



I hereby give notice that an Ordinary Meeting of Council will be held on:

**Date:** Monday, 24 July 2023  
**Time:** 9.15am  
**Location:** Bourke Shire Council  
29 Mitchell Street Bourke NSW

# **BUSINESS PAPER**

## **Ordinary Council Meeting**

**24 July 2023**

**Leonie Brown**  
**General Manager**

Time	Event	Representative	Organisation
9.00am	Community Open Forum for members of the public to address Council		
10.30am	Monthly Update	Acting Inspector David Marr	Central North Police District



# DECLARATION OF INTEREST FORM COUNCIL OFFICIAL

FOR USE AT COUNCIL AND COMMITTEE MEETINGS

<b>NAME OF COUNCIL OFFICIAL DECLARING INTEREST:</b>
<b>ACTION PROPOSED:</b>
<p><b>Tick one box only:</b></p> <p><input type="checkbox"/> In my opinion, <b>my interest is pecuniary</b>, and I am therefore required to take the action specified in Part 4 of Council’s Code of Conduct.</p> <p><input type="checkbox"/> In my opinion, <b>my interest is non-pecuniary but significant</b>. I am unable to remove the source of conflict. I am therefore required to treat the interest as if it were pecuniary and take the action specified in clause 5.10 of Council’s Code of Conduct.</p> <p><input type="checkbox"/> In my opinion, <b>my interest is non-pecuniary and less than significant</b>. I therefore make this declaration as I am required to do pursuant to clause 5.11 of Council’s Code of Conduct. However, I intend to continue to be involved with the matter.</p>
<b>COUNCIL OFFICIAL</b>
<p>I, _____ (name of COUNCIL OFFICIAL ) disclose the above interest and acknowledge that I will take appropriate action as I have indicated above.</p> <p>Signed: _____ Date: _____</p>
<b>GENERAL MANAGER – required for all declarations:</b>
<p>I have noted the above declaration and I note your opinion and/or the action you have proposed.</p> <p>Signed: _____ Date: _____</p>
<b>DEFINE YOUR INTEREST:</b>
<p>Is your interest:</p> <p><input type="checkbox"/> Pecuniary (see dealing with pecuniary interests)?</p> <p><input type="checkbox"/> Non pecuniary (see dealing with non–pecuniary interests)</p>
<b>MATTER IN WHICH YOU HAVE AN INTEREST:</b> (Please provide full details, including item number on Council agenda)
<b>NAME OF THE INTEREST:</b>
<p>Be specific and include information such as:</p> <ul style="list-style-type: none"> <li>- The names of any person or organisation with which you have a relationship;</li> <li>- The nature of your relationship with the person or organisation;</li> <li>- The reason(s) why you consider the situation may (or may be perceived to) give rise to a conflict between your personal interests and your public duty as a COUNCIL OFFICIAL .</li> </ul>

<p><b>MANAGING LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS:</b></p> <p>Clause 5.11 of Council’s Code of Conduct provides that if you determine that a non-pecuniary conflict of interest is less than significant and does not require further action, you must provide an explanation of why you consider that conflict does not require further action in the circumstances.</p>
<p><b>IS YOUR NON-PECUNIARY INTEREST LESS THAN SIGNIFICANT?</b></p> <p>If you are of the view that your non-pecuniary interest is less than significant, please provide your explanation directly below (only complete if you are claiming that your non-pecuniary interest is less than significant).</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p><b>DEFINITIONS:</b></p> <p>A <b>PECUNIARY INTEREST</b> is an interest that a designated person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person (see Part 4 of Council’s Code of Conduct).</p> <p>A <b>NON-PECUNIARY INTEREST</b> is a private or personal interest that does not amount to pecuniary interest as defined by Part 5 of Council’s Code of Conduct.</p>
<p><b>MANAGING PECUNIARY INTERESTS:</b></p> <p>Part 4.10 of Council’s Code of Conduct requires designated persons to declare in writing to the General Manager the nature of a pecuniary interest the person has in any Council matters, as soon as practicable after becoming aware of the interest.</p>
<p><b>MANAGING SIGNIFICANT NON-PECUNIARY INTERESTS:</b></p> <p>Clause 5.10 of Council’s Code of Conduct provides that you must manage a significant non-pecuniary interest by not participating in consideration of, or decision making in relation to, the matter in which you have the significant non-pecuniary conflict of interest and the matter being allocated to another person for consideration or determination, or if the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a council or committee meeting, by managing the conflict of interest as if you had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code.</p>
<p><b>MANAGING NON-PECUNIARY INTERESTS:</b></p> <p>Clause 5.8 of Council’s Code of Conduct states that how you manage a non-pecuniary interest will depend on whether or not it is significant. Clause 5.9 of Council’s Code of Conduct states that, as a general rule, a non-pecuniary conflict of interests will be significant where a matter does not raise a pecuniary interest but involves:-</p> <ul style="list-style-type: none"> <li>a) a relationship between a council official and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative for the purposes of clause 4.4 of the Code or another person from the council official’s extended family that the council official has a close personal relationship with, or another person living in the same household;</li> <li>b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship;</li> <li>c) an affiliation between the council official and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a council official’s affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation;</li> <li>d) membership, as the council’s representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of the council and the organisation are potentially in conflict in relation to the particular matter;</li> <li>e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code) that is not a pecuniary interest for the purposes of clause 4.1of the Code;</li> <li>f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.</li> </ul>



**Statement of ethical obligations**

In accordance with Councils adopted Code of Meeting Practice (Clause 3.23), Councillors are reminded of their Oath or Affirmation of Office made under section 233A of the Local Government Act and their obligations under the Council's Code of Conduct to disclose and appropriately manage conflicts of interest.



**Order Of Business**

<b>1</b>	<b>Opening Prayer</b> .....	<b>9</b>
<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>9</b>
<b>3</b>	<b>Remembrance</b> .....	<b>9</b>
<b>4</b>	<b>Apologies and Applications for Leave of Absence</b> .....	<b>9</b>
<b>5</b>	<b>Attendance By Audio Visual Link By Councillors</b> .....	<b>9</b>
<b>6</b>	<b>Disclosures of Interest</b> .....	<b>9</b>
<b>7</b>	<b>Mayoral Minute</b> .....	<b>10</b>
7.1	Mayoral Minute - Mayoral Activities .....	10
7.2	*** Mayoral Minute - Age of Criminal Responsibility.....	11
<b>8</b>	<b>Starring of Items</b> .....	<b>16</b>
<b>9</b>	<b>Confirmation of Minutes</b> .....	<b>16</b>
<b>10</b>	<b>Rescission Motions</b> .....	<b>35</b>
	Nil	
<b>11</b>	<b>Notices of Motion</b> .....	<b>35</b>
	Nil	
<b>12</b>	<b>Business Arising</b> .....	<b>36</b>
12.1	Calendar of Events.....	36
12.2	Information to Councillors .....	38
12.3	*** Business Arising .....	40
<b>13</b>	<b>Engineering Services Department</b> .....	<b>53</b>
	Nil	
<b>14</b>	<b>Environmental Services &amp; Development Department</b> .....	<b>53</b>
	Nil	
<b>15</b>	<b>General Manager</b> .....	<b>54</b>
15.1	*** Local Government NSW (LGNSW) Annual Conference 12 to 14 November 2023 .....	54
15.2	*** 2023 National Local Roads and Transport Congress.....	55
15.3	*** Potential Motions for the Western Division Councils of NSW Annual Conference .....	56
15.4	*** Proposed Projects Under Phase 4 of the Local Roads and Community Infrastrucrue Program (LR&CIP).....	61
<b>16</b>	<b>Corporate Services Department</b> .....	<b>65</b>
16.1	*** Bank Reconciliation and Statement of Bank Balances - June 2023 .....	65
16.2	*** Investment Report as at 30 June 2023.....	67

16.3	Annual Risk Management Program and Insurance Matters for 2023/2024.....	71
16.4	*** Review of Capital Works Program 2022/2023 and Reallocation of Funds .....	74
16.5	*** Annual Financial Statements - 30 June 2023 .....	76
16.6	*** Financial Assistance Grant 2023/2024 .....	78
<b>17</b>	<b>Economic Development Department .....</b>	<b>85</b>
	Nil	
<b>18</b>	<b>Delegates and Councillors Reports.....</b>	<b>85</b>
	Nil	
<b>19</b>	<b>Policies.....</b>	<b>85</b>
	Nil	
<b>20</b>	<b>Précis of Correspondence .....</b>	<b>86</b>
20.1	*** Ronny Gibbs 7s Rugby League and Netball Gala Day.....	86
20.2	*** Women's Gathering.....	92
<b>21</b>	<b>Activity Reports.....</b>	<b>99</b>
21.1	Engineering Services - Road Works and Workshop - Works Undertaken.....	99
21.2	Parks & Gardens / Town Services / Water & Waste Water Engineering Services Activity Report.....	102
21.3	Planning, Regulatory & Environmental Services - Activity Report.....	109
21.4	General Manager's Activity Report .....	111
21.5	Library Manager's Activity Report for June 2023.....	122
21.6	Tourism and Events Report .....	124
<b>22</b>	<b>Closed Session.....</b>	<b>144</b>

- 1 OPENING PRAYER**
- 2 ACKNOWLEDGEMENT OF COUNTRY**
- 3 REMEMBRANCE**
- 4 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**
- 5 ATTENDANCE BY AUDIO VISUAL LINK BY COUNCILLORS**
- 6 DISCLOSURES OF INTEREST**

## 7 MAYORAL MINUTE

### 7.1 MAYORAL MINUTE - MAYORAL ACTIVITIES

**File Number:** M2.1  
**Author:** Barry Hollman, Mayor  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

The Activities of the Mayor from 20 June 2023 to 18 July 2023 were as follows:

Date	Meeting	Location
21/06/2023	Meeting with Acting Superintendent Gerard Lawson and Inspector Peter Walton	Conference Room
22/06/2023	Meeting with Peter Trim - Koinonia School	Conference Room
26/06/2023	Bourke Shire Council Meeting	Council Chamber
26-28/06/2023	Water Management Conference	Parkes Leagues Club
29/06/2023	NSW Joint Organisations Chairs Meeting	Conference Room via AVL
04/07/2023	LGNSW Webinar – Hon Steph Cooke, NSW Shadow Minister for Water	Conference Room via AVL
11/07/2023	Meeting with Grant Leslie – FNWJO Air Services	Conference Room
13/07/2023	NAIDOC Indigenous Remembrance	Bourke Aboriginal Community Health Service

#### Recommendation

**That the information in the Mayoral Minute – Mayoral Activities as presented to Council on Monday, 24 July 2023 be noted.**

**7.2 \*\*\* MAYORAL MINUTE - AGE OF CRIMINAL RESPONSIBILITY**

**File Number:** C8.9.3, C8.9.13

**Author:** Barry Hollman, Mayor

**Authoriser:** Leonie Brown, General Manager

**Attachments:**

1. Letter from the Attorney General re: Age of Criminal Responsibility
2. Letter from the Attorney General re: Raising the Age of Criminal Responsibility

### **Background**

Council at its meeting held on 24 April 2023 gave consideration to a Notice of Motion from Councillor Victor Bartley and Councillor Robert Stutsel regarding the Age of Criminal Responsibility.

In respect of this matter, Council resolved that it *“write to the Prime Minister, the Hon Anthony Albanese MP, Federal Minister for Indigenous Australians, the Hon Linda Burney MP, the NSW Premier, the Hon Chris Minns MP, the NSW Attorney General – the Hon Michael Daley MP, the NSW Leader of the Opposition, the NSW Shadow Attorney-General, the Member for Barwon – Mr Roy Butler MP, and the Alliance of Western Councils, expressing Councils absolute opposition to an increase in the age of criminal responsibility from ten years to fourteen years.”*

Letters dated 1 May 2023 were prepared and sent as resolved by Council.

### **Current Situation**

By correspondence dated 27 June 2023, Council received a response to its letters to the Prime Minister, the Hon Anthony Albanese MP, and to the Federal Minister for Indigenous Australians, the Hon Linda Burney MP, from the Attorney Generals Department of the Australian Government. The letter was signed off by a Heidi Kiekebosch-Fitt, Assistant Secretary, Criminal Justice Reform Taskforce.

The correspondence reads as follows:

*“Thank you for your letter of 1 May 2023 to the Prime Minister, the Hon Anthony Albanese MP, and the Hon Linda Burney MP, Minister for Indigenous Australians regarding the minimum age of criminal responsibility. Your correspondence has been referred to the Attorney-General, the Hon Mark Dreyfus KC MP, as the matters you raise fall within his portfolio responsibilities. The Attorney-General has requested that the Attorney-General’s Department respond to you on his behalf.*

*The Australian Government is committed to reducing youth crime and improving youth justice outcomes. Whilst state and territory governments are primarily responsible for youth justice systems, the Australian Government is working with state and territory governments by taking a leadership role through the Standing Council of Attorneys-General (SCAG) Age of Criminal Responsibility Working Group. The Working Group is considering the supports and services needed to prevent children from entering or re-entering the criminal*

*justice system. The Government recognises the complexity associated with reform, including ensuring mechanisms are in place to adequately support children being diverted away from the criminal justice system and is proactively progressing this work through SCAG.*

*This work will be complemented by the Australian Government's landmark funding of \$91.5 million to expand and establish First Nations community-led justice reinvestment initiatives across the country through a National Justice Reinvestment Program (Program) and establish an independent National Justice Reinvestment Unit (Unit). Justice reinvestment aims to redirect resources from incarceration into initiatives that prevent crime and create safer communities by addressing the underlying drivers that lead people into the criminal justice system. This amount includes:*

- \$79 million over four years from 2022-23 for up to 30 place-based community-led justice reinvestment initiatives; and*
- \$12.5 million to establish the independent Unit to coordinate and support justice reinvestment initiatives at a national level.*

*The Attorney-General's Department and the National Australians Indigenous Agency, through a joint Taskforce, are stewarding the implementation of the Government's justice reinvestment commitment. The Taskforce is working in partnership with First Nations people on the design of the Program and Unit to ensure their voices are heard, and community needs and interests are incorporated into the Government's approach. The Taskforce has facilitated workshops with 34 communities in all jurisdictions, including Maranguka in Bourke, as part of this process. Communities across Australia will be able to apply for justice reinvestment funding when the National Justice Reinvestment Program opens for applications later this year.*

*Thank you again for bringing your concerns to the Government's attention. I trust this information is of assistance to you."*

In addition to this advice, on Tuesday 18 July 2023 Council received two (2) responses from the NSW Attorney General, the Hon Michael Daly MP, in respect of Councils representations. The first response was in respect of Councils letter provided to the Premier, the Hon Chris Minns, which the Premier referred to The Attorney General for response, as the matters raised fall within the Attorney Generals portfolio responsibilities. The second letter is a response to Councils letter directed specifically to the Attorney General. A copy of both of these letters is attached.

The responses are submitted for Councils information.

### **Financial Implications**

There are no financial implications arising from this report.



**Recommendation**

**That the correspondence from the Attorney Generals Department of the Australian Government and from the Hon Michael Daly MP, NSW Attorney General, in response to Councils opposition to an increase in the age of criminal responsibility from ten years to fourteen years, be noted.**

OFFICIAL

The Hon Michael Daley MP  
Attorney General



Ref: EAP23/4947

Clr Barry Hollman  
Mayor Bourke Shire Council  
PO Box 21  
BOURKE NSW 2840

By email: [bourkeshire@bourke.nsw.gov.au](mailto:bourkeshire@bourke.nsw.gov.au)

Dear Councillor Hollman,

**Age of criminal responsibility**

Thank you for your letter of 1 May 2023 about the minimum age of criminal responsibility in NSW. Your letter to the Premier, the Hon. Chris Minns MP, was also referred to me as it falls within my portfolio responsibilities.

I acknowledge the significant concerns raised regarding youth crime in the Bourke community and the harm that can result from criminal activity, including assault, vandalism, and theft.

The matter of the minimum age of criminal responsibility is being considered at the national level by the Standing Council of Attorneys-General.

At the 12 August 2022 meeting, Attorneys-General agreed to reconvene the Age of Criminal Responsibility Working Group to continue to undertake this work, paying particular attention to eliminating the overrepresentation of Aboriginal and Torres Strait Islander children in the criminal justice system. The focus of the reconvened Working Group is on the need for adequate supports and services for children who exhibit offending behaviour. This would be essential to replace a criminal justice response for children under any increased minimum age of criminal responsibility.

NSW continues to participate in the national process and is represented by the Department of Communities and Justice on the Age of Criminal Responsibility Working Group. The NSW Government acknowledges the evidence that there are more effective ways of dealing with childhood offending than incarceration and the requirement for possible alternatives. Any reform in this area would need to be in the best interests of the NSW community, with the safety of the community a key consideration.

If you would like more information, please contact Natascha Rohr, Director Criminal Justice System, Department of Communities and Justice at [Natascha.Rohr@justice.nsw.gov.au](mailto:Natascha.Rohr@justice.nsw.gov.au).

Thank you for taking the time to write.

Sincerely,

Michael Daley MP  
Attorney General

OFFICIAL

52 Martin Place Sydney NSW 2000  
GPO Box 5341 Sydney NSW 2001

02 7225 6070  
[nsw.gov.au/attorneygeneral](http://nsw.gov.au/attorneygeneral)

OFFICIAL

**The Hon Michael Daley MP**  
Attorney General



Ref: EAP23/5201

Mayor Barry Hollman  
Bourke Shire Council  
PO Box 21  
BOURKE NSW 2840

By email: [bourkeshire@bourke.nsw.gov.au](mailto:bourkeshire@bourke.nsw.gov.au)

Dear Mayor,

**Raising the minimum age of criminal responsibility**

Thank you for your letter of 1 May 2023 on behalf of Bourke Shire Council about raising the minimum age of criminal responsibility.

The consideration of whether the minimum age of criminal responsibility in Australia should be raised is occurring at a national level by the Age of Criminal Responsibility Working Group, established by the Standing Council of Attorneys-General (formally known as the Council of Attorneys-General).

New South Wales is represented on this Working Group by representatives from the Department of Communities and Justice.

The Working Group is expected to report back to the Standing Council of Attorneys-General shortly.

The Government will consider any recommendations and findings of the Working Group along with other Attorneys-General when that report is provided.

Thank you for taking the time to write on this important issue.

Sincerely,

A handwritten signature in blue ink that reads "Michael Daley".

**Michael Daley MP**  
Attorney General

OFFICIAL

52 Martin Place Sydney NSW 2000  
GPO Box 5341 Sydney NSW 2001

02 7225 6070  
[nsw.gov.au/attorneygeneral](http://nsw.gov.au/attorneygeneral)

1

**8 STARRING OF ITEMS**

**9 CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 26 June 2023



# MINUTES

Ordinary Council Meeting

26 June 2023

## Order Of Business

<b>1</b>	<b>Opening Prayer</b> .....	<b>4</b>
<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>4</b>
<b>3</b>	<b>Remembrance</b> .....	<b>4</b>
<b>4</b>	<b>Apologies and Applications for Leave of Absence</b> .....	<b>4</b>
<b>5</b>	<b>Attendance By Audio Visual Link By Councillors</b> .....	<b>5</b>
<b>6</b>	<b>Disclosures of Interest</b> .....	<b>5</b>
<b>7</b>	<b>Mayoral Minute</b> .....	<b>6</b>
	7.1 Mayoral Minute - Mayoral Activities .....	6
	7.2 Mayoral Minute - Australian Local Government Association General Assembly Report.....	6
<b>8</b>	<b>Starring of Items</b> .....	<b>6</b>
<b>9</b>	<b>Confirmation of Minutes</b> .....	<b>7</b>
<b>10</b>	<b>Rescission Motions</b> .....	<b>7</b>
	Nil	
<b>11</b>	<b>Notices of Motion</b> .....	<b>7</b>
	Nil	
<b>12</b>	<b>Business Arising</b> .....	<b>7</b>
	12.1 Calendar of Events.....	7
	12.2 Information to Councillors .....	8
	12.3 *** Business Arising .....	8
<b>13</b>	<b>Engineering Services Department</b> .....	<b>9</b>
	13.1 *** Active Transport Plan Report .....	9
<b>14</b>	<b>Environmental Services &amp; Development Department</b> .....	<b>9</b>
	14.1 Heritage Listing for 13 Sturt Street and 30 Mitchell Street Bourke .....	9
<b>15</b>	<b>General Manager</b> .....	<b>10</b>
	15.1 *** Pecuniary Interest Returns .....	10
<b>16</b>	<b>Corporate Services Department</b> .....	<b>10</b>
	16.1 *** Bank Reconciliation and Statement of Bank Balances - May 2023 .....	10
	16.2 *** Investment Report as at 31 May 2023 .....	11
	16.3 *** Rates Write Off After Sale for Unpaid Rates in Accordance with Section 713 of the Local Government Act 1993 .....	11
<b>17</b>	<b>Economic Development Department</b> .....	<b>11</b>
	Nil	
<b>18</b>	<b>Delegates and Councillors Reports</b> .....	<b>11</b>

Nil

<b>19</b>	<b>Policies.....</b>	<b>12</b>
19.1	*** Council-Related Development Application Conflict of Interest Policy.....	12
19.2	*** Procurement Policy .....	12
<b>20</b>	<b>Précis of Correspondence .....</b>	<b>13</b>
20.1	*** 'A' Day Bowls Tournament Committee .....	13
<b>21</b>	<b>Activity Reports.....</b>	<b>13</b>
21.1	Engineering Services - Road Works and Workshop - Works Undertaken.....	13
21.2	Parks & Gardens / Town Services / Water & Waste Water Engineering Services Activity Report.....	14
21.3	Planning, Regulatory & Environmental Services Activity Report .....	14
21.4	General Manager's Activity Report .....	15
21.5	Library Manager's Activity Report for May 2023 .....	15
21.6	Tourism and Events Report .....	15
<b>22</b>	<b>Closed Session.....</b>	<b>16</b>
22.1	*** Plant Hire Tender 2023/2024 .....	17

**MINUTES OF SHIRE OF BOURKE  
ORDINARY COUNCIL MEETING  
HELD AT THE BOURKE SHIRE COUNCIL, 29 MITCHELL STREET BOURKE NSW  
ON MONDAY, 26 JUNE 2023 AT 9.15AM**

**PRESENT:** Cr Barry Hollman (Mayor), Cr Victor Bartley, Cr Sally Davis, Cr Cec Dorrington, Cr Lachlan Ford (Deputy Mayor), Cr Grace Ridge (Via AVL), Cr Nathan Ryan, Cr Robert Stutsel (Via AVL)

**IN ATTENDANCE:** Leonie Brown (General Manager), Peter Brown (Manager Works), Paul Flanagan (Manager Roads Services), Melanie Milgate (Economic Development Manager), Ang Pasang Rai (Manager Corporate Services), Dwayne Willoughby (Manager Environmental Services), Margo Anderson (Executive Assistant - Minutes)

**1 OPENING PRAYER**

The Mayor opened the meeting with a prayer

**2 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor then provided an Acknowledgment of Country

**3 REMEMBRANCE**

Council stood in silence in the memory of the following recently deceased:

Geraldine Barrot	Joy Crothers	Peter Gibbs Snr	Eunice Hartnett
Elaine McGirr	Sue Rice	Nora Smith	Philip Woods

**4 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

Requests for Leave of Absence were received from Cr Sarah Barton and Cr Sam Rice who were absent from the meeting due to personal reasons.

**Resolution 2023/112**

**That the apologies received from Councillor Sarah Barton and Councillor Sam Rice be accepted and leave of absence granted.**

**Moved: Cr Victor Bartley**

**Seconded: Cr Sally Davis**

**Carried**



## 5 ATTENDANCE BY AUDIO VISUAL LINK BY COUNCILLORS

Requests to attend the meeting via Audio Visual Link were received from Councillor Grace Ridge and Councillor Robert Stutsel who are unable to attend the meeting due to personal reasons.

### **Resolution**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Victor Bartley**

**That Cr Grace Ridge and Cr Robert Stutsel be permitted to attend the meeting via Audio-Visual link due to their inability to attend in person due to personal reasons.**

**Carried**

## 6 DISCLOSURES OF INTEREST

Cr Victor Bartley declared a non-pecuniary conflict of interest in Item 20.1 of the Agenda – 'A' Day Bowls Tournament Committee. The reason for such interest is that Cr Bartley is the Secretary of the 'A' Day Bowls Committee. In making this declaration, Cr Bartley advised that he would leave the Chamber and be out of sight during Council's consideration of the matter.

Cr Sally Davis declared a pecuniary conflict of interest in Item 12.3 of the Agenda – Business Arising, North Bourke Storm Water Drainage. The reason for such interest is that Cr Davis and her husband own land adjacent to the land the subject of the reports and is in discussion with Council regarding a potential sale of a portion of such land. In addition, she has a friendship with the landowner (Mr G Seiler). In making these declarations, Cr Davis advised she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 12.3 of the Agenda.

Cr Grace Ridge declared a pecuniary conflict of interest in Item 12.3 of the Agenda – Business Arising, North Bourke Storm Water Drainage. The reason for such interest is that Cr Ridge and her family have a business relationship with the owner of the land detailed within the report. In making this declaration, Cr Ridge advised that she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 12.3 of the Agenda.

## 7 MAYORAL MINUTE

### 7.1 MAYORAL MINUTE - MAYORAL ACTIVITIES

**File Number:** M2.1

The Council had before it the report of the Mayor regarding the Mayoral Minute - Mayoral Activities.

**Resolution 2023/113**

**Moved:** Cr Barry Hollman

**That the information in the Mayoral Minute – Mayoral Activities as presented to Council on Monday, 26 June 2023 be noted.**

**Carried**

### 7.2 MAYORAL MINUTE - AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION GENERAL ASSEMBLY REPORT

**File Number:** 2847

The Council had before it the report of the Mayor regarding the Mayoral Minute - Australian Local Government Association General Assembly Report.

**Resolution 2023/114**

**Moved:** Cr Barry Hollman

**That as a follow up to the Mayors recent interaction in Canberra with the Prime Minister, Council formally invite the Hon Anthony Albanese MP; the Hon Catherine King MP, Minister for Infrastructure, Transport, Regional Development; and the Hon Kristy McBain MP, Minister for Regional Development, Local Government and Territories to visit Bourke to not only view the Back O Bourke facility, but also other infrastructure improvements to the Bourke Shire as a result of Government funding over the years.**

**Carried**

## 8 STARRING OF ITEMS

Council's Code of Meeting Practice provides that Council may at any time, resolve to adopt multiple items of business on the agenda by way of a single resolution.

In this regard the council had before it a list of reports, unstarred, with such items proposed to be adopted by Council in a single resolution. The following additional report was identified by Council to be starred for individual consideration.

Item No	Name of Report	Officer
21.6	Tourism and Events Report	Manager Economic Development

**Resolution 2023/115**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Victor Bartley**

**That the the recommendations as detailed in the un-starred items as contained in the agenda for the Ordinary Meeting of Council, held on Monday, 26 June 2023 be adopted save and except for Item No 21.6 of the Agenda, with such item to be considered seperately.**

**Carried**

**9 CONFIRMATION OF MINUTES**

**Resolution 2023/116**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Sally Davis**

**That the minutes of the Ordinary Council Meeting held on 22 May 2023 taken as read, confirmed as correct minutes and signed by the Mayor and the General Manger.**

**Carried**

**10 RESCISSION MOTIONS**

Nil

**11 NOTICES OF MOTION**

Nil

**12 BUSINESS ARISING**

**12.1 CALENDAR OF EVENTS**

**File Number: C12.6**

The Council had before it the report of the General Manager regarding the Calendar of Events.

**Resolution 2023/117**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Victor Bartley**

**That the information in the Calendar of Events Report as presented to Council on Monday, 26 June 2023 be noted.**

**Carried**

## **12.2 INFORMATION TO COUNCILLORS**

**File Number: C12.1**

The Council had before it the report of the General Manager regarding the Information to Councillors.

**Resolution 2023/118**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Victor Bartley**

**That the contents of the Information to Councillors Report as presented to Council on Monday, 26 June 2023 be noted.**

**Carried**

## **12.3 \*\*\* BUSINESS ARISING**

**File Number: C12.1**

The Council had before it the report of the General Manager regarding the Business Arising.

**Resolution 2023/119**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Victor Bartley**

**That the information in the Business Arising Report as presented to Council on Monday, 26 June 2023 be noted.**

**Carried**

## 13 ENGINEERING SERVICES DEPARTMENT

### 13.1 \*\*\* ACTIVE TRANSPORT PLAN REPORT

**File Number: R7.7.19**

The Council had before it the report of the Manager Works regarding the Active Transport Plan Report.

#### **Resolution 2023/120**

**Moved: Cr Sally Davis**

**Seconded: Cr Lachlan Ford**

1. That the Bourke Shire Council Active Transport Plan 2023, be adopted for the purposes of the document being placed on public exhibition and comment for a period of 28 days, for a further report to Council should any submissions be received.
2. That in the event of no submissions being received, the Bourke Shire Council Active Transport Plan 2023 be adopted with funding for the implementation of identified projects being considered as part of the preparation of Council 2024/2025 draft Operational Plan, or as grant or other funding opportunities become available.

**Carried**

## 14 ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT

### 14.1 HERITAGE LISTING FOR 13 STURT STREET AND 30 MITCHELL STREET BOURKE

**File Number: H2.1**

The Council had before it the report of the Manager Environmental Services regarding the Heritage Listing for 13 Sturt Street and 30 Mitchell Street Bourke.

#### **Resolution 2023/121**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Victor Bartley**

**That 13 Sturt Street, Bourke, and 30 Mitchell Street, Bourke (the Port of Bourke Hotel), be potential heritage items in the heritage schedule of Bourke Local Environmental Plan 2012.**

**Carried**

## 15 GENERAL MANAGER

### 15.1 \*\*\* PECUNIARY INTEREST RETURNS

**File Number: S6.29-LD-S3.8.31**

The Council had before it the report of the General Manager regarding the Pecuniary Interest Returns.

**Resolution 2023/122**

**Moved: Cr Sally Davis**

**Seconded: Cr Victor Bartley**

**That Council notes the information received in relation to Pecuniary Interest Returns as presented to Council on Monday, 26 June 2023.**

**Carried**

## 16 CORPORATE SERVICES DEPARTMENT

### 16.1 \*\*\* BANK RECONCILIATION AND STATEMENT OF BANK BALANCES - MAY 2023

**File Number: F1.1**

The Council had before it the report of the Manager Corporate Services regarding the Bank Reconciliation and Statement of Bank Balances - May 2023.

**Resolution 2023/123**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Sally Davis**

**That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 31 May 2023 be noted.**

**Carried**

## 16.2 \*\*\* INVESTMENT REPORT AS AT 31 MAY 2023

**File Number:** F1.1

The Council had before it the report of the Manager Corporate Services regarding the Investment Report as at 31 May 2023.

### Resolution 2023/124

**Moved:** Cr Cec Dorrington

**Seconded:** Cr Lachlan Ford

1. That the report regarding Council's Investment Portfolio 31 May 2023 be received and noted.
2. That the Certificate of the Responsible Accounting Officer be noted, and the report adopted.

Carried

## 16.3 \*\*\* RATES WRITE OFF AFTER SALE FOR UNPAID RATES IN ACCORDANCE WITH SECTION 713 OF THE LOCAL GOVERNMENT ACT 1993

**File Number:** R2.5

The Council had before it the report of the Manager Corporate Services regarding the Rates Write Off After Sale for Unpaid Rates in accordance with Section 713 of the Local Government Act 1993.

### Resolution 2023/125

**Moved:** Cr Cec Dorrington

**Seconded:** Cr Victor Bartley

That in accordance with Section 719 of the *Local Government Act 1993* and Section 131 of the *Local Government (General) Regulation 2021*, Council proceed to write off Ordinary/General Rates and charges totalling \$856,749.29 in respect of the blocks sold at Public Auction for Unpaid Rates and Charges on 17 March 2023, as per the listing as attached to the report of the Manager Corporate Services.

Carried

## 17 ECONOMIC DEVELOPMENT DEPARTMENT

Nil

## 18 DELEGATES AND COUNCILLORS REPORTS

Nil

## 19 POLICIES

### 19.1 \*\*\* COUNCIL-RELATED DEVELOPMENT APPLICATION CONFLICT OF INTEREST POLICY

**File Number: D2.1**

The Council had before it the report of the Coordinator Development & Regulatory Services regarding the Council-Related Development Application Conflict of Interest Policy.

**Resolution 2023/126**

**Moved: Cr Sally Davis**

**Seconded: Cr Lachlan Ford**

**That Council adopt the Council-Related Development Application Conflict of Interest Policy as presented to Council on Monday, 26 June 2023.**

**Carried**

### 19.2 \*\*\* PROCUREMENT POLICY

**File Number: P4.1, B2.6**

The Council had before it the report of the Manager Corporate Services regarding the Procurement Policy.

**Resolution 2023/127**

**Moved: Cr Sally Davis**

**Seconded: Cr Victor Bartley**

**That Council adopt the Procurement Policy labelled 1.8.14 (v7) as presented to Council on Monday, 26 June 2023.**

**Carried**



At this juncture, Cr Victor Bartley left the meeting, the time being 9:37 am.

## 20 PRÉCIS OF CORRESPONDENCE

### 20.1 \*\*\* 'A' DAY BOWLS TOURNAMENT COMMITTEE

**File Number: C12.5-D5.2**

The Council had before it the report of the General Manager regarding the 'A' Day Bowls Tournament Committee.

**Resolution 2023/128**

**Moved: Cr Sally Davis**

**Seconded: Cr Nathan Ryan**

**That Council accede to the request of the 'A' Day Bowls Tournament Committee, in the amount of \$400.**

**Carried**

At this juncture, Cr Victor Bartley returned to the meeting, the time being 9:39 am.

## 21 ACTIVITY REPORTS

### 21.1 ENGINEERING SERVICES - ROAD WORKS AND WORKSHOP - WORKS UNDERTAKEN

**File Number: E7.1**

The Council had before it the report of the Manager Roads regarding the Engineering Services - Road Works and Workshop - Works Undertaken.

