



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Monday, 26 February 2024
Time: 9.15am
Location: Bourke Shire Council
29 Mitchell Street Bourke NSW

BUSINESS PAPER

Ordinary Council Meeting

26 February 2024

Leonie Brown
General Manager

Time	Event	Representative	Organisation
9.00am	Community Open Forum for members of the public to address Council		
10.30am	Monthly Update	Inspector Pete Walton	Central North Police District



DECLARATION OF INTEREST FORM COUNCIL OFFICIAL

FOR USE AT COUNCIL AND COMMITTEE MEETINGS

NAME OF COUNCIL OFFICIAL DECLARING INTEREST:
ACTION PROPOSED:
<p>Tick one box only:</p> <p><input type="checkbox"/> In my opinion, my interest is pecuniary, and I am therefore required to take the action specified in Part 4 of Council’s Code of Conduct.</p> <p><input type="checkbox"/> In my opinion, my interest is non-pecuniary but significant. I am unable to remove the source of conflict. I am therefore required to treat the interest as if it were pecuniary and take the action specified in clause 5.10 of Council’s Code of Conduct.</p> <p><input type="checkbox"/> In my opinion, my interest is non-pecuniary and less than significant. I therefore make this declaration as I am required to do pursuant to clause 5.11 of Council’s Code of Conduct. However, I intend to continue to be involved with the matter.</p>
COUNCIL OFFICIAL
<p>I, _____ (name of COUNCIL OFFICIAL) disclose the above interest and acknowledge that I will take appropriate action as I have indicated above.</p> <p>Signed: _____ Date: _____</p>
GENERAL MANAGER – required for all declarations:
<p>I have noted the above declaration and I note your opinion and/or the action you have proposed.</p> <p>Signed: _____ Date: _____</p>
DEFINE YOUR INTEREST:
<p>Is your interest:</p> <p><input type="checkbox"/> Pecuniary (see dealing with pecuniary interests)?</p> <p><input type="checkbox"/> Non pecuniary (see dealing with non–pecuniary interests)</p>
MATTER IN WHICH YOU HAVE AN INTEREST: (Please provide full details, including item number on Council agenda)
NAME OF THE INTEREST:
<p>Be specific and include information such as:</p> <ul style="list-style-type: none"> - The names of any person or organisation with which you have a relationship; - The nature of your relationship with the person or organisation; - The reason(s) why you consider the situation may (or may be perceived to) give rise to a conflict between your personal interests and your public duty as a COUNCIL OFFICIAL .

<p>MANAGING LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS:</p> <p>Clause 5.11 of Council’s Code of Conduct provides that if you determine that a non-pecuniary conflict of interest is less than significant and does not require further action, you must provide an explanation of why you consider that conflict does not require further action in the circumstances.</p>
<p>IS YOUR NON-PECUNIARY INTEREST LESS THAN SIGNIFICANT?</p> <p>If you are of the view that your non-pecuniary interest is less than significant, please provide your explanation directly below (only complete if you are claiming that your non-pecuniary interest is less than significant).</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>DEFINITIONS:</p> <p>A PECUNIARY INTEREST is an interest that a designated person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person (see Part 4 of Council’s Code of Conduct).</p> <p>A NON-PECUNIARY INTEREST is a private or personal interest that does not amount to pecuniary interest as defined by Part 5 of Council’s Code of Conduct.</p>
<p>MANAGING PECUNIARY INTERESTS:</p> <p>Part 4.10 of Council’s Code of Conduct requires designated persons to declare in writing to the General Manager the nature of a pecuniary interest the person has in any Council matters, as soon as practicable after becoming aware of the interest.</p>
<p>MANAGING SIGNIFICANT NON-PECUNIARY INTERESTS:</p> <p>Clause 5.10 of Council’s Code of Conduct provides that you must manage a significant non-pecuniary interest by not participating in consideration of, or decision making in relation to, the matter in which you have the significant non-pecuniary conflict of interest and the matter being allocated to another person for consideration or determination, or if the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a council or committee meeting, by managing the conflict of interest as if you had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code.</p>
<p>MANAGING NON-PECUNIARY INTERESTS:</p> <p>Clause 5.8 of Council’s Code of Conduct states that how you manage a non-pecuniary interest will depend on whether or not it is significant. Clause 5.9 of Council’s Code of Conduct states that, as a general rule, a non-pecuniary conflict of interests will be significant where a matter does not raise a pecuniary interest but involves:-</p> <ul style="list-style-type: none"> a) a relationship between a council official and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative for the purposes of clause 4.4 of the Code or another person from the council official’s extended family that the council official has a close personal relationship with, or another person living in the same household; b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship; c) an affiliation between the council official and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a council official’s affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation; d) membership, as the council’s representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of the council and the organisation are potentially in conflict in relation to the particular matter; e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code) that is not a pecuniary interest for the purposes of clause 4.1 of the Code; f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

Statement of ethical obligations

In accordance with Councils adopted Code of Meeting Practice (Clause 3.23), Councillors are reminded of their Oath or Affirmation of Office made under section 233A of the Local Government Act and their obligations under the Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Order Of Business

1	Opening Prayer	9
2	Acknowledgement of Country	9
3	Remembrance	9
4	Apologies and Applications for Leave of Absence	9
5	Attendance By Audio Visual Link By Councillors	9
6	Disclosures of Interest	9
7	Mayoral Minute	10
7.1	Mayoral Minute - Mayoral Activities	10
7.2	Mayoral Minute - Cost Shifting	11
7.3	Mayoral Minute - Australian Local Government Association (ALGA)	13
8	Starring of Items	15
9	Confirmation of Minutes	15
10	Rescission Motions	37
	Nil	
11	Notices of Motion	37
	Nil	
12	Business Arising	38
12.1	Calendar of Events.....	38
12.2	Information to Councillors	40
12.3	*** Business Arising Report	42
13	Engineering Services Department	54
13.1	Bourke Local Traffic Committee Meeting Minutes	54
14	Environmental Services & Development Department	58
	Nil	
15	General Manager	59
15.1	*** 2024 Tour de OROC	59
15.2	*** Proposed Naming of the North Bourke Oval.....	61
16	Corporate Services Department	70
16.1	*** Bank Reconciliation and Statement of Bank Balances - 31 December 2023	70
16.2	*** Bank Reconciliation and Statement of Bank Balances - 31 January 2024	72
16.3	*** Investment Portfolio Report as at 31 December 2023	74
16.4	*** Investment Portfolio Report as at 31 January 2024.....	78
16.5	*** 2024/2025 Operational Plan Preparation	82

16.6	*** Quarterly Budget Review to 31 December 2023	85
16.7	Delivery Program - Half Yearly Review 2023/2024	99
17	Economic Development Department	140
	Nil	
18	Delegates and Councillors Reports.....	140
	Nil	
19	Policies.....	140
	Nil	
20	Précis of Correspondence	140
	Nil	
21	Activity Reports.....	141
21.1	Engineering Services - Road Works and Workshop Activity Report	141
21.2	Engineering Services - Parks and Gardens, Town Services, Water and Waste Water Activity Report - December 2023.....	144
21.3	Engineering Services - Parks and Gardens, Town Services, Water and Waste Water Activity Report - January 2024	152
21.4	Planning, Regulatory & Environmental Services Activity Report.....	160
21.5	General Manager's Activity Report	162
21.6	Library Activity Report - December 2023.....	172
21.7	Library Activity Report - January 2024	174
21.8	Tourism and Events Activity Report - December 2023	176
21.9	Tourism and Events Activity Report - January 2024	187
22	Closed Session.....	198

- 1 OPENING PRAYER**
- 2 ACKNOWLEDGEMENT OF COUNTRY**
- 3 REMEMBRANCE**
- 4 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**
- 5 ATTENDANCE BY AUDIO VISUAL LINK BY COUNCILLORS**
- 6 DISCLOSURES OF INTEREST**

7 MAYORAL MINUTE

7.1 MAYORAL MINUTE - MAYORAL ACTIVITIES

File Number: 1707
Author: Barry Hollman, Mayor
Authoriser: Leonie Brown, General Manager
Attachments: Nil

The Activities of the Mayor from 13 December 2023 to 20 February 2024 were as follows:

Date	Meeting	Location
18/12/2024	Bourke Shire Council Meeting	Council Chambers
18/12/2023	Mayor’s Christmas Dinner	BOBEC Function Centre
07/01/2024	Met with the Hon. Jenny Aitchison, Minister for Regional Transport and Roads	Tour of Enngonia and Bourke in GM’s vehicle
17/01/2024	Attended Opening of Hot Pool and Warrego River Walk	Cunnamulla
25/01/2024	Australia Day Ambassador Meet and Greet	North Bourke Hotel
26/01/2024	Australia Day Ceremony and Awards	Darling Park
06/02/2024	Western Region Planning Panel	Conference Room via AVL
06/02/2024	Byrock Village Meeting	Mulga Creek Hotel
08/02/2024	Border Regional Organisation of Councils (BROC) Pre Meeting Dinner	Muddy Water Café, Brewarrina
09/02/2024	BROC Meeting	Brewarrina Shire Chamber
14/02/2024	Louth Village Meeting	Louth Tennis Club
14/02/2024	Wanaaring Village Meeting	Wanaaring Hall
20/02/2024	Enngonia Village Meeting	Enngonia CWA Hall
20/02/2024	Fords Bridge Village Meeting	Warrego Hotel

Recommendation

That the information in the Mayoral Minute – Mayoral Activities Report as presented to Council on Monday, 26 February 2024, be noted.

7.2 MAYORAL MINUTE - COST SHIFTING

File Number: M2.1, F1.1
Author: Barry Hollman, Mayor
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

The issue of cost shifting onto councils has long been the bane of local government in NSW. Since at least 2010/2011, Local Government NSW (LGNSW), previously known as the Local Government and Shires Associations of NSW, has commissioned reports into the impacts of cost shifting on NSW councils on a financial year basis.

Coupled with rate pegging, cost shifting to local Councils by the State Government is increasingly eroding the prospect of the NSW local government sector achieving financial sustainability. In addition, it risks the capacity of councils to deliver services to their communities and properly deliver and maintain vital local infrastructure.

Current Situation

In November 2023, LGNSW released its latest cost shifting report, being for the 2021/2022 period and as prepared by independent consultants, Morrison Low. Alarming, the report shows that the increase in cost shifting has been accelerated by various NSW Government policies.

In this regard the report shows that an amount of \$1.36 billion of expense has been passed on to councils to fund. This is an increase of \$540 million since the last report from the 2017/2018 financial year. On average, this represents an additional cost of \$460.67 for every ratepayer across the state.

These ongoing cost shifts represent lost services, lost opportunities and lost amenities for all residents and businesses across the State. With less available funds, it means that residents go without better roads, they go without better parks, they go without important community services that only councils provide, and effectively, residents are paying hidden taxes to other levels of government.

A copy of the current Cost Shifting Report, and previous reports, is available at www.lgnsw.org.au/costshifting

LGNSW has invited all NSW Councils to be part of bringing this issue to the attention of their respective communities and further, writing to the Premier and other NSW Ministers to again raise concern at the issue.

Prior to the most recent state election, the then Minns Opposition wrote to LGNSW acknowledging that cost shifting had undermined the financial sustainability of the local government sector. Now in 2024, it is important to councils and communities that the NSW

Government urgently seek to address cost shifting through a combination of regulatory reform, budgetary provision and appropriate funding.

Recommendation

- 1. That the findings of the LGNSW Cost Shifting report for the 2021/2022 financial year be noted.**
- 2. That a copy of the LGNSW Cost Shifting report be placed on Council's website for the information of Bourke Shire residents.**
- 3. That Council write to the NSW Premier, the NSW Treasurer and the NSW Minister for Local Government seeking that they urgently seek to address cost shifting through a combination of regulatory reform, budgetary provision and appropriate funding.**

7.3 MAYORAL MINUTE - AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA)

File Number: 2847
Author: Barry Hollman, Mayor
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

The Australian Local Government Association (ALGA) is the national voice of local government, representing 537 councils across the country. In structure, the Association is a federation of state and territory local government associations. In the case of NSW, Local Government NSW is a member. ALGA was founded in 1947 and, in 1976, established a secretariat in Canberra reflecting growing links with the Australian Government and an awareness of local government's emerging national role.

ALGA represents local government on national bodies and ministerial councils, including representation by the President of ALGA on the National Federation Reform Council. ALGA develops policies to provide a local government perspective on national affairs, as well as providing submissions to government and parliamentary inquiries. It seeks to raise the profile and concerns of local government at the national level by lobbying the Australian Government and Parliament on specific issues and runs campaigns to secure agreed policy objectives. In addition, ALGA provides information on national issues, policies and trends affecting local government, and provides forums for local government to guide the development of national local government policies.

Current Situation

The 2024 Australian Local Government Association's (ALGA) National General Assembly (NGA) will be held in Canberra from Tuesday, 2 July 2024 to Thursday, 4 July 2024, inclusive. Friday, 5 July 2024 will see the Australian Council of Local Government (ACLG) meet.

It is proposed that in the company of Councils General Manager, Leonie Brown, that we attend the various activities of the Association from 2 to 5 July 2024, in Canberra.

It is noted that the ALGA annual conference is being held in a Parliamentary sitting week, which will provide the opportunity to meet with Federal Ministers, MPs and senators, as required.

Financial Implications

The attendance at the Conference would be met from existing budgetary allocations and will involve registration, travel and accommodation.

Recommendation

- 1. That the Mayor and General Manager attend the Australian Local Government Association General Assembly and associated activities to be held in Canberra from 2 - 5 July 2024.**
- 2. That Councillors who wish to attend the ALGA event in Canberra advise their intentions to the General Manager prior to 29 February 2024.**

8 STARRING OF ITEMS

9 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 18 December 2023



MINUTES

Ordinary Council Meeting

18 December 2023

Order Of Business

1	Opening Prayer	4
2	Acknowledgement of Country	4
3	Remembrance	4
4	Apologies and Applications for Leave of Absence	4
5	Attendance By Audio Visual Link By Councillors	4
6	Disclosures of Interest	5
7	Mayoral Minute	6
	7.1 Mayoral Minute - Mayoral Activities	6
8	Starring of Items	6
9	Confirmation of Minutes	7
10	Rescission Motions	7
	Nil	
11	Notices of Motion	7
	Nil	
12	Business Arising	7
	12.1 Calendar of Events.....	7
	12.2 Information to Councillors	7
	12.3 *** Business Arising Report	8
13	Engineering Services Department	8
	Nil	
14	Environmental Services & Development Department	8
	Nil	
15	General Manager	8
	15.1 *** Annual Report 2022/2023	8
	15.2 *** Community Consultation Meetings 2024.....	9
	15.3 *** Audit Risk and Improvement Committee - Meeting Minutes.....	9
	15.4 *** Local Government Remuneration Tribunal Review	10
	15.5 *** Murray Darling Basin Plan	11
	15.6 Western Weirs Program update	11
16	Corporate Services Department	12
	16.1 *** Bank Reconciliation and Statement of Bank Balances - 30 November 2023	12
	16.2 *** Investment Portfolio Report as at 30 November 2023	12
17	Economic Development Department	12
	Nil	

18	Delegates and Councillors Reports.....	12
	Nil	
19	Policies.....	13
	Nil	
20	Précis of Correspondence	13
20.1	*** Bourke Laundry Service Incorporated - Request for Assistance	13
21	Activity Reports.....	13
21.1	Engineering Services - Road Works and Workshop Activity Report	13
21.2	Engineering Services - Parks and Gardens, Town Services, Water and Waste Water Activity Report.....	14
21.3	Planning, Regulatory & Environmental Services Activity Report	14
21.4	General Manager's Activity Report	15
21.5	Library Activity Report.....	15
21.6	Tourism and Events Activity Report	15
22	Closed Session.....	16
22.1	*** Tender for the Provision of Building Trades and Services.....	17
22.2	*** Wanaaring Road Works – Road Reserve	18
22.3	*** Tender for Disposal and Supply of New Prime Mover (10/24)	19
22.4	*** Tender for Disposal and Supply of New Grader (08/24)	20
22.5	*** Tender for the Disposal and Supply of New Backhoe (09/24)	20

**MINUTES OF SHIRE OF BOURKE
ORDINARY COUNCIL MEETING
HELD AT THE BOURKE SHIRE COUNCIL, 29 MITCHELL STREET BOURKE NSW
ON MONDAY, 18 DECEMBER 2023 AT 9.15AM**

PRESENT: Cr Barry Hollman (Mayor), Cr Victor Bartley, Cr Sarah Barton, Cr Sally Davis, Cr Cec Dorrington, Cr Lachlan Ford (Deputy Mayor), Cr Sam Rice, Cr Grace Ridge, Cr Robert Stutsel

IN ATTENDANCE: Leonie Brown (General Manager), Peter Brown (Manager Works), Paul Flanagan (Manager Roads Services), Melanie Milgate (Economic Development Manager), Ang Pasang Rai (Manager Corporate Services), Dwayne Willoughby (Manager Environmental Services), Margo Anderson (Executive Assistant - Minutes)

1 OPENING PRAYER

The Mayor opened the meeting with a prayer

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor then provided an Acknowledgment of Country

3 REMEMBRANCE

Council stood in silence in the memory of the following recently deceased:

Max Egan

Pam Gooch

Richard Hopkins

Sylvia Williams

4 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

A request for Leave of Absence was received from Cr Nathan Ryan who was absent from the meeting due to personal reasons.

Resolution 2023/278

Moved: Cr Sarah Barton

Seconded: Cr Sam Rice

That the apology received from Councillor Nathan Ryan be accepted and leave of absence granted.

Carried

5 ATTENDANCE BY AUDIO VISUAL LINK BY COUNCILLORS

Nil

6 DISCLOSURES OF INTEREST

Cr Victor Bartley declared a pecuniary interest in Item 12.3. of the Agenda – Business Arising, Proposed Sale of Land to Bourke Aboriginal Corporation Health Service. The reason for such interest is that Cr Bartley is a Director on the Board of Management for the Bourke Aboriginal Corporation Health Service. In making this declaration, Cr Bartley advised he would leave the Chamber and be out of sight during Council’s consideration of this matter as part of Item 12.3 of the Agenda.

Cr Sarah Barton declared a pecuniary conflict of interest in Item 7.1 of the Agenda – Mayoral Minute – Mayoral Activity. The reason for such interest is that Cr Barton is an employee of the Department of Regional NSW who coordinated the delivery of the Regional Development Roundtable meeting in Bourke on 12 December 2023. In making this declaration, Cr Barton advised she would leave the Chamber and be out of sight during Council’s consideration of Item 7.1 of the Agenda.

Cr Sally Davis declared a pecuniary conflict of interest in Item 12.3 of the Agenda – Business Arising, North Bourke Storm Water Drainage. The reason for such interest is that Cr Davis and her husband own land adjacent to the land the subject of the reports and is in discussion with Council regarding a potential sale of a portion of such land. In addition, she has a friendship with the landowner (Mr G Seiler). In making this declaration, Cr Davis advised she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 12.3 of the Agenda.

Cr Grace Ridge declared a pecuniary conflict of interest in Item 12.3 of the Agenda – Business Arising, North Bourke Storm Water Drainage. The reason for such interest is that Cr Ridge and her family have a business relationship with the owner of the land detailed within the report. In making this declaration Cr Ridge advised that she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 12.3 of the Agenda.

Councils General Manager, Mrs Leonie Brown, declared a significant non-pecuniary conflict of interest in Item 20.1 of the Agenda – Bourke Laundry Service Incorporated – Request for Assistance. The reason for such interest is that Mrs Brown is a member of the Bourke Laundry Service Incorporated Board of Management, the applicant for financial assistance from Council in this matter. In making this declaration, Mrs Brown advised that she would leave the Chamber and be out of sight during Councils consideration of Item 20.1 of the Agenda.

7 MAYORAL MINUTE

At this juncture, Cr Sarah Barton left the meeting, the time being 9:22 am.

7.1 MAYORAL MINUTE - MAYORAL ACTIVITIES

File Number: 1707

The Council had before it the report of the Mayor regarding the Mayoral Minute - Mayoral Activities.

Resolution 2023/279

Moved: Cr Barry Hollman

That the information in the Mayoral Minute – Mayoral Activities Report as presented to Council on Monday, 18 December 2023, be noted.

Carried

At this juncture, Cr Sarah Barton returned to the meeting, the time being 9:25 am.

8 STARRING OF ITEMS

Council's Code of Meeting Practice provides that Council may at any time, resolve to adopt multiple items of business on the agenda by way of a single resolution.

In this regard the Council had before it a list of reports, unstarred, with such items proposed to be adopted by Council in a single resolution. The following additional reports were identified by Council to be starred for individual consideration.

Item No	Name of Report	Officer
15.6	Western Weirs Program Update	General Manager
21.4	General Manager's Activity Report	General Manager
21.6	Tourism and Events Activity Report	Manager Economic Development

Resolution 2023/280

Moved: Cr Lachlan Ford

Seconded: Cr Sarah Barton

That the recommendations as detailed in the un-starred items as contained in the agenda for the Ordinary Meeting of Council, held on Monday, 18 December 2023 be adopted save and except for Items No 15.6, 21.4 and 21.6 of the Agenda, with such items to be considered separately.

Carried

9 CONFIRMATION OF MINUTES

Resolution 2023/281

Moved: Cr Victor Bartley

Seconded: Cr Robert Stutsel

That the minutes of the Ordinary Council Meeting held on 27 November 2023 be taken as read, confirmed as correct minutes and signed by the Mayor and the General Manger.

Carried

10 RESCISSION MOTIONS

Nil

11 NOTICES OF MOTION

Nil

12 BUSINESS ARISING

12.1 CALENDAR OF EVENTS

File Number: C12.6

The Council had before it the report of the General Manager regarding the Calendar of Events.

Resolution 2023/282

Moved: Cr Lachlan Ford

Seconded: Cr Sarah Barton

That the report of the General Manager regarding the Calendar of Events, as presented to Council on Monday, 18 December 2023, be noted.

Carried

12.2 INFORMATION TO COUNCILLORS

File Number: C12.1

The Council had before it the report of the General Manager regarding the Information to Councillors.

Resolution 2023/283

Moved: Cr Lachlan Ford

Seconded: Cr Sarah Barton

That the report of the General Manager regarding Information to Councillors, as presented to Council on Monday, 18 December 2023, be noted.

Carried

12.3 * BUSINESS ARISING REPORT**

File Number: C12.1

The Council had before it the report of the General Manager regarding the Business Arising Report.

Resolution 2023/284

Moved: Cr Cec Dorrington

Seconded: Cr Robert Stutsel

That the report of the General Manager regarding Business Arising, as presented to Council on Monday, 18 December 2023, be noted.

Carried

13 ENGINEERING SERVICES DEPARTMENT

Nil

14 ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT

Nil

15 GENERAL MANAGER

15.1 * ANNUAL REPORT 2022/2023**

File Number: 1211

The Council had before it the report of the General Manager regarding the Annual Report 2022/2023.

Resolution 2023/285

Moved: Cr Robert Stutsel

Seconded: Cr Lachlan Ford

That the report of the General Manager regarding Councils 2022/2023 Annual Report, as presented to Council on Monday, 18 December 2023 be noted.

Carried

15.2 *** COMMUNITY CONSULTATION MEETINGS 2024

File Number: 3323,3324,3325,3326,3328

The Council had before it the report of the General Manager regarding the Community Consultation Meetings 2024.

Resolution 2023/286

Moved: Cr Victor Bartley

Seconded: Cr Cec Dorrington

1. That Council note the scheduling of the 2024 Community Consultation Meetings.
2. That Councillors indicate to the General Manager which meetings they are able to attend so transport and catering can be coordinated.

Carried

15.3 *** AUDIT RISK AND IMPROVEMENT COMMITTEE - MEETING MINUTES

File Number: 20383

The Council had before it the report of the General Manager regarding the Audit Risk and Improvement Committee - Meeting Minutes.

Motion

Moved: Cr Robert Stutsel

Seconded: Cr Grace Ridge

1. That the minutes of the meeting of the Audit Risk and Improvement Committee held on 16 November 2023, be adopted.
2. That Council proceed to determine whether to appoint a councillor as a non-voting member to the Committee.
3. That should Council be of the view to appoint a councillor (who must not be the Mayor) as a non-voting member to the Committee, it proceed to determine the Councillor on the Committee for the period from December 2023 up until the Ordinary Council elections to be held on 14 September 2024.

Amendment

Moved: Cr Sarah Barton

Seconded: Cr Lachlan Ford

1. That the minutes of the meeting of the Audit Risk and Improvement Committee held on 16 November 2023, be adopted.
2. That Council proceed to appoint Councillor Cec Dorrington as a non-voting member to

Councils Audit Risk and Improvement Committee for the period from December 2023 up until the Ordinary Council elections to be held on 14 September 2024.

The Amendment on being put to the meeting and was carried.

Carried

The Amendment then became the Motion and on being put to the meeting was carried.

Carried

Resolution 2023/287

Moved: Cr Sarah Barton

Seconded: Cr Lachlan Ford

- 1. That the minutes of the meeting of the Audit Risk and Improvement Committee held on 16 November 2023, be adopted.**
- 2. That Council proceed to appoint Cr Cec Dorrington as a non-voting member to Council's Audit Risk and Improvement Committee for the period from December 2023 up until the Ordinary Council elections to be held 14 September 2024.**

Carried

15.4 * LOCAL GOVERNMENT REMUNERATION TRIBUNAL REVIEW**

File Number: 1749

The Council had before it the report of the General Manager regarding the Local Government Remuneration Tribunal Review.

Resolution 2023/288

Moved: Cr Robert Stutsel

Seconded: Cr Sally Davis

- 1. That Council note the report of the General Manager regarding Councillor Remuneration for 2024/2025.**
- 2. That Council not make a submission to the Local Government Remuneration Tribunal for the 2024 annual determination.**

Carried

15.5 *** MURRAY DARLING BASIN PLAN

File Number: R6.1

The Council had before it the report of the General Manager regarding the Murray Darling Basin Plan.

Resolution 2023/289

Moved: Cr Robert Stutsel

Seconded: Cr Grace Ridge

1. That the report of the General Managers regarding the ‘Restore Our Rivers’ Legislation, be noted.
2. That the General Manager be requested to undertake the necessary action that will result in the commissioning of, and preparation by, an appropriately qualified consultant, of documentation that articulates with data the socio-economic impacts on Bourke from previous water recovery actions emanating from the Murray Darling Basin Plan.
3. That funding for such a report be sourced from Council Reserve Funds.

Carried

15.6 WESTERN WEIRS PROGRAM UPDATE

File Number: W3.5

The Council had before it the report of the General Manager regarding the Western Weirs Program update.

Resolution 2023/290

Moved: Cr Lachlan Ford

Seconded: Cr Grace Ridge

1. That Council continue to monitor the development of the Western Weirs final business case as it relates to the Bourke Shire Council area.
2. That Council continue to support the NSW Department of Planning and Environment with any further information required to progress the funding application if the EOI is successful.

Carried

16 CORPORATE SERVICES DEPARTMENT

16.1 *** BANK RECONCILIATION AND STATEMENT OF BANK BALANCES - 30 NOVEMBER 2023

File Number: 2108

The Council had before it the report of the Manager Corporate Services regarding the Bank Reconciliation and Statement of Bank Balances - 30 November 2023.

Resolution 2023/291

Moved: Cr Cec Dorrington

Seconded: Cr Sam Rice

That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 30 November 2023 be noted.

Carried

16.2 *** INVESTMENT PORTFOLIO REPORT AS AT 30 NOVEMBER 2023

File Number: 2101

The Council had before it the report of the Manager Corporate Services regarding the Investment Portfolio Report as at 30 November 2023.

Resolution 2023/292

Moved: Cr Cec Dorrington

Seconded: Cr Sam Rice

- 1. That the report of the Manager Corporate Services regarding Council's Investment Portfolio as at 30 November 2023, as presented to Council on Monday, 18 December 2023, be received and noted.**
- 2. That the Certificate of the Responsible Accounting Officer be noted, and the report adopted.**

Carried

17 ECONOMIC DEVELOPMENT DEPARTMENT

Nil

18 DELEGATES AND COUNCILLORS REPORTS

Nil

19 POLICIES

Nil

20 PRÉCIS OF CORRESPONDENCE

At this juncture the General Manager left the meeting, the time being 10.00am

20.1 *** BOURKE LAUNDRY SERVICE INCORPORATED - REQUEST FOR ASSISTANCE

File Number: 1232,1725

The Council had before it the report of the Manager Corporate Services regarding the Bourke Laundry Service Incorporated - Request for Assistance.

Resolution 2023/293

Moved: Cr Victor Bartley
Seconded: Cr Robert Stutsel

That Council support the application from the Bourke Laundry Services Incorporated for monetary assistance of \$7,000 being for the equivalent of outstanding Rates and Water Usage Charges due to Council.

Carried

At this juncture the General Manager returned to the meeting, the time being 10.05am

21 ACTIVITY REPORTS

21.1 ENGINEERING SERVICES - ROAD WORKS AND WORKSHOP ACTIVITY REPORT

File Number: 1945

The Council had before it the report of the Manager Roads regarding the Engineering Services - Road Works and Workshop Activity Report.

Resolution 2023/294

Moved: Cr Lachlan Ford
Seconded: Cr Sarah Barton

That the report of the Manager Roads regarding Engineering Services - Road Works and Workshop Activity, as presented to Council on Monday, 18 December 2023, be noted.

Carried

21.2 ENGINEERING SERVICES - PARKS AND GARDENS, TOWN SERVICES, WATER AND WASTE WATER ACTIVITY REPORT

File Number: E7.1

The Council had before it the report of the Manager Works regarding the Engineering Services - Parks and Gardens, Town Services, Water and Waste Water Activity Report.

Resolution 2023/295

Moved: Cr Lachlan Ford

Seconded: Cr Sarah Barton

That the report of the Manager Works regarding Engineering Services - Parks and Gardens, Town Services and Water and Wastewater Activity, as presented to Council on Monday, 18 December 2023, be noted.

Carried

21.3 PLANNING, REGULATORY & ENVIRONMENTAL SERVICES ACTIVITY REPORT

File Number: 1102, 1322, 1059, 1165

The Council had before it the report of the Manager Planning, Regulatory and Environmental Services regarding the Planning, Regulatory & Environmental Services Activity Report.

Resolution 2023/296

Moved: Cr Lachlan Ford

Seconded: Cr Sarah Barton

That the report of the Manager Planning, Regulatory & Environmental Services regarding Planning, Regulatory and Environmental Services Activity, as presented to Council on Monday, 18 December 2023, be noted.

Carried

21.4 GENERAL MANAGER'S ACTIVITY REPORT

File Number: 4170

The Council had before it the report of the General Manager regarding the General Manager's Activity Report.

Resolution 2023/297

Moved: Cr Grace Ridge

Seconded: Cr Robert Stutsel

That the report of the General Manager regarding General Manager Activity for October 2023, as presented to Council on Monday, 18 December 2023, be noted.

Carried

21.5 LIBRARY ACTIVITY REPORT

File Number: 2780

The Council had before it the report of the Library Manager regarding the Library Activity Report.

Resolution 2023/298

Moved: Cr Lachlan Ford

Seconded: Cr Sarah Barton

That the report of the Library Manager regarding Library Activity, as presented to Council on Monday, 18 December 2023, be noted.

Carried

21.6 TOURISM AND EVENTS ACTIVITY REPORT

File Number: T4.3

The Council had before it the report of the Coordinator Tourism Operations regarding the Tourism and Events Activity Report.

Resolution 2023/299

Moved: Cr Lachlan Ford

Seconded: Cr Robert Stutsel

That the report of the Coordinator Tourism regarding Tourism and Events Activity, as presented to Council on Monday, 18 December 2023, be noted.

Carried

22 CLOSED SESSION

At this juncture, the Council gave consideration to moving into Closed Session of Council.

Resolution 2023/300

Moved: Cr Cec Dorrington

Seconded: Cr Grace Ridge

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

22.1 *** Tender for the Provision of Building Trades and Services

This matter is considered to be confidential under Section 10A(2) - (d)(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

22.2 *** Wanaaring Road Works – Road Reserve

This matter is considered to be confidential under Section 10A(2) - (a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

22.3 *** Tender for Disposal and Supply of New Prime Mover (10/24)

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.4 *** Tender for Disposal and Supply of New Grader (08/24)

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.5 *** Tender for the Disposal and Supply of New Backhoe (09/24)

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Carried

Council proceeded into closed session with the livestreaming of the meeting being paused at 10:27am.

22.1 *** TENDER FOR THE PROVISION OF BUILDING TRADES AND SERVICES

File Number: 20261

The Council had before it the report of the Manager Planning, Regulatory and Environmental Services regarding the Tender for the Provision of Building Trades and Services.

Resolution 2023/301

Moved: Cr Victor Bartley

Seconded: Cr Robert Stutsel

1. That the Acret Group Pty Ltd and K T Lyons Pty Ltd be included on Councils Building Trades Panel in respect of the potential provision of Painting and Project Management Services, respectively.
2. That the Building Trades Panel generally operate for an initial period of two (2) years commencing 1 January 2024 with a further 2-year option term available, solely at Councils discretion.
3. That the Building Trades Panel Arrangement allow for accepted Suppliers to adjust their service offering (including price) on an annual basis, or at Council's discretion and that the Building Trades Panel Arrangement be refreshed on an annual basis, or at the Council's discretion, to allow for existing Suppliers to withdraw and new Suppliers to be added.
4. That having regard to the number of tender submissions received in the recent call for tenders, a further round of tenders be invited in March 2024, noting that any inclusions on the Panel resulting from this additional round will operate until 31 December 2026, with a further 2-year option term available, solely at Councils discretion.
5. That at the appropriate time, such further round of tenders be promoted both as required and in the Bourke community, with an information session on the Tender being conducted by Council which also addresses the various steps in the Tenderlink tendering process in anticipation of receiving submissions from local trades suppliers.

Carried

22.2 * WANAARING ROAD WORKS – ROAD RESERVE**

File Number: 3187, 3217

The Council had before it the report of the Manager Roads regarding the Wanaaring Road Works – Road Reserve.

Resolution 2023/302

Moved: Cr Cec Dorrington

Seconded: Cr Sam Rice

- 1. That the General Manager be requested to take the necessary action regarding the proposed compulsory acquisition of some 16.9ha (subject to final survey) of the Western Land Lease over Lot 1895 DP763763 for road purposes.**
- 2. That a Deed of Agreement be executed between Council and B & L Gillard such that the arrangements and obligations of both parties regarding the provision of 3.38km of fencing materials and grading of the table drain by Council and the agreement to the land excising issue, the erection of the stock proof fencing and the clearing of land, all by B & L Gillard, are articulated.**
- 3. That any necessary documents be executed under the Common Seal of Council.**
- 4. That the documents and considerations in respect of this matter remain confidential to Council.**

Carried

22.3 * TENDER FOR DISPOSAL AND SUPPLY OF NEW PRIME MOVER (10/24)**

File Number: 20392

The Council had before it the report of the Manager Roads regarding the Tender for Disposal and Supply of New Prime Mover (10/24).

