOURKE NSW
ON MONDAY, 22 MARCH 2021 AT 9.14AM**

PRESENT: Cr Barry Hollman (Mayor), Cr Victor Bartley, Cr Ian Cole, Cr Sally Davis, Cr Cec Dorrington, Cr Lachlan Ford (Deputy Mayor), Cr Sam Rice, Cr Robert Stutsel, Cr John Thompson

IN ATTENDANCE: Mark Riley (General Manager), Leonie Brown (Manager of Corporate Services), Peter Brown (Manager Works), Mark Gordon (Manager Roads), Dwayne Willoughby (Manager Environmental Services), Kai Howard-Oakman (Executive Assistant)

1 OPENING PRAYER

The Mayor opened the meeting with a prayer.

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor then provided an Acknowledgement of Country.

3 REMEMBRANCE

Council stood in silence in the memory of the following recently deceased:

- Cassandra Brown
- Robyn Dwyer
- Ruby Eulo
- Victoria Jones
- Alan (Algy) Lyons
- Trevor (Goose) Norris

4 LEAVE OF ABSENCE

Resolution 2021/52
Moved: Cr Sam Rice
Seconded: Cr Victor Bartley
That the apology received from Councillor Barton be accepted and leave of absence granted.

Carried

5 DECLARATION OF INTEREST

Cr Barry Hollman declared a pecuniary interest in Item 13.1 - Removal of Trees from Southern Hill Area at Bourke Olympic War Memorial Swimming Pool and Item 22.2 – Contract Management at the Pool. The reason for such interests is that Councillor Hollman’s son is the contract manager at the Bourke War Memorial Olympic Swimming Pool. In making his declaration, Councillor Hollman advised that he would leave the Chamber and be out of sight during Council’s consideration of the matters.

6 Mayoral Minute

The Mayor presented a verbal report to the Council on the Activities of the Mayor from 21 February – 21 March 2021.

Resolution 2021/53

Moved: Cr Barry Hollman

That the information from the Mayor in respect of the Mayoral Activities from 21 February – 21 March 2021 as presented to Council on Monday, 22 March 2021, be noted.

Carried

7 STARRING OF ITEMS

Council’s Code of Meeting Practice provides that Council may at any time, resolve to adopt multiple items of business on the agenda by way of a single resolution.

In this regard the Council had before it a list of reports, unstarred, with such items proposed to be adopted by Council in a single resolution.

Resolution 2021/54

Moved: Cr Sam Rice

Seconded: Cr Robert Stutsel

That recommendations as detailed in the un-starred items in the Agenda for the Ordinary Meeting of Council held on Monday, 22 March 2021 be adopted.

Carried

8 CONFIRMATION OF MINUTES

File Number: C2.23

Resolution 2021/55

Moved: Cr Sam Rice

Seconded: Cr Victor Bartley

That the minutes of the Ordinary Council Meeting held on 22 February 2021 be taken as read, confirmed as correct minutes and signed by the Mayor and the General Manger.

Carried

9 NOTICE OF MOTION

Nil

10 RESCISSION MOTION

Nil

11 BUSINESS ARISING

11.1 * BUSINESS ARISING**

File Number: C12.1

The Council had before it the report of the General Manager regarding business outstanding from previous meetings of Council.

Resolution 2021/56
Moved: Cr Cec Dorrington
Seconded: Cr Robert Stutsel
That the information in the Business Arising Report as presented to Council on Monday, 22 March 2021 be noted.

Carried

11.2 CALENDAR OF EVENTS

File Number: C12.6

The Council had before it the report of the Executive Assistant detailing dates for upcoming Council Meetings.

Resolution 2021/57
Moved: Cr Sam Rice
Seconded: Cr Robert Stutsel
That the information in the Calendar of Events Report as presented to Council on Monday, 22 March 2021 be noted.

Carried

11.3 INFORMATION TO COUNCILLORS

File Number: C12.1

The Council had before it the report of the Executive Assistant detailing the list of correspondence distributed to Councillors for the period 18 February 2021 to 16 March 2021.

Resolution 2021/58
Moved: Cr Sam Rice
Seconded: Cr Robert Stutsel
That the contents of the Information to Councillors Report as presented to Council on Monday, 22 March 2021 be noted.

Carried

12 ENGINEERING SERVICES DEPARTMENT

Nil

At this juncture the Mayor, Cr Barry Hollman, relinquished Chairmanship of the meeting in respect of Item 13.1 of the Agenda and left the Chamber and was out of sight of the meeting, having previously declared a pecuniary interest in respect of this item, the time being 9.23am.

The Deputy Mayor, Cr Lachlan Ford, assumed Chairmanship of the meeting.

13 ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT

13.1 * REMOVAL OF TREES FROM SOUTHERN HILL AREA AT BOURKE WAR MEMORIAL OLYMPIC SWIMMING POOL**

File Number: S10.2

The Council had before it before it the report of the Manager of Environmental Services regarding the Removal of Trees from Southern Hill Area at Bourke War Memorial Olympic Swimming Pool.

Resolution 2021/59

Moved: Cr Robert Stutsel

Seconded: Cr Sam Rice

1. That as per Council’s Tree Removal Policy in respect of Queensland Fig Trees, Council proceed to advertise for a two (2) week period regarding its intention to undertake the removal of the two (2) Queensland Fig Trees located on the southern side of the Bourke War Memorial Olympic Swimming Pool Complex.
2. That following such advertising period, Council proceed to remove such trees, as a matter of priority, to allow for the development, upgrade and ultimate operation of the 50m pool at the Complex.
3. That Council staff replace the two (2) Queensland Fig Trees with suitable trees around the 50m pool area.

Carried

The Mayor, Cr Barry Hollman returned to the meeting and resumed Chairmanship, the time being 9.26am.

14 GENERAL MANAGER

14.1 * ELECTRICITY METER READINGS IN BOURKE**

File Number: E3.1-E3.2

The Council had before it the report of the General Manager regarding Electricity Meter Readings in Bourke.

Motion

Moved: Cr Lachlan Ford

Seconded: Cr Robert Stutsel

1. That the advice from Essential Energy regarding the issue of electricity meter readings in Bourke by way of letter dated 5 March 2021, be noted.
2. That having regard to the advice received from Essential Energy, Council at this point not correspond with either the Energy and Water Ombudsman NSW (EWON) and the Australian Energy Regulator regarding the meter reading issue.

Carried

Amendment

Moved: Cr John Thompson
Seconded: Cr Robert Stutsel

1. That the advice from Essential Energy regarding the issue of electricity meter readings in Bourke by way of letter dated 5 March 2021, be noted.
2. That having regard to the advice received from Essential Energy, Council at this point not correspond with either the Energy and Water Ombudsman NSW (EWON) or the Australian Energy Regulator regarding the meter reading issue.

The Amendment on being put to the meeting was carried. **Carried**

The Amendment then became the motion and on being put to the meeting was carried. **Carried**

15 CORPORATE SERVICES DEPARTMENT

15.1 * BANK RECONCILIATION AND STATEMENT OF BANK BALANCES**

File Number: F1.1

The Council had before it the report of the Manager of Corporate Services regarding Councils Bank Reconciliation and Statement of Bank Balances as at 28 February 2021.

Resolution 2021/60
Moved: Cr Cec Dorrington
Seconded: Cr Sally Davis

That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 28 February 2021 be noted. **Carried**

15.2 *INVESTMENT REPORT AS AT 28 FEBRUARY 2021**

File Number: F1.1

The Council had before it the report of the Manager of Corporate Services regarding Council’s Investment Portfolio as at 28 February 2021.

Resolution 2021/61
Moved: Cr Cec Dorrington
Seconded: Cr Sally Davis

1. That the report regarding Council’s Investment Portfolio 28 February 2021 be received and noted.
2. That the Certificate of the Responsible Accounting Officer be noted and the report adopted.

Carried

15.3 * DRAFT OPERATIONAL PLAN 2021/2022 - OVERVIEW**

File Number: P4.1

The Council had before it the report of the Manager of Corporate Services regarding the Draft Operational Plan 2021/2022 – Overview.

Resolution 2021/62

Moved: Cr Robert Stutsel

Seconded: Cr Victor Bartley

That the report of the Manager of Corporate Services detailing an overview of the 2021/2022 Draft Operational Plan Overview be noted.

Carried

15.4 * REVENUE POLICY**

File Number: P4.2

The Council had before it the report of the Manager of Corporate Services regarding the Revenue Policy.

Resolution 2021/63

Moved: Cr Robert Stutsel

Seconded: Cr Sally Davis

- 1. That Council note the Draft Revenue Policy for 2021/2022**
- 2. That Council adopts a filtered water price of \$2.26/KL for the 2021/2022 rating period while maintaining the set increase of 2% in all water access charges.**
- 3. That Council adopts an increase of 2% in Sewerage Rates & Charges for the 2021/2022 rating period.**
- 4. That Council adopts the Domestic Waste Management Charges as detailed and include in the Draft Operational Plan 2021/2022.**
- 5. That Council adopt the Schedule of Rates and Charges for inclusion in the Draft Operational Plan 2021/2022.**

Carried

15.5 * FEES & CHARGES**

File Number: F1.2-P4.2

The Council had before it the report of the Manager of Corporate Services regarding the Fees & Charges.

Resolution 2021/64

Moved: Cr Lachlan Ford

Seconded: Cr Robert Stutsel

That Council adopt the Fees and Charges, as presented, for inclusion in the Draft Operational Plan 2021/2022 save and except the entry fees for the Bourke War Memorial Olympic Swimming Pool with such fees to be considered seperately.

Carried

15.6 * PLANT REPLACEMENT SCHEDULE**

File Number: P3.1-P4.2

The Council had before it the report of the Manager of Corporate Services regarding the Plant Replacement Schedule.

Resolution 2021/65

Moved: Cr Robert Stutsel

Seconded: Cr Cec Dorrington

That the Plant Replacement Schedule as detailed be included in the Draft Operational Plan 2021/2022.

Carried

15.7 * SALE OF ASSETS TO BE CONDUCTED BY COUNCIL**

File Number: A11.1.1

The Council had before it the report of the Manager of Corporate Services regarding the Sale of Assets to be conducted by Council.

Resolution 2021/66

Moved: Cr Cec Dorrington

Seconded: Cr Sam Rice

That the sale of listed plant for inclusion in the Draft Operational Plan 2021-2022 be approved.

Carried

15.8 * LOAN SCHEDULE**

File Number: P4.2

The Council had before it the report of the Manager of Corporate Services regarding Council's Loan Schedule.

Resolution 2021/67

Moved: Cr Lachlan Ford

Seconded: Cr Sam Rice

That Council borrow up to \$1,614,000.00 in the 2021/2022 financial year to fund the projects as listed.

Carried

15.9 * DRAFT OPERATIONAL PLAN**

File Number: P4.2

The Council had before it the report of the report of the Manager of Corporate Services regarding the 2021/2022 Draft Operational Plan.

Resolution 2021/68
Moved: Cr Cec Dorrington
Seconded: Cr Robert Stutsel

1. That subject to any amendments Council approve the Draft Operational Plan for 2021/2022 for the purposes of being advertised and calling for submissions in accordance with Section 405 (3) of the Local Government Act.
2. That Council again review the Draft Operational Plan for 2021/2022 and any submissions received at the Ordinary Meeting of Council scheduled for Monday, 24 May 2021.

Carried

15.10 * DRAFT OPERATIONAL PLAN TIMELINE**

File Number: A4.3-P4.2

The Council had before it the report of the Manager of Corporate Services regarding the Draft Operational Plan Timeline.

Resolution 2021/69
Moved: Cr Lachlan Ford
Seconded: Cr Cec Dorrington

That Council confirm the proposed timetable for finalisation of the Operation Plan 2021/2022 as follows:

Monday, 22 March 2021	Consideration and Determination of Draft Operational Plan and approval to put on public exhibition including the calling for submissions.
Thursday, 1 April 2021	Disseminate required public notice calling for submissions on Draft Operational Plan.
Monday 3 May 2021	Closing date for receipt of submissions.
Monday 24 May 2021	Adoption of Operational Plan 2021/2022, after due consideration of any submissions received.

Carried

16 COMMUNITY ENGAGEMENT DEPARTMENT

Nil

17 TOURISM & EVENTS

Nil

18 DELEGATES AND COUNCILLORS REPORTS

Nil

19 POLICIES

19.1 DRAFT 3.1.10(V3) ASSET MANAGEMENT POLICY

File Number: P4.1 - P4.5.3

The Council had before it the report by the Manager of Corporate Services regarding Asset Management.

Resolution 2021/70
Moved: Cr Sam Rice
Seconded: Cr Robert Stutsel
That the Asset Management Policy labelled 3.1.10(V3) as presented to Council on Monday, 22 March 2021 be adopted.

Carried

20 PRÉCIS OF CORRESPONDENCE

Nil

21 ACTIVITY REPORTS

21.1 ENGINEERING SERVICES ROAD WORKS & WORKSHOP – ACTIVITY REPORT

File Number: E7.1

The Council had before it the Activity Report of the Manager Roads regarding the Road Works and Workshop sections of Council.

Resolution 2021/71
Moved: Cr Sam Rice
Seconded: Cr Robert Stutsel
That the information in the Engineering Services Department Road Works and Workshop Activity Reports as presented to Council on Monday, 22 March 2021 be noted.

Carried

21.2 PARKS & GARDENS / TOWN SERVICES / WATER & WASTEWATER ENGINEERING SERVICES ACTIVITY REPORT

File Number: E7.1

The Council had before it the Activity Report of the Manager Works regarding the Parks and Gardens, Town Services and Water and Wastewater Sections of Council.

Resolution 2021/72
Moved: Cr Sam Rice
Seconded: Cr Robert Stutsel
That the information in the Engineering Services Department Activity Reports as presented to Council on Monday, 22 March 2021 be noted.

Carried

21.3 ENVIRONMENTAL SERVICES DEPARTMENT - ACTIVITY REPORT

File Number: D31-A11.1-A8.1-S10.1

The Council had before it the Activity Report of the Manager Environmental Services regarding the Environmental Services Section of Council.

Resolution 2021/73

Moved: Cr Sam Rice

Seconded: Cr Robert Stutsel

That the information in the Environmental Services Activity Report as presented to Council on Monday, 22 March 2021 be noted.

Carried

21.4 GENERAL MANAGER'S ACTIVITY REPORT

File Number: G2.1

The Council had before it the Activity Report of the General Manager.

Resolution 2021/74

Moved: Cr Sam Rice

Seconded: Cr Robert Stutsel

That the information in the General Manager's Activity Report as presented to Council on Monday, 22 March 2021 be noted.

Carried

21.5 LIBRARY MANAGER'S - ACTIVITY REPORT

File Number: L4.1

The Council had before it the Activity Report of the Library Manager.

Resolution 2021/75

Moved: Cr Sam Rice

Seconded: Cr Robert Stutsel

That the information in the Library Manager's Activity Report as presented to Council on Monday, 22 March 2021 be noted.

Carried

21.6 TOURISM & EVENTS MANAGER'S ACTIVITY REPORT

File Number: T4.3

The Council had before it the Activity Report of Councils Tourism and Events Manager.

Resolution 2021/76

Moved: Cr Sam Rice

Seconded: Cr Robert Stutsel

That the information in the Tourism and Events Manager's Activity Report as presented to Council on Monday, 22 March 2021 be noted.

Carried

22 CLOSED SESSION

At this juncture, the Council gave consideration to moving into a Closed Session of Council.

Resolution 2021/77

Moved: Cr Robert Stutsel

Seconded: Cr Victor Bartley

That given that no members of the public have made representations regarding the closure of the meeting, Council proceed to consider the confidential reports listed below in a meeting closed to the public in accordance with Section 10A of the Local Government Act 1993:

22.1 * Construction of New Charles Street Water Tower**

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.2 * Contract Management of the Bourke War Memorial Olympic Swimming Pool**

This matter is considered to be confidential under Section 10A(2) - (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Carried

Council proceeded into a closed session with the livestreaming of the meeting being paused at 9.46am.

23. RETURN TO OPEN COUNCIL

Resolution 2021/78

Moved: Cr Robert Stutsel

Seconded: Cr Sally Davis

That Council moves out of closed session into open Council.

Carried

The open Council meeting and the livestreaming of the meeting recommenced at 10.12am.

RESOLUTIONS FROM CLOSED SESSION OF COUNCIL

The General Manager read to the meeting the Motions that were passed in Closed Council.

22.1 * CONSTRUCTION OF NEW CHARLES STREET WATER TOWER**

File Number: W2.1

Resolution 2021/79

1. That at this point Council defer any decision regarding the acceptance or otherwise of a tender for the construction of a new water reservoir at Charles Street, Bourke.
2. That Council make urgent representations to the Minister for Water, the Hon Melinda Pavey seeking additional funding to allow Council to proceed with this most important project, for a further report to Council.

Carried

22.2 * CONTRACT MANAGEMENT OF THE BOURKE WAR MEMORIAL OLYMPIC SWIMMING POOL**

File Number: T3.8

Resolution 2021/80

1. That as per the existing Management Contract between Council and Mr Mark Hollman in respect of the Bourke War Memorial Swimming Pool, Council and Mr Hollman proceed to exercise the available 12-month option period ending 30 June 2022 at the negotiated and agreed contract fee for the season as detailed in the report herewith.
2. That entry fees at the Bourke War Memorial Swimming Pool for the 2021-2022 period be as follows and be included and exhibited as part of Councils 2021-2022 draft Operational Plan:

2021-2022	
Casual Users	
General Admission	\$3.00
2 Years and Under	Free
Children (School use)	\$1.00
Aged Pensioners	Free
Season Tickets	
Family (2 adults/2 children)	\$180.00
Additional Season Family member (Family of 4 and thereafter produce a Medicare Card for proof of family member)	\$5.00
Single Season Ticket (Inc Adults/Children)	\$65.00
3. That the above contract fee and entry fee arrangement be conditional upon final adoption of Councils 2021-2022 Fees and Charges.
4. That any necessary documents be executed under the Common Seal of Council.

The Amendment on being put to the meeting was carried.

Carried

The Amendment then became the motion and on being put to the meeting was carried.

Carried

Minutes

22 March 2021

The Meeting closed at 10.15am.

The minutes of this meeting were confirmed at the Council Meeting held on 27 April 2021.

.....

CHAIRPERSON



Date: Monday, 22 March 2021
Time: 9.46am
Location: Bourke Shire Council
29 Mitchell Street Bourke NSW

MINUTES

Confidential Council Meeting

22 March 2021

Mark Riley
General Manager

Order Of Business

22 Closed Session..... 4

22.1 *** Construction of New Charles Street Water Tower..... 4

22.2 *** Contract Management of the Bourke War Memorial Olympic Swimming Pool..... 5

**MINUTES OF SHIRE OF BOURKE
CONFIDENTIAL COUNCIL MEETING
HELD AT THE BOURKE SHIRE COUNCIL, 29 MITCHELL STREET BOURKE NSW
ON MONDAY, 22 MARCH 2021 AT 9.46AM**

PRESENT: Cr Barry Hollman (Mayor), Cr Victor Bartley, Cr Ian Cole, Cr Sally Davis, Cr Cec Dorrington, Cr Lachlan Ford (Deputy Mayor), Cr Sam Rice, Cr Robert Stutsel, Cr John Thompson

IN ATTENDANCE: Mark Riley (General Manager), Leonie Brown (Manager of Corporate Services), Peter Brown (Manager Works), Mark Gordon (Manager Roads), Dwayne Willoughby (Manager Environmental Services), Kai Howard-Oakman (Executive Assistant / Minutes)

Confidential Council Meeting Minutes

22 March 2021

CLOSED SESSION

Council proceeded into a closed session with the livestreaming of the meeting being paused at 9.46am.

22.1 * CONSTRUCTION OF NEW CHARLES STREET WATER TOWER****File Number: W2.1**

The Council had before it the Confidential Report of the Manager of Works regarding the Construction of the New Charles Street Water Tower.

Resolution 2021/79**Moved: Cr Victor Bartley****Seconded: Cr Lachlan Ford**

- 1. That at this point Council defer any decision regarding the acceptance or otherwise of a tender for the construction of a new water reservoir at Charles Street, Bourke.**
- 2. That Council make urgent representations to the Minister for Water, the Hon Melinda Pavey seeking additional funding to allow Council to proceed with this most important project, for a further report to Council.**

Carried

At this juncture the Mayor, Cr Barry Hollman, relinquished Chairmanship of the meeting in respect of Item 22.2 of the Agenda and left the Chamber and was out of sight of the meeting, having previously declared a pecuniary interest in respect of this item being 9.53am.

22.2 * CONTRACT MANAGEMENT OF THE BOURKE WAR MEMORIAL OLYMPIC SWIMMING POOL**

File Number: T3.8

The Council had before the Confidential Report of the Manager of Environmental Services regarding the Contract Management of the Bourke War Memorial Olympic Swimming Pool.

Resolution 2021/80

Motion

Moved: Cr Sally Davis

Seconded: Cr Ian Cole

1. That as per the existing Management Contract between Council and Mr Mark Hollman in respect of the Bourke War Memorial Swimming Pool, Council and Mr Hollman proceed to exercise the available 12-month option period ending 30 June 2022 at the negotiated and agreed contract fee for the season as detailed in the report herewith.
2. That entry fees at the Bourke War Memorial Swimming Pool for the 2021-2022 period be as follows and be included and exhibited as part of Councils 2021-2022 draft Operational Plan:

2021-2022	
Casual Users	
General Admission	\$3.00
2 Yrs and Under	Free
Children (School use)	\$1.00
Aged Pensioners	Free
Season Tickets	
Family (2 adults/2 children)	\$180.00
Additional Season Family member (Family of 4 and thereafter produce a Medicare Card for proof of family member)	\$45.00
Single Season Ticket (Inc Adults/Children)	\$65.00

3. That the above contract fee and entry fee arrangement be conditional upon final adoption of Councils 2021-2022 Fees and Charges.
4. That any necessary documents be executed under the Common Seal of Council.

