



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Monday, 27 November 2023
Time: 9.15am
Location: Bourke Shire Council
29 Mitchell Street Bourke NSW

BUSINESS PAPER

Ordinary Council Meeting

27 November 2023

Leonie Brown
General Manager

Time	Event	Representative	Organisation
9.00am	Community Open Forum for members of the public to address Council		
10.30am	Monthly Update	Detective Inspector Andrew Barnes	Central North Police District
11.00am	Citizenship Ceremony	Mr Karl Buckley	



DECLARATION OF INTEREST FORM COUNCIL OFFICIAL

FOR USE AT COUNCIL AND COMMITTEE MEETINGS

NAME OF COUNCIL OFFICIAL DECLARING INTEREST:
ACTION PROPOSED:
<p>Tick one box only:</p> <p><input type="checkbox"/> In my opinion, my interest is pecuniary, and I am therefore required to take the action specified in Part 4 of Council’s Code of Conduct.</p> <p><input type="checkbox"/> In my opinion, my interest is non-pecuniary but significant. I am unable to remove the source of conflict. I am therefore required to treat the interest as if it were pecuniary and take the action specified in clause 5.10 of Council’s Code of Conduct.</p> <p><input type="checkbox"/> In my opinion, my interest is non-pecuniary and less than significant. I therefore make this declaration as I am required to do pursuant to clause 5.11 of Council’s Code of Conduct. However, I intend to continue to be involved with the matter.</p>
COUNCIL OFFICIAL
<p>I, _____ (name of COUNCIL OFFICIAL) disclose the above interest and acknowledge that I will take appropriate action as I have indicated above.</p> <p>Signed: _____ Date: _____</p>
GENERAL MANAGER – required for all declarations:
<p>I have noted the above declaration and I note your opinion and/or the action you have proposed.</p> <p>Signed: _____ Date: _____</p>
DEFINE YOUR INTEREST:
<p>Is your interest:</p> <p><input type="checkbox"/> Pecuniary (see dealing with pecuniary interests)?</p> <p><input type="checkbox"/> Non pecuniary (see dealing with non–pecuniary interests)</p>
MATTER IN WHICH YOU HAVE AN INTEREST: (Please provide full details, including item number on Council agenda)
NAME OF THE INTEREST:
<p>Be specific and include information such as:</p> <ul style="list-style-type: none"> - The names of any person or organisation with which you have a relationship; - The nature of your relationship with the person or organisation; - The reason(s) why you consider the situation may (or may be perceived to) give rise to a conflict between your personal interests and your public duty as a COUNCIL OFFICIAL .

<p>MANAGING LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS:</p> <p>Clause 5.11 of Council’s Code of Conduct provides that if you determine that a non-pecuniary conflict of interest is less than significant and does not require further action, you must provide an explanation of why you consider that conflict does not require further action in the circumstances.</p>
<p>IS YOUR NON-PECUNIARY INTEREST LESS THAN SIGNIFICANT?</p> <p>If you are of the view that your non-pecuniary interest is less than significant, please provide your explanation directly below (only complete if you are claiming that your non-pecuniary interest is less than significant).</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>DEFINITIONS:</p> <p>A PECUNIARY INTEREST is an interest that a designated person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person (see Part 4 of Council’s Code of Conduct).</p> <p>A NON-PECUNIARY INTEREST is a private or personal interest that does not amount to pecuniary interest as defined by Part 5 of Council’s Code of Conduct.</p>
<p>MANAGING PECUNIARY INTERESTS:</p> <p>Part 4.10 of Council’s Code of Conduct requires designated persons to declare in writing to the General Manager the nature of a pecuniary interest the person has in any Council matters, as soon as practicable after becoming aware of the interest.</p>
<p>MANAGING SIGNIFICANT NON-PECUNIARY INTERESTS:</p> <p>Clause 5.10 of Council’s Code of Conduct provides that you must manage a significant non-pecuniary interest by not participating in consideration of, or decision making in relation to, the matter in which you have the significant non-pecuniary conflict of interest and the matter being allocated to another person for consideration or determination, or if the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a council or committee meeting, by managing the conflict of interest as if you had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code.</p>
<p>MANAGING NON-PECUNIARY INTERESTS:</p> <p>Clause 5.8 of Council’s Code of Conduct states that how you manage a non-pecuniary interest will depend on whether or not it is significant. Clause 5.9 of Council’s Code of Conduct states that, as a general rule, a non-pecuniary conflict of interests will be significant where a matter does not raise a pecuniary interest but involves:-</p> <ul style="list-style-type: none"> a) a relationship between a council official and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative for the purposes of clause 4.4 of the Code or another person from the council official’s extended family that the council official has a close personal relationship with, or another person living in the same household; b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship; c) an affiliation between the council official and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a council official’s affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation; d) membership, as the council’s representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of the council and the organisation are potentially in conflict in relation to the particular matter; e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code) that is not a pecuniary interest for the purposes of clause 4.1of the Code; f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

Statement of ethical obligations

In accordance with Councils adopted Code of Meeting Practice (Clause 3.23), Councillors are reminded of their Oath or Affirmation of Office made under section 233A of the Local Government Act and their obligations under the Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Order Of Business

1	Opening Prayer	9
2	Acknowledgement of Country	9
3	Remembrance	9
4	Apologies and Applications for Leave of Absence	9
5	Attendance By Audio Visual Link By Councillors	9
6	Disclosures of Interest	9
7	Mayoral Minute	10
	7.1 Mayoral Minute - Mayoral Activities	10
8	Starring of Items	11
9	Confirmation of Minutes	11
10	Rescission Motions	33
	Nil	
11	Notices of Motion	33
	Nil	
12	Business Arising	34
	12.1 Calendar of Events	34
	12.2 Information to Councillors	35
	12.3 *** Business Arising Report	37
13	Engineering Services Department	53
	Nil	
14	Environmental Services & Development Department	53
	Nil	
15	General Manager	54
	15.1 *** Regional Drought Resilience Plans	54
	15.2 *** Naming of North Bourke Oval	58
	15.3 Licencing of Infrastructure for Communication Purposes	72
16	Corporate Services Department	74
	16.1 *** Bank Reconciliation and Statement of Bank Balances - 31 October 2023	74
	16.2 *** Investment Portfolio Report as at 31 October 2023	76
	16.3 *** 2022/2023 Audited Financial Statements and Auditors Reports	80
	16.4 *** Quarterly Budget Review to 30 September 2023	94
17	Economic Development Department	108
	Nil	

18	Delegates and Councillors Reports.....	108
	Nil	
19	Policies.....	108
	Nil	
20	Précis of Correspondence	108
	Nil	
21	Activity Reports.....	109
21.1	Engineering Services - Road Works and Workshop Activity Report	109
21.2	Engineering Services - Parks and Gardens, Town Services, Water and Waste Water Activity Report.....	112
21.3	Planning, Regulatory & Environmental Services Activity Report	120
21.4	General Manager's Activity Report	122
21.5	Library Activity Report.....	127
21.6	Tourism and Events Activity Report	130
22	Closed Session.....	143

- 1 OPENING PRAYER**
- 2 ACKNOWLEDGEMENT OF COUNTRY**
- 3 REMEMBRANCE**
- 4 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**
- 5 ATTENDANCE BY AUDIO VISUAL LINK BY COUNCILLORS**
- 6 DISCLOSURES OF INTEREST**

7 MAYORAL MINUTE

7.1 MAYORAL MINUTE - MAYORAL ACTIVITIES

File Number: 1707
Author: Barry Hollman, Mayor
Authoriser: Leonie Brown, General Manager
Attachments: Nil

The Activities of the Mayor from 22 October 2023 to 17 November 2023 were as follows:

Date	Meeting	Location
23/10/2023	Bourke Shire Council Meeting	Council Chambers
25/10/2023	Opening Bourke Community Garden	23 Anson Street, Bourke
25/10/2023	Meeting regarding North Bourke Drainage	Conference Room
26/02/2023	Meeting with Assistant Commissioner Brett Greentree	Conference Room
01/11/2023	Meeting with Peter Thompson, Murray Darling Association	Conference Room
03/11/2023	Attended Funeral for Cr Peter Abbott	Cobar
08/11/2023	Meeting with Paroo Shire - MOU	Via Audio Visual Link
10/11/2023	Border Regional Organisation of Councils Ordinary Meeting and AGM	Tenterfield Shire Council
15/11/2023	Attended Opening at Bourke High School	Bourke High School
15/11/2023	Meeting with the Hon Yasmin Catley, NSW Minister for Police and Counter Terrorism	Conference Room
16/11/2023	NSW Joint Organisations Chairs Forum	Via Audio Visual Link

Recommendation

That the information in the Mayoral Minute – Mayoral Activities Report as presented to Council on Monday, 27 November 2023, be noted.

8 STARRING OF ITEMS

9 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 23 October 2023



MINUTES

Ordinary Council Meeting

23 October 2023

Order Of Business

1	Opening Prayer	4
2	Acknowledgement of Country	4
3	Remembrance	4
4	Apologies and Applications for Leave of Absence	4
5	Attendance By Audio Visual Link By Councillors	5
6	Disclosures of Interest	5
7	Mayoral Minute	6
7.1	Mayoral Minute - Mayoral Activity	6
7.2	*** Mayoral Minute - Cross Border MoU - Bulloo Shire	7
8	Starring of Items	8
9	Confirmation of Minutes	8
10	Rescission Motions	8
	Nil	
11	Notices of Motion	8
	Nil	
12	Business Arising	9
12.1	Calendar of Events.....	9
12.2	Information to Councillors	9
12.3	*** Business Arising Report	9
13	Engineering Services Department	9
	Nil	
14	Environmental Services & Development Department	10
14.1	Alcohol Free Zone - Township of Bourke	10
15	General Manager	10
15.1	*** Christmas - New Year Closure	10
15.2	*** Council Representation on Outback Arts	11
15.3	Disclosure of Interest in Written Returns.....	11
15.4	Australia Day.....	12
16	Corporate Services Department	12
16.1	*** Bank Reconciliation and Statement of Bank Balances - 30 September 2023	12
16.2	*** Investment Portfolio Report as at 30 September 2023	13
16.3	Code of Conduct - Annual Summary	13
16.4	Agency Information Guide and Access to Information Policy Review	14
17	Economic Development Department	14

17.1	Historical Hotel Tour.....	14
18	Delegates and Councillors Reports.....	14
	Nil	
19	Policies.....	14
	Nil	
20	Précis of Correspondence	15
20.1	*** Rotary Club Seniors Christmas Party	15
21	Activity Reports.....	15
21.1	Engineering Services - Road Works and Workshop Activity Report	15
21.2	Engineering Services - Parks and Gardens, Town Services, Water and Waste Water Activity Report.....	16
21.3	Planning, Regulatory and Environmental Services Activity Report.....	16
21.4	General Manager's Activity Report	16
21.5	Library Activity Report.....	17
21.6	Tourism and Events Activity Report	17
22	Closed Session.....	18
22.1	*** Tender for Provision of Linemarking Services	19
22.2	*** Mayoral Minute - General Managers Performance Review	20

**MINUTES OF SHIRE OF BOURKE
ORDINARY COUNCIL MEETING
HELD AT THE BOURKE SHIRE COUNCIL, 29 MITCHELL STREET BOURKE NSW
ON MONDAY, 23 OCTOBER 2023 AT 9.15AM**

PRESENT: Cr Barry Hollman (Mayor), Cr Victor Bartley, Cr Sarah Barton, Cr Sally Davis, Cr Cec Dorrington, Cr Lachlan Ford (Deputy Mayor), Cr Sam Rice, Cr Grace Ridge, Cr Robert Stutsel

IN ATTENDANCE: Leonie Brown (General Manager), Peter Brown (Manager Works), Paul Flanagan (Manager Roads Services), Melanie Milgate (Economic Development Manager), Ang Pasang Rai (Manager Corporate Services), Dwayne Willoughby (Manager Environmental Services), Margo Anderson (Executive Assistant - Minutes)

1 OPENING PRAYER

The Mayor opened the meeting with a prayer

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor then provided an Acknowledgment of Country

3 REMEMBRANCE

Council stood in silence in the memory of the following recently deceased:

Cr Peter Abbott	Edith Clatworthy	Jim Field	Dean Haseloff
Chris Johnson	Patsy Knight	Daphne Mackay	Dorothy O'Malley
David Sutton	David Watson	Warren Watzel	

4 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

A request for Leave of Absence was received from Cr Nathan Ryan who was absent from the meeting due to personal reasons.

Resolution 2023/220

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the apology received from Councillor Nathan Ryan be accepted and leave of absence granted.

Carried

5 ATTENDANCE BY AUDIO VISUAL LINK BY COUNCILLORS

Nil

6 DISCLOSURES OF INTEREST

Cr Victor Bartley declared a pecuniary interest in Item 12.3. of the Agenda – Business Arising, Proposed Sale of Land to Bourke Aboriginal Corporation Health Service. The reason for such interest is that Cr Bartley is a Director on the Board of Management for the Bourke Aboriginal Corporation Health Service. In making this declaration, Cr Bartley advised he would leave the Chamber and be out of sight should Council consider this matter as part of Item 12.3 of the Agenda.

Cr Victor Bartley declared a significant non-pecuniary interest in Item 20.1 of the Agenda – Rotary Club Seniors Christmas Party. The reason for such interest is that Cr Bartley is a member of the Bourke Rotary Club, the applicant for financial assistance from Council in this matter. In making this declaration, Cr Bartley advised that he would leave the Chamber and be out of sight during Councils consideration of Item 20.1 of the Agenda.

Cr Sarah Barton declared a significant non-pecuniary interest in Item 12.3 of the Agenda - Business Arising, Proposed Projects Under Phase 4 of the Local Roads and Community Infrastructure Program (LR&CIP). The reason for such interest is that Cr Barton is the Secretary for the Back O' Bourke Picnic Race Club who make use of the Renshaw Sporting Complex and facilities, a potential project as listed in the report. In making this declaration, Cr Barton advised that she would leave the Chamber and be out of sight should Council consider this matter as part of Item 12.3 of the Agenda.

Cr Sarah Barton declared a significant non-pecuniary interest in Item 21.4 of the Agenda – General Managers Activity Report, Community Assets Program. The reason for such interest is that Cr Barton is employed by the Department of Regional NSW who administer this grant. In making this declaration, Cr Barton advised that she would leave the Chamber and be out of sight should Council consider this matter as part of Item 21.4 of the Agenda.

Cr Sarah Barton declared a significant non-pecuniary interest in Item 22.2 of the Agenda – Mayoral Minute – General Managers Performance Review. The reason for such interest is that Cr Barton has a family relationship with the General Manager. In making this declaration, Cr Barton advised that she would leave the Chamber and be out of sight during Councils consideration of Item 22.2 of the Closed Session Agenda.

Cr Sally Davis declared a pecuniary conflict of interest in Item 12.3 of the Agenda – Business Arising, North Bourke Storm Water Drainage. The reason for such interest is that Cr Davis and her husband own land adjacent to the land the subject of the reports and is in discussion with Council regarding a potential sale of a portion of such land. In addition, she has a friendship with the landowner (Mr G Seiler). In making this declaration, Cr Davis advised she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 12.3 of the Agenda.

Cr Cec Dorrington declared a significant non-pecuniary interest in Item 22.2 of the Agenda – Mayoral Minute – General Managers Performance Review. The reason for such interest is that Cr Dorrington has a family relationship with the General Manager. In making this declaration, Cr

Dorrington advised that he would leave the Chamber and be out of sight during Councils consideration of Item 22.2 of the Closed Session Agenda.

Cr Grace Ridge declared a pecuniary conflict of interest in Item 12.3 of the Agenda – Business Arising, North Bourke Storm Water Drainage. The reason for such interest is that Cr Ridge and her family have a business relationship with the owner of the land detailed within the report. In making this declaration Cr Ridge advised that she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 12.3 of the Agenda.

Cr Grace Ridge declared a significant non-pecuniary interest in Item 12.3 of the Agenda - Business Arising, Proposed Projects Under Phase 4 of the Local Roads and Community Infrastructure Program (LR&CIP). The reason for such interest is that Cr Ridge is the President of the Bourke P & A Show Committee who make use of the Renshaw Sporting Complex and facilities, a potential project listed in the report. In making this declaration, Cr Ridge advised that she would leave the Chamber and be out of sight should Council consider this matter as part of Item 13.3 of the Agenda.

Councils General Manager, Mrs Leonie Brown, declared a significant non-pecuniary interest in Item 20.1 of the Agenda – Rotary Club Seniors Christmas Party. The reason for such interest is that Mrs Brown is a member of the Bourke Rotary Club, the applicant for financial assistance from Council in this matter. In making this declaration, Mrs Brown advised that she would leave the Chamber and be out of sight during Councils consideration of Item 20.1 of the Agenda.

Councils General Manager, Mrs Leonie Brown declared a pecuniary conflict of interest in Item 22.2 of the Councils Closed Session Agenda –Mayoral Minute-General Managers Performance Review. The reason for such interest is that the report relates directly to Mrs Brown employment. In making this declaration Mrs Brown advised that she would leave the Chamber and be out of sight during Councils consideration of Item 22.2 of the Closed Session Agenda.

7 MAYORAL MINUTE

7.1 MAYORAL MINUTE - MAYORAL ACTIVITY

File Number: M2.1

The Council had before it the report of the Mayor regarding the Mayoral Minute - Mayoral Activity.

Resolution 2023/221

Moved: Cr Barry Hollman

That the Mayoral Minute regarding Mayoral Activity, as presented to Council on Monday, 23 October 2023, be noted.

Carried

At this juncture, the Mayor extended his thanks to Cr Lachlan Ford for opening the Back O' Bourke Stampede given the Mayors inability to attend, and to the Committee, volunteers and staff who assisted with the organisation of this most successful event.

7.2***** MAYORAL MINUTE - CROSS BORDER MOU - BULLOO SHIRE**

File Number: C6.7, T4.1, A3.23

The Council had before it the report of the Mayor regarding the Mayoral Minute - Cross Border MoU - Bulloo Shire.

Resolution 2023/222

Moved: Cr Barry Hollman

- 1. That Council advise the Border Region Organisation of Councils (BROC), Bulloo Shire Council and Paroo Shire Council that it supports the Cross Border initiatives.**
- 2. That Council agree to entering into separate Memorandums of Understanding with Bulloo Shire Council and Paroo Shire Council, generally based on the draft MoU as provided by BROC.**
- 3. That the Mayor and General Manager be authorised to take the necessary action to negotiate, finalise and enter into separate Memorandums of Understanding with Bulloo Shire Council and Paroo Shire Council.**

Carried

8 STARRING OF ITEMS

Council's Code of Meeting Practice provides that Council may at any time, resolve to adopt multiple items of business on the agenda by way of a single resolution.

In this regard the council had before it a list of reports, unstarred, with such items proposed to be adopted by Council in a single resolution. The following additional reports were identified by Council to be starred for individual consideration.

Item No	Name of Report	Officer
15.4	Australia Day	Leonie Brown
17.1	Historical Hotel Tour	Melanie Milgate

Resolution 2023/223

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the recommendations as detailed in the un-starred items as contained in the agenda for the Ordinary Meeting of Council, held on Monday, 23 October 2023 be adopted save and except for Items No 15.4 and 17.1 of the Agenda, with such items to be considered seperately.

Carried

9 CONFIRMATION OF MINUTES

Resolution 2023/224

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the minutes of the Ordinary Council Meeting held on 25 September 2023 be taken as read, confirmed as correct minutes and signed by the Mayor and the General Manger.

Carried

10 RESCISSION MOTIONS

Nil

11 NOTICES OF MOTION

Nil

12 BUSINESS ARISING

12.1 CALENDAR OF EVENTS

File Number: C12.6

The Council had before it the report of the General Manager regarding the Calendar of Events.

Resolution 2023/225

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the report of the General Manager regarding the Calendar of Events, as presented to Council on Monday, 23 October 2023, be noted.

Carried

12.2 INFORMATION TO COUNCILLORS

File Number: C12.1

The Council had before it the report of the General Manager regarding the Information to Councillors.

Resolution 2023/226

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the report of the General Manager regarding Information to Councillors, as presented to Council on Monday, 23 October 2023, be noted.

Carried

12.3 *** BUSINESS ARISING REPORT

File Number: C12.1

The Council had before it the report of the General Manager regarding the Business Arising.

Resolution 2023/227

Moved: Cr Robert Stutsel

Seconded: Cr Lachlan Ford

That the report of the General Manager regarding Business Arising, as presented to Council on Monday, 23 October 2023, be noted.

Carried

13 ENGINEERING SERVICES DEPARTMENT

Nil

14 ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT

14.1 ALCOHOL FREE ZONE - TOWNSHIP OF BOURKE

File Number: H1.5

The Council had before it the report of the Manager Environmental Services regarding the Alcohol Free Zone - Township of Bourke.

Resolution 2023/228

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That Council approves the continuation of the Alcohol-Free Zone within the levee of the township of Bourke from 1 January 2024 to 31 December 2027 and to notify the public in accordance with the Ministerial Guidelines.

Carried

15 GENERAL MANAGER

15.1 *** CHRISTMAS - NEW YEAR CLOSURE

File Number: A3.10.1

The Council had before it the report of the General Manager regarding the Christmas - New Year Closure.

Resolution 2023/229

Moved: Cr Sally Davis

Seconded: Cr Sam Rice

- 1. That Councils Shire Office and Library close at 4.30pm on Thursday, 21 December 2023 and re-open at their respective regular opening times on Monday, 8 January 2024.**
- 2. That Councils other facilities including the Memorial Swimming Pool, Waste Depot and Back O' Bourke Exhibition Centre close for Christmas Day on Monday, 25 December 2023, and that dates and times of operation for these facilities during the remaining days of Christmas/New Year period be determined by the General Manager, having regard to demand and operational requirements.**
- 3. That it be noted that Council will maintain a skeleton crew to provide appropriate on-call staff to respond to urgent maintenance work or emergency situations during the holiday period.**
- 4. That the community be advised of Councils Christmas/New Year holiday arrangements.**

Carried

15.2 *** COUNCIL REPRESENTATION ON OUTBACK ARTS

File Number: 20260

The Council had before it the report of the General Manager regarding the Council Representation on Outback Arts.

Resolution 2023/230

Moved: Cr Grace Ridge

Seconded: Cr Victor Bartley

- 1. That the General Manager be requested to liaise with Councillor Ridge with a view to determining a suitable delegate and alternate delegate to represent Council on the Outback Arts.**
- 2. That following Councils determination of the delegate and alternate delegate, Outback Arts be advised accordingly.**

Carried

15.3 DISCLOSURE OF INTEREST IN WRITTEN RETURNS

File Number: C11.7,S2.29

The Council had before it the report of the General Manager regarding the Disclosure of Interest in Written Returns.

Resolution 2023/231

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

- 1. That the tabling of the Disclosure of Interest Returns at the Ordinary Meeting of Council held on 23 October 2023, as detailed in the report of the General Manager, be noted.**
- 2. That as per Information Access Guideline 1, as issued by the NSW Information Commissioner, Council proceed to publish the tabled Disclosure of Interest Returns of Councillors and Designated Persons on the Council website, on the basis of addresses and signatures on each Return being redacted prior to publication.**

Carried

15.4 AUSTRALIA DAY

File Number: C2.3-C2.31

The Council had before it the report of the General Manager regarding Australia Day.

Resolution 2023/232

Moved: Cr Sarah Barton

Seconded: Cr Sam Rice

1. That the award categories for the 2024 Australia Day Awards be as follows:

- Citizen of the Year
- Junior Citizen of the Year
- Sportsperson of the Year
- Junior Sportsperson of the Year
- Village Service Award
- Emergency Services Person of the Year
- Community Event of the Year

2. That nominations in respect of the 2024 Australia Day Awards open on Wednesday 1 November 2023 and close at 4.30 pm on Monday 4 December 2023.

3. That Council delegate to the General Manager the role of finalising the determination of the Bourke Shire Council Australia Day Award Recipients, having regard to deliberations to be undertaken as part of a Workshop of Councillors to be convened following the Ordinary Council meeting to be held on 18 December 2023.

Carried

16 CORPORATE SERVICES DEPARTMENT

16.1 *** BANK RECONCILIATION AND STATEMENT OF BANK BALANCES - 30 SEPTEMBER 2023

File Number: F1.1

The Council had before it the report of the Manager Corporate Services regarding the Bank Reconciliation and Statement of Bank Balances - 30 September 2023.

Resolution 2023/233

Moved: Cr Cec Dorrington

Seconded: Cr Sam Rice

That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 30 September 2023 be noted.

Carried

16.2 *** INVESTMENT PORTFOLIO REPORT AS AT 30 SEPTEMBER 2023

File Number: F1.1

The Council had before it the report of the Manager Corporate Services regarding the Investment Portfolio as at 30 September 2023.

Resolution 2023/234

Moved: Cr Cec Dorrington

Seconded: Cr Victor Bartley

1. That the report of the Manager Corporate Services regarding Council's Investment Portfolio as at 30 September 2023, as presented to Council on Monday, 23 October 2023, be received and noted.
2. That the Certificate of the Responsible Accounting Officer be noted, and the report adopted.

Carried

16.3 CODE OF CONDUCT - ANNUAL SUMMARY

File Number: 2573

The Council had before it the report of the Manager Corporate Services regarding the Code of Conduct - Annual Summary.

Resolution 2023/235

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

1. That it be noted that no Code of Conduct Complaints were made about Councillors and the General Manager, or costs incurred, during the reporting period of 1 October 2022 till 30 September 2023.
2. That the Office of Local Government be advised accordingly as per Part 11.2 of the Procedures for the Administration of the Model Code of Conduct.

Carried

16.4 AGENCY INFORMATION GUIDE AND ACCESS TO INFORMATION POLICY REVIEW

File Number: P4.1

The Council had before it the report of the Manager Corporate Services regarding the Agency Information Guide and Access to Information Policy Review.

Resolution 2023/236

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That Council adopt the Agency Information Guide 2023 and Access to Information Policy for integration into operational controls in accordance with *Government Information (Public Access) Act 2009*.

Carried

17 ECONOMIC DEVELOPMENT DEPARTMENT

17.1 *** HISTORICAL HOTEL TOUR

File Number: 2897, 3283

The Council had before it the report of the Manager Economic Development regarding the Historical Hotel Tour.

Resolution 2023/237

Moved: Cr Sally Davis

Seconded: Cr Grace Ridge

That the report of the Manager Economic Development regarding the Historic Hotel Tour, as presented to Council on Monday, 23 October 2023, be noted.

Carried

18 DELEGATES AND COUNCILLORS REPORTS

Nil

19 POLICIES

Nil

20 PRÉCIS OF CORRESPONDENCE

At this juncture, Cr Victor Bartley and the General Manager left the meeting, the time being 10:07 am.

20.1 *** ROTARY CLUB SENIORS CHRISTMAS PARTY

File Number: 1725, 4188

The Council had before it the report of the Executive Assistant regarding the Rotary Club Seniors Christmas Party.

Resolution 2023/238

Moved: Cr Robert Stutsel

Seconded: Cr Lachlan Ford

That Council accede to the request of the Bourke Rotary Club Inc, for financial assistance in the amount of \$500 to cover the hire costs of the Back O' Bourke Function Centre to assist the Club as it hosts a Christmas Party for Senior Citizens residing in Bourke on Saturday, 25 November 2023.

Carried

At this juncture, the General Manager returned to the meeting, the time being 10:09 am.

21 ACTIVITY REPORTS

21.1 ENGINEERING SERVICES - ROAD WORKS AND WORKSHOP ACTIVITY REPORT

File Number: E7.1

The Council had before it the report of the Manager Roads regarding the Engineering Services - Road Works and Workshop Activity.

Resolution 2023/239

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the report of the Manager Roads regarding Engineering Services - Road Works and Workshop Activity, as presented to Council on Monday, 23 October 2023, be noted.

Carried

21.2 ENGINEERING SERVICES - PARKS AND GARDENS, TOWN SERVICES, WATER AND WASTE WATER ACTIVITY REPORT

File Number: E7.1

The Council had before it the report of the Manager Works regarding the Engineering Services - Parks and Gardens, Town Services, Water and Waste Water Activity.

Resolution 2023/240

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the report of the Manager Works regarding Engineering Services - Parks and Gardens, Town Services and Water and Wastewater Activity, as presented to Council on Monday, 23 October 2023, be noted.

Carried

21.3 PLANNING, REGULATORY AND ENVIRONMENTAL SERVICES ACTIVITY REPORT

File Number: D3.1-A11.1-A8.1-S10.1

The Council had before it the report of the Manager Environmental Services regarding the Planning, Regulatory and Environmental Services Activity.

Resolution 2023/241

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the report of the Manager Environmental Services regarding Planning, Regulatory and Environmental Services Activity, as presented to Council on Monday, 23 October 2023, be noted.

Carried

21.4 GENERAL MANAGER'S ACTIVITY REPORT

File Number: G2.1

The Council had before it the report of the General Manager regarding the General Manager's Activity.

Resolution 2023/242

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the report of the General Manager regarding General Manager Activity, as presented to Council on Monday, 23 October 2023, be noted.

Carried

21.5 LIBRARY ACTIVITY REPORT

File Number: L4.1

The Council had before it the report of the Library Manager regarding the Library Activity.

Resolution 2023/243

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the report of the Library Manager regarding Library Activity, as presented to Council on Monday, 23 October 2023, be noted.

Carried

21.6 TOURISM AND EVENTS ACTIVITY REPORT

File Number: T4.3

The Council had before it the report of the Coordinator Tourism Operations regarding the Tourism and Events Activity.

Resolution 2023/244

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the report of the Coordinator Tourism regarding Tourism and Events Activity, as presented to Council on Monday, 23 October 2023, be noted.

Carried

22 CLOSED SESSION

At this juncture, the Council gave consideration to moving into Closed Session of Council.

Resolution 2023/245

Moved: Cr Cec Dorrington

Seconded: Cr Sarah Barton

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

22.1 * Tender for Provision of Linemarking Services**

This matter is considered to be confidential under Section 10A(2) - (d)(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

22.2 * Mayoral Minute - General Managers Performance Review**

This matter is considered to be confidential under Section 10A(2) - (a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

Carried

Council proceeded into closed session with the livestreaming of the meeting being paused at 10.10am.

