



I hereby give notice that an Ordinary Meeting of Council will be held on:

**Date:** Monday, 22 August 2022  
**Time:** 9.15am  
**Location:** Bourke Shire Council  
29 Mitchell Street Bourke NSW

# **BUSINESS PAPER**

## **Ordinary Council Meeting**

### **22 August 2022**

**Leonie Brown**  
General Manager

Time	Event	Representative	Organisation
<b>9.00am</b>	Community Open Forum for members of the public to address Council		
<b>9.30am</b>	Bourke Weir Update	Ingrid Emery	Water Infrastructure NSW
<b>11.00am</b>	Monthly Update	Superintendent Tim Chinn and Inspector Peter Walton	Darling River Local Area Command



# DECLARATION OF INTEREST FORM COUNCIL OFFICIAL

FOR USE AT COUNCIL AND COUNCIL MEETINGS

<b>NAME OF COUNCIL OFFICIAL DECLARING INTEREST:</b>
<b>ACTION PROPOSED:</b>
<p><b>Tick one box only:</b></p> <p><input type="checkbox"/> In my opinion, <b>my interest is pecuniary</b>, and I am therefore required to take the action specified in Part 4 of Council’s Code of Conduct.</p> <p><input type="checkbox"/> In my opinion, <b>my interest is non-pecuniary but significant</b>. I am unable to remove the source of conflict. I am therefore required to treat the interest as if it were pecuniary and take the action specified in clause 5.10 of Council’s Code of Conduct.</p> <p><input type="checkbox"/> In my opinion, <b>my interest is non-pecuniary and less than significant</b>. I therefore make this declaration as I am required to do pursuant to clause 5.11 of Council’s Code of Conduct. However, I intend to continue to be involved with the matter.</p>
<b>COUNCIL OFFICIAL</b>
<p>I, _____ (name of COUNCIL OFFICIAL ) disclose the above interest and acknowledge that I will take appropriate action as I have indicated above.</p> <p>Signed: _____ Date: _____</p>
<b>GENERAL MANAGER – required for all declarations:</b>
<p>I have noted the above declaration and I note your opinion and/or the action you have proposed.</p> <p>Signed: _____ Date: _____</p>
<b>DEFINE YOUR INTEREST:</b>
<p>Is your interest:</p> <p><input type="checkbox"/> Pecuniary (see dealing with pecuniary interests)?</p> <p><input type="checkbox"/> Non pecuniary (see dealing with non–pecuniary interests)</p>
<b>MATTER IN WHICH YOU HAVE AN INTEREST:</b> (Please provide full details, including item number on Council agenda)
<b>NAME OF THE INTEREST:</b>
<p>Be specific and include information such as:</p> <ul style="list-style-type: none"> <li>- The names of any person or organisation with which you have a relationship;</li> <li>- The nature of your relationship with the person or organisation;</li> <li>- The reason(s) why you consider the situation may (or may be perceived to) give rise to a conflict between your personal interests and your public duty as a COUNCIL OFFICIAL .</li> </ul>

<p><b>MANAGING LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS:</b></p> <p>Clause 5.11 of Council’s Code of Conduct provides that if you determine that a non-pecuniary conflict of interest is less than significant and does not require further action, you must provide an explanation of why you consider that conflict does not require further action in the circumstances.</p>
<p><b>IS YOUR NON-PECUNIARY INTEREST LESS THAN SIGNIFICANT?</b></p> <p>If you are of the view that your non-pecuniary interest is less than significant, please provide your explanation directly below (only complete if you are claiming that your non-pecuniary interest is less than significant).</p> <p>_____</p> <p>_____</p>
<p><b>DEFINITIONS:</b></p> <p>A <b>PECUNIARY INTEREST</b> is an interest that a designated person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person (see Part 4 of Council’s Code of Conduct).</p> <p>A <b>NON-PECUNIARY INTEREST</b> is a private or personal interest that does not amount to pecuniary interest as defined by Part 5 of Council’s Code of Conduct.</p>
<p><b>MANAGING PECUNIARY INTERESTS:</b></p> <p>Part 4.10 of Council’s Code of Conduct requires designated persons to declare in writing to the General Manager the nature of a pecuniary interest the person has in any Council matters, as soon as practicable after becoming aware of the interest.</p>
<p><b>MANAGING SIGNIFICANT NON-PECUNIARY INTERESTS:</b></p> <p>Clause 5.10 of Council’s Code of Conduct provides that you must manage a significant non-pecuniary interest by not participating in consideration of, or decision making in relation to, the matter in which you have the significant non-pecuniary conflict of interest and the matter being allocated to another person for consideration or determination, or if the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a council or committee meeting, by managing the conflict of interest as if you had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code.</p>
<p><b>MANAGING NON-PECUNIARY INTERESTS:</b></p> <p>Clause 5.8 of Council’s Code of Conduct states that how you manage a non-pecuniary interest will depend on whether or not it is significant. Clause 5.9 of Council’s Code of Conduct states that, as a general rule, a non-pecuniary conflict of interests will be significant where a matter does not raise a pecuniary interest but involves:-</p> <ul style="list-style-type: none"> <li>a) a relationship between a council official and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative for the purposes of clause 4.4 of the Code or another person from the council official’s extended family that the council official has a close personal relationship with, or another person living in the same household;</li> <li>b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship;</li> <li>c) an affiliation between the council official and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a council official’s affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation;</li> <li>d) membership, as the council’s representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of the council and the organisation are potentially in conflict in relation to the particular matter;</li> <li>e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code) that is not a pecuniary interest for the purposes of clause 4.1 of the Code;</li> <li>f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.</li> </ul>



**Statement of ethical obligations**

In accordance with Councils adopted Code of Meeting Practice (Clause 3.23), Councillors are reminded of their Oath or Affirmation of Office made under section 233A of the Local Government Act and their obligations under the Council's Code of Conduct to disclose and appropriately manage conflicts of interest.



**Order Of Business**

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	Nil	
<b>11</b>	<b>Rescission Motions</b> .....	<b>29</b>
	Nil	
<b>12</b>	<b>Business Arising</b> .....	<b>30</b>
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<b>13</b>	<b>Engineering Services Department</b> .....	<b>45</b>
	Nil	
<b>14</b>	<b>Environmental Services &amp; Development Department</b> .....	<b>45</b>
	Nil	
<b>15</b>	<b>General Manager</b> .....	<b>46</b>
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<b>17</b>	<b>Economic Development Department</b> .....	<b>110</b>
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<b>18</b>	<b>Delegates and Councillors Reports</b> .....	<b>110</b>
	Nil	

<b>19</b>	<b>Policies.....</b>	<b>110</b>
	Nil	
<b>20</b>	<b>Précis of Correspondence .....</b>	<b>111</b>
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- 1 OPENING PRAYER**
- 2 ACKNOWLEDGEMENT OF COUNTRY**
- 3 REMEMBRANCE**
- 4 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**
- 5 ATTENDANCE BY AUDIO VISUAL LINK BY COUNCILLORS**
- 6 DISCLOSURES OF INTEREST**

**7 MAYORAL MINUTE**

**7.1 MAYORAL MINUTE - MAYORAL ACTIVITIES**

**File Number:** M2.1  
**Author:** Barry Hollman, Mayor  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

The Activities of the Mayor from 21 July 2022 to 19 August 2022 are as follows:

Date	Meeting	Location
25/07/2022	Bourke Shire Council Meeting	Shire Chambers
26/07/2022	Dugald Saunders, Member for Barwon	Conference room via Teams
01/08/2022	Far North West Joint Organisation	Shire Chambers
04/08/2022	NSW JO Chairs Forum	Conference room via Zoom
19/08/2022	The Hon Tanya Plibersek, Minister for Environment and Water	Western Plains Cultural Centre, Dubbo

**Recommendation**  
 That the information in the Mayoral Minute – Mayoral Activities as presented to Council on Monday, 22 August 2022 be noted.

**8 STARRING OF ITEMS**

**9 CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 25 July 2022



# **MINUTES**

**Ordinary Council Meeting**

**25 July 2022**



## Order Of Business

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<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>4</b>
<b>3</b>	<b>Remembrance</b> .....	<b>4</b>
<b>4</b>	<b>Apologies and Applications for Leave of Absence</b> .....	<b>4</b>
<b>5</b>	<b>Attendance By Audio Visual Link By Councillors</b> .....	<b>4</b>
<b>6</b>	<b>Disclosures of Interest</b> .....	<b>4</b>
<b>7</b>	<b>Mayoral Minute</b> .....	<b>5</b>
7.1	Mayoral Minute - Mayoral Activities .....	5
7.2	*** Mayoral Minute - Alliance of Western Councils.....	5
<b>8</b>	<b>Starring of Items</b> .....	<b>6</b>
<b>9</b>	<b>Confirmation of Minutes</b> .....	<b>6</b>
<b>10</b>	<b>Notices of Motion</b> .....	<b>6</b>
1.	Nil	
<b>11</b>	<b>Rescission Motions</b> .....	<b>6</b>
2.	Nil	
<b>12</b>	<b>Business Arising</b> .....	<b>7</b>
12.1	*** Business Arising .....	7
12.2	Calendar of Events.....	7
12.3	Information to Councillors .....	7
<b>13</b>	<b>Engineering Services Department</b> .....	<b>8</b>
13.1	*** Rural Water Connections .....	8
<b>14</b>	<b>Environmental Services &amp; Development Department</b> .....	<b>9</b>
14.1	*** Camping & Caravan Usage - Mitchell Highway Road Reserve and North Bourke Boat Ramp Crown Reserve .....	9
<b>15</b>	<b>General Manager</b> .....	<b>11</b>
15.1	*** Accounting for Rural Firefighting Equipment.....	11
<b>16</b>	<b>Corporate Services Department</b> .....	<b>12</b>
16.1	*** Bank Reconciliation & Statement of Bank Balances .....	12
16.2	*** Investment Report as at 30 June 2022 .....	12
16.3	*** Review of Capital Works Program 2021/2022 and Reallocation of Funds .....	13
16.4	*** Financial Statements - 30 June 2022 .....	13
<b>17</b>	<b>Economic Development Department</b> .....	<b>13</b>
3.	Nil	

<b>18</b>	<b>Delegates and Councillors Reports</b> .....	<b>13</b>
	4. Nil	
<b>19</b>	<b>Policies</b> .....	<b>13</b>
	5. Nil	
<b>20</b>	<b>Précis of Correspondence</b> .....	<b>14</b>
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<b>21</b>	<b>Activity Reports</b> .....	<b>14</b>
	21.1 Activity Report - Engineering Services Road Works & Workshop - Works Completed .....	14
	21.2 Activity Report - Parks & Gardens / Town Services / Water & Wastewater Engineering Services Activity Report.....	15
	21.3 Planning, Regulatory & Environmental Services - Activity Report.....	15
	21.4 General Manager's Activity Report .....	16
	21.5 Library Manager's Activity Report for June 2022.....	16
	21.6 Tourism & Events Manager's Activity Report .....	17
<b>22</b>	<b>Closed Session</b> .....	<b>17</b>
	6. Nil	

**MINUTES OF SHIRE OF BOURKE  
ORDINARY COUNCIL MEETING  
HELD AT THE BOURKE SHIRE COUNCIL, 29 MITCHELL STREET BOURKE NSW  
ON MONDAY, 25 JULY 2022 AT 9.15AM**

**PRESENT:** Cr Barry Hollman (Mayor), Cr Victor Bartley, Cr Sarah Barton, Cr Lachlan Ford (Deputy Mayor), Cr Sally Davis, Cr Cec Dorrington, Cr Sam Rice, Cr Grace Ridge, Cr Nathan Ryan, Cr Robert Stutsel

**IN ATTENDANCE:** Leonie Brown (General Manager), Robert Bottger (Acting Manager Roads Services), Peter Brown (Manager Works), Melanie Milgate (Economic Development Manager), Brian Tickle (Acting Manager Corporate Services)

**1 OPENING PRAYER**

The Mayor opened the meeting with a prayer

**2 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor then provided an Acknowledgment of Country

**3 REMEMBRANCE**

Council stood in silence in the memory of the following recently deceased:

David Appleyard	Tom Bunsworth	Jenny Cottee
Eva Elwood	Ray (Sparks) Hudson	Ronald (Eckroy) Kelly
Grace Mawhinney	Dion (Gus) Potter	Audrey Randall
Brian Waters	John Wheelhouse	

**4 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**5 ATTENDANCE BY AUDIO VISUAL LINK BY COUNCILLORS**

Nil

**6 DISCLOSURES OF INTEREST**

Cr Sarah Barton declared a pecuniary interest in Item 12.1 of the Agenda - Business Arising – 2022/116, Reconnecting Regional NSW Community Events Program. The reason for such interest is that Cr Barton is a Member of the Back O’ Bourke Rodeo Committee. In making this declaration, Cr Barton advised that she would leave the Chamber and be out of sight should Council consider Item 12.1 of the Agenda.

Cr Sarah Barton declared a pecuniary interest in Item 21.4 of the Agenda – General Manager’s Activity Report – Regional Economic Development Strategies (REDS) Update. The reason for such

interest is that Cr Barton is an employee of the Department of Regional NSW who facilitated the REDS Update Workshop. In making this declaration, Cr Barton advised that she would leave the Chamber and be out of sight should Council consider Item 21.4 of the Agenda.

## **7 MAYORAL MINUTE**

### **7.1 MAYORAL MINUTE - MAYORAL ACTIVITIES**

**File Number: M2.1**

The Council had before it the report of the Mayor regarding the Mayoral Minute - Mayoral Activities.

**Resolution 2022/153**

**Moved: Cr Barry Hollman**

**That the information in the Mayoral Minute – Mayoral Activities as presented to Council on Monday, 25 July 2022 be noted.**

**Carried**

### **7.2 \*\*\* MAYORAL MINUTE - ALLIANCE OF WESTERN COUNCILS**

**File Number: M2.1, L8.36**

The Council had before it the report of the Mayor regarding the Mayoral Minute - Alliance of Western Councils.

**Resolution 2022/154**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Sally Davis**

**That Council participate in and maintain membership of the Alliance of Western Councils, whilst at the same time maintaining its active membership of the Far North West Joint Organisation.**

**Carried**

## **8 STARRING OF ITEMS**

Council's Code of Meeting Practice provides that Council may at any time, resolve to adopt multiple items of business on the agenda by way of a single resolution.

In this regard the Council had before it a list of reports, unstarred, with such items proposed to be adopted by Council in a single resolution.

### **Resolution 2022/155**

**Moved: Cr Lachlan Ford**

**Seconded: Cr Victor Bartley**

**That the recommendations as detailed in the un-starred items as contained in the agenda for the Ordinary Meeting of Council, held on Monday, 25 July 2022 be adopted.**

**Carried**

## **9 CONFIRMATION OF MINUTES**

### **Resolution 2022/156**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Sam Rice**

**That the minutes of the Ordinary Council Meeting held on 27 June 2022 taken as read, confirmed as correct minutes and signed by the Mayor and the General Manger.**

**Carried**

## **10 NOTICES OF MOTION**

Nil

## **11 RESCISSION MOTIONS**

Nil

## **12 BUSINESS ARISING**

### **12.1 \*\*\* BUSINESS ARISING**

**File Number: C12.1**

The Council had before it the report of the General Manager regarding the Business Arising.

**Resolution 2022/157**

**Moved: Cr Sam Rice**

**Seconded: Cr Robert Stutsel**

**That the information in the Business Arising Report as presented to Council on Monday, 25 July 2022 be noted.**

**Carried**

### **12.2 CALENDAR OF EVENTS**

**File Number: C12.6**

The Council had before it the report of the General Manager regarding the Calendar of Events.

**Resolution 2022/158**

**Moved: Cr Lachlan Ford**

**Seconded: Cr Victor Bartley**

**That the information in the Calendar of Events Report as presented to Council on Monday, 25 July 2022 be noted.**

**Carried**

### **12.3 INFORMATION TO COUNCILLORS**

**File Number: C12.1**

The Council had before it the report of the General Manager regarding the Information to Councillors.

**Resolution 2022/159**

**Moved: Cr Lachlan Ford**

**Seconded: Cr Victor Bartley**

**That the contents of the Information to Councillors Report as presented to Council on Monday, 25 July 2022 be noted.**

**Carried**

13.1 \*\*\* RURAL WATER CONNECTIONS

File Number: W2.1

The Council had before it the report of the Manager Works regarding Rural Water Connections.

**Motion**

**Moved: Cr Sally Davis**

**Seconded: Cr Victor Bartley**

- 1. That the identified boundaries for the maintenance and supply of water to the Village of Wanaaring, as herewith, be adopted.**
- 2. That Council cease to maintain and supply water to any properties outside of the identified boundaries for the Village of Wanaaring as included herewith.**
- 3. That Council advise any residents on water lines external to the village boundaries that no further upgrade to the water supply line will be completed by Bourke Shire Council and that effective 1 January 2023, the service be disconnected.**

Amendment

Moved: Cr Robert Stutsel

Seconded: Cr Lachlan Ford

Amendment

1. That the identified boundaries for the maintenance and supply of water to the Village of Wanaaring, as herewith, be adopted.
2. That Council cease to maintain pipelines to any properties outside of the identified boundaries for the Village of Wanaaring.
3. That Council advise any resident on water lines external to the village boundaries that they will be charged the applicable connection and usage charges, forthwith.

The amendment was put to the meeting and was lost.

**The motion was put to the meeting and was carried.**

**Resolution 2022/160**

**Moved: Cr Sally Davis**

**Seconded: Cr Victor Bartley**

- 1. That the identified boundaries for the maintenance and supply of water to the Village of Wanaaring, as herewith, be adopted.**
- 2. That Council cease to maintain and supply water to any properties outside of the identified boundaries for the Village of Wanaaring as included herewith.**
- 3. That Council advise any residents on water lines external to the village boundaries that no further upgrade to the water supply line will be completed by Bourke Shire Council**

and that effective 1 January 2023, the service be disconnected.

Carried

## 14 ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT

### 14.1 \*\*\* CAMPING & CARAVAN USAGE - MITCHELL HIGHWAY ROAD RESERVE AND NORTH BOURKE BOAT RAMP CROWN RESERVE

**File Number: L1.9**

The Council had before it the report of the Manager Environmental Services regarding the Camping & Caravan Usage - Mitchell Highway Road Reserve and North Bourke Boat Ramp Crown Reserve.

#### Motion

Moved: Cr Lachlan Ford

Seconded: Cr Sally Davis

1. That the legislative information in respect of the potential usage of the North Bourke Boat Ramp Crown Reserve for the purposes of caravanning and camping be noted.
2. That Council not pursue the development of a primitive campground to allow camping at the North Bourke Boat Ramp Crown Reserve and having regard to this position, camping in this reserve not be permissible and appropriate signage be maintained.
3. That Council enter into discussions with TfNSW with a view to the sealed section of road reserve leading to the old North Bourke Bridge being designated for use by light and recreational travellers as a Rest Area, for a trial period ending 12 months after the opening of such road reserve as a rest area, should it be approved.
4. At the end of this period it would be proposed that a report on the trial be provided to Council to review usage and issues, including any impact on accommodation providers in Bourke.

#### Amendment

Moved: Cr Lachlan Ford

Seconded: Cr Sally Davis

1. That the legislative information in respect of the potential usage of the North Bourke Boat Ramp Crown Reserve for the purposes of caravanning and camping be noted.
2. That Council not pursue the development of a primitive campground to allow camping at the North Bourke Boat Ramp Crown Reserve and having regard to this position, camping in this reserve not be permissible and appropriate signage be maintained.
3. That Council enter into discussions with TfNSW with a view to the sealed section of road reserve leading to the old North Bourke Bridge being designated for use by light and recreational travellers as a Rest Area, for a trial period ending 12 months after the opening of such road reserve as a rest area, should it be approved.
4. At the end of this period it would be proposed that a report on the trial be provided to



**Council to review usage and issues, including any impact on accommodation providers in Bourke.**

**5. That Council investigate further opportunities to promote Bourke as an RV friendly town.**

**The Amendment was put to the meeting and was carried.**

**The Amendment became the Motion and was put to the meeting.**

**Resolution 2022/161**

**Moved: Cr Lachlan Ford**

**Seconded: Cr Sally Davis**

- 1. That the legislative information in respect of the potential usage of the North Bourke Boat Ramp Crown Reserve for the purposes of caravanning and camping be noted.**
- 2. That Council not pursue the development of a primitive campground to allow camping at the North Bourke Boat Ramp Crown Reserve and having regard to this position, camping in this reserve not be permissible and appropriate signage be maintained.**
- 3. That Council enter into discussions with TfNSW with a view to the sealed section of road reserve leading to the old North Bourke Bridge being designated for use by light and recreational travellers as a Rest Area, for a trial period ending 12 months after the opening of such road reserve as a rest area, should it be approved.**
- 4. At the end of this period it would be proposed that a report on the trial be provided to Council to review usage and issues, including any impact on accommodation providers in Bourke.**
- 5. That Council investigate further opportunities to promote Bourke as an RV friendly town.**

**Carried**

15.1 \*\*\* ACCOUNTING FOR RURAL FIREFIGHTING EQUIPMENT

File Number: F2.3

The Council had before it the report of the General Manager regarding Accounting for Rural Firefighting Equipment.

**Resolution 2022/162**

**Moved: Cr Robert Stutsel**

**Seconded: Cr Sally Davis**

1. That Council write to the NSW Treasurer, the Hon Matt Kean MP; the Minister for Emergency Services and Resilience, the Hon Stephanie Cook MP; the Minister for Local Government, Wendy Tuckerman MP and the Member for Barwon, Roy Butler MP.
  - a. Expressing Council's objection to the NSW Government's determination on ownership of Rural Fire Service assets;
  - b. Advising of the impact of the Government's position on Council finances of this accounting treatment;
  - c. Informing that Council will not carry out RFS asset stocktakes on behalf of the NSW Government and will not record RFS assets in Bourke Shire Council's financial statements;
  - d. Calling on the NSW Government to take immediate action to permanently clear up inequities and inconsistencies around the accounting treatment of Rural Fire Service (RFS) assets by acknowledging that rural firefighting equipment is vested in, under the control of and the property of the RFS; and
  - e. Amending s119 of the *Rural Fires Act 1997* so that the effect is to make it clear that RFS assets are not the property of councils.
2. That Council write to the NSW Auditor General, Ms Margaret Crawford, advising that notwithstanding any overtures of future qualified audits, it will not carry out RFS stocktakes on behalf of the NSW Government and will not record RFS assets in Bourke Shire Council's Financial Statements, noting that the State Government's own Local Government Accounting Code of Practice and Financial Reporting provides for councils to determine whether or not they record the RFS assets as council assets.
3. That notwithstanding Council's position in respect of this accounting issue, Council reaffirms its complete support of and commitment to its local RFS brigade.
4. That Council requests LGNSW to continue advocating on Council's behalf to get clarification finally from the State Government about the accounting treatment of RFS assets

Carried

**16 CORPORATE SERVICES DEPARTMENT**

**16.1 \*\*\* BANK RECONCILIATION & STATEMENT OF BANK BALANCES**

**File Number: F1.1**

The Council had before it the report of the General Manager regarding the Bank Reconciliation & Statement of Bank Balances.

**Resolution 2022/163**

**Moved: Cr Sally Davis**

**Seconded: Cr Cec Dorrington**

**That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 30 June 2022 be noted.**

**Carried**

**16.2 \*\*\* INVESTMENT REPORT AS AT 30 JUNE 2022**

**File Number: F1.1**

The Council had before it the report of the General Manager regarding the Investment Report as at 30 June 2022.

**Resolution 2022/164**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Sally Davis**

- 1. That the report regarding Council's Investment Portfolio 30 June 2022 be received and noted.**
- 2. That the Certificate of the Responsible Accounting Officer be noted, and the report adopted.**

**Carried**

**16.3 \*\*\* REVIEW OF CAPITAL WORKS PROGRAM 2021/2022 AND REALLOCATION OF FUNDS**

**File Number: R2.5**

The Council had before it the report of the General Manager regarding the Review of Capital Works Program 2021/2022 and Reallocation of Funds.

**Resolution 2022/165**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Lachlan Ford**

**That the capital works projects previously planned for 2021/2022 as detailed herewith be revoked for expenditure as part of the Operational Plan for 2022/2023.**

**Carried**

**16.4 \*\*\* FINANCIAL STATEMENTS - 30 JUNE 2022**

**File Number: F1.4.6**

The Council had before it the report of the General Manager regarding the Financial Statements - 30 June 2022.