Resolution 2023/303

Moved: Cr Sam Rice

Seconded: Cr Robert Stutsel

1. That the tender of Paccar Australia Pty Ltd be declined.
2. That as per Clause 178 (3)(e) of the Local Government (General) Regulation, the General Manager be requested to enter negotiations with Paccar Australia Pty Ltd, a Kenworth Dealer, and a Western Star Dealer with a view to sourcing a price/changeover price for the acquisition of an appropriate Prime Mover on the basis of delivery occurring in July 2025.
3. That as per Clause 178 (4)(b) of the Local Government (General) Regulation, the reasons for Council determining to enter negotiations with Paccar Australia Pty Ltd, a Kenworth Dealer, or a Western Star Dealer is that Council has been to the market via Local Government Procurement with only one (1) tender submission received and it is considered that nothing will be achieved by calling further tenders in what is a specialised market sector.
4. That Councils Plant Replacement Plan be reviewed having regard to such potential purchase.
5. That a further report on this potential acquisition be submitted to Council in due course.
6. That funds totalling \$250,000 as included in Councils 2023/2024 Plant Replacement Budget for the acquisition of a replacement prime mover be reallocated for the purchase by Council of a replacement backhoe (net \$48,676.24) and 12M Grader (net \$182,000).
7. That the documents and considerations in respect of this matter remain confidential to Council.

Carried

22.4 * TENDER FOR DISPOSAL AND SUPPLY OF NEW GRADER (08/24)**

File Number: 20390

The Council had before it the report of the Manager Roads regarding the Tender for Disposal and Supply of New Grader (08/24).

Resolution 2023/304

Moved: Cr Victor Bartley

Seconded: Cr Sam Rice

- 1. That RDO Equipment Pty Ltd be awarded the contract for the supply of 1 (One) John Deere 770G Grader at the tendered price of \$669,000.**
- 2. That the General Manager be authorised to take the necessary action to dispose of Council's existing Caterpillar 12M Grader by way of sale by public auction following the delivery to Council of the replacement Grader.**
- 3. That it be noted that the issue of funding this acquisition has been addressed in a separate report to Council.**
- 4. That the documents and considerations in this matter remain confidential to Council.**

Carried

22.5 * TENDER FOR THE DISPOSAL AND SUPPLY OF NEW BACKHOE (09/24)**

File Number: 20395

The Council had before it the report of the Manager Roads regarding the Tender for the Disposal and Supply of New Backhoe (09/24).

Resolution 2023/305

Moved: Cr Robert Stutsel

Seconded: Cr Lachlan Ford

- 1. That WesTrac Pty Ltd be awarded the contract for the supply of 1 (One) Caterpillar 432 Backhoe at the tendered price of \$250,676.24.**
- 2. That the General Manager be authorised to take the necessary action to dispose of Council's existing Case Backhoe by way of sale by public auction following the delivery to Council of the replacement Backhoe.**
- 3. That it be noted that the issue of funding this acquisition has been addressed in a separate report to Council.**
- 4. That the documents and considerations in respect of this matter remain confidential to Council.**

Carried

Resolution 2023/306

Moved: Cr Sally Davis

Seconded: Cr Grace Ridge

That Council moves out of Closed Council into Open Council.

Carried

Open council resumed at 10.38am.

RESOLUTIONS FROM CLOSED SESSION OF COUNCIL

At the request of the Mayor, the General Manager read to the meeting the Councils resolutions as determined in the Closed Session of Council.

The Meeting closed at 10:45am.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 26 February 2024.

.....

CHAIRPERSON

10 RESCISSION MOTIONS

Nil

11 NOTICES OF MOTION

Nil

12 BUSINESS ARISING

12.1 CALENDAR OF EVENTS

File Number: C12.6
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

Information is sent out monthly to advise when Council Meetings, meetings which Councillors are Delegates to and other meetings of which Council is a member of, or representatives of Council, are to be held.

Current Situation

Month	Date	Time	Meeting / Event	Location
2024				
February	26	9.15am	Council Meeting	Council Chamber
March	12	2.00pm	Traffic Committee Meeting	Council Chamber
March	13	6.30pm	Welcome to Bourke	Port O' Bourke Hotel
March	15	9.00am	Alliance of Western Councils Board Meeting	Western Plains Cultural Centre, Dubbo
March	22		Country Mayors Association	Sydney
March	25	9.15am	Council Meeting	Council Chamber
April	8 - 9		Country Mayors Association	Forbes
April	12		Border Regional Organisation of Councils	Warrick, Queensland
April	22	9.15am	Council Meeting	Council Chamber
May	10		Country Mayors Association	Sydney
May	27	9.15am	Council Meeting	Council Chamber
June	11	2.00pm	Traffic Committee Meeting	Council Chamber
June	13 - 14		Country Mayors Association	Kempsey
June	14	9.00am	Alliance of Western Councils Board Meeting	Western Plains Cultural Centre, Dubbo
June	24	9.15am	Council Meeting	Council Chamber
July	2 - 4		Australian Local Government Association Conference	Canberra
July	8 - 11		Murray Darling Basin Association Conference	Tamworth
July	22	9.15am	Council Meeting	Council Chamber
July	23 - 25		Water Management Conference	Goulburn

August	9		Country Mayors Association	Sydney
August	26	9.15am	Council Meeting	Council Chamber
September	14		Council Elections	Bourke

Recommendation

That the report of the General Manager regarding the Calendar of Events, as presented to Council on Monday, 26 February 2024, be noted.

12.2 INFORMATION TO COUNCILLORS

File Number: C12.1
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

Each month a list of correspondence is sent out in the Business Paper to Councillors to ensure that they have not missed any information since the last Business Paper was produced.

Current Situation

Information that has been provided to Councillors for the period 12 December 2023 to 16 February 2024 follows:

Date	Information Sent	Author	Email
12/12/2023	Topical stories regarding Local Government issues	Council Magazine	✓
12/12/2023	GMs Column for publication - 14 December 2023	Leonie Brown	✓
12/12/2023	The Weekly Newsletter, 12 December 2023	Local Government NSW	✓
14/12/2023	Merry Christmas Message	Country Mayors Association	✓
14/12/2023	Business Papers for the December Ordinary and Closed Session Council Meeting , Monday, 18 December 2023	Leonie Brown	✓
15/12/2023	Replacement Report for the December Council Meeting	Leonie Brown	✓
15/12/2023	Get Ready for 2024 - Plan your LGNSW Events	Local Government NSW	✓
15/12/2023	NSW Recorded Crime Statistics quarterly update September 2023	NSW Bureau of Crime Statistics and Research	✓
15/12/2023	Letter from Minister Moriarty	Leonie Brown	✓
18/12/2023	Support Needed - TAFE NSW's Have Your Say Survey	TAFE NSW Western Region	✓
19/12/2023	Australia Day Ambassador for Bourke	Leonie Brown	✓
21/12/2023	GMs Column for publication - 21 December 2023	Leonie Brown	✓
21/12/2023	Minutes of the December 2023 Council Meeting	Leonie Brown	✓
21/12/2023	Merry Christmas from LGNSW	Local Government NSW	✓
21/12/2023	Merry Christmas	Leonie Brown	✓
22/01/2024	2024 Village Tours	Margo Anderson	✓
22/01/2024	Invitation to Meet and Greet our Australia Day Ambassador	Margo Anderson	✓
23/01/2024	Coulton's Catch Up - Monday 18 December	Mark Coulton, MP	✓
23/01/2024	Basin Bulletin Issue 63	Murray Darling Association	✓
31/01/2024	GMs Column for publication - 1 February 2024	Leonie Brown	✓
05/02/2024	Coulton's Catch Up - Monday 5 February 2024	Mark Coulton, MP	✓

05/02/2024	Travel Arrangements for Councillors, Managers and Staff attending the Village Tours	Margo Anderson	✓
06/02/2024	Postponement of Louth and Wanaaring Community Meeting	Margo Anderson	✓
06/02/2024	Louth and Wanaaring Community Meetings	Margo Anderson	✓
07/02/2024	Louth and Wanaaring Community Meetings Wednesday, 14 February 2024	Margo Anderson	✓
07/02/2024	GMs Column for publication - 8 February 2024	Leonie Brown	✓
07/02/2024	The Weekly Newsletter, 6 February 2024	Local Government NSW	✓
07/02/2024	News from the Barwon Electorate 5 February 2024	Roy Butler, MP	✓
07/02/2024	Invitation to the Return to Country Oration in Bourke	University of Melbourne	✓
12/02/2024	Coulton's Catch Up - Monday 12 February 2024	Mark Coulton, MP	✓
12/02/2024	Revised Transport Arrangements for the Village tours 13-14 February 2024	Margo Anderson	✓
13/02/2024	Visit from Mark Coulton Thursday, 22 February 2024	Margo Anderson	✓
15/02/2024	GMs Column for publication - 15 February 2024	Leonie Brown	✓
15/02/2024	Article - Water buybacks in Murray- Darling Basin under Albanese government	Leonie Brown	✓
16/02/2024	Enngonia and Fords Bridge Village Meetings Tuesday, 20 February 2024	Margo Anderson	✓

Recommendation

That the report of the General Manager regarding Information to Councillors, as presented to Council on Monday, 26 February 2024, be noted.

12.3 * BUSINESS ARISING REPORT**

File Number: C12.1
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

Business outstanding from previous meetings.

Current Situation

GM GENERAL MANAGER	MW MANAGER WORKS
MCS MANAGER CORPORATE SERVICES	MRS MANAGER ROAD SERVICES
MES MANAGER ENVIRONMENTAL SERVICES	MED MANAGER ECONOMIC DEVELOPMENT

2021/355 December Meeting	ROAD CLASSIFICATION REVIEW
RESPONSIBLE OFFICER	PAUL FLANAGAN – ROADS MANAGER
FILE NO	R7.1, R7.4.3

RESOLUTION

1. That Council provide a submission to the Independent Panel on Road Classification Review and Regional Road Transfer proposing that ownership of the Bourke – Milparinka Rd (Wanaaring Rd) be transferred to the NSW Government, as a minimum.
2. That the transfer of any Regional Roads to Government in the Bourke Shire being on the basis of Council entering into a contract with Government which would see Council continuing to undertake both improvement works, and the necessary programmed and emergency maintenance works on the transferred roadway(s).
3. That Council also provides a submission to the Independent Panel on Road Classification Review and Regional Road Transfer proposing the reclassification from local road to regional road status of the following roads:
 - RLR 5 – Caronga Peak to Wilga Downs (23km / no bridge);
 - RLR50 - Moleyarrah Road – Wanaaring to Hungerford (86.82km / no bridge);
 - RLR44 – Janina Road – Louth to Wanaaring (85.7km / no bridge);
 - RLR49 – West Culgoa Road – Bourke to Weilmoringle (82.82km / single lane bridge).

ACTION TAKEN

1. Submission to Review Panel prepared and submitted.
2. Additional information and financial data requested for consideration 23 August 2022. Information provided.
3. No Further information to date.
4. Representation made through the Country Mayors Association to accelerate the Regional Roads Reclassification and Transfer Programs.

5. The General Manager made contact with Minister Aitchison’s office and arranged a meeting with the Minister 23 November 2023 in Sydney.
6. Meeting held with Minister in Sydney 23 November 2023.
7. Meeting held with Minister Aitchison in Bourke Monday, 8 January 2024 who requested previous reclassification report be forwarded to the Ministers office for information.

2022/96 and 2023/60 April and March Meetings	NORTH BOURKE STORMWATER DRAINAGE
RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	D6.1, D6.2, V 1.6

- RESOLUTION**
1. That the information in the report of the General Manager from March 2022 be noted.
 2. That the Mayor and General Manager be requested to take the necessary action in pursuit of Potentially acquiring land in respect of this drainage matter, for a further report to Council.
 3. That the Mayor and General Manager be requested to brief Mr G Seiler on the progress of this matter.
 4. That the documents and considerations in respect of this matter remain confidential to Council.

- ACTION TAKEN**
1. Investigations into land proceeding.
 2. Mayor and GM have briefed Mr Seiler.
 3. Land to west of subject site reviewed by environmental consultant and is considered to be an undesirable location for the construction of stormwater retention infrastructure due to the multitude of environmental, practical and physical constraints.
 4. Further update meeting held in June 2022 with Mr Seiler involving Mayor, Deputy Mayor and Messrs Riley and Brown.
 5. Monthly progress reports to be provided to Mr Seiler by Council.
 6. Structural Engineer engaged by Insurers inspected property on 8 September 2022.
 7. Meeting held with landowners to the north of Warrego Street with a view to a portion of this land being acquired and utilised for the construction of a detention pond. Further information being sought for a future meeting.
 8. Further information received and provided to the landowners to the north of Warrego Street with subsequent discussions held.
 9. Structural Engineers Report received. Comprehensive report being developed for Workshop of Councillors in March 2023.
 10. Workshop held 20 March 2023. Workshop report including recommendation included in March 2023 Business Paper.
 11. Council in March 2023 (2023/60) resolved:
 - to undertake final negotiations with Mr Rob and Mrs Sally Davis in respect of the acquisition of some 2.21ha of their land fronting Warrego St, North Bourke for the purpose of constructing a stormwater detention basin thereon, for a final report to Council.
 - on the basis of Council resolving to formally acquire such land, the General Manager be requested to take the necessary action that would result in the construction of a stormwater detention basin and required infrastructure on such land, in general conformity with the concept plan developed by Premise dated 10 February 2023 designed to accommodate a 1:100 year rainfall event for this area.
 - noted the opinion as expressed in the Expert Report prepared by Engineering

- Investigations and Solutions in regard to the residence of Mr G and Mrs C Seiler.
- not pursue the purchase of the Seiler property located in Namoi St, North Bourke.
12. Meeting with Mr and Mrs Davis requested and pursued. Council’s Solicitor, Insurer and Mr G Seiler advised of Councils resolution accordingly.
 13. Meeting with Mr and Mrs Davis, as per March 2023 resolution, held on 26 July 2023.
 14. Further technical advice to be sourced by Council from consulting engineer, prior to further discussions being held with Mr and Mrs Davis, noting that consulting engineer has been on extended leave returning mid-October 2023.
 15. Meeting to be held with Mr and Mrs Davis 29 November 2023 to further discuss technical advice received.
 16. Meeting held and advice discussed. Awaiting advice from landowners as to intention to sell 2.21ha of their land to Council for the purpose of Council constructing a retarding basin.
 17. See report included in February 2024 Business Paper.

2022/161 and 2023/42 July and March Meetings	CAMPING & CARAVAN USAGE - MITCHELL HIGHWAY ROAD RESERVE AND NORTH BOURKE BOAT RAMP CROWN RESERVE
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY – MANAGER ENVIRONMENTAL SERVICES
FILE NO	L1.9

RESOLUTION

1. That the legislative information in respect of the potential usage of the North Bourke Boat Ramp Crown Reserve for the purposes of caravanning and camping be noted.
2. That Council not pursue the development of a primitive campground to allow camping at the North Bourke Boat Ramp Crown Reserve and having regard to this position, camping in this reserve not be permissible and appropriate signage be maintained.
3. That Council enter into discussions with TfNSW with a view to the sealed section of road reserve leading to the old North Bourke Bridge being designated for use by light and recreational travellers as a Rest Area, for a trial period ending 12 months after the opening of such road reserve as a rest area, should it be approved.
4. At the end of this period it would be proposed that a report on the trial be provided to Council to review usage and issues, including any impact on accommodation providers in Bourke.
5. That Council investigate further opportunities to promote Bourke as an RV friendly town.

ACTION TAKEN

1. Contact made with Transport for NSW (TfNSW).
2. Awaiting response from TfNSW.
3. Further follow up with TfNSW. Cobar Shire have advised they are having similar issues.
4. Further contact made with Transport for NSW.
5. Follow up report included in March 2023 Business Paper.
6. At the March 2023 Ordinary Meeting of Council the following resolution (2023/42) was carried.
 - That the information in respect of the potential usage of the Polygonum Swamp Road be noted.
 - That Council not pursue the development of a Rest Area to allow camping on the side of the Polygonum Swamp Road.
 - That the No Camping and No Caravans signs be maintained to encourage Caravan and Camping users to move on to a more suitable location, where there is no risk to pedestrians, road users and themselves.
7. Meeting held with representatives from Crown Lands Monday, 26 June 2023. Identified land at

North Bourke behind Darling Street that might be a Public Recreation Reserve. Free camping may be allowable with infrastructure upgrades - to be determined with a further report to be presented to Council when all details are available.

8. Funding application submitted for LRCI funding to provide infrastructure once a suitable site is agreed upon.

2022/176 August Meeting	MAYORAL MINUTE – WESTERN WEIRS STRATEGY
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	W3.1

RESOLUTION

1. That the status upgrade in respect of the Western Weirs Strategy as presented to Council by Ms Ingrid Emery, Water Infrastructure NSW on Monday, 22 August 2022 be noted.
2. That Council write to the Hon. Tanya Plibersek, MP, Federal Minister for the Environment and Water, and the Hon. Kevin Anderson, MP, State Minister for Land and Water seeking support and funding to progress the next stage of the Western Weir Strategy being the Final Business Case for the proposed upgrading of the Bourke Weir to improve town water supply security.

ACTION TAKEN

1. Letter written by the Mayor to Hon. Tanya Plibersek, MP, seeking support and funding to progress to the next stage of the Western Weir Strategy being the Final Business Case for the proposed upgrading of the Bourke Weir to improve town water supply security.
2. Letter also written to the Hon. Kevin Anderson, State Minister for Land and Water seeking support and seeking a meeting to discuss same. Minister’s office advised that “the Minister will be unable to accept your request to meet.”
3. Response dated 5 October 2022 received from Minister Anderson. The Minister advised that:
 - Infrastructure NSW (INSW) completed its Gateway 1 Review in December 2021 in respect of the Western Weirs Program. INSW is working with the Australian Government re: funding arrangements for a final Business Case.
 - Western Weirs Program has been incorporated into the Better Baaka Program. Better Baaka aims to protect rivers and floodplains with towns having “a secure water source into the future, and sustainable local communities, agriculture and industries can be supported.”
4. Response dated 12 December 2022 received from Minister Plibersek advised that:
 - The NSW Government is responsible for water management in our region and is developing regional water strategies across the State.
 - The Western Weirs Strategy sits alongside these strategies.
 - The Australian Government’s role as a significant investor in water infrastructure through the National Water Grid Authority, State and Territory Governments are responsible for water planning and water infrastructure delivery. Applications for National Water Grid funding must have support of the State Government.
5. State Minister for Land and Water, the Hon Kevin Anderson attended Bourke on 6 February 2023 and met with the Mayor and Acting GM. The Minister advised the Western Weirs Strategy will be abandoned as it is not well supported. However, the issue of water security will be included in the Better Baaka Program. The State and Federal Ministers are to meet for discussion in late February. The proposal aims to meet the Federal objectives but will require more time to adopt measures to ensure water consumption is not restricted at the same time. There are implications for a need for increased water storage capacity if weirs are not upgraded.

6. Correspondence sent to the Hon Tanya Plibersek, MP and the NSW Minister for Lands and Water, the Hon Kevin Anderson, MP in March 2023 seeking the status of weir proposals. In response, the acting CEO of the NSW Water Sector responded that “the strategic business case for the Western Weirs program was completed in November 2021” and further that “the NSW Government continues to work with the Australian Government on suitable funding arrangements to progress to a final business case.” The Federal Government responded in April 2023 advising that “for the raising of the Bourke Weir to be eligible for National Water Grid funding consideration, a proposal must be submitted to the National Water Grid Authority by the NSW Government. You may wish to continue your engagement with the NSW Government so that a proposal may be brought forward, should it be prioritised by the NSW Government.
7. In response, a further letter was sent to acting CEO of the NSW Water Sector, April 2023, requesting confirmation that funding to progress to a final business case is an eligible project under the investment principles of the National Water Grid Fund and if so, what is the specific time frame for the NSW Government to submit an application that covers funding for a final business case to raise the height of the Bourke Weir.
8. Letter sent to the Hon Rose Jackson, Minister for Water, Housing and Homelessness, following March 2023 State election, advising of the issues and seeking support.
9. Meeting of the Mayor and GM with Minister Jackson being pursued.
10. Mayor discussed issues with the Hon Rose Jackson, NSW Minister for Water, Housing, Homelessness, Mental Health, Youth and North Coast on Wednesday, 5 July 2023. Minister Jackson advised the Mayor she would come to Bourke in August 2023 to see the issues for herself. The Mayor and GM met with Roy Butler MP, Member for Barwon on Monday, 17 July 2023 regarding water security for Bourke, including the issue of the weir. On Tuesday, 18 July 2023 the GM spoke to Steph Cooke MP, NSW Shadow Minister for Water and Crown Lands who advised of a planned visit to Bourke in August 2023 to hear the concerns of the community.
11. Details provided to the Mayor of Narromine, Craig Davies as Chair of the Alliance of Western Councils Board who will present to 200 water professionals regarding water issues in the area.
12. Mayor and General Manager attended Murray Darling Association Annual Conference in Murray Bridge 27 and 28 September 2023. Representation were made both at and post the conference to the Hon. Tanya Plibersek, MP Federal Minister for the Environment and Water for water security at Bourke.
13. On 30 October 2023 the General Manager made contact with Minister Jackson’s office and arranged for a meeting with the Minister 23 November 2023 in Sydney.
14. Meeting held with Ministers Chief of Staff in Sydney on 23 November 2023.
15. Further report submitted to Councils December 2023 meeting.
16. No further update on application made by DPIE in regard to application for funding to complete the final business case.

2023/73 April Meeting	BOURKE FLOODPLAIN RISK MANAGEMENT STUDY AND PLAN
RESPONSIBLE OFFICER	PETER BROWN – MANAGER WORKS
FILE NO	W2.1
RESOLUTION	
1. That the Bourke Floodplain Risk Management Study and Plan (Volumes 1 and 2) dated December 2022, be adopted.	
2. That the General Manager be requested to take the necessary action in respect of implementing	

<p>Measures 1-4 as identified in the Plan, being the measures “that could be implemented by Council with the assistance, where required, of the NSW SES”.</p> <p>3. That in implementing Measures 1-2, being proposed revised planning controls, a further report on such measures be forthcoming to Council.</p> <p>4. That the General Manager be requested to take the necessary action in respect of implementing Measures 5-10, as identified in the Plan, being the measures “that require the sourcing of Government funding” to progress such measures.</p>
<p>ACTION TAKEN</p> <p>1. Representation made to the Department of Planning and Environment (DPE).</p> <p>2. Legal advice received regarding impact of Flood study on developments in Bourke. Advice under consideration.</p>

2023/94 May Meeting	RECOMMENCEMENT OF THE FLUORIDATION OF THE BOURKE WATER SUPPLY
RESPONSIBLE OFFICER	PETER BROWN - MANAGER WORKS
FILE NO	W2.1
<p>RESOLUTION</p> <p>1. That pending the receipt of approval under Section 60 of the Local Government Act 1993, and approval from NSW Health, Council proceed to again include fluoride in the Bourke public water supply system.</p> <p>2. That the Bourke community be advised by way of advertisement in the Western Herald and on Councils Facebook site, when the fluoride dosing of the Bourke public water supply system actually recommences following the receipt of the required approvals.</p>	
<p>ACTION TAKEN</p> <p>1. PWA being pursued re completion of required outstanding works and also DPE / Health for required approvals. Once approvals are forthcoming, advertising / Facebook advice to community of the restarting of fluoridation will be undertake.</p> <p>2. Manager Works has contacted NSW Health, matter is progressing.</p>	

2023/167 July meeting	PROPOSED SALE OF LAND TO BOURKE ABORIGINAL CORPORATION HEALTH SERVICE
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	A11.1, H1.1, H1.15
<p>RESOLUTION</p> <p>1. That Council proceed to sell to the Bourke Aboriginal Corporation Health Service (BACHS), Lot 6 DP 35797, Lot 7 DP 35797, Lot 8 DP 35797, Lot 9 DP 35797 and Lot 10 DP 35797 all located in Mitchell Street, Bourke at a combined price of \$45,000 (Ex GST) for the purpose of the construction of a primary care clinic by the BACHS for the Bourke region.</p> <p>2. That the sale of such land be subject to development consent being forthcoming for the proposed primary care clinic.</p> <p>3. That in the event that no DA approved construction has begun on the site within a period of two (2) years of Councils resolution herewith, the land offer will be reassessed by Council.</p> <p>4. That the documents and considerations in respect of this matter remain confidential to Council.</p>	

ACTION TAKEN
<ol style="list-style-type: none"> 1. Letter forwarded to BACHS re Council resolution. Formal acceptance of offer from BACHS. 2. Contract documentation prepared and submitted to Solicitor for BACHS. Still awaiting exchange of contracts. 3. Meeting held with BACHS representatives re preparation of development application. Legal advice being sought as to the status of Council’s adopted Flood Study (April 2023) in respect of this proposed development for advice to planning consultants for BACHS. 4. Correspondence received from BACHS regarding clean-up of block and sealing laneway. See report in November 2023 Business Paper. 5. Council resolved to assist with tipping fees and sealing of rear lane. Instructions issued to Councils Solicitor re amending of contract. Awaiting exchange of contracts. 6. Due to the higher than anticipated level of construction costs, BACS has applied for additional funding from the Commonwealth. Sale of land on hold pending outcome of funding application.

2023/218 September meeting	NORTH BOURKE BRIDGE RESTORATION
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	4373

RESOLUTION
<ol style="list-style-type: none"> 1. That Council endorse the series of desired outcomes to lead the restoration project, as follows: <ol style="list-style-type: none"> a) To make the bridge an attraction of choice to visitors, tourists, the local and surrounding communities, in conjunction with the historic Jandra Paddle Steamer tourist attraction. b) To restore the bridge to allow pedestrian and cyclist access and to provide for weddings and other similar community functions. c) To restore the wrought iron lift bridge span to a safe and accessible condition, with the lift span to remain fixed in position. d) To restore the iron structure where deemed necessary. e) To make safe the bridge decking, by removing the existing timber decking and replacing with new alternative decking material, that allows visibility to the iron trusses below and reduces future deck maintenance costs. f) To demolish and replace the timber approach structures with other suitable access such as concrete or steel approaches (approx. 3-4m wide), and possibly accommodating a maximum loaded truck of 15 tonnes. g) Wherever possible, seek leverage with the current similar upgrade works being undertaken on the nearby Brewarrina Bridge, via FBE and TfNSW. 2. That Council acknowledge that an estimated \$1.2m in funding is required to undertake Stage 1 and Stage 2 design and documentation works (\$800,000) and the deconstruction of the timber approaches to the Bridge (\$400,000). 3. That Council note the advice of NSW Public Works regarding the deteriorated condition of the timber approaches to the North Bourke Bridge and the advice “that the approach spans should be demolished as early as practicable.” 4. That Council endorse the engagement of NSW Public Works and Focus Bridge Design (as a sub-contractor), with a view to: <ol style="list-style-type: none"> a) the development of documentation, and a recommendation regarding the engagement of a contractor to undertake the deconstruction of the timber approaches to the bridge; and b) the development of the necessary designs and documentation that would result in indicative restoration costs being identified that allow Council to seek grant funding to engage a

- contractor(s) to restore the North Bourke Bridge and further, ensure the project is “shovel ready” to proceed once a tender for the required restoration works is awarded, once grant funding is attained;
 at a combined estimated cost of \$1.2m.
5. That NSW Public Works be requested to prepare a revised project brief, in conjunction with Focus Bridge Engineering, such that demolition of the timber approaches to the bridge are included in what were Stages 1 and 2 of their proposal dated 18 June 2023.
 6. That Council note the actions taken by Staff to secure funding for the required design and deconstruction works.
 7. That Council authorise the Mayor and General Manager to take the necessary action in respect of the use of available Council funds, having regard to the success or otherwise of Councils various applications for funding for the design and deconstruction works.
 8. That the General Manager be requested to report to Council, in due course, the outcome of its applications to Government for the required design and deconstruction works.
 9. That the General Manager be requested to update the community on the status of the bridge project.
 10. That the documents and considerations in respect of this matter remain confidential to the Council.

ACTION TAKEN

1. Matter progressing.
2. Meeting held with Transport for NSW for additional funding through the Active Transport Fund. Application made to PWA for flood damage funding for damage sustained to the approaches of the bridge . Awaiting outcome of applications.
3. NSW Public Works requested to prepare revised project brief, in conjunction with Focus Bridge Engineering, such that demolition of the timber approaches to the bridge are included in what were Stages 1 and 2 of their proposal dated 18 June 2024. Awaiting revised brief.
4. Additional funding of \$200,000 received from Transport for NSW to complete Business Case. PWA continue to seek funding for additional deconstruction work.
5. Public Works and sub consultant engaged with necessary work underway and progressing.
6. General Manager has updated the community on the status of the bridge project. In this regard, an extensive piece on the bridge was included in a GM’s Column which was followed by an article in the Western Herald.
7. Community updated at Community meetings in Byrock, Bourke, Louth, Wanaaring, Enngonia and Fords Bridge.
8. Work by consultants/sub consultants on project continuing.

2023/222 October Meeting	MAYORAL MINUTE – CROSS BORDER MOU – BULLOO SHIRE
RESPONSIBLE OFFICER	BARRY HOLLMAN - MAYOR
FILE NO	C6.7, T4.1, A3.32

RESOLUTION

1. That Council advise the Border Region Organisation of Councils (BROC), Bulloo Shire Council and Paroo Shire Council that it supports the Cross Border initiatives.
2. That Council agree to entering into separate Memorandums of Understanding with Bulloo Shire Council and Paroo Shire Council, generally based on the draft MoU as provided by BROC.
3. That the Mayor and General Manager be authorised to take the necessary action to negotiate, finalise and enter into separate Memorandums of Understanding with Bulloo Shire Council and

Paroo Shire Council.	
ACTION TAKEN	
MOU signed with Paroo Shire Council 10 November 2023. Meeting yet to be held with Bulloo Shire Council.	

2023/257 November Meeting	NAMING OF NORTH BOURKE OVAL
RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	1355

RESOLUTION	
<ol style="list-style-type: none"> That it be noted that responsibility for the naming of places in NSW, including reserves, rests with the NSW Geographical Names Board. That consideration of the proposal to name the North Bourke Oval, “The Neville Simpson Memorial Sports Ground” be deferred until the February 2024 Council meeting, noting the requirement of the Geographical Names Board’s Naming Policy requires that any commemorative naming is to be done posthumously, at least one year after the decease of the person. That in the intervening period, the General Manager be requested to ascertain further details of Mr Simpsons community involvement and importantly, seek the thoughts of Mr Simpson’s family to the naming proposal, for a full report to Council on the matter. That Mr Les Bunyan be advised of Councils resolution. 	

ACTION TAKEN	
<ol style="list-style-type: none"> Letter written to Mr Les Bunyan outlining timeframes and actions according to the requirements of the Geographical Names Board. Further enquiries to be undertaken in the New Year. See report included in February 2024 Business Paper. 	

2023/289 December Meeting	MURRAY DARLING BASIN PLAN
RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	R6.1

RESOLUTION	
<ol style="list-style-type: none"> That the report of the General Managers regarding the ‘Restore Our Rivers’ Legislation, be noted. That the General Manager be requested to undertake the necessary action that will result in the commissioning of, and preparation by, an appropriately qualified consultant, of documentation that articulates with data the socio-economic impacts on Bourke from previous water recovery actions emanating from the Murray Darling Basin Plan. That funding for such a report be sourced from Council Reserve Funds. 	

ACTION TAKEN	
<ol style="list-style-type: none"> Discussions held with consultant from the Stable Group in regard to commissioning a report, referred to RDA. Discussions held with RDA, Executive Officer with a view to progressing the report and the seeking of funding from Government to support the project. 	

2023/289 December Meeting	WESTERN WEIRS PROGRAM UPDATE
RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	3504
RESOLUTION	
<ol style="list-style-type: none"> 1. That Council continue to monitor the development of the Western Weirs final business case as it relates to the Bourke Shire Council area. 2. That Council continue to support the NSW Department of Planning and Environment with any further information required to progress the funding application if the EOI is successful. 	
ACTION TAKEN	
Waiting advice regarding outcome of funding application EOI.	

2023/301 December Meeting	TENDER FOR THE PROVISION OF BUILDING TRADES AND SERVICES
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY – MANAGER PLANNING, REGULATORY AND ENVIRONMENTAL SERVICES
FILE NO	20261
RESOLUTION	
<ol style="list-style-type: none"> 1. That the Acret Group Pty Ltd and K T Lyons Pty Ltd be included on Councils Building Trades Panel in respect of the potential provision of Painting and Project Management Services, respectively. 2. That the Building Trades Panel generally operate for an initial period of two (2) years commencing 1 January 2024 with a further 2-year option term available, solely at Councils discretion. 3. That the Building Trades Panel Arrangement allow for accepted Suppliers to adjust their service offering (including price) on an annual basis, or at Council’s discretion and that the Building Trades Panel Arrangement be refreshed on an annual basis, or at the Council’s discretion, to allow for existing Suppliers to withdraw and new Suppliers to be added. 4. That having regard to the number of tender submissions received in the recent call for tenders, a further round of tenders be invited in March 2024, noting that any inclusions on the Panel resulting from this additional round will operate until 31 December 2026, with a further 2-year option term available, solely at Councils discretion. 5. That at the appropriate time, such further round of tenders be promoted both as required and in the Bourke community, with an information session on the Tender being conducted by Council which also addresses the various steps in the Tenderlink tendering process in anticipation of receiving submissions from local trades suppliers. 	
ACTION TAKEN	
Contracts provided to successful tenderers for execution. Further tenders/information session to be called/held in March 2024.	

2023/302 December Meeting	WANAARING ROAD – ROAD RESERVE
RESPONSIBLE OFFICER	PAUL FLANAGAN – ROADS MANAGER
FILE NO	3187, 3217
RESOLUTION	
<ol style="list-style-type: none"> 1. That the General Manager be requested to take the necessary action regarding the proposed compulsory acquisition of some 16.9ha (subject to final survey) of the Western Land Lease over Lot 1895 DP763763 for road purposes. 2. That a Deed of Agreement be executed between Council and B & L Gillard such that the arrangements and obligations of both parties regarding the provision of 3.38km of fencing materials and grading of the table drain by Council and the agreement to the land excising issue, the erection of the stock proof fencing and the clearing of land, all by B & L Gillard, are articulated. 3. That any necessary documents be executed under the Common Seal of Council. 4. That the documents and considerations in respect of this matter remain confidential to Council. 	
ACTION TAKEN	
rsden’s Lawyers requested to draft agreement. Provision of fencing material and commencement of compulsory acquisition process to commence once agreement signed by both parties.	