**Resolution 2023/129**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Victor Bartley**

**That Council note the information in the Roads Department Road Works and Workshop Activity Report as presented to Council on Monday, 26 June 2023.**

**Carried**

**21.2 PARKS & GARDENS / TOWN SERVICES / WATER & WASTE WATER ENGINEERING SERVICES ACTIVITY REPORT**

**File Number: E7.1**

The Council had before it the report of the Manager Works regarding the Parks & Gardens / Town Services / Water & Waste Water Engineering Services Activity Report.

**Resolution 2023/130**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Victor Bartley**

**That Council note the information in the Parks and Gardens, Town Services and Water and Wastewater Engineering Services Department Activity Reports as presented to Council on Monday, 26 June 2023.**

**Carried**

**21.3 PLANNING, REGULATORY & ENVIRONMENTAL SERVICES ACTIVITY REPORT**

**File Number: D3.1-A11.1-A8.1**

The Council had before it the report of the Manager Environmental Services regarding the Planning, Regulatory & Environmental Services Activity Report.

**Resolution 2023/131**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Victor Bartley**

**That the information in the Planning, Regulatory & Environmental Services Activity Report as presented to Council on Monday, 26<sup>th</sup> June 2023 be received and noted.**

**Carried**

#### **21.4 GENERAL MANAGER'S ACTIVITY REPORT**

**File Number: G2.1**

The Council had before it the report of the General Manager regarding the General Manager's Activity Report.

**Resolution 2023/132**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Victor Bartley**

**That the information in the General Manager's Activity Report as presented to Council on Monday, 26 June 2023 be noted.**

**Carried**

#### **21.5 LIBRARY MANAGER'S ACTIVITY REPORT FOR MAY 2023**

**File Number: L4.1**

The Council had before it the report of the Library Manager regarding the Library Manager's Activity Report for May 2023.

**Resolution 2023/133**

**Moved: Cr Cec Dorrington**

**Seconded: Cr Victor Bartley**

**That the information in the Library Manager's Report for May 2023 as presented to Council on Monday, 26 June 2023 be noted.**

**Carried**

#### **21.6 \*\*\* TOURISM AND EVENTS REPORT**

**File Number: T4.3**

The Council had before it the report of the Coordinator Tourism Operations regarding the Tourism and Events Report.

**Resolution 2023/134**

**Moved: Cr Lachlan Ford**

**Seconded: Cr Victor Bartley**

**That the information in the Tourism and Events Managers Report for May 2023 as presented to Council on Monday, 26 June 2023 be noted.**

**Carried**

## 22 CLOSED SESSION

At this juncture, the Council gave consideration to moving into Closed Session of Council.

### **Resolution 2023/135**

**Moved: Cr Sally Davis**

**Seconded: Cr Cec Dorrington**

**That Council considers the confidential report listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:**

#### **22.1 \*\*\* Plant Hire Tender 2023/2024**

**This matter is considered to be confidential under Section 10A(2) - (d)(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.**

**Carried**

Council proceeded into closed session with the livestreaming of the meeting being paused at 9.46 am.

**22.1 \*\*\* PLANT HIRE TENDER 2023/2024**

**File Number: T3.1, T3.2**

The Council had before it the report of the Manager Roads regarding the Plant Hire Tender 2023/2024.

**Resolution 2023/136**

**Moved: Cr Sally Davis**

**Seconded: Cr Lachlan Ford**

1. That the tenders received for the Supply of Plant and Equipment Hire to Council for the period 1 July 2023 to 30 June 2024, as below, be accepted for the purpose of the engagement of contractors to supplement the plant and equipment requirements of Council when, and if, required:
  1. Conplant
  2. NAK Grader Hire
  3. JR Richards & Sons
  4. Bourke Waste Management
  5. J & B Consolidated Pty Ltd
  6. Aqua Assets Pty Ltd
  7. Brooks Hire Services
  8. Wayne J Cohen
  9. Full Diesel Pty Ltd
  10. Richardson Rural Contracting
  11. Specialised Pavement Services
  12. KC Sandford & WL Styles
  13. Premiair Services Pty Ltd
  14. Stabilised Pavements of Australia
  15. THM Hire
  16. New Pave
  17. Lewis AG Logistics
  18. A One Earthworks Pty Ltd
  19. RM + CA Sandford + PJ Duncan
  20. Rollers Australia
  21. Darnel Pastoral Company
  22. A-Plant Equipment Pty Ltd
  23. Coates Hire Operations Pty Ltd
2. That the various tenderers be advised of Councils resolution and confirm that:
  - as per the tender documentation, the Form of Agreement contained therein is that of a 'Standing Offer' and does not place any contractual obligation on the Council to hire or engage any contractors;
  - tenders submitted were merely statements by a prospective contractor that they are willing to supply specified plant and equipment in accordance with the terms and conditions contained within Council's Tender Documentation; and,
  - Council will be in further contact should it wish to source plant and equipment hire from a selected firm.
3. That the documents and considerations in respect to this matter remain confidential to Council.

**Carried**

**Resolution 2023/137**

**Moved: Cr Sally Davis**

**Seconded: Cr Lachlan Ford**

**That Council moves out of Closed Council into Open Council**

**.Carried**

Open council resumed at 9:48 am.

**RESOLUTIONS FROM CLOSED SESSION OF COUNCIL**

At the request of the Mayor, the General Manager read to the meeting the Councils resolutions as determined in the Closed Session of Council.

**The Meeting closed at 9.51 am.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 24 July 2023.**

.....

**CHAIRPERSON**

**10 RESCISSION MOTIONS**

Nil

**11 NOTICES OF MOTION**

Nil

## 12 BUSINESS ARISING

### 12.1 CALENDAR OF EVENTS

**File Number:** C12.6  
**Author:** Leonie Brown, General Manager  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

#### Background

Information is sent out monthly to advise when Council Meetings, meetings which Councillors are Delegates to and other meetings of which Council is a member of, or representatives of Council, are to be held.

#### Current Situation

Month	Date	Time	Meeting / Event	Location
<b>2023</b>				
July	24	9.15am	Council Meeting	Council Chamber
August	04	8.30am	Country Mayors Association Meeting	Theatrette, Parliament House, Sydney
August	09-11		Western Division Councils Conference	Cobar
August	28	9.15am	Council Meeting	Council Chamber
September	06-07		National Local Roads, Transport and Infrastructure Congress	Kambri Cultural Centre, Australian National University, Canberra ACT
September	19	2.00pm	Traffic Committee Meeting	Council Chamber
September	25	9.15am	Council Meeting	Council Chamber
October	25-28		Murray Darling Association Conference	Murray Bridge, SA
October (*)	23	9.15am	Council Meeting	Council Chamber
November	12-14		LGNSW Annual Conference	Rosehill Gardens Racecourse, Sydney
November (*)	27	9.15am	Council Meeting	Council Chamber
December (*)	18	9.15am	Council Meeting	Council Chamber

(\*) Indicative date only. Council meeting dates post September 2023 will be determined by Council as part of the September 2023 Agenda relating to the election of the Mayor and Deputy Mayor.



**Recommendation**

**That the information in the Calendar of Events Report as presented to Council on Monday, 24 July 2023 be noted.**

**12.2 INFORMATION TO COUNCILLORS**

**File Number:** C12.1  
**Author:** Leonie Brown, General Manager  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Background**

Each month a list of correspondence is sent out in the Business Paper to Councillors to ensure that they have not missed any information since the last Business Paper was produced.

**Current Situation**

Information that has been provided to Councillors for the period 20 June 2023 to 18 July 2023 follows:

Date	Information Sent	Author	Email
20/06/2023	LGNSW Forum   First Nations Voice to Parliament	Local Government NSW	✓
20/06/2023	The Weekly Newsletter, 20 June 2023	Local Government NSW	✓
21/06/2023	Ridiculous regional rate rises slammed	NSW Farmers Association	✓
21/06/2023	GM's Column for publication – 22 June 2023	Leonie Brown	✓
21/06/2023	Business Papers for the June Ordinary and Closed Session Council Meeting , Monday 26	Leonie Brown	✓
22/06/2023	Official Notice of the 2023 LGNSW Annual Conference	Local Government NSW	✓
27/06/2023	Minutes of the June 2023 Council Meeting	Leonie Brown	✓
28/06/2023	Invitation to NAIDOC Community Lunch	Bourke Public School	✓
28/06/2023	The Weekly Newsletter, 27 June 2023	Local Government NSW	✓
28/06/2023	GM's Column for publication - 29 June 2023	Leonie Brown	✓
30/06/2023	Reminder - LGNSW Forum   First Nations Voice to Parliament	Margo Anderson	✓
03/07/2023	Survey - Wilba the Empowerbus Transport Service	Transport for NSW	✓
05/07/2023	GM's Column for publication - 6 July 2023	Leonie Brown	✓
05/07/2023	Popular schools' connection to remain live	NSW Farmers Association	✓
06/07/2023	WaterNSW invitation - First Nations Engagement Roadshow	WaterNSW	✓
06/07/2023	The Weekly Newsletter, 05 July 2023	Local Government NSW	✓
06/07/2023	OLG's Monthly Newsletter - 5 July 2023	Office of Local Government	✓
06/07/2023	Farmers thank their stars for connection boost	NSW Farmers Association	✓
11/07/2023	Farmers issue warning on food security	NSW Farmers Association	✓
11/07/2023	The Weekly Newsletter, 11 July 2023	Local Government NSW	✓
12/07/2023	GM's Column for publication - 13 July 2023	Leonie Brown	✓
14/07/2023	Avoid cracks in egg supply	NSW Farmers Association	✓
17/07/2023	New dates for Executive Certificate for Elected	Local Government NSW	✓

	Members Course		
17/07/2023	Reminder re Council Meeting Monday, 24 July 2023	Margo Anderson	✓

**Recommendation**

**That the contents of the Information to Councillors Report as presented to Council on Monday, 24 July 2023 be noted.**

**12.3 \*\*\* BUSINESS ARISING**

**File Number:** C12.1  
**Author:** Leonie Brown, General Manager  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Background**

Business outstanding from previous meetings.

**Current Situation**

GM GENERAL MANAGER	MW MANAGER WORKS
MCS MANAGER CORPORATE SERVICES	MRS MANAGER ROAD SERVICES
MES MANAGER ENVIRONMENTAL SERVICES	EDM ECONOMIC DEVELOPMENT MANAGER

362/2018	BIODIVERSITY CONSERVATION ACT 2016 - UPDATE
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY - MANAGER ENVIRONMENTAL SERVICES
FILE NUMBER	E6.1, E6.4, L8.1

**RESOLUTION**

1. That Council undertake a review of the potential impact on the sale of land held for industrial development including obtaining specialist advice as appropriate.
2. That on finalisation of that review a further report be brought back to Council.

**ACTION TAKEN**

1. Continue to lobby Government - matter evolving.
2. Issue of impact of the Biodiversity Act recently discussed at meeting of the Alliance of Western councils.
3. Meeting held with Alliance of Western Councils and Paul Scully, Shadow Minister for Planning, 1 September to provide an update on the impact if the Biodiversity Act.
4. Matter continues to be pursued by Western Alliance on behalf of member Councils.
5. Matter further discussed at the Alliance of Western Council Meeting held on 09/12/2022.
6. Impact of Biodiversity Act, and specifically the issue of the North Bourke Industrial lots, raised on Sydney Radio (2GB Ray Hadley 14/03/2023) by Chair of Western Alliance, Cr Craig Davies.
7. GM and MES attended Biodiversity teleconference organised by LGNSW held on 4 April 2023 . Submission from Council will be forthcoming during the follow up process.
8. The need for a review of the NSW Biodiversity Conservation Act 2016 was raised with Clr Darriea Turley, President LGNSW and Scott Phillips, Chief Executive Officer during discussions with them at Bourke on 10/05/2023.
9. Review of the Act is underway with the Hon Paul Scully MP, NSW Minister for Planning and Public Spaces considering options to assist with development blockages. Advice received from Roy Butler MP, Member for Barwon on 17 July 2023.

427/2018	PROPOSED CHANGE OF MANAGEMENT OF THE PCYC
RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	L1.17-Y1.7-LD-L11.14.3
<b>RESOLUTION</b>	
That the General Manager prepare a detailed report in relation to the matter, including the seeking of legal advice if necessary.	
<b>ACTION TAKEN</b>	
<ol style="list-style-type: none"> <li>1. In progress.</li> <li>2. Teleconference held 20/08/2020.</li> <li>3. Correspondence sent to PCYC 25/8/20 and followed up for response 20/10/20 &amp; 16/11/2020.</li> <li>4. Matter further discussed with Crown Lands staff on 09/03/2021 for their contact with PCYC.</li> <li>5. Further discussions held in July 2021 with Crown Lands in regard to their contact with PCYC with correspondence sent to PCYC as a follow up to discussions.</li> <li>6. PCYC have advised that as a result of internal management changes they wish to defer discussions on land management till mid-2022.</li> <li>7. No further approaches made by PCYC re land management matter.</li> </ol>	

274/2019	DROUGHT – WATER UPDATE
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	W2.2.9 – W2.2.9.1
<b>RESOLUTION</b>	
That the General Manager write to the State Government seeking their urgent consideration of the construction of a regulator or additional weir including a fish ladder upstream of Bourke at a location identified as BU8	
<b>ACTION TAKEN</b>	
<ol style="list-style-type: none"> <li>1. Letter sent &amp; meeting held.</li> <li>2. State Government commits to preparation of Western Weirs Strategy.</li> <li>3. Teleconference involving staff and Councillors held with State Water on 22/9/2020 re Strategy.</li> <li>4. Meeting held with DPIE representatives on 10/11/2020 &amp; 11/11/2020.</li> <li>5. Further briefings on Strategy held 10/02/2021 and 24/05/2021.</li> <li>6. Discussions held by GM with Jim Betts in July 2021 Secretary, DPIE, in regard to the Weir Strategy Project and its prolonged timeframes.</li> <li>7. NSW Govt. in Oct 2021 announced the Better Baaka Program which includes Weir renewals on the Darling and specifically upgrading of the Bourke Weir. Meeting with DPIE to be held in Bourke on 23 November 2021.</li> <li>8. Meeting held DPIE 23/11/2021 with Jim Bentley and his team via Video conference regarding Better Baaka Better Bidgee project.</li> <li>9. Meeting held in December 2021 with Andrew Lavelle regarding the Weir upgrade at Bourke and connectivity strategy.</li> <li>10. Contact made with Minister Pavey’s Office re concerns regarding potential removal of downstream weirs.</li> <li>11. GM and MCS met with DPIE officers undertaking Western Regional Water Strategy consultation in Bourke on 8 March 2022 raising concern at the potential loss of downstream weirs.</li> <li>12. Contact made in March 2022 with Andrew Lavelle of DPIE re weir progress. Advised that Western Weirs project is progressing following completion of Strategic Business Case. Advised that he will</li> </ol>	

- be seeking to have further conversations re weirs downstream.
13. Meeting held with Graham Attenborough and Jason Gordon of DPIE on 15 March 2022 re all things water including weir.
  14. Mayor, Mark Riley and Leonie Brown attended the DPIE Forum at Bourke Bowling Club on 30 June 2022 re Western Region Water Strategy and Barwon-Darling Water Sharing Plan and Floodplain Harvesting licencing.
  15. Submissions subsequently made re increasing Bourke Weir height and retention of downstream weirs.
  16. Mayor/GM met with Hon. Tanya Plibersek, MP Federal Minister for the Environment and Water at Alliance of Western Councils Meeting at Narromine on 19/08/2022.
  17. Ingrid Emery, Executive Director Project Interfaces and Program Management Water Infrastructure to provide update to Councillors on 22 August 2022 – No State or Federal Funding for Final Business Case Study.
  18. Refer Council Resolution Clause 2022/176 herewith for further update.
  19. Meeting held in February 2023 with Minister Anderson - see item 2022/176.
  20. Letter sent to the Hon Rose Jackson, Minister for Water, Housing and Homelessness, following March 2023 State election, advising of the issues and seeking support.
  21. Councillors and staff met with members of the Board of the Murray Darling Authority, the Commonwealth Environmental Water Holder, the Commonwealth Environmental Water Office and the Department of Climate Change, Environment, Energy and Water – Water Division, in Bourke on 03/05/2023 and discussed water issues.
  22. Mayor discussed issues with the Hon Rose Jackson, NSW Minister for Water, Housing, Homelessness, Mental Health, Youth and North Coast on Wednesday, 5 July 2023. Minister Jackson advised the Mayor she would come to Bourke in August 2023 to see the issues for herself. The Mayor and GM met with Roy Butler MP, Member for Barwon on Monday, 17 July 2023 regarding water security for Bourke. On Tuesday, 18 July 2023 the GM spoke to Steph Cooke MP, NSW Shadow Minister for Water and Crown Lands who has advised of a planned visit to Bourke in August 2023 to hear the concerns of the community.

2020/111 March Meeting	DUAL NAMING OF THE DARLING RIVER – DARLING RIVER BAAKA
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	R6.5
<b>RESOLUTION</b>	
That Council seek further clarification from the GNB on which section of the Darling River will be dual named Baaka and will the name be Darling Baaka River / Baaka Darling River or Darling River Baaka.	
<b>ACTION TAKEN</b>	
<ol style="list-style-type: none"> <li>1. Ongoing. Geographical Names Board GNB contacted.</li> <li>2. Investigations are continuing by GNB.</li> <li>3. GNB advised in July 2021 that it would be undertaking consultation in August 2021 in regard to dual name proposal.</li> <li>4. GNB subsequently advised in August that due to COVID the consultations will now be undertaken in 2022.</li> <li>5. Meeting was to be held with GNB on 22 June 2022 however was postponed by GNB till “next month” with a date yet to be suggested.</li> <li>6. Meeting scheduled for 19 July 2022 postponed – new date yet to be confirmed.</li> <li>7. New meeting date proposed for 11 October 2022.</li> </ol>	

8. Representatives of NSW GNB attended Council on 11 October 2022 and met with available Councillors and relevant staff re naming matter.
9. No further advice received from GNB, to date.

2020/325 and 2020/326 September Meeting	REVIEW OF CAPITAL WORKS PROGRAM 2019/2020 AND REALLOCATION OF FUNDS – ITEM 15.5 - MOUNT OXLEY
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	R2.5
<b>RESOLUTION</b>	
<ol style="list-style-type: none"> <li>1. That Council notes the report on the responsibility and current condition of the access road to the summit of Mount Oxley.</li> <li>2. That Council notes the status of telecommunication infrastructure located atop Mount Oxley.</li> <li>3. That following a Title Search discussion be held with the owners of the land and the various owners of the telecommunications infrastructure atop Mount Oxley with a view to sourcing funding for at least the \$80,000 in maintenance work and potentially a further \$110,000 for the guard rail installation, for a further report to Council including consideration to any contribution by Council.</li> <li>4. That Council investigates its potential liability as a result of the public use of the access road to the top of Mount Oxley and a report be submitted back to Council.</li> </ol>	
<b>ACTION TAKEN</b>	
<ol style="list-style-type: none"> <li>1. Extensive title searches have been completed.</li> <li>2. Liability issues being pursued by Booth Brown Legal for further report.</li> <li>3. Meeting held with Mr &amp; Mrs Stalley on 10 December 2020.</li> <li>4. Risk review undertaken by Council’s insurers on 16/03/21. Awaiting advice to allow instructions to be issued by Booth Brown Legal to prepare licence documentation.</li> <li>5. Discussions held with NSW Telco Authority re potential for funding to assist with road upgrade. Costs advised. No funding available.</li> <li>6. Further discussions to be held with owners of Mt Oxley site.</li> </ol>	

2020/236 July Meeting	BOURKE AIRPORT DEVELOPMENT PROPOSAL
RESPONSIBLE OFFICER	PETER BROWN – MANAGER WORKS
FILE NO	A6.1
<b>RESOLUTION</b>	
That Council seeks quotations for the preparation of a Master Plan at the Bourke Airport to determine the availability of land for the proposed development and future developments.	
<b>ACTION TAKEN</b>	
Brief prepared, quotations to be invited, when funding available.	

2019/439 and 2021/33 December Meeting	NORTH BOURKE BRIDGE REHABILITATION CONCEPT PLAN
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	B6.1
<b>RESOLUTION</b>	
<ol style="list-style-type: none"> <li>1. Council continues to apply for funding to undertake the project.</li> <li>2. Council commits additional funds of \$269,922 from Councils Infrastructure Reserve Fund to ensure a total co-contribution from Council of \$969,922 (25%) to the Building Better Regions Fund Round 5, for North Bourke Bridge Renewal, if a funding application is successful.</li> </ol>	
<b>ACTION TAKEN</b>	
<ol style="list-style-type: none"> <li>1. Ongoing.</li> <li>2. Letter received from Minister Toole 11/11/2020 advising upcoming funding opportunities for bridge.</li> <li>3. Funds as resolved reserved in Councils accounts.</li> <li>4. Application under Building Better Regions Fund lodged 11/02/2021. Application unsuccessful.</li> <li>5. Strategy prepared for investigation, assessment and restoration of bridge for input into Tourism Grant Application.</li> <li>6. Application lodged in August 2021. No response to date.</li> <li>7. Representations made to Member for Barwon, Roy Butler MP regarding funding for Bridge.</li> <li>8. Further application under Building Better Regions Fund lodged February 2022.</li> <li>9. Council resolved 25 February 2022 to allocate funding of \$200,000 to engage a structural engineer to prepare documentation to allow Council to invite tenders for restoration of the bridge.</li> <li>10. Draft brief prepared and with Public Works Advisory (PWA) for review.</li> <li>11. Quote obtained from PWA with further discussions to be held.</li> <li>12. Further Grant funding application for design funding lodged with NSW Government in July 2022.</li> <li>13. Councils Grant Funding application was successful. Deed executed.</li> <li>14. Brief with PWA finalised and awaiting final quotation.</li> <li>15. Meeting with PWA and Bridge Engineer held on site 5 April 2023 to progress brief development and consider restoration options. Report from Bridge Engineer to be provided.</li> <li>16. Advice received from PWA that Consultancy Proposal from Bridge Engineer to be provided by 31/05/2023. Bridge Engineer has been overseas.</li> <li>17. Still awaiting Consultancy Proposal.</li> <li>18. Consultancy Proposal received and agreed to. Works will continue with completion due in September 2023.</li> </ol>	

2021/355 December Meeting	ROAD CLASSIFICATION REVIEW
RESPONSIBLE OFFICER	PAUL FLANAGAN – ROADS MANAGER
FILE NO	R7.1, R7.4.3
<b>RESOLUTION</b>	
<ol style="list-style-type: none"> <li>1. That Council provide a submission to the Independent Panel on Road Classification Review and Regional Road Transfer proposing that ownership of the Bourke – Milparinka Rd (Wanaaring Rd) be transferred to the NSW Government, as a minimum.</li> <li>2. That the transfer of any Regional Roads to Government in the Bourke Shire being on the basis of Council entering into a contract with Government which would see Council continuing to</li> </ol>	



undertake both improvement works, and the necessary programmed and emergency maintenance works on the transferred roadway(s).

3. That Council also provides a submission to the Independent Panel on Road Classification Review and Regional Road Transfer proposing the reclassification from local road to regional road status of the following roads:

- RLR 5 – Caronga Peak to Wilga Downs (23km / no bridge);
- RLR50 - Moleyarrah Road – Wanaaring to Hungerford (86.82km / no bridge);
- RLR44 – Janina Road – Louth to Wanaaring (85.7km / no bridge);
- RLR49 – West Culgoa Road – Bourke to Weilmoringle (82.82km / single lane bridge).

**ACTION TAKEN**

1. Submission to Review Panel prepared and submitted.
2. Additional information and financial data requested for consideration 23 August 2022. Information provided.
3. No Further information to date.

2022/96 and 2023/60 April and March Meetings	NORTH BOURKE STORMWATER DRAINAGE
RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	D6.1, D6.2, V 1.6

**RESOLUTION**

1. That the information in the report of the General Manager from March 2022 be noted.
2. That the Mayor and General Manager be requested to take the necessary action in pursuit of Potentially acquiring land in respect of this drainage matter, for a further report to Council.
3. That the Mayor and General Manager be requested to brief Mr G Seiler on the progress of this matter.
4. That the documents and considerations in respect of this matter remain confidential to Council.

**ACTION TAKEN**

1. Investigations into land proceeding.
2. Mayor and GM have briefed Mr Seiler.
3. Land to west of subject site reviewed by environmental consultant and is considered to be an undesirable location for the construction of stormwater retention infrastructure due to the multitude of environmental, practical and physical constraints.
4. Further update meeting held in June 2022 with Mr Seiler involving Mayor, Deputy Mayor and Messrs Riley and Brown.
5. Monthly progress reports to be provided to Mr Seiler by Council.
6. Structural Engineer engaged by Insurers inspected property on 8 September 2022.
7. Meeting held with landowners to the north of Warrego Street with a view to a portion of this land being acquired and utilised for the construction of a detention pond. Further information being sought for a future meeting.
8. Further information received and provided to the landowners to the north of Warrego Street with subsequent discussions held.
9. Structural Engineers Report received. Comprehensive report being developed for Workshop of Councillors in March 2023.
10. Workshop held 20 March 2023. Workshop report including recommendation included in March 2023 Business Paper.
11. Council in March 2023 (2023/60) resolved:

- to undertake final negotiations with Mr Rob and Mrs Sally Davis in respect of the acquisition of some 2.21ha of their land fronting Warrego St, North Bourke for the purpose of constructing a stormwater detention basin thereon, for a final report to Council.
  - on the basis of Council resolving to formally acquire such land, the General Manager be requested to take the necessary action that would result in the construction of a stormwater detention basin and required infrastructure on such land, in general conformity with the concept plan developed by Premise dated 10 February 2023 designed to accommodate a 1:100 year rainfall event for this area.
  - noted the opinion as expressed in the Expert Report prepared by Engineering Investigations and Solutions in regard to the residence of Mr G and Mrs C Seiler.
  - not pursue the purchase of the Seiler property located in Namoi St, North Bourke.
12. Meeting with Mr and Mrs Davis requested and pursued. Council’s Solicitor, Insurer and Mr G Seiler advised of Councils resolution accordingly.

2022/115 May Meeting	RISK MANAGEMENT AND INTERNAL AUDIT FRAMEWORK FOR COUNCILS
RESPONSIBLE OFFICER	ANG PASANG RAI - MANAGER CORPORATE SERVICES
FILE NO	R5.1

**RESOLUTION**

1. That Council join with the Far North West Joint Organisation and its member Councils in establishing a Shared Audit Risk and Improvement Committee in accordance with section 428B of the Local Government Act 1993.
2. That Council delegate authority to the Far North West Joint Organisation to appoint the chair and two (2) independent members to form the shared Audit Risk And Improvement Committee to serve the Far North West Joint Organisation and all three member Councils.
3. That Council appoint a Councillor to serve as the non-voting board member on the ARIC for this Council only.
4. That Council adopt the Draft Terms of Reference developed for the operation of the Audit Risk and Improvement noting the initial revised term to cater for the shorter period to be served by the current Council and the fact that there is no current need for the Chair to be pre-qualified at this stage.
5. That Council note the Expression of Interest document developed by the Far North West Joint Organisation for distribution to potential applicants for persons to serve as the Chair or one of the two (2) independent Committee Members including the fees payable to the Chair and Committee members.
6. That applications as detailed in the Expression of Interest document be called for by the placement of advertisements in the local papers circulating in each of the towns within the FNWJO area together with the websites of each of the member Councils to provide local residents the opportunity to apply to become a member of the Shared Committee if they are suitably qualified and wish to apply.

**ACTION TAKEN**

1. General Manager advised FNWJO of Council’s resolution.
2. Manager Corporate Services take the necessary action to implement Council’s resolution.
3. Expression of Interest received from another Council regarding joining the FNWJO.
4. FNWJO meeting held on 1 August 2022.
5. Expression of Interest for persons to serve as the Chair on one of the two (2) independent Committee members have been invited and subsequently closed. As at 23/03/2023 the

- submissions received are under review for report to the FNWJO in April 2023.
6. Report considered by FNWJO Board at its meeting of 31 March. Interviews of short listed applicants to proceed.
  7. Committee formalised at the June 2023 meeting of the FNWJO.

2022/161 and 2023/42 July and March Meetings	CAMPING & CARAVAN USAGE - MITCHELL HIGHWAY ROAD RESERVE AND NORTH BOURKE BOAT RAMP CROWN RESERVE
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY – MANAGER ENVIRONMENTAL SERVICES
FILE NO	L1.9

**RESOLUTION**

1. That the legislative information in respect of the potential usage of the North Bourke Boat Ramp Crown Reserve for the purposes of caravanning and camping be noted.
2. That Council not pursue the development of a primitive campground to allow camping at the North Bourke Boat Ramp Crown Reserve and having regard to this position, camping in this reserve not be permissible and appropriate signage be maintained.
3. That Council enter into discussions with TfNSW with a view to the sealed section of road reserve leading to the old North Bourke Bridge being designated for use by light and recreational travellers as a Rest Area, for a trial period ending 12 months after the opening of such road reserve as a rest area, should it be approved.
4. At the end of this period it would be proposed that a report on the trial be provided to Council to review usage and issues, including any impact on accommodation providers in Bourke.
5. That Council investigate further opportunities to promote Bourke as an RV friendly town.

**ACTION TAKEN**

1. Contact made with Transport for NSW (TfNSW).
2. Awaiting response from TfNSW.
3. Further follow up with TfNSW. Cobar Shire have advised they are having similar issues.
4. Further contact made with Transport for NSW.
5. Follow up report included in March 2023 Business Paper.
6. At the March 2023 Ordinary Meeting of Council the following resolution (2023/42) was carried.
  - That the information in respect of the potential usage of the Polygonum Swamp Road be noted.
  - That Council not pursue the development of a Rest Area to allow camping on the side of the Polygonum Swamp Road.
  - That the No Camping and No Caravans signs be maintained to encourage Caravan and Camping users to move on to a more suitable location, where there is no risk to pedestrians, road users and themselves.
7. Meeting held with representatives from Crown Lands Monday, 26 June 2023. Identified land at North Bourke behind Darling Street that might be a Public Recreation Reserve. Free camping may be allowable with infrastructure upgrades - to be determined with a further report to be presented to Council when all details are available.

2022/176 August Meeting	MAYORAL MINUTE – WESTERN WEIRS STRATEGY
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	W3.1
<b>RESOLUTION</b>	
<ol style="list-style-type: none"> <li>1. That the status upgrade in respect of the Western Weirs Strategy as presented to Council by Ms Ingrid Emery, Water Infrastructure NSW on Monday, 22 August 2022 be noted.</li> <li>2. That Council write to the Hon. Tanya Plibersek, MP, Federal Minister for the Environment and Water, and the Hon. Kevin Anderson, MP, State Minister for Land and Water seeking support and funding to progress the next stage of the Western Weir Strategy being the Final Business Case for the proposed upgrading of the Bourke Weir to improve town water supply security.</li> </ol>	
<b>ACTION TAKEN</b>	
<ol style="list-style-type: none"> <li>1. Letter written by the Mayor to Hon. Tanya Plibersek, MP, seeking support and funding to progress to the next stage of the Western Weir Strategy being the Final Business Case for the proposed upgrading of the Bourke Weir to improve town water supply security.</li> <li>2. Letter also written to the Hon. Kevin Anderson, State Minister for Land and Water seeking support and seeking a meeting to discuss same. Minister’s office advised that “the Minister will be unable to accept your request to meet.”</li> <li>3. Response dated 5 October 2022 received from Minister Anderson. The Minister advised that: <ul style="list-style-type: none"> <li>• Infrastructure NSW (INSW) completed its Gateway 1 Review in December 2021 in respect of the Western Weirs Program. INSW is working with the Australian Government re: funding arrangements for a final Business Case.</li> <li>• Western Weirs Program has been incorporated into the Better Baaka Program. Better Baaka aims to protect rivers and floodplains with towns having “a secure water source into the future, and sustainable local communities, agriculture and industries can be supported.”</li> </ul> </li> <li>4. Response dated 12 December 2022 received from Minister Plibersek advised that: <ul style="list-style-type: none"> <li>• The NSW Government is responsible for water management in our region and is developing regional water strategies across the State.</li> <li>• The Western Weirs Strategy sits alongside these strategies.</li> <li>• The Australian Government’s role as a significant investor in water infrastructure through the National Water Grid Authority, State and Territory Governments are responsible for water planning and water infrastructure delivery. Applications for National Water Grid funding must have support of the State Government.</li> </ul> </li> <li>5. State Minister for Land and Water, the Hon Kevin Anderson attended Bourke on 6 February 2023 and met with the Mayor and Acting GM. The Minister advised the Western Weirs Strategy will be abandoned as it is not well supported. However, the issue of water security will be included in the Better Baaka Program. The State and Federal Ministers are to meet for discussion in late February. The proposal aims to meet the Federal objectives but will require more time to adopt measures to ensure water consumption is not restricted at the same time. There are implications for a need for increased water storage capacity if weirs are not upgraded.</li> <li>6. Correspondence sent to the Hon Tanya Plibersek, MP and the NSW Minister for Lands and Water, the Hon Kevin Anderson, MP in March 2023 seeking the status of weir proposals. In response, the acting CEO of the NSW Water Sector responded that “the strategic business case for the Western Weirs program was completed in November 2021” and further that “the NSW Government continues to work with the Australian Government on suitable funding arrangements to progress to a final business case.” The Federal Government responded in April</li> </ol>	

- 2023 advising that “for the raising of the Bourke Weir to be eligible for National Water Grid funding consideration, a proposal must be submitted to the National Water Grid Authority by the NSW Government. You may wish to continue your engagement with the NSW Government so that a proposal may be brought forward, should it be prioritised by the NSW Government.
7. In response, a further letter was sent to acting CEO of the NSW Water Sector, April 2023, requesting confirmation that funding to progress to a final business case is an eligible project under the investment principles of the National Water Grid Fund and if so, what is the specific time frame for the NSW Government to submit an application that covers funding for a final business case to raise the height of the Bourke Weir.
  8. Letter sent to the Hon Rose Jackson, Minister for Water, Housing and Homelessness, following March 2023 State election, advising of the issues and seeking support.
  9. Meeting of the Mayor and GM with Minister Jackson being pursued.
  10. Mayor discussed issues with the Hon Rose Jackson, NSW Minister for Water, Housing, Homelessness, Mental Health, Youth and North Coast on Wednesday, 5 July 2023. Minister Jackson advised the Mayor she would come to Bourke in August 2023 to see the issues for herself. The Mayor and GM met with Roy Butler MP, Member for Barwon on Monday, 17 July 2023 regarding water security for Bourke, including the issue of the weir. On Tuesday, 18 July 2023 the GM spoke to Steph Cooke MP, NSW Shadow Minister for Water and Crown Lands who has advised of a planned visit to Bourke in August 2023 to hear the concerns of the community.