Amendment	
Moved: Cr John Thompson	
Seconded: Cr Robert Stutsel	
<p>1. That as per the existing Management Contract between Council and Mr Mark Hollman in respect of the Bourke War Memorial Swimming Pool, Council and Mr Hollman proceed to exercise the available 12-month option period ending 30 June 2022 at the negotiated and agreed contract fee for the season as detailed in the report herewith.</p> <p>2. That entry fees at the Bourke War Memorial Swimming Pool for the 2021-2022 period be as follows and be included and exhibited as part of Councils 2021-2022 draft Operational Plan:</p>	
2021-2022	
Casual Users	
General Admission	\$3.00
2 Years and Under	Free
Children (School use)	\$1.00
Aged Pensioners	Free
Season Tickets	
Family (2 adults/2 children)	\$180.00
Additional Season Family member (Family of 4 and thereafter produce a Medicare Card for proof of family member)	\$5.00
Single Season Ticket (Inc Adults/Children)	\$65.00
<p>3. That the above contract fee and entry fee arrangement be conditional upon final adoption of Councils 2021-2022 Fees and Charges.</p> <p>4. That any necessary documents be executed under the Common Seal of Council.</p>	
<p>The Amendment on being put to the meeting was carried.</p>	
	Carried
<p>The Amendment then became the motion and on being put to the meeting was carried.</p>	
	Carried

The Mayor, Cr Barry Hollman returned to the meeting and resumed Chairmanship, time being 10.11am.

The Meeting closed at 10.12am.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 26 April 2021.

.....
CHAIRPERSON

9 NOTICE OF MOTION

Nil

10 RESCISSION MOTION

Nil

11 BUSINESS ARISING

11.1 * BUSINESS ARISING**

File Number: C12.1
Author: Mark Riley, General Manager
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

Business outstanding from previous meetings.

Current Situation

KEY: **Action still pending** **Action in Progress** **Action Complete**

GM GENERAL MANAGER	MW MANAGER WORKS
MCS MANAGER CORPORATE SERVICES	MRS MANAGER ROAD SERVICES
MES MANAGER ENVIRONMENTAL SERVICES	

321/2018	RENAMING SENIOR CITIZENS BUILDING TO BOURKE COMMUNITY CENTRE
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY - MANAGER ENVIRONMENT SERVICES
FILE NUMBER	A11.2.24

DECISION	ACTION TAKEN
1. That a Plan of Management for the Bourke Community Centre be developed which details the allowable uses of the building and the fee required to be paid for the use and any bond that need to be lodged. 2. That the Plan of Management be submitted to Council on completion for their endorsement	1. Draft Community Centre Management Plan placed on Public Exhibition for 28 days until 4.00pm, 26/03/2021 2. Report to be submitted to May 2021 Council Meeting

362/2018	BIODIVERSITY CONSERVATION ACT 2016 - UPDATE
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY - MANAGER ENVIRONMENTAL SERVICES
FILE NUMBER	E6.1-E6.4-L8.1

DECISION	ACTION TAKEN
1. That Council undertake a review of the potential impact on the sale of land held for industrial development including obtaining specialist advice as appropriate. 2. That on finalisation of that review a further report be brought back to Council	Continue to lobby Government – matter evolving

427/2018	PROPOSED CHANGE OF MANAGEMENT OF THE PCYC
RESPONSIBLE OFFICER	MARK RILEY - GENERAL MANAGER
FILE NO	L1.17-Y1.7-LD-L11.14.3
DECISION	ACTION TAKEN
That the General Manager prepare a detailed report in relation to the matter, including the seeking of legal advice if necessary	<ol style="list-style-type: none"> 1. In progress 2. Teleconference held 20/08/2020 3. Correspondence sent to PCYC 25/8/20 and followed up for response 20/10/20 & 16/11/2020 4. Matter further discussed with Crown Lands staff on 09/03/2021 for their contact with PCYC

156/2019	CONFIDENTIAL – CONSTRUCTION OF SEWERAGE TREATMENT PLANT FACILITIES
RESPONSIBLE OFFICER	LEONIE BROWN - MANAGER OF CORPORATE SERVICES PETER BROWN - MANAGER OF WORKS
FILE NO	S3.2.3
DECISION	ACTION TAKEN
That Council continue with its representations to obtain funding for the additional costs anticipated to be incurred in the construction of the new Additional Sewage Treatment Facilities in Bourke	<ol style="list-style-type: none"> 1. Ongoing 2. Water use study near completion. Will then make application for additional funding

274/2019	DROUGHT – WATER UPDATE
RESPONSIBLE OFFICER	LEONIE BROWN - MANAGER OF CORPORATE SERVICES
FILE NO	W2.2.9 – W2.2.9.1
DECISION	ACTION TAKEN
That the General Manager write to the State Government seeking their urgent consideration of the construction of a regulator or additional weir including a fish ladder upstream of Bourke at a location identified as BU8	<ol style="list-style-type: none"> 1. Letter sent & meeting held. 2. State Government commits to preparation of Western Weirs Strategy. 3. Teleconference involving staff and Councillors held with State Water on 22/9/2020 re Strategy. 4. Meeting held with DPIE representatives on 10/11/2020 & 11/11/2020. 5. Further briefing on Strategy held 10/02/2021.

2020/111	DUAL NAMING OF THE DARLING RIVER – DARLING RIVER BAAKA
RESPONSIBLE OFFICER	LEONIE BROWN – MANAGER OF CORPORATE SERVICES
FILE NO	R6.5
DECISION	ACTION TAKEN
That Council seek further clarification from the on which section of the Darling River will be dual named Baaka and will the name be Darling Baaka River / Baaka Darling River or Darling River Baaka.	Ongoing. Geographical Names Board contacted.

2020/168 & 2020/416	13.6 TRANSFER OF LAND TO THE WHIDDON GROUP, DARLING ST BOURKE
RESPONSIBLE OFFICER	MARK RILEY - GENERAL MANAGER
FILE NO	L1.13-L1.16
DECISION	
ACTION TAKEN	
1. That in accordance with Section 30 of the Local Government Act, 1993, Council proceed to take the necessary action to prepare a local environmental plan that seeks to reclassify community land located at 17 - 29 Darling Street, Bourke as Operational land.	1. Discussions held by MES with Dept of Planning Officers to Progress LEP matter Meeting with Dept of Planning will take approximately 12 months to complete.
2. That Council proceed to prepare and enter into a Deed for Land Acquisition with the Whiddon Group in respect of their eventual acquisition of the site at 17 - 29 Darling Street, Bourke, following the reclassification of the subject land to Operational land.	2. Draft Deed forwarded to Whiddon Group 19/08/2020.
3. That if required, the General Manager be authorised to execute, on behalf of Council as the existing registered owner of land at 17 - 29 Darling Street, Bourke, owner's consent in respect of the lodgement of a Development Application by the Whiddon Group in respect of upgrading works at the facility.	3. Discussions as to process held with Whiddon. Transfer subject to reclassification
4. That any necessary documents be executed under the Common Seal of Council.	4. Report submitted to Council in December 2020 re: Reclassification Process 5. Gateway determination approved. Independent public hearing and advertise for 28 days. Public consultation to follow. 6. Agreement reached between parties regarding Transfer Deed.
7. That Council prepare a planning proposal, seeking gateway determination to amend Bourke Local Environmental Plan 2012 (LEP) to reclassify lots 1/1145233, 2/11/758144, 3/11/758144 and 2/227656, being 17-29 Darling Street, Bourke, from community to operational land and submit the supported Planning Proposal to the Department of Planning, Industry and Environment for consideration for a Gateway Determination in accordance with section 3.34 of the Environmental Planning and Assessment Act, 1979.	7. Planning Proposal lodged for Gateway determination with Department of Planning, Industry & Environment, via NSW Planning Portal, on 5/1/21.

2020/223	BOURKE AIRPORT - LEASE OF LAND – ITEM - 23.2
RESPONSIBLE OFFICER	MARK RILEY - GENERAL MANAGER
FILE NO	A6.1-F3.1-LD
DECISION	ACTION TAKEN
1. That the General Manager be authorised to take the necessary action in respect of the leasing of Lot 64 DP 1027306, Bourke Airport, to Viva Energy Australia Pty Ltd as per the terms detailed in the report of the Acting Manager of Infrastructure and Projects.	1. Lease prepared and provided to Viva 26/10/2020.
2. That any necessary documents be executed under the Common Seal of Council.	2. Lease signed and now awaiting registration

2020/236	14.2 BOURKE AIRPORT DEVELOPMENT PROPOSAL
RESPONSIBLE OFFICER	MARK RILEY - GENERAL MANAGER
FILE NO	A6.1
DECISION	ACTION TAKEN
1. That Council seek quotations for the preparation of a Master Plan at the Bourke Airport to determine the availability of land for the proposed development and future developments.	Brief prepared, quotations to be invited.

2020/320	14.2 LEP AMENDMENT UNDER S3.22
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY – MANAGER ENVIRONMENTAL SERVICES
FILE NO	T5.3
DECISION	ACTION TAKEN
Council request the NSW Minister for Planning and Public Spaces to rezone Lot 62 DP 1027306 from SP2 Infrastructure to IN1 General Industrial in accordance with the provisions of Sections 3.22 of the Environmental Planning and Assessment Act 1979.	Further report to be brought back to Council mid-2021.

2020/325 & 326	REVIEW OF CAPITAL WORKS PROGRAM 2019/2020 AND REALLOCATION OF FUNDS – ITEM 15.5 - MOUNT OXLEY
RESPONSIBLE OFFICER	MARK RILEY – GENERAL MANAGER
FILE NO	R2.5
DECISION	ACTION TAKEN
1. That Council note the report on the responsibility and current condition of the access road to the summit of Mount Oxley. 2. That Council note the status of telecommunication infrastructure located atop Mount Oxley. 3. That following a title search discussions be held with the owners of the land and the various owners of the telecommunications infrastructure atop Mount Oxley with a view to sourcing funding for at least the \$80,000 in maintenance work and potentially a further \$110,000 for the guard rail installation, for a further report to Council including consideration to any contribution by Council. 4. That Council investigate its potential liability as a result of the public use of the access road to the top of Mount Oxley and a report be submitted back to Council.	Extensive title searches have been completed. Liability issues being pursued by Booth Brown Legal for further report. Meeting held with Mr & Mrs Stalley on 10 December 2020.

	Risk review undertaken by Councils insurers on 16/03/21. Awaiting advice to allow instructions to be issued by Booth Brown Legal to prepare licence documentation.
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2020/374	9.1 – NOTICE OF MOTION – IMPROVED SAFETY MEASURES ON RURAL HIGHWAYS
RESPONSIBLE OFFICER	MARK GORDON – MANAGER ROAD SERVICES
FILE NO	R7.1-R7.5.1
DECISION	ACTION TAKEN
Bourke Local Traffic Committee be requested to give consideration to the issue of representations being made to Transport for NSW (Roads and Maritime Services) for improved safety measures on rural highways”.	Next BLTC meeting 16/05/2021

2019/439 & 2021/33	NORTH BOURKE BRIDGE REHABILITATION CONCEPT PLAN
RESPONSIBLE OFFICER	MARK GORDON – MANAGER ROAD SERVICES
FILE NO	B6.1
DECISION	ACTION TAKEN
Council continue to apply for funding to undertake the project	1. Ongoing.
Council commit additional funds of \$269,922 from Councils Infrastructure Reserve Fund to ensure a total co-contribution from Council of \$969,922 (25%) to the Building Better Regions Fund Round 5, for North Bourke Bridge Renewal, if a funding application is successful.	2. Letter received from Minister Toole 11/11/2020 advising upcoming funding opportunities for bridge. 3. Funds as resolved reserved in Councils accounts. 4. Applications under Building Better Regions Fund lodged 11/02/2021.

2021/15	13.2 *** REMOVAL OF TREES FROM POOL CARPARK
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY, MANAGER ENVIRONMENTAL SERVICES
FILE NO	S10.2-T6.1
DECISION	ACTION TAKEN
1. That Council proceed to remove the three (3) Cadaghi Trees from the front carpark area of the Bourke Memorial Swimming Pool Complex, to allow for development and upgrade works of the carpark area, noting that such trees are outside the definition of a street tree as per Council’s Street Tree policy.	1. Trees removed
2. That Council staff replace the three (3) Cadaghi Trees with suitable trees around the splash park area.	2. Awaiting completion of carpark

2021/17	14.1 PROPOSED CLASSIFICATION OF LAND AS OPERATIONAL LAND
RESPONSIBLE OFFICER	MARK RILEY, GENERAL MANAGER
FILE NO	L1.16
DECISION	
<p>1. That on the assumption that Council resolves to acquire the subject land, in accordance with the provisions of the Local Government Act 1993, Council proceed to give 28 days' public notice of its proposed resolution to classify the following land to be acquired as Operational Land:</p> <ul style="list-style-type: none"> - land located east of Monomeeth St, Bourke described as Lot 2 DP 1057615; and - Two (2) lots in Mathews St, Louth described as Lot 6 and Lot 7 Section 17 DP 1275. <p>2. That following such public notice, a further report be submitted to Council on the proposed land classification.</p>	
ACTION TAKEN	
<ul style="list-style-type: none"> - Advertisement placed for land located at east of Monomeeth St - Awaiting further information re Louth property. <p>Report included in April Business Paper</p>	

2021/20	14.3 *** PLANNING PANELS - COUNCIL NOMINATED MEMBERS
RESPONSIBLE OFFICER	MARK RILEY, GENERAL MANAGER
FILE NO	E6.16
DECISION	
<p>Council proceed to nominate the following Council members to the Western Regional Planning Panel for the period ending 3 September 2021:</p> <p>Councillor Barry Hollman – Permanent Member Councillor Lachlan Ford – Permanent Member Councillor Robert Stutsel – Alternate Member</p>	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Nominations have been submitted to the Western Regional Planning Panel for the period ending 3 September 2021 2. Awaiting confirmation from Planning Secretariat. 	

2021/23	14.6 *** WANAARING LEVEE BANK
RESPONSIBLE OFFICER	MARK RILEY, GENERAL MANAGER
FILE NO	L3.7-V1.7
DECISION	
<p>Council seek advice from Public Works Advisory as to the most cost effective methodology that would result in unimpeded access for all traffic along Vicary Street, Wanaaring coupled with a proposal that would permit Wanaaring residents to shore up the levee should there be high level flooding in the Paroo River in the future, for a further report to Council.</p>	
ACTION TAKEN	
<p>Discussions & email forwarded to Public Works Advisory. Further discussions proceeding.</p> <ul style="list-style-type: none"> - Report included in April Business Paper 	

2021/49	22.1 *** DEED OF AGREEMENT - CAPRA PTY LTD - PROPOSED SALE OF SMALL STOCK ABATTOIR - FEBRUARY 2021 UPDATE
RESPONSIBLE OFFICER	MARK RILEY, GENERAL MANAGER
FILE NO	A1.1-D2.7-D2.17
DECISION	
<p>Council make further contact with the Commonwealth in late May 2021 in respect of the funding agreement.</p>	
ACTION TAKEN	
<p>Action to be taken in late May 2021.</p>	

2021/50	22.2 *** PROPOSED LAND PURCHASE - EAST OF MONOMEETH STREET, BOURKE	
RESPONSIBLE OFFICER	LEONIE BROWN, MANAGER OF CORPORATE SERVICES	
FILE NO	A11.2.2	
DECISION		
<ol style="list-style-type: none"> 1. That Council proceed to advise NSW Crown Lands that it accepts their offer for Council to acquire 17.22 hectares of land located east of Monomeeth Street, Bourke identified as Lot 2 DP 1057615, being Western Lands Lease Number 14377. 2. That payment for the allotment be made in full within 28 days of receipt of a tax invoice from NSW Crown Lands. 3. That funds for the purchase of this land be sourced from the Infrastructural Renewal Reserve for Regional/Local Roads. 4. That any necessary documents be executed under the Common Seal of Council. 	ACTION TAKEN	
	<ol style="list-style-type: none"> 1. NSW Crown Lands advised of Council's resolution. 2. Tax Invoice received and payment made. 3. Deed submitted to NSW Land Titles for registration of transfer to Council. 	

2021/51	22.3 *** PROPOSED LAND PURCHASE - MATHEWS STREET LOUTH	
RESPONSIBLE OFFICER	LEONIE BROWN, MANAGER OF CORPORATE SERVICES	
FILE NO	A11.1.2	
DECISION		
<ol style="list-style-type: none"> 1. That Council acquire Lot 6 and Lot 7 Section 17 DP 1275, Mathews Street, Louth at a combined purchased price of \$6,000.00 2. That Council be responsible for the payment of legal fees payable by the vendor in the sale process. 3. That funds for the purchase of this land be sourced from the Transport Budget for Regional/Local Roads. 4. That any necessary documents be executed under the Common Seal of Council. 	ACTION TAKEN	
	<p>Awaiting further advice from vendor.</p> <p>-</p>	

2021/69	15.10 *** DRAFT OPERATIONAL PLAN TIMELINE	
RESPONSIBLE OFFICER	LEONIE BROWN, MANAGER OF CORPORATE SERVICES	
FILE NO	A4.3-P4.2	
DECISION		
Council confirm the proposed timetable for finalisation of the Operation Plan 2021/2022 as follows:		
Monday, 22 March 2021	Consideration and Determination of Draft Operational Plan and approval to put on public exhibition including the calling for submissions.	Operational Plan currently on exhibition until 3 May 2021
Thursday, 1 April 2021	Disseminate required public notice calling for submissions on Draft Operational Plan.	
Monday 3 May 2021	Closing date for receipt of submissions.	
Monday 24 May 2021	Adoption of Operational Plan 2021/2022, after due consideration of any submissions received.	

2021/79	22.1 *** CONSTRUCTION OF NEW CHARLES STREET WATER TOWER
RESPONSIBLE OFFICER	Mark Riley, General Manager
FILE NO	W2.1
DECISION	
Council make urgent representations to the Minister for Water, the Hon. Melinda Pavey, MP seeking additional funding to allow Council to proceed with this most important project, for a further report to Council.	ACTION TAKEN
	Correspondence forwarded to Minister Pavey, awaiting response before reporting further to Council.

2021/Amendment	22.2 *** CONTRACT MANAGEMENT OF THE BOURKE WAR MEMORIAL OLYMPIC SWIMMING POOL	
RESPONSIBLE OFFICER	Dwayne Willoughby, Manager Environmental Service	
FILE NO	T3.8	
DECISION		
1. That as per the existing Management Contract between Council and Mr Mark Hollman in respect of the Bourke War Memorial Swimming Pool, Council and Mr Hollman proceed to exercise the available 12-month option period ending 30 June 2022 at the negotiated and agreed contract fee for the season as detailed in the report herewith.	ACTION TAKEN	
2. That entry fees at the Bourke War Memorial Swimming Pool for the 2021-2022 period be as follows and be included and exhibited as part of Councils 2021-2022 draft Operational Plan:	1. Contractor advised of resolution 2. Awaiting outcome of exhibition of Fees & Charges and adoption thereof for finalisation of documentation	
2021-2022		
Casual Users		
General Admission		\$3.00
2 Years and Under		Free
Children (School use)		\$1.00
Aged Pensioners		Free
Season Tickets		
Family (2 adults/2 children)		\$180.00
Additional Season Family member (Family of 4 and thereafter produce a Medicare Card for proof of family member)		\$5.00
Single Season Ticket (Inc Adults/Children)	\$65.00	
3. That the above contract fee and entry fee arrangement be conditional upon final adoption of Councils 2021-2022 Fees and Charges.		
4. That any necessary documents be executed under the Common Seal of Council.		

Recommendation

That the information in the Business Arising Report as presented to Council on Monday, 26 April 2021 be noted.

11.2 INFORMATION TO COUNCILLORS

File Number: C12.1
Author: Kai Howard-Oakman, Executive Assistant
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

Each month a list of correspondence is sent out in the Business Paper to Councillors to ensure that they have not missed any information since the last Business Paper was produced.

Current Situation

Date	Information Sent	Author	Email
19/03/2021	Council Meeting Agenda & Business Paper Reports	MANEX	✓
22/03/2021	"From the GM's Desk" 25 March 2021	GM	✓
25/03/2021	Council Update - 25 March 2021	OLG	✓
26/03/2021	WNSW PHN Primary Health News Update	WNSW PHN	✓
26/03/2021	NSW Health Media Release - COVID-19 Update	Health NSW	✓
26/03/2021	The impact of COVID-19 on young people in the criminal justice system	Justice NSW	✓
26/03/2021	The Weekly Newsletter – 26 March 2021	LGNSW	✓
30/03/2021	"From the GM's Desk" 1 April 2021		✓
30/03/2021	Support for raising the rate of Jobseeker	Inner West Council	✓
30/03/2021	The EDGE Fest - Lightning Ridge	Outback Arts	✓
05/04/2021	Inside Local Government		✓
05/04/2021	A special video on LGNSW advocacy wins and priorities	Cr Linda Scott President LGNSW	✓
06/04/2021	"From the GM's Desk" 8 April 2021	GM	✓
06/04/2021	OLG's fortnightly e-newsletter - 1 April 2021	Shelley Hancock Minister for LG	✓
06/04/2021	NSW Health Media Release - Community leaders invited to help spread vaccination message	Health NSW	✓
06/04/2021	Roy's Round-Up 5 March 2021	Roy Butler MP	✓
13/04/2021	The Weekly Newsletter, 13 April 2021	LGNSW	✓
13/04/2021	"From the GM's Desk" 15 April 2021	GM	✓
22/04/2021	Rabbitohs coming to Dubbo	Matthew Hutch Corporate Sales Executive Business Chamber	✓
22/04/2021	Farmers welcome end to Liverpool plains coal mine	NSW Farmers	✓
22/04/2021	"From the GM's Desk" 22 April 2021	GM	✓

Recommendation

That the contents of the Information to Councillors Report as presented to Council on Monday, 26 April 2021 be noted.