At this juncture Cr Victor Bartley returned to the meeting, the time being 10:11am.

22.1 * TENDER FOR PROVISION OF LINEMARKING SERVICES**

File Number: 20262

The Council had before it the report of the Manager Roads regarding the Tender for Provision of Linemarking Services.

Resolution 2023/246

Moved: Cr Lachlan Ford

Seconded: Cr Cec Dorrington

- 1. That ACT Linemarking Pty Ltd; Central West Linemarking Pty Ltd t/a Central West Linemarking; Capital Lines & Signs Pty Ltd; Complete Linemarking Services Pty Ltd; OZ Linemarking NSW Pty Ltd; Stelcorp Pty Ltd t/a Total Linemarking Resources; and Jenalad Pty Ltd t/a Whiteline Road Services be awarded the contract for the provision of linemarking services as Panel Source Suppliers to Bourke Shire Council for the period 1 January 2024 to 31 December 2025.**
- 2. That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 31 December 2026.**
- 3. That Regional Procurement be advised of the Council Resolutions.**
- 4. That the documents and considerations in respect of this matter remain confidential to Council.**

Carried

At this juncture, Cr Sarah Barton, Cr Cec Dorrington, the General Manager, and at the request of Council, all staff left the meeting, the time being 10:12 am.

22.2 * MAYORAL MINUTE - GENERAL MANAGERS PERFORMANCE REVIEW**

File Number: S3.5.21, 3955

The Council had before it the report of the Mayor regarding the Mayoral Minute - General Managers Performance Review.

Resolution 2023/247

Moved: Cr Lachlan Ford

Seconded: Cr Sally Davis

- 1. That Council endorse the report of the General Managers Performance Review Committee and specifically the “Summary of Annual Performance Monitoring” advice as prepared by Local Government Management Solutions.**
- 2. That the General Manager, Mrs Leonie Brown, be congratulated on her performance score of 3.54 – “Meets Expectations to Exceeds Expectations” level.**
- 3. That following the 2022/2023 Annual Performance Review of Councils General Manager, Mrs Leonie Brown, and the better than satisfactory performance result, Mrs Browns existing Total Remuneration Package be increased by way of a 4.5% discretionary increase to \$292,600 effective 23 October 2023 for the duration of her Contract of Employment with Council.**
- 4. That the documents and considerations in respect of this matter remain confidential to the Council.**

Carried

Resolution 2023/248

Moved: Cr Sam Rice

Seconded: Cr Sally Davis

That Council moves out of Closed Council into Open Council.

Carried

At this juncture, Cr Sarah Barton, Cr Cec Dorrington, the General Manager and staff returned to the meeting, the time being 11.08am.

Open council resumed at 11.08am.

RESOLUTIONS FROM CLOSED SESSION OF COUNCIL

At the request of the Mayor, the Executive Assistant read to the meeting the Councils resolutions as determined in the Closed Session of Council.

The Meeting closed at 11.12am.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 27 November 2023.

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CHAIRPERSON

10 RESCISSION MOTIONS

Nil

11 NOTICES OF MOTION

Nil

12 BUSINESS ARISING

12.1 CALENDAR OF EVENTS

File Number: C12.6
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

Information is sent out monthly to advise when Council Meetings, meetings which Councillors are Delegates to and other meetings of which Council is a member of, or representatives of Council, are to be held.

Current Situation

Month	Date	Time	Meeting / Event	Location
2023				
November	23	8.30am	Joint Organisations Chairs Meeting	Parliament House, Sydney
November	24	8.30am	Country Mayors Association Meeting	Parliament House, Sydney
November	27	9.15am	Council Meeting	Council Chamber
December	8	8.30am	Alliance of Western Councils Meeting	Dubbo - venue to be confirmed
December	18	9.15am	Council Meeting	Council Chamber
2024				
February	26	9.15am	Council Meeting	Council Chamber
March	25	9.15am	Council Meeting	Council Chamber
April	22	9.15am	Council Meeting	Council Chamber
May	27	9.15am	Council Meeting	Council Chamber
June	24	9.15am	Council Meeting	Council Chamber
July	22	9.15am	Council Meeting	Council Chamber
August	26	9.15am	Council Meeting	Council Chamber

Recommendation

That the report of the General Manager regarding the Calendar of Events, as presented to Council on Monday, 27 November 2023, be noted.

12.2 INFORMATION TO COUNCILLORS

File Number: C12.1
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

Each month a list of correspondence is sent out in the Business Paper to Councillors to ensure that they have not missed any information since the last Business Paper was produced.

Current Situation

Information that has been provided to Councillors for the period 16 October 2023 to 17 November 2023 follows:

Date	Information Sent	Author	Email
17/10/2023	Community cohesion in light of current events	Local Government NSW	✓
17/10/2023	Basin Bulletin Issue 62	Murray Darling Association	✓
17/10/2023	Council Meeting Monday, 23 October 2023 and Photographs	Margo Anderson	✓
17/10/2023	News from the Barwon Electorate	Roy Butler, MP	✓
17/10/2023	The Weekly Newsletter, 17 October 2023	Local Government NSW	✓
18/10/2023	GMs Column for publication - 19 October 2023	Leonie Brown	✓
18/10/2023	Coulton's Catch Up - Monday 16 October	Mark Coulton, MP	✓
18/10/2023	Randwick City Council - Election of Mayor and Deputy Mayor	Randwick City Council	✓
19/10/2023	Business Papers for the October Ordinary and Closed Session Council Meeting , Monday 23 October 2023	Leonie Brown	✓
19/10/2023	Wanaaring Public School Presentation Night Invitation	Wendy Robb	✓
25/10/2023	GMs Column for publication – 26 October 2023	Leonie Brown	✓
25/10/2023	2022/2023 LGNSW Annual Report	Local Government NSW	✓
31/10/2023	Minutes of the October 2023 Council Meeting	Leonie Brown	✓
31/10/2023	Correspondence from the Office of Local Government (A872350-NC)	Office of Local Government	✓
01/11/2023	GMs Column for publication – 2 November 2023	Leonie Brown	✓
07/11/2023	Topical stories regarding Local Government issues	Inside Local Government	✓
07/11/2023	Advertisement published	Leonie Brown	✓
09/11/2023	GMs Column for publication – 9 November 2023	Leonie Brown	✓
10/11/2023	Bellingen Shire Council – Election of Deputy Mayor	Bellingen Shire Council	✓
10/11/2023	The Weekly Newsletter, 07 November 2023	Local Government NSW	✓

13/11/2023	The Executive Certificate for Elected Members course is now being offered in a hybrid format	Local Government NSW	✓
13/11/2023	Coulton's Catch Up - Monday 13 November 2023	Mark Coulton, MP	✓
14/11/2023	News from the Barwon Electorate 13 November 2023	Roy Butler, MP	✓
15/11/2023	GMs Column for publication – 16 November 2023	Leonie Brown	✓
16/11/2023	Declared outcomes of the LGNSW Board Election	Local Government NSW	✓
16/11/2023	Naming of the North Bourke Cricket Ground	Les Bunyan	✓
17/11/2023	The Weekly Newsletter, 16 November 2023	Local Government NSW	✓
17/11/2023	NSW Wild Dog Fence Extension project - Stakeholder update Nov 2023	Local Land Services	✓

Recommendation

That the report of the General Manager regarding Information to Councillors, as presented to Council on Monday, 27 November 2023, be noted.

12.3 * BUSINESS ARISING REPORT**

File Number: C12.1
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

Business outstanding from previous meetings.

Current Situation

GM GENERAL MANAGER	MW MANAGER WORKS
MCS MANAGER CORPORATE SERVICES	MRS MANAGER ROAD SERVICES
MES MANAGER ENVIRONMENTAL SERVICES	EDM ECONOMIC DEVELOPMENT MANAGER

362/2018	BIODIVERSITY CONSERVATION ACT 2016 - UPDATE
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY - MANAGER ENVIRONMENTAL SERVICES
FILE NUMBER	E6.1, E6.4, L8.1

RESOLUTION

1. That Council undertake a review of the potential impact on the sale of land held for industrial development including obtaining specialist advice as appropriate.
2. That on finalisation of that review a further report be brought back to Council.

ACTION TAKEN

1. Continue to lobby Government - matter evolving.
2. Issue of impact of the Biodiversity Act recently discussed at meeting of the Alliance of Western councils.
3. Meeting held with Alliance of Western Councils and Paul Scully, Shadow Minister for Planning, 1 September to provide an update on the impact if the Biodiversity Act.
4. Matter continues to be pursued by Western Alliance on behalf of member Councils.
5. Matter further discussed at the Alliance of Western Council Meeting held on 09/12/2022.
6. Impact of Biodiversity Act, and specifically the issue of the North Bourke Industrial lots, raised on Sydney Radio (2GB Ray Hadley 14/03/2023) by Chair of Western Alliance, Cr Craig Davies.
7. GM and MES attended Biodiversity teleconference organised by LGNSW held on 4 April 2023 . Submission from Council will be forthcoming during the follow up process.
8. The need for a review of the NSW Biodiversity Conservation Act 2016 was raised with Clr Darriea Turley, President LGNSW and Scott Phillips, Chief Executive Officer during discussions with them at Bourke on 10/05/2023.
9. Review of the Act is underway with the Hon Paul Scully MP, NSW Minister for Planning and Public Spaces considering options to assist with development blockages. Advice received from Roy Butler MP, Member for Barwon on 17 July 2023.
10. Western Division Councils of NSW moved a motion to write to the Minister for the Environment,

the Minister for Planning and Public Spaces, and the Minister for Regional and Western NSW requesting the *Biodiversity Conservation Act 2016* be amended in such a manner as to allow the recommencement of development of housing and industry in Regional NSW.

427/2018	PROPOSED CHANGE OF MANAGEMENT OF THE PCYC
RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	L1.17-Y1.7-LD-L11.14.3
RESOLUTION	
That the General Manager prepare a detailed report in relation to the matter, including the seeking of legal advice if necessary.	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. In progress. 2. Teleconference held 20/08/2020. 3. Correspondence sent to PCYC 25/8/20 and followed up for response 20/10/20 & 16/11/2020. 4. Matter further discussed with Crown Lands staff on 09/03/2021 for their contact with PCYC. 5. Further discussions held in July 2021 with Crown Lands in regard to their contact with PCYC with correspondence sent to PCYC as a follow up to discussions. 6. PCYC have advised that as a result of internal management changes they wish to defer discussions on land management till mid-2022. 7. No further approaches made by PCYC re land management matter. 	

274/2019	DROUGHT – WATER UPDATE
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	W2.2.9 – W2.2.9.1
RESOLUTION	
That the General Manager write to the State Government seeking their urgent consideration of the construction of a regulator or additional weir including a fish ladder upstream of Bourke at a location identified as BU8	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Letter sent & meeting held. 2. State Government commits to preparation of Western Weirs Strategy. 3. Teleconference involving staff and Councillors held with State Water on 22/9/2020 re Strategy. 4. Meeting held with DPIE representatives on 10/11/2020 & 11/11/2020. 5. Further briefings on Strategy held 10/02/2021 and 24/05/2021. 6. Discussions held by GM with Jim Betts in July 2021 Secretary, DPIE, in regard to the Weir Strategy Project and its prolonged timeframes. 7. NSW Govt. in Oct 2021 announced the Better Baaka Program which includes Weir renewals on the Darling and specifically upgrading of the Bourke Weir. Meeting with DPIE to be held in Bourke on 23 November 2021. 8. Meeting held DPIE 23/11/2021 with Jim Bentley and his team via Video conference regarding Better Baaka Better Bidgee project. 9. Meeting held in December 2021 with Andrew Lavelle regarding the Weir upgrade at Bourke and connectivity strategy. 10. Contact made with Minister Pavey's Office re concerns regarding potential removal of 	

- downstream weirs.
11. GM and MCS met with DPIE officers undertaking Western Regional Water Strategy consultation in Bourke on 8 March 2022 raising concern at the potential loss of downstream weirs.
 12. Contact made in March 2022 with Andrew Lavelle of DPIE re weir progress. Advised that Western Weirs project is progressing following completion of Strategic Business Case. Advised that he will be seeking to have further conversations re weirs downstream.
 13. Meeting held with Graham Attenborough and Jason Gordon of DPIE on 15 March 2022 re all things water including weir.
 14. Mayor, Mark Riley and Leonie Brown attended the DPIE Forum at Bourke Bowling Club on 30 June 2022 re Western Region Water Strategy and Barwon-Darling Water Sharing Plan and Floodplain Harvesting licencing.
 15. Submissions subsequently made re increasing Bourke Weir height and retention of downstream weirs.
 16. Mayor/GM met with Hon. Tanya Plibersek, MP Federal Minister for the Environment and Water at Alliance of Western Councils Meeting at Narromine on 19/08/2022.
 17. Ingrid Emery, Executive Director Project Interfaces and Program Management Water Infrastructure to provide update to Councillors on 22 August 2022 – No State or Federal Funding for Final Business Case Study.
 18. Refer Council Resolution Clause 2022/176 herewith for further update.
 19. Meeting held in February 2023 with Minister Anderson - see item 2022/176.
 20. Letter sent to the Hon Rose Jackson, Minister for Water, Housing and Homelessness, following March 2023 State election, advising of the issues and seeking support.
 21. Councillors and staff met with members of the Board of the Murray Darling Authority, the Commonwealth Environmental Water Holder, the Commonwealth Environmental Water Office and the Department of Climate Change, Environment, Energy and Water – Water Division, in Bourke on 03/05/2023 and discussed water issues.
 22. Mayor discussed issues with the Hon Rose Jackson, NSW Minister for Water, Housing, Homelessness, Mental Health, Youth and North Coast on Wednesday, 5 July 2023. Minister Jackson advised the Mayor she would come to Bourke in August 2023 to see the issues for herself. The Mayor and GM met with Roy Butler MP, Member for Barwon on Monday, 17 July 2023 regarding water security for Bourke. On Tuesday, 18 July 2023 the GM spoke to Steph Cooke MP, NSW Shadow Minister for Water and Crown Lands who advised of a planned visit to Bourke in August 2023 to hear the concerns of the community.
 23. General Manager made contact with Minister Jackson's office 29 August 2023; no response received to date.
 24. Mayor and General Manager attended the Murray Darling Association Annual Conference in Murray Bridge 27 and 28 September 2023. Representations were made both at and post the conference to the Hon. Tanya Plibersek, MP, Federal Minister for the Environment and Water regarding water security at Bourke.
 25. On 30 October 2023 the General Manager made contact with Minister Jackson's office and arranged for a meeting with the Minister 23 November 2023 in Sydney.

2020/111 March Meeting	DUAL NAMING OF THE DARLING RIVER – DARLING RIVER BAAKA
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	R6.5
RESOLUTION	
That Council seek further clarification from the GNB on which section of the Darling River will be dual named Baaka and will the name be Darling Baaka River / Baaka Darling River or Darling River Baaka.	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Ongoing. Geographical Names Board GNB contacted. 2. Investigations are continuing by GNB. 3. GNB advised in July 2021 that it would be undertaking consultation in August 2021 in regard to dual name proposal. 4. GNB subsequently advised in August that due to COVID the consultations will now be undertaken in 2022. 5. Meeting was to be held with GNB on 22 June 2022 however was postponed by GNB till “next month” with a date yet to be suggested. 6. Meeting scheduled for 19 July 2022 postponed – new date yet to be confirmed. 7. New meeting date proposed for 11 October 2022. 8. Representatives of NSW GNB attended Council on 11 October 2022 and met with available Councillors and relevant staff re naming matter. 9. No further advice received from GNB, to date. 	

2020/325 and 2020/326 September Meeting	REVIEW OF CAPITAL WORKS PROGRAM 2019/2020 AND REALLOCATION OF FUNDS – ITEM 15.5 - MOUNT OXLEY
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	R2.5
RESOLUTION	
<ol style="list-style-type: none"> 1. That Council notes the report on the responsibility and current condition of the access road to the summit of Mount Oxley. 2. That Council notes the status of telecommunication infrastructure located atop Mount Oxley. 3. That following a Title Search discussion be held with the owners of the land and the various owners of the telecommunications infrastructure atop Mount Oxley with a view to sourcing funding for at least the \$80,000 in maintenance work and potentially a further \$110,000 for the guard rail installation, for a further report to Council including consideration to any contribution by Council. 4. That Council investigates its potential liability as a result of the public use of the access road to the top of Mount Oxley and a report be submitted back to Council. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Extensive title searches have been completed. 2. Liability issues being pursued by Booth Brown Legal for further report. 3. Meeting held with Mr & Mrs Stalley on 10 December 2020. 4. Risk review undertaken by Council’s insurers on 16/03/21. Awaiting advice to allow instructions to be issued by Booth Brown Legal to prepare licence documentation. 5. Discussions held with NSW Telco Authority re potential for funding to assist with road upgrade. Costs advised. No funding available. 6. Further discussions to be held with owners of Mt Oxley site. 	

2020/236 July Meeting	BOURKE AIRPORT DEVELOPMENT PROPOSAL
RESPONSIBLE OFFICER	PETER BROWN – MANAGER WORKS
FILE NO	A6.1
RESOLUTION	
That Council seeks quotations for the preparation of a Master Plan at the Bourke Airport to determine the availability of land for the proposed development and future developments.	
ACTION TAKEN	
Brief prepared, quotations to be invited, when funding available.	

2021/355 December Meeting	ROAD CLASSIFICATION REVIEW
RESPONSIBLE OFFICER	PAUL FLANAGAN – ROADS MANAGER
FILE NO	R7.1, R7.4.3
RESOLUTION	
<ol style="list-style-type: none"> 1. That Council provide a submission to the Independent Panel on Road Classification Review and Regional Road Transfer proposing that ownership of the Bourke – Milparinka Rd (Wanaaring Rd) be transferred to the NSW Government, as a minimum. 2. That the transfer of any Regional Roads to Government in the Bourke Shire being on the basis of Council entering into a contract with Government which would see Council continuing to undertake both improvement works, and the necessary programmed and emergency maintenance works on the transferred roadway(s). 3. That Council also provides a submission to the Independent Panel on Road Classification Review and Regional Road Transfer proposing the reclassification from local road to regional road status of the following roads: <ul style="list-style-type: none"> • RLR 5 – Caronga Peak to Wilga Downs (23km / no bridge); • RLR50 - Moleyarrah Road – Wanaaring to Hungerford (86.82km / no bridge); • RLR44 – Janina Road – Louth to Wanaaring (85.7km / no bridge); • RLR49 – West Culgoa Road – Bourke to Weilmoringle (82.82km / single lane bridge). 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Submission to Review Panel prepared and submitted. 2. Additional information and financial data requested for consideration 23 August 2022. Information provided. 3. No Further information to date. 4. Representation made through the Country Mayors Association to accelerate the Regional Roads Reclassification and Transfer Programs. 5. The General Manager made contact with Minister Aitchison’s office and arranged a meeting with the Minister 23 November 2023 in Sydney. 	

2022/96 and 2023/60 April and March Meetings	NORTH BOURKE STORMWATER DRAINAGE
RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	D6.1, D6.2, V 1.6
RESOLUTION	
<ol style="list-style-type: none"> 1. That the information in the report of the General Manager from March 2022 be noted. 2. That the Mayor and General Manager be requested to take the necessary action in pursuit of Potentially acquiring land in respect of this drainage matter, for a further report to Council. 3. That the Mayor and General Manager be requested to brief Mr G Seiler on the progress of this matter. 4. That the documents and considerations in respect of this matter remain confidential to Council. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Investigations into land proceeding. 2. Mayor and GM have briefed Mr Seiler. 3. Land to west of subject site reviewed by environmental consultant and is considered to be an undesirable location for the construction of stormwater retention infrastructure due to the multitude of environmental, practical and physical constraints. 4. Further update meeting held in June 2022 with Mr Seiler involving Mayor, Deputy Mayor and Messrs Riley and Brown. 5. Monthly progress reports to be provided to Mr Seiler by Council. 6. Structural Engineer engaged by Insurers inspected property on 8 September 2022. 7. Meeting held with landowners to the north of Warrego Street with a view to a portion of this land being acquired and utilised for the construction of a detention pond. Further information being sought for a future meeting. 8. Further information received and provided to the landowners to the north of Warrego Street with subsequent discussions held. 9. Structural Engineers Report received. Comprehensive report being developed for Workshop of Councillors in March 2023. 10. Workshop held 20 March 2023. Workshop report including recommendation included in March 2023 Business Paper. 11. Council in March 2023 (2023/60) resolved: <ul style="list-style-type: none"> • to undertake final negotiations with Mr Rob and Mrs Sally Davis in respect of the acquisition of some 2.21ha of their land fronting Warrego St, North Bourke for the purpose of constructing a stormwater detention basin thereon, for a final report to Council. • on the basis of Council resolving to formally acquire such land, the General Manager be requested to take the necessary action that would result in the construction of a stormwater detention basin and required infrastructure on such land, in general conformity with the concept plan developed by Premise dated 10 February 2023 designed to accommodate a 1:100 year rainfall event for this area. • noted the opinion as expressed in the Expert Report prepared by Engineering Investigations and Solutions in regard to the residence of Mr G and Mrs C Seiler. • not pursue the purchase of the Seiler property located in Namoi St, North Bourke. 12. Meeting with Mr and Mrs Davis requested and pursued. Council's Solicitor, Insurer and Mr G Seiler advised of Council's resolution accordingly. 13. Meeting with Mr and Mrs Davis, as per March 2023 resolution, held on 26 July 2023. 14. Further technical advice to be sourced by Council from consulting engineer, prior to further discussions being held with Mr and Mrs Davis, noting that consulting engineer has been on 	

extended leave returning mid-October 2023.

15. Meeting to be held with Mr and Mrs Davis 29 November 2023 to further discuss technical advice received.

2022/161 and 2023/42 July and March Meetings	CAMPING & CARAVAN USAGE - MITCHELL HIGHWAY ROAD RESERVE AND NORTH BOURKE BOAT RAMP CROWN RESERVE
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY – MANAGER ENVIRONMENTAL SERVICES
FILE NO	L1.9

RESOLUTION

1. That the legislative information in respect of the potential usage of the North Bourke Boat Ramp Crown Reserve for the purposes of caravanning and camping be noted.
2. That Council not pursue the development of a primitive campground to allow camping at the North Bourke Boat Ramp Crown Reserve and having regard to this position, camping in this reserve not be permissible and appropriate signage be maintained.
3. That Council enter into discussions with TfNSW with a view to the sealed section of road reserve leading to the old North Bourke Bridge being designated for use by light and recreational travellers as a Rest Area, for a trial period ending 12 months after the opening of such road reserve as a rest area, should it be approved.
4. At the end of this period it would be proposed that a report on the trial be provided to Council to review usage and issues, including any impact on accommodation providers in Bourke.
5. That Council investigate further opportunities to promote Bourke as an RV friendly town.

ACTION TAKEN

1. Contact made with Transport for NSW (TfNSW).
2. Awaiting response from TfNSW.
3. Further follow up with TfNSW. Cobar Shire have advised they are having similar issues.
4. Further contact made with Transport for NSW.
5. Follow up report included in March 2023 Business Paper.
6. At the March 2023 Ordinary Meeting of Council the following resolution (2023/42) was carried.
 - That the information in respect of the potential usage of the Polygonum Swamp Road be noted.
 - That Council not pursue the development of a Rest Area to allow camping on the side of the Polygonum Swamp Road.
 - That the No Camping and No Caravans signs be maintained to encourage Caravan and Camping users to move on to a more suitable location, where there is no risk to pedestrians, road users and themselves.
7. Meeting held with representatives from Crown Lands Monday, 26 June 2023. Identified land at North Bourke behind Darling Street that might be a Public Recreation Reserve. Free camping may be allowable with infrastructure upgrades - to be determined with a further report to be presented to Council when all details are available.
8. Funding application submitted for LRCI funding to provide infrastructure once a suitable site is agreed upon.

2022/176 August Meeting	MAYORAL MINUTE – WESTERN WEIRS STRATEGY
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	W3.1
RESOLUTION	
<ol style="list-style-type: none"> 1. That the status upgrade in respect of the Western Weirs Strategy as presented to Council by Ms Ingrid Emery, Water Infrastructure NSW on Monday, 22 August 2022 be noted. 2. That Council write to the Hon. Tanya Plibersek, MP, Federal Minister for the Environment and Water, and the Hon. Kevin Anderson, MP, State Minister for Land and Water seeking support and funding to progress the next stage of the Western Weir Strategy being the Final Business Case for the proposed upgrading of the Bourke Weir to improve town water supply security. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Letter written by the Mayor to Hon. Tanya Plibersek, MP, seeking support and funding to progress to the next stage of the Western Weir Strategy being the Final Business Case for the proposed upgrading of the Bourke Weir to improve town water supply security. 2. Letter also written to the Hon. Kevin Anderson, State Minister for Land and Water seeking support and seeking a meeting to discuss same. Minister’s office advised that “the Minister will be unable to accept your request to meet.” 3. Response dated 5 October 2022 received from Minister Anderson. The Minister advised that: <ul style="list-style-type: none"> • Infrastructure NSW (INSW) completed its Gateway 1 Review in December 2021 in respect of the Western Weirs Program. INSW is working with the Australian Government re: funding arrangements for a final Business Case. • Western Weirs Program has been incorporated into the Better Baaka Program. Better Baaka aims to protect rivers and floodplains with towns having “a secure water source into the future, and sustainable local communities, agriculture and industries can be supported.” 4. Response dated 12 December 2022 received from Minister Plibersek advised that: <ul style="list-style-type: none"> • The NSW Government is responsible for water management in our region and is developing regional water strategies across the State. • The Western Weirs Strategy sits alongside these strategies. • The Australian Government’s role as a significant investor in water infrastructure through the National Water Grid Authority, State and Territory Governments are responsible for water planning and water infrastructure delivery. Applications for National Water Grid funding must have support of the State Government. 5. State Minister for Land and Water, the Hon Kevin Anderson attended Bourke on 6 February 2023 and met with the Mayor and Acting GM. The Minister advised the Western Weirs Strategy will be abandoned as it is not well supported. However, the issue of water security will be included in the Better Baaka Program. The State and Federal Ministers are to meet for discussion in late February. The proposal aims to meet the Federal objectives but will require more time to adopt measures to ensure water consumption is not restricted at the same time. There are implications for a need for increased water storage capacity if weirs are not upgraded. 6. Correspondence sent to the Hon Tanya Plibersek, MP and the NSW Minister for Lands and Water, the Hon Kevin Anderson, MP in March 2023 seeking the status of weir proposals. In response, the acting CEO of the NSW Water Sector responded that “the strategic business case for the Western Weirs program was completed in November 2021” and further that “the NSW Government continues to work with the Australian Government on suitable funding arrangements to progress to a final business case.” The Federal Government responded in April 	

- 2023 advising that “for the raising of the Bourke Weir to be eligible for National Water Grid funding consideration, a proposal must be submitted to the National Water Grid Authority by the NSW Government. You may wish to continue your engagement with the NSW Government so that a proposal may be brought forward, should it be prioritised by the NSW Government.
7. In response, a further letter was sent to acting CEO of the NSW Water Sector, April 2023, requesting confirmation that funding to progress to a final business case is an eligible project under the investment principles of the National Water Grid Fund and if so, what is the specific time frame for the NSW Government to submit an application that covers funding for a final business case to raise the height of the Bourke Weir.
 8. Letter sent to the Hon Rose Jackson, Minister for Water, Housing and Homelessness, following March 2023 State election, advising of the issues and seeking support.
 9. Meeting of the Mayor and GM with Minister Jackson being pursued.
 10. Mayor discussed issues with the Hon Rose Jackson, NSW Minister for Water, Housing, Homelessness, Mental Health, Youth and North Coast on Wednesday, 5 July 2023. Minister Jackson advised the Mayor she would come to Bourke in August 2023 to see the issues for herself. The Mayor and GM met with Roy Butler MP, Member for Barwon on Monday, 17 July 2023 regarding water security for Bourke, including the issue of the weir. On Tuesday, 18 July 2023 the GM spoke to Steph Cooke MP, NSW Shadow Minister for Water and Crown Lands who advised of a planned visit to Bourke in August 2023 to hear the concerns of the community.
 11. Details provided to the Mayor of Narromine, Craig Davies as Chair of the Alliance of Western Councils Board who will present to 200 water professionals regarding water issues in the area.
 12. Mayor and General Manager attended Murray Darling Association Annual Conference in Murray Bridge 27 and 28 September 2023. Representation were made both at and post the conference to the Hon. Tanya Plibersek, MP Federal Minister for the Environment and Water for water security at Bourke.
 13. On 30 October 2023 the General Manager made contact with Minister Jackson’s office and arranged for a meeting with the Minister 23 November 2023 in Sydney.

2022/235 October Meeting	DRAFT FAR WEST REGIONAL PLAN 2041
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY – MANAGER ENVIRONMENTAL SERVICES
FILE NO	T1.5
RESOLUTION	
That Council note the information contained within the Draft Far West Regional Plan 2041 Report.	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Matter discussed regarding gaps in the plan relative to Bourke, linkages, tourism, health services, transport, small business and biodiversity. Hoping for changes to the draft. Opportunities to participate in workshops. 2. Continue to pursue amendments to the plan in respect of identified gaps. 3. Council’s submission lodged, awaiting response. 	

2022/238 October Meeting	GEOGRAPHICAL NAMES BOARD – THE POUND YARD
RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	A2.1, A2.2.16, H3.3
RESOLUTION	
That Council advise the NSW Geographical Names Board that whilst it raises no objection to the name “Pound Yard”, it is considered imperative that the Board consult with appropriate Aboriginal persons before any decision is ultimately made.	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. NSW Geographical Names Board advised of Council’s Resolution. 2. Aboriginal people who have been identified as residents of the Pound Yard have been suggested as the appropriate people to be consulted by the GNB. 3. Work in progress. 4. List of names received, contact details yet to be received. 	