**Resolution 2022/166**

**Moved: Cr Victor Bartley**

**Seconded: Cr Robert Stutsel**

- 1. That Council's Financial Reports for the year ended 30 June 2022 be referred for audit.**
- 2. That the Mayor, Councillor, General Manager and the Responsible Accounting Officer be authorised to sign the Statement by Councillors and Management on the Financial Reports for the year ended 30 June 2022.**

**Carried**

**17 ECONOMIC DEVELOPMENT DEPARTMENT**

Nil

**18 DELEGATES AND COUNCILLORS REPORTS**

Nil

**19 POLICIES**

Nil

## 20 PRÉCIS OF CORRESPONDENCE

### 20.1 \*\*\* RONNY GIBBS 7S RUGBY LEAGUE AND NETBALL GALA DAY

**File Number: C12.5-D5.2**

The Council had before it the report of the General Manager regarding the Ronny Gibbs 7s Rugby League and Netball Gala Day.

#### **Resolution 2022/167**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Robert Stutsel**

**That Council accede to the request to support the 25<sup>th</sup> Ronny Gibbs 7's tournament including the waiving of oval hire, marking of ovals and fees in respect of the hire of the PV Jandra at the maximum total cost of \$1,500.00.**

**Carried**

## 21 ACTIVITY REPORTS

### 21.1 ACTIVITY REPORT - ENGINEERING SERVICES ROAD WORKS & WORKSHOP WORKS COMPLETED

**File Number: E7.1**

The Council had before it the report of the Manager Roads regarding the Activity Report - Engineering Services Road Works & Workshop - Works Completed.

#### **Resolution 2022/168**

**Moved: Cr Lachlan Ford**

**Seconded: Cr Victor Bartley**

**That Council note the information in the Engineering Services Department Road Works and Workshop Activity Reports as presented to Council on Monday, 25 July 2022.**

**Carried**

**21.2 ACTIVITY REPORT - PARKS & GARDENS / TOWN SERVICES / WATER & WASTEWATER ENGINEERING SERVICES ACTIVITY REPORT**

**File Number: E7.1**

The Council had before it the report of the Manager Works regarding the Activity Report - Parks & Gardens / Town Services / Water & Wastewater Engineering Services Activity Report.

**Resolution 2022/169**

**Moved: Cr Lachlan Ford**

**Seconded: Cr Victor Bartley**

**That Council note the information in the Parks & Gardens, Town Services and Water and Wastewater Engineering Services Department Activity Reports as presented to Council on Monday, 25 July 2022.**

**Carried**

**21.3 PLANNING, REGULATORY & ENVIRONMENTAL SERVICES - ACTIVITY REPORT**

**File Number: D3.1-A11.1-A8.1**

The Council had before it the report of the Manager Environmental Services regarding the Planning, Regulatory & Environmental Services - Activity Report.

**Resolution 2022/170**

**Moved: Cr Lachlan Ford**

**Seconded: Cr Victor Bartley**

**That the information in the Planning, Regulatory & Environmental Services Activity Report as presented to Council on Monday, 25 July 2022 be received and noted.**

**Carried**

#### **21.4 GENERAL MANAGER'S ACTIVITY REPORT**

**File Number: G2.1**

The Council had before it the report of the General Manager regarding the General Manager's Activity Report.

**Resolution 2022/171**

**Moved: Cr Lachlan Ford**

**Seconded: Cr Victor Bartley**

**That the information in the General Manager's Activity Report as presented to Council on Monday, 25 July 2022 be noted.**

**Carried**

#### **21.5 LIBRARY MANAGER'S ACTIVITY REPORT FOR JUNE 2022**

**File Number: L4.1**

The Council had before it the report of the Library Manager regarding the Library Manager's Activity Report for June 2022.

**Resolution 2022/172**

**Moved: Cr Lachlan Ford**

**Seconded: Cr Victor Bartley**

**That the information in the Library Manager's Report for June 2022 as presented to Council on Monday, 25 July 2022 be noted.**

**Carried**

**21.6 TOURISM & EVENTS MANAGER'S ACTIVITY REPORT**

**File Number: T4.3**

The Council had before it the report of the Manager Tourism & Events regarding the Tourism & Events Manager's Activity Report.

**Resolution 2022/173**

**Moved: Cr Lachlan Ford**

**Seconded: Cr Victor Bartley**

**That the information in the Tourism and Events Manager's Activity Report for June 2022 as presented to Council on Monday, 25 July 2022 be noted.**

**Carried**

**22 CLOSED SESSION**

Nil

**The Meeting closed at 10.25am.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 22 August 2022.**

.....  
**CHAIRPERSON**



**10 NOTICES OF MOTION**

Nil

**11 RESCISSION MOTIONS**

Nil

**12 BUSINESS ARISING**

**12.1 \*\*\* BUSINESS ARISING**

**File Number:** C12.1  
**Author:** Leonie Brown, General Manager  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Background**

Business outstanding from previous meetings.

**Current Situation**

**KEY:** Action Still Pending  Action in Progress  Action  Complete

GM GENERAL MANAGER	MW MANAGER WORKS
MCS MANAGER CORPORATE SERVICES	MRS MANAGER ROAD SERVICES
MES MANAGER ENVIRONMENTAL SERVICES	EDM ECONOMIC DEVELOPMENT MANAGER

362/2018	BIODIVERSITY CONSERVATION ACT 2016 - UPDATE
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY - MANAGER ENVIRONMENTAL SERVICES
FILE NUMBER	E6.1-E6.4-L8.1

DECISION	ACTION TAKEN
1. That Council undertake a review of the potential impact on the sale of land held for industrial development including obtaining specialist advice as appropriate. 2. That on finalisation of that review a further report be brought back to Council	Continue to lobby Government – matter evolving.

427/2018	PROPOSED CHANGE OF MANAGEMENT OF THE PCYC
RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	L1.17-Y1.7-LD-L11.14.3

DECISION	ACTION TAKEN
That the General Manager prepare a detailed report in relation to the matter, including the seeking of legal advice if necessary	1. In progress. 2. Teleconference held 20/08/2020. 3. Correspondence sent to PCYC 25/8/20 and followed up for response 20/10/20 & 16/11/2020. 4. Matter further discussed with Crown Lands staff on 09/03/2021 for their contact with PCYC. 5. Further discussions held in July 2021 with Crown Lands in regard to their

	<p>contact with PCYC with correspondence sent to PCYC as a follow up to discussions.</p> <p>6. PCYC have advised that as a result of internal management changes they wish to defer discussions on land management till mid-2022.</p>
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156/2019	CONFIDENTIAL – CONSTRUCTION OF SEWERAGE TREATMENT PLANT FACILITIES
RESPONSIBLE OFFICER	PETER BROWN - MANAGER OF WORKS
FILE NO	S3.2.3
<b>DECISION</b>	<b>ACTION TAKEN</b>
That Council continue with its representations to obtain funding for the additional costs anticipated to be incurred in the construction of the new Additional Sewage Treatment Facilities in Bourke	<ol style="list-style-type: none"> <li>1. Ongoing.</li> <li>2. Water use study near completion. Will then make application for additional funding.</li> </ol>

274/2019	DROUGHT – WATER UPDATE
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	W2.2.9 – W2.2.9.1
<b>DECISION</b>	<b>ACTION TAKEN</b>
That the General Manager write to the State Government seeking their urgent consideration of the construction of a regulator or additional weir including a fish ladder upstream of Bourke at a location identified as BU8	<ol style="list-style-type: none"> <li>1. Letter sent &amp; meeting held.</li> <li>2. State Government commits to preparation of Western Weirs Strategy.</li> <li>3. Teleconference involving staff and Councillors held with State Water on 22/9/2020 re Strategy.</li> <li>4. Meeting held with DPIE representatives on 10/11/2020 &amp; 11/11/2020.</li> <li>5. Further briefings on Strategy held 10/02/2021 and 24/05/2021.</li> <li>6. Discussions held by GM with Jim Betts in July 2021 Secretary, DPIE, in regard to the Weir Strategy Project and its prolonged timeframes.</li> <li>7. NSW Govt. in Oct 2021 announced the Better Baaka Program which includes Weir renewals on the Darling and specifically upgrading of the Bourke Weir. Meeting with DPIE to be held in Bourke on 23 November 2021.</li> <li>8. Meeting held DPIE 23/11/2021 with Jim Bently and his team via Video conference regarding Better Baaka Better Bidgee project.</li> <li>9. Meeting held in December 2021 with Andrew Lavelle regarding the Weir</li> </ol>

	<p>upgrade at Bourke and connectivity strategy.</p> <ol style="list-style-type: none"> <li>10. Contact made with Minister Pavey’s Office re concerns regarding potential removal of downstream weirs.</li> <li>11. GM and MCS met with DPIE officers undertaking Western Regional Water Strategy consultation in Bourke on 8 March 2022 raising concern at the potential loss of downstream weirs.</li> <li>12. Contact made in March 2022 with Andrew Lavelle of DPIE re weir progress. Advised that Western Weirs project is progressing following completion of Strategic Business Case. Advised that he will be seeking to have further conversations re weirs downstream.</li> <li>13. Meeting held with Graham Attenborough and Jason Gordon of DPIE on 15 March 2022 re all things water including weir.</li> <li>14. Mayor, Mark Riley and Leonie Brown attended the DPIE Forum at Bourke Bowling Club on 30 June 2022 re Western Region Water Strategy and Barwon-Darling Water Sharing Plan and Floodplain Harvesting licencing.</li> <li>15. Submissions subsequently made re increasing Bourke Weir height and retention of downstream weirs.</li> <li>16. Ingrid Emery, Executive Director Project Interfaces and Program Management Water Infrastructure to provide update to Councillors on 22 August 2022.</li> </ol>
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2020/111	DUAL NAMING OF THE DARLING RIVER – DARLING RIVER BAAKA
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	R6.5
<b>DECISION</b>	<b>ACTION TAKEN</b>
That Council seek further clarification from the GNB on which section of the Darling River will be dual named Baaka and will the name be Darling Baaka River / Baaka Darling River or Darling River Baaka.	<ol style="list-style-type: none"> <li>1. Ongoing. Geographical Names Board GNB contacted.</li> <li>2. Investigations are continuing by GNB.</li> <li>3. GNB advised in July 2021 that it would be undertaking consultation in August 2021 in regard to dual name proposal.</li> <li>4. GNB subsequently advised in August that due to COVID the consultations will now be undertaken in 2022.</li> <li>5. Meeting was to be held with GNB on 22 June 2022 however was postponed by GNB till “next month” with a date yet to be suggested.</li> <li>6. Meeting scheduled for 19 July 2022 postponed – new date yet to be confirmed.</li> </ol>

2020/236	14.2 BOURKE AIRPORT DEVELOPMENT PROPOSAL
RESPONSIBLE OFFICER	PETER BROWN – MANAGER WORKS
FILE NO	A6.1
<b>DECISION</b>	<b>ACTION TAKEN</b>
That Council seeks quotations for the preparation of a Master Plan at the Bourke Airport to determine the availability of land for the proposed development and future developments.	Brief prepared, quotations to be invited.

2020/325 & 326	REVIEW OF CAPITAL WORKS PROGRAM 2019/2020 AND REALLOCATION OF FUNDS – ITEM 15.5 - MOUNT OXLEY
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	R2.5
<b>DECISION</b>	<b>ACTION TAKEN</b>
<ol style="list-style-type: none"> <li>1. That Council notes the report on the responsibility and current condition of the access road to the summit of Mount Oxley.</li> <li>2. That Council notes the status of telecommunication infrastructure located atop Mount Oxley.</li> <li>3. That following a Title Search discussion be held with the owners of the land and the various owners of the telecommunications infrastructure atop Mount Oxley with a view to sourcing funding for at least the \$80,000 in maintenance work and potentially a further \$110,000 for the guard rail installation, for a further report to Council</li> </ol>	<ol style="list-style-type: none"> <li>1. Extensive title searches have been completed.</li> <li>2. Liability issues being pursued by Booth Brown Legal for further report.</li> <li>3. Meeting held with Mr &amp; Mrs Stalley on 10 December 2020.</li> <li>4. Risk review undertaken by Council’s insurers on 16/03/21. Awaiting advice to allow instructions to be issued by Booth Brown Legal to prepare licence documentation.</li> <li>5. Discussions held with NSW Telco</li> </ol>

<p>including consideration to any contribution by Council.</p> <p>4. That Council investigates its potential liability as a result of the public use of the access road to the top of Mount Oxley and a report be submitted back to Council.</p>	<p>Authority re potential for funding to assist with road upgrade. Costs advised. No funding available.</p> <p>6. Further discussions to be held with owners of Mt Oxley site.</p>
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2019/439 & 2021/33	NORTH BOURKE BRIDGE REHABILITATION CONCEPT PLAN
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	B6.1

DECISION	ACTION TAKEN
<p>1. Council continues to apply for funding to undertake the project</p> <p>2. Council commits additional funds of \$269,922 from Councils Infrastructure Reserve Fund to ensure a total co-contribution from Council of \$969,922 (25%) to the Building Better Regions Fund Round 5, for North Bourke Bridge Renewal, if a funding application is successful.</p>	<p>1. Ongoing.</p> <p>2. Letter received from Minister Toole 11/11/2020 advising upcoming funding opportunities for bridge.</p> <p>3. Funds as resolved reserved in Councils accounts.</p> <p>4. Application under Building Better Regions Fund lodged 11/02/2021. Application unsuccessful.</p> <p>5. Strategy prepared for investigation, assessment and restoration of bridge for input into Tourism Grant Application.</p> <p>6. Application lodged in August 2021. No response to date.</p> <p>7. Representations made to Member for Barwon, Roy Butler MP regarding funding for Bridge.</p> <p>8. Further application under Building Better Regions Fund lodged February 2022.</p> <p>9. Council resolved 25 February 2022 to allocate funding of \$200,000 to engage a structural engineer to prepare documentation to allow Council to invite tenders for restoration of the bridge.</p> <p>10. Draft brief prepared and with Public Works Advisory (PWA) for review.</p> <p>11. Quote obtained from PWA with further discussions to be held.</p> <p>12. Further Grant funding application for design funding lodged with NSW Government in July 2022.</p>

2021/302	WESTERN GOLF CHALLENGE	
RESPONSIBLE OFFICER	MEL MILGATE – MANAGER ECONOMIC DEVELOPMENT	
FILE NO	D5.1, S4.1 and S5.1	
DECISION		
That Council accede to the request from Gary Begg – Regional Manager Golf NSW requesting financial support in the amount of \$2,000 to assist with the grant application for the proposed Western Golf Challenge 2022.	ACTION TAKEN	
	<ol style="list-style-type: none"> <li>1. EDM spoken with Gary Begg to confirm support.</li> <li>2. Western Golf Challenge Grant Application to be completed start of 2022.</li> <li>3. Letter of support from Bourke Shire Council drafted and pending advice from Mr Begg of other towns support as to the challenge proceeding before sending.</li> <li>4. Mr Begg advised that the Western NSW Golf Challenge will not be proceeding. The Stage 2 application was declined as the event is a touring event across multiple locations and as such does not meet the eligibility criteria.</li> </ol>	

2021/355	ROAD CLASSIFICATION REVIEW	
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER	
FILE NO	R7.1, R7.4.3	
DECISION		
<ol style="list-style-type: none"> <li>1. That Council provide a submission to the Independent Panel on Road Classification Review and Regional Road Transfer proposing that ownership of the Bourke – Milparinka Rd (Wanaaring Rd) be transferred to the NSW Government, as a minimum.</li> <li>2. That the transfer of any Regional Roads to Government in the Bourke Shire being on the basis of Council entering into a contract with Government which would see Council continuing to undertake both improvement works, and the necessary programmed and emergency maintenance works on the transferred roadway(s).</li> <li>3. That Council also provides a submission to the Independent Panel on Road Classification Review and Regional Road Transfer proposing the reclassification from local road to regional road status of the following roads: <ul style="list-style-type: none"> <li>• RLR 5 – Caronga Peak to Wilga Downs (23km / no</li> </ul> </li> </ol>	ACTION TAKEN	
	Submission to Review Panel prepared and submitted.	

bridge); <ul style="list-style-type: none"> <li>• RLR50 - Moleyarrah Road – Wanaaring to Hungerford (86.82km / no bridge);</li> <li>• RLR44 – Janina Road – Louth to Wanaaring (85.7km / no bridge);</li> <li>• RLR49 – West Culgoa Road – Bourke to Weilmoringle (82.82km / single lane bridge).</li> </ul>	
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2022/6	NOTICE OF MOTION - VILLAGE TOURS
RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	C8.1, C11.1, P4.1
<b>DECISION</b>	<b>ACTION TAKEN</b>
All councillors be invited to attend any future Council Village Tours and community meetings.	Noted.

2022/11	EMPLOYMENT ZONE REFORM
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY - MANAGER ENVIRONMENTAL SERVICES
FILE NO	T5.1
<b>DECISION</b>	<b>ACTION TAKEN</b>
That the proposal to permit business premises, with consent, in the R1 General Residential Zone of the Bourke Local Environmental Plan be endorsed for the purposes of preparing a Planning Proposal for further consideration by Council in due course.	Matter proceeding.

2022/63	CONTRACT MANAGEMENT OF THE BOURKE WAR MEMORIAL OLYMPIC SWIMMING POOL
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY - MANAGER ENVIRONMENTAL SERVICES
FILE NO	S10.1
<b>DECISION</b>	<b>ACTION TAKEN</b>
1. That as per the existing Management Contract between Council and Mr Mark Hollman in respect of the Management of the Bourke War Memorial Olympic Swimming Pool Complex (BWMOSP), Council and Mr Hollman proceed to exercise the available 12-month option period ending 30 June 2023 at the agreed contract fee for the season as detailed in the report herewith. 2. That it be noted that as per the existing contract in respect of	1. Contractor formally advised of Council’s decision. 2. Contract Management Tenders to be invited in due course. 3. Entry fees included in 2022/23 draft Operational Plan.



<p>the management of the BWMOSP, it will be necessary for Council to invite tenders for the management Contract post the period ending 30 June 2023.</p> <p>3. That entry fees at the Bourke War Memorial Olympic Swimming Pool Complex for the 2022/2023 period be included and exhibited as part of Councils 2022/2023 draft Operational Plan.</p>	
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2022/ 96	NORTH BOURKE STORMWATER DRAINAGE
RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	D6.1, D6.2, V 1.6

DECISION	ACTION TAKEN
<ol style="list-style-type: none"> <li>1. That the information in the report of the General Manager from March 2022 be noted.</li> <li>2. That the Mayor and General Manager be requested to take the necessary action in pursuit of potentially acquiring land in respect of this drainage matter, for a further report to Council.</li> <li>3. That the Mayor and General Manager be requested to brief Mr G Seiler on the progress of this matter.</li> <li>4. That the documents and considerations in respect of this matter remain confidential to Council.</li> </ol>	<ol style="list-style-type: none"> <li>1. Investigations into land proceeding.</li> <li>2. Mayor and GM have briefed Mr Seiler.</li> <li>3. Land to west of subject site reviewed by environmental consultant and is considered to be an undesirable location for the construction of stormwater retention infrastructure due to the multitude of environmental, practical and physical constraints.</li> <li>4. Further update meeting held in June 2022 with Mr Seiler involving Mayor, Deputy Mayor and Messrs Riley and Brown.</li> <li>5. Monthly progress reports to be provided to Mr Seiler by Council.</li> <li>6. Awaiting advice from Insurers regarding progress.</li> </ol>

2022/ 113	LOCAL GOVERNMENT NSW (LGNSW) ANNUAL CONFERENCE 23 TO 25 OCTOBER 2022
RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	L8.3, G2.3, M2.2

DECISION	ACTION TAKEN
<ol style="list-style-type: none"> <li>1. That the Mayor and General Manager attend the LGNSW Annual Conference to be held 23 to 25 October 2022.</li> <li>2. That Councillors who wish to attend the LGNSW Annual Conference to be held 23 to 25 October 2022 nominate prior to August 2022.</li> </ol>	<p>Mayor, Councillor Bartley and General Manager registered to attend conference.</p>

2022/ 115	RISK MANAGEMENT AND INTERNAL AUDIT FRAMEWORK FOR COUNCILS
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RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER	
FILE NO	R5.1	
DECISION		ACTION TAKEN
<ol style="list-style-type: none"> <li>1. That Council join with the Far North West Joint Organisation and its member Councils in establishing a Shared Audit Risk and Improvement Committee in accordance with section 428B of the Local Government Act 1993.</li> <li>2. That Council delegate authority to the Far North West Joint Organisation to appoint the chair and two (2) independent members to form the shared Audit Risk And Improvement Committee to serve the Far North West Joint Organisation and all three member Councils.</li> <li>3. That Council appoint a Councillor to serve as the non-voting board member on the ARIC for this Council only.</li> <li>4. That Council adopt the Draft Terms of Reference developed for the operation of the Audit Risk and Improvement noting the initial revised term to cater for the shorter period to be served by the current Council and the fact that there is no current need for the Chair to be pre-qualified at this stage.</li> <li>5. That Council note the Expression of Interest document developed by the Far North West Joint Organisation for distribution to potential applicants for persons to serve as the Chair or one of the two (2) independent Committee Members including the fees payable to the Chair and Committee members.</li> <li>6. That applications as detailed in the Expression of Interest document be called for by the placement of advertisements in the local papers circulating in each of the towns within the FNWJO area together with the websites of each of the member Councils to provide local residents the opportunity to apply to become a member of the Shared Committee if they are suitably qualified and wish to apply.</li> </ol>		<ol style="list-style-type: none"> <li>1. General Manager advised FNWJO of Council’s resolution.</li> <li>2. Manager Corporate Services take the necessary action to implement Council’s resolution.</li> <li>3. Expression of Interest received from another Council regarding joining the FNWJO.</li> <li>4. FNWJO meeting held on 1 August 2022.</li> <li>5. Matter proceeding.</li> </ol>

2022/ 116	RECONNECTING REGIONAL NSW - COMMUNITY EVENTS PROGRAM
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	G4.1
DECISION	ACTION TAKEN
<ol style="list-style-type: none"> <li>1. That application be made to the Community Events Program for \$150,854 for events to be held in Bourke, Byrock, Enngonia, Fords Bridge, Louth and Wanaaring.</li> <li>2. That the Mayor, and General Manager be authorised to finalise the list of events for submission of the application of \$150,854 for the Community Events Program.</li> </ol>	<ol style="list-style-type: none"> <li>1. Manager Economic Develop take the necessary action to implement Council’s resolution.</li> <li>2. Applications submitted for Rodeo event in Bourke and various other events at villages in the Shire.</li> <li>3. Events identified to be funded under the Reconnecting Regional NSW Grant include:                         <ol style="list-style-type: none"> <li>1. Back O’ Bourke Rodeo – 15/10/2022</li> <li>2. Henry Lawson Centenary Celebrations – 02-04/09/2022</li> <li>3. Louth Races – 06/08/2022</li> <li>4. Wanaaring Gymkhana/Bike Day – 24/09/2022</li> <li>5. Enngonia Races – 17/09/2022</li> <li>6. Fords Bridge Christmas Tree – December 2022</li> <li>7. Byrock Christmas Tree – December 2022</li> </ol> </li> <li>4. Awaiting approval of application.</li> </ol>

2022/160	RURAL WATER CONNECTIONS
RESPONSIBLE OFFICER	PETER BROWN – MANAGER WORKS
FILE NO	W2.1
DECISION	ACTION TAKEN
<ol style="list-style-type: none"> <li>1. That the identified boundaries for the maintenance and supply of water to the Village of Wanaaring, as herewith, be adopted.</li> <li>2. That Council cease to maintain and supply water to any properties outside of the identified boundaries for the Village of Wanaaring as included herewith.</li> <li>3. That Council advise any residents on water lines external to the village boundaries that no further upgrade to the water supply line will be completed by Bourke Shire Council and that effective 1 January 2023, the service be disconnected.</li> </ol>	In progress.

2022/161	CAMPING & CARAVAN USAGE - MITCHELL HIGHWAY ROAD RESERVE AND NORTH BOURKE BOAT RAMP CROWN RESERVE
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY – MANAGER ENVIRONMENTAL SERVICES
FILE NO	L1.9
DECISION	
<ol style="list-style-type: none"> <li>1. That the legislative information in respect of the potential usage of the North Bourke Boat Ramp Crown Reserve for the purposes of caravanning and camping be noted.</li> <li>2. That Council not pursue the development of a primitive campground to allow camping at the North Bourke Boat Ramp Crown Reserve and having regard to this position, camping in this reserve not be permissible and appropriate signage be maintained.</li> <li>3. That Council enter into discussions with TfNSW with a view to the sealed section of road reserve leading to the old North Bourke Bridge being designated for use by light and recreational travellers as a Rest Area, for a trial period ending 12 months after the opening of such road reserve as a rest area, should it be approved.</li> <li>4. At the end of this period it would be proposed that a report on the trial be provided to Council to review usage and issues, including any impact on accommodation providers in Bourke.</li> <li>5. That Council investigate further opportunities to promote Bourke as an RV friendly town.</li> </ol>	ACTION TAKEN
	Contact made with Transport for NSW (TfNSW). Awaiting response.