11.3 CALENDAR OF EVENTS

File Number: C12.6
Author: Kai Howard-Oakman, Executive Assistant
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

Information is sent out monthly to advise when Council Meetings, meetings which Councillors are Delegates to and other meetings of which Council is a member of, or representatives of Council, are to be held.

Current Situation

Month	Date	Time	Meeting / Event	Location
2021				
April	19-22		Western Division Annual Conference	Broken Hill
	25		ANZAC DAY	
	26	9.15am	Council Meeting	Council Chamber
May	24	9.15am	Council Meeting	Council Chamber
June	14	Public Holiday	Queen’s Birthday	
	28	9.15am	Council Meeting	Council Chamber
July	26	9.15am	Council Meeting	Council Chamber
August	23	9.15am	Council Meeting	Council Chamber

Recommendation

That the information in the Calendar of Events Report as presented to Council on Monday, 26 April 2021 be noted.

12 ENGINEERING SERVICES DEPARTMENT

12.1 TREE REPLANTING PROGRAM

File Number: T6.2
Author: Peter Brown, Manager Works
Authoriser: Mark Riley, General Manager
Attachments: 1. Street Trees - Suitable Species List

Background

Council's current Street Tree Masterplan includes a "Street Trees – Suitable Species List" that was adopted by Council at its December 2020 Council Meeting. The purpose of this Suitable Species List is to ensure that all new street trees planted conform with Council's Street Tree Masterplan.

Current Situation

With the upgrading and completion to the main street beautification program, it is appropriate that Council amend the Suitable Species List and incorporate the following species that have been planted.

- Kurrajong trees
- Bimble Box trees
- Coolabah trees
- Tupelo trees
- Royal Poinciana trees

Changes that have been incorporated to the Species List have been highlighted in yellow in the attachment.

Financial Implications

There are no direct financial implications arising from this report.

Recommendation

That Council adopt the updated "Street Trees - Suitable Species List" for Bourke attached to the report of the Manager of Works as presented to Council on Monday, 26 April 2021.

ATTACHMENT 1

STREET TREES - SUITABLE SPECIES LIST

No.	Common Name	Species Name	Height	Deciduous	Evergreen	Native	Quick Growing	Drought Resistant	Frost resistant	Adaptable soil	Messy Fruit Drop	Flower Drop	Safe near services	Suitable for under Powerlines	Leaf Colour	Flower Colour
1	Weeping Myall	Acacia pendula	6-10 m		Y	Y		Y	Y	Y					blue grey	
2	Box Elder	Acer negundo	6-12 m	Y			Y	Y	Y	Y	Y				green	yellow green
3	Pink Silk tree	Albizia julibrissin	6-9 m	Y			Y	Y	Y	Y		Y			green	pink white
4	White Bottlebrush	Callistemon salignus	2-8 m		Y	Y	Y	Y	Y	Y			Y	Y	green	cream
5	Red Weeping Bottlebrush	Callistemon viminalis	3-8 m		Y	Y	Y	Y	Y	Y			Y		light green	red
6	Gunguru	Eucalyptus caesia	4-8 m		Y	Y	Y	Y	Y	Y	Y				silver grey	pink red
7	Argyle Apple	Eucalyptus cinerea	5-10 m		Y	Y	Y	Y	Y	Y	Y				grey blue	
8	Tall Sand Mallee	Eucalyptus eremophila	3-8 m		Y	Y	Y	Y	Y	Y			Y		grey green	yellow green
9	Lindsay Gum	Eucalyptus erythronema	3-10 m		Y	Y		Y	Y	Y			Y		shiny green	red white
10	Scarlet Flowered Gum	Eucalyptus ficifolia	4-10 m		Y	Y		Y	Y	Y			Y		blue green	red
11	Crimson Mallee Box	Eucalyptus lansdowneana	3-5 m		Y	Y	Y	Y	Y	Y			Y	Y	blue green	red white purple
12	Ghost Gum	Eucalyptus papuana	15 m		Y	Y	Y	Y		Y					light green	white
13	Salmon Gum	Eucalyptus salmonophloia	10-20 m		Y	Y	Y	Y	Y	Y					grey green	white cream
14	Steedmans Gum	Eucalyptus steedmanii	5-10 m		Y	Y	Y	Y	Y	Y			Y		olive green	cream yellow
15	Square Fruited Mallee	Eucalyptus Tetraptera	2-4 m		Y	Y		Y		Y			Y	Y	glossy green	pink red
16	Lemon Flowered Gum	Eucalyptus woodwardii	12 m		Y	Y		Y	Y	Y			Y		grey	yellow green
17	Golden Ash	Fraxinus excelsior 'Aurea'	6-12 m	Y				Y	Y	Y					gold/green	purple
18	Claret Ash	Fraxinus 'raywoodii'	10-15 m	Y			Y		Y	Y					dark green/claret	
19	Velvet Ash	Fraxinus velutina	10 m	Y				Y	Y	Y			Y		yellow/green	
20	Rose of Sharon	Hibiscus syriacus	3 m	Y			Y	Y	Y	Y			Y	Y	light green	pink purple
21	Jacarandah	Jacarandah mimosifolia	6-10 m	Y				Y	Y	Y					green/yellow	purple
22	Goldern Rain Tree	Koelreutaria paniculata	5-8 m	Y			Y	Y	Y	Y			Y		blue/green	golden
23	Crepe Myrtle	Lagerstroemia indica	2-4 m	Y			Y	Y	Y	Y		Y	Y	Y	grey/yellow/ orange	multi colour
24	Brush Box	Lophostemon conferta	10 m		Y	Y	Y	Y	Y	Y					dark green	white
25	Chinese Pistacia	Pistacia chinensis	5-12 m	Y			Y	Y	Y	Y			Y		green/crimson	
26	Purple Leaved Cherry Plum	Prunus x blireana	5 m	Y				Y	Y	Y		Y	Y	Y	purple	white/pink
27	Chinese Tallow Tree	Sapium sebiferum	8 m	Y			Y		Y	Y			Y		green/crimson	yellow/brown
28	Chinese Elm	Ulmus parvifolia	10 m		Y			Y	Y	Y					dark green	brown
29	Bottle Tree	Brachychiton repestis	10m-25m		Y	Y	Y	Y	Y	Y					green	
30	Kurrajong	Brachychiton populneus	10-15m		Y	Y	Y	Y	Y	Y					green	off white
31	Bimble Box	Eucalyptus populnea	10-15m		Y	Y	Y	Y	Y	Y					green	
32	Coolabah	Eucalyptus Coolabah	10-20M		Y	Y	Y	Y	Y	Y					blue/green	
33	Tupelo	Nyssa Sylvatica	8-10m	Y				Y	Y	Y					green	
34	Royal Poinciana	Delonix Regia	10-15m	Y				Y	Y	Y					green	red

13 ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT

Nil

14 GENERAL MANAGER**14.1 PROPOSED CLASSIFICATION OF LAND AS OPERATIONAL LAND**

File Number: L1.16
Author: Mark Riley, General Manager
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

Council at its meeting held on 22 February 2021 resolved as follows:-

1. That in accordance with the provisions of the Local Government Act 1993, Council proceed to give 28 days' public notice of its proposed resolution to classify the following land to be acquired as Operational Land:
 - land located east of Monomeeth Street, Bourke described as Lot 2 DP 1057615; and
 - Two (2) lots in Mathews Street, Louth described as Lot 6 and Lot 7 Section 17 DP 1275.
2. That following such public notice, a further report be submitted to Council on the proposed land classification.

Current Situation

Following Councils resolution of 22 February 2021, Council provided public notification by advertising the Monomeeth St purchase proposal in the Western Herald in the 4 March 2021 edition with submissions closing on 7 April 2021.

At the conclusion of the public notification period, it is advised that no submissions were received.

In respect of the lots in Mathews St, Louth Council is awaiting further advice from the vendor before proceeding with an advertisement.

It will be recommended that Council proceed to classify the Monomeeth St parcel of land as Operational Land.

Financial Implications

There are no direct financial implications arising from this report.

Recommendation

That in accordance with the provisions of section 31 of the Local Government Act 1993 and following notification of the proposed resolution in accordance with section 34 of the Act, that Council classify the land located east of Monomeeth Street, Bourke described as Lot 2 DP 1057615 as Operational Land.

14.2 * WANAARING LEVEE**

File Number: L3.7
Author: Mark Riley, General Manager
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

At a Village Community Meeting held on Tuesday, 16 February 2021, all Wanaaring residents in attendance were in favour of the removal of the levee from Vicary Street, Wanaaring, sooner rather than later. They advised that the current route through the village was difficult for road train traffic, the existing route pushed heavy traffic past the school and further it meant that tourist traffic was not easily able to access the hotel, when and if it reopens.

In response to such community views, Council at its meeting held on 22 February 2021 resolved that as a matter of priority Council seek advice from Public Works Advisory (PWA) as to the most cost-effective methodology that would result in unimpeded access for all traffic along Vicary Street, Wanaaring coupled with a proposal that would permit Wanaaring residents to shore up the levee should there be high level flooding in the Paroo River in the future, for a further report to Council.

Current Situation

As per Council's resolution, contact was made with Public Works Advisory in respect of the matter. Enquiries were made on the basis of Council potentially retaining the earthen levee constructed last year and replacing that section of the levee essentially where it crosses Vicary St near Hebden St with a removable gate or similar alternative.

PWA advised that they had installed a demountable barrier system for Coonamble Council using a flood barrier system developed by a company called AWMA.

PWA such an installation would require some local realignment of the levee, concrete wing walls and some roadworks to install the base plates, with the system then being able to be installed or removed in a relatively short period of time (1-2 hours) by nearly anyone who can lift the panels. PWA advised a ballpark estimate in the vicinity of \$350,000 to get a contractor to undertake the works, and further advised that there is a large portion of costs associated with the roadworks, labour and levee works included in this, so actual costs could be lower if in house staff were to be utilised. Notwithstanding, given this cost estimate this option was not further pursued.

PWA were requested to provide some other alternatives with PWA advising that many of them are likely to be in the same ballpark of costs or have other issues.

PWA subsequently provided a summary of potential solutions as follows:

- Raise road to levee level - likely to be prohibitively expensive and may have other design issues with drainage and power lines
- Headwall and sandbagging - still likely to be expensive (concrete), requires a substantial amount of work to install and not as effective at keeping water out
- As above but without headwalls - similar to above but may have structural issues at levee- sandbag interface
- Removable barrier, similar to model detailed below - expensive and needs to be maintained
- Plastic Barrier (Bulbeck EnviroSolutions) - used by Muswellbrook Council for one of their levees at Denman.

- Inero temporary flood barriers (<https://www.inero.se/en/home>) : these are steel barriers PWA considered would be similar in cost to the original option and weren't sure how well they will work on uneven ground.

Having regard to the above, PWA in their concluding remarks advised that "the only other solution would be to simply remove the levee in that section and replace with soil when the flood is coming" with PWA further noting that "it would be much cheaper than last time as it is a small section, but still requires Council to get machines to the site".

To that end, Council's Roads Manager has advised that the estimated cost to remove the levee, batter off the remaining edges and stockpile the soil would be \$7,000. The estimated cost to reinstate the levee would be \$10,200.

All things considered it would be proposed that the most feasible option is removal and subsequent reinstatement of the levee as required.

One of the issues previously raised in respect of the retention or otherwise of the levee was the issue of the La Nina weather pattern that is bringing above average rainfall to Australia. If Council is to remove a portion of the levee, it doesn't then want to have to replace it in a relatively short period of time. The Bureau of Meteorology on 25 February 2021 advised that during the period "March to May (autumn) rainfall is likely to be wetter than average for large parts of eastern Australia". Importantly however the Bureau also stated that "The current La Niña is forecast to end during autumn. La Niña typically increases the likelihood of above average rainfall across eastern Australia during early autumn".

As of 14 April 2021, the situation in respect of the Paroo River at Wanaaring was that it "peaked at 3.06m around 5.00pm, Friday, 9 April and was at 2.80m at 7.50am on Tuesday, 13 April and falling". (Source: SES Minor Flood Bulletin #21).

On the basis of Council concurring with this removal/replacement approach, it would be proposed that the earthen levee as constructed last year at Wanaaring be retained except for the removal of that section of the levee essentially where it crosses Vicary St near Hebden St with such removal take place in early June 2021, which is at the completion of autumn.

This June 2021 timeframe will allow Council time to program the works and more importantly, see the levee retained during the La Nina weather pattern. The exception to this timing would be in the event of significant rainfall in the Paroo River catchment during April – May 2021 that results in high river flows and potential for above moderate flood levels.

Financial Implications

Funds for the removal and if necessary, replacement of the Vicary/Hebden St section of the Wanaaring levee are available in Councils Roads Budget.

Recommendation

- 1. That having regard to the Wanaaring communities' requests regarding the Wanaaring levee and the high costs associated with any installation of a flood barrier system, Councils position in respect of the Wanaaring levee be that it retain the earthen levee as constructed last year except for the removal of that section of the levee essentially where it crosses Vicary St near Hebden St and that in the event of future flooding concerns, Council subsequently reinstate the previously removed section of the levee.**
- 2. That it be noted that the estimated cost of removing and subsequently reinstating, as required, the levee at the subject location is \$7,000 and \$10,200 respectively.**

- 3. That removal of the Vicary St/Hebden St section of the earthen levee be undertaken in early June 2021 subject to there being no significant rainfall in the Paroo River catchment during April – May 2021 that results in high river flows and potential for above moderate flood levels in the Wanaaring area.**
- 4. That the Wanaaring community be advised accordingly of Councils determination.**

15 CORPORATE SERVICES DEPARTMENT**15.1 *** BANK RECONCILIATION & STATEMENT OF BANK BALANCES**

File Number: F1.1
Author: Leonie Brown, Manager of Corporate Services
Authoriser: Mark Riley, General Manager
Attachments: Nil

Current Situation**Bank Reconciliation for the period ending 31 March 2021**

Balances as per Bank Statement	\$1,899,781.59
Plus: Deposit not shown	\$42.00
Less: Unpresented Cheques	\$8,608.99
Balance as per Cash Book	\$1,891,214.60

Reconciled Ledger Accounts as at 31 March 2021

Fund or Account	Current Balance	Overdraft Statutory Limit
General	\$22,014,386.76	\$200,000.00
Water	\$1,035,948.16	
Sewer	\$2,569,002.12	
Trust	\$92,687.17	
Total Funds	\$25,712,024.21	

Investments as at 31 March 2021

National Australia Bank	\$1,711,130.64	0.95%	330 Days	A1+
National Australia Bank	\$1,076,401.54	0.75%	365 Days	A1+
National Australia Bank	\$453,028.80	0.73%	300 Days	A1+
National Australia Bank	\$3,005,255.02	0.75%	330 Days	A1+
National Australia Bank	\$1,097,705.04	0.53%	330 Days	A1+
National Australia Bank	\$802,888.67	0.50%	300 Days	A1+
National Australia Bank	\$2,000,000.00	0.50%	367 Days	A1+
National Australia Bank	\$2,000,000.00	0.50%	300 Days	A1+
National Australia Bank	\$1,153,578.45	0.44%	330 Days	A1+
National Australia Bank	\$674,847.12	0.40%	180 Days	A1+
National Australia Bank	\$703,040.17	0.35%	91 Days	A1+
National Australia Bank	\$3,100,208.73	0.32%	240 Days	A1+
National Australia Bank	\$3,056,586.36	0.34%	305 Days	A1+
National Australia Bank	\$2,986,139.07	Flex		
Total Investments	\$23,820,809.61			

In accordance with Clause 212 of the Local Government Act (General) Regulation 2005 it is certified that the above investments have been made under Sec 625 of the Local Government Act and Council's Investment Policy.

Reconciliation at 31 March 2021

Balance as per cash book	\$1,891,214.60
Investments	\$23,820,809.61
Total, equalling Reconciled Ledger	\$25,712,024.21

Statement of Bank Balances as at 31 March 2021

	Balance	Transaction	Balance
	28 February 2021		31 March 2021
General Fund	\$20,791,177.10	\$1,223,209.66	\$22,014,386.76
Water Fund	\$712,770.70	\$323,177.46	\$1,035,948.16
Sewer Fund	\$2,558,992.12	\$10,010.00	\$2,569,002.12
Trust Fund	\$90,881.17	\$1,806.00	\$92,687.17
Investments	-\$23,309,265.55	-\$511,544.06	-\$23,820,809.61
Totals	\$844,555.54	\$1,046,659.06	\$1,891,214.60

Balance of all Funds as at 31 March 2021

Balance as at 28 February 2021	\$844,555.54
Add Receipts for	
(a) Rates	\$195,698.71
(b) Other Cash	\$4,976,993.82
Deduct payments for	
(a) Payments	\$3,614,489.41
(b) New Investment	\$511,544.06
Balance as at 31 March 2021	\$1,891,214.60

Recommendation

That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 31 March 2021 be noted.

15.2 * INVESTMENT REPORT AS AT 31 MARCH 2021**

File Number: F1.1
Author: Leonie Brown, Manager of Corporate Services
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

The investment report is submitted monthly to Council.

Issues

- Investments are in accordance with Division of Local Government Guidelines and Council's Investment Policy
- Statutory obligations are being met
- Councillors roles as resource allocators and policy directors are satisfied

Assessment**Legal Implications Including Directives and Guidelines**

Local Government Act 1993

Local Government (General) Regulation 2005

The management, of Council's investments is delegated by the General Manager to the Manager Corporate Services.

Financial Implications/Consideration

The 2020/21 Budget estimates the total investment revenue as \$295,000 which represents an estimated return of 1.475%. This revenue is split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cash flow requirements.

The market value of Council's investments held as at 31 March 2021 is \$23,820,809.61

Investment income earned as at 31 March, 2021 is \$129,679.38.

Policy Provisions – Council Policy and Procedure

Policy 1.8.10(v5) – Investment Policy adopted 23rd July 2020.

Ministerial Investment Order – 12th January 2011

Strategic Implications – Implications for Long Term Plans/Targets

Funds are invested in accordance with identified cash flow requirements.

Investment Portfolio

Investments as at 31 March 2021

National Australia Bank	\$1,711,130.64	0.95%	330 Days	A1+
National Australia Bank	\$1,076,401.54	0.75%	365 Days	A1+
National Australia Bank	\$453,028.80	0.73%	300 Days	A1+
National Australia Bank	\$3,005,255.02	0.75%	330 Days	A1+
National Australia Bank	\$1,097,705.04	0.53%	330 Days	A1+
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National Australia Bank	\$1,153,578.45	0.44%	330 Days	A1+
National Australia Bank	\$674,847.12	0.40%	180 Days	A1+
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National Australia Bank	\$3,056,586.36	0.34%	305 Days	A1+
National Australia Bank	\$2,986,139.07	Flex		
Total Investments	\$23,820,809.61			

Term Deposits

Discussions/Comments

The Investment portfolio increased by \$511,544.06 during the period.

The investment portfolio is invested in term deposits with the National Australia Bank. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.

The Government Guarantee on Investments up to \$1 million dollars has now expired and the new cap of \$250,000 has replaced the scheme.

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council’s Investment Policy.

<p>Recommendation</p> <ol style="list-style-type: none"> 1. That the report regarding Council’s Investment Portfolio 31 March 2021 be received and noted. 2. That the Certificate of the Responsible Accounting Officer be noted and the report adopted.

16 COMMUNITY ENGAGEMENT DEPARTMENT

Nil

17 TOURISM & EVENTS

Nil

18 DELEGATES AND COUNCILLORS REPORTS

Nil

19 POLICIES**19.1 DRAFT BOURKE SHIRE COUNCIL ROADSIDE RESERVE POLICY AND PROCEDURES**

File Number: R7.1.10
Author: Mark Gordon, Manager Roads
Authoriser: Mark Riley, General Manager
Attachments: 1. 3.6.2(V1) - Roadside Reserve Policy & Procedure

Background

Council was previously successful in obtaining through the Outback Shires Alliance Council Roadside Reserve Project grant funding from LGNSW in respect of the management of its rural roadside reserve. The project was titled "Outback Shire Alliance Roadside Corridors – An Environmental Asset". As part of the funding conditions, Council was required to develop a Roadside Reserve Management Policy and Procedure.

Current Situation

The Policy and Procedure developed in respect of the Roadside Reserve Project has been developed and is attached herewith along with a recommendation for adoption. Once adopted the documentation will be forwarded to LGNSW for acquittal in respect of the funding provided.

Financial Implications

The financial implications arising from the report relate to the potential removal of trees within the road reserve in accordance with the Policy. Funding is available in Councils Operational Plan as part of specific project allocations or as part of roads maintenance.

Recommendation

1. That the Roadside Reserve Policy and Procedure be adopted.
2. That the documentation be forwarded to LGNSW to finalise Councils acquittal of its grant funding.

SECTION No. 3 Assets
PART No. 6 Roads



Roadside Reserve Policy & Procedures

Policy No: 3.6.12(V1)

Date Adopted:

Minute No:

Supersedes:

Proposed Review Date:

Responsible Officer:

Verified by General Manager.....

Verified by Mayor.....

1. Intent

The objectives of this policy are to preserve and enhance the region's roadside vegetation and ecological systems whilst at the same time recognising the responsibility to minimise risk to the public and property.

To provide clear guidelines on the removal and pruning of trees located within rural roadside reserves that are in the care and control of Council.