2023/73 April Meeting	BOURKE FLOODPLAIN RISK MANAGEMENT STUDY AND PLAN
RESPONSIBLE OFFICER	PETER BROWN – MANAGER WORKS
FILE NO	W2.1
RESOLUTION	
<ol style="list-style-type: none"> 1. That the Bourke Floodplain Risk Management Study and Plan (Volumes 1 and 2) dated December 2022, be adopted. 2. That the General Manager be requested to take the necessary action in respect of implementing Measures 1-4 as identified in the Plan, being the measures “that could be implemented by Council with the assistance, where required, of the NSW SES”. 3. That in implementing Measures 1-2, being proposed revised planning controls, a further report on such measures be forthcoming to Council. 4. That the General Manager be requested to take the necessary action in respect of implementing Measures 5-10, as identified in the Plan, being the measures “that require the sourcing of Government funding” to progress such measures. 	
ACTION TAKEN	
Representation made to the Department of Planning and Environment (DPE).	

2023/94 May Meeting	RECOMMENCEMENT OF THE FLUORIDATION OF THE BOURKE WATER SUPPLY
RESPONSIBLE OFFICER	PETER BROWN - MANAGER WORKS
FILE NO	W2.1
RESOLUTION	
<ol style="list-style-type: none"> 1. That pending the receipt of approval under Section 60 of the Local Government Act 1993, and approval from NSW Health, Council proceed to again include fluoride in the Bourke public water supply system. 2. That the Bourke community be advised by way of advertisement in the Western Herald and on Councils Facebook site, when the fluoride dosing of the Bourke public water supply system 	

actually recommences following the receipt of the required approvals.
ACTION TAKEN
<ol style="list-style-type: none"> 1. PWA being pursued re completion of required outstanding works and also DPE / Health for required approvals. Once approvals are forthcoming, advertising / Facebook advice to community of the restarting of fluoridation will be undertake. 2. Manager Works has contacted NSW Health, matter is progressing.

2023/122 June Meeting	PECUNIARY INTEREST RETURNS
RESPONSIBLE OFFICER	MARGO ANDERSON – EXECUTIVE ASSISTANT
FILE NO	S6.29
RESOLUTION	
That Council notes the information received in relation to Pecuniary Interest Returns as presented to Council on Monday, 26 June 2023.	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Returns paperwork distributed to Councillors and designated staff for completion and return to EA by 30 September 2023. Further report to be submitted to Council’s October 2023 meeting. 2. Report provided in October 2023 Business Paper. 	

2023/150 July Meeting	PROPOSED PROJECTS UNDER PHASE 4 OF THE LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM (LR&CIP)	
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER	
FILE NO	19895	
RESOLUTION		
<ol style="list-style-type: none"> 1. That the following prioritised Part A Projects (Roads and community infrastructure projects) proposed for funding under Phase 4 of the Local Roads and Community Infrastructure Program (LR&CIP) be submitted to the Australian Department of Infrastructure, Transport, Regional Development and Local Government for assessment and approval: 		
Part A Projects - Roads and community infrastructure projects		
Priority	Amount	Project Description
1	\$110,000	Replacement of splash pad surface – Bourke Pool
2	\$100,000	Tree planting program
3	\$100,000	Replacement footpath Warraweena St, adjacent to Spar Supermarket.
4	\$100,000	Public space/outdoor furniture/ signage
5	\$ 30,000	Garbage bin enclosures
6	\$ 80,000	Swimming Pool Club House upgrade
7	\$150,000	North Bourke Oval Fence
8	\$200,000	Camping Overflow and “Rest area” – Location to be determined.
9	\$ 40,000	Pool furniture
10	\$289,903	Secretary’s Office/Community Space – Stage 1/Stage 2: Renshaw Oval

Total	\$1,199,903	
<ol style="list-style-type: none"> 2. That the Part B Project (Road only projects) as identified for funding under Phase 4 of the Local Roads and Community Infrastructure Program (LR&CIP) in the report of the General Manager be submitted to the Australian Department of Infrastructure, Transport, Regional Development and Local Government for assessment and approval. 3. That in the event of the Department deeming a Part A priority project, as submitted by Council, as an ineligible project, the Mayor in conjunction with the General Manager be authorised to determine replacement project(s) initially from the unprioritised list as provided in the General Manager’s Report, except in respect of the Secretary’s Office/Community Space – Stage 2: Renshaw Oval which has now been identified as a priority project, or, alternatively, should available funding for replacement projects not be sufficient to fund any of the identified replacement projects, the Mayor and General Manager be further authorised to determine relevant projects, at their discretion. 4. That in the event of the Department deeming the Part B priority project as submitted by Council as an ineligible project, the further sealing of Wanaaring Road be the replacement project. 5. That Council make application to Racing NSW for \$60,000 in funding to undertake the Upgrading of the Race Callers Box at Renshaw Oval. 		
ACTION TAKEN		
Applications for projects submitted to the Australian Government for the LRCI funding. Awaiting approval of projects.		

2023/167 July meeting	PROPOSED SALE OF LAND TO BOURKE ABORIGINAL CORPORATION HEALTH SERVICE
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	A11.1, H1.1, H1.15
RESOLUTION	
<ol style="list-style-type: none"> 1. That Council proceed to sell to the Bourke Aboriginal Corporation Health Service (BACHS), Lot 6 DP 35797, Lot 7 DP 35797, Lot 8 DP 35797, Lot 9 DP 35797 and Lot 10 DP 35797 all located in Mitchell Street, Bourke at a combined price of \$45,000 (Ex GST) for the purpose of the construction of a primary care clinic by the BACHS for the Bourke region. 2. That the sale of such land be subject to development consent being forthcoming for the proposed primary care clinic. 3. That in the event that no DA approved construction has begun on the site within a period of two (2) years of Councils resolution herewith, the land offer will be reassessed by Council. 4. That the documents and considerations in respect of this matter remain confidential to Council. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Letter forwarded to BACHS re Council resolution. Formal acceptance of offer from BACHS. 2. Contract documentation prepared and submitted to Solicitor for BACHS. Still awaiting exchange of contracts. 3. Meeting held with BACHS representatives re preparation of development application. Legal advice being sought as to the status of Council’s adopted Flood Study (April 2023) in respect of this proposed development for advice to planning consultants for BACHS. 4. Correspondence received from BACHS regarding clean up of block and sealing laneway. See report in November 2023 Business Paper. 	

2023/218 September meeting	NORTH BOURKE BRIDGE RESTORATION
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	4373
RESOLUTION	
<p>1. That Council endorse the series of desired outcomes to lead the restoration project, as follows:</p> <ol style="list-style-type: none"> a) To make the bridge an attraction of choice to visitors, tourists, the local and surrounding communities, in conjunction with the historic Jandra Paddle Steamer tourist attraction. b) To restore the bridge to allow pedestrian and cyclist access and to provide for weddings and other similar community functions. c) To restore the wrought iron lift bridge span to a safe and accessible condition, with the lift span to remain fixed in position. d) To restore the iron structure where deemed necessary. e) To make safe the bridge decking, by removing the existing timber decking and replacing with new alternative decking material, that allows visibility to the iron trusses below and reduces future deck maintenance costs. f) To demolish and replace the timber approach structures with other suitable access such as concrete or steel approaches (approx. 3-4m wide), and possibly accommodating a maximum loaded truck of 15 tonnes. g) Wherever possible, seek leverage with the current similar upgrade works being undertaken on the nearby Brewarrina Bridge, via FBE and TfNSW. <p>2. That Council acknowledge that an estimated \$1.2m in funding is required to undertake Stage 1 and Stage 2 design and documentation works (\$800,000) and the deconstruction of the timber approaches to the Bridge (\$400,000).</p> <p>3. That Council note the advice of NSW Public Works regarding the deteriorated condition of the timber approaches to the North Bourke Bridge and the advice “that the approach spans should be demolished as early as practicable.”</p> <p>4. That Council endorse the engagement of NSW Public Works and Focus Bridge Design (as a sub-contractor), with a view to:</p> <ol style="list-style-type: none"> a) the development of documentation, and a recommendation regarding the engagement of a contractor to undertake the deconstruction of the timber approaches to the bridge; and b) the development of the necessary designs and documentation that would result in indicative restoration costs being identified that allow Council to seek grant funding to engage a contractor(s) to restore the North Bourke Bridge and further, ensure the project is “shovel ready” to proceed once a tender for the required restoration works is awarded, once grant funding is attained; at a combined estimated cost of \$1.2m. <p>5. That NSW Public Works be requested to prepare a revised project brief, in conjunction with Focus Bridge Engineering, such that demolition of the timber approaches to the bridge are included in what were Stages 1 and 2 of their proposal dated 18 June 2023.</p> <p>6. That Council note the actions taken by Staff to secure funding for the required design and deconstruction works.</p> <p>7. That Council authorise the Mayor and General Manager to take the necessary action in respect of the use of available Council funds, having regard to the success or otherwise of Councils various applications for funding for the design and deconstruction works.</p> <p>8. That the General Manager be requested to report to Council, in due course, the outcome of its applications to Government for the required design and deconstruction works.</p> <p>9. That the General Manager be requested to update the community on the status of the bridge</p>	

<p>project.</p> <p>10. That the documents and considerations in respect of this matter remain confidential to the Council.</p>
<p>ACTION TAKEN</p>
<ol style="list-style-type: none"> 1. Matter progressing. 2. Meeting held with Transport for NSW for additional funding through the Active Transport Fund. Application made to PWA for flood damage funding for damage sustained to the approaches of the bridge . Awaiting outcome of applications. 3. NSW Public Works requested to prepare revised project brief, in conjunction with Focus Bridge Engineering, such that demolition of the timber approaches to the bridge are included in what were Stages 1 and 2 of their proposal dated 18 June 2024. Awaiting revised brief. 4. Additional funding of \$200,000 received from Transport for NSW to complete Business Case. PWA continue to seek funding for additional deconstruction work.

2023/222 October Meeting	MAYORAL MINUTE – CROSS BORDER MOU – BULLOO SHIRE
RESPONSIBLE OFFICER	BARRY HOLLMAN - MAYOR
FILE NO	C6.7, T4.1, A3.32
RESOLUTION	
<ol style="list-style-type: none"> 1. That Council advise the Border Region Organisation of Councils (BROC), Bulloo Shire Council and Paroo Shire Council that it supports the Cross Border initiatives. 2. That Council agree to entering into separate Memorandums of Understanding with Bulloo Shire Council and Paroo Shire Council, generally based on the draft MoU as provided by BROC. 3. That the Mayor and General Manager be authorised to take the necessary action to negotiate, finalise and enter into separate Memorandums of Understanding with Bulloo Shire Council and Paroo Shire Council. 	
ACTION TAKEN	
MOU signed with Paroo Shire Council 10 November 2023. Meeting yet to be held with Bulloo Shire Council.	

2023/228 October Meeting	ALCOHOL FREE ZONE – TOWNSHIP OF BOURKE
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY – MANAGER PLANNING, REGULATORY AND ENVIRONMENTAL SERVICES
FILE NO	H1.3
RESOLUTION	
That Council approves the continuation of the Alcohol-Free Zone within the levee of the township of Bourke from 1 January 2024 to 31 December 2027 and to notify the public in accordance with the Ministerial Guidelines.	
ACTION TAKEN	
Public Notice regarding the Declaration of an Alcohol Free Zone within the township of Bourke advertised in the Western Herald 9 November 2023.	

2023/229 October Meeting	CHRISTMAS - NEW YEAR CLOSURE
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	1214
RESOLUTION	
<ol style="list-style-type: none"> 1. That Councils Shire Office and Library close at 4.30pm on Thursday, 21 December 2023 and re-open at their respective regular opening times on Monday, 8 January 2024. 2. That Councils other facilities including the Memorial Swimming Pool, Waste Depot and Back O' Bourke Exhibition Centre close for Christmas Day on Monday, 25 December 2023, and that dates and times of operation for these facilities during the remaining days of Christmas/New Year period be determined by the General Manager, having regard to demand and operational requirements. 3. That it be noted that Council will maintain a skeleton crew to provide appropriate on-call staff to respond to urgent maintenance work or emergency situations during the holiday period. 4. That the community be advised of Councils Christmas/New Year holiday arrangements. 	
ACTION TAKEN	
Community Notice to be developed and provided to the community on Council's website, Social Media and the Western Herald.	

2023/230 October Meeting	COUNCIL REPRESENTATION ON OUTBACK ARTS
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	20260
RESOLUTION	
<ol style="list-style-type: none"> 1. That the General Manager be requested to liaise with Councillor Ridge with a view to determining a suitable delegate and alternate delegate to represent Council on the Outback Arts. 2. That following Councils determination of the delegate and alternate delegate, Outback Arts be advised accordingly. 	
ACTION TAKEN	
Meeting with Outback Arts arranged for Wednesday, 29 November 2023 with General Manager and Manager for Economic Development.	

2023/231 October Meeting	DISCLOSURE OF INTEREST IN WRITTEN RETURNS
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	1734
RESOLUTION	
<ol style="list-style-type: none"> 1. That the tabling of the Disclosure of Interest Returns at the Ordinary Meeting of Council held on 23 October 2023, as detailed in the report of the General Manager, be noted. 2. That as per Information Access Guideline 1, as issued by the NSW Information Commissioner, Council proceed to publish the tabled Disclosure of Interest Returns of Councillors and Designated Persons on the Council website, on the basis of addresses and signatures on each Return being redacted prior to publication. 	
ACTION TAKEN	

Redaction of Disclosure of Interest Returns completed and uploaded to Council’s Website.

2023/232 October Meeting	AUSTRALIA DAY
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	1531, C2.31

RESOLUTION

1. That the award categories for the 2024 Australia Day Awards be as follows:
 - Citizen of the Year
 - Junior Citizen of the Year
 - Sportsperson of the Year
 - Junior Sportsperson of the Year
 - Village Service Award
 - Emergency Services Person of the Year
 - Community Event of the Year
2. That nominations in respect of the 2024 Australia Day Awards open on Wednesday 1 November 2023 and close at 4.30 pm on Monday 4 December 2023.
3. That Council delegate to the General Manager the role of finalising the determination of the Bourke Shire Council Australia Day Award Recipients, having regard to deliberations to be undertaken as part of a Workshop of Councillors to be convened following the Ordinary Council meeting to be held on 18 December 2023.

ACTION TAKEN

Advertising has taken place in the Western Herald, on Social Media and Website.

Recommendation

That the report of the General Manager regarding Business Arising, as presented to Council on Monday, 27 November 2023, be noted.

13 ENGINEERING SERVICES DEPARTMENT

Nil

14 ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT

Nil

15 GENERAL MANAGER

15.1 *** REGIONAL DROUGHT RESILIENCE PLANS

File Number: 1228, 2897
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: 1. Drought Plan

Background

To mitigate the devastating social and economic impacts of drought, the NSW Government set in motion a planning program to help communities and economies survive future droughts. In partnership with the Federal Government's Future Drought Fund, the NSW Government is funding the preparation of Regional Drought Resilience Plans (RDR Plans) across the State as a first step to understanding drought resilience actions for future funding.

Consistent with the strategic priorities and objectives of the Future Drought Fund Agreement, the objectives of the RDRP process are to:

- grow self-reliance and performance of the agricultural sector;
- improve the natural capital of agricultural landscapes for better environmental outcomes;
- strengthen the wellbeing and social capital of rural, regional and remote communities.

Strong community and diverse regional economies are core objectives of the NSW Government, providing both short and long term opportunities to strengthen drought resilience.

Following consultation with member Councils, along with the Shires of Bogan, Brewarrina, Coonamble and Warren, the Far North-West Joint Organisation (FNWJO) lodged two (2) applications for funding under Round 1 of the Regional Drought Resilience Planning Program, as follows:

- Consortia RDRP 004 (Bourke, Brewarrina, Cobar and Walgett Councils)
- Consortia RDRP 016 (Bogan, Coonamble and Warren Councils)

Each Drought Plan would have its own budget allocation however economies of scale will be found in consultant recruitment, consultation processes and engagement by applying similar delivery strategies across the development of both Regional Drought Plans (ie RDRP 004 and RDRP 016).

Current Situation

The applications as submitted by the FNWJO were successful, with funding secured to develop two (2) Regional Drought Plans for the respective areas, being RDRP 004 and RDRP 016, as above.

To progress the development of the plans, the following Funding / Timeline Summary is provided for the proposed plan involving Bourke Shire:

Consortia RDRP 004 (Bourke, Brewarrina, Cobar and Walgett) Details - \$560,000

	Activity	Milestone Payment	Due Date
Milestone 1	Executed Funding Deed Copies of certificates of currency for insurance policies	\$105,000	June 2023 (Completed)
Milestone 2	Development – Project Plan Developed and Agreed	\$105,000	6 th November 2023
Milestone 3	Draft RDR Plan to the Department for Department to supply RDR plan to CSIRO for independent review		26 th March 2024
Milestone 4	Incorporate CSIRO's feedback and provide the final RDR Plan and final report to the Department		29 th May 2024
Milestone 5	Implement Plan approved by the Department, containing agreed activities to be delivered and estimated costs, timings other details of those activities.	\$300,000	30 th June 2024
Milestone 6	Final Report and acquittal	\$50,000	30 th April 2025
TOTAL		\$560,000	

In progressing the development of the Regional Drought Resilience Plans, and to comply with funding requirements, the FNWJO has requested the following advice, from the various Councils involved in the project, via formal Council resolutions:

1. Advice as to a Councillor to attend with the General Manager the FNWJO launch, meetings and act as a “Council Representative” for the Project. In this regard the Mayor has advised that he will undertake such role.
2. Advice as to a Council staff contact as a local information conduit to work with the FNWJO Drought Project Officer to source local contacts, information and plans. In this regard, I will be the Council staff contact, in the first instance.
3. Concurrence to the provision of localised media support for the Regional Drought Resilience Plan by;
 - a. Attending the launch of the plan to be held at a yet to be determined location and date.
 - b. Undertaking local media promotion of the Regional Drought Development Plan for our area through promotion in electronic, print and radio media releases to elevate the importance of the plan, noting that a media pack will be developed and supplied.

Attached is the Project Plan for the two (2) consortia and it will be recommended that it be endorsed by Council for implementation by the FNWJO.

Financial Implications

Funding of \$560,000 has been provided to the FNWJO to undertake the preparation of a Regional Drought Resilience Plan for the Shires of Bourke, Brewarrina, Cobar and Walgett. Council will provide in-kind support in assisting the projects implementation, as per the recommendation.

Recommendation

- 1. That the report of the General Manager regarding the preparation of Regional Drought Resilience Plans (RDRP), as presented to Council on Monday 27 November 2023, be noted.**
- 2. That the participation of the Mayor and General Manager (to work with the FNWJO Drought Project Officer) in the RDRP process on behalf of Council, be endorsed.**
- 3. That Council undertake local media promotion of the RDRP process to promote the launch of the consultation process.**
- 4. That the RDRP Project Plan involving Bourke Shire Council (RDRP 004) be endorsed for implementation by the FNWJO.**

Project Timelines - PROJECT PLAN (Consortia RDRP 004 (Bourke, Brewarrina, Cobar and Walgett) and Consortia RDRP 016 (Coonamble, Warren and Bogan)

Establish scope and agreed definitions. (Councils, Rural Resilience Leaders, Reference Group)	Pre-consultation Activity	Community Consultation (Target 8 to 10 groups per LGA)	Draft Plan Development	Draft Plan Critique and Review	Plan Adoption and Circulation
October / November 2023	November / December 2023	January / February 2024	February / March 2024	26 th March 2024	Final Report to Dept 29 th May 2024 / June 2024
<p>Understanding Types of Drought</p> <ul style="list-style-type: none"> - Meteorological Drought - Hydrological Drought - Agricultural Drought - Socioeconomic Drought <p>Drought Progression</p> <ul style="list-style-type: none"> - What are the “triggers” for each type of drought - Who records and monitors drought progression - Who is responsible to act as the conduit between government & community - Key messages communicated in lay terms <p>Desk-top Research – existing documents impacts of drought and implications for LGA’s pre, during and post drought events.</p>	<p>LGA Awareness Campaign of Plan</p> <ul style="list-style-type: none"> - Ag Minister, Mayors and GM’s launch community awareness campaign - Local Media, MP’s (TBA) <p>Resourcing Project</p> <ul style="list-style-type: none"> - Recruitment of Consultants / staff / Facilitators to undertake consultation and deliver plan (projence.com.au) - Revision of Scope of works with facilitators <p>Creation of Regional, Skills Based Reference Group</p> <ul style="list-style-type: none"> Interviews including review of existing plans, data, issues and analysis (List in development) 	<p>Identify issues / impacts of each “type” of drought and progression, identify essential infrastructure and services – pre, during and post activity.</p> <p>Stakeholder Engagement.</p> <p>NSW Farmers, cotton growers, cereal farmers, cattle, sheep and goat producers, agronomists, stock & station agents; Government / Non-Government Agencies – LLS, RMS, NSW Water, NSW Regional Development, NSW Health, Education, Centrelink, Rural Financial Councillors, Employment Agencies; Aboriginal Community; Tourism, Retail, Service Providers; Mining Industry; Community organisations – Show, Rodeo, Race Clubs, sporting organisations, CWA</p>	<p>Plan Development</p> <p>Preparedness Action Plan – What action can be taken to ensure you’re prepared for drought</p> <p>Drought Action Plan – What action can be taken “during” the drought</p> <p>Post Drought Evaluation Plan – What can be done better? Evaluate and update Community Drought Plan</p>	<p>Control Group Feedback</p> <p>Circulate Draft Plan to Councils, Rural Resilience Leaders,</p> <p>Consultation Attendees Feedback Circulate Draft Plan to all consultation attendees</p> <p>CSRIO Review</p> <p>Review Daft Plan</p>	<p>Adoption of Plans by Council</p> <p>Circulation of Plans to Stakeholders</p> <p>Acquit Funding</p> <p>Commence Stage 2 - Implementation</p>

15.2 * NAMING OF NORTH BOURKE OVAL**

File Number: 1355 (A10.12)
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: 1. Letter and Petition - Naming of the North Bourke Oval

Background

Council is in receipt of correspondence from Mr Les Bunyan which attaches to it a petition signed by 118 people requesting that the "Councillors name the cricket ground at North Bourke, "The Neville Simpson Memorial Sports Ground." A copy of Mr Bunyan's letter and the various petition pages are attached for information.

The petition reads as follows:

The Councillors

Bourke Shire Council

The petitioners, being residents of the Bourke Shire, who have attached their names, addresses and signatures hereto, request that the Councillors officially name the cricket ground at North Bourke, "The Neville Simpson Memorial Sports Ground."

Presently, the cricket ground is known as the North Bourke Cricket Ground but the petitioners strongly believe that the name should be officially changed to "The Neville Simpson Memorial Sports Ground" to honour the life and dedication to the Bourke community by the late Neville Simpson over many, many year's.

The exemplary way in which Neville conducted his life and support to the community as a stalward of Lodge Central Australia we believe, makes him worthy of such an honour.

In addition to this petition wording, Mr Bunyan has written as follows in support of the naming proposal in his covering letter:

As you are all aware, Neville was a highly respected Bourke resident who demonstrated a strong dedication to the Bourke community through-out his very long life. Neville was visibly active in the community through organisations such as Lodge Central Australia & his involvement with the Anglican Church, but perhaps more importantly, he showed genuine interest, kindness, respect, humility & compassion towards every individual he encountered during his life, no matter the setting.

He's positivity for life and for community, even when he faced with the most incredible personal hardship and suffering, was unwavering.

We believe naming the Oval at North Bourke, close to where he spent the latter years of his life, in his honour would be fitting recognition of a terrific man who showed us all that being a good sport and showing great sportsmanship can, and should be, part of our everyday life.

Current Situation

The North Bourke Oval is partially located on Council owned land, partially on a crown road and partially on Crown Land, as follows:

- Lots 2,3,4 & 5/Section 5/DP 758781, which comprise the truck rest area and toilet, is freehold land owned by Council. The oval partially encroaches onto Lots 3 & 4.
- Lots 6,7,8,9 & 10/Section 5/DP758781 is freehold land with Council being the owner
- The strip of land to the west of these lots which runs through the centre of the oval, is a Crown Road.
- The western balance of the oval, being Lots 1,2 & 3/Section 12/DP 758781 is made up of both Crown Land and Council owned land. This includes land that is utilised by Scarcella’s as a road train depot. Lot 2/Section 12/DP 758781 is Crown Land and is where the North Bourke Cemetery is situated. Lot 1 and 3/Section 12/DP 758781 is Council land.



The official naming of all places in New South Wales, (excluding roads, bridges, infrastructure, other than Railway Stations and Post Offices, schools, private estate names or building names), rests with the NSW Geographical Names Board (GNB). Naming of reserves, such as the existing North Bourke Oval, falls under their scope of responsibility. It is not known if a mixture of land status, such is the case with the North Bourke Oval, complicates any naming proposal or not. That can be explored with the GNB should Council wish to progress the naming proposal.

There is a four (4) step process that the Board follows in respect of the naming of places, as follows:

- Council, by resolution, government, or the community can propose a place name to the GNB.
- The GNB reviews the proposal.
- The GNB conducts a public consultation process.
- The GNB assigns/denies the place name.

In undertaking this process, the GNB does so in accordance with its Place Naming Policy. In this regard the Policy provides as follows in respect of Commemorative Names, which the proposal in respect of the Late Mr Neville Simpson would relate:

7. Policy - Commemorative Names

Commemorative names are those that commemorate a person, event or place. Acts of bravery, community service and exceptional accomplishments are typical grounds for this recognition. The name of persons who gave their lives in service for their country are often used as commemorative names.

The person commemorated should have contributed significantly to the area around the geographic feature or locality.

When such a name is applied, it shall be given posthumously, at least one year after the decease of the person. Names of living persons are by their nature subject to partisan perception and changes in community judgement and acceptance.

Commemorative names shall not be used to commemorate victims of, or mark the location of, accidents or tragedies. Ownership of land is not in itself grounds for the application of an owner's name. Names of persons holding public office shall not be used.

Personal names, including those of persons still living, may be used for built features e.g. pavilions and grandstands etc., however these features are not formally assigned by the GNB and are not covered by the Act.

7.1 Personal Names

The names of deceased persons are suitable for the naming of reserves. Such persons shall have had a long term association with the area or have made a significant contribution to the area of the proposed park or reserve. To assist local governments in determining the suitability of a name the GNB offers the following guidelines regarding association or contribution:

- *Two or more terms of office on the governing local government council.*
- *Twenty or more years association with a local community group or service club.*
- *Twenty or more years of association or service with a local or state government or organisation.*
- *Action by an individual to protect, restore, enhance or maintain an area that produces substantial long term improvements for the community.*
- *The death of a person within a place is not solely to be considered sufficient justification for commemoration.*
- *Local residents of note.*

Justification

Using the name of a living person is unacceptable (nationally and internationally) as it may lead to favouritism and/or inappropriate naming. There are examples where people commemorated have later proven to be of poor character or otherwise thought to be unworthy.

The Late Mr Neville Simpson passed away on 18 February 2023. Accordingly, given that any commemorative naming is to be done posthumously, at least one year after the decease of the person, it would be proposed that consideration of the naming proposal be deferred until Councils February 2024 meeting, whereupon one year will have elapsed since Mr Simpson's passing.

In the intervening period it would be suggested that further details of Mr Simpsons community involvement be ascertained and importantly, seek the thoughts of Mr Simpson's family to the naming proposal, for a full report to Council on the matter.

Should Council ultimately determine to submit a naming proposal, the GNB Naming Policy provides that the proposal should be supported by a Council resolution. Council should also supply evidence that they have sought community feedback on the proposal. This could include advertising and inviting comment using:

- Local newspapers.
- Relevant web site.
- Local council facilities (eg offices, libraries etc).
- Notices to residents in the area surrounding the feature of the proposed name.
- Notices to local progress associations.

Financial Implications

There are no direct financial implications arising from this report.

Recommendation

- 1. That it be noted that responsibility for the naming of places in NSW, including reserves, rests with the NSW Geographical Names Board.**
- 2. That consideration of the proposal to name the North Bourke Oval, "The Neville Simpson Memorial Sports Ground" be deferred until the February 2024 Council meeting, noting the requirement of the Geographical Names Board's Naming Policy requires that any commemorative naming is to be done posthumously, at least one year after the decease of the person.**
- 3. That in the intervening period, the General Manager be requested to ascertain further details of Mr Simpsons community involvement and importantly, seek the thoughts of Mr Simpson's family to the naming proposal, for a full report to Council on the matter.**
- 4. That Mr Les Bunyan be advised of Councils resolution.**

Doc No: Les Bunyan
 11 Darling Street
 NORTH BOURKE NSW 2840
 08 NOV 2023

MAYOR	<input checked="" type="checkbox"/>	COUNCIL	
GM	<input checked="" type="checkbox"/>	LIBRARY	
MCS		RATES	
MYE		BOBEC	
MEV		HR	
MR		IT	
MW		DEPOT	
EDM		CREDITORS	
OTHER		<i>Margo</i>	

25 October 2023

The Councillors
 Bourke Shire Council
 29 Mitchell Street
 BOURKE NSW 2840

NAMING OF THE NORTH BOURKE CRICKET GROUND

On behalf of the residents of Bourke who have signed the accompanying petition, I am writing to ask Council to consider re-naming the cricket ground at North Bourke 'The Neville Simpson Memorial Sports Ground' in honour of the late Neville Simpson.

As you are all aware, Neville was a highly respected Bourke resident who demonstrated a strong dedication to the Bourke community through-out his very long life. Neville was visibly active in the community through organisations such as Lodge Central Australia & his involvement with the Anglican Church, but perhaps more importantly, he showed genuine interest, kindness, respect, humility & compassion towards every individual he encountered during his life, no matter the setting.

His positivity for life and for community, even when he was faced with the most incredible personal hardship & suffering, was unwavering.

We believe naming the oval at North Bourke, close to where he spent the latter years of his life, in his honour would be fitting recognition of a terrific man who showed us all that being a good sport & showing great sportsmanship can, and should be, part of our everyday life.

