



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Monday, 25 October 2021
Time: 9.15am
Location: Bourke Shire Council
29 Mitchell Street Bourke NSW

BUSINESS PAPER

Ordinary Council Meeting

25 October 2021

Mark Riley
General Manager

Time	Event	Representative	Organisation
9.00am	Community Open Forum for members of the public to address Council		
11.00am	Monthly Update	Superintendent Tim Chinn	Darling River Local Area Command



DECLARATION OF INTEREST FORM COUNCIL OFFICIAL

FOR USE AT COUNCIL AND COUNCIL MEETINGS

NAME OF COUNCIL OFFICIAL DECLARING INTEREST:
ACTION PROPOSED:
<p>Tick one box only:</p> <p><input type="checkbox"/> In my opinion, my interest is pecuniary, and I am therefore required to take the action specified in Part 4 of Council’s Code of Conduct.</p> <p><input type="checkbox"/> In my opinion, my interest is non-pecuniary but significant. I am unable to remove the source of conflict. I am therefore required to treat the interest as if it were pecuniary and take the action specified in clause 5.10 of Council’s Code of Conduct.</p> <p><input type="checkbox"/> In my opinion, my interest is non-pecuniary and less than significant. I therefore make this declaration as I am required to do pursuant to clause 5.11 of Council’s Code of Conduct. However, I intend to continue to be involved with the matter.</p>
COUNCIL OFFICIAL
<p>I, _____ (name of COUNCIL OFFICIAL) disclose the above interest and acknowledge that I will take appropriate action as I have indicated above.</p> <p>Signed: _____ Date: _____</p>
GENERAL MANAGER – required for all declarations:
<p>I have noted the above declaration and I note your opinion and/or the action you have proposed.</p> <p>Signed: _____ Date: _____</p>
DEFINE YOUR INTEREST:
<p>Is your interest:</p> <p><input type="checkbox"/> Pecuniary (see dealing with pecuniary interests)?</p> <p><input type="checkbox"/> Non pecuniary (see dealing with non-pecuniary interests)</p>
MATTER IN WHICH YOU HAVE AN INTEREST: (Please provide full details, including item number on Council agenda)
NAME OF THE INTEREST:
<p>Be specific and include information such as:</p> <ul style="list-style-type: none"> - The names of any person or organisation with which you have a relationship; - The nature of your relationship with the person or organisation; - The reason(s) why you consider the situation may (or may be perceived to) give rise to a conflict between your personal interests and your public duty as a COUNCIL OFFICIAL .

<p>MANAGING LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS:</p> <p>Clause 5.11 of Council’s Code of Conduct provides that if you determine that a non-pecuniary conflict of interest is less than significant and does not require further action, you must provide an explanation of why you consider that conflict does not require further action in the circumstances.</p>
<p>IS YOUR NON-PECUNIARY INTEREST LESS THAN SIGNIFICANT?</p> <p>If you are of the view that your non-pecuniary interest is less than significant, please provide your explanation directly below (only complete if you are claiming that your non-pecuniary interest is less than significant).</p>
<p>DEFINITIONS:</p> <p>A PECUNIARY INTEREST is an interest that a designated person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person (see Part 4 of Council’s Code of Conduct). A NON-PECUNIARY INTEREST is a private or personal interest that does not amount to pecuniary interest as defined by Part 5 of Council’s Code of Conduct.</p>
<p>MANAGING PECUNIARY INTERESTS:</p> <p>Part 4.10 of Council’s Code of Conduct requires designated persons to declare in writing to the General Manager the nature of a pecuniary interest the person has in any Council matters, as soon as practicable after becoming aware of the interest.</p>
<p>MANAGING SIGNIFICANT NON-PECUNIARY INTERESTS:</p> <p>Clause 5.10 of Council’s Code of Conduct provides that you must manage a significant non-pecuniary interest by not participating in consideration of, or decision making in relation to, the matter in which you have the significant non-pecuniary conflict of interest and the matter being allocated to another person for consideration or determination, or if the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a council or committee meeting, by managing the conflict of interest as if you had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code.</p>
<p>MANAGING NON-PECUNIARY INTERESTS:</p> <p>Clause 5.8 of Council’s Code of Conduct states that how you manage a non-pecuniary interest will depend on whether or not it is significant. Clause 5.9 of Council’s Code of Conduct states that, as a general rule, a non-pecuniary conflict of interests will be significant where a matter does not raise a pecuniary interest but involves:-</p> <ul style="list-style-type: none"> a) a relationship between a council official and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative for the purposes of clause 4.4 of the Code or another person from the council official’s extended family that the council official has a close personal relationship with, or another person living in the same household; b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship; c) an affiliation between the council official and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a council official’s affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation; d) membership, as the council’s representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of the council and the organisation are potentially in conflict in relation to the particular matter; e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code) that is not a pecuniary interest for the purposes of clause 4.1of the Code; f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

Order Of Business

1	Opening Prayer	7
2	Acknowledgement of Country	7
3	Remembrance	7
4	Apologies	7
5	Declaration of Interest	7
6	Mayoral Minute	8
	6.1 Mayoral Minute - Mayoral Activities	8
7	Starring of Items	9
8	Confirmation of Minutes	9
9	Notice of Motion	27
	Nil	
10	Rescission Motion	27
	Nil	
11	Business Arising	28
	11.1 *** Business Arising	28
	11.2 Calendar of Events.....	38
	11.3 Information to Councillors	39
12	Engineering Services Department	43
	12.1 *** Tree Removal, Curb and Guttering-18 Mooculta Street	43
13	Environmental Services & Development Department	61
	13.1 LEP Amendment under S3.22.....	61
14	General Manager	62
	14.1 *** Christmas - New Year Closure	62
15	Corporate Services Department	64
	15.1 *** Bank Reconciliation & Statement of Bank Balances	64
	15.2 *** Investment Report as at 30 September 2021	66
	15.3 *** Draft Community Engagement Strategy 2022	68
16	ECONOMIC DEVELOPMENT Department	83
	16.1 *** Western Golf Challenge.....	83
17	Tourism & Events	84
	Nil	
18	Delegates and Councillors Reports	84
	Nil	

19	Policies.....	84
	Nil	
20	Précis of Correspondence	84
	Nil	
21	Activity Reports.....	85
21.1	Engineering Services Road Works & Workshop - Works Completed.....	85
21.2	Parks & Gardens / Town Services / Water & Wastewater Engineering Services Activity Report.....	89
21.3	Environmental Services Department - Activity Report	97
21.4	General Manager's Activity Report	99
21.5	Library Manager's Activity Report.....	110
21.6	Tourism & Events Manager's Activity Report	112
22	Closed Session.....	115

- 1 OPENING PRAYER**
- 2 ACKNOWLEDGEMENT OF COUNTRY**
- 3 REMEMBRANCE**
- 4 APOLOGIES**
- 5 DECLARATION OF INTEREST**

6 MAYORAL MINUTE**6.1 MAYORAL MINUTE - MAYORAL ACTIVITIES**

File Number: M2.1
Author: Barry Hollman, Mayor
Authoriser: Mark Riley, General Manager
Attachments: Nil

The Activities of the Mayor from 23 September to 19 October 2021 are as follows:

Date	Meeting	Location
29/09/2021	Teleconference Interview x 3 for the Interim General Manager	Conference Room
18/10/2021	Radio Interview with 2WEB regarding Youth Crime bail of reoffenders	Phone Interview
18/10/2021	Radio Interview with ABC Radio Dubbo regarding Youth Crime bail of reoffenders	Phone Interview
19/10/2021	Radio Interview with Ben Fordham 2GB Sydney regarding Youth Crime bail of reoffenders	Phone Interview

Recommendation

That the information in the Mayoral Minute as presented to Council on Monday, 25 October 2021 be noted.

7 STARRING OF ITEMS

8 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 27 September 2021



MINUTES

Ordinary Council Meeting

27 September 2021

Order Of Business

1	Opening Prayer	4
2	Acknowledgement of Country	4
3	Remembrance	4
4	Leave of Absence	4
5	Declaration of Interest	4
6	Mayoral Minute	5
	6.1 Mayoral Minute - Mayoral Activities	5
7	Starring of Items	5
8	Confirmation of Minutes	5
9	Notice of Motion	6
	9.1 Notice of Motion - Establishing a Full Time Banking Service in Bourke.....	6
10	Rescission Motion	6
	1. Nil	
11	Business Arising	6
	11.1 *** Business Arising	6
	11.2 Calendar of Events.....	7
	11.3 Information to Councillors	7
12	Engineering Services Department	7
	2. Nil	
13	Environmental Services & Development Department	8
	13.1 *** Plan of Development Davison Oval Precinct	8
	13.2 Crown Land Draft Plans of Management	8
	13.3 Service NSW for Business Agreement.....	9
14	General Manager	10
	14.1 Australia Day.....	10
	14.2 Animal Sentience.....	10
15	Corporate Services Department	11
	15.1 *** Bank Reconciliation & Statement of Bank Balances	11
	15.2 *** Investment Report as at 31 August 2021	11
	15.3 *** 2020/2021 Audited Financial Statements and Auditors Reports	12
	15.4 *** Financial Assistance Grant.....	12
	15.5 *** Rate Write-Off - Assessment Number: 00209-00000000-000	13
	15.6 Agency Information Guide and Access to Information Review	13

16	Community Engagement Department	13
	3. Nil	
17	Tourism & Events	13
	4. Nil	
18	Delegates and Councillors Reports	13
	5. Nil	
19	Policies	14
	6. Nil	
20	Précis of Correspondence	14
	7. Nil	
21	Activity Reports	14
	21.1 Engineering Services Road Works & Workshop - Works Completed.....	14
	21.2 Parks & Gardens / Town Services / Water & Wastewater Engineering Services Activity Report.....	14
	21.3 Environmental Services Department Activity Report	15
	21.4 General Manager's Activity Report	15
	21.5 Library Manager's Activity Report.....	15
	21.6 Tourism & Events Manager's Activity Report	16
22	Closed Session	16
	22.1 *** Tender - Street Sweeper.....	17

**MINUTES OF SHIRE OF BOURKE
ORDINARY COUNCIL MEETING
HELD AT THE BOURKE SHIRE COUNCIL, 29 MITCHELL STREET BOURKE NSW
ON MONDAY, 27 SEPTEMBER 2021 AT 9.15AM**

PRESENT: Cr Barry Hollman (Mayor), Cr Victor Bartley, Cr Sarah Barton, Cr Ian Cole, Cr Sally Davis, Cr Cec Dorrington, Cr Lachlan Ford (Deputy Mayor), Cr Sam Rice, Cr Robert Stutsel, Cr John Thompson

IN ATTENDANCE: Mark Riley (General Manager), Leonie Brown (Manager of Corporate Services), Peter Brown (Manager Works), Mark Gordon (Manager Roads Services), Melanie Milgate (Economic Development Manager) Dwayne Willoughby (Manager Environmental Services).

The Mayor, General Manger and Manager Corporate Services were in attendance in the Council Chamber whilst the balance of Councillors and staff attended the meeting via audio-visual link.

1 OPENING PRAYER

The Mayor opened the meeting with a prayer

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor then provided an Acknowledgment of Country

3 REMEMBRANCE

Council stood in silence in the memory of the following recently deceased:

Maureen Kelly-Smith	Colin Turnbull	Ellen Walker
Patricia Heffernan	Marie Lyons	Pauline Hertslet

4 LEAVE OF ABSENCE

Nil

5 DECLARATION OF INTEREST

Nil

6 MAYORAL MINUTE

6.1 MAYORAL MINUTE - MAYORAL ACTIVITIES

File Number: M2.1

The Council had before it the Mayoral Activity Report from 19 August 2021 to 22 September 2021.

Resolution 2021/261

Moved: Cr Barry Hollman

That the information in the Mayoral Minute as presented to Council on Monday, 27 September 2021 be noted.

Carried

7 STARRING OF ITEMS

Council's Code of Meeting Practice provides that Council may at any time, resolve to adopt multiple items of business on the agenda by way of a single resolution.

In this regard the Council had before it a list of reports, unstarred, with such items proposed to be adopted by Council in a single resolution. No additional reports were identified by Council to be starred for individual consideration.

Resolution 2021/262

Moved: Cr Sarah Barton

Seconded: Cr Sam Rice

That the recommendations as detailed in the un-starred items as contained in the agenda for the Ordinary Meeting of Council, held on Monday, 27 September 2021 be adopted.

Carried

8 CONFIRMATION OF MINUTES

Resolution 2021/263

Moved: Cr Cec Dorrington

Seconded: Cr Sarah Barton

That the minutes of the Ordinary Council Meeting held on 23 August 2021 be taken as read, confirmed as correct minutes and signed by the Mayor and the General Manger.

Carried

9 NOTICE OF MOTION

9.1 NOTICE OF MOTION - ESTABLISHING A FULL TIME BANKING SERVICE IN BOURKE

File Number: B2.1,

The Council had before it a Notice of Motion from Councillor Stutsel - Establishing a Full Time Banking Service in Bourke.

Resolution 2021/264

Moved: Cr Robert Stutsel

Seconded: Cr John Thompson

That inquiries be made with a view to establishing a full time, full service banking service for Bourke.

Carried

10 RESCISSION MOTION

Nil

11 BUSINESS ARISING

11.1 * BUSINESS ARISING**

File Number: C12.1

The Council had before it the report of the General Manager regarding the business outstanding from previous meetings of Council.

Resolution 2021/265

Moved: Cr Victor Bartley

Seconded: Cr Sam Rice

That the information in the Business Arising Report as presented to Council on Monday, 27 September 2021 be noted.

Carried

11.2 CALENDAR OF EVENTS

File Number: C12.6

The Council had before it the report of the General Manager regarding the Calendar of Events.

Resolution 2021/266

Moved: Cr Sarah Barton

Seconded: Cr Sam Rice

That the information in the Calendar of Events Report as presented to Council on Monday, 27 September 2021 be noted.

Carried

11.3 INFORMATION TO COUNCILLORS

File Number: C12.1

The Council had before it the report of the General Manager regarding the Information to Councillors for the period 19 August 2021 to 22 September 2021.

Resolution 2021/267

Moved: Cr Sarah Barton

Seconded: Cr Sam Rice

That the contents of the Information to Councillors Report as presented to Council on Monday, 27 September 2021 be noted.

Carried

12 ENGINEERING SERVICES DEPARTMENT

Nil

13 ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT

13.1 *** PLAN OF DEVELOPMENT DAVISON OVAL PRECINCT

File Number: P1.5

The Council had before it the report of the Manager Environmental Services regarding the Plan of Development Davison Oval Precinct.

Resolution 2021/268

Moved: Cr Cec Dorrington

Seconded: Cr Sally Davis

1. That Council endorse the Masterplan development for the Davidson Oval precinct.
2. That Council approve the expenditure of circa \$40,000 from the Infrastructure Renewal Reserve for the development of the Masterplan.

Carried

13.2 CROWN LAND DRAFT PLANS OF MANAGEMENT

File Number: L1.9

The Council had before it the report of the Manager Environmental Services regarding the Crown Land Draft Plans of Management.

Resolution 2021/269

Moved: Cr Sarah Barton

Seconded: Cr Sam Rice

That Council:

- (1) Endorse the following Draft Plans of Management and refer them to the Department of Industry (Crown Lands) for landowner notification, and
 - Draft Generic Plan of Management – Bourke Shire Council
 - Draft Plan of Management – Yantabulla Cemetery
- (2) Pending changes recommended by the Department of Industry, the Plans be placed on public exhibition in accordance with the requirements of the Local Government Act.

Carried

13.3 SERVICE NSW FOR BUSINESS AGREEMENT

File Number: D2.1

The Council had before it the report of the Manager Environmental Services regarding the Service NSW for Business Agreement.

Resolution 2021/270

Moved: Cr Sarah Barton

Seconded: Cr Sam Rice

- 1. That Council delegates authority to the General Manager to enter into an agreement with Service NSW; and**
- 2. That any necessary documents be authorised for execution under the Common Seal of Council.**

Carried

14 GENERAL MANAGER

14.1 AUSTRALIA DAY

File Number: C2.3-C2.3.1

The Council had before it the report of the General Manager regarding the Australia Day.

Resolution 2021/271

Moved: Cr Sarah Barton

Seconded: Cr Sam Rice

- 1. That the award categories as previously determined be maintained as follows:**
 - Bourke Citizen of the Year;
 - Junior Citizen of the Year
 - Sportsperson of the year
 - Junior Sportsperson of the year
 - Village Service Award
 - Emergency Services Volunteer of the year
- 2. That the closing date for nominations in respect of the 2022 Australia Day Awards be Friday 12 November 2021, with nominations opening on 11 October 2021.**
- 3. That Council delegate to the General Manager finalisation of the determination of the Bourke Shire Australia Day Award Recipients, having regard to the voting process to be undertaken as part of a workshop of Councillors to be convened following the Council meeting on 22 November 2021.**
- 4. That such workshop be held with the ability for Councillors to attend either in person or via audio-visual link.**

Carried

14.2 ANIMAL SENTIENCE

File Number: A8.1

The Council had before it the report of the General Manager regarding the matter of Animal Sentience.

Resolution 2021/272

Moved: Cr Sarah Barton

Seconded: Cr Sam Rice

That such matter be noted.

Carried

15 CORPORATE SERVICES DEPARTMENT

15.1 * BANK RECONCILIATION & STATEMENT OF BANK BALANCES**

File Number: F1.1

The Council had before it the report of the Manager of Corporate Services regarding the Bank Reconciliation & Statement of Bank Balances.

Resolution 2021/273

Moved: Cr Cec Dorrington

Seconded: Cr Sally Davis

That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 31 August 2021 be noted.

Carried

15.2 * INVESTMENT REPORT AS AT 31 AUGUST 2021**

File Number: F1.1

The Council had before it the report of the Manager of Corporate Services regarding the Investment Report as at 31 August 2021.

Resolution 2021/274

Moved: Cr Ian Cole

Seconded: Cr Sally Davis

- 1. That the report regarding Council's Investment Portfolio 31 August 2021 be received and noted.**
- 2. That the Certificate of the Responsible Accounting Officer be noted and the report adopted**

Carried

15.3 * 2020/2021 AUDITED FINANCIAL STATEMENTS AND AUDITORS REPORTS**

File Number: A13.2

The Council had before it the report of the Manager of Corporate Services regarding the 2020/2021 Audited Financial Statements and Auditors Reports.

The Council reports having met with Mr Manuel Moncada from the NSW Audit Office and Mr Brett Hanger from Nexia Sydney in respect to this matter

Resolution 2021/275

Moved: Cr Cec Dorrington

Seconded: Cr Ian Cole

- 1. That Council adopts the 2020/2021 Audited Financial Statements and Auditors Reports as presented to Council on Monday, 27 September 2021.**
- 2. That Councils Finance Staff led by Councils Corporate Services Manager, Ms Leonie Brown and contractor, Mr Laurie Knight, be congratulated on their most timely completion of the preparation of Councils 2020/2021 Audited Financial Statements and the resulting presentation of the accompanying Auditors Reports and the results contained therein.**

Carried

15.4 * FINANCIAL ASSISTANCE GRANT**

File Number: F1.4.6

The Council had before it the report of the Manager of Corporate Services regarding the Financial Assistance Grant.

Resolution 2021/276

Moved: Cr Sam Rice

Seconded: Cr Victor Bartley

- 1. That Council notes the report detailing the Financial Assistance Grant recommended allocation for 2021/2022.**
- 2. That the additional funds received, estimated to be \$515,452, be transferred to the asset renewal reserve.**

Carried

15.5 * RATE WRITE-OFF - ASSESSMENT NUMBER: 00209-00000000-000**

File Number: R.2.5

The Council had before it the report of the Revenue Officer regarding the Rate Write-Off - Assessment Number: 00209-00000000-000.

Resolution 2021/277

Moved: Cr Cec Dorrington

Seconded: Cr John Thompson

1. That Council write-off service charges for assessment number 00209-00000000-000 to the amount of \$1,978.00.
2. That Council note the property will then have the service charges removed as the land is owned by the State of New South Wales and is non-ratable.

Carried

15.6 AGENCY INFORMATION GUIDE AND ACCESS TO INFORMATION REVIEW

File Number: P4.1

The Council had before it the report of the Manager of Corporate Services regarding the Agency Information Guide and Access to Information Review.