2. Scope

1. Measures should be taken to retain trees within rural roadside reserves where practical. Council will take into consideration the conservation of the tree as well as the safety of the travelling public and the development needs of the Shire.
2. Trees may only be removed or pruned for one or more of the following purposes:
 - The tree is a risk to human life or property
 - The tree is limiting the field of vision of a motor vehicle, is obstructing traffic or is causing a traffic hazard.
 - For the purposes of constructing or maintaining roads, drains, buildings or any other asset that is owned and or maintained by Council.
 - Remove branches that come in contact with adjoining structures.
 - Remove deadwood and defective branches.
 - The removal or pruning of the tree is identified in an approved management strategy, environmental approval or decision of Council relating to the subject land.
 - Any other purpose to remove trees located on Council land need to be submitted in writing to allow Council staff to investigate and determine the outcome.
3. Trees shall not be removed or pruned solely for the purpose of obtaining or retaining scenic views from residential, commercial or industrial properties.
4. Trees required to be removed for the purpose of maintenance and improvement of the rural road network must be assessed under Part 5 of the Environmental Planning & Assessment Act 1979.
5. Applications for removal or pruning of trees by other Government Authorities, the general public, businesses or ratepayers shall be by applying in writing to Council. Any approvals will be subject to conditions as indicated in this policy and as determined by the General Manager or delegated staff members. Tree removal for emergency purposes in streets and parks will not require a formal tree removal application. However, verbal permission from Council's General Manager, delegated staff member or SES is required.
6. Trees that are the subject of a request for removal or major pruning as per Clause 5 above, shall have an assessment completed by Council's delegated staff member or another qualified person for all proposed tree removal or major pruning according to the relevant *Tree Rating Procedure for Trees on Council Owned or Controlled Land (TRP)*, as attached herewith, except when assessing tree removal for the purpose of boundary fence repairs as described in Clause 7.

7. Where a tree(s) may be required to be removed within a road reserve to enable construction or repair of a fence on a private property boundary in a rural area an appropriate assessment by delegated staff members must be undertaken to determine the significance of the roadside vegetation.

Where no significant vegetation is present:

- Vegetation up to 1 meter onto the road reserve side of the fence line may be cleared
- Individual trees within three (3) meters of the fence with a significant lean across the fence (as confirmed and marked by staff during inspection) may be removed, where applicable only the leaning limb may be approved to remove
- Vegetation clearance is to be undertaken only to the minimum extent necessary for the repair / construction of the fence
- Where possible retain any mature vegetation greater than 300mm Diameter Breast Height (DBH) when located within the 1m clearance zone
- Hollow bearing limbs are to be retained on either side of the new fence and must not be burnt
- All work activity in respect to the fence repair including machinery and vehicle movements is to be undertaken from the property owner's side of the fence line to limit impact on the remaining vegetation within the road reserve
- No vegetation clearance is to be undertaken until approved in writing by Council, any clearing activities undertaken without approval may result in prosecution
- Clearing extent within the private property is subject to the *Local Land Service Act 2013* and must be approved by the Western Local Lands Service

Note- where roadside vegetation is deemed to be significant, clearance will be restricted and determined on a case-by-case basis.

8. Council does not undertake routine inspections of trees in rural areas for the purpose of identifying trees that may be dangerous and require removal. If a resident has concerns about a specific tree, they are to provide council with specific location details (road name, distance from nearest crossroad, side of road, species, etc). Council staff will then undertake an assessment and if removal is required will program removal when time and resources permit.

If Council staff determine that the tree reported poses minimal risk to public safety Council may deny the removal request or grant permission to the adjoining landholder or complainant to remove the tree at their cost if the tree has negligible environmental significance.

Assessment of these trees will be carried out in accordance with the Tree Rating Procedure for Trees on Council Owned or Controlled Land (TRP), as attached herewith.

9. Notification and assessment requirements will not apply to: -
- Minor Pruning
 - Emergency works
 - Works authorised by the Fire Control Officer in accordance with the Bush Fires Act 1949, dependant on scale and location
 - Pruning and regrowth removal in regularly maintained gardens or regularly cleared easements and road reserves

- A tree that must urgently be removed or pruned that is obstructing traffic is causing a traffic hazard or is creating a dangerous situation where persons or property are likely to be damaged.
10. Rural Areas
 - Pruning or removal by energy providers shall be advertised in the local media by the relevant electricity supplier. Council is to be informed at least 4 weeks prior to works commencing and provided with a copy of the utilities environmental impact assessment for consideration as a joint determining authority.
 - All rural works are to be in conjunction with this policy as describe in clauses 7, 11, 12.
 11. Tree removal or pruning shall only be undertaken by suitably qualified persons.
 12. If the tree(s) is to be removed for the purpose of a boundary fence construction or repair the removal of the tree(s) will be at the expense of the property owner.
 13. This Policy does not include trees located on private lands or any other lands not under the trusteeship or maintained by Council.
 14. Clearing of vegetation on private land within rural areas is to be undertaken in accordance with the provisions of the *Local Land Services Act* by contacting the Western Local Land Services.
 15. This policy excludes weeds declared under the *Biosecurity Act*.
 16. Should the requester disagree with the tree assessment by the qualified person the requester may obtain a secondary opinion from a qualified arborist (at the requester's expense). This assessment will be reviewed and considered before a final decision is made. The General Manager or delegated staff members reserves the right to make the final decision.
 15. Council may direct property owners, who have planted trees within the road reserve or their property to remove or prune the tree at their cost where these trees represent an obstruction or risk as defined in this policy. If said works are not completed within one month of notification, Council will remove or prune the tree and recover costs from the owner.
 16. There is to be no removal of deadwood by any member of the community from within public places including roadside reserves for any purpose including firewood collection without permission from Council.
 17. Persons found to have removed or poisoned trees (dead or alive) on Council controlled lands may incur a fine from Council under the *Local Government Act 1993*. (Offence Code 9322 Reg Code NCC Unlawfully 'Remove Plant/ Animal / Rock /Soil from a public place'. Maximum penalty: 20 penalty units (\$2,200 per offence))

3. Related NSW Legislation

ROADS ACT 1993

Section 88 Tree felling

A roads authority may, despite any other {State} Act or law to the contrary, remove or lop any tree or other vegetation that is on or overhanging a public road if, in its opinion, it is necessary to do so for the purpose of carrying out road work or removing a traffic hazard.

Section 107 Obstructions and encroachments

- (1) A roads authority may direct:
 - a) any person who causes an obstruction or encroachment on a public road, or
 - b) the owner of any land that is used, or is able to be used, in connection with an
 - c) obstruction or encroachment on a public road, to remove the obstruction or encroachment.
- (2) A direction under this section may specify the period within which the direction must be complied with.
- (3) In the case of an obstruction or encroachment that was created before the alignment of the road, or that is situated on a road that has not been aligned, the period specified in the direction must be at least 60 days.
- (4) This section does not apply to an obstruction or encroachment on a public road if its presence on the road is authorised by or under this or any other Act.
- (5) However, this section does apply to an obstruction or encroachment on a public road if its presence ceases to be authorised by or under this or any other Act.

ELECTRICITY SUPPLY ACT 1995 - SECT 45

Section 45 Erection and placement of electricity works

- (1) This section applies to work connected with the erection, installation, extension, alteration, maintenance and removal of electricity works.
- (2) For the purpose of exercising its functions under this or any other Act or law, a network operator:
 - a) may carry out work to which this section applies, and
 - b) in particular, may carry out any such work on a public road or public reserve.
- (3) Work to which this section applies is exempt from the requirement for an approval under the Local Government Act 1993 except in relation to buildings.
- (4) However, no such work (other than routine repairs or maintenance work) may be carried out unless:
 - a) notice of the proposal to carry out the work has been given to the local council, and
 - b) to the proposal, and
 - c) the network operator has given due consideration to any submissions so made.
- (5) Subsection (4) does not apply to the carrying out of work to cope with emergencies.

ELECTRICITY SUPPLY ACT 1995 - SECT 48**Section 48 Interference with electricity works by trees**

- (1) This section applies if network operator has reasonable cause to believe that a tree situated on any premises:
 - a) could destroy, damage or interfere with its electricity works, or
 - b) could make its electricity works become a potential cause of bush fire or a potential risk to public safety.
- (2) In those circumstances, a network operator:
 - (a) may serve a written notice on the owner or occupier of the premises requiring the owner to trim or remove the tree, or
 - (b) in an emergency, may, at its own expense, trim or remove the tree itself.
- (3) A notice under subsection (2) (a):
 - (a) must specify the work to be carried out, and
 - (b) must specify a reasonable time within which the work is to be carried out, and
 - (c) must include an undertaking by the network operator to pay the reasonable cost of carrying out the work.
- (4) Subsection (3) (c) does not apply in either of the following circumstances:
 - (a) if, after the electricity works were first laid or installed, an owner or occupier of the premises planted the tree, or caused or permitted the tree to be planted, in circumstances in which the owner or occupier ought reasonably to have known that destruction of, damage to or interference with the works would result,
 - (b) the land in or on which the tree is located, and on or over which the works are located, was the subject of an easement in favour of the network operator (or a predecessor of the network operator) when the tree was planted.
- (5) If the work is not carried out as required by the notice, the network operator may carry out the work itself.
- (6) The cost of carrying out the work may be recovered by the network operator in a court of competent jurisdiction as a debt owed to it by the owner of the premises on which the tree is situated, but only in the circumstances referred to in subsection (4).
- (7) This section applies despite the existence of a tree preservation order or environmental planning instrument (other than a State environmental planning policy), but does not apply to any tree within a protected area or to any tree that is the subject of or is within an area that is the subject of:
 - (a) an interim heritage order, or a listing on the State Heritage Register, under the Heritage Act 1977, or
 - (b) an order in force under section 136 of the Heritage Act 1977, or
 - (c) an interim protection order under the National Parks and Wildlife Act 1974, or (d) a protection conferred by any similar law.

- (8) Nothing done for the purpose of carrying out the work required by a notice under this section constitutes an offence against any law under which a tree preservation order or environmental planning instrument (other than a State environmental planning policy) relating to the land is made.
- (9) In this section: "protected area" means an area that is within:
- (a) a national park or nature reserve within the meaning of the National Parks and Wildlife Act 1974, or
 - (b) land that is reserved or zoned for environmental protection purposes under the Environmental Planning and Assessment Act 1979, or
 - (c) a public reserve within the meaning of the Local Government Act 1993. "tree" includes shrub and plant.

BIODIVERSITY CONSERVATION ACT 2016

Section 2.2 Picking Plants

- (1) A person who picks:
- (a) a plant that is of a threatened species, or
 - (b) a plant that is part of a threatened ecological community, or (c) a protected plant, is guilty of an offence.

Maximum penalty (includes additional penalty for each plant):

- (a) in the case of a plant that is (or is part of) a threatened species or threatened ecological community (other than a vulnerable species or community) --Tier 1 monetary penalty or imprisonment for 2 years, or both, or
- (b) in the case of a plant that is (or is part of) a vulnerable species or vulnerable ecological community - Tier 3 monetary penalty, or
- (c) in any other case--Tier 4 monetary penalty.

- (2) In any prosecution for an offence under this section, proof that a plant was found in the possession of the person charged is prima facie evidence that the person picked the plant.

Section 2.4 Damaging Habitat of Threatened Species or Ecological Community

- (1) A person:
- (a) who damages any habitat of a threatened species or threatened ecological community, and
 - (b) who knows that it is the habitat of any such species or community, is guilty of an offence.
- Maximum penalty: Tier 1 monetary penalty or imprisonment for 2 years, or both.
- (2) A person who damages habitat of a threatened species or threatened ecological community in the course of carrying out any unlawful activity is taken to know that it was habitat of that kind unless the person establishes that the person did not know that it was habitat of that kind.

Section 4.31

Schedule 4 – Key Threatening Processes

Bush rock removal

- Clearing of native vegetation
- Loss and degradation of native plant and animal habitat by invasion of escaped garden plants Loss of hollow-bearing trees
- Removal of dead wood and dead trees

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4. Definitions

Term	Definition
Affected Owners	Means the owners of properties abutting the location of the tree(s) and includes all other owners the qualified person or appropriate staff deems to be affected.
appropriate Staff	Means the General Manager or delegated staff member, or any other staff that is a Qualified Arborist or equivalent and any staff as assigned by the General Manager or delegated staff members.
Qualified Person	A person working for or contracted by Bourke Shire Council that provides advice on tree removal or pruning and has appropriate qualifications and or experience in performing an assessment.
DBH	Means the diameter of the tree taken at breast height standardised at 1.3 meters from the ground.
Habitat	A tree which is occupied, periodically or intermittently occupied by a species population or ecological community including biotic or abiotic components. (i.e., biotic – living, abiotic – non-living).
Habitat Tree	Refers to any tree providing a niche supporting the life of a plant or animal.
Low Impact Removal:	Means the removal of small trees and shrubs up to ten (10) meters in height (refer to small tree) that only affects the adjacent neighbours and will have little or no detrimental impact on the appearance and/or ecology of the area.
Moderate Impact Removal:	Means the removal of a single or multiple tree greater than eleven (11) meters in height (refer to medium tree) and recognizes that the proposed work may affect the appearance and/or ecology of the area.
High Impact Removal	Means the removal of a single or multiple tree that would impact the general neighbourhood and includes park and trail users and recognises that the proposed work may affect the appearance and ecology of the wooded area. This could include removals along major travel routes, removals in recreation areas, removals of large numbers of trees, and removals of <i>large trees</i> or <i>specimen trees</i> .
General Manager or Delegated Staff Members	Means the Bourke Shire Council General Manager can authorise an appropriate member of staff to authorise the removal of trees.
Qualified Arborists	Certified by an appropriate professional association.
Large Tree	Refers to a tree greater than 20m or crown spread greater than 20m at maturity.
Leaning Trees	A tree where the trunk grows or moves away from upright position. A lean may occur anywhere along the trunk influenced by a number of contributing factors, e.g.: genetically predetermined characteristics, competition for space or light, prevailing winds, aspect, slope or other factors. (Refer to <i>Dictionary for Managing Trees in Urban Environments - Draper and Richards, CSIRO Publishing 2009</i>) for degrees of leaning graph).
Medium tree	Refers to a tree with a height of 10-20m or crown spread of 10-20m at maturity.
Topping	Branches specifically pruned to reduce crown height or spread by running to reduce the length of a branch.

Small tree	Refers to a tree with a height less than 10m or a crown spread less than 10m at maturity.
Specimen tree	Refers to a tree planted, retained or occurring usually as an isolated feature and not part of a stand, promoting its characteristics as an individual tree.
Timber	Includes trees of any age or description, whether growing or dead.
Tree	A woody perennial plant which is long lived. Height greater than 3 meters with one or more trunks.
Potential Habitat Tree	Refers to any tree that develops a niche suitable to provide support for the life process of a plant or animal.
Protected Lands	Generally defined as any land within 20m of a river, creek or watercourse.
Minor Pruning	Removal of dead or dangerous limbs and / or removal of less than 20% of the growing canopy.
Major Pruning	Removal of between 20 to 40% of the growing canopy. Note removal of more than 40% of the canopy is considered as removal of the tree and as such is subject to the relevant provision of this policy.
Dangerous Tree	A tree or tree part that presents a danger or has previously caused damage to persons or property.
Reduction Pruning	Refers to the removal of the ends of branches to lower internal branches or stems in order to reduce the height and/or spread of the tree.
Remedial (restorative) pruning	Removal of damaged, diseased or lopped branches back to undamaged tissue in order to induce the production of shoots from latent or adventitious buds, from which a new crown will be established.
Requester	The person or persons seeking removal of a tree on council owned or controlled land.
Review of Environmental Factors	A Review of Environmental Factors (REF) is an environmental assessment under Part 5 of the Environmental Planning and Assessment Act 1979 (EP&A Act), which is required as part of the assessment of activities needing approval under NSW legislation. A REF is a document that examines the significance of likely environmental impacts of a proposal, and the measures required to mitigate any adverse impacts to the environment.

This policy is to be read in conjunction with the following:-

5. Related Policies and Procedures

Please refer to the following policies/procedures:

- Councils Street Tree Policies
- Councils Tree Removal Policy

6. Review

This Policy will be reviewed every 12 months or as required in the event of legislative changes. Any amendment to the Policy must be by way of a Council Resolution or the approval of the General Manager.

7. Policy Amendments

Version	Date Approved	Description of Changes

TREE RATING PROCEDURE FOR TREES ON COUNCIL CONTROLLED OR OWNED RURAL ROADSIDE RESERVES.

Trees will be assessed and rated as per the procedures below.

Inspection Procedure

The tree assessment will consider the following aspects:

- The aesthetic, botanical and historic importance of tree/s;
- Safety hazards posed by tree/s;
- Substantial property damage caused or in Council's opinion likely to be caused by the growth of the tree/s;
- Obstruction of roads, utilities, drainage lines and other public infrastructure;
- Whether pruning the tree branches or roots would provide satisfactory relief from any nuisance being caused by the tree/s;
- Whether replacement tree/s could be planted;
- If any permits are required; and
- Where, in Council's opinion, the retention of the tree is causing unjustifiable hardship to the owner. Criteria for assessment in these circumstances are at the discretion of the General Manager and may include age and disability, medical practitioner certification and Council's administration costs. These criteria will only be taken into account in extreme circumstances.

During the assessment of trees located on public land for which Council is responsible, Council is bound to undertake an assessment under Part V of the EP&A Act 1979. This is completed by Council staff when undertaking the assessment.

Visual Inspection

- If the ownership of the tree is in doubt, a survey may be conducted to determine ownership
- 360 degree, walk around, visual inspection of the tree from ground level. This inspection does not include any practice that is intrusive to the tree.

Physical Inspection

If, after the visual inspection, there is a question about the structural integrity of the tree, then the following options are available for further inspection.

- The inspector may have the tree climbed to inspect potential areas of concern.
- The tree may be bored to determine soundness of the bole
- The root crown may be excavated to inspect the roots After inspection, the tree will be rated according to the criteria outlined below.

TREE RATING PROCEDURE

The following table summarises the Tree Ratings and corresponding Work Schedule.

Tree Rating	Work Schedule
Priority 1	Sent immediately for mitigation
Priority 2	To be mitigated through the next monthly tree work contract.
Priority 3	To be mitigated through the next or subsequent monthly tree work contract as the workload allows.
Priority 4	Work may be deferred due to workload and /or budget considerations.
Priority 5	Work may be deferred due to workload and /or budget considerations.

Priority 1

This is a tree that has one or more of the following visible characteristics:

- Signs of ground movement or heaving;
- Recent cracking on the bole of the tree;
- Hung-up tree;
- Broken limbs hanging over a moderate to high frequency target;
- Failed tree lying on property or road;
- Dead tree with extensive decay visible and a high frequency target.

Trees with this rating have the first priority for removal or pruning.

Priority 2

This is a tree that has one or more of the following characteristics:

- Visible fruiting bodies of known heartrots;
- Unusual lean;
- Visible defect that could result in catastrophic failure of tree;
- The tree is determined to be unsound after physical inspection;
- Structural integrity of root system determined to be compromised after physical inspection;
- Dead with minor decay visible to the inspector and a high frequency target;
- Obstruction of traffic signs;
- Interference with distribution or transmission lines.

Trees with this rating have second priority for removal or pruning.

Priority 3

Trees in this category have one or more of the following characteristics:

- Dead tree with a target of moderate to low frequency and minimal visible decay;
- Encroachment of branches onto house and/or roots incurring some form of damage to boulevards or private property;
- Limbs obstructing driver visibility;
- Limbs interfering with residential utility feed;
- Visible defect that could result in partial failure of tree with a moderate to low frequency target;
- Excessive wind loading on trees with a high frequency target.

Trees with this rating have third priority for removal or pruning.

Priority 4

Trees in this category have one or more of the following characteristics:

- Minor Limb and or root encroachment to private property or structures;
- Excessive wind-loading on trees with a moderate to low frequency target;
- Trees that are growing near or beginning to encroach into private property causing no visible damage.

Trees with this rating have fourth priority for removal or pruning.

Priority 5

Trees in this category have the lowest priority and can be attended to as the annual budget allotted by Council for tree and as the work load allows.

Examples of Priority 5 are:

- Thinning of immature trees for stand management;
- Inappropriate volunteer trees on boulevards, in road ends or right of ways;
- Trees with none of the characteristics in the assessments for "Priority 1, 2, 3 or 4".

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20 PRÉCIS OF CORRESPONDENCE**20.1 *** OUTBACK RUGBY LEAGUE CHALLENGE**

File Number: D5.2
Author: Mark Riley, General Manager
Authoriser: Mark Riley, General Manager
Attachments: 1. Request for Support - Outback Rugby League Challenge

Background

Council annually supports the Outback Rugby League Challenge with in-kind support.

Current Situation

Council has received a letter from Margaret Gordon, Assistant Principal at Bourke Public School requesting Council's in-kind support to assist "in holding the Outback Rugby League Challenge by donating the cost of the key & Davidson Oval hire, marking of the fields and emptying of garbage bins".

Financial Implications

Council's in-kind support is in the amount of \$1,000.

Recommendation

That Council accede to the request of Bourke Public School for Council's in-kind support to assist in holding the Outback Rugby League Challenge, up to an amount of \$1,000.

To be eligible, organisations must:-

- submit an application on the prescribed form
- meet the criteria and the guidelines set out in this policy, and
- explain why their request was not submitted through the annual process



**APPLICATIONS FOR FINANCIAL ASSISTANCE
(DONATIONS, SPONSORSHIP, "IN KIND" SUPPORT)**

File No:	
Doc No:	C12-S DS-2
ACK	RESP OFF
TASK	NA
29 MAR 2021	
MAYOR	COUNCIL <input checked="" type="checkbox"/>
GM	LIBRARY
MCS	RATES
MEMO	BOBEC
	HR
	IT
	DEPOT
OTHER	Recs.

Name of applicant organisation:	Margaret Gordon Bourke Public School
Postal Address:	Green St Bourke NSW 2840
Contact person:	Margaret Gordon
Position:	Assistant Principal
Phone number:	0427701550
Mobile number:	0427701550
Fax number:	
Email address:	Margaret.gordonpoole@det.nsw.edu.au

Enquiries are to be made to Council's Manager Corporate Services on 0268308000.