Yours sincerely










Les Bunyan

















The Councilors,
 BOURKE SHIRE COUNCIL,















The petitioners, being residents of the Bourke Shire, who have attached their names, addresses and signatures hereto, request that the Councilors officially name the cricket ground at North Bourke, "The NEVILLE SIMPSON Memorial Sports Ground".

Presently, the cricket ground is known as the North Bourke Cricket Ground but the petitioners strongly believe that the name should be officially changed to "The Neville Simpson Memorial Sports Ground" to honour the life and dedication to the Bourke community by the late Neville Simpson over many, many years.

The exemplary way in which Neville conducted his life and support to the community as a stalwart of Lodge Central Australia, we believe makes him worthy of such an honour.





NAME	ADDRESS	SIGNATURE
Simon Lawson	136 Meadows Rd Bourke	
The Delany	135 Meadows Rd Bourke	
Nancy Randall	1111 Pongorin Swamp Rd Bourke	
David Randall	1111 Polysoum Swamp R Bourke	
DRON Buckley	AIRPORT	
MAX ANN BUCKLEY	8 SID COLSHAN DRIVE	
JOONIE SOSTAG	10 Green St Bourke	
Dixon McHorney	23 Mitchell St Bourke	
DIANNA McRAE	4/2 Mocculla St Bourke	

NAME	ADDRESS	SIGNATURE
Frank Holleran	10 Green St.	
PHILLIP HARVEY	99 ANSON ST	
Aki Arisoff	48 Dorchy St	
Ben Harvey	168 Parkdale RD	
Luke Moen	32 Mitchell st Bourke	
Sean Harrod	51 Anson st Bourke	
Bailey Harrod	51 Anson Street Bourke	
Beau Harrod	51 Anson Street Bourke	
Hamish Gordon	54 hope street Bourke	
Mitch Davis	1 Namoi St North Bourke	
Michael Davis	Myandetta Str Bourke	
Katrina Tiffen	57-59 Darling st Bourke	
Denis Tiffen	57-59 Darling St Bourke	
Tracey Hegarty	2 Darling st North Bourke	
DAVE HEWITT.	"SULTANAR" POPPS BRIDGE	

NAME	ADDRESS	SIGNATURE
Serenity Reid	15 Narnoi St	
Jack Bowden	23 Tudor	
Mark Beauchamp	989 Bourke - Milparumba Road	
Hayleigh Hollman	10 Narnoi St	
Tina Temmink	5B Narnoi Place	
Sally Davis	90 Dowling Track Northy	
Pat Canty	Lot 2782 Parkdale Rd Bourke	
Daniel Duchesne	6 St Paul Street 67 Aram St Bourke	
Alfred Sutton	Dubs	
James Simmons	Dubs	
PRINNY	BOURKE	
Barry Harris	42-44 Darling St North Bourke	
Mooka Harris	42-44 Darling St Lives in Stratford Back	
Kirsten Marshman	Barham Farms	
Tanya Near	22 Hope st	T Near

NAME	ADDRESS	SIGNATURE
Jack Hartwig	Belvedere Station Hungerford Road	<i>Jack Hartwig</i>
Alexa Marshall	Bellvueen Station Kamiloioi Highway	<i>Alexa Marshall</i>
Donna Webber	51 HOPE ST BOURKE	<i>Donna Webber</i>
MICK JACKSON	36 DALING ST BOURKE	<i>Mick Jackson</i>
Duke Mcgrath	Wanobra Station	<i>Duke Mcgrath</i>
KARL MACDONALD	564 Old Wilkbadah rd	<i>Karl Macdonald</i>
Barb Davis	MYANDETTA BOURKE	<i>Barb Davis</i>
LES Banger	Every were	<i>Les Banger</i>
Mananne Simpson	23 MOCULTA ST BKE	<i>Mananne Simpson</i>
ANDREW LEWIS	2. Richard St BKE	<i>Andrew Lewis</i>
Mathew Bowden	23 TUDOR St	<i>Mathew Bowden</i>
KELLY RANDALL	32 MERTIN ST BOURKE	<i>Kelly Randall</i>
Paw. Jacob J. Kendall	27 Richard St. Bourke	<i>Paw. Jacob J. Kendall</i>
Chris Morgan	45 MOCULTA Street Bourke	<i>Chris Morgan</i>
Pdm Simpson	102 Macquarie St North Bourke	<i>Pdm Simpson</i>

NAME	ADDRESS	SIGNATURE
BELINDA CUNNINGHAM	TIDDLES FARM PARKOURT RD	Bouice
Tara Coates	115 Anson St Bourke	Tara
Glen McLean	42 Short St Bourke	Glen McL
Tania McLeod	11 "	Tania McLeod
JULIE LANSON	136 MEADOWS ROAD BOURKE	Julie
FIONA BOWDEN	22 GREEN ST BOURKE	Fiona
KYLE GALE	22 GREEN ST BOURKE	Kyle
SIMON LANSON	136 MEADOWS ROAD BOURKE	Simon
Sophie Bowden	22 Green St Bourke	SR
Emily Bowden	"	EMILY
HARRY BOWDEN	"	HARRY
Chloe Taylor	41 MARTIN ST, BOURKE	Chloe
Dean Conway	MT Tyson Rd, West Plains	Dean
Jenelle Hambrook	28 Macquarie St North Bourke	Jenelle Hambrook
CHRIS REYMOND	23 CULGOA ST BRAWANINA	Chris Raymond

NAME	ADDRESS	SIGNATURE
Mark Bungeo	15 Elliot court	
Arlo Bungeo	"	
Mikayla Berry	"	
USA CLOTHING	23 MANWOOD DRIVE, SOULWE	





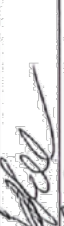




The Councillors;

BOURKE SHIRE COUNCIL
















The petitioners, being residents of the Bourke Shire, who have attached their names, addresses and signatures hereto, request that the Councillors officially name the cricket ground at North Bourke, "The Neville SIMPSON Memorial Sports Ground"

Presently, the cricket ground is known as the North Bourke Cricket Ground but the petitioners strongly believe that the name should be officially changed to "The Neville Simpson Memorial Sports Ground" to honour the life and dedication to the Bourke community by the Late Neville Simpson over many, many years.

The exemplary way in which Neville conducted his life and support to the community as a stalwart of Lodge Central Australia, we believe makes him worthy of such an honour.

NAME	ADDRESS	SIGNATURE
Kelvie Honeyman	Bourke	
Joy Martin	Bourke	
Bryle Kewool	Bourke	
Kyle Leh	Bourke	
Keelan Baxson	Bourke	
Kobe Sullivan	Bourke	
Amble Gleeson	Bourke	
CEPP DATES	EMMONIA 2840	
ASALEY LOUFE	BOURKE	

NAME	ADDRESS	SIGNATURE
S. B. O'Flaherty	P.O. Box 193	<i>[Signature]</i>
Peter Keating	P.O. Box 193	<i>[Signature]</i>
Sharon Wood	98 Idora St	<i>[Signature]</i>
George Dickson	17 Stuart St	<i>[Signature]</i>
Kevin Monson	52 Short St Bourke	<i>[Signature]</i>
Scott McAloon	12 High St Bourke	<i>[Signature]</i>
Peter Tully	47 Mowalla St Bourke	<i>[Signature]</i>
elo Mitchell	Louth	<i>[Signature]</i>
A McAnally	Darling St North Bourke	<i>[Signature]</i>
B. Simpson	47 Mowalla St Bourke	<i>[Signature]</i>
M Wynne	3 Wortemurta St Bourke	<i>[Signature]</i>
L Sharpe	27 Tudor St Bourke	<i>[Signature]</i>
John Bunt	1 Short Street, Long. 2594	<i>[Signature]</i>
Mel Hayman	163 Anson St Bourke	<i>[Signature]</i>
Neil Johnson	48 Jackson St	<i>[Signature]</i>

NAME	ADDRESS	SIGNATURE
Sophie Bowden	Bourke	
MARC O'SHEA	Bourke	
Tracey Bean	Bourke	
D Hayman	Bourke	
Elizabeth Kerr	10 WINDMILL ST BOURKE	
Lyle Farnham	Bourke	
LES HARDING	Bourke	
D BERTHOUD	BOURKE	
E Hyatt	Bourke	
R GAIN	Bourke	
David Barker	Bourke	
Therese King	Bourke	
Fiona Bowden	Bourke	
RONEY EDWARDS	BOURKE	
PAUL CANN	BOURKE	

15.3 LICENCING OF INFRASTRUCTURE FOR COMMUNICATION PURPOSES

File Number: L5.1-W2..2.4 / LD-L2.37
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

Council at its meeting held on 28 October 2019 considered a licence between Council and BAI Communications Pty Ltd for the purposes of installing a satellite dish at Councils Water Treatment Plant in Wortumertie St, Bourke to allow the transmission of SBS programs to the community.

In respect of this matter Council resolved:

“That the following documents be executed under the Common Seal of the Council:

- 1. Document 118861 titled Site No: 2334 - Licence to Occupy – Bourke Water Tower Broadcast service facilities for SBS.”*

Current Situation

It is advised that the agreement the subject of Councils 2019 resolution terminated on 30 September 2023. BAI Communications Pty Ltd have now requested a further licence in respect of the usage of a small portion of Councils Water Treatment Plant for the siting of their 4.5m SBS satellite dish and associated transmitter building. In this regard BAI have requested an initial term of five (5) years commencing on 1 October 2023 and terminating 30 September 2028 with a further five-year option term ending 30 September 2033 also sought.

Commencing rental would be \$652.57 (ex GST) per annum, subject to CPI increments annually.

It would be proposed that Council proceed to enter a licence agreement with BAI Communications Pty Ltd as proposed herewith.

Financial Implications

Commencing rental would be \$652.57 (ex GST) per annum, subject to CPI increments annually.

Recommendation

- 1. That Council proceed to enter into a Licence Agreement with BAI Communications Pty Ltd for the for their siting of a SBS satellite dish and associated transmitter building at Councils Water Treatment Plant in Wortumertie St, Bourke.**
- 2. That the terms of such licence be for an initial term of five (5) years commencing 1 October 2023 and terminating 30 September 2028, with a further five (5) year option term available, at an initial annual rental of \$652.57 (ex GST) per annum, subject to annual CPI increments.**
- 3. That the General Manager be requested to take the necessary action in respect of such licence.**
- 4. That the licence document be executed under the Common Seal of Council.**

16 CORPORATE SERVICES DEPARTMENT

16.1 *** BANK RECONCILIATION AND STATEMENT OF BANK BALANCES - 31 OCTOBER 2023

File Number: 2108
 Author: Ang Pasang Rai, Manager Corporate Services
 Authoriser: Leonie Brown, General Manager
 Attachments: Nil

Bank Reconciliation for the period ending 31 October 2023

Balances as per Bank Statement	\$1,699,300.04
Plus: Deposit not shown	\$1,706.50
Less: Unpresented Cheques	\$6,126.37
Balance as per Cash Book	\$1,694,880.17

Reconciled Ledger Accounts as at 31 October 2023

Fund or Account	Current Balance	Overdraft Statutory Limit
General	\$31,407,763.27	\$200,000.00
Water	\$4,070,357.06	
Sewer	\$2,663,315.59	
Trust	\$124,167.46	
	\$38,265,603.38	

Reconciliation as at 31 October 2023

Balance as per cash book	\$1,694,880.17
Investments	\$36,570,723.21
Total, equalling Reconciled Ledger	\$38,265,603.38

** In accordance with Council policy and legislative obligations, a complete breakdown of investments will be provided in the investment report for the month.*

Statement of Bank Balances as at 31 October 2023

	Balance	Transaction	Balance
	31 July 2023		31 August 2023
General Fund	\$33,074,968.92	-\$1,667,205.65	\$31,407,763.27
Water Fund	\$4,146,421.66	-\$76,064.60	\$4,070,357.06
Sewer Fund	\$2,675,907.89	-\$12,592.30	\$2,663,315.59
Trust Fund	\$124,146.46	\$21.00	\$124,167.46
Investments	-\$39,524,289.63	\$2,953,566.42	-\$36,570,723.21
Totals	\$497,155.30	\$1,197,724.87	\$1,694,880.17

Balance of all Funds as at 31 October 2023

Balance as at 30 September 2023	\$497,155.30
Add Receipts for	
(a) Rates	\$192,324.70
(b) Other Cash	\$4,880,765.61
Deduct payments for	
(a) Payments	\$1,256,600.22
(b) New Investment	\$2,618,765.22
Balance as at 31 October 2023	\$1,694,880.17

Recommendation

That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 31 October 2023 be noted.

16.2 * INVESTMENT PORTFOLIO REPORT AS AT 31 OCTOBER 2023**

File Number: 2101
Author: Ang Pasang Rai, Manager Corporate Services
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

The Investment Portfolio Report is submitted monthly to Council.

Issues

- Investments are in accordance with Division of Local Government Guidelines and Council’s Investment Policy
- Statutory obligations are being met
- Councillors’ roles as resource allocators and policy directors are satisfied

Assessment

Legal Implications Including Directives and Guidelines

Local Government Act 1993

Local Government (General) Regulation 2021

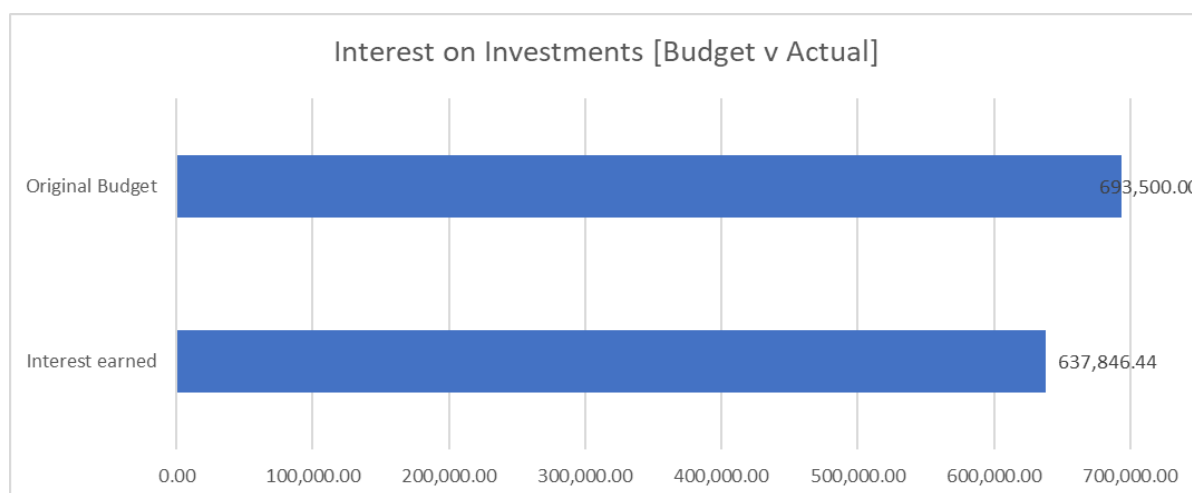
The management, of Council’s investments is delegated by the General Manager to the Manager Corporate Services.

Financial Implications/Consideration

The 2023/2024 Budget estimated the total investment revenue as \$693,500. This revenue was split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cash flow requirements.

The market value of Council’s investments held as of 31 October 2023 was \$ 36,570,723.21.

Investment income earned as of 31 October 2023 was \$637,846.44.



It is obvious that interest earned on investments will surpass the original budget due to a considerable increase in interest rates by the Reserve Bank of Australia and grants paid upfront, which were unanticipated at the time the budget was prepared. The variation will be closely monitored and reported accordingly during the Council's quarterly budget review.

Policy Provisions – Council Policy and Procedure

Policy 1.8.10(v7) – Investment Policy adopted 19 December 2022.

Ministerial Investment Order – 12 January 2011.

Strategic Implications – Implications for Long Term Plans/Targets

Funds are invested in accordance with identified cash flow requirements.

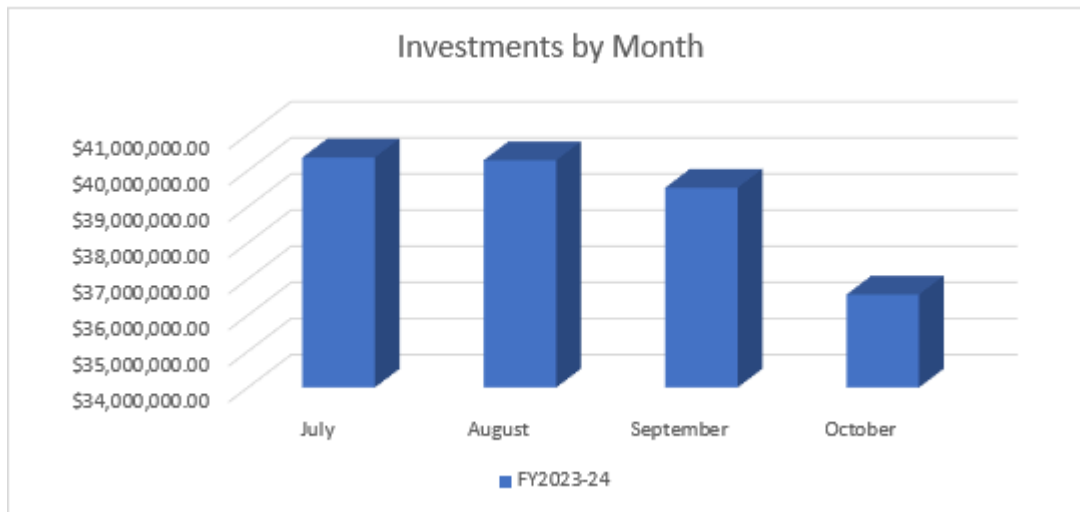
Investment Portfolio as at 31 October 2023

Institution	Invst#	From	Maturity Date	Amount	Rate	Days	S&P Rating
National Australia Bank	48	8/08/2023	8/11/2023	1,000,000.00	4.96%	92	A-1+
National Australia Bank	49	9/08/2023	9/11/2023	707,486.48	4.95%	92	A-1+
Commonwealth Bank	51	21/08/2023	20/11/2023	2,000,000.00	4.93%	91	A-1+
National Australia Bank	52	29/08/2023	27/11/2023	3,000,000.00	4.90%	90	A-1+
National Australia Bank	53	29/08/2023	27/11/2023	3,000,000.00	4.90%	90	A-1+
National Australia Bank	54	4/09/2023	4/12/2023	2,000,000.00	4.90%	91	A-1+
Commonwealth Bank	57	4/09/2023	6/11/2023	2,000,000.00	4.42%	63	A-1+
National Australia Bank	58	27/09/2023	27/12/2023	3,000,000.00	4.90%	91	A-1+
National Australia Bank	59	27/09/2023	27/12/2023	3,000,000.00	4.90%	91	A-1+
Commonwealth Bank	60	3/10/2023	4/12/2023	2,000,000.00	4.43%	62	A-1+
Commonwealth Bank	61	4/10/2023	4/12/2023	1,500,000.00	4.37%	61	A-1+
Commonwealth Bank	62	4/10/2023	4/12/2023	1,000,000.00	4.37%	61	A-1+
Commonwealth Bank	63	6/10/2023	6/12/2023	2,000,000.00	4.37%	61	A-1+
Commonwealth Bank	64	20/10/2023	20/12/2023	2,000,000.00	4.43%	61	A-1+
National Australia Bank	65	27/10/2023	25/01/2024	2,000,000.00	5.00%	90	A-1+
National Australia Bank	66	27/10/2023	30/01/2024	2,000,000.00	5.00%	95	A-1+
National Australia Bank	67	30/10/2023	29/01/2024	1,000,000.00	5.00%	91	A-1+
National Australia Bank	68	31/10/2023	29/01/2024	2,000,000.00	5.00%	90	A-1+
National Australia Bank			At Call	1,363,236.73	Flex		A-1+
Total Investments				36,570,723.21			

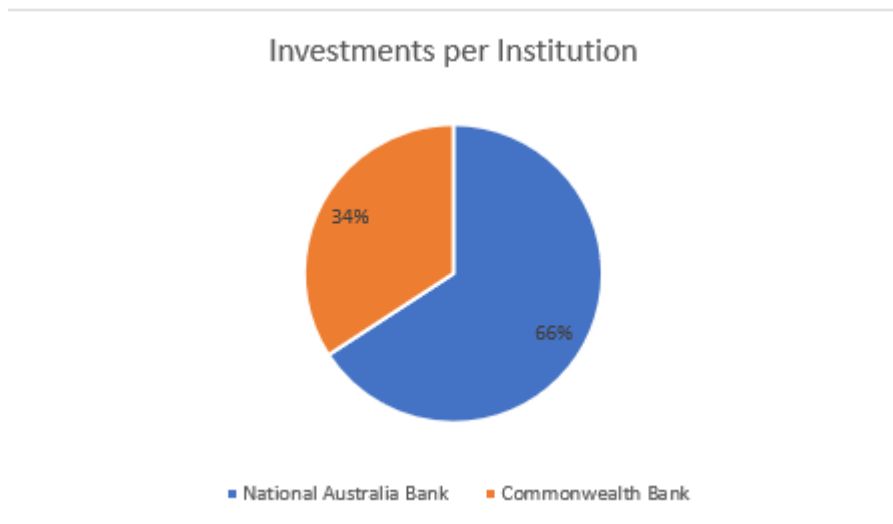
Term Deposits

Discussions/Comments

Compared to September 2023, there has been a decrease of \$2,953,566.42 in Council's Investment portfolio as at 31 October 2023.



The investment portfolio is invested in term deposits with the National Australia Bank and the Commonwealth Bank. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.



The Government Guarantee on Investments up to \$1 million dollars has now expired and the new cap of \$250,000 has replaced the scheme.

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2021* and Council’s Investment Policy.

Ang Pasang Rai
Responsible Accounting Officer

Recommendation

- 1. That the report of the Manager Corporate Services regarding Council's Investment Portfolio as at 31 October 2023, as presented to Council on Monday, 27 November 2023, be received and noted.**
- 2. That the Certificate of the Responsible Accounting Officer be noted, and the report adopted.**

16.3 * 2022/2023 AUDITED FINANCIAL STATEMENTS AND AUDITORS REPORTS**

File Number: 2112
Author: Ang Pasang Rai, Manager Corporate Services
Authoriser: Leonie Brown, General Manager
Attachments: 1. Independent Auditor's Report 2023
2. Report on the Conduct of the Audit 2023

Introduction

In accordance with Section 419 (1) of *the Local Government Act 1993* (the Act), this report presents to Council the Audited Financial Reports and the Auditors Report to Council for Bourke Shire Council for the period ending 30 June 2023.

Background

The *Local Government Act 1993*, Section 419 (1) stipulates that Council must present its Audited Financial Reports, together with the Auditors Report to a meeting of Council.

Prior to the report being presented to Council, public notice in accordance with Section 418 of *the Local Government Act 1993* must be undertaken. Such notice has been given by advertising in the Western Herald and on Council's Facebook and web sites.

Current Situation

The Statements are prepared in accordance with the Office of Local Government Code of Accounting Practice and Financial Reporting Guidelines.

Assessment**a) Legal Implications Including Directives and Guidelines**

Local Government Act 1993 – Sections 418/419/420.

Local Government Code of Accounting Practice and Financial Reporting 2022-23 and related guidance material issued under Circular Number 22-36 / 6 December 2022 / A839669.

b) Financial Implications/Considerations

The Annual Financial Statements reflect the transactions previously reported to Council at the Quarterly Budget Reviews and the end of year adjustments. The Financial Statements were referred to audit by Council at its 24 July 2023 Ordinary Meeting.

c) Policy Provisions – Council Policy and Practice

Nil

d) Strategic Implications – Implications for Long Term Plans/Targets

Community Strategic Plan

Delivery Program and Operation Plan

Report

The Audit of Councils 2022/2023 Annual Financial Statements by the NSW Audit Office have been completed in accordance with section 417 of the Act.

The General Purpose Financial Statements identify that:

- Councils Rates and Annual Charges revenue (\$4.4 million) increased by \$0.1 million (2.5 percent) in 2022/2023 due to the rate peg increase of 2.1 per cent.
- Grants and contributions revenue (\$32.3 million) increased by \$3.6 million (12.5 per cent) in 2022/2023. This was mainly due to the receipt of additional funding for road repairs and Council receiving 93 per cent of its financial assistance grants for 2023/2024 in advance (75 per cent received in advance in 2022).
- Council's operating result (\$15.8 million including the effect of depreciation and amortisation expense of \$8.2 million) was \$3.4 million higher than the 2021/2022 result. This was primarily due to the increased revenue from grants and contributions as noted above.
- The net operating result before capital grants and contributions of \$4.7 million was \$6.8 million higher than the 2021/2022 result. This was due to the receipt of increased grants provided for operating purposes.

Summarised outlines of the operating result and financial position are detailed below:

Summary of Financial Reports For the year ending 30 June 2023

Income Statement	2023 (\$000's)	2022 (\$000's)
Total Operating Revenues	46,455	43,887
Total Operating Expenses	30,686	31,479
Net Operating Result for Year	15,769	12,408
Net Operating for year Before Grants for Capital purposes	4,702	(2,127)

Balance Sheet	2023	2022
Current Assets	54,945	42,455
Current Liabilities	18,696	13,390
Non-Current Assets	353,036	318,263
Non-Current Liabilities	3,983	4,572
Net Assets/Equity	385,302	342,756

Other Financial Information

Note G5-1 of the Financial Statements provide performance measurement indicators and these are summarised below:

Indicator	2023	2022
Operating Performance Ratio	16.13%	(0.26)%
Own Source Operating Revenue Ratio	30.45%	34.68%

Unrestricted Current Ratio	5.32:1	4.79:1
Debt Service Cover Ratio	9.25:1	5.10:1
Rates and Annual Charges, Interest and Extra Charges Outstanding Percentage	10.69%	14.74%
Cash Expense Cover Ratio	19.63 months	17.45 months

Special Schedule report on Infrastructure Assets

Indicators	2023	2022
Building and Infrastructure Renewal Ratio	133.48%	136.55%
Infrastructure Backlog Ratio	2.92%	1.53%
Asset Maintenance Ratio	104.32%	140.11%
Capital Expenditure Ratio	2.08%	0.97%

In respect of these various indicators, as at 30 June 2023, the Statements advise as follows:

Operating Performance Ratio

The operating performance ratio measures how well Council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by the Office of Local Government (OLG) is greater than zero percent.

Council's operating performance indicator is 16.13 per cent. It was (0.26) per cent in 2021/2022. The increase is due to the significant increase in net operating result before capital grants and contributions.

Own Source Operating Revenue Ratio

The own source operating revenue ratio measures Council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by the OLG is greater than 60 per cent.

Council remains under the notional benchmark of 60% indicating its reliance on external funding sources to supplement operations.

Unrestricted Current Ratio

The unrestricted current ratio is an indicator that Council is able to pay its debts as and when they fall due. Council has increased the unrestricted current ratio this financial year. The benchmark for this ratio is a minimum of 5.32:1.

Council is well positioned to meet current liabilities. Council is required to hold a range of cash reserves for future needs as disclosed by internal reserves note C1-3.

Debt Service Cover Ratio

This is a ratio that measures the availability of operating cash to service debt including interest, principal and lease payments. The benchmark for this ratio is a minimum of 2:1.

Council is well above the benchmark and indicates capacity for Council to fund future capital programs though borrowings.

Rates and Annual Charges Outstanding Ratio

The rates and charges outstanding ratio assesses the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of debt recovery efforts. The benchmark set by the OLG is below 10 percent for rural Councils.

The Rates and annual charges outstanding percentage has decreased slightly in 2022/2023 from 14.74% to 10.69%. Provision is made annually to account for this amount.

Building and Infrastructure Renewal

The Building and Infrastructure renewal ratio is an indicator of the proportion of depreciation which is being funded by expenditure on new assets. A ratio greater than 100% indicates that Council is spending more on asset renewal than the depreciation charge for the year.

Councils Asset Renewal was 133.48%.

Conclusion

The Unrestricted Current Ratio has remained consistent over the past three years. The Unrestricted Current Ratio is a financial indicator specific to Local Government and represents Council's ability to meet its short term obligations as they fall due.

Council continues to maintain a relatively low level of debt and is in a sound financial position as reflected in our Auditor's reports and demonstrated by the financial performance indicators.

Council will need to continue to closely monitor the budget during the current and future years to ensure that the positive result continues to ensure the ongoing consolidation of the Councils financial position.

The Audit Office has provided its Audit Opinion as follows in respect of Council:

1. The Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13 part 3 Division 2; and
2. The financial statements:
 - a. have been prepared, in all material respects, in accordance with the requirements of this Division;
 - b. are consistent with the Council's accounting records;
 - c. presents fairly, in all material respects, the financial position of the Council as at 30 June 2023, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards;
3. All information relevant to the conduct of the audit has been obtained; and
4. There are no material deficiencies in the accounting records or financial report that we have become aware of during the course of the audit.

Councillors will recall that at the July 2022 Meeting of Council, consideration was given to the issue of Accounting for Rural Firefighting Equipment. In respect of this matter Council resolved, in part, to *"write to the NSW Auditor General, Ms Margaret Crawford, advising that notwithstanding any overtures of future qualified audits, it will not carry out RFS stocktakes on behalf of the NSW Government and will not record RFS assets in Bourke Shire Council's Financial Statements, noting that the State Government's own Local Government Accounting Code of Practice and Financial*

Reporting provides for councils to determine whether or not they record the RFS assets as council assets."

In preparing the Financial Statements for 2022/2023, it is advised that the value of the rural fire service plant and equipment "Red Fleet" was again discussed with the Auditors, as it was in preparing the 2021/2022 statements. It was determined that the value of these assets are not material and accordingly such equipment has not been recognised in the Financial Statements, with an unqualified Audit Report issued by the Audit Office.

Summary

The Financial Statements were submitted to the Office of Local Government (OLG) on 29 October 2023.

Copies of the Audited Financial Statements will be available at the meeting and are available for viewing by the public via the Council web page www.bourke.nsw.gov.au. Hard copies are also available at the Council Office and Bourke Public Library.