2023/303 December Meeting	TENDER FOR DISPOSAL AND SUPPLY OF NEW PRIME MOVER (10/24)
RESPONSIBLE OFFICER	PAUL FLANAGAN – ROADS MANAGER
FILE NO	20392
RESOLUTION	
<ol style="list-style-type: none"> 1. That the tender of Paccar Australia Pty Ltd be declined. 2. That as per Clause 178 (3)(e) of the Local Government (General) Regulation, the General Manager be requested to enter negotiations with Paccar Australia Pty Ltd, a Kenworth Dealer, and a Western Star Dealer with a view to sourcing a price/changeover price for the acquisition of an appropriate Prime Mover on the basis of delivery occurring in July 2025. 3. That as per Clause 178 (4)(b) of the Local Government (General) Regulation, the reasons for Council determining to enter negotiations with Paccar Australia Pty Ltd, a Kenworth Dealer, or a Western Star Dealer is that Council has been to the market via Local Government Procurement with only one (1) tender submission received and it is considered that nothing will be achieved by calling further tenders in what is a specialised market sector. 4. That Councils Plant Replacement Plan be reviewed having regard to such potential purchase. 5. That a further report on this potential acquisition be submitted to Council in due course. 6. That funds totalling \$250,000 as included in Councils 2023/2024 Plant Replacement Budget for the acquisition of a replacement prime mover be reallocated for the purchase by Council of a replacement backhoe (net \$48,676.24) and 12M Grader (net \$182,000). 7. That the documents and considerations in respect of this matter remain confidential to Council. 	
ACTION TAKEN	
Negotiations with Paccar Australia Pty Ltd are yet to take place.	

Recommendation

That the report of the General Manager regarding Business Arising, as presented to Council on Monday, 26 February 2024, be noted.

13 ENGINEERING SERVICES DEPARTMENT

13.1 BOURKE LOCAL TRAFFIC COMMITTEE MEETING MINUTES

File Number:	C6.6
Author:	Paul Flanagan, Manager Roads
Authoriser:	Leonie Brown, General Manager
Attachments:	1. Minutes of the Traffic Committee Meeting 12 December 2023

Background

The Local Traffic Committee (LTC) is primarily a technical review committee, which is required to advise Council on matters referred to it by Council. These matters must be related to prescribed traffic control devices and traffic control facilities for which Council has delegated authority by Transport for NSW (TfNSW).

The Local Traffic Committee has no decision-making powers. The Council must refer all traffic related matters to the Local Traffic Committee prior to exercising its delegated functions. Matters related to State Roads or functions that have not been delegated to Council must be referred directly to TfNSW or relevant organisation.

The Committee provides recommendations to Council. Should Council wish to act contrary to the advice of the Committee or if that advice is not supported unanimously by the Committee members, then the Police or TfNSW have an opportunity to appeal to the Regional Traffic Committee.

Formal voting membership on the Committee comprises the following:

- one representative of Council as nominated by Council;
- one representative of the NSW Police from the Bourke Local Area Command (LAC)
- one representative from Transport for NSW; and
- one representative from the State Members of Parliament (MP) for the electorates of Barwon

The Bourke Local Traffic Committee generally meets four (4) times per year.

Current Situation

The Local Traffic Committee met on Tuesday, 12 December 2023. The Minutes are attached for Council's adoption.

Financial Implications

There are no financial implications.

Recommendation

That the Minutes of the Meeting of the Bourke Shire Council Traffic Committee held on 12 December 2023 as presented to Council on Monday, 26 February 2024 be adopted.



**MINUTES OF BOURKE SHIRE COUNCIL
TRAFFIC COMMITTEE MEETING
HELD AT THE BOURKE SHIRE COUNCIL, 29 MITCHELL STREET, BOURKE NSW
ON TUESDAY, 12 December 2023 AT 2.00PM**

PRESENT

Paul Flanagan, Manager of Roads (MR) – Chair
 Kayla Cohen, Transport for NSW (TfNSW)
 Snr Con Daniel Vituseck, NSW Police (Wanaaring)

IN ATTENDANCE

Abhi Kumar, Assistant Engineer,
 Chris Morrall, Engineering Technical Officer,
 Letitia Tiffen, WHS Officer (via AVL)
 Margo Anderson, Executive Assistant (Record)

APOLOGIES

Councillor Lachlan Ford (Deputy Mayor), Barwon Electorate Nominee
 Leonie Brown, General Manager (GM)

1. ADOPTION OF THE PREVIOUS MINUTES

Recommendation:

That the Minutes of the Meeting of the Bourke Shire Council Traffic Committee held on Tuesday, 19 September 2023, be confirmed as a true and accurate record of the meeting.

CARRIED

Moved: Kayla Cohen

Seconded: Daniel Vituseck

2. BUSINESS ARISING FROM THE PREVIOUS MEETING

Item	Responsible Officer	Status Update
40 Zone in CBD	MR	Still require speed counts. Counter currently at Enngonia.
Speed of Road Trains through Enngonia	TfNSW	Requested speed count, went out last week, results will be available next week. GM reports she and the Mayor were greeted favourably by Minister Aitchison regarding Vehicle Activated signage, expect funding in 2024. TfNSW keen to collect data for 12 months. Police might have capacity to take receipt of a radar gun.

60km/h speed signs on Wanaaring Road	TfNSW	Waiting on traffic counts, expected in a couple of weeks.
St Ignatius Kiss and Drop Off	TfNSW Council	TfNSW met with the Principal today, investigating options.
Truck Wash for Bourke	TfNSW	Work in progress.
40 km/h speed limit Sid Coleman Drive	MR	Waiting on speed counts – after Wanaaring completed.

3. AGENDA ITEMS

Nil

4. GENERAL BUSINESS

1. Daniel Vituseck asked about the sealing of the Wanaaring Road – MR advised there is 20kms remaining, have funding for 10kms. Issues with water and the need to sink bores that will need to go to tender, the DPIE have been difficult to contact. Will continue to seek funding for the remaining 10kms.
2. Kayla Cohen advised she and David Vant went to Louth last week. Signs damaged and faded. New signage ordered. School zone will be updated as well.
3. Kayla Cohen spoke about the Get Active NSW Grant – Funding for Bike track to Kidman Camp has been sought.

5. NEXT MEETING

The next Traffic Committee Meeting will be conducted on Tuesday, 12 March 2024 at 2.00pm in the Council Chamber, provided it can fit in with the Nyngan meeting. Kayla to confirm when Nyngan date known.

There being no further business the meeting closed at 2:15pm.

14 ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT

Nil

15 GENERAL MANAGER

15.1 *** 2024 TOUR DE OROC

File Number: D5.1, D5.3
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

The Tour de OROC was initiated in 2013 to raise funds for the construction of Macquarie Home Stay which aims to provide accommodation for patients and their family members who are required to stay in Dubbo to seek medical treatment. Since the initial Tour, the event has raised over \$660,000 for the Home Stay, with events staged in 2013; 2015; 2017; 2019 and a COVID-19 delayed event in 2022.

OROC is the acronym for the group previously known as the Orana Regional Organisation of Councils. When operating it captured the local government areas of Bourke, Bogan, Brewarrina, Cobar, Coonamble, Dubbo, Gilgandra, Narromine, Walgett, Warrumbungle and Warren.

With all of the hard work put in by so many people since the first event in 2013, the naming of the first guesthouse at Macquarie Home Stay was named after Tour de OROC and was acknowledgement of the significant contribution the event has made to the facility.

After many years of community fundraising, the first stage of the Macquarie Home Stay facility was opened in January 2019. With more than 50 per cent of admissions to the Dubbo Hospital coming from outside of Dubbo, Macquarie Home Stay is a crucial facility to give patients and their loved ones a home away from home during their stay. The facility provides affordable accommodation for people in the region in a range of circumstances, from pregnant women through to extended cancer treatments and emergency situations and everywhere in between. For many Bourke Shire residents, Macquarie Home Stay has been an absolute godsend as a place to stay when they attend Dubbo for medical appointments or treatment. Fundraising is now well underway for the construction of the next stage of the facility.

Current Situation

The 2024 version of the Tour de OROC will run from 18 to 24 March 2024 and see some 40 dedicated riders and their support crew travel around the region in support of Macquarie Home Stay. The format for this year's event is as follows:

Mon 18 March 2024, Dubbo to Coonamble; Tuesday 19 March 2024, Coonamble to Walgett; Wednesday 20-March 2024, Walgett to Lightning Ridge; Thursday 21 March 2024, Lightning Ridge to Brewarrina; Friday 22 March 2024, Brewarrina to Bourke; Saturday 23 March 2024, Bourke to Cobar and Sunday 24 March 2024, Cobar - Dubbo (bus).

The format for this year's event is different to previous years in that riders and support crews will arrive in Bourke around lunchtime, as opposed to arriving on dusk, as has been the case in the past. This will allow the overnight stay towns the opportunity to "show off" the features of the various communities and will further reduce the cycling route from 1140 km to some 740km.

The Bourke community have been amongst the highest, if not the highest, fund raisers over past Tour de OROC visits to the town, which is indicative of the generosity of the Bourke community. For the initial four (4) versions of the Tour, Bourke Shire Council assisted in the coordination of the event, with no financial contribution requested or made. For the 2022 event, the Tour de OROC Organising Committee requested that Council make a financial contribution towards the event in respect of covering hosting cost whilst in Bourke. In this regard Council resolved to contribute a donation of up to \$5,000 towards the costs associated with the hosting of the Tour De OROC riders and support crew in Bourke for the 2022 ride.

Financial Implications

With a longer period in town, it is prepared to show case Bourke with activities such as a tour around town, a visit to the Back O' Bourke Exhibition Centre, a trip on the PV Jandra with a fund-raising function also planned for the night when the group will be in town. The Bourke Bowling Club will be the venue with an auction to be held with a number of items already donated.

For the initial four (4) events, the accommodation was partially donated and the remaining costs met from the fund-raising activities. For the 2022 event, the cost of the accommodation was met by Bourke Shire Council with Bourke Rotary Club members also "billeting" some of the participants.

Given the increased number of participants and the extended period of time in Bourke, the level of costs will undoubtedly increase. Any accommodation provided would be on a twin share basis and a lunch, evening meal and breakfast proposed to be provided.

The estimated cost for meals, accommodation and the showcasing of the township for the Tour de OROC participants and support crew, is \$10,000. It should be noted that since the 2022 event, accommodation costs in Bourke have increased substantially. Such level of funding reflects these increased costs and the benefit community members from Bourke have derived from being able to attend Macquarie Home Stay whilst in Dubbo for medical treatment.

Recommendation

That Council contribute a donation of up to \$10,000 towards the costs associated with the hosting of the Tour De OROC riders and support crew in Bourke for the 2024 ride.

15.2 * PROPOSED NAMING OF THE NORTH BOURKE OVAL**

File Number: 1355 (A10.12)
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: 1. November 2023 Council Report on Naming Request

Background

Council at its November 2023 meeting considered correspondence received from Mr Les Bunyan which attached to it a petition signed by 118 people requesting that the "Councillors name the cricket ground at North Bourke, "The Neville Simpson Memorial Sports Ground."

In respect of this matter, Council resolved as follows:

- 1. That it be noted that responsibility for the naming of places in NSW, including reserves, rests with the NSW Geographical Names Board.*
- 2. That consideration of the proposal to name the North Bourke Oval, "The Neville Simpson Memorial Sports Ground" be deferred until the February 2024 Council meeting, noting the requirement of the Geographical Names Board's Naming Policy requires that any commemorative naming is to be done posthumously, at least one year after the decease of the person.*
- 3. That in the intervening period, the General Manager be requested to ascertain further details of Mr Simpsons community involvement and importantly, seek the thoughts of Mr Simpson's family to the naming proposal, for a full report to Council on the matter.*
- 4. That Mr Les Bunyan be advised of Councils resolution.*

A copy of the report as presented to Council in November 2023 is attached for information.

The North Bourke Oval is partially located on Council owned land, partially on a Crown Road and partially on Crown Land, as follows:

- Lots 2,3,4 & 5/Section 5/DP 758781, which comprise the truck rest area and toilet, is freehold land owned by Council. The oval partially encroaches onto Lots 3 & 4.
- Lots 6,7,8,9 & 10/Section 5/DP758781 is freehold land with Council being the owner.
- The strip of land to the west of these lots which runs through the centre of the oval, is a Crown Road.
- The western balance of the oval, being Lots 1,2 & 3/Section 12/DP 758781 is made up of both Crown Land and Council owned land. Lot 2/Section 12/DP 758781 is Crown Land and is where the North Bourke Cemetery is situated. Lot 1 and 3/Section 12/DP 758781 is Council land.

In addition to this advice, Mrs Simpson noted the following community involvement by her late husband:

- Member of the Central Australian Freemasons Lodge in Bourke for over 70 years having joined the organisation in September 1951. Neville served as the Master of the Lodge for five terms, between 1958 and 2001, and as the District Grand Inspector of Workings between 1982 and 1984. In 2006, he was afforded the rank of Past Assistant Grand Master, which is one of the very highest honours that can be bestowed on Freemasons in NSW. The Bourke Western Herald Newspaper of 4 August 2022 reported that this “honour reflected decades of dedication to Freemasonry, but also to his church and many other community organisations.”

The Bourke Masonic Lodge closed in July 2022 and as part of the closing night of the Lodge, Neville was presented with a 70-year Certificate and Jewel in appreciation of his long service to Freemasonry.

- Involved with the Bourke Parish of the Church of England – becoming a Pastoral Assistant.
- Involved with the CWA undertaking the maintenance of buildings and gardens and assisting at CWA functions.
- Served on the Pastures Protection (PP) Board for numerous years.
- Member of the Farmers and Graziers Association that later became the Graziers Association for various years. Neville regularly attended meetings in Sydney, as required, to support the organisations and progress the voice of the outback.
- He successfully operated Mascot Station until moving to Bourke in 1970 and continuing as a farmer growing melons, sunflowers and cotton.
- Helped to build the Yantabulla Tennis Courts, having played tennis at Yantabulla and Fords Bridge in his earlier years.
- Played Cricket for Fords Bridge in his earlier year's.

I did pose a question to Mrs Simpson as to whether there was a better option to the North Bourke Oval naming proposal that the family may have considered as a suitable place to be named after Mr Simpson. Mrs Simpson advised that she had considered alternatives but was yet to arrive at anything suitable, ultimately advising that the family would prefer the North Bourke Oval proposal.

Should Council be of the view to progress the proposed naming of the cricket ground at North Bourke to “The Neville Simpson Memorial Sports Ground,” Council would need to do so as per the Geographical Names Board’s Place Naming Policy, as identified in the November 2023 report to Council.

In respect of this Policy, and the use of personal names, as is the case with this proposal, *“the names of deceased persons are suitable for the naming of reserves. Such persons shall have had a long-term association with the area or have made a significant contribution to the area of the proposed park or reserve. To assist local governments in determining the suitability of a name the Geographical Names Board offers the following guidelines regarding association or contribution:*

- *Two or more terms of office on the governing local government council.*
- *Twenty or more years association with a local community group or service club.*
- *Twenty or more years of association or service with a local or state government or organisation.*

- *Action by an individual to protect, restore, enhance or maintain an area that produces substantial long-term improvements for the community.*
- *The death of a person within a place is not solely to be considered sufficient justification for commemoration.*
- *Local residents of note.”*

Mr Simpson achieves these guidelines in terms of:

- Twenty or more years association with a local community group or service club.
- Twenty or more years of association or service with a local or state government or organisation.
- A local resident of note.

Should Council ultimately determine to submit a naming proposal, the Geographical Names Board’s Naming Policy provides that the proposal should be supported by a Council resolution. Council should also supply evidence that they have sought community feedback on the proposal. This could include advertising and inviting comment using:

- Local newspapers.
- Relevant web site.
- Local council facilities (eg offices, libraries etc).
- Notices to residents in the area surrounding the feature of the proposed name.
- Notices to local progress associations.

Interestingly, the four (4) step process that the Geographical Names Board follows in respect of the naming of places, also involves a public consultation process as follows:

- Council, by resolution, government, or the community can propose a place name to the GNB.
- The GNB reviews the proposal.
- The GNB conducts a public consultation process.
- The GNB assigns/denies the place name.

To progress this matter, it will be recommended that Council proceed to seek community feedback on the naming proposal, for a further report to Council in respect of the outcome of such consultation, for a Council resolution in respect of submitting the proposal to the Geographical Names Board or otherwise.

Financial Implications

Funding is available in Councils 2024/2025 Operational Plan to undertake the proposed community consultation in respect of this matter.

Recommendation

- 1. That Council proceed to seek community feedback on the proposal to renaming the cricket ground at North Bourke to “The Neville Simpson Memorial Sports Ground” as per the Guidelines of the Geographical Names Board.**
- 2. That a further report be submitted to Council in respect of the outcome of such consultation, for a Council resolution in respect of submitting the naming proposal to the Geographical Names Board or otherwise.**

15.2 * NAMING OF NORTH BOURKE OVAL**

File Number: 1355 (A10.12)
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: 1. Letter and Petition - Naming of the North Bourke Oval

Background

Council is in receipt of correspondence from Mr Les Bunyan which attaches to it a petition signed by 118 people requesting that the "Councillors name the cricket ground at North Bourke, "The Neville Simpson Memorial Sports Ground." A copy of Mr Bunyan's letter and the various petition pages are attached for information.

The petition reads as follows:

The Councillors

Bourke Shire Council

The petitioners, being residents of the Bourke Shire, who have attached their names, addresses and signatures hereto, request that the Councillors officially name the cricket ground at North Bourke, "The Neville Simpson Memorial Sports Ground."

Presently, the cricket ground is known as the North Bourke Cricket Ground but the petitioners strongly believe that the name should be officially changed to "The Neville Simpson Memorial Sports Ground" to honour the life and dedication to the Bourke community by the late Neville Simpson over many, many year's.

The exemplary way in which Neville conducted his life and support to the community as a stalward of Lodge Central Australia we believe, makes him worthy of such an honour.

In addition to this petition wording, Mr Bunyan has written as follows in support of the naming proposal in his covering letter:

As you are all aware, Neville was a highly respected Bourke resident who demonstrated a strong dedication to the Bourke community through-out his very long life. Neville was visibly active in the community through organisations such as Lodge Central Australia & his involvement with the Anglican Church, but perhaps more importantly, he showed genuine interest, kindness, respect, humility & compassion towards every individual he encountered during his life, no matter the setting.

He's positivity for life and for community, even when he faced with the most incredible personal hardship and suffering, was unwavering.

We believe naming the Oval at North Bourke, close to where he spent the latter years of his life, in his honour would be fitting recognition of a terrific man who showed us all that being a good sport and showing great sportsmanship can, and should be, part of our everyday life.

Current Situation

The North Bourke Oval is partially located on Council owned land, partially on a crown road and partially on Crown Land, as follows:

- Lots 2,3,4 & 5/Section 5/DP 758781, which comprise the truck rest area and toilet, is freehold land owned by Council. The oval partially encroaches onto Lots 3 & 4.
- Lots 6,7,8,9 & 10/Section 5/DP758781 is freehold land with Council being the owner
- The strip of land to the west of these lots which runs through the centre of the oval, is a Crown Road.
- The western balance of the oval, being Lots 1,2 & 3/Section 12/DP 758781 is made up of both Crown Land and Council owned land. This includes land that is utilised by Scarcella’s as a road train depot. Lot 2/Section 12/DP 758781 is Crown Land and is where the North Bourke Cemetery is situated. Lot 1 and 3/Section 12/DP 758781 is Council land.



The official naming of all places in New South Wales, (excluding roads, bridges, infrastructure, other than Railway Stations and Post Offices, schools, private estate names or building names), rests with the NSW Geographical Names Board (GNB). Naming of reserves, such as the existing North Bourke Oval, falls under their scope of responsibility. It is not known if a mixture of land status, such is the case with the North Bourke Oval, complicates any naming proposal or not. That can be explored with the GNB should Council wish to progress the naming proposal.

There is a four (4) step process that the Board follows in respect of the naming of places, as follows:

- Council, by resolution, government, or the community can propose a place name to the GNB.
- The GNB reviews the proposal.
- The GNB conducts a public consultation process.
- The GNB assigns/denies the place name.

In undertaking this process, the GNB does so in accordance with its Place Naming Policy. In this regard the Policy provides as follows in respect of Commemorative Names, which the proposal in respect of the Late Mr Neville Simpson would relate:

7. Policy - Commemorative Names

Commemorative names are those that commemorate a person, event or place. Acts of bravery, community service and exceptional accomplishments are typical grounds for this recognition. The name of persons who gave their lives in service for their country are often used as commemorative names.

The person commemorated should have contributed significantly to the area around the geographic feature or locality.

When such a name is applied, it shall be given posthumously, at least one year after the decease of the person. Names of living persons are by their nature subject to partisan perception and changes in community judgement and acceptance.

Commemorative names shall not be used to commemorate victims of, or mark the location of, accidents or tragedies. Ownership of land is not in itself grounds for the application of an owner's name. Names of persons holding public office shall not be used.

Personal names, including those of persons still living, may be used for built features e.g. pavilions and grandstands etc., however these features are not formally assigned by the GNB and are not covered by the Act.

7.1 Personal Names

The names of deceased persons are suitable for the naming of reserves. Such persons shall have had a long term association with the area or have made a significant contribution to the area of the proposed park or reserve. To assist local governments in determining the suitability of a name the GNB offers the following guidelines regarding association or contribution:

- *Two or more terms of office on the governing local government council.*
- *Twenty or more years association with a local community group or service club.*
- *Twenty or more years of association or service with a local or state government or organisation.*
- *Action by an individual to protect, restore, enhance or maintain an area that produces substantial long term improvements for the community.*
- *The death of a person within a place is not solely to be considered sufficient justification for commemoration.*
- *Local residents of note.*

Justification

Using the name of a living person is unacceptable (nationally and internationally) as it may lead to favouritism and/or inappropriate naming. There are examples where people

commemorated have later proven to be of poor character or otherwise thought to be unworthy.

The Late Mr Neville Simpson passed away on 18 February 2023. Accordingly, given that any commemorative naming is to be done posthumously, at least one year after the decease of the person, it would be proposed that consideration of the naming proposal be deferred until Councils February 2024 meeting, whereupon one year will have elapsed since Mr Simpson's passing.

In the intervening period it would be suggested that further details of Mr Simpsons community involvement be ascertained and importantly, seek the thoughts of Mr Simpson's family to the naming proposal, for a full report to Council on the matter.

Should Council ultimately determine to submit a naming proposal, the GNB Naming Policy provides that the proposal should be supported by a Council resolution. Council should also supply evidence that they have sought community feedback on the proposal. This could include advertising and inviting comment using:

- Local newspapers.
- Relevant web site.
- Local council facilities (eg offices, libraries etc).
- Notices to residents in the area surrounding the feature of the proposed name.
- Notices to local progress associations.

Financial Implications

There are no direct financial implications arising from this report.

Recommendation

- 1. That it be noted that responsibility for the naming of places in NSW, including reserves, rests with the NSW Geographical Names Board.**
- 2. That consideration of the proposal to name the North Bourke Oval, "The Neville Simpson Memorial Sports Ground" be deferred until the February 2024 Council meeting, noting the requirement of the Geographical Names Board's Naming Policy requires that any commemorative naming is to be done posthumously, at least one year after the decease of the person.**
- 3. That in the intervening period, the General Manager be requested to ascertain further details of Mr Simpsons community involvement and importantly, seek the thoughts of Mr Simpson's family to the naming proposal, for a full report to Council on the matter.**
- 4. That Mr Les Bunyan be advised of Councils resolution.**

16 CORPORATE SERVICES DEPARTMENT

16.1 * BANK RECONCILIATION AND STATEMENT OF BANK BALANCES - 31 DECEMBER 2023**

File Number: 2108
Author: Ang Pasang Rai, Manager Corporate Services
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Bank Reconciliation for the period ending 31 December 2023

Balances as per Bank Statement	\$1,833,563.42
Plus: Deposit not shown	\$173.98
Less: Unpresented Cheques	\$33,469.19
Balance as per Cash Book	\$1,800,268.21

Reconciled Ledger Accounts as at 31 December 2023

Fund or Account	Current Balance	Overdraft Statutory Limit
General	\$33,911,796.39	\$200,000.00
Water	\$4,220,854.87	
Sewer	\$2,551,705.12	
Trust	\$122,914.46	
	\$40,807,270.84	

Reconciliation as at 31 December 2023

Balance as per cash book	\$1,800,268.21
Investments	\$39,007,002.63
Total, equalling Reconciled Ledger	\$40,807,270.84

** In accordance with Council policy and legislative obligations, a complete breakdown of investments will be provided in the investment report for the month.*

Statement of Bank Balances as at 31 December 2023

	Balance	Transaction	Balance
	30 November 2023		31 December 2023
General Fund	\$37,075,093.39	-\$3,163,297.00	\$33,911,796.39
Water Fund	\$4,256,226.23	-\$35,371.36	\$4,220,854.87
Sewer Fund	\$2,599,356.18	-\$47,651.06	\$2,551,705.12
Trust Fund	\$124,196.46	-\$1,282.00	\$122,914.46
Investments	-\$42,507,504.75	\$3,500,502.12	-\$39,007,002.63
Totals	\$1,547,367.51	\$252,900.70	\$1,800,268.21

Balance of all Funds as at 31 December 2023

Balance as at 30 November 2023	\$1,547,367.51
Add Receipts for	
(a) Rates	\$149,112.64
(b) Other Cash	\$739,654.71
Deduct payments for	
(a) Payments	\$628,864.02
(b) New Investment	\$7,002.63
Balance as at 31 December 2023	\$1,800,268.21

Recommendation

That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 31 December 2023 be noted.

16.2 * BANK RECONCILIATION AND STATEMENT OF BANK BALANCES - 31 JANUARY 2024**

File Number: 2108
Author: Ang Pasang Rai, Manager Corporate Services
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Bank Reconciliation for the period ending 31 January 2024

Balances as per Bank Statement	\$2,643,146.81
Plus: Deposit not shown	\$398.00
Less: Unpresented Cheques	\$7,546.94
Balance as per Cash Book	\$2,635,997.87

Reconciled Ledger Accounts as at 31 January 2024

Fund or Account	Current Balance	Overdraft Statutory Limit
General	\$33,775,060.61	\$200,000.00
Water	\$4,222,586.13	
Sewer	\$2,524,688.19	
Trust	\$122,682.46	
	\$40,645,017.39	

Reconciliation as at 31 January 2024

Balance as per cash book	\$2,635,997.87
Investments	\$38,009,019.52
Total, equalling Reconciled Ledger	\$40,645,017.39

** In accordance with Council policy and legislative obligations, a complete breakdown of investments will be provided in the investment report for the month.*

Statement of Bank Balances as at 31 January 2024

	Balance	Transaction	Balance
	31 December 2023		31 January 2024
General Fund	\$33,911,796.39	-\$136,735.78	\$33,775,060.61
Water Fund	\$4,220,854.87	\$1,731.26	\$4,222,586.13
Sewer Fund	\$2,551,705.12	-\$27,016.93	\$2,524,688.19
Trust Fund	\$122,914.46	-\$232.00	\$122,682.46
Investments	-\$39,007,002.63	\$997,983.11	-\$38,009,019.52
Totals	\$1,800,268.21	\$835,729.66	\$2,635,997.87

Balance of all Funds as at 31 January 2024

Balance as at 31 December 2023	\$1,547,367.51
Add Receipts for	
(a) Rates	\$149,112.64
(b) Other Cash	\$4,247,159.46
Deduct payments for	
(a) Payments	\$1,293,134.36
(b) New Investment	\$2,014,507.38
Balance as at 31 January 2024	\$2,635,997.87

Recommendation

That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 31 January 2024 be noted.

16.3 * INVESTMENT PORTFOLIO REPORT AS AT 31 DECEMBER 2023**

File Number: 2101
Author: Ang Pasang Rai, Manager Corporate Services
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

The Investment Portfolio Report is submitted monthly to Council.

Issues

- Investments are in accordance with Division of Local Government Guidelines and Council’s Investment Policy
- Statutory obligations are being met
- Councillors’ roles as resource allocators and policy directors are satisfied

Assessment

Legal Implications Including Directives and Guidelines

Local Government Act 1993

Local Government (General) Regulation 2021

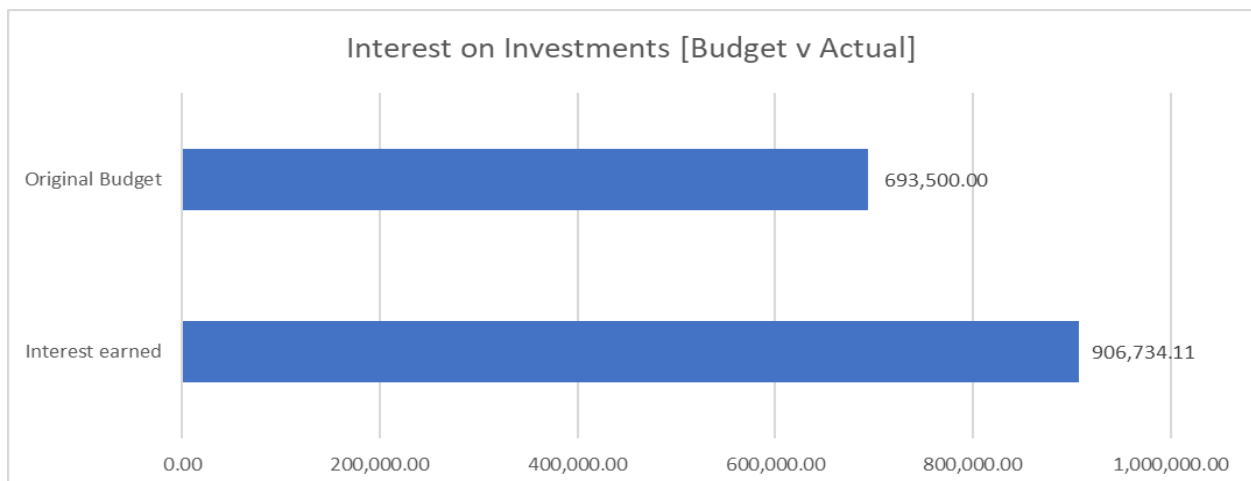
The management, of Council’s investments is delegated by the General Manager to the Manager Corporate Services.

Financial Implications/Consideration

The 2023/2024 Budget estimated the total investment revenue as \$693,500. This revenue was split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cash flow requirements.

The market value of Council’s investments held as of 31 December 2023 was \$ 39,007,002.63.

Investment income earned as of 31 December 2023 was \$906,734.11.



It is obvious that interest earned on investments has surpassed the original budget due to a considerable increase in interest rates by the Reserve Bank of Australia and grants paid upfront, which were unanticipated at the time the budget was prepared. The variation has been reported in the Council's December quarterly budget review.

Policy Provisions – Council Policy and Procedure

Policy 1.8.10(v7) – Investment Policy adopted 19 December 2022.

Ministerial Investment Order – 12 January 2011.

Strategic Implications – Implications for Long Term Plans/Targets

Funds are invested in accordance with identified cash flow requirements.

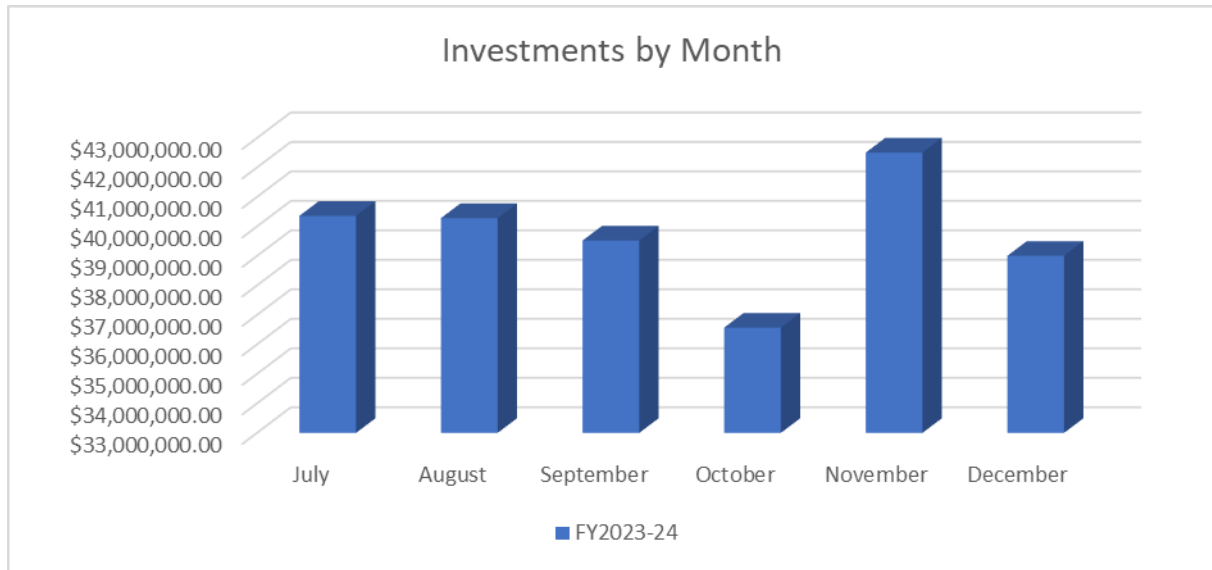
Investment Portfolio as at 31 December 2023

Institution	Invst#	From	MaturityDate	Amount	Rate	Days	S&P Rating
National Australia Bank	54	4/09/2023	4/12/2023	2,000,000.00	4.90%	91	A-1+
Commonwealth Bank	60	3/10/2023	4/12/2023	2,000,000.00	4.43%	62	A-1+
Commonwealth Bank	61	4/10/2023	4/12/2023	1,500,000.00	4.37%	61	A-1+
Commonwealth Bank	62	4/10/2023	4/12/2023	1,000,000.00	4.37%	61	A-1+
Commonwealth Bank	63	6/10/2023	6/12/2023	2,000,000.00	4.37%	61	A-1+
Commonwealth Bank	64	20/10/2023	20/12/2023	2,000,000.00	4.43%	61	A-1+
National Australia Bank	65	27/10/2023	25/01/2024	2,000,000.00	5.00%	90	A-1+
National Australia Bank	66	27/10/2023	30/01/2024	2,000,000.00	5.00%	95	A-1+
National Australia Bank	67	30/10/2023	29/01/2024	1,000,000.00	5.00%	91	A-1+
National Australia Bank	68	31/10/2023	29/01/2024	2,000,000.00	5.00%	90	A-1+
Commonwealth Bank	69	6/11/2023	11/12/2023	2,000,000.00	4.29%	35	A-1+
National Australia Bank	70	8/11/2023	6/02/2024	1,000,000.00	5.05%	90	A-1+
Commonwealth Bank	71	20/11/2023	20/12/2023	2,000,000.00	4.33%	30	A-1+
National Australia Bank	72	27/11/2023	1/02/2024	3,000,000.00	4.70%	66	A-1+
National Australia Bank	73	27/11/2023	29/01/2024	3,000,000.00	4.70%	63	A-1+
Commonwealth Bank	74	30/11/2023	15/01/2024	1,000,000.00	4.33%	46	A-1+
Commonwealth Bank	75	30/11/2023	29/01/2024	2,000,000.00	4.61%	60	A-1+
Commonwealth Bank	76	30/11/2023	29/01/2024	2,000,000.00	4.61%	60	A-1+
National Australia Bank	77	27/12/2023	26/03/2024	3,000,000.00	5.05%	90	A-1+
National Australia Bank	78	27/12/2023	27/03/2024	2,000,000.00	5.05%	91	A-1+
National Australia Bank			At Call	507,002.63	Flex		A-1+
Total Investments				39,007,002.63			

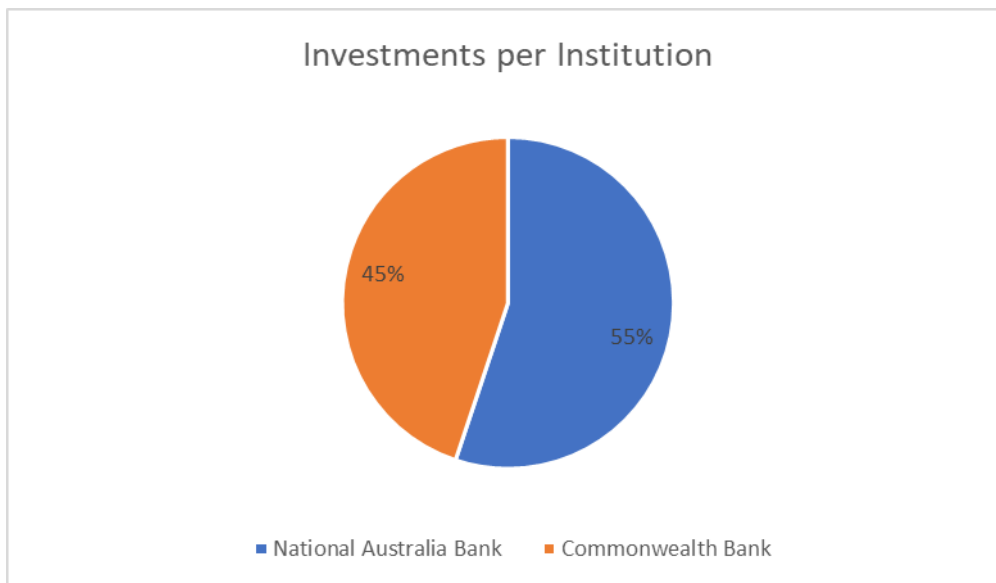
Term Deposits

Discussions/Comments

Compared to November 2023, there has been a decrease of \$3,500,502.12 in Council's Investment portfolio as at 31 December 2023.