Completed applications are to be returned to Council no later than 4pm Friday,

(Date(s) to be specified each year)

An electronic version of the form can be made available upon request, or applications can be posted or hand delivered to:-

Bourke Shire Council
 Financial Assistance Program
 P O Box 21 / 29 Mitchell Street
 BOURKE NSW 2840
 Phone: 02 68308000 Fax: 02 68723030
 Email: bourkeshire@bourke.nsw.gov.au

INFORMATION REGARDING YOUR REQUEST FOR FINANCIAL ASSISTANCE

Please provide a brief overview of your group /organisation:-

The Outback Rugby League Challenge is an event coordinated by BPS. it is a day that enables community organisations to interact with students, families and community members. The outback challenge also enables students to participate with NRC ambassadors and it attracts media coverage not only for the event, BPS but the community

Is the Group/organisation based in Bourke Shire?:- Yes/No

If no, where is it located?

What is the number of current members of your group/organisation?

Purpose for which the donation will be used:-

Bourke Public School would like the following support

- Davidson Oval - Wednesday 23rd June
- Terry Rankmore to mark oval.
- emptying of bins
- donation of the cost of the key.

If not stated above, briefly describe the way in which this donation will benefit Bourke Shire:-

Has your group/organisation received financial or in kind support from Bourke Shire in the last 12 months? <input checked="" type="radio"/> Yes <input type="radio"/> No
If yes, please provide amount and details of purpose: - Dandson oval - Terry Rankmore marking oval - Bins being emptied - cost of Key
Has your group/organisation received any grants from the State or Federal Government in relation to the project for which this donation is sought? Yes <input type="radio"/> No <input checked="" type="radio"/>
If yes, briefly list details and amount of grant
Rates Donations – if you are only applying for a donation of rates (general or water) please provide the following details:- Property for which rates donation is sought:
Council's Rates Assessment Number:
Owner of land on which property is located:
Purpose for which the property is used:
Approximate number of days per year that the property is used for these purposes:

APPLICATION FOR FINANCIAL ASSISTANCE

What is the total amount of your request (exclusive of GST)?	\$	
Is your group / organisation registered for GST	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Does your group / organisation have an ABN (Australian Business Number)?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Is your group / organisation incorporated?	<input type="radio"/> Yes	<input type="radio"/> No
If yes, please quote your ABN	18246198266	
If yes, please quote your Incorporation No		
Does your group / organisation have Public Liability Insurance?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If yes, please attach a Certificate of Currency		

To be completed for "in kind" support:-
 (Please arrange appointment with appropriate Council staff to obtain a quote where necessary)

ITEM	Applicant's Contribution	Support sought from Council
A. Monetary		
Total (A)		
B. Equipment costs		
Total (B)		
C. Labour costs		
Total ©		
D. Other project costs		
Total (D)		
TOTAL COSTS (A+B+C+D)		

ORGANISATION'S BANK ACCOUNT DETAILS

Name of bank:	
Name of bank account:	
Bank BSB Number:	
Bank Account Number:	

APPLICATION CHECKLIST

- For first time applicants, a copy of your group/organisation's constitution and if that constitution changes, then an updated copy is to be forwarded with any subsequent application
- A copy of the most recent annual report (including financial statements of income and expenditure) – preferably audited
- Copy of notification of ABN Number and GST Registration (if applicable) from the Australian Taxation Officer
- Evidence of Incorporation
- A copy of the applicant's current public liability insurance policy (i.e. Certificate of Currency)
- Where the applicant is a registered public charity, a copy of the registration certificate is required

CERTIFICATION

I certify that all the details supplied in this application form and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the applicant group / organisation.

I have read the Financial Assistance Policy provided with this application form.

Signed: *M Gordon*

Name: *Margaret Gordon*

Position: *Assistant Principal*

Date: *29/3/21*

20.2 * REQUEST FOR SUPPORT - BUSH BURSARY - RURAL DOCTORS NETWORK (RDN)**

File Number: D5.2
Author: Mark Riley, General Manager
Authoriser: Mark Riley, General Manager
Attachments: 1. Request for Financial Support - Rural Doctors Network (RDN)

Background

Council has received an application from the Rural Doctors Network (RDN) requesting financial assistance in the amount of \$3,300.

Current Situation

The purpose of the Bush Bursary Program is to offer medical students with a demonstrated interest in rural health, the opportunity to experience lifestyle and medical practise in a rural NSW community.

\$3,300 in scholarship funds donated by the Council goes directly to the selected student in three (3) instalments. The scholarship is to be used to support their medical studies but also for any expenses during the placement (such as accommodation and travel).

Financial Implications

The cost to Council would be \$3,300 with the RDN advising that there is “no guarantee that the program will directly benefit the community of Bourke, however will allow a student to experience a rural lifestyle practice”.

Recommendation

That Council consider the request from the Rural Doctors Network requesting financial support in the amount of \$3,300 to assist the Bush Bursary Scheme.

To be eligible, organisations must:-

- submit an application on the prescribed form
- meet the criteria and the guidelines set out in this policy, and
- explain why their request was not submitted through the annual process



**APPLICATIONS FOR FINANCIAL ASSISTANCE
(DONATIONS, SPONSORSHIP, "IN KIND" SUPPORT)**

Name of applicant organisation:	Rural Doctors Network (RDN)
Postal Address:	Suite 1, 53 Cleary St, Hamilton NSW 2303 Australia
Contact person:	Millie Caspers
Position:	Program Lead - Future Workforce
Phone number:	+61 2 4924 8000
Mobile number:	
Fax number:	+61 2 4924 8010

Enquiries are to be made to Council's Manager of Corporate Services on 0268308000.

Completed applications are to be returned to Council no later than 4.00pm Friday,

(Date(s) to be specified each year)

An electronic version of the form can be made available upon request, or applications can be posted or hand delivered to:-

Bourke Shire Council
 Financial Assistance Program
 P O Box 21
 29 Mitchell Street
 BOURKE NSW 2840
 Phone: 02 68308000
 Email: bourkeshire@bourke.nsw.gov.au

INFORMATION REGARDING YOUR REQUEST FOR FINANCIAL ASSISTANCE

Please provide a brief overview of your group /organisation:-
 The NSW Rural Doctors Network (RDN) offers a range of services, programs and activities across New South Wales (NSW) that:
 • assist rural communities and rural General Practices to find suitably skilled and qualified General Practitioners (GPs) to work in their towns;
 • assist suitably skilled and qualified GPs, nurses and allied health professionals to find employment in rural NSW (this includes both Australian and International Medical Graduates);
 • support existing rural doctors through the provision of Continuing Professional Development activities and Succession Planning; • assist in finding locum support for rural and remote GPs;
 • deliver a wide range of specialist outreach health services to rural towns;
 • support rural medical partners and families; and
 • provide a range of scholarships, support and information for students studying medicine or health related degrees in NSW

Is the Group/organisation based in Bourke Shire?:-
 Yes No
 If no, where is it located?
Offices in Sydney and Newcastle

What is the number of current members of your group/organisation?
900+

Purpose for which the donation will be used:-
 The purpose of the Bush Bursary Program is to offer medical students with a demonstrated interest in rural health, the opportunity to experience lifestyle and medical practise in a rural NSW community. All rural councils in NSW have been invited to participate in the scheme and sponsor a student placement. Each sponsoring council hosts a two-week student placement in their region. The placements usually include time spent at the local GP clinic, Aboriginal Medical Service, hospital and other local health services. If Council decide to sponsor a Bush Bursary, the placement coordinator in consultation with the selected student will plan an itinerary for the two week placement. RDN promote the scholarship, interview the students and award the scholarships in June 2017. Once the students are selected, they are matched to a participating council and the council coordinator and student are put in touch to make arrangements for the placement.
 \$3,300 in scholarship funds donated by the Council goes directly to the selected student in three instalments. The scholarship is to be used to support their medical studies but also for any expenses during the placement (such as accommodation and travel).
 The date of the placement is negotiated between the sponsored student and the council.
 The placements usually occur in the university holidays.

If not stated above, briefly describe the way in which this donation will benefit Bourke Shire:-
The long term aim of the program is to increase the numbers of medical graduates choosing rural careers. Research shows one of the predictors of future rural practice is positive undergraduate experience. Therefore the short term aim of the program is to give as many students as possible a positive rural experience in the hope they will seek out additional rural opportunities. There is no guarantee the program will directly benefit the community of Bourke but Council's involvement will allow another student to experience rural lifestyle and practise and increase the chances of that student choosing to work in a rural area in their career.

<p>Has your group/organisation received financial or in kind support from Bourke Shire in the last 12 months?</p> <p><input type="checkbox"/>Yes <input checked="" type="checkbox"/>No</p>
<p>If yes, please provide amount and details of purpose:</p> <p>N/A</p>
<p>Has your group/organisation received any grants from the State or Federal Government in relation to the project for which this donation is sought?</p> <p><input type="checkbox"/>Yes <input checked="" type="checkbox"/>No</p>
<p>If yes, briefly list details and amount of grant</p>
<p>Rates Donations – if you are only applying for a donation of rates (general or water) please provide the following details:-</p> <p>N/A</p>
<p>Property for which rates donation is sought:</p> <p>N/A</p>
<p>Council's Rates Assessment Number:</p> <p>N/A</p>
<p>Owner of land on which property is located:</p> <p>N/A</p>
<p>Purpose for which the property is used:</p> <p>N/A</p>
<p>Approximate number of days per year that the property is used for these purposes:</p>

APPLICATION FOR FINANCIAL ASSISTANCE

What is the total amount of your request (exclusive of GST)?	\$ 3,300	
Is your group / organisation registered for GST	Yes <input checked="" type="checkbox"/>	No
Does your group / organisation have an ABN (Australian Business Number)?	Yes <input checked="" type="checkbox"/>	No
Is your group / organisation incorporated?	Yes <input checked="" type="checkbox"/>	No
If yes, please quote your ABN If yes, please quote your Incorporation No	52081388810	
Does your group / organisation have Public Liability Insurance?	Yes	No <input checked="" type="checkbox"/>
If yes, please attach a Certificate of Currency		

To be completed for "in kind" support:-

(Please arrange appointment with appropriate Council staff to obtain a quote where necessary)

ITEM	Applicant's Contribution	Support sought from Council
A. Monetary	Administration expenses covered by RDN	\$3,300
Total (A)		
B. Equipment costs		
Total (B)		
C. Labour costs		
Total (C)		
D. Other project costs		
Total (D)		
TOTAL COSTS (A+B+C+D)		\$3,300

ORGANISATION'S BANK ACCOUNT DETAILS

Name of bank:	CBA
Name of bank account:	NSW Rural Doctors Network
Bank BSB Number:	062543
Bank Account Number:	10050249

APPLICATION CHECKLIST

- For first time applicants, a copy of your group/organisation's constitution and if that constitution changes, then an updated copy is to be forwarded with any subsequent application
- A copy of the most recent annual report (including financial statements of income and expenditure) – preferably audited
- Copy of notification of ABN Number and GST Registration (if applicable) from the Australian Taxation Officer
- Evidence of Incorporation
- A copy of the applicant's current public liability insurance policy (i.e. Certificate of Currency)
- Where the applicant is a registered public charity, a copy of the registration certificate is required

CERTIFICATION

I certify that all the details supplied in this application form and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the applicant group / organisation.

I have read the Financial Assistance Policy provided with this application form.

Signed: *Millie Caspers*

Name: **Millie Caspers**

Position: **Program Lead - Future Workforce**

Date: **01/04/2021**

20.3 * REQUEST FOR SUPPORT - CWA NSW FAR WESTERN GROUP PUBLIC SPEAKING EVENT**

File Number: C12.1-D5.2

Author: Mark Riley, General Manager

Authoriser: Mark Riley, General Manager

Attachments: 1. Request for Support - CWA NSW Far Western Group Public Speaking Event

Background

Council annually supports the CWA - NSW Far Western Group Public Speaking Event.

Current Situation

Council has received a letter from Denise Turnbull, Secretary of the Public Speaking Committee of the CWA NSW Far Western Group, requesting financial support to supply certificates, books for participating schools and cash prizes to assist the students participating in the NSW Far Western Group Public Speaking Event.

Financial Implications

Council's financial support in the amount of \$100.

Recommendation

That Council accede to the request of CWA of NSW Far Western Group, in the amount of \$100.

To be eligible, organisations must:-

- submit an application on the prescribed form
- meet the criteria and the guidelines set out in this policy, and
- explain why their request was not submitted through the annual process



**APPLICATIONS FOR FINANCIAL ASSISTANCE
(DONATIONS, SPONSORSHIP, "IN KIND" SUPPORT)**

Name of applicant organisation:	EWA OF NSW FAR WESTERN GROUP
Postal Address:	91- "BELLEVUE" STN, 2281 KAMILAROI HWY BOURKE
Contact person:	DENISE TURNBULL
Position:	SECRETARY PUBLIC SPEAKING COMMITTEE
Phone number:	04287 02 68747330
Mobile number:	0428 747 330
Fax number:	-

EMAIL willio@bigpond.com

Enquiries are to be made to Council's Manager of Corporate Services on 0268308000.

Completed applications are to be returned to Council no later than 4.00pm Friday,

(Date(s) to be specified each year)

An electronic version of the form can be made available upon request, or applications can be posted or hand delivered to:-

Bourke Shire Council
 Financial Assistance Program
 P O Box 21
 29 Mitchell Street
 BOURKE NSW 2840
 Phone: 02 68308000
 Email: bourkeshire@bourke.nsw.gov.au

INFORMATION REGARDING YOUR REQUEST FOR FINANCIAL ASSISTANCE

Please provide a brief overview of your group /organisation:- CWA OF NSW IS A NOT FOR PROFIT ORGANISATION FORMED TO IMPROVE CONDITIONS FOR WOMEN, CHILDREN & FAMILIES THROUGH THEIR SUPPORT BOTH FINANCIALLY & PHYSICALLY FOR BETTER SERVICES (EDUCATIONAL, HEALTH WELFARE) & MORE ADVOCACY OPPORTUNITIES. CWA OF NSW WAS FORMED IN 1922 AND THE ISSUES WHICH WERE CREATING PROBLEMS FOR FAMILIES THE ARE STILL RELEVANT TODAY NEARLY 100 YEARS ON. THE PUBLIC SPEAKING FOR SCHOOLS INITIATIVE IS, WE BELIEVE ADDRESSING ONE OF THESE ISSUES CAUSED BY GEOGRAPHIC ISOLATION.

Is the Group/organisation based in Bourke Shire?:-
 Yes No

If no, where is it located? THE FAR WESTERN GROUP HAS 11 BRANCHES LOCATED AT BOURKE, BREWARRINA, COBAR, ENNGONIA, HERMIDALE, NARROMINE, NYNGAN, NYMAGEE, TRANGIE, WARREN & WANARRING

What is the number of current members of your group/organisation?
 CWA OF NSW HAS APPROX 8000 MEMBERS STATEWIDE & FAR WESTERN GROUP APPROX 200.

Purpose for which the donation will be used:- ANY DONATION WOULD BE USED TO HELP DEFRAY THE COSTS INVOLVED IN RUNNING THE DIVISION 2 PUBLIC SPEAKING COMPETITION. THESE COSTS INCLUDE CERTIFICATES FOR PARTICIPATING STUDENTS, BOOKS FOR PARTICIPATING SCHOOLS, CASH PRIZES TO ASSIST WINNING STUDENTS TO GO FURTHER AND COMPETE AT INTER GROUP COMPETITION LEVEL.

If not stated above, briefly describe the way in which this donation will benefit Bourke Shire:-
 CHILDREN (STUDENTS) FROM ALL SCHOOLS ~~BENEFIT~~ WITHIN BOURKE SHIRE (INCLUDING) SMALL SCHOOLS BENEFIT FROM THE OPPORTUNITY TO LEARN HOW TO SPEAK PUBLICLY WITH CONFIDENCE & KNOWLEDGE. THE IMPROVEMENT NOTICED IN STUDENTS CONDUCT & CONFIDENCE & COMMITMENT OVER PAST YEARS, AFTER TAKING PART IN THESE EVENT HAS BEEN REMARKABLE & ACKNOWLEDGEMENT OF ITS BENEFITS HAS BEEN FORTH COMING, FROM PARENT, STUDENTS AND TEACHERS.

<p>Has your group/organisation received financial or in kind support from Bourke Shire in the last 12 months?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>If yes, please provide amount and details of purpose:</p>
<p>Has your group/organisation received any grants from the State or Federal Government in relation to the project for which this donation is sought?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>If yes, briefly list details and amount of grant</p>
<p>Rates Donations – if you are only applying for a donation of rates (general or water) please provide the following details:-</p>
<p>Property for which rates donation is sought:</p>
<p>Council's Rates Assessment Number:</p>
<p>Owner of land on which property is located:</p>
<p>Purpose for which the property is used:</p>
<p>Approximate number of days per year that the property is used for these purposes:</p>

APPLICATION FOR FINANCIAL ASSISTANCE

What is the total amount of your request (exclusive of GST)?	\$ 100.	
Is your group / organisation registered for GST	Yes	No
Does your group / organisation have an ABN (Australian Business Number)?	Yes	No
Is your group / organisation incorporated?	Yes	No
If yes, please quote your ABN If yes, please quote your Incorporation No	82-318-909-926.	
Does your group / organisation have Public Liability Insurance?	Yes	No
If yes, please attach a Certificate of Currency		

To be completed for "in kind" support:-

(Please arrange appointment with appropriate Council staff to obtain a quote where necessary)

ITEM	Applicant's Contribution	Support sought from Council
A. Monetary		
Total (A)		
B. Equipment costs		
Total (B)		
C. Labour costs		
Total ©		
D. Other project costs		
Total (D)		
TOTAL COSTS (A+B+C+D)		

ORGANISATION'S BANK ACCOUNT DETAILS

Name of bank:	NATIONAL AUSTRALIA BANK.
Name of bank account:	COUNTRY WOMENS ASSOCIATION OF NSW. NARROMINE BRANCH
Bank BSB Number:	082 753
Bank Account Number:	509837233

APPLICATION CHECKLIST

<ul style="list-style-type: none"> For first time applicants, a copy of your group/organisation's constitution and if that constitution changes, then an updated copy is to be forwarded with any subsequent application
<ul style="list-style-type: none"> A copy of the most recent annual report (including financial statements of income and expenditure) – preferably audited
<ul style="list-style-type: none"> Copy of notification of ABN Number and GST Registration (if applicable) from the Australian Taxation Officer
<ul style="list-style-type: none"> Evidence of Incorporation
<ul style="list-style-type: none"> A copy of the applicant's current public liability insurance policy (i.e. Certificate of Currency)
<ul style="list-style-type: none"> Where the applicant is a registered public charity, a copy of the registration certificate is required

CERTIFICATION

I certify that all the details supplied in this application form and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the applicant group / organisation.

I have read the Financial Assistance Policy provided with this application form.

Signed: Denise Turnbull

Name: DENISE TURNBULL

Position: PUBLIC SPEAKING COMMITTEE SECRETARY FAR WESTERN GROUP

Date: 28/03/21

21 ACTIVITY REPORTS

21.1 ENGINEERING SERVICES DEPARTMENT ROAD WORKS ACTIVITY REPORT

File Number: E7.1
Author: Mark Gordon, Manager Roads
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

The following information outlines works completed from the 12 March 2021 to 12 April 2021 inclusive.

Road Works - Chris Morrall - Engineering Technical Officer	
1. NORTH SECTOR – Denis Tiffen, Team Leader	
Location	Work Carried Out
MR 405 Wanaaring Road	Bitumen Construction Romani to Wangamana Commenced
HW 7 North Mitchell HWY	Reseals Commenced
HW 29 Kamilaroi HWY	Shoulder Widening Commenced
MR 404 Hungerford Road	Grading Commenced
RLR 27 Burrawantie Road	Grading Commenced
2. SOUTH SECTOR - John Reed, Team Leader	
Location	Work Carried Out
MR 405 Wanaaring Road	Bitumen Construction Romani to Wangamana Commenced
HW 29 Kamilaroi HWY	Shoulder Widening Commenced
3. TRANSPORT SECTOR - Simon Wielinga, Team Leader	
MR 405 Wanaaring Road	Bitumen Construction Romani to Wangamana Commenced
HW 29 Kamilaroi HWY	Shoulder Widening Commenced
4 BITUMEN SECTOR - John Bartley, Team Leader	
Bourke Township	Patching undertaken
Regional roads	Patching undertaken
State Highways	Patching undertaken
State Highways	Slashing Commenced

Recommendation

That the information in the Engineering Services Department Road Works Activity Report as presented to Council on Monday, 26 April 2021 be noted.