2022/222 and 2022/250 September and October	PROPOSED INTEGRATED PRIMARY HEALTH CARE CENTRE
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	A11.1, H1.1, H1.15

**RESOLUTION**

1. That the Mayor and General Manager be requested to further discuss with the Bourke Aboriginal Corporation Health Service (BACHS) the potential acquisition of the following land:
  - a) Lot 8 DP 35739, Lot 9 DP 35739 and Lot 10 DP35739 in Mitchell Street, Bourke
  - b) Three (3) x lots from Lot 6 DP 35797, Lot 7 DP 35797, Lot 8 DP 35797, Lot 9 DP 35797 and Lot 10 DP 35797.
2. That based on three (3) lots in one line being required, the land be available for sale at an indicative combined price of \$45,000.
3. That Council provide the BACHS with the requested Evidence of Tenure and Letter of Support, as requested.
4. That the documents and considerations in respect of this matter remain confidential to Council.
5. That Council proceed to sell Lots 7,8,9 and 10 DP 35797 Mitchell St, Bourke at a combined price of \$45,000 (ex GST) to the Bourke Aboriginal Corporation Health Service.
6. That any necessary documents be executed under the Common Seal of Council.
7. That the documents and considerations in respect of this matter remain confidential to Council.

**ACTION TAKEN**

1. Further discussions with BACHS as Resolved by Council.
2. Follow up report on matter to be considered by Council at its October 2022 meeting.
3. BACHS advised of Councils resolution.
4. Email received from BACHS advising that they were not able to proceed with the purchase without securing grant funding to construct the new clinic.
5. Correspondence sent to BACHS acknowledging the reliance on securing funding prior to progressing sale.

6. In December 2022, the Australian Government announced funding of \$8.06m to BACHS for the construction of a new Primary Care Clinic for the Bourke region.
7. In January 2023, Council forwarded a letter to BACHS congratulating them on the funding success and requesting advice as to their intentions in respect of Council’s land offer, such that Council can progress the contract of sale for such parcels of land, or not.
8. No response as yet received from BACHS re land acquisition.
9. Report regarding proposed acquisition of Council land included in the July 2023 Business Paper.

2022/235 October Meeting	DRAFT FAR WEST REGIONAL PLAN 2041
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY – MANAGER ENVIRONMENTAL SERVICES
FILE NO	T1.5
<b>RESOLUTION</b>	
That Council note the information contained within the Draft Far West Regional Plan 2041 Report.	
<b>ACTION TAKEN</b>	
<ol style="list-style-type: none"> <li>1. Matter discussed regarding gaps in the plan relative to Bourke, linkages, tourism, health services, transport, small business and biodiversity. Hoping for changes to the draft. Opportunities to participate in workshops.</li> <li>2. Continue to pursue amendments to the plan in respect of identified gaps.</li> <li>3. Council’s submission lodged, awaiting response.</li> </ol>	

2022/238 October Meeting	GEOGRAPHICAL NAMES BOARD – THE POUND YARD
RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	A2.1, A2.2.16, H3.3
<b>RESOLUTION</b>	
That Council advise the NSW Geographical Names Board that whilst it raises no objection to the name “Pound Yard”, it is considered imperative that the Board consult with appropriate Aboriginal persons before any decision is ultimately made.	
<b>ACTION TAKEN</b>	
<ol style="list-style-type: none"> <li>1. NSW Geographical Names Board advised of Council’s Resolution.</li> <li>2. Aboriginal people who have been identified as residents of the Pound Yard have been suggested as the appropriate people to be consulted by the GNB.</li> <li>3. Work in progress.</li> <li>4. List of names received, contact details yet to be received.</li> </ol>	

2023/73 April Meeting	BOURKE FLOODPLAIN RISK MANAGEMENT STUDY AND PLAN
RESPONSIBLE OFFICER	PETER BROWN – MANAGER WORKS
FILE NO	W2.1
<b>RESOLUTION</b>	
<ol style="list-style-type: none"> <li>1. That the Bourke Floodplain Risk Management Study and Plan (Volumes 1 and 2) dated December 2022, be adopted.</li> <li>2. That the General Manager be requested to take the necessary action in respect of implementing Measures 1-4 as identified in the Plan, being the measures “that could be implemented by Council with the assistance, where required, of the NSW SES”.</li> <li>3. That in implementing Measures 1-2, being proposed revised planning controls, a further report on such measures be forthcoming to Council.</li> <li>4. That the General Manager be requested to take the necessary action in respect of implementing Measures 5-10, as identified in the Plan, being the measures “that require the sourcing of Government funding” to progress such measures.</li> </ol>	
<b>ACTION TAKEN</b>	
Representation made to the Department of Planning and Environment (DPE).	

2023/94 May Meeting	RECOMMENCEMENT OF THE FLUORIDATION OF THE BOURKE WATER SUPPLY
RESPONSIBLE OFFICER	PETER BROWN - MANAGER WORKS
FILE NO	W2.1
<b>RESOLUTION</b>	
<ol style="list-style-type: none"> <li>1. That pending the receipt of approval under Section 60 of the Local Government Act 1993, and approval from NSW Health, Council proceed to again include fluoride in the Bourke public water supply system.</li> <li>2. That the Bourke community be advised by way of advertisement in the Western Herald and on Councils Facebook site, when the fluoride dosing of the Bourke public water supply system actually recommences following the receipt of the required approvals.</li> </ol>	
<b>ACTION TAKEN</b>	
<ol style="list-style-type: none"> <li>1. PWA being pursued re completion of required outstanding works and also DPE / Health for required approvals. Once approvals are forthcoming, advertising / Facebook advice to community of the restarting of fluoridation will be undertake.</li> <li>2. Manager Works has contacted NSW Health, matter is progressing.</li> </ol>	

2023/120 June Meeting	ACTIVE TRANSPORT PLAN
RESPONSIBLE OFFICER	PETER BROWN – MANAGER WORKS
FILE NO	R7.7.19
<b>RESOLUTION</b>	
<p>1. That the Bourke Shire Council Active Transport Plan 2023, be adopted for the purposes of the document being placed on public exhibition and comment for a period of 28 days, for a further report to Council should any submissions be received.</p> <p>2. That in the event of no submissions being received, the Bourke Shire Council Active Transport Plan 2023 be adopted with funding for the implementation of identified projects being considered as part of the preparation of Council 2024/2025 draft Operational Plan, or as grant or other funding opportunities become available.</p>	
<b>ACTION TAKEN</b>	
<p>1. Active Transport Plan on exhibition from 29 June 2023 to 26 July 2023, when submissions close. Plan can be viewed on line or via a QR Code.</p> <p>2. Further report to be provided to Council.</p>	
2023/122 June Meeting	PECUNIARY INTEREST RETURNS
RESPONSIBLE OFFICER	MARGO ANDERSON – EXECUTIVE ASSISTANT
FILE NO	S6.29
<b>RESOLUTION</b>	
That Council notes the information received in relation to Pecuniary Interest Returns as presented to Council on Monday, 26 June 2023.	
<b>ACTION TAKEN</b>	
Returns paperwork distributed to Councillors and designated staff for completion and return to EA by 30 September 2023. Further report to be submitted to Council’s October 2023 meeting, at the latest.	

**Recommendation**

**That the information in the Business Arising Report as presented to Council on Monday, 24 July 2023 be noted.**



**13      ENGINEERING SERVICES DEPARTMENT**

Nil

**14      ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT**

Nil

**15 GENERAL MANAGER****15.1 \*\*\* LOCAL GOVERNMENT NSW (LGNSW) ANNUAL CONFERENCE 12 TO 14 NOVEMBER 2023**

**File Number:** L8.3-G2.2-M2.2  
**Author:** Leonie Brown, General Manager  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Background**

This conference is the annual policy making event for NSW general purpose Councils and associate members. It is the pre-eminent event of the Local Government year where local Councillors come together to share ideas and debate issues that shape the way we are governed.

Bourke Shire Council attends the Annual Conference each year, with the Mayor, General Manager and available Councillors being in attendance.

**Current Situation**

The next LGNSW Annual Conference will be held at the Rosehill Gardens Racecourse, Sydney from Sunday, 12 November 2023 to Tuesday, 14 November 2023.

**Financial Implications**

The attendance at the Conference would be met from existing budgetary allocations and will involve registration, travel and accommodation.

**Recommendation**

- 1. That the Mayor and General Manager attend the LGNSW Annual Conference to be held 12 to 14 November 2023.**
- 2. That Councillors who wish to attend the LGNSW Annual Conference to be held 12 to 14 November 2023 nominate prior to September 2023.**

**15.2 \*\*\* 2023 NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS**

**File Number:** R7.6, G2.2, M2.2  
**Author:** Leonie Brown, General Manager  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Background**

Locally controlled, or Council, roads account for 75% of total road length in Australia, or 660,597 kilometres and could circle the earth 16.5 times. The National Transport Commission estimates 36% of all kilometres travelled in Australia are on local roads.

The Australian Local Government Association is the main driver of advocacy for road funding and has, over time, successfully secured Roads to Recovery Funding, additional funding through the Governments Local Roads and Community Infrastructure Program, and increased funding for Federal Disaster Mitigation.

The National Local Roads and Transport Congress presents Councils with the opportunity to network and discuss boosting national productivity, improve safety on our local roads and build more sustainable infrastructure.

Bourke Shire Council attends the Annual Congress each year, with the Mayor, General Manager, or nominee, and available Councillors being in attendance.

**Current Situation**

The 2023 National Local Roads and Transport Congress will be held at the Kambri Cultural Centre at the Australian National University in Canberra ACT on 6 and 7 September 2023.

**Financial Implications**

Attendance at the Congress would be met from existing budgetary allocations and will involve registration, travel and accommodation.

**Recommendation**

- 1. That the Mayor and General Manager, or nominee, attend the 2023 National Local Roads and Transport Congress to be held in Canberra ACT on 6 and 7 September 2023.**
- 2. That Councillors who wish to attend the 2023 National Local Roads and Transport Congress nominate to the General Manager prior to Tuesday, 1 August 2023.**

**15.3 \*\*\* POTENTIAL MOTIONS FOR THE WESTERN DIVISION COUNCILS OF NSW ANNUAL CONFERENCE**

**File Number:** L8.3, S1.1

**Author:** Leonie Brown, General Manager

**Authoriser:** Leonie Brown, General Manager

**Attachments:** 1. BSC Proposed Motions to the 2023 Western Division Councils of NSW Annual General Meeting

### **Background**

The Western Division Councils of NSW Annual General Meeting will be held as part of its Annual Conference to be held in Cobar from 9 - 11 August 2023.

Advice has now been received from Cobar Shire Council, as the secretariat for the organisation, inviting member Councils to submit Notices of Motions for the Annual General Meeting. Any such motions are required to be submitted to the secretariat by close of business on Friday 28<sup>th</sup> July 2023 and are to be authorised by the Mayor.

### **Current Situation**

Various motions are proposed, as attached herewith. Once approved by Council, they will be forwarded to Cobar Shire Council for inclusion in the Business Paper for the 2023 Annual General Meeting of the Western Division Councils of NSW. It will be further recommended that the Mayor and General Manager be authorised to make minor amendments to the motions if required either prior to, or at the Annual General Meeting.

### **Financial Implications**

There is no direct financial implication in submitting these motions.

### **Recommendation**

- 1. That the motions as attached to the report of the General Manager be endorsed for submission by the Mayor to Cobar Shire Council for inclusion in the agenda of the 2023 Western Division Councils of NSW Annual General Meeting.**
- 2. That the Mayor and General Manager be authorised to make minor amendments to the motions if required either prior to or at the Annual General Meeting.**

**Proposed Motions to the 2023 Western Division Councils of NSW Annual General Meeting.**

---

**a. FROM BOURKE SHIRE COUNCIL – AGE OF CRIMINAL RESPONSIBILITY**

- 1. That as Councils at the forefront of youth criminal activity in western NSW, the Western Division Councils of NSW have as a policy position absolute opposition to any increase in the age of criminal responsibility from ten years to either twelve or fourteen years.**
- 2. That the Western Division Councils of NSW write to express such policy position to the NSW Premier, the Hon Chris Minns, MP; the NSW Attorney General, the Hon Michael Daley MP; the NSW Leader of the Opposition, the Hon Mark Speakman SC MP; the NSW Shadow Attorney-General, Mr Alister Henskens SC MP; the Shadow Minister for Regional NSW, Mr Dugald Saunders MP; and the Member for Barwon, Mr Roy Butler MP.**

**Note from Council**

Over the years, Western Division towns have often been at the “coalface” of youth violence and crime, experiencing many unfortunate incidents of such violence and crime. Our towns experience periods of peaks and troughs in terms of youth criminal behaviour. These peaks and troughs are often aligned to which of the town’s recalcitrant eight-to-sixteen-year-old are either out and about in the community or are unfortunately incarcerated, respectively.

Increasing the age of criminal responsibility will undoubtedly exacerbate the many existing problems regarding youth crime across our western towns. Criminal behaviour is already difficult enough for the community to endure. Should a change to the Age of Criminal Responsibility be legislated in NSW, it could well be that the legislation is amended such that it ‘shall be conclusively presumed that no child who is under the age of either 12 or 14 years can be guilty of an offence’, as is currently the case in respect of children under 10 years. If this was to be the case, the liveability of residents in many Western NSW towns, would be in serious jeopardy. Whilst not wanting to see youths in goal, but rather that in calling for the “age of criminal responsibility” not being increased, youths be held to account for their actions. It is difficult to comprehend that when a young person of ten years of age and above menaces or attacks an elderly vulnerable resident of our various community’s or steals a car, drives it at high speed through a town and then sets it alight, that they don’t know that they are doing wrong.

**b. FROM BOURKE SHIRE COUNCIL – BETTER BAAKA PROGRAM**

**That the NSW Government provide the required resources and take the necessary action to work with the Australian Government to expedite consultation, preparation of comprehensive business plans, as required, and necessary project planning in respect of the identified weir renewals as part of the Better Baaka Program along the Darling River.**

**Note from Council**

Councils in the west of NSW previously welcomed the release by the NSW Government of the Western Weirs Strategy. This strategy has now been superseded by the Better Baaka Program. The program includes a series of initiatives along the 2000km's of the Darling River System, aimed at beneficial outcomes for communities and the environment. The time taken to progress the Program is of concern.

**c. FROM BOURKE SHIRE COUNCIL – FINANCIAL ASSISTANCE GRANTS**

**That the Western Division Councils of NSW call on the Australian Government to increase funding for local government Financial Assistance Grants to a level of at least 1% of Commonwealth taxation revenue.**

**Note from Council**

Financial Assistance Grants to Councils from the Australian Government are a most important income stream in providing services to our communities. The linking of the level of such grants to at least 1% of Commonwealth taxation revenue has long being a pursuit of councils across the Nation. Coupled with the current high rate of inflation, the existing quantum of the Financial Assistance Grants is well below what is required for councils in the Western Division to effectively deliver services and facilities to its residents and visitors.

**d. FROM BOURKE SHIRE COUNCIL – NATURAL DISASTER FUNDING**

**That the Western Division Councils of NSW call on the NSW Government to take the necessary action such that the methodology and data inputs required to prove councils' eligibility for disaster recovery funding are simplified.**

**Note from Council**

Actions required by councils to claim disaster funding are onerous. Such actions include the collection of before and after photos of relevant assets. Given the number of road assets managed by Western Division member Councils, this one requirement is proving difficult to achieve. This motion seeks to reduce the complexity of making such disaster claims.

**That the Western Division Councils of NSW call on the NSW Government to include betterment funding in the natural disaster funding arrangements to allow councils to repair or build-back an asset that can better withstand future natural disasters.**

**Note from Council**

In claiming natural disaster funding, Councils are unable to claim funding in respect of betterment works. This has resulted in the same assets causing the same continual problem over time. Betterment works are generally outside the resources of member Councils.

**e. FROM BOURKE SHIRE COUNCIL – MOBILE PHONE BLACK SPOTS**

**That the Western Division Councils of NSW request the Australian Government to undertake an audit of the Western Division area of NSW to determine which areas have**

**mobile phone black spots and which areas do not provide adequate data, so the problem can be identified and fixed by Government, as a priority.**

**Note from Council**

Mobile Phone Black Spots are an unfortunate feature of the area covered by the member councils of the Western Division Councils of NSW. Whilst an ongoing issue for local residents, as tourist numbers continue to grow across the region as a result of better roads, the gaps in mobile coverage across the western area continue to be prominent.

**f. FROM BOURKE SHIRE COUNCIL – LOCAL ROADS FUNDING**

**That the NSW Government be called on to provide a commitment to the extension of the Fixing Local Roads Funding Program for a further five (5) years.**

**Note from Council**

The NSW road network is over 180,000 kilometres in length, with approximately 80 per cent classified as 'Local Roads'. Local councils are currently responsible for maintaining well over 85 per cent of the NSW road network (including Regional and Local Roads). By way of four (4) funding rounds to date, Councils have been able to apply for funding to complete vital works to improve journeys on these local roads which are used by regional communities every day, making journeys for locals, farmers and freight safer, more efficient and more reliable. Roads across the Western Division area that councils were keen to seal but couldn't undertake due to a lack of funding, have been able to be significantly improved and sealed as a result of the Fixing Local Roads Funding Program. An extension of the Program will allow further works which will improve the lifestyle of residents in the Western Area.

**g. FROM BOURKE SHIRE COUNCIL – BRANCH BANKING CLOSURES**

**That the Western Division Councils of NSW correspond with the Australian Banking Association to acknowledge the revised Customer Care Standards adopted by the Association in respect of future bank closures by its members and , in doing so, acknowledge the higher level of communication and transparency in their decision-making processes.**

**Note from Council**

The Australian Banking Association has developed a new Customer Care Standard that will require banks to:

- offer education, training and assistance to customers of a closing branch to transition to other banking options;
- support customers – particularly older people, people with disability, First Nations customers, and those with limited English – who may require additional assistance to transition to other banking options (like digital);

- provide language support where appropriate such as interpreter services, AUSLAN, simple English guides or general information in languages other than English; and
  - support customers who retain a preference for face-to-face banking services to transition to Bank@Post (for customers of participating banks).
- Banks will now have customer support obligations when they close a branch and the distance to their next branch is 10km away – halving the current threshold of 20km.
- Customer support obligations will no longer be limited to regional branch closures – in recognition that distance not geography is the main driver of inconvenience when a bank branch closes.
- Preparation and publication of Branch Closure Impact Assessments – an important transparency measure to help customers and the community understand the reasons for the closure decision.
- Notification requirements – not just to customers – but also key local stakeholders such as MPs, local government and other community representatives including First Nations groups.



**15.4 \*\*\* PROPOSED PROJECTS UNDER PHASE 4 OF THE LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM (LR&CIP)**

**File Number:** 19895  
**Author:** Leonie Brown, General Manager  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Background**

During early May 2023, the Federal Government announced Phase 4 of the Local Roads and Community Infrastructure Program (LR&CIP) which allocates total funding of \$1,892,034 to Bourke Shire Council. As the name suggests, the LR&CI Program supports councils “to deliver priority local road and community infrastructure projects in their region, creating jobs and long-lasting benefits for communities.” Advice from Government at the time was that Councils would be able to access their Phase 4 funding allocations from July 2023, with projects to be delivered by June 2025. Guidelines for Phase 4 of the Program have now been finalised by the Department of Infrastructure, Transport, Regional Development, Communications and the Arts.

In respect of the utilisation of a portion of these funds, Council at its meeting held on 22 May 2023 gave consideration to the issue of funding for the replacement of the Bourke Swimming Pool Splashpad Flooring. In respect of this matter, Council resolved:

1. *That Council concur with the need for the timely replacement of the rubber surface of the Splashpad at the Bourke Memorial Olympic Pool during the 2023 Pool close down period.*
2. *That the “subject to final design” quotation from Hydro Care Pools to undertake the replacement of the splash pad surface with the “Life Floor” product, in the amount of \$107,369 (plus GST), be noted.*
3. *That the General Manager be requested to take the necessary action to finalise the quotation from Hydro Care Pools and engage them accordingly.*
4. *That the replacement of the rubber surface of the Splashpad at the Bourke Memorial Olympic Pool be a priority project in respect of utilising funding provided under Phase 4 of the Local Roads and Community Infrastructure Program.*
5. *That in the event that funding for this replacement project is not available via the Local Roads and Community Infrastructure Program, Council source funding from its Infrastructure Renewal Fund for the replacement works.*
6. *That the General Manager be requested to report to Council proposing preferred projects for the utilisation of the balance of Phase 4 funds under the Local Roads and Community Infrastructure Program, once the guidelines are available.*

It is advised that the “subject to final design” quotation from Hydro Care Pools to undertake the replacement of the splash pad surface with the “Life Floor” product has been completed and this equates to \$110,000 (ex GST).

The purpose of this report is to propose projects for the utilisation of the balance of the Phase 4 funds, which on the basis of \$110,000 being utilised for the Pool as above, sees funding of \$1,782,034.00, in total, remain.

**Current Situation**

Phase 4 of the Local Roads and Community Infrastructure Program contains two (2) component parts to its funding allocations. In respect of Bourke Shire Council, these components and funding follow:

<b>Part A</b> - Allocation for roads and community infrastructure projects	\$1,199,903.00
<b>Part B</b> - Allocation for road only projects	\$ 692,131.00
<b>Total</b>	\$1,892,034.00

Following the announcement of Council’s allocation under the Program, Council has received its letter of offer and Grant Agreement as signed by the Department of Infrastructure, Transport, Regional Development, Communications and the Arts. Council has signed the Grant Agreement and returned it to the Department.

As part of the funding process, Council must now submit a Work Schedule nominating projects (specific to Part A and Part B funding) to be funded through the LRCI Program to the Department. From there, the Department will notify Council if its nominated projects are eligible/not eligible for funding. If projects are ineligible, Council can nominate alternative projects for assessment.

In terms of eligible projects, the Guidelines provides that funding received under Part A can be spent on any eligible local road or community infrastructure project. Eligible Community Infrastructure Projects are projects that involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are primarily for the direct use and benefit of the local community. Funding received under Part B should be spent on eligible local rural, regional or outer-urban road projects. Eligible Local Road Projects are projects that involve the construction or maintenance of roads managed by local governments. Local governments are encouraged to consider works that support improved road safety outcomes.

The Guidelines are broad in respect of eligible projects, which is pleasing. Accordingly, the following projects are proposed in priority order, noting that all projects are to be completed by 30 June 2025

**Part A Projects - Roads and community infrastructure projects**

Priority	Amount	Project Description
1	\$110,000	Replacement of splash pad surface – Bourke Pool
2	\$150,000	Tree planting program
3	\$100,000	Replacement footpath Warraweena St, adjacent to Spar Supermarket.
4	\$200,000	Public space/outdoor furniture/ signage
5	\$ 30,000	Garbage bin enclosures
6	\$ 80,000	Swimming Pool Club House upgrade
7	\$150,000	North Bourke Oval Fence
8	\$200,000	Camping Overflow and “Rest area” – Location to be determined.
9	\$ 40,000	Pool furniture

10	\$ 60,000	Upgrading of Race Callers Box at Renshaw Oval
11	\$ 79,903	Secretary’s Office/Community Space – Stage 1: Renshaw Oval
<b>Total</b>	<b>\$1,199,903</b>	

In the event that any of these proposed priority projects were to be deemed ineligible by the Department, it is proposed that the Mayor in conjunction with the General Manager be authorised to determine replacement project(s) initially from the following list:

\$320,000	Secretary’s Office/Community Space – Stage 2: Renshaw Oval
\$ 70,000	Airport Beautification
\$400,000	Playground equipment upgrade
\$500,000	Golf Club watering system
\$750,000	Louth Boat Ramp
>\$3,000,000	Depot Upgrading

Should funding for replacement projects not be sufficient to fund any of the above replacement projects, the Mayor and General Manager be further authorised to determine relevant projects, at their discretion.

**Part B Projects - Road only projects**

Priority	Amount	Project Description
1	\$500,000	West Culgoa Road
<b>Total</b>	<b>\$692,131</b>	

In the event that the West Culgoa Road project was deemed ineligible by the Department, it is proposed that all available funding be directed to the further sealing of Wanaaring Road.

**Financial Implications**

Funding totalling \$1,892,034.00 as provided to Council by the Australian Government under Phase 4 of the Local Roads and Community Infrastructure Program will provide the funds to undertake the proposed projects.

<p><b>Recommendation</b></p> <ol style="list-style-type: none"> <li>1. That the various priority Part A Projects (Roads and community infrastructure projects) and Part B Projects (Road only projects) as identified for funding under Phase 4 of the Local Roads and Community Infrastructure Program (LR&amp;CIP) in the report of the General Manager be submitted to the Australian Department of Infrastructure, Transport, Regional Development and Local Government for assessment and approval.</li> <li>2. That in the event of the Department deeming a Part A priority project, as submitted by Council, as an ineligible project, the Mayor in conjunction with the General Manager be authorised to determine replacement project(s) initially from the unprioritised list as provided in the General Manager’s Report or, alternatively, should available funding for replacement projects not be sufficient to fund any of the identified replacement projects,</li> </ol>
--

**the Mayor and General Manager be further authorised to determine relevant projects, at their discretion.**

- 3. That in the event of the Department deeming a Part B priority project as submitted by Council as an ineligible project, the further sealing of Wanaaring Road be the replacement project.**

## 16 CORPORATE SERVICES DEPARTMENT

### 16.1 \*\*\* BANK RECONCILIATION AND STATEMENT OF BANK BALANCES - JUNE 2023

**File Number:** F1.1  
**Author:** Ang Pasang Rai, Manager Corporate Services  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

#### Bank Reconciliation for the period ending 30 June 2023

Balances as per Bank Statement	\$755,059.81
Plus: Deposit not shown	\$0.00
Less: Unpresented Cheques	\$4,642.34
<b>Balance as per Cash Book</b>	<b>\$750,417.47</b>

#### Reconciled Ledger Accounts as at 30 June 2023

Fund or Account	Current Balance	Overdraft Statutory Limit
General	\$37,269,177.72	\$200,000.00
Water	\$3,464,591.18	
Sewer	\$2,791,043.12	
Trust	\$117,895.83	
	<b>\$43,642,707.85</b>	

#### Reconciliation as at 30 June 2023

Balance as per cash book	\$750,417.47
Investments	\$42,892,290.38
<b>Total, equalling Reconciled Ledger</b>	<b>\$43,642,707.85</b>

*\* In accordance with Council policy and legislative obligations, a complete breakdown of investments will be provided in the investment report for the month.*

#### Statement of Bank Balances as at 30 June 2023

	Balance 31 May 2023	Transaction	Balance 30 June 2023
General Fund	\$33,588,366.34	\$3,680,811.38	\$37,269,177.72
Water Fund	\$2,729,344.93	\$735,246.25	\$3,464,591.18
Sewer Fund	\$2,760,778.88	\$30,264.24	\$2,791,043.12
Trust Fund	\$109,067.56	\$8,828.27	\$117,895.83
Investments	-\$37,789,113.25	-\$5,103,177.13	-\$42,892,290.38
<b>Totals</b>	<b>\$1,398,444.46</b>	<b>-\$648,026.99</b>	<b>\$750,417.47</b>

**Balance of all Funds as at 30 June 2023**

<b>Balance as at 31 May 2023</b>	<b>\$1,398,444.46</b>
<b>Add Receipts for</b>	
(a) Rates	\$180,227.82
(b) Other Cash	\$22,110,138.49
<b>Deduct payments for</b>	
(a) Payments	\$17,820,550.63
(b) New Investment	\$5,117,842.67
<b>Balance as at 30 June 2023</b>	<b>\$750,417.47</b>

**Recommendation**

**That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 30 June 2023 be noted.**

**16.2 \*\*\* INVESTMENT REPORT AS AT 30 JUNE 2023**

**File Number:** F1.1  
**Author:** Ang Pasang Rai, Manager Corporate Services  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Background**

The investment report is submitted monthly to Council.

**Issues**

- Investments are in accordance with Division of Local Government Guidelines and Council’s Investment Policy
- Statutory obligations are being met
- Councillors’ roles as resource allocators and policy directors are satisfied

**Assessment**

**Legal Implications Including Directives and Guidelines**

*Local Government Act 1993*

*Local Government (General) Regulation 2021*

The management, of Council’s investments is delegated by the General Manager to the Manager Corporate Services.

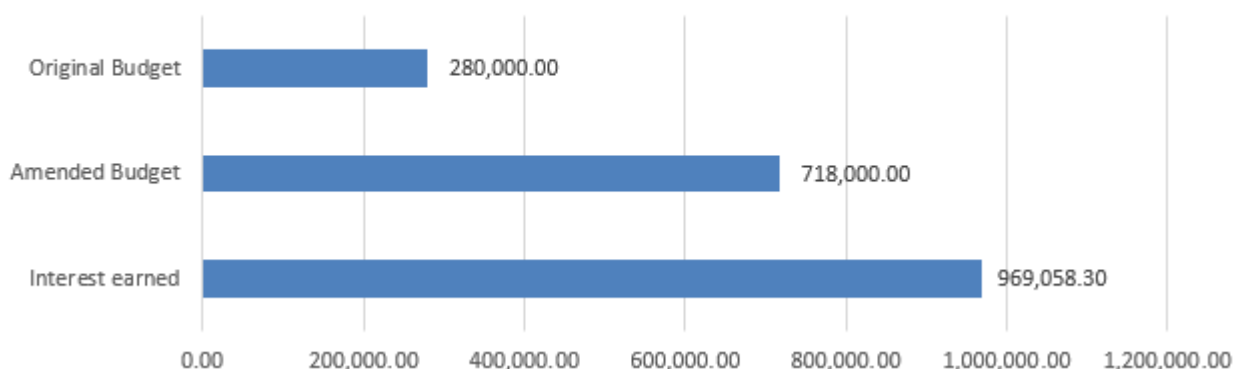
**Financial Implications/Consideration**

The 2022/2023 Budget estimated the total investment revenue as \$280,000 which represents an estimated return of 1.475%. This revenue is split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cash flow requirements.

The market value of Council’s investments held as at 30<sup>th</sup> June 2023 was \$ 42,892,290.38

Investment income earned as at 30<sup>th</sup> June 2023 was \$ 969,058.30

**Interest on Investments [Budget v Actual]**



Due to a considerable increase in interest rates by the Reserve Bank of Australia and increased grants, which were unanticipated at the time the budget was prepared, interest earned on investments has surpassed the original and amended December quarter budget. Therefore, a favourable variation for Interest earned on Investment has been reported in the budget review for the March 2023 quarter.

### Policy Provisions – Council Policy and Procedure

Policy 1.8.10(v7) – Investment Policy adopted 19 December 2022.

Ministerial Investment Order – 12 January 2011

### Strategic Implications – Implications for Long Term Plans/Targets

Funds are invested in accordance with identified cash flow requirements.

### Investment Portfolio as at 30 Jun 2023

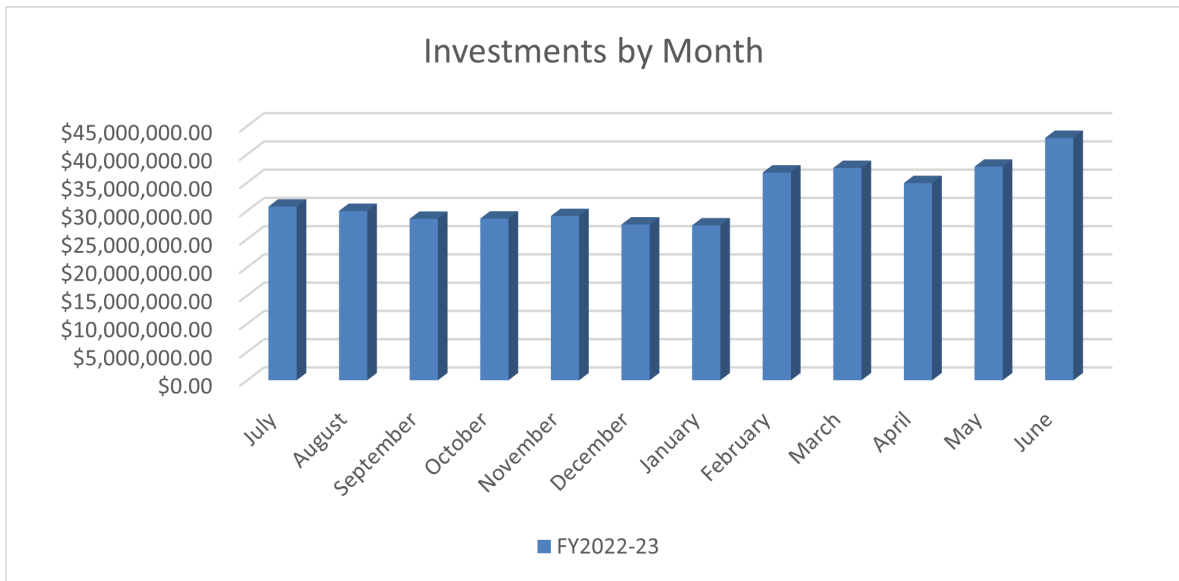
Institution	Investment No.	Maturity Date	Amount	Rate	Days	S&P Rating
National Australia Bank	5	1/08/2023	1,088,291.01	4.02%	330	A-1+
National Australia Bank	6	21/09/2023	1,106,825.39	4.30%	365	A-1+
National Australia Bank	9	9/08/2023	707,486.48	4.00%	300	A-1+
Commonwealth Bank	10	3/11/2023	458,508.37	4.41%	361	A-1+
Commonwealth Bank	11	4/09/2023	1,162,900.41	4.35%	301	A-1+
Commonwealth Bank	12	5/07/2023	1,739,578.58	4.20%	240	A-1+
National Australia Bank	23	27/07/2023	2,000,000.00	4.40%	120	A-1+
National Australia Bank	27	8/08/2023	1,000,000.00	4.55%	92	A-1+
National Australia Bank	29	22/08/2023	500,000.00	4.65%	90	A-1+
National Australia Bank	30	29/08/2023	3,000,000.00	4.70%	90	A-1+
National Australia Bank	31	29/08/2023	3,000,000.00	4.70%	90	A-1+
Commonwealth Bank	32	03/07/2023	2,000,000.00	4.10%	31	A-1+
Commonwealth Bank	33	1/08/2023	2,000,000.00	4.04%	60	A-1+
National Australia Bank	34	4/09/2023	2,000,000.00	4.79%	90	A-1+
Commonwealth Bank	35	6/07/2023	3,000,000.00	4.01%	30	A-1+
Commonwealth Bank	36	10/07/2023	3,000,000.00	4.18%	32	A-1+
National Australia Bank	37	27/09/2023	3,000,000.00	5.08%	90	A-1+
National Australia Bank	38	27/09/2023	3,000,000.00	5.08%	90	A-1+
National Australia Bank	39	27/10/2023	3,000,000.00	5.20%	120	A-1+
National Australia Bank	40	27/10/2023	2,500,000.00	5.20%	120	A-1+
National Australia Bank			3,628,700.14	Flexi		
<b>Total Investments</b>			<b>42,892,290.38</b>			



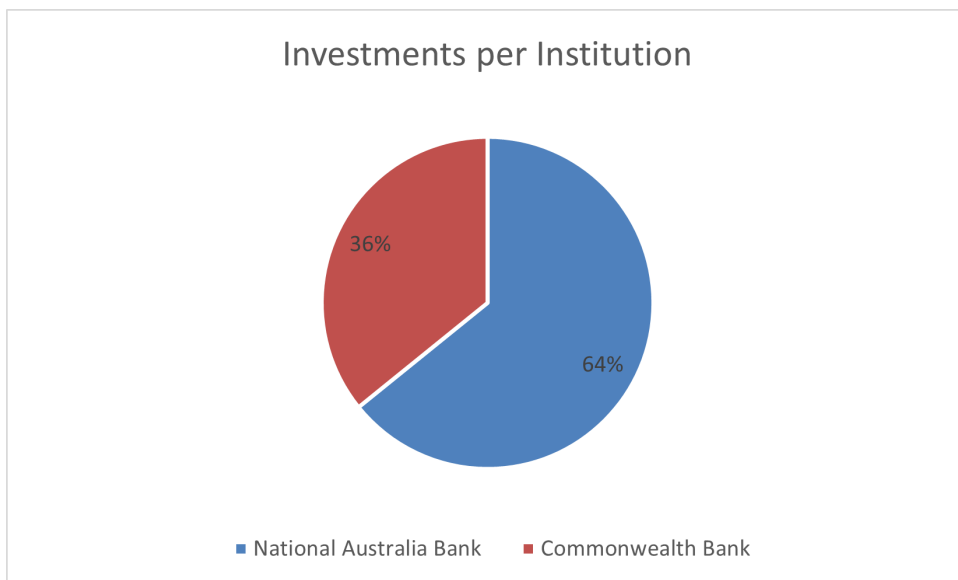
**Term Deposits**

**Discussions/Comments**

The Investment portfolio increased by \$5,092,487.41 during the period.