2022/162	ACCOUNTING FOR RURAL FIREFIGHTING EQUIPMENT
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	F2.3
DECISION	
<ol style="list-style-type: none"> <li>1. That Council write to the NSW Treasurer, the Hon Matt Kean MP; the Minister for Emergency Services and Resilience, the Hon Stephanie Cook MP; the Minister for Local Government, Wendy Tuckerman MP and the Member for Barwon, Roy Butler MP expressing Council’s objection to the NSW Governments determination on ownership of Rural Fire Service assets.</li> <li>2. That Council write to the NSW Auditor General, Ms Margaret Crawford, advising that Council will not carry out RFS stocktakes on behalf of the NSW Government and will not record RFS assets in Bourke Shire Council’s Financial Statements.</li> <li>3. That Council requests LGNSW to continue advocating on</li> </ol>	ACTION TAKEN
	<ol style="list-style-type: none"> <li>1. Letters written to the NSW Treasurer, the Hon Matt Kean MP; the Minister for Emergency Services and Resilience, the Hon Stephanie Cook MP; the Minister for Local Government, Wendy Tuckerman MP, the Member for Barwon, Roy Butler MP.</li> <li>2. Letter written to the NSW Auditor General, Ms Margaret Crawford.</li> <li>3. Letter written to Mr Scott Phillips, CEO, Local Government NSW.</li> <li>4. Discussion held between GM and Audit</li> </ol>

<p>Council's behalf to get clarification finally from the State Government about the accounting treatment of RFS assets.</p>	<p>Office representative whereby Councils position was reiterated.</p>
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**Recommendation**

**That the information in the Business Arising Report as presented to Council on Monday, 22 August 2022 be noted.**

**12.2 CALENDAR OF EVENTS**

**File Number:** C12.6  
**Author:** Leonie Brown, General Manager  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Background**

Information is sent out monthly to advise when Council Meetings, meetings which Councillors are Delegates to and other meetings of which Council is a member of, or representatives of Council, are to be held.

**Current Situation**

Month	Date	Time	Meeting / Event	Location
<b>2022</b>				
August	22	9.15am	Council Meeting	Council Chamber
September	26	9.15am	Council Meeting	Council Chamber
October	24 (1)	9.15am	Council Meeting	Council Chamber
November	28	9.15am	Council Meeting	Council Chamber
December	19	9.15am	Council Meeting	Council Chamber
<b>2023</b>				
February	27	9.15am	Council Meeting	Council Chamber
March	27	9.15am	Council Meeting	Council Chamber
April	24	9.15am	Council Meeting	Council Chamber
May	22	9.15am	Council Meeting	Council Chamber
June	26	9.15am	Council Meeting	Council Chamber
July	24	9.15am	Council Meeting	Council Chamber
August	28	9.15am	Council Meeting	Council Chamber
September	25	9.15am	Council Meeting	Council Chamber

(1) Report included in August 2022 Council Meeting Agenda proposing that the date of this meeting be moved to 31 October 2022 due to LGNSW Annual Conference.

**Recommendation**

**That the information in the Calendar of Events Report as presented to Council on Monday, 22 August 2022 be noted.**

**12.3 INFORMATION TO COUNCILLORS**

**File Number:** C12.1  
**Author:** Leonie Brown, General Manager  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Background**

Each month a list of correspondence is sent out in the Business Paper to Councillors to ensure that they have not missed any information since the last Business Paper was produced.

**Current Situation**

Date	Information Sent	Author	Email
18/07/2022	Topical stories regarding Local Government issues	Inside Local Government	✓
20/07/2022	GMs Column	Leonie Brown	✓
21/07/2022	Business Papers for July Council Meeting	Leonie Brown	✓
22/07/2022	Topical stories regarding Local Government issues	Inside Local Government	✓
22/07/2022	Topical stories regarding Local Government issues	Inside Local Government	✓
25/07/2022	Coulton's Catch Up - Monday 25 July	Mark Coulton	✓
25/07/2022	Topical stories regarding Local Government issues	Inside Local Government	✓
26/07/2022	News from the Barwon electorate	Roy Butler	✓
26/07/2022	Topical stories regarding Local Government issues	Inside Local Government	✓
26/07/2022	Minutes from July Council Meeting	Leonie Brown	✓
27/07/2022	Farmers criticise political point-scoring	NSW Farmers Association	✓
27/07/2022	Topical stories regarding Local Government issues	Inside Local Government	✓
29/07/2022	Caravans on Private Land	Leonie Brown	✓
29/07/2022	Councillor Devices	Leonie Brown	✓
01/08/2022	Topical stories regarding Local Government issues	Inside Local Government	✓
01/08/2022	Topical stories regarding Local Government issues	Inside Local Government	✓
02/08/2022	Topical stories regarding Local Government issues	Inside Local Government	✓
02/08/2022	Don't miss out on the Executive Certificate for Elected Members	LGNSW Learning and Development	✓
02/08/2022	OLG's fortnightly newsletter - 22 July 2022	Office of Local Government	✓

02/08/2022	Strong interest in farming from Labor	NSW Farmers Association	✓
03/08/2022	GMs Column	Leonie Brown	✓
03/08/2022	The Weekly Newsletter, 2 August 2022	Local Government NSW	✓
03/08/2022	Councillor Devices – follow up	Margo Anderson	✓
03/08/2022	Abattoir Update - Confidential	Leonie Brown	✓
04/08/2022	Reply to Correspondence re: Bourke Police Station Upgrade	Leonie Brown	✓
04/08/2022	Pool Update	Leonie Brown	✓
08/08/2022	Visa options for employing workers in regional Australia - Orana region and more	RDA Orana	✓
08/08/2022	Coulton's Catch Up - Monday 8 August	Mark Coulton	✓
08/08/2022	Council Circular 22-22 The development of guidelines and a model policy on the lobbying of Councillors	Office of Local Government	✓
08/08/2022	Related Party Disclosures – follow up	Margo Anderson	✓
09/08/2022	Invitation to Dinner and Meeting with the Orana Water Utilities Alliance	Doug Morrby	✓
10/08/2022	GMs Column	Leonie Brown	✓
10/08/2022	Basin Bulletin Issue 54	Murray Darling Association	✓
10/08/2022	OLG's fortnightly newsletter - 5 August 2022	Office of Local Government	✓
15/08/2022	Reminder - Council Meeting Monday, 22 August 2022	Margo Anderson	✓
15/08/2022	The Weekly Newsletter, 9 August 2022	Local Government NSW	✓
16/08/2022	Staff Matters - Confidential	Leonie Brown	✓
16/08/2022	The Weekly Newsletter, 16 August 2022	Local Government NSW	✓
16/08/2022	Wiradjuri Cultural Centre, Grants, Cross-Cultural Carnival and more	RDA Orana	✓
17/08/2022	GM's Column	Leonie Brown	✓

**Recommendation**

**That the contents of the Information to Councillors Report as presented to Council on Monday, 22 August 2022 be noted.**



**13 ENGINEERING SERVICES DEPARTMENT**

Nil

**14 ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT**

Nil

**15 GENERAL MANAGER****15.1 OCTOBER COUNCIL MEETING CHANGE OF DATE**

**File Number:** C12.1  
**Author:** Leonie Brown, General Manager  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Background**

Bourke Shire Council attends the LGNSW Annual Conference annually and has resolved to do so in 2022.

**Current Situation**



Council has been advised that the LGNSW Annual Conference will be conducted from Sunday, 23 October 2022 to Tuesday, 25 October 2022. In adopting its schedule of meetings for the Mayoral Term ending September 2023, the Ordinary Monthly Meeting for October 2022 was set down for the 4<sup>th</sup> Monday of the month, being 24 October 2022. This date obviously conflicts with the staging of the LGNSW Annual Conference and it is proposed that Councils meeting date be amended such that the October meeting be held on Monday 31 October 2022.

Councillor Hollman, Councillor Bartley and the General Manager have nominated to attend the conference.

**Recommendation**

**That the date of Councils October 2022 Ordinary Meeting be amended such that it be held on Monday, 31 October 2022.**

**15.2 DELIVERY PROGRAM REPORT 1 JULY 2021 TO 30 JUNE 2022**

**File Number:** P4.2  
**Author:** Leonie Brown, General Manager  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** 1. Council Review 30-06-2022  

**Background**

This report provides Council with information on the progress of Council's Delivery Program actions from 1 July 2021 to 30 June 2022.

**Current Situation**

The General Manager must ensure that progress reports are provided to Council, with respect to the principal activities detailed in the Delivery Program, at least every six months.

Council's half yearly report to 31 December 2021 was presented to Council at its Ordinary Meeting held on 25 February 2022.

The attached review presents a report on the progress in implementing the 2017/2022 Delivery Program and Operation Plan for the period ending 30 June 2022. It should be noted that the "life" of Council's Delivery Program was extended by 12 months to be for the revised period ending 30 June 2022. This was as a result of the Council elections being initially postponed by 12 months until 4 September 2021, and then until 4 December 2021, due to the Coronavirus pandemic.

Each item in the Delivery Program is referenced to one of the key priorities in Council's Community Strategic Plan - Economic Prosperity; Environmental Sustainability; Governance and Organisational Performance; Infrastructure and Liveable and Vibrant Community.

I am happy to advise that Council has achieved 92 % of its goals identified for implementation in the Plan. The Departmental Managers and their staff are to be congratulated on this level of achievement.

Some of the notable achievements in the 2021/2022 financial year include:-

- Upgrade to swimming pool car park including shade sails
- Upgrade to the bar area at the Renshaw Showground, including renewal of the cottage.
- Renewal of the synthetic tennis courts at Bourke.
- Upgrade to the document management system to Magiq and the transfer of all documents to the new system.
- Sprinkler system upgrades to the Back O Bourke Exhibition Centre, Darling Park, Wharf, Medical Centre and Jones Park.
- Far North West Joint Organisation funded air-service continued to service Bourke despite upheaval in the airline industry associated with the Coronavirus pandemic.
- Roll-out of Corporate Branding and Signage Strategy continued.
- Replacement of the Jandra Creek and Caronga Creek Bridges completed.
- Additional sealing of Wanaaring Road (MR405) undertaken such that only 28kms of this road remains to be sealed.

- Funding of \$3m achieved under Round3 of the Fixing Local Roads Program
- Sealing of the Coronga Peak Road at Byrock completed.
- Extensive road widening works undertaken on the Mitchell Highway, both north and south of Bourke, on behalf of Transport for NSW.
- Beautification works commenced at the Wharf and Men's Shed area and in Mitchell Street.
- Construction of the Charles St Water Reservoir is well underway.
- Further significant grant funding achieved during the period to continue the upgrade of Council facilities, including village halls and fencing.
- Council owned residential properties upgraded.

**Financial Implications**

Operational Plan and Budget for 2021/2022 provide for the delivery of the plan.

**Recommendation**

**That Council notes the activity progress against the actions contained in the 2021/2022 Delivery Program.**

**B**

**BOURKE  
SHIRE  
COUNCIL**

**Council Review**

**Economic prosperity**

*Our community values its history and heritage and seeks to develop the tourism industry*

Action: Jandra landing completed

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop tourism facilities at wharf precinct including Jandra landing	Jandra landing completed	Manager Tourism and Events	Progressing	50%	Funding has been identified to complete the pontoon at wharf precinct. Preliminary works, including the required approvals, have commenced at the identified site and works will be completed in the 2022/2023 financial year.

Action: Reopen the North Bourke Bridge to pedestrian traffic

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve access to the North Bourke Bridge	Reopen the North Bourke Bridge to pedestrian traffic		Completed	100%	Re-opening of the North Bourke Bridge has broad community support. The bridge is now closed due to the poor and deteriorating condition. Council has resolved to prepare an engineering specification to allow tenders to be called to restore the Bridge, subject to restoration grant funding being achieved. A grant application was submitted in June 2022 with a view to funding the specification preparation.

**Action: Undertake local tourism signage audit**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve signage	Undertake local tourism signage audit	Manager Tourism and Events	Completed	100%	Audit completed. Signage roll out across the villages of Byrock, Wanaaring, Enngonia, Fords Bridge, Louth, Yantabulla and Barrington proceeding. The big Bourke entry signage has been installed.. Excellent community feedback received in respect of such signage.

**Action: Update signage**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve signage	Update signage	Manager Tourism and Events	Completed	100%	Grant funding secured to undertake upgrade to history and heritage signage. Consultation was completed at each of the community meetings. Signage has started to rollout in the shire villages of Byrock, Wanaaring, Enngonia, Fords Bridge, Louth, Yantabulla and Barrington.

Action: Work with at least one group per year to explore this potential



Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
<p>Seek opportunities to develop cultural tourism experiences</p>	<p>Work with at least one group per year to explore this potential</p>	<p>EDM</p>	<p>Completed</p>	<p>100%</p>	<p>From a survey in 2020/2021, 62% of visitors surveyed wanted to engage in activities (attractions, tours, events) within the shire whilst here. This supports the strong sale of tickets for attractions at the Back o' Bourke Centre.</p> <p>The profile of visitors travelling to the Bourke region is predominately baby boomers (77%) and are from NSW (78%). Baby boomers are the demographic cohort that are generally defined as people born from 1946 to 1964 and have been Bourke's most regular group of visitors for over 20 years. These visitors are keen to immerse themselves into activities as suggested above whilst visiting the town and results in them staying an average 2-3 nights in Bourke whilst doing so.</p> <p>Staff are working with an operator to gauge the potential for Convent tours to be aligned with our core target market's needs and provide Bourke and the region with a unique selling proposition, thus opening the opportunity for it to be another popular activity for the visitor to engage in whilst visiting Bourke..</p>

**Action: Host at least one training opportunity each year**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek opportunities to grow the tourism sector	Host at least one training opportunity each year		Completed	50%	COVID delayed plans to progress training. Council to investigate and progress accordingly in the next financial year.

**Action: Participate in regional promotional committees**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek opportunities to grow the tourism sector	Participate in regional promotional committees	Manager Tourism and Events	Completed	100%	Bourke Shire Council recognises the importance of regional committees for the western region. Staff continue to work closely with Destination NSW, Darling River Run, Kidman Way, Kamilaroi Highway committees along with the Far West Joint Organisation. Connections through these committees is vital for the region to remain vibrant and competitive.

*Our community welcomes new residents and businesses*

Action: Encourage new business opportunities

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop industries and business development opportunities	Encourage new business opportunities		Completed	100%	Council continues to promote the positives of the region and investigate new business and value-adding to existing businesses. The sale of the new abattoir to Thomas Foods International prior to Christmas is most positive for Bourke bringing employment opportunities to the town. Staff are working closely with TFI and Regional NSW to address planning matters to assist in bringing the reopening to fruition. Council is hopeful with a change of season that the agriculture industry will receive a significant boost benefiting not only that industry, but the whole business sector. Interest in the development of a Solar Farm, a new Motel Development, and a transport depot are new development opportunities currently showing interest in the area.

**Action: Regular Passenger Transport Service available**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a return of air services	Regular Passenger Transport Service available	MCS	Completed	100%	Air service re-commenced on 25/11/2019 for Bourke and Walgett, Cobar commenced in October. The Far North West Joint Organisation is administering the air services. Passenger numbers were lower than anticipated on the Bourke and Walgett routes in 2021/2022 due to COVID. Post COVID numbers are more positive.

**Action: Ensure LEP up to date**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure land availability	Ensure LEP up to date	MES	Completed	100%	LEP adhered to in planning assessments

**Action: Host welcome to Bourke function each year**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure new residents have information about the town, region and opportunities	Host welcome to Bourke function each year	Manager Tourism and Events	Completed	100%	The annual Welcome to Bourke social event was held on the 8 March 2022 at the Back O' Bourke Exhibition Centre for all new residents to the Shire, along with representation from a wide range of community groups. Over 70 people were in attendance with 24 new residents to Bourke. It provided those who were new to the area with the opportunity to meet members of the community. All new residents were provided with a complimentary gift bag of local goods and information.

**Action: Update new residents information each year**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure new residents have information about the town, region and opportunities	Update new residents information each year		Completed	100%	Updated new residents information provided to participants at the 'Welcome to Bourke' function held in March at Back O' Bourke Exhibition Centre.

Action: Information available in newspapers and through direct mail

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure opportunities with regards to the NBN are maximised	Information available in newspapers and through direct mail		Completed	100%	Council practices a variety of communication modes to ensure the community is well briefed and informed on operations and activities. These include the Council website, Facebook, emails, flyers, advertising in local paper and other methods. Covid-19 information continued to be directed to the community in a efficient, effective and timely manner to gain major impact. Social media activity has increased and helps council to provide important up to date information to all including water issues, road closures and meeting notices. These are complimented with newspaper advertising. NBN is available in Bourke.

Action: Action enquiries and send out information

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Promote Bourke as a business centre	Action enquiries and send out information		Completed	100%	COVID stalled attendance by Council at trade shows during the 2021/2022 period. Council is working with the Far North West Joint Organisation of Councils to develop a Tourism Strategy to bring visitors to the bush. The Strategy is now being implemented through the stages to promote the regions. New businesses such as Dann's on Main, Little Darling Studio and Back O' Bourke Beauty have commenced operation during early 2022.

Action: Encourage new employment opportunities

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Promote population growth	Encourage new employment opportunities		Completed	100%	Council continues to progress opportunities for business. The recent Abattoir sale brings and element of change and optimism for the Bourke community. Council staff worked with Thomas Food International to promote employment sign-on days in June 2022. COVID restrictions and travel between borders has impacted all of Australia and Bourke is no different. There are numerous vacancies in the community throughout the hospitality, health and local government industries with employers continuing to find it difficult to fill these positions.



## Environmental Sustainability

### *Ensure out heritage and culture are respected*

Action: Co support at least one activity per year in regards to either land care or another community group achieving environmental outcomes

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure active local land care groups	Co support at least one activity per year in regards to either land care or another community group achieving environmental outcomes	MES	Completed	100%	Council continues to support local community groups to achieve environmental outcomes, such as fingerling release into Darling River. The Bourke Landcare Group is in its infancy stage and looking to grow in which Council will support.

Action: Maintain older portion of the Bourke cemetery to a satisfactory standard

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure maintenance of cemeteries	Maintain older portion of the Bourke cemetery to a satisfactory standard	MES	Completed	100%	The Bourke Historic Cemetery is maintained to a satisfactory standard, in line with the cemetery CMP.

**Action: Maintain the new cemetery to a high level**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure maintenance of cemeteries	Maintain the new cemetery to a high level	MES	Completed	100%	Cemetery maintained to a high level.

**Action: Review and update Bourke Shire Council's trust register every second year or when required**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Manage Council trusts and reserves to a high standard	Review and update Bourke Shire Council's trust register every second year or when required	MES	Completed	100%	Trust register reviewed and updated.

**Action: Ensure Heritage Advisor is able to consult widely with community groups**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Protect local heritage items including significant architecture and indigenous heritage	Ensure Heritage Advisor is able to consult widely with community groups	MES	Completed	100%	Heritage Advisor engaged with community groups and community members consulted as required.

*Managing the built environment sustainably*

Action: Clean up at least two long term overgrown blocks each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Encourage the clean-up of vacant blocks	Clean up at least two long term overgrown blocks each year	MES	Completed	100%	Works undertaken to clean up overgrown blocks. This work was undertaken in consultation with the RFS to ensure adequate hazard reductions were completed to prevent lighting of fires.

Action: Review LEP as per legislation

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a relevant and up to date Local Environmental Plan (LEP)	Review LEP as per legislation	MES	Completed	100%	LEP maintained, amended as required and adhered to.

**Action: Review Louth LEP with a view to increase the Village area**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a relevant and up to date Local Environmental Plan (LEP)	Review Louth LEP with a view to increase the Village area	MES	Completed	100%	LEP reviewed with an proposed increase to the area of the Louth Village to be included in a future strategy, and then LEP, amendment.

**Action: Actively reduce the level of cardboard that goes to landfill**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Increase the level of recycling within the Shire	Actively reduce the level of cardboard that goes to landfill	MES	Completed	70%	Research continues for a viable recycling option for Bourke. Investigations proceeding into potentially linking recycling with the CDS Scheme.

**Action: Develop recycling function in partnership with private business or community groups**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Increase the level of recycling within the Shire	Develop recycling function in partnership with private business or community groups	MES	Completed	70%	Investigating avenues with the private sector and government agencies at ways to establish a viable recycling function into Bourke.

**Action: Review the tree policy and Master Plan at least at the start of each new Council term**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain a suitable tree policy	Review the tree policy and Master Plan at least at the start of each new Council term	MW	Completed	80%	Under review.

**Action: Maintain a minimum of two Heritage Advisor visits to Bourke each year**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain and active Heritage advisory service	Maintain a minimum of two Heritage Advisor visits to Bourke each year	MES	Completed	100%	Heritage Advisor visits programmed quarterly.

**Action: At least one bulk pick up of stockpiled waste per year in conjunction with other Netwaste Councils**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Reduce the amount of waste to landfill	At least one bulk pick up of stockpiled waste per year in conjunction with other Netwaste Councils	MES	Completed	100%	Bourke Shire Council is part of the Netwaste Scrap metal regional contract which also includes the provision for Ewaste to be collected. Council will continue to be part of the regional contract.

**Action: Hold yearly public awareness campaign about watering in hot climate**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek to conserve water where possible and effective	Hold yearly public awareness campaign about watering in hot climate	MW	Completed	100%	Water saving techniques promoted during Water Week.

*Secure sustainable water and waste water for all*

**Action: Additional height added to the Bourke weir**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Enhance the water supply options for Bourke	Additional height added to the Bourke weir	MW	Progressing	50%	Council is currently part of the Western Weirs Program. Various briefing updates provided to Council during 2021/2022 with a further briefing to be held at August 2022 Council Meeting.

**Action: Ensure additional water storage for the Bourke supply**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Enhance the water supply options for Bourke	Ensure additional water storage for the Bourke supply	MW	Progressing	50%	Council continued to lobby the state and federal governments re the need for additional water storage for the Bourke supply.

**Action: Review drought management plan as required**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Enhance the water supply options for Bourke	Review drought management plan as required	MW	Completed	100%	Drought Management Plan to be reviewed in 2023 as part of the preparation of Councils Integrated Water Cycle Management Plan..

**Action: Ensure sewer conforms to EPA license requirements**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a reliable sewer system in Bourke	Ensure sewer conforms to EPA license requirements	MW	Completed	100%	Council currently meeting NSW EPA licencing requirements in regards to sewer service.

**Action: Respond to sewer chokes and boundary trap blockages within two hours**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a reliable sewer system in Bourke	Respond to sewer chokes and boundary trap blockages within two hours	MW	Completed	100%	Targets being meet.



**Action: Ensure all repairs are undertaken as soon as possible**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure all Villages have access to non potable water	Ensure all repairs are undertaken as soon as possible	MW	Completed	100%	Conducting work in Councils time frames.

**Action: Meet the standard guidelines as detailed by the Lower Macquarie Water Users Alliance**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure an adequate water supply for Bourke	Meet the standard guidelines as detailed by the Lower Macquarie Water Users Alliance	MW	Completed	100%	Council currently meets all Health guideline and best practice.

**Action: Incremental water and waste water renewal each year**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure upgraded water and wastewater infrastructure	Incremental water and waste water renewal each year	MW	Completed	100%	Water and Sewer Infrastructure upgrades completed.

**Action: New water treatment plant operational**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure upgraded water and wastewater infrastructure	New water treatment plant operational	MW	Completed	100%	Project completed and operating successfully .

**Governance and Organisational performance**

*Advocate the benefits of living and working in the Bourke Shire Council area*

Action: Participate in meetings between Council and inter agency stakeholders

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Promote participation and coordination between the Council and community	Participate in meetings between Council and inter agency stakeholders	MCS	Completed	100%	Numerous meetings attended including NGO's, and State Government departments. During COVID in 2021, the Bourke LEMC met on 51 occasions.

Action: Undertake weekly column in the Western Herald

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Promote participation and coordination between the Council and community	Undertake weekly column in the Western Herald	MCS	Completed	100%	Weekly Column published in the Western Herald.

**Action: Bourke Shire Council's financial sustainability indicators improving**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Provide strategic leadership to the community	Bourke Shire Council's financial sustainability indicators improving	MCS	Completed	100%	Draft Financial Statements show improvement to most Financial indicators. Council is in a sound financial position.