Resolution 2021/278

Moved: Cr Sarah Barton

Seconded: Cr Sam Rice

That Council adopt the Agency Information Guide 2020 and Access to Information Policy for integration into operational controls in accordance with *Government Information (Public Access) Act 2009*

Carried

16 COMMUNITY ENGAGEMENT DEPARTMENT

Nil

17 TOURISM & EVENTS

Nil

18 DELEGATES AND COUNCILLORS REPORTS

Nil

19 POLICIES

Nil

20 PRÉCIS OF CORRESPONDENCE

Nil

21 ACTIVITY REPORTS

21.1 ENGINEERING SERVICES ROAD WORKS & WORKSHOP - WORKS COMPLETED

File Number: E7.1

The Council had before it the report of the Manager Roads regarding the Engineering Services Road Works & Workshop - Works Completed.

Resolution 2021/279

Moved: Cr Sarah Barton

Seconded: Cr Sam Rice

That Council note the information in the Engineering Services Department Road Works and Workshop Activity Reports as presented to Council on Monday, 27th September 2021.

Carried

21.2 PARKS & GARDENS / TOWN SERVICES / WATER & WASTEWATER ENGINEERING SERVICES ACTIVITY REPORT

File Number: E7.1

The Council had before it the report of the Manager Works regarding the Parks & Gardens / Town Services / Water & Wastewater Engineering Services Activity Report.

Resolution 2021/280

Moved: Cr Sarah Barton

Seconded: Cr Sam Rice

That Council note the information in the Parks & Gardens, Town Services and Water and Waste Water Engineering Services Department Activity Reports as presented to Council on Monday, 27th September 2021.

Carried

21.3 ENVIRONMENTAL SERVICES DEPARTMENT ACTIVITY REPORT

File Number: D3.1-A11.1-A8.1

The Council had before it the report of the Manager Environmental Services regarding the Environmental Services Department Activity Report.

Resolution 2021/281

Moved: Cr Sarah Barton

Seconded: Cr Sam Rice

That the information in the Environmental Services Activity Report as presented to Council on Monday, 27th September 2021 be received and noted.

Carried

21.4 GENERAL MANAGER'S ACTIVITY REPORT

File Number: G2.1

The Council had before it the report of the General Manager regarding the General Manager's Activity Report.

Resolution 2021/282

Moved: Cr Sarah Barton

Seconded: Cr Sam Rice

That the information in the General Manager's Activity Report as presented to Council on Monday, 27 September 2021 be noted.

Carried

21.5 LIBRARY MANAGER'S ACTIVITY REPORT

File Number: L4.1

The Council had before it the report of the Library Manager regarding the Library Manager's Activity Report.

Resolution 2021/283

Moved: Cr Sarah Barton

Seconded: Cr Sam Rice

That the information in the Library Manager's Report as presented to Council on Monday, 27 September 2021 be noted.

Carried

21.6 TOURISM & EVENTS MANAGER'S ACTIVITY REPORT

File Number: T4.1

The Council had before it the report of the Manager Tourism & Events regarding the Tourism & Events Manager's Activity Report.

Resolution 2021/284

Moved: Cr Sarah Barton

Seconded: Cr Sam Rice

That the information in the Tourism and Events Manager's Activity Report as presented to Council on Monday, 27 August 2021 be noted.

Carried

22 CLOSED SESSION

At this juncture, the Council gave consideration to moving into Closed Session of Council.

Resolution 2021/285

Moved: Cr Cec Dorrington

Seconded: Cr Sally Davis

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

22.1 * Tender - Street Sweeper**

This matter is considered to be confidential under Section 10A(2) - (d)(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

Carried

Council proceeded into closed session with the livestreaming of the meeting being paused at 9.50am.

22.1 * TENDER - STREET SWEEPER**

Resolution 2021/286

Moved: Cr Cec Dorrington

Seconded: Cr Sarah Barton

- 1. That Council confirms its previous decision to accept the tender submitted by Rosmech Sales and Service Pty Ltd for the supply of a Scarab Mistral with a Hino FE 1426 truck at a revised purchase price of \$362,130.00 (ex GST).**

- 2. That Council confirm its previous decision to accept the trade-in from Rosmech Sales and Service Pty Ltd for the trade of Plant No 57, being a Rosmech Mistral and Hino Truck at a revised price of \$119, 000.00 (ex GST) for a revised changeover price of \$243,130.00 (exGST).**

- 3. That the documents and considerations remain confidential to the Council.**

Carried

Resolution 2021/287

Moved: Cr Sally Davis

Seconded: Cr Cec Dorrington

That Council moves out of Closed Council into Open Council.

Carried

Open Council resumed at 9.52am

RESOLUTION FROM CLOSED SESSION OF COUNCIL

At the request of the Mayor, the General Manager read to the meeting the Councils resolutions as determined in the Closed Session of Council.

Open council resumed at 9:53am.

RESOLUTIONS FROM CLOSED SESSION OF COUNCIL

The Mayor asked the General Manager if he would read out the motions that were passed in Closed Council.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 25 October 2021.

.....
CHAIRPERSON

9 NOTICE OF MOTION

Nil

10 RESCISSION MOTION

Nil

11 BUSINESS ARISING

11.1 * BUSINESS ARISING**

File Number: C12.1
Author: Mark Riley, General Manager
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

Business outstanding from previous meetings.

Current Situation

KEY: Action Still Pending Action in Progress Action Complete

GM GENERAL MANAGER	MW MANAGER WORKS
MCS MANAGER CORPORATE SERVICES	MRS MANAGER ROAD SERVICES
MES MANAGER ENVIRONMENTAL SERVICES	EDM ECONOMIC DEVELOPMENT MANAGER

362/2018	BIODIVERSITY CONSERVATION ACT 2016 - UPDATE
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY - MANAGER ENVIRONMENTAL SERVICES
FILE NUMBER	E6.1-E6.4-L8.1

DECISION	ACTION TAKEN
1. That Council undertake a review of the potential impact on the sale of land held for industrial development including obtaining specialist advice as appropriate. 2. That on finalisation of that review a further report be brought back to Council	Continue to lobby. Government – matter evolving.

427/2018	PROPOSED CHANGE OF MANAGEMENT OF THE PCYC
RESPONSIBLE OFFICER	MARK RILEY - GENERAL MANAGER
FILE NO	L1.17-Y1.7-LD-L11.14.3
DECISION	ACTION TAKEN
That the General Manager prepare a detailed report in relation to the matter, including the seeking of legal advice if necessary	<ol style="list-style-type: none"> 1. In progress. 2. Teleconference held 20/08/2020. 3. Correspondence sent to PCYC 25/8/20 and followed up for response 20/10/20 & 16/11/2020. 4. Matter further discussed with Crown Lands staff on 09/03/2021 for their contact with PCYC. 5. Further discussions held in July 2021 with Crown Lands in regards to their contact with PCYC with correspondence sent to PCYC as a follow up to discussions. 6. PCYC have advised that as a result of internal management changes they wish to defer discussions on land management till mid next year.

156/2019	CONFIDENTIAL – CONSTRUCTION OF SEWERAGE TREATMENT PLANT FACILITIES
RESPONSIBLE OFFICER	LEONIE BROWN - MANAGER OF CORPORATE SERVICES PETER BROWN - MANAGER OF WORKS
FILE NO	S3.2.3
DECISION	ACTION TAKEN
That Council continue with its representations to obtain funding for the additional costs anticipated to be incurred in the construction of the new Additional Sewage Treatment Facilities in Bourke	<ol style="list-style-type: none"> 1. Ongoing. 2. Water use study near completion. Will then make application for additional funding.

274/2019	DROUGHT – WATER UPDATE
RESPONSIBLE OFFICER	LEONIE BROWN - MANAGER OF CORPORATE SERVICES
FILE NO	W2.2.9 – W2.2.9.1
DECISION	ACTION TAKEN
That the General Manager write to the State Government seeking their urgent consideration of the construction of a regulator or additional weir including a fish ladder upstream of Bourke at a location identified as BU8	<ol style="list-style-type: none"> 1. Letter sent & meeting held. 2. State Government commits to preparation of Western Weirs Strategy. 3. Teleconference involving staff and Councillors held with State Water on 22/9/2020 re Strategy. 4. Meeting held with DPIE representatives on 10/11/2020 & 11/11/2020. 5. Further briefings on Strategy held 10/02/2021 and 24/05/2021. 6. Discussions held by GM with Jim Betts in July 2021 Secretary, DPIE, in regards to the Weir Strategy Project and its prolonged timeframes.

2020/111	DUAL NAMING OF THE DARLING RIVER – DARLING RIVER BAAKA
RESPONSIBLE OFFICER	LEONIE BROWN – MANAGER OF CORPORATE SERVICES
FILE NO	R6.5
DECISION	ACTION TAKEN
That Council seek further clarification from the GNB on which section of the Darling River will be dual named Baaka and will the name be Darling Baaka River / Baaka Darling River or Darling River Baaka.	<p>Ongoing. Geographical Names Board GNB contacted.</p> <p>Investigations are continuing by GNB. GNB advised in July 2021 that it would be undertaking consultation in August 2021 in regards to dual name proposal. GNB subsequently advised in August that due to COVID the consultations will now be undertaken in 2022</p>

2020/236	14.2 BOURKE AIRPORT DEVELOPMENT PROPOSAL
RESPONSIBLE OFFICER	MARK RILEY - GENERAL MANAGER
FILE NO	A6.1
DECISION	ACTION TAKEN
1. That Council seek quotations for the preparation of a Master Plan at the Bourke Airport to determine the availability of land for the proposed development and future developments.	Brief prepared, quotations to be invited.

2020/325 & 326	REVIEW OF CAPITAL WORKS PROGRAM 2019/2020 AND REALLOCATION OF FUNDS – ITEM 15.5 - MOUNT OXLEY
RESPONSIBLE OFFICER	MARK RILEY – GENERAL MANAGER
FILE NO	R2.5
DECISION	ACTION TAKEN
<p>1. That Council note the report on the responsibility and current condition of the access road to the summit of Mount Oxley.</p> <p>2. That Council note the status of telecommunication infrastructure located atop Mount Oxley.</p> <p>3. That following a Title Search discussions be held with the owners of the land and the various owners of the telecommunications infrastructure atop Mount Oxley with a view to sourcing funding for at least the \$80,000 in maintenance work and potentially a further \$110,000 for the guard rail installation, for a further report to Council including consideration to any contribution by Council.</p> <p>4. That Council investigate its potential liability as a result of the public use of the access road to the top of Mount Oxley and a report be submitted back to Council.</p>	<p>Extensive title searches have been completed.</p> <p>Liability issues being pursued by Booth Brown Legal for further report.</p> <p>Meeting held with Mr & Mrs Stalley on 10 December 2020.</p> <p>Risk review undertaken by Councils insurers on 16/03/21. Awaiting advice to allow instructions to be issued by Booth Brown Legal to prepare licence documentation.</p> <p>Discussions held with NSW Telco Authority re potential for funding to assist with road upgrade. Costs advised.</p>

2019/439 & 2021/33	NORTH BOURKE BRIDGE REHABILITATION CONCEPT PLAN
RESPONSIBLE OFFICER	MARK GORDON – MANAGER ROAD SERVICES
FILE NO	B6.1
DECISION	ACTION TAKEN
<p>Council continue to apply for funding to undertake the project</p> <p>Council commit additional funds of \$269,922 from Councils Infrastructure Reserve Fund to ensure a total co-contribution from Council of \$969,922 (25%) to the Building Better Regions Fund Round 5, for North Bourke Bridge Renewal, if a funding application is successful.</p>	<ol style="list-style-type: none"> 1. Ongoing. 2. Letter received from Minister Toole 11/11/2020 advising upcoming funding opportunities for bridge. 3. Funds as resolved reserved in Councils accounts. 4. Applications under Building Better Regions Fund lodged 11/02/2021. 5. Strategy prepared for investigation, assessment and restoration of bridge for input into Tourism Grant Application. 6. Application lodged in August 2021.

2021/49	22.1 *** DEED OF AGREEMENT - CAPRA PTY LTD - PROPOSED SALE OF SMALL STOCK ABATTOIR - FEBRUARY 2021 UPDATE	
RESPONSIBLE OFFICER	MARK RILEY, GENERAL MANAGER	
FILE NO	A1.1-D2.7-D2.17	
DECISION		
Council make further contact with the Commonwealth in late May 2021 in respect of the funding agreement.	ACTION TAKEN	
	<ol style="list-style-type: none"> 1. Contact made mid May 2021 with Marsdens Legal to progress contact with both CAPRA and then Commonwealth. 2. Report on matter submitted June 2021 Council Meeting. 3. Awaiting response from Commonwealth in regards to Councils June 2021 letter regarding Funding Agreement. 	

2021/134	22.1 *** TENDER – BOURKE WATER RESERVOIR RECONSTRUCTION	
RESPONSIBLE OFFICER	PETER BROWN, MANAGER WORKS	
FILE NO	G4.7.79-W2.2	
DECISION		
<ol style="list-style-type: none"> 1. That the tender submitted by Brockman Engineering P/L in the amount of \$2,312,141.00 (ex GST) be accepted for the Design and Construction of the Charles Street Reservoir Replacement Project in Bourke. 2. That in awarding the tender to Brockman Engineering P/L Council does so jointly and severally between Brockman Engineering P/L and EVZ Limited. 3. That the documents and considerations in respect of this matter remain confidential to Council. 	ACTION TAKEN	
	<ol style="list-style-type: none"> 1. Formal letter of acceptance provided to contractor. 2. Work to commence in August 2021. 3. Additional funding of \$520,000 received from State Government in July 2021. 4. Work delayed till March 2022 due to COVID concerns. 5. Procurement of steel to contractor proceeding. 	

2021/179	*** Sale of Land - North Bourke
RESPONSIBLE OFFICER	MARK RILEY, GENERAL MANAGER
FILE NO	
DECISION	
<p>That Council proceed to sell to Mr Scott and Mrs Paula Parry, Lot 61 DP 1027306 North Bourke</p> <p>That any necessary documents be executed under the Common Seal of Council.</p>	<ol style="list-style-type: none"> 1. Purchaser advised of Councils resolutions. 2. Councils solicitor requested to prepare contract with a view to exchanging Contracts. 3. Contract prepared and executed by Council. 4. Contacts exchanged 18 October 2021. Settlement due 42 days thereafter.

2021/197	ANNUAL CONFERENCE OF LOCAL GOVERNMENT NEW SOUTH WALES 28-30 NOVEMBER
RESPONSIBLE OFFICER	MARK RILEY, GENERAL MANAGER
FILE NO	
DECISION	
<ol style="list-style-type: none"> 1. That having regard to the Local Government Elections being postponed until 4 December 2021, the Mayor, Deputy Mayor and General Manager, or their nominees, be authorised to attend the 2021 LGNSW Annual Conference once the conference date is confirmed. 2. That Councillors be invited to submit motions to the General Manager for potential consideration at the 2021 LGNSW Conference. 3. That the Mayor, Deputy Mayor and General Manager be delegated authority to determine the submission of motions to the Conference or amend motions as required. 4. That any Councillors wishing to attend the LGNSW Annual Conference are requested to advise the General Manager so that the necessary arrangements can be secured. 	<ol style="list-style-type: none"> 1. Awaiting advice re date of Conference. 2. Virtual Conference to meet statutory requirements to be held on 29 November 2021.

2021/198	FINAL MEETING OF COUNCIL ELECTED SEPTEMBER 2016
RESPONSIBLE OFFICER	MARK RILEY, GENERAL MANAGER
FILE NO	C12.1

DECISION

That having regard to the Local Government Elections being postponed until 4 December 2021, the General Manager be requested to take the necessary action in regard to arrangements for a final dinner and a photograph to recognise the Bourke Council for the period 2016-2021, at the appropriate time.	Action to be taken as required.
--	---------------------------------

2021/242	ADDITIONAL REVIEW OF OPERATIONAL PLAN 2020/2021 AND REALLOCATION OF FUNDS
RESPONSIBLE OFFICER	LEONIE BROWN, MANAGER CORPORATE SERVICES
FILE NO	F1.1, F1.3

DECISION

That Council adopts the recommendation to amend the capital costs planned for 2020/2021 as detailed in the report and revote the expenditure to the Operational Plan for 2021/2022.	For inclusion in the September Operational Plan Review
---	--

2021/259	MAYORAL MINUTE - GENERAL MANAGER RECRUITMENT
RESPONSIBLE OFFICER	BARRY HOLLMAN, MAYOR
FILE NO	S6.24
DECISION	
<p>That Council amend the General Manager Recruitment Timetable such that the recruitment process commences in February 2022 with a view to a new General Manager commencing in May/June 2022 with the process being undertaken by the new Council elected in December 2021.</p> <p>That the Mayor be authorised to take the necessary action such that Council proceeds with a process, as provided in the Mayoral Minute and as concurred with by the Office of Local Government, to engage a short term General Manager from 7 February 2022 for a period of between 3-5 months, with the actual term of the appointment being linked to the commencement date of the long term General Manager.</p> <p>That a report recommending a person to undertake the short term role of General Manager be provided to Council prior to the 5 November 2021 Caretaker Mode date</p>	<ol style="list-style-type: none"> 1. Letter of engagement provided to LGMS 2. Matter proceeding 3. Report to be presented to October 2021 Council Meeting.

2021/264	NOTICE OF MOTION - ESTABLISHING A FULL TIME BANKING SERVICE IN BOURKE
RESPONSIBLE OFFICER	MARK RILEY, GENERAL MANAGER
FILE NO	B2.1
DECISION	
<p>That inquiries be made with a view to establishing a full time, full service banking service for Bourke.</p>	<p>Letters sent to existing providers re service.</p>

2021/268	PLAN OF DEVELOPMENT DAVISON OVAL PRECINCT
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY, MANAGER ENVIRONMENTAL SERVICES
FILE NO	P1.5
DECISION	
<p>That Council endorse the Masterplan development for the Davidson Oval precinct.</p> <p>That Council approve the expenditure of circa \$40,000 from the Infrastructure Renewal Reserve for the development of the Masterplan.</p>	<ol style="list-style-type: none"> 1. Two (2) quotations sourced. 2. Quotations to be considered by MANEX.

2021/269	CROWN LAND DRAFT PLANS OF MANAGEMENT
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY, MANAGER ENVIRONMENTAL SERVICES
FILE NO	L1.9
DECISION	
<p>Endorse the following Draft Plans of Management and refer them to the Department of Industry (Crown Lands) for landowner notification, and</p> <ul style="list-style-type: none"> - Draft Generic Plan of Management – Bourke Shire Council - Draft Plan of Management – Yantabulla Cemetery <p>(2) Pending changes recommended by the Department of Industry, the Plans be placed on public exhibition in accordance with the requirements of the Local Government Act.</p>	<p>Referred to Department of Industry, once approved will be placed on Public Exhibition.</p>

2021/ 271	AUSTRALIA DAY
RESPONSIBLE OFFICER	MARK RILEY, GENERAL MANAGER
FILE NO	C2.3, C2.3.1
DECISION	
<ol style="list-style-type: none"> 1. That the award categories as previously determined be maintained as follows: <ul style="list-style-type: none"> - Bourke Citizen of the Year; - Junior Citizen of the Year - Sports person of the year - Junior Sports person of the year - Village Service Award - Emergency Services Volunteer of the year 2. That the closing date for nominations in respect of the 2022 Australia Day Awards be Friday 12 November 2021, with nominations opening on 11 October 2021. 3. That Council delegate to the General Manager finalisation of the determination of the Bourke Shire Australia Day Award Recipients, having regard to the voting process to be undertaken as part of a workshop of Councillors to be convened following the Council meeting on 22 November 2021. 4. That such workshop be held with the ability for Councillors to attend either in person or via audio-visual link. 	<ol style="list-style-type: none"> 1. Advertisements being run in Western Herald during October/November

Recommendation

That the information in the Business Arising Report as presented to Council on Monday, 25 October 2021 be noted.

11.2 CALENDAR OF EVENTS

File Number: C12.6
Author: Mark Riley, General Manager
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

Information is sent out monthly to advise when Council Meetings, meetings which Councillors are Delegates to and other meetings of which Council is a member of, or representatives of Council, are to be held.

Current Situation

Month	Date	Time	Meeting / Event	Location
2021				
October	25	9.15am	Council Meeting	Council Chamber
November	22	9.15am	Council Meeting	Council Chamber
December	04		Council Elections	

Recommendation

That the information in the Calendar of Events Report as presented to Council on Monday, 25 October 2021 be noted.

