



MINUTES

Extraordinary Council Meeting

10 December 2021

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**MINUTES OF SHIRE OF BOURKE
EXTRAORDINARY COUNCIL MEETING
HELD AT THE BOURKE SHIRE COUNCIL, 29 MITCHELL STREET BOURKE NSW
ON FRIDAY, 10 DECEMBER 2021 AT 12 NOON**

PRESENT: Cr Barry Hollman (Mayor), Cr Victor Bartley, Cr Sarah Barton, Cr Lachlan Ford (Deputy Mayor), Cr Cec Dorrington, Cr Sam Rice, Cr Grace Ridge, Cr Nathan Ryan, Cr Robert Stutsel

IN ATTENDANCE: Mark Riley (General Manager), Leonie Brown (Manager Corporate Services), Peter Brown (Manager Works), Melanie Milgate (Economic Development Manager), Alex Saju (Manager Roads Services), Dwayne Willoughby (Manager Environmental Services)

The meeting commenced at 12.01pm.

Being the first meeting of the Bourke Shire Council as elected 4 December 2021, the General Manager assumed Chairmanship of the meeting.

1 LEAVE OF ABSENCE

Resolution 2021/338

Moved: Cr Sarah Barton

Seconded: Cr Cec Dorrington

That the apology received from Cr Davis be accepted and that she be granted leave of absence from the meeting.

Carried

2 DECLARATION OF INTEREST

Nil received.

At this juncture, Cr Rice joined the meeting, the time being 12.03pm

3 GENERAL MANAGER**3.1 *** OATH OR AFFIRMATION OF OFFICE BY COUNCILLORS****File Number: C11.5**

The Council had before it the report of the General Manager regarding the Oath or Affirmation of Office by Councillors.

Resolution 2021/339**Moved: Cr Sarah Barton****Seconded: Cr Cec Dorrington**

That each Councillor proceed to take the Oath or make an Affirmation of office as required by the Local Government Act and that the General Manager record such action in the meeting minutes.

Carried

The Councillors proceeded to take an Oath or make an Affirmation of the office in front of their fellow Councillors, the General Manager and staff as follows:

Cr Victor Bartley took the Oath of Office;

Cr Sarah Barton made the Affirmation of Office;

Cr Cec Dorrington took the Oath of Office;

Cr Lachlan Ford took the Oath of Office;

Cr Barry Hollman took the Oath of Office;

Cr Samuel Rice made the Affirmation of Office;

Cr Grace Ridge took the Oath of Office;

Cr Nathan Ryan took the Oath of Office;

Cr Robert Stutsel made the Affirmation of Office.

It is further noted that the General Manager advised that Cr Sally Davis took the Oath of Office in front of himself with Councils Manager Corporate Services also in attendance, on Wednesday, 8 December 2021 at the Council Offices.

3.2 * ELECTION OF MAYOR****File Number: C11.5**

The Council had before it the report of the General Manager regarding the Election of Mayor.

Resolution 2021/340**Moved: Cr Sarah Barton**

Seconded: Cr Cec Dorrington

- 1. That should an election be required for the Office of Mayor and Deputy Mayor that Council determine the method of voting.**
- 2. That it be noted that the Mayoral Term for this period is from 10 December 2021 to September 2023, with the actual date in September being subject to determination of a meeting date in this month to conduct the Mayoral Election.**
- 3. That on the finalisation of the count, all ballot papers, if applicable, be destroyed .**

Carried

The Returning Officer advised that he had received two nominations for the position of the Office of Mayor. The nominations were received from Cr Robert Stutsel and Cr Barry Hollman.

Prior to declaring nominations closed, Cr Robert Stutsel withdrew his nomination for the position of Office of Mayor.

The Returning Officer then invited further nominations for the position of the Office of Mayor, in accordance with Local Government (General) Regulation 2005. On declaring nominations closed, the Returning Officer advised that one (1) nomination for the position had been received, that being for Cr Barry Hollman. Cr Hollman was nominated by Cr Rice and Cr Bartley. Cr Hollman formally accepted the nomination.

Accordingly, the General Manager as Returning Officer declared Councillor Barry Hollman duly elected to the office of the Mayor of Bourke Shire for the Mayoral term.

At this juncture, the Mayor assumed Chairmanship of the meeting.

3.3 * ELECTION OF DEPUTY MAYOR****File Number: C11.6**

The Council had before it the report of the General Manager regarding the Election of Deputy Mayor.

Resolution 2021/341**Moved: Cr Sarah Barton****Seconded: Cr Cec Dorrington**

- 1. That Council proceed to create the Office of Deputy Mayor, Bourke Shire Council and elect a Deputy Mayor.**
- 2. That the period for which the Deputy Mayor is to be elected is the Mayoral Term.**
- 3. That all ballot papers be destroyed following the declaration of the Office of Deputy Mayor.**

Carried

The Mayor requested that the General Manager, as Returning Officer, proceed with the election of Deputy Mayor.