**Action: Host yearly Village meetings**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Provide strategic leadership to the community	Host yearly Village meetings	MCS	Completed	100%	Meetings held in January 2022 between Staff and village residents for the purpose of gaining information for the Community Strategic Plan. Meetings in 2023 and onwards will include Councilor's and Staff.

*Seek continuous improvement in the business of Council*

**Action: Complete development of online community diary**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure Council activity is posted to well-maintained community diary	Complete development of online community diary		Completed	100%	The Bourke Jobs Board continues to be updated when council receives notifications from businesses. The jobs board can be difficult to maintain at times due to other online applications including Facebook, local newspaper and social media applications that provide the information instantly. Council continues to upload information when new jobs are found and sent to contact person.

**Action: Annual report completed on time**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure Council meets legislative governance standards	Annual report completed on time	MCS	Completed	100%	The 2020/2021 Annual Report reporting requirements completed with the final document provided to Office of Local Government. A copy is available on Councils website.

**Action: No significant audit issues reported**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure Council meets legislative governance standards	No significant audit issues reported	MCS	Completed	100%	All legislative governance standards have been met. Accounting for the RFS Red fleet may be an Audit issue for the 2021/2022 period. Council resolved not to disclose the value of these RFS assets in the 2021/2022 Financial Statements.

**Action: Report progress on other functions such as Business Continuity, WHS issues, Policy updates and staff training**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure Council meets legislative governance standards	Report progress on other functions such as Business Continuity, WHS issues, Policy updates and staff training	MCS	Completed	100%	Legislative governance standards met. Review of all Council Policies is continuing. WHS requirements reviewed and areas of concern identified. BCP reviewed.

**Action: No reasonable customer complaints**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure excellent customer services	No reasonable customer complaints	MCS	Completed	100%	No reasonable complaints received. Customer Service is a key focus of Council.

**Action: Library open for 5.5 days per week**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain library services	Library open for 5.5 days per week		Completed	100%	Library open 5.5 days per week. Covid-19 restricted operations in early 2021/2022 to meet the requirements of the Public Safety Order. To compensate for this, the Library promoted a wide variety of digital programming for both children and adults which continues. A Library App has also been added to aide in the communication process with the community. Residents of the Rivergum Lodge participated in the iPad user program.

**Action: Review strategic needs of Council each budget period for year ahead**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain suitable Council owned housing	Review strategic needs of Council each budget period for year ahead	MCS	Completed	100%	The upgrading of 12 Glen Street was completed. The General Managers house was re-carpeted during 2021/2022. Renshaw cottage underwent a renovation to both the interior and exterior.

**Action: At least two meetings each with State and Federal Local Members each year**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain working relationships with senior politicians and local members	At least two meetings each with State and Federal Local Members each year	MCS	Completed	100%	Numerous meetings were held with both Local Members during 2021/2022.



**Action: Host at least two inter agency forums each year**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Participate in inter agency forums and opportunities	Host at least two inter agency forums each year	MCS	Completed	100%	Meeting held with agencies as required. Attendance at Interagency meetings on a regular basis. Attended Senior Leaders meeting from January to June, these meetings involved a number of agencies within the community

**Action: Promote resolutions and activities of Council**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek continuous improvement in communications with residents	Promote resolutions and activities of Council	MCS	Completed	100%	Community consultation meetings held throughout Shire in January 2022. Senior staff attended these meeting with a good number of community representatives in attendance. Weekly GM's Desk is provided to the the Western Herald detailing the activities of Council, with the GM also doing a weekly radio session on 2WEB.

**Action: Finalise the development of plans and cost estimate for new construction in 2017-18**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek to improve Shire offices in the medium term	Finalise the development of plans and cost estimate for new construction in 2017-18	MES	Completed	100%	Continuing to follow up on funding opportunities. Concept plans for a new council office hub have been completed and a QS analysis undertaken, however these plans are outside the resources of Council.

**Infrastructure**

*Ensure adequate levels of community amenities*

Action: Develop precinct plans

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop sporting precinct plan to include Davidson Oval, Central Park and the pool	Develop precinct plans	MES	Completed	70%	Plans being developed with NSW Sport and Recreation. Major upgrades on infrastructure at community amenities with grant funding being awarded to council

Action: Increase communication amongst sporting groups (eg Davidson Oval users and Renshaw)

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop sporting precinct plan to include Davidson Oval, Central Park and the pool	Increase communication amongst sporting groups (eg Davidson Oval users and Renshaw)	MES	Completed	100%	Future needs assessment completed through Sport and Recreation.Plans of Management completed and submitted to NSW Lands for approval

**Action: Increase shade areas as budget permits**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Enhance shaded areas to parks	Increase shade areas as budget permits	MW	Completed	100%	Stage one and two completed.

**Action: Finalise development of the levee bank walk**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Enhance walking tracks along the levee bank	Finalise development of the levee bank walk	MW	Progressing	80%	Ongoing.

**Action: Undertake discussions with aged care providers to determine in the 2017-18 financial year**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure adequate levels of aged care facilities	Undertake discussions with aged care providers to determine in the 2017-18 financial year	MCS	Completed	100%	Ongoing - discussions held as required. Transfer of land to Widdon Group completed.

**Action: Audit needs of Halls each year prior to budget process for consideration**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure Community Halls are maintained to a suitable standard	Audit needs of Halls each year prior to budget process for consideration	MES	Completed	100%	Works ongoing. Hall maintenance programmed and undertaken within budget. Audits of halls undertaken for budget considerations. Village meetings, hall discussion for future works.

**Action: Ensure Village asset management plans are up to date**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure community infrastructure is well maintained where appropriate	Ensure Village asset management plans are up to date	MES	Completed	100%	Plans reviewed and updated with the long-term financial plan. A full revaluation of council's water and sewer infrastructure undertaken

**Action: Complete audit of levees in line with asset management strategy. Undertake a review of levees prior to each major flood event.**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure levee banks are maintained to a high standard	Complete audit of levees in line with asset management strategy. Undertake a review of levees prior to each major flood event.	MW	Progressing	80%	Levee structure reviewed prior to major river flows in March 2022. Flood study and levee bank audit currently underway.

**Action: Attend to breakdowns in the Villages as required and within guidelines.**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure Village water supplies are adequate	Attend to breakdowns in the Villages as required and within guidelines.	MW	Completed	100%	Council currently meeting all required guidelines.

*Ensure adequate transport linkages*

Action: Outline the improvements made to the Wanaaring and Louth Roads each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Further develop all weather roads to Louth and Wanaaring	Outline the improvements made to the Wanaaring and Louth Roads each year	MR	Completed	100%	An additional 10 km of the Louth Road and 8 km on the Wanaaring Road have been sealed during 2021/2022. This leaves 28 km to be sealed on Wanaaring Road. Wanaaring Rd seal is to be extended by 4 km in the 2022/2023 financial year, making it a 24 kilometre unsealed road.

Action: Develop heavy vehicle by pass if shown to be needed

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Investigate the potential for a heavy vehicle bypass of town	Develop heavy vehicle bypass if shown to be needed	MR	Completed	100%	Still negotiating with Traffic for NSW and Trucking industries for triple road trains to bypass Bourke via Tarcoon St. Discussed in Traffic Committee that Council would consider this option if Traffic NSW provided Council with funding if the road was to be damaged.oute would also be the subject of restricted useage times.

Action: Ensure that the roads schedule is completed each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain and seek to improve the road network in a sustainable way	Ensure that the roads schedule is completed each year	MR	Completed	100%	Roads schedule for the 2021/2022 financial year has been completed. Projects Included: 1) Rural Road Maintenance. 2) RMCC-Capital and Maintenance. 3) Flood Damage. 4) Bourke to Louth Road- 10km- New Sealed pavement-Completed 5) Wanaaring Road-8 km- New Sealed pavement-Completed 6) Weelong- Road-2.36 Km- New Sealed pavement-Completed 7) Weelong to Trilby Roads- On progress. 8) Mitchell Lane-Completed. 9) Reseal Program- Completed on regional and local roads. 10) Louth Road- 4 km-On Progress. 11) Wanaaring Road-4km- On Progress. 12) Oxley Street - Hot mix Asphalt-On Progress.



**Action: Improve at least two sections of our local roads each year**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain and seek to improve the road network in a sustainable way	Improve at least two sections of our local roads each year	MR	Completed	100%	Three (3) sections completed. Weelong Road- 2.36 Km. Mitchell Lane Weelong to Trilby on(Toorale-RLR10 )

**Action: Update and implement heavy vehicle replacement strategy each year**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain heavy vehicle replacement strategy	Update and implement heavy vehicle replacement strategy each year	MR	Completed	100%	Purchase of heavy plant for 2021/2022 ordered. Still waiting on delivery of a 4x 4 Crew Cab due to supply chain issues.

**Action: Ensure adequate resources are provided to maintain the Bourke airport**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain the Bourke airport to a high standard	Ensure adequate resources are provided to maintain the Bourke airport	MW	Completed	100%	Council currently meeting all maintenance targets. Funding achieved from Federal Government to reseal runway 05/23.

**Action: Adequate resources are provided to maintain the Village runways as required**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain Village runways where appropriate	Adequate resources are provided to maintain the Village runways as required	MW	Completed	100%	Undertaken as per Councils maintenance program.

***Manage the infrastructure needs of the Villages***

**Action: Yearly Village meetings held prior to operational plans being developed**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure good communication with Village committees	Yearly Village meetings held prior to operational plans being developed	MCS	Completed	100%	Meetings held in January 2022 in all villages. Senior staff attended all meetings. These meeting were to review the CSP and Disability Action Plan.

**Action: Yearly Village meetings held prior to operational plans being developed**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure Village priorities are well understood	Yearly Village meetings held prior to operational plans being developed	MCS	Completed	100%	Meeting held in villages prior to the development of the Delivery and Operational Plan. Where possible and the budget allows, items requested considered and included.

**Livable and Vibrant Community**

*Enjoy a vibrant Bourke and Village Community*

Action: Attend meetings held with Regional Arts Board

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop and enhance the arts	Attend meetings held with Regional Arts Board	EDM	Completed	100%	Representatives of Council attended meetings with the Regional Arts Board during 2021/2022. The Aboriginal Art Centre in Oxley Street continues to be a successful feature to our Arts community. Council staff meet regularly with Arts Centre staff. This project was a joint initiative with Muda Aboriginal Corporation and funded by Create NSW. The 'Bald Archies' were displayed at the Back O' Bourke Exhibition Centre during May - June 22. The 'Bald Archies' showcase every winning entry from the nation's leading prize for satirical portraiture since 1994.

**Action: Undertake a number of activities locally**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop and enhance the arts	Undertake a number of activities locally	EDM	Completed	100%	<p>Council continues to be proactive in the sphere of sourcing means to engage with the community, businesses and service providers for the betterment of all who live in the region. The Council's Community Consultation process is a powerful tool is generating community engagement.</p> <p>The Bourke Aboriginal Arts and Cultural Centre and Pottery Centre are two initiatives Council has undertaken with the community, along with supporting kids' activities with local artists during school holidays.</p> <p>Council welcomed the 'Bald Archies' regional Art Exhibition during June 2022.</p>

**Action: Coordinate Seniors Week activities**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop cultural partnerships	Coordinate Seniors Week activities	EDM	Completed	100%	<p>Council staff prepared a program for a grant application for Seniors Week activities..</p>

Action: Hold a number of functions/ activities yearly with local groups

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop cultural partnerships	Hold a number of functions/ activities yearly with local groups	EDM	Completed	100%	<p>The 2022 Back O Bourke Easter Festival saw over 5,000 free and ticketed attendances across numerous music, sporting, art and cultural events. Over 300 people experienced the Good Friday Music Festival with 'The Sullivan's'. The St Ignatius Colour Run, saw over 250 participants run, walk or jog 5kms around the town. Over 100 people tagged onto the Dunlop and Toorale National Park tour. The Grand Parade-had over 400 onlookers with over 40 participants in the Wool Bale Rolling competition. The Old boys Rugby Union game saw a crowd of over 300 and the Back O Bourke Picnic races with over 2500 patrons. The Easter Egg hunt had over 250 children through the Back O Bourke gardens looking for the elusive Golden Egg and collecting over 2500 Easter eggs. Council staff continue to be involved with future festivals, gatherings and annual community events.</p>

**Action: Participate in Community Working Party meetings**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop cultural partnerships	Participate in Community Working Party meetings	MCS	Completed	100%	Meeting attended when invited.

**Action: Undertake Australia Day activities**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop cultural partnerships	Undertake Australia Day activities	Manager Tourism and Events	Completed	100%	<p>Australia Day 2022 was held at the newly upgraded Bourke Swimming Pool. Overall, participants enjoyed the pool party theme that had inflatables, Dash for Cash, Watermelon Eating Competition, Dive for Dough and a lamington stack to celebrate.</p> <p>Bourke's Australia Day Ambassador -James Pittar, (Endurance Swimmer) delivered the official ceremony along with Mayor, Mr Barry Hollman and Phil Sullivan, delivering the Welcome to Country and Smoking Ceremony. Flag ceremony conducted by Tristian Gale along with Clontarf Academy- Riley Parnaby and Trae Wilson.</p> <p>Official winners for the day were: Kelly Lienesch- Citizen of the Year, Trae Wilson-Young Citizen of the Year, Laura Gordon- Sportsperson of the Year, Archie Nott- Young Sportsperson of the Year, Bourke Rural Fire Brigade volunteers- Emergency Services of the Year.</p>



**Action: Maintain grounds to a high standard**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Encourage sport and recreation activities	Maintain grounds to a high standard	MW	Completed	100%	Council's current maintenance program meeting targets.

**Action: Support at least two youth initiatives each year**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Encourage sport and recreation activities	Support at least two youth initiatives each year		Completed	100%	With the COVID-19 restrictions, including social distancing, activities during 2021/2022 were limited to meet these requirements. Council made significant inroads to upgrading many social and sporting amenities in the region. The Back O Bourke Easter Festival included numerous youth events across the long weekend, including the Colour Run, Junior Rugby games, Park Run and Giant Easter egg hunt. Activities continue to be supported through the PCYC and Bourke Swimming Pool.

**Action: Improve and upgrade lighting to Davidson and Coolican Ovals**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Enhance our parks and ovals	Improve and upgrade lighting to Davidson and Coolican Ovals	MW	Completed	100%	Completed.

**Action: Meet with educational leaders at least once per year to discuss community feedback in regards to education issues**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a high level of education	Meet with educational leaders at least once per year to discuss community feedback in regard to education issues	MCS	Completed	100%	Ongoing interaction with representatives on a need's basis.

**Action: Meet yearly with the BDCS committee to discuss issues and feedback**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a strong early childhood sector	Meet yearly with the BDCS committee to discuss issues and feedback	EDM	Completed	100%	Contact ongoing with BDCS. Council Staff attend meetings. Positive discussions have occurred in relation to the continuing support of this highly important community service.

**Action: Minimum six day per week community transport service**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure adequate levels of public transport	Minimum six day per week community transport service	EDM	Completed	70%	Community transport is a concern. The taxi service is currently unavailable, and the business is for sale. Better Living has commenced operation of the Bourke Community Transport and are seeking to provide a daily service Monday to Friday from 9am to 2pm. Better Living are finding it difficult to find staff to provide the service each day.

**Action: Report monthly on the Ranger activities and issues arising**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure adequate Ranger Services	Report monthly on the Ranger activities and issues arising	MES	Completed	100%	Ranger Activities reported.

**Action: Fund initiatives included in the Disability Inclusion Action Plan**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Foster a community that respects diversity and is supportive of cultural differences, ages and liabilities of community members	Fund initiatives included in the Disability Inclusion Action Plan	MCS	Completed	100%	Disability Inclusion Action Plan adopted. Budget allocation available for implementation of the plans initiatives. DIAP is considered when improvements to Councils infrastructure upgrades are considered.

**Action: Participate in inter agency, department, CWP meetings as requested and required**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Foster a community that respects diversity and is supportive of cultural differences, ages and liabilities of community members	Participate in inter agency, department, CWP meetings as requested and required	MCS	Completed	100%	Meetings attend when invited.

**Action: Support at least one youth initiative each quarter**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Grow and invest in our future leaders	Support at least one youth initiative each quarter	EDM	Completed	100%	Youth activities supported through the PCYC program and the Bourke Swimming Pool. Council continues to support and fund School Holiday activities each quarter.

**Action: Seek continuous improvement in town lighting**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve lighting throughout the Bourke township	Seek continuous improvement in town lighting	MW	Completed	100%	As Council's budget allows, solar being investigated.

**Action: Complete main street precinct upgrade**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve local main street amenity	Complete main street precinct upgrade	MCS	Completed	100%	The Oxley Street (CBD) Project is now complete. Work has been completed in Sturt Street and the Wharf precinct area is nearing completion. The recent plantings throughout the streets continue to grow well and the street and gardens looks great with very positive comments received from both locals and visitors.

**Action: Tangible improvements to mobile and data coverage**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve telecommunications services	Tangible improvements to mobile and data coverage	MCS	Completed	100%	Meeting held with Local Members. Will continue to lobby for improved services to the outback.

**Action: Improved boat ramp access, renew boat ramp**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve the boat ramp at North Bourke	Improved boat ramp access, renew boat ramp	MW	Completed	100%	Completed.

Action: Focus quarterly on graffiti hotspots

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Minimise the amount of graffiti	Focus quarterly on graffiti hotspots	MW	Completed	100%	As per maintenance program.

*Our community values its safe, healthy lifestyle and is caring towards each other*

**Action: Actively support Youth Council, PCYC and other NGO youth agencies**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Encourage youth leadership	Actively support Youth Council, PCYC and other NGO youth agencies	EDM	Completed	100%	Council supports youth group activities through the PCYC and other associated youth focused agencies. Council is fully aware of the need to ensure youth of the region are engaged in pursuits that stimulate the development of the mind and body. Council, PCYC and other associated youth focused agencies worked in partnership to provide free entry to the local pool this Summer. Council worked with a number of agencies and NGO's to ensure activities for January (Summer) and April (Easter) school holidays in 2021/2022 to keep the children engaged.

**Action: Support youth services quarterly**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a high level of youth services, amenities and activities	Support youth services quarterly		Completed	100%	Council, through Sport NSW, has supported the Active Kids Program and the Maranguka school holiday program.



**Action: Increased visitation for dental services to broad community**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve access to dental services	Increased visitation for dental services to broad community		Completed	100%	Dental services continue to be available at the Bourke Aboriginal Corporation Health Service. Dental Service are also available at Brewarrina, Cobar and Nyngan.

**Action: Undertake the strategies within the Disability Inclusion Action Plan**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve disability access	Undertake the strategies within the Disability Inclusion Action Plan	MW	Completed	100%	New Disability Action Plan developed.

**Action: Undertake activities that seek to increase our population**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Increase our local population	Undertake activities that seek to increase our population	EDM	Progressing	90%	Council continues to strive to promote the region as an area of choice for people, business and service providers. The Darling River continues to see good flows in the first half of 2022, the growth of economic diversity in the area appears in the positive mode. Communication is ongoing with the new operators of the Abattoir when this facility recommences operation there is expected to be an increase in the population within Bourke.

**Action: Six monthly formal meetings with health providers to discuss needs and improvements**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain a viable health system	Six monthly formal meetings with health providers to discuss needs and improvements	MCS	Completed	100%	Numerous meetings held of LEMC to address the pandemic and the impact to our community. Meeting held with health officials to discuss the nursing crisis and provision of medical services at the Hospital.

**Action: The number of Doctors in town is maintained**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain a viable health system	The number of Doctors in town is maintained	MCS	Completed	100%	Doctors numbers are stable at the current time. Meeting also held with Ochre Health when requested or required.

**Action: The quality and diversity of local health care is maintained**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain a viable health system	The quality and diversity of local health care is maintained	MCS	Completed	100%	There are a number of health organisations within the community that cover most health requirements. Council continues to lobby for the reopening of the birthing unit and to maintain the current level of care. The nursing shortage and turnover of management at the Multi-purpose Centre is having a significant impact on the operations of the facility. Discussions held with LHD regularly.

**Action: Actively participate in seniors week each year**

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Respect and make welcome our senior citizens	Actively participate in seniors week each year	EDM	Completed	100%	Application made for funding. COVID restrictions played a major role in 2021/2022 in determining if Seniors week activities were undertaken.

**16 CORPORATE SERVICES DEPARTMENT****16.1 \*\*\* BANK RECONCILIATION & STATEMENT OF BANK BALANCES**

**File Number:** F1.1  
**Author:** Brian Tickle, Acting Manager Corporate Services  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Bank Reconciliation for the period ending 31 July 2022**

Balances as per Bank Statement	\$255,837.78
Plus: Deposit not shown	\$316.50
Less: Unpresented Cheques	\$8,707.17
<b>Balance as per Cash Book</b>	<b>\$247,447.11</b>

**Reconciled Ledger Accounts as at 31 July 2022**

Fund or Account	Current Balance	Overdraft Statutory Limit
General	\$25,271,498.26	\$200,000.00
Water	\$2,883,031.45	
Sewer	\$2,739,721.57	
Trust	\$109,969.11	
	<b>\$31,004,220.39</b>	

**Investments as at 31 July 2022**

National Australia Bank	\$1,084,474.56	0.35%	367 Days	A1+
National Australia Bank	\$456,379.79	0.07%	360 Days	A1+
National Australia Bank	\$3,025,633.12	0.35%	365 Days	A1+
National Australia Bank	\$1,102,965.00	0.35%	365 Days	A1+
National Australia Bank	\$2,014,665.26	0.46%	182 Days	A1+
National Australia Bank	\$2,008,219.18	0.36%	365 Days	A1+
National Australia Bank	\$1,158,167.48	0.55%	365 Days	A1+
National Australia Bank	\$678,210.58	0.33%	330 Days	A1+
National Australia Bank	\$3,106,731.89	0.04%	365 Days	A1+
National Australia Bank	\$3,065,270.42	0.07%	360 Days	A1+
National Australia Bank	\$704,706.26	0.04%	360 Days	A1+
National Australia Bank	\$1,730,366.78	0.32%	300 Days	A1+
National Australia Bank	\$1,505,944.53	1.07%	272 Days	A1+
Commonwealth Bank	\$2,000,000.00	3.76%	210 Days	A1+
Commonwealth Bank	\$2,000,000.00	3.88%	240 Days	A1+
National Australia Bank	\$5,115,038.43	Flex		
<b>Total Investments</b>	<b>\$30,756,773.28</b>			

In accordance with Clause 212 of the Local Government Act (General) Regulation 2005 it is certified that the above investments have been made under Sec 625 of the Local Government Act and Council's Investment Policy.

#### Reconciliation at 31 July 2022

Balance as per cash book	\$247,447.11
Investments	\$30,756,773.28
<b>Total, equalling Reconciled Ledger</b>	<b>\$31,004,220.39</b>

#### Statement of Bank Balances as at 31 July 2022

	Balance	Transaction	Balance
	30 June, 2022		31 July, 2022
General Fund	\$29,779,460.41	-\$4,507,962.15	\$25,271,498.26
Water Fund	\$3,050,237.44	-\$167,205.99	\$2,883,031.45
Sewer Fund	\$2,693,418.85	\$46,302.72	\$2,739,721.57
Trust Fund	\$109,941.11	\$28.00	\$109,969.11
Investments	-\$34,742,928.76	\$3,986,155.48	-\$30,756,773.28
<b>Totals</b>	<b>\$890,129.05</b>	<b>-\$642,681.94</b>	<b>\$247,447.11</b>

#### Balance of all Funds as at 31 July 2022

<b>Balance as at 30<sup>th</sup> June, 2022</b>	<b>\$890,129.05</b>
<b>Add Receipts for</b>	
(a) Rates	\$256,709.73
(b) Other Cash	\$903,541.20
<b>Deduct payments for</b>	
(a) Payments	\$9,790,088.37
(b) New Investment	-\$7,987,155.50
<b>Balance as at 31 July 2022</b>	<b>\$247,447.11</b>

#### Recommendation:

That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 31 July 2022 be noted.

#### Recommendation

That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 31 July 2022 be noted.

**16.2 \*\*\* INVESTMENT REPORT AS AT 31 JULY 2022**

**File Number:** F1.1  
**Author:** Brian Tickle, Acting Manager Corporate Services  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Background**

The investment report is submitted monthly to Council.

**Issues**

- Investments are in accordance with Division of Local Government Guidelines and Council's Investment Policy
- Statutory obligations are being met
- Councillors' roles as resource allocators and policy directors are satisfied

**Assessment****Legal Implications Including Directives and Guidelines**

Local Government Act 1993

Local Government (General) Regulation 2005

The management, of Council's investments is delegated by the General Manager to the Manager Corporate Services.