11.3 INFORMATION TO COUNCILLORS

File Number: C12.1
Author: Mark Riley, General Manager
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

Each month a list of correspondence is sent out in the Business Paper to Councillors to ensure that they have not missed any information since the last Business Paper was produced.

Current Situation

Date	Information Sent	Author	Email
23/09/2021	NSW Health Media Release – Stay at home Orders lifted for Gilgandra Brewarrina Narrromine LGA's	WNSWLHD	✓
3/09/2021	Media Release – Country Voice needed on the phone	NSW Farmers	✓
23/09/2021	Inside Local Government	Inside Local Government	✓
23/09/2021	Media Release - COVID -19 Update	WNSWLHD	✓
23/09/2021	NSW Health Media Release – Stay at home orders lifted for Glen Innes, Orange LGA's	WNSWLHD	✓
27/09/2021	Public Health Alert – New Venues of Concern	WNSLHD	✓
27/09/2021	Weekly Newsletter RDA	Regional Development Australia Orana NSW	✓
27/09/2021	Tenancy Support Package	NSW Government	✓
27/09/2021	COVID-19 Council Update - 23 September 2021	OLG	✓
27/09/2021	OLD's Fortnightly Newsletter – 24 September 2021	OLG	✓
27/09/2021	Inside Local Government	Inside Local Government	✓
27/09/2021	Government News	Government News	✓
27/09/2021	NSW Health Media Release: NOVEL CORONAVIRUS (COVID-19) UPDATE	WNSLHD	✓
27/09/2021	Election of Mayor & Deputy Mayor	Cobar Shire Council	✓
27/09/2021	Re- election of Deputy Mayor – September 21	Upper Lachlan Shire Council	✓
27/09/2021	Election of Deputy Mayor	Richmond Valley Council	✓
27/09/2021	Election of Mayor & Deputy Mayor	Blayney Shire Council	✓
27/09/2021	Election of Deputy Mayor	Coonamble Shire Council	✓
27/09/2021	WNSWLHD COVID-19 DAILY UPDATE		✓
27/09/2021	Microgrids set to energise family farms	NSW Farmers	✓
27/09/2021	WNSW PHN Primary Health News Update September 24 2021	PHN Western NSW	✓
27/09/2021	State lockdowns pull handbrake on bumper harvest	NSW Farmers	✓

28/09/2021	Inside Local Government	Inside Local Government	✓
28/09/2021	COVID-19 Council Update - 27 September 2021	OLG	✓
28/09/2021	Council e- news	Council e-news	✓
28/09/2021	Government News	Government News	✓
28/09/2021	Inside Local Government	Inside Local Government	✓
28/09/2021	Bathurst Regional Council - Mayoral Election Results - 22 September 2021	Bathurst Regional Council	✓
28/09/2021	Election of Deputy Mayor	Moree Plains Shire Council	✓
28/09/2021	Oberon Council - Election of Mayor and Deputy Mayor	Oberon Council	✓
28/09/2021	Election of Deputy Mayor	Mid-Western Regional Council	✓
28/09/2021	NSW Health Media Release: NOVEL CORONAVIRUS (COVID-19) UPDATE	WNSWLHD	✓
28/09/2021	Edward River Council - Mayor and Deputy Mayor Election Results to 4 December 2021	Edward River Council	✓
28/09/2021	WNSWLHD COVID-19 daily update	WNSWLHD	✓
29/09/2021	Election of Mayor & Deputy Mayor	Federation Council	✓
29/09/2021	Election of Deputy Mayor	Clarence Valley Council	✓
29/09/2021	Election Deputy Mayor	Griffith City Council	✓
29/09/2021	Election Deputy Mayor	Maitland City Council	✓
29/09/2021	Election Mayor & Deputy Mayor	Muswellbrook Shire Council	✓
29/09/2021	Election Mayor & Deputy Mayor	Cootamundra-Gundagai Regional Council	✓
29/09/2021	NSW Media Release COVID-19 update	NSWLHD	✓
29/09/2021	Inside Local Government	Inside Local Government	✓
29/09/2021	Election of Mayor	Cabonne Council	✓
29/09/2021	Election Mayor & Deputy Mayor	Murrumbidgee Council	✓
29/09/2021	Election Deputy Mayor	Upper Hunter Shire Council	✓
29/09/2021	WNSWLHD COVID-19 Update	WNSWLHD	✓
30/09/2021	WNSWLHD media release: Back-to-school COVID tests recommended	WNSWLHD	✓
30/09/2021	Uralla Shire Council - Election of Deputy Mayor	Uralla Shire Council	✓
30/09/2021	Port Stephens Council - Election of Deputy Mayor	Port Stephens Council	✓
30/09/2021	The Weekly Newsletter, 29 September 2021	LG NSW	✓
30/09/2021	Election of Deputy Mayor - Burwood Council	Burwood Council	✓
30/09/2021	Public Health Alert - CHANGES TO STAY-AT-HOME ORDERS FOR REGIONAL NSW LGAs	WNSWLHD	✓
30/09/2021	Government News	Government News	✓
30/09/2021	Inside Local Government	Inside Local Government	✓
30/09/2021	COVID-19 - freight industry update	NSW Government	✓

1/10/2021	NSW Health - Public Health Alert - Stay-at-home orders introduced for Kyogle and Narromine LGAs	WNSWLHD	✓
1/10/2021	NSW Health Media Release - Friday 1 October 2021 - NOVEL CORONAVIRUS (COVID-19) UPDATE	WNSWLHD	✓
1/10/2021	WNSWLHD COVID-19 Update	WNSWLHD	✓
1/10/2021	Narrabri Shire Council - Deputy Mayor Election 2021	Narrabri Shire Council	✓
1/10/2021	NSW Trade Statement needs the right focus	NSW Farmers	✓
1/10/2021	Inside Local Government	Inside Local Government	✓
1/10/2021	Government News	Government News	✓
1/10/2021	Statement on Gladys Berejiklian	NSW Farmers	✓
5/10/2021	NSW Health Media Release - COVID-19 Update	WNSWLHD	✓
5/10/2021	WNSWLHD media release: COVID-19 daily update	WNSWLHD	✓
6/10/2021	Government News	Government News	✓
6/10/2021	Inside Local Government	Inside Local Government	✓
6/10/2021	Council Circular 21-30 Pre-Election Guide for Councils	Office of Local Government	✓
6/10/2021	Classroom excursions with farmers	NSW Farmers	✓
6/10/2021	Council Circular 21-31 Post-Election Guide on key decisions and activities for councils	Office of Local Government	✓
6/10/2021	Minister's message - 5 October 2021	Office of Local Government	✓
6/10/2021	COVID-19 Council Update - 5 October 2021	Office of Local Government	✓
6/10/2021	NSW Health Media Release - COVID-19 Update	WNSWLHD	✓
6/10/2021	WNSWLHD media release - COVID-19 daily update	WNSWLHD	✓
7/10/2021	NSW Health Media Release - COVID-19 Update	WNSWLHD	✓
7/10/2021	WNSWLHD media release - COVID-19 daily update	WNSWLHD	✓
7/10/2021	GM's Column	GM	✓
8/10/2021	NSW Health Media Release: NOVEL CORONAVIRUS (COVID-19) UPDATE	WNSWLHD	✓
8/10/2021	WNSWLHD media release - COVID-19 daily update	WNSWLHD	✓
8/10/2021	COVID-19 roadmap and signage update for industry and businesses	NSW Government	✓
8/10/2021	Inside Local Government	Inside Local Government	✓
8/10/2021	COVID-19 - freight industry update	NSW Government	✓
8/10/2021	Government News	Government News	✓
11/10/2021	COVID-19 Council Update - 7 October 2021	Office Local Government	✓
11/10/2021	The Weekly Newsletter, 06 October 2021	Local Government NSW	✓
12/10/2021	A quick highlight for the week of 6 October 2021	RDA Orana NSW	✓
12/10/2021	Inside Local Government	Inside Local Government	✓
12/10/2021	Government News	Government News	✓

13/10/2021	GM's Column	GM	✓
13/10/2021	Farmers demand government repay carbon theft	NSW Farmers	✓
13/10/2021	Say No to the Contributions Cash Grab	LG NSW	✓
13/10/2021	The Weekly Newsletter, 12 October 2021	LG NSW	✓
14/10/2021	NSW Health Media Release - Thursday 14 October 2021 - NOVEL CORONAVIRUS (COVID-19) UPDATE	WNSWLHD	✓
14/10/2021	WNSWLHD media release - COVID-19 daily update	WNSWLHD	✓
14/10/2021	Inside Local Government	Inside Local Government	✓
15/10/2021	NSW Health Media Release: NOVEL CORONAVIRUS (COVID-19) UPDATE	WNSWLHD	✓
15/10/2021	WNSWLHD media release - COVID-19 daily update	WNSWLHD	✓
15/10/2021	Government News	Government News	✓
15/10/2021	Inside Local Government	Inside Local Government	✓
18/10/2021	WNSWLHD media release - Fight against COVID-19 goes mobile as WNSWLHD rolls out vaccination vans 'Spike' and 'Jabba'	WNSWLHD	✓
18/10/2021	Worker shortage remains top priority for Farmers	NSW Farmers	✓
18/10/2021	WNSWLHD media release - COVID-19 daily update	WNSWLHD	✓
18/10/2021	NSW Health Media Release: NOVEL CORONAVIRUS (COVID-19) UPDATE	WNSWLHD	✓
18/10/2021	Service NSW app proof of vaccination – information for industry groups and businesses	NSW Government	✓
18/10/2021	COVID-19 roadmap update for industry and businesses	NSW Government	✓
18/10/2021	COVID-19 Council Update - 15 October 2021	Office of Local Government	✓
18/10/2021	NOVEL CORONAVIRUS (COVID-19) UPDATE	WNSWLHD	✓
18/10/2021	WNSWLHD media release - COVID-19 daily update	WNSWLHD	✓

Recommendation

That the contents of the Information to Councillors Report as presented to Council on Monday, 25 October 2021 be noted.

12 ENGINEERING SERVICES DEPARTMENT**12.1 *** TREE REMOVAL, CURB AND GUTTERING-18 MOOCULTA STREET****File Number:** R7.7.20**Author:** Peter Brown, Manager Works**Authoriser:** Mark Riley, General Manager**Attachments:**

1. [3.6.1 V2 Street Trees Policy](#)  
2. [Preliminary Tree Assessment Report -18 Moolulta Street](#)  
3. [Tree Report - Tarcoon Street](#)  

Background

Council received correspondence from Mr Brookson back in October 2013 in regards to the installation of kerb and guttering at his new home located at 18 Moolulta St, Bourke, Council staff inspected the property and agreed to build up the driveway and seal with bitumen with this work having been completed in early 2014. Council considered the matter to be closed, due to the fact that kerb and guttering could not be installed due to the levels of the storm water inlets near 18 Moolulta Street.

Council subsequently received a further email on 5 August 2021 from Mr Brookson (email attached) seeking the installation of kerb and guttering at his 18 Moolulta Street property. In addition Mr Brookson has also requested that a large gum tree located in Tarcoon St, and adjacent to his property, be removed due to safety concerns with braches leaning over the roof of the property.



Original photo before fixing in 2014



18 Moculta street 08/10/2021

Current Situation

Council engaged Peter Keuning Concreting on the 24 August 2021 to develop a plan and costs associated with installing kerb and guttering along the front boundary at 18 Moculta Street, Bourke.

After spending considerable time taking levels around the property and to the adjoining stormwater inlets, Mr Keuning advised that that it was simply not possible for this proposed work to be completed without a stormwater pumping station being installed. Were kerb and guttering to be installed, the property in question becomes a bunded area from where water cannot escape.

A strategy has been developed which will again see Council staff add to the existing bitumen driveway to help remove/minimise small amounts of ponding water from in front of 18 Moculta Street and this can be completed from Councils 2021/22 budget.

Council have also assessed the large Gum tree in Tarcoon Street with both SAVCO and A1 Trees providing Arborists reports which have advised Council that the subject tree is a risk to the house and public. (Reports attached)



Gum tree for potential removal 18 Moculta Street


Financial Implications

1. Funding is available in Councils 2021/2022 Operational Plan for the installation of a gravel base and bitumen driveway along the front boundary of 18 Moculta St Bourke at an estimated cost of \$3,500.00.
2. Funding is also available in Councils 2021/2022 Operational Plan to fund the removal of the gum tree at 18 Tarcoon Street, Bourke at a cost of \$7,250.00

Recommendation

1. That Council note the report on the kerb and guttering request at 18 Moculta Street and undertake the proposed repair work to be completed to the driveway to the property.
2. That Council accede to the request and take the necessary action to remove the Gum Tree at 18 Moculta Street Bourke, acting on the reports from the qualified arborist’s.

SECTION 3 Asset Management
 PART 3.6 Roads

	POLICY NO:	3.6.11(v2)
	POLICY TITLE:	Street Trees
	DATE ADOPTED:	26/04/2017
	RESOLUTION NO:	159/2017
	SUPERCEDES:	3.6.11 Street Trees Adopted: 24/9/2007 Resolution No: 534/2007
	PROPOSED REVIEW DATE:	26/04/2019

POLICY

This policy will guide decision making and assist in the management of street trees located in Bourke Shire. The establishment of a street tree policy will encourage a good visual image of Bourke.

Street trees enhance the amenity and streetscape but can create hazards for road users, and restrict access to properties and services within the road reserve. In addition, they can cause damage to footpaths and other assets on roads and to private property, (which may cause further hazards), drop leaves, berries and branches and damage vehicles.

Whether planted by Council or others, Street trees become the responsibility of Council, so Council maintains control of the selection, planting, maintenance and removal of street trees.

OBJECTIVES

The objectives of this policy are:

- To improve the amenity and to maintain the integrity of the landscape through appropriate plantings and management.
- To promote the establishment of street trees throughout the towns and villages.
- To ensure safe access to properties and safe use of the street.
- To minimise impact on services
- To summarise the responsibility and legal position of Council and others
- To protect against claims associated with street trees.
- To support the Bourke Street Tree Masterplan.
- To provide staff guidance in dealing with street tree issues.

SCOPE

This policy applies to:-

- All plantings of street trees in urban areas (both town and Villages)
- All plantings of trees on rural road reserves

VERIFIED BY

Policies and Processes of Bourke Shire Council

VERIFIED BY:

Page 1 of 4

PROCEDURE**General Street Tree Policy**

- A street tree is defined as any bush or tree with the potential to reach 2 metres in height
- Council will promote the establishment of street trees throughout the shire
- Council Engineering Department will establish a street tree inspection and treatment regime to mitigate the hazards that can be created by street trees.

- Council's Engineering Department will be responsible for the management of maintenance work on street trees.
- Council will provide an annual budget for the effective management of street trees.
- Council will establish and maintain a complaint system for street trees.
- Council will establish and maintain a Street Tree Masterplan which will guide the effective management of all existing and new street trees.

Selection of New Trees

- The selection of tree species for new or replacement street trees will be in accordance with Council's Street Tree Masterplan.
- A private landowner may be authorised to plant a street tree of an approved variety adjacent to his property, with approval from Council.
- Requests to plant street trees of a variety not contained in the Street Tree Masterplan shall be referred to Council for decision.
- Trees under Powerlines must be treated in accordance with Essential Energy's "Vegetation Management Agreement" CE/BSC

Existing Street Trees

1. Selection of Queensland Figs for removal each year will generally be determined by an annual risk assessment which will prioritise the worst trees for removal.
2. If an adjacent landowner wishes to have a Queensland Fig street tree removed ahead of scheduled time then this can be achieved if the landowner meets the full cost of removal.
3. All trees planted on nature strips, footpaths and roadways belong to Bourke shire Council.
4. Council will maintain all street trees in a healthy and safe condition as much as practicable considering annual works program and budget.

Street Tree Planting

1. The actual species and location of new trees is determined by the Street Tree Masterplan.
2. Residents can only plant their own trees providing the position and species is approved by Council. Once planted the tree becomes the property of Council.
3. Consideration must be given to public safety, underground pipes, driveways, powerlines, streetlights, corner sight distance and traffic signs when planting trees.

4. Tree species will be selected for planting based on their suitability, performance, life expectancy and health and safety factors.

Street Tree Removal

- Trees may only be removed by Council or by those authorised delegated by Council.
- Trees shall only be removed when they are posing a danger to people or property or they are in poor health or dead.
- If a resident requests the removal of a particular tree and that tree meets one of the removal criteria, then Council will arrange its removal following a risk assessment and its listing on the works program and sufficient funds in the tree budget.
- Council will consider applications to remove a street tree that a resident claims is causing damage to their property. The claim should be accompanied by an expert (qualified person) assessment provided at the applicants cost. If after considering reasons given the case is justifiable Council will arrange removal or treatment as soon as practicable.

Street Tree Pruning

- Major pruning of street trees may only be carried out by Council or by those authorised by Council.
- Pruning work must be carried out in accordance with AS 4373 "Pruning of Amenity Trees" and the Safework
- Code of Practice "Amenity Tree Industry".
- Any request for pruning is to be issued on the BSC "Application form to remove or Prune a tree "to be authorised by Manager of Works and completed when budget allows and work can be programmed.
- Council encourages the local community to help in maintaining the trees planted in their street by assisting with minor pruning and watering of trees adjacent to their property.

Street Tree overhanging Private Property

- Where a request from a property owner seeking removal or lopping of roadside trees (which overhangs their property) is received, the request shall be investigated by the Services Manager or his representative. The work will be risk assessed and work programmed accordingly (with consideration of Works program and budget) if determined necessary.
- A resident may prune branches that overhang their property with Council approval.

Legal Issues

- Council will seek reimbursement from residents if they kill, remove or damage a Council owned tree or make the tree structurally unsound.
- Council may be liable for trees and tree roots damage within their Shire due to the two different legal rights accruing to third parties. These two rights are a right in **nuisance** and a right in **negligence**.

Nuisance: Council may be found liable in nuisance for tree root damage in circumstances where it has actual knowledge of the cause

- of the damage and the damage being sustained but fails to take any reasonable steps within its budget to abate the nuisance.
- **Negligence:** Council can be liable for damage to third party property and personal injury caused by trees. A claimant must establish, on the balance of probabilities, that Council did not take reasonable steps to protect them from property damage or personal damage. Council must prove that they have taken reasonable steps to ensure the trees are properly maintained and managed.
- **Footpath Trips caused by Tree Roots:** Council is required to implement a reasonable system to minimise the risk of tree root damage to footpaths. Council can be held liable for damage where there is evidence Council was aware, or should have been aware through the proper implementation of any systems in place, of a particular risk.

RELATED POLICIES, DOCUMENTS

Statewide Best Practice Manual "Trees and Tree Root Management"

Essential Energy "Vegetation Management Agreement" CE/BSC

Safework Code of Practice "Amenity Tree Industry"

AS 4373 – "Pruning of Amenity Trees"

Bourke Street Tree Masterplan

Resolutions of Council

BSC Application form to remove or Prune a tree

RELATED POLICIES

There are no related Policies.

VARIATION

Council retains the right to review, vary or revoke this policy at any time.

The General Manager has the right to review or vary these procedures.

Presented to MANEX on: 11/04/2017

Policy adopted by Council: 26/04/2017



Preliminary Tree Assessment Report

Prepared for:

Name: Bourke Shire Council

Contact: Peter Brown

Project Location: 18 Moculta Street Bourke NSW

Date: 19/08/2021

Preliminary Tree Assessment –

Savco Vegetation Services ABN: 78 161 366 749 info@savco.com.au www.savco.com.au Head Office: 134 Briggs Road, Raceview,
QLD 4350. (Po Box 391, Ipswich, QLD 4305) Phone: 07 3288 8800 Fax: 07 3288 0755

Page | 1

Contents

Project - Contact Details 3

Referenced Documents 3

Report Definitions 3

Introduction 4

Project Location 4

Inspection methodology 5

Condition of Tree Health 5

Hazards and Risks..... 5

Recommendation 6

Site Photos 7

Preliminary Tree Assessment –

Savco Vegetation Services ABN: 78 161 366 749 info@savco.com.au www.savco.com.au Head Office: 134 Briggs Road, Raceview,
 QLD 4350. (Po Box 391, Ipswich, QLD 4305) Phone: 07 3288 8800 Fax: 07 3288 0755

Project - Contact Details

Name: Aaron Potter
Mobile: 0408 854 420
Email: apotter@savco.com.au
Position: Area Manager
Company: Savco Vegetation Services

Name: Warren Prause
Phone: 0427 936 145
Email: wprause@savco.com.au
Position: Arborist
Company: Savco Vegetation Services

Name: Peter Brown
Phone: 02 6830 8000
Email: pbrown@bourke.nsw.gov.au
Position: Manager of Works
Company: Bourke Shire Council, 29 Mitchell Street, Bourke NSW 2840

Referenced Documents

AS4373 – 2007 Pruning of Amenity Trees

Report Definitions

Diameter at breast height (DBH)

The trunk diameter at 1.4 m above ground level.