The investment portfolio is invested in term deposits with the National Australia Bank and the Commonwealth Bank. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.



The Government Guarantee on Investments up to \$1 million dollars has now expired and the new cap of \$250,000 has replaced the scheme.

**Certification – Responsible Accounting Officer**

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.

---

Ang Pasang Rai  
Responsible Accounting Officer

**Recommendation**

- 1. That the report regarding Council's Investment Portfolio 30 Jun 2023 be received and noted.**
- 2. That the Certificate of the Responsible Accounting Officer be noted, and the report adopted.**

**16.3 ANNUAL RISK MANAGEMENT PROGRAM AND INSURANCE MATTERS FOR 2023/2024**

**File Number:** I2.1  
**Author:** Ang Pasang Rai, Manager Corporate Services  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Background**

This report informs Council regarding the review of Council's Annual Risk Management Program for the 2023/2024 financial year. Insurances acquired will provide a comprehensive level of cover in relation to Council's various activities. In this regard the annual review of Council's Risk Management Program in terms of identifying exposure to risk and the extent to which risks can be insured has been undertaken. All responsible officers have undertaken a review of their area's exposure to insurable risk, and the extent to which this risk is covered, or unable to be covered by insurance.

**Current Situation**

In relation to risks covered by insurance, the Insurance Renewal schedule for 2023/2024 includes details regarding the following classes of insurances:

- Property;
- Motor Vehicle;
- Crime;
- Casual Hirers Liability;
- Personal Accident;
- Public Liability and Professional Indemnity;
- Councillors and Officers Liability;
- Workers Compensation;
- Workers' Compensation Top Up;
- Marine Hull Liability;
- Marine Hull Commercial;
- Carriers Liability;
- Public and Product Liability; and
- Equipment and Machinery Insurance.

Previous insurance history and experience indicates that the above classes of insurance and the extent of cover acquired are considered appropriate and provide an extremely wide and effective level of cover.

Council premiums for all above classes of insurance excluding Public Liability, Property and Workers Compensation for 2023/2024 is \$247,785. This is 9.05% more than the premium paid in 2022/2023 of \$227,216.

### Public Liability

In regard to Public Liability insurance, Council is a member of the Statewide Liability Mutual Scheme. Statewide Liability Mutual is an organisation set up to provide public liability insurance cover to Local Government through a “pooling” arrangement. Statewide is able to negotiate renewal terms for the “pool” through various London Underwriter. Council’s contribution for 2023/2024 is \$145,360 (2022/2023 - \$135,219) and increase of 7.5%, which is considered to be reasonable given the extent of cover (\$600 million) and the deductible excess remaining at \$20,000.00 per claim.

### Property

Council is a member of the Statewide Property Mutual Scheme. This scheme provides Council with industrial special risk type cover for all of its properties. The majority of councils in NSW are members of the scheme and the scheme self-insures the first \$9,500,000.00 of all losses. Council’s property premium for 2023/2024 is \$296,620. This is 12.48% more than the premium paid in 2022/2023 of \$263,707 plus an adjustment of \$6,720, totalling \$270,420.

This increase is a result of an increase in declared insurable values of \$77,091,570 by Council. In addition, the past twelve months has seen the global insurance market continue to harden, impacted by catastrophic losses, which in 2020 saw unprecedented fires, and then in 2021 and 2022 communities severely impacted by flooding and storms.

Furthermore, it should be noted that Council receives rebates from the Statewide Property Mutual Scheme through its profit-sharing arrangements that rewards councils based on claims experience.

### Workers Compensation

Workers Compensation insurance has been placed with StateCover Mutual Limited since 2003. This scheme has been developed through an initiative of Local Government New South Wales and is a specialised Workers Compensation insurer for Local Government only. It is anticipated that through membership of the scheme, councils who participate in continuous improvement programs will receive reduced premiums. Further reductions will flow from injury prevention strategies and effective management of injuries that do occur. Workers Compensation premiums will be dependent upon a combination of Council’s previous claims history and actual claims submitted during each financial year. Council is awaiting advice from Council’s Workers’ Compensation insurer, StateCover Mutual, as to the final Workers Compensation premium for 2022/2023 (the estimate is \$141,020.35), and for the 2023/2024 estimate (Council has budgeted \$242,500). This estimate is subject to change based on future wage variations, claims and amendments to relevant legislation.

### Risk Management

The annual review of the Risk Management Program has been undertaken. The Risk Management Program is currently in place and the renewals of the various classes of insurance, as identified, are considered to adequately address the identified risks.

**Financial Implications**

The estimated cost of premiums associated with the insurance renewals for 2023/2024 amount to \$849,303.19 in respect of the various classes of insurances held excluding Workers Compensation. This compares to \$634,119 in 2022/2023. Workers Compensation premiums are dependent upon a combination of Council's previous claims history and actual claims submitted during each financial year. Council's Workers' Compensation insurer StateCover Mutual is yet to finalise the final Workers Compensation premium for 2022/2023 estimated to be \$141,020.35, and is yet to provide an estimation for 2023/2024, which is budgeted at \$242,500. Estimates have been provided within Council's 2023/2024 Operational Plan to meet these costs. All costs included within this report are exclusive of GST.

**Recommendation**

**That Council notes the Risk Management Program review and the classes of insurance acquired for 2023/2024.**

**16.4 \*\*\* REVIEW OF CAPITAL WORKS PROGRAM 2022/2023 AND REALLOCATION OF FUNDS**

**File Number:** R2.5  
**Author:** Ang Pasang Rai, Manager Corporate Services  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Background**

According to Section 211(3) of the *Local Government (General) Regulation 2021*, council-approved budgets lapse automatically at the end of each fiscal year. However, this clause does not apply to approval and votes for the following:

- (a) work carried out or started, or contracted to be carried out, for the council, or
- (b) any service provided, or contracted to be provided, for the council, or
- (c) goods or materials provided, or contracted to be provided, for the council, or
- (d) facilities provided or started, or contracted to be provided, for the council,

The purpose of this report is to seek from Council a resolution to "Revote" and approve deferring a number of projects that were initially planned to be completed in 2022/2023 to 2023/2024.

**Current Situation**

Due to conflicting priorities, Council has projects that have not commenced before the end of the financial year, and in accordance with the *Local Government (General) Regulation 2021*, the budgeted amount may have lapsed. In these situations, a resolution of Council may be used to extend an expiring budget approval so that it can be utilised to finish the projects and spend the money in the upcoming fiscal year.

Council’s Management Team has reviewed the Operational Plan and Capital Works Programme for 2022/2023 to confirm the “Revote” of the budget. The suggestions for projects and funds that are proposed to be re-voted to the Operational Plan for 2023/2024 in compliance with the *Local Government (General) Regulation 2021* (clause 211) are listed below.

Fund	Project Details - Revote	Expenditure Variation \$ Amount	Source of Funding
General	Depot improvements	\$60,000.00	General Revenue
General	Back O’ Bourke Information Display	\$30,000.00	General Revenue
General	Back O’ Bourke Christmas Lights/Decoration	\$10,000.00	General Revenue
General	Jandra Aircon	\$15,000.00	General Revenue
General	North Bourke Drainage Upgrade	\$785,000.00	Internal Reserve
General	Light Plant	\$131,000.00	General Revenue

	<b>Total</b>	<b>\$1,031,000.00</b>	
--	--------------	-----------------------	--

**Financial Implications**

The spending is transferring unused funds from the 2022/2023 budget to the 2023/2024 budget, noting that there won't be any additional financial strain on Council's estimates because there are enough funds in each of the separate funds for Council to allocate to the ongoing listed projects.

However, the funds transferred from one financial year to the next, particularly those related to operational expenditure items, have an impact on the operating performance of each year.

**Recommendation**

**That the operating and capital works projects previously planned for 2022/2023 as detailed in the report of the Manager of Corporate Services be revoked for expenditure as part of the Operational Plan for 2023/2024.**

**16.5 \*\*\* ANNUAL FINANCIAL STATEMENTS - 30 JUNE 2023**

**File Number:** F1.4.6  
**Author:** Ang Pasang Rai, Manager Corporate Services  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Background**

The purpose of this report is to comply with statutory requirements in relation to the General Purpose Financial Statements and Special Purpose Financial Statements and Special Schedules for the year ending 30 June 2023. The Financial Statements are to be referred to Council's Auditor, with authorisation from the Mayor, a Councillor, the General Manager, and the Responsible Accounting Officer.

**Current Situation**

As per section 413(1) of the *Local Government Act 1993*, a Council must prepare annual financial statements for each year and must refer them for audit as soon as practicable (having regard to the requirements of section 416 (1)) after the end of that year.

Under section 416 (1), a Council's financial reports for a year must be prepared and audited within four (4) months after the end of the year concerned, and under section 428 (4) (a) the audited financial report must be included in the Council's annual report. [Section 413, LGA]

**In addition, Sections 418 and 419 of the Local Government Act, provides as follows:**

***Public notice to be given of presentation of financial reports [Section 418, LGA]***

*(1) As soon as practicable after a Council receives a copy of the auditor's reports:*

- (a) Council must fix a date for the meeting at which it proposes to present its audited financial reports, together with the auditor's reports, to the public, and*
- (b) Council must give public notice of the date so fixed.*

*(2) The date fixed for the meeting must be at least 7 days after the date on which the notice is given, but not more than 5 weeks after the auditor's reports are given to the Council.*

*Note. Unless an extension is granted under section 416, the meeting must be held on or before 5 December after the end of the year to which the reports relate.*

*(3) The public notice must include:*

- (a) A statement that the business of the meeting will include the presentation of the audited financial reports and the auditor's reports, and*
- (b) A summary, in the approved form, of the financial reports, and*
- (c) A statement to the effect that any person may, in accordance with section 420, make submissions (within the time provided by that section and specified in the statement) to the*



*Council with respect to the Council's audited financial reports or with respect to the auditor's reports.*

*(4) Copies of the Council's audited financial reports, together with the auditor's reports, must be kept available at the office of the Council for inspection by members of the public on and from the date on which public notice of the holding of the meeting is given and until the day after the meeting (or any postponement of the meeting).*

***Presentation of the Council's financial reports [Section 419, LGA]***

*(1) A Council must present its audited financial reports, together with the auditor's reports, at a meeting of the Council held on the date fixed for the meeting.*

**Legal and Regulatory Compliance**

Local Government Act 1993 – Section 413

Local Government Code of Accounting Practice and Financial Reporting – Update.

**Risk Management Issues**

Compliance with legislative and regulatory obligations.

**Internal/External Consultation**

NSW Audit Office – Client Service Plan.

**Financial Implications**

The Annual Financial Statements reflect Councils financial operations during 2022-2023 and Council's financial position at 30 June 2023. The cost to undertake the audit are included in the budget and no additional costs are anticipated.

**Recommendation**

- 1. That Council's Annual Financial Statements for the year ended 30 June 2023 be referred for audit.**
- 2. That the Mayor, Councillor, General Manager, and the Responsible Accounting Officer be authorised to sign the Statement by Councillors and Management on the Annual Financial Statements for the year ended 30 June 2023.**

**16.6 \*\*\* FINANCIAL ASSISTANCE GRANT 2023/2024**

<b>File Number:</b>	<b>F1.4.6</b>
<b>Author:</b>	<b>Ang Pasang Rai, Manager Corporate Services</b>
<b>Authoriser:</b>	<b>Leonie Brown, General Manager</b>
<b>Attachments:</b>	<b>1. Circular from the Office of Local Government</b> <b>2. 2023-24 FAGs Advance Payment Schedule</b>

**Background**

The Financial Assistance Grants (FAGs) are paid under the provisions of the *Local Government (Financial Assistance) Act 1995* (Cwlth). The Federal Government determines the overall amount of the yearly FAGs as well as, if and when an advance payment is made.

Councils have been receiving an advance payment for the FAGs for some years. The percentage for the advanced payment has never remained constant. In contrast to the Council receiving 75% of its FAGs in 2021/2022, the Federal Government has declared that the preliminary 2023/2024 FAGs advance payment will represent about 100% of the amount to which the Council is entitled.

Correspondences from the NSW Office of Local Government that informs Councils in respect of the FAGs for 2023/2024 grant payments is attached.

For the 2023/2024 fiscal year, Council identified a total amount of \$7,379,000 as the FAGs component in its Operational Plan (Budget). This estimate is based on the actual FAGs that were received in the previous year only with no indexation having been utilised in the estimate. Any subsequent increase in funding has, in the past, been allocated to Council's Asset Renewal Reserve.

**Current Situation**

The Federal Government has declared that the preliminary 2023/2024 Financial Assistance Grants advance payments will represent about 100% of the amount to which the Council is entitled. In this regard, Bourke Shire Council has received an advanced payment of \$8,077,979 for its 2023/2024 FAG entitlement. These funds were received on 25 June 2023, made up of \$5,661,218 for the General-Purpose component and \$2,416,761 for Local Roads.

The payment for 2023/2024 represents a 9% increase over the previous year. However, this is not the final increment because the Grants Commission will inform councils once the suggestions have been confirmed and the Commonwealth has provided the amount of the final adjustments. The remaining balance will therefore be determined and paid in four equal instalments in August and November 2023, as well as in February and May 2024.

As in previous years, it is proposed that the additional funds above the estimated amount be allocated to Council's Asset Renewal Reserve. The availability of monies in this Reserve has, over the years, allowed Council to submit grant applications in cases where a project requires matching funding or a contribution in order to increase its chances of success.

**Financial Implications**

Council will be required to report the FAGs amount as income equivalent to 125% in 2023/2024. This comprises 25% of the 2022/2023 FAGs (as 75% was paid in 2021/2022) and another 100% (being the 2023/2024 allocation). This will inflate Councils "Operating results" for 2022/2023 as Council will be reporting an additional 25% of additional grant income than is actually the case with grant funds that are intended to be spent in 2023/2024 but cannot be immediately spent.

Additionally, the Councils "Operating results" for the year ending 2023/2024 will, at the very least, be reduced by 25% of the FAG allocation (compared to the year ending 2022/2023), and they may even be reduced by as much as 125% of the Council's FAGs allocation if the Federal Government stops making FAG payments in advance by June 2024.

Accordingly, the implications of an early FAG payment and required accounting include:

- Distorted Income Statement Operating Results across at least 2 financial years; and
- Distorted financial Key Performance Indicators (KPIs) reported by Council during these periods.

**Recommendation**

- 1. That Council notes the report detailing Councils Financial Assistance Grants recommended allocation for 2023/2024.**
- 2. That additional funds received in respect of Councils Financial Assistance Grant, being funds above those amounts estimated in Councils 2023/2024 Operational Plan, be transferred to Councils Asset Renewal Reserve.**



<b>Circular Details</b>	GC152 / 28 June 2023 / A864741
<b>Previous Circular</b>	GC151 / 12 April 2022 / A814632
<b>Who should read this</b>	Councillors / General Managers / Finance Managers
<b>Contact</b>	Helen Pearce / 02 4428 4131 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Information

## 2023-24 Financial Assistance Grants (FA Grants) – advance payment

### What’s new or changing

- The Federal Government has announced the advance payment of the preliminary 2023-24 FA Grants will represent approximately 100% of the amount council is entitled to.
- Further adjustments to the remaining payments will take into account:
  1. the determination by the Commonwealth Treasurer of the final adjustments for 2022-23
  2. the Grants Commission's recommendations for 2023-24.
- The Commission will advise councils of the recommendations when they have been finalised after the Commonwealth advises the amount of the final adjustments.

### What this will mean for your council

- The advance payment amount, as set out in the attached schedule, was paid to councils on 27 June 2023.
- The balance of the grants will be paid in quarterly instalments during 2023-24.
- The first quarterly instalment is expected to be paid to councils in mid-August 2023, with subsequent instalments in November 2023, February 2024, and May 2024.
- All councils will be advised by letter of individual councils’ estimated entitlements for 2023-24 FA Grants.

### Key points

- The grants are paid under the provisions of the *Local Government (Financial Assistance) Act 1995* (Cwlth).
- The total amount of the annual FA Grants, and whether and when an advance payment is made, is determined by the Federal Government.
- Over the past 5 years, the FA Grants program has been transitioning to new funding model which provides an upper limit of +5% and lower limit 0% on an individual council’s general purpose component when compared year on year.
- No council has been receiving a lower grant than the previous year.

Office of Local Government  
 5 O’Keefe Avenue NOWRA NSW 2541  
 Locked Bag 3015 NOWRA NSW 2541  
 T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
 E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468

- The NSW Grants Commission is working in consultation with local councils on a strategy to restore former upper and lower limits, including a range of +5% to -2%, to +6 to -4%.
- The FA Grants will remain in transition with a 0% lower limit in 2023-24.

**Where to go for further information**

- Updates about the transition and general information are available on the Office of Local Government Website:  
<https://www.olg.nsw.gov.au/commissions-and-tribunals/grants-commission>
- Please contact Helen Pearce, Executive Officer, if you require any further information.



**Helen Pearce  
Executive Officer  
Grants Commission**

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468

<b>100% Bring Forward 2023-24 - State Allocations</b>				
<b>State</b>	<b>Council Name</b>	<b>Estimate GP</b>	<b>Estimate LR</b>	<b>Total</b>
NSW	Albury City Council	5,848,388	1,831,030	7,679,418
NSW	Armidale Regional Council	5,302,762	2,904,304	\$8,207,066
NSW	Ballina Shire Council	3,844,494	1,825,302	\$5,669,796
NSW	Balranald Shire Council	3,835,963	1,661,490	\$5,497,453
NSW	Bathurst Regional Council	5,185,158	2,568,312	\$7,753,470
NSW	Bayside Council	4,505,806	1,468,189	\$5,973,995
NSW	Bega Valley Shire Council	6,312,895	2,547,566	\$8,860,461
NSW	Bellingen Shire Council	3,703,908	1,185,729	\$4,889,637
NSW	Berrigan Shire Council	4,305,626	1,760,916	\$6,066,542
NSW	Blacktown City Council	15,180,508	4,450,545	\$19,631,053
NSW	Bland Shire Council	5,971,810	3,786,847	\$9,758,657
NSW	Blayney Shire Council	2,385,016	1,075,838	\$3,460,854
NSW	Blue Mountains City Council	8,718,304	1,666,423	\$10,384,727
NSW	Bogan Shire Council	3,748,602	1,815,164	\$5,563,766
NSW	Bourke Shire Council	5,661,218	2,416,761	\$8,077,979
NSW	Brewarrina Shire Council	4,243,302	1,640,466	\$5,883,768
NSW	Burwood Council	1,065,083	339,805	\$1,404,888
NSW	Byron Shire Council	2,563,081	1,525,591	\$4,088,672
NSW	Cabonne Shire Council	3,719,895	2,576,816	\$6,296,711
NSW	Campbelltown City Council	9,306,863	2,289,881	\$11,596,744
NSW	Canterbury-Bankstown Council	9,349,776	3,284,932	\$12,634,708
NSW	Carrathool Shire Council	4,949,093	2,925,404	\$7,874,497
NSW	Central Coast Council (NSW)	24,978,156	5,495,982	\$30,474,138
NSW	Central Darling Shire Council	5,590,378	2,002,427	\$7,592,805
NSW	Cessnock City Council	6,487,030	2,229,684	\$8,716,714
NSW	City of Canada Bay Council	2,369,878	788,859	\$3,158,737
NSW	City of Lithgow Council	4,422,871	1,589,908	\$6,012,779
NSW	City of Parramatta Council	8,287,968	2,451,360	\$10,739,328
NSW	Clarence Valley Council	9,027,861	4,091,350	\$13,119,211
NSW	Cobar Shire Council	5,349,151	2,160,911	\$7,510,062
NSW	Coffs Harbour City Council	6,196,092	2,799,502	\$8,995,594
NSW	Coolamon Shire Council	3,147,873	1,614,915	\$4,762,788
NSW	Coonamble Shire Council	3,595,274	1,851,212	\$5,446,486
NSW	Cootamundra-Gundagai Regional Council	4,637,867	1,957,728	\$6,595,595
NSW	Council of the City of Broken Hill	5,765,815	600,856	\$6,366,671
NSW	Council of the City of Ryde	3,281,643	1,183,797	\$4,465,440
NSW	Council of the City of Shellharbour	5,020,455	1,203,772	\$6,224,227
NSW	Council of the Municipality of Woollahra	1,444,870	527,996	\$1,972,866
NSW	Cowra Shire Council	4,122,858	1,820,799	\$5,943,657
NSW	Cumberland Council	7,241,270	2,141,608	\$9,382,878
NSW	Dubbo Regional Council	9,483,291	4,258,723	\$13,742,014
NSW	Dungog Shire Council	2,239,141	1,158,154	\$3,397,295
NSW	Edward River Council	5,057,577	1,915,324	\$6,972,901
NSW	Eurobodalla Shire Council	6,465,048	2,085,846	\$8,550,894
NSW	Fairfield City Council	8,393,584	2,091,679	\$10,485,263
NSW	Federation Council	5,698,990	2,801,926	\$8,500,916
NSW	Forbes Shire Council	4,483,248	2,438,224	\$6,921,472
NSW	Georges River Council	3,934,997	1,374,391	\$5,309,388



State	Council Name	Estimate GP	Estimate LR	Total
NSW	Gilgandra Council	3,397,640	1,682,863	\$5,080,503
NSW	Glen Innes Severn Council	3,658,571	1,710,993	\$5,369,564
NSW	Goulburn Mulwaree Council	4,226,307	2,260,364	\$6,486,671
NSW	Greater Hume Shire Council	4,180,085	2,626,974	\$6,807,059
NSW	Griffith City Council	5,028,046	2,027,259	\$7,055,305
NSW	Gunnedah Shire Council	3,837,200	2,012,744	\$5,849,944
NSW	Gwydir Shire Council	3,710,963	2,340,477	\$6,051,440
NSW	Hawkesbury City Council	3,063,318	2,113,174	\$5,176,492
NSW	Hay Shire Council	3,117,532	1,015,100	\$4,132,632
NSW	Hilltops Council	6,542,285	3,520,450	\$10,062,735
NSW	Hornsby Shire Council	3,723,350	1,746,699	\$5,470,049
NSW	Hunter's Hill Council	413,483	155,516	\$568,999
NSW	Inner West Council	4,935,461	1,667,807	\$6,603,268
NSW	Inverell Shire Council	5,058,688	2,776,495	\$7,835,183
NSW	Junee Shire Council	2,524,850	1,169,895	\$3,694,745
NSW	Kempsey Shire Council	5,335,258	2,347,874	\$7,683,132
NSW	Kiama Municipal Council	1,533,437	625,681	\$2,159,118
NSW	Ku-Ring-Gai Council	3,126,779	1,394,771	\$4,521,550
NSW	Kyogle Council	3,705,042	1,989,700	\$5,694,742
NSW	Lachlan Council	7,469,061	4,249,000	\$11,718,061
NSW	Lake Macquarie City Council	15,778,927	3,467,547	\$19,246,474
NSW	Lane Cove Municipal Council	1,053,098	353,936	\$1,407,034
NSW	Leeton Shire Council	4,350,475	1,308,883	\$5,659,358
NSW	Lismore City Council	5,221,327	2,442,124	\$7,663,451
NSW	Liverpool City Council	7,371,931	2,936,692	\$10,308,623
NSW	Liverpool Plains Shire Council	3,158,556	1,724,618	\$4,883,174
NSW	Lockhart Shire Council	2,908,659	1,687,840	\$4,596,499
NSW	Lord Howe Island Board	330,121	-	\$330,121
NSW	Maitland City Council	6,591,402	1,791,686	\$8,383,088
NSW	Mid-Coast Council	14,841,931	6,789,010	\$21,630,941
NSW	Mid-Western Regional Council	5,227,865	3,085,479	\$8,313,344
NSW	Moree Plains Shire Council	6,285,722	3,615,724	\$9,901,446
NSW	Mosman Municipal Council	853,704	287,547	\$1,141,251
NSW	Murray River Council	6,727,205	3,666,532	\$10,393,737
NSW	Murrumbidgee Council	3,793,521	2,052,704	\$5,846,225
NSW	Muswellbrook Shire Council	3,366,013	1,140,363	\$4,506,376
NSW	Nambucca Valley Council	3,585,008	1,527,377	\$5,112,385
NSW	Narrabri Shire Council	6,119,586	2,945,364	\$9,064,950
NSW	Narrandera Shire Council	4,131,389	1,987,231	\$6,118,620
NSW	Narromine Shire Council	3,766,483	1,812,320	\$5,578,803
NSW	Newcastle City Council	12,123,497	2,213,023	\$14,336,520
NSW	North Sydney Council	1,821,208	589,917	\$2,411,125
NSW	Northern Beaches Council	6,724,883	2,716,024	\$9,440,907
NSW	Oberon Council	2,362,466	1,205,329	\$3,567,795
NSW	Orange City Council	4,280,031	1,485,530	\$5,765,561
NSW	Parkes Shire Council	5,342,172	2,669,541	\$8,011,713
NSW	Penrith City Council	9,627,392	3,211,874	\$12,839,266
NSW	Port Macquarie Hastings Council	7,441,799	3,748,792	\$11,190,591
NSW	Port Stephens Council	6,363,493	1,553,213	\$7,916,706

State	Council Name	Estimate GP	Estimate LR	Total
NSW	Queanbeyan-Palerang Regional Council	4,300,056	3,151,829	\$7,451,885
NSW	Randwick City Council	3,792,488	1,196,867	\$4,989,355
NSW	Richmond Valley Council	4,426,120	1,970,601	\$6,396,721
NSW	Shoalhaven City Council	10,444,135	4,437,477	\$14,881,612
NSW	Silverton Village Committee Incorporated	41,621	-	\$41,621
NSW	Singleton Council	3,140,097	1,662,548	\$4,802,645
NSW	Snowy Monaro Regional Council	8,269,369	3,441,947	\$11,711,316
NSW	Snowy Valleys Council	5,448,879	1,733,610	\$7,182,489
NSW	Strathfield Municipal Council	1,228,790	375,949	\$1,604,739
NSW	Sutherland Shire Council	5,788,250	2,512,606	\$8,300,856
NSW	Tamworth Regional Council	7,447,167	5,334,265	\$12,781,432
NSW	Temora Shire Council	3,034,635	1,655,618	\$4,690,253
NSW	Tenterfield Shire Council	4,160,974	2,076,415	\$6,237,389
NSW	The Council of Camden	2,829,357	2,086,428	\$4,915,785
NSW	The Council of the City of Sydney	5,984,968	1,703,576	\$7,688,544
NSW	The Hills Shire Council	4,658,710	2,568,551	\$7,227,261
NSW	Tibooburra Village Committee Incorporated	93,464	-	\$93,464
NSW	Tweed Shire Council	9,133,133	3,664,694	\$12,797,827
NSW	Upper Hunter Shire Council	4,004,933	2,444,943	\$6,449,876
NSW	Upper Lachlan Shire Council	3,678,698	2,388,970	\$6,067,668
NSW	Uralla Shire Council	2,162,764	1,165,513	\$3,328,277
NSW	Wagga Wagga City Council	8,259,136	4,102,306	\$12,361,442
NSW	Walcha Council	2,030,911	1,184,675	\$3,215,586
NSW	Walgett Shire Council	5,873,988	2,455,222	\$8,329,210
NSW	Warren Shire Council	2,520,924	1,305,507	\$3,826,431
NSW	Warrumbungle Shire Council	5,913,365	3,077,355	\$8,990,720
NSW	Waverley Council	1,797,267	532,958	\$2,330,225
NSW	Weddin Shire Council	2,379,005	1,270,972	\$3,649,977
NSW	Wentworth Shire Council	5,190,145	2,193,340	\$7,383,485
NSW	Willoughby City Council	1,965,596	723,273	\$2,688,869
NSW	Wingecarribee Shire Council	3,798,828	2,427,619	\$6,226,447
NSW	Wollondilly Shire Council	2,809,332	1,708,207	\$4,517,539
NSW	Wollongong City Council	18,938,937	3,065,330	\$22,004,267
NSW	Yass Valley Council	2,249,306	1,753,631	\$4,002,937
<b>NSW Total</b>		<b>674,363,305</b>	<b>277,007,102</b>	<b>951,370,407</b>



**17 ECONOMIC DEVELOPMENT DEPARTMENT**

Nil

**18 DELEGATES AND COUNCILLORS REPORTS**

Nil

**19 POLICIES**

Nil

## 20 PRÉCIS OF CORRESPONDENCE

### 20.1 \*\*\* RONNY GIBBS 7'S RUGBY LEAGUE AND NETBALL GALA DAY

**File Number:** C12.5-D5.2

**Author:** Leonie Brown, General Manager

**Authoriser:** Leonie Brown, General Manager

**Attachments:** 1. Request from the Far West Academy of Sport for assistance with the Ronny Gibbs 7's

#### Background

Council has received a request from the Far West Academy of Sport, on behalf of the Ronny Gibbs 7's Tournament for support for the 2023 Ronny Gibbs 7's Rugby League and Netball Tournament to be held on Tuesday, 22 August and Wednesday, 23 August 2023.

#### Current Situation

The request includes in-kind assistance for the provision of Davidson Oval and the marking of the oval on game day and the waiving of fees for hire of the Jandra Paddle Vessel. The total cost of the support is estimated at a maximum of \$1,500.

The economic benefit for Bourke for this event is estimated to be \$85,000. The football and netball event is expected to attract near 500 children.

#### Financial Implications

The in-kind contribution for oval hire and preparation has a provision included in Council's 2023/2024 Operational Plan. Funding for the requested funding in respect of the Jandra is available in Council's Operational Plan in the tourism section.

#### Recommendation

**That Council accede to the request to support the 26<sup>th</sup> Ronny Gibbs 7's Tournament including the waiving of oval hire, marking of ovals and fees in respect of the hire of the PV Jandra at the maximum total cost of \$1,500.00.**



**APPLICATIONS FOR FINANCIAL ASSISTANCE  
(DONATIONS, SPONSORSHIP, "IN KIND" SUPPORT)**

<b>Name of applicant organisation:</b>	Far West Academy of Sport
<b>Postal Address:</b>	167 Brisbane St Dubbo
<b>Contact person:</b>	Miranda Richardson
<b>Position:</b>	Development officer
<b>Phone number:</b>	0460 042 079
<b>Mobile number:</b>	0460 042 079
<b>Fax number:</b>	
<b>Email address:</b>	programs@fwas.com.au

Enquiries are to be made to Council’s Manager Corporate Services on 0268308000.