**21.2 PARKS & GARDENS, TOWN SERVICES & WATER & WASTEWATER ENGINEERING SERVICES
ACTIVITY REPORT**

File Number: E7.1
Author: Peter Brown, Manager Works
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

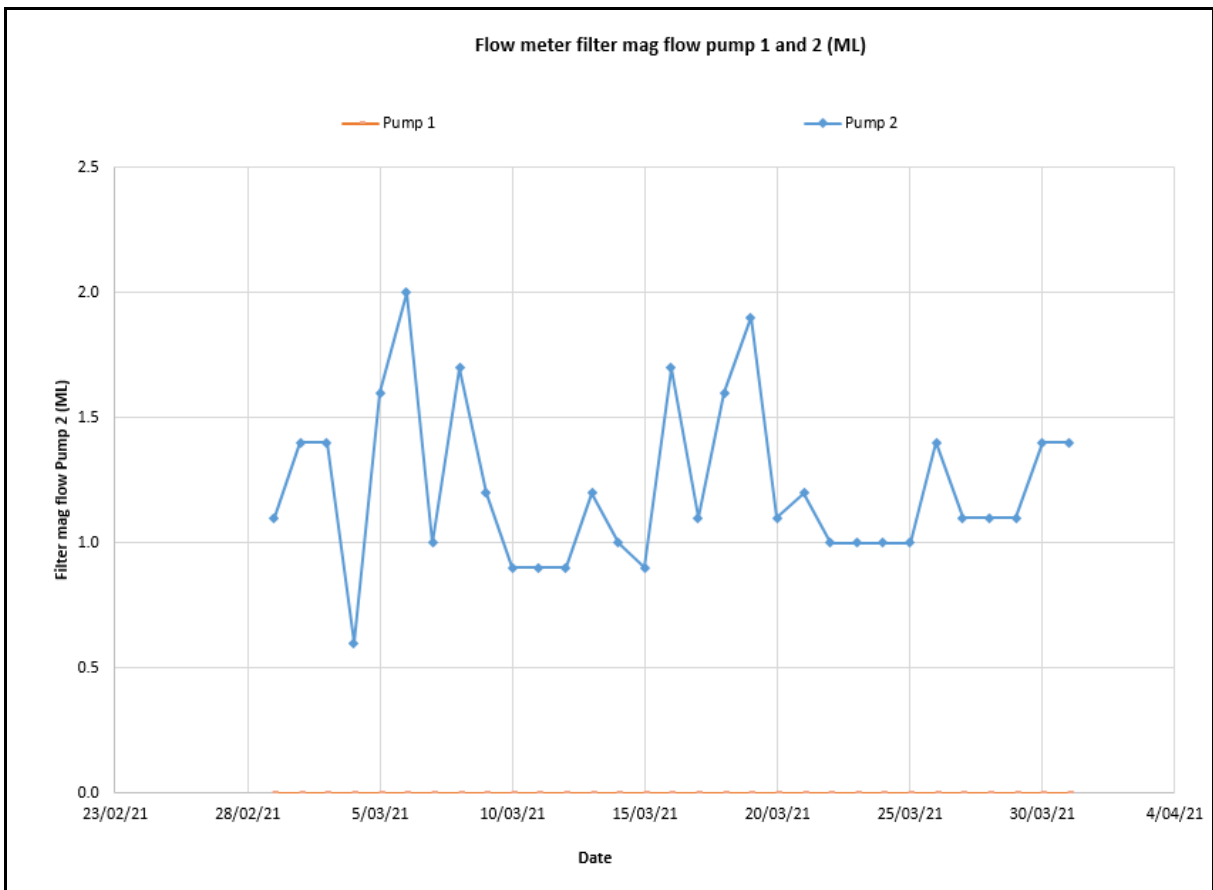
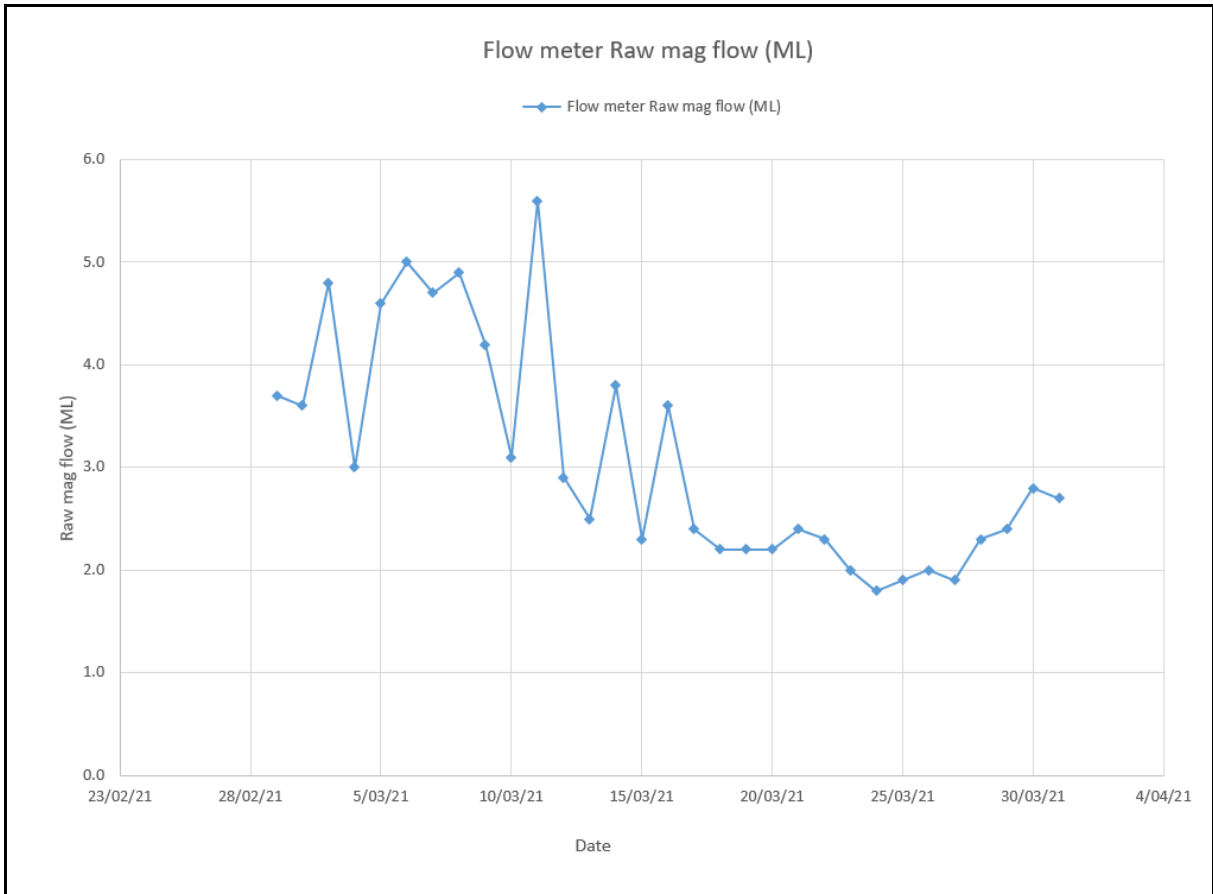
The following information outlines works completed for the period 12/03/2021 to 12/04/2021 inclusive.

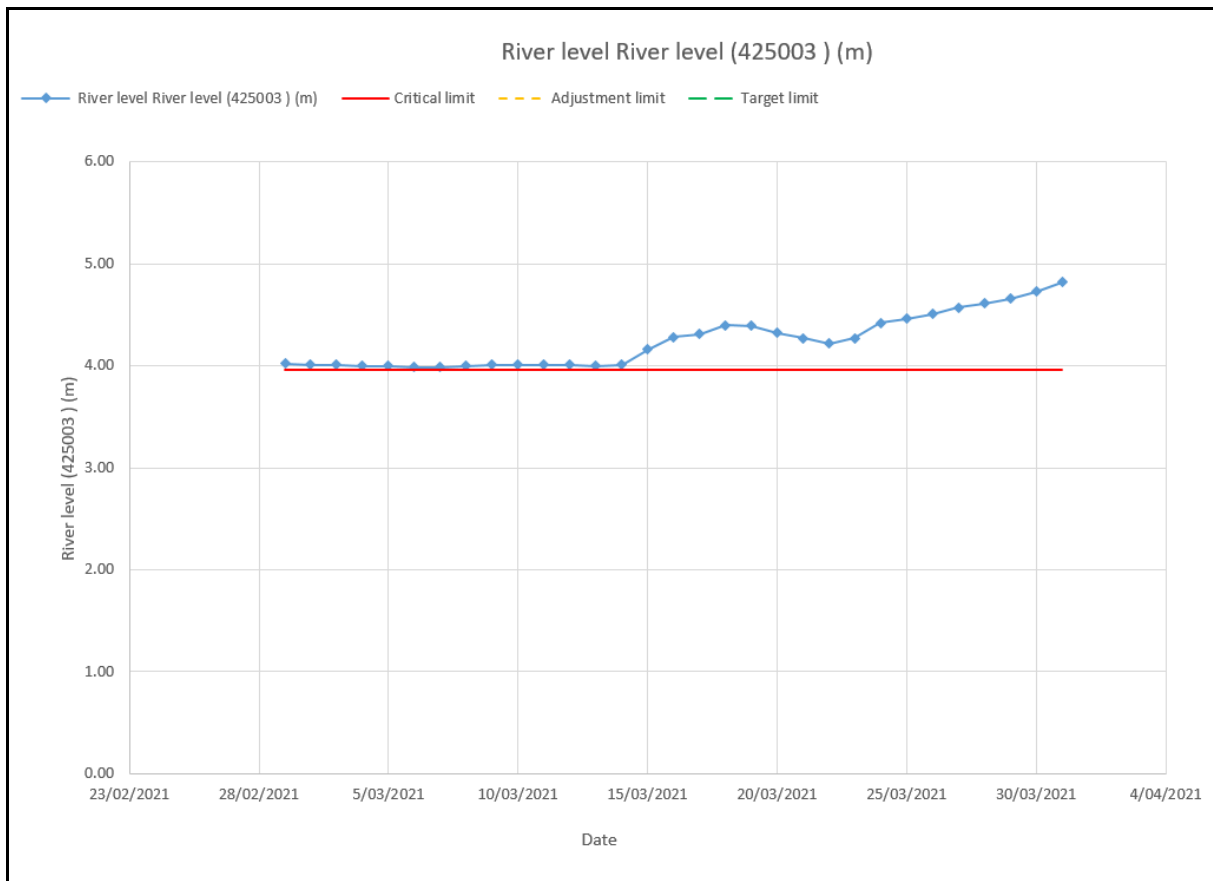
Current Situation

PARKS & GARDENS – Terry Rankmore, Team Leader	
Location	Work Carried Out
General	All parks & sporting grounds gardens, regular mowing & maintenance carried out. Sporting grounds facilities cleaned & maintained. Public toilets cleaned & maintained. Clean facilities. General graffiti removal carried out on Council facilities.
Small Plant	Maintenance & service carried out on all ground plant.
Works Requests	Actioned & ongoing.
1 Tudor St	General maintenance carried out.
Wharf	General maintenance carried out. Prepare for Easter Weekend.
Council Office	General maintenance carried out.
Renshaw Complex	Grounds, facilities cleaned & maintained. Prepare grounds for gun club. Prepare for Easter Weekend.
Coolican Oval	General maintenance carried out. Prepare grounds for Junior Rugby Union Training.
Davidson Oval	General maintenance carried out. Prepare grounds for Senior Rugby Union Training. Prepare grounds for Old Boys Rugby Union Easter Weekend.
Central Park	Skate Park - regular mowing & maintenance carried out, graffiti removal. Prepare for Easter Weekend.
Villages	Mow grounds, facilities cleaned & maintained.
Airport	Mowed airstrip.
Staff Training	Nil

TOWN SERVICES – Troy Hayman, Team Leader	
Location	Work Carried Out
Work Requests	Actioned & ongoing
	Weekly sand footpaths
	Weekly Town mowing
	Relieving Staff in garbage truck
	Daily-Main street programme
	Daily airport Inspections
	Monthly airport inspections Louth & Wanaaring
Cemetery	Prepare graves:- 3/03/2021-30/03/2021
Rest Areas	Weekly rubbish removal & cleaning along road side, Remove car on Sydney Road
	Mow & poison Sydney Road rest areas
Staff Training	Nil
General	Pick up frames for Cenotaph
	Crane for Cenotaph
	Deliver crusher dust to pool
	Fill in grave
	Clean work shed up
	Paint new lines at Airport airside
	Move cones at Airport airside
	Clean up Tudor Street kerb work from contractor
	Crane at Sewer Pump Station
	Forklift at Cenotaph
	Mowing North Bourke sub division
	Mowing Airport airside
	Erect Easter flags in Main Street
	Erect directional boat ramp sign
	Pick up frame for Cenotaph
	Erect frames for Cenotaph
	Crane-Pull down flag pole at pool
	Pick up tree from North Bourke truck stop
	Remove dead Emu and Kangaroo from wash bay at Renshaw
	Deliver aggregate to Jandra site North Bourke
	Remove old lounge from Mitchell Street
	Crane for plumbers sewer wells
	Tree project
	Pump water for race track
	Remove four (4) dead trees from footpaths
	Remove old car from Anson Street
	Deliver gravel for request for Tudor Street driveway
	Renshaw works
	Erect goal posts at Davidson Oval and cover cricket pitch
	Pick up chairs and tables for Easter weekend
Set up signs for Easter road closures	

Water & Wastewater – Shane Hopley, Team Leader	
Water Supply Planned Maintenance for March 2021	
North Bourke	Connect generator filtered water pump site Repair leaking 40mm raw water service
North Bourke Pump Site	Install new filtered water pump set
Rotary Park	Repair sprinklers and clean around new toilets
Enngonia	Chlorine in tank and flush hydrants
Louth	Fix leaking toilets
14 Short Street	Sewer Choke
14 Tudor Street	Sewer Choke
20 Meek Street	Sewer Choke
5 Yanda Street	Sewer Choke
65 Anson Street	Sewer Choke
5 Oxley Street	Sewer Choke
33 Tudor Street	Repair leaking 25mm raw water service
50 Short Street	Dug 100mm raw water main and repaired 25mm service
28 Hope Street	Dug 100mm raw water main and repaired main
Parkdale Road	Dug 100mm raw water main and repaired main
44 Wortumertie Street	Dug 100mm raw water main and repaired main
Wilson Street	Dug 400mm raw water main and repaired main
7 Denman Street	Repair leaking 20mm filtered water service
18 Harris Street	Repair leaking 20mm filtered water service
72 Mertin Street	Repair leaking 20mm filtered water service
Gorrell Ave	Repair leaking 25mm filtered water service
29 Mitchell Street	Repair leaking 25mm filtered water service
166 Anson Street	Dug 50mm filtered water main and repaired main
57 Oxley Street	Repair leaking 100mm filtered water service
5 Yanda Street	Repair leaking 100mm filtered water service
5 Anson Street	Dug 100mm raw water main and repair main
38 Darling Street	Dug sewer main and clear sewer choke
Dog Pound	Repair leaking tap
Back O' Bourke Exhibition Centre	Locate power and fibre
Bores	Surveyed pipe line
Renshaw Complex	Install pump in septic
Pool	Install new taps around pool
14 Glen Street	Replace mixer tap in Kitchen Install outside taps
VRA Shed	Find and repair filtered water leak
Yandaroo Camp Site	Check toilets and Taps
14 Darling Street	Repair leak under sink
Alice Edwards Village	Routine maintenance & monitoring as per ACP Management Plan
Clara Hart Village	Routine maintenance & monitoring as per ACP Management Plan
Training	Nil





Month	Raw water ML	Filter magflow pump 1 ML	Filter magflow pump 2 ML	Plant magflow kL	Raw Water North Bourke KL	Filter Water North Bourke KL	Raw-filtered ML	Filtered-Plant ML
January 2021	134	-	43	46,142	31,255	2,013	91	4
February 2021	94	-	39	-	30,110	2,145	56	-
March 2021	96	-	38	-	29,332	2,130	58	-

Process	Parameter	Minimum	Average	Maximum	Lower critical lim	Upper critical lim	No. of samples
Rainfall	Rainfall	-	3.65	35.00			31
River level	River level (425003)	3.99	4.24	4.82	3.9		31
Raw Water	pH	7.20	7.50	7.96			31
Raw Water	turbidity	160.00	853.58	3,945.00			31
Raw Water	Conductivity	141.00	325.03	750.00			31
Filtered water	pH	7.40	7.59	7.90	6.5	8.7	31
Filtered water	Conductivity	150.00	323.68	446.00			31
Clarifier	Turbidity	0.40	0.54	0.60	0.0	4.0	31
Tower	Free Cl2	2.00	2.84	4.10	0.2	5.0	31
Clarifier	Free Cl2	2.30	3.38	4.10	0.2	5.0	31
Filtered water	Free Cl2	3.00	3.68	4.50	1.0	5.0	31
Filtered water	Turbidity	0.20	0.25	0.30	0.0	1.2	31
Bourke High Schoo	Free chlorine	1.00	1.40	2.10	0.2	4.0	3
Bourke High Schoo	pH	7.10	7.20	7.30	6.5	8.5	3
Bourke High Schoo	Turbidity	0.15	0.18	0.20	0.0	0.5	3
WTP	Free chlorine	2.30	2.30	2.30	0.2	4.0	1
WTP	pH	7.30	7.30	7.30	6.5	8.5	1
WTP	Turbidity	0.15	0.15	0.15	0.0	0.5	1
Bourke Primary Sch	Free chlorine	1.00	1.00	1.00	0.2	4.0	1
Bourke Primary Sch	pH	7.40	7.40	7.40	6.5	8.5	1
Bourke Primary Sch	Turbidity	0.19	0.19	0.19	0.0	0.5	1
Meadows Rd	Free chlorine	1.30	1.30	1.30	0.2	4.0	1
Meadows Rd	pH	7.30	7.30	7.30	6.5	8.5	1
Meadows Rd	Turbidity	0.15	0.15	0.15	0.0	0.5	1
Mitchell St	Free chlorine	1.00	1.00	1.00	0.2	4.0	1
Mitchell St	pH	8.10	8.10	8.10	6.5	8.5	1
Mitchell St	Turbidity	0.30	0.30	0.30	0.0	0.5	1
Alice Edwards Villa	Free chlorine	0.50	0.50	0.50	0.2	4.0	1
Alice Edwards Villa	pH	7.30	7.30	7.30	6.5	8.5	1
Alice Edwards Villa	Turbidity	0.40	0.40	0.40	0.0	0.5	1
Kidman Camp	Free chlorine	0.90	0.90	0.90	0.2	4.0	1
Kidman Camp	pH	7.40	7.40	7.40	6.5	8.5	1
Kidman Camp	Turbidity	0.25	0.25	0.25	0.0	0.5	1

No	CCP	Monitoring Parameter	Location	Frequency	Target	Adjustment Level	Critical limit
CCP 1	Clarification	Turbidity	After clarifier	Daily grab sample	<1 NTU	4 NTU	>4 NTU
CCP 2 *	Filtration	Turbidity	After Filters	Daily grab sample	0.4 NTU	1 NTU	>1.2 NTU
CCP 3	Disinfection	Chlorine residual	Filtered Water	Daily grab sample	1.5-2 mg/L	<1.5 mg/L for more than 3 days	<0.5 mg/L or > 5 mg/L
CCP 4	Fluoridation	Fluoride concentration	After filters	Daily grab sample	1.0 mg/L	<0.95 mg/L or >1.0 mg/L	<0.9 mg/L for > 72 hours Or >1.5 mg/L
CCP 5	Reservoirs	Reservoir Integrity	Reservoirs	Weekly	Integrity maintained	Signs of integrity breach	Unable to rectify breaches

Treatment Plant EPA Licence Compliance

Record of Effluent Analysis

Pollutant	Unit Of Measure	Licence 100 Percentile Concentration Limit	Dec 2020 TEST	Jan 2021 TEST	Feb 2021 TEST	Mar 2021 TEST	Apr 2021 TEST
Oil & Grease	mg/L	10	3	4		<2	
pH		6.5-8.5	9.82	9.38		10.1	
Nitrogen (total)	mg/L	15	5.8	10.3		11.7	
Phosphorus (total)	mg/L	10	1.67	1.30		1.10	
Total suspended solids	mg/L	20	79	36		102	
Biochemical oxygen demand	mg/L	15	15	12		18	

Council notes the provisions of clause L2.5 (a) and (b) of its licence conditions of a chlorophyll exemption due algal growth, which also exempts the above exceedances.

- Rainfall in Bourke for March 2021 was 29.6 mm
- Hottest day for March 2021 was 38.4 degrees
- Coldest day for March 2021 was 12.6 degrees

Recommendation

That the information in the Parks & Gardens / Town Services / Water & Wastewater Engineering Services Activity Report as presented to Council on Monday, 26 April 2021 be noted.

21.3 ENVIRONMENTAL SERVICES DEPARTMENT - ACTIVITY REPORT

File Number: D3.1-A11.1-A8.1
Author: Dwayne Willoughby, Manager Environmental Services
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

Activity report from the Department of Environmental Services, which includes Developments Approved, Building Services and Animal Control for the month of March 2021.

Current Situation

Development Approvals			
Delegated Authority or Council	Consent Type & Consent No.	Subject Land	Nature of Development
Delegated	DA 2021/0012	Lot 10, DP 596405 50 Mertin Street Bourke	Replacement of existing garage
Delegated	DA 2021/0008	Lot 130, DP 751867 13 Polygonum Swamp Rd Bourke	Alteration and addition to existing dwelling
Total value of Approved works for March 2021			= \$30,000
No. of Development Application Approvals for March 2021			= 2
No. of Complying Development Application Approvals for March 2021			= 0

Building Services Report	
Location	Work Carried Out
Work Requests	Actioned and ongoing
Risk Assessments	Completed with every job
Training	Nil
Contractors	Maintenance works completed as required Upgrade works completed as per Operational Plan
Buildings	Maintenance works completed as required
Airport	Maintenance works completed as required

Animal Control		
Bourke Shire Council Holding Facility	Dogs	Cats
Animals in Pound beginning of Month	2	0
Seized	5	4
Surrendered	8	0
Handed in by members of the public	0	0
Total	15	4
Euthanased	1	4
Returned to Owner	0	0
Released from Pound	1	0
Re-housed	10	0
Died in Pound	0	0
Escaped from Pound	0	0
Animals Remaining at End of Month	3	0
Total	15	4
Stock Rested in Stock Yards	10	

- Attended complaints in regards to dogs causing trouble to the general public
- Ongoing patrols of the township enforcing the Companion Animal Act
- Water sampling for the township, villages and Darling river
- Patrols of Councils Reserves

Financial Implications

Nil

Recommendation

That the information in the Environmental Services Activity Report as presented to Council on Monday, 26 April 2021 be received and noted.

21.4 GENERAL MANAGER'S ACTIVITIES REPORT

File Number: G2.1
Author: Mark Riley, General Manager
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

Activities carried out by the General Manager since the last Ordinary Meeting of Council held on Monday, 22 March 2021.

Current Situation

25 March 2021

Tourists, Tourists, Tourists.