The investment portfolio is invested in term deposits with the National Australia Bank and the Commonwealth Bank. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.



The Government Guarantee on Investments up to \$1 million dollars has now expired and the new cap of \$250,000 has replaced the scheme.

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2021* and Council’s Investment Policy.

 Ang Pasang Rai
 Responsible Accounting Officer

Recommendation

- 1. That the report of the Manager Corporate Services regarding Council's Investment Portfolio as at 31 December 2023, as presented to Council on Monday, 26 February 2024, be received and noted.**
- 2. That the Certificate of the Responsible Accounting Officer be noted, and the report adopted.**

16.4 * INVESTMENT PORTFOLIO REPORT AS AT 31 JANUARY 2024**

File Number: 2101
Author: Ang Pasang Rai, Manager Corporate Services
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

The Investment Portfolio Report is submitted monthly to Council.

Issues

- Investments are in accordance with Division of Local Government Guidelines and Council’s Investment Policy
- Statutory obligations are being met
- Councillors’ roles as resource allocators and policy directors are satisfied

Assessment

Legal Implications Including Directives and Guidelines

Local Government Act 1993

Local Government (General) Regulation 2021

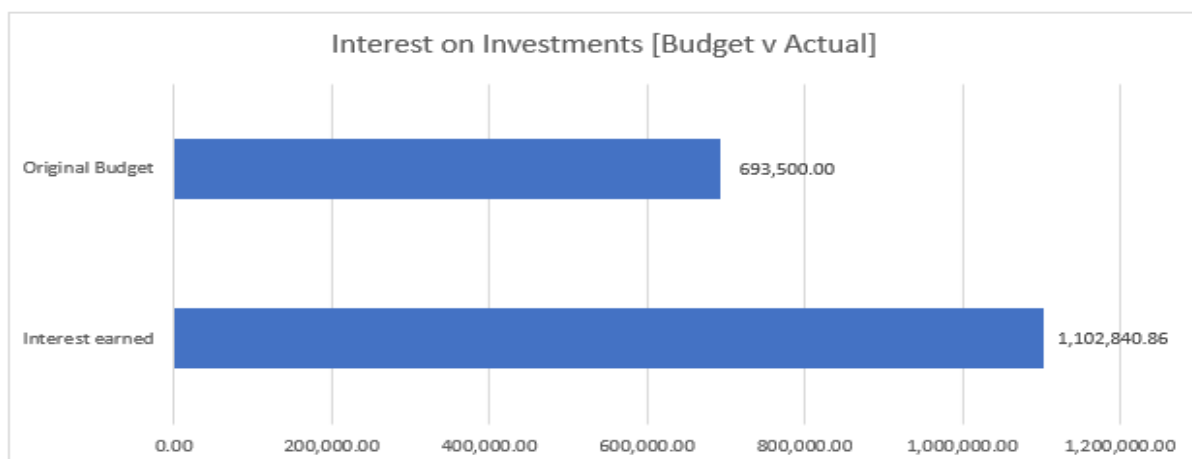
The management, of Council’s investments is delegated by the General Manager to the Manager Corporate Services.

Financial Implications/Consideration

The 2023/2024 Budget estimated the total investment revenue as \$693,500. This revenue was split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cash flow requirements.

The market value of Council’s investments held as of 31 January 2024 was \$ 38,009,019.52.

Investment income earned as of 31 January 2024 was \$1,102,840.86.



It is obvious that interest earned on investments has surpassed the original budget due to a considerable increase in interest rates by the Reserve Bank of Australia and grants paid upfront, which were unanticipated at the time the budget was prepared. The variation has been reported in the Council’s December quarterly budget review.

Policy Provisions – Council Policy and Procedure

Policy 1.8.10(v7) – Investment Policy adopted 19 December 2022.

Ministerial Investment Order – 12 January 2011.

Strategic Implications – Implications for Long Term Plans/Targets

Funds are invested in accordance with identified cash flow requirements.

Investment Portfolio as at 31 January 2024

Institution	Invst#	Maturity Date	Amount	Rate	Days	S&P Rating
National Australia Bank	70	6/02/2024	1,000,000.00	5.05%	90	A-1+
National Australia Bank	72	1/02/2024	3,000,000.00	4.70%	66	A-1+
National Australia Bank	77	4/03/2024	2,000,000.00	5.00%	91	A-1+
Commonwealth Bank	78	2/02/2024	2,000,000.00	4.60%	60	A-1+
Commonwealth Bank	79	2/02/2024	1,000,000.00	4.60%	60	A-1+
Commonwealth Bank	80	2/02/2024	1,500,000.00	4.60%	60	A-1+
Commonwealth Bank	81	5/02/2024	2,000,000.00	4.60%	60	A-1+
Commonwealth Bank	82	9/02/2024	2,000,000.00	4.29%	60	A-1+
Commonwealth Bank	84	20/02/2024	2,000,000.00	4.62%	62	A-1+
National Australia Bank	85	27/03/2024	2,000,000.00	5.05%	91	A-1+
National Australia Bank	86	26/03/2024	3,000,000.00	5.05%	90	A-1+
Commonwealth Bank	87	15/03/2024	1,000,000.00	4.59%	60	A-1+
Commonwealth Bank	88	19/03/2024	2,000,000.00	4.58%	60	A-1+
National Australia Bank	89	24/04/2024	2,000,000.00	5.05%	90	A-1+
National Australia Bank	90	29/04/2024	2,000,000.00	5.05%	91	A-1+
National Australia Bank	91	3/05/2024	3,000,000.00	5.05%	95	A-1+
Commonwealth Bank	92	29/02/2024	2,000,000.00	4.32%	31	A-1+
Commonwealth Bank	93	28/03/2024	2,000,000.00	4.60%	59	A-1+
National Australia Bank	94	30/04/2024	2,000,000.00	5.05%	91	A-1+
National Australia Bank		At Call	509,019.52	Flex		A-1+
Total Investments			38,009,019.52			

Term Deposits

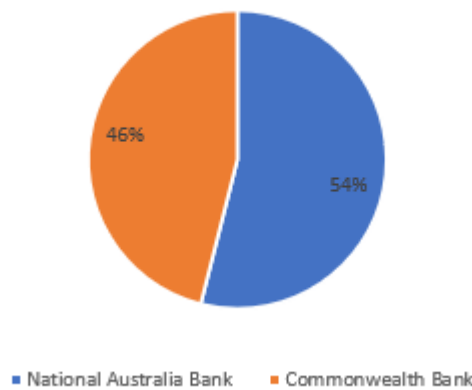
Discussions/Comments

Compared to December 2023, there has been a decrease of \$997,983 in Council’s Investment portfolio as at 31 January 2024.



The investment portfolio is invested in term deposits with the National Australia Bank and the Commonwealth Bank. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.

Investments per Institution



The Government Guarantee on Investments up to \$1 million dollars has now expired and the new cap of \$250,000 has replaced the scheme.

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2021* and Council’s Investment Policy.

Ang Pasang Rai
Responsible Accounting Officer

Recommendation

- 1. That the report of the Manager Corporate Services regarding Council's Investment Portfolio as at 31 January 2024, as presented to Council on Monday, 26 February 2024, be received and noted.**
- 2. That the Certificate of the Responsible Accounting Officer be noted, and the report adopted.**

16.5 * 2024/2025 OPERATIONAL PLAN PREPARATION**

File Number: P4.1
Author: Ang Pasang Rai, Manager Corporate Services
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

Work on Councils Operational Plan (the budget) is essentially a year-round project with work having already commenced on the compilation of the 2024/2025 Operational Plan.

If any Councillor has a project, they wish to have considered for inclusion in the 2024/2025 Operational Plan or would like to see an amendment to the current level of expenditure or current level of service in any area, they are asked to contact the Manager of Corporate Services at their earliest convenience.

Council often receives requests from members of the community for assistance and for items to be included in the Operational Plan. Following the adoption by Council of a draft Operational Plan, and to ensure everyone can have input prior to the document being finalised, it is again intended to place advertisements seeking submissions in respect of the draft Plan.

It is proposed, as has been the case in past years, that the draft Operational Plan for 2024/2025 include provision for the adoption of the maximum rate increase allowed for by IPART in their annual determination, which for Bourke in 2024/2025 will be 4.5%.

It is also proposed that fees and charges in respect of Councils the Water and Sewer Operational Plans be increases by 4.5% and structured to allow for a balanced budget, inclusive of the depreciation. This has become increasingly difficult as the level of depreciation has increased following revaluations and further increasingly difficult as the works undertaken on the emergency water supply and the new Water Treatment Plant increase the annual depreciation costs.

Current Situation

Under the Integrated Planning and Reporting Framework, a Council is required to develop and adopt several documents including a Community Strategic Plan, a Delivery Program, a Long-Term Financial Plan, Resourcing Strategy, and an Asset Management Plan. All these plans were adopted, as required, following the Council elections as held in December 2021. The 2024/2025 Draft Operational Plan will generally align to these documents.

The Community Strategic Plan (CSP), as reviewed and adopted following the December 2021 elections, and the changes identified in the strategic priorities, will be included where possible within the successive budgets.

The increase in wages as detailed under the Local Government State Award for the year commencing 1 July 2024 is 3.5% following the implementation in of the new Award for Employees in 2023. This increase obviously flows onto wage related costs including superannuation and

worker’s compensation. The draft Operational Plan will also take account that employees, other than a casual or temporary employee with at least 12 months continuous service with Council as at 30 June 2024, shall be paid a gross lump sum payment of \$1,000 or 0.5% of the employee’s annual salary system rate of pay for 30 June 2024.

The increases for individual employees will vary as they progress through the skills-based salary system, however, an overall figure of 4% will be utilised in the compilation of the increase in wages.

Given the increase in costs generally, the budget will once again be tight, and it is hoped that additional savings and efficiencies will continue to be identified as we see changes in both work practices and the use of technology and improved equipment.

Council has been fortunate to be able to secure significant funding from a number of grant sources and this has in turn assisted in being able to provide opportunities for employment.

Fees and charges will be set as a minimum, on a full cost recovery basis, and where applicable include on-costs. Some fees are set by legislation or by external bodies and Council fees will obviously reflect these determinations in the fee structure.

In respect of the timetable for the preparation and adoption of Council’s 2024/2025 Operational Plan, the following is proposed:

10 January 2024	Preparation Commenced
08 March 2024	MANEX Meeting to Finalise Preliminary Document
13 March 2024	Draft Document Distributed Councillors
20 March 2024	Councillor Workshop to consider preliminary document
25 March 2024	Draft Document to March Council Meeting for approval to proceed to advertisement
28 March 2024	Period of Public Notices Commences
25 April 2024	Closing Date for Submissions to be lodged
20 May 2024	Submissions presented to May Council Meeting for consideration
20 May 2024	Subject to any amendments the Operational Plan is to be adopted
27 May 2024	Final Document published and distributed

Financial Implications

The Operational Plan provides the budgetary framework for Council’s operation for the financial year 2024/2025.

Recommendation

- 1. That Councils 2024/2025 Draft Operational Plan be prepared utilising the 4.5% General Rate increase as determined by IPART for Bourke Shire Council.**
- 2. That any Councillors wishing to have an item included for consideration in the 2024/2025 Draft Operational Plan, are requested to notify the Manager of Corporate Services by 8 March 2024.**
- 3. That the timetable for the preparation and adoption of Council's 2024-2025 Operational Plan be adopted.**

16.6 * QUARTERLY BUDGET REVIEW TO 31 DECEMBER 2023**

File Number: 2023
Author: Ang Pasang Rai, Manager Corporate Services
Authoriser: Leonie Brown, General Manager
Attachments: 1. Quarterly Budget Review Statement (QBR)_2023-24 Qtr2

Background

Clause 203 (1) of the *Local Government (General) Regulation 2021* (the Regulation) requires council's Responsible Accounting Officer to prepare and submit a Quarterly Budget Review Statement (QBR) to the governing body of the Council within two months of the end of the quarter. Submitted hereunder is that report for the period ending 31 December 2023.

The Division of Local Government released Guidelines on the preparation of the QBR to Council in December 2010 with mandatory reporting in line with the Guidelines commencing in July 2011.

The QBR must show, by reference to the estimated income and expenditure that is set out in the Operational Plan adopted by the Council for the relevant year, a revised estimate of income and expenditure for that year.

The guidelines also require the budget review statement to include a report by the Responsible Accounting Officer as to whether they consider the statement indicates Council to be in a satisfactory financial position (regarding its original budget) and if not, to include recommendations for remedial action.

Current SituationIssues

- The QBR must be prepared by the Responsible Accounting Officer and presented to Council within two months of the end of the quarter.
- The minimum format of the QBR is governed by the Division of Local Government's Guidelines in December 2010.

Assessment**(a) Legal Implications Including Directives and Guidelines**

Local Government (General) Regulation 2021 (the Regulation) clause 203 requires a Council's Responsible Accounting Officer to prepare and submit a quarterly budget review statement to the governing body of Council within two months of the end of the quarter
Division of Local Government – Quarterly Budget Review Guidelines issued December 2010

(b) Financial Implications/Considerations

Council's original budget was adopted as part of the 2023/2024 Operational Plan on 26 June 2023 and reflected an overall cash-based surplus of \$317,500.

(c) Policy Provisions – Council Policy and Practice

Nil

(d) Strategic Implications – Implications for Long Term Plans/Targets

Community Strategic Plan

Delivery Program/Operational Plan

Discussion

The QBRS has been prepared for the 31 December 2023 review period and is presented to the Council for consideration. This review has been undertaken in consultation with the General Manager, Managers, and other officers where applicable.

Financial ImplicationsOverall Financial Position

The revised consolidated budget result now shows a \$417,500 surplus, up from the earlier forecast of \$317,500.

The break-up of the funds is detailed in the table below once depreciation has been added back:

Fund	Original Estimate	Adjustments September Review	Adjustments December Review	Revised Budget Total
General	0	0	0	0
Water	(163,500)	0	(50,000)	(213,500)
Sewer	(154,000)	0	(50,000)	(204,000)
Total	(317,500)	0	(100,000)	(417,500)

However, the adjustments which have been identified during the Review are summarised below:

Operating and Capital Works Budgets:

Adjustment Description	Budget Impact
Operational Income – increase	(4,375,000)
Operational Expenses – increase	3,656,500
Capital Income and Contributions - increase	(156,000)
Capital Expenditure - increase	882,500
Transfer from Reserves	(108,000)
Transfer to Reserves	618,500
Net adjustment - Budget	(100,000)

The financial position of Bourke Shire Council as at 31 December 2023 is considered to be satisfactory and is confirmed by the Report from the Responsible Accounting Officer provided under separate cover to Council.

Recommendation

- 1. That the document titled “Quarterly Budget Review Statement – 31 December 2023” be received and noted.**
- 2. That the variations of income and expenditure as identified in the “Quarterly Budget Review Statement – 31 December 2023” be adopted.**

Bourke Shire Council

Quarterly Budget Review Statement
for the period 01/10/23 to 31/12/23

Table of Contents

	page
1. Responsible accounting officer's statement	2
2. Income & Expenses Budget Review Statement's	3-5
3. Capital Budget Review Statement	6-7
4. Cash & Investments Budget Review Statement	8-9
5. Contracts & Other Expenses Budget Review Statement	10-11

Bourke Shire Council

Quarterly Budget Review Statement
for the period 01/10/23 to 31/12/23

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the *Local Government (General) Regulations 2021*:

31 December 2023

It is my opinion that the Quarterly Budget Review Statement for Bourke Shire Council for the quarter ended 31/12/23 indicates that Council's projected financial position at 30/6/24 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: _____

Date: 9/02/2024

Ang Pasang Rai
Responsible Accounting Officer

Bourke Shire Council

Quarterly Budget Review Statement
for the period 01/10/23 to 31/12/23

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2023

Income & Expenses - Council Consolidated

	Original Budget 2023/24	Approved Changes				Revised Budget 2023/24	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
Income										
Rates and annual charges	4,888,500					4,888,500			4,888,500	4,887,267
User charges and fees	6,351,000		6,000			6,357,000			6,357,000	3,522,125
Other revenues	1,423,500		37,000			1,460,500	107,500	1	1,568,000	727,873
Grants and contributions provided for operating purposes	15,860,000		1,522,000			17,382,000	3,397,500	2	20,779,500	2,869,376
Grants and contributions provided for capital purposes	8,650,000		1,910,000			10,560,000	264,000	3	10,824,000	6,274,750
Interest and investment income	792,000					792,000	870,000	4	1,662,000	1,116,391
Other income	300,500					300,500			300,500	143,431
Net gains from disposal of assets	-					-			-	-
Total Income from Continuing Operations	38,265,500	-	3,475,000	-	-	41,740,500	4,639,000		46,379,500	19,541,212
Expenses										
Employee benefits and on-costs	9,490,000		40,000			9,530,000	20,000	5	9,550,000	5,075,289
Materials and services	15,632,000		225,500			15,857,500	3,636,500	6	19,494,000	9,159,103
Borrowing costs	250,500					250,500			250,500	50,959
Depreciation, amortisation and impairment of non-financial assets	7,239,000					7,239,000			7,239,000	3,619,500
Other expenses	319,000					319,000			319,000	203,401
Net loss from the disposal of assets	-					-			-	-
Total Expenses from Continuing Operations	32,930,500	-	265,500	-	-	33,196,000	3,656,500		36,852,500	18,108,253
Net Operating Result from Continuing Operations	5,335,000	-	3,209,500	-	-	8,544,500	982,500		9,527,000	1,432,959
Discontinued Operations - Surplus/(Deficit)	-	-	-	-	-	-	-		-	-
Net Operating Result from All Operations	5,335,000	-	3,209,500	-	-	8,544,500	982,500		9,527,000	1,432,959
Net Operating Result before Capital Items	(3,315,000)	-	1,299,500	-	-	(2,015,500)	718,500		(1,297,000)	(4,841,791)

Bourke Shire Council

Quarterly Budget Review Statement
for the period 01/10/23 to 31/12/23

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2023

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2023/24	Approved Changes					Revised Budget 2023/24	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS	Mar QBRS					
Income											
Governance	-					-			-	-	
Administration	455,500			241,500		697,000	45,000		742,000	453,655	
Public Order & Safety	278,000					278,000			278,000	131,958	
Health	120,000					120,000			120,000	62,421	
Environment	876,500					876,500			876,500	806,632	
Community Services & Education	59,000			6,000		65,000	1,500		66,500	48,495	
Housing & Community Amenities	207,000					207,000			207,000	78,379	
Water	2,282,000					2,282,000	50,000		2,332,000	1,990,788	
Sewer	1,100,500					1,100,500	50,000		1,150,500	1,033,970	
Recreation & Culture	111,000					111,000	1,000		112,000	73,700	
Mining, Manufacturing & Construction	11,500					11,500			11,500	2,901	
Transport & Communication	13,640,500			358,000		13,998,500	3,397,500		17,396,000	11,053,469	
Economic Affairs	1,072,000					1,072,000	60,000		1,132,000	413,124	
General Purpose Revenues	7,752,000			959,500		8,711,500	770,000		9,481,500	3,242,810	
Total Income from Continuing Operations	27,965,500	-	-	1,565,000	-	29,530,500	4,375,000		33,905,500	19,392,302	
Expenses											
Governance	372,500					372,500			372,500	192,061	
Administration	3,142,500			40,000		3,182,500	207,500		3,390,000	341,694	
Public Order & Safety	845,500					845,500	5,000		850,500	382,640	
Health	697,000					697,000			697,000	300,189	
Environment	1,548,000					1,548,000			1,548,000	511,730	
Community Services & Education	212,000					212,000	7,500		219,500	95,848	
Housing & Community Amenities	716,500					716,500			716,500	271,075	
Water	3,087,500					3,087,500			3,087,500	1,005,718	
Sewer	1,283,500					1,283,500			1,283,500	436,083	
Recreation & Culture	2,316,000			225,500		2,541,500			2,541,500	910,296	
Mining, Manufacturing & Construction	31,500					31,500			31,500	-	
Transport & Communication	16,246,500					16,246,500	3,327,500		19,574,000	8,903,512	
Economic Affairs	2,431,500					2,431,500	109,000		2,540,500	1,131,581	
Total Expenses from Continuing Operations	32,930,500	-	-	265,500	-	33,196,000	3,656,500		36,852,500	14,482,427	
Net Operating Result from Continuing Operations	(4,965,000)	-	-	1,299,500	-	(3,665,500)	718,500		(2,947,000)	4,909,875	
Discontinued Operations - Surplus/(Deficit)	-	-	-	-	-	-	-		-	-	
Net Operating Result from All Operations	(4,965,000)	-	-	1,299,500	-	(3,665,500)	718,500		(2,947,000)	4,909,875	

Bourke Shire Council

Quarterly Budget Review Statement
for the period 01/10/23 to 31/12/23

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

Income - Council Consolidated

1	Other revenues - Favourable variance of \$107,500 This variance is attributed by increased insurance claim recoveries, safety&Wellbeing incentive and private
2	Grants & contribution provided for operating purpose - Favourable variance of \$3,397,500 This variance is mainly result of increased flood damaged grants and regional & local roads repair program
3	Grants & contribution provided for capital purpose - Favourable variance of \$264,000 This variance relates to the capital grants for canteen upgrade at the pool and pontoons.
4	Interest and investment income - Favourable variance of \$870,000 Interest and investment revenue have increased as a result of higher interest rates and upfront grant payments.

Expense - Council Consolidated

5	Employee benefits and on-costs - Unfavourable variance of \$20,000 This variance is due to increased employment related claims.
6	Material & contracts - Unfavourable variance of \$3,636,500 This difference is the result of grant expenses as grant income increased noted in Note 2.

Bourke Shire Council

Quarterly Budget Review Statement
for the period 01/10/23 to 31/12/23

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2023

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2023/24	Approved Changes					Revised Budget 2023/24	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS	Mar QBRS					
Renewal Assets (Replacement)											
- Plant & Equipment	1,302,500	141,000				1,443,500			1,443,500	1,091,908	
- Land & Buildings	125,000	105,000		650,000		880,000	156,000	1	1,036,000	778,119	
- Roads, Bridges, Footpaths	10,150,000			1,600,000		11,750,000			11,750,000	2,611,103	
- Stormwater drainage		785,000				785,000			785,000	-	
- Other				445,500		445,500	108,000	2	553,500	457,524	
- Water	442,500					442,500			442,500	224,631	
- Sewer	295,000					295,000			295,000	192,783	
Loan Repayments (Principal)	1,296,000			52,500		1,348,500			1,348,500	654,669	
Total Capital Expenditure	13,611,000	1,031,000	-	2,748,000	-	17,390,000	264,000		17,654,000	6,010,737	
Capital Funding											
Rates & Other Untied Funding	1,770,500			124,000		1,894,500			1,894,500	1,369,566	
Capital Grants & Contributions	10,300,000			1,910,000		12,210,000	156,000		12,366,000	3,764,182	
Reserves:											
- External Resrictions/Reserves	537,500					537,500	108,000		645,500	-	
- Internal Restrictions/Reserves	10,000	1,031,000		714,000		1,755,000			1,755,000	-	
New Loans	993,000					993,000	-		993,000	876,989	
Receipts from Sale of Assets							-		-	-	
Total Capital Funding	13,611,000	1,031,000	-	2,748,000	-	17,390,000	264,000		17,654,000	6,010,737	
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-	-	-		-	-	

Bourke Shire Council

Quarterly Budget Review Statement
for the period 01/10/23 to 31/12/23

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

Capital Expenditure:

1 Renewal Assets (Replacement) - Land & Building: Unfavourable variance \$156,000
This variance relates to the grant funded Pool canteen upgrade project.

2 Renewal Assets (Replacement) - Other: Unfavourable variance \$108,000
This variance relates to grant expenditure transferred from reserve for Bourke River Pontoons.



Bourke Shire Council

Quarterly Budget Review Statement
for the period 01/10/23 to 31/12/23

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 December 2023

Cash & Investments - Council Consolidated

(\$000's)	Approved Changes					Revised Budget 2023/24	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
	Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
Externally Restricted ⁽¹⁾										
Specific Purpose Unexpended Grants	15,043,000	(15,043,000)				-	3,351,500		3,351,500	3,351,500
Water Supplies	3,207,000					3,207,000			3,207,000	4,220,855
Sewerage Services	2,721,000					2,721,000			2,721,000	2,551,705
Domestic Waste Management	54,000					54,000			54,000	54,000
Total Externally Restricted	21,025,000	- (15,043,000)				5,982,000	3,351,500		9,333,500	10,178,060
(1) Funds that must be spent for a specific purpose										
Internally Restricted ⁽²⁾										
Employee Leave Entitlements	600,000					600,000			600,000	600,000
Deposits Retentions & Bonds	5,000					5,000			5,000	5,000
Prepaid Grants	8,078,000	(8,078,000)				-			-	-
Infrastructure Reserve	2,334,000	1,175,500				3,509,500	618,500		4,128,000	4,128,000
Total Internally Restricted	11,017,000	- (6,902,500)				4,114,500	618,500		4,733,000	4,733,000
(2) Funds that Council has earmarked for a specific purpose										
Unrestricted (i.e., available after the above Restrictions)	11,603,000					11,603,000			11,603,000	25,896,210
Total Cash & Investments	43,645,000	(21,945,500)				21,699,500	3,970,000		25,669,500	40,807,270

Bourke Shire Council

Quarterly Budget Review Statement
for the period 01/10/23 to 31/12/23

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$40,807,270

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 10/01/24

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

		\$ 000's
Cash at Bank (as per bank statements)		1,833,563
Investments on Hand		39,007,003
less: Unpresented Cheques	(Timing Difference)	(33,470)
add: Undeposited Funds	(Timing Difference)	174
Reconciled Cash at Bank & Investments		40,807,270
Balance as per Review Statement:		40,807,270

Bourke Shire Council

Quarterly Budget Statement
for the period 01/10/23 to 31/12/23

Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2023

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Absolute Shade	Remove Existing & Instal New Shade Sail-Back O Bourke	218,000	29/11/23	4 Months	Y	
RDO Equipment	Supply John Deere 770G Grader	669,000	31/03/24	3 Months	Y	
Westrac	Supply Caterpillar 432 Backhoe	250,676	31/03/24	3 Months	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Bourke Shire Council

Quarterly Budget Review Statement
for the period 01/10/23 to 31/12/23

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	164,278	Y
Legal Fees	2,041	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

16.7 DELIVERY PROGRAM - HALF YEARLY REVIEW 2023/2024

File Number: P4.1
Author: Ang Pasang Rai, Manager Corporate Services
Authoriser: Leonie Brown, General Manager
Attachments: 1. Delivery Program Half Yearly Review December 2023

Background

This report provides Council with information on the progress of the implementation of actions in Council's 2022-2026 Delivery Program for the period from 1 July 2023 to 31 December 2023. Council has achieved some 40% of its goals for the 2023-2024 financial year.

Current Situation

The General Manager is required to provide Council with progress reports at least every six (6) months regarding the implementation of its adopted Delivery Program. Council's Delivery Program is a four-year program that defines the outcomes that will be achieved during Council's term to progress the long-term objectives of the Community Strategic Plan.

The Review Report details Council's progress in implementing the 2022-2026 Delivery Program. Every item in the Delivery Program is linked to one of the five main goals of Council's Community Strategic Plan: economic prosperity, vibrant and liveable community, environmental sustainability, governance and organisational performance, and our infrastructure.

Except for a few exceptions that continue to be challenging to implement or advance on, overall work towards fulfilling the targets outlined in the Delivery Program is progressing well.

Most of the targets in the Delivery Program are also Council's core business, with a focus on community agency consultation, governance, and statutory requirements for water and road maintenance.

Notable achievements for the 2023-2024 financial year to date include:

- Gravel resheeting RLR 10 – Toorale Road from Trilby to Central Darling boundary;
- Gravel resheeting RLR 49 – West Culgoa Road from Mitchell Highway to Lagoon;
- Participation in school holiday program provided for the youth of Bourke;
- Participation in the successful Back O Bourke Stampede;
- Sewer Realign - Warraweena Street; and

Projects currently underway include:

- Upgrade to village signage;
- Sealing RLR 10 – Toorale Road from Louth to Trilby;
- Upgrade to canteen pool;
- Upgrade to Café at Back O Bourke Exhibition Centre.

Overall management is pleased with progress made towards the Delivery Program for 2022-2026.

Recommendation

That Council note the Half Yearly Delivery Program Review Report as presented to the Ordinary Meeting of Council held on Monday, 26 February 2024.



December 2023 Council Review

Environmental Sustainability

Managing the built environment sustainably

Action: At least one bulk pick up of stockpiled waste per year in conjunction with other Netwaste Councils

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Reduce the amount of waste to landfill	At least one bulk pick up of stockpiled waste per year in conjunction with other Netwaste Councils	MES	Completed	100%	Bourke Shire Council is part of the Netwaste Scrap Metal Regional Contract, which also includes the provision for Ewaste to be collected as part of the service, Council will continue to be part of the regional contract.

Action: Actively reduce the level of cardboard that goes to landfill

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Increase the level of recycling within the Shire	Actively reduce the level of cardboard that goes to landfill	MES	Progressing	20%	Investigating ways to link in recycling with the CDS Scheme proceeding. Ongoing research looking at a viable recycling option for cardboard reuse.

Action: Develop recycling function in partnership with private business or community groups

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Increase the level of recycling within the Shire	Develop recycling function in partnership with private business or community groups	MES	Progressing	20%	Investigations continue with the private sector and government agencies as to ways of establishing a viable recycling function for Bourke. The sustainability of the existing recycling model in NSW is questionable.

Action: Hold yearly public awareness campaign about watering in hot climate

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek to conserve water where possible and effective	Hold yearly public awareness campaign about watering in hot climate	MW	Completed	100%	Water wise program ongoing.

Action: Review LEP as per legislation

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a relevant and up to date Local Environmental Plan (LEP)	Review LEP as per legislation	MES	Completed	100%	LEP considered relevant and up to date. The LEP is adhered to.

Action: Maintain a minimum of two Heritage Advisor visits to Bourke each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain and active Heritage advisory service	Maintain a minimum of two Heritage Advisor visits to Bourke each year	MES	Completed	100%	Heritage Advisor visits to Bourke are programmed on a quarterly basis.

Action: Clean up at least two long term overgrown blocks each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Encourage the clean up of vacant blocks	Clean up at least two long term overgrown blocks each year	MES	Completed	100%	Works undertaken to clean up overgrown blocks. This work is undertaken in consultation with the RFS to ensure adequate hazard reductions are completed to prevent lighting of fires.

Secure sustainable water and wastewater for all

Action: Incremental water and waste water renewal each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure upgraded water and wastewater infrastructure	Incremental water and waste water renewal each year	MW	Completed	100%	Works completed for the period 2023/2024 as per ongoing annual strategy.

Action: New water treatment plant operational

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure upgraded water and wastewater infrastructure	New water treatment plant operational	MW	Completed	100%	New Water Treatment Plant is fully operational with no issues.

Action: Meet the standard guidelines as detailed by the Orana Water Users Alliance

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure an adequate water supply for Bourke	Meet the standard guidelines as detailed by the Orana Water Users Alliance	MW	Completed	100%	Water supply to Bourke meets best practice. Efforts to secure a sustainable water supply for Bourke, long term, continue.

Action: Ensure increased weir height for Bourke.

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure an adequate water supply for Bourke	Ensure increased weir height for Bourke.	MW	Progressing	20%	Lobbying for funds to increase weir height under the Betta Baaka/ Western Weir Strategy continue. Council also continues to lobby for a sustainable water supply for Bourke. DPIE made application for funding to finance final business case.

Action: Ensure all repairs are undertaken as soon as possible

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure all Villages have access to non potable water	Ensure all repairs are undertaken as soon as possible	MW	Completed	100%	All repairs completed in a timely manner.

Action: Ensure sewer conforms to EPA license requirements

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a reliable sewer system in Bourke	Ensure sewer conforms to EPA license requirements	MW	Completed	100%	Operations of sewer system in Bourke fully compliant. Annual EPA License Return due 17 March 2024.

Action: Respond to sewer chokes and boundary trap blockages within two hours

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a reliable sewer system in Bourke	Respond to sewer chokes and boundary trap blockages within two hours	MW	Completed	100%	Completed within the Key Performance Indicators timeframe.

Ensure our heritage and culture are respected

Action: Co support at least one activity per year in regard to either land care or another community group achieving environmental outcomes

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure active local land care groups	Co support at least one activity per year in regard to either land care or another community group achieving environmental outcomes	MES	Progressing	60%	Council continues to support local community groups to achieve environmental outcomes. These include the release of fingerlings into the Darling River and community groups undertaking tree plantings.

Action: Review and update Bourke Shire Council's trust register every second year or when required

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Manage Council trusts and reserves to a high standard	Review and update Bourke Shire Council's trust register every second year or when required	MES	Completed	100%	Trust register updated.