Arborist

A person who is trained, formally qualified and experienced Arboriculture.

Koala Spotter

A koala spotter means a person who has demonstrated experience in locating koalas in koala habitats or conducting fauna surveys.

Structural Root Zone (SRZ)

The area around the base of a tree required for the tree's stability in the ground. The woody root growth and soil cohesion in this area are necessary to hold the tree upright. The SRZ is circular with the trunk at its centre and is expressed by its radius in metres.

Tree

Long lived perennial plant greater than (or usually greater than) 3 m in height with one or relatively few main stems or trunks (or as defined by the determining authority).

Tree Protection Zone (TPZ)

A specified area above and below ground and at a given distance from the trunk set aside for the protection of a tree's roots and crown to provide for the viability and stability of a tree to be retained where it is potentially subject to damage by development.

Preliminary Tree Assessment –

Savco Vegetation Services ABN: 78 161 366 749 info@savco.com.au www.savco.com.au Head Office: 134 Briggs Road, Raceview, QLD 4350. (Po Box 391, Ipswich, QLD 4305) Phone: 07 3288 8800 Fax: 07 3288 0755

Page | 3

Vigour

Ability of a tree to sustain its life processes ‘vigour’ in this report is common to terms such as ‘health’ and ‘vitality’.

Introduction

This report has been written to present gathered site inspection information regarding tree health.

One tree was assessed at this site, it is located outside the property fence on the road reserve.

This report will explain the status of the tree’s health, stability and sustainability and provide a recommended outcome or management plan.

Project Location

A single tree located at 18 Moolculta Street was assessed during this inspection. The red dashed circle shape shows the location. This property also boundaries Cullie Street and Tarcoon Street.



Figure 1.

Inspection methodology

A ground based inspection method has been used to gather all of the information for this assessment and report. The inspection was performed on the 18th of August 2021. No aerial inspections were performed.

Condition of Tree Health

The *Eucalyptus spp.* at this address has been in situ for many years and is a semi-mature / mature tree. The tree is exhibiting heavy epicormic reactive growth on the powerline side of the canopy. This growth has established itself due to over pruning. The over pruning has happened progressively because this tree is an inappropriate species to have close to power lines. As the tree has progressively matured it appears that it has been necessary to remove large amounts of the canopy to achieve the correct vegetation clearance between the tree and the powerlines.

The tree shows signs of water rot which has probably caused the noted fungal decay, this is present above and around the trim points where the epicormic growth has established itself for canopy regeneration.

It's likely that the centre of the tree could have large hollow sections caused by water entry and wood rot, decay, fungal decay.

The weight of the tree canopy is on the side closest to the houses located at 18 and 18A Moolcultra Street.

Hazards and Risks

Inappropriate Species – This tree is located on the road reserve between a property fence and community infrastructure (powerlines). It will continue to increase in size and will get to a point where directional pruning is ineffective. This is simply because it's the wrong tree in the wrong placement. The more pruning that occurs will force the tree to increase the amount of epicormic growth that it generates to support its own sustainability. Generally, no more than 20-30% of the canopy should be removed for sustainable pruning. In the past it appears that 40-50% or more has been removed to allow for the correct vegetation / powerline clearances to be achieved.

Epicormic Growth – Epicormic growth formation is generally considered to be much weaker than naturally developed branch growth. It is only estimated to be 10-30% as strong as normal growth dependent upon the formation point. It is unreliable and subject to breakage during wet weather, high winds, and as it grows sometimes the weight of the branch when developing becomes heavier than what the attachment point can structurally retain and thus breakages can occur without prior signs.

Preliminary Tree Assessment –

Savco Vegetation Services ABN: 78 161 366 749 info@savco.com.au www.savco.com.au Head Office: 134 Briggs Road, Raceview, QLD 4350. (Po Box 391, Ipswich, QLD 4305) Phone: 07 3288 8800 Fax: 07 3288 0755

Page | 5

Water Rot – Previous pruning has resulted in the removal of large limbs. The pruning cuts have not healed correctly and have resulted in large open wounds that expose branch heartwood. Water penetration has occurred at these exposure sites. This weakens the trees ability to heal itself. Pests, diseases, and pathogens can easily enter at these points. Water damage is evident around the points where these old large, exposed cuts are present. Wood rot and or fungal decay have been identified at these points and the extent of the internal damage cannot really be determined without an exhaustive tree inspection. Is it presumed that large cavities and water storing hollows would be present inside the trees main trunk. These faults cause reduced tree structural integrity as the strength cannot easily be assessed without an extensive inspection. Given where the tree is located and the low value of the tree it is not viable to perform a more expensive type of structural inspection.

Weight – The tree has all its current weight on the house side of its current form. It's likely that if the area received a lot of rain that caused the ground conditions to become very sodden and then a strong wind occurred the tree could fall towards the houses that are built on 18 and 18a Moolcultra Street.

Recommendation

When reflecting on all the Hazards and Risks that have been identified in the prior paragraph it is recommended that this tree be removed. This would mitigate all the risks related to the questionable structural integrity of this tree in the position where it is located. There are no reasonable pruning methods that could be implemented to provide a similar safe outcome.

Preliminary Tree Assessment –

Savco Vegetation Services ABN: 78 161 366 749 info@savco.com.au www.savco.com.au Head Office: 134 Briggs Road, Raceview, QLD 4350. (Po Box 391, Ipswich, QLD 4305) Phone: 07 3288 8800 Fax: 07 3288 0755

Page | 6

Site Photos





Preliminary Tree Assessment –

Savco Vegetation Services ABN: 78 161 366 749 info@savco.com.au www.savco.com.au Head Office: 134 Briggs Road, Raceview, QLD 4350. (Po Box 391, Ipswich, QLD 4305) Phone: 07 3288 8800 Fax: 07 3288 0755



Preliminary Tree Assessment –

Savco Vegetation Services ABN: 78 161 366 749 info@savco.com.au www.savco.com.au Head Office: 134 Briggs Road, Raceview, QLD 4350. (Po Box 391, Ipswich, QLD 4305) Phone: 07 3288 8800 Fax: 07 3288 0755



Preliminary Tree Assessment –

Savco Vegetation Services ABN: 78 161 366 749 info@savco.com.au www.savco.com.au Head Office: 134 Briggs Road, Raceview, QLD 4350. (Po Box 391, Ipswich, QLD 4305) Phone: 07 3288 8800 Fax: 07 3288 0755



A1 Tree Service (NSW) Pty Ltd

PO Box 4388
Dubbo NSW 2830
E-MAIL: office@a1tree.com.au
ABN: 32 098 526 786

Phone 02 6882 2052
Mobile 0418 669 630
Fax 02 6882 2054

17 August 2021

Bourke Shire Council
Att: Peter Brown
BOURKE NSW 2830

Subject: Tree Report
Location: Tarcoon Street, Bourke

Peter

Following your request for a report/comments on the photos you have sent me in reference to the large Eucalyptus tree overhanging a neighbours property please find following. As you have mentioned in the email, from visual inspection the tree does seem to be in good health with a large quantity of foliage and minimal deadwood. So from first glance, the tree does look relatively safe. However, in my opinion, this tree does look like it has been aggressively lopped. If you have a look at all the main branches they are all long and spindly and are joined where I believe would have been the original stubs from the lopping. In the Australian Standards for Pruning Amenity Trees AS4373-2007 it does identify lopping and/or topping as an unacceptable practice. The reason for this is that the regrowth produced, from aggressively lopping a tree is called epicormic regrowth, which is much faster and more weakly attached replacement of branches. This being said, I have however seen trees recoup with minimal problems from a harsh lopping, but also have seen trees loose large limbs attached from the original stub.

This is a difficult situation because of the fact of Australian Standards. If it weren't to fail it would be deemed to be a relatively safe tree, but if it were to fail it could be deemed unsafe due to the inappropriate lopping outlined in the Australian Standards. In my opinion, if the tree has significant heritage or public appeal, the tree could be crown-thinned and windsail reduced. This means pruning out the secondary branches, opening up the canopy and reducing the windsail to reduce the risk of branch failure.

However, in a perfect world and to eliminate any risk, most arborists with a tree like this that has been previously lopped would suggest the removal to minimise Council's liability.

Yours sincerely

Chris Reynolds
Qualified Arborist
Member of the Arboriculture Australia



13 ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT**13.1 LEP AMENDMENT UNDER S3.22**

File Number: T5.1
Author: Dwayne Willoughby, Manager Environmental Services
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

68B Sid Coleman Drive North Bourke is located on land inside the airport precinct and was the previous site of Darling Fertilizers chemical storage shed. It was zoned 5(a) Special Uses under the previous LEP with the zone continuing to SP2 Infrastructure (which has a purpose of air transport facilities), with the creation of the Standard Instrument LEP in 2013.

After consultation with the Department of Planning Industry and Environment (DPIE), Council staff were advised that the land could be rezoned under Section 3.22 of the Environmental Planning and Assessment Act 1979. Section 3.22 of the EP&A Act allows for amendments to an LEP without having to comply with normal legislative processes including the preparation of a Planning Proposal.

After discussions with the current owners, Council staff presented a report to Council at its ordinary meeting held on 28 September 2020 with Council resolving to request the NSW Minister for Planning and Public Spaces to rezone Lot 62 DP 1027306 from SP2 Infrastructure to IN1 General Industrial in accordance with the provisions of Sections 3.22 of the Environmental Planning and Assessment Act 1979.

Current Situation

Council staff submitted a draft proposal to rezone the land under S3.22 of the Act to DPIE in October 2020. Communication received after the submission was lodged stated that after further deliberation by the DPIE staff, it was determined that as the land was exhibited within the current zone during the Standard Instrument process and the community expectation would be that the current zone is well established, there doesn't appear to be strong enough evidence that this was a zoning error to support the proposal as a S3.22 amendment. This conflicted with earlier advice received by Council from DPIE. Council staff consulted further with DPIE about the proposed rezoning and what alternative avenues were available to Council, Staff were advised that in DPIE's opinion, the proposal was better suited to be undertaken as a spot rezoning planning proposal.

Council staff now propose to undertake the rezoning of the land from SP2 Infrastructure to IN1 General Industrial as part of the next Local Environment Plan (LEP) amendment, scheduled at this stage, to be completed in the next financial year.

Financial Implications

Council staff will be completing the proposed amendment and costs will be met within the 2022/2023 budget.

Recommendation

That the report in regards to LEP amendment under S3.22 be noted.

14 GENERAL MANAGER**14.1 *** CHRISTMAS - NEW YEAR CLOSURE**

File Number: A3.10.1
Author: Mark Riley, General Manager
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

As a long-established practice in common with other Council's, Bourke Shire Council has closed its Council offices between Christmas and New Year.

Current Situation

The purpose of this report is to obtain Council's approval for the closure of the Council office over the Christmas/New Year holiday period and include the annual Union Picnic Holiday on the 24 December 2021 in the holiday period.

Council in previous years has closed its main Office and Library during the period between Christmas Day and New Year's Day. All other facilities (including Swimming Pool, Waste Depot and Back O' Bourke Exhibition Centre) are closed on Christmas Day and re-open during the rest of Christmas and New Year period but may operate with changes made to the hours and days of operation, as required. Council continues to provide essential services to ensure the health and safety of the community, noting that Councils Road Crews are generally on leave during this Christmas/New Year Period and during January.

This year it is also proposed to hold the annual Union Picnic Day on the 24 December 2021. In years past the Picnic Day has been held on the Friday prior to the October Long Weekend.

Given that Christmas Day and Boxing Day fall on a Saturday and Sunday, with Monday, 27 December 2021 and Tuesday, 28 December being declared a Public Holiday (Observance of Christmas and Boxing Day, Saturday, 25 December 2021 and Sunday 26 December 2021), there is an opportunity to link the Union Picnic Day with the Christmas break with minimal, if any, inconvenience to the community by closing on Christmas Eve.

Staff leave liabilities increase in value every year in line with the statutory wage increases. In order to reduce staff leave balances and leave liability costs and to support employee work/life balance, it is recommended closing the main Office and Library from 4.30pm Thursday, 23 December and reopening at 8.00am Tuesday, 4 January 2022. Staff will be required to take appropriate leave during this period.

Council will continue to provide appropriate on-call officers to respond to urgent maintenance work or emergency situations.

Financial Implications

Organisational leave liabilities must be managed at sustainable levels for minimum impact on funds in reserve required for other organisation requirements. Staff will be required to take their accrued leave during this period.

Recommendation

- 1. That Councils Shire Office and Library close at 4.30pm on Thursday, 23 December 2021 and re-open at their respective regular opening times on Tuesday, 4 January 2022.**
- 2. That Thursday, 24 December 2021 be observed as the Union Picnic Day for relevant Council staff.**
- 3. That Councils other facilities including the Memorial Swimming Pool, Waste Depot and Back O' Bourke Exhibition Centre close for Christmas Day on Saturday, 25 December 2021, and that dates and times of operation for these facilities during the remaining days of Christmas/New Year period be determined by the General Manager, having regard to demand and operational requirements.**
- 4. That it be noted that Council will maintain a skeleton crew to provide appropriate on-call staff to respond to urgent maintenance work or emergency situations during the holiday period.**
- 5. That the community be advised of Councils Christmas/New Year holiday arrangements.**

15 CORPORATE SERVICES DEPARTMENT**15.1 *** BANK RECONCILIATION & STATEMENT OF BANK BALANCES**

File Number: F1.1
 Author: Leonie Brown, Manager of Corporate Services
 Authoriser: Mark Riley, General Manager
 Attachments: Nil

Background**Bank Reconciliation for the period ending 30th September 2021**

Balances as per Bank Statement	\$380,958.88
Plus: Deposit not shown	\$2,441.42
Less: Unpresented Cheques	\$2,841.69
Balance as per Cash Book	\$380,558.61

Reconciled Ledger Accounts as at 30th September 2021

Fund or Account	Current Balance	Overdraft Statutory Limit
General	\$26,056,204.65	\$200,000.00
Water	\$2,965,415.84	
Sewer	\$2,640,205.40	
Trust	\$112,769.30	
	\$31,774,595.19	

Investments as at 30th September 2021

National Australia Bank	\$1,084,474.56	0.35%	367 Days	A1+
National Australia Bank	\$455,746.98	0.28%	180 Days	A1+
National Australia Bank	\$3,025,633.12	0.35%	365 Days	A1+
National Australia Bank	\$1,102,965.00	0.35%	365 Days	A1+
National Australia Bank	\$806,188.21	0.28%	210 Days	A1+
National Australia Bank	\$2,000,000.00	0.50%	367 Days	A1+
National Australia Bank	\$2,008,219.18	0.35%	365 Days	A1+
National Australia Bank	\$1,153,578.45	0.44%	330 Days	A1+
National Australia Bank	\$676,193.12	0.33%	330 Days	A1+
National Australia Bank	\$3,100,208.73	0.32%	240 Days	A1+
National Australia Bank	\$3,056,586.36	0.34%	305 Days	A1+
National Australia Bank	\$703,653.66	0.30%	182 Days	A1+
National Australia Bank	\$1,725,827.62	0.32%	300 Days	A1+
National Australia Bank	\$1,500,000.00	0.28%	180 Days	A1+
National Australia Bank	\$8,994,761.59	Flex		
Total Investments	\$31,394,036.58			

In accordance with Clause 212 of the Local Government Act (General) Regulation 2005 it is certified that the above investments have been made under Sec 625 of the Local Government Act and Council's Investment Policy.

Reconciliation at 30th September 2021

Balance as per cash book	\$380,558.61
Investments	\$31,394,036.58
Total, equalling Reconciled Ledger	\$31,774,595.19

Statement of Bank Balances as at 30th September 2021

	Balance	Transaction	Balance
	31st August 2021		30th September 2021
General Fund	\$28,026,780.75	-\$1,970,576.10	\$26,056,204.65
Water Fund	\$2,714,530.43	\$250,885.41	\$2,965,415.84
Sewer Fund	\$2,581,326.60	\$58,878.80	\$2,640,205.40
Trust Fund	\$112,744.30	\$25.00	\$112,769.30
Investments	-\$30,767,199.79	-\$626,836.79	-\$31,394,036.58
Totals	\$2,668,182.29	-\$2,287,623.68	\$380,558.61

Balance of all Funds as at 30th September 2021

Balance as at 31st August 2021	\$2,668,182.29
Add Receipts for	
(a) Rates	\$243,197.20
(b) Other Cash	\$1,676,684.01
Deduct payments for	
(a) Payments	\$3,580,668.10
(b) New Investment	\$626,836.79
Balance as at 30th September 2021	\$380,558.61

Recommendation

That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 30 September 2021 be noted.

15.2 * INVESTMENT REPORT AS AT 30 SEPTEMBER 2021**

File Number: F1.1
Author: Leonie Brown, Manager of Corporate Services
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

The investment report is submitted monthly to Council.

Issues

- Investments are in accordance with Division of Local Government Guidelines and Council's Investment Policy
- Statutory obligations are being met
- Councillors roles as resource allocators and policy directors are satisfied

Assessment**Legal Implications Including Directives and Guidelines**

Local Government Act 1993

Local Government (General) Regulation 2005

The management, of Council's investments is delegated by the General Manager to the Manager Corporate Services.

Financial Implications/Consideration

The 2021/22 Budget estimated the total investment revenue as \$295,000 which represents an estimated return of .25%. This revenue was split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cash flow requirements.

The market value of Council's investments held as at 30th September, 2021 is \$31,394,036.58
Investment income earned as at 30th September, 2021 is \$54,163.08.

Policy Provisions – Council Policy and Procedure

Policy 1.8.10(v5) – Investment Policy adopted 23 July 2020.

Ministerial Investment Order – 12 January 2011

Strategic Implications – Implications for Long Term Plans/Targets

Funds are invested in accordance with identified cash flow requirements.

Investment Portfolio
Investments as at 30 September 2021

National Australia Bank	\$1,084,474.56	0.35%	367 Days	A1+
National Australia Bank	\$455,746.98	0.28%	180 Days	A1+
National Australia Bank	\$3,025,633.12	0.35%	365 Days	A1+
National Australia Bank	\$1,102,965.00	0.35%	365 Days	A1+
National Australia Bank	\$806,188.21	0.28%	210 Days	A1+
National Australia Bank	\$2,000,000.00	0.50%	367 Days	A1+
National Australia Bank	\$2,008,219.18	0.35%	365 Days	A1+
National Australia Bank	\$1,153,578.45	0.44%	330 Days	A1+
National Australia Bank	\$676,193.12	0.33%	330 Days	A1+
National Australia Bank	\$3,100,208.73	0.32%	240 Days	A1+
National Australia Bank	\$3,056,586.36	0.34%	305 Days	A1+
National Australia Bank	\$703,653.66	0.30%	182 Days	A1+
National Australia Bank	\$1,725,827.62	0.32%	300 Days	A1+
National Australia Bank	\$1,500,000.00	0.28%	180 Days	A1+
National Australia Bank	\$8,994,761.59	Flex		
Total Investments	\$31,394,036.58			

Term Deposits

Discussions/Comments

The Investment portfolio increased by \$626,836.79 during the period.

The investment portfolio is invested in term deposits with the National Australia Bank. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.

The Government Guarantee on Investments up to \$1 million dollars has now expired and the new cap of \$250,000 has replaced the scheme.


Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council’s Investment Policy.

Recommendation

- 1. That the report regarding Council’s Investment Portfolio 30 September 2021 be received and noted.**
- 2. That the Certificate of the Responsible Accounting Officer be noted and the report adopted**

15.3 * DRAFT COMMUNITY ENGAGEMENT STRATEGY 2022**

File Number: P4.4
Author: Leonie Brown, Manager of Corporate Services
Authoriser: Mark Riley, General Manager
Attachments: 1. 2022 Draft Engagement Strategy [↓](#) 

Background

This report provides an update for Councillors regarding the development of the Community Strategic Plan 2032 and to outline the draft Community Engagement Strategy 2022 which once adopted will be placed on public exhibition to allow community consultation.