**Financial Implications/Consideration**

The 2022/23 Budget estimated the total investment revenue as \$280,000 which represents an estimated return of 1.475%. This revenue was split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cash flow requirements.

The market value of Council's investments held as at 31 July 2022 is \$30,756,773.28

Investment income earned as at 31 July 2022 is \$24,434.28

**Policy Provisions – Council Policy and Procedure**

Policy 1.8.10(v5) – Investment Policy adopted 23 July 2020.

Ministerial Investment Order – 12 January 2011

**Strategic Implications – Implications for Long Term Plans/Targets**

Funds are invested in accordance with identified cash flow requirements.

**Investment Portfolio**

**Investments as at 31 July 2022**

National Australia Bank	\$1,084,474.56	0.35%	367 Days	A1+
National Australia Bank	\$456,379.79	0.07%	360 Days	A1+
National Australia Bank	\$3,025,633.12	0.35%	365 Days	A1+
National Australia Bank	\$1,102,965.00	0.35%	365 Days	A1+
National Australia Bank	\$2,014,665.26	0.46%	182 Days	A1+
National Australia Bank	\$2,008,219.18	0.36%	365 Days	A1+
National Australia Bank	\$1,158,167.48	0.55%	365 Days	A1+
National Australia Bank	\$678,210.58	0.33%	330 Days	A1+
National Australia Bank	\$3,106,731.89	0.04%	365 Days	A1+
National Australia Bank	\$3,065,270.42	0.07%	360 Days	A1+
National Australia Bank	\$704,706.26	0.04%	360 Days	A1+
National Australia Bank	\$1,730,366.78	0.32%	300 Days	A1+
National Australia Bank	\$1,505,944.53	1.07%	272 Days	A1+
Commonwealth Bank	\$2,000,000.00	3.76%	210 Days	A1+
Commonwealth Bank	\$2,000,000.00	3.88%	240 Days	A1+
National Australia Bank	\$5,115,038.43	Flex		
<b>Total Investments</b>	<b>\$30,756,773.28</b>			

**Term Deposits**

**Discussions/Comments**

The Investment portfolio decreased by \$3,986,155.48 during the period.

The investment portfolio is invested in term deposits with the National Australia Bank. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.

The Government Guarantee on Investments up to \$1 million dollars has now expired and the new cap of \$250,000 has replaced the scheme.

**Certification – Responsible Accounting Officer**

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council’s Investment Policy.

**Recommendation**

- 1. That the report regarding Council’s Investment Portfolio 31 July 2022 be received and noted.**
- 2. That the Certificate of the Responsible Accounting Officer be noted, and the report adopted.**



**16.3 \*\*\* RATES WRITE OFF ASSESSMENT 02008-30000000-000**

**File Number:** R2.5  
**Author:** Meredith Thompson, Revenue Officer  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Background**

The property, "Brindingabba Station", 15300 Dowling Track, Yantabulla was previously owned by Eco Agriculture Pty Ltd and they were the current owners when Council Rates for 2022-2023 were made.

**Current Situation**

This property was sold to the Minister Administering The National Parks And Wildlife Act 1974 on 7 July 2022. This property is now required to be made non-rateable under Part 6, Section 555 (1)(b) of the *Local Government Act 1993* "land within a national park, ...whether or not the land is affected by a lease, licence, occupancy or use". Bourke Shire Council rates have been levied on this property for 2022-2023 as the previous owners were "farmland" ratepayers. This property was sold on 7 July 2022.

**Financial Implications**

The rates levied and to be written off in 2022/2023 amount to \$7,226.73.

**Recommendation**

**That as a result of the sale of Rates Assessment No. 02008-30000000-000 for the purposes of a National Park, Council deem the property non-rateable and in doing so write off rates levied for 2022/2023 in the amount of \$7,226.73.**

**17 ECONOMIC DEVELOPMENT DEPARTMENT**

Nil

**18 DELEGATES AND COUNCILLORS REPORTS**


Nil

**19 POLICIES**

Nil

## 20 PRÉCIS OF CORRESPONDENCE

### 20.1 \*\*\* BOURKE & DISTRICT GARDEN CLUB - REQUEST FOR ASSISTANCE

**File Number:** C12.5-D5.2-B3.2  
**Author:** Leonie Brown, General Manager  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** 1. Bourke and District Garden Club - Request for Assistance [↓](#) 

#### Background

Council has received a request from the Bourke and District Garden Club for Councils support of the Club's committee and competitions in 2022/2023. Council has previously supported the Bourke and District Garden Club with similar annual requests.

#### Current Situation

The request includes both cash and in kind support comprising;

- A monetary donation of \$1,000 allocated to advertising in the Western Herald for the competition including advertising categories and results of judging, and cash prizes for the winners;
- Free storage of a shipping container, containing club items at the Bourke Shire Council Depot;
- Tagging and testing of club electrical equipment, including 2 urns and extension cord used in flower shows;
- Assistance creating and printing entry flyers and winners certificates;
- Use of a Council vehicle for judges to be driven around to complete judging;
- Use of the Renshaw Oval Pavilion for flower show displays;
- Council staff to gather, set up and return equipment and supplies for flower shows; and
- Provision of the Bourke Community Centre for Garden Club monthly meetings.

#### Financial Implications

Council has a provision in the 2022/2023 Operational Plan for in-kind and other requested items in the application up to an amount of \$2,000.00. It is considered that all these funds will be required.

#### Recommendation

**That Council support the application from the Bourke and District Garden Club for assistance comprising both in-kind and monetary (\$1,000) for the 2022/2023 Competitions up to an amount of \$2,000.00.**

**B** SHIRE COUNCIL (DONATIONS, SPONSORSHIP, "IN KIND" SUPPORT) 2011/12

Doc No:	
10 AUG 2022	
MAYOR	COUNCIL <input checked="" type="checkbox"/>
GM	LIBRARY
MCS	RATES
MTE	BOBEC
MEV	HR
MR	IT
MW	DEPOT
EDM	CREDITORS
OTHER	Preas

<b>Name of applicant organisation:</b>	Bourke & District Garden Club
<b>Postal Address:</b>	Po Box 546, Bourke NSW 2840
<b>Contact person:</b>	Elizabeth Kerr
<b>Position:</b>	Secretary
<b>Phone number:</b>	
<b>Mobile number:</b>	0428725768
<b>Fax number:</b>	
<b>Email address:</b>	bourkegardenclub@gmail.com

Enquiries are to be made to Council's Manager Corporate Services on 0268308000.

Completed applications are to be returned to Council no later than 4pm Friday,

***(Date(s) to be specified each year)***

An electronic version of the form can be made available upon request, or applications can be posted or hand delivered to:-

Bourke Shire Council  
 Financial Assistance Program  
 P O Box 21 / 29 Mitchell Street  
 BOURKE NSW 2840  
 Phone: 02 68308000 Fax: 02 68723030  
 Email: [bourkeshire@bourke.nsw.gov.au](mailto:bourkeshire@bourke.nsw.gov.au)

VERIFIED BY:  
 Policies and Processes of Bourke Shire Council

VERIFIED BY:  
 Page 1 of 7

**INFORMATION REGARDING YOUR REQUEST FOR FINANCIAL ASSISTANCE**

Please provide a brief overview of your group /organisation:-

We are a for profit community organisation to promote gardening in Bourke and surrounding district. We run 2 flower shows, a town and district garden competition in conjunction with the Bourke Shire Council and support Seniors Week with a Trivia day. The Garden Club has also organised and run Daffodil Day in Bourke over the past 4 years and supports fundraising events.

Is the Group/organisation based in Bourke Shire?:- **Yes/**

If no, where is it located?

What is the number of current members of your group/organisation? 12

Purpose for which the donation will be used:-  
 Free storage of shipping Container containing club items at Bourke Shire Council Depot  
 Tagging and testing of club electrical equipment including 2 urns and extension cord used in flower shows  
 Garden Competition: entries close 19/08/2022  
 Judging: 24/25/26 august 2022  
 Bourke Shire has previously assisted with costs for advertising in Western Herald for the competition including advertising competition categories and then for results of Competition  
 Shire assists with developing entry flyer for Garden Competition  
 Shire donates cash prizes for winning entries and develops winners certificates  
 In Kind: vehicle and fuel for judges to be driven around to judge gardens  
 Garden Club: pays cost for motel room and food  
 Garden Club: develops judges plan for garden entries and escorts judges around  
 'Spring Flower and Geranium Show' and 'Spring Flower and Rose Show'  
 Bourke Shire: Donates use of Renshaw Oval pavilion for use for flower shows free of charge. Bourke Shire Council also Donates workers to assist with the collection of tables, bottles and items from the container stored at the Bourke Shire Depot, items transported to event and they help set up area for the events. Shire workers then help to transport and put away tables into shipping container at Bourke Shire Council Depot  
 Garden Club: supplies prizes, trophies, judges and coordinate the events Meetings  
 Bourke Shire: Provides the monthly meeting place at the Bourke Community Centre free of charge to the Garden Club.



If not stated above, briefly describe the way in which this donation will benefit Bourke Shire:-

The Garden Club delivers community events for all residents in the Shire to enter. The Garden Competition has expanded to include photographic evidence or short videos which allows all people outside of the limits of the town of Bourke to participate.

The flower shows encourage people of all backgrounds and ages to enter and join together to socialise and share their experiences of gardening in a positive environment.

The Garden Club Face book page is a positive tool used to share educational information and encourage people to be involved in gardening and share tips. It is also used to highlight positive events and personal achievements of local residents and portray Bourke in a positive way.

The club meets monthly at the Bourke Community Centre and allows socialisation for a group of people to share information related to gardening and is a sociable opportunity for those that do not leave home often, to feel welcome and safe.

Has your group/organisation received financial or in kind support from Bourke Shire in the last 12 months? <b>Yes</b> <input checked="" type="checkbox"/>
If yes, please provide amount and details of purpose:  Use of Bourke Community Centre free of charge once a month for club meetings- last Sunday of the month between 3pm-5pm
Has your group/organisation received any grants from the State or Federal Government in relation to the project for which this donation is sought? <input checked="" type="checkbox"/> <b>No</b>

If yes, briefly list details and amount of grant
Rates Donations – if you are only applying for a donation of rates (general or water) please provide the following details:-
Property for which rates donation is sought:
Council's Rates Assessment Number:
Owner of land on which property is located:
Purpose for which the property is used:
Approximate number of days per year that the property is used for these purposes:

**APPLICATION FOR FINANCIAL ASSISTANCE**

What is the total amount of your request (exclusive of GST)?	\$	
Is your group / organisation registered for GST	Yes	No
Does your group / organisation have an ABN (Australian Business Number)?	Yes	No
Is your group / organisation incorporated?	Yes	No
If yes, please quote your ABN	85889109354	
If yes, please quote your Incorporation No	Y18241-28	
Does your group / organisation have Public Liability Insurance?	Yes	No
If yes, please attach a Certificate of Currency		

**To be completed for "in kind" support:-**

(Please arrange appointment with appropriate Council staff to obtain a quote where necessary)

ITEM	Applicant's Contribution	Support sought from Council
A. Monetary	400	1000
		(advertising, prizes)
	Total (A)	
B. Equipment costs	Garden club member escort	Use of shire vehicle + fuel
	Total (B)	
C. Labour costs	Assist set up	Transport items, assist table set up
	Coordinate and run	
	Provide prizes	
	Assist judges	Develop entry flyers
	Total ©	Print flyers
D. Other project costs		Supply of Renshaw



	Use last Sunday of the month for meetings	pavilion Supply premises for meetings
	Total (D)	
	TOTAL COSTS (A+B+C+D)	

**ORGANISATION'S BANK ACCOUNT DETAILS**

Name of bank:	Commonwealth Bank
Name of bank account:	Bourke and District Garden Club Inc
Bank BSB Number:	062510
Bank Account Number:	10002516


**APPLICATION CHECKLIST**

- For first time applicants, a copy of your group/organisation's constitution and if that constitution changes, then an updated copy is to be forwarded with any subsequent application
- A copy of the most recent annual report (including financial statements of income and expenditure) – preferably audited
- Copy of notification of ABN Number and GST Registration (if applicable) from the Australian Taxation Officer
- Evidence of Incorporation
- A copy of the applicant's current public liability insurance policy (i.e. Certificate of Currency)
- Where the applicant is a registered public charity, a copy of the registration certificate is required

**CERTIFICATION**

I certify that all the details supplied in this application form and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the applicant group / organisation.

I have read the Financial Assistance Policy provided with this application form.

Signed:  .....

Name: ..... ELIZABETH KERR .....  
Position: ..... SECRETARY .....  
Date: 09 / 08 / 2022 .....



P (08) 9202 8000 F (08) 9202 8010  
 E info@tridentinsurance.com.au W tridentinsurance.com.au  
 1st Floor, 186 Scarborough Beach Rd, Mt Hawthorn, WA 6016  
 PO Box 191, Mt Hawthorn WA 6915

**CERTIFICATE OF PLACEMENT**

Acting as broker for The Garden Clubs Of Australia Inc we certify that:

- The insurance contract detailed below was arranged on the date shown below.
- We have not received any notice of assignment, cancellation, variation or endorsement of the insurance contract from the insurer or the insured.
- All limits stated on the Liability policy apply to each individual club.

**INSURED:** The Garden Clubs Of Australia Inc, including Bourke and District Garden Club Inc

**PERIOD OF INSURANCE:** 30/04/2022 to 30/04/2023

**POLICY ONE:**  
**CLASS:** Public / Products Liability

**INSURER/S:** Certain Underwriters at Lloyd's of London

**POLICY NO.:** TBG02244

**SITUATION:** Anywhere in Australia

**INTEREST INSURED:** Legal liability of the insured to the public for death, bodily injury and/or property damage

**LIMIT OF LIABILITY:** Public Liability: \$20,000,000 any one occurrence, unlimited in the aggregate  
 Products Liability: \$20,000,000 any one occurrence, unlimited in the aggregate

**INTERESTED PARTIES:**

**POLICY TWO:**  
**CLASS:** Volunteer Workers

**INSURER/S:** Certain Underwriters at Lloyd's of London.

**POLICY NO.:** AU00024711-000

**LIMIT OF LIABILITY:** Aggregate Limit of Liability - \$1,000,000 (see schedule for sub-limits)  
 Accidental Death - Insured Event 1 \$75,000  
 Insured Events 2-25 \$75,000  
 Weekly Benefits - Injury \$ 750  
 Non Medicare Medical Expenses \$2,000

Yours faithfully,

Belinda Caunt  
 Account Director  
 April 30, 2022

**IMPORTANT NOTICE**

Should the abovementioned Insurance Contract be cancelled, assigned or changed during the above Period of Insurance in such manner as to affect this document, no obligation to inform the holder of this document is accepted by Trident Insurance Group.



## 21 ACTIVITY REPORTS

### 21.1 ACTIVITY REPORT - ENGINEERING SERVICES ROAD WORKS & WORKSHOP - WORKS COMPLETED

**File Number:** E7.1  
**Author:** Leonie Brown, General Manager  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

#### Background

The following information outlines works undertaken from 15 July 2022 to 9 August 2022 inclusive.

<b>Road Works - Michael Willoughby – Roads Supervisor</b>	
<b>1. NORTH SECTOR – Denis Tiffen, Team Leader</b>	
<b>Location</b>	<b>Work Carried Out</b>
MR 405-Wanaaring Road Re-sheet	Commenced
MR 405-Wanaaring Road Re-sheet	Completed
MR68 S Maintenance Grade	Commenced
RLR 50 - Maintenance Grade	Maintenance grading commenced
<b>2. SOUTH SECTOR - John Reed, Team Leader</b>	
<b>Location</b>	<b>Work Carried Out</b>
Mitchell Street Lane	Commenced
RLR 11-Weelong Road Re-sheet	Commenced
Mitchell Street Lane	Completed with bitumen seal
RLR 11-Weelong Road Re-sheet	Completed
<b>3. TRANSPORT SECTOR - Simon Wielinga, Team Leader</b>	
<b>Location</b>	<b>Work Carried Out</b>
MR 405-Wanaaring Road	Carting gravel commenced
MR 405-Wanaaring Road	Carting gravel completed
MR 405-Wanaaring Road	Bitumen Section
<b>4. BITUMEN SECTOR – Phillip Harvey, Team Leader</b>	
Bourke Township	Patching undertaken
Regional Roads	Patching undertaken
State Highways	Patching undertaken
State Highways 7 North	Slashing commenced

<b>WORKSHOP – Colin Kiley, Team Leader, Tradesman Plant Mechanic</b>			
<b>Plant no</b>	<b>Rego</b>	<b>Description</b>	<b>Work Carried Out</b>
4	CQ56VW	Ford Everest	Remove light bar and bullbar, repair plastic bumper, weld and straighten light brackets and bullbar

32	XO42AE	2011 Isuzu 1500 FXY	Carried out service, check over for registration and order parts
40	CP40FZ	Isuzu NHNQR	Diagnose starting problem, found faulty wiring, blown fuse, repair fuse and wiring Diagnose hydraulic leak, repair hose top oil up
66	CI37TV	Caterpillar Backhoe	Carried out service
68	X50802	2011 Moore Trailer	Remove and replace tarp, adjust brakes
69	X50803	2011 Moore Trailer	Remove and replace tarp, adjust brakes
92	XN29QQ	Western Star Prime Mover	Carried out service, remove and replace brake booster, shocks, hydraulic lines and filter, adjust brakes, remove and replace reverse switch and repair lights
101	CS92FY	Ford Ranger	Carried out service
108	63723D	Toro Mower	Remove and replace started motor and blades
111	TB60BR	Dolly	Remove and replace valves, air hoses and repair cracks, adjust brakes
132	CP22CH	John Deere	Carried out service, adjust circle shims and remove and replace pads
139	BR53WH	Caterpillar 950h	Remove and replace inner door handle, weld up outer door handle, order parts
141	XN84BW	John Deere Grader	Carried out service
147	XO86CI	Hino 500 Series FC	Carried out service, remove and replace mirror, diagnose engine light, found damaged wiring, repair wiring
148	TC60FS	Dolly	Repair air leaks and replace air fittings
155	XN95ZI	2021 Isuzu	Remove and replace tow tongue
162	CZ00HU	Ford Ranger	Carried out service
172	CL38AZ	Isuzu 1500	Carried out service
178	CO73PY	Isuzu NPS	Remove equipment and clean truck for trade in-
188	09245E	John Deere Grader	Carried out service, remove and replace pads and adjust circle shims
191	ELI42B	2020 Toyota Prado	Fit cell and phone kit
198		Spray Tank Quick Spray	Remove, repair, and replace leaking hose and fitting
222	CW43AQ	Mitsubishi ASX	Carried out service
244	19334E	Toro	Remove and replace broken bolts on deck, lift and spindles
247	23013E	John Deere	Carried out service, remove and replace broken mirror, manufacture cover for back of tractor to protect from slasher
261	DC66LK	Ford Ranger	Carried out service, diagnose engine code fault, air sensor, cleaned sensor and delete code
298		Caterpillar Compactor	Diagnose drive problem, found faulty wiring, repaired flat battery
370		Wing Slasher	Remove and replace blades and grease
411	DB55CW	Ford Everest	Carried out service
505	XN17EH	Kenworth Primemover	Carried out service

506	XN65HG	Kenworth Primemover	Carried out service
512	73235D	Multi Tyre Roller	Carried out service
555	CY80XA	Mitsubishi Pajero	Carried out service
		Miscellaneous	Clean out storerooms, make and fit new shelves, clean tool room
		Welding	Manufacture two new front gates
<b>Staff Training</b>		Nil	

**Recommendation**

**That Council note the information in the Engineering Services Department Road Works and Workshop Activity Reports as presented to Council on Monday, 22 August 2022.**

**21.2 ACTIVITY REPORT - PARKS & GARDENS / TOWN SERVICES / WATER & WASTEWATER ENGINEERING SERVICES ACTIVITY REPORT**

**File Number:** E7.1  
**Author:** Peter Brown, Manager Works  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Background**

The following information outlines works completed for the period of 15 July 2022 to 9 August 2022 inclusive.

**Current Situation**

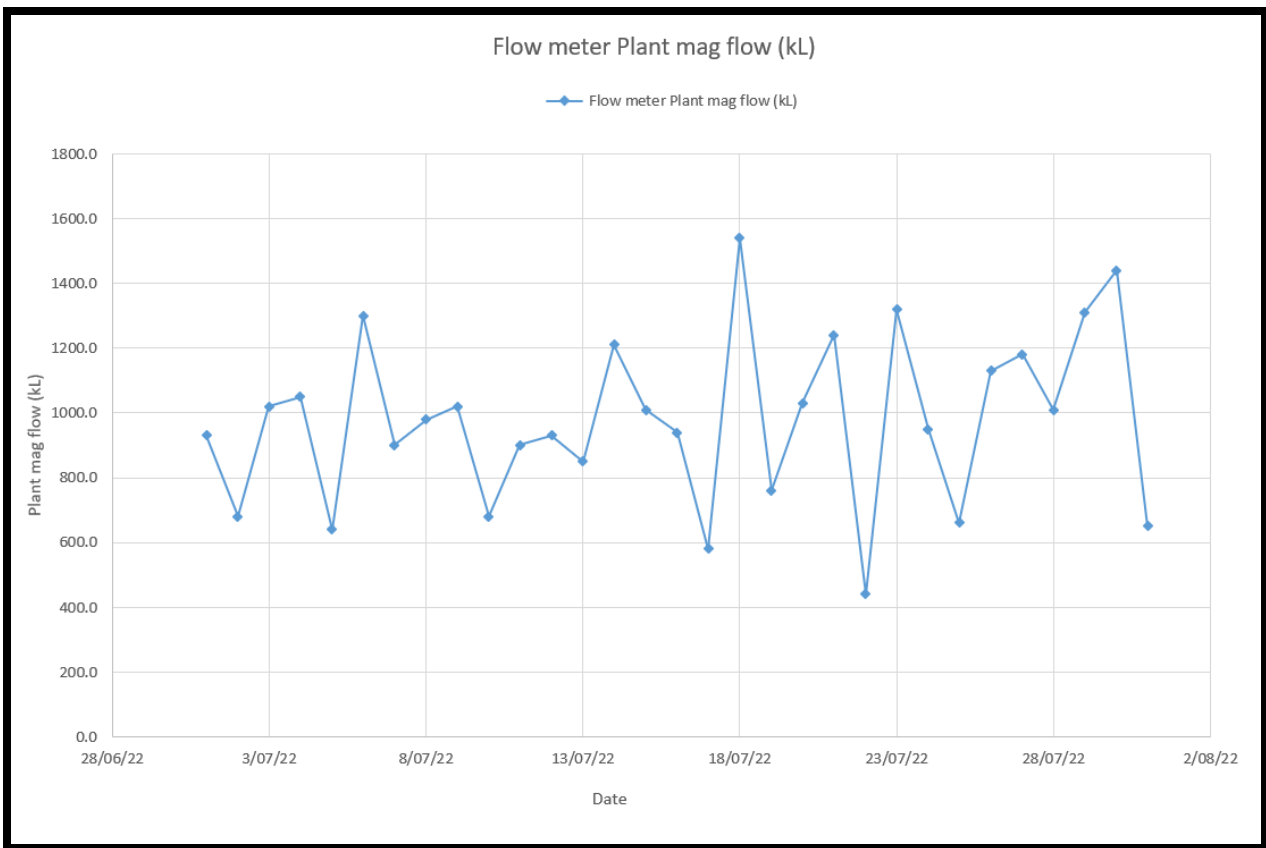
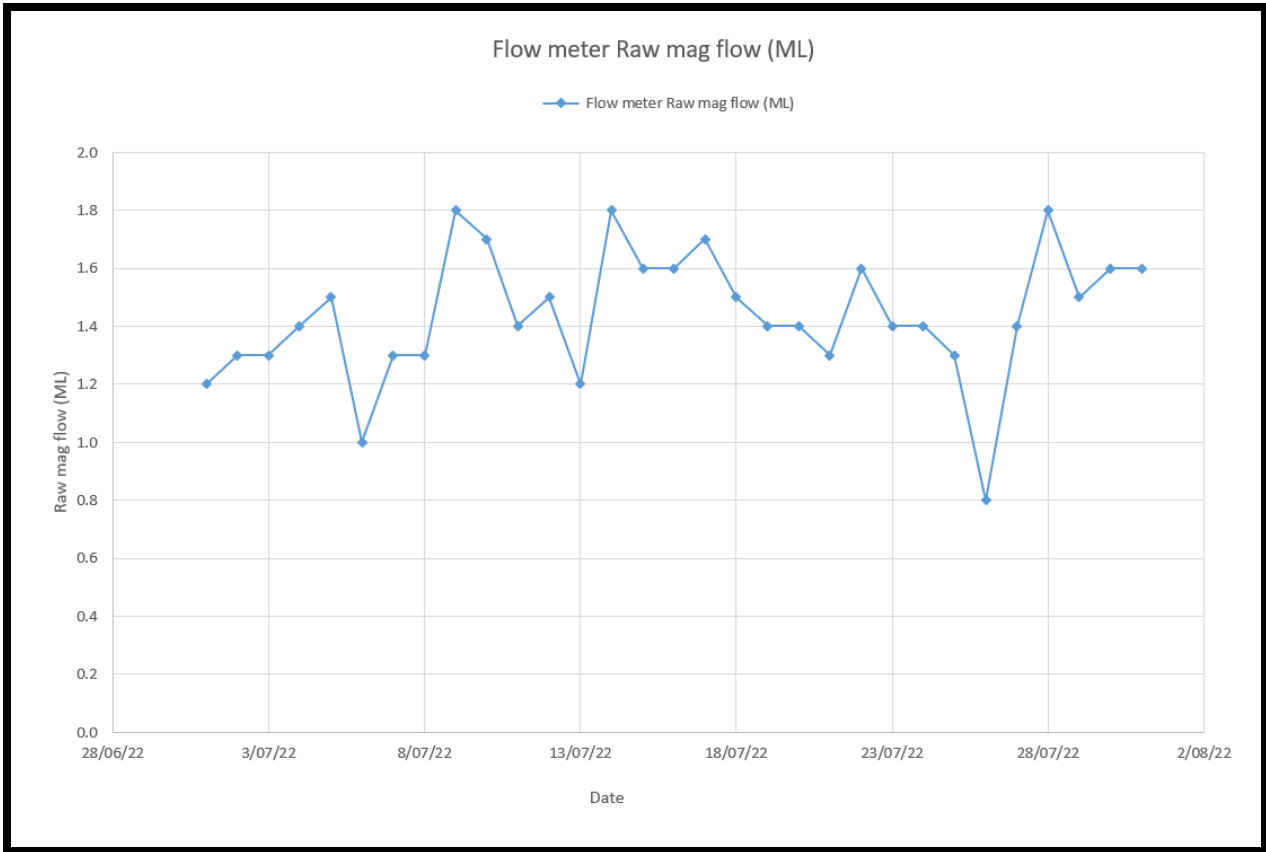
PARKS & GARDENS – Frank Hollman, Acting Team Leader	
Location	Work Carried Out
<b>General</b>	All parks & sporting grounds gardens, regular mowing & maintenance carried out. Sporting grounds facilities cleaned & maintained. Public toilets cleaned & maintained. Clean facilities. General graffiti removal carried out on Council facilities.
<b>Small Plant</b>	Maintenance & service carried out on all ground plant.
<b>Works Requests</b>	Actioned & ongoing.
<b>1 Tudor St</b>	General maintenance carried out.
<b>Wharf</b>	General maintenance carried out.
<b>Council Office</b>	General maintenance carried out.
<b>Renshaw Complex</b>	Grounds, facilities cleaned & maintained.
<b>Coolican Oval</b>	General maintenance carried out. Prepare grounds for Soccer.
<b>Davidson Oval</b>	General maintenance carried out. Prepare grounds for Rugby League Grand Final. Prepare grounds for Rugby Union. Prepare grounds for Bourke Primary Schools Athletic Carnival.
<b>Central Park</b>	Skate Park - regular mowing & maintenance carried out, graffiti removal.
<b>Villages</b>	Mow grounds, facilities cleaned & maintained. Prepare grounds for Louth Races.
<b>Airport</b>	Mowed airstrip.
<b>Darling Park</b>	General maintenance carried out. Prepare grounds for Soup Kitchen.
<b>Staff Training</b>	Nil