Action: Maintain the new cemetery to a high level

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure maintenance of cemeteries	Maintain the new cemetery to a high level	MES	Progressing	80%	New Bourke Cemetery maintained to a high level.

Action: Maintain older portion of the Bourke cemetery to a satisfactory standard

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure maintenance of cemeteries	Maintain older portion of the Bourke cemetery to a satisfactory standard	MES	Progressing	80%	Historic Cemetery maintained to a satisfactory standard in line with the cemetery CMP.

Action: Maintain Village cemeteries as required

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure maintenance of cemeteries	Maintain Village cemeteries as required	MES	Progressing	60%	Works programmed as per allocated budget. A review of required works to be undertaken with resultant funding allocated in draft budget for consideration.

Liveable and Vibrant Community

Our community values its safe, healthy lifestyle and is caring towards each other

Action: Undertake activities that seek to increase our population

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Increase our local population	Undertake activities that seek to increase our population	Economic Development Manager	Progressing	50%	Council continues to strive to promote the region as an area of choice for people, business and service providers. Website, social media and general enquiries continue to gain interest. "Work in Bourke" project underway, will showcase Bourke and how good it is to live and work in Bourke.

Action: Six monthly formal meetings with health providers to discuss needs and improvements

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain a viable health system	Six monthly formal meetings with health providers to discuss needs and improvements	GM	Completed	100%	<p>Regular discussions held with health staff. The priority is to stop the erosion of any additional health services.</p> <p>Council has supported the Bourke Aboriginal Health Corporation Service in building a new facility to provide for the community.</p> <p>The GM is a member of the Bourke Research Governance Group, as auspiced by the Sydney University School of Rural Health, seeking to provide Chemotherapy treatment in Bourke.</p>

Action: The number of Doctors in town is maintained

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain a viable health system	The number of Doctors in town is maintained	GM	Completed	100%	<p>Doctor numbers are stable at the current time. Meetings are also held with Ochre Health when requested or required.</p>

Action: Increased visitation for dental services to broad community

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve access to dental services	Increased visitation for dental services to broad community	Economic Development Manager	Progressing	50%	<p>Dental services continue to be available at the Aboriginal Corporation Health Service. Dental Service available in Cobar and Nyngan.</p>

Action: Actively participate in seniors week each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Respect and make welcome our senior citizens	Actively participate in seniors week each year	Economic Development Manager	Progressing	50%	Council staff prepared a program for a grant application for Seniors Week activities. Planning is underway to host a week of Seniors activities during the cooler months.

Action: Support youth services quarterly

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a high level of youth services, amenities and activities	Support youth services quarterly	Economic Development Manager	Progressing	55%	Council has supported all youth activities through the Maranguka school holiday program.

Action: Encourage greater amount of youth sport.

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a high level of youth services, amenities and activities	Encourage greater amount of youth sport.	Economic Development Manager	Progressing	50%	Council, through NSW Sport, local agencies and schools continue to support the Maranguka school holiday program. PCYC participates in all these activities and provides the space when needed to host events for youth. Sporting facilities and the Bourke War Memorial Swimming Pool are utilised during Summer and for other agency youth programs.

Action: Investigate opportunity for local bike track.

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a high level of youth services, amenities and activities	Investigate opportunity for local bike track.	Economic Development Manager	Progressing	50%	Included in the new Central Park Masterplan.

Action: Ensure maximum access to sport facilities

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a high level of youth services, amenities and activities	Ensure maximum access to sport facilities	Economic Development Manager	Progressing	50%	Council had a wide variety of sporting complex for the community to access throughout Bourke and our Village communities.

Action: Actively support Youth Council, PCYC and other NGO youth agencies

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Encourage youth leadership	Actively support Youth Council, PCYC and other NGO youth agencies	Economic Development Manager	Progressing	50%	Council supports youth group activities through the PCYC and other associated youth focused agencies. Council is fully aware of the need to ensure youth of the region are engaged in pursuits that stimulate the development of the mind and body. Council, PCYC, Maranguka Community Hub and other associated youth focused agencies worked in partnership to provide a comprehensive 2023/2024 Summer Holiday Calendar. Council worked with a number of agencies and NGO's to ensure activities for October Holidays and the January (Summer) period.

Action: Undertake the strategies within the Disability Inclusion Action Plan

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve disability access	Undertake the strategies within the Disability Inclusion Action Plan	MW	Completed	40%	Active Transport Plan adopted by Council. Council now awaiting funding opportunities to start working on delivering the projects in the plan.

Action: Reduce Crime statistics including less engagement by youth in crime activity

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Work collaboratively to improve law and order	Reduce Crime statistics including less engagement by youth in crime activity	Economic Development Manager	Progressing	55%	Council continued to assist with School holiday calendar activities and events working alongside PCYC, Maranguka and other agencies to provide activities for youth in the community.

Enjoy a vibrant Bourke and Village Community

Action: Support at least one youth initiative each quarter

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Grow and invest in our future leaders	Support at least one youth initiative each quarter	Economic Development Manager	Progressing	50%	Youth activities supported through the PCYC programs, Office of Regional Youth funding, Maranguka and the Bourke Swimming Pool. Council continues to support and fund School Holiday activities each quarter.

Action: Participate in inter agency, department meetings as requested and required

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Foster a community that respects diversity and is supportive of cultural differences, ages and liabilities of community members	Participate in inter agency, department meetings as requested and required	GM	Completed	100%	Interagency meeting attended regularly. Other meeting attended when invited.

Action: Fund initiatives included in the Disability Inclusion Action Plan

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Foster a community that respects diversity and is supportive of cultural differences, ages and liabilities of community members	Fund initiatives included in the Disability Inclusion Action Plan	GM	Completed	100%	Disability Inclusion Action Plan adopted. Budget allocation available for implementation of the plans initiatives. DIAP is considered when improvements to Councils infrastructure upgrades are considered.

Action: Maintain grounds to a high standard

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Encourage sport and recreation activities	Maintain grounds to a high standard	MW	Completed	100%	Completed to Council's specifications.

Action: Support at least two youth initiatives each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Encourage sport and recreation activities	Support at least two youth initiatives each year	Economic Development Manager	Progressing	55%	Council has made significant inroads to upgrading many social and sporting amenities in the region. The Back O' Bourke Stampede and the Easter Festival provide numerous youth events across the weekend, these included the Colour Run, Junior Rugby games and Park Run.

Action: Tangible improvements to mobile and data coverage

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve telecommunications services	Tangible improvements to mobile and data coverage	GM	Completed	100%	Meeting held with Local Members. Both local members will continue to lobby for improved services to the outback.

Action: Attend meetings held with Regional Arts Board

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop and enhance the arts	Attend meetings held with Regional Arts Board	Economic Development Manager	Progressing	50%	Attended meeting with Regional Arts CEO and staff. Advised Board of Council delegate Jess Murray.

Action: Undertake a number of activities locally

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop and enhance the arts	Undertake a number of activities locally	Economic Development Manager	Progressing	50%	Council continues to be proactive in the sphere of sourcing means to engage with the community, businesses and service providers for the betterment of all who live in the region. The Council's Community Consultation process is a powerful tool is generating community engagement. The Arts community and Council attended the Easter markets, Welcome to Bourke celebrations and provide displays and giftware at tourist attractions. Local artist are involved in Easter Festival activities.

Action: Hold a number of functions/ activities yearly with local groups

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop cultural partnerships	Hold a number of functions/ activities yearly with local groups	Economic Development Manager	Progressing	45%	<p>Community Events completed include: Back O' Bourke Stampede/Rodeo - 2500 people in attendance, Wanaaring Goat Muster and Gymkhana. Christmas Lights competition- community embraced spirit and over 30 houses entered the competition. Christmas Markets- Held Central Park with over 400 in attendance. Summer School holiday campaign.</p> <p>Upcoming Events Australia Day Ambassador's Dinner. Australia Day Ceremony – Free entry to Bourke Swimming Pool. Welcome to Bourke New residents' event. Tour De OROC - Auction and welcome to Dubbo Rotary Club. Back O Bourke Easter Festival - long table dinner, numerous music, sporting, art and cultural events, including the opening of the Percy Hobson Mural. The St Ignatius Colour Run, Rotary Wool Bale Rolling competition. The Old boys Rugby Union and the Back O Bourke Picnic races.</p>

Action: Undertake Australia Day activities

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop cultural partnerships	Undertake Australia Day activities	Economic Development Manager	Progressing	50%	Australia Day activities will be held in Darling Park, Bourke. Bourke Rotary Club will provide breakfast. .

Action: Coordinate Seniors Week activities

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop cultural partnerships	Coordinate Seniors Week activities	Economic Development Manager	Progressing	40%	Council staff have prepared a program for activities later in the year.

Action: Maintain our parks and ovals to a high standard

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Enhance our parks and ovals	Maintain our parks and ovals to a high standard	MW	Completed	100%	All parks and grounds well maintained.

Action: Complete and implement the Davidson Oval Masterplan

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Enhance our parks and ovals	Complete and implement the Davidson Oval Masterplan	MES	Progressing	90%	Consultant engaged and community consultation undertaken. Draft Masterplan received.

Action: Complete the learn to swim pool at the pool complex

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Enhance our parks and ovals	Complete the learn to swim pool at the pool complex	MES	Completed	100%	Learn To Swim Pool completed.

Action: Review the Bourke Memorial Pool Masterplan

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Enhance our parks and ovals	Review the Bourke Memorial Pool Masterplan	MES	Progressing	80%	Masterplan reviewed

Action: Meet with educational leaders at least once per year to discuss community feedback in regard to education issues

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a high level of education	Meet with educational leaders at least once per year to discuss community feedback in regard to education issues	GM	Completed	100%	Ongoing interaction with representatives undertaken on a need's basis.

Action: Report monthly on the Ranger activities and issues arising

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure adequate Ranger Services	Report monthly on the Ranger activities and issues arising	MES	Completed	100%	Ranger Activities reported

Action: Undertake at least one youth related activity each quarter

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop improved youth activities and facilities	Undertake at least one youth related activity each quarter	Economic Development Manager	Progressing	50%	School holiday program in Spring and Summer school holidays saw Council involved in participating in a number of activity arrangements. Easter Celebrations are planned to be held around these area's during 2024 celebrations. A Colour Run will start at the Wharf precinct encouraging residents and visitors to take in the beauty of Bourke Wharf and Darling River.

Action: Meet yearly with the BDCS committee to discuss issues and feedback

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a strong early childhood sector	Meet yearly with the BDCS committee to discuss issues and feedback	Economic Development Manager	Progressing	50%	Manager Economic Development represents the Council as a committee member and attends scheduled meetings. Positive discussions have occurred in relation to the continuing support of this highly important community service.

Action: Focus quarterly on graffiti hotspots

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Minimise the amount of graffiti	Focus quarterly on graffiti hotspots	MW	Completed	100%	Monthly targets met.

Action: Minimum six day per week community transport service

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure adequate levels of public transport	Minimum six day per week community transport service	Economic Development Manager	Progressing	90%	Since February 2023, Bourke has been serviced with a prebooked travel option provided by Wilba the Empower Bus. Wilba is a shared service, similar to an Uber. The bus needs to be prebooked to help people get to healthcare appointments, visit loved ones, go shopping, sporting commitments or simply around town. The bus service runs from 8am to 7.30pm on Monday through to Friday, and 9am to 2pm on Saturday.

Action: Seek continuous improvement in town lighting

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve lighting throughout the Bourke township	Seek continuous improvement in town lighting	MW	Completed	100%	Ongoing as budget allows.

Economic prosperity

Our community welcomes new residents and businesses

Action: Action enquiries and send out information

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Promote Bourke as a business centre	Action enquiries and send out information	Economic Development Manager	Progressing	50%	Council continues to work with the Far Northwest Joint Organisation of Councils to develop a Tourism Strategy to bring visitors to the bush. The Strategy is now being implemented through the stages to promote the regions. Promotion includes Visit Bourke website, Bourke Shire Council Facebook and website along with Visit Bourke pages, and Tourism partnerships with Kidman Way Councils and tradeshows.

Action: Encourage new business opportunities

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop industries and business development opportunities	Encourage new business opportunities	Economic Development Manager	Progressing	50%	Council continues to promote the positives of the region and investigate new business and value-adding to existing businesses. Two new businesses look to open in early 2024. One based in the Main Street and the other at the Bourke Wharf Precinct.

Action: Encourage new industry development

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop industries and business development opportunities	Encourage new industry development	Economic Development Manager	Progressing	50%	Council continues to promote the positives of the region and investigate new business and value-adding to existing businesses.

Action: Encourage new employment opportunities

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Promote population growth	Encourage new employment opportunities	Economic Development Manager	Progressing	50%	<p>There are numerous vacancies in the community throughout the hospitality, health and local government industries. Employers are continuing to find it difficult to fill these positions. The Early Childhood sector have numerous vacancies.</p> <p>TFI are now employing 200 staff, these staff are becoming involved in the community holding second jobs at a number of businesses in Bourke. They are participating in sporting activities and becoming involved in the community.</p> <p>The "Work in Bourke" project will be released soon to be used by businesses and government organisation to encourage people to move to Bourke.</p>

Action: Host welcome to Bourke function each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure new residents have information about the town, region and opportunities	Host welcome to Bourke function each year	Economic Development Manager	Progressing	50%	Welcome to Bourke Function scheduled for the 13 March 2024. Advertising has commenced.

Action: Update new residents information each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure new residents have information about the town, region and opportunities	Update new residents information each year	Economic Development Manager	Progressing	50%	Welcome to Bourke function to be held on 13 March 2024. The new Back O' Bourke website is utilised regularly. The new Back O' Bourke "Little Black Book" is heading for a reprint early 2024 - very successful publication used by visitors and locals.

Action: Actively ensure land is available for residential development

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure land availability across Bourke and its Villages	Actively ensure land is available for residential development	MES	Progressing	60%	LEP adhered to in planning assessments, Land Use strategy funding application made to review and update current strategy.

Action: Information available in newspapers and through direct mail

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure opportunities with regards to the NBN are maximised	Information available in newspapers and through direct mail	Economic Development Manager	Progressing	50%	Council practices a variety of communication modes to ensure the community is well briefed and informed on operations and activities. These include the Council website, Facebook, emails, flyers, advertising in local paper and other methods.

Action: Complete works in Mitchell St, Wharf precinct, Central Park

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure active community precincts	Complete works in Mitchell St, Wharf precinct, Central Park	Economic Development Manager	Progressing	90%	Work has been completed in Mitchell St and the Wharf precinct. Central Park is nearing completion. The recent plantings throughout the streets continue to grow well and the street and gardens looks great with very positive comments received from both locals and visitors.

Action: Review other potential precincts

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure active community precincts	Review other potential precincts	Economic Development Manager	Progressing	50%	The PV Jandra increased cruise availability times by conducting Sunset Cruises during September and early October. Outback Show visitor and community experience planning underway, upgrade to displays at Back O' Bourke Exhibition Centre completed. Renshaw Oval transformed in October for the first Rodeo in 23 years - The Back O' Bourke Stampede welcomed 2500 peoples and was hugely successful.

Action: Participate in regional promotional committees

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek opportunities to grow our tourism industry	Participate in regional promotional committees	Economic Development Manager	Progressing	85%	Council recognises the importance of regional committees for the western region. Staff continue to work closely with Destination NSW, Darling River Run, Kidman Way, Kamilaroi Highway committees along with the Far West Joint Organisation. Connections through these committees is vital for the region to remain vibrant and competitive. New promotional material and website including all village information has been delivered to these committees and surrounding LGA's.

Action: Host at least one training opportunity each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek opportunities to grow our tourism industry	Host at least one training opportunity each year	Economic Development Manager	Progressing	80%	RSA/RCG training planned in March 2024 for all sporting groups and volunteers that assist with major events for our community. VERTO training booked FREE for community.

Action: Include all villages in tourism initiatives

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek opportunities to grow our tourism industry	Include all villages in tourism initiatives	Economic Development Manager	Progressing	50%	Council recognises the importance of regional committees for the western region. Staff continue to work closely with Destination NSW, Destination Country Outback NSW, Darling River Run, Kidman Way, Kamilaroi Highway committees along with the Far West Joint Organisation. Connections through these committees is vital for the region to remain vibrant and competitive. New promotional material and website including all village information has been delivered to these committees and surrounding LGA's.

Action: Work with at least one group each year to expand this potential

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek opportunities to develop cultural tourism experiences	Work with at least one group each year to expand this potential	Economic Development Manager	Progressing	50%	<p>Bourke Shire recently received funding to undertake the development of a business case, initial development outline and apply for development approval for the development of a fifth building at the Exhibition Centre. The building and surrounding landscaping will be dedicated to Aboriginal Culture and stories of the local area and overall, expand the local content of the Exhibition Centre.</p> <p>Local consultation is paramount, and Council will work with members of Maranguka and the Tribal Council to be part of this advisory group.</p>

Action: North Bourke Bridge reopened to vehicle and pedestrian traffic

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve access to the North Bourke Bridge	North Bourke Bridge reopened to vehicle and pedestrian traffic	Economic Development Manager	Progressing	55%	<p>The North Bourke Bridge has broad community support. The bridge was closed due to the poor and deteriorating condition. Council was successful in receiving funding in 2023 to undertake the necessary designs to restore the bridge and to apply for funding.</p>

Action: Signage improved

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve signage	Signage improved	Economic Development Manager	Progressing	75%	<p>Signage roll-out across the villages of Byrock, Wanaaring, Enngonia, Fords Bridge, Louth, Yantabulla and Barringun are completed.</p> <p>The big Bourke entry signage continues to receive great reviews.</p> <p>The new welcome sign at Enngonia is completed and installed with Byrock and Wanaaring to be completed in 2024.</p>

Action: Hold at least two functions per year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Encourage community events and festivals	Hold at least two functions per year	Economic Development Manager	Progressing	55%	<p>Australia Day activities well prepared.. Planning underway for 2023 Welcome to Bourke and Back O' Bourke Easter Festival.</p>

Our community values its history and heritage and seeks to develop the tourism industry

Action: Host at least one training opportunity each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek opportunities to grow the tourism sector	Host at least one training opportunity each year	Economic Development Manager	Progressing	75%	Regular meetings held with Destination Country and Outback Tourism Committee and their consultants, the Destination Marketing Store. Paul Rowe engaged to mentor staff during the year. This training is important for staff to promote the Center and understand Bourke's history. Tourism staff completed Barista training and Food Handling training in late 2023. First Aide planned in Feb/March 2024.

Action: Participate in regional promotional committees

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek opportunities to grow the tourism sector	Participate in regional promotional committees	Economic Development Manager	Progressing	65%	Council continues to work closely with Destination NSW, Darling River Run, Kidman Way and the Kamilaroi Highway Committee to promote tourism within the region.

Action: Work with at least one group per year to explore this potential

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek opportunities to develop cultural tourism experiences	Work with at least one group per year to explore this potential	Economic Development Manager	Progressing	50%	Progressing improvements to the cultural tourism experience at the Back O' Bourke Centre continue. Funding received to build a business case for a Cultural Centre to be built as building five in the grounds at the Back O' Bourke Centre. Local Tribal Council members and community have been engaged in the local tourism industry through the purchase of souvenirs, designs, youth activities and storytelling.

Action: Update signage

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve signage	Update signage	Economic Development Manager	Progressing	60%	Upgrading of history and heritage signage continues. Consultation was completed at each of the community meetings, as applicable.

Action: Reopen the North Bourke Bridge to pedestrian traffic

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve access to the North Bourke Bridge	Reopen the North Bourke Bridge to pedestrian traffic	Economic Development Manager	Progressing	55%	Council continues to source funding opportunities to improve access with a view to the reopening of the Bridge for pedestrian traffic.

Action: Jandra landing completed

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop tourism facilities at wharf precinct including Jandra landing	Jandra landing completed	Economic Development Manager	Progressing	75%	Two pontoons being installed. One at Bourke Wharf and another behind the Back O' Bourke Exhibition Centre. Safe walkway access to the BOBEC pontoon completed. Wharf pontoon to be completed in 2024.

Governance and Organisational performance

Advocate the benefits of living and working in the Bourke Shire Council area

Action: Participate in meetings between Council and inter agency stakeholders

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Promote participation and coordination between the Council and community	Participate in meetings between Council and inter agency stakeholders	GM	Completed	100%	Staff attend Interagency Meetings held at the Outback Division of General Practice Quarterly. Meeting attendees include both Government and Non-Government Agencies.

Action: Undertake weekly column in the Western Herald

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Promote participation and coordination between the Council and community	Undertake weekly column in the Western Herald	GM	Completed	100%	Weekly Column published in the Western Herald.

Action: Bourke Shire Council's financial sustainability indicators improving

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Provide strategic leadership to the community	Bourke Shire Council's financial sustainability indicators improving	MCS	Progressing	70%	The Office of Local Government has set six performance measures to all NSW Councils, of which the Bourke Shire Council has met four of them (i.e., 70%) for the fiscal year 2022-2023. The Council had met only 50% of the performance measures in the prior year. It is evident that the Council has been rigorously working towards improving financial sustainability indicators. Therefore, the Council is in a sound financial position.

Action: Host yearly Village meetings

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Provide strategic leadership to the community	Host yearly Village meetings	GM	Progressing	40%	Community consultation meetings to be held throughout Shire in February 2024. Councillors and senior staff to attend these meeting.

Action: Chair local emergency management committee

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Provide strategic leadership to the community	Chair local emergency management committee	GM	Completed	100%	Chaired quarterly LEMC meeting and during times of emergency.

Action: Noted improvements each year that are prioritised by Village committees

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve amenity within Bourke and the Villages	Noted improvements each year that are prioritised by Village committees	GM	Progressing	40%	Village community meetings to be completed in February 2024. Previous years actions reviewed regularly at Manex and actioned in line with budget availability.

Seek continuous improvement in the business of Council

Action: Promote resolutions and activities of Council, including through social media and newspaper

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure Council activity is promoted	Promote resolutions and activities of Council, including through social media and newspaper	Economic Development Manager	Progressing	50%	Community consultation meeting planned to be held in February 2024. Councillors and senior staff will attend these meetings, community invited to attend and provide feedback. Weekly GM's Desk is provided to The Western Herald details the activities of Council. Council Website and social media utilised daily.

Action: Host at least two inter agency forums each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Participate in inter agency forums and opportunities	Host at least two inter agency forums each year	GM	Completed	100%	Meeting attended with agencies as required. Attendance at Interagency meetings on a regular basis.

Action: Library open for 5.5 days per week

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain library services	Library open for 5.5 days per week	Economic Development Manager	Progressing	50%	Library opens for 5.5 days per week. Library staff also hosts events after hours for youth and community including Lego Club, online trivia competitions, school holiday activities, local community markets and murder mystery nights.

Action: No reasonable customer complaints

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure excellent customer services	No reasonable customer complaints	MCS	Completed	100%	No reasonable complaints were received. The Council's top priority is providing excellent customer service.

Action: At least two meetings each with State and Federal Local Members each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain working relationships with senior politicians and local members	At least two meetings each with State and Federal Local Members each year	GM	Completed	100%	Meetings held with both Local Members during the period. Numerous other meetings held with various Ministers when they visited Bourke.

Action: Annual report completed on time

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure Council meets legislative governance standards	Annual report completed on time	MCS	Completed	100%	Annual Report completed and lodged with OLG, as required.

Action: No significant audit issues reported

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure Council meets legislative governance standards	No significant audit issues reported	MCS	Completed	100%	Legislative governance requirements have all been met. In reference to the RFS Red Fleet assets audit from the prior year, the Council concluded that these assets are not significant and should not be included in the financial statements as they were the year before.

Action: Report progress on other functions such as Business Continuity, WHS issues, Policy updates and staff training

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure Council meets legislative governance standards	Report progress on other functions such as Business Continuity, WHS issues, Policy updates and staff training	MCS	Completed	100%	Legislative governance requirements were fulfilled. Council Policies are examined on an ongoing basis. WHS regulations were examined, and concerns were identified and resolved. Review and updating of the business continuity plan completed.

Action: Review strategic needs of Council each budget period for year ahead

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain suitable Council owned housing	Review strategic needs of Council each budget period for year ahead	GM	Completed	100%	Housing stock maintained, budget process includes maintenance and upgrades. Additional housing is a priority for Council.

Infrastructure

Ensure adequate transport linkages

Action: Ensure that the roads schedule is completed each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain and seek to improve the road network in a sustainable way	Ensure that the roads schedule is completed each year	MRS	Progressing	60%	Gravel Resheeting for 20km of Janbeth Road, 20km West Culgoa Road, 20km Toorale Road. Heavy Patching repair work on State Highways, all undertaken. Will be commencing the Sealing of Toorale Road Trilby and widening of Mitchell Highway in 2024.

Action: Improve at least two sections of our local roads each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain and seek to improve the road network in a sustainable way	Improve at least two sections of our local roads each year	MRS	Progressing	60%	Gravel Sheeting was carried out on Janbeth Road, Toorale Road (Idalia) and West Culgoa Road. The remainder of the year will see progress on the Toorale Road sealing at Trilby and the widening of the Mitchell Highway near Enngonia.

Action: Update and implement heavy vehicle replacement strategy each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain heavy vehicle replacement strategy	Update and implement heavy vehicle replacement strategy each year	MRS	Progressing	85%	Tenders for the replacement of budgeted Heavy Plant items were accepted at the December 2023 Council Meeting. The approved Heavy Plant has been ordered and some plant has already arrived.

Action: Ensure adequate resources are provided to maintain the Bourke airport

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain the Bourke airport to a high standard	Ensure adequate resources are provided to maintain the Bourke airport	MW	Completed	100%	Airport being maintained to a high standard

Action: Adequate resources are provided to maintain the Village runways as required

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain Village runways where appropriate	Adequate resources are provided to maintain the Village runways as required	MW	Completed	100%	Village airstrips maintained to Council's budget capability.

Manage the infrastructure needs of the Villages

Action: Yearly Village meetings held prior to operational plans being developed

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure good communication with Village committees	Yearly Village meetings held prior to operational plans being developed	GM	Progressing	40%	Meeting to be held in Villages during February 2024. Councillors and senior staff to attend.

Ensure adequate levels of community amenities

Action: Attend to breakdowns in the Villages as required and within guidelines.

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure Village water supplies are adequate	Attend to breakdowns in the Villages as required and within guidelines.	MW	Completed	100%	Ongoing maintenance schedules being achieved to a satisfactory standard.

Action: Audit needs of Halls each year prior to budget process for consideration

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure Community Halls are maintained to a suitable standard	Audit needs of Halls each year prior to budget process for consideration	MES	Progressing	80%	Works ongoing. Hall maintenance programmed within budget; audits of halls undertaken for budget considerations. At Village meetings, discussions to be held regarding potential future works.

Action: Ensure Village asset management plans are up to date

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure community infrastructure is well maintained where appropriate	Ensure Village asset management plans are up to date	MES	Completed	100%	Plans reviewed and updated with the long-term financial plan.

Action: Finalise development of the levee bank walk

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Enhance walking tracks along the levee bank	Finalise development of the levee bank walk	MW	Progressing	50%	Walking track along levee completed. Next phase of this project is to complete the pedestrian and cycle way across the North Bourke Bridge.

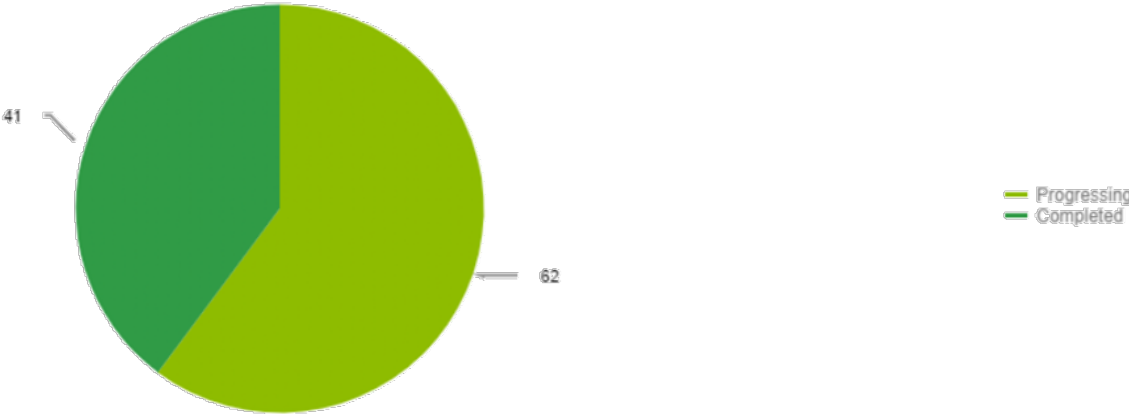
Action: Complete audit of levees in line with asset management strategy. Undertake a review of levees prior to each major flood event.

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure levee banks are maintained to a high standard	Complete audit of levees in line with asset management strategy. Undertake a review of levees prior to each major flood event.	MW	Completed	100%	Work being undertaken on the levee after the 2022 flood event. Plan being developed to repair effected areas. Audit of levee to be completed by PWA in 2024.

Action: Ensure discussions with aged care providers

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure adequate levels of aged care facilities	Ensure discussions with aged care providers	GM	Completed	100%	Ongoing - discussions held as required.

Action Status Snapshot



17 ECONOMIC DEVELOPMENT DEPARTMENT

Nil

18 DELEGATES AND COUNCILLORS REPORTS

Nil

19 POLICIES

Nil

20 PRÉCIS OF CORRESPONDENCE

Nil

21 ACTIVITY REPORTS

21.1 ENGINEERING SERVICES - ROAD WORKS AND WORKSHOP ACTIVITY REPORT

File Number: 1945
Author: Paul Flanagan, Manager Roads
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

The following information outlines works undertaken during December 2023 and January 2024.

ENGINEERING SERVICES - Road Works – Works Undertaken		
Michael Willoughby – Roads Supervisor		
NORTH SECTOR – Denis Tiffen, Team Leader		
Location	Work Carried Out	Completed
RLR-49 West Culgoa Road	Re-sheeting	N
RLR-49 West Culgoa Road	Formation	N
MR-404 Dowling Track	Maintenance grade	Y
SOUTH SECTOR - John Reed, Team Leader		
Location	Work Carried Out	Completed
MR-68S Bourke-Wilcannia Road	Maintenance grade	N
RLR-10 Toorale Road	Formation	N
State Highways	Reseal prep / Control vegetation	N
RLR-49 West Culgoa Road	Formation	Y
TRANSPORT SECTOR - Simon Wielinga, Team Leader		
Location	Work Carried Out	Completed
RLR-49 West Culgoa Road	Gravel carting and watering	N
BITUMEN SECTOR – Phillip Harvey, Team Leader		
Location	Work Carried Out	Completed
Bourke Township	Pothole patching	Y
Regional Roads	Pothole patching	Y
State Highways	Pothole patching	Y
SH 7 (South of Bourke)	Control vegetation (ongoing)	N
MR 421 (Kidman Way)	Control vegetation (ongoing)	N
CONTRACTORS		
Location	Work Carried Out	Completed
RLR-32 Kingbolt Road	Maintenance Grade (NAK)	Y
RLR-14 Avondale Road	Maintenance Grade (Sandford)	N
RLR-10 Toorale Road	Gravel Resheeting (Sandford)	N
RLR-50 Mooleyarrah Road	Maintenance Grade(NAK)	Y
MR-404 Dowling Track	Maintenance Grade (NAK)	N
Bourke Town Streets	Pothole Patching (Ausroads)	Y

WORKSHOP – Works Undertaken		
Colin Kiley, Team Leader, Tradesman Plant Mechanic		
Plant no	Plant Type	Work Completed
62	2010 Delta Slasher	Removed, made and replaced hydraulic hose; tightened bolts on gear box and repaired wing and topped up oil.
66	Caterpillar Backhoe	Removed, made and replaced hydraulic hose, ordered a new set of hoses to replace other leaking hoses.
68	2011 Moore Roadtrain B double	Repaired lights.
69	2011 Moore Roadtrain B double	Repaired tarp.
76	2004 Moore Roadtrain Tipper	Rewired trailer and commenced manufacture of a new tarp system.
111	Dolly	Removed, repaired and replaced lights and wiring.
132	John Deere 770g	Replaced and adjusted circle shims and replaced broken lights.
134	2019 John Deere 770g	Completed 750-hour service; removed and replaced lift cylinder arm brushes; manufactured tools to replace brushes; removed and replaced damaged work lights.
136	2008 Kubota ZD331	Removed and replaced blades; completed service and cleaned radiator.
141	John Deere Grader	Completed 5,750 hour service.
145	Ford Ranger	Replaced back canopy window.
146	2022 Ford PK Ranger	Completed 75,000 km service.
147	Trailer	Completed 60,000 km service, repaired tail gate.
155	2021 Isuzu 155	Repaired air conditioner leak and re-gas; removed and replaced clutch and machine fly wheel.
162	2020 Ford PJ Ranger	Completed 70,000 km service.
172	Isuzu 1500 FXY	Removed and replaced belts; unblocked, cleaned, repaired and adjusted rear shoot and sprays.
191	2020 Toyota Prado	Completed 90,000 km service and removed brake controller.
205	2002 Sykes 6" Pump	Checked, removed and replaced battery; removed and replaced wheel bearings and seals; greased and adjusted bearings.
257	2021 Hino FE 1426	Completed 25,000 km service; removed and replaced broken door hinge; removed and replaced broken left side window; replaced rear bin door seal; removed, constructed and replaced hydraulic hose.
261	Ford Ranger	Completed 85,000 km service.
271	2022 Ford Ranger	Completed 85,000 km service.
288	2022 Ford Ranger	Completed 25,000 km service; removed and replaced upgraded suspension.
310	2014 Caterpillar	Removed, manufactured and replaced four (4) hydraulic hoses.

370	Wing Slasher	Bearings collapsed, removed stub axle and replaced with complete hub assembly, and rebuilt damaged hub.
405	2008 US Jetting Seca Project 4018 3	Removed and replaced broken pipes and parts and repaired water leak.
437	2020 Isuzu	Took delivery of vehicle, received instruction on operation and servicing of vehicle, and stocked with tools and equipment.
440	2022 Ford Ranger	Completed 45,000 km service; repaired wiring on trailer plug and fixed noise in side step.
460	Mitsubishi Pajero	Completed 90,000 km service.
505	Kenworth Primemover	Completed 330,000 km service; removed and replaced cab mounts and wiper blades.
506	Kenworth Primemover	Completed 290,000 km service; removed clutch and fan kit; rebuilt kit to fan clutch and reassembled.
556	2023 Toyota Prado	Completed 5,000 km service, fitted and set up cel-fi and aerial.
Small Plant		Completed servicing; removed and replaced blades, cleaned and adjusted carburettors.
Registration Checks		Registration checks completed on BSC plant and external vehicles.
Crossly Engine		Prepared and commenced repairs to engine.
Miscellaneous and Hire		Organised RMS shed for use of staff to work in.
Welding		Manufactured lock box and stand pipe.
Staff Training		
Nil.		