Current Situation

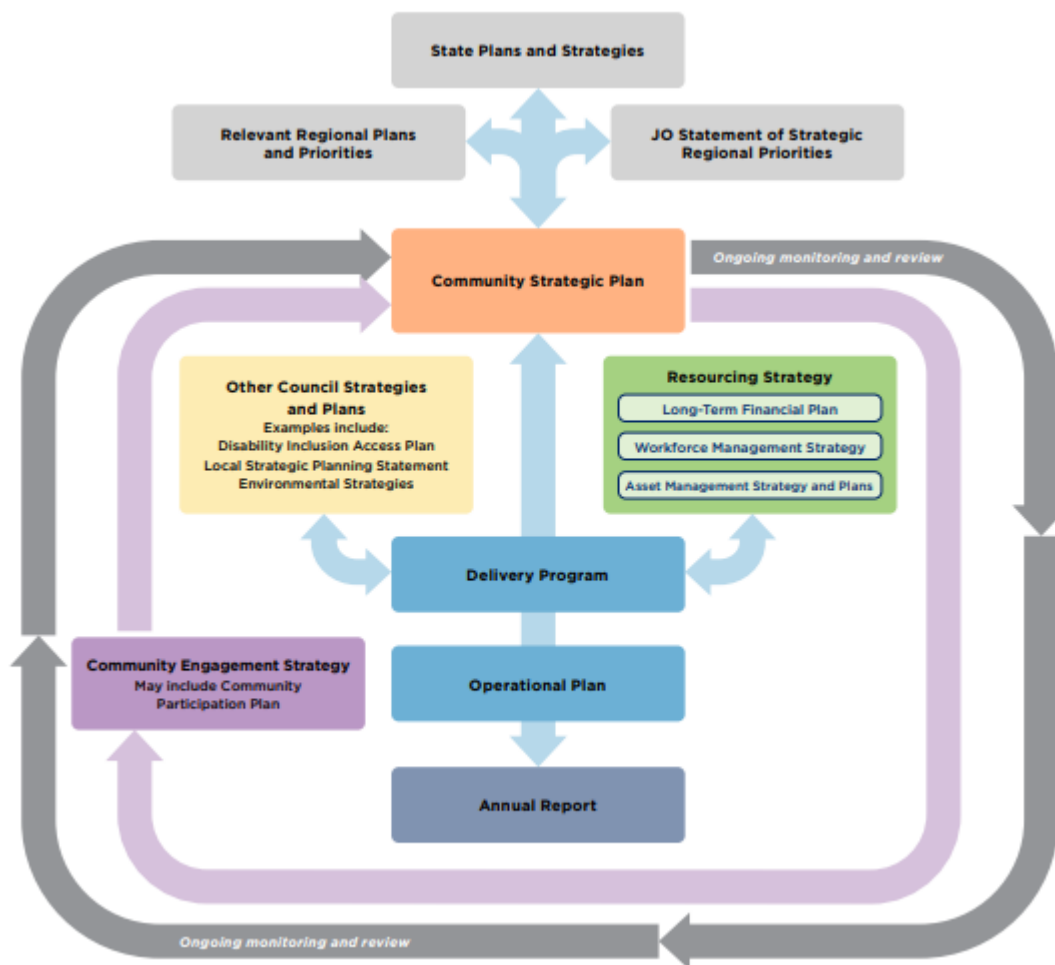
Councils are required to undertake the development of a Community Strategic Plan under the Integrated Planning and Reporting framework first legislated by the NSW Government in 2010.

The Community Strategic Plan is the highest level plan that a Council will prepare. The purpose of the Plan is to identify the community's main priorities and aspirations for the future and to plan strategies for achieving these goals. This process will consider the issues and pressures that may affect the community and the level of resources that will realistically be available to achieve these aims and aspirations.

The Community Strategic Plan requirements are legislated in the 1993 Local Government Act and outlined in the Integrated Planning and Reporting Handbook and Guidelines. Requirements include the need to develop the Community Strategic Plan across a ten year timeframe and also the need to review the existing plan by the 30th of June in the year following an ordinary election of Council.

The Integrated Planning and Reporting framework encompasses several plans and strategies that are highlighted in the diagram below. Each of these plans and strategies help to inform the Community Strategic Plan. These include a Resource Strategy that outlines the Long Term Financial Plan, Asset Management Plans and Workforce Plan and a Community Engagement Strategy. Importantly the framework allows for the review and inclusion of State and Federal Government Plans along with the plans of the Far West Joint Organisation.

Once developed the ten year Community Strategic Plan is broken into the four year Delivery Program and the yearly Operational Plan.



Given that the development of the Community Strategic Plan will take some time, staff have started to plan for the consultation required to have an Operational Plan in place for 1 July 2022. This consultation will start in the term of the new Council following the elections on 4 December 2021.

As can be seen in the above diagram one of the important components of the Planning Framework is the Community Engagement Strategy. The Community Engagement Strategy helps the community to be active participants in shaping their future through the Community Strategic Plan. This Engagement Strategy outlines how Bourke Shire Council will engage the community in the development of the Community Strategic Plan and determining key activities. The Integrated Planning and Reporting Guidelines highlight that at a minimum the Community Engagement Strategy must identify relevant stakeholder groups and how Council will engage with them.

The Community Engagement Strategy is legislated under section 402A of the Local Government Act 1993 and must be reviewed prior to 31 December in the year of the Local Government elections, as part of the broader review of the Community Strategic Plan.

The Community Engagement Strategy has now been drafted for input from Councillors and the Community. The Community Engagement Strategy 2022 is recommended to be placed on public exhibition for community consultation for a period of 28 days.

Financial Implications

The development of the Community Strategic Plan and review of other planning documents is largely undertaken in house by Bourke Shire Council staff. While there is some cost in undertaking the community consultation required in the development of these plans it will be met within current departmental budgets.

Recommendation

- 1. That Council note the report outlining the development of the Bourke Shire Community Strategic Plan 2032.**
- 2. That Council adopt the draft Community Engagement Strategy 2022 and place the Strategy on public exhibition for a period of 28 days for community consultation.**
- 3. That should there be no comments received during the exhibition period, then the Community Engagement Strategy 2022 be adopted.**

Community Engagement Strategy 2022

OCTOBER 2021

DRAFT



Contents

Contents	2
Forward	3
Introduction	4
Background	4
When will Community Engagement occur?	5
Principles Guiding Community Engagement	5
Objectives of Community Engagement.....	7
Stakeholders and Community Engagement	8
How to ensure a high level of Community engagement	8
What level of Community Engagement will occur?.....	8
How will Community Engagement activities be managed?	8
Stakeholders	9
Implementation	11
Resources and Support	11
Timing	11
Evaluation	12
Evaluation of Community Engagement	12
Contact Information	12

Forward

The Integrated Planning and Reporting Framework and Community Strategic Planning has now been a part of Local Government for over ten years having been developed in 2010. Overall, this level of Strategic Planning has been very positive for Council's and Bourke Shire Council believes this planning process and consultation is very important.

Each year Council undertakes consultation with each of its Villages, the business community and various community groups in the development of its operational plan. This is as a direct result of past Community Engagement Strategies and these meetings shape the priorities of Bourke Shire Council staff and Councillors.

I welcome the update to the Community Engagement Strategy which is now presented to the Community as a draft. The consultation that will occur throughout early 2022 will shape the Community Strategic Plan 2032 and accompanying Resource Strategy.

I welcome the community's feedback in regard to the Draft Community Engagement Strategy 2022 and look forward to the coming months of consultation.

Once again thank you to the General Manager and Senior Staff in bringing the Integrated Planning process to the community.

Regards,

Cr Barry Hollman
Mayor

Introduction

Background

Community engagement is at the heart of local government. It helps communities to be active participants in shaping their own future and play a part in any change. Councils have a role in providing opportunities for community members to be involved in the strategic planning process. The Bourke Shire Community Engagement Strategy will outline how Council will engage with the community and how the community can participate in the development of the 2022 update of the Community Strategic Plan and the Integrated Planning and Reporting framework.

***“Section 402A Local Government Act 1993:
A Council must establish and implement a strategy for engagement with the local community (called its Community Engagement Strategy when developing its plans, policies and programs, and for the purpose of determining its activities (other than for routine administrative matters.”***

Community engagement can include:

- Information giving
- Information seeking (data collection/ scoping)
- information sharing
- Participatory decision making
- Responding to community initiated issues

Community engagement, therefore, is a way of including the views of the Bourke Shire community in the Council's planning and decision making processes. The Council will engage the community to identify, understand and develop strategies to address and respond to their needs and concerns.

When will Community Engagement occur?

Bourke Shire Council will engage the people in the Bourke township, surrounding Villages and rural residents when:

Preparing Strategic Plans – such as development of community or land use strategic plans and projects to inform the Delivery Program and Operating Plan.

Developing Council Policy – where any internal or external policies having direct impacts on the community.

Considering site changes – where any changes are proposed to a private or public site that may have an impact on the community.

Planning Council services – when developing or improving services

Legislation requires – such as prescribed plans and projects under the Local Government Act 1993 and other relevant Acts.

Principles Guiding Community Engagement

Bourke Shire Council will adhere to the following principles in its engagement of the Bourke Community

Clarity of Purpose

It will clearly define why the engagement is occurring and its context, in order to plan and resource an effective process.

Commitment

It will demonstrate commitment to establish and maintain credibility and accountability.

Communication

It will establish a two way process of providing accurate and timely information, and demonstrate that feedback is being valued.

Evidence

It will establish good engagement practices that are based on a sound research and quality information.

Flexibility & Responsiveness

It will establish engagement plans that are flexible during the engagement process e.g. time and venue may change due to unforeseen circumstances, needs of the specific community and /or political environment.

Timeliness

It will ensure that participants know how long an engagement process is expected to last and when feedback is expected at each stage of the process.

Inclusive

It will ensure that a cross section of the Bourke community is invited to participate in each community engagement activity.

Collaboration

It will establish partnerships with relevant community groups, State and Federal Government and/or with internal department/units within Council at an appropriate level.

Continuous Learning

It will establish a reporting system to ensure that Council learns from the community engagement activity and is able to monitor and evaluate this data for future improvements.

Ethics

Members of various focus groups, along with Councillors and staff are to adhere to the relevant Code of Conduct including requirements to address pecuniary and non-pecuniary interests and to allow the views of all members to be heard in a cooperative way.

Bourke Shire Council recognize the principles of social justice in the development of the Community Engagement Strategy. These principles of equity, access, participation, and rights are understood throughout the consultation processes.

Objectives of Community Engagement

The following objectives should be observed when planning and implementing the Community Engagement Strategy.

- Ensure Council Officers understand and effectively implement the Community Engagement Strategy
- Provide the Bourke Shire Community with opportunities to participate in decision making on both present and future issues
- Ensure participants and stakeholders represent a cross section of the community
- Incorporate a range of community engagement methods that:
 - Facilitate community awareness of the engagement topic
 - Provide access to information in different community language, interpreters and / or AUSLAN interpreters for people with hearing impairment
 - Gives the customers and community opportunities to provide feedback
- Proactively and regularly inform the community about the outcomes from the community engagement activities
- Provide Council with a range of ideas, suggestions and general comments gathered from the engagement activities
- Ensure that Council, in exercising its power of decision making, is informed of and able to respond to the community needs and interest

Stakeholders and Community Engagement

How to ensure a high level of Community engagement

Just as with any engagement or consultation there is a risk that the participation of the community will not be meaningful, that the wrong information is received from the engagement, that feedback is not continuous and that participants will feel disengaged from the process. To ensure as high a level of community engagement as possible, Bourke Shire Council will ensure the following standards are met:

- All communications will meet the needs of the targeted community. Any written and/or verbal communications will be in plain English and in community language as appropriate.
- All Council Officers employed by Council involved in implementing engagement activities will have appropriate skills and experience to undertake engagement tasks
- An adequate period of notice will be given for each community engagement activity – the period may not be less than two weeks for any activity that requires people to attend or get involved in an engagement activity
- Participants will represent a cross section of the community

What level of Community Engagement will occur?

Bourke Shire Council will implement different levels of engagement depending on the issue, and its immediate or long term impact on the community. The levels of engagement may include:

Level 1 – INFORM – Giving information to the community

Level 2 – CONSULT – Obtaining community feedback

Level 3 – INVOLVE – Participating directly with the community

Level 4 – COLLABORATE – Partnering with the community to create solutions

Level 5 – EMPOWER – Placing the final decision making in the hands of the community

How will Community Engagement activities be managed?

Each community engagement activity will be the responsibility of the Bourke Shire Council Manager/s appointed as project officer/s.

When planning community engagement, Managers need to ensure that resources (staff and finance) for engagement activities across Council are effectively allocated and managed. Where possible, engagement activities will be combined with other activities that target similar community groups.

Every effort will be made to attract and reach a cross section of the community by using a wide range of communication methods. Specific target community groups will be invited to participate as identified in the project.

Participants’ cultural, and special needs will be accommodated where appropriate
 Community groups who are sometimes hard to reach ie: children, young people, people with disabilities, women, and people from Aboriginal and Torres Strait Islander backgrounds will be involved.

Stakeholders

The following stakeholder list and engagement methods have been identified to assist in developing the draft Community Strategic Plan and other plans of Bourke Shire Council.

Group	Involving	Engagement Method
Industry	Farmers Rural Counselling/ financial Services Major Business Owners Irrigators Tourism	Focus Groups Personal meeting with Exec Officers of major businesses and authorities Web Survey
Community	Schools Seniors Sporting & recreation groups Clubs Aged Community Aboriginal Community Volunteers Charitable groups Church Groups Maranguka Working Party Interagency Employment Agencies Health Services Village Groups Emergency Services General Community Youth Groups	Meeting with School Principals & PC Focus Groups Village meetings Emergency Services Interagency Web Survey Letter Drops
State and Federal Departments and agencies	State Government Department of Family and Community Services and Centrelink	Focus Groups Meetings Feedback of draft documents

	Police; Agriculture; Housing; Local Government; Lands; Aboriginal Affairs NSW; Sport & Recreation; Planning Industry and Environment, PCYC Federal Government Departments and agencies (including Health and Ageing; Housing; Community Services and Indigenous Affairs; Attorney Generals (Justice Group); Indigenous Coordination Centre; Disability Services	
State and Federal MPs	Federal Member for Parkes State Member for Barwon	Mayor and GM to discuss key issues
Joint Organisation	Member Councils	Mayor and GM to meet and discuss key issues
Council	Councilors Council staff	Web Written survey Focus Groups

Focus groups are established by Council. Membership is by invitation of the Council and expressions of interest generally advertised in the media and on the Web.

It is essential to the balanced operation of any focus/working/user group and the like that membership is reflective of all views and is regularly refreshed.

Implementation

Resources and Support

Engagement will be resourced appropriately with adequate notice, with time and staff resourcing available to undertake the engagement to a high standard.

Much of the engagement will occur at the same time with multiple engagement methods often used to maximise the community input and feedback.

Timing

Community engagement will occur throughout the development of the Community Strategic Plan and in development of all elements that make up the complete integrated plan. The timing is highlighted below.

<i>Date</i>	<i>Task</i>	<i>Includes</i>
<i>Sept-Oct 2021</i>	Review Community Engagement Strategy	
	Present to Council as draft to October meeting. Outline to Council timeline for review of CSP	
<i>Nov 2021</i>	Community Engagement Strategy endorsed	
	Begin internal review of Community Strategic Plan	
<i>Dec 2021- Feb 2022,</i>	Review Community Strategic Plan.	Seek input from the community on current plan and engage with stakeholders outlined Seek input from new Council Review utilisation of current Community Strategic Plan
<i>March 2022</i>	Draft Community Strategic Plan for Council consideration	Utilise draft to development all Integrated Planning documents
	Public Exhibition	
<i>April 2022</i>	Remaining IP&R documents prepared	Delivery plan, Resource Strategy Councillor workshop
<i>May 2022</i>	Draft docs to Council for endorsement	All Integrated Plan documents
	Public exhibition	
<i>June 2022</i>	Submissions prepared for Council consideration	All Integrated Plan documents

Evaluation

Evaluation of Community Engagement

This checklist can be used to assist in the evaluation of community engagement exercises. Council Officers will need appropriate feedback from the participants involved in order to get realistic results.

Adapt the following questions to fit the circumstances of the consultation.

QUESTIONS

	YES	NO
Were the objectives of the Community Engagement exercise clear to all involved		
Was there any legal requirement to consult with the Community?		
Who was consulted? List.		
Did you get the responses from those you most wished to ask?		
Were you successful in consulting 'hard to reach' and underrepresented Community Groups/Sectors/Members?		
Did you provide feedback to those consulted?		
Did the people you engaged with feel that the consultation was worthwhile?		
How are you aware of this?		

Contact Information

Comments and feedback on this policy are welcome and should be directed to Council's Corporate Services Manager. These can be emailed to bourkeshire@bourke.nsw.gov.au or via:

Bourke Shire Council

Address: 29 Mitchell Street, Bourke NSW 2840

Postal Address: PO Box 21 Bourke NSW 2840

Telephone: 02 68308000

Fax: 02 68723030

Office Hours: 8.00am to 4.30pm

16 ECONOMIC DEVELOPMENT DEPARTMENT**16.1 *** WESTERN GOLF CHALLENGE**

File Number: D5.1, S4.1, S5.1
Author: Melanie Milgate, Economic Development Manager
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

Council has received an email from Mr. Gary Begg Regional Manager for Golf NSW and Jack Newton Junior Golf (Western) requesting a letter of support and a financial contribution of \$2000. Golf NSW is lodging a grant applicant with the NSW Government and requires stakeholder support.

Current Situation

NSW Golf is proposing a golf tournament to be held in May 2022. Western Golf Challenge will take in several councils over 14 days, throughout golf clubs in the Western Region.

Other golf clubs approached include Coolah, Narromine, Warren, Nyngan, Bourke, Cobar, and Broken Hill.

The event will help show case the region too many who have never visited the area and is hoped to help increase future visitors to the Western region.

The Western Golf Challenge will be advertised nationally in a pro-am style format with legends of the game, Australian Open winners, Australian PGA winners, European Tour Winners and PGA Tour USA winner competing along with an estimated 1,500 competitors over the 7 Tournaments.

Each event will be an event for the community with kids' zones presented by Golf NSW and Jack Newton Junior Golf, launch monitors, and all-inclusive clinics, competitions, and giveaways.

The Bourke Golf tournament will conclude with a dinner at night for the community and sponsors.

Financial Implications

The cost to Council would be \$2,000. The event is expected to inject thousands of dollars into the local community with visitors' accommodation, fuel, food and general spend.

Back o' Bourke Function Centre could host the dinner and showcase all that Bourke has to offer.

Recommendation

That Council accede to the request from Gary Begg – Regional Manager Golf NSW requesting financial support in the amount of \$2,000 to assist with the grant application for the proposed Western Golf Challenge 2022.

17 TOURISM & EVENTS

Nil

18 DELEGATES AND COUNCILLORS REPORTS

Nil

19 POLICIES

Nil

20 PRÉCIS OF CORRESPONDENCE

Nil

21 ACTIVITY REPORTS

21.1 ENGINEERING SERVICES ROAD WORKS & WORKSHOP - WORKS COMPLETED

File Number: E7.1
Author: Mark Gordon, Manager Roads
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

The following information outlines works completed from the 8th September 2021 to 14 October 2021 inclusive.