Completed applications are to be returned to Council no later than 4pm Friday,

**14 July 2023**

An electronic version of the form can be made available upon request, or applications can be posted or hand delivered to:-

Bourke Shire Council  
 Financial Assistance Program  
 P O Box 21 / 29 Mitchell Street  
 BOURKE NSW 2840  
 Phone: 02 68308000 Fax: 02 68723030  
 Email: [bourkeshire@bourke.nsw.gov.au](mailto:bourkeshire@bourke.nsw.gov.au)

VERIFIED BY:  
 Policies and Processes of Bourke Shire Council

VERIFIED BY:  
 Page 1 of 5

**INFORMATION REGARDING YOUR REQUEST FOR FINANCIAL ASSISTANCE**

Please provide a brief overview of your group /organisation:-

Ronny Gibbs 7's has been held in Bourke for the past 25yrs.  
 This event provides high school students from across the Far West to participate in Rugby League and Netball

Is the Group/organisation based in Bourke Shire?:- Yes/No

If no, where is it located?  
 Dubbo

What is the number of current members of your group/organisation?  
 400 participants

Purpose for which the donation will be used:-

- To facilitate games for rugby league and netball (22-23/08/2023)  
 – line marking/ground hire
- To show case Bourke and host guests – Paddle boat

If not stated above, briefly describe the way in which this donation will benefit Bourke Shire:-

Showcasing Bourke to guests of the Ronny Gibbs 7s

Has your group/organisation received financial or in kind support from Bourke Shire in the last 12 months?	Yes	No
If yes, please provide amount and details of purpose:		
2022- ground hire/ line marking		
Tour of the Bourke Exhibition centre and use of the facility		
Has your group/organisation received any grants from the State or Federal Government in relation to the project for which this donation is sought?	Yes	No
If yes, briefly list details and amount of grant		
Rates Donations – if you are only applying for a donation of rates (general or water) please provide the following details:-		
Property for which rates donation is sought:		
Council’s Rates Assessment Number:		
Owner of land on which property is located:		
Purpose for which the property is used:		
Approximate number of days per year that the property is used for these purposes:		

**APPLICATION FOR FINANCIAL ASSISTANCE**

What is the total amount of your request (exclusive of GST)?	\$	
Is your group / organisation registered for GST	Yes	No
Does your group / organisation have an ABN (Australian Business Number)?	Yes	No
Is your group / organisation incorporated?	Yes	No
If yes, please quote your ABN If yes, please quote your Incorporation No	52 273 723 634	
Does your group / organisation have Public Liability Insurance?	Yes	No
If yes, please attach a Certificate of Currency		

**To be completed for “in kind” support:-**

(Please arrange appointment with appropriate Council staff to obtain a quote where necessary)

ITEM	Applicant's Contribution	Support sought from Council
A. Monetary		
Total (A)		
B. Equipment costs		
Total (B)		
C. Labour costs		
Total ©		
D. Other project costs		
Usual line marking and access to ovals		
Access to PV Jandra for cruise		
Total (D)		\$1,500.00
TOTAL COSTS (A+B+C+D)		\$1,500.00

**ORGANISATION'S BANK ACCOUNT DETAILS**

Name of bank:	
Name of bank account:	
Bank BSB Number:	
Bank Account Number:	

**APPLICATION CHECKLIST**

- For first time applicants, a copy of your group/organisation's constitution and if that constitution changes, then an updated copy is to be forwarded with any subsequent application
- A copy of the most recent annual report (including financial statements of income and expenditure) – preferably audited
- Copy of notification of ABN Number and GST Registration (if applicable) from the Australian Taxation Officer
- Evidence of Incorporation
- A copy of the applicant's current public liability insurance policy (i.e. Certificate of Currency)
- Where the applicant is a registered public charity, a copy of the registration certificate is required

**CERTIFICATION**

I certify that all the details supplied in this application form and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the applicant group / organisation.

I have read the Financial Assistance Policy provided with this application form.

Signed: Miranda Richardson

Name: Miranda Richardson

Position: Development Officer

Date: 17/07/2023

**20.2 \*\*\* WOMEN'S GATHERING**

**File Number:** C12.5, D5.2  
**Author:** Leonie Brown, General Manager  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** 1. Application for Assistance - Women's Gathering

**Background**

Council has received a request from Patricia Canty, Western NSW Local Health District and Convenor of the Women's Gathering for support from Council for a Women's Gathering on Tuesday, 8 August and Wednesday, 9 August 2023.

**Current Situation**

Through funding from the Health Services Union for an Aboriginal Education Program, a Working Party, comprising 15 members, has been established with membership from Bourke Health Service, Bourke Aboriginal Community Health Service, Birrang Enterprises, Bourke Shire Council, Aboriginal Affairs, Regional NSW and community members. The aim of the Working Party is to assist in the organisation of the Women's Gathering.

The Aboriginal Education Program proposes to roll out a three stage project including monthly Yarning Health Sessions, Healing Camp and Women's Gathering.

The request includes in kind support by waiving costs for the use of the Back O' Bourke Function Centre for the Women's Gathering Dinner on Tuesday, 8 August 2023 and use of the PV Jandra on the afternoon of Wednesday, 9 August 2023. The cruise will be a private event for participants of the Women's Gathering.

**Financial Implications**

The in-kind contribution for both the Back O' Bourke Function Centre and Jandra are as included in the 2023/2024 Operational Plan. Applying the 2023/2024 Fees and Charges, and based on a one hour cruise, the total cost equates to \$900.00

**Recommendation**

**That Council accede to the request to support the Women's Gathering facilitated by the Western NSW Local Health District including the waiving of charges for the hire of the Back O' Bourke Function Centre and PV Jandra at the maximum total cost of \$900.00.**





**APPLICATIONS FOR FINANCIAL ASSISTANCE  
(DONATIONS, SPONSORSHIP, "IN KIND" SUPPORT)**

<b>Name of applicant organisation:</b>	Patricia Canty Western NSW Local Health District
<b>Postal Address:</b>	PO Box 468 Bourke NSW 2840
<b>Contact person:</b>	Patricia Canty
<b>Position:</b>	Convenor of Women's Gathering
<b>Phone number:</b>	0268 702706
<b>Mobile number:</b>	0409246712
<b>Fax number:</b>	
<b>Email address:</b>	Patricia.Canty@health.nsw.gov.au

Enquiries are to be made to Council's Manager Corporate Services on 0268308000.

Completed applications are to be returned to Council no later than 4pm Friday,

**14 July 2023**

An electronic version of the form can be made available upon request, or applications can be posted or hand delivered to:-

Bourke Shire Council  
 Financial Assistance Program  
 P O Box 21 / 29 Mitchell Street  
 BOURKE NSW 2840  
 Phone: 02 68308000 Fax: 02 68723030  
 Email: [bourkeshire@bourke.nsw.gov.au](mailto:bourkeshire@bourke.nsw.gov.au)

VERIFIED BY:

Policies and Processes of Bourke Shire Council

VERIFIED BY:

Page 1 of 6

**INFORMATION REGARDING YOUR REQUEST FOR FINANCIAL ASSISTANCE**

Please provide a brief overview of your group /organisation:-

There is a Working Party established to assist in the organisation of the Women’s Gathering. The Project came about following my application to Health Services Union (HSU) for Aboriginal Education Funding 2023. The purpose of the project was to roll out across our community a three staged project including: Monthly Yarning Health Sessions, Healing Camp and Women’s Gathering. The Working Group has membership from: Bourke Health Service, BACHS, Birrang, Bourke Shire Council, Aboriginal Affairs, Regional NSW and Community members

Is the Group/organisation based in Bourke Shire?:- Yes  
 If no, where is it located?

What is the number of current members of your group/organisation?  
 The Working Party has 15 Women.

Purpose for which the donation will be used:-

I am seeking Bourke Shire Council donation by the way of waiving the costs for the following:

1. Use of Bourke Exhibition Centre – for the Gathering Dinner on Tuesday 8<sup>th</sup> August 2023
2. Jandra Boat on the afternoon of the 9<sup>th</sup> August 2023. This will be a private cruise outside of the normal Jandra operations(due to numbers) for all the participants at the Gathering.

If not stated above, briefly describe the way in which this donation will benefit Bourke Shire:-

- Showcase this great community and what we have to offer.
- Support the local Women activity
- Bring people from outside of Bourke to the Gathering which will allow local businesses to benefit through, food, fuel, accommodation and purchases of products in our community
- Great partnership initiative
- Showcase our great facilities that we have to offer. Ie: Jandra Paddle steamer and also our Exhibition Centre
- Encourage our participants to utilise our Exhibition Centre outside of the Gathering
- Bourke Shire Council are one of our Sponsors of the Gathering.

<p>Has your group/organisation received financial or in kind support from Bourke Shire in the last 12 months? <span style="float: right;">No</span></p> <p>If yes, please provide amount and details of purpose:</p>
<p>Has your group/organisation received any grants from the State or Federal Government in relation to the project for which this donation is sought? <span style="float: right;">Yes</span></p> <p>If yes, briefly list details and amount of grant</p> <p>I have not received any specific grants but have been given financial support from some NGO's including:</p> <ul style="list-style-type: none"> <li>• Bourke Aboriginal Corporation Health Service is supporting the Gathering with sponsoring our Keynote Speakers with flights and accommodation.</li> <li>• Nib assisting with food sponsorship</li> <li>• LHD is supporting the administrative requirements of the Gathering</li> </ul>
<p>Rates Donations – if you are only applying for a donation of rates (general or water) please provide the following details:-</p>

Property for which rates donation is sought: N/A
Council's Rates Assessment Number:
Owner of land on which property is located:
Purpose for which the property is used:
Approximate number of days per year that the property is used for these purposes:



**APPLICATION FOR FINANCIAL ASSISTANCE**

What is the total amount of your request (exclusive of GST)?	\$860.00 (as below)
Is your group / organisation registered for GST	No
Does your group / organisation have an ABN (Australian Business Number)?	No
Is your group / organisation incorporated?	No
If yes, please quote your ABN	
If yes, please quote your Incorporation No	
Does your group / organisation have Public Liability Insurance?	No
If yes, please attach a Certificate of Currency. * I have applied to our LHD for Certificate of Currency. If granted I will present to the Shire Office.	

**To be completed for “in kind” support:-**

(Please arrange appointment with appropriate Council staff to obtain a quote where necessary)

ITEM	Applicant's Contribution	Support sought from Council
A. Monetary		
Total (A)		
B. Equipment costs		
Use of Exhibition Centre		\$500.00
Private Hire of Jandra Boat		\$360.00
Total (B)		\$860.00
C. Labour costs		
Total ©		
D. Other project costs		
Total (D)		
<b>TOTAL COSTS (A+B+C+D)</b>		<b>\$860.00</b>

**ORGANISATION'S BANK ACCOUNT DETAILS**

Name of bank:	
Name of bank account:	
Bank BSB Number:	
Bank Account Number:	

**APPLICATION CHECKLIST**

- For first time applicants, a copy of your group/organisation's constitution and if that constitution changes, then an updated copy is to be forwarded with any subsequent application
- A copy of the most recent annual report (including financial statements of income and expenditure) – preferably audited
- Copy of notification of ABN Number and GST Registration (if applicable) from the Australian Taxation Officer
- Evidence of Incorporation
- A copy of the applicant's current public liability insurance policy (i.e. Certificate of Currency)
- Where the applicant is a registered public charity, a copy of the registration certificate is required

**CERTIFICATION**

I certify that all the details supplied in this application form and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the applicant group / organisation.

I have read the Financial Assistance Policy provided with this application form.

Signed: 

Name: Patricia Canty

Position: Convenor of Gathering

Date: 13/07/2023

## 21 ACTIVITY REPORTS

**21.1 ENGINEERING SERVICES - ROAD WORKS AND WORKSHOP - WORKS UNDERTAKEN**

**File Number:** E7.1  
**Author:** Paul Flanagan, Manager Roads  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

### Background

The following information outlines works undertaken from 8 June to 19 July 2023 inclusive.

<b>ENGINEERING SERVICES – Road Works – Works Undertaken</b>		
<b>Michael Willoughby, Roads Supervisor</b>		
<b>NORTH TEAM – Denis Tiffen, Team Leader</b>		
<b>Location</b>	<b>Work Type</b>	<b>Completed</b>
MR-404	Re-Sheeting	Y
RLR-16	Construct and Seal	Y
MR 405 Wanaaring Road 132-136km	Construct and Seal	N
<b>SOUTH TEAM – John Reed, Team Leader</b>		
<b>Location</b>	<b>Work Type</b>	<b>Completed</b>
State Highways SH-29	Heavy Patching	N
State Highways SH-7 N	Heavy Patching	N
State Highway SH-7 S	Heavy Patching	N
<b>TRANSPORT TEAM – Simon Wielinga, Team Leader</b>		
<b>Location</b>	<b>Work Type</b>	<b>Completed</b>
MR 404 Hungerford RD	Construct and Seal	Y
MR 405 Wanaaring Road 132-136km	Construct and Seal	Y
MR 405 Wanaaring Road	Construct and seal	N
<b>BITUMEN TEAM – Phillip Harvey, Team Leader</b>		
<b>Location</b>	<b>Work Type</b>	<b>Completed</b>
Bourke Township	Pothole Patching	N
State Highway Patching	Pothole Patching	N
SH 7 South of Bourke	Control vegetation (ongoing)	N
MR 421 Kidman Way	Control vegetation (ongoing)	N
<b>CONTRACTORS</b>		
<b>Location</b>	<b>Work Type</b>	<b>Completed</b>
MR-68 S	Maintenance Grading (Sandford)	Y
RLR-23	Maintenance Grading (NAK)	Y
RLR-10	Maintenance Grading (Sandford)	N
RLR-23	Maintenance Grading (NAK)	Y
RLR-30	Maintenance Grading (NAK)	N
MR-68 s	Re-sheeting (Sandford)	N

<b>Workshop - Works Undertaken</b>		
<b>Colin Kiley, Team Leader Tradesman</b>		
<b>Plant #</b>	<b>Plant Type</b>	<b>Work completed</b>
50	Kenworth	Removed and replaced torque rod brushes and engine mounts, removed panels and gearbox, replaced clutch kit, hydraulic pump, adjusted clutch, repaired lights.
68	2011 Moores Road Train B double	Repaired tarps and lights, checked brakes, bushes and bearings.
69	2011 Moores Road Train B double	Repaired tarps and lights, checked brakes, bushes and bearings.
76	2004 Moore Road Train Tipper	Removed and replaced front axle, rear brake booster, airline and air valve and repaired all leaks. Removed, repaired and resealed all tipper cylinders and reassembled.
89	Mitsubishi Triton	Completed 10,000 km service.
92	2014 Western Star 4800fs	Repaired exhaust and wiring on lights.
109	109pg Trailer	Removed and replaced 2 way cable and aerial.
111	Dolly	Rebuilt turntable, found cracks in mounts, ordered parts and completed repairs.
123	2021 Mitsubishi Pajero	Completed 50,000 km service.
139	Caterpillar 950h	Removed and replaced steering wheel adjuster, attended 10,000 hour service, repaired broken grease lines.
141	John Deere Grader	Calibrated transmission.
145	Ford Ranger	Completed 45,000 km service.
146	2022 Ford Ranger	Completed 65,000 km service.
148	Dolly	Removed and replaced turntable jaw kit and ordered parts, repaired tarps and lights, checked brakes, bushes and bearings.
155	2021 Isuzu 155	Completed 60,000 km service, manufactured water tank, air compressors mounts and fit new fuel hose reel.
181	Mitsubishi Triton	Completed 60,000 km service.
188	John Deere 670g	Completed 2,500 hour service, diagnosed coolant leak, removed and replaced faulty heat tap and hoses.
218	2012 Hino	Removed and replaced batteries, isolator switch and wiper blades, completed general check and service.
219	2022 Isuzu FVD	Fitted and rewired light bar, diagnosed noise in gearbox and brake, returned to Dubbo under warranty, replaced clearance lights.
242	Toro Ground Master 360	Removed and replaced broken sections of cabin brackets and bolts, diagnosed problem with faulty blade spindle, removed, rebuilt and replaced.
246	2022 Ford Ranger	Removed and replaced 2 way cable and aerial.
261	Ford Ranger	Completed 70,000 km service.
262	2022 Ford	Completed 10,00 km service, fitted seat covers, 2 way and



		aerial.
265	Isuzu NQR 450	Completed 110,000 km service, drained gear box, repaired leak and refilled gear box.
271	2022 Ford Ranger	Completed 60,000 km service.
288	2022 Ford Ranger	Completed 10,000 km service, repaired tail lights.
310	2014 Caterpillar	Checked damaged oil cooler and ordered parts.
330	Ford Ranger	Completed 105,000 km service, repaired blinker and trailer plug wiring.
420	2022 Ford Ranger	Completed 15,000 km service.
422	Toyota Forklift	Diagnosed problem, repaired and replaced wiring on seat belt switch.
460	Mitsubishi Pajero	Completed 20,000 km service.
505	Kenworth Primemover	Completed 290,000 km service.
506	Kenworth Primemover	Completed 260,000 km service.
520	2018 Moores Road Train B double	Repaired tarps and lights, checked brakes, brushes and bearings and adjusted brakes, removed and replaced ring feeder pad and mud flaps.
521	2018 Moores Road Train B double	Repaired tarps and lights, checked brakes, brushes and bearings, removed and replaced mud guards, removed leaking hydraulic hoses, made new hoses and fitted, checked and topped up hydraulic fluid.
522	2018 Moores Dolly	Repaired tarps and lights, checked brakes, brushes and bearings.
Crossly Engine		Assisted with engine repairs.
PV Jandra Paddle Boat		Carried out checks to the engine, ordered parts and completed repairs, diagnosed running problem, found faulty inlet hose and engine breather block, repaired problem, completed full service, cleaned out water cooler on main engine.
Small Plant		Completed service and repairs to small plant
Miscellaneous and Hire		Cleaned yard and workshop, removed stores from sign shed, cleaned, organised and replaced stores.
Welding		Repaired front gate of depot, manufactured shed gate.

**Recommendation**

**That Council note the information in the Engineering Services Road Works and Workshop – Works Undertaken Activity Report as presented to Council on Monday, 24 July 2023.**

**21.2 PARKS & GARDENS / TOWN SERVICES / WATER & WASTE WATER ENGINEERING SERVICES ACTIVITY REPORT**

**File Number:** E7.1  
**Author:** Peter Brown, Manager Works  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Background**

The following information outlines works completed during the period 5 June 2023 to 7 July 2023 inclusive.

**Current Situation**

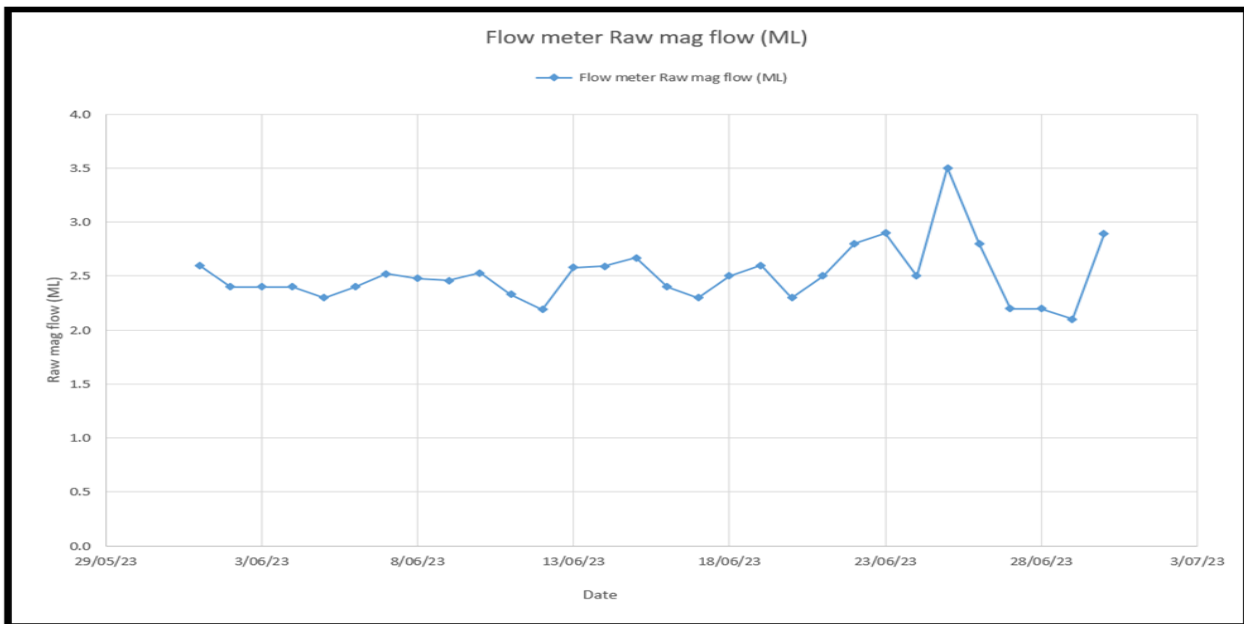
<b>PARKS &amp; GARDENS – Frank Hollman, Team Leader (05/06/2023 to 07/07/2023 inclusive)</b>	
<b>Location</b>	<b>Work Carried Out</b>
General	All parks, sporting grounds and gardens - regular mowing and maintenance completed. Sporting grounds facilities cleaned and maintained. Public toilets cleaned and maintained. Facilities cleaned. General graffiti removal carried out on Council facilities.
Small Plant	Maintenance and service carried out on all ground plant.
Works Requests	Actioned and ongoing.
Council Office	General maintenance carried out.
Renshaw Complex	General maintenance carried out.
Coolican Oval	Grounds, facilities cleaned and maintained. Prepared grounds for Soccer.
Davidson Oval	General maintenance carried out. Prepared grounds for Rugby Union mid-week Competition. Prepared grounds for Rugby Union and League Training. Prepared grounds for Rugby Union Game. Prepared grounds for BDRL 2023 Season. Prepared grounds for School Athletic 's Carnivals.
Central Park	Skate Park - regular mowing and maintenance carried out, including graffiti removal.
Villages	Mowed grounds, facilities cleaned and maintained.
Airport	General maintenance carried out.
Darling Park	General maintenance carried out.
Boat Ramp	General maintenance carried out.
Fishing Reserve	Inspection and general maintenance carried out.
North Bourke Truck stop	General maintenance carried out. General graffiti removal carried out on Council facilities.
Council Office	General maintenance carried out.
Renshaw Complex	General maintenance carried out.
Staff Training	Nil.

<b>TOWN SERVICES – Troy Hayman, Team Leader (05/06/2023 to 07/07/2023 inclusive)</b>	
<b>Location</b>	<b>Work Carried Out</b>
Work Requests	Actioned and ongoing.
	Weekly - sand applied to footpaths.
	Weekly - town mowing.
	Daily - Main Street Program.
	Airport slashing and mowing.
	Mowed around airport lights.
	Watered trees.
	Sand applied to footpaths.
	Town slashing and laneways.
Cemetery	Graves prepared on 20 and 27 June 2023.
Rest Areas	Weekly cleaning and water pressure clean 65km Cobar Road new toilets. Monthly service and collection of roadside rubbish. Planted three (3) trees at 5km rest area on the Cobar Road.
Staff Training	Nil.
Works Request	Cold mix applied to Coomah Street gutter edges.
	Gravel applied to BP lane way holes.
	Crusher dust delivered to cenotaph.
	Erected two (2) Give Ways signs at the Golf Club entrance.
	Sand applied to footpaths.
	Crusher dust delivered to Bowling Club #0453
	Fixed lane gate behind Mertin and Oxley Streets.
	Cut trees in the lane way beside North Bourke Hotel.
	Cleaned up rubbish in the lane way behind the old Carrier’s Arms Hotel.
	Replaced dead tree Mitchell Street footpath
	Removed paint from Library footpath
	Painted holding lines at the Golf Club intersection
	Delivered crusher dust and rocks for concreting at Richard Street flood outlets.
	Pruned tress along footpaths.
	Watered trees.
	Delivered fence panels to Landmark corner for concrete work.
	Assisted tradesman with levee flood gate replacement.
	Picked up dead dog at Short Street levee.
	Picked up concrete from the Rotunda in Central Park.
	Mowed, replaced green fence, cleaned and whipper snipped drains at North Bourke subdivision.
Filled in grave.	
Delivered pits for curb work at Landmark corner.	
Fixed lane gate (lane off Mertin and Glen Streets).	

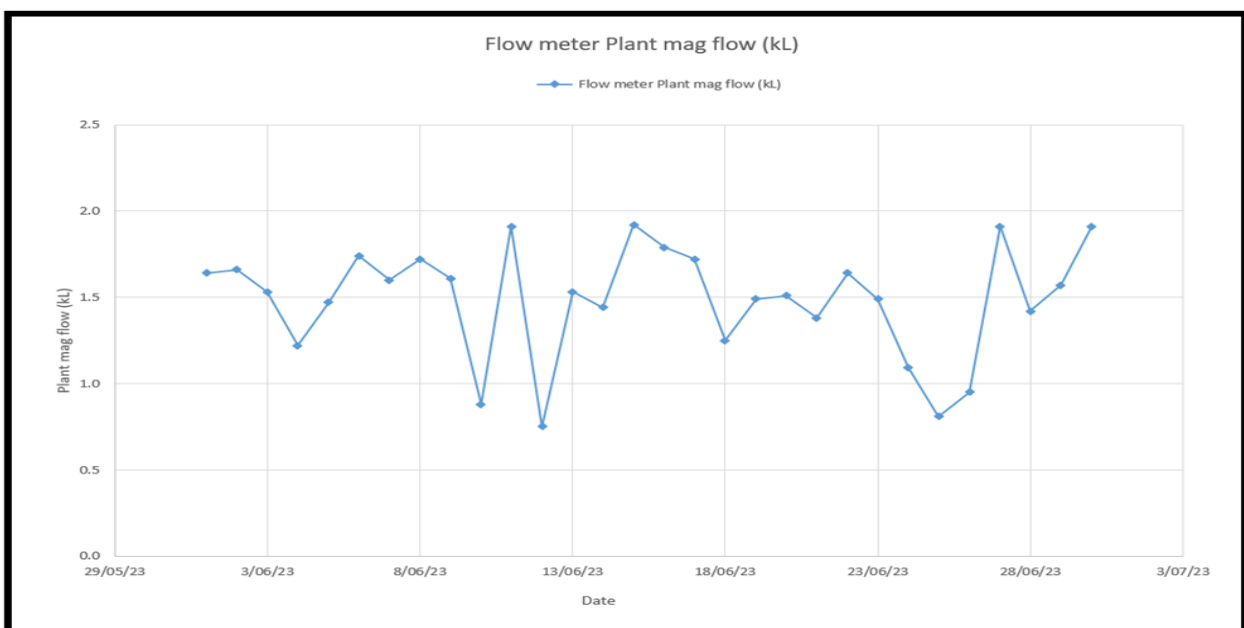
<b>WATER &amp; WASTEWATER – Shane Hopley, Team Leader (05/06/2023 to 07/07/2023 inclusive)</b>	
Water Supply Planned Maintenance	
Works Request	Daily.
32 Tarcoon Street	Sewer choke.
1 Yanda Street	Sewer choke.
13 Mitchell Street	Sewer choke.
7 Darling Street	Sewer choke.
4 Warraweena Street	Sewer choke.
6 Harris Street	Sewer choke.
93 Anson Street	Sewer choke.
49 Short Street	Sewer choke.
30 Wortumertie Street	Sewer choke.
18 Becker Street	Sewer choke.
45 Mertin Street	Sewer choke.
69A Anson Street	Sewer choke.
3 Mitchell Street	Sewer choke.
4 Culgoa Street	Sewer choke.
15 Mitchell Street	Sewer choke.
13 Mitchell Street	Sewer choke.
14 Glen Street	Sewer choke dug sewer main and cleared choke.
41 Mertin Street	Sewer choke dug sewer main and cleared choke.
104 Hope Street	Relined 300mm sewer main.
7A Warraweena Street	Relined 150mm sewer main.
Cemetery	Dug 50mm water main and repaired leak.
Enngonia Cemetery	Repaired leaking garden tap.
Clara Hart village	Dug 100mm water main and repaired leak.
Enngonia	Dug 100mm water main and repaired leak.
Louth	Dug 100mm water main and repaired leak.
Storm water	Cleaning and CCTV inspections.
Mertin Street SPS	Electrical fault - installed new radar.
Warraweena Street SPS	Electrical fault.
30 Wortumertie Street	Dug 100mm raw water main and repaired leak.
North Bourke airport	Dug 100mm raw water main and repaired leak.
29 Anson Street	Repaired leaking 25mm raw water service.
38 Wortumertie Street	Dug 100mm raw water main and repaired leak.
Hope Street	Dug 100mm raw water main and repaired leak.
Alice Edwards village	Dug 100mm raw water main and repaired leak.
21 Mitchell Street	Repaired leaking 25mm raw water service.
Saleyards	Repaired leaking water trough.
32 Darling Street	Repaired leaking 20mm filtered water service.
17 Anson Street	Repaired leaking 20mm filtered water service.
3 Short Street	Repaired leaking 20mm filtered water service.
26 Hope Street	Repaired leaking 20mm filtered water service.
83 Mertin Street	Repaired leaking 20mm filtered water service.
33 Tudor Street	Repaired leaking 20mm filtered water service.
Alice Edwards village	Dug 100mm filtered water main and repaired main.
WTP	Routine maintenance, monitoring and reporting.

<b>WATER &amp; WASTEWATER – Shane Hopley, Team Leader (05/06/2023 to 07/07/2023 inclusive)</b>	
<b>Water Supply Planned Maintenance</b>	
SPS	Routine maintenance, monitoring and reporting.
Alice Edwards village	Routine maintenance and monitoring as per ACP Management Plan.
Clara Hart village	Routine maintenance and monitoring as per ACP Management Plan.
Emergency Bore water supply	Additional bore capacity and powerline works ongoing.
Read meters	Monthly water meter recordings from all Councils water sources.
Training	Nil.

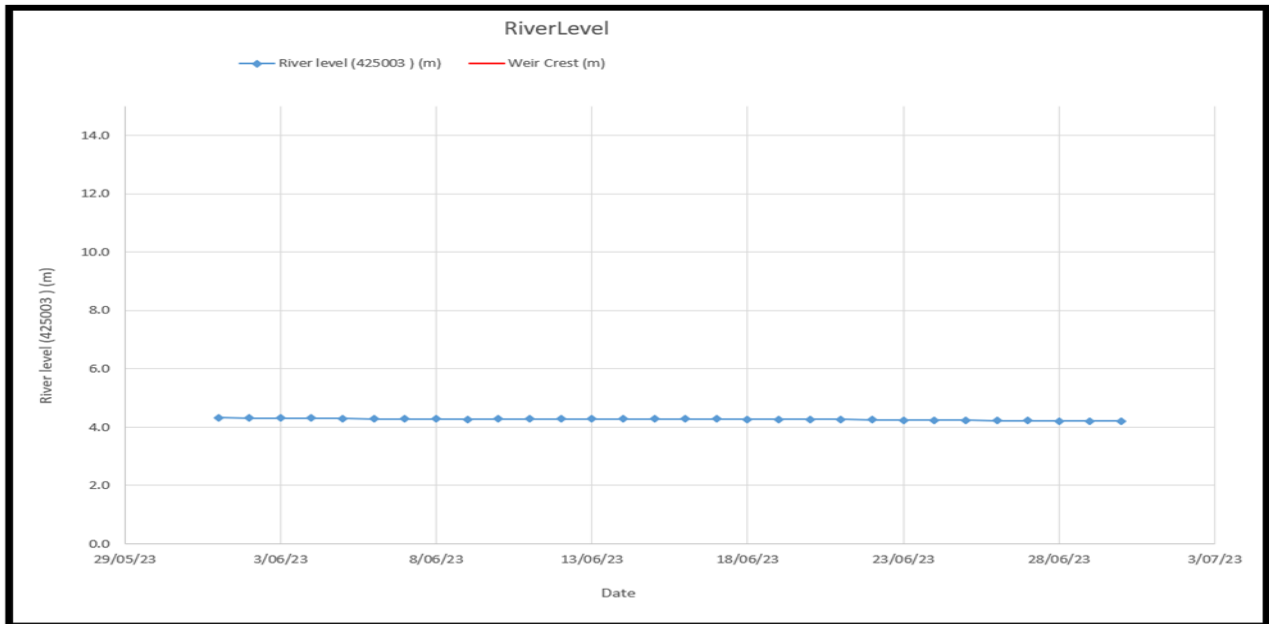
**Raw Flow Meter**



**Plant Flow Meter**



**Current River Levels**



**Monthly Readings**

Month	Raw water ML	Filter magflow pump 2 ML	Raw Water North Bourke KL	Filter Water North Bourke KL
July 2022	45	27	10,254	1,518
August 2022	49	25	15,321	1,622
September 2022	55	30	9,635	1,532
October 2022	52	27	7,862	1,544
November 2022	73	30	7,564	1,223
December 2022	138	41	23,264	1,325
January 2023	178	45	22,546	1,254
February 2023	170	43	32,365	1,534
March 2023	179	54	30,210	1,325
April 2023	138	44	25,361	1,526
May 2023	87	41	23,254	2,130
June 2023	75	41	20,256	2,135

**Council’s Water Access Licences – WAL’s**

Process	Parameter	Minimum	Average	Maximum	Lower critical lim	Upper critical lim	No. of samples
River level	River level (425003 )	4.20	4.26	4.31	3.9		30
Raw Water	pH	7.20	7.48	7.66			30
Raw Water	turbidity	9.00	76.27	167.00			30
Filtered water	pH	7.40	7.81	7.99	6.5	8.7	30
Tower	Free Cl2	1.35	1.80	3.89	0.2	5.0	30
Bourke High School	Free chlorine	2.10	2.10	2.10	0.2	4.0	2
Bourke High School	pH	7.40	7.45	7.50	6.5	8.5	2
Bourke High School	Turbidity	0.15	0.17	0.18	0.0	0.5	2
WTP	Free chlorine	2.00	2.00	2.00	0.2	4.0	2
WTP	pH	7.40	7.43	7.46	6.5	8.5	2
WTP	Turbidity	0.20	0.21	0.22	0.0	0.5	2
Bourke Primary Sch	Free chlorine	1.50	1.50	1.50	0.2	4.0	1
Bourke Primary Sch	pH	7.30	7.30	7.30	6.5	8.5	1
Bourke Primary Sch	Turbidity	0.21	0.21	0.21	0.0	0.5	1
Meadows Rd	Free chlorine	1.90	2.05	2.20	0.2	4.0	2
Meadows Rd	pH	7.50	7.60	7.70	6.5	8.5	2
Meadows Rd	Turbidity	0.18	0.19	0.20	0.0	0.5	2
Mitchell St	Free chlorine	1.70	1.70	1.70	0.2	4.0	1
Mitchell St	pH	7.60	7.60	7.60	6.5	8.5	1
Mitchell St	Turbidity	0.20	0.20	0.20	0.0	0.5	1
Alice Edwards Villa	Free chlorine	0.40	0.75	1.10	0.2	4.0	2
Alice Edwards Villa	pH	7.50	7.53	7.55	6.5	8.5	2
Alice Edwards Villa	Turbidity	0.20	0.20	0.20	0.0	0.5	2

**Health Guidelines**

Bourke drinking water supply scheme CCPs - summary				
Parameter	Frequency	Target Limit	Alert Limit	Critical Limits
CCP 1 Filtration				
Turbidity (NTU)	Continuous	<0.2	>0.45	>0.5
CCP 2 Chlorine Disinfection				
Free chlorine (mg/L)	Continuous	1.5 – 2.5	<1.0	<0.6mg/L winter <1.2mg/L summer
CCP 3 Fluoridation (future)				
Fluoride (mg/L)	Continuous	0.95 - 1.05	<0.95 or >1.2	>1.5
CCP 4 Integrity of Reservoirs				
System integrity (sealed and secure)	Weekly	No evidence of integrity breach	Integrity breach	Visual evidence of contamination
Bourke drinking water supply scheme OCPs - summary				
Parameter	Frequency	Target Limit	Alert Limit	Critical Limits
OCP 1 Oxidation				
Iron (mg/L)	Weekly	<0.05	>0.05	>0.1
Manganese (mg/L)	Weekly	<0.05	>0.05	>0.1
OCP 2 Coagulation, Flocculation, Clarification				
Turbidity (NTU)	Continuous	<1	>2.5	>5
UV Transmittance (%)	Continuous	>80	70 - 80	<70
OCP 3 UV Disinfection				
Status	Continuous	Operational	Operational but alarming	Offline

**Water Monitoring Stations**

Work Approval	Extraction Site	Site Name	Start meter read 01/07/2022	Old Meter read May-23	New meter Sep-22	Meter read May-22	usage Year to Date			Comment
85CA753414	ESID 121627	Water Plant TWS	14804.9	16043.5			1238.6	ML	3200ML	
85CA753420	ESID 121630	North Bourke TWS	1732.447	1930.965			198.518	ML	300ML	
85CA753421	ESID 121630	North Bourke Abs	30.006	34.023			4.017	ML		
85CA751207	24634	Engonia Village TWS	181.64	184.017	0	49.653	52.03	ML	150ML	New meter installed Sep-22
85CA753599		Wanaaring Station	0	0	0	25.562	25.562	ML	25ML	New meter installed Oct-23
85CA753412	ESID 121626	(LWU Louth)	491.101	493	0	38.623	40.522	ML	25ML	New meter installed Sep-22
85CA751215	24639	Fords Bridge TWS	0	0	0	3.701	3.701	ML	2ML	New meter installed Sep-23
85CA751240	32585	Walken Bore No1	19.005	19.005			0	ML	100ML	
	148936	Walken Bore No2	128.567	128.567			0	ML		
	148937	Belvedere Bore	24.603	29.469			4.866	ML		Road Works
	209518	Stoney Rise Bore	13.996	26.844			12.848	ML		
	222419	Toll Bore					0	ML		No Meter Not Active
85WA753906		Gumbalie					0	ML		No Meter Required Road works Bore
90WA836011	208200	Rainbar or Tichaluka					0	ML		No Meter Required Road works Bore
90WA836179	211161	Rainbar or Tichaluka					0	ML		No Meter Required Road works Bore
85CA753031	ESID 12002	Golf Course					0	ML	320ML	No Meter Not Active
85CA752937	ESID 119950	Exhibition Centre					0	ML	29ML	No Meter Not Active

**Treatment Plant EPA Licence Compliance**

**Record of Effluent Analysis**

Pollutant	Unit Of Measure	Licence 100 Percentile Concentration Limit	Apr 2023 Test	May 2023 Test	June 2023 Test
Oil & Grease	mg/L		n/a-no flow	n/a-no flow	n/a-no flow
pH			n/a-no flow	n/a-no flow	n/a-no flow
Nitrogen (total)	mg/L		n/a-no flow	n/a-no flow	n/a-no flow
Phosphorus (total)	mg/L		n/a-no flow	n/a-no flow	n/a-no flow
Total suspended solids	mg/L		n/a-no flow	n/a-no flow	n/a-no flow
Biochemical oxygen demand	mg/L		n/a-no flow	n/a-no flow	n/a-no flow

Council notes the provisions of clause L2.5 (a) and (b) of its licence conditions of a chlorophyll exemption due algal growth, which also exempts the above exceedances.