As we head towards Easter and beyond, anticipation as to an expected influx of tourists to Bourke and the Far West of the State increases. With international travel continuing to be off the agenda for still some time, domestic tourism opportunities have increased substantially.

For Bourke, our tourism opportunities gain considerable exposure. Simple exposure like the weather at Bourke being reported to metropolitan viewers during the prime-time evening news. This exposure brings with it considerable name recognition that significantly converts to visitations. Likewise, exposure in major metropolitan newspapers shows that good things are happening in Bourke from a tourist promotion perspective.

In this regard, the Sunday Telegraph lift out Travel Section of 7 March 2021, presented the 52 "Best Short Breaks" in Australia. Yes Australia. With a lead in which read "Holidays that are quick, safe and within easy reach take top priority in this COVID Climate. If you have itchy feet, we've done the digging and discovered 52 of the best short breaks..... all within no more than 10 hours' travel time. Our list reveals short trips that will appeal to all types of travellers – families, soloists, adventurers, and food and wine lovers, with options ranging from budget to luxe. Are you ready to roam not too far from home", Bourke in the Far West, came in at Short Break No 19. Fantastic.

With the waiting period for the delivery of a caravan reported to be some eight (8) months, interest by people wanting to explore Australia is at an all-time high. As a tourist destination, Bourke has so much to offer and this has been recognised by Council with the development some years ago of the Back O' Bourke Exhibition Centre. The well attended Open Day last Sunday provided a great opportunity for residents to witness first-hand what the Centre offers. An important component of our travel market are "visiting friends and relatives" and it is important that residents are able to inform their "friends and relatives" what is available in Bourke and surrounds.

PV Jandra

As of Monday this week, the Paddleboat, PV Jandra, recommenced tours along the Darling River under the most capable command of Captain Allan Bartsch. With one (1) hour tours departing Kidman Camp, North Bourke at 9.00am and 2.30pm each day, Monday to Saturday inclusive, with a two (2) hour tour departing at 2.00pm on Sundays, the Jandra provides an excellent opportunity to relive the history of the days of the mighty paddleboat era.

Bookings are available at the Exhibition Centre or go to www.visitbourke.com.au

Experience Back O' Bourke

Visitor experiences are not just limited to the Exhibition Centre or the Jandra. These high-profile attractions are important but there is so much more. I was at Morralls Bakery during the week and found an excellent "Check list" of things to do in Bourke and surrounds that Councils Tourism Staff have developed and distribute to local businesses as part of a tourism pamphlet distribution program.

Bourke offers so much. Experience sunset at Mt Oxley, discover Aboriginal rock art at Gundabooka National Park, and explore the diverse landscapes of Tooralé National Park, view the extraordinary wildlife and expansive species of birds in the region, visit the resting place of Fred Hollows, enjoy the hospitality of Station Stays and Outback Beds, take a scenic flight over the region or visit the Back O' Bourke Gallery in North Bourke, to name but some of what Bourke offers.

Story Telling

I noted the article and advertisement in last week's Western Herald promoting Outback Outloud. This project involves free workshops and a community story booth, designed to collect stories from and about people in the remote NSW, Outback Arts region. Outback Outloud encourages full community participation and through the support of local organisations, people can come to familiar and comfortable locations to take part. Everyone has a story in terms of their life history.

Outback Outloud will be happening in Bourke this Saturday 27 March, 11 am - 1 pm at Diggers on the Darling and then on Monday 29 March, 11 am - 1 pm at the Maranguka Community Hub. Further information is available by contacting Outback Arts on 02 6822 2484 or by emailing them at admin@outbackarts.com.au if you have any questions.

One of my roles when at Dubbo Council as General Manager was also as the Executive Officer of the Macquarie Regional Library. The Library undertook a similar story project.

I was able to facilitate some people that I was aware of who had extraordinary pasts to tell their stories. These stories are now "enshrined" on tape. These people have unfortunately now passed on, however their story hasn't been lost and I am happy about that.

Non Potable Water

With the expected influx of tourists come Easter and during the tourist season, it is timely to remind village residents that water at the villages of Barrington, Byrock, Enngonia, Fords Bridge, Louth, and Wanaaring, in the Shire Area is all Non – Potable and is therefore not approved for human consumption. It is suggested that if you have visitors you bring this to their attention on arrival. If they are not aware and drink the water, they may have a very ordinary visit.

Should the water be needed for human consumption it should always be brought to a rolling boil. Water should then be allowed to cool and stored in a clean container with a lid and refrigerated.

Operational Plan

At Councils Monthly Meeting held last Monday, Council considered and adopted its draft 2021/2022 Operational Plan (also known as the budget) for the purposes of public exhibition and comment by the community. The document will go on exhibition on 1 April 2021 until Monday 3 May 2021. During that time, I encourage the community to make comment about the Plan which includes the proposed Fees and Charges to be implemented by Council during the upcoming financial year. Under the requirements of the Local Government Act, Council must give consideration to any submissions it receives before ultimately determining the Plan which will be included on the Agenda for its 24 May Meeting.

Council Meetings

When the world as we knew it changed so dramatically almost a year to this day with a raft of lockdowns due to the pandemic, the operation of Council meetings was also affected. An amendment was made to the Local

Government Act which saw the requirement for councillors and members of the public to attend meetings being satisfied if the meeting was held in whole or in part remotely using audio visual links. This amendment expires today, 25 March 2021.

Councils have successfully implemented remote attendance by councillors at meetings by audio-visual link during the COVID-19 pandemic with some councils having called on the option of remote attendance to be made available to them on an ongoing basis. In this regard, the Office of Local Government (OLG) has issued a consultation paper.

Whilst OLG is consulting on the proposed amendments to the Model Meeting Code, temporary amendments will be made to allow councils to permit individual (but not all) Councillors to attend meetings by audio-visual link but only in exceptional circumstances. For example, because the Councillor is prevented from attending the meeting due to illness, disability, carer responsibilities, a natural disaster or because the Councillor is away from the local area on Council related business.

The good news is that from 26 March 2021, and in the case of Bourke, effective at its next meeting to be held on 26 April 2021, members of the public will be able to attend meetings in person, subject to social distancing requirements.

QUOTE OF THE WEEK!

"You pray for rain, you gotta deal with the mud too. That's a part of it."

Denzel Washington.

1 April 2021

Happy Easter

On behalf of all at Council, I take this opportunity to wish residents and visitors to Bourke a very Happy Easter. With the Bourke Easter Festival ready to commence tomorrow, Friday, a full calendar of events is planned. This week's Western Herald contains a calendar style insert setting out the many activities to be held over the Easter Long Weekend.

A quick scan of the calendar shows that there are many fantastic events planned over the weekend, including the Colour Run, the Park Run, Street Parade, Markets, History Tours, Rides on the Jandra, Live Music, the Picnic Races, and so on.

The event I wish to highlight is the Giant Easter Egg Hunt to be held on Sunday Morning at the Back O' Bourke Centre commencing at 8.00am. The event has attracted prizes of \$4000 in eggs and cash. It costs \$5 per child to enter with limited places available. Enter today by phoning 6872 1321 or visit the Back O' Bourke Centre. All children must be accompanied by an adult. Good luck to all participants.

I would like to thank the many people who are involved in making sure that the Easter Festival weekend is a success.

Travel Carefully

For those who are travelling over the Easter weekend, take extra care on the roads and get to your destination successfully.

Remember, double demerits are in place for five days over Easter, commencing from Thursday, 1 April 2021 to Monday, 5 April 2021, inclusive.

Double demerit points apply for speeding, seat belt, motorcycle helmet and mobile phone offences. If you are detected using your phone by Police or by a Mobile Phone Detection Camera during this double demerit period, you will receive a \$349 fine (\$464 in a school zone) and 10 demerit points. Yes, 10 demerit points. That's a big hit when you only get 13 points to start with if you have a Full Licence. It's an even bigger hit if

you're a Red or Green P-Plater where you get 4 and 7 points respectively. That's a "get the push bike out" situation if you lose 10 points.

The NSW Centre for Road Safety notes that Full Licence holders can only make or receive an audio phone call or use the music or audio functions on a mobile phone ONLY if the phone is either secured in a cradle fixed to the vehicle or can be operated without touching any part of the phone, (e.g. Bluetooth controls). Learners and P-Platers are not permitted to make, receive or use the music or audio functions on a mobile phone whilst driving a vehicle.

COVID Restrictions Eased

Last Monday, 29 March 2021, saw a number of COVID-19 restrictions eased across NSW. These included the following new arrangements:

- no caps on weddings and funerals
- no restrictions on singing including in places of worship
- no restriction on dancing including at weddings and in pubs and nightclubs
- no cap on visitors in the home (if there are more than 100 people there must be a COVID-19 Safety and electronic recording of visitor details)
- 200 people allowed for personal outdoor public gatherings
- all venues to move to the one (1) person per 2sqm (venues will be allowed at least 25 people before the 2sqm rule applies)
- 100% seated capacity at entertainment venues including stadiums and theatres
- Mask use including on public transport will move from 'mandatory' to 'strongly recommended'.

Businesses and other organisations must continue to ensure they keep accurate records of all attendances, including through QR Codes, to enable fast contact tracing in the event of any community transmission.

This is great news in time for Easter. In announcing the easing of restrictions, I noted that the NSW Premier, Gladys Berejiklian, made comment that it was important that the community doesn't let its guard down, continues to check in at venues, socially distance and get tested should they have even the mildest of symptoms.

If we needed any reinforcement as to the need to keep our guard up, keep in mind the current lockdown in Brisbane as a result of a break out of locally acquired COVID cases.

2021/2022 Operational Plan

Councils 2021/2022 Operational Plan (aka the budget) goes on exhibition today for a period of 28 days, as required by the NSW Local Government Act.

With submissions closing on Monday, 3 May 2021, any submissions received are required to be considered by Council before it ultimately adopts the Plan, which will be at its meeting to be held on Monday 24 May 2021.

As part of the Operational Plan, Council has included a filtered water price of \$2.26/KL for the 2021/2022 rating period while increasing water access charges by 2%. Sewerage Rates & Charges have also increased for the 2021/2022 rating period. There are proposed changes to various other fees and charges, and these are included in Councils Revenue Policy which forms part of the Operational Plan.

Far North West Joint Organisation

Congratulations are in order for Bourke Mayor, Councillor Barry Hollman, who last week was elected as the Chair of the Far North West Joint Organisation of Councils (FNWJO). There are currently 13 Joint Organisations in NSW who represent some 87 Councils with the aim of the JO's being to strengthen collaboration and engagement between State and local governments and improve infrastructure and service delivery to regional communities.

The FNWJO, which comprises the Councils of Bourke, Cobar and Walgett, has been successfully operating since July 2019 and unlike many other JO's, has been able to source significant funding to undertake projects and improve service delivery to its respective Council areas. Case in point is the funding for the provision of air services to the three (3) Joint Organisation localities.

This lack of funding, and undoubtedly other matters, has frustrated various JO's to the point that at a meeting of the neighbouring Orana Joint Organisation held in February 2021, the purpose and future of their Joint Organisation (JO) was discussed. The Orana JO resolved that each member Council present a report to their Council meeting to consider resigning from the Orana Joint Organisation and send a response back to the Executive Officer by the end of April.

The Orana JO comprises the Councils of Bogan (Nyngan), Gilgandra, Mid-Western Regional (Mudgee), Narromine, Warren and Warrumbungle Shire. Dubbo and Coonamble Councils never joined the Orana JO, for their own particular reasons, with the former Orana Regional Organisation of Councils footprint split up with the formation of the Far North West JO.

It was brought to my attention that in March, Gilgandra Council resolved to resign its membership of the Orana Joint Organisation. The Orana JO would appear not long for this world which, whilst understandable given its circumstances, is most unfortunate in terms of regional collaboration and strategic relationships. Perhaps some other form of strategic alliance will be forthcoming for Councils in the west of NSW.

Rainfall

It was sad watching stories of human tragedy role out as the Nepean and Hawkesbury Rivers significantly impacted much of the north west of the Sydney Basin last week. In addition to the numerous other locations flooding up and down the NSW coastline, the biggest impact of the intense rainfall has been at Moree.

I haven't been in Bourke long enough to make a considered estimation of what this rain in the catchment will mean for the height of the Darling River at Bourke. Council has good staff who do that. However, a long term local recently told me that there will be a good flush of the river, full weir pools for a long time, full storages for local irrigators and a good river for graziers, downstream communities and the environment. His comments appear to tick all the boxes.

Rising rivers in Bourke are very different to my experiences in Dubbo. The Macquarie at Dubbo can come up very quickly, like in 2010 when it broke the banks basically overnight. They were interesting times!

Quote of the Week!

"Easter egg hunts are proof that children can find things when they really want."

– Unknown.

8 March 2021

Vale Paul Faulkner

As the community would be aware, Councils Team Leader – Building Services, Mr Paul Faulkner passed away last week after a short illness. Whilst only having limited interactions with Paul during my time at Council, there have been plenty of stories told amongst staff at Council in the last week as to the "cheeky" character that he possessed. I have also seen some great photos of Paul with various other Council staff at social events. Pauls Graveside Service will be held at the Bourke Cemetery at 11.00am on Wednesday, 14 April 2021. As a mark of respect to Paul, the Council Office will be closed on the day of the funeral from 10.30am till 1.00pm with flags flying at half-mast. To members of Paul's family, Council extends its condolences on his passing.

Easter Festival Success

Congratulations to the Bourke community for getting involved in a very active Back O' Bourke Easter Festival. From the starters in the Colour Run on Good Friday morning, the significant number of attendees at the Street Parade, the wool bale rolling and the rugby union on Easter Saturday, the very large crowds at both the Easter Egg Hunt in the morning and the Picnic Race Meeting in the afternoon on Easter Sunday through to historical tours on Easter Monday, to name but some of the events, the Easter long weekend in Bourke was certainly event filled and very well supported by the community.

These events just don't happen of their own accord. Invariably it is a small band of dedicated volunteers who bring events to fruition. Whilst I wouldn't attempt to name these various volunteers for fear of missing someone out, you know who you are. To each of you a big thank you is extended for what you have contributed to the community. I also extend a thank you to various members of my staff who went above and beyond to ensure the weekend was the success that it was.

The Bowden Superliner

I am sure that the community would be happy to join with me in extending a big thank you to the current owners of the Bowden Mack Superliner who bought this magnificently restored truck to Bourke for the Easter weekend.

Most people who have been in Bourke for a while would know that this particular truck was once the most famous truck in Australia. This recognition came about in 1994 when the late 'Plugger' Bowden set a national record for the longest road train when the truck pulled 29 stock crates and driving into the streets of Bourke. Before this particular truck ran out of "steam" and ended up sitting in a yard in Bourke for an extended time, the truck clocked up more than five million kilometres, or some 200 laps around Australia, with much of this travel across outback roads.

At the time of its introduction to the Australian market in 1980, the Mack Superliner was a giant leap forward in the nations trucking industry when it replaced the former R Model Mack, which many in Bourke would also be familiar with. The livestock transport business of a very good friend of mine in Dubbo acquired a new Superliner way back in 1982. I remember being shown the truck when it was new, and compared to other trucks of the day, the Superliner was "huge". It had a long wheelbase full of diesel tanks, a plush interior with a big sleeper and a monstrous bonnet, which if it was a dining table would sit near 10 people!

Dine and Discovery Vouchers

The NSW Government has launched Dine & Discover NSW to encourage the community to get out and about and support dining, arts and tourism businesses.

All NSW residents aged 18 and over can apply for four (4) x \$25 vouchers, worth \$100 in total.

Two (2) of these \$25 Dine NSW Vouchers are for dining use at restaurants, cafés, bars, wineries, pubs or clubs. They can't be used for take-away. The other two (2) \$25 Discover NSW Vouchers are to be used for entertainment and recreation, including cultural institutions, live music, and arts venues.

The vouchers can be used 7 days a week, including public holidays, and are valid to 30 June 2021. Importantly the vouchers can only be used at participating NSW businesses that are registered as COVID Safe.

It's easy to get your vouchers. Simply go to the Service NSW website (www.service.nsw.gov.au/campaign/dine-discover-nsw) which takes you through the various application steps.

JB Renshaw Sporting Complex

With new toilet facilities and a recently installed irrigation system, the JB Renshaw Sporting Complex was in first class condition for the recent Back O' Bourke Picnic Race Club Meeting held on Easter Sunday. In talking last week with the Clubs Secretary, Sarah Barton, she advised of the Clubs \$460,000 grant funding success and the exciting plans for the expenditure of these funds. Whilst the overall amenity of the facility was excellent, I was most impressed with an "Honour Board" that was on display which recognised the 43 sponsors of the race meeting. Just as events can't do without volunteers, they also can't do without sponsors and it was great to see so many businesses to the fore in supporting the Club and its major event for the year.

Bourke Show

After being cancelled in 2020, the 2021 Bourke P&A Show will be the next event at the Renshaw Sporting Complex with the Show being held this year on Saturday, 1 May 2021. It's not that far away. One of the activities on show day is the Back O' Bourke, Show 'n' Shine. Entries open at 10.00am on the day with judging commencing at 12.00pm. The Show 'n' Shine is presented by the Bourke Historic Vehicle Club. From the examples of historic vehicles that the Club organised to be on display at the Welcome to New Residents function held earlier this year, along with the vehicles that participated in the Street Parade last Saturday, there would appear to be many historic vehicles in the Bourke Community. Should you have any enquiries about any aspect of the Show, please contact the P&A Secretary at bourkeshow@hotmail.com

Visitors to Bourke

Whilst there were many visitors to Bourke on the weekend who had arrived from all points of the compass, there were also many ex-residents in town visiting friends and relatives. One of these was Gary Lavelle who is the General Manager at Temora Shire Council who was in town to visit his mother for the weekend. Schooled in Bourke, Gary has held his General Manager position at Temora for some 26 years which, in itself, is significant. During Gary's term, one of his major achievements has been working with Mr David Lowy, AM to develop the Temora Aviation Museum. This museum is somewhat different in that its displays aren't just static. Rather, it is a museum that collects and maintains airworthy historical military aircraft as flown by, or in conjunction with, Australian military forces. The Museum hosts regular flying showcases of their aircraft. I attended their Warbirds Down Under Air Show in October 2018, which attracted some 20,000 people. I recall at the time Mr Lowy being publicly complimentary of Gary and his team at Council in playing a big part in making the event happen successfully.

2021/2022 Operational Plan

Don't forget that Councils 2021/2022 Operational Plan is now on exhibition for public comment until Monday 3 May 2021. Any submissions received are required to be considered by Council before it ultimately adopts the Plan, which will be at its meeting to be held on Monday, 24 May 2021. Copies of the draft Plan can be accessed from Councils website (www.bourke.nsw.gov.au) or at the Bourke Library or the Council Office, both in Mitchell Street Bourke.

Quote of the Week!

"No-one ever made a difference by being like everyone else."

P T Barnum

15 April 2021

Percy Hobson Mural

Former Bourke resident, Mr Percy Hobson was the first Indigenous athlete to ever win a Commonwealth Games Gold Medal. At only 20 years old, Mr Hobson broke a high jump record when he bounded over a 6'11" (210.82 cm) high bar at the 1962 games held in Perth.

If you have driven past Percy Hobson Park on the way out of Bourke towards Nyngan, you would have seen a significant change to the former green painted water tower with works having commenced on converting the tower into a mural honouring the athletic achievements of Percy Hobson. The mural will depict Percy's leap over the cross bar to win his Gold Medal at the British Empire Commonwealth games.

Acclaimed artist John Murray is leading the works of painting the mural. John is accompanied by other artists including local, Brian Smith, who will create an indigenous story to accompany the mural on the tower.

As part of the project, community members will be able to leave their own personal mark on the mural with plans underway for a day where the community can leave their handprints on the tower. Further details will be provided in due course.

Along with Councils Manager Environmental Services, Dwayne Willoughby, we spent time last week meeting with John and his colleagues to learn more about how he will bring this exciting mural to fruition. I am flat out drawing a tree, yet John is going to draw a picture on the side of a water tank over a three (3) week period.

There are some great articles on the NITV website in respect of Mr Hobson. Go to www.sbs.com.au/nitv and search Percy Hobson to learn more of his achievements and challenges.

River Flows

Conjecture abounds in and out of Bourke as to what height the Darling River will reach as it flows through the district in coming weeks. 10, 11 or 12 meters or even higher? It's too early to tell with the Bureau of Meteorology yet to issue a specific flood bulletin for Bourke. Notwithstanding, the various agencies know there is a good flow coming and the State Emergency Service, NSW Police and Council, along with various other agencies, are in dialogue in preparation for the flood event.

The Wally Mitchell Wharf

The Wally Mitchell Wharf at the northern end of Sturt St is the location of a piece of Australian history, being the wharf where paddle boats once loaded and unloaded their goods before embarking on their travels up and down the Murray Darling river system.

In recent weeks with a rising river, some locals have taken to jumping and diving into the river, many meters below. With many tree branches and logs flowing down the river, some being very large, what starts as a fun jump into the water could ultimately result in a devastating injury including paraplegia or death. You simply have no idea what is under the brown milky water you are jumping into.

Mums, Dads and Carers, please talk to your young ones and tell them of the dangers and ask them not to jump from the wharf. A tragedy would be exactly that, but it gets worse for the family and friends. With the flow in the river, and I am being very frank, body retrieval would be very difficult and could take many days to affect. Council has ordered additional "No Swimming/No Diving" signage to be erected and local Police are attending the site regularly. Notwithstanding, Council and the Police can't be on site all day and can only do so much. At the end of the day, people have to take responsibility for their own actions.

PV Jandra

The higher-than-normal river height and flows has resulted in the decision to suspend the operation of the PV Jandra on the Darling River until further notice. With the gangway entrance to the boat being under water, it became unsafe for staff and visitors to access the boat. In addition, the strength of the river flow was of concern should there be an engine problem.