Recommendation

That the report of the Manager Roads regarding Engineering Services - Road Works and Workshop Activity, as presented to Council on Monday, 26 February 2024, be noted.

21.2 ENGINEERING SERVICES - PARKS AND GARDENS, TOWN SERVICES, WATER AND WASTE WATER ACTIVITY REPORT - DECEMBER 2023

File Number: E7.1
Author: Peter Brown, Manager Works
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

The following information outlines works completed for the month of December 2023.

Current Situation

PARKS & GARDENS – Frank Hollman, Team Leader	
Location	Work Carried Out
General	All parks, sporting grounds and gardens - regular mowing and maintenance completed. Sporting ground facilities cleaned and maintained. Public toilets cleaned and maintained. Facilities cleaned. General graffiti removal carried out on Council facilities.
Louth	Mowing and maintenance completed. Public toilets cleaned and maintained. Facilities cleaned.
Small Plant	Maintenance and service completed on all ground plant.
Works Requests	Actioned and ongoing.
Town Streets	General maintenance carried out. Mowed and cleaned footpaths.
Wharf	General maintenance carried out.
Council Office	General maintenance carried out.
Renshaw Complex	General maintenance carried out.
Coolican Oval	Grounds, facilities cleaned and maintained.
Davidson Oval	General maintenance carried out.
Central Park	Regular mowing and maintenance carried out at the Skate Park, including graffiti removal. Set up for Christmas in the Park.
Villages	Mowed grounds, facilities cleaned and maintained.
Airport	General maintenance carried out.
Darling Park	General maintenance carried out.
Boat Ramp	General maintenance carried out.
Oxley Street and Wharf Gardens	General maintenance carried out. Rubbish removal, pruning and mulching.
Fishing Reserve	Inspection and General maintenance carried out.
North Bourke Truck Stop	General maintenance carried out. General graffiti removal carried out on Council facilities.

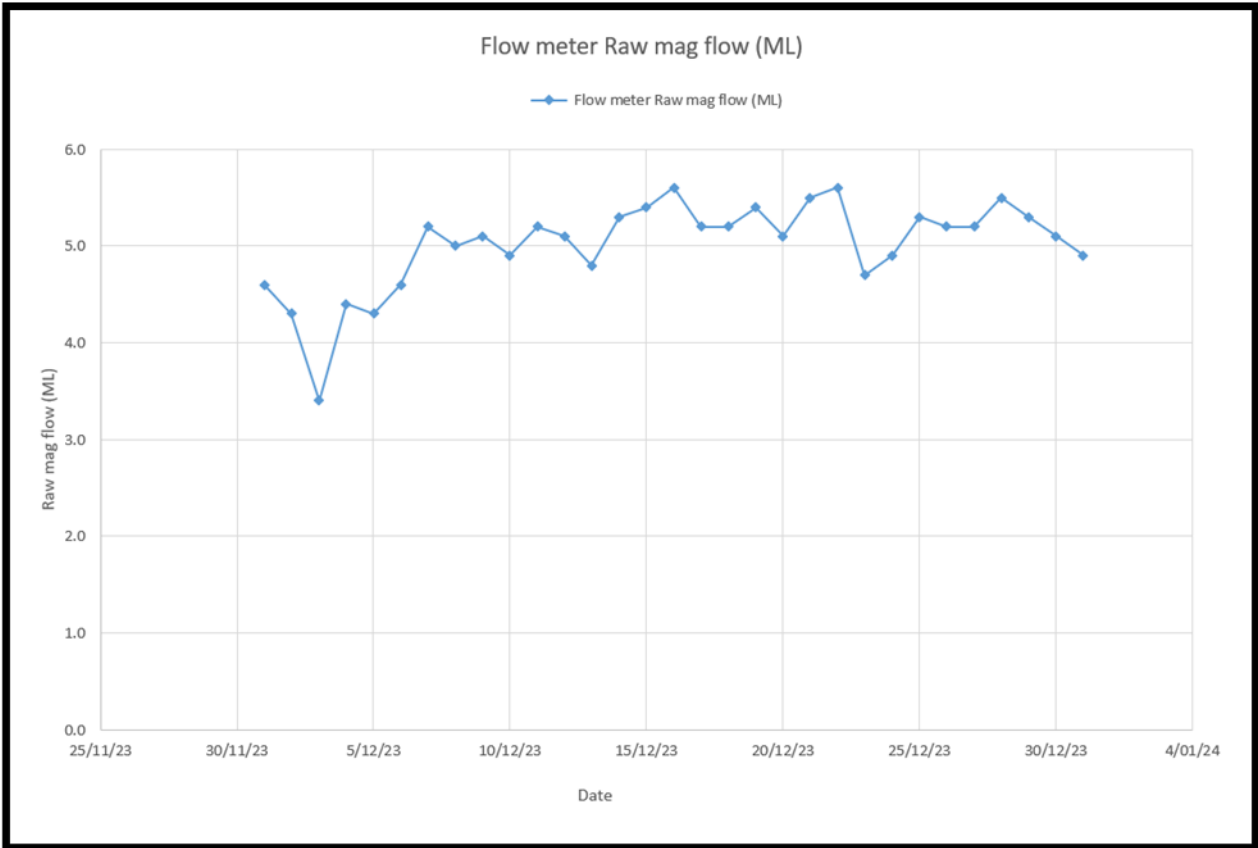
Staff Training	Nil.
-----------------------	------

TOWN SERVICES– Troy Hayman, Team Leader	
Location	Work Carried Out
Work Requests	Actioned and ongoing on a daily basis as requested.
Cemetery	Prepared two (2) graves and replaced headstone on another.
Rest Areas	Weekly cleaning and water pressure clean of new toilets - 65km Cobar Road. Monthly service and roadside rubbish removal.
Staff Training	Nil.
General Works	Used crane to remove shade frames from Back O’ Bourke Exhibition Centre (BOBEC) to water works. Completed town mowing. Erected Christmas flags in Central Park. Cleaned drain in lane and front of culverts in North Bourke subdivision. Picked up trees from footpaths. Watered trees twice weekly. Fixed seat on table at North Bourke boat ramp toilet. Mowed North Bourke subdivision. Picked up tree in town blown over by wind. Cleaned lane behind 149 Meadows Road. Mowed footpaths in Charles Street. Mowed Brewarrina Road entrance, Mitchell and Tarcoon streets in preparation for Premier’s visit. Craned sewer wells. New lid placed on drain pit in Hope Street. Installed new flood gate at the pistol club and fixed pipes. Applied poison to North Bourke subdivision drains, town drains, depot, racetrack and pistol club. Moved bin in Darling Park to gutters edge in Mitchell Street Removed tree branch that fell onto fence in Hope Street. Removed dead pig from Parkdale Road. Applied crusher dust to new pool canteen. Used bobcat at BOBEC to dig holes for Café upgrade. Replaced dead trees on footpaths.

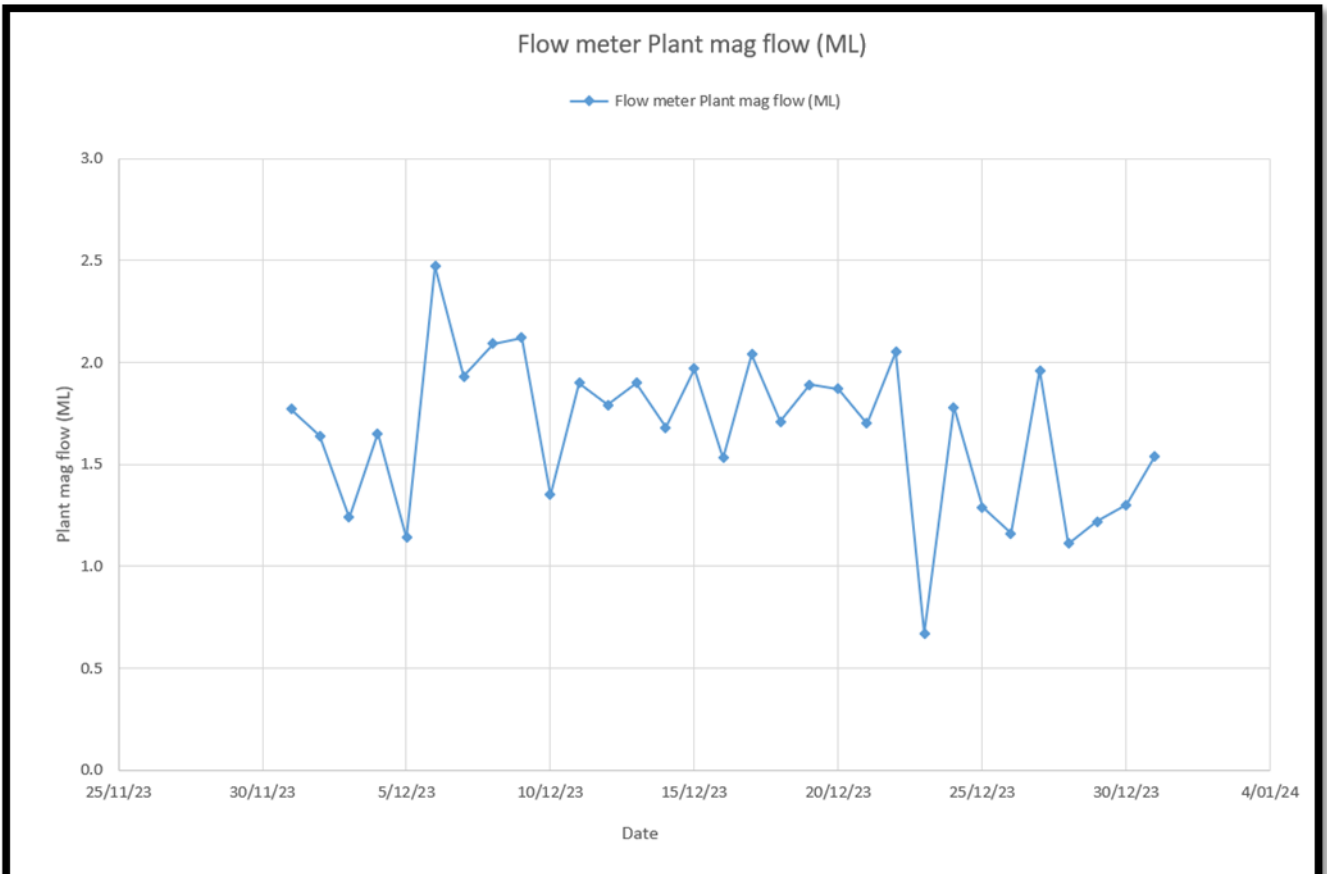
WATER & WASTEWATER – Shane Hopley, Team Leader	
Water Supply Planned Maintenance	
WTP	Routine maintenance, monitoring and reporting.
SPS	Routine maintenance, monitoring and reporting.
Alice Edwards village	Routine maintenance and monitoring as per ACP Management Plan.
Clara Hart village	Routine maintenance and monitoring as per ACP Management Plan.
Emergency Bore water supply	Additional bore capacity and powerline works ongoing.
Read meters	Monthly water meters reads from all Councils water sources.
Enngonia	Flushed fire hydrants.
Enngonia Pump Site	Filled generator up with diesel.

WATER & WASTEWATER – Shane Hopley, Team Leader	
Water Supply Planned Maintenance	
Town Drainage	Installed pump at Brewarrina Road pump site. Wilson storm water pump station collapsed, dug out, inspected and ready to replace.
Depot RMS shed	Pumped water out of pit.
North Bourke Oval	Pumped water off oval.
Byrock	Flushed fire hydrants
BHS	Located water mains and serviced.
WTP Raw water pump site	Cleaned out Raw water pump well. Reinstalled Raw water pump 1 and removed pump 2 for servicing.
21 Tarcoon Street	Dug 150mm filtered water main and repaired main.
10 Tudor Street	Dug 100mm filtered water main and repaired main.
57 Oxley Street	Dug 150mm filtered water main and repaired main.
3 Warrego Street	Dug 100mm filtered water main and repaired main.
104 Hope Street	Repaired leaking 20mm filtered water service.
Community centre	Repaired leaking 20mm filtered water service.
7 Mooculta Street	Dug 100mm filtered water main and repaired main.
Alice Edwards village	Dug 100mm filtered water main and repaired main.
48 Oxley Street	Leaking service - plumber required.
10 Wilson Street	Leaking service - plumber required
36 Mitchell Street	Repaired leaking 20mm filtered water service.
3 Meek Street	Repaired leaking 20mm filtered water service.
25 Oxley Street	Repaired leaking 25mm raw water service.
7 Sturt Street	Repaired leaking 25mm raw water service.
6 Culgoa Street, North Bourke	Installed new 25mm Raw water service.
63 Oxley Street	Repaired leaking 25mm raw water service.
5 Tudor Street	Repaired leaking 25mm raw water service.
High Street	Low raw water pressure dug raw water main and cleared.
18 Hope Street	Dug 225mm raw water main repaired leak.
North Bourke	Dug 100mm raw water main repaired leak.
41 Moculta Street	Dug 100mm raw water main repaired leak.
47 Moculta Street	Dug 100mm raw water main repaired leak.
Sid Coleman Drive, North Bourke	Dug 100mm raw water main repaired leak.
Byrock	Dug 100mm raw water main repaired leak.
4 Mooculta Street	Sewer choke (internal) .
Exhibition Centre	Sewer choke.
97 Mertin Street	Sewer choke.
Mertin Street SPS	Installed 2 new pumps, sent 1 pump away for service.
Anson Street SPS	Removed sewer pump and cleared debris.
Warraweena Street	Installed 2 new pumps, sent 1 pump away for service.
STP	Installed sewer flow meter.

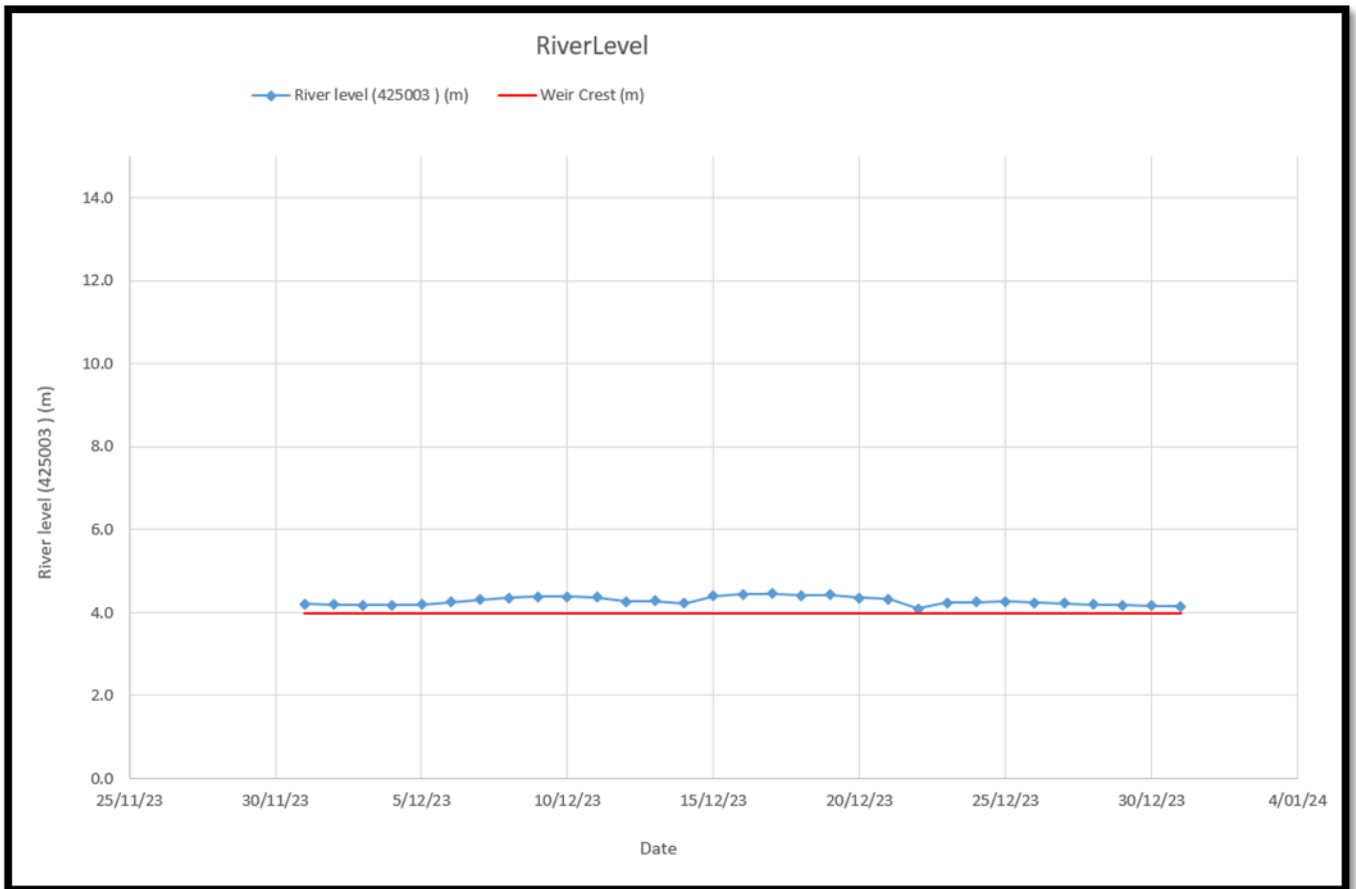
Raw Flow Meter



Water Treatment Plant Flow Meter



Current River Levels



Bourke / North Bourke Monthly Readings

Month	Raw water ML	Filter magflow pump 2 ML	Raw Water North Bourke KL	Filter Water North Bourke KL
January 2023	178	45	22,546	1,254
February 2023	170	43	32,365	1,534
March 2023	179	54	30,210	1,325
April 2023	138	44	29,421	1,526
May 2023	87	41	11,944	2,130
June 2023	75	41	10,125	2,135
July 2023	71	40	8,850	1,832
August 2023	99	38	11,568	1,996
September 2023	137	42	27,685	1,865
October 2023	165	48	37,524	1,542
November 2023	151	48	27,809	2,564
December 2023	155	48	33,663	3,640

Abattoirs Monthly Readings

Month	Abattoir Raw Water consumption			Abattoir Filtered Water consumption		
May-23	2.014	0.060	0.172	6.132	0.190	0.570
Jun-23	1.025	0.034	0.146	9.320	0.320	0.670
Jul-23	1.03	0.033	0.101	10.016	0.320	0.600
Aug-23	1.033	0.034	0.136	7.900	0.250	0.420
Sep-23	2.153	0.071	0.169	13.100	0.430	0.800
Oct-23	2.025	0.065	0.242	11.100	0.350	0.700
Nov-23	3.91	0.130	0.15	10.800	0.360	0.500
Dec-23	5.27	0.176	0.23	10.000	0.333	0.800

Council’s Water Access Licences – WAL’s

Work Approval	Extraction Site	Site Name	Start meter read 01/07/2023	Meter read Dec-23	usage Year to Date	Water Access Licence	Comment
85CA753414	ESID 121627	Water Plant TWS	16043.5	16820.9	777.4	ML 3200ML	
85CA753420	ESID 121630	North Bourke TWS	1930.965	2083	152.035	ML 300ML	
85CA753421	ESID 121630	North Bourke Abs	34.023	52.141	18.118	ML	
85CA753599		Wanaaring Station	23.298	41.581	18.283	ML 25ML	
85CA751207	24634	Engonia Village TWS	47.653	82.094	34.441	ML 150ML	
85CA753412	ESID 121626	(LWU Louth)	34.09	61.459	27.369	ML 25ML	
85CA751215	24639	Fords Bridge TWS	3.701	5.23	1.529	ML 2ML	
85CA751240	32585	Walken Bore No1	19.005	19.005	0	ML	
	148936	Walken Bore No2	128.567	128.567	0	ML	
	148937	Belvedere Bore	29.469	31.089	1.62	ML	Road Works
	209518	Stoney Rise Bore	26.844	41.236	14.392	ML	
	222419	Toll Bore			0	ML	No Meter Not Active
85WA753906		Gumbalie			0	ML	No Meter Required Road works Bore
90WA836011	208200	Rainbar or Tichaluka			0	ML	No Meter Required Road works Bore
90WA836179	211161	Rainbar or Tichaluka			0	ML	No Meter Required Road works Bore
85CA753031	ESID 12002	Golf Course			0	ML 320ML	No Meter Not Active
85CA752937	ESID 119950	Exhibition Centre			0	ML 29ML	No Meter Not Active
NA	NA	Byrock	0	1.704	1.704	ML	Meter installed October 2023

Water Quality Data Summary

Process	Parameter	Minimum	Average	Maximum	Lower critical lim	Upper critical lim	No. of samples
River level	River level (425003)	4.08	4.27	4.45	3.9		31
Raw Water	pH	7.13	7.37	7.75			31
Raw Water	turbidity	11.00	222.29	692.00			31
Filtered water	pH	7.38	7.64	7.77	6.5	8.7	31
Tower	Free Cl2	3.50	4.05	4.50	0.2	5.0	31
Bourke High Schoo	Free chlorine	1.60	1.65	1.70	0.2	4.0	2
Bourke High Schoo	pH	7.50	7.50	7.50	6.5	8.5	2
Bourke High Schoo	Turbidity	0.18	0.20	0.22	0.0	0.5	2
WTP	Free chlorine	2.00	2.00	2.00	0.2	4.0	1
WTP	pH	7.46	7.46	7.46	6.5	8.5	1
WTP	Turbidity	0.22	0.22	0.22	0.0	0.5	1
Bourke Primary Sch	Free chlorine	1.25	1.25	1.25	0.2	4.0	1
Bourke Primary Sch	pH	7.53	7.53	7.53	6.5	8.5	1
Bourke Primary Sch	Turbidity	0.19	0.19	0.19	0.0	0.5	1
Meadows Rd	Free chlorine	1.60	1.75	1.90	0.2	4.0	2
Meadows Rd	pH	7.50	7.53	7.56	6.5	8.5	2
Meadows Rd	Turbidity	0.18	0.21	0.23	0.0	0.5	2
Mitchell St	Free chlorine	1.80	1.80	1.80	0.2	4.0	1
Mitchell St	pH	7.46	7.46	7.46	6.5	8.5	1
Mitchell St	Turbidity	0.18	0.18	0.18	0.0	0.5	1
Alice Edwards Villa	Free chlorine	1.00	1.05	1.10	0.2	4.0	2
Alice Edwards Villa	pH	7.55	7.58	7.60	6.5	8.5	2
Alice Edwards Villa	Turbidity	0.20	0.23	0.25	0.0	0.5	2

Health Guidelines

Bourke drinking water supply scheme CCPs - summary				
Parameter	Frequency	Target Limit	Alert Limit	Critical Limits
CCP 1 Filtration				
Turbidity (NTU)	Continuous	<0.2	>0.45	>0.5
CCP 2 Chlorine Disinfection				
Free chlorine (mg/L)	Continuous	1.5 – 2.5	<1.0	<0.6mg/L winter <1.2mg/L summer
CCP 3 Fluoridation (future)				
Fluoride (mg/L)	Continuous	0.95 - 1.05	<0.95 or >1.2	>1.5
CCP 4 Integrity of Reservoirs				
System integrity (sealed and secure)	Weekly	No evidence of integrity breach	Integrity breach	Visual evidence of contamination
Bourke drinking water supply scheme OCPs - summary				
Parameter	Frequency	Target Limit	Alert Limit	Critical Limits
OCP 1 Oxidation				
Iron (mg/L)	Weekly	<0.05	>0.05	>0.1
Manganese (mg/L)	Weekly	<0.05	>0.05	>0.1
OCP 2 Coagulation, Flocculation, Clarification				
Turbidity (NTU)	Continuous	<1	>2.5	>5
UV Transmittance (%)	Continuous	>80	70 - 80	<70
OCP 3 UV Disinfection				
Status	Continuous	Operational	Operational but alarming	Offline

Treatment Plant EPA Licence Compliance

Record of Effluent Analysis

Pollutant	Unit Of Measure	Licence 100 Percentile Concentration Limit	December 2023 Test	November 2023 Test
Oil & Grease	mg/L	10	No Flow	No Flow
pH		6.5-8.5	No Flow	No Flow
Nitrogen (total)	mg/L	15	No Flow	No Flow
Phosphorus (total)	mg/L	10	No Flow	No Flow
Total suspended solids	mg/L	20	No Flow	No Flow
Biochemical oxygen demand	mg/L	15	No Flow	No Flow

Council notes the provisions of clause L2.5 (a) and (b) of its licence conditions of a chlorophyll exemption due algal growth, which also exempts the above exceedances.

- Rainfall in Bourke for December 2023 was 11.8mm.
- Hottest day for December 2023 was 43.8 degrees.
- Coldest day for December 2023 was 11.8 degrees.

Recommendation

That the report of the Manager Works regarding Engineering Services - Parks and Gardens, Town Services and Water and Wastewater Activity for the month of December 2023, as presented to Council on Monday, 26 February 2024, be noted.

21.3 ENGINEERING SERVICES - PARKS AND GARDENS, TOWN SERVICES, WATER AND WASTE WATER ACTIVITY REPORT - JANUARY 2024

File Number: E7.1
Author: Peter Brown, Manager Works
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

The following information outlines works completed for the month of January 2024.

Current Situation

PARKS & GARDENS – Frank Hollman, Team Leader	
Location	Work Carried Out
General	All parks, sporting grounds and gardens - regular mowing and maintenance completed. Sporting grounds facilities cleaned and maintained. Public toilets cleaned and maintained. Facilities cleaned. General graffiti removal carried out on Council facilities.
Louth	Mowing and maintenance completed. Public toilets cleaned and maintained. Facilities cleaned.
Small Plant	Maintenance and service completed on all ground plant.
Works Requests	Actioned and ongoing.
Town Streets	General maintenance carried out. Mowed and cleaned footpaths.
Wharf	General maintenance carried out.
Council Office	General maintenance carried out.
Renshaw Complex	General maintenance carried out.
Coolican Oval	Grounds, facilities cleaned and maintained.
Davidson Oval	General maintenance carried out.
Central Park	Regular mowing and maintenance carried out at the Skate Park, including graffiti removal. Pumped water off park after rain event.
Villages	Mowed grounds, facilities cleaned and maintained.
Airport	General maintenance carried out.
Darling Park	General maintenance carried out.
Boat Ramp	General maintenance carried out.
Oxley Street and Wharf Gardens	General maintenance carried out. Rubbish removal, pruning and mulching.
Fishing Reserve	Inspection and General maintenance carried out.
North Bourke Truck Stop	General maintenance carried out. General graffiti removal carried out on Council facilities.

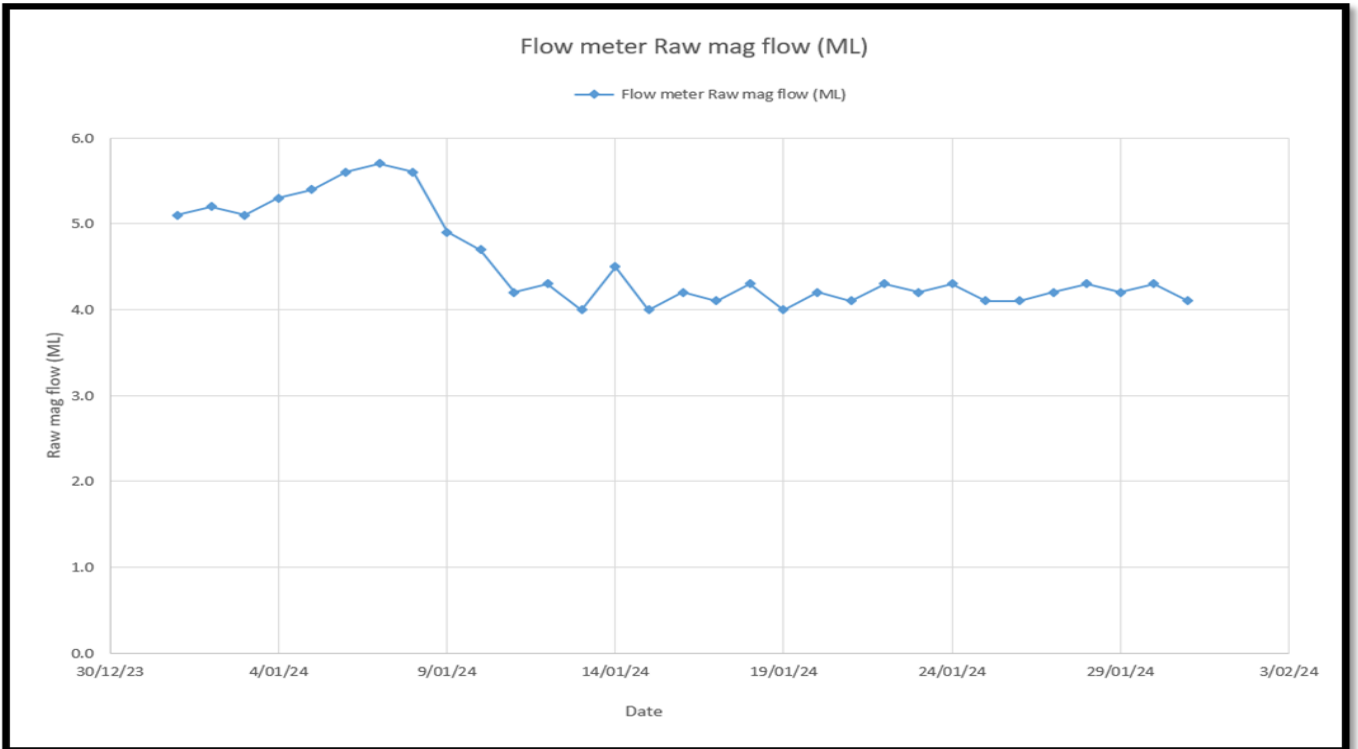
Oxley Street and Wharf Gardens	General maintenance carried out. Rubbish removal, pruning and mulching.
Staff Training	Nil.

TOWN SERVICES– Troy Hayman, Team Leader	
Location	Work Carried Out
Work Requests	Actioned and ongoing on a daily basis as requested.
Cemetery	Prepared two (2) graves and replaced headstone on another.
Rest Areas	Weekly cleaning and water pressure clean of new toilets - 65km Cobar Road.
	Monthly service and roadside rubbish removal.
	Replenished rest area water and repaired tank at the rest area 65km Enngonia Road.
Staff Training	Nil.
General Works	Cleaned drains after rain event.
	Set up pump on Brewarrina Road to drain water.
	Pumped out water from houses inundated after rain event.
	Dug out culvert at Hungerford to drain water from airport.
	Town mowing ongoing.
	Pipe installed during levee bank repairs.
	Whipper snipped CBD precinct in preparation for Australia Day.
	Picked up trees from BOBEC.
	Mowed airport proper, around airport lights and outside airport area.
	Picked up trees at Cooligan Oval.
	Removed gum tree from main street.
	Assisted Australia Day preparations with tables, tents and chairs.
	Cold mix applied to gutter edges in Tudor Street.
	Gravel applied to levee bank pump station behind the pistol club.
	Fallen tree removed from boat ramp.
	Set up pump in Oxford Street as a result of rain event.
	Connected pipes to the levee flood gate at the pistol club.
	Replaced "Give Way" sign in Yanda Street.
Slashed cemetery.	
Line marking of 45 parking bays in front of Bourke Bowling Club.	
Removed concrete slabs from BOBEC.	

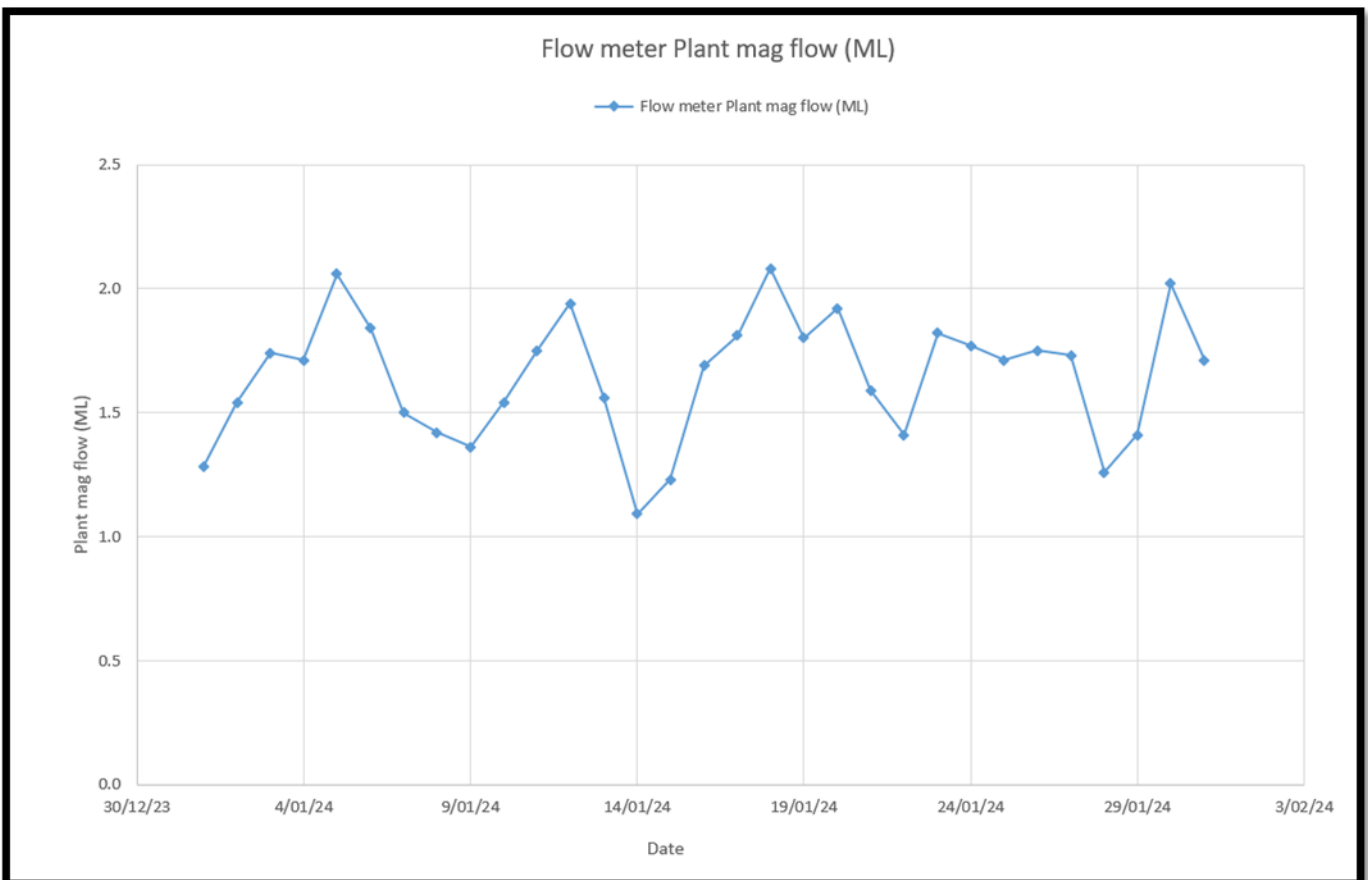
WATER & WASTEWATER – Shane Hopley, Team Leader	
Water Supply Planned Maintenance	
6 Sturt Street	Dug 50mm filtered water main and repaired main.
9 Wilson Street	Dug 200mm filtered water main and repaired main.
4 Moculta Street	Dug 100mm filtered water main and repaired main.
26 Darling Street	Dug 150mm filtered water main and repaired main.
36 Mitchell Street	Repaired leaking 20mm filtered water service.
22 Meek Street	Repaired leaking 20mm filtered water service.
12 Tarcoon Street	Repaired leaking 20mm filtered water service.
51 Hope Street	Repaired leaking 20mm filtered water service.
17 Oxley Street	Leaking filtered water internal.