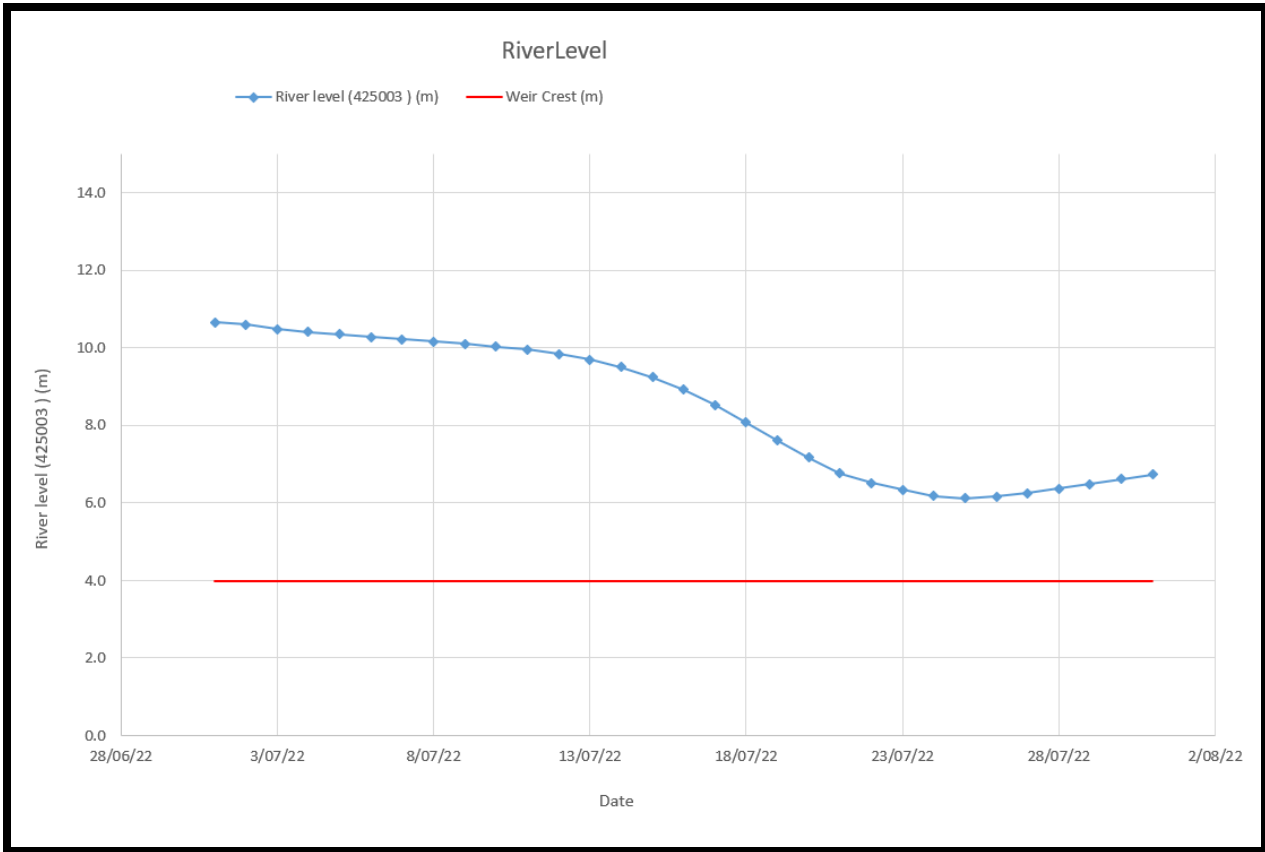
<b>TOWN SERVICES– Troy Hayman, Team Leader</b>	
<b>Location</b>	<b>Work Carried Out</b>
<b>Work Requests</b>	Actioned & ongoing
	Weekly sand footpaths
	Weekly Town mowing
	Relieving Staff in garbage truck
	Daily-Main Street Program
	Daily airport Inspections
	Airport Slashing and Mowing
	Town Slashing and laneways
	Town Poisoning
	Prune trees along footpath in Darling Street
	Monthly airport inspections Louth & Wanaaring
<b>Cemetery</b>	Prepared graves:- 13/07/2022, 2x 27/07/2022
<b>Rest Areas</b>	Weekly rubbish removal, cleaning along roadside, pressure clean and mow Cobar rest area
	Monthly service and roadside rubbish removal
	Mow rest areas
<b>Staff Training</b>	Nil
<b>Works Request</b>	Crane to Sydney Road to stand Bourke sign
	Deliver crusher dust to Sydney Road for Bourke sign
	Remove burnt vehicle from Percy Hobson Park, Yanda Street
	Remove abandon vehicle from Wanaaring Village and Sydney Road
	Deliver crusher dust and spread around dog pound
	Remove concrete from front of Bourke Bowling Club footpath
	Crane to lift grids at stockpile
	Fix signs in front of hospital and Coolican Oval
	Pick up frame from DJB Fabrications and take to Ross Williams
	Line marking in front of Court House
	Take sculptures from depot to DJB Fabrications
	Mow entrance into Town Mitchell Highway
	Clean Town cameras and cameras at Depot
	Whipper snip and poison depot and Anson Street
	Open and empty bin in main street



<b>Water &amp; Wastewater – Shane Hopley, Team Leader</b>	
<b>Water Supply Planned Maintenance</b>	
Percy Hobson Park	Repair leaking 25mm raw water service
Rotary Park	Repair leaking 25mm raw water service
15 hope Street	Repair leaking 25mm raw water service
Louth	Dug 100mm raw water main and repaired main
71 Mertin Street	Dug 100mm raw water main and repaired main
Richard Street	Dug 100mm raw water main and repaired main
47 Mertin Street	Dug 100mm raw water main and repaired main
65 Oxley Street	Dug 100mm raw water main and repaired main
36 Wortumertie Street	Dug 100mm raw water main and repaired main
91 Mertin Street	Dug 100mm raw water main and repaired main
46 Wortumertie Street	Dug 100mm raw water main and repaired main
57 Anson Street	Dug 100mm raw water main and repaired main
27 Anson Street	Dug 100mm raw water main and repaired main
North Bourke	Dug 100mm raw water main and repaired main
Cullie Street	Dug 100mm raw water main and repaired main
Mertin Street	Dug 100mm raw water main and repaired main
Wanaaring	Dug 100mm raw water main and repaired main
North Bourke	New 20mm filtered water service
59 Darling Street	Repair leaking 20mm filtered water service
21 Mertin Street	Repair leaking 20mm filtered water service
72 Mertin Street	Repair leaking 20mm filtered water service
65 Oxley Street	Repair leaking 20mm filtered water service
3 Wilson Street	Repair leaking 20mm filtered water service
2 Darling Street	Dug 50mm filtered water main and repaired service
Bourke Public School	Dug 100mm filtered water main and repaired main
67 Oxley Street	Dug 100mm filtered water main and repaired main
14 Oxley Street	Dug 100mm filtered water main and repaired main
72 Short Street	Dug raw service
86 Tudor Street	Dug raw service
Richard Street	Dug filtered service (Crossroads)
14 Oxley Street	Sewer Choke
16 Warraweena Street	Sewer Choke
Wharf Toilets	Sewer Choke
20 Meek Street	Sewer Choke
1 Mitchell Street	Sewer Choke
116 Anson Street	Sewer Choke
16 Short Street	Sewer Choke
61 Anson Street	Sewer Choke
100 Darling Street	Sewer Choke
Alice Edwards Village	Sewer Choke
5 Wilson Street	Sewer Choke
121 Anson Street	Sewer Choke

6 Glen Street	Sewer Choke
99 Anson Street	Sewer Choke
10 Harris Street	Sewer Choke
150 Anson Street	Sewer Choke
21 Anson Street	Sewer Choke
61 Tudor Street	Dug sewer main and cleared choke
16A Warraweena Street	Dug sewer main and cleared choke
13 Macquarie Street	Leak internal turn off water service
37 Oxley Street	Turn off internal water (internal leak)
17 Oxley Street	No filtered water (internal)
85 Tudor Street	Leaking hydrant
Moculta Street	Dug leak (water coming out of Telstra pit) pump put
2 Richard Street	Low filtered water pressure, blow out and clear
14 Oxley Street	Replace manhole lids
Mitchell Street Lane	Replace manhole lid
Charles Street	Dug overflow pipe, Charles Street water tower
Airport	Put up bollards
Wharf	Move toilets, reconnect plumbing and power Reconnect water line
Wanaaring	Replace service at Wanaaring Station
Louth	Pump out toilets Sewer choke
Enngonia	Flush hydrants Chlorine in tanks
Men's Shed	Repair sewer and water lines Remove fence Repair sprinklers at Pool
Bores	Attend meeting regarding bore upgrades
Water	NRAR water meters-pumps and bores
Sale Yards	Repairs to leaking trough
Mertin Street SPS	Install new floats
Alice Edwards Village	Routine maintenance & monitoring as per ACP Management Plan
Clara Hart Village	Routine maintenance & monitoring as per ACP Management Plan
Training	1x staff member attended Part 1 Chemical Dosing Systems Course (W72)





Month	Raw water ML	Filter magflow pump 2 ML	Raw Water North Bourke KL	Filter Water North Bourke KL
January 2021	134	43	31,255	2,013
February 2021	94	39	30,110	2,145
March 2021	96	38	29,332	2,130
April 2021	99	36	11,607	1,717
May 2021	102	38	12,676	1,808
June 2021	74	34	8,484	1,735
July 2021	75	33	9,856	1,788
August 2021	98	27	16,310	1,542
September 2021	107	29	19,235	1,325
October 2021	122	30	20,314	1,255
November 2021	81	31	16,326	1,356
December 2021	108	36	20,589	1,234
January 2022	113	34	25,364	1,463
February 2022	129	31	29,523	1,958
March 2022	140	37	28,561	1,621
April 2022	104	33	10,985	1,563
May 2022	77	29	9,456	1,963
June 2022	40	29	8,562	1,836
July 2022	45	27	10,254	1,518

Process	Parameter	Minimum	Average	Maximum	Lower critical lim	Upper critical lim	No. of samples
River level	River level (425003 )	6.12	8.46	10.65	3.9		31
Raw Water	pH	7.40	7.66	8.17			31
Raw Water	turbidity	129.00	152.13	223.00			31
Filtered water	pH	7.24	7.51	7.78	6.5	8.7	31
Tower	Free Cl2	1.60	2.26	2.90	0.2	5.0	31
	Turbidity	0.11	0.14	0.17	0.0	1.2	31
Bourke High School	Free chlorine	2.10	2.10	2.10	0.2	4.0	2
Bourke High School	pH	7.40	7.45	7.50	6.5	8.5	2
Bourke High School	Turbidity	0.15	0.17	0.18	0.0	0.5	2
WTP	Free chlorine	2.00	2.00	2.00	0.2	4.0	1
WTP	pH	7.40	7.40	7.40	6.5	8.5	1
WTP	Turbidity	0.20	0.20	0.20	0.0	0.5	1
Bourke Primary Sch	Free chlorine	1.50	1.50	1.50	0.2	4.0	1
Bourke Primary Sch	pH	7.30	7.30	7.30	6.5	8.5	1
Bourke Primary Sch	Turbidity	0.21	0.21	0.21	0.0	0.5	1
Meadows Rd	Free chlorine	2.20	2.20	2.20	0.2	4.0	1
Meadows Rd	pH	7.70	7.70	7.70	6.5	8.5	1
Meadows Rd	Turbidity	0.20	0.20	0.20	0.0	0.5	1
Mitchell St	Free chlorine	1.70	1.70	1.70	0.2	4.0	1
Mitchell St	pH	7.60	7.60	7.60	6.5	8.5	1
Mitchell St	Turbidity	0.20	0.20	0.20	0.0	0.5	1
Alice Edwards Villa	Free chlorine	0.40	0.40	0.40	0.2	4.0	1
Alice Edwards Villa	pH	7.50	7.50	7.50	6.5	8.5	1
Alice Edwards Villa	Turbidity	0.20	0.20	0.20	0.0	0.5	1
Kidman Camp	Free chlorine	0.70	0.70	0.70	0.2	4.0	1
Kidman Camp	pH	7.40	7.40	7.40	6.5	8.5	1
Kidman Camp	Turbidity	0.18	0.18	0.18	0.0	0.5	1

**Treatment Plant EPA Licence Compliance**

Record of Effluent Analysis

Pollutant	Unit Of Measure	Licence 100 Percentile Concentration Limit	Apr 2022 Test	May 2022 Test	Jun 2022 Test	Jul 2022 Test	Aug 2022 Test
Oil & Grease	mg/L	10	n/a	n/a	3	4	
pH		6.5-8.5	n/a	n/a	9.34	8.33	
Nitrogen (total)	mg/L	15	n/a	n/a	9.2	11.6	
Phosphorus (total)	mg/L	10	n/a	n/a	3.81	4.46	
Total suspended solids	mg/L	20	n/a	n/a	90	49	
Biochemical oxygen demand	mg/L	15	n/a	n/a	21	10	

Council notes the provisions of clause L2.5 (a) and (b) of its licence conditions of a chlorophyll exemption due algal growth, which also exempts the above exceedances.

- Rainfall in Bourke for July 2022 was 24.8 mm
- Hottest day for July 2022 was 19.2 degrees
- Coldest day for July 2022 was 7 degrees

**Recommendation**

**That Council note the information in the Parks and Gardens, Town Services and Water and Wastewater Engineering Services Department Activity Reports as presented to Council on Monday, 22 August 2022.**

**21.3 PLANNING, REGULATORY & ENVIRONMENTAL SERVICES - ACTIVITY REPORT**

**File Number:** D3.1-A11.1-A8.1  
**Author:** Dwayne Willoughby, Manager Environmental Services  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Development Approvals**

Delegated Authority or Council	Consent Type & Consent No.	Subject Land	Nature of Development
Delegated	DA 2022/0020	Lot 1, DP 829849 Kamilaroi Highway, Bourke	Construction of Transformer Shed

Total value of Approved works for July 2022	= \$188,000
No. of Development Application Approvals for July 2022	= 1
No. of Complying Development Application Approvals for July 2022	= 0

**Building Services Report**

Location	Work Carried Out
Work Requests	Actioned and ongoing
Risk Assessments	Completed with every job
Training	Nil
Contractors	Maintenance works completed as required Upgrade works completed as per Operational Plan
Buildings	Maintenance works completed as required
Airport	Maintenance works completed as required

**Animal Control**

Bourke Shire Council Holding Facility	Dogs	Cats
Animals in Pound beginning of Month	0	1
Seized	5	4
Surrendered	1	0
Handed in by members of the public	0	1
Seized by Police	0	0
<b>Total</b>	<b>6</b>	<b>6</b>
Euthanised	0	1
Released to Owner	2	0
Adopted	1	0
Re-housed	1	3
Died in Pound	0	0

Escaped from Pound	0	0
Animals Remaining at End of Month	2	2
<b>Total</b>	<b>6</b>	<b>6</b>
Stock Rested in Stock Yards	120	

- Attended complaints regarding dogs causing trouble to the general public
- Ongoing patrols of the township enforcing the Companion Animal Act
- Water sampling for the township, villages and Darling river
- Patrols of Councils Reserves

**Recommendation**

**That the information in the Planning, Regulatory & Environmental Services Activity Report as presented to Council on Monday, 22 August 2022 be received and noted.**



**21.4 GENERAL MANAGER'S ACTIVITY REPORT**

**File Number:** G2.1  
**Author:** Leonie Brown, General Manager  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**28 July 2022**

**COVID**

Just as another 7.5 million Australians become eligible for a fourth COVID-19 vaccine, reports have surfaced of COVID outbreaks aboard two (2) cruise ships sailing into the port of Sydney. The cruise industry around the world took a massive financial hit as a result of essentially a two (2) year shut down as a result of COVID. With cruising now back on the agenda as we learn to live with COVID, there was no doubt considerable consternation by health authorities when they heard of the outbreaks on the ships. I am sure however, that readers of this column would know someone who currently has COVID as new Omicron sub-variants drive higher case numbers around the country. Case numbers, hospitalisations, and unfortunately deaths, continue to rise during the winter period. As a result of these higher numbers, the Australian Technical Advisory Group on Immunisation (ATAGI) has recommended a fourth shot for people over 50, while those aged 30 to 49 may choose to have a fourth dose. Being immunised isn't going to stop you from necessarily catching COVID. What immunisation will do is provide you with the best protection against serious illness or death from COVID. It is expected that the Western Local Health District will once again attend Bourke to provide the booster vaccine to eligible recipients. Alternatively, make contact with your local GP.

**Bourke Airport**

The importance to the community, and to the region, of the Bourke Airport should not be underestimated. The connectivity link that is provided to our remote location as a result of a well-maintained Bourke Airport is just so important. In addition to the Air Link flights from Dubbo to Bourke and return, each Monday, Thursday and Friday, the Royal Flying Doctor Service (RFDS), the Rural Fire Service, Thomas Foods International and a raft of small aircraft from outlying stations, are all very regular users of the airport. It was brought to my attention recently that famed performer and musician, Jimmy Barnes, along with members of his band, dropped into Bourke Airport for a refuelling stop on their way to the Birdsville Big Red Bash. Flying in a Cessna Citation Mustang jet aircraft, a quick Google check shows that the aircraft has a capacity of 5 passengers flying at a cruise speed of 630km/h with a maximum speed of 777km/h and a maximum ceiling height of 12,500m. That would certainly be the way to travel.

**Bourke Library**

The Bourke Library has an abundant number of resources available for the community to use from the comfort of your own home.

Recent additions to the library's online resources include MyHeritage Library Edition and the Hobbies & Craft Reference Centre. MyHeritage is a genealogy research tool. If you are interested in family history, this is the database to assist you with your research. For those interested in arts, crafts and cooking, then the Hobbies & Craft Reference Centre has a wide range of patterns, recipes and guides.

Another great resource at the Library is the Story Box Library. This resource allows children to watch celebrated stories which are read aloud by their favourite storytellers. This is a fantastic literary resource for all children, from pre-school through to upper primary-aged, with a range of actors, sportspeople, authors, illustrators and more sharing their unique voices in an ever-growing library.

You can find plenty to read and listen to through BorrowBox, Hoopla and Libby. On BorrowBox you can find a large collection of eBooks and eAudiobooks, including titles from Audible. Hoopla streams television, music, and movies, including BBC and Acorn TV titles, as well as a fantastic range of graphic novels and comics. On Libby you can download and read an enormous range of eMagazines from Australia and around the world.

All these resources, and more, are available free with your library card. Go to the library website, [www.bourkelibrary.com.au](http://www.bourkelibrary.com.au), to access all the library's eResources. If you're not already a member, call in to the library or sign up online on the library website. There's something for everyone at the library!

### **Incorrect directions**

Council recently received a request from a traveller visiting the region seeking that we bring to the attention of a mapping app that their road directions were incorrect. The tourist advised that they sought directions from Bourke to Barringun, normally a two (2) hour trip up the Mitchell Highway. The app however sent the tourist on a 4.5-hour dirt road journey west from Bourke out the Hungerford Road on to the Burrawantie Road and then north into Barringun on the Lanihuli Road. Council staff attempted to find a source at the mapping app to have this issue corrected for visitors driving to our communities. Unfortunately, the investigations came to nought, finding that Council was unable to have any influence regarding the mapping on the app. Council is able to make contact with the NSW Governments Live Traffic app to identify issues however Council has no influence with other platforms. This is not the first time I have heard of people being sent on erroneous travel routes by taking directions from a phone app. The last one I heard related to the southern highlands in NSW. The message from all this is for users not to blindly accept the directions that the mapping app is suggesting. In Bourke, ask a local or drop into the Back O' Bourke Centre, should there be any doubt.

### **Bourke Entry Signage**

As most locals would know, following recent social media posts on various Bourke related Facebook pages or as a result of a drive along the Mitchell Highway (Sydney Road) towards Byrock, Bourke Shire Council has proudly revealed the first of a series of new town/village entry signage to be ultimately rolled out throughout the shire.

Bourke Shire Council received funding through rounds 2 and 3 of the NSW Governments "Stronger Country Communities Fund" for new town and village entrance signs throughout the Shire.

The B O U R K E sign on the Sydney Road is the first of many for the LGA with all villages to see their name in large white letters rolled out during the year.

Councils Facebook post on July 12<sup>th</sup> asked the question, “Who needs to visit Hollywood? Visit the Back O’ Bourke”. It was interesting to note that from this one post on social media, such post reached over 3,500 people through reactions, comments, shares, views and clicks. After a review, the interest in our new signage has been quiet amazing receiving wonderful feedback.

These signs are not just entrance signs, they will be a local attraction for locals and visitors to visit and take happy snaps with the name of the town that they were born or live in or are visiting. The signs will be a talking point amongst friends, families, the media and other organisations. They will be a tourist attraction for all our visitors to the Back O’ Bourke including those that visit Bourke for the first time or for regular meetings but most importantly, our town signage is unique to our area, and this is something to be proud of!