Section 420 of the *Local Government Act 1993* stipulates that Council must allow a period of 7 days after accepting the Financial Statements for the public to make written submissions on the audited Financial Reports and/or the Auditors Report. Any submissions are referred to Council's Auditors for further comment as required.

Recommendation

That the 2022/2023 Bourke Shire Council Audited Financial Statements and Auditors Report as presented to Council on Monday, 27 November 2023, be adopted.



INDEPENDENT AUDITOR'S REPORT
Report on the general purpose financial statements
Bourke Shire Council

To the Councillors of Bourke Shire Council

Opinion

I have audited the accompanying financial statements of Bourke Shire Council (the Council), which comprise the Statement by Councillors and Management, the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2023, the Statement of Financial Position as at 30 June 2023, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion:

- the Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
 - have been prepared, in all material respects, in accordance with the requirements of this Division
 - are consistent with the Council's accounting records
 - present fairly, in all material respects, the financial position of the Council as at 30 June 2023, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I have fulfilled my other ethical responsibilities in accordance with APES 110.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Other Information

The Council's annual report for the year ended 30 June 2023 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the special purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the special purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note B5-1 'Material budget variations'
- on the Special Schedules. A separate opinion has been provided on Special Schedule - Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Cathy Wu
Director, Financial Audit

Delegate of the Auditor-General for New South Wales

26 October 2023
SYDNEY



Cr Barry Hollman
 Mayor
 Bourke Shire Council
 PO Box 21
 BOURKE NSW 2840

Contact: Cathy Wu
 Phone no: 02 9275 7212
 Our ref: R008-16585809-46872

26 October 2023

Dear Mayor

**Report on the Conduct of the Audit
 for the year ended 30 June 2023
 Bourke Shire Council**

I have audited the general purpose financial statements (GPFS) of the Bourke Shire Council (the Council) for the year ended 30 June 2023 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2023 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

INCOME STATEMENT

Operating result

	2023	2022	Variance
	\$m	\$m	%
Rates and annual charges revenue	4.4	4.3	↑ 2.5
Grants and contributions revenue	32.3	28.7	↑ 12.5
Operating result from continuing operations	15.8	12.4	↑ 27.1
Net operating result before capital grants and contributions	4.7	(2.1)	↑ 321

Rates and annual charges revenue of \$4.4 million increased by \$0.1 million (2.5 per cent) in 2022–2023 due to the rate peg increase of 2.1 per cent.

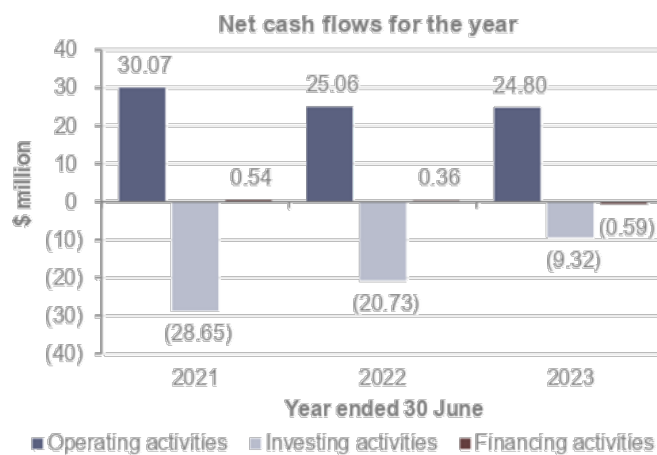
Grants and contributions revenue of \$32.3 million increased by \$3.6 million (12.5 per cent) in 2022–2023. This was mainly due to the receipt of additional funding for road repairs, and receiving 93 per cent of financial assistance grants for 2023–24 in advance (75 per cent received in advance in 2022).

Council’s operating result of \$15.8 million (including the effect of depreciation and amortisation expense of \$8.2 million) was \$3.4 million higher than the 2021–22 result due to increased revenue from grants and contributions as noted above.

The net operating result before capital grants and contributions of \$4.7 million was \$6.8 million higher than the 2021–22 result. This was due to the receipt of increased grants provided for operating purposes.

STATEMENT OF CASH FLOWS

The Statement of Cash Flows illustrates the flow of cash and cash equivalents moving in and out of Council during the year. There was a net cash inflow of \$14.9 million in 2023 to a closing balance of \$28.9 million at 30 June 2023. The increase was mainly due to the receipt of additional grants and sale of investments.



FINANCIAL POSITION

Cash and investments

Cash and investments	2023	2022	Commentary
	\$m	\$m	
Total cash, cash equivalents and investments	43.6	35.6	<ul style="list-style-type: none"> External restrictions include unspent specific purpose grants and water and sewerage funds. Balances are internally allocated due to Council policy or decisions for forward plans including works program.
Restricted cash and investments:			
• External restrictions	21.0	11.0	
• Internal allocations	8.7	6.1	

Debt

After repaying principal and interest of \$1.5 million and taking up an additional borrowing of \$740,000 during the financial year, total debt as at 30 June 2023 was \$5.2 million (2022: \$5.7 million).

PERFORMANCE

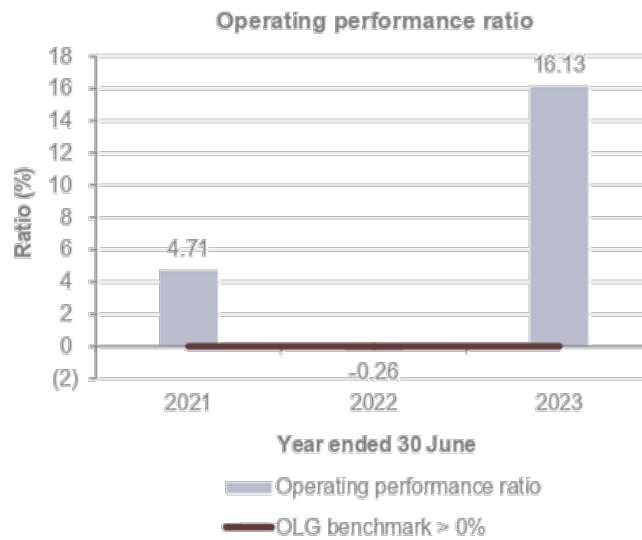
Performance measures

The following section provides an overview of the Council's performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning and Environment.

Operating performance ratio

The Council met the OLG benchmark for the current reporting period. The ratio increased this year due to the significant increase in net operating result before capital grants and contributions.

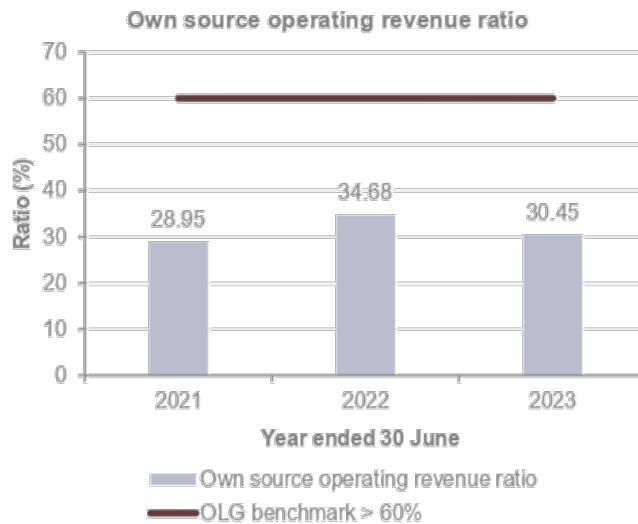
The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.



Own source operating revenue ratio

The Council did not meet the OLG benchmark for the current reporting period. The ratio has remained consistent over the past three years.

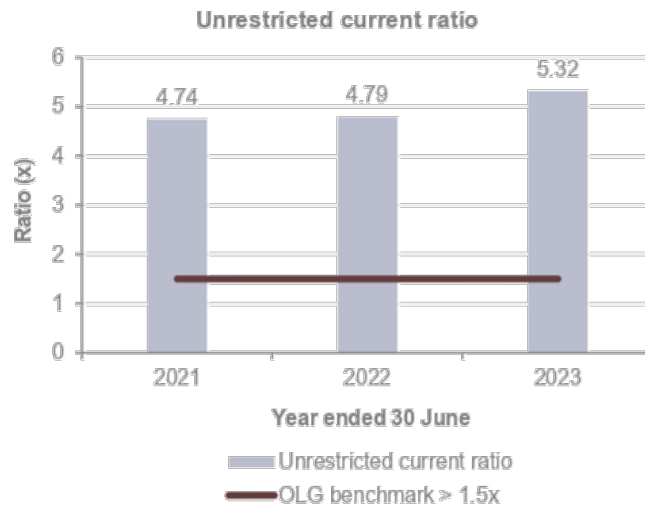
The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60 per cent.



Unrestricted current ratio

The Council met the OLG benchmark for the current reporting period. The ratio has remained consistent over the past three years.

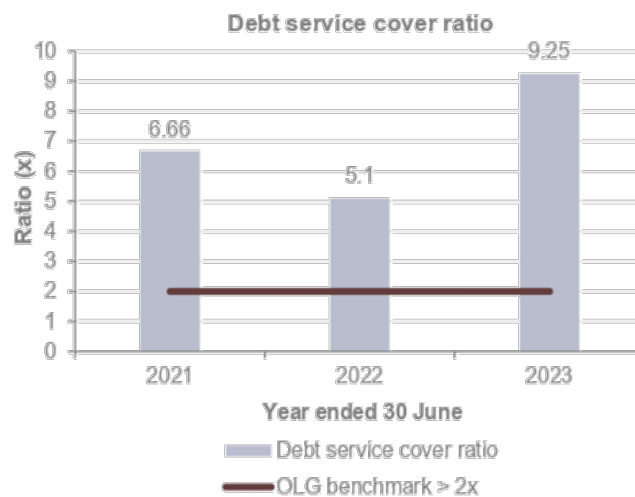
The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.



Debt service cover ratio

The Council met the OLG benchmark for the current reporting period. The ratio increased in 2023 due to the increase in operating cash balances.

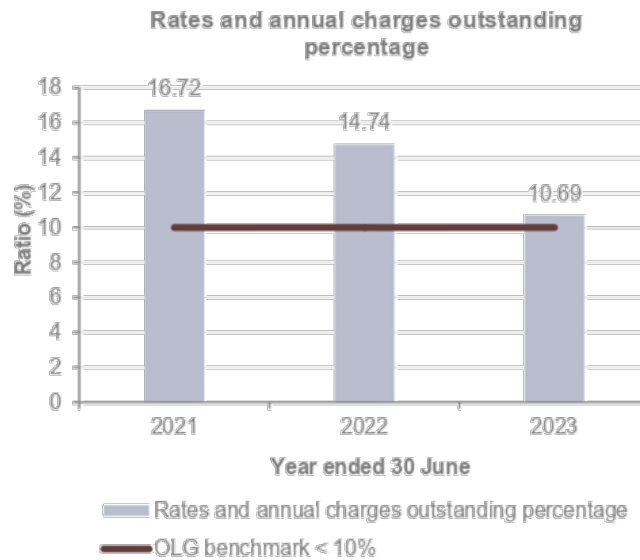
The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.



Rates and annual charges outstanding percentage

The Council did not meet the OLG benchmark for the current reporting period. However, the ratio has improved from the past two years.

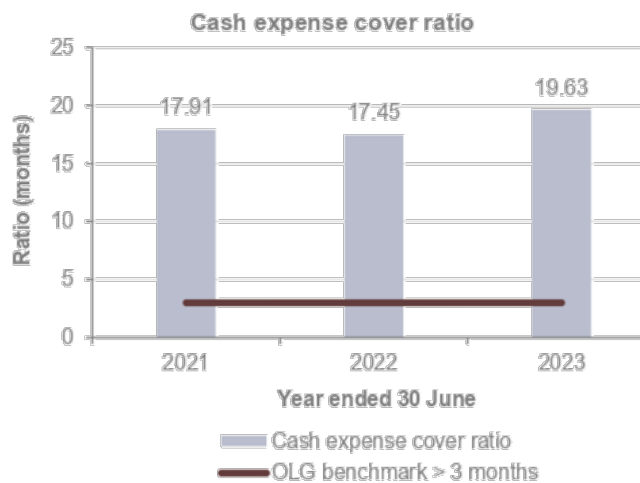
The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 10 per cent for metropolitan councils.



Cash expense cover ratio

The Council met the OLG benchmark for the current reporting period. The ratio has remained consistent over the past three years.

This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.



Infrastructure, property, plant and equipment renewals

Council's asset renewal additions for the year were \$10 million compared to \$9.2 million for the prior year. Renewals consisted mostly of infrastructure assets (\$8.6 million).

The level of asset renewals during the year represented 122 per cent of the total depreciation expense (\$8.2 million) for the year.

OTHER MATTERS

Legislative compliance

My audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Council's accounting records or financial statements. The Council's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.



Cathy Wu
Director, Financial Audit

Delegate of the Auditor-General for New South Wales

16.4 * QUARTERLY BUDGET REVIEW TO 30 SEPTEMBER 2023**

File Number: 2023
Author: Ang Pasang Rai, Manager Corporate Services
Authoriser: Leonie Brown, General Manager
Attachments: 1. Quarterly Budget Review Statement for the quarter ended 30 September 2023

Background

Clause 203 (1) of the *Local Government (General) Regulation 2021* (the Regulations) requires council's Responsible Accounting Officer to prepare and submit a Quarterly Budget Review Statement (QBRs) to the governing body of council within two months of the end of the quarter. Submitted hereunder is that report for the period ending 30 September 2023.

The Division of Local Government released Guidelines on the preparation of the QBRs to Council in December 2010 with mandatory reporting in line with the Guidelines commencing in July 2011.

The QBRs must show, by reference to the estimated income and expenditure that is set out in the Operational Plan adopted by Council for the relevant year, a revised estimate of income and expenditure for that year.

The guidelines also require the budget review statement to include a report by the Responsible Accounting Officer as to whether they consider the statement indicates Council to be in a satisfactory financial position (with regard to its original budget) and if not, to include recommendations for remedial action.

Current SituationIssues

- The QBRs must be prepared by the Responsible Accounting Officer and presented to Council within two months of the end of the quarter.
- The minimum format of the QBRs is governed by the Division of Local Government's Guidelines in December 2010.

Assessment**(a) Legal Implications Including Directives and Guidelines**

Local Government (General) Regulation 2005 (the Regulations) clause 203 requires a Council's Responsible Accounting Officer to prepare and submit a quarterly budget review statement to the governing body of Council within two months of the end of the quarter
Division of Local Government – Quarterly Budget Review Guidelines issued December 2010

(b) Financial Implications/Considerations

Council's original budget was adopted as part of the 2023/2024 Operational Plan on 26 June 2023 and reflected an overall cash-based surplus of \$317,500.

(c) Policy Provisions – Council Policy and Practice

Nil

(d) Strategic Implications – Implications for Long Term Plans/Targets

Community Strategic Plan

Delivery Program/Operational Plan

Discussion

The QBRS has been prepared for the 30 September 2023 review period and is presented to Council for consideration. This review has been undertaken in consultation with the General Manager, Managers and other officers where applicable.

Financial ImplicationsOverall Financial Position

The revised consolidated budget result has not changed from the original estimate with a Surplus of \$317,500.

The break-up of the funds is detailed in the table below once depreciation has been added back:

Fund	Original Estimate	Adjustments September Review	Revised Budget Total
General	0	0	0
Water	(163,500)	0	(163,500)
Sewer	(154,000)	0	(154,000)
Total	(317,500)	0	(317,500)

However, the adjustments which have been identified during the Review are summarised below:

Operating and Capital Works Budgets:

Adjustment Description	Budget Impact
Operational Income – increase	(1,565,000)
Operational Expenses – increase	265,500
Capital Income and Contributions - increase	(1,910,000)
Capital Expenditure - increase	2,748,000
Transfer from Reserves	(714,000)
Transfer to Reserves	1,175,500
Net adjustment - Budget	\$0

The financial position of Bourke Shire Council as at 30 September 2023 is considered to be satisfactory and is confirmed by the Report from the Responsible Accounting Officer provided under separate cover to Council.

Recommendation

- 1. That the document entitled “Quarterly Budget Review Statement – September 2023” be received and noted.**
- 2. That the variations of income and expenditure as identified in the “Quarterly Budget Review Statement – 2023” be adopted.**

Bourke Shire Council

Quarterly Budget Review Statement
for the period 01/07/23 to 30/09/23

Table of Contents

	page
1. Responsible accounting officer's statement	2
2. Income & Expenses Budget Review Statement's	3-5
3. Capital Budget Review Statement	6-7
4. Cash & Investments Budget Review Statement	8-9
5. Contracts & Other Expenses Budget Review Statement	10-11

Bourke Shire Council

Quarterly Budget Review Statement
for the period 01/07/23 to 30/09/23

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the *Local Government (General) Regulations 2021*:

30 September 2023

It is my opinion that the Quarterly Budget Review Statement for Bourke Shire Council for the quarter ended 30/09/23 indicates that Council's projected financial position at 30/6/24 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: _____

Date: 10/11/2023

Ang Pasang Rai
Responsible Accounting Officer

Bourke Shire Council

Quarterly Budget Review Statement

for the period 01/07/23 to 30/09/23

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2023

Income & Expenses - Council Consolidated

	Original Budget 2023/24	Approved Changes				Revised Budget 2023/24	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
(\$000's)										
Income										
Rates and annual charges	4,888,500					4,888,500			4,888,500	4,885,757
User charges and fees	6,351,000					6,351,000	6,000	1	6,351,000	1,974,105
Other revenues	1,423,500					1,423,500	37,000	2	1,423,500	447,614
Grants and contributions provided for operating purposes	15,860,000					15,860,000	1,522,000	3	15,860,000	700,397
Grants and contributions provided for capital purposes	8,650,000					8,650,000	1,910,000	4	8,650,000	-
Interest and investment income	792,000					792,000			792,000	544,903
Other income	300,500					-			-	85,839
Net gains from disposal of assets	-					-			-	-
Total Income from Continuing Operations	38,265,500	-	-	-	-	37,965,000	3,475,000		37,965,000	8,638,614
Expenses										
Employee benefits and on-costs	9,490,000					9,490,000	40,000	5	9,490,000	2,087,000
Materials and services	15,632,000					15,632,000	225,500	6	15,632,000	4,743,188
Borrowing costs	250,500					250,500			250,500	37,006
Depreciation, amortisation and impairment of non-financial assets	7,239,000					7,239,000			7,239,000	1,809,750
Other expenses	319,000					319,000			319,000	194,794
Net loss from the disposal of assets	-					-			-	-
Total Expenses from Continuing Operations	32,930,500	-	-	-	-	32,930,500	265,500		32,930,500	8,871,738
Net Operating Result from Continuing Operations	5,335,000	-	-	-	-	5,034,500	3,209,500		5,034,500	(233,123)
Discontinued Operations - Surplus/(Deficit)	-	-	-	-	-	-	-		-	-
Net Operating Result from All Operations	5,335,000	-	-	-	-	5,034,500	3,209,500		5,034,500	(233,123)
Net Operating Result before Capital Items	(3,315,000)	-	-	-	-	(3,615,500)	1,299,500		(3,615,500)	(233,123)

Bourke Shire Council

Quarterly Budget Review Statement

for the period 01/07/23 to 30/09/23

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2023

Income & Expenses - Council Consolidated

	Original Budget 2023/24 (\$000's)	Approved Changes					Revised Budget 2023/24	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
Income											
Governance	-					-				-	
Administration	455,500					455,500	241,500		697,000	122,155	
Public Order & Safety	278,000					278,000			278,000	524	
Health	120,000					120,000			120,000	49,255	
Environment	876,500					876,500			876,500	731,457	
Community Services & Education	59,000					59,000	6,000		65,000	15,910	
Housing & Community Amenities	207,000					207,000			207,000	45,714	
Water	2,282,000					2,282,000			2,282,000	1,526,291	
Sewer	1,100,500					1,100,500			1,100,500	1,025,514	
Recreation & Culture	111,000					111,000			111,000	642	
Mining, Manufacturing & Construction	11,500					11,500			11,500	2,651	
Transport & Communication	13,640,500					13,640,500	358,000		13,998,500	2,337,640	
Economic Affairs	1,072,000								-	290,995	
General Purpose Revenues	7,752,000					7,752,000	959,500		8,711,500	2,548,975	
Total Income from Continuing Operations	27,965,500	-	-	-	-	26,893,500	1,565,000		28,458,500	8,697,722	
Expenses											
Governance	372,500					372,500			372,500	123,501	
Administration	3,142,500					3,142,500	40,000		3,182,500	338,829	
Public Order & Safety	845,500					845,500			845,500	249,095	
Health	697,000					697,000			697,000	154,805	
Environment	1,548,000					1,548,000			1,548,000	241,173	
Community Services & Education	212,000					212,000			212,000	63,787	
Housing & Community Amenities	716,500					716,500			716,500	165,314	
Water	3,087,500					3,087,500			3,087,500	453,458	
Sewer	1,283,500					1,283,500			1,283,500	200,677	
Recreation & Culture	2,316,000					2,316,000	225,500		2,541,500	580,591	
Mining, Manufacturing & Construction	31,500					31,500			31,500	-	
Transport & Communication	16,246,500					16,246,500			16,246,500	3,918,064	
Economic Affairs	2,431,500								-	572,856	
General Purpose Revenues	-					-			-	-	
Total Expenses from Continuing Operations	32,930,500	-	-	-	-	30,499,000	265,500		30,764,500	7,062,153	
Net Operating Result from Continuing Operations	(4,965,000)	-	-	-	-	(3,605,500)	1,299,500		(2,306,000)	1,635,569	
Discontinued Operations - Surplus/(Deficit)	-					-	-		-	-	
Net Operating Result from All Operations	(4,965,000)	-	-	-	-	(3,605,500)	1,299,500		(2,306,000)	1,635,569	

Bourke Shire Council

Quarterly Budget Review Statement
for the period 01/07/23 to 30/09/23

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

Income - Council Consolidated

1	User charges and fees - Favourable variance of \$6,000 This variance is attributed by increased user fees.
2	Other revenues - Favourable variance of \$37,000 This variance is attributed by increased reimbursed user fees.
3	Grants & contribution provided for operating purpose - Favourable variance of \$1,522,000 This variance is result of increased Financial Assistance Grant, Block Grant and minor others grants.
4	Grants & contribution provided for capital purpose - Favourable variance of \$1,910,000 The variance is result of increased capital grants for various projects such as Shared Pathway Construction, Pool Canteen Upgrade and Oxley Street Upgrade.

Expense - Council Consolidated

5	Employee benefits and on-costs - Unfavourable variance of \$40,000 This variance is due to increased employment related claims.
6	Material & contracts - Unfavourable variance of \$225,500 This difference is the result of grant expenses as grant income increased.

Bourke Shire Council

Quarterly Budget Review Statement
for the period 01/07/23 to 30/09/23

Capital Budget Review Statement

Budget review for the quarter ended 30 September 2023

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2023/24	Approved Changes					Revised Budget 2023/24	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
Renewal Assets (Replacement)											
- Plant & Equipment	1,302,500	141,000				1,443,500			1,443,500	357,227	
- Land & Buildings	125,000	105,000				230,000	650,000	1	880,000	477,475	
- Roads, Bridges, Footpaths	10,150,000					10,150,000	1,600,000	2	11,750,000	1,677,852	
- Stormwater drainage		785,000				785,000			785,000	-	
- Other						-	445,500	3	445,500		
- Water	442,500					442,500			442,500	289,024	
- Sewer	295,000					295,000			295,000	152,021	
Loan Repayments (Principal)	1,296,000					1,296,000	52,500	4	1,348,500	307,645	
Total Capital Expenditure	13,611,000	1,031,000	-	-	-	14,642,000	2,748,000		17,390,000	3,261,244	
Capital Funding											
Rates & Other Untied Funding	1,770,500					1,770,500	124,000		1,894,500	357,915	
Capital Grants & Contributions	10,300,000					10,300,000	1,910,000		12,210,000	1,750,903	
Reserves:											
- External Restrictions/Reserves	537,500					537,500			537,500	375,933	
- Internal Restrictions/Reserves	10,000	1,031,000				1,041,000	714,000		1,755,000	434,339	
New Loans	993,000					993,000	-		993,000	342,154	
Receipts from Sale of Assets							-		-		
Total Capital Funding	13,611,000	1,031,000	-	-	-	14,642,000	2,748,000		17,390,000	3,261,244	
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-	-	-		-	-	

Bourke Shire Council

Quarterly Budget Review Statement
for the period 01/07/23 to 30/09/23

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

Capital Expenditure:

1	Renewal Assets (Replacement) - Land & Building: Unfavourable variance \$650,000 This variance relates to the grant funded Pool canteen upgrade project.
2	Renewal Assets (Replacement) - - Roads, Bridges, Footpaths: Unfavourable variance \$1,600,000 This variance is due to grant funded projects for Shared Footpath at North Bourke and Oxley Street upgrade.
3	Renewal Assets (Replacement) - Other: Unfavourable variance \$445,500 This variance relates to both grant and internal reserve funded projects such as Kerb & Gutter realign, various signages and Splash Park flooring.
4	Loan repayment: Unfavourable variance \$52,500 This variance is adjustment to the principal payment of a new loan resolved to borrow as a part of Operational Plan 2023-24.

Bourke Shire Council

Quarterly Budget Review Statement

for the period 01/07/23 to 30/09/23

Cash & Investments Budget Review Statement

Budget review for the quarter ended 30 September 2023

Cash & Investments - Council Consolidated

(\$000's)	Original Budget 2023/24	Approved Changes					Revised Budget 2023/24	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS	Mar QBRS					
Externally Restricted ⁽¹⁾											
Specific Purpose Unexpended Grants	15,043,000					15,043,000	(15,043,000)		-	-	
Water Supplies	3,207,000					3,207,000			3,207,000	3,207,000	
Sewerage Services	2,721,000					2,721,000			2,721,000	2,721,000	
Domestic Waste Management	54,000					54,000			54,000	54,000	
Total Externally Restricted	- 21,025,000	-	-	-	-	- 21,025,000	(15,043,000)		5,982,000	5,982,000	
⁽¹⁾ Funds that must be spent for a specific purpose											
Internally Restricted ⁽²⁾											
Employee Leave Entitlements	600,000					600,000	-		600,000	600,000	
Deposits Retentions & Bonds	5,000					5,000	-		5,000	5,000	
Prepaid Grants	8,078,000					8,078,000	(8,078,000)		-	-	
Infrastructure Reserve	2,334,000					2,334,000	1,175,500		3,509,500	3,509,500	
Total Internally Restricted	- 11,017,000	-	-	-	-	- 11,017,000	(6,902,500)		4,114,500	4,114,500	
⁽²⁾ Funds that Council has earmarked for a specific purpose											
Unrestricted (i.e.. available after the above Restrictions)	11,603,000	-	-	-	-	11,603,000	-		11,603,000	29,924,945	
Total Cash & Investments	43,645,000					43,645,000	(21,945,500)		21,699,500	40,021,445	

Bourke Shire Council

Quarterly Budget Review Statement
for the period 01/07/23 to 30/09/23

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

\$ 000's

Cash at Bank (as per bank statements)		502,078
Investments on Hand		39,524,290
less: Unpresented Cheques	(Timing Difference)	(8,731)
add: Undeposited Funds	(Timing Difference)	3,808
Reconciled Cash at Bank & Investments		40,021,445
Balance as per Review Statement:		40,021,445

Bourke Shire Council

Quarterly Budget Review Statement

for the period 01/07/23 to 30/09/23

Contracts Budget Review Statement

Budget review for the quarter ended 30 September 2023

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Scott Parnaby	Management of Bourke War Memorial Olympic Swimming	154,000	01/07/23	3	Y	
Liberty Oil Australia Pty Ltd	Supply and Delivery of Bulk Fuel	250,000	01/07/23	1	Y	
Woodham Petroleum Pty Ltd t/a Woodham Petroleum Services	Supply and Delivery of Bulk Fuel	250,000	01/07/23	1	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Bourke Shire Council

Quarterly Budget Review Statement
for the period 01/07/23 to 30/09/23

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	105,657	Y
Legal Fees	19,218	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

17 ECONOMIC DEVELOPMENT DEPARTMENT

Nil

18 DELEGATES AND COUNCILLORS REPORTS

Nil

19 POLICIES

Nil

20 PRÉCIS OF CORRESPONDENCE

Nil

21 ACTIVITY REPORTS

21.1 ENGINEERING SERVICES - ROAD WORKS AND WORKSHOP ACTIVITY REPORT

File Number: 1945
Author: Paul Flanagan, Manager Roads
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

The following information outlines works undertaken during October 2023.