- Rainfall in Bourke for June 2023 was 27.2 mm
- Hottest day for June 2023 was 19.8 degrees
- Coldest day for June 2023 was 5.6 degrees

**Recommendation**

**That Council note the information in the Parks and Gardens, Town Services and Water and Wastewater Engineering Services Department Activity Reports as presented to Council on Monday, 24 July 2023.**



**21.3 PLANNING, REGULATORY & ENVIRONMENTAL SERVICES - ACTIVITY REPORT**

**File Number:** D3.1-A11.1-A8.1  
**Author:** Dwayne Willoughby, Manager Environmental Services  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**Background**

Development Approvals			
Delegated Authority or Council	Consent Type and Consent Number	Subject Land	Nature of Development
Nil			
Total value of Approved Works for June 2023			\$0
No. of Development Application Approvals for June 2023			0
No. of Complying Development Application Approvals for June 2023			0

Building Services Report	
Location	Work Carried Out
Work Requests	Actioned and ongoing
Risk Assessments	Completed with every job
Training	As required
Contractors	Maintenance work completed as required Upgrade work completed as per Operational Plan
Buildings	Maintenance work completed as required
Airport	Maintenance work completed as required

Animal Control		
Bourke Shire Council Holding Facility	Dogs	Cats
Animals in Pound at Beginning of Month	8	0
Seized Animals	0	1
Surrendered Animals	1	0
<b>Total</b>	<b>9</b>	<b>1</b>
Euthanised	3	1
Released from Pound	0	0
Rehomed / Adopted	0	0
Escaped from Pound	0	0
Died in Pound	0	0
Animals Remaining at End of Month	6	0
<b>Total</b>	<b>9</b>	<b>1</b>
Stock Rested in Stock Yards	274	

- Attended complaints in regard to dogs causing trouble to the general public.
- Ongoing patrols of the township enforcing the Companion Animal Act.

- Water sampling for the township, villages and Darling river, as required.
- Patrols of Councils Reserves.

**Recommendation**

**That the information in the Planning, Regulatory and Environmental Services Activity Report as presented to Council on Monday, 24<sup>th</sup> July 2023 be received and noted.**

**21.4 GENERAL MANAGER'S ACTIVITY REPORT**

**File Number:** G2.1  
**Author:** Leonie Brown, General Manager  
**Authoriser:** Leonie Brown, General Manager  
**Attachments:** Nil

**29 June 2023**

**King's Birthday Honours List**

Coinciding with the recent King's Birthday long weekend was the announcement of the 2023 King's Birthday Honours List which recognised 1,192 recipients across Australia. The Honours List includes awards in the Order of Australia (General and Military Divisions), meritorious awards and recognition for distinguished and conspicuous service. As reported in last week's Western Herald, a recipient of the Australian Fire Service Medal (AFSM) was well known Bourke identity, Mr Michael Amos. He received this prestigious award for his commitment to the New South Wales Rural Fire Service, with his citation describing such services as being "far beyond the call of duty." With Michael having joined the North Bourke Bushfire Brigade in 1995 and then elected as Captain in 1996, I have known Michael for many years, and "beyond the call of duty" is a very apt description of his service to the community.

I was pleased to see that the formal citation in respect of his AFSM Award specifically recognised his actions during COVID where Michael "coordinated a small team of firefighters who delivered food and care boxes to households in Bourke and all surrounding villages in the Bourke Shire." During those early days of COVID there were many unknowns as Michael and his team would don protective clothing to deliver food boxes, as required, around our community. It was a most sterling effort by Michael and his team. As part of the 2022 Bourke Australia Day Awards, Michael and his team were recognised with the Award for Emergency Services Volunteer of the Year and then in May 2022 Michael and the Bourke Headquarters Brigade of the Rural Fire Service received the Commissioner's Certificate of Commendation for going above and beyond to aid their community during the COVID-19 outbreak.

I extend to Michael, the very best wishes of Council in respect of his receipt of this Award.

**Australian Local Government Association – 2023 General Assembly**

Along with more than 1,100 local government delegates, Mayor Barry and I recently attended the 2023 Australian Local Government Association's (ALGA) National General Assembly (NGA) in Canberra. The event attracted Mayors, Shire Presidents, Councillors and General Manager from across Australia to discuss how local governments can partner with the Federal Government to deliver a better future for Australian communities. With presentations by the Prime Minister, the Hon Anthony Albanese, the Opposition Leader, the Hon Peter Dutton and a myriad of other politicians and high-profile speakers, the Assembly was most worth while attending. As with all like conference events, there was a Conference Dinner and for the General Assembly, it was held in the "Great Hall" at Australia's Parliament House. At this dinner Mayor Barry was fortunate to connect with the Prime Minister, the Hon Anthony Albanese. In doing so the Mayor reminded the

Prime Minister of a previous visit to Bourke in 2009, when he officially opened the Back O' Bourke facility in his capacity, at the time, as the Minister for Infrastructure, Transport, Regional Development and Local Government. The Prime Minister excitedly recalled opening the facility and was keen to know how it was operating. The Mayor explained the success and expansion of the facility and naturally, invited him to return to Bourke and witness firsthand, the now expanded, popular and well utilised tourist facility.

### **Pontoon Installations**

Council staff and contractors have begun the installation works of two (2) new pontoons and landings on the banks of the Darling River as part of work to improve visitor access to the PV Jandra. The new landings will include a replacement for the pontoon behind the Back O' Bourke Exhibition Centre with another pontoon being installed downstream of the Sturt Street Wharf Precinct. Both pontoons will allow the Jandra to take passengers to and from these locations for special events or private charters. The works have been in the planning for some time and were delayed in 2022 due to the ongoing height and flow of the river. The works have been made possible through grant funding from the NSW State Government, for which Council is most appreciative. It is expected that the works will be complete in July 2023.

### **Drought Proofing of Bourke**

Council's 3.5 ML/d Bourke Water Treatment Plant (WTP) was commissioned in 2021 and provides potable water to our town. Raw water for the WTP is sourced from the Darling River. Following the completion of initial concept designs by NSW Public Works Advisory (PWA), and with funding from the NSW Government (Infrastructure NSW), an emergency bore water system has been constructed to supplement, or in cases of severe drought, substitute the river water supply. The bore system includes three bores (Walkden's Bore, Stony Rise Bore and Belvedere Bore) and a high lift pump station at Walkden's Bore to pump the water from all bores to Bourke WTP site. The high-lift pump station is located approximately 19km from the WTP. As part of the drought proofing project, two new bores were drilled in 2019/2020 (ie Belvedere and Stony Rise bores). Connection to the water network was undertaken in a temporary manner due to the urgency of the situation and thus these bores were powered by diesel generators with the switchboards and generators being located inside a shipping container at each site. In September 2022, Council awarded a tender for the extension of the mains power supply network to Stony Rise and Belvedere Bores, and electrical work at all three bores sites.

Work continues to progress on the final stages of the drought proofing project with powerline construction now being well underway such that power poles are standing in place connecting Walkden's bore to Belvedere bore with transformers in place on poles, as required. Wires have been placed onsite along with other necessary materials, in readiness for installation. In addition to the installation of these power lines, work to install the telemetry system, which connects the bore sites with the Treatment Plant such that the bores can be monitored remotely, and the installation of gravel access roads to each bore site, are both well underway. All these works are expected to be completed by the end of August 2023.

One of the final components of the drought proofing project is for Council to secure a water allocation for the bores. In this regard Council will be shortly going to the market to purchase licences to increase its current 100ML/ 40 days only capacity.

### **Critical Communications Enhancement Program (CCEP)**

The NSW Government has a program that is titled the “Critical Communications Enhancement Program (CCEP).” Under this program, the NSW Telco Authority (NSWTA) is expanding and enhancing the Public Safety Network (PSN) for emergency services organisations. This network provides critical, secure and reliable radio communications to frontline responders with PSN sites having been pivotal in protecting communities and supporting the emergency response to the 2019/20 Black Summer bushfires and the widespread floods of 2021 and 2022 across NSW.

The Telco Authority has completed the detailed design in respect of upgrading the Louth, Landsdowne Digital Radio System on Tara Road at Louth with work moving to the construction stage in coming months. The contract for these works has been awarded by the Telco Authority to a firm called Service Stream. Council has been advised that a representative from Service Stream will shortly be in contact with community member/s in proximity to the site regarding the upcoming work. Further information about the Community Enhancement Program is available at [www.nsw.gov.au/telco-authority](http://www.nsw.gov.au/telco-authority) Alternatively the Telco Authority can be contacted directly by phone on 1800 794 862 or via email [ccepinfo@customerservice.nsw.gov.au](mailto:ccepinfo@customerservice.nsw.gov.au)

### **Hayley Lewis**

People of my vintage will undoubtedly recall the name of Hayley Lewis. Hayley was an Australian swimmer who excelled in her chosen sport of swimming at the age of 15 when she won five (5) gold medals and one (1) bronze medal at the 1990 Commonwealth Games in Auckland NZ. She also went on to win Gold and Silver Medals at the 1991 World Championships and the 1992 Barcelona Olympic Games, respectively. Now 49, it was great to see Hayley “acting like a crazy lady” (her words) supporting her 19-year-old son, Kai Taylor, as he won the men’s 200m freestyle final at the Australian swim trials. As a twist in the tale, Kai actually missed qualification for the 200m freestyle final - he finished ninth fastest overall - but was given a second chance thanks to Kyle Chalmers withdrawing from the final. It is certainly a case of when you get the opportunity, grab it with both hands.

**Quote: “Liquor & Gaming NSW has issued show-cause notices to two betting operators due to irregularities in their TV ads that undermined agreed responsible gambling messages” –**

Remember: you win some, you lose more.

### **6 July 2023**

#### **New Financial Year**

The 2022/2023 Financial Year has come and gone with the new 2023/2024 Financial Year, which commenced last Saturday on 1 July 2023, bringing with it a raft of changes across the nation and state in terms of immigration, first home ownership schemes, stamp duty on property, family payments, increased payroll tax for large businesses, and changes to the Super Guarantee (SG) percentage rate, to name but a very few of the changes. In terms of the SG rate, payments by employers to the superannuation accounts of their employees increased from 10.5% to 11% on 1 July 2023. Change also occurs in Bourke as a result of Council having prepared, considered, determined a draft, exhibited such draft and then adopting, its 2023/2024 Operational Plan, ie its budget. Rates for the new financial year have increased by 3.7%, being the rate increase allowed for by IPART in their annual determination of NSW Councils. Whilst the IPART determination figure

is well short of the current rate of inflation, circa 7%, Council is cognisant of the cost-of-living pressures that many in Bourke are currently experiencing.

Whilst I am sympathetic for those who have mortgage payments, noting the many extra thousands of dollars that interest repayments have increased by for many mortgagees, one side benefit is the increased interest rates for savings. As a large organisation that allocates funds for future maintenance and capital works and receives significant grant funds, Council holds a not insignificant amount of money in its reserves, all allocated for specific purposes, that it invests and earns interest on. Each month, a report is prepared by staff and submitted to Council which details the funds held in investments and the interest received. Prior to this time last year, when official interest rates were below 1%, the monthly reports in terms of Councils various investments were pretty sad reading. At that time, the average interest rate across 14 investments, totalling \$34.74m, was just 0.27%. Councils expected interest on investments for 2021/2022 was some \$110,000. From the Investment report that was presented to Councils June 2023 meeting, the average interest rate across the 17 investments held as at 31 May 2023, now totalling \$37.79m, had increased to 3.96%. Councils interest on investments for 2022/2023 is now estimated to be in excess of \$860,000. It is certainly a large increase in income over a short period of time.

Whilst there are undoubtedly investments in the marketplace that pay higher interest, Councils investments are undertaken in accordance with Local Government statutory requirements and Council's Investment Policy and comprise Term Deposits lodged with the Commonwealth Bank of Australia and the National Australia Bank. These are very strong and highly rated financial institutions and investing with them brings little risk to investing "public monies." Whilst not permitted regardless, there is little benefit in achieving a couple of higher points in interest just to see the public's capital fettered away in some risky style investment. When it comes to "public money", the conservative approach is the mantra.

### **Sewer Relining Works**

Council has engaged Cleanway to complete various sewer relining works in identified areas in Bourke. The works commenced in June and the contractors will depart Bourke once the identified \$100,000 of works are complete. Two (2) examples of sewer lines being relined are the 200mm line which extends from the Spar Supermarket laneway up to the Warraweena Street Well and the line that runs from the Bourke Memorial Olympic Swimming Pool to the Victor Jackson laneway. This latter line is a 225mm diameter sewer line.

The process to reline the existing sewer pipes involves a very large truck that inserts a PVC sleeve into the existing pipe which is then expanded such that it moulds to and fits the inside lining of the pipe. This process is undertaken with steam and heat. As would be expected, the introduction of the new PVC lining reduces the capacity of the existing pipe, with such reduction being by some 5%. This is not of concern to Council, as apart from being common throughout the industry, the minor reduction in pipe capacity is well outweighed by the cost-benefits of not having to remove the existing pipes and then re-lay new pipes. In addition, relining works are expected to add between 50 – 80 years of lifespan to the existing pipes. As funding permits, Council will continue to reline sewers in Bourke as part of its Replacing Infrastructure Program.

## **Vet Shortage Enquiry**

Over the years, residents of Bourke Shire have experienced periods of time, often protracted, where they have not had access to a vet in Bourke, having to instead travel to Cobar or Nyngan to access such veterinary services. I was interested to see that the NSW Parliament, via its Upper House Portfolio Committee No. 4 – Regional NSW, is currently seeking submissions for an inquiry it is undertaking into veterinary workforce shortages in New South Wales. The inquiry will investigate workforce shortages across all aspects of veterinary practice, including small and large animal practice, government, academia, research, industry and pathology. The inquiry was established following media coverage about burn-out in the veterinary profession. There are also reports of workforce shortages, and increased demands for veterinary care due to factors such as growing pet ownership.

The committee is very keen to hear from vets, vet nurses, pet owners, farmers, industry and others about the factors that may be impacting access to veterinary care. The Committee is also interested in learning about issues which may impact on the veterinary workforce in Australia, including aspects of the current legislative and regulatory framework. Full details in respect of the terms of the inquiry and how to make a submission are available at <https://www.parliament.nsw.gov.au/committees/inquiries/Pages/inquiries.aspx>

## **Taylor Swift**

I don't know much about the singer Taylor Swift, but I have been intrigued by the hype by fans following the announcement that she will be touring and performing at concerts in Sydney and Melbourne in the New Year. Initial tickets for her three (3) Sydney concerts went on sale last Monday. Apparently, these initial ticket sales were limited to those persons who held a particular brand of credit card but given the demand for the tickets, even before the sale went live at 10am, visitors to the website were told: "We're sorry. We're experiencing technical difficulties." With tickets for the general public having gone on sale last Friday, it will be interesting to see what sort of "feeding frenzy" erupts. When tickets went on sale for her tour in the US, there were massive issues with computer systems not coping with demand.

What really intrigued me the most, however, was the cost of the tickets to see her. In this regard, tickets ranged in price from \$79.90 to an eye watering \$1249.90 for a VIP ticket. This top-of-the-line ticket entitles the purchaser to an A Reserve Floor ticket for one concert; a special set of four (4) Taylor Swift prints; exclusive Taylor Swift VIP merchandise; the commemorative Taylor Swift - The Eras Tour - VIP Tote Bag; collectible Taylor Swift Pin, Sticker and Postcard Set plus Souvenir Concert Ticket and a special VIP Tour Laminated and Matching Lanyard. As they say, each to their own and how people spend their money is their business. I hope they all have a fantastic time. For me, I might download a song to see what the hype is all about!

## **Walgett General Manager**

Congratulations to former RDA Executive Officer, Megan Dixon, who has been successful in being appointed to the role of General Manager at Walgett Shire Council. Megan has a background in economic development and local government. Like all Council General Manager roles, Megan will undoubtedly have her fair share of challenges. As an important component of the Far North West Joint Organisation of Councils, which comprise the Councils of Bourke, Cobar and Walgett, the Mayors and General Managers of the three (3) Councils regularly meet and discuss matters

relating to the Far West with a view to improving the quality of life for all residents across the area of the Joint Organisation. In total the Joint Organisation covers an area of some 110,000 square kilometres. This area equates to some 13.5% of the total area of the State of NSW. I look forward to working with Megan in this space and continuing to also work with the General Manager of Cobar Council, Peter Vlatko.

**Quote: “They’re only getting started, this team. This team has created a foundation to their footy. They’re just getting started. They’re building.”** Victorious Queensland State of Origin Coach, Billy Slater after Game 2 of the Series last month.

**13 July 2023**

### **Aboriginal Ex-Servicemen**

Together with Mayor Barry, I will today be attending the Remembrance Ceremony for Indigenous Ex-Servicemen who served Australia in various theatres of conflicts both around the world and over the years. The ceremony is an important part of NAIDOC Week Activities and has been an annual event in Bourke for the past few years. The event is organised by the Bourke sub-Branch of the Returned and Services League of Australia NSW (RSL) led by Victor Bartley and Kelly Lienesch and hosted by the Bourke Aboriginal Health Service.

Research undertaken by the Australian War Memorial into Aboriginal and Torres Strait Islander service in Australia’s armed forces has established that Indigenous people have served in military uniform from at least the time of Federation in 1901. Unfortunately however, due to the lack of source material and data, the numbers of volunteers signing up for duty who acknowledged their Aboriginal and Torres Strait Islander heritage is unknown. Given racial restrictions within the 1910 Defence Act (Section 61 Clause H), it has been estimated that a 25 percent rejection rate based solely on race was the norm. Given this alone, what prompted Indigenous Australians to contemplate and then engage in voluntary military service is unknown, however it is important to take the opportunity that we stop and take the time to recognise and thank them for their service.

I am confident that once again, a good number of people from a wide cross section of our community will be in attendance, including a good number of younger members of our community who will participate in the ceremony.

### **Town Improvements**

There have been many positive comments regarding the improvements made to infrastructure around town including the Oxley Street (CBD) beautification, Central Park, North Bourke Oval and Davidson Oval. It is obviously pleasing to hear general appreciation comments in respect of such improvements. Whilst these improvements have a big impact on the aesthetic appearance of our town, with the cooperation of everyone within the community, the appearance of our town can be further improved if everyone undertook to maintain their nature strips and pick up any rubbish within the immediate vicinity of their residence. First impressions really count and with a little assistance, our town can look even more fabulous and inviting.

With the recent rain and the not too far away warmer weather, grass growth will again be on us. Maintaining grass on your property and adjoining nature strips makes such a difference to the visual amenity. The same with rubbish in the front yards of houses. A cluttered and untidy yard



and surrounds is somewhat like a cluttered desk at work. In this regard psychologists have found that an uncluttered desk has been found to improve focus, which will mean you're better able to do your job and likely to be more productive. Similarly, if your yard is overgrown and has lots of junk just lying about, that too is a cluttered mess. According to neuroscientists, having cluttered surroundings can lead to decreased work performance and increased stress. Further to this clutter can apparently overload senses, impair your ability to think creatively, and increase stress levels. Interesting.

## **Volunteering**

According to a report in 2020 by "The Centre for Volunteering", being the peak body for volunteering in NSW, 75.9% of the adult population of NSW volunteered their skills and services during 2020. In doing so, 1.5 billion hours of volunteering was undertaken at an average of 25 hours a month or 5.8 hours a week. In dollar terms, this level of volunteering equated to \$127 billion with the cost benefit ratio for volunteering being 3.3:1. This means that for every dollar invested, approximately \$3.30 is returned. Put simply, it's fair to say that without volunteering, our nation, state and local community would all be far lesser places. In Bourke, volunteering is such an important part of our overall community spirit.

The Centre for Volunteering promotes and supports volunteering and community participation with a focus on best practice in volunteer management. They are currently reaching out to volunteer involving organisations in the Far West Region of NSW and has issued a general invitation for community volunteers to participate in an upcoming virtual community consultation session to be held next Thursday 20 July 2023. It is a short one-hour session from 12.00 noon till 1.00pm. The purpose of the session is for the Centre to gain an understanding of the successes and challenges experienced by volunteer involving organisations in regional NSW. If you or a member of your organisation is interested in attending, it is requested that you contact Councils Executive Assistant, Margo Anderson either by email, [ea@bourke.nsw.gov.au](mailto:ea@bourke.nsw.gov.au) or by phoning Margo at Council on 6830 8000.

The Centre for Volunteering has also recently welcomed a brand-new website which contains an extensive library of free resources to assist volunteer groups. Go to:  
<https://www.volunteering.com.au/>

## **Water Matters**

Water management is a big issue for many in our Shire. To this end I noted that Department of Planning and Environment (DPE) - Water Group holds monthly webinars with a view to updating interested people about current consultations and engagements on important water policy and programs for NSW. This month's webinar will be held next Wednesday, 19 July 2023 from 11.00am till 12.00pm. This webinar will see DPE confirm the starting water allocations for 2023/2024 along with a seasonal outlook for upcoming months. To find out more about the upcoming webinar visit: <https://www.industry.nsw.gov.au/water/stakeholder-engagement/roundup/stay-up-to-date>

In other water related matters, the NSW Minister for Water, the Hon Rose Jackson MP, has announced that the NSW Government will thoroughly review the non-urban metering rules to make it easier for water users across the state to become compliant and to ensure water use is being measured and managed fairly and sustainably.

It is understood that the aim of the review is to accelerate progress on water compliance and give water users a chance to have their say on proposed changes. In announcing the review, the Minister noted that five years had passed since revised water use rules were enacted in the State and that whilst many large commercial water users had jumped on board, thousands of smaller operators had apparently not. In defence of the smaller operators, I would imagine that they have experienced difficulties in accessing the right people to install new meters along with supply chain disruptions, the cost of equipment and recent flooding.

The Government has stated that the review will give all water users an opportunity to have their say on how improvements can be made to the way the water take is monitored so that everyone is getting their fair share and those doing the wrong thing are held to account. The review into non-urban metering is expected to be completed by the end of 2023. Water users will be notified when public consultation commences. Users are being strongly encouraged to provide feedback. Whilst the review is underway, there will be no change to the regulations and compliance expectations already in place with the Natural Resources Access Regulator (NRAR) continuing to “take a fair and measured approach to enforcing the rules.”

In NSW, water supply works must comply with non-urban metering rules. These rules require water supply works to have metering equipment, unless an exemption applies. A 'water supply work' includes a pump, bore, or any other infrastructure that takes water from a water source, such as a river or an aquifer. It can also include infrastructure that is used to capture or store water or reticulate or distribute water that has already been taken from a water source. The NSW Department of Planning and Environment has created the NSW Water Metering Guidance Tool to assist water users to determine how NSW's non-urban metering rules apply to user's water supply work and what users need to do to comply with the rules that apply to them. The tool comprises a series of short questions about your water supply work and should take less than 10 minutes to complete. The tool does not require you to enter your approval number with DPE not retaining any of the data entered. To access the tool, simply search NSW Water Metering Guidance Tool.

**Quote: “And what could be a worse look in the week of the Equity in Cricket report than puce-faced, dim-bulb snobs picking fights with a placid, softly-spoken Muslim player?”** Gideon Haigh, Senior Cricket Writer with The Australian putting it to the gentry in the Long Room at Lords, accused of jostling players after “that stumping”.

**20 July 2023**

### **Gook-int-ji-Nhunngku Aboriginal Women's Gathering**

Enrolments close today for those Aboriginal women wishing to attend the Gook-int-ji-Nhunngku Aboriginal Women's Gathering to be held at the Bourke Christian Church, Cnr Tarcoon and Anson Streets on Tuesday 8 August and Wednesday 9 August 2023, commencing at 8.30am each day.

The gathering will provide an opportunity for Aboriginal women to come together and talk about issues affecting women in a culturally supportive environment and to listen to women that have paved the way forward for self-determination and showcase their achievements and life stories. All in society have their own narrative and this gathering will allow women to continue to shape and determine their own future. By the end of the gathering the objectives are that women in attendance will understand the importance of having women in leadership roles; recognise the valuable contribution women have in our communities; empower each other and strengthen and

enhance individual leadership skills; promote and showcase women to continue to positively influence our younger women; and continue to build governance knowledge.

Keynote Speakers include: Robyn Martin, Director Aboriginal Health & Primary Partnerships, Mid North Coast Local Health District; Lynette Lackay, Manager Aboriginal Health Tablelands and Peel East Sector, Hunter New England Local Health District; Christine Corby OAM, CEO Walgett Aboriginal Health Service; Susan Pearce AM, Secretary NSW Health and Dixie Crawford who is the Founder/Owner of Nganya.

All Aboriginal women are invited to attend this free event where catering will be provided. Numbers are limited to 100. Further details can be obtained from Patricia Canty at email [Patricia.Canty@health.nsw.gov.au](mailto:Patricia.Canty@health.nsw.gov.au) or by phone on 0409 246 712.

### **Gary Lavelle**

Back on 8 April 2021, the GM's Column in the Western Herald that day included a piece on the 2021 Easter Festival and the various ex-residents who had returned to Bourke for the weekend to visit friends and relatives. One of these returning ex-residents was Gary Lavelle who was in town that weekend to visit his Mother. At the time, Gary was the General Manager at Temora Shire Council. I recently received an email from a Local Government colleague providing a link to an article in "Region Riverina" in respect of the recent retirement of Gary from Temora Council "after nearly three decades with the Shire as General Manager."

The article written by a Shri Gayathirie Rajen, noted that Gary was born and raised in Bourke, before leaving home to undertake his tertiary education at the University of New England. He returned to Bourke to start his career in local government and subsequently worked for various Councils before finally moving to Temora in 1989. He took up the position of General Manager for Temora Council in 1995. Reflecting on his time in local government, the article quotes Gary saying, "When I went back to Bourke, I had no intention of joining the Council, but I was offered a job and fell in love with local government and that I could make a difference and that was something that attracted me to the job."

Gary has been one of the "good guys" in local government who, apart from achieving nearly 30 years as a General Manager, has worked tirelessly for his community and achieved much in his humble manner. I extend to Gary and his family, all the very best for a long and happy retirement.

### **Australian Electoral Commission (AEC)**

The AEC has developed a range of referendum education resources on the process for the upcoming national referendum on "THE VOICE" for sharing with the wider community. These resources include factsheets regarding referendums in general, including processes such as enrolment and voting, information which explains how to cast a formal vote and advice which encourages people to check the source of their information, before casting their vote. These resources are available for download from the AEC website at:

<https://www.aec.gov.au/referendums>

In readiness for the Referendum, the Electoral Commission is encouraging people to enrol or check their details online at [www.aec.gov.au](http://www.aec.gov.au) If you're 18 or approaching the voting age, take the necessary action to have your say.

The AEC is also recruiting up to 100,000 temporary staff to deliver the referendum in metropolitan, regional and remote parts of Australia. The AEC's role is to successfully deliver an impartial referendum with the highest levels of integrity. To work at the referendum people must be, and be seen to be, both politically neutral and issue neutral. This short-term work is a great way for people to earn extra money while contributing to our local community. For more information and to register to work at the referendum visit [www.aec.gov.au/electionjobs](http://www.aec.gov.au/electionjobs).

The Commission maintains strict political and issue neutrality. The information provided above is for the purpose of public awareness of electoral processes. With this in mind, the AEC recommends that if you intend to communicate 'referendum matter' for the purpose of influencing the way people will vote, you should also review the AEC information on referendum disclosure and authorising referendum communications.

### **Water Engagement**

I mentioned in last week's GM's Column that the Department of Planning and Environment (DPE)-Water Group, undertakes monthly webinars with a view to updating interested people about current consultations and engagements on important water policy and programs for NSW. The July 2023 webinar was held yesterday, Wednesday 19 July 2023 with DPE providing a seasonal outlook for upcoming months along with confirming water allocations for 2023/2024.

In regard to the seasonal outlook, DPE advised that the Bureau of Meteorology had released its long-range forecast overview for July – September 2023 which provides that below median rainfall is likely to very likely; above median maximum temperatures likely to very likely, above median minimum temperatures likely to very likely and that “we are at El Niño Alert.” Hot and dry comes to mind.

In terms of total rural storage levels, DPE advised that such levels are at 93% of the total accessible storage capacity, compared to 97% this time last year. With this in mind, statements have been released for opening 2023/24 water allocations across the State. These statements include that all groundwater license categories across all groundwater sources received their maximum allocations on 1 July 2023 for the water year 2023/24, in accordance with their respective water sharing plans, except those that are linked to regulated river available water determinations. All unregulated river license categories received their full allocation for the 2023/24 water year. Whilst the Darling River at Bourke isn't a regulated river, for information, all town supplies and domestic and stock water users on regulated rivers have received their maximum (100%) allocation; all regulated river high security license holders have received their usual full opening allocation, including 97% in the NSW Murray, 95% in the Murrumbidgee and 100% elsewhere; general security water users on all regulated coastal rivers, except the Bega-Brogo River, are receiving their maximum 100% allocation. Inland, the users on Upper Namoi, Peel and Lower Darling water sources are also receiving their maximum 100% allocation; other general security license holders have full access to allowable carryover water in accordance with respective water sharing plan rules; and, supplementary license holders received a full allocation, except for those in the Lower Namoi water source which received 0.36 ML/unit share due to exceedance of long-term extraction limits.

**July Council Meeting**

The next Ordinary Meeting of Council is to be held on Monday, 24 July 2023, commencing at 9.15am in the Council Chamber. All Ordinary meetings of Council are open to the Public, the exception being certain matters which comply with the requirements of the Local Government Act that are deemed to be considered in Closed Council, confidentially. Where this is the case, following the Council having determined a matter in closed Council, and before the closure of the Council Meeting, the Mayor will request that the General Manager reads to the meeting, in open Council, the outcome or resolutions as a result of Councils deliberations.

A Public Forum is scheduled at each Council Meeting at 9.00 am. It would be appreciated if you wish to address the Public Forum, that you please contact Councils Executive Assistant, Margo Anderson on 68308000 or by email at [ea@bourke.nsw.gov.au](mailto:ea@bourke.nsw.gov.au), by 4.00pm on the Friday before the meeting so that your item can be placed on the agenda and if necessary, any background information can be obtained.

**Quote: “We’ll keep all our options open. We’ve got nine or ten days now, so we’ll take a deep breath.”** Captain of the Australian Cricket team, Pat Cummins reflecting on potential team selections for the 4<sup>th</sup> Test against England.