WATER & WASTEWATER – Shane Hopley, Team Leader	
Water Supply Planned Maintenance	
Main Street	Repaired leaking 25mm raw water service.
Main Street	Repaired leaking 25mm raw water service.
Merrere Street, Byrock	Dug 50mm raw water main repaired leak.
7 Adelaide Street	Dug 100mm raw water main repaired leak.
60 Tarcoon Street	Dug 150mm raw water main repaired leak.
Oxley Street	Raised hydrant for road works.
8 Wilson Street	Repaired leaking 25mm raw water service.
17 Oxley Street	Repaired leaking 25mm raw water service.
15 Moculta Street	Dug 100mm raw water main repaired leak.
17 Charles Street	Dug 100mm raw water main repaired leak.
35 Anson Street	Dug 100mm raw water main repaired leak.
61 Mertin Street	Repaired leaking 25mm raw water service.
Short Street	Dug 100mm raw water main repaired leak.
28 Short Street	Dug 100mm raw water main repaired leak.
22 Moculta Street	Repaired leaking 25mm raw water service.
3 Charles Street	Repaired leaking 25mm raw water service.
97 Oxley Street	Sewer Choke.
19 Wortumurtie Street	Sewer Choke.
63 Anson Street	Sewer Choke.
97 Oxley Street	Sewer choke.
2 Mitchell Street	Sewer choke .
4 Mitchell Street	Sewer choke.
71 Anson Street	Sewer choke.
2 Sturt Street	Sewer Choke.
110 Hope Street	Sewer Choke.
122 Hope Street	Sewer choke.
Exhibition Centre	Sewer choke.
Becker Street Station	Sewer Choke.
137 Anson Street	Sewer Choke.
4 Moculta Street	Sewer Choke.
4/66 Tudor Street	Sewer Choke.
Sewer Pump stations	Anson Street Electrical Fault Kept checking all sewer pump stations after rain event as sewer system was full.

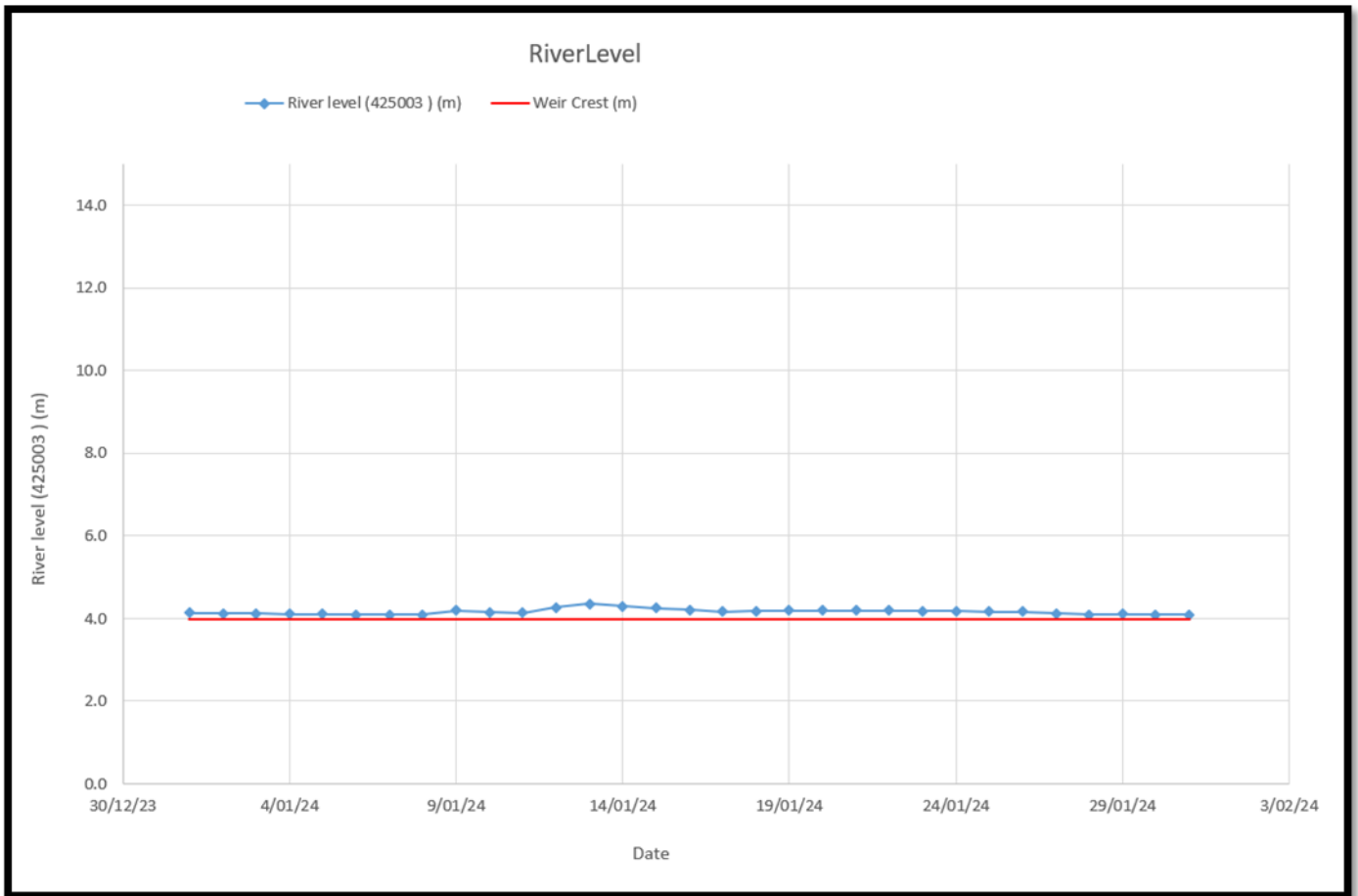
Raw Flow Meter



Water Treatment Plant Flow Meter



Current River Levels



Bourke / North Bourke Monthly Readings

Month	Bourke Raw water ML	Filter water magflow pump 2 ML	Raw Water North Bourke KL	Filter Water North Bourke KL
January 2023	178	45	22,546	1,254
February 2023	170	43	32,365	1,534
March 2023	179	54	30,210	1,325
April 2023	138	44	29,421	1,526
May 2023	87	41	11,944	2,130
June 2023	75	41	10,125	2,135
July 2023	71	40	8,850	1,832
August 2023	99	38	11,568	1,996
September 2023	137	42	27,685	1,865
October 2023	165	48	37,524	1,542
November 2023	151	48	27,809	2,564
December 2023	155	48	33,663	3,640
January 2024	141	48	20,363	2,761

Abattoirs Monthly Readings

Month	Abattoir Raw Water consumption			Abattoir Filtered Water consumption		
	Total ML	Daily Average ML	Peak Day ML	Total ML	Daily Average ML	Peak Day ML
May-23	2.014	0.060	0.172	6.132	0.190	0.570
Jun-23	1.025	0.034	0.146	9.320	0.320	0.670
Jul-23	1.03	0.033	0.101	10.016	0.320	0.600
Aug-23	1.033	0.034	0.136	7.900	0.250	0.420
Sep-23	2.153	0.071	0.169	13.100	0.430	0.800
Oct-23	2.025	0.065	0.242	11.100	0.350	0.700
Nov-23	3.91	0.130	0.15	10.800	0.360	0.500
Dec-23	5.27	0.176	0.23	10.000	0.333	0.800
Jan-24	2.7	0.090	0.15	10.600	0.353	0.700

Council’s Water Access Licences – WAL’s

Work Approval	Extraction Site	Site Name	Start meter read 01/07/2023	Meter read Dec-23	usage Year to Date	Water Access Licence	Comment
85CA753414	ESID 121627	Water Plant TWS	16043.5	16961.5	918	ML	3200ML
85CA753420	ESID 121630	North Bourke TWS	1930.965	2103.363	172.398	ML	300ML
85CA753421	ESID 121630	North Bourke Abs	34.023	54.911	20.888	ML	
85CA753599		Wanaaring Station	23.298	46.587	23.289	ML	25ML
85CA751207	24634	Engonia Village TWS	47.653	91.298	43.645	ML	150ML
85CA753412	ESID 121626	(LWU Louth)	34.09	70.125	36.035	ML	25ML
85CA751215	24639	Fords Bridge TWS	3.701	5.51	1.809	ML	2ML
85CA751240	32585	Walken Bore No1	19.005	19.005	0	ML	100ML
	148936	Walken Bore No2	128.567	128.567	0	ML	
	148937	Belvedere Bore	29.469	31.089	1.62	ML	
	209518	Stoney Rise Bore	26.844	41.236	14.392	ML	
	222419	Toll Bore			0	ML	
85WA753906		Gumbalie			0	ML	No Meter Required Road works Bore
90WA836011	208200	Rainbar or Tichaluka			0	ML	No Meter Required Road works Bore
90WA836179	211161	Rainbar or Tichaluka			0	ML	No Meter Required Road works Bore
85CA753031	ESID 12002	Golf Course			0	ML	320ML
85CA752937	ESID 119950	Exhibition Centre			0	ML	29ML
NA	NA	Byrock	0	2.676	2.676	ML	Meter installed October 2023

Water Quality Data Summary

Process	Parameter	Minimum	Average	Maximum	Lower critical lim	Upper critical lim	No. of samples
River level	River level (425003)	4.08	4.15	4.35	3.9		31
Raw Water	pH	7.14	7.40	7.74			31
Raw Water	turbidity	124.00	393.94	934.00			31
Filtered water	pH	7.64	7.75	7.90	6.5	8.7	31
Tower	Free Cl2	1.56	3.06	4.31	0.2	5.0	31
Bourke High School	Free chlorine	1.60	1.63	1.70	0.2	4.0	3
Bourke High School	pH	7.50	7.50	7.50	6.5	8.5	3
Bourke High School	Turbidity	0.18	0.19	0.22	0.0	0.5	3
WTP	Free chlorine	2.84	2.84	2.84	0.2	4.0	1
WTP	pH	7.50	7.50	7.50	6.5	8.5	1
WTP	Turbidity	0.16	0.16	0.16	0.0	0.5	1
Bourke Primary Sch	Free chlorine	1.25	1.25	1.25	0.2	4.0	2
Bourke Primary Sch	pH	7.53	7.53	7.53	6.5	8.5	2
Bourke Primary Sch	Turbidity	0.19	0.19	0.19	0.0	0.5	2
Meadows Rd	Free chlorine	1.60	1.60	1.60	0.2	4.0	1
Meadows Rd	pH	7.56	7.56	7.56	6.5	8.5	1
Meadows Rd	Turbidity	0.23	0.23	0.23	0.0	0.5	1
Mitchell St	Free chlorine	1.80	1.80	1.80	0.2	4.0	2
Mitchell St	pH	7.46	7.46	7.46	6.5	8.5	2
Mitchell St	Turbidity	0.18	0.18	0.18	0.0	0.5	2
Alice Edwards Villa	Free chlorine	1.00	1.00	1.00	0.2	4.0	1
Alice Edwards Villa	pH	7.60	7.60	7.60	6.5	8.5	1
Alice Edwards Villa	Turbidity	0.25	0.25	0.25	0.0	0.5	1

Health Guidelines

Bourke drinking water supply scheme CCPs - summary				
Parameter	Frequency	Target Limit	Alert Limit	Critical Limits
CCP 1 Filtration				
Turbidity (NTU)	Continuous	<0.2	>0.45	>0.5
CCP 2 Chlorine Disinfection				
Free chlorine (mg/L)	Continuous	1.5 – 2.5	<1.0	<0.6mg/L winter <1.2mg/L summer
CCP 3 Fluoridation (future)				
Fluoride (mg/L)	Continuous	0.95 - 1.05	<0.95 or >1.2	>1.5
CCP 4 Integrity of Reservoirs				
System integrity (sealed and secure)	Weekly	No evidence of integrity breach	Integrity breach	Visual evidence of contamination
Bourke drinking water supply scheme OCPs - summary				
Parameter	Frequency	Target Limit	Alert Limit	Critical Limits
OCP 1 Oxidation				
Iron (mg/L)	Weekly	<0.05	>0.05	>0.1
Manganese (mg/L)	Weekly	<0.05	>0.05	>0.1
OCP 2 Coagulation, Flocculation, Clarification				
Turbidity (NTU)	Continuous	<1	>2.5	>5
UV Transmittance (%)	Continuous	>80	70 - 80	<70
OCP 3 UV Disinfection				
Status	Continuous	Operational	Operational but alarming	Offline

Treatment Plant EPA Licence Compliance

Record of Effluent Analysis

Pollutant	Unit Of Measure	Licence 100 Percentile Concentration Limit	January 2024 Test	December 2023 Test
Oil & Grease	mg/L	10	No Flow	No Flow
pH		6.5-8.5	No Flow	No Flow
Nitrogen (total)	mg/L	15	No Flow	No Flow
Phosphorus (total)	mg/L	10	No Flow	No Flow
Total suspended solids	mg/L	20	No Flow	No Flow
Biochemical oxygen demand	mg/L	15	No Flow	No Flow

Council notes the provisions of clause L2.5 (a) and (b) of its licence conditions of a chlorophyll exemption due algal growth, which also exempts the above exceedances.

- Rainfall in Bourke for January 2024 it was 140mm.
- Hottest day in Bourke for January 2024 it was 43.2 degrees.
- Coldest day in Bourke for January 2024 it was 16.2 degrees.

Recommendation

That the report of the Manager Works regarding Engineering Services - Parks and Gardens, Town Services and Water and Wastewater Activity for the month of January 2024, as presented to Council on Monday, 26 February 2024, be noted.

21.4 PLANNING, REGULATORY & ENVIRONMENTAL SERVICES ACTIVITY REPORT

File Number: 1102,1322,1059,1165
Author: Dwayne Willoughby, Manager Planning, Regulatory and Environmental Services
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Development Approvals – December 2023			
Delegated Authority or Council	Consent Type & Consent No.	Subject Land	Nature of Development
Nil			
Total value of Approved works for December 2023			= \$0
No. of Development Application & Complying Development Approvals for December 2023			= 0

Development Approvals – January 2024			
Delegated Authority or Council	Consent Type & Consent No.	Subject Land	Nature of Development
Nil			
Total value of Approved works for January 2024			= \$0
No. of Development Application & Complying Development Approvals for January 2024			= 0

Building Services Report December 2023 and January 2024	
Location	Work Carried Out
Work Requests	Actioned and ongoing.
Contractors	Maintenance works completed as required. Upgrade works completed as per Operational Plan.

Animal Control – December 2023		
Bourke Shire Council Holding Facility	Dogs	Cats
Animals in Pound beginning of Month	4	0
Seized Animals	0	0
Surrendered Animals	0	0
Total	4	0
Euthanised	4	0
Released from Pound	0	0
Rehomed/Adopted	0	0

Escaped from Pound	0	0
Died in Pound	0	0
Animals Remaining at End of Month	0	0
Total	4	0
Stock Rested in Stock Yards	152	

Animal Control – January 2024		
Bourke Shire Council Holding Facility	Dogs	Cats
Animals in Pound beginning of Month	0	0
Seized Animals	5	0
Surrendered Animals	4	0
Total	9	0
Euthanised	0	0
Released from Pound	0	0
Rehomed/Adopted	0	0
Escaped from Pound	0	0
Died in Pound	1	0
Animals Remaining at End of Month	8	0
Total	9	0
Stock Rested in Stock Yards	0	

- Attended complaints in regard to dogs causing trouble to the general public.
- Ongoing patrols of the township enforcing the Companion Animal Act.
- Water sampling for the township, villages and Darling river, as required.
- Patrols of Councils Reserves.

Swimming Pool Attendance for December 2023	
Adults	333
Children (2+)	1093
Children (<2)	112
School Groups/Other	111
Total for Month	1649
Swimming Pool Attendance for January 2024	
Adults	324
Children (2+)	1368
Children (<2)	111
School Groups/Other	0
Total for Month	1803

Recommendation

That the report of the Manager Environmental Services regarding Planning, Regulatory and Environmental Services Activity, as presented to Council on Monday, 26 February 2024, be noted.

21.5 GENERAL MANAGER'S ACTIVITY REPORT

File Number: 4170
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Current Situation

Relevant activity by the General Manager for the months of December 2023 and January 2024, including meetings and discussions with external organisations, were as follows:

December 2023

Day	Date	Meeting	Location
Monday	04/12/2023	Attended meeting with Ben Carey and Shagofta Ali – DPIE – Application for EOI National Water Grid Fund 2024	Conference Room
Wednesday	06/12/2023	Attended Yana Karrka Meeting – Environmental Water Strategy	Back O' Bourke Exhibition Centre
Thursday	07/12/2023	Attended with the Mayor the World Gliding Championships Mayoral Welcome	Soul Foods Depot Narromine
Friday	08/12/2023	Along with the Mayor, attended the Alliance of Western Councils Board Meeting	Western Plain Cultural Centre
Tuesday	12/12/2023	Along with the Mayor, attended the Bourke Public School end of year presentation	Bourke Public School
Tuesday	12/12/2023	Along with the Mayor, attended the Bourke Development Roundtable in attendance was the Premier of NSW the Hon. Chris Minns and Minister for Agriculture, Regional NSW, Western the Hon. Tara Moriarty	Bourke Full Gospel Church
Tuesday	12/12/2023	Along with the Mayor, met with the Premier of NSW the Hon. Chris Minns to show case Bourke.	Bourke township
Thursday	14/12/2023	Spoke with Ben Walker – Advisor , to Dugald Saunders Member for Dubbo, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources, Leader of the Nationals.	Phone discussion
Monday	18/12/2023	Attended Bourke Shire Council Meeting	Council Chambers
Monday	18/12/2023	Attended Mayor Christmas Party	Back O' Bourke Function Centre
Thursday	21/12/2023	Spoke with Nikki Jones – Administration and Liaison Advisor from the Office of the Hon Jenny	Phone discussion

		Aitchison's office., regarding a visit by the Minister in January 2024	
--	--	--	--

January 2024

Day	Date	Meeting	Location
Sunday	07/01/2024	Along with the Mayor, met with the Hon. Jenny Aitchison MP, Minister for Regional Transport and Roads.	Bourke and Enngonia
Monday	08/01/2024	Met with the Hon. Jenny Aitchison MP, Minister for Regional Transport and Roads along with senior Roads staff.	Conference Room
Tuesday	09/01/2024	Spoke with Acting Inspector Matthew Gava – Bourke Police	Phone discussion
Wednesday	10/01/2024	Met with Acting Inspector Matthew Gava, – Bourke Police	Conference Room
Wednesday	10/01/2024	Spoke with Col Jones – SES deputy Zone Commander	Phone discussion
Wednesday	10/01/2024	Spoke with Kathy Whiteman – NSW Health	Phone discussion
Friday	12/01/2024	Spoke with Alister Ferguson – Excutive Director Maranguka	Phone discussion
Monday	15/01/2024	Met with Pam Simpson	Private House
Tuesday	16/01/2024	Met with Andreas Buisman - Sculpture	Bakery
Wednesday	17/01/2024	Spoke with Jillian Kilby – The Stable Group – Restoring Our Rivers project	Phone discussion
Wednesday	17/01/2024	Spoke with Justine Campbell – RDA – Restoring our Rivers project	Phone discussion
Wednesday	17/01/2024	Along with the Mayor, travelled to Cunnamulla for the opening of the Hot Pools and Warrego walk project	Cunnamulla
Monday	22/01/2024	Met with Justine Campbell – RDA	Conference Room
Wednesday	24/01/2024	Attended meeting Maranguka – Palimaa Data Platform	Back O' Bourke Conference facility
Thursday	25/01/2024	Along with the Mayor attended welcome function for Australia Day ambassador – Andrew Lock	North Bourke Hotel
Friday	26/01/2024	Along with the Mayor attended Australia Day activities	Darling Park
Tuesday	30/01/2024	Spoke with Paul Loxley – Tour De OROC	Phone discussion

“From the General Manager’s Desk” columns, which appear in the Western Herald Newspaper during December 2024, are provided below. No columns were published in January 2024 due to the closure of the Western Herald for the holiday period.

7 December 2023

Christmas in the Park

All is in readiness for Friday evenings Christmas in the Park event (8/12/2023) being held from 5:30pm until 8.00pm in Central Park. With Council again partnering with Maranguka Community Hub, another great event is envisaged with Jumping castle, food stalls, homemade goodies, crafts, candles, local jewellery to name just a few. There will also be cool drinks and delicious food from the Men’s Shed, Schools and others. Dress your car up for Christmas and join Bourke’s Historic Vehicle Club for the People’s Choice Awards, judging starts from 5:30pm. Support local business, schools and clubs this Christmas and shop local. Santa and his Elves will be visiting with all community members and visitors being most welcome.

Electric Vehicle Charges

I question the viability and practicality of electric vehicles in remote localities. Despite seeing the odd electric vehicle recharging at the NRMA EV charging station at the corner of Mitchell and Sturt streets, in Bourke, I have worked out that, for me and my circumstances, an EV would bring with it a case of range anxiety. Simply put, range anxiety is the fear that an electric vehicle will not have enough battery charge to reach its destination, leaving its occupants stranded. I consider that many western based people would suffer the same range anxiety affliction both in the purchase process and following any acquisition!

Back in 2017, the NRMA organisation committed \$10 million in what it calls “social investment” by providing charging infrastructure in regional localities across NSW. To their credit, the NRMA network has grown to over 100 chargers across regional and remote communities and enabled over 1.7 million km of free charge to EV drivers, including obviously the chargers at Bourke.

The NRMA has now recently advised that to ensure they can continually reinvest in their network and offer more locations to charge across Australia, they have introduced a fee for the use of their chargers. In this regard, from late October 2023 all chargers across the NRMA Electric Network now require payment with users being required to pay via the My NRMA smartphone app. With other charging stations already coming at a cost to users, the decision by the NRMA seems fair to me.

Scams

A scam is a way of tricking people into handing over money or personal details. Scammers seek to reach us in a variety of ways including via text or SMS, by phone, email, by social media, through websites and in-person. Scammers reach out to us so that they can pursue investment scams, buyer and seller or product and service scams, threats and extortion scams, job and employment scams, impersonation scams, unexpected money scams and romance scams. It is difficult to know what’s genuine and what’s not. With the use of cash as a percentage of all transactions being at an all-time low of 13% and falling, and based on the current downward trajectory and decline, Chanel 9 news recently reported that “cash will be dead” with three (3) years. I’m not so sure of that timing but with most payments now being made by electronic means, it certainly makes it more

necessary than ever to be aware of scammers and their despicable methods to get at all of us, particularly elderly residents.

Last week was Scams Awareness Week. When reading some information during the Week, I considered it a timely reminder that anyone can fall victim to a scam. As well as learning more about the different types of scams and how to spot them, the documentation suggested starting a conversation with family members or friends. You might know the red flags to watch out for, but do your loved ones? Raising awareness and educating yourself and others are important steps to help combat scams and even prevent them from happening in the first place.

I mentioned a variety of scams above, but I will limit my comments to three (3) types of scams. Impersonation Scams. Have you ever received a call or an SMS out of the blue that just didn't seem right with the caller/texter stating that they're from a bank or other service company (eg NBN or a telephone provider)? In calling you they're asking you to authorise transactions, make a payment, or provide personal information. You're not alone, with the Australian Government's Anti-Scam Centre advising that three in four reported scams include some form of impersonation of a legitimate entity. The big question is how can you be sure that the person calling you is really from where they say they're from? Not easy to answer, however be aware that banks don't ask you to transfer funds to another account or ask for your passcode. Remember not to share your passcodes with others; avoid using phone numbers or links from text messages and check contact information using a trusted source such as the company's website.

Investment Scams. To date in 2023, Australians have lost over \$240 million to investment scams. Investment scams are often sophisticated which means they can be hard to spot. Investment opportunities offering fast results and big returns can have the potential makings of a scam. Common investment scams include unsolicited investment offers such as cryptocurrency, fake corporate or treasury bonds, and fake share IPOs (Initial Public Offerings); people claiming to be from reputable businesses; fake endorsement of an investment or other business opportunities from celebrities; and early access to superannuation with a fee. If looks too good to be true, it's a fair chance it is.

Buyer/seller scams. Buying or selling on an online selling platform is great when it's quick and hassle-free. However, scammers are popping up everywhere, so it's harder to stay safe online. Here are some red flags to look out for: being approached by someone who has no profile photo; the price seems too good to be true; a request for personal information such as your phone number or email; the buyer overpays for an item and wants you to refund the excess amount, or the buyer wants to pay using a gift card or wants to send a prepaid shipping label.

In this day and age, we all need to be very cautious in our dealings. Most of the financial institutions have a significant amount of information on their websites regarding scams and it's worthwhile to have a regular read so that not only do you maintain your awareness, but you can have that discussion with your elders in a bid to avoid the pain of potentially being scammed.

Christmas Close Down

With the Christmas/New Year period rapidly approaching it is advised that, as in previous year's, Council will close its main Office and Library during the period between Christmas Day and New Year's Day. All other facilities (including the Swimming Pool, Waste Depot and Back O' Bourke Exhibition Centre) will also be closed on Christmas Day and re-open during the balance of the

Christmas/New Year period but may operate with changes made to the hours and days of operation, as required. Council will continue to provide essential services to ensure the health and safety of the community, during this Christmas/New Year Period and during January, when many staff are on leave.

Accordingly, it is advised that Councils Shire Office and Library will close at 4.30pm on Thursday, 21 December 2023 and re-open at their respective regular opening times on Monday, 8 January 2024.

Council will be uploading a list of opening times for its various facilities in coming days to its website. (<https://bourke.nsw.gov.au>). If you have need to contact Council due to an emergency during the closedown period, you can contact the Duty Officer on 0419 722 055.

“Light up the Night” Competition

The Back O’ Bourke “Light up the Night” Christmas Competition is being held again this year. Stock up on your Christmas decorations and lights by purchasing them from our local businesses and be in the running to win the award as the best Christmas Light display in Bourke for 2023. Residents and business operators are encouraged to decorate their home or business premises and get into the festive season.

Judging will commence next Thursday, 14 December until Sunday, 17 December 2023 with the winners to be announced over 2WEB on Tuesday 19 December 2023 with business voucher prizes to be won. If you wish to nominate a house or a business, simply email the name and address of the property to info@backobourke.com.au or phone the Back O’ Bourke Information and Tourism Centre on 6872 1321.

Quote: “Catch it [mental health struggles] early, and then don’t wait till it’s too late. Actually, go out, seek help, and let them [friends] know that it’s OK not to be OK.” Goanna Academy Principal and former Rugby League player, Greg Inglis, talking in the Sydney Morning Herald.

14 December 2023

Murray Darling Basin Plan

Despite the best efforts of numerous Murray Darling Basin based organisations and councils, including Bourke Shire, Thursday 30 November 2023 saw amendments to the Murray-Darling Basin Plan passed by the Federal Parliament which legislated an extension to the timeframe for delivering the basin plan by three (3) years and removed a cap on water buy-backs that was introduced by the previous government.

Titled “Restoring Our Rivers”, the legislation seeks to ensure that the goals of the original 2012 Basin Plan, which sought that environmental water flows in the Basin were restored by 3,200 gigalitres a year, are achieved. This followed an audit which found that the original Basin Plan would fall short by some 750GL of water by the original deadline of June 2024.

About 315GL of the shortfall is due to major water saving projects either running late or failing to materialise. The legislation provides that the States responsible for this infrastructure should deliver the infrastructure by 2026. The legislation extends a deadline for the recovery of 450GL of

environmental water to ensure flows to South Australia to 2027. It also lifts a cap on buybacks to allow the government to purchase more water for the environment.

From Councils perspective we are concerned about the impacts of the legislation on the Bourke Shire community. We were keen to see more detail on how government agencies would implement the final stages of the plan by utilising other options for water recovery to avoid further buy-backs. The Bourke LGA has already paid a significant price in respect of the impacts which resulted from the implementation of CAP in 2006 and buybacks in 2008 and 2009, and these concerns have only been exacerbated because of this new legislation.

Council Meeting

Council's final meeting for 2023 will be held on Monday 18 December 2023 in the Council Chamber, 29 Mitchell St, Bourke, commencing at 9.15am. Members of the public are most welcome to attend either in person or via a webcast link available at the time of the meeting on Councils website: <https://bourke.nsw.gov.au> With the Local Government Elections being held in September 2024, if you are a prospective candidate, attending a Council meeting is a good place to start, either as part of your decision-making process to run or not, or in terms of becoming familiar with Council's meeting processes.

As per normal arrangements, a Public Forum is scheduled prior to the meeting, commencing at 9.00am, if required. If you wish to participate in the Public Forum and address the Council, it is requested that you please contact Councils Executive Assistant, Margo Anderson, on phone 6830 8000 or by email at ea@bourke.nsw.gov.au by 4.00pm tomorrow, Friday 15 December 2023. Such timing, prior to the Council meeting, will allow your item to be placed on the Forums agenda and Councillors advised accordingly. Please note that there is no Council meeting scheduled for January 2024.

Solar and SunSPOT Webinar

SunSPOT is an electronic tool specifically designed to help households and small business navigate the somewhat confusing and highly technical solar sales market. Funded by Government, SunSPOT was *not* built to help solar companies find customers. Rather it is a tool that uses algorithms, 3D spatial mapping data and Bureau of Meteorology (BOM) weather data that delivers accurate and tailored estimates that account for local sunshine patterns. It also considers any shading from nearby structures, the shape, slope and orientation of the roof planes, locally relevant electricity plans and information about your usage to assist users make decisions regarding solar opportunities.

If you are interested in finding out how much you can save on your electricity bills with solar, how many solar panels you will need, how many panels you can fit on your roof and will a battery pay for itself, then access the SunSPOT website and they will assist in providing answers. With electricity prices continuing to soar, the website is a great opportunity to find out more about this potential cost saving opportunity. Head to: <https://www.sunspot.org.au/why-you-can-trust-sunspot>

Christmas In the Park

A most successful "Christmas in the Park" event was held in Central Park on Friday 8 December 2023. With the event being a partnership between Council and Maranguka Community Hub, the

annual event proved again to be another fantastic community event with Central Park transformed into a wonderland for all kids with activities aplenty. A big thank you to all who contributed to the staging of this important community event, the biggest yet. The next public event is Australia Day activities to be held on Friday, 26 January 2024 at the Bourke Wharf precinct.

2022/2023 Annual Report

Section 428 of the Local Government Act requires that within 5 months after the end of each year, a council must prepare an Annual Report as to its achievements and activities along with addressing numerous other statutory matters. A copy of Council's Annual Report must be posted on the council's website and the Minister notified of the appropriate link to access the report on the council's website.

Councils 2022/2023 Annual Report was uploaded to Councils website on Thursday 30 November 2023 and the Minister advised accordingly. For information, the Report can be viewed on Councils website by accessing the home page and by then scrolling down to the section "Noticeboard" where there is a link to the Report which includes reports on Councils Delivery Plan along with Councils audited financial reports for 2022/2023.

Mosquitos

Following the solid rainfalls that occurred around Bourke during the latter parts of last month, and when coupled with the significantly warmer weather now with us, it is considered appropriate to again raise the need for precautions to be taken against the annoying bites of mosquitoes. Capable of spreading viruses such as Ross River, Japanese encephalitis (JEV) and Murray Valley encephalitis, mosquitoes should be taken seriously. Granted that serious illness and hospitalisation from these viruses is rare, the more mosquitoes, the greater the risk. The best protection against mosquitoes and the diseases they carry is to avoid mosquito bites. You can protect yourself and family by wearing and reapplying repellent and covering bare skin whilst outside. In terms of the repellent, it should contain DEET, picaridin or oil of lemon eucalyptus and should be used on any areas of exposed skin and reapplied regularly. In respect of covering up, it is a case of wearing light, loose-fitting long-sleeved shirts, long pants, and covered footwear with socks, particularly at dawn and dusk when mosquitoes are at their most active.

The other important defence against mosquitoes is to keep them out of your house. Close your doors and windows when indoors or install fly screens where possible. You can also use mosquito nets around beds or when camping. Mosquitoes breed in stagnant water, so take the opportunity to remove items that might collect water from around the home such as pot plant saucers, toys, and old tyres.

I note from the NSW Health website, "current as at 28 November 2023", that a free Japanese encephalitis virus vaccination is available for people aged 2 months or older who live or routinely work in specified Local Government Areas, of which the Bourke LGA is one. In addition to living in the Bourke LGA, you must also regularly spend time outdoors, placing them at risk of mosquito bites, **or** are experiencing homelessness or are living in conditions with limited mosquito protection (e.g. tents, caravans, dwellings with no insect screens), **or** are engaging in outdoor flood recovery (clean-up) efforts, including repeated professional or volunteer deployments. If you meet these criteria, it is suggested that you contact your GP, pharmacist, or Aboriginal Medical Service

to discuss the vaccination. NSW Health also advise that it has secured a limited supply of JE vaccines. Supply to Australia is limited by global ordering constraints.

Quote: “Why a struggling Test opener gets to nominate his own retirement date. And why a player at the centre of one of the biggest scandals in Australian cricket history warrants a hero’s send-off?” Former Test Fast Bowler, Mitchell Johnson, taking aim at incumbent player, David Warner, on Warner’s retirement plans.

21 December 2023

Premiers Visit

It was a very busy day last Tuesday with a visit to Bourke by NSW Premier, the Hon Chris Minns MP. It was certainly the Premiers first visit to Bourke in his capacity as Premier. Weather wise Bourke certainly turned it on with a top temperature on the day of 39 degrees. Whilst I acknowledge that it has been hot everywhere, the difference with summer temperatures in Bourke is that the heat is sustained as opposed to Sydney where, after a very hot day, a southerly buster generally comes through late afternoon to shave 15-20 degrees off the day’s temperature to cool everything down. Mayor Barry took the opportunity to talk to the Premier, focusing his time with him on the issue of water security for Bourke and Councils associated push for the Government to increase the height of the Bourke Weir.