ENGINEERING SERVICES - Road Works – Works Undertaken		
Michael Willoughby – Roads Supervisor		
NORTH SECTOR – Denis Tiffen, Team Leader		
Location	Work Carried Out	Completed
RLR-28 (Janbeth Road)	Gravel re-sheet	Y
RLR-49 (West Culgoa Road)	Formation grading	N
RLR-42 (Dry Bogan Road)	Maintenance grading	Y
SOUTH SECTOR - John Reed, Team Leader		
Location	Work Carried Out	Completed
State Highways	Heavy Patching	N
SH7N (North Bourke Bridge)	Cold-mix patching	Y
State Highways	Control vegetation	N
RLR-49 (West Culgoa Road)	Formation grading	N
TRANSPORT SECTOR - Simon Wielinga, Team Leader		
Location	Work Carried Out	Completed
RLR-28 (Janbeth Road)	Gravel re-sheet	Y
RLR-49 (West Culgoa Road)	Watering for formation grading	N
BITUMEN SECTOR – Phillip Harvey, Team Leader		
Location	Work Carried Out	Completed
Bourke Township	Pothole patching	Y
Regional Roads	Pothole patching	Y
State Highways	Pothole patching	Y
SH 7 (South of Bourke)	Control vegetation (ongoing)	N
MR 421 (Kidman Way)	Control vegetation (ongoing)	N
CONTRACTORS		
Location	Work Carried Out	Completed
RLR-32 (Kingbolt Road)	Maintenance grade (NAK)	N
RLR-14 (Avondale Road)	Maintenance grade (Sandford)	N
RLR-10 (Toorale)	Gravel re-sheeting (Sandford)	N
MR-404 (Hungerford Road)	Maintenance grade (NAK)	Y
Ausroads	Bitumen patching town streets	N

WORKSHOP – Works Undertaken		
Colin Kiley, Team Leader, Tradesman Plant Mechanic		
Plant no	Plant Type	Work Completed
21	Mazda CX-5	Completed 90,000 km service. Diagnosed and repaired fuel gauge and cruise control.
46	Hino Tipper	Completed 25,000 km service.
68	2011 Moore Road Train B Double X5 08 02	Repaired damaged axle, fitted new bearings and adjusted brakes to specifications.
92	2014 Western Star 4800fs	Repaired lights and wiring, removed and replaced shocks, replaced bolts and tightened cross member. Removed and replaced all front spring brushes and pins.
105	1986 Box Trailer	Greased and adjusted wheel bearings, rewired trailer, replaced tail lights and number plates.
111	Dolly	Removed and replaced both side rocker box brushes, bolts, nuts and washes. Removed and replaced nuts, bolts and washes that hold the back tail light bracket on.
114	Freighter OLD	Removed and replaced bush in tow eye on draw bar. Removed and replaced tyres.
118	2000 Holland	Carried out welding repairs, removed and replaced rear marker signs. Repaired air leak and replaced tyre.
119	2000 Holland PHT-60-AOL-X	Replaced loose bolts, repaired air leaks and adjusted brakes.
122	2021 Mazda CX-5	Completed 20,000 km service.
148	Dolly	Removed and replaced worn draw bar eye brush, turn table mounts and one tyre.
184	2023 Ford Pk Ranger	Completed 10,000 km service.
195	2021 Ford Pk Ranger	Completed 10,000 km service. Experiencing ignition issues, diagnosed battery had low voltage. Battery removed, charged and replaced.
226 - 227	2020 Boggie Water Cart	Repaired pipe work on back of tank.
232	1990 Home Made Fuel Trailer HT2	Removed and replaced bolts on air tank. Repaired air leak, replaced tyres and adjusted brakes.
239	2016 Moores Tri axle Tanker	Removed and replaced all radius rod brushes and bolts. Replaced faulty lights and repaired wiring. Repaired wiring and replaced relay on oil cooler fan. Repaired and welded cracks the chassis and tank.
242	Toro Groundmaster 360	Repaired fan and canopy. Removed and replaced deck wheels and cleaned radiator.
271	2022 Ford Ranger	Completed 70,000 km service.
320	Safety Trailer	Repaired wiring and rear stands and replaced wheel bearings.
370	Wing Slasher	Diagnosed problem with deck wing. Removed wing

		cylinder and bled. Welded cracks on damaged slasher. Damaged frame removed and blades replaced.
426	2023 Bomag BBW21D5	Check over and induction.
427	2023 Bomag BBW28RH	Check over and induction. Removed wheel cleaners.
428	2023 Bomag BBW216D5	Check over and induction. Removed wheel cleaners.
505	2018 Kenworth Primemover	Completed 310,000 km service. Removed front trailing arm assembly, replaced both brushes and reassembled.
506	Kenworth Primemover	Completed registration check. Removed, repaired and replaced damaged lights and mud flaps. Repaired wiring on lights.
522	Moore's Dolly	Removed and replaced faulty lights, damaged mud flaps and bolts. Adjusted brakes.
Jandra Paddle Boat		Fitted battery carries and covers.
Small Plant		Carried out repairs and serviced small plant.
Registration Checks		Registration checks completed on BSC plant and external vehicles.
Staff Training		
TAFE		Ben Dorrington and Denzel Jackson.
Electrical Test and Tag Training		Ben Dorrington and John Laycock.

Recommendation

That the report of the Manager Roads regarding Engineering Services - Road Works and Workshop Activity, as presented to Council on Monday, 27 November 2023, be noted.

21.2 ENGINEERING SERVICES - PARKS AND GARDENS, TOWN SERVICES, WATER AND WASTE WATER ACTIVITY REPORT

File Number: E7.1
Author: Peter Brown, Manager Works
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

The following information outlines works completed for the month of October 2023.

Current Situation

PARKS & GARDENS – Frank Hollman, Team Leader	
Location	Work Carried Out
General	All parks, sporting grounds and gardens - regular mowing and maintenance completed. Sporting grounds facilities cleaned and maintained. Public toilets cleaned and maintained. Facilities cleaned. General graffiti removal carried out on Council facilities.
Louth	Mowing and maintenance completed. Public toilets cleaned and maintained. Facilities cleaned.
Small Plant	Maintenance and service carried out on all ground plant.
Works Requests	Actioned and ongoing.
Town Streets	General maintenance carried out. Mowed and cleaned footpaths.
Wharf	General maintenance carried out.
Council Office	General maintenance carried out.
Renshaw Complex	General maintenance carried out. Grounds and facilities cleaned and maintained.
Coolican Oval	General maintenance carried out.
Davidson Oval	General maintenance carried out.
Central Park	Skate Park - regular mowing and maintenance carried out, graffiti removal.
Villages	Mowed grounds, facilities cleaned and maintained.
Airport	General maintenance carried out.
Darling Park	General maintenance carried out.
Boat Ramp	General maintenance carried out.
Fishing Reserve	Inspection and general maintenance carried out.
North Bourke Truck Stop	General maintenance carried out. General graffiti removal carried out on Council facilities.
Staff Training	Nil.

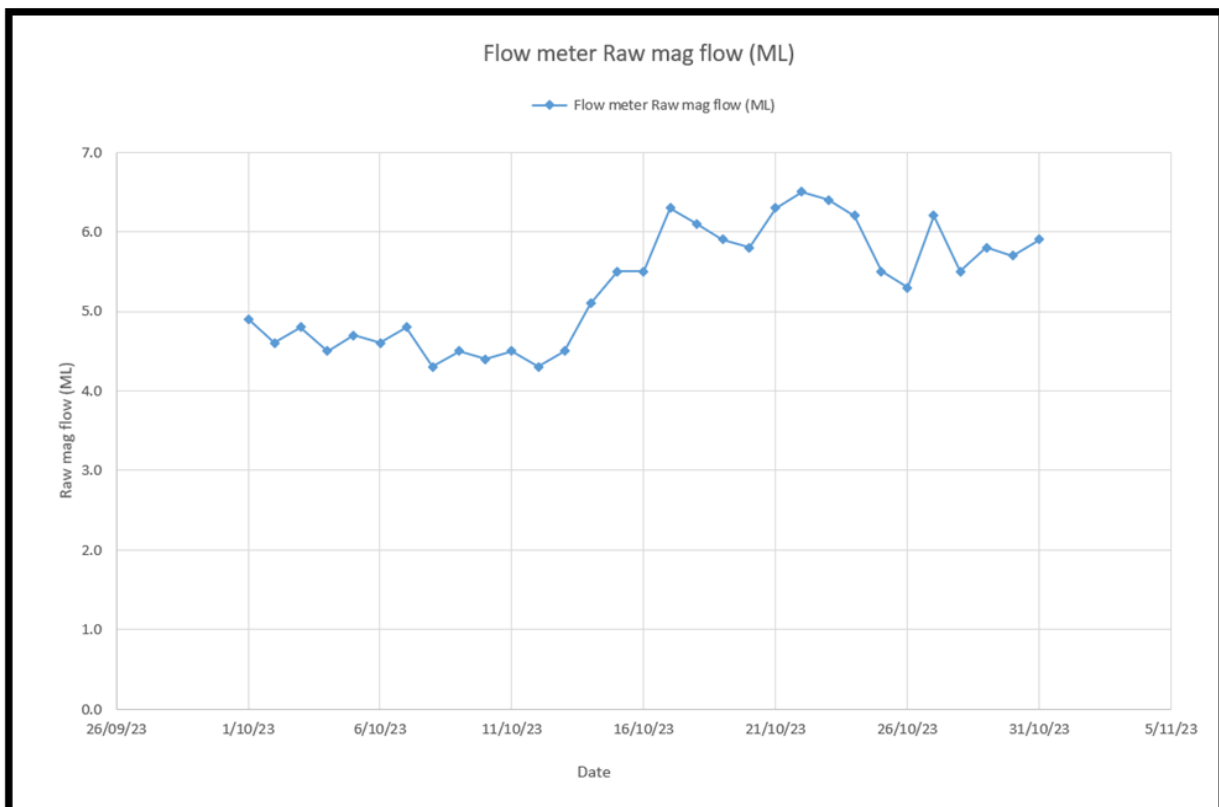
TOWN SERVICES– Troy Hayman, Team Leader	
Location	Work Carried Out
Work Requests	Actioned and ongoing on a daily basis as requested.
Cemetery	Prepared two (2) graves.
Rest Areas	Weekly cleaning and water pressure clean of new toilets - 65km Cobar Road.
	Monthly service and roadside rubbish removal.
	Filled water tank at 65km rest area on Cobar Road.
Staff Training	Nil.
General Works	Loaded contractors truck with crusher dust.
	Sundry debtor 0462 - crane.
	Weekly application of sand to footpaths.
	Delivered and applied sand and mulch at Percy Hobson Park.
	Pruned trees on town footpaths.
	Watered trees weekly.
	Mowed of town footpaths.
	Cleaned town drain.
	Manufactured new lane way gate.
	Mowed Renshaw Sporting Complex.
	Slashed entrances into town.
	Removed fallen tree branch from Becker Street Lane.
	Patched hole in main street.
	Relieved staff at the waste depot.
	Prepared Renshaw Sporting Complex for the Stampede.
	Removed vehicles from Tarcoon Street and Cullie Street lane.
	Removed damaged signs from Oxley and Richard Streets.
	Mowed North Bourke subdivision.
	Slashed Tancred Drive.
	Applied sand to North Bourke Oval.
	Cleaned laneway in Darling Street.
	Removed fallen branches following strong wind.
	Applied cold mix to St Ignatius footpath and Mooculta Street.
Attended Essential Energy SWMS induction.	
Erected lane gate at Bloxham Street.	
Sundry debtor 0464 – crusher dust.	
Sundry debtor – aggregate and crusher dust.	
Changed locks over on lane gates and levee banks.	

WATER & WASTEWATER – Shane Hopley, Team Leader	
Water Supply Planned Maintenance	
WTP	Routine maintenance, monitoring and reporting.
SPS	Routine maintenance, monitoring and reporting.
Alice Edwards Village	Routine maintenance and monitoring as per ACP Management Plan.
Clara Hart Village	Routine maintenance and monitoring as per ACP Management Plan.
Emergency bore water supply	Additional bore capacity and powerline works ongoing.

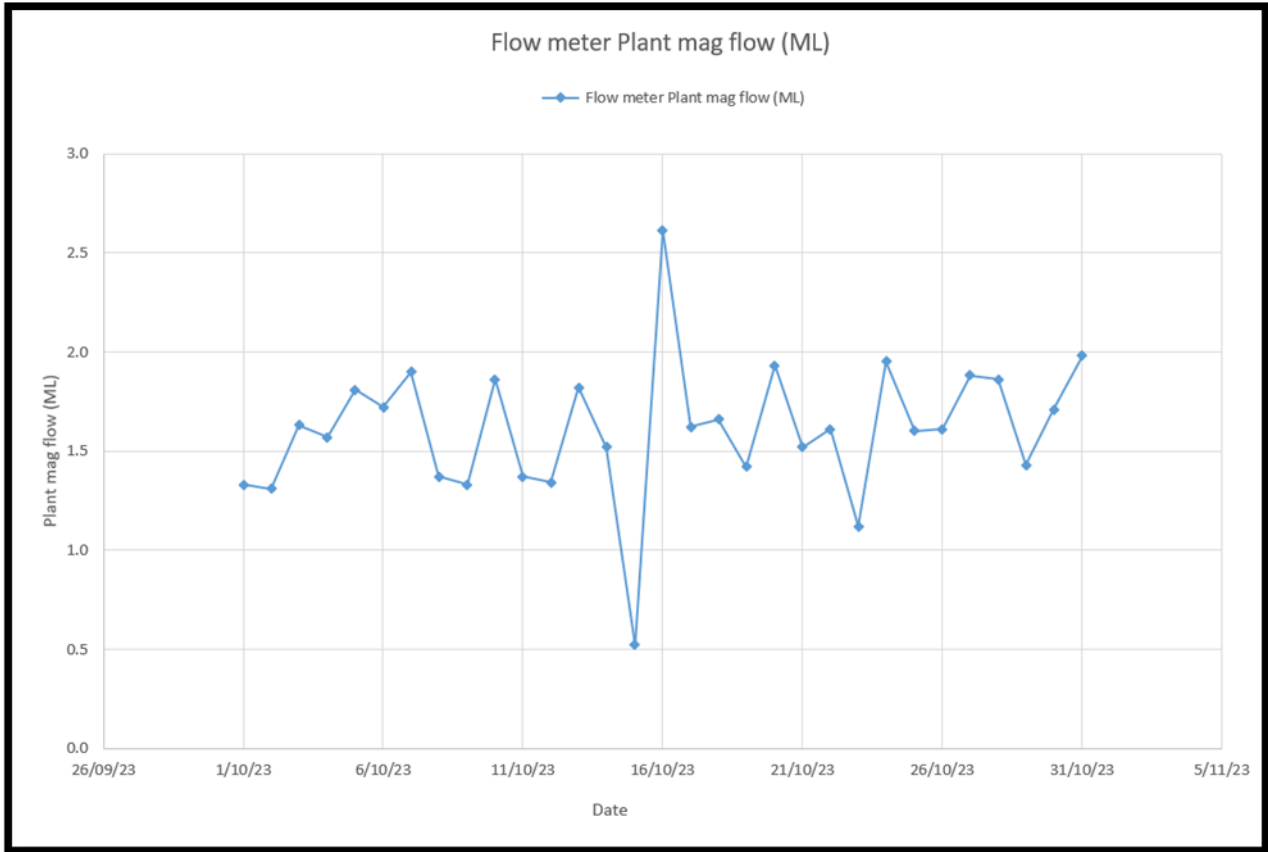
WATER & WASTEWATER – Shane Hopley, Team Leader	
Water Supply Planned Maintenance	
Read meters	Monthly water meter reads from all Councils water sources.
Fire Hydrants	Flushed fire hydrants around Bourke and North Bourke.
Filtered Water	Read town water meters.
Gun Club	Finished toilets and installed wash down taps.
Renshaw	Repaired broken running rail.
Exhibition Centre	Repaired leaking pipe in building 1.
Wharf	Repaired leaking toilet.
North Bourke Pump Station	Repaired fault on filtered pumps.
Clara Hart Village	Repaired leaking 25mm bore water service.
Enngonia Hall	Repaired leaking tap and hot water system.
Louth Pump Station	Dug 100mm raw water main and repaired leak.
Byrock	Flushed fire hydrants.
Stony Rise Bore	Repaired overflowing tank.
23 Tarcoon Street	Dug 150mm filtered water main and repaired main.
IGA Laneway	Dug 200mm filtered water main and repaired main.
21 Tarcoon Street	Dug 150mm filtered water main and repaired main.
7 Church Street	Repaired leaking 20mm filtered water service.
65 Darling Street	Repaired leaking 20mm filtered water service.
3 Becker Street	Repaired leaking 20mm filtered water service.
24 Hope Street	Repaired leaking 20mm filtered water service.
98 Macquarie Street, North Bourke	Repaired leaking 20mm filtered water service.
1 Meek Street	Repaired leaking 20mm filtered water service.
12 Moculta Street	Repaired leaking 20mm filtered water service.
1 Darling Street, North Bourke	Repaired leaking 20mm filtered water service.
32 Oxley Street	Repaired leaking 20mm filtered water service.
72 Tudor Street	Repaired leaking 20mm filtered water service.
16 Warrweena Street	Dug 100mm filtered water main and repaired main.
10 Tarcoon Street	Repaired leaking 20mm filtered water service.
99 Oxley Street	Repaired leaking 20mm filtered water service.
36 Tudor Street	Repaired leaking 20mm filtered water service.
Mitchell Highway	Installed new water meter on 50mm raw service.
60 Anson Street	Repaired sprinkler system.
Railway Park	Dug 100mm raw water main and repaired leak.
36 Tudor St	Dug 100mm raw water main and repaired leak.
Saleyards	Dug 100mm raw water main and repaired leak.
26 Wortumurtie Street	Raw water leak (Internal).
5 Glen Street	Raw water leak (Internal).
40 Tudor Street	Repaired leaking 25mm raw water service.
1 Warraweena Street	Repaired leaking 25mm raw water service.
57 Anson Street	Repaired leaking 25mm raw water service.
9 Green Street	Repaired leaking 25mm raw water service.
89 Darling Street	Repaired leaking 25mm raw water service.
89 Tudor Street	Repaired leaking 25mm raw water service.
14 Darling Street	Repaired leaking 25mm raw water service.
91 Darling Street	No raw water pressure - blown out and cleared.

WATER & WASTEWATER – Shane Hopley, Team Leader	
Water Supply Planned Maintenance	
50 Darling Street	No raw water pressure - blown out and cleared.
122 Hope Street	No raw water pressure - blown out and cleared.
16 Darling St	No raw water pressure - blown out and cleared.
8 Becker St	No raw water pressure - blown out and cleared.
10 Wortumurtie Street	No raw water pressure - blown out and cleared.
71 Anson Street	No raw water pressure - blown out and cleared.
92 Hope Street	Sewer Choke (Internal).
2 Harris Street	Sewer Choke (Internal).
51 Darling Street	Sewer Choke.
71 Anson Street	Sewer Choke.
Exhibition Centre	Sewer Choke.
2a Richard Street	Sewer Choke.
1 Bloxham Street	Sewer Choke.
63 Mitchell Street	Sewer Choke.
48 Mitchell Street	Sewer Choke.
5 Hume Street	Sewer Choke.
85 Mertin Street	Sewer Choke.
14 Darling Street	Sewer Choke.
85 Mertin Street	Sewer Choke.
5 Wortumurtie Street	Sewer Choke.
48 Tudor Street	Sewer Choke.
9 Davis Place	Sewer Choke.
3 Wortumurtie Street	Sewer Choke.

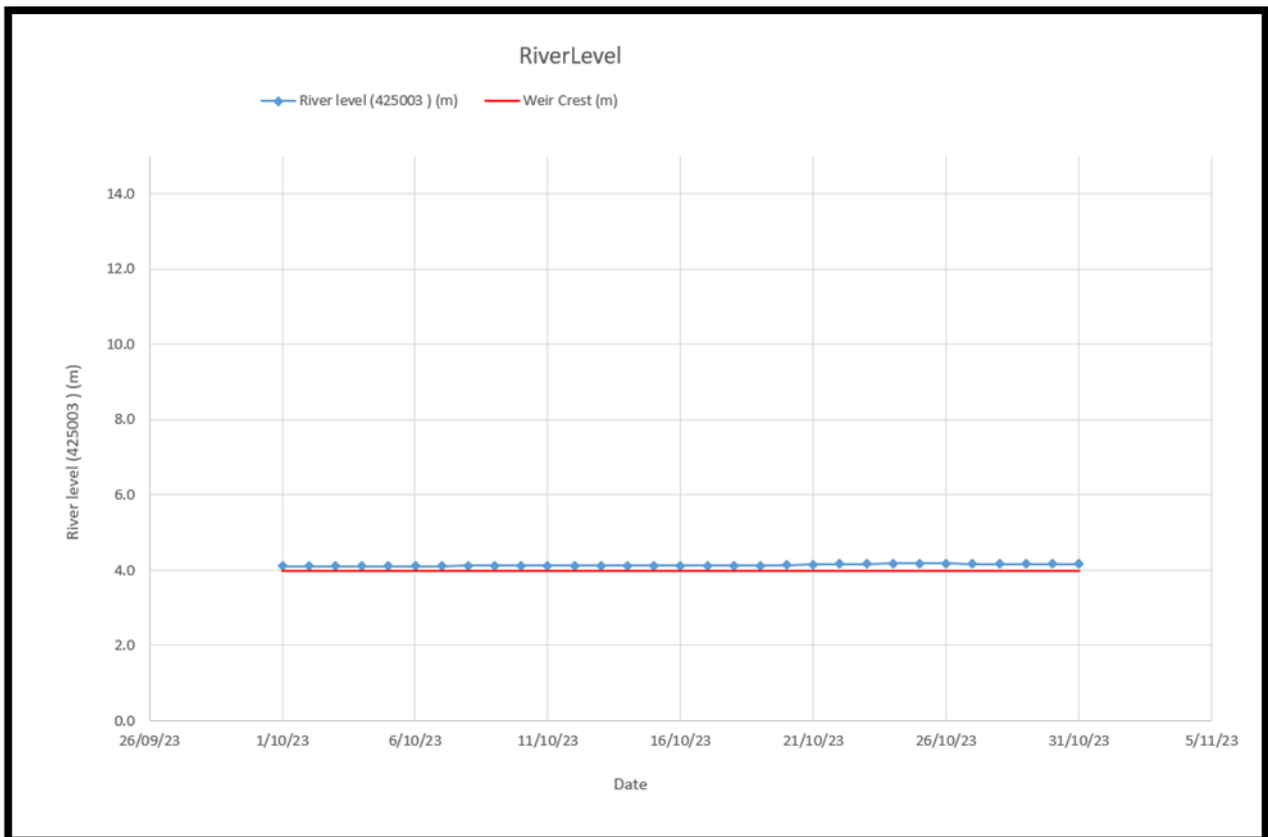
Raw Flow Meter



Plant Flow Meter



Current River Levels



Monthly Readings

Month	Raw water ML	Filter magflow pump 2 ML	Raw Water North Bourke KL	Filter Water North Bourke KL
January 2023	178	45	22,546	1,254
February 2023	170	43	32,365	1,534
March 2023	179	54	30,210	1,325
April 2023	138	44	29,421	1,526
May 2023	87	41	11,944	2,130
June 2023	75	41	10,125	2,135
July 2023	71	40	8,850	1,832
August 2023	99	38	11,568	1,996
September 2023	137	42	27,685	1,865
October 2023	165	48	37,524	1,542

Council’s Water Access Licences – WAL’s

Work Approval	Extraction Site	Site Name	Start meter read 01/07/2023	Meter read Oct-23	usage Year to Date			Comment
85CA753414	ESID 121627	Water Plant TWS	16043.5	16514.64	471.14	ML	3200ML	
85CA753420	ESID 121630	North Bourke TWS	1930.965	2018.782	87.817	ML		
85CA753421	ESID 121630	North Bourke Abs	34.023	40.264	6.241	ML	300ML	
85CA753599		Wanaaring Station	23.298	33.325	10.027	ML	25ML	
85CA751207	24634	Engonia Village TWS	47.653	63.933	16.28	ML	150ML	
85CA753412	ESID 121626	(LWU Louth)	34.09	47.046	12.956	ML	25ML	
85CA751215	24639	Fords Bridge TWS	3.701	4.649	0.948	ML	2ML	
85CA751240	32585	Walken Bore No1	19.005	19.005	0	ML	100ML	
	148936	Walken Bore No2	128.567	128.567	0	ML		
	148937	Belvedere Bore	29.469	31.089	1.62	ML		Road Works
	209518	Stoney Rise Bore	26.844	41.236	14.392	ML		
	222419	Toll Bore			0	ML		No Meter Not Active
85WA753906		Gumbalie			0	ML		No Meter Required Road works Bore
90WA836011	208200	Rainbar or Tichaluka			0	ML		No Meter Required Road works Bore
90WA836179	211161	Rainbar or Tichaluka			0	ML		No Meter Required Road works Bore
85CA753031	ESID 12002	Golf Course			0	ML	320ML	No Meter Not Active
85CA752937	ESID 119950	Exhibition Centre			0	ML	29ML	No Meter Not Active

Water Quality Data Summary

Process	Parameter	Minimum	Average	Maximum	Lower critical lim	Upper critical lim	No. of samples
River level	River level (425003)	4.10	4.13	4.17	3.9		31
Raw Water	pH	7.38	7.71	7.94			31
Raw Water	turbidity	9.00	30.06	53.00			31
Filtered water	pH	7.11	7.37	7.56	6.5	8.7	31
Tower	Free Cl2	1.56	2.23	3.04	0.2	5.0	31
Bourke High Schoo	Free chlorine	1.60	1.63	1.70	0.2	4.0	3
Bourke High Schoo	pH	7.50	7.50	7.50	6.5	8.5	3
Bourke High Schoo	Turbidity	0.18	0.19	0.22	0.0	0.5	3
WTP	Free chlorine	2.84	2.84	2.84	0.2	4.0	1
WTP	pH	7.50	7.50	7.50	6.5	8.5	1
WTP	Turbidity	0.16	0.16	0.16	0.0	0.5	1
Bourke Primary Sch	Free chlorine	1.25	1.25	1.25	0.2	4.0	2
Bourke Primary Sch	pH	7.53	7.53	7.53	6.5	8.5	2
Bourke Primary Sch	Turbidity	0.19	0.19	0.19	0.0	0.5	2
Meadows Rd	Free chlorine	1.60	1.60	1.60	0.2	4.0	1
Meadows Rd	pH	7.56	7.56	7.56	6.5	8.5	1
Meadows Rd	Turbidity	0.23	0.23	0.23	0.0	0.5	1
Mitchell St	Free chlorine	1.80	1.80	1.80	0.2	4.0	2
Mitchell St	pH	7.46	7.46	7.46	6.5	8.5	2
Mitchell St	Turbidity	0.18	0.18	0.18	0.0	0.5	2
Alice Edwards Villa	Free chlorine	1.00	1.00	1.00	0.2	4.0	1
Alice Edwards Villa	pH	7.60	7.60	7.60	6.5	8.5	1
Alice Edwards Villa	Turbidity	0.25	0.25	0.25	0.0	0.5	1

Health Guidelines

Bourke drinking water supply scheme CCPs - summary				
Parameter	Frequency	Target Limit	Alert Limit	Critical Limits
CCP 1 Filtration				
Turbidity (NTU)	Continuous	<0.2	>0.45	>0.5
CCP 2 Chlorine Disinfection				
Free chlorine (mg/L)	Continuous	1.5 – 2.5	<1.0	<0.6mg/L winter <1.2mg/L summer
CCP 3 Fluoridation (future)				
Fluoride (mg/L)	Continuous	0.95 - 1.05	<0.95 or >1.2	>1.5
CCP 4 Integrity of Reservoirs				
System integrity (sealed and secure)	Weekly	No evidence of integrity breach	Integrity breach	Visual evidence of contamination
Bourke drinking water supply scheme OCPs - summary				
Parameter	Frequency	Target Limit	Alert Limit	Critical Limits
OCP 1 Oxidation				
Iron (mg/L)	Weekly	<0.05	>0.05	>0.1
Manganese (mg/L)	Weekly	<0.05	>0.05	>0.1
OCP 2 Coagulation, Flocculation, Clarification				
Turbidity (NTU)	Continuous	<1	>2.5	>5
UV Transmittance (%)	Continuous	>80	70 - 80	<70
OCP 3 UV Disinfection				
Status	Continuous	Operational	Operational but alarming	Offline

Treatment Plant EPA Licence Compliance

Record of Effluent Analysis

Pollutant	Unit Of Measure	Licence 100 Percentile Concentration Limit	October 2023 Test	September 2023 Test	August 2023 Test
Oil & Grease	mg/L	10	5	<2	<2
pH		6.5-8.5	9.17	9.1	9.2
Nitrogen (total)	mg/L	15	0.1	9.1	6.6
Phosphorus (total)	mg/L	10	1.93	2.21	2.9
Total suspended solids	mg/L	20	115	108	71
Biochemical oxygen demand	mg/L	15	14	16	17

Council notes the provisions of clause L2.5 (a) and (b) of its licence conditions of a chlorophyll exemption due algal growth, which also exempts the above exceedances.

- Rainfall in Bourke for October 2023 was 2.4 mm.
- Hottest day for October 2023 was 30.9 degrees.
- Coldest day for October 2023 was 13.9 degrees.

Recommendation

That the report of the Manager Works regarding Engineering Services - Parks and Gardens, Town Services and Water and Wastewater Activity, as presented to Council on Monday, 27 November 2023, be noted.

21.3 PLANNING, REGULATORY & ENVIRONMENTAL SERVICES ACTIVITY REPORT

File Number: 1102, 1322, 1059, 1165
Author: Dwayne Willoughby, Manager Environmental Services
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Current Situation

Development Approvals			
Delegated Authority or Council	Consent Type & Consent No.	Subject Land	Nature of Development
Nil			
Total value of Approved works for October 2023			= \$0
No. of Development Application & Complying Development Approvals for October 2023			= 0

Building Services Report	
Location	Work Carried Out
Work Requests	Actioned and ongoing
Contractors	Maintenance works completed as required Upgrade works completed as per Operational Plan

Animal Control		
Bourke Shire Council Holding Facility	Dogs	Cats
Animals in Pound beginning of Month	8	1
Seized Animals	2	0
Surrendered Animals	0	0
Total	10	1
Euthanised	2	0
Released from Pound	0	0
Rehomed/Adopted	4	1
Escaped from Pound	0	0
Died in Pound	0	0
Animals Remaining at End of Month	4	0
Total	10	1
Stock Rested in Stock Yards	200	

- Attended complaints in regard to dogs causing trouble to the general public.
- Ongoing patrols of the township enforcing the Companion Animals Act.
- Water sampling for the township, villages and Darling River, as required.
- Patrols of Councils Reserves.

Swimming Pool Attendance for October 2023	
Adults	464
Children (2+)	1323
Children (<2)	90
School Groups/Other	Nil
Total for Month	1877

Recommendation

That the report of the Manager, Regulatory, Planning & Environmental Services regarding Planning, Regulatory and Environmental Services Activity, as presented to Council on Monday, 27 November 2023, be noted.