Road Works - Phillip Cross – Roads Supervisor	
1. NORTH SECTOR – Denis Tiffen, Team Leader	
Location	Work Carried Out
RLR 22 Parkdale Road	Bitumen construction completed
RLR 41 Weir Road	Bitumen construction commenced
RLR 16 River Road	Bitumen construction commenced
RLR 47 Polygonum Road	Culvert construction/ grading maintenance completed
RLR 21 Bullamunta Road	Maintenance grade complete
2. SOUTH SECTOR - John Reed, Team Leader	
Location	Work Carried Out
State Highway 7 South	Shoulder widening commenced
MR 68 South Louth Tilpa	Bridge approach commenced
MR 407 Louth Cobar	Maintenance grade complete
MR 68 Louth Bourke	Maintenance grade commenced
RLR 28 Emaroo	Maintenance grade / road build up commenced
RLR 14 Avondale Road	Maintenance grade commenced
3. TRANSPORT SECTOR - Simon Wielinga, Team Leader	
RLR 22 Parkdale Road	Bitumen construction completed
RLR 41 Weir Road	Bitumen construction commenced
RLR 16 River Road	Bitumen construction commenced
4 BITUMEN SECTOR - John Bartley, Team Leader	
Bourke Township	Patching undertaken
Regional Roads	Patching undertaken
State Highways	Patching undertaken

WORKSHOP – Colin Kiley, Team Leader, Tradesman Plant Mechanic			
Plant no	Rego	Description	Work Carried Out
3	CJ15TZ	Toyota Prado	Service carried out
30	CF76DI	Nissan Navara	Service carried out and repairs
32	BM39KN	2011 Isuzu NPR 400	Registration check and repairs
37	AJ01DM	Isuzu 500 Long	Registration check and repairs
40	CP40FZ	Isuzu NHNQR	Registration check and repairs
46	BX92HR	2013 Hino FC 500	Registration check and repairs
49	CL84LV	Hino Tipper	Service carried out, registration check and repairs
50	CL16AC	Kenworth	Service carried out, remove and replace cab, engine and radiator mounts, height control valves, brake booster, adjust brakes
59	Z37484	2014 Trans tech quad axle	Repair wiring and replace lights, replace rocker box bushes, adjust brakes , registration check and repairs
66	CI37TV	Caterpillar Backhoe	Motor shutting off, diagnose problem, found faulty ecu, download new software Remove and replace bucket self-levelling
68	X50802	2011 Moore	Repair and adjust tarp, repair and replace lights and mudflaps, registration check and repairs
69	X50803	2011 Moore	Repair tarp and adjust, repair and replace lights and mudflaps, registration check and repairs
76	P95814	2004 Moore Roadtrain Tipper	Remove and replace torque rod and rocker box bushes and bolts, remove and replace wheel bearings Repair wiring and replace lights as needed, repair cracks Registration check and repairs
77	AY40UT	2008 Case	Service carried out, remove and replace hydraulic hoses
92	NX29QQ	2014 Western Star	Service carried out, remove and replace cracked diff housing, remove and replace all drive axle bearings, seals and brakes, adjust bearings and brakes, remove and replace rear springs and diff mounts, repair rear wiring on lights, remove and replace PTO, hydraulic pump and air over hydraulic control valve, repair driving lights, adjust turn table, replace lights, replace 4 drive tyres, registration check and repairs
106	63722D	Toro Mower	Repair roof, remove and replace deck wheels, repair steering
111	TB60BR	Dolly	Remove and replace tow eye, repair wiring and air leaks, repair cracks in frame, replace mudflaps, adjust brakes
112	Y73255	2015	Service carried out, Registration check and repairs

114	N37716	Freightliner	Adjust brakes and repairs lights, weld mud guards, registration check and repairs
118	M73815	2000 Holland	Repair lights and air leaks, registration check and repairs
119	M7381	2000 Holland	Adjust brakes and repair lights, weld mud guards
122		Mazda CX 5	Service carried out
125	YJ028X	Mazda BT 50	Service carried out
134	94196D	John Deere	Service carried out
139	BR53WH	Caterpillar 950h	Service carried out, remove and replace air compressor and repair wiring, remove and replace ware pads and repair cracks on bucket
141	XN84BW	John Deere	Service carried out
148	TC60FS	Dolly	Repair mud guards and weld crack in frame
149	TC61FS	Moore Triaxle tipper	Remove and replace torque rod and rocker box bushes, repair wiring and replace lights as needed repairs , remove and replace hydraulic cylinder
188	09245E	John Deere Grader	Service carried out
218	BR67WH	2012 Hino	Repair and adjust brakes, repair clean adjust wiring sensors on bin lift arm
226-227	YN17BI YN18BI	2020 Boggie Water Cart	Replace damage clearance lights and adjust brakes, registration checks and repairs
233	N92511	Homemade Fuel Trailer	Adjust brakes and repair lights, weld mud guards
238	TB84BR	2016 Moore Tri axle Tanker	Replace clearance lights and adjust brakes, registration check and repairs
239	TB85BR	2016 Moore Tri axle tanker	Replace clearance lights and adjust brakes, registration check and repairs
265	XN36KU	Isuzu NQR 450	Service carried out, remove and replace both side mirrors, front grill, door blinker and front light, registration check and repairs
310	BY01TB	2014 Caterpillar	Service carried out, remove and replace hydraulic hoses, clean inside and out, replace handle control leavers
330	CZ11HU	Ford Ranger	Service carried out
404	NX30QQ	2010 Isuzu 500 Short	Registration check and repairs, service carried out
405	V21058	2008 Seca Machine	Repair hoses
410	CS64ZN	Holden Colorado 7	Service carried out
505	XN17EH	Kenworth	Service carried out, Diagnose problem with air conditioner not working, found faulty wiring and high pressure switch R&R switch repaired, diagnose and repair ad-blue fault, registration check and repairs
506	XN65HG	Kenworth	Service carried out, repair wiring, diagnose after treatment light found faulty sensor, remove and replace sensor and recalibrate, registration check and repairs

510	73228D	Smooth Drum Roller	Diagnose fault with air conditioner, found wires rubbed earthing out on frame, repaired
512	73235D	Multi Tyre Roller	Service carried out, clean roller and repair oil leak
520	YN03BI	Moore's Trailer	Replace clearance lights and reflector tighten rocker box and torque rod bushes, registration check and repairs
521	YN04BI	Moore's Trailer	Replace clearance lights and reflector tighten
522	YN05BI	Moore's Trailer	Replace clearance lights and reflector tighten
Staff Training		Nil	

Recommendation

That Council note the information in the Engineering Services Department Road Works and Workshop Activity Reports as presented to Council on Monday 25th October 2021.

**21.2 PARKS & GARDENS / TOWN SERVICES / WATER & WASTEWATER
ENGINEERING SERVICES ACTIVITY REPORT**

File Number: E7.1
Author: Peter Brown, Manager Works
Authoriser: Mark Riley, General Manager
Attachments: Nil

Background

The following information outlines works completed for the period 9th September 2021 to 11th October 2021 inclusive.

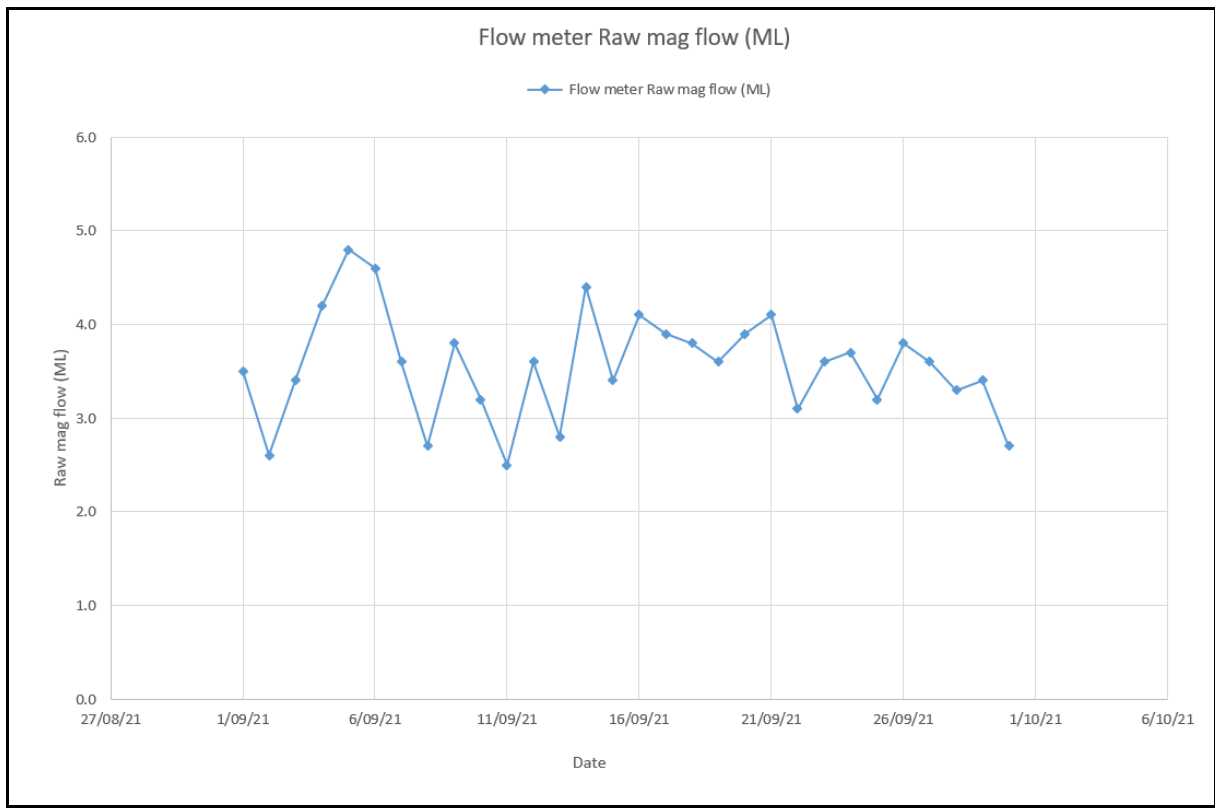
Current Situation

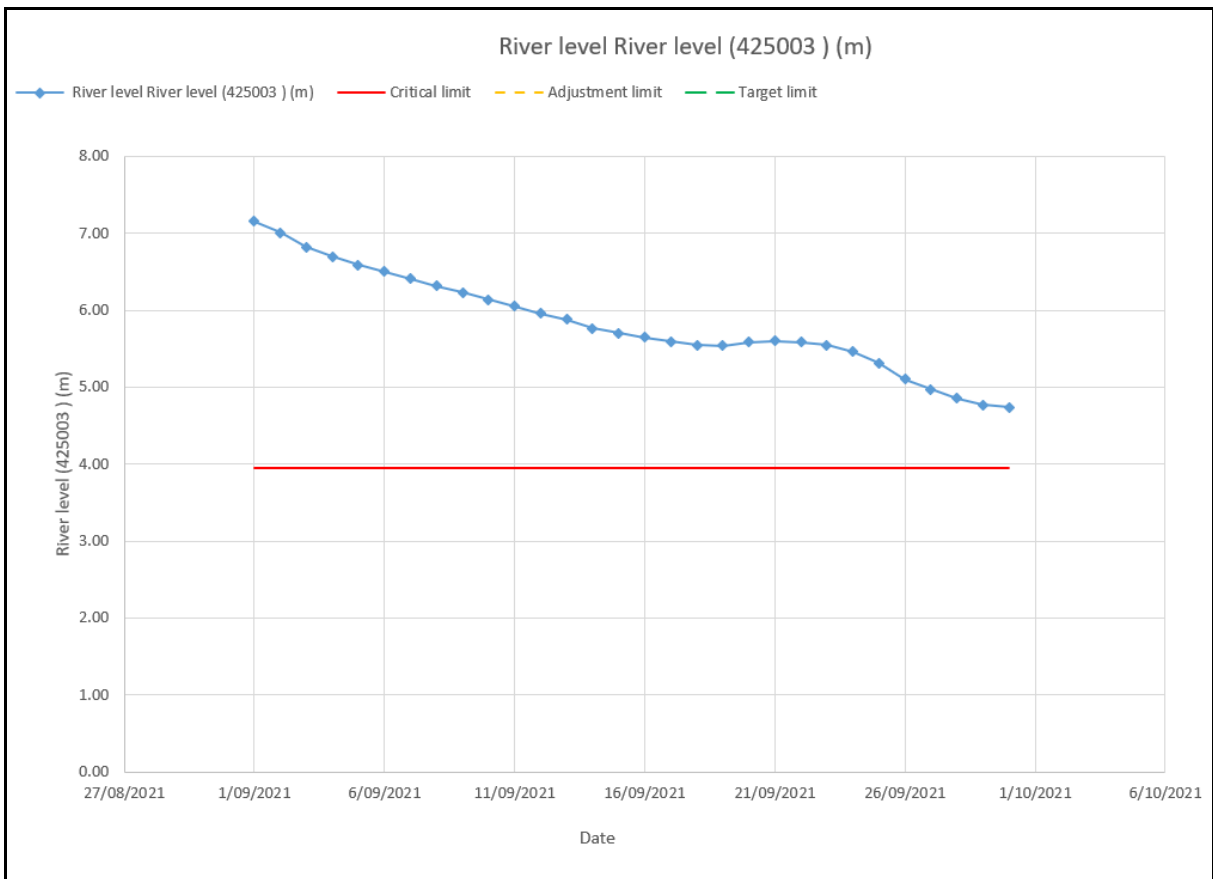
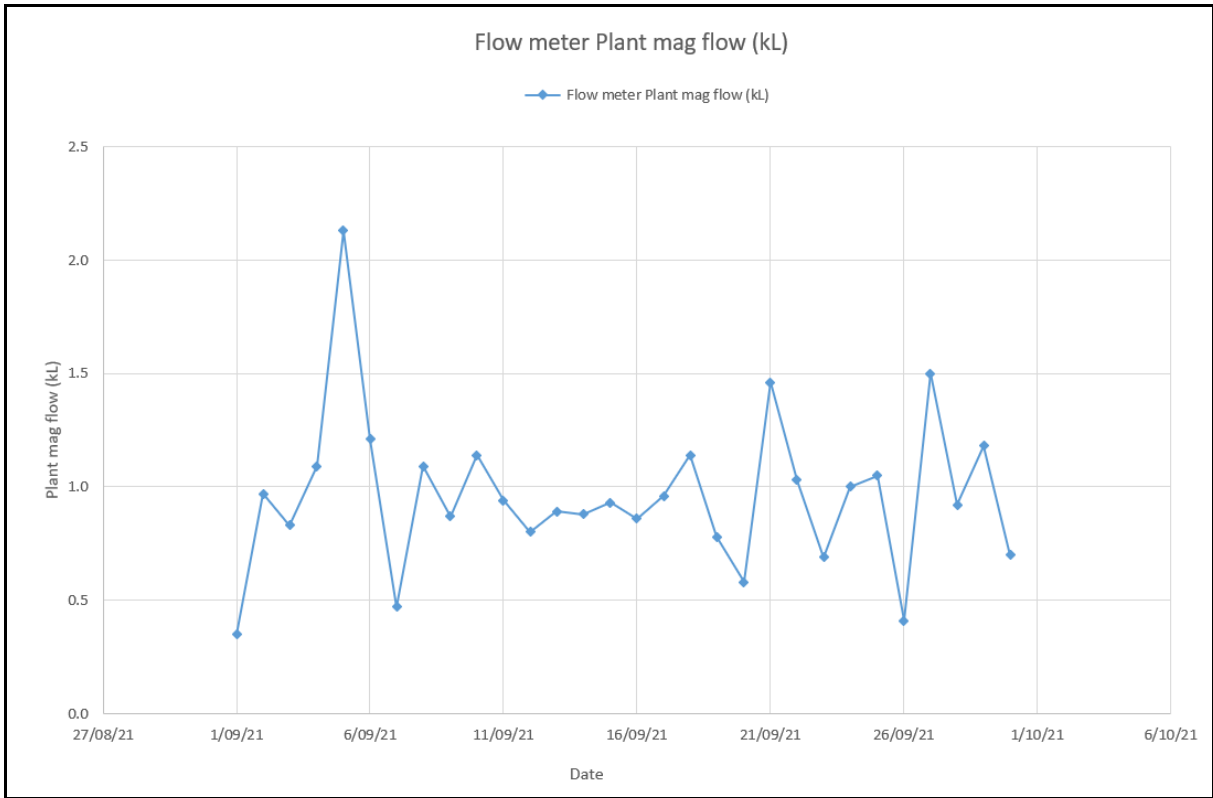
PARKS & GARDENS – Terry Rankmore, Team Leader	
Location	Work Carried Out
General	All parks & sporting grounds gardens, regular mowing & maintenance carried out. Sporting grounds facilities cleaned & maintained. Public toilets cleaned & maintained. Clean facilities. General graffiti removal carried out on Council facilities.
Small Plant	Maintenance & service carried out on all ground plant.
Works Requests	Actioned & ongoing.
1 Tudor St	General maintenance carried out.
Wharf	General maintenance carried out.
Council Office	General maintenance carried out.
Renshaw Complex	Grounds, facilities cleaned & maintained.
Coolican Oval	General maintenance carried out.
Davidson Oval	General maintenance carried out.
Central Park	Skate Park - regular mowing & maintenance carried out, graffiti removal.
Villages	Mow grounds, facilities cleaned & maintained.
Airport	Mowed airstrip.
Darling Park	General maintenance carried out.
Staff Training	Nil

TOWN SERVICES – Troy Hayman, Team Leader	
Location	Work Carried Out
Work Requests	Actioned & ongoing
	Weekly sand footpaths
	Weekly Town mowing
	Relieving Staff in garbage truck
	Daily-Main Street Program
	Daily airport Inspections
	Monthly airport inspections Louth & Wanaaring
Cemetery	Prepared graves:- Graves- 16/9/2021 and 17/10/2021
Rest Areas	Weekly rubbish removal & cleaning along road side and pressure clean 65km Cobar road new toilets
	Mow rest areas
Staff Training	Nil
	Slash Fords bridge airstrip
	Patch hole road edge Anson street
	Start slashing lanes
	Mow North Bourke sub division
	Remove tree from block
	Remove dirt from kerb work Darling street
	Take Goal posts down Davidson Oval
	Crane river road unload trucks
	Louth mow airstrip
	Slashing lanes
	Remove dead Roo's entrances into town
	Pull out kerb Tudor street for new kerb
	Poison depot
	Poison North Bourke sub division
	Pick up dead Roo bus stop from bus
	Set up TCP for clean up at Diggers
	Clean up sandstone depo from stone work
	Whipper snip front of depot yard fence
	Erect 2 Kangaroo signs at airport road
	Town drains from rain
Clean gutter corners	
Town mowing bottom end footpaths	
Street Sweeper to Brewarrina	

1 Water & Wastewater – Shane Hopley, Team Leader	
2 Water Supply Planned Maintenance for	
3 3 Culgoa Street	4 Sewer Choke
5 150 Anson Street	6 Sewer Choke
7 1 Mitchell Street	8 Sewer Choke
9 85 Mertin Street	10 Repair leaking 20mm filtered water service
11 81 Darling Street	12 Repair leaking 20mm filtered water service
13 42 Hope Street	14 Repair leaking 20mm filtered water service
15 36 Polygonum Swamp Rd	16 Repair leaking 20mm filtered water service
17 27 Moculta Street	18 Repair leaking 20mm filtered water service
19 31 Anson Street	20 Repair leaking 20mm filtered water service
21 29 Mitchell Street	22 Repair leaking 20mm filtered water service
23 16 Sturt Street	24 Repair leaking 20mm filtered water service
25 57 Tudor Street	26 Repair leaking 25mm filtered water service
27 Enngonia School	28 Repair leaking 25mm water service
29 42Mertin Street	30 Dug 50mm filtered water main and repair main
31 1 Mitchell Street	32 Dug 50mm filtered water main and repair main
33 1 Sturt Street	34 Dug 50mm filtered water main and repair main
35 Polygonum Swamp Rd	36 Dug 50mm filtered water main and repair main
37 45 Short Street	38 Dug 50mm filtered water main and repair main
39 Parkdale Rd	40 Dug 100mm filtered water main and repair main
41 Monomeeth Street	42 Dug 150mm filtered water main and repair main
43 16 Mertin Street	44 Dug 100mm raw water main and repair
45 38 Green Street	46 Dug 100mm raw water main and repair main
47 34 Green Street	48 Dug 100mm raw water main and repair main
49 65 Hope Street	50 Dug 100mm raw water main and repair main
51 33 Anson Street	52 Dug 100mm raw water main and repair main
53 48 Hope Street	54 Dug 100mm raw water main and repair main
55 14 Glen Street	56 Repair leak
57 32 Oxley Street	58 Install new 25mm raw water service
59 162 Anson Street	60 Dug filtered main
61 43 Anson Street	62 Check leaks internal
63 48 Tudor Street	64 Check leaks internal
65 65 Hope Street	66 Sewer choke, dug sewer main and cleared choke
67 86 Mitchell Street	68 Sewer choke, dug sewer main and cleared choke
69 Enngonia Hall	70 Replace water line
71 Wharf	72 Install new taps