Also in Bourke last Tuesday was the Hon Tara Moriarty MLC, Minister for Agriculture, Minister for Regional NSW and Minister for Western NSW. In town as part of Bourke being chosen as one of the nine (9) locations around the State for roundtable discussions regarding the NSW Governments review of the Regional Development Act and the Governments development of a new Regional NSW Investment Strategy the Minister was keen to hear of local needs and priorities to help guide Government investment in regional areas. Whilst Council obviously took the opportunity on the day to put forward its views on regional development opportunities for our community, members of the community are also able to give feedback on the future of regional development in NSW. If you would like to lodge a submission, you can provide feedback online by visiting www.haveyoursay.nsw.gov.au or by accessing the Governments website at www.nsw.gov.au/regional-development-roadmap and completing the online survey. Submissions close on Wednesday 31 January 2024.

On the issue of regional development, and whilst Sydney is a good place to visit, I struggle to understand how the average person can afford to live there and deal with the traffic. I have been an interested observer, from afar, of the traffic mayhem that has resulted following the opening of the Rozelle Interchange at the eastern end of Victoria Rd in Sydney. I am most familiar with this part of Sydney where, with the old road, it was a sweeping left turn at the end of Victoria Rd to go into the Sydney CBD or await a green light to turn right to go to Glebe. With the opening of this new interchange, traffic at this intersection basically came to a stop with reports of people sitting in traffic for 10 minutes and travelling just 90 metres. That’s a paltry average speed of 0.54 kilometres an hour! In most regional localities across the State, you can move from your house and be at work well within 10 minutes and that alone is a big benefit of living in the regions.

Australia Day

Friday 26th January 2024 is the date for Australia Day 2024. All residents and visitors are invited to join Bourke Shire Council, the Rotary Club of Bourke and the Bourke community to help reflect, respect and celebrate during our breakfast and awards ceremony commencing at 8am. With the official ceremony and ambassadors address commencing at 9am in Darling Park Bourke - corner of Sturt and Mitchell Street, Bourke, all community members and visitors to our town are invited to attend and be part of the morning's activities. At the conclusion of the ceremony those in attendance will be able to help themselves to a piece of the giant Australia Day lamington tower cake. Following the breakfast celebrations, all are invited to head to the Bourke War Memorial Olympic Pool Complex where its free entry for the day with free slushies also available to help shake the summer heat. During the afternoon there will also be plenty of pool activities and games for the entire family. So come along and join in a day of activity.

Waste Collection

There will be no domestic waste collections from the kerbside in Bourke on Christmas Day, Monday 25 December 2023. Rather, for those residents who normally have their domestic waste bins collected on a Monday, it is requested that these residents place their bins at the kerbside on Saturday evening, 23 December 2023. This will then allow the collection to be undertaken on Sunday morning, 24 December 2023. The New Year's Day collection on Monday 1 January 2024, will be undertaken as per normal arrangements.

For those businesses who are customers of Councils Trade Waste Service, it is advised that there are no changes to the trade waste collection cycle over the Christmas/New Year period.

Road Work

Councils Roads Manager, Paul Flanagan, was very upbeat recently when he advised me that Council Road Crews had completed gravel re-sheeting works on Councils Rural Local Road (RLR) 10 from Trilby Station to the Central Darling boundary in the southwest section of the Shire. This is a great job to have completed and my thanks go to team leader, Paul Gibson, and his competent team. With work on sealing the section of road from Louth to Trilby Station programmed to commence in the new year, the works completed to date will assist residents and tourists alike with access during periods of dry times inhibited with the road having turned to bulldust in a number of areas making it difficult for all vehicles to travel on.

Whilst on the topic of roads and travelling, I would encourage everyone to take care on the roads over the Christmas/New Year holiday period. Speed, fatigue and alcohol are the big issues that contribute to accidents. Slow down, be rested and ensure that you take the appropriate breaks. If you intend to have a couple of drinks, ensure that you have a "Plan B" in place.

Christmas Close Down

Don't forget that over the Christmas/New Year period, Council will close its main Office and Library from 4.30pm today, Thursday, 21 December 2023 and re-open at their respective regular opening times on Monday, 8 January 2024. All other facilities (including the Swimming Pool, Waste Depot and Back O' Bourke Exhibition Centre) will also be closed on Christmas Day but re-open during the balance of the Christmas/New Year period. These facilities may however operate with

changes to the hours and days of operation, as required. Council will continue to provide essential services to ensure the health and safety of the community, during this Christmas/New Year Period and during January, when many staff are on leave. A list of opening times for its various facilities is available on Councils website: <https://bourke.nsw.gov.au>. If you have need to contact Council due to an emergency during the closedown period, you can contact the Duty Officer on 0419 722 055.

Christmas Wishes

I take this opportunity to join with Bourke Shire Mayor, Barry Hollman, his fellow Councillors and the staff of Bourke Shire Council in wishing everyone a joyous Christmas and a safe, happy and healthy 2024. This year seemed to have passed in a flash with the Darling River being at major flood level 12 months ago seeming to be in the very distant past.

Quote: “Can I refill your eggnog for you? Get you something to eat? Drive you out to the middle of nowhere, leave you for dead? — Clark Griswold, “National Lampoon’s Christmas Vacation”

Recommendation

That the report of the General Manager regarding General Manager Activity for December 2023 and January 2024, as presented to Council on Monday, 26 February 2024, be noted.

21.6 LIBRARY ACTIVITY REPORT - DECEMBER 2023

File Number: 2780
Author: Jodi Hatch, Library Manager
Authoriser: Melanie Milgate, Manager Economic Development
Attachments: Nil

Current Situation

The following items for the December 2022 and December 2023 period are presented for information.

Item	December 2022	December 2023
Loans	477	587
New Members	7	6
Internet/Word Processing	29	35
Wireless Tickets	7	24
Number of Visitors	497	512
Scans	10	19
Information Requests	39	55
Technical Assistance / Printing	29	38
Faxes/ Laminating	0	0

- Christmas Craft was held in the library during December 2023. The children enjoyed making baubles, decorations and Christmas cards.
- Library staff attended the Christmas markets in December 2023 with a variety of books available for sale, and also tables for children’s Christmas craft. The children enjoyed decorating porcelain baubles for their Christmas trees.



- The Library was well supported for the Online Trivia Christmas Special. Five (5) lucky participants were very happy to receive \$25 Booktopia vouchers.

Recommendation

That the report of the Library Manager regarding Library Activity for the month of December 2023, as presented to Council on Monday, 26 February 2024, be noted.

21.7 LIBRARY ACTIVITY REPORT - JANUARY 2024

File Number: 2780
Author: Jodi Hatch, Library Manager
Authoriser: Melanie Milgate, Manager Economic Development
Attachments: Nil

Current Situation

The following items for the January 2023 and January 2024 period are presented for information.

Item	January 2023	January 2024
Loans	524	649
New Members	8	13
Internet/Word Processing	8	51
Wireless Tickets	6	13
Number of Visitors	326	531
Scans	10	26
Information Requests	37	67
Technical Assistance / Printing	25	61
Faxes/ Laminating	0	4

- A range of school holiday activities were held in the Library during January 2024. There were weekly sessions of Code/STEM Club, a chess and board games afternoon and activity sessions for children. Colouring in, jigsaws and games were also available on a drop-in basis. There was good participation from children in the library enjoying the activities throughout the month.





- A Book Club for adults was started in January 2024, with 7 people signing up so far. The Book Club will meet in the library on a monthly basis. The Library has managed to obtain a number of book sets from other libraries for our members to read.

Recommendation

That the report of the Library Manager regarding Library Activity for the month of January 2024, as presented to Council on Monday, 26 February 2024, be noted.

21.8 TOURISM AND EVENTS ACTIVITY REPORT - DECEMBER 2023

File Number: T4.3
Author: Ben Nott, Coordinator Tourism Operations
Authoriser: Melanie Milgate, Manager Economic Development
Attachments: 1. BOBEC Statistics December 2023
 2. BOBEC Website Statistics December 2023

Background

The Tourism and Events Report provides Council with a status report relating to the activities of the Tourism Team through visual data including graphs and statistics to allow for the measurement of the team’s progress and performance.

Current Situation

During December 2023, the Tourism and Events Team participated in the following activities:

Back O’ Bourke Information and Exhibition Centre

Performance Indicator	November 2023	December 2023	Trend	% Change
Vend Turnover (ex GST)	\$11,883.30	\$11,156.36	- 726.94	- 6.12 %
Visitor Numbers	1047	1099	+ 52	+ 4.90 %
Email Enquiries	301	232	- 69	- 22.92%
Incoming Calls	174	166	- 8	- 4.70%
Website Enquiries	1,300	1,276	- 24	- 1.85 %
Exhibition Tickets	179	78	- 101	- 56.42%
PV Jandra Tickets	Not operational			
PV Jandra Cruises	Not operational			
Café Turnover (ex GST)	Closed for extensions			
Café Event Catering	3	3		0 %
Functions	10	4	- 6	- 60.00 %
Mt Oxley Tickets	38	8	- 30	- 78.95 %
Tour Groups	1	0	- 1	100.00%
Financial YTD Turnover (ex GST)	\$349,956.30	\$361,112.66	(\$11,156.36)	3.19 %

Back O’ Bourke Exhibition Centre

BOBEC continued operations 7 days per week in December 2023 with normal hours of 9.00am to 5.00pm Monday to Friday and 10.00am to 2.00pm on Saturday and Sunday, except for closures on Christmas Eve, Christmas Day, Boxing Day, 29 and 30 December 2023 and New Year’s Eve.

December was another busy month for the Back O’ Bourke Exhibition Centre Garden staff who have been mowing and cleaning up of areas around the site. Staff continued to conduct maintenance work around the site such as cleaning , repainting , oiling decks , updating procedures and mulching gardens.

The pontoon stairs at the “Wellbeing Area” are almost complete with the site being rehabilitated as work nears completion.

The information Centre has been quiet since the Café closed. Notwithstanding, visitors and locals continued to support the Centre by purchasing merchandise for Christmas.

Café and Functions

The Café renovations have commenced and have progressed without incident. The Café continued to provide catering utilising the Function Centre kitchen.

There were 4 functions booked in December. These included two (2) functions, one (1) Christmas Party and one (1) School Graduation.

Coach Bookings

There was one (1) tour group for the month.

Crossley Engine

The Crossley engine was started once per week during December to keep it “ticking over”.

Staff Training

Public Interest Disclosure (PID) training.

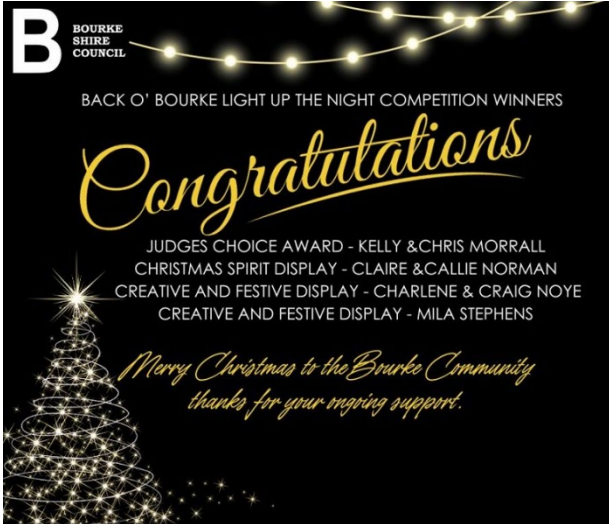
Visitor Numbers to the Back O’ Bourke Tourist and Information Centre

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Jan	560	325	326	302	348	386	782	1109	816	603	609
Feb	397	271	373	391	220	282	1043	386	630	725	557
Mar	1500	1051	1342	1612	1245	1274	1021	412	1389	1100	1006
April	3103	3146	3849	3118	3114	4024	3166	0	2387	2323	1709
May	3758	3988	4602	4073	3983	4770	3693	0	2564	2016	1713
June	4492	4275	5437	5199	4754	5634	4490	993	2366	2227	1971
July	5173	6241	6002	5941	5982	7614	6834	2570	1068	2998	2520
Aug	4410	4793	5078	4951	5051	5548	4052	1898	255	2557	2559
Sep	4275	4764	4489	4532	4246	4676	3601	3325	0	2203	2234
Oct	2383	2486	2370	2475	2463	3574	2222	5246	409	1094	1661
Nov	789	671	610	1031	876	1014	1220	1989	866	710	1047
Dec	207	242	272	281	255	630	860	1194	897	586	1099
Total	31,044	32,253	34,750	33,906	32,537	39,454	32,984	19,122	13,647	19,142	18,685

Events

Christmas Light Competition

The 2024 'Back O' Bourke Light Up the Night Competition' winners were announced on Outback Radio 2WEB on the 19 December 2023.



- Judges Choice Award
Kelly and Chris Morrall
- Christmas Spirit Display
Claire & Callie Norman
- Creative and Festive Display
Charlene & Craig Noye
- Creative and Festive Display
Mila Stephens

A very big thank you to all our community for supporting the Back O' Bourke Light Up the Night Competition. Thanks also to the judges for giving their time in the lead up to the announcement.

Christmas Markets in the Park

The warmer weather didn't beat the Bourke community on Friday the 8 December when the Annual Christmas Markets were held.

Stall holder numbers increase in 2023 and included hot donuts, Christmas cakes and snow cones along with local arts and craft members selling their wares.

The children of Bourke had a chance to meet Santa Clause and let him know their wishes for Christmas.

Thank you to all that supported this wonderful event and thanks to Santa and his elves for making us smile during an extremely hot summers evening.

Financial Implications

There are no financial implications.

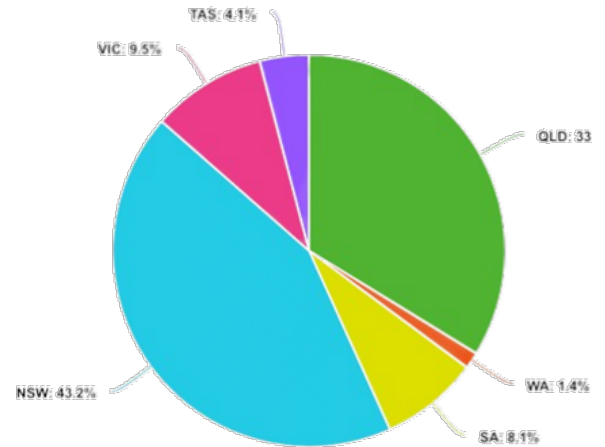
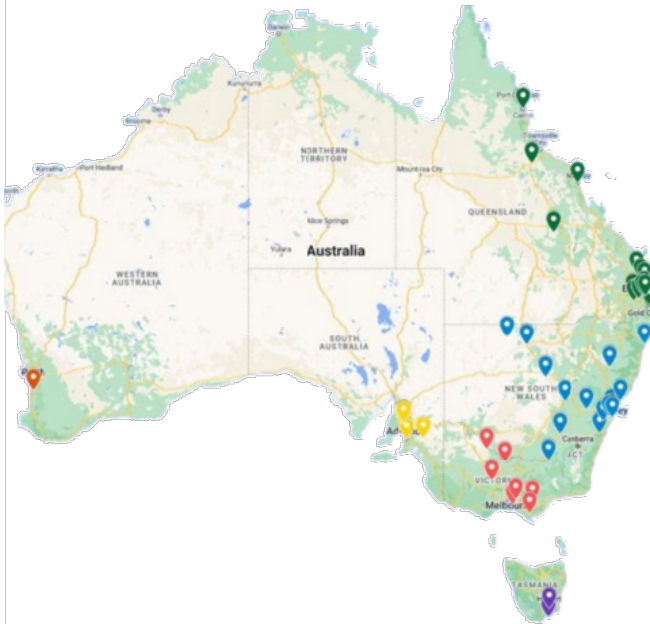


Recommendation

That the report of the Coordinator Tourism regarding Tourism and Events Activity for December 2023, as presented to Council on Monday, 26 February 2024, be noted.

DECEMBER 2023

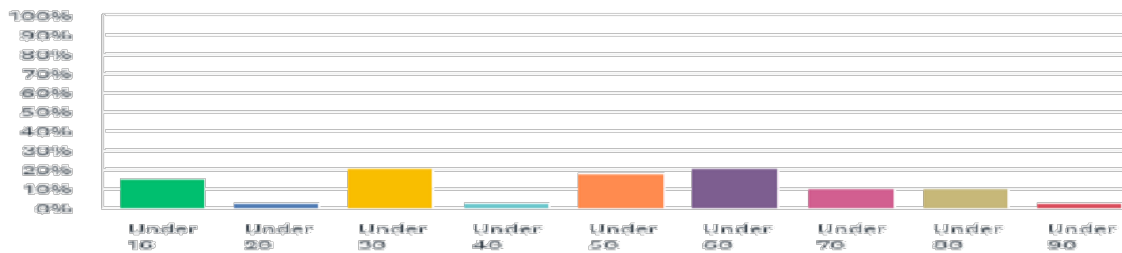
WHAT IS YOUR HOME POSTCODE?



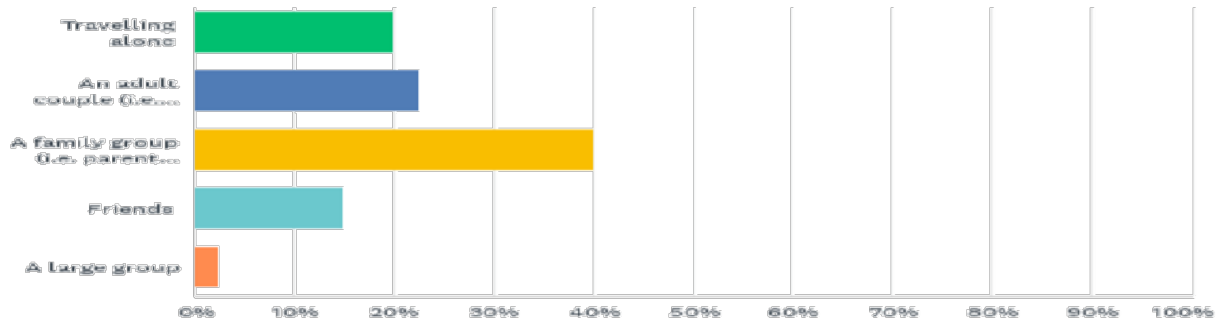
ARE YOU MALE OR FEMALE?



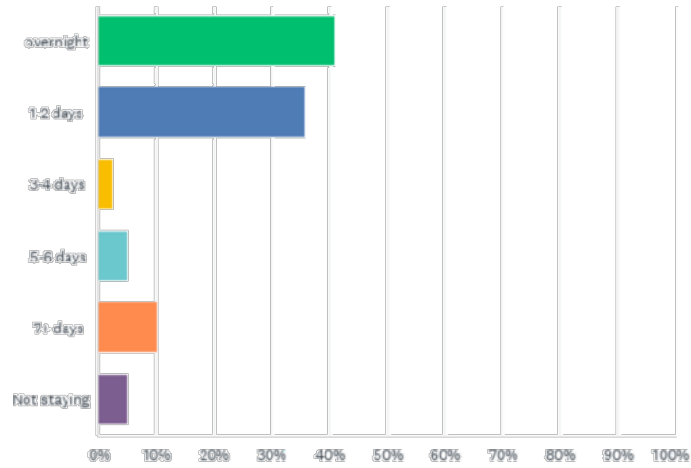
WHAT IS YOUR AGE?



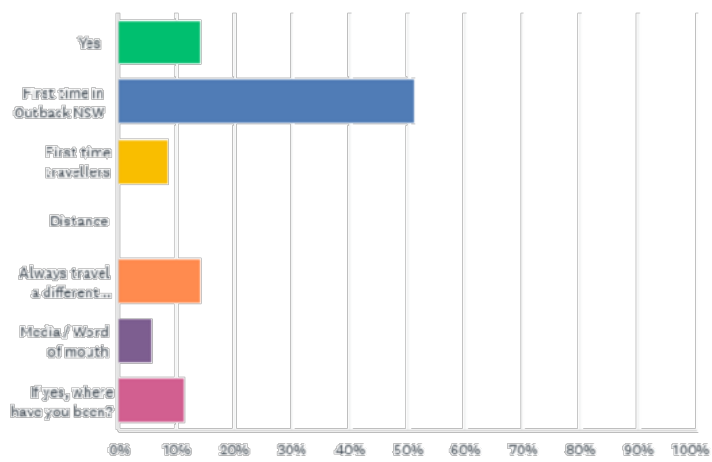
HOW WOULD YOU DESCRIBE YOUR IMMEDIATE TRAVEL PARTY?



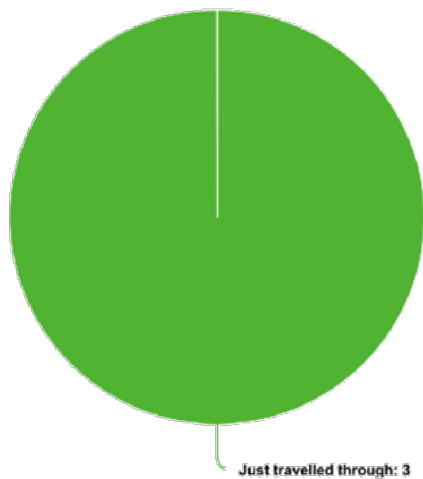
HOW LONG ARE YOU STAYING FOR?



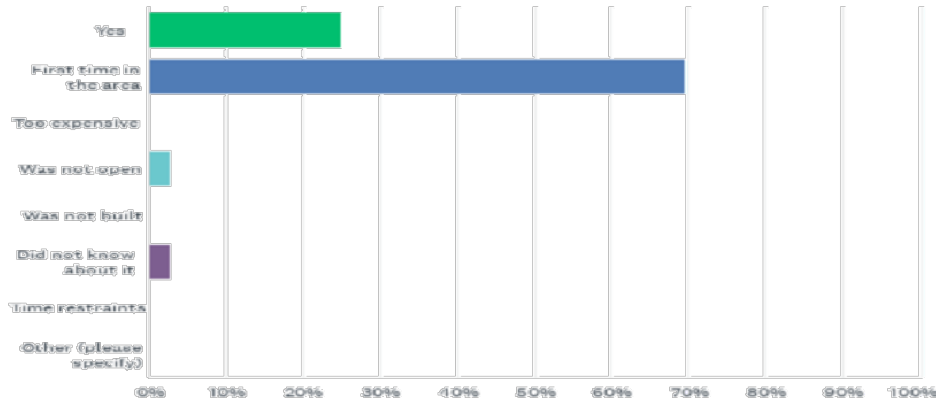
HAVE YOU BEEN TO BOURKE BEFORE?



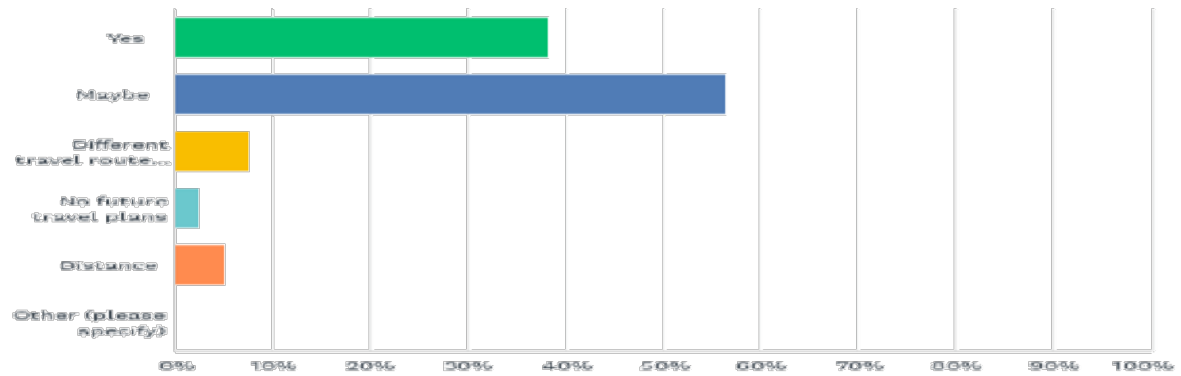
WHERE HAVE YOU BEEN?



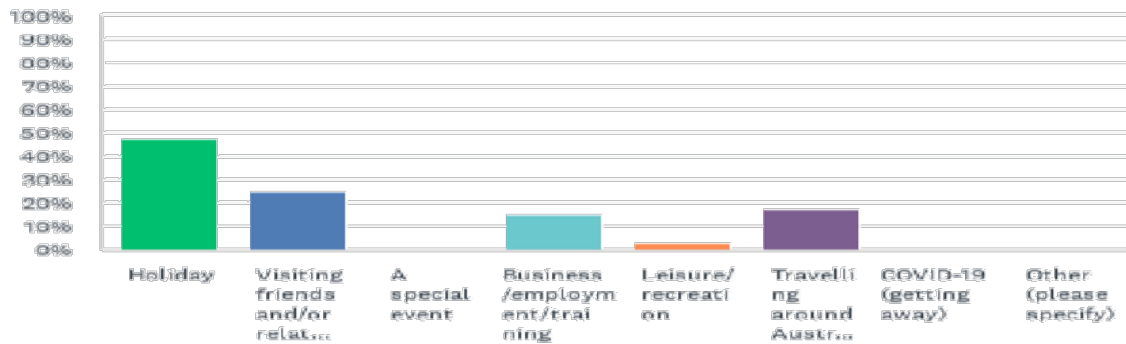
HAVE YOU BEEN THROUGH BACK O BOURKE CENTRE?



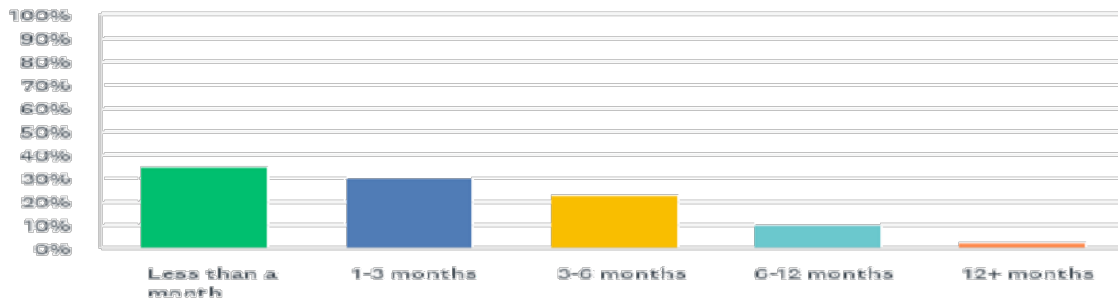
WILL YOU BE RETURNING TO BOURKE?



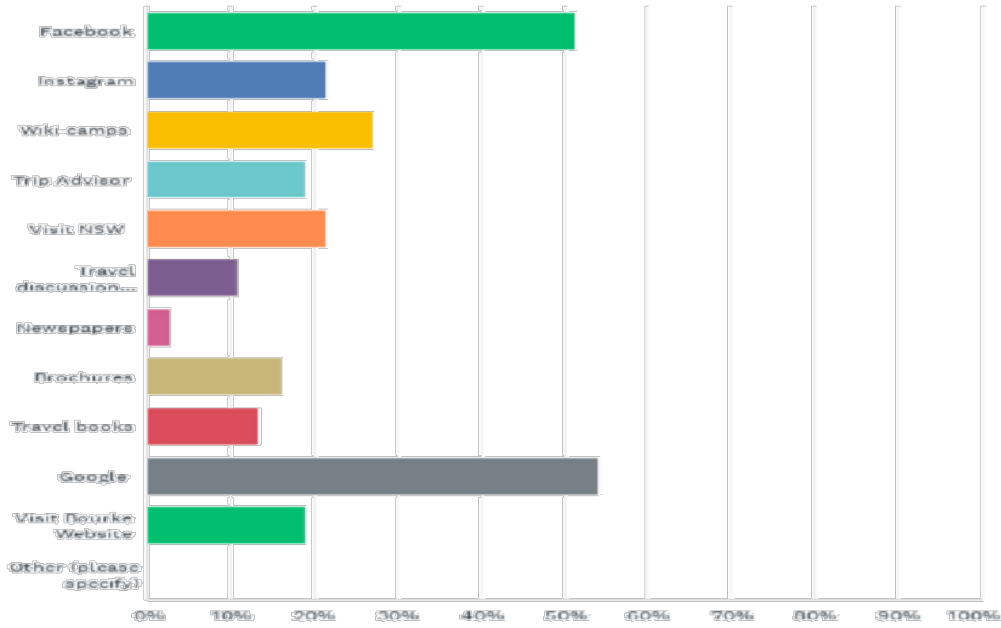
WHAT IS THE PURPOSE OF YOUR TRIP?



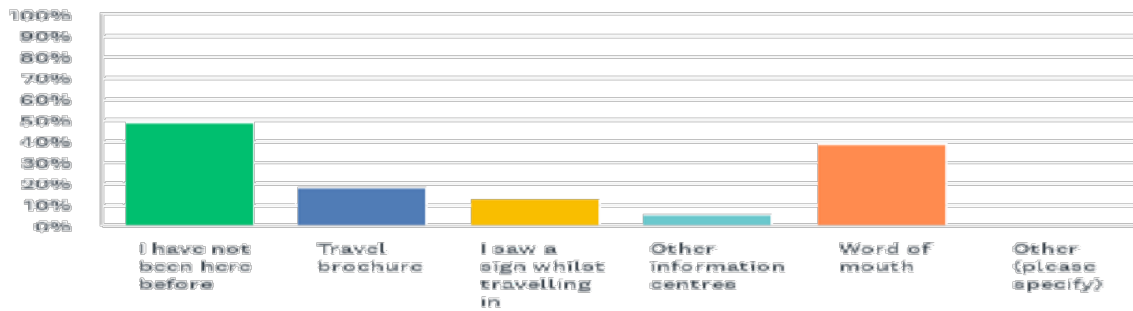
HOW LONG AGO DID YOU PLAN FOR THIS TRIP?



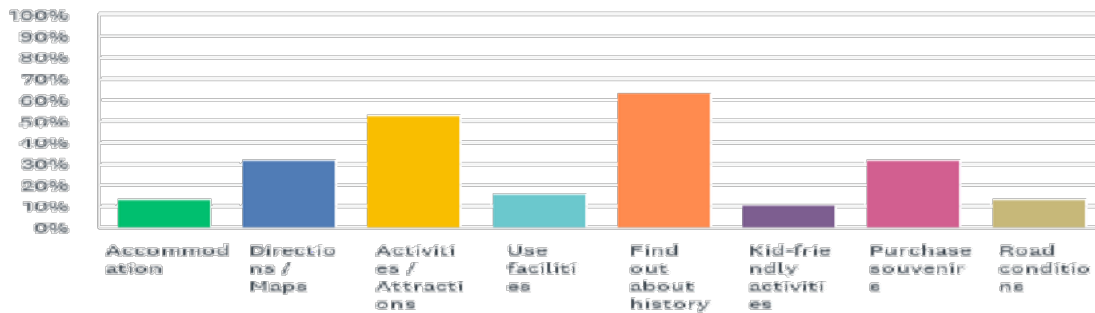
WHAT FORMS OF MEDIA DO YOU USE TO FIND INFORMATION



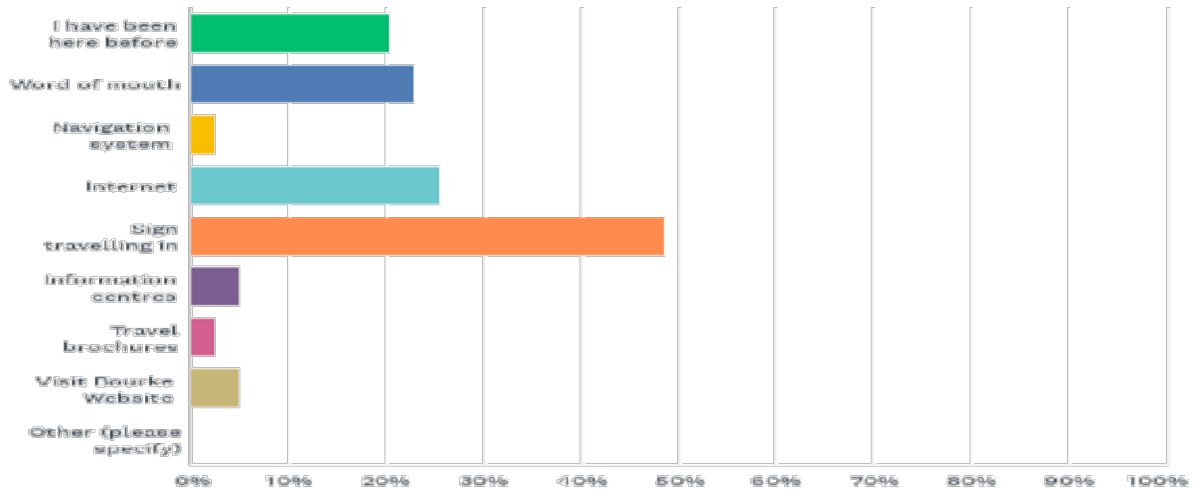
WHAT DETERMINES YOUR DECISION AS TO WHERE TO GO?



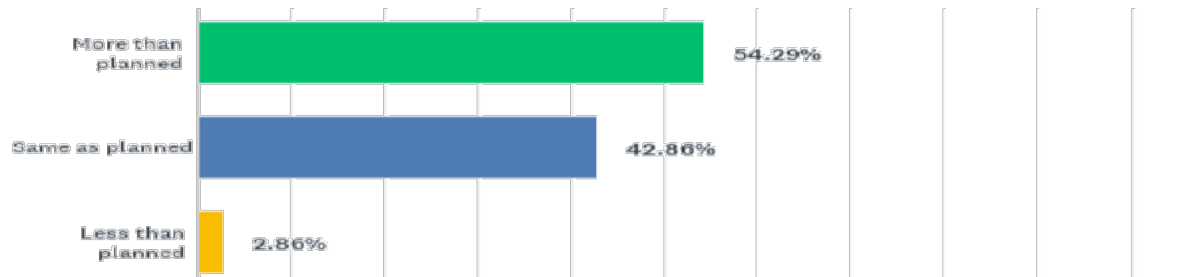
WHAT INFORMATION ARE YOU LOOKING FOR AT THE INFORMATION CENTRE?



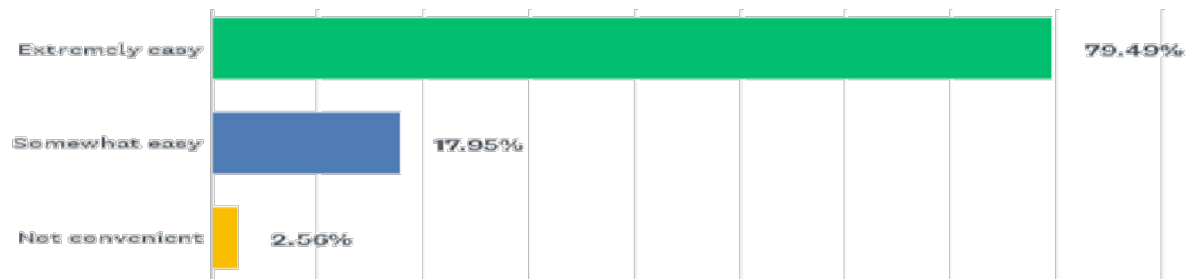
HOW DID YOU FIND OUT ABOUT