Unfortunately, COVID and the recent flooding have delayed the signage rollout. Council aims to have the next sign up very soon. Keep an eye out and share with all when you find it!

### **Event Management Workshop**

Bourke Shire Council in conjunction with Statewide Mutual, will hold an Event Management Workshop on Monday, 8 August 2022 at the Bourke Shire Council Chambers from 5.30pm – 7.30pm.

The Workshop will provide valuable information about the requirements for events that take place at council facilities. This will ensure events are planned and operated with consideration for the conditions of use for council facilities and the principles of risk management. Council encourages businesses, community and sporting groups, and others who run events to attend.

Please discuss the upcoming workshop with your committee. Should you wish to attend, please RSVP by contacting Letitia Tiffen on (02) 6830 8000 or [litiffen@bourke.nsw.gov](mailto:litiffen@bourke.nsw.gov), by 4pm, Thursday 4 August 2022. A maximum of two (2) members per committee has been planned for. A light supper will be provided. Council looks forward to working with you and contributing to the success of your events.

**Quote: “Portable heaters, especially bar heaters will kill you if you are not careful with them. Keep anything combustible a metre from the heater; clothing, curtains, couches and furniture - turn them off when you go to bed.”** Fire and Rescue NSW Commissioner, Paul Baxter, following a spate of house fires involving portable heaters

### **4 August 2022**

#### **Louth Races**

This Saturday, 6 August 2022, the iconic Louth Races will be hosted by the Louth Turf Club. Promoted as “one of the friendliest, and most unique, race days in Country NSW”, the 7-race program, with over \$90,000 in prize money, will see thousands of people flocking to the village located on the banks on the Darling River, south west of Bourke. I am told that the hard-working Committee has arranged for Sky Channel to be in operation on the day for off-course and interstate punters and further arranged for helicopter joy flights to be available. All the usual race

day elements such as local bookies, TAB van, bar, morning and afternoon tea, various lunch and dinner options, fashions and novelty events, will also be available. Tickets are \$20 and are available at either the entry gate on the day or they can be purchased online from [www.123tix.com.au](http://www.123tix.com.au)

With many people taking the opportunity to take an extended break on the Darling at Louth, the village has again organised a series of lead up events to keep visitors entertained. Yesterday the Gundabooka Golf Challenge took place at Louth Golf Course with a solid field of players testing themselves against the course, before lunching and contributing to a charity auction for the RFDS. This evening at Shindy's Inn, a Damper and Scone Bake Off will take place. The cut off for entries is 6:30pm. Proceeds are again to the RFDS who services the village and the region most professionally. Tomorrow, Friday, August 5<sup>th</sup>, the Louth School Fete will be held from 10.00am – 2.00pm. There will be a great selection of items on sale, including a delicious morning tea and BBQ lunch. If you're in Louth on Friday, be sure to wander and help support the school at their annual fundraiser. Friday evening sees the Louth Races Calcutta conducted. Tickets are on sale at Shindy's Inn from late afternoon, ceasing around 7pm in preparation for the draw and auction. For the most up to date information on the various activities, you can follow Louth Races on Facebook.

### **Swimming Pool Reconstruction**

The upgrading of the small (children's) pool at the Bourke Memorial Swimming Pool Complex is progressing well. With the original pool having been previously demolished and removed, contractors have been taking advantage of the favourable weather to form up the pools base and side. Structural steel is expected to arrive in coming weeks with concreters then onsite to undertake the required concrete works. The filtration system and pumps for the new facility are already on site in readiness for installation once the concreters have completed their required works. With the high level of positive community comment regarding the works previously completed to the main pool at the complex, the upgrading of the children's pool at the facility will only add to the quality of the complex.

### **Rural Fire Services Equipment**

In recent years there has been considerable conjecture as to the accounting treatment of firefighting assets of the NSW Rural Fire Service (RFS), known as the Red Fleet. In one corner are NSW councils, including Bourke Shire Council, and in the other, the NSW Audit Office. Somewhere in between are various Departments of the NSW Government. It is the view of the NSW Auditor General, Ms Margaret Crawford, and her Office, that Rural fire-fighting equipment, specifically the red fleet vehicles, is controlled by council's and should be recognised in their financial statements. Bourke Shire Councils position, along with 67 other Councils throughout the State, is that the equipment is not Councils. How can it be, with one of my fellow General Managers writing as follows re the issue, *"these are RFS assets specified by the RFS, purchased by the RFS, garaged at RFS depots and sites, fuelled by the RFS, the keys are in the RFS's possession, managed on a day-to-day basis by the RFS, RFS trained personnel drive and operate the equipment, deployed by the RFS as and when required, transferred, repurposed and sold by the RFS and all this without reference to Council."*

I presented a report on the issue to last week's Councils meeting and despite advice from the Auditor General that Council may receive a qualified audit report in respect of its 2021/2022 Financial Statements, Council was adamant in its resolve that it does not control RFS assets and

the assets should not be included in Councils Balance Sheet. Council has written to various State Government Ministers and our Local Member, Roy Butler MP, seeking their assistance to come together with Local Government NSW, on behalf of the 68 aggrieved Councils, to resolve this issue and acknowledge that control and ownership of these firefighting assets rest with the NSW Government and specifically, the NSW Rural Fire Service. Recognition of rural firefighting assets will require Council to recognise an increased annual depreciation expense which will negatively impact Councils reported bottom line operating result before capital grants. Across the State, it has been estimated that this figure could amount to some \$145m.

### **Reflection Seismic Survey**

There was a recent advertisement in the Western Herald advising that the Australian Government, via its Geoscience Australia Department, is conducting a reflection seismic survey in South Australia and New South Wales as part of the Exploring for the Future program. The survey will pass through areas near Bourke, Louth, Wilcannia and Broken Hill. The advertisement noted that most of the survey *“will be carried out along public roads in late July to mid-August 2022. This will involve a number of heavy and light vehicles (10-15 vehicles) working within the road corridor. No lasting ground disturbance or damage to infrastructure will occur. Permissions to access any private tracks have been sought directly with landholders”*. Two (2) matters caught my eye in the first sentence. These were, what is a reflection seismic survey and what is the Exploring for the Future program?

After research I can advise that a reflection seismic survey is used to map the geology and structure of the earth. The data is utilised to learn more about how the earth’s crust evolved throughout geological time. The data will be assessed with an emphasis on mapping potential groundwater resources and locating potential new mineral reserves and may be used to assess energy potential. Seismic surveys are carried out using what’s called vibroseis trucks. The trucks are fitted with vibrating plates to send seismic (sound) waves into the ground that bounce off underground rock layers. The reflected signals are recorded by small sensors (geophones) and are processed to create an image of the earth, with the seismic waves causing no damage to infrastructure or the environment. The process is similar to a medical ultrasound scan.

As for the Exploring for the Future program, this is an Australian Government program to transform the national picture of Australia’s geology. The vision of this work is to contribute to a strong economy, resilient society and sustainable environment for the benefit of all Australians through a better understanding of our mineral, energy potential and groundwater resources. Since 2016, the program has been working across Australia, exploring Australia’s deep geological structures and potential resources in underexplored areas. So far more than 250 datasets and reports, covering over 3 million km<sup>2</sup>, have been delivered to build a picture of Australia’s mineral, energy and groundwater resources. Interesting.

### **Henry Lawson 100th Anniversary Celebration**

The famous Australian Poet, Henry Lawson, who spent some time living in Bourke, once wrote to a friend of his "If you know Bourke, you know Australia". It is written that Lawson’s time in Bourke, what he called the “Out Back”, was “crucial to his development as a prose writer. Council intends to honour this great Australian writer by hosting a major event celebrating the 100th anniversary of his passing, on 2 September 1922, in a festival of his poetry and music. From Friday 2 September to Sunday 4 September 2022, this special event will celebrate one of Australia’s best

authors and poets with a gathering full of song, markets, poetry, stories, tours and history. Residents and visitors are invited to contact the Back O' Bourke Exhibition Centre for further information as plans for the weekend are developed.

**Quote: “We just don’t agree with the decision he made on Sunday”.** NRL Head of Football, Graham Annesley, following the decision of the bunker in the recent Tigers/Cowboys match which saw the Tigers

robbed-according to my Tigers loving husband!!

## **11 August 2022**

### **Road Funding**

The Minister for Regional Roads and Transport, the Hon Sam Faraway, MLC, recently announced that applications for Round 4 of the State Governments Fixing Local Roads Program are now open with applications closing on Friday, 9 September 2022.

Bourke Shire has been a very happy recipient of significant funding under the Fixing Local Roads Program since July 2020 when it was announced that Council had received funding of \$4.6m for the reconstruction and sealing of a large section of Caronga Peak Road under Round 1 of the Program, as jointly funded by the State and Federal Governments. In August 2020, then Minister for Agriculture and Western New South Wales, the Hon Adam Marshall, MP, visited Bourke. As part of this visit, the Minister advised that the State Government would be funding a further five (5) rounds of the Fixing Local Roads Program. With this advice, Councils then Roads Manager, Mark Gordon, set about submitting a report to Council recommending the prioritisation of road projects for submission to Government when applications for funding under future rounds of the Fixing Local Roads Program were invited. Council adopted the priority list and since then, such list has been the “bible” as Council submitted its applications under Rounds 2 and 3 of the Program. These applications have seen Council receive funding to complete further sealing works on Caronga Peak Road and sealing works on Tooralé Road, Weelong Road, Weir Road, River Road and Parkdale Road. Councils application for Round 4 will be for funding to seal a further section of Toorale Road.

As the name of the funding program suggests, this current round of funding is for local roads. The Bourke – Wanaaring Rd (MR405) is classified as a Regional Road for which Council receives funding from the State Government to manage. Council continues to seek capital funding from the State Government to complete the sealing of this roadway.

### **Stronger Country Communities Fund**

In more grant funding news, applications from Councils under Round 5 of the NSW Government’s Stronger Country Communities Fund (SCCF) opened last week. The Fund will aim to boost the wellbeing of communities in regional areas by providing new or upgraded social and sporting infrastructure, or community programs that have strong local support.

The SCCF has been a very well received funding source for Councils across regional NSW with the fund in Rounds 1-4 having invested \$500 million over 1,900 projects in every local government area in regional NSW. In Round 1, \$100 million was invested to improve community facilities such as town halls, recreation areas, shared paths and playgrounds. Round 2 saw a further \$200 million

invested to provide community and sports-related infrastructure. Round 3 provided \$100 million for community projects with over half the total funding dedicated to youth related projects, including indoor sports programs, creative arts and culture projects, mentoring and skills training services.

In Bourke, funding under Round 3 included the erection of new fencing around the Coolican and Davidson ovals. Round 4 of the Stronger Country Communities Fund delivered \$100 million to support 435 projects to improve the lives of people in regional NSW with almost half the investment going towards projects supporting female participation in sport. Bourke Council received funding for ladies change rooms at the Renshaw and at Davidson Oval. \$160 million in funding is available under Round 5 to regional councils for projects that focus on community and sporting infrastructure, enhance accessibility for people with disability, and improve outcomes for Aboriginal people.

Council officers will now proceed to review the Funding requirements with a view to submitting a report to Council for it to determine what projects Council will apply for under this latest round of funding.

### **Foot and Mouth Disease**

At a meeting last week of the Bourke Local Emergency Management Committee (LEMC), the opportunity was taken to discuss plans in the event of Foot and Mouth disease (FMD) arriving in Australia. FMD affects all cloven-hoofed animals including cattle, sheep, goats, deer and pigs. It can be carried by live animals as well as in residual soil left on shoes, clothing and equipment.

I obviously do hope that such a situation never arises. From the meeting, should the disease arrive, the control method is to lock down the movement of animals around Australia and to control the disease through culling. The meat industry would stop – with Australia losing most of its meat export markets for a significantly extended period. In Australia we only consume about one third of the meat the country produces. The other two thirds are exported. With no exporting it would be expected that the value of livestock would become close to worthless. With the current high prices of all forms of livestock, it has been estimated that the economic impact to the Australian agricultural industry of an FMD outbreak would be in the region of \$80bn with this estimated amount including control costs

What was evident to me from the LEMC meeting is that Government Agencies have been “planning for the worst and hoping for the best” as it prepares and remains on standby in respect of its FMD risk management strategy. In NSW, Government Agencies have been working hard to bolster biosecurity to keep the agricultural sector safe, with record investment to drive active surveillance, rapid diagnostics and effective traceability systems to monitor, track and respond to threats. Primary producers, Stock and Station Agents, Livestock Transporters and the like are all being encouraged to engage in detailed contingency planning, to be overly cautious with people who come into contact with their livestock and monitor closely for signs of FMD in livestock which include blisters in and around the mouth area, drooling and limping. If you see livestock exhibit any unusual signs consistent with FMD, the signs must be reported immediately to the Emergency Animal Disease Watch Hotline on 1800 675 888.

If you are travelling to Bali for that long-awaited post Covid holiday, you are urged to do your bit to prevent the highly contagious disease from reaching Australian shores. The message to

travellers is simple: if you're heading to Bali or somewhere that may have been affected by FMD for a holiday – or know someone who is – do the right thing when you return to Australia. That means declaring where you've been, making sure any clothes and shoes you bring in are clean and free from soil and manure, avoiding encounters with livestock on your travels and staying away from farms or anywhere there might be livestock for seven days when you get home. My understanding is that one dirty pair of shoes could devastate an entire industry.

### **Far North West Joint Organisation**

The Far North West Joint Organisation (FNWJO), comprising the Councils of Bourke, Cobar and Walgett, met last week to undertake a strategic planning session to revise its Statement of Regional Priorities. As part of the process, the Mayors and General Managers of each of the member Councils assisted the JO's Executive Officer, Ross Earl, analyse what is the current status of the JO; where the JO wants to be by the end of the current planning cycle ending 2030 (i.e. the JO's strategic objectives); how will the JO achieve these objectives (i.e. strategies and activities) and how will the JO know it is on track (i.e. measures of progress and performance).

With a focus on transport (i.e. air services), tourism and liveability matters, including health, education, housing and law and order initiatives, the planning session was most worthwhile. As an example of a successful Joint Organisation, it is important that the FNWJO plans and articulates its direction for the future on behalf of the communities it represents.

### **Commonwealth Games**

Australia has certainly performed extremely well at this year's XII Commonwealth Games winning a raft of medals against the other 53 sovereign nations and 18 territories who competed at the Games. Share a thought however for locations like Gibraltar who have gone 16 Commonwealth Games without a medal or Sierra Leone who have attended 11 Games without a medal. There are another eight (8) countries/territories that have attended between three (3) and (ten) Commonwealth Games without winning a medal. To these locations they are winners simply for "having a go."

#### **Quote:**

**"More and more Australians are suffering longer term, multi-system disorders that prove hard to diagnose and treat."** - Federal Health Minister, Mark Butler, talking on the effects of long Covid and the need for a national response.

### **18 August 2022**

#### **Airport Grant Funding**

I recently wrote in my column of the importance to the community, and to the region, of the Bourke Airport and that such importance should not be underestimated. The connectivity link that is provided to our remote location as a result of a well-maintained Bourke Airport is just so important. Last week, Council received advice that a grant application it had submitted to the Remote Airstrip Upgrade Program as part of the Australian Government's Regional Aviation Access Program, had been successful. The objective of the Remote Airstrip Upgrade Program is to enhance the safety and accessibility of aerodromes in remote and very remote areas of Australia. The Australian Government also recognises that safe, operational aerodromes are vital in the



delivery of essential goods and services in remote and very remote communities, particularly where road access is unavailable, unreliable or disrupted for extended periods due to seasonal weather conditions. An effective airstrip, accessible all year round, improves the delivery of health care services such as those provided by the Royal Flying Doctor Service or other aeromedical providers, improves access to work and education opportunities and helps connect residents of remote communities. Council received \$330,000 from the Program to re-seal the Bourke Airport runway. Council will also contribute funding of \$330,000 towards this important project with work to be undertaken in coming months.

### **Active Sports Vouchers**

The NSW Government is helping kids to get active with its “Active Kids” program. The aim of the Program is to increase the level of participation by school-enrolled children in sport and physical activity by providing vouchers to assist in covering the cost of sporting registration and membership fees. The program provides two (2) x \$100 vouchers for parents, guardians and carers of school-enrolled children to use towards sport and active recreation costs each year. Data collected for the “Active Kids” program for the Bourke Local Government Area identifies that since the commencement of the program in 2018, a total of 1,181 vouchers have been taken up. The issue for parents in Bourke is that for the 2022 year, only 153 vouchers have been taken up. This is a take up rate of only 30% of the eligible population. Active Kids is funded until June 2023 so there is still plenty of opportunity to be part of the program. Put simply, not enough families are accessing the vouchers in Bourke. The application is easily accessed through a My Service NSW Account or by accessing the link at: <https://www.service.nsw.gov.au/transaction/apply-active-kids-voucher>

### **Auditors**

Councils Auditors are in Bourke this week to undertake the audit of Council’s 2021/2022 Annual Financial Statements. Councils finance team have been busy in the lead up to the Auditors visit preparing the necessary documentation. For the past two (2) year's audit, the Audit Team has been unable to attend Council in person due to the COVID restrictions. I take the opportunity to welcome the Auditors on their visit to Bourke this week.

### **Rate Notices**

The 2022/2023 Rate Notices have recently been issued with the first instalment due for payment on 31 August 2022. If you are having difficulties in meeting your commitments in relation the payment of your rates, you are invited to contact Council’s Revenue Officer so that arrangements can be put in place that are to the satisfaction of both parties. Simply phone Council on 6830 8000 to make an appointment.

### **Tourism**

It is most pleasing to see that there are still a good number of tourists who are making their way to Bourke and taking the opportunity to enjoy the attractions that our region offers. As has been said on many occasions in the past, tourism is a vital part of our economy in Bourke with most businesses being direct or indirect beneficiaries of tourism and as such, allows local business to either maintain or expand their level of employment. Accommodation providers in town have reported that rooms are very much at a premium during weekdays with Bourke’s food outlets also

appearing to be busy. The level of tourism activity is certainly good to see after a rather disjointed previous two (2) years. With the Darling River back in its banks, once the river falls to below 7 metres, the Paddle Vessel (PV) Jandra will be back in operation. It is expected that good numbers of tourists will take the opportunity to cruise the mighty Darling River. Captain Stephen Coad will be welcomed back to Bourke as the Captain of the vessel once operations commence.

### **Vaccination Clinic**

The NSW Governments Strategy that we “must learn to live with virus” continues to operate. NSW Health has recently been reporting approximately 7000 COVID cases a day and unfortunately, numerous fatalities each day. I was interested to hear that one of the Australian women cricketers playing for the Gold Medal at the Commonwealth Games had contracted COVID yet was still permitted to play in the game. 12 months ago, the whole team would have been quarantined and the position to allow this COVID positive player play in the game, reflects that “learn to live with it” approach.

COVID is still very much part of our community. Whilst I am confident that residents have also “learnt to live with the virus”, I certainly do not consider we should relax in our approach to the virus. To this end, the WNSWLHD commenced further vaccination clinics for the 4<sup>th</sup> booster shot in Bourke from 15 August this week with these clinics being held one day a week over four (4) weeks. COVID vaccination doses administered in NSW to people aged 16 and over are – First dose 96.8%; Second dose 95.3% and Third dose 68.9%. Whilst the vaccination does not stop you from getting COVID it may prevent you from getting a severe strain. An additional booster, or 4<sup>th</sup> dose, is now recommended for people aged 50 and over along with people at higher risk of serious illness from COVID. People aged 30-49 can get an additional COVID-19 booster if they wish.

### **Street Lights**

Street lighting in the Bourke Shire Council Local Government Area is installed and maintained by Essential Energy with Council paying for the electricity and maintenance bills for such lighting. Generally, requests for the installation or the upgrading of Street lighting are initiated by Council. As part of their maintenance of streetlighting role, Essential Energy has developed an online tool that helps residents to easily report streetlight faults. The tool helps to identify that a streetlight is in fact managed by Essential Energy and allows you to report faults using an online form for such Essential Energy managed lights.

If you have a light near your house, or for that matter a light anywhere in town, that you see is flickering, not working, or is on during daylight hours, simply type the location of the streetlight into the tool at the address as follows, and raise the issue with Essential Energy direct:

<https://www.essentialenergy.com.au/outages-and-faults/streetlight>

### **LEMC**

Following my piece in last week's Column regarding a recent meeting of the Local Emergency Management Committee (LEMC), I received some questions as to what is the role of the Committee? In response to such inquiries, it is advised that the LEMC provides a forum for both government and non-government agencies operating, in this case, in the Bourke Shire Area, to discuss issues relevant to the committee including climatic conditions, and other matters, which may lead to the Committee having to be activated. Emergency situations are generally controlled

by the Local Emergency Operations Controller (LEOCON), which in most instances is the Commanding Officer of the Local Police. That role in Bourke currently falls to the local Police Commander, Inspector Peter Walton.

The committee ensures that appropriate accreditations are held and also coordinates exercises to allow the agencies to hone their skills in situations that are as life like as possible so they are well prepared to face real situations which unfortunately will arise. Whilst a number of the members of the committee are paid officers of the various agencies, there are a number of members who are volunteers and give freely of their time to ensure that the safety of the community is protected and that the community is equipped to handle all emergency situations. In my capacity as the Local Emergency Management Officer (LEMO) I chair the meetings of the regular quarterly meeting of the Committee to bring together those Agency representatives who will be required to respond to various emergency situations should they arise. During emergencies, such as last year's COVID pandemic, the Committee meets on an Extraordinary basis. Interestingly, during that period of COVID, the Bourke LEMC met on some 51 occasions discussing the response to the emergency at hand.

**Quote: “The last time I introduced Olivia Newton-John I described her as the most popular Australian on the planet, and not much has happened since then to change my opinion.”** Media presenter Richard Wilkins reflecting on the recent passing of Olivia Newton John.

**Recommendation**

**That the information in the General Manager’s Activity Report as presented to Council on Monday, 22 August 2022 be noted.**

**21.5 LIBRARY MANAGER'S ACTIVITY REPORT FOR JULY 2022**

**File Number:** L4.1  
**Author:** Jodi Hatch, Library Manager  
**Authoriser:** Melanie Milgate, Manager Economic Development  
**Attachments:** Nil

**Current Situation**

The following items for the June 2021 - June 2022 period are presented for your information:

Item	July 2021	July 2022
Loans	680	652
New Members	12	14
Internet/Word Processing	42	26
Wireless Tickets	12	11
Number of Visitors	789	553
Scans	37	22
Information Requests	62	71
Information Requests	91	48
Faxes/ Laminating	-	2

- This month the library held 3 Dungeons & Dragons sessions, 2 Be Connected sessions and 1 kids Lego session.




- Our online trivia night was held again this month, with 15 people attending.
- We have started Tax Help again this month. Appointments were available from 25 July, we assisted with 7 tax returns.
- We have added 3 new online resources to our collection: Hobbies & Crafts Reference Centre, My Heritage and Fiero Code Club. These resources will be a valuable addition to our collection. We aim to start a coding club for kids in the library using the Fiero Code Club platform.

**Recommendation**

**That the information in the Library Manager's Report for July 2022 as presented to Council on Monday, 22 August 2022 be noted.**

**21.6 TOURISM & EVENTS MANAGER'S ACTIVITY REPORT**

**File Number:** T4.3  
**Author:** Fran Carter, Manager Tourism & Events  
**Authoriser:** Melanie Milgate, Manager Economic Development  
**Attachments:** 1. BOBEC Statistical Information July 2022 [↓](#) 

**Background**

The Bourke Shire Councils Tourism and Events Manager's activity report provides Council with an updated status report for July 2022, relating to its tourism team's activities through visual data including graphs and statistics to allow for the measurement of the team's progress and performance.

**Current Situation****Back O Bourke Information & Exhibition Centre, Ben Nott –Team Leader Tourism Operations****July 2022 statistics compared to June 2022**

- BOBEC Café and Exhibition Centre continued to operate 7 days a week in July.
- Turnover was up approximately 38% as compared to June 2022.
- Visitor numbers were 2998 compared to 2227 in June 2022.
- Email enquiries were up approximately 27% on the previous year.
- Incoming calls were on par to June 2022.
- The Jandra Paddle boat is not operating due to the rise in the river. It is anticipated to be running again in the week commencing 22 August 2022.
- The number of Exhibition Centre tickets sold for July 2022 were up approximately 26% on the previous months sales.
- The number of Mt Oxley tickets sold were slightly down for the month due mainly to wet weather and roads being closed.
- Café turnover in July 2022 increased by 24 % compared to June 2022.