**Recommendation**

**That the information in the General Manager’s Activity Report as presented to Council on Monday, 24 July 2023 be noted.**

**21.5 LIBRARY MANAGER'S ACTIVITY REPORT FOR JUNE 2023**

**File Number:** L4.1  
**Author:** Jodi Hatch, Library Manager  
**Authoriser:** Melanie Milgate, Manager Economic Development  
**Attachments:** Nil

**Current Situation**

The following items for the June 2022 and June 2023 period are presented for information.

Item	June 2022	June 2023
Loans	570	501
New Members	20	10
Internet/Word Processing	27	44
Wireless Tickets	13	13
Number of Visitors	528	568
Scans	23	24
Information Requests	81	66
Technical Assistance / Printing	45	54
Faxes/ Laminating	2	2

- The children’s craft and LEGO sessions were very popular in June. The theme for the craft sessions was Winter, and the theme for the LEGO sessions was Gardens.
- Library staff also visited the Bourke Aboriginal Medical Service for a story time session in June 2023.



- Library staff attended the Birrang Bourke Community and Services Open Day to share information on the services available at the library. Information packs were given out to those attending.





**Recommendation**

**That the information in the Library Manager's Report for June 2023 as presented to Council on Monday, 24 July 2023 be noted.**

**21.6 TOURISM AND EVENTS REPORT**

<b>File Number:</b>	<b>T4.3</b>
<b>Author:</b>	<b>Ben Nott, Coordinator Tourism Operations</b>
<b>Authoriser:</b>	<b>Melanie Milgate, Manager Economic Development</b>
<b>Attachments:</b>	<b>1. BOBEC Statistics June 2023</b> <b>2. BOBEC Website Statistics June 2023</b> <b>3. 2022/2023 BOBEC Statistics</b> <b>4. 2022/2023 BOBEC Website Statistics</b>

**Background**

The Bourke Shire Councils Tourism and Events report provides Council with an updated status report for June 2023, relating to its tourism team's activities through visual data including graphs and statistics to allow for the measurement of the team's progress and performance.

**Current Situation**

During the month of June 2023, the Tourism and Events Team participated in the following activities:

**Hungerford Field Day**

The Hungerford Progress Association Inc invited Council to be part of, and exhibit at the Hungerford Field Day held on Friday 2nd June 2023 at The Ross Wallace Sports Ground at Hungerford.

The team set up and operated the Back O' Bourke stall, and in doing so, handed out the "little Back O' Bourke book", sold merchandise and had many conversations with visitors and locals regarding tourism in the Shire and plans to increase visitor numbers. The team also took the opportunity to sit down with representatives of Bullo Shire and swap promotional material.

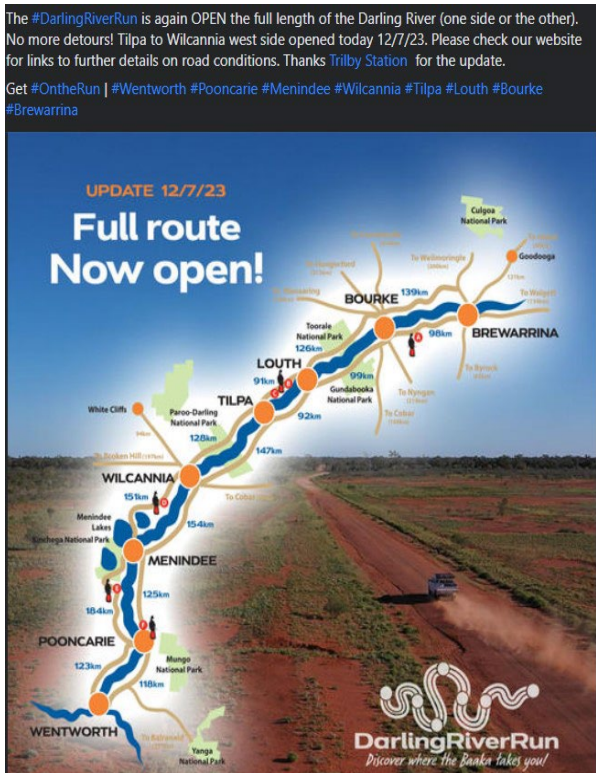
The Hungerford Progress Association is a not-for-profit organisation that has operated the Field Days for many years, raising funds for the Royal Flying Doctor Service, providing a social event for the local community and visitors, and enabling exhibitors to promote and sell their products.

On the day there was something for all ages to enjoy. At the conclusion of the Field Day there was an auction with all funds going to The Royal Flying Doctor Service (RFDS). This year, the Hungerford Progress Association Inc donated over \$34,000 to the RFDS.

**Local Government Collaborations****Darling River Run**

The Darling River Run provides authentic outback experiences that are immersive, interactive and provide contrast to everyday life.





The natural environment of the Darling River provides a sense of connection and rejuvenation through remarkable journeys of exploration. The Darling River provides the iconic natural backdrop to attract visitors to undertake a pilgrimage down the river, particularly in Autumn, Winter and Spring.

The histories of European settlement, paddle steamers and the grazing industry, together with the Indigenous stories and connection to country, further provide experiences unique from other domestic travel options.

The Tourism team continues to meet regularly with the Darling River Run Committee to work together on strategies and promotions to encourage visitors to see the outback via another track.

Back O’ Bourke Information and Exhibition Centre

Performance Indicator	May 2023	June 2023	% Difference
Vend Turnover	\$86,896.76	\$97,000.96	▲ 11.0 %
Visitor Numbers	1713	1971	▲ 14.0 %
Email Enquiries	325	353	▲ 8.2 %
Incoming Calls	546	634	▲ 14.9 %
Website Enquiries	1,600	2,100	▲ 27.0 %
Exhibition Tickets	710	774	▲ 8.6 %
PV Jandra Tickets	977	961	▼ 1.6 %
PV Jandra Cruises	30	46	▲ 42.1 %
Café Turnover	\$33,119.51	\$34,667.51	▲ 4.5 %
Café Event Catering		5	
Functions	4	6	▲ 40.0 %
Mt Oxley Tickets	129	164	▲ 23.9 %
Tour Groups	5	6	▲ 18.2 %
Financial YTD Turnover (ex GST)	\$576,852.46	\$665,111.54	▲ 14.2 %

- BOBEC continued operations 7 days per week in June 2023. The Café opening hours are Monday to Sunday from 9.00am to 3.00pm and the Exhibition Centre opening hours are Monday to Sunday from 9.00am to 5.00pm;
- Vend turnover in June 2023 was \$97,000.96 compared to \$86,896.76 in May 2023 , which is an increase of 11.0%;
- Visitor numbers for June 2023 were 1971 compared to 1713 in May 2023, which is an increase of 14.0%. For the 2022/2023 period visitor numbers were 17,713 (it is noted that this figure is not accurate as the count occurs when visitors enter through the front door, many use the side path for access);
- Email enquiries for June 2023 were 353 compared to 325 in May 2023, which is an increase of 8.2%;
- Incoming calls for June 2023 were 634 compared to 546 in May 2023, which is an increase of 14.9%;
- Website enquiries in June 2023 were 2,100 compared to 1,600 in May 2023, which is an increase of 27.0%;
- Exhibition Centre tickets sold in June 2023 were 774 compared to 710 tickets sold in May 2023, an increase of 8.6%. In the 2022/2023 financial year 6395 tickets were sold, this represents an increase of 37% on the 2021/2022 period;
- PV Jandra tickets sold in June 2023 were 961 compared to 977 tickets sold in May 2023, a decrease of 1.6%. There were 46 Jandra cruises in June, including three (3) privately booked;
- There were 164 tickets sold to Mt Oxley in June 2023 compared to 129 tickets sold in May 2023 which is an increase of 23.9%. In the 2022/2023 financial year 946 tickets were sold, this represents a decrease of 6% on the 2021/2022 period, attributable to floods and the site being closed for 5 months;
- Café turn over in June 2023 was \$34,667.51 compared to \$33,119.51 in May 2023, an Increase of 4.5%. Café turn over for the 2022/2023 financial year was \$304,107.58 (ex GST), an increase of 129% on the 2021/2022 financial year.

Maintenance on the Crossley engine continued with 1 engine still out of action. Staff are currently trying to start the Crossley engine daily with only the one engine.

The Back O' Bourke Information Centre garden staff were kept busy in June 2023 mulching gardens, top dressing lawns and completing general maintenance. Staff have started the resealing and cleaning up of ponds in the precinct.

The Café and Information Centre were very busy in June with Sundays continuing to be the busiest day of the week. Staff have enjoyed the additional catering through the café and new merchandise has arrived.

The Centre had six (6) function bookings and six (6) tour group bookings during June 2023.

Financial Year to date turnover to end of June 2023 was \$665,111.54 (ex GST) compared to \$576,852.46 (ex GST) in May 2023, an increase of 14.2%. This is an increase of 69% when compared to June 2022.

**Visitor Numbers to the Back O’ Bourke Tourist and Information Centre**

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Jan	448	560	325	326	302	348	386	782	1109	816	603	609
Feb	157	397	271	373	391	220	282	1043	386	630	725	557
Mar	570	1500	1051	1342	1612	1245	1274	1021	412	1389	1100	1006
April	2144	3103	3146	3849	3118	3114	4024	3166	0	2387	2323	1709
May	2891	3758	3988	4602	4073	3983	4770	3693	0	2564	2016	1713
June	3216	4492	4275	5437	5199	4754	5634	4490	993	2366	2227	1971
July	4643	5173	6241	6002	5941	5982	7614	6834	2570	1068	2998	
Aug	4162	4410	4793	5078	4951	5051	5548	4052	1898	255	2557	
Sep	5074	4275	4764	4489	4532	4246	4676	3601	3325	0	2203	
Oct	3967	2383	2486	2370	2475	2463	3574	2222	5246	409	1094	
Nov	930	789	671	610	1031	876	1014	1220	1989	866	710	
Dec	347	207	242	272	281	255	630	860	1194	897	586	
Total	27649	31044	32253	34750	33906	32537	39454	32984	19122	13647	19142	

**Financial Implications**

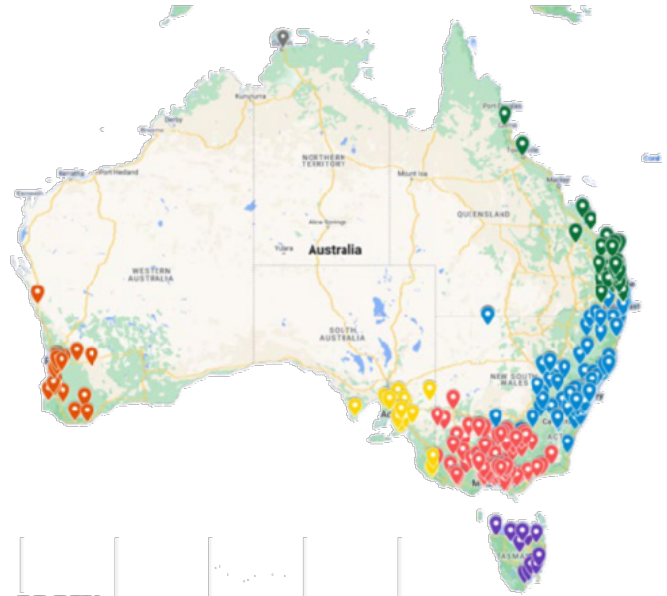
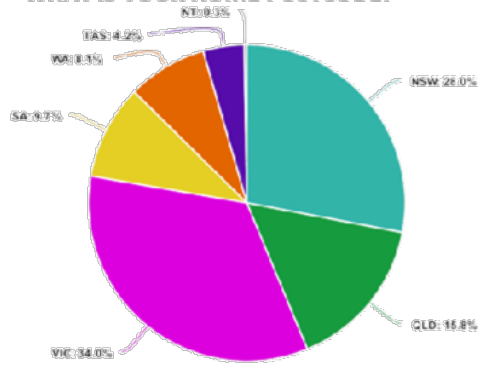
There are no financial implications.

**Recommendation**

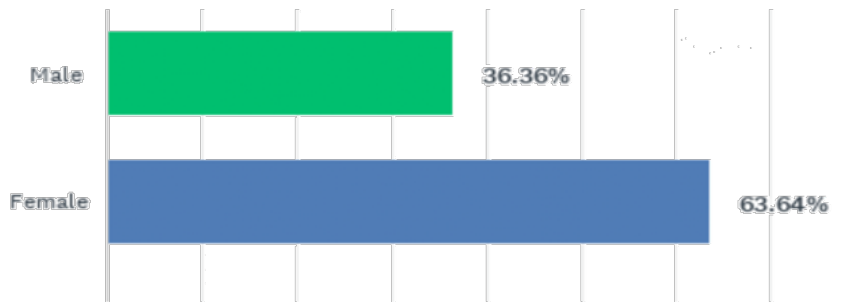
**That the information in the Tourism and Events Managers Report for June 2023 as presented to Council on Monday, 24 July 2023 be noted.**

### JUNE 2023

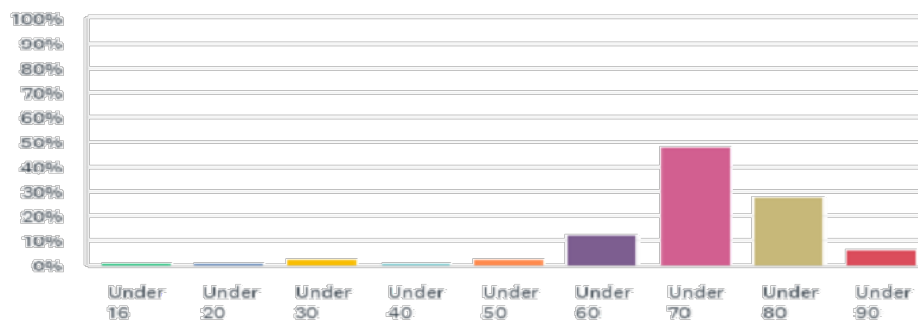
#### WHAT IS YOUR HOME POSTCODE?



#### ARE YOU MALE OR FEMALE?

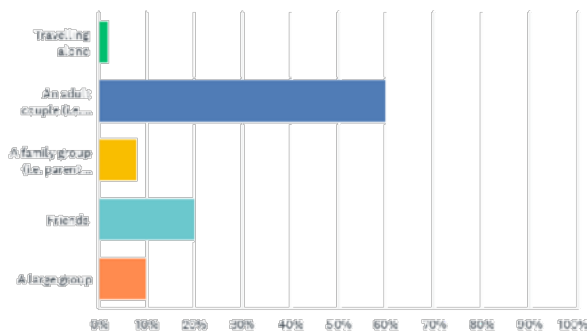


#### WHAT IS YOUR AGE?

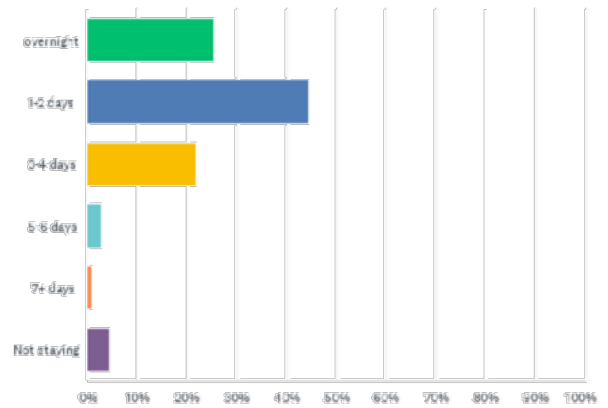


## JUNE 2023

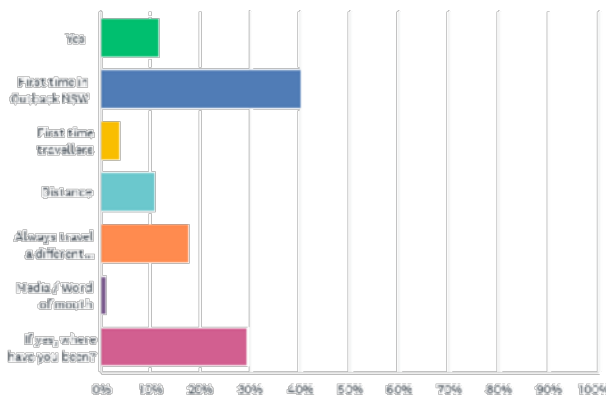
**HOW WOULD YOU DESCRIBE YOUR IMMEDIATE TRAVEL PARTY?**



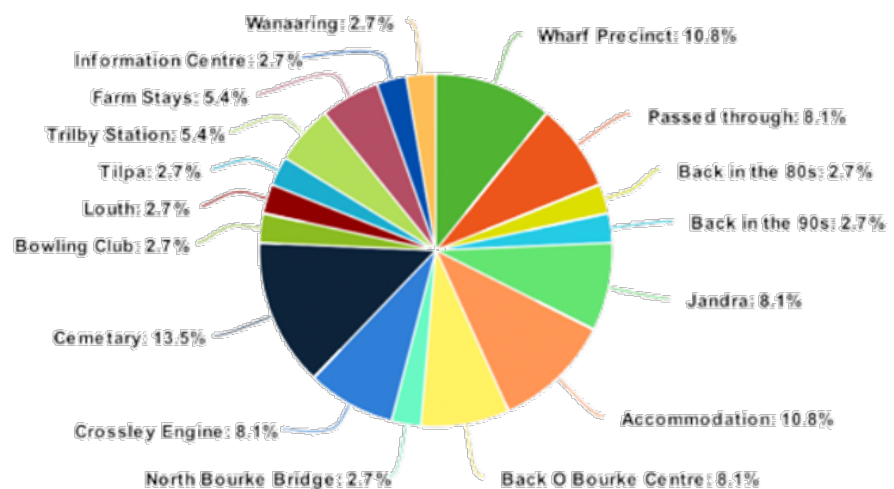
**HOW LONG ARE YOU STAYING FOR?**



**HAVE YOU BEEN TO BOURKE BEFORE?**

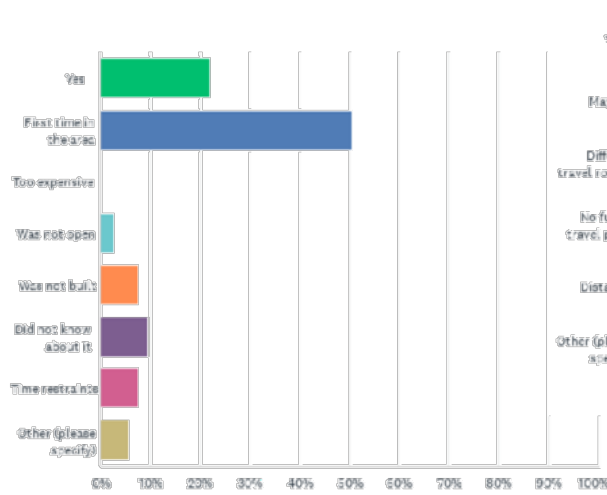


**IF YES, WHERE HAVE YOU BEEN?**

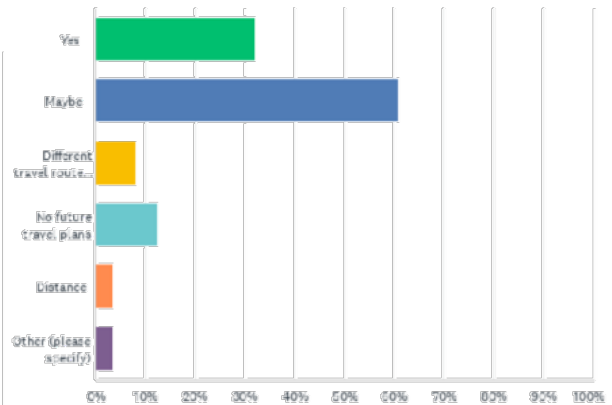


## JUNE 2023

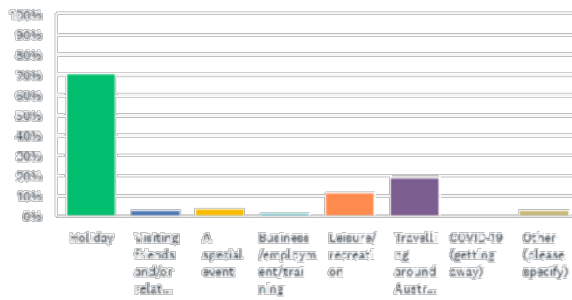
**HAVE YOU BEEN THROUGH BACK O BOURKE CENTRE?**



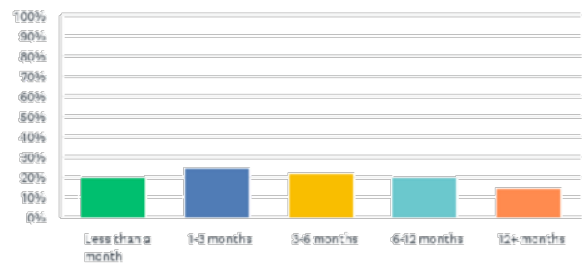
**WILL YOU BE RETURNING TO BOURKE?**



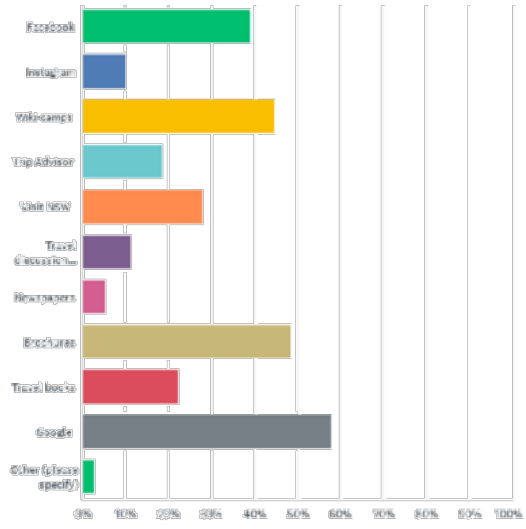
**WHAT IS THE PURPOSE OF YOUR TRIP?**



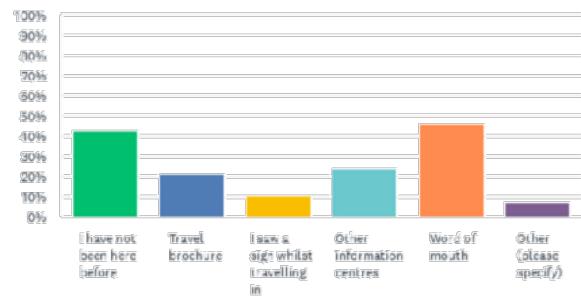
**HOW LONG AGO DID YOU PLAN FOR THIS TRIP?**



**WHAT FORMS OF MEDIA DO YOU USE TO FIND INFORMATION?**

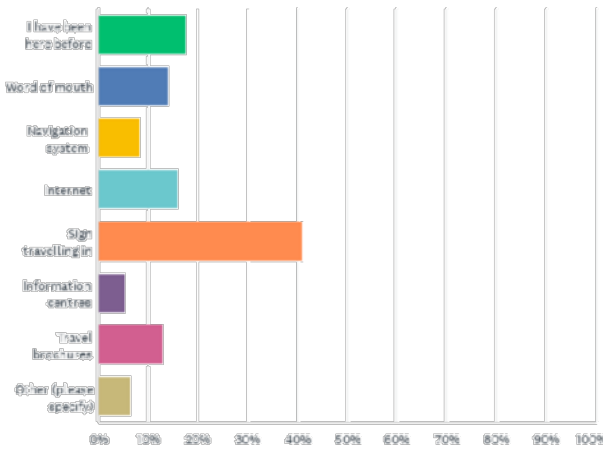


**WHAT DETERMINES YOUR DECISION AS TO WHERE TO GO?**

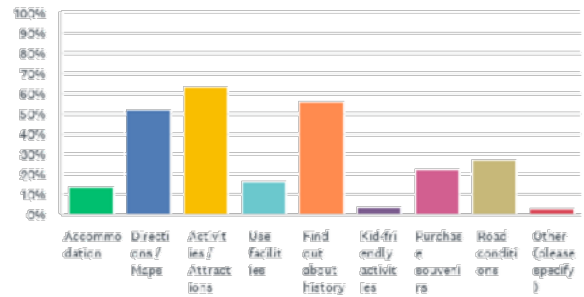


## JUNE 2023

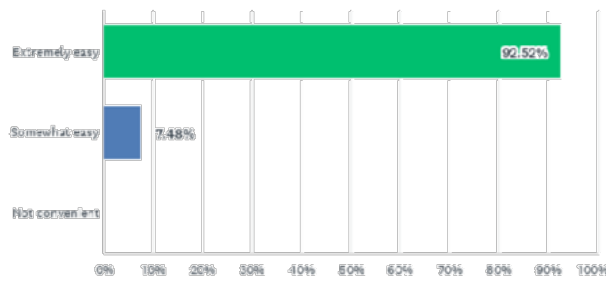
### HOW DID YOU FIND OUT ABOUT THIS INFORMATION CENTRE?



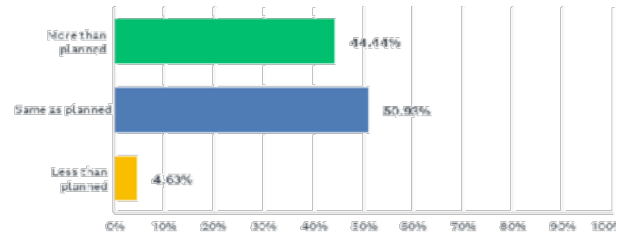
### WHAT INFORMATION ARE YOU LOOKING FOR AT THE INFORMATION CENTRE?



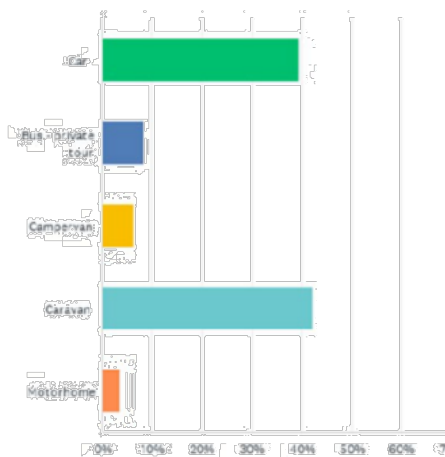
### IN YOUR OPINION, HOW EASY WAS IT TO FIND OUR LOCATION?



### HOW DO YOU THINK THE INFORMATION THAT YOU GAINED FROM THE CENTRE MIGHT INFLUENCE HOW LONG YOU STAY AND THE ACTIVITIES YOU DO?

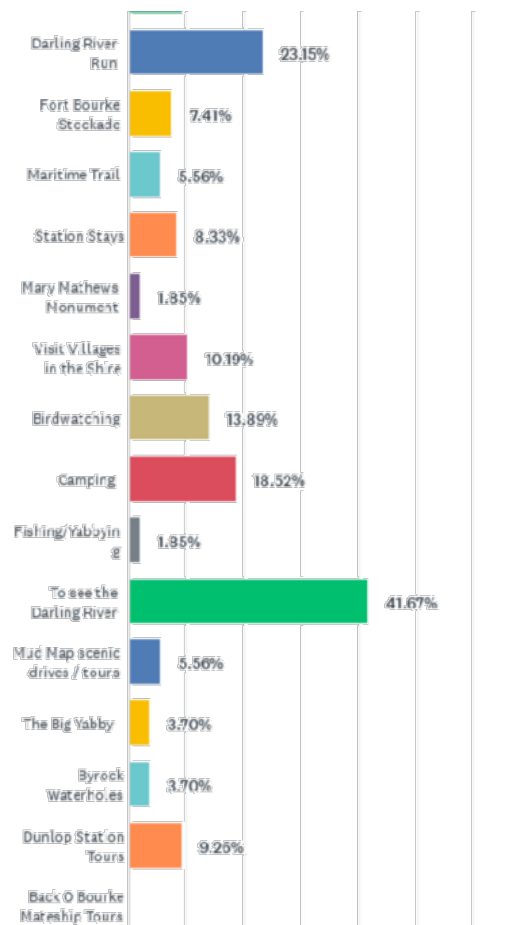
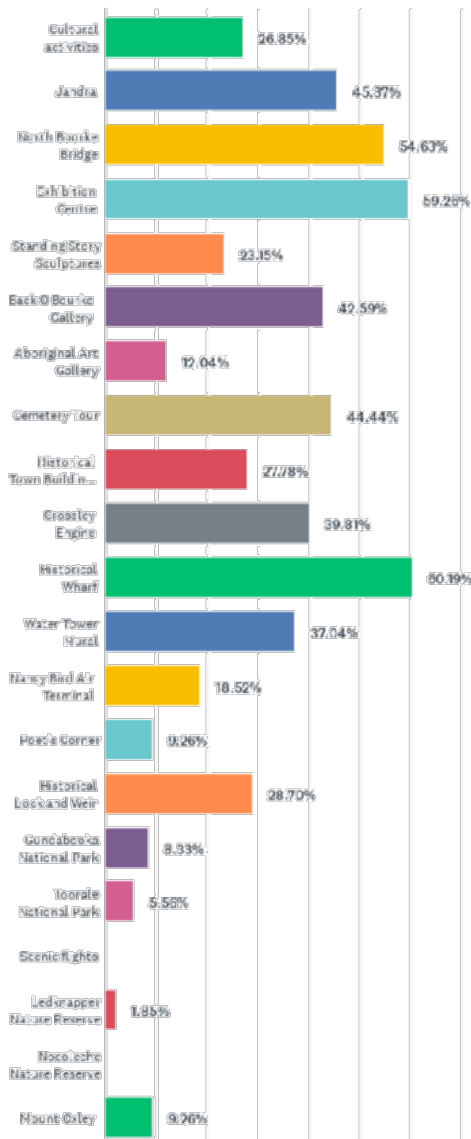


### HOW DID YOU TRAVEL TO BOURKE?



## JUNE 2023

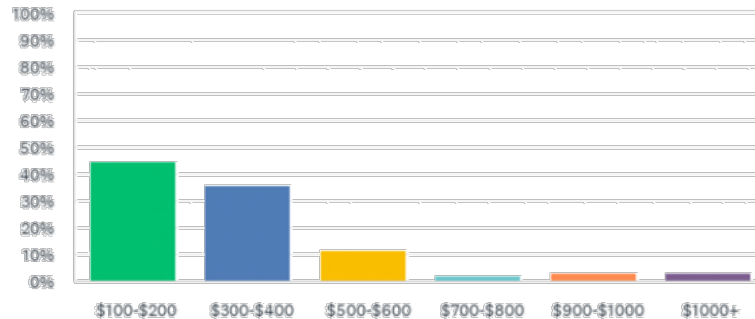
### WHAT ACTIVITIES HAVE YOU DONE OR PLAN TO DO DURING YOUR STAY?



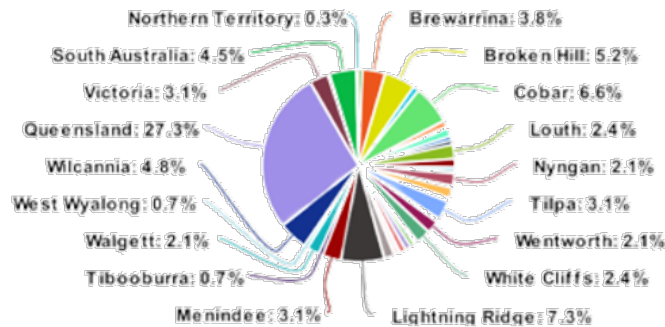


## JUNE 2023

**OVER THE ENTIRE STAY IN BOURKE, HOW MUCH IN TOTAL, INCLUDING ACCOMMODATION, DO YOU ESTIMATE YOU HAVE/WILL SPEND IN AUSTRALIAN DOLLARS?**



**WHAT TOWNS HAVE YOU VISITED, OR ARE YOU PLANNING TO VISIT ON THIS TRIP?**



**PLEASE LET US KNOW ABOUT ANY FEEDBACK YOU MAY HAVE REGARDING YOUR STAY.**

- "our experience at the information centre was fantastic, the lass went over and above to help us. We stayed at Kidman Camp Caravan Park. The facilities were clean and tidy, fantastic camp kitchen"
- "Mitchell Caravan Park – great!"
- "exhibition centre absolutely fantastic, very informative. Great set up for visitors"
- "caravan park good, needs a fire pit"
- "loved Longreach, mount surprise, port douglas and Atherton tablelands"
- "information centre still very helpful. Road signage absent from mays bend and the lock and weir sits in the opposite direction"
- "kidmans camp – good"
- "Bourke Bridge Inn very good. Michelle and Daniel lovely couple. Jandra captain great commentary. Jenny Greentree wonderful artist – lovely person"
- "great motel Bourke Bridge Inn"
- "myself and my friends use youtube to research"
- "fun people. Saw more emus then kangaroos – where are the kangaroos?"
- "friendly residents. We will be back!!"