This decision, whilst necessary, is unfortunate, coming at the start of what is expected to be a very busy tourist season. As an example, there were 86 people on the PV Jandra last Wednesday afternoon alone. Staff at the Exhibition Centre are endeavouring to promote the other attractions in Bourke to encourage visitors to come to Bourke and stay a few days.

Prince Phillip and Tommy

Two (2) high profile people, who led very different lives with very different occupations, passed away last week.

Firstly, last Wednesday, rugby league international player, coach, commentator and most colourful of characters, Tommy Raudonikis passed away. Whilst it was a very different era of rugby league back in the 1970's and 1980's, the vision and stories of Tommy tell the tale of a very tough and unrelenting player. Replays shown this week of some of his antics against Great Britain during Test Matches and him and his Western Suburbs Teammates going "hammer and tong" against the Manly Sea Eagles "Silvertails" show a very different game as compared to now.

Stories abound of Tommy having his say and motivating his teammates. One that I liked was at a State of Origin camp when he, as the incumbent NSW halfback, was paired to share a hotel room with the up and coming half back, Steve Mortimer.

It is reported that when Messrs Raudonikas and Mortimer got to the room, Steve Mortimer threw his kit on the double bed, as if he was going to sleep there. That would leave Tommy with the single bed. Tommy, in his own way, told Mortimer that he wasn't state halfback yet and that Tommy would be taking the double bed.

Just to make sure that Raudonikis's point was clear, he proceeded to pick up Mortimer's bag, opened the window, and threw it outside to the street six floors below. Raudonikis got the bed and retained the half back spot for another three (3) years, by which time Tommy was ready to leave.

I was then out for dinner last Friday night when my phone pinged. I discreetly turned it over and saw a notification announcing the passing of Prince Phillip at age 99 years.

Married to the Queen for 73 years, he has been her "rock" once saying, "He is someone who doesn't take easily to compliments, but he has, quite simply, been my strength and stay all these years, and I, and his whole family, and this and many other countries, owe him a debt greater than he would ever claim, or we shall ever know." Strong praise indeed.

Prince Phillip travelled to Australia 21 times and it was on 22 March 2000 when Her Majesty the Queen and Prince Phillip travelled to Bourke for a visit. Whilst I wasn't in Bourke, I have previously talked about the visit to Bourke with former Bourke Public School Principal, Paul Loxley. The excitement emanating from the visit was still very evident as he told me about the day, many years later. It was certainly a great day for Bourke and hanging proudly in the Council Chamber is a lovely picture of Her Majesty from the day.

From all reports Prince Phillip had an interesting sense of humour. I have read that this sense of humour was on display during his visit to Bourke in 2000, when, as part of the visit the Royals attended a local cotton farm. Apparently at the farm he renamed the piezometer, a well-known device used to measure water depth in soil, calling it a pissometer! Good on him.

QUOTE OF THE WEEK!

"It was relief. Didn't sink in straight away, you know... I was just emotional. I didn't cry or anything, I just felt really good."

1962 Commonwealth Gold Medallist, Mr Percy Hobson reflecting on his success, 36 years on.

22 April 2021**ANZAC Day**

ANZAC Day commemoration services will be held this Sunday, 25 April 2021 at both Bourke and Louth. After the cancellation of public participation in ceremonies last year, due to the COVID Pandemic, it is anticipated that there will be strong involvement this year.

The Dawn Service at Bourke commences at 6.00am on Sunday with attendees asked to be at the Cenotaph by 5.50am. The main ANZAC Day Service in Bourke will start at 11.00am on Sunday. For those intending to participate in the ANZAC Day March, it is requested that you assemble Darling Park across the road from Diggers on the Darling, no later than 10.30am on the day.

The Louth Community have for many years conducted a dusk commemoration Service. This Service will again be held this year starting at 5.00pm Sunday. For details in relation to this service you can contact Jane Murray on 68747401.

COVID safe practices will be in place at all ceremonies, including social distancing and contact tracing.

The Bourke RSL has joined with local radio station 2WEB to broadcast both the Bourke 6.00am dawn service and 11.00am morning service over its airwaves. Residents who are unable to attend either of the Bourke ceremonies are invited to follow proceedings on 585 on your AM dial – Outback Radio 2WEB.

River Flows

The SES is releasing daily official river height projections which, as of 18 April 2021, identify that the Darling River at Bourke may reach a peak height of 11.20 metres on ANZAC Day. This is classified as Minor Level Flooding. At Louth the projection is for a peak of 10.60m in early May 2021, with this being a Moderate Flood Level (10.0m). The Bourke Local Emergency Management Committee (LEMC) which comprise the SES, Council, NSW Police and other Government agencies met last week in preparation for the higher flows.

As mentioned last week, parents and carers please be aware as to where your children are such that they are not jumping off the Wharf in Bourke, or for that matter, entering flood waters at all.

Carp Muster Postponed

With the increased heights and flows in the Darling River, and coupled with the resulting safety concerns, the Bourke "Aint Caught Nuffin" Fishing Club has determined to postpone the Carp Muster that was set down for Saturday, 24 April 2021 until further notice. Safety is paramount for any event, especially those involving the river, with the Club recognising the higher danger levels associated with the current state of the river. The Committee will readvertise the event in the future when the river is more accessible for fishers.

ACCC Murray-Darling Basin Water Markets Inquiry

I have received advice that the Australian Competition and Consumer Commission (ACCC) has released the final report of its Murray-Darling Basin Water Markets Inquiry. This is available by accessing the ACCC's website and then searching, Murray Darling.

The report makes a number of recommendations to enhance markets for tradeable water rights, including their operation, transparency, regulation, competitiveness and efficiency.

The NSW Department of Planning, Industry and Environment will hold a webinar tomorrow, Friday, 23 April 2021 from 2.00pm-3.00pm where the department will provide an update on the final report. Officer's from the ACCC will be in attendance and will present a summary of the report's findings/recommendations and answer any questions.

To register for the webinar, go to: <https://www.industry.nsw.gov.au/water/licensing-trade/trade/accc-murraydarling-basin-water-markets-inquiry>

The department will outline its approach for preparing a response to the report, including upcoming community consultation to help inform the NSW Government's response. This includes an online survey that will allow interested persons to have their say on the report's recommendations.

Riverview Golf Club

As advised in a previous Column, former Bourke Council Engineer, Bruce Gray, is preparing a history of the former Riverview Golf Club at Bourke. Bruce sent me an email during the week to give me an update on the book. He has received some information regarding the old days of the Club but is hopeful of receiving more. If you have photos or information that could assist Bruce with his research, please drop them into Leonie Brown at the Council or email her at lbrown@bourke.nsw.gov.au and she will ensure Bruce receives the information.

Bruce advised that the book is generally progressing well, but it is undoubtedly some months away yet. He did send me a copy of the preface which I thought made interesting reading in terms of some of the characters who played at the course!

A player who received an OBE Medal, another who received a Military Medal for Bravery, the "Ruff-Nut" underdog who trounced the champion, the beloved priest, the "rock" solicitor, passionate doctors, romance and a who's who of player history are just some of the stories contained in the book, to date.

Rebates for Small Business.

If you are the owner of a small business, a sole trader, or a not-for-profit organisation, you may be eligible for a rebate of \$1500 from the NSW Government.

Aimed at assisting small business recover from the impacts of COVID-19 by reducing the costs of government fees and charges, the NSW Government has introduced its Small Business Fees and Charges Rebate.

Eligible businesses can use the scheme to claim back the cost of NSW and Council fees and charges up to an amount of \$1500 with applications open until 30 June 2021.

To be an eligible business you simply have to be a small business (including non-employing sole traders) or a not-for-profit organisation that:

- had total Australian wages below the NSW Government 2020-2021 payroll tax threshold of \$1.2 million;
- have an Australian Business Number (ABN) registered in NSW and/or have business premises physically located and operating in NSW;
- be registered for goods and services tax (GST);
- Provide a declaration that the business has a turnover of at least \$75,000 per year.

Essential Energy

I was happy to receive advice this week from Luke Jenner who is the General Manager, Customer & Network Services, with Essential Energy, providing advice of the improvements that Essential Energy have been able to achieve during the March cycle of meter readings in Bourke.

Luke advised that Essential Energy had achieved a significant reduction of estimated accounts, with approximately 11 per cent of the accounts for March 2021 being estimated reads. This compared with a 28 per cent figure in December 2020.

In addition, Luke advised that their meter reading contractor had ensured that any new staff in this area receive the appropriate training, and that all employees understand the requirements for gaining actual meter readings where safe to do so.

In respect of the 11 per cent of reads that were estimated reads, actual electricity consumption was not obtained due to locked property gates or unrestrained dogs. Accounts for customers at these premises will be estimated in line with current Electricity Market rules.

Essential Energy is identifying these properties, along with any premises that have not had an actual read in the past 12 months, through enhanced monitoring and reporting and discussing safe access and meter reading options with owners to avoid future estimated reads.

Council is also working with Essential Energy in respect of access to Councils numerous electricity sites.

I consider it important that Luke and his team be thanked for their actions, that they continue to pursue, to address Council's concerns regarding meter reading processes, as previously raised with them.

Election: Non-residential rolls

The Ordinary Election of Councillors for Bourke Shire is scheduled to be held on 4 September 2021.

Whilst people over the age of 18 who live in the Bourke Shire area are eligible to vote in the elections, assuming they are on the electoral role, people who are non-resident owners, occupiers and rate-paying lessees of rateable land within the Bourke Council area also have an opportunity to have a say in who is elected to Council. To this end, it is my responsibility as General Manager to maintain a roll of non-resident owners of rateable land and the roll of occupiers and rate-paying lessees, these being the non-residential roll.

It is not compulsory to be on a non-residential roll if are eligible nor is it compulsory to vote if you are on a non-residential roll.

You can check your residential enrolment at <https://check.aec.gov.au> or by calling the AEC on 132326. Contact Council to check whether you are enrolled on a non-residential roll.

QUOTE OF THE WEEK!

*"They shall grow not old, as we that are left grow old;
Age shall not weary them, nor the years condemn.
At the going down of the sun and in the morning,
We will remember them."*

Laurence Binyon's poem, For the Fallen, first published in The Times of London in September 1914.

Recommendation

That the information in General Manager's Activity Report as presented to Council on Monday, 26 April 2021 be noted.

21.5 LIBRARY MANAGER'S ACTIVITY REPORT

File Number: L4.1
Author: Jodi Hatch, Library Manager
Authoriser: Mark Riley, General Manager
Attachments: Nil

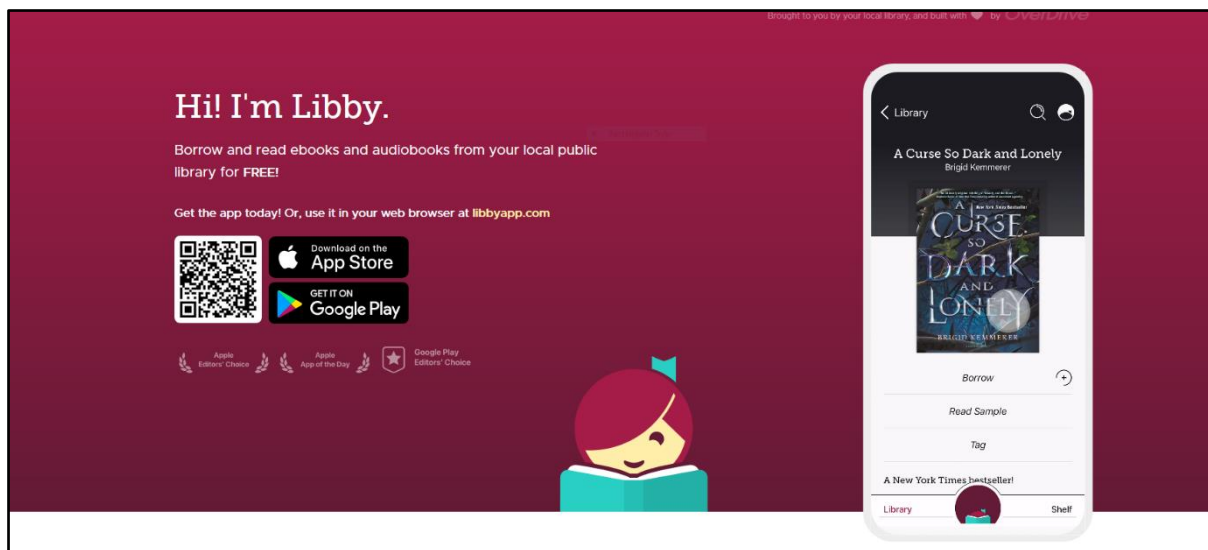
Background

The following items for the 2020/21 period are presented for your information:

Current Situation

Item	February 2020	February 2021
Loans	631	523
New Members	8	11

- In February, Library staff again put together take-home craft packs, and 29 packs were issued.
- We have been transitioning one of our eResource suppliers this month. RB Digital has been taken over by Overdrive, so all content has been moved to the new platform. This should improve the quality of the service for our customers and also improve the backend for library staff. The new app for accessing the eResources is called Libby.



Recommendation

That the information in the Library Managers Activity Report as presented to Council on Monday, 26 April 2021 be noted.

21.6 TOURISM & EVENTS MANAGER'S ACTIVITY REPORT

File Number: T4.1
Author: Fran Carter, Manager Tourism & Events
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

The Bourke Shire Councils Tourism and Events Manager’s activity report provides Council with an updated status report for March, relating to its tourism teams activities through visual data including graphs and statistic to allow for the measurement of the team progress and performance.

Current Situation

Back O’ Bourke Exhibition Centre Open Day

An open day for Bourke residents was held on 21 March 2021 at the Back O’ Bourke Exhibition Centre. Over 60 residents toured through the centre on the day to view the displays, including the recent upgrades. Staff were available to assist with all enquiries and a free sausage sizzle was provided to all residents passing through.

Easter Festival

Anticipation is building for this year’s Easter Festival, as phone enquiries, registrations, pre-paid tickets and Facebook messages continue to build at the Visitor Information and Exhibition Centre.

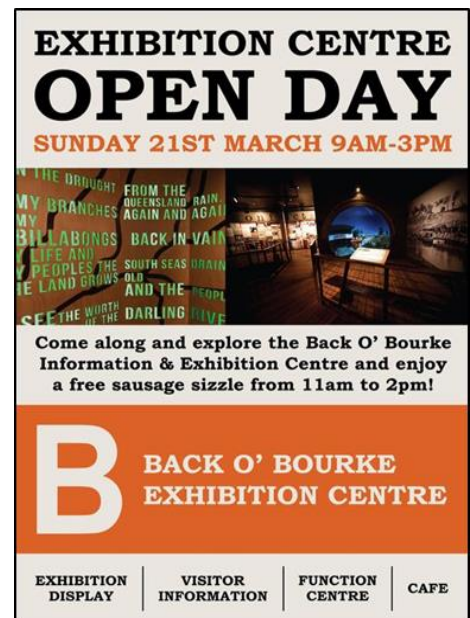
Many in the community will recall that the Easter Festival was cancelled last year due to the breakout of COVID. Although it was a tough decision and a blow to the community which relies on the festival for increased business, it has actually assisted with this year’s preparations and with the “visiting friends and relatives” market (VFR) wanting to return.

The festival kicks off on Good Friday and finishes on Easter Monday. The Imparja television commercial has commenced and will run for a period of 6 weeks along with 2WEB, Western Herald and our Facebook advertising campaign.

Back O’ Bourke Visitor Guide

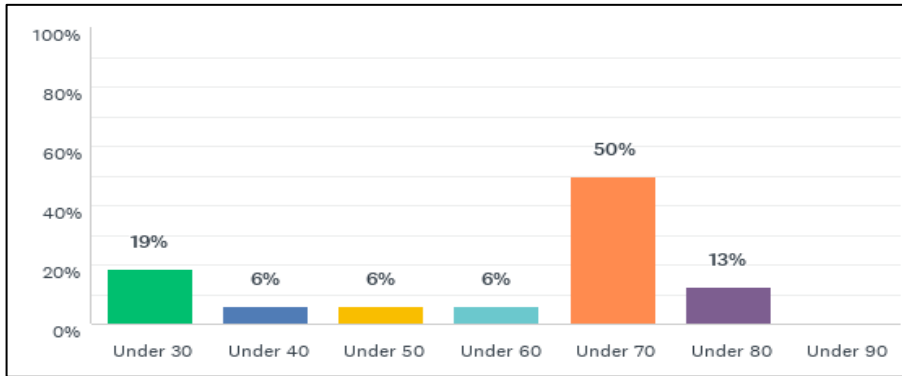
Layout and design has been completed for the Back O’ Bourke Visitor Guide. There has been a strong interest with bookings for advertisements and once we receive all those advertisement’s we will be able to go to print.

The new brochure will see high quality, user-friendly information available not only available in a hard copy but also in a digital format. This will address consumer expectations to find visitor information with whatever search medium they are using on smartphones, iPads, their laptops as well as traditional brochure and magazine racks.

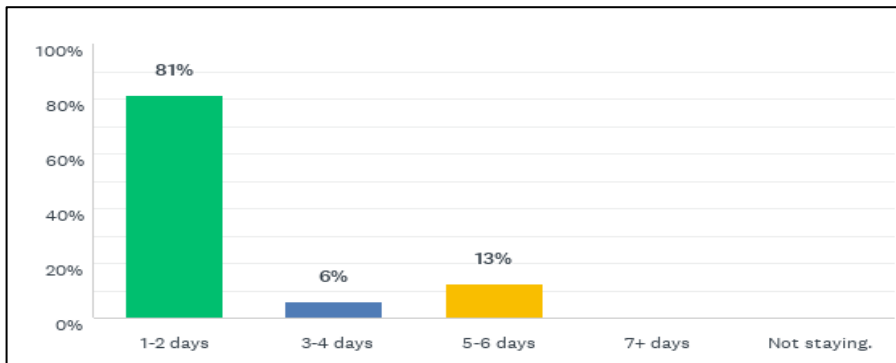


MARCH STATISTICS 2021

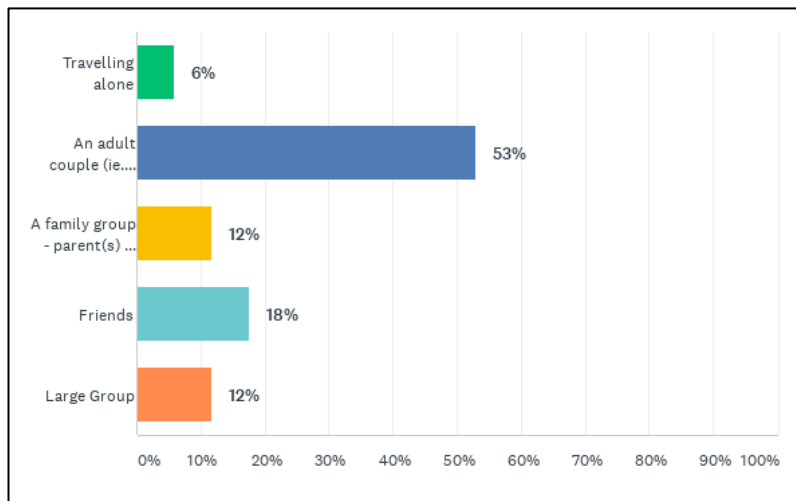
What is your age?



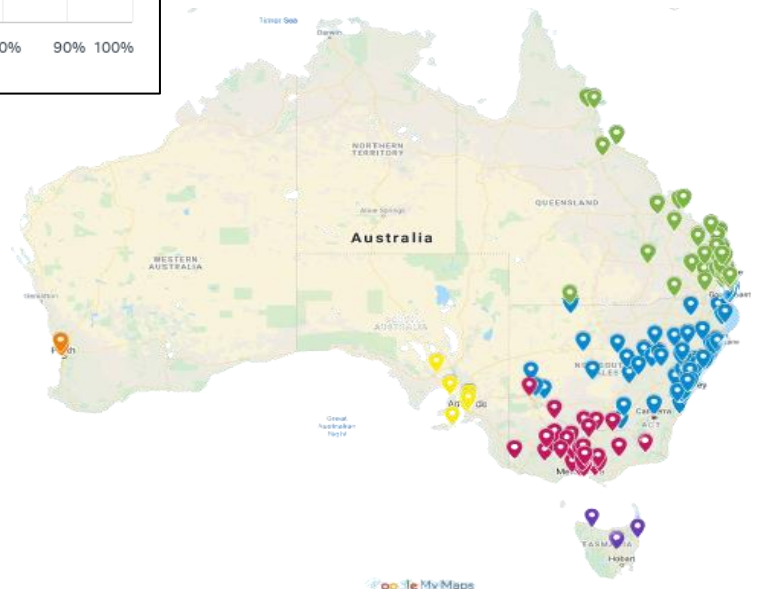
How long are you staying?



How would you describe your immediate travel party?



POSTCODES OF VISITORS



	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Jan		448	560	325	326	302	348	386	782	1109	816
Feb		157	397	271	373	391	220	282	1043	386	648
Mar	810	570	1500	1051	1342	1612	1245	1274	1021	412	1210
April	2507	2144	3103	3146	3849	3118	3114	4024	3166	0	
May	2656	2891	3758	3988	4602	4073	3983	4770	3693	0	
June	2952	3216	4492	4275	5437	5199	4754	5634	4490	993	
July	4362	4643	5173	6241	6002	5941	5982	7614	6834	2570	
Aug	4187	4162	4410	4793	5078	4951	5051	5548	4052	1898	
Sept	4295	5074	4275	4764	4489	4532	4246	4676	3601	3325	
Oct	2674	3067	2383	2486	2370	2475	2463	3574	2222	5246	
Nov	1012	930	789	671	610	1031	876	1014	1220	1989	
Dec	386	347	207	242	272	281	255	630	860	1194	
Total	25841	27649	31044	32253	34750	33906	32537	39454	32984	19122	

Recommendation

That the information in the Tourism and Events Manager's Activity Report as presented to Council on Monday, 26 April 2021 be noted.

22 CLOSED SESSION

Nil