On declaring nominations for the position of Deputy Mayor closed, in accordance with Local Government (General) Regulation 2005, the Returning Officer advised that one (1) nomination for the position had been received, that being for Cr Lachlan Ford. Cr Ford was nominated by Cr Hollman and Cr Bartley. Cr Ford formally accepted the nomination.

Accordingly, the General Manager as Returning Officer declared that Councillor Lachlan Ford duly elected to the Office of the Deputy Mayor of Bourke Shire for the Mayoral term.

3.4 * DETERMINATION OF MEETING TIMES AND SCHEDULE**

File Number: C12.1

The Council had before it the report of the General Manager regarding the Determination of Meeting Times and Schedule.

Resolution 2021/342

Moved: Cr Cec Dorrington

Seconded: Cr Sarah Barton

- 1. That Council determine the day and time of its Ordinary Council Meetings.**
- 2. That public notice be given in relation to the proposed meeting schedule in accordance with Clause 232 of the Local Government (General) Regulation.**

Carried

Resolution 2021/343

Moved: Cr Lachlan Ford

Seconded: Cr Cec Dorrington

That Council's scheduled meeting day be generally the fourth Monday of each month, as set out in the report of the General Manager for the period December 2021 up to and including 25 September 2023 with meetings commencing at 9.15 am with a Public Forum being held from 9.00am till 9.15am, as required, on the day of the Council meeting.

Carried

3.5 * COMPOSITION OF COUNCIL COMMITTEES AND APPOINTMENT OF DELEGATES TO OTHER ORGANISATIONS**

File Number: C6.1

The Council had before it the report of the General Manager regarding the Composition of Council Committees and Appointment of Delegates to other Organisations.

Resolution 2021/344**Moved: Cr Cec Dorrington****Seconded: Cr Victor Bartley**

- 1. That Council review and amend the list of current internal committee memberships, as required.**
- 2. That Council review and amend the list of delegates to all external organisations.**
- 3. That having regard to any required changes, the listing of Committee members, representatives and delegates be adopted, and the revised listing be circulated to Councillors.**
- 4. That the Delegates to outside organisations be notified to those organisations together with appropriate contact details**

Carried**Resolution 2021/345****Moved: Cr Sarah Barton****Seconded: Cr Cec Dorrington**

That Council adopts its Internal Committees and representation on Local Government Organisations, Inter Government Liaison representation, representation on Community Liaison Groups and representation on Regional Advisory Groups, as per included in the General Managers report, save and except the following and that such amendments be adopted:

- Mr John Thompson being the alternate delegate on Outback Arts;**
- The Economic Development Manager being one (1) of two (2) Council delegates on the Kamilaroi Highway Promotional Committee;**
- The Economic Development Manager being one (1) of two (2) Council delegates on the Kidman Way Promotional Committee;**
- The Economic Development Manger being the delegate on the Darling River Run Committee;**
- The Economic Development Manager being one (1) of two (2) Council delegates on the Community Aboriginal Working Party;**
- The Economic Development Manager being one (1) of three (3) Council delegates for the Bourke Business Development Group;**
- Cr Cole's position on the Bourke Shire Council Aboriginal Consultative Committee not being replaced;**
- Cr Cole's position on the Bourke Tourism Advisory Committee (TAC) not being replaced, and the Economic Development Manager replacing the Manager Tourism and Events as the advisory delegate on Bourke Tourism Advisory Committee (TAC); and**
- Cr Rice being the delegate on the Murray Darling Association.**

Carried

3.6 * DELEGATIONS TO THE MAYOR****File Number: A3.8**

The Council had before it the report of the General Manager regarding the Delegations to the Mayor.

Resolution 2021/346**Moved: Cr Sarah Barton****Seconded: Cr Robert Stutsel**

- 1. That Policy No 1.5.1 (v10) being Mayoral Delegations be adopted.**
- 2. That Council delegates to the Mayor, the delegations as detailed in attached Policy document numbered 1.5.1(v10).**

Carried**3.7 *** DELEGATIONS TO THE DEPUTY MAYOR****File Number: A3.8**

The Council had before it the report of the General Manager regarding the Delegations to the Deputy Mayor.

Resolution 2021/347**Moved: Cr Robert Stutsel****Seconded: Cr Sarah Barton**

- 1. That Policy No 1.5.2 (v10) being the Deputy Mayor Delegations be adopted.**
- 2. That Council delegates to the Deputy Mayor, the delegations as detailed in attached Policy document numbered 1.5.2(v10).**

Carried

The Meeting closed at 12.30pm.

The minutes of this meeting were confirmed at the Extraordinary Council Meeting of the Shire of Bourke held on 20 December 2021.

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CHAIRPERSON