73	North Bourke	74	Dug 100mm filtered water main and repair main
		75	Connect new raw water main Airport
		76	Pump trip out
77	Airport House	78	Check plumbing and sprinklers
79	Pool	80	Install and adjust new sprinklers
		81	Install new dosing pump pool
		82	Storm water pit and pump
		83	Install new garden taps
84	Central Park	85	Repair leaking water line
		86	Replace vandalised toilets
87	Back O Bourke Centre	88	Repair leaking garden taps
89	Sewer	90	Weekly COVID-19 sewer sample
		91	Monthly sewer samples
		92	SPS inspection and M and R
93	Water	94	Retic water samples
		95	Paint / Flush hydrants
		96	WTP post construction clean up
97	NEW Water Treatment Plant	98	Testing public works
99	Alice Edwards Village	100	Routine maintenance & monitoring as per ACP Management Plan
101	Clara Hart Village	102	Routine maintenance & monitoring as per ACP Management Plan
103	Training	104	Nil





Month	Raw water ML	Filter magflow pump 1 ML	Filter magflow pump 2 ML	Plant magflow kL	Raw Water North Bourke KL	Filter Water North Bourke KL	Raw-filtered ML	Filtered-Plant ML
January 2021	134	-	43	46,142	31,255	2,013	91	4
February 2021	94	-	39	35,843	30,110	2,145	56	-
March 2021	96	-	38	42,136	29,332	2,130	58	-
April 2021	99	-	36	38,561	11,607	1,717	64	-
May 2021	102	-	38	35,621	12,676	1,808	63	-
June 2021	74	-	34	-	8,484	1,735	40	-
July 2021	75	-	33	-	9,856	1,788	42	-
August 2021	98	-	27	27	16,310	1,542	1	-
September 2021	107	-	29	29	19,235	1,325	-	-

Process	Parameter	Minimum	Average	Maximum	Lower critical lim	Upper critical lim	No. of samples
Rainfall	Rainfall	-	2.17	65.00			30
River level	River level (425003)	4.75	5.84	7.16	3.9		30
Raw Water	pH	7.20	7.32	7.40			30
Raw Water	turbidity	76.00	149.57	183.00			30
Filtered water	pH	7.00	7.25	7.70	6.5	8.7	30
Clarifier	Turbidity	0.70	1.19	1.80	0.0	4.0	30
Tower	Free Cl2	1.50	2.68	3.60	0.2	5.0	30
Filtered water	Turbidity	0.12	0.18	0.30	0.0	1.2	30
Bourke High School	Free chlorine	1.00	1.40	2.10	0.2	4.0	3
Bourke High School	pH	7.10	7.20	7.30	6.5	8.5	3
Bourke High School	Turbidity	0.15	0.18	0.20	0.0	0.5	3
WTP	Free chlorine	2.30	2.30	2.30	0.2	4.0	1
WTP	pH	7.30	7.30	7.30	6.5	8.5	1
WTP	Turbidity	0.15	0.15	0.15	0.0	0.5	1
Bourke Primary School	Free chlorine	1.00	1.00	1.00	0.2	4.0	1
Bourke Primary School	pH	7.40	7.40	7.40	6.5	8.5	1
Bourke Primary School	Turbidity	0.19	0.19	0.19	0.0	0.5	1
Meadows Rd	Free chlorine	1.30	1.30	1.30	0.2	4.0	1
Meadows Rd	pH	7.30	7.30	7.30	6.5	8.5	1
Meadows Rd	Turbidity	0.15	0.15	0.15	0.0	0.5	1
Mitchell St	Free chlorine	1.20	1.20	1.20	0.2	4.0	1
Mitchell St	pH	8.50	8.50	8.50	6.5	8.5	1
Mitchell St	Turbidity	0.20	0.20	0.20	0.0	0.5	1
Alice Edwards Villa	Free chlorine	1.90	1.90	1.90	0.2	4.0	1
Alice Edwards Villa	pH	7.30	7.30	7.30	6.5	8.5	1
Alice Edwards Villa	Turbidity	0.17	0.17	0.17	0.0	0.5	1
Kidman Camp	Free chlorine	0.90	0.90	0.90	0.2	4.0	1
Kidman Camp	pH	7.40	7.40	7.40	6.5	8.5	1
Kidman Camp	Turbidity	0.25	0.25	0.25	0.0	0.5	1

Treatment Plant EPA Licence Compliance

Record of Effluent Analysis

Pollutant	Unit Of Measure	Licence 100 Percentile Concentration Limit	May 2021 TEST	Jun 2021 TEST	Jul 2021 TEST	Aug 2021 TEST	Sept 2021 TEST
Oil & Grease	mg/L	10	3			2	<2
pH		6.5-8.5	9.56			8.47	9.63

Nitrogen (total)	<i>mg/L</i>	15	9.6			16.8	71
Phosphorus (total)	<i>mg/L</i>	10	2.01			3.68	2.85
Total suspended solids	<i>mg/L</i>	20	106			112	60
Biochemical oxygen demand	<i>mg/L</i>	15	23			29	21

Council notes the provisions of clause L2.5 (a) and (b) of its licence conditions of a chlorophyll exemption due algal growth, which also exempts the above exceedances.

- Rainfall in Bourke for September 2021 was 43.8 mm
- Hottest day for September 2021 was 32.7 degrees
- Coldest day for September 2021 was 2.8 degrees

Recommendation

That Council note the information in the Parks & Gardens, Town Services and Water and Waste Water Engineering Services Department Activity Reports as presented to Council on Monday, 25th October 2021.

21.3 ENVIRONMENTAL SERVICES DEPARTMENT - ACTIVITY REPORT

File Number: D3.1-A11.1-A8.1
Author: Dwayne Willoughby, Manager Environmental Services
Authoriser: Mark Riley, General Manager
Attachments: Nil

Current Situation

Development Approvals

Delegated Authority or Council	Consent Type & Consent No.	Subject Land	Nature of Development
Delegated	DA 2021/0017	Lot 191 DP 503943 Vicary Street Wanaaring	Replace existing 18m lattice tower with 25m monopole
Delegated	DA 2022/0002	Lot 7 Section 11 DP 758781 4 Castlereagh Street North Bourke	Construction of Residential Shed

Total value of Approved works for September 2021	= \$135,000
No. of Development Application Approvals for September 2021	= 2
No. of Complying Development Application Approvals for September 2021	= 0

Building Services Report

Location	Work Carried Out
Work Requests	Actioned and ongoing
Risk Assessments	Completed with every job
Training	Nil
Contractors	Maintenance works completed as required Upgrade works completed as per Operational Plan
Buildings	Maintenance works completed as required
Airport	Maintenance works completed as required

Animal Control		
Bourke Shire Council Holding Facility	Dogs	Cats
Animals in Pound beginning of Month	2	0
Seized	4	0
Surrendered	1	0
Total	7	0
Euthanased	0	0
Released to Owner	0	0
Released to Rehoming Organisation	2	0
Animals Remaining at End of Month	5	0
Total	7	0
Stock Rested in Stock Yards	475	

- Attended complaints in regards to dogs causing trouble to the general public
- Ongoing patrols of the township enforcing the Companion Animal Act
- Water sampling for the township, villages and Darling river
- Patrols of Councils Reserves

Recommendation

That the information in the Environmental Services Activity Report as presented to Council on Monday, 25th October 2021 be received and noted.

21.4 GENERAL MANAGER'S ACTIVITY REPORT

File Number: G2.1
Author: Mark Riley, General Manager
Authoriser: Mark Riley, General Manager
Attachments: Nil

Current Situation**30 September 2021****Diggers and the NSW Governor.**

Council received a lovely letter this week from Her Excellency, The Honourable Margaret Beazley AC QC, Governor of NSW in respect of the fire at 'Diggers on the Darling' earlier this month. The letter reads as follows:

"I was shocked and distressed to read that "Diggers on the Darling' burnt down on the night of 1 September 2021. As you know we enjoyed the 'Diggers' hospitality as the venue for our Vice Regal Reception for the people of Bourke and we had many enjoyable meals there during our stay in the region. The personal impact on Sangita and her family must be immense.

It is difficult to articulate the sense that the loss of the war memorabilia displayed at 'Diggers on the Darling' must be having on the people of Bourke and its surrounds. In a town so rightly proud of its people and its history, the contribution of the women and men of Bourke in the first and second World Wars is history writ large in itself. The people of Bourke are amazingly resilient, and I know you will deal with this loss in time. However, dealing with the loss does not lessen its impact.

To the people of Bourke, take care and look after each other."

Mayor Barry and I thought it was important that this letter be brought to the attention of the community. Before doing so it was obviously important that approval of the Governor be sought. To that end, I forwarded an email to the Governor. The next thing was my office phone ringing with Adrienne from Administration saying, "Mark, the Governor is on the phone for you." I felt privileged to be able to take the call and talk with the Governor and discuss with her some of the challenges currently facing the Bourke community during these times of COVID.

Council Elections

The state-wide, and twice postponed, Council elections are on target to be conducted on 4 December 2021. The NSW Electoral Commission website provides all the required detail if you're interested in putting your hand up for civic office. Go to <https://www.elections.nsw.gov.au> With the number of postal votes expected to be at an all-time high, the Electoral Commission is advising that it will progressively declare the results of the elections throughout the State commencing on Tuesday 21 December 2021 with a view to having all polls declared by Thursday 23 December 2021. Yes, it's certainly getting tight in terms of Christmas. Just another issue as a result of COVID!

The Month of October.

October is a busy month for Awareness Campaigns with three (3) important initiatives being promoted.

Firstly, October is Mental Health Month in NSW. Mental Health Month is a chance to promote activities and ideas that can have a positive impact on our daily lives and the lives of others. These events and messages are tied together with this year's specific theme, "Tune In".

Tuning in Means Being Present. It means being aware of what is happening within you, and in the world around you. Being present by tuning in has been shown to help build self-awareness, help make effective choices, reduce the impact of worry, and build positive connections.

You can tune in to many things:

- Tune in to yourself – What can you sense right now? What can you feel?
- Tune in to others – What might people around you be feeling? How can we connect?
- Tune in to your communities – What is happening that you can be part of, or that you can help others be part of?
- Tune in to stigma – How do attitudes and understandings of mental health and wellbeing impact on people's ability to live the lives they want? How can we help?

October is also Breast Cancer Awareness Month. October provides an opportunity for us all to focus on breast cancer and its impact on those affected by the disease in our community.

Breast cancer remains the most common cancer among Australian women (excluding non-melanoma skin cancer). Survival rates continue to improve in Australia with 89 out of every 100 women diagnosed with invasive breast cancer now surviving five or more years beyond diagnosis. Take the time this month to find out what you need to know about breast awareness and share this important information with your family, friends and colleagues. Don't forget men, breast cancer doesn't just effect women. We all have friends, women and men, who have been impacted by breast cancer.

Finally, October is National Safe Work Month, a time to commit to building a safe and healthy workplace. During October each year, workers and employers across Australia are asked to commit to safe and healthy workplaces for all Australians.

Being healthy and safe means being free from physical and psychological harm. No job should be unsafe. A safe and healthy workplace benefits everyone. Think safe. work safe. be safe. at your workplace by planning and implementing work health and safety procedures.

Phone Services

I read last week that NSW Farmers had put out the "call" for people in rural and regional areas to have their say on worsening phone and internet services. A recent survey of NSW Farmers members found roughly two thirds of respondents experienced a slight to significant decline in mobile network coverage and internet connectivity. Unsurprisingly, more than 78 per cent were unsatisfied with their mobile phone coverage, with on-farm connectivity rated particularly bad.

NSW Farmers are now actively seeking case studies that they can use to present to the federal government's Regional Telecommunications Independent Review. Many of the modern tools of business – such as two-factor authentication for banking – rely on a mobile phone service, but some respondents said even the process of receiving a text-message code was patchy. Decent phone and internet connections are a challenge for so many in regional localities and just so frustrating when they're slow or patchy.

For those who wish to lend their voice to the submission to the inquiry by NSW Farmers, you can fill out an online form or call the NSW Farmers Rural Affairs policy team on 1300 794 000. You can also make a submission directly through the inquiry website (www.rtirc.gov.au). People who don't have reliable access to internet or phone services can make a submission to the inquiry by sending their "snail" mail to the address below:

2021 Regional Telecommunications Review Secretariat
Department of Infrastructure, Transport, Regional Development and Communications
GPO Box 594
CANBERRA, ACT 2601

Residential Rent Financial Support & Freeze on Residential Evictions

The NSW Government has announced two (2) initiatives in respect of residential rentals as part of their COVID response. In the first initiative, the Government has announced a Residential Tenancy Support Payment of up to \$4,500 is available to help renters and their landlords meet rent payments. Landlords who agree to reduce the rent for COVID-19 impacted tenants from 14 July 2021 can claim up to \$4,500. The amount for each landlord is capped at the rent reduction that is passed onto the tenants, or \$4,500, whichever is the lower. Further information is available at <https://www.fairtrading.nsw.gov.au> A landlord can claim either this payment or the COVID-19 land tax benefit (which is an offset of the land tax liability equal to the rent reduction granted), but not both. Details on the land-tax benefit are available at <https://www.revenue.nsw.gov.au>

In addition, the Government has placed a freeze on residential evictions as part of its response to the COVID pandemic. This means that from 14 July to 11 November 2021, tenants who are financially impacted by COVID-19 cannot be evicted if they cannot pay their rent in full.

To be eligible as a COVID-19 impacted tenant, tenants must:

- show that rent paying members of the household are impacted by COVID-19 and have:
 - lost employment, work hours or income due to COVID restrictions, or
 - had to stop working because they or other members of their household (or in their care) were/are ill with COVID.
- show that the household's take-home income has reduced by 25% or more (including any government assistance received) compared to other weekly income received in the 4 weeks before 26 June 2021
- continue to pay at least 25% of the usual rent payable.

Quote: **"Daylight savings time—why are they saving it, and where do they keep it?" - Anonymous**

7 October 2021

Gladys Berejiklian's Resignation

When word came through around noon last Friday that then Premier, the Hon Gladys Berejiklian, was to be the subject of a hearing by ICAC, and then shortly thereafter that she had called a media conference for 1.00pm that day, speculation was rife of her potential resignation. Surely not. Not this impressive leader who has seen NSW through flood, fire and particularly relevant for Bourke, through drought and of course COVID.

Following her ultimate announcement that she was resigning, Councils Roads Manager, Mark Gordon, shared a great photo of he and his wife, Sandra, with Gladys from November 2019 when she bought the NSW Cabinet to Bourke. What a great two (2) days for Bourke. That photo got me thinking of the interactions I had been fortunate enough to have had with the then Premier, particularly during 2019. Firstly, in June 2019, when as General Manager at Dubbo Council, along with local Member, Troy Grant, and Councils Administrator, Michael Kneippe, we met with Premier Berejiklian prior to her announcing funding for the construction of what will be Dubbo's biggest ever infrastructure project, a third bridge over the Macquarie River.

Following this, and during my time as Interim General Manager at Glen Innes Council, in fact the date was 11 September 2019, I met with the Premier as part of her travels to Glen Innes to meet with Council, Rural Fire Services staff and volunteers during prolonged bush fire activity surrounding Glen Innes. I then met with her again as part of my role in organising Bourke Councils component of the NSW Cabinet visit to Bourke in November 2019. Ms Berejiklian said to me, and I will never forget, "Hello Mark, what are you doing here?" I thought that was very impressive.

Politics can be a fairly ordinary sport at times and from what I have seen, it's not for the faint hearted. Amazingly, in resigning, Gladys Berejiklian did not miss a beat and showed no emotion. She is one tough lady, who in my opinion, has done a fantastic job for NSW overseeing not only the state's largest ever infrastructure spend but also some of the state's darkest days as it faced natural disaster after natural disaster. As a newspaper asked on the weekend, "Did we just throw out our best ever Premier?" Time will ultimately tell. Mayor Barry will be writing to the former Premier to thank her for her considerable assistance to Bourke during her term.

The COVID Roadmap

In one of her last COVID related announcements, the former NSW Premier, last week announced a path out of COVID lockdowns with a roadmap for easing restrictions at the 80 per cent double dose target revealing a brighter future for the community.

At some point in the future, on the Monday after NSW hits the 80 per cent (aged 16 and over) double dose vaccination target, eased restrictions will allow those who are fully vaccinated to have up to 10 people visit their home, participate in community sport, and access hospitality venues (where drinking while standing up will be allowed indoors). All premises will operate at 1 person per 4sqm indoors, and 1 person per 2sqm outdoors. The 80 per cent roadmap will also remove the limit of fully vaccinated guests for weddings and funerals and remove customer caps for personal services such as hairdressers. I so need a haircut!

Given updated health advice, adjustments have been made to the 70 per cent roadmap. Regional travel will now not be allowed until 80 per cent (fully vaccinated only), and a booking cap has been introduced for hospitality venues of 20 people per booking. The Government is also considering changes to incoming international arrival caps, so more people can return home for Christmas. The 70 per cent roadmap lifts fully vaccinated people out of lockdown, with restrictions to ease even further when double vaccination rates reach 80 per cent. The roadmap may be fine-tuned by NSW Health as the Government monitors the COVID-19 situation over the coming weeks.

From 1 December further changes will be introduced, including all venues moving to the 2sqm rule, masks will not be required indoors at offices, indoor pools and nightclubs can reopen, and unvaccinated people will have greater freedoms. More information is available by accessing www.nsw.gov.au/COVID-19

Western Cancer Centre

Construction of the \$35 million Western Cancer Centre in Dubbo is now complete, and services have begun moving into the state-of-the-art facility at Dubbo Hospital in stages. This is such an important project for people in regional and remote areas of Western NSW and particularly residents of Bourke Shire. Dubbo is the Service Centre for Bourke and the Western Area, not Sydney or Orange where western area folk have generally had to travel to attend advanced cancer treatment appointments.

I noted that the Federal Member for Parkes, Mark Coulton, had made comment that the completion of the Western Cancer Centre was one of his proudest days as the local member. He deserves to be proud. From my time at Dubbo Council, and beyond, I am aware that Mark has been entrenched in getting this important facility up and running for the region, and thanks are extended to him. Similarly, Member for Dubbo, Dugald Saunders and past member Troy Grant, have worked extremely hard to deliver the \$306.3 million Dubbo Health Service redevelopment which is a once-in-a-generation health infrastructure project for Western NSW.

The new Centre will provide the latest treatment and diagnostic services and new health services for the region. The clinic rooms and reception opened first and will be followed by new chemotherapy treatment spaces and wellness space this month. Radiation therapy and PET CT Scanner services will be available in the coming months. A PET CT Scanner will provide advanced diagnostic services and radiation therapy, which will significantly improve health outcomes in the region.

think safe. work safe. be safe.

I wrote in last week's GM's Column that, amongst other things, October is National Safe Work Month. It is a time to commit to a safe and healthy workplace. Bourke Shire Council supports Safe Work Australia's think safe. work safe. be safe. campaign.

As an organisation, Bourke Shire Council considers that our people are our most valued asset. Their health and safety is a top priority, and that has been evidenced given the lengths we have gone to in protecting our staff during the COVID outbreak.

National Safe Work Month is an important event each year for Council. It is a great mechanism for raising awareness about important work health and safety issues and helps us highlight, understand and investigate potential WHS issues in our own workplace.

During the last couple of years, due to the COVID-19 pandemic, workplaces have been presented with complex and dynamic challenges and have had to change the way they conduct their business and, in turn, manage work health and safety.

This year's National Safe Work Month campaign highlights a range of work health and safety topics, including COVID-19, occupational lung disease, sexual harassment, mental health, and working in extreme weather. National Safe Work Month also serves as a reminder for workplaces to review their work health and safety policies and processes. The think safe. work safe. be safe. campaign is led by Safe Work Australia and is supported by Safe Work Australia Members and other stakeholders, including Council. For more information about National Safe Work Month, or to download resources, go to the campaign website: safeworkmonth.swa.gov.au.

NRL Grand Final

Who would have thought that the Panthers and the Rabbitohs would end up playing it out in the NRL Grand Final after the Panthers demolished the Rabbitohs back in May this year at Dubbo. I was hoping for a Panthers GF win, with Isaah Yeo from Dubbo being named the Clive Churchill medallist. I got one out of two after Nathan Cleary picked up the Churchill. What a gripping game that really could have gone either way. Isaah Yeo mentioned his large family in Dubbo in an interview literally straight after the game ended. The Yeo's and their cousins, the Wilson's, are

prominent rugby league families in Dubbo. I hope that the close-knit family group that they are, get to celebrate with more than a picnic in the park, in the goodness of time.

That's it for Footy for 2021. For all but the Panthers supporters there's the old saying.....there's always next year!!