21.4 GENERAL MANAGER'S ACTIVITY REPORT

File Number: 4170
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Current Situation

Relevant activity by the General Manager for the month of October 2023, including meetings and discussions with external organisations, were as follows:

Day	Date	Meeting	Location
Wednesday	04/10/2023	Attended Bush Fire Management Committee Meeting.	Teams Meeting
Thursday	05/10/2023	Attended with the Mayor, the Federal Coalition Backbench Committee on Agriculture meeting re water buyback issues. Invited by Member for Parkes Mark Coulton and Senator Perrin Davey.	Moree
Monday	09/10/2023	Spoke with Rhubin Reti – Thomas Food International.	Phone discussion
Tuesday	10/10/2023	Spoke with Roy Butler's Office.	Phone discussion
Tuesday	10/10/2023	Attended Western Regional Planning Panel meeting.	Conference Room
Tuesday Wednesday Thursday	10/10/2023 11/10/2023 12/10/2023	Attended Transport for NSW Executive Summit.	Sydney
Saturday	14/10/2023	Attended Peter Simmonds Memorial Rodeo.	Renshaw Facility
Monday	16/10/2023	Attended Bourke IWCM meeting.	Teams
Tuesday	17/10/2023	Attended Interagency meeting.	Outback Division of General Practice
Tuesday	17/10/2023	Attended Outback Hotel Tour meeting.	Council Chamber
Wednesday	18/10/2023	Attended Meeting 2 – Water Pricing Working Group, Northwest.	Teams
Thursday	19/10/2023	Attended Central West Orana – Recovery Committee.	Teams
Thursday	19/10/2023	Spoke with Clare Miller – NSW Irrigator Council.	Phone discussion
Saturday	21/10/2023	Attended Flower and Rose Show.	Renshaw Facility
Sunday	22/10/2023	Attended Enngonia Ladies Day.	Enngonia Hall
Monday	23/10/2023	Spoke with Clare Miller – NSW Irrigator Council.	Phone discussion

Tuesday	24/10/2023	Spoke with Peter Crothers re Northwest Academic Centre.	Phone discussion
Tuesday	24/10/2023	Spoke with Member for Parkes – Mark Coulton MP.	Phone discussion
Wednesday	25/10/2023	Attended Advanced Operational Support Program – Water Treatment Plant – DPIE.	Water Treatment Plant
Wednesday	25/10/2023	Attended Bourke Community Garden – Official Opening.	REDI.E Facility
Thursday	26/10/2023	Met with Assistant Commissioner, Brett Greentree APM, NSW Police.	Council Chambers
Thursday Friday	26/10/2023 27/10/2023	Traveled to Narromine for Western Alliance of Councils GMAC meeting.	Narromine Council Chambers
Saturday	28/10/2023	Attended Gunni Thakun Association – Corroboree.	Redbank Homestead
Monday	30/10/2023	Spoke with staff from Minister Rose Jackson’s Office – re meeting with Minister in Sydney	Phone discussion.
Tuesday	31/10/2023	Attended presentation from Lisa Schiff and John Cavanagh from Melting Pot Planning – Hand over Council Regional Capability Building project – Contaminated Lands.	Conference Room

A copy of the “From the General Manager’s Desk” column, which appeared in the Western Herald Newspaper on 26 October 2023 is provided below. Columns published for the dates of 5 October 2023, 12 October 2023, and 19 October 2023 were provided in last month’s General Managers Activity report. Future reports will provide copies of the column for the previous month.

26 October 2023

Australia Day Awards

Councils 2024 Australia Day Awards will be presented at the Australia Day ceremony to be held at the Bourke Wharf precinct on Friday 26 January 2024. At its meeting held on Monday this week, Council resolved that the various award categories for the 2024 Australia Day Awards be, Citizen of the Year; Junior Citizen of the Year; Sports person of the year; Junior Sports person of the year; Village Service Award; and Emergency Services Volunteer of the year. A new Award, being the Event of the Year Award, was also instigated.

Nominations in respect of these various categories open with Council on Wednesday 1 November 2023 and close at 4.30 pm on Monday 4 December 2023. Nominations forms will be available on Councils website (www.bourke.nsw.gov.au) or by attending the Council office in Mitchell St, Bourke. Alternatively, potential nominators can phone the Council office, and, upon request, a form will be posted out to you. As a small community, we would all witness people who are regularly contributing to Bourke through their selfless actions. If you feel they are deserving of recognition, please get involved and nominate them. Your submission doesn’t need to be a novel. Rather, a “just the facts” nomination will suffice and considered by Councillors.

National Asbestos Week

2024 marks 20 years since asbestos was banned in Australia. Notwithstanding the banning of the product, over 4,000 people still die every year of asbestos-related disease in Australia, more than four times the national road toll. To bring an ongoing awareness to the dangers of asbestos, National Asbestos Week will again be held in 2024 with this important week rapidly approaching. To be held from 20 – 26 November 2024, this years “Be Asbestos Ready” campaign will be rolled out through NSW Government agencies, local councils and industry groups. The NSW-specific campaign encourages everyone across the State, especially DIY renovators, to *be asbestos ready* before beginning a renovation project. The goal is to inform the community of the health risks and dangers of asbestos, where it can be found, and how to safeguard your health, avoid project delays and cost blow outs.

If you’re renovating a home built before 1990, be asbestos ready. If the property was built before 1990, the advice is that you can’t tell if materials contain asbestos just by looking at them. Asbestos is dangerous when disturbed, so you shouldn’t just go ahead and remove it yourself. Having a plan will save you money by avoiding delays and cost blow-outs. A licensed asbestos professional will provide advice on how to protect everyone's health and help you proceed safely. With the previously mentioned 4,000 people dying every year from asbestos-related disease in Australia, how we deal with remnant asbestos is a most serious issue that deserves our attention. Further information can be sourced from www.asbestos.nsw.gov.au.

Domestic Violence

NSW Police recently undertook a four-day operation throughout the State that targeted the state’s most dangerous and high-risk domestic violence offenders. During the operation, 421 people were arrested, and in addition to domestic violence-related offences, various other serious offences were detected – including prohibited firearm and weapon possession, drug possession and supply – with a total of 768 charges laid. Of those arrested, 109 were identified amongst NSW’s most dangerous domestic violence offenders and 65 had outstanding warrants for violent offences. Over the four days, police engaged with high-risk domestic violence offenders on 2,755 occasions, made 292 applications for Apprehended Domestic Violence Orders (ADVOs), served 403 outstanding ADVOs, completed 4,828 ADVO compliance checks and 1,071 bail compliance checks. Officers also conducted 98 Firearms Prohibition Orders (FPOs) searches at properties linked to those who are subject to FPOs. Of concern, Officers also seized 29 firearms and 13 prohibited weapons, as well as various types of illicit drugs located with 57 detections. The work by Police was the culmination of four high-visibility operations under what the Police refer to as the Operation Amarak model. In total, police arrested 2,333 offenders, and laid more than 4,185 charges. Officers seized 95 firearms, 150 weapons, completed 19,082 ADVO compliance checks, and 5,567 DV bail compliance checks.

This fantastic work by the Police with their persistent targeting of the most dangerous domestic violence offenders led to the arrest of more than 2000 high-risk perpetrators. It is understood that more than half of those arrested remain in custody whilst on remand. Despite these considerable efforts, 14 women have lost their lives in NSW in the past year as a result of domestic and family violence. This is a sad reflection of society. In an earlier GM’s Column, I wrote about the ‘Empower You’ app that had been developed by Police aimed at helping victims of domestic violence discreetly document abuse and access support services. Since its release in July 2023, the app has now been downloaded by more than 6,000 users. It has also been deployed to more than 13,000

NSW Police handheld devices for officers to use and recommend to victims or users in the field. Victims of domestic and family violence can find information about support services by contacting 1800RESPECT (1800 737 732) or visiting: <https://www.1800respect.org.au>.

On Friday, 17 November 2023, the annual White Ribbon Day will be held. This day is for the community to stop and reflect on the challenge we face in overcoming violence against women and renew our commitment to make change. I encourage residents to be part of the day by purchasing a white ribbon and further, think about the whole issue that domestic violence is.

El Nino Weather

There is no doubt that the current weather is most variable with temperatures one day being in the high 30's and the next day back in the mid 20-degree range. Already in recent week's there have been examples of lives being lost, and property destroyed by out-of-control bushfires. Following three (3) exceptional years of a La Nina weather pattern filling dams and rivers, the weather pattern is such that we are now in an El Nino pattern. With the world having experienced its hottest year on record, this dry weather pattern is all about heat. The Bureau of Meteorology has advised that whilst a typical El Nino peaks in December, they are saying that this year is anything but typical with "Climate models indicating this El Niño is likely to persist until at least the end of February. El Niño typically leads to reduced spring and early summer rainfall for eastern Australia, and warmer days for the southern two-thirds of the country." Certainly, that has been the case in respect of the lack of rainfall and some very warm days in the Bourke Shire, and for that matter throughout most of the western region.

Sydney Opera House

The day was 20 October 1973, when one of the greatest buildings of the 20th century, the iconic Sydney Opera House, was opened by Her Majesty, Queen Elizabeth II. Fifty years on, I was recently reflecting on this magnificent building remembering not so much the opening ceremony but rather the flotilla of boats on Sydney Harbour as part of the opening celebrations. It is said that there is "no gain without pain" and for the Opera House, that was certainly the case. Shrouded in controversy due to its radical design and ever-increasing costs, the vision and strength of character shown by the States leaders at the time in pushing ahead despite the naysayers, is most commendable. Reflecting on the controversy, Queen Elizabeth stated at the opening that the Sydney Opera House had captured the imagination of the world "though I understand that it's construction has not been totally without problems." Possibly an understatement by Her Majesty! Notwithstanding the dramas of the project, the Queen added "The human spirit must sometimes take wings or sails and create something that is not just utilitarian or commonplace." So true. Given the passing of time, it is hard to imagine Sydney Harbour without the Opera House being the design that it is or it being located at an alternative site, away from the Harbour Bridge. Since its opening, the Opera House has hosted many extraordinary events and people and undoubtedly it will continue to do so as it marches on towards its centenary in 2073.

Quote: "You've got to learn to leave the table when love's no longer being served." — Nina Simone, American singer, songwriter and civil rights campaigner.

Recommendation

That the report of the General Manager regarding General Manager Activity for October 2023, as presented to Council on Monday, 27 November 2023, be noted.

21.5 LIBRARY ACTIVITY REPORT

File Number: 2780
Author: Jodi Hatch, Library Manager
Authoriser: Melanie Milgate, Manager Economic Development
Attachments: Nil

Current Situation

The following items for the October 2022 and October 2023 period are presented for information.

Item	October 2022	October 2023
Loans	602	595
New Members	7	8
Internet/Word Processing	39	50
Wireless Tickets	11	20
Number of Visitors	621	658
Scans	17	27
Information Requests	65	60
Technical Assistance / Printing	29	59
Faxes/ Laminating	0	5

- Children’s craft celebrated World Space Week, with the children enjoying making UFO’s, aliens and space pictures.



- The Library hosted a demonstration of the tabletop battle game, “Warhammer”. There were 5 people attend, all of whom enjoyed learning and playing the game. Library staff plan to host a regular monthly session, as those attending were interested in continuing.



- The Library had a visit from Patsy Kemp, talking about her book, 'The Drover's Daughter'. There were 7 people attend to hear Patsy talk about her childhood moving about the country with her family.



- The LEGO program also had the theme of World Space Week, with some fantastic creations being made by the 7 children attending.



- The Library's new reading nook is proving very popular. It makes a great addition to the Library's children's area.



Recommendation

That the report of the Library Manager regarding Library Activity, as presented to Council on Monday, 27 November 2023, be noted.

21.6 TOURISM AND EVENTS ACTIVITY REPORT

File Number: T4.3
Author: Ben Nott, Coordinator Tourism Operations
Authoriser: Melanie Milgate, Manager Economic Development
Attachments: 1. BOBEC Statistics October 2023
 2. BOBEC Website Statistics October 2023

Background

The Tourism and Events Report provides Council with a status report relating to the activities of the Tourism Team through visual data including graphs and statistics to allow for the measurement of the team’s progress and performance.

Current Situation

During October 2023, the Tourism and Events Team participated in the following activities:

Back O’ Bourke Information and Exhibition Centre

Performance Indicator	September 2023	October 2023	Trend	% Change
Vend Turnover (ex GST)	\$93,224.32	\$62,229.05	▼	33.25 %
Visitor Numbers	2234	1661	▼	25.65 %
Email Enquiries	431	462	▲	7.19 %
Incoming Calls	464	370	▼	20.26 %
Website Enquiries	2,200	1,800	▼	18.18 %
Exhibition Tickets	713	463	▼	35.06 %
PV Jandra Tickets	1,217	567	▼	53.41 %
PV Jandra Cruises	56	27	▼	51.80 %
Café Turnover (ex GST)	\$33,380.73	\$26,150.00	▼	21.66 %
Café Event Catering	5	4	▼	20.00 %
Functions	4	1	▼	75.00 %
Mt Oxley Tickets	162	115	▼	29.01 %
Tour Groups	8	5	▼	37.50 %
Financial YTD Turnover (ex GST)	\$275,843.95	\$338,073.00		

Back O’ Bourke Exhibition Centre

BOBEC continued operations 7 days per week in October 2023. The exception was the Café which closed to the public on Sunday, 29 October 2023 to allow the construction of extensions to commence.

October was another busy month for the Back O’ Bourke Exhibition Centre Garden Staff who have been watering, pruning and spraying burs. New lawn has been laid and the lawn from near the Café has been removed and transplanted in other areas around the site. BOBEC entered the

Bourke Garden Club Competition and won first prize in the Commercial Garden and Best Native garden categories.

The pontoon stairs at the “Wellbeing Area” are under construction with completion due in November 2023. Work on the road has not progressed.

The site was again very busy overall during October 2023, thanks again to all the staff.

Café and Functions

Prior to the Café closure on Sunday, 29 October 2023 for extensions, the Café provided catering for four (4) functions during the month. These included the rodeo, NSW Police, REDI.E and Cohens Coaches.

There was one (1) function centre booking during October 2023 and one (1) tour group booking for breakfast.

Coach Bookings

There were five (5) tour group bookings during October 2023. These included Cohens Coaches x 2, Outback by Air x 2 and Spirit Safaris.

Crossley Engine

Maintenance on the Crossley engine continued with 1 engine still out of action. Staff are currently starting the Crossley engine daily and will continue to do so until the end of November 2023.

Visitor Numbers to the Back O’ Bourke Tourist and Information Centre

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Jan	448	560	325	326	302	348	386	782	1109	816	603	609
Feb	157	397	271	373	391	220	282	1043	386	630	725	557
Mar	570	1500	1051	1342	1612	1245	1274	1021	412	1389	1100	1006
April	2144	3103	3146	3849	3118	3114	4024	3166	0	2387	2323	1709
May	2891	3758	3988	4602	4073	3983	4770	3693	0	2564	2016	1713
June	3216	4492	4275	5437	5199	4754	5634	4490	993	2366	2227	1971
July	4643	5173	6241	6002	5941	5982	7614	6834	2570	1068	2998	2520
Aug	4162	4410	4793	5078	4951	5051	5548	4052	1898	255	2557	2559
Sep	5074	4275	4764	4489	4532	4246	4676	3601	3325	0	2203	2234
Oct	3967	2383	2486	2370	2475	2463	3574	2222	5246	409	1094	1661
Nov	930	789	671	610	1031	876	1014	1220	1989	866	710	
Dec	347	207	242	272	281	255	630	860	1194	897	586	
Total	27649	31044	32253	34750	33906	32537	39454	32984	19122	13647	19142	

Events

Back O Bourke Stampede

Bourke Shire Council staff worked alongside a hard-working volunteer committee to bring professional rodeo back to our community on Saturday, 12 October 2023. NSW Government,



Reconnecting Regional NSW – Community Events Program funding was provided to Council to promote social and economic recovery following the extended COVID-19 restrictions across regional NSW back in 2021 and 2022. After being postponed on two occasions due to the wet weather and flooding the event was well worth waiting for.

Unofficial crowd numbers have suggested over two thousand people in attendance. Visitor numbers increased significantly over the weekend along with local business trade.

The event could not have run any smoother for the committee. Stall holders, competitors and stock contractors all indicated they thoroughly enjoyed the event. Feedback from one competitor was it was the best rodeo he had been to in a long time.



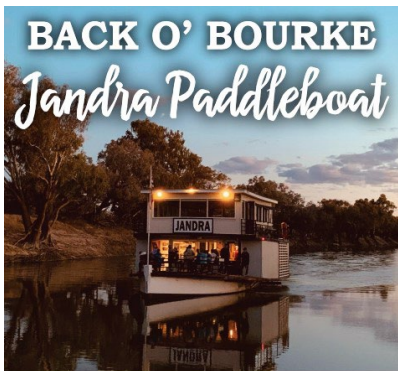
Big Screen Australia has already told the committee to “book them in” for the next event. The Big Screen was the biggest hit of the night giving all the crowd from 4 years to 94 years of age an opportunity to see every ride and the replay.

Thank you again to all Council teams from the Roads team for the work on the arena to the Garden team for the green lawn along with those that worked on little jobs to make it such a huge success.



The Back O’ Bourke Stampede – Peter Simmonds Memorial Pro Rodeo Committee met the week after the event to evaluate the event. Given the positive community and visitor feedback, feedback received from the generous sponsors and the overall accomplishment, the Rodeo will ride again in Bourke in 2024. Lock it in now Saturday, 12 October 2024.

Jandra Sunset Cruises



BACK O' BOURKE
Jandra Paddleboat

Jandra Paddleboat Sunset Cruise
Friday 22nd September 5.30 - 7.30pm.
Adults \$30 Kids \$25
BYO alcohol - \$25 nibble boxes available
from the Exhibition Centre Cafe.



The Tourism Team along with the Captain of the Vessel Mr. Mike Weston trialled fortnightly Sunset cruises at the start of Spring, commencing Friday, 8 September with the final Jandra cruise for the year sailing on the evening of Friday, 20 October 2023.

There were four (4) cruises during the period with a total of 287 passengers enjoying the cruises. There were over 70 grazing boxes purchased and overall the cruises generated an additional \$10,000 in revenue. Visitors to Bourke along with locals supported the trial and we look forward to hosting additional cruises in 2024.

Since 30 March 2023 when the Jandra became operational, there have been 6,197 passengers aboard over 291 cruises.

The Tourism team have worked hard this year to provide a safe and friendly cruise to all that board the Jandra. Safety systems are checked regularly, and training will take place for all staff in late November 2023.

Financial Implications

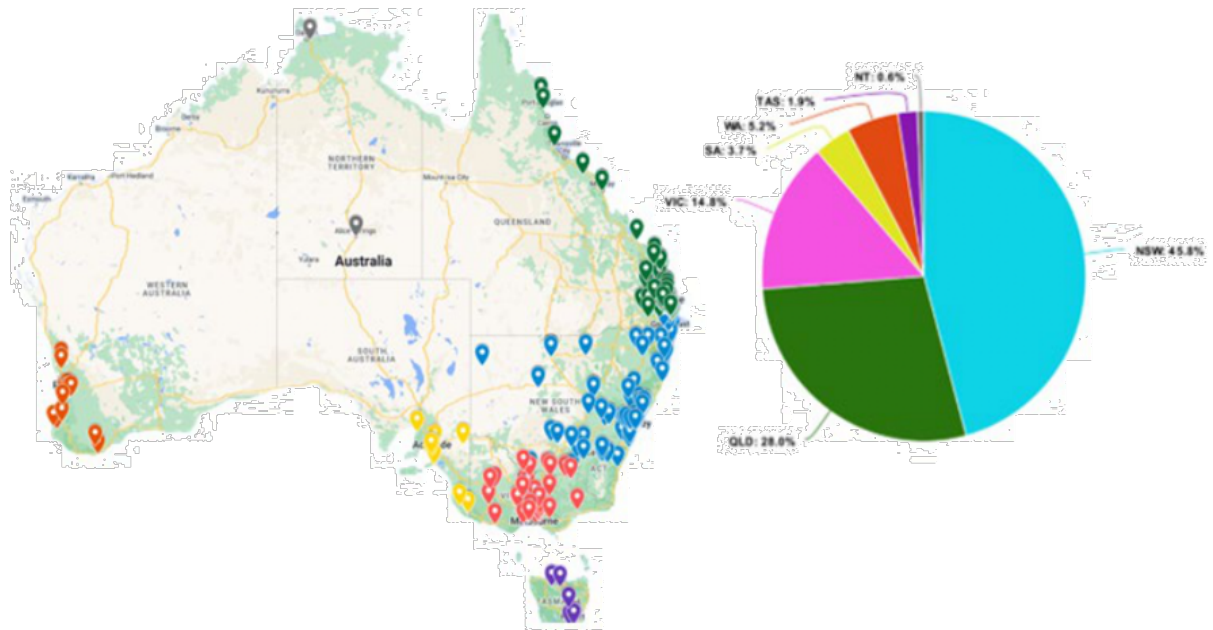
There are no financial implications.

Recommendation

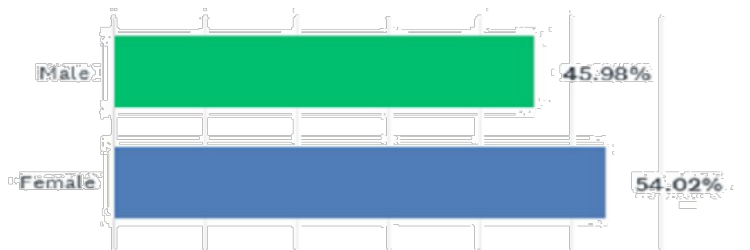
That the report of the Coordinator Tourism regarding Tourism and Events Activity, as presented to Council on Monday, 27 November 2023, be noted.

OCTOBER 2023

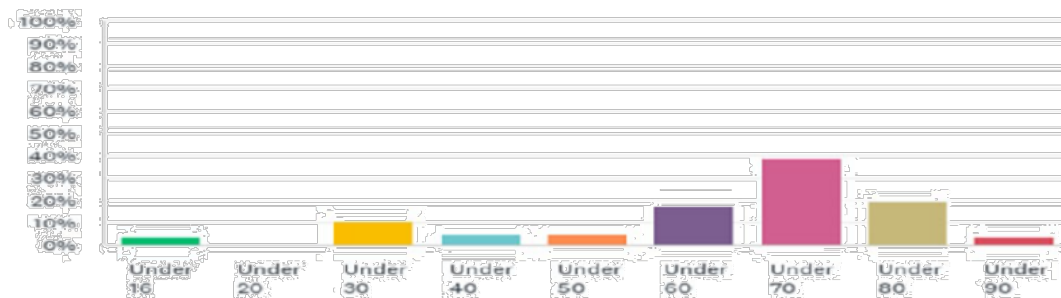
WHAT IS YOUR HOME POSTCODE?



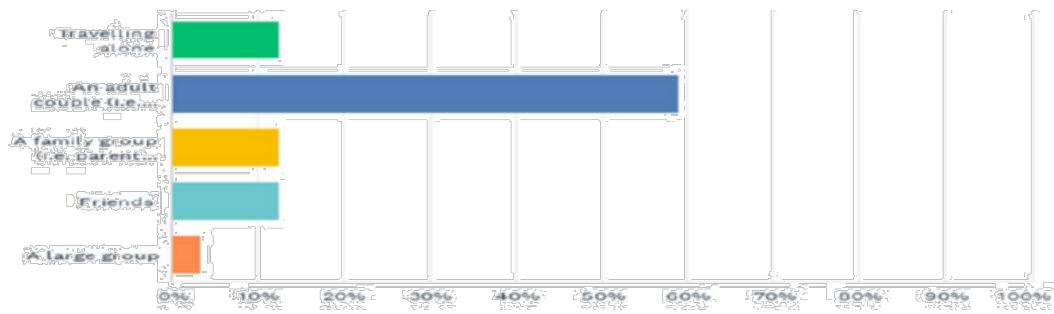
ARE YOU MALE OR FEMALE?



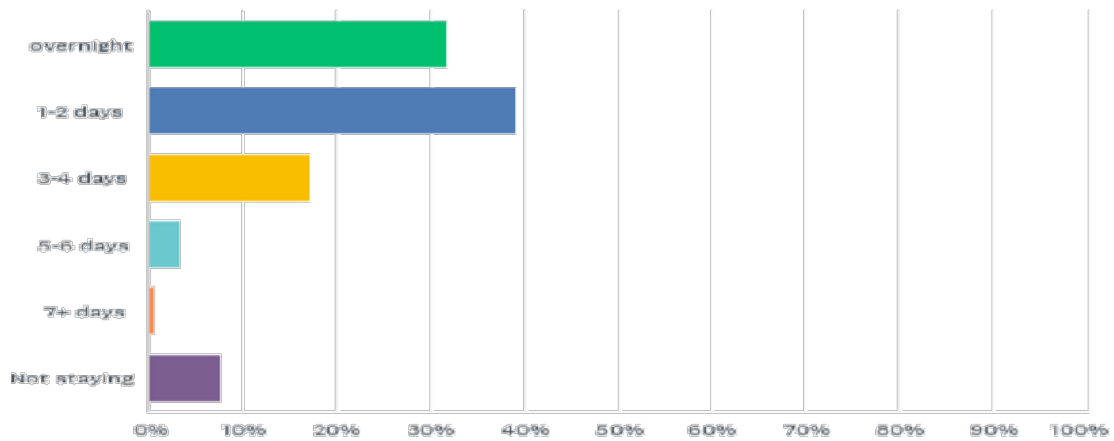
WHAT IS YOUR AGE?



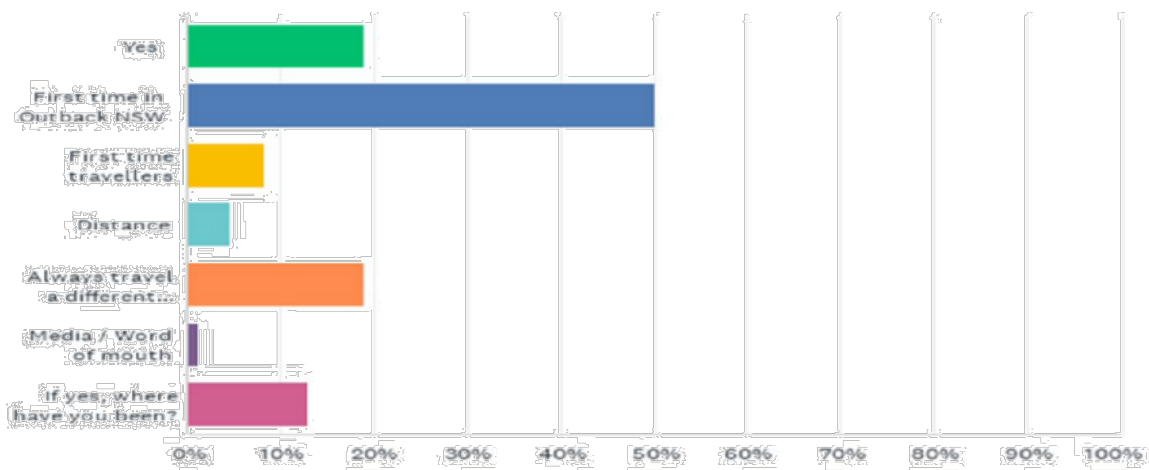
HOW WOULD YOU DESCRIBE YOUR IMMEDIATE TRAVEL PARTY?



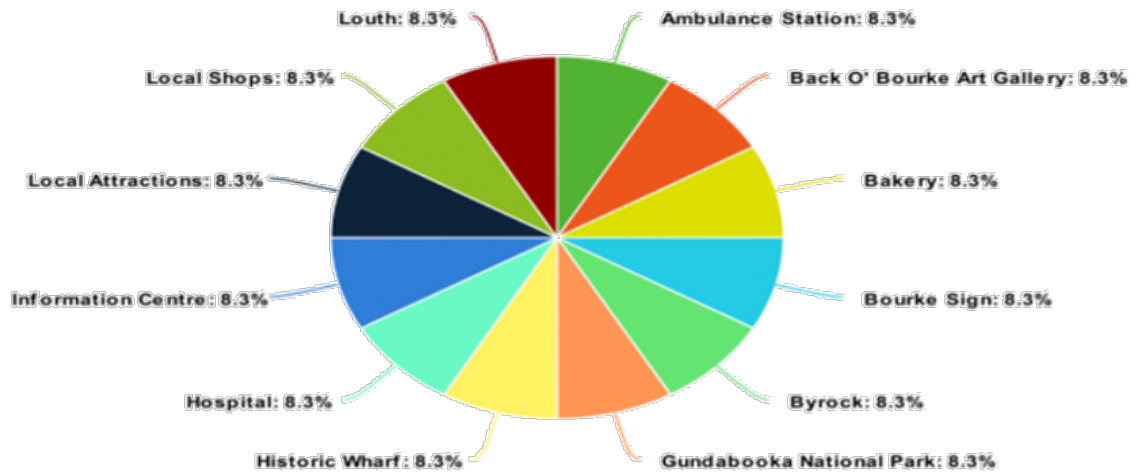
HOW LONG ARE YOU STAYING FOR?



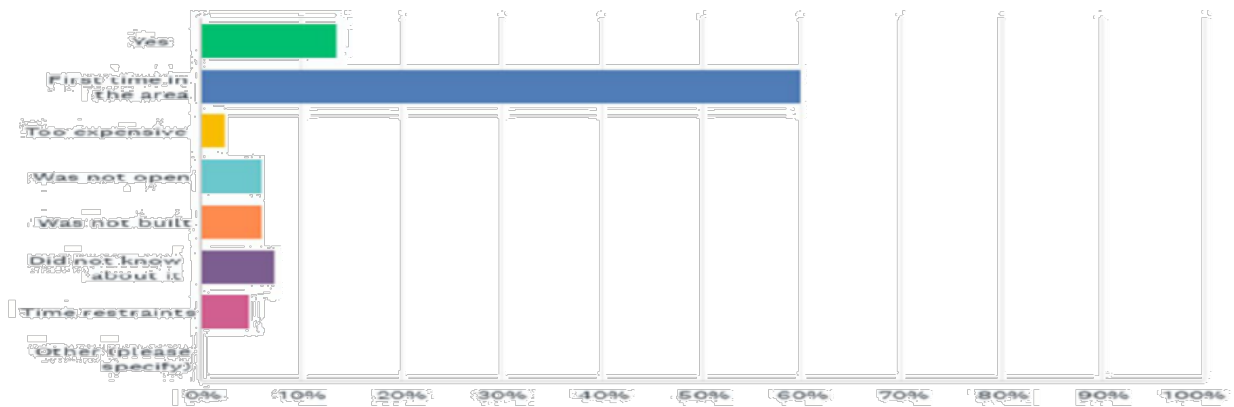
HAVE YOU BEEN TO BOURKE BEFORE?