## JUNE 2023

- "great caravan park. Good galleries. Very friendly"
- "we loved the standing sculptures, very beautiful, thanks"
- "the Mitchell caravan park was very good. Enjoyed the exhibition centre"
- "the orange sign threw us – we were looking for the big I sign for the info centre. Big "I" sign needs to be more prominent. Thank you for your help"
- "caravan par was good and quiet"
- "staying 2 nights @kidmans camp, probably would rate it @3 stars – there weren't any BBQ's that worked, showers didn't have anywhere to put soap, shampoo etc. Staff at entry a little nonchalant. Men's showers mouldy. Possibly a little tired and needing a revamp, some love or money"
- "stayed at kidman camp – not happy jan. BQQ's don't work x2, office staff rude, urinals don't work, no soap in some dispensers"
- "free camp was excellent"
- "well actually no feedback as our plan shad changed, so we had coffee and scones and it was beautiful ☺ <3"
- "kidmans camp – very nice place to stay. The movie at the information centre is outstanding. Everyone is friendly & helpful. A lot more to see and do than we were expecting. We came to Burke as rain was expected, rather than stay at Dunlop Station as we may have been stranded with closed roads"
- "enjoyed our first visit to Bourke. Thanks ☺"
- "little disappointed at the Kidman's camo caravan park where we were staying. Hosts are not happy or welcoming to visitors and maintenance was clearly lacking. We know it is for sale, but it is disappointing ☹"
- "great place"
- "everything was perfect, thank you for a lovely visit"
- "very much enjoyed the stray in all aspects"
- "very good. Kidmans camp is needing a bit of TLC"
- "due to lack of low cost/free camping we are unable to stay more than one night. Free camp is closed due to weather, cost of unpowered site at caravan park for one person expensive being \$25, plus there are only 2 sites and the other park not pet friendly. Had Bourke had more free/low cost camping, I am more than happy to pay, you would find people staying longer to explore, enjoy meals a shop in return helping the town and assisting travellers"
- "maritime trail signage needs restoration. Need to open up the North Bourke Bridge again – need government funding for this ICONIC BRIDGE. FORT BOURKE STOCKADE NEEDS TO BE OPEN AGAIN! Lock and weir needs better directional signage and information signage on site. Love this place and the area surrounding. We will be back"
- "frances was extremely helpful! Professional, knowledgeable and friendly. Bourke needs more free camps or low cost camps for travellers. Travellers love to spend money in town to support them"
- "Kidmans camp – great. Information Centre – great"
- "everything has been very satisfactory"
- "love it here"
- "you guys have been so lovely & helpful. See you on the way back!"
- "very helpful & friendly"
- "this information centre is charming. I will come back and enjoy a hot chocolate here"
- "very good – helpful"

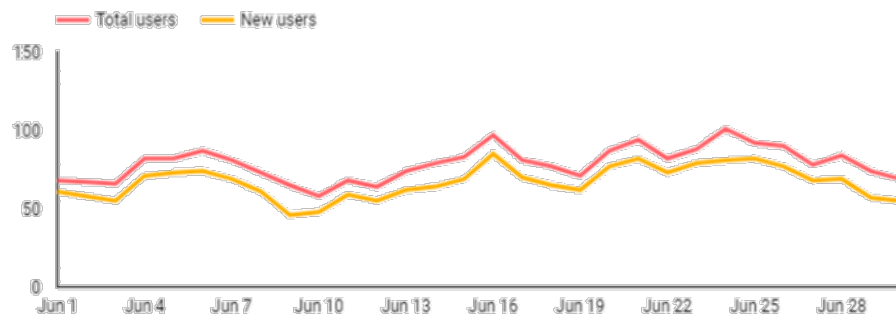
## JUNE 2023

- "motel was great and very clean"
- "thank you for being so helpful & pleasant"
- "many signs (maritime trail, lock and weir need it be redone as they are nearly illegible). The back o bourke exhibition centre is excellent as is Jandra Paddleboat. The sculpture trail at the exhibition centre looks good but would be better when properly sign posted. Maybe some signage telling trucks not to use their air brakes when coming into town. Perhaps some traffic calming on Mitchell Street near the high school"
- "very helpful lady at the info centre"
- "the Back O Bourke Centre has been put together with so much information about the area – a great learning curve. The film was excellent and the displays informative and well put together. You certainly need a long time to do it justice. 1. Some of the "earphone" stories took too long to get to the character that it was about 2. The air con was a little too cold. Well done Bourke"
- "lady at information centre was extremely helpful, much appreciated. Coffee and caramel slice was excellent tooo"
- "thank you for being open and for being so helpful and pleasant."
- "kidmans camp campground is great"
- "has certainly changed since the late 80s, wasn't sure what to expect this time but we are very happy we came. Much better now than before"
- "stayed at kidman camp. Very neat and tidy"

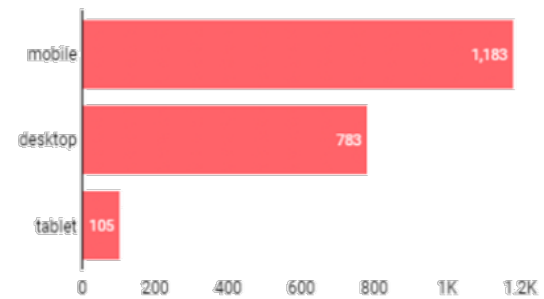
**BOBEC Website Statistics June 2023**

Total users <b>2.1K</b> ↑ 30.6%	New users <b>2.0K</b> ↑ 29.9%	Sessions per user <b>1.3</b> ↓ -2.3%	Page views <b>7K</b> ↑ 16.7%	Conversions <b>287</b> ↓ -17.3%	Device category ▾
					Country ▾
					User source / medium ▾

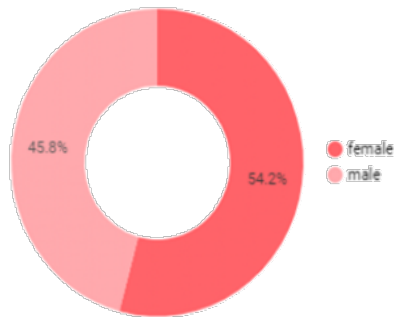
**Total users**



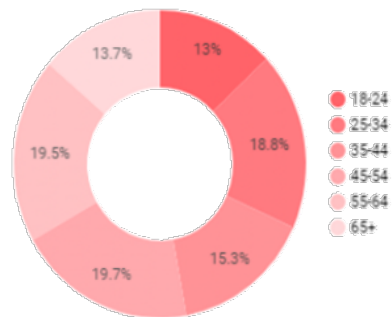
**Users by Device category**



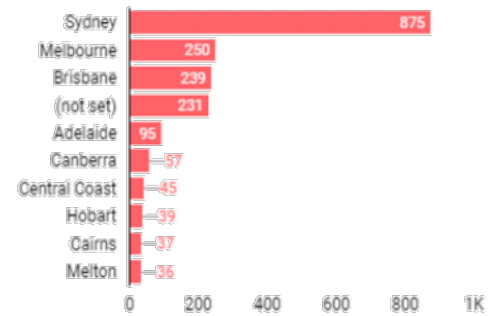
**Users by Gender**



**Users by Age**

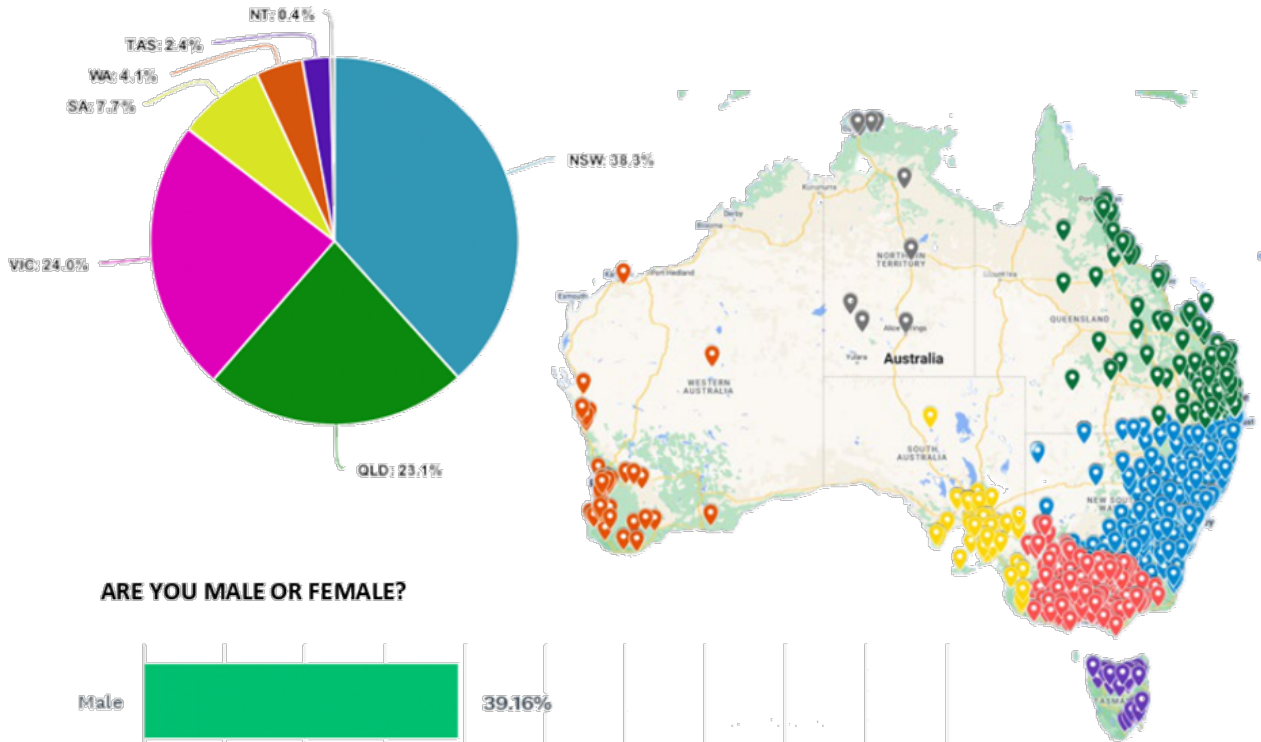


**Users by City**

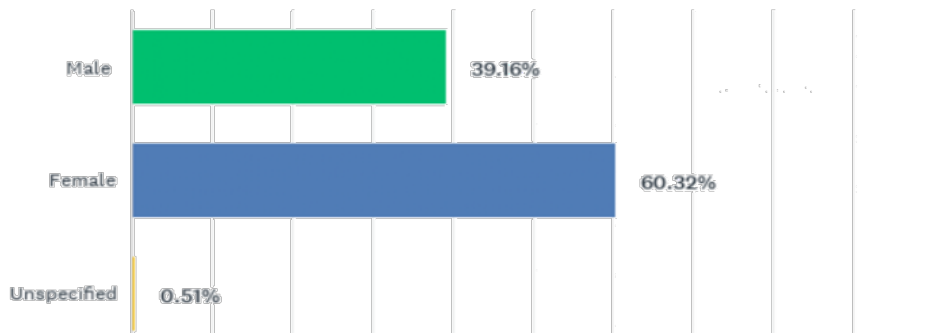


## 2022/2023 FINANCIAL YEAR

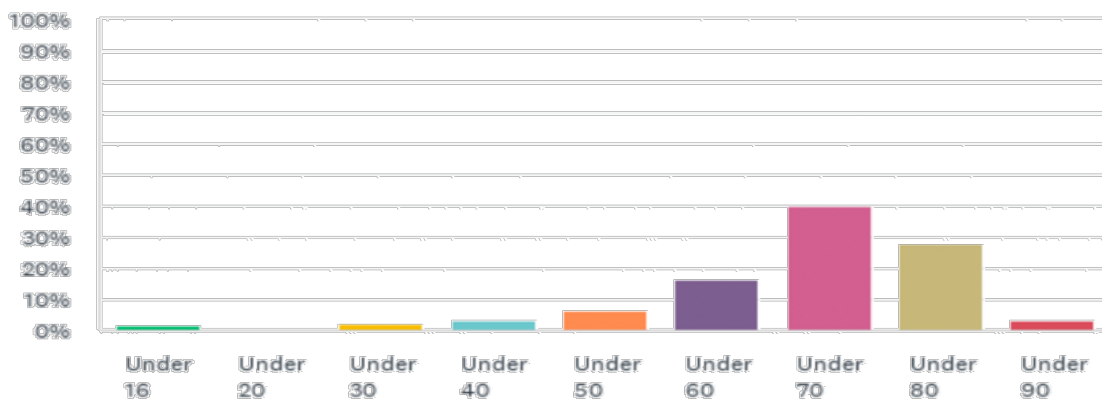
### WHAT IS YOUR HOME POSTCODE?



### ARE YOU MALE OR FEMALE?

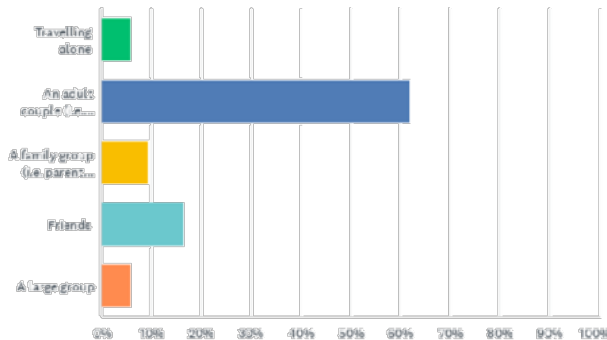


### WHAT IS YOUR AGE?

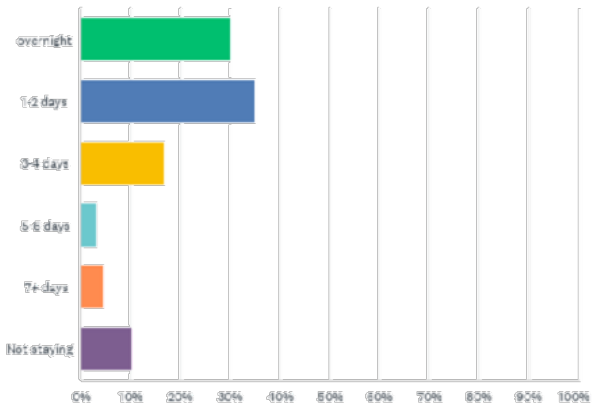


## 2022/2023 FINANCIAL YEAR

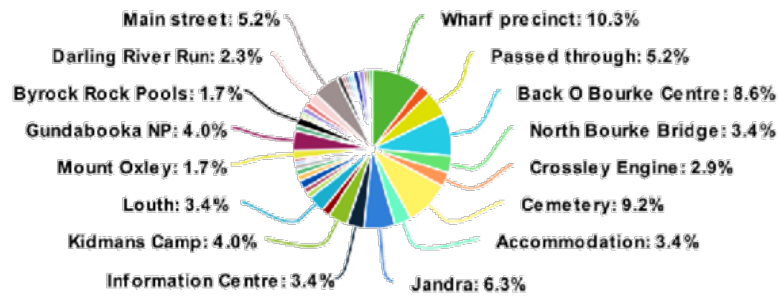
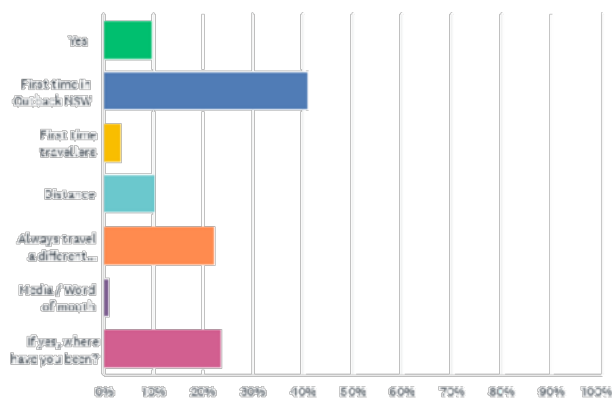
**HOW WOULD YOU DESCRIBE YOUR IMMEDIATE TRAVEL PARTY?**



**HOW LONG ARE YOU STAYING FOR?**



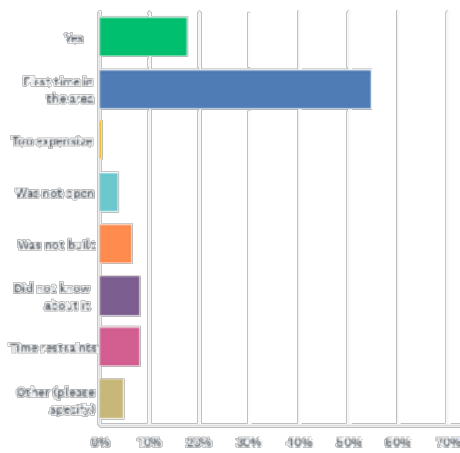
**HAVE YOU BEEN TO BOURKE BEFORE?**



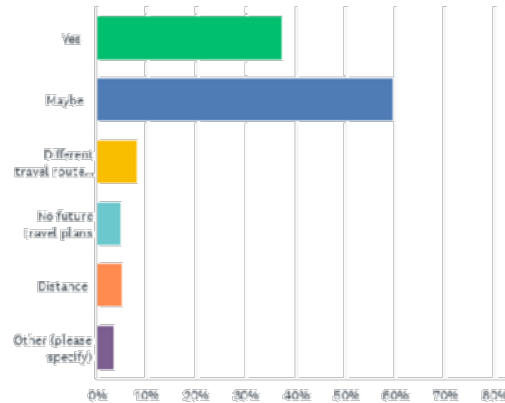
- Wharf precinct
- Back in the 80s
- Passed through
- Back O Bourke Centre
- North Bourke Bridge
- Crossley Engine
- Cemetery
- Accommodation
- Jandra
- Information Centre
- Kidmans Camp
- Coach Tour
- Louth
- Tilpa
- Trilby Station
- Wanaaring
- Pubs
- Bowling Club
- Farmstays
- Dunlop Station
- Aboriginal Art Gallery
- Mount Oxley
- Gundabooka NP
- Toorale NP
- Byrock Rock Pools
- Citrus farms
- Cotton Gin
- Fort Bourke Stockade
- Old police station
- Darling River Run
- Main street
- Boat ramp
- Water tower mural
- Ledknappers Nature Reserve
- Bourke Show
- Back in the 90s
- Enngonia
- Lock and weir
- Fords Bridge
- Skate Park
- Bakery

## 2022/2023 FINANCIAL YEAR

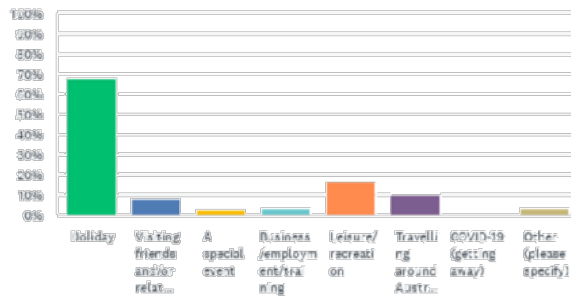
### HAVE YOU BEEN THROUGH BACK O BOURKE CENTRE?



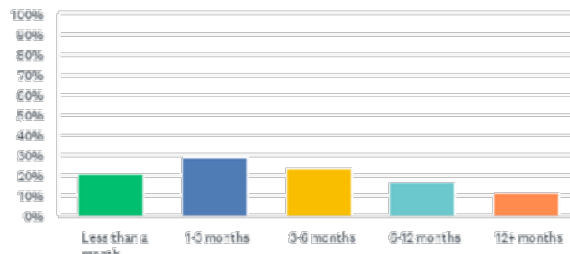
### WILL YOU BE RETURNING TO BOURKE?



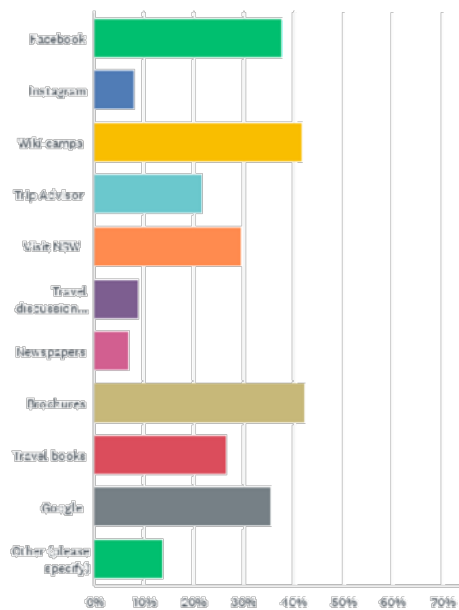
### WHAT IS THE PURPOSE OF YOUR TRIP?



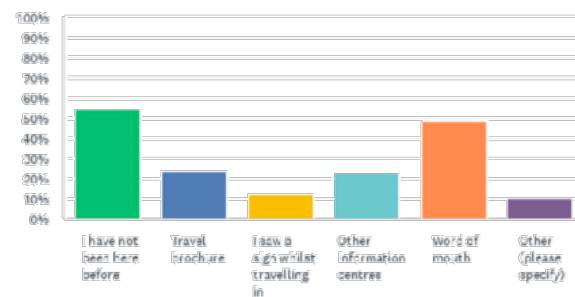
### HOW LONG AGO DID YOU PLAN FOR THIS TRIP?



### WHAT FORMS OF MEDIA DO YOU USE TO FIND INFORMATION?

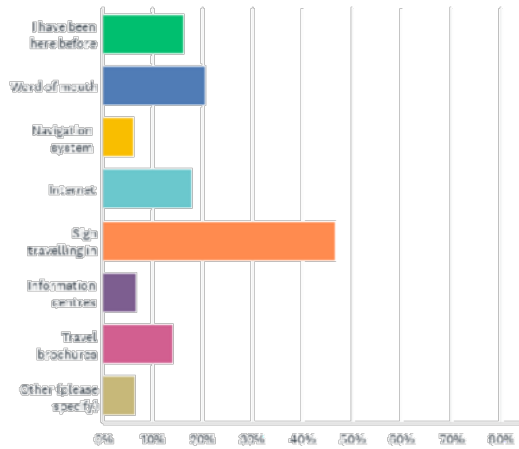


### WHAT DETERMINES YOUR DECISION AS TO WHERE TO GO?

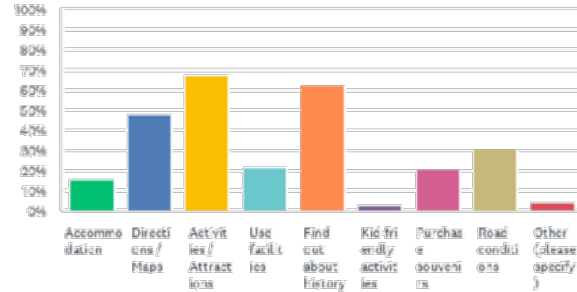


## 2022/2023 FINANCIAL YEAR

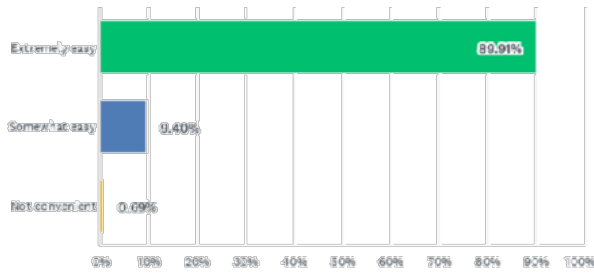
### HOW DID YOU FIND OUT ABOUT THIS INFORMATION CENTRE?



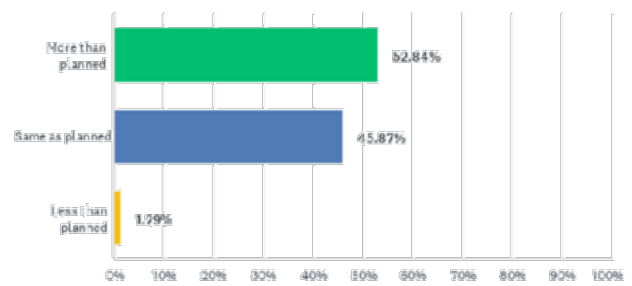
### WHAT INFORMATION ARE YOU LOOKING FOR AT THE INFORMATION CENTRE?



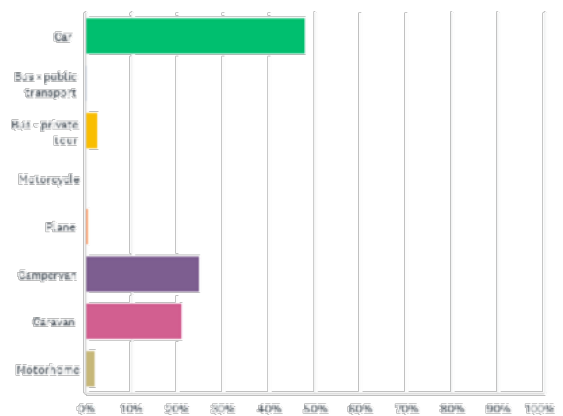
### IN YOUR OPINION, HOW EASY WAS IT TO FIND OUR LOCATION?



### HOW DO YOU THINK THE INFORMATION THAT YOU GAINED FROM THE CENTRE MIGHT INFLUENCE HOW LONG YOU STAY AND THE ACTIVITIES YOU DO?



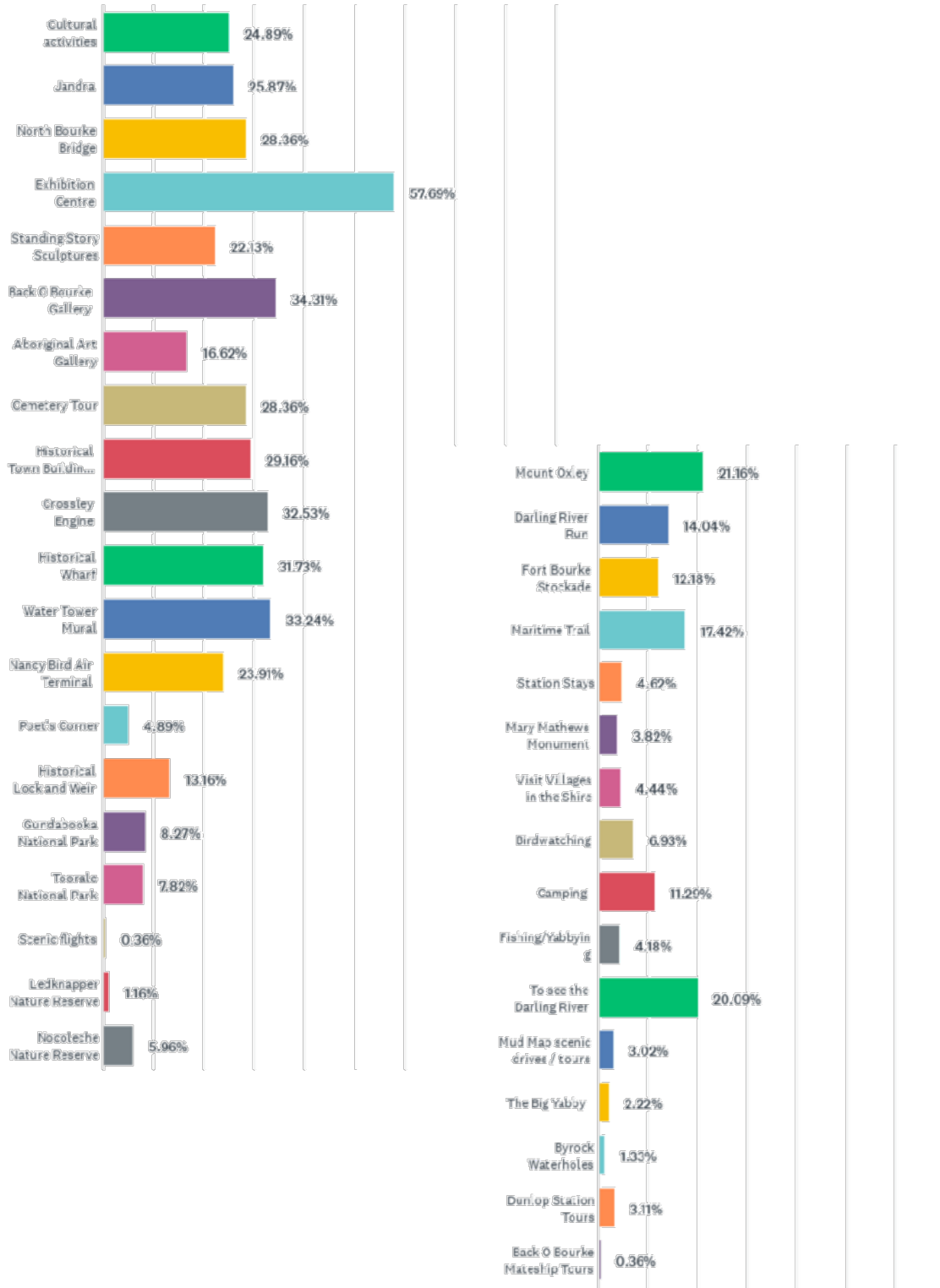
### HOW DID YOU TRAVEL TO BOURKE?





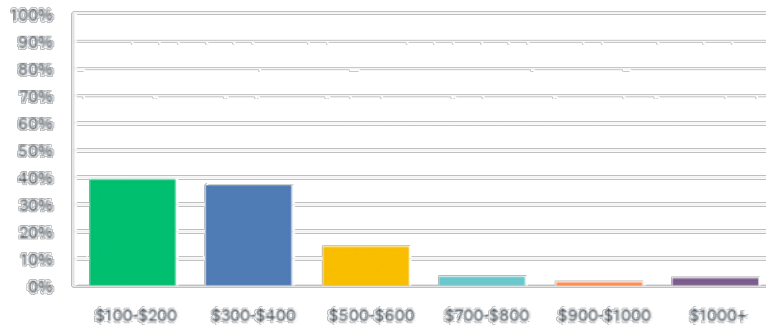
## 2022/2023 FINANCIAL YEAR

### WHAT ACTIVITIES HAVE YOU DONE OR PLAN TO DO DURING YOUR STAY?

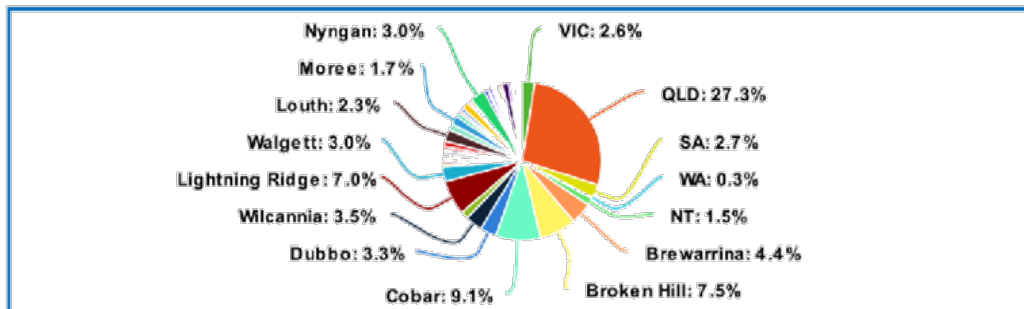


## 2022/2023 FINANCIAL YEAR

OVER THE ENTIRE STAY IN BOURKE, HOW MUCH IN TOTAL, INCLUDING ACCOMMODATION, DO YOU ESTIMATE YOU HAVE/WILL SPEND IN AUSTRALIAN DOLLARS?



WHAT TOWNS HAVE YOU VISITED, OR ARE YOU PLANNING TO VISIT ON THIS TRIP?



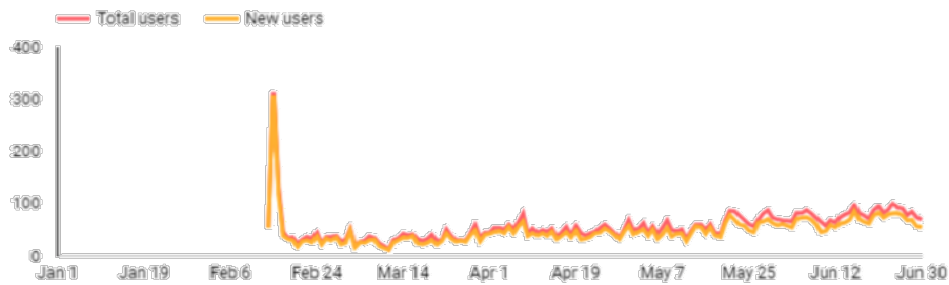
- VIC
- QLD
- SA
- WA
- NT
- Brewarrina
- Broken Hill
- Cobar
- Dubbo
- Wilcannia
- White Cliffs
- Lightning Ridge
- Walgett
- Cameron Corner
- Coonabarabran
- Darling River Run
- Enngonia
- Gilgandra
- Goodooga
- Wanaaring
- Wentworth
- Hillston
- Louth
- Menindee
- Moree
- Parkes
- Tamworth
- Tibooburra
- Tilpa
- Glen Innes
- Byrcock
- Nyngan
- Orange
- Narromine
- Silverton
- Sydney
- Trilby Station
- Wagga Wagga
- Pooncarrie
- Narrabri
- Mudgee
- Hay
- Griffith
- Bathurst
- Lake Cargeligo
- Inverell
- Coffs Harbour
- Canberra
- Burren Junction
- Goulburn
- Gunnedah

meta-chart.com

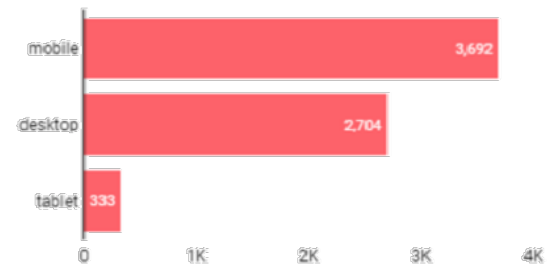
**2022/2023 Statistics for BOBEC Website**  
(14 February 2023 to 30 June 2023)

Total users <b>6.7K</b> ↑ N/A	New users <b>6.7K</b> No data	Sessions per user <b>1.3</b> No data	Page views <b>25K</b> No data	Conversions <b>1K</b> No data	Device category ▾
					Country ▾
					User source / medium ▾

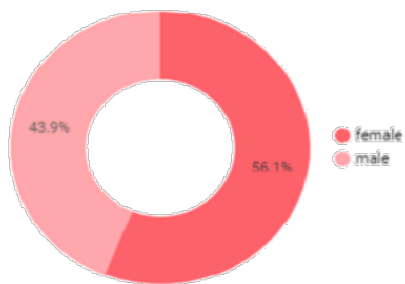
Total users



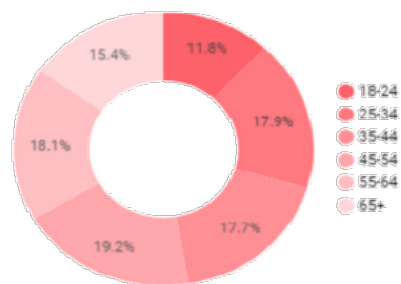
Users by Device category



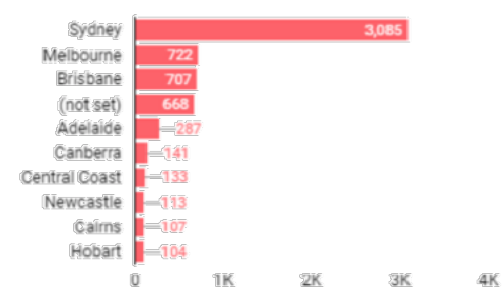
Users by Gender



Users by Age



Users by City



ROAM

## 22 CLOSED SESSION

### **Recommendation**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

#### **22.1 \*\*\* Plant Hire Tenders 2023/2024**

This matter is considered to be confidential under Section 10A(2) - (d)(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

#### **22.2 \*\*\* Proposed Sale of Land to Bourke Aboriginal Corporation Health Service**

This matter is considered to be confidential under Section 10A(2) - (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