Quote: "The Ashes are going ahead" – Australian Cricket Captain, Tim Payne making it clear the Ashes Test Cricket Series is commencing on 8 December 2021.

14 October 2021

What a Long Weekend

I trust readers had an enjoyable long weekend. After the shock resignation of former Premier, Gladys Berejiklian on Friday, 1 October 2021, the weekend papers were full of stories regarding the resignation. The political and sporting headlines kept coming during a very busy weekend. On the Saturday, the Wallabies clocked up four (4) wins in a row when they had a win against Argentina. This was the first time in many years that the Wallabies had achieved such a winning streak. Sunday morning, after remembering to put the clocks forward for daylight savings, it was former NSW Transport Minister Andrew Constance announcing that he was quitting NSW state politics for tilt at a federal seat. As I wrote last week, the Panthers did it Sunday night but come the public holiday Monday, former Deputy Premier and Nationals leader John Barilaro revealed he too was resigning. It was all happening!

Former Bathurst Mayor, Paul Toole was elected the new Deputy Premier. Like in the case of the newly elected Premier, Mayor Barry has written to Deputy Premier Toole to congratulate him on his new role. Minister Toole well understands the importance of regional transport links and he has been most supportive in respect of the sealing of the Bourke – Wanaaring Road in recent years, for which Council and the community are most appreciative.

The rather frenetic pace of change then continued through the week with changes to the COVID roadmap being made by the Premier, changes to his staff and so on.

Stay-at-Home Orders Expire

As readers are aware, stay-at-home rules expired for the Bourke Local Government Area on Monday this week. This expiration coincided with the reopening of the remainder of NSW and accompanying eased restrictions. Whilst Bourke was at a stay-at-home level for 60 days, spare a thought for the people of Greater Sydney who clocked up 107 days of the staying at home provisions.

With the easing of restrictions, the opportunity is now there for local business to also reopen, subject to various requirements. The Bourke Local Emergency Management Committee (LEMC) requested Council's Economic Development Manager, Mel Millgate, Mr. Stuart Gordon from the Outback Division of General Practice (ODGP) along with Mr. Jeff Standen, and Mr Jason Hardwood from NSW Public Health to provide information and work with Bourke business venues in readiness for this 70% vaccination rate reopening.

On Wednesday last week, two (2) online information sessions were held. 18 local business operators attended the morning session with a further 15 businesses taking the opportunity to attend the evening session. Information was presented and questions taken to assist. Mel, Stuart, Jeff and Jason all bring considerable experience to their roles and Bourke is most fortunate to have these committed and knowledgeable people assisting business during these difficult times.

Whilst much has been written about the reopening, and the associated “excitement”, it is considered important that as a community we clearly recognise that COVID has not suddenly left Bourke, just because stay-at-home provisions have been relaxed. There are still cases in the community and unfortunately there will be further cases in Bourke.

In this regard, both vaccinated and non-vaccinated community members are urged to get tested if they have any symptoms of COVID-19 and immediately self-isolate until a negative result is received. Regardless of the reopening of NSW, if you test positive for COVID-19 you must still self-isolate for 14 days.

The Western NSW Local Health District is increasing its capacity in respect of undertaking contact tracing for close contacts in the Bourke community. This is most welcome. Close contacts will include household members of positive cases and close social contacts of positive cases, such as partners and friends, even if fully vaccinated. Anyone may also be assessed as being a close contact following a risk assessment, including at workplaces, high-risk settings, such as healthcare and aged care, and other specific settings such as schools and child care centres, or where an outbreak has been identified. In the event that you are a close contact of a positive case and vaccinated, you must get tested and self-isolate for seven days. On day six after exposure, you must get tested again. If a negative result is received and you are well, you can end isolation after day seven. For the following seven days you must work from home where practicable, not attend hospitality settings, and not attend a high-risk setting even if it is your place of work.

If you are a close contact of a positive case and not vaccinated you must get tested and immediately self-isolate for 14 days. On day 12, you should get tested again. If a negative result is received, you can end isolation after day 14.

The Service NSW QR code check-in system will remain in place in the general community. This system will be used to notify people who were in the same venue as a positive case. People will be asked to monitor for symptoms and get tested if they become unwell. Other settings, including schools, workplaces and high-risk settings, such as healthcare and aged care, will have specific risk assessment approaches.

There are a significant number of requirements associated with the reopening and hence the support to Business. Detailed information is available from <https://www.nsw.gov.au/covid-19/rules>

Grabbing an Opportunity

Whilst not mentioning any particular business names, it is great to see community business members seeing an opportunity and grabbing it. It's easy to sit back and lament the tough times with the COVID restrictions but it is certainly pleasing to witness when business takes that commercial decision and expands its provision of services to the community. It is even better when the decision and the commercial risk is a success and pays off.

XPT and Trainlink Coach Services.

NSW TrainLink recommenced a full timetable service including regional train and coach services and those to and from Dubbo and beyond from 11 Oct 2021. Capacity on these services will remain restricted in the NSWTL booking system in accord with the TfNSW COVID plan will see capacity at close to 50% on regional trains and coaches. There may be some minor, local changes to the timetable in the first day or so as NSWTL may need to move some trains around empty to recommence smoothly, but the principle is a normal service offering from 11 Oct. All NSW TrainLink contracted services and operational plans and CovidSafe plans comply with applicable Health orders.

Free classroom excursions with Ag Packs

I read that school students will soon be able to get a hands-on farm experience in the classrooms with NSW Farmers set to launch Ag Packs as part of the popular Kids to Farms Program. Sounds interesting. The program, which is funded by the Australian Government, aims to give every child in NSW two educational interactions with the agricultural sector before they are 12.

NSW Farmers has partnered with producers across the state to provide a diverse range of farm experiences for primary-school aged students, and now the paddock is coming into the classroom. Data suggests that nearly 60 per cent of students learn what they know about food and fibre production from their primary school teachers, who are so important in the formative years of children.

The Ag Packs are available for free to all NSW Primary schools and contain everything needed to run several experiments or activities, including pots, seeds, and soil samples. All ages are catered for with different levels of difficulty. Each pack is curriculum-linked and comes with student workbooks and a teacher guide. All that is needed is curiosity and children back in the classroom! The Kids to Farms initiative provides a critical awareness raising opportunity and adds to the broader industry engagement opportunities, such as with Primary Industries Education Foundation Australia, in expanding access to and interest in further study in high schools. Whilst agriculture is such an important component of the Bourke community it's important that students get a hands-on look at how farmers feed and clothe the nation. The Ag Packs can be ordered now by visiting kidstofarms.com.au/ag-packs

Quote: "You don't get into politics to stay still, you get into politics to reform," Dominic Perrottet in 2017.

21 October 2021**What's Basketball Got To Do With A Bourke Vaccination Clinic?**

The National Basketball Association (NBA) in America is a pretty big set up. Its sponsorship revenues exceed \$1.4 billion per season. I have to admit that I have never been a great fan of basketball, but I have heard of a basketballer by the name of James LeBron. He is apparently quite the star in the NBA earning around \$40m a season with more than 50 million Twitter followers and nearly 100 million on Instagram. Impressive numbers!

Of late, LeBron has stepped up and used his social media contacts and made his position clear on the COVID vaccination issue by saying that he is fully vaccinated and that he got the vaccine to keep his family safe. His comments resonated with me in terms of the super work that many people are undertaking in Bourke to maximise the percentage of COVID vaccinations in the Bourke Shire.

LeBron said, "I know that I was very (sceptical) about it all. But after doing my research and things of that nature, I felt like it was best suited for not only me but for my family and my friends. And, you know, that's why I decided to do it."

Today and tomorrow, various local health service providers have partnered together to provide those who haven't been fully vaccinated the opportunity to "do it". One BIG event, three different vaccination locations and no bookings required, just walk into a clinic on either Thursday 21 or Friday 22 October. How easy. The locations and times of the clinics follow:

Ochre Health are providing vaccinations from the Old Dental Practice in Green Street: Thursday 9am to 5pm and Friday 9am – 1pm. Pfizer and AZ available.

Bourke Aboriginal Corporation Health Service Oxley Street Clinic: Thursday 9am to 4.00pm and Friday 9am to 4.00pm. Pfizer and AZ available for either 1st or 2nd shots. BACHS is also providing home vaccinations on request. Give them a call on 6872 3088 to discuss a home visit.

NSW Outback Division of General Practice, Oxley (main) Street: Thursday 9am to 4pm and Friday 9am until close. Pfizer only. Walk in, and community transport drop-off (including Enngonia bus) Also providing home vaccinations on request. Call the ODGP to take advantage of a drop-off or a home visit on 6872 4777.

Please remember, you must not attend any of these Clinics if you are waiting on a COVID-19 test result (except if it was a surveillance test only), if you are a CONFIRMED close contact of a CONFIRMED positive COVID-19 case, if you are unwell, if you have any COVID symptoms - remember get tested and isolate until you receive a negative test result, or if you have received any other vaccination (including flu) in the previous seven days.

Those aged 12-15 years must be accompanied by their parent, guardian or nominated carer. Also don't forget to take a form of identification and where able, your Medicare card.

Getting back to the comments of James LeBron, they are most applicable to our community at the moment with an estimated 560 people above the age of 12 yet to have their COVID vaccination in Bourke. I understand that people may be sceptical. If you have questions about the vax, walk in to any of the clinics and have a chat to the staff. Their advice will allow you to make an informed decision. Ultimately, it would be hoped that you decide that the COVID vaccination suits for not only you but also your family and your friends.

Council Election

The election of the ten (10) Councillors for Bourke Shire Council will be held on 4 December 2021. In the lead up to the election there are some deadlines that must be met if you are planning on nominating for election to Council. Some of the key election dates and information for prospective candidates are provided below: -

- Monday 25 October 2021- Candidate nominations open; Close of electoral rolls (6pm).
- Tuesday 26 October 2021 – Postal vote applications open.
- Wednesday 3 November 2021 – Close of candidate nominations (12noon); Registration of electoral materials (how-to-vote) open.
- Thursday 4 November 2021 – Conduct of ballot paper draw
- Monday 22 November 2021 – Pre-poll voting period opens
- Friday 26 November 2021 – Close of registration of electoral material (5pm)
- Monday 29 November 2021 – Close of postal vote applications (5pm)
- Friday 3 December 2021 – Close of pre-poll voting period
- Saturday 4 December 2021 – ELECTION DAY (8am – 6pm)
- Friday 17 December 2021 – Return of postal votes close (6pm)
- 21 – 23 December 2021 – Results declared progressively as counts are finalised by Returning Officers.

Being a Councillor can be a rewarding experience because it provides an opportunity to make decisions that help people within the local community, influence the long-term strategic direction of a local community, learn new skills such as public speaking and advocacy, and work with a diverse range of people on a wide range of issues. More information can be found on the Office of Local Government website <https://www.olg.nsw.gov.au/public/about-councils/become-a-councillor/>

Women make up just over half of the population but only about a third of Councillors in local government in NSW. Women can connect with many different groups in the community and bring

diverse views to Council. Council encourages women to stand for election to have a direct say in council decisions which influence the lives of people, families and communities. The Office of Local Government has produced information regarding the election of women to local government: <https://www.olg.nsw.gov.au/public/about-councils/become-a-councillor/women-in-local-government-stand-for-your-community/>

Local communities are diverse, however, women, Aboriginal and Torres Strait Islander people, people from culturally and linguistically diverse backgrounds, people with a disability and young people, are under-represented on local Councils. The Office of Local Government has developed a range of resources aimed at increasing the representation of our diverse communities on local councils.

The Stand for your Community Candidate Guide contains a range of information on becoming and being a councillor and can be accessed from the Office of Local Government website: <https://www.olg.nsw.gov.au/public/about-councils/become-a-councillor/information-for-candidates/>

The NSW Electoral Commission will be overseeing the election for Bourke Shire. As part of this role, they also oversee funding and disclosure requirements for candidates. To assist a range of information and fact sheets are available on the website for candidates and groups at the 2021 NSW Local Government elections covering the provisions of the Electoral Funding Act: <https://www.elections.nsw.gov.au/Funding-and-disclosure>

Farming Labour Shortage

The rural sector in NSW is looking towards a very good season, however, as a result of COVID restrictions, the required labour simply isn't available to undertake work in the sector. As farmers head into what's expected to be one of the best harvests in 90 years, there is concern amongst farmers that they won't be able to get the crop off.

To assist, the NSW Government has come up with an innovate idea that will see more than 4,500 staff from the Department of Regional NSW, including Local Land Services and the NSW Department of Primary Industries, being able to access five days' special leave to assist farmers for an expected bumper harvest season in 2021.

When the word harvest is referred to, I would suggest that most people in this area generally think of the wheat harvest. However, under the proposal workers can volunteer to help out with any harvest, anywhere in the state - from harvesting blueberries in Coffs Harbour, oranges and table grapes in the Riverina and Murray, to cherries in the Central West.

In other good news for farmers, it was announced last week that from 1 November, the NSW Government will remove quarantine requirements and caps for those overseas arrivals who are recognised by the Commonwealth Government as fully vaccinated with a Therapeutic Goods Association approved vaccine. This will mean that it will be quicker and easier for foreign agricultural workers to safely start working on farms.

Passing of Norm Provan

Not many people get to play sport at the highest level. Even fewer get to play in and win a Grand Final, in any sport. Norm Provan, who passed away last week, had an unmatched record having won 10 straight premierships between 1956-1965 as a member of the St George Dragons Rugby League Club. Ten straight. I wouldn't mind the Dragons repeating that starting next season! Norm Provan's passing continues a sad 18 months for rugby league following the passing of Arthur Summons, Tommy Raudonikis and Bobby Fulton in recent times.

Quote: "We have a responsibility here to make sure we keep our regional communities safe." – Deputy Premier, the Hon Paul Toole announcing that Greater Sydney residents will be banned from travelling to regional New South Wales until 1 November 2021.

Recommendation

That the information in the General Manager's Activity Report as presented to Council on Monday, 25 October 2021 be noted.

21.5 LIBRARY MANAGER'S ACTIVITY REPORT

File Number: L4.1
Author: Jodi Hatch, Library Manager
Authoriser: Melanie Milgate, Economic Development Manager
Attachments: Nil

Current Situation

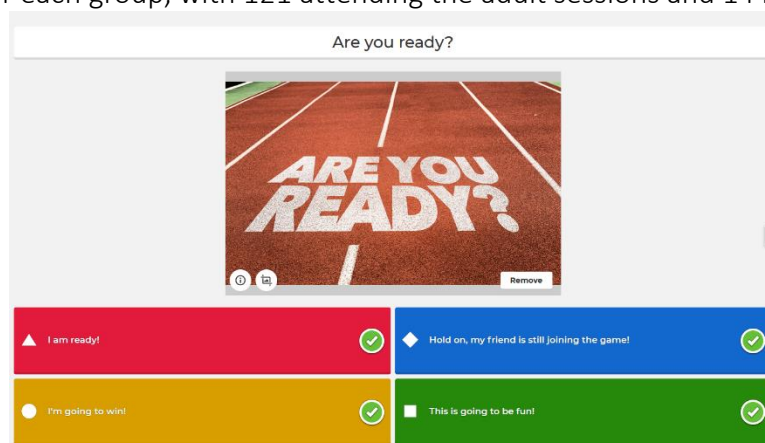
The following items for the September 2020 - September 2021 period are presented for your information:

Item	September 2020	September 2021
Loans	489	374
New Members	9	14

Other statistical information:

	September 2020		September 2021
Internet/Word Processing	36	Internet/Word Processing	0
Wireless Tickets	13	Wireless Tickets	0
Number of Visitors	252	Number of Visitors	0
Scans	15	Scans	0
Information Requests	71	Information Requests	16
Technical Assistance	31	Technical Assistance/Printing	6
Faxes	6	Faxes/Laminating	0

- The library has remained closed for all of September, however, through the month an exception was made to allow libraries to run a click and collect service, and this service commenced on the 21st September. It was well utilised, with 91 items being issued.
- We continued to run our weekly online trivia sessions for adults and kids. There were 4 sessions held for each group, with 121 attending the adult sessions and 14 kids attending.



- In the school holidays we put together craft packs. These were advertised through social media and posted out to those who registered. A total of 31 packs were posted out.
- The library also provided access to some fantastic videos by Stig Weymss during the school holidays. Stig has been planning a visit to Bourke but has had to reschedule 3 times due to COVID, so during lockdown he put together some comedy routines, and these were made available through our website.

**Recommendation**

That the information in the Library Manager's Report as presented to Council on Monday, 25 October 2021 be noted.

21.6 TOURISM & EVENTS MANAGER'S ACTIVITY REPORT

File Number: T4.1
Author: Fran Carter, Manager Tourism & Events
Authoriser: Melanie Milgate, Economic Development Manager
Attachments: Nil

Background

The Bourke Shire Councils Tourism and Events Manager’s Activity Report provides Council with an updated status report for September, relating to its tourism teams activities through visual data including graphs and statistics to allow for the measurement of the teams progress and performance.

Current Situation

Back O’ Bourke Information and Exhibition Centre

The centre has been closed for the entire month of September due to regional lockdown.

General maintenance around gardens at the centre and the Jandra has been ongoing and conducted by outdoor staff. Maintenance of irrigation system continuing.

Preparations are continuing with contractor for upgrade of building 3, maintenance completed building 2 and 3

Development of signage for BOBEC precinct (trees & plants, dump points, entry etc.)

Finalising interpretive displays for Jandra

New Artesian bore was fixed and repaired by Oliver Gordon Constructions.

Ponds both indoors and outdoors have been cleaned, refilled and aerators installed.

Compliance measures for staff returning to work in October.

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Jan		448	560	325	326	302	348	386	782	1109	816
Feb		157	397	271	373	391	220	282	1043	386	630
Mar	810	570	1500	1051	1342	1612	1245	1274	1021	412	1389
April	2507	2144	3103	3146	3849	3118	3114	4024	3166	0	2387
May	2656	2891	3758	3988	4602	4073	3983	4770	3693	0	2564
June	2952	3216	4492	4275	5437	5199	4754	5634	4490	993	2366
July	4362	4643	5173	6241	6002	5941	5982	7614	6834	2570	1068
Aug	4187	4162	4410	4793	5078	4951	5051	5548	4052	1898	255
Sept	4295	5074	4275	4764	4489	4532	4246	4676	3601	3325	0
Oct	2674	3067	2383	2486	2370	2475	2463	3574	2222	5246	
Nov	1012	930	789	671	610	1031	876	1014	1220	1989	
Dec	386	347	207	242	272	281	255	630	860	1194	
Total	25841	27649	31044	32253	34750	33906	32537	39454	32984	19122	11469

Coach Bookings & Itineraries

- There have been no tour groups.

Jandra Paddle Vessel

- Did not operate due to regional lockdown from the 12th August, consistent with regional lockdown on 11 August 2021

Crossley Engine

- Crossley ceased operating on the 12th August, consistent with regional lockdown on 11 August 2021

Regional Promotional Committees**Kidman Way Promotional Committee Meeting -28/09/21****Coach Bookings & Itineraries**

- There have been no tour groups.
- New website for Kidman Way has gone live.
- Signage suggestion- engage with location/signage- create strategy over the next year.
- John to provide historical info on Sir Sidney Kidman to Fran to develop brief for marketing strategy moving forward.

Kamilaroi Highway Meeting

- Content provided for Kamilaroi highway brochure

Darling River Run

- Tourism Marketing webinar conducted 23/9 for all tourism operators along the Darling River Run
- Darling River Run brochure completed.

General Activities

- Collaborating with Executive Officer of the Far North West Joint Organisation (FNWJO) on the rollout of the Tourism Marketing Strategy for the region.
- The Bourke Visitor Guide is continuing to be produced, although COVID restrictions and access to staff has set back the final proof.
- Visit Bourke website creative brief completed. First draft to be presented in September.

Recommendation

That the information in the Tourism and Events Manager's Activity Report as presented to Council on Monday, 25 October 2021 be noted.

22 CLOSED SESSION**Recommendation**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

22.1 * Tender -Provision for Road Stabilisation**

This matter is considered to be confidential under Section 10A(2) - (d)(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

22.2 * Deed of Agreement - CAPRA PTY LTD - Proposed Sale of Small Stock Abattoir – October 2021 Update**

This matter is considered to be confidential under Section 10A(2) - (g) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

22.3 * North Bourke Stormwater Drainage**

This matter is considered to be confidential under Section 10A(2) - (g) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

22.4 * General Manager Recruitment**

This matter is considered to be confidential under Section 10A(2) - (a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).