July 2022 was an above average month as roads reopened following the wet weather of June 2022 and when coupled with the influx of school holiday travellers during the month led to a pleasing number of visitors. There were a significant number of vans with family's travelling around the outback as well as heading north. The Function Centre bookings and tour group bookings increased making it a busy month on site.

The Jandra Paddleboat did not run again this month. While the water is a bonus, tourists are missing Bourke's number one tourist attraction as there has been a significant amount of enquiry and interest in the river cruises during July. It is anticipated that cruises will recommence in late August. The Jandra will also have its three yearly inspection during August.

The Crossley Engine ran 21 times during July and has again been a major draw card, with up to 40 people attending every time it operates. The engine is running very nicely, thanks to other Council staff for their help.

The Back O’ Bourke Information Centre garden staff have been busy spraying lawns and mulching gardens again this month. The grounds look in great condition with thanks to the Shire gardens staff that have helped out with the broad area mowing. There have been plantings of Salt Bush and preparation undertaken for the new path from the northern carpark to the Function Centre. In addition, work is progressing with setting up the new shed with workbench’s and chemical cupboards.

The Café and Information Centre had a great month in July with weekends proving popular with the community and most Sundays being increasingly busy. The Café this month catered for two tour groups. A new menu for the warmer months is being developed. Merchandise sales are also increasing with staff busily restocking shelves.

In all July was a most successful month being the second biggest turn over since our new point of sale system has operated.

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Jan		448	560	325	326	302	348	386	782	1109	816	603
Feb		157	397	271	373	391	220	282	1043	386	630	725
Mar	810	570	1500	1051	1342	1612	1245	1274	1021	412	1389	1100
April	2507	2144	3103	3146	3849	3118	3114	4024	3166	0	2387	2323
May	2656	2891	3758	3988	4602	4073	3983	4770	3693	0	2564	2016
June	2952	3216	4492	4275	5437	5199	4754	5634	4490	993	2366	2227
July	4362	4643	5173	6241	6002	5941	5982	7614	6834	2570	1068	2998
Aug	4187	4162	4410	4793	5078	4951	5051	5548	4052	1898	255	
Sep	4295	5074	4275	4764	4489	4532	4246	4676	3601	3325	0	
Oct	2674	3967	2383	2486	2370	2475	2463	3574	2222	5246	409	
Nov	1012	930	789	671	610	1031	876	1014	1220	1989	866	
Dec	386	347	207	242	272	281	255	630	860	1194	897	
<b>Total</b>	<b>25841</b>	<b>27649</b>	<b>31044</b>	<b>32253</b>	<b>34750</b>	<b>33906</b>	<b>32537</b>	<b>39454</b>	<b>32984</b>	<b>19122</b>	<b>13647</b>	

**Financial Implications**

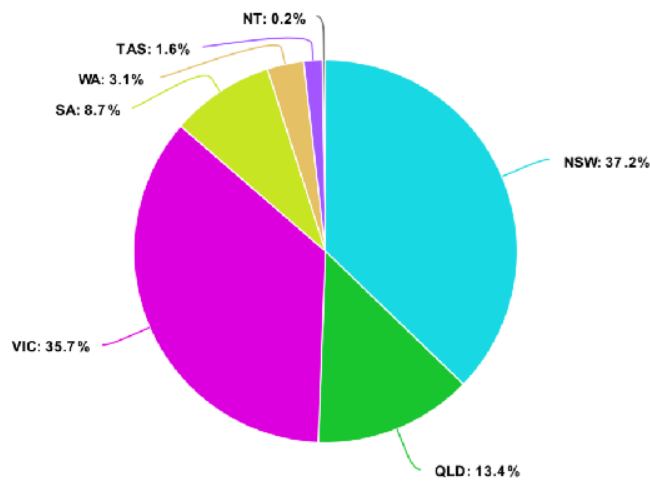
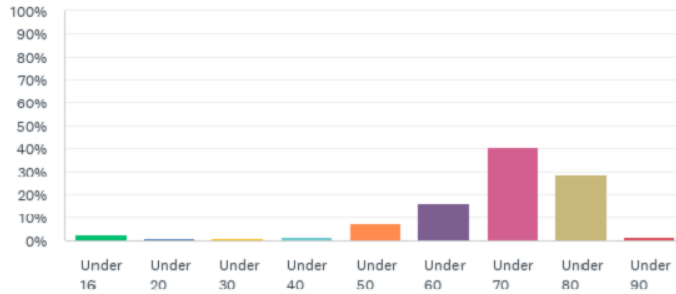
There are no financial implications.

**Recommendation**

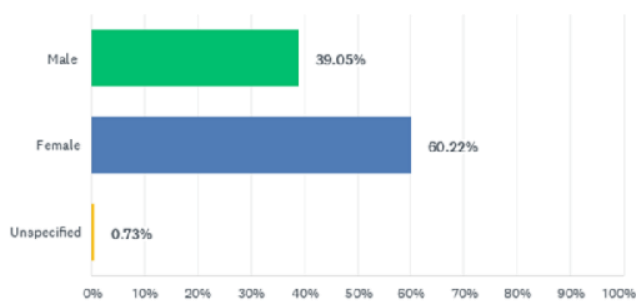
**That the information in the Tourism and Events Manager’s Activity Report for July 2022 as presented to Council on Monday, 22 August 2022 be noted.**

# July STATISTICS 2022

## What is your age?

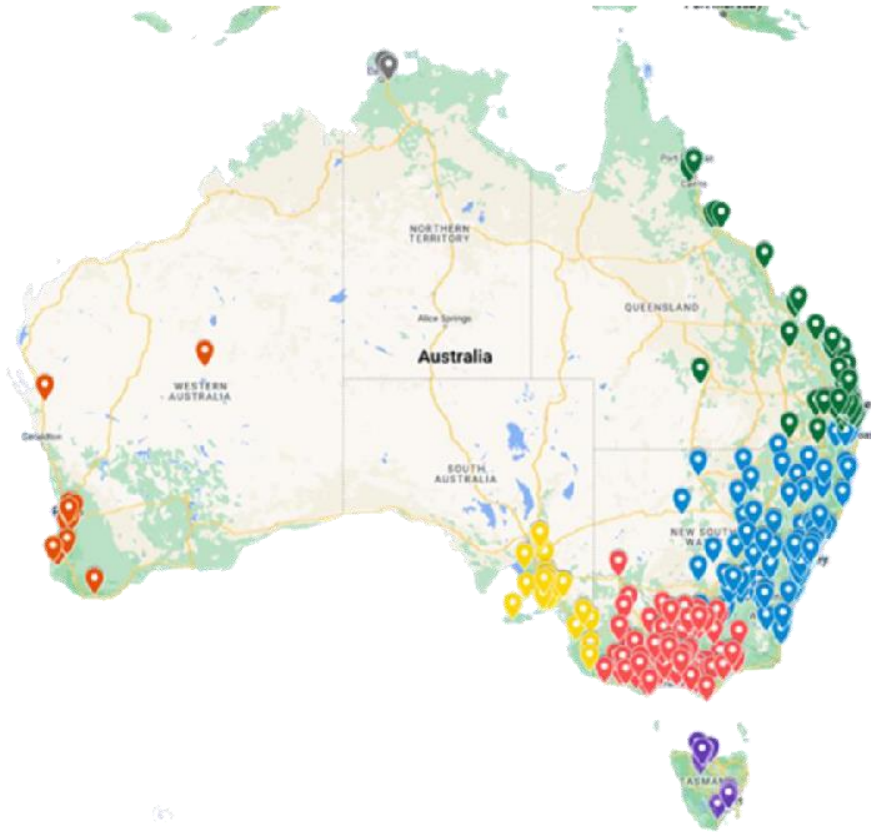


## Are you female or male?



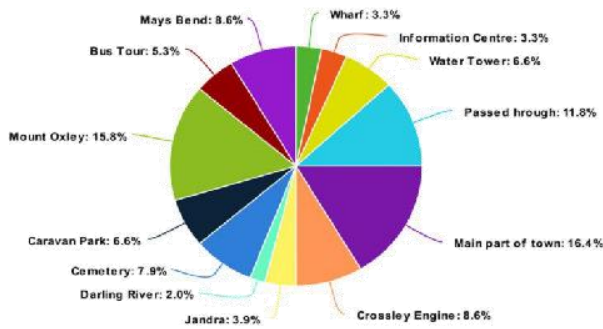


**Postcode of Visitors**

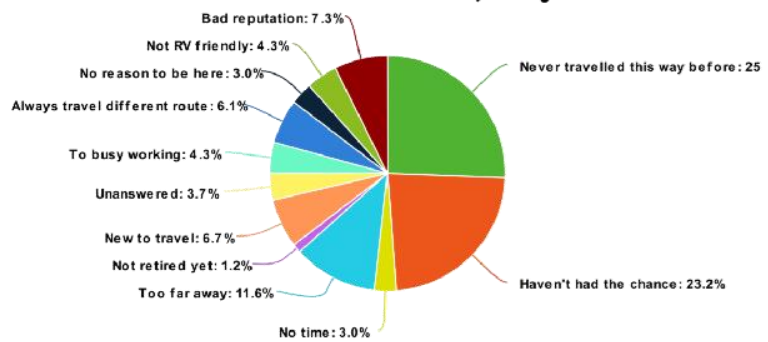


**Have you been to Bourke before?**

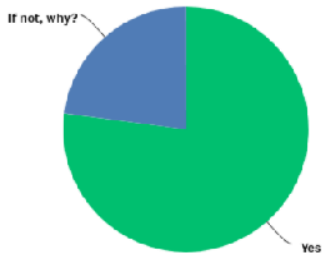
**If yes, where?**



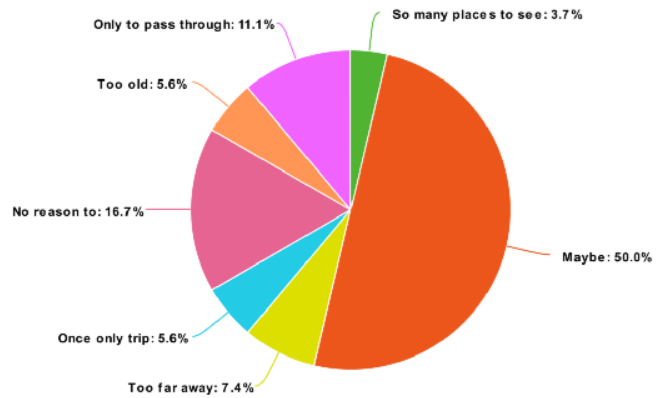
**If no, why?**



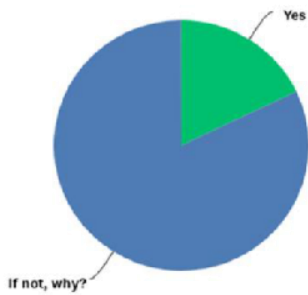
**Will you be returning to Bourke?**



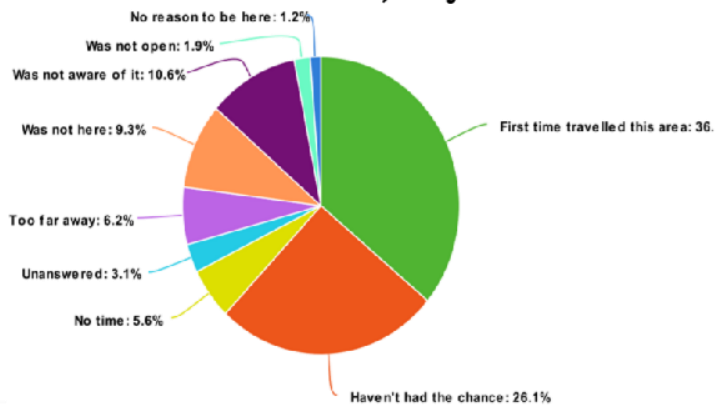
**If no, why?**



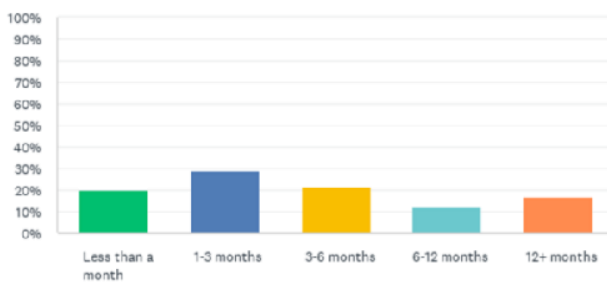
**Have you been through the Back O' Bourke Centre before?**



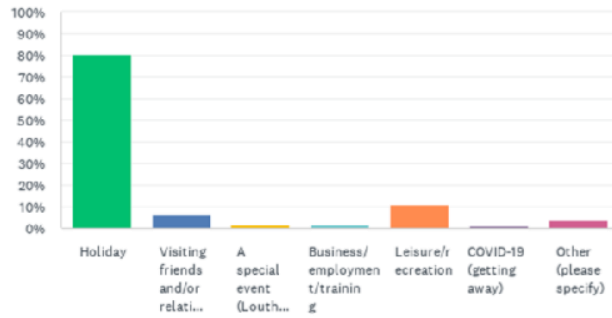
**If no, why?**



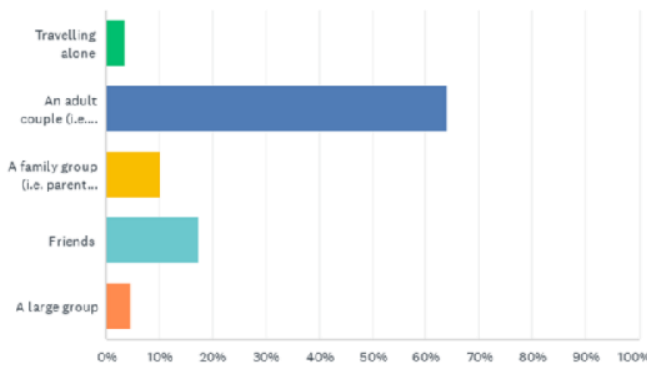
**How long ago did you plan for this trip?**



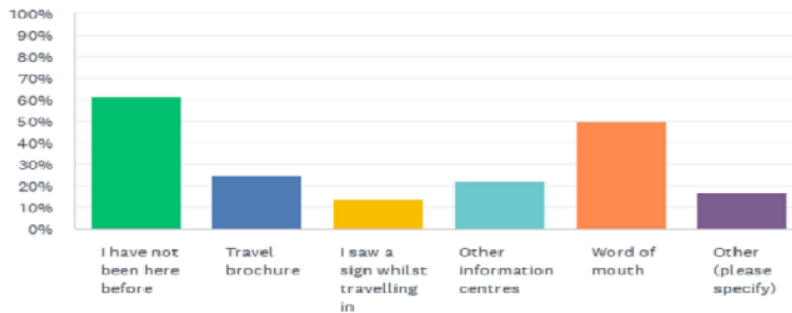
**What is the main purpose of your trip?**



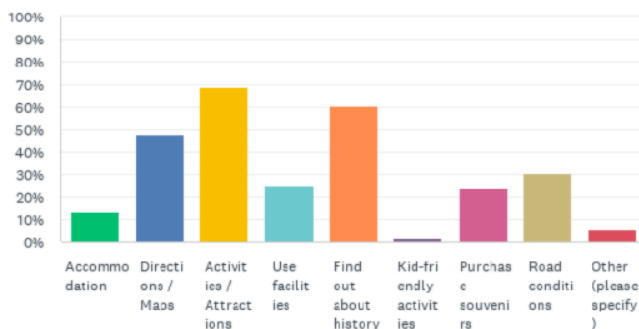
**How would you describe your immediate travel party?**



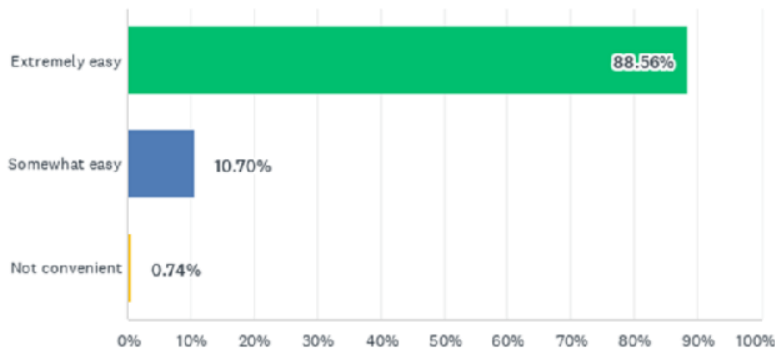
**What determines your decision as to where to go?**



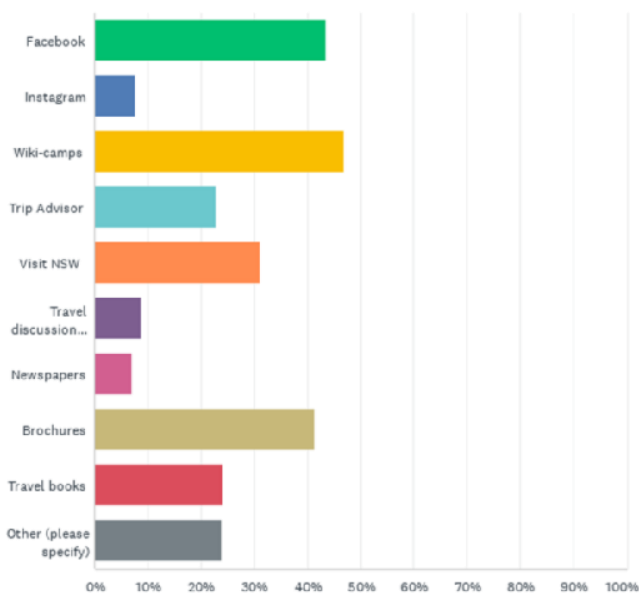
**What information are you looking for at the information centre?**



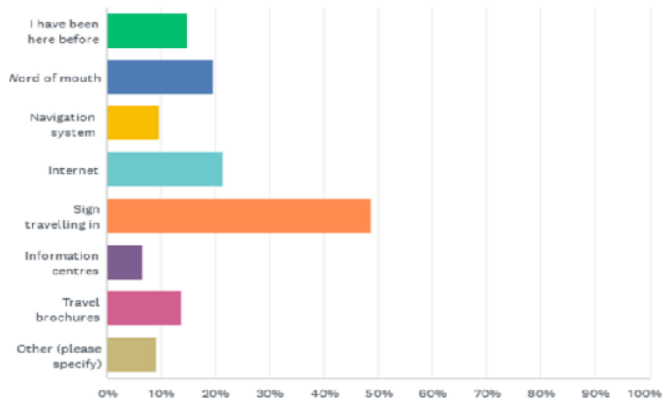
**In your opinion, how easy was it to find our location?**



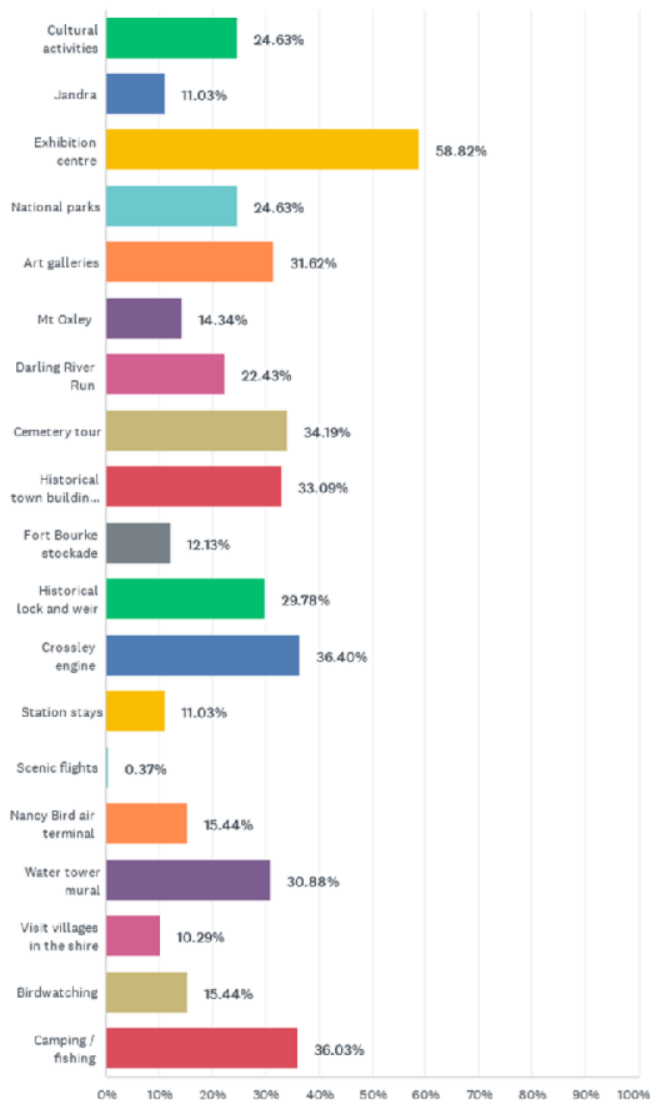
**What forms of media do you use to find information?**



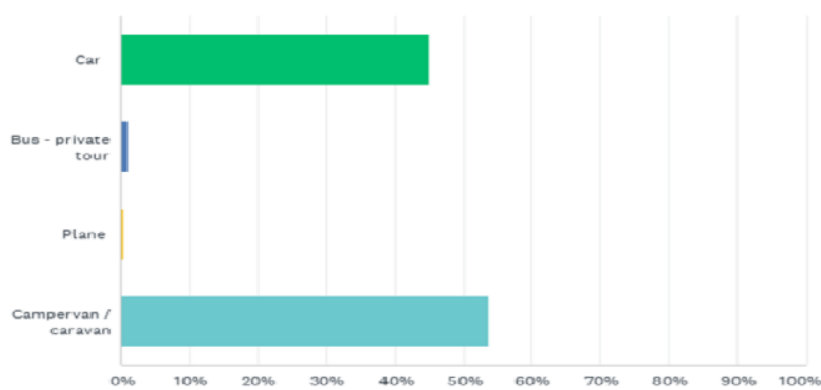
**How did you find out about this information centre?**



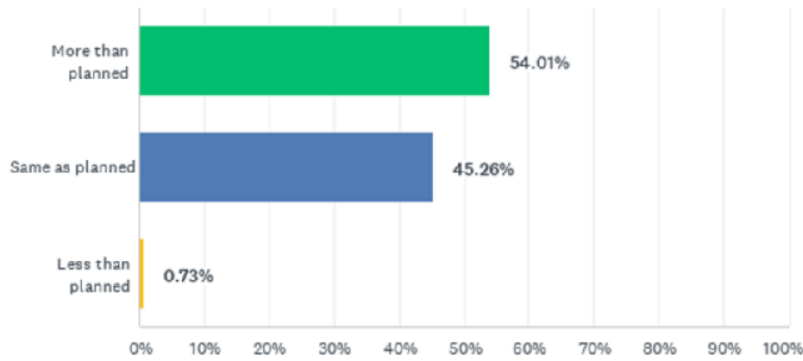
**What activities have you done or plan to do during your stay?**



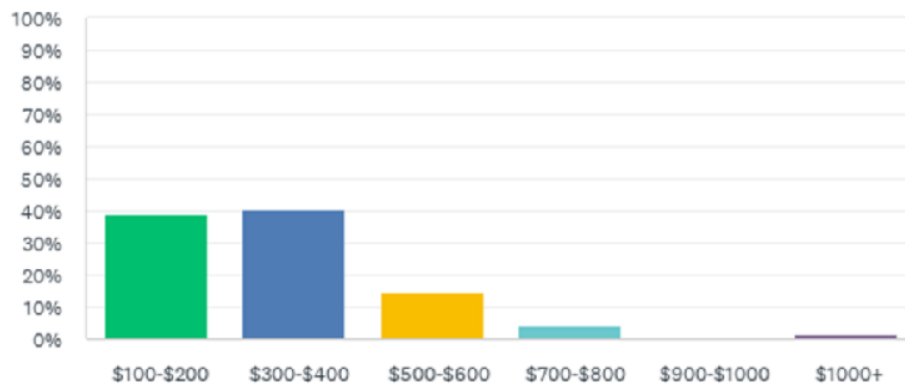
**How did you travel to Bourke?**



**How do you think the information that you gained from the centre might influence how long you stay and the activities you do?**



**Over the entire stay in Bourke, how much in total, including accommodation, do you estimate you have/will spend in Australian dollars?**



**22 CLOSED SESSION****Recommendation**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**22.1 \*\*\* Historical Land Transfer - 25 Mertin Street, Bourke**

This matter is considered to be confidential under Section 10A(2) - (b) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

**22.2 \*\*\* Outstanding Rates and Charges**

This matter is considered to be confidential under Section 10A(2) - (b) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.