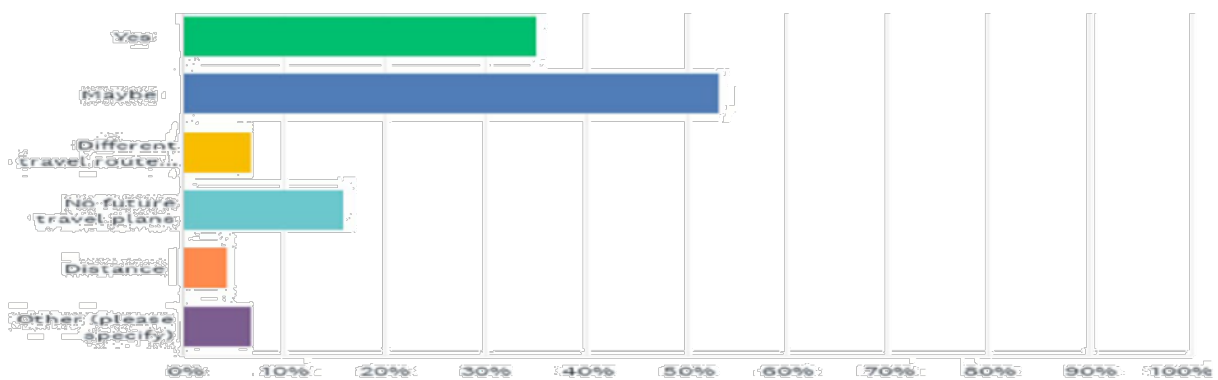
WHERE HAVE YOU BEEN?



HAVE YOU BEEN THROUGH THE BACK O BOURKE CENTRE?



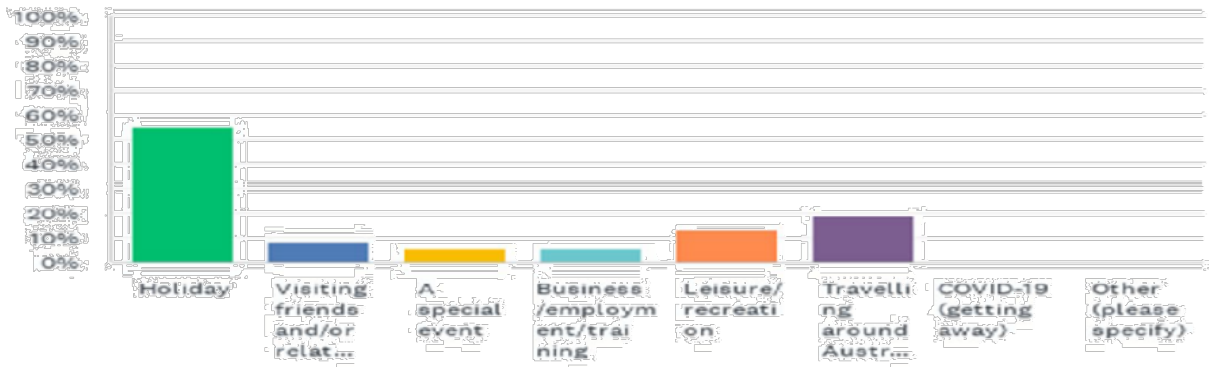
WILL YOU BE RETURNING TO BOURKE?



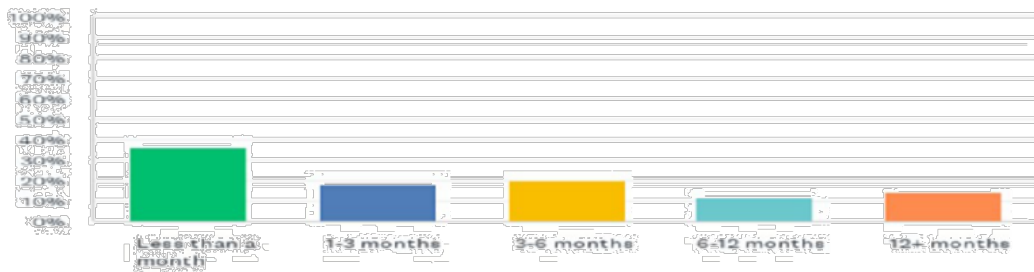
Other:

- too old
- still planning the trip
- short term work in the area
- still a lot of Australia to see

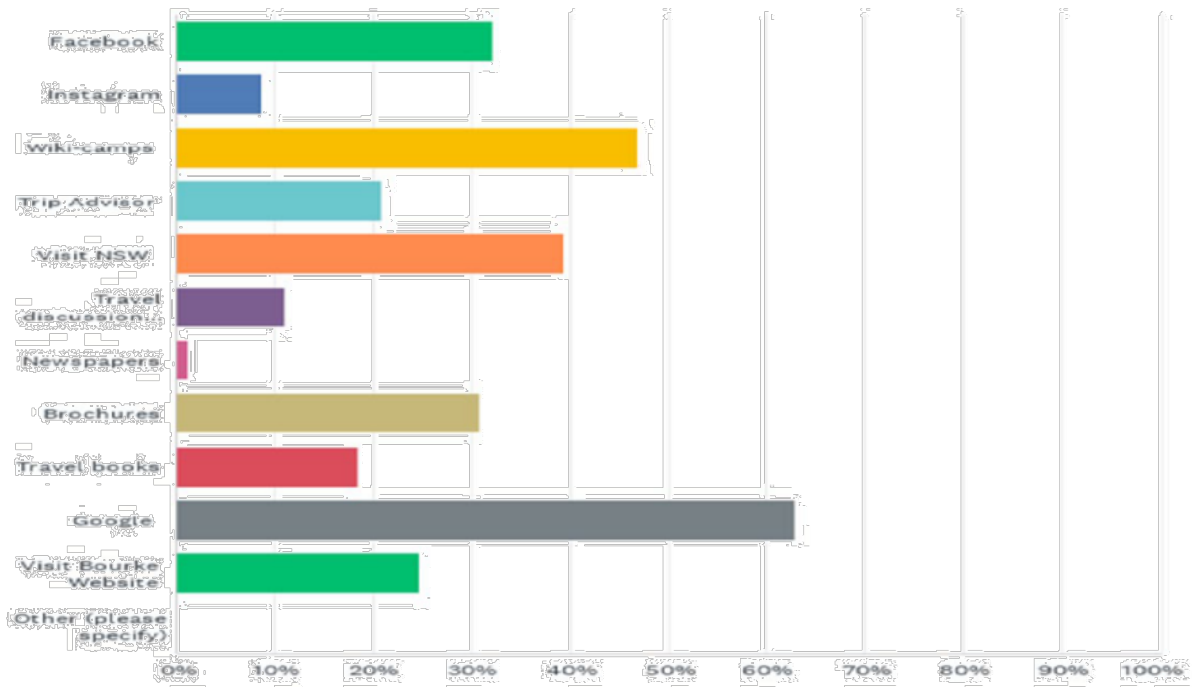
WHAT IS THE PURPOSE OF YOUR TRIP?



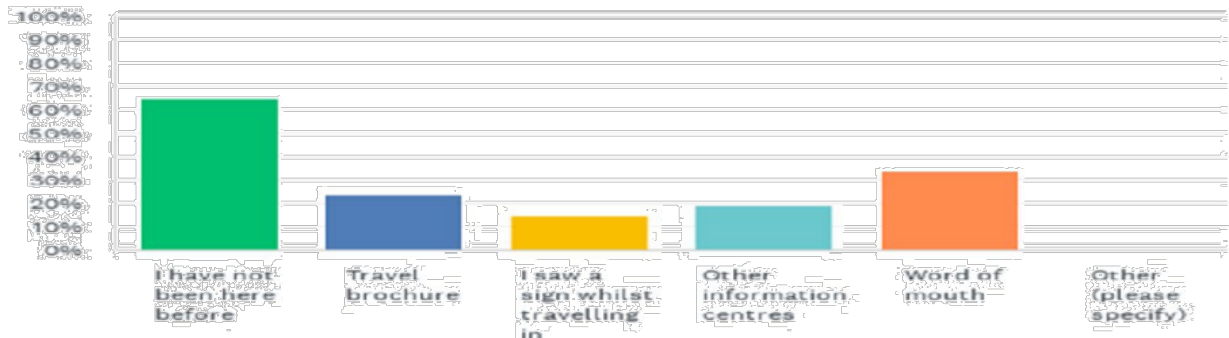
HOW LONG AGO DID YOU PLAN FOR THIS TRIP?



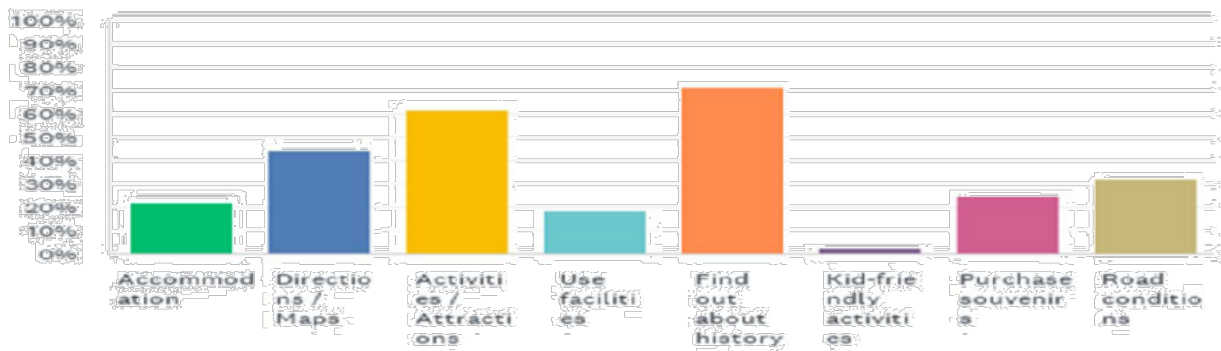
WHAT FORMS OF MEDIA DO YOU USE TO FIND INFORMATION?



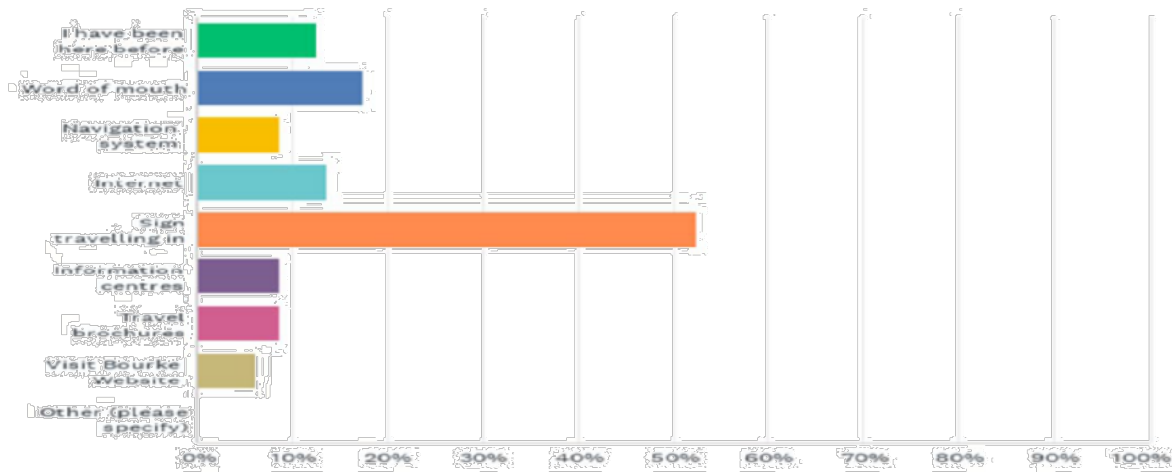
WHAT DETERMINES YOUR DECISION AS TO WHERE TO GO?



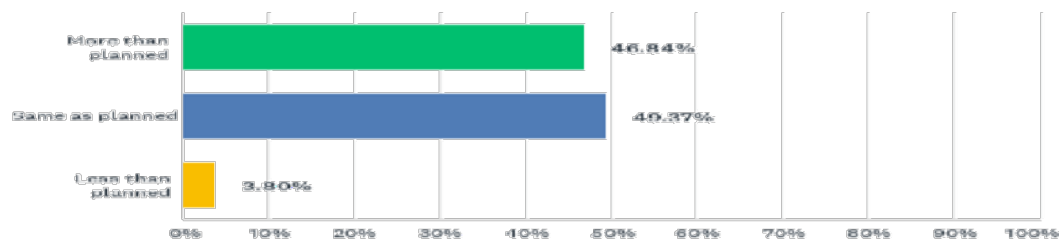
WHAT INFORMATION ARE YOU LOOKING FOR AT THE INFORMATION CENTRE?



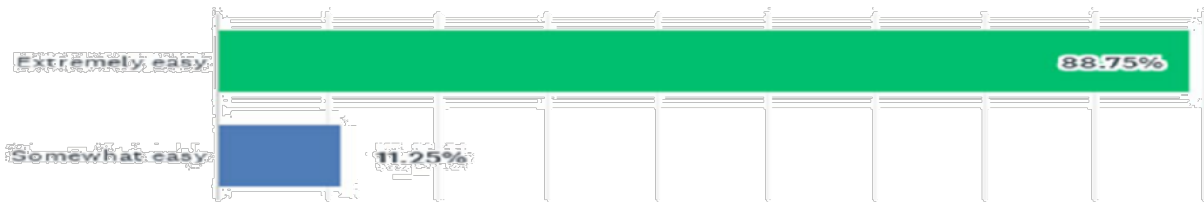
HOW DID YOU FIND OUT ABOUT THIS INFORMATION CENTRE?



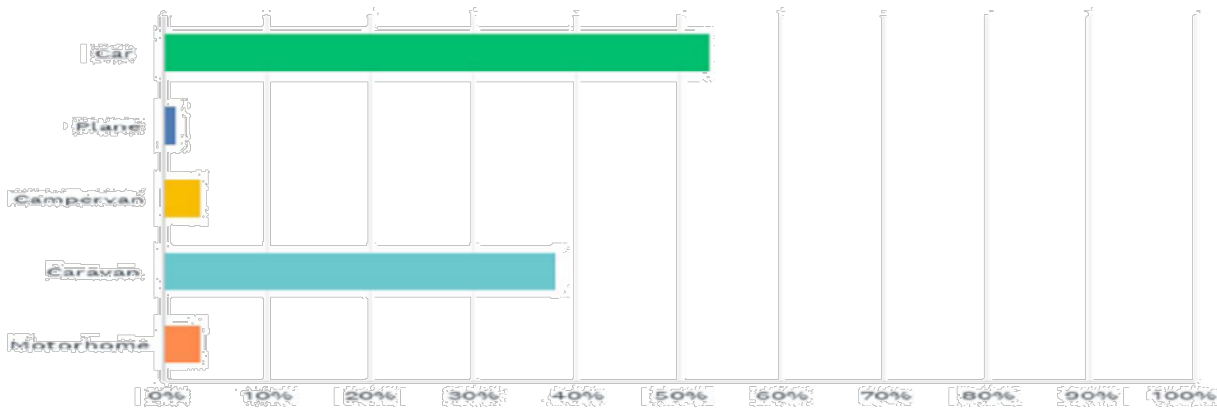
HOW DO YOU THINK THE INFORMATION THAT YOU GAINED FROM THE CENTRE MIGHT INFLUENCE HOW LONG YOU STAY AND THE ACTIVITIES YOU DO?



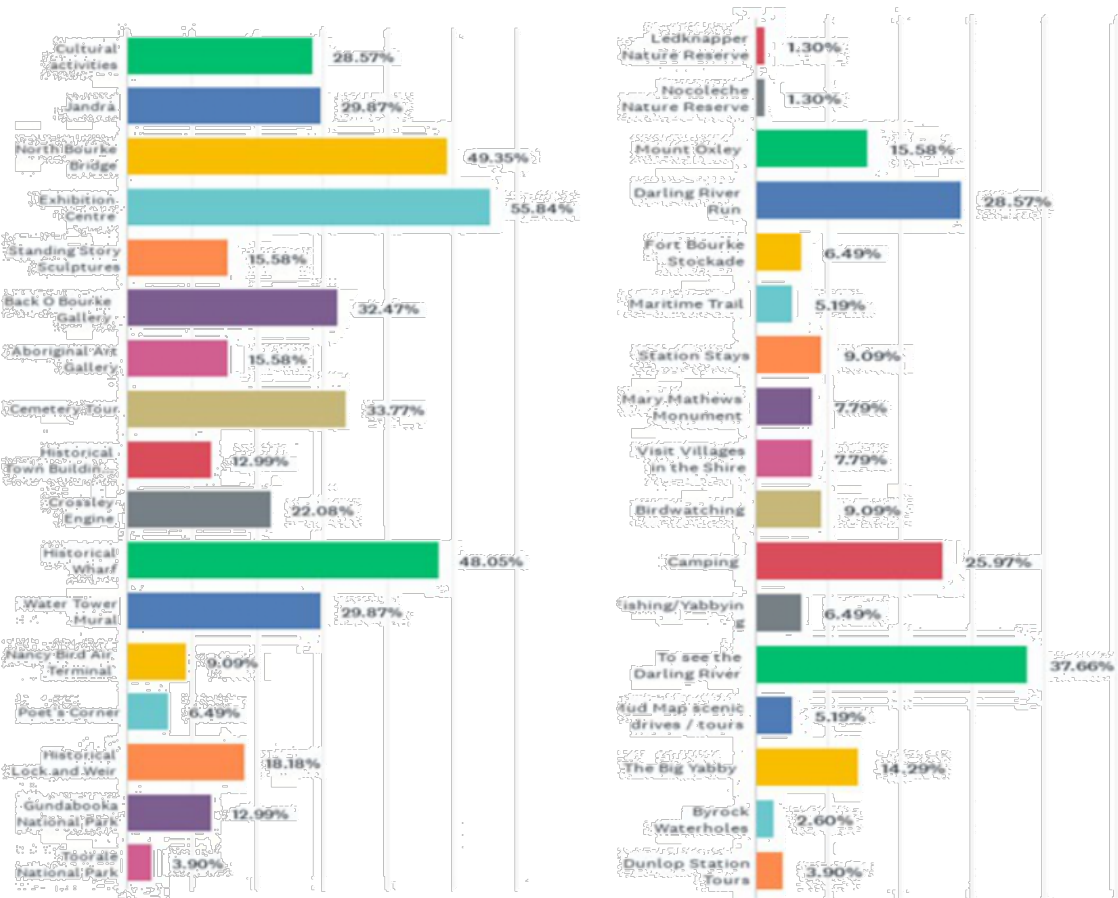
IN YOUR OPINION, HOW EASY WAS IT TO FIND OUR LOCATION?



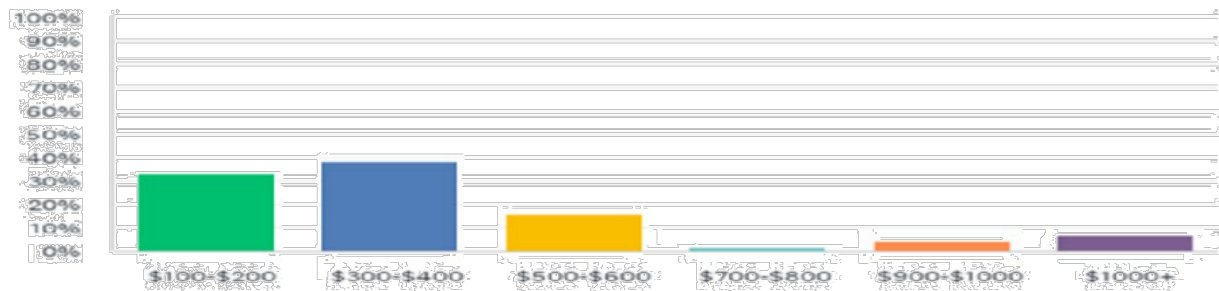
HOW DID YOU TRAVEL TO BOURKE?



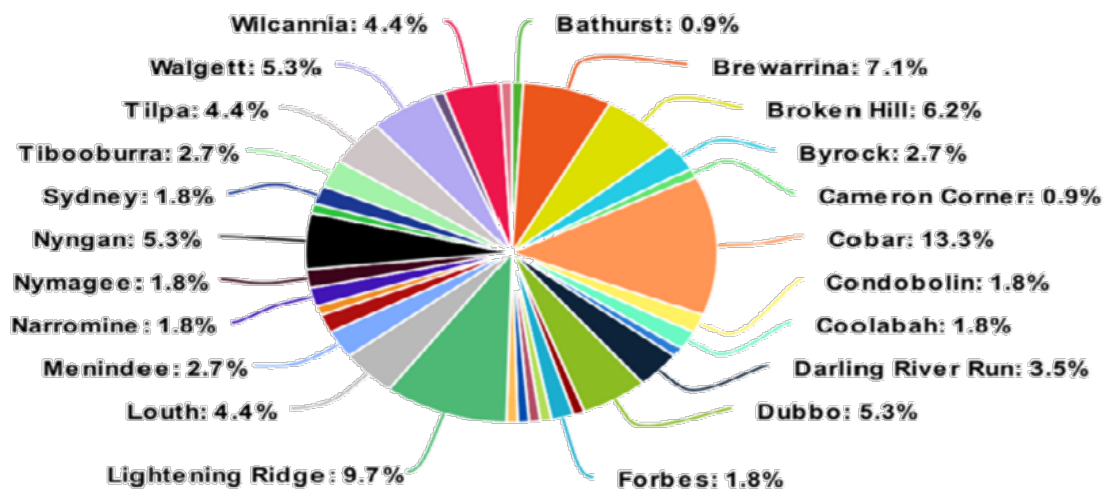
WHAT ACTIVITIES HAVE YOU DONE OR ARE PLANNING TO DO DURING YOUR STAY?



OVER THE ENTIRE STAY IN BOURKE, HOW MUCH IN TOTAL, INCLUDING ACCOMMODATION, DO YOU ESTIMATE YOU HAVE/WILL SPEND IN AUSTRALIAN DOLLARS?



WHAT TOWNS HAVE YOU VISITED, OR ARE YOU PLANNING TO VISIT ON THIS TRIP?



PLEASE LET US KNOW ABOUT ANY FEEDBACK YOU MAY HAVE REGARDING YOUR STAY.

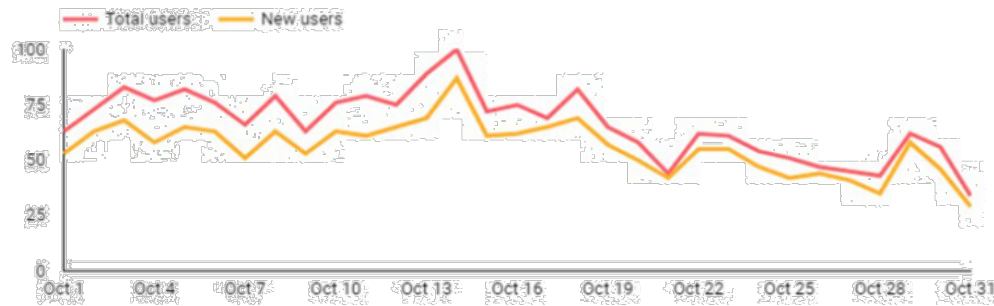
- "10/10 experience"
- "Major Mitchell motel tops, Re info on how the paddle boat operating in the older days"
- "I love it like Henry Lawson did. Why no mention of Jenny Greentree art gallery?"
- "The gentleman behind the information counter is a keeper! Best provision of information, great verbal communication, made us feel welcome."
- "the centre and the café was well organized, friendly staff, thanks"
- "Did not feel safe in downtown areas. Many buildings closed down or with fencing and barbed wire around them"
- "awesome"
- "awesome info and movie"
- "This Bourke exhibition museum, although expensive, is excellent, thoroughly researched and beautifully presented. Really worth spending two days to absorb all the details"
- "thank you really enjoyed the exhibition"
- "Staff are extremely helpful and friendly. Thank you for your assistance"
- "this has been a fantastic look at the past of your amazing town and the incredible community that built it"
- "we are birdwatchers, it might be fun to see a driving trail/map for bird sites"

- “Bourke riverside motel love love love it! Historic, beautiful old pub made into accommodation. Info centre and bakery out of this world. Back o Bourke pub Port of Bourke hotel, food, bed and cold beer! Bourke above our expectations! 😊”
- “Lovely building and café but not enough character of exhibition of Bourke. Insufficient display of Bourke”
- “Kidmans camp is great”
- “lovely caravan park”
- “accommodation was great”
- “exhibition and film is long and boring”
- “knowledgeable staff”
- “good”
- “I like to stay at Bourke”
- “happy with clean friendly Mitchell camping ground enjoyed Jandra cruises very very very impressed with back o Bourke exhibition”
- “Kidmans camp was great. Briana was extremely helpful at the visitors centre”
- “Great”
- “Great accommodation at Kidman Camp”
- “Back o Bourke centre suffers for style defeating substance. Could do with note than to superficial skimming content”
- “We came through 2 and half years ago - we were disappointed then about a lack of interpretive signs/plagues, and mentioned this at the time to the info desk. We were impressed with both the landscaping and the artwork. On this trip through Bourke we thought we would take the opportunity to see the sculptures and landscaping again in the expectation that there was more to come from our last visit. We thought the more extensive landscaping and artworks were really good, but largely disappointed that 2 and a half years on, there was still no interpretive signs on the landscaping- the various sculptures no naming, no meaning/history, and no artist’s names. I’m told you intend to have one big ‘story board’ - but how many more years is that away. Much simpler and more immediate would be some form of recognition at the sculpture or landscaping itself. I was also told about QR codes for more detailed info. By all means have the total ‘story board’ but please, the QR codes should already be attached to aspects of the landscaping, or the sculptures. It is disrespectful to the artists and landscape architects not to name them and have the work interpreted, not that that would make it work better, but it would assist our understanding of what matters or why, in these parts of our country.”
- “Accommodation was great. Outback centre great”
- “We stayed in Mitchell Caravan Park. It’s a great little park stayed 3 days”
- “Awesome place”
- “Bourke was in good spirit and calm”
- “Bourke historical town. The stand out is the architecture of old well maintained buildings and the gardens were amazing!”
- “Suggest relate photos to texts and or label photo. E.g. page 36 to 41 photos aren’t numbered so unknown. Similarly page 10 to 11 and pages 33,34,35 Otherwise a very well-produced and informative booklet for visitors”

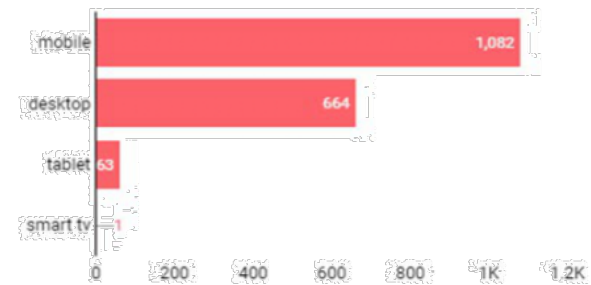
BOBEC Website Statistics October 2023

Total users 1.8K ↓ -19.3%	New users 1.7K ↓ -19.6%	Sessions per user 1.3 ↑ 2.7%	Page views 5K ↓ -29.1%	Conversions 188 ↓ -39.7%	Device category
					Country
					User source / medium

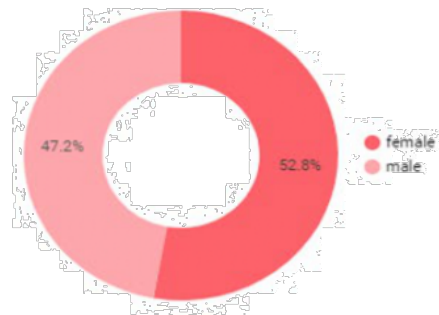
Total users



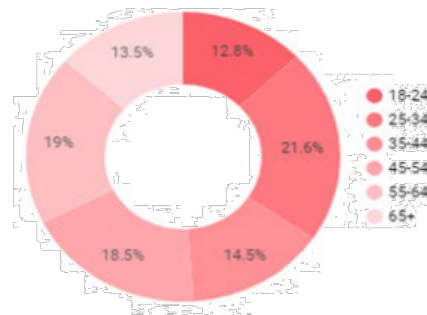
Users by Device category



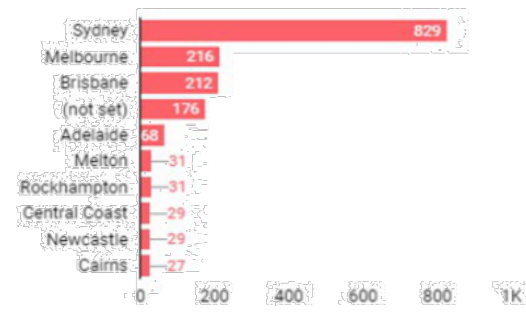
Users by Gender



Users by Age



Users by City



22 CLOSED SESSION

Recommendation

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

22.1 * Tender for Supply of Traffic Control Services**

This matter is considered to be confidential under Section 10A(2) - (d)(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

22.2 * Tender for the Supply and Delivery of Bitumen Emulsion**

This matter is considered to be confidential under Section 10A(2) - (d)(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

22.3 * Tender for Provision of Design Services**

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.4 * Tender for Provision of Surveying Services**

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.5 * Tender for Supply and Laying of Asphalt (including Milling Keyins)**

This matter is considered to be confidential under Section 10A(2) - (d)(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

22.6 * Sale of Land to Bourke Aboriginal Corporation Health Service**

This matter is considered to be confidential under Section 10A(2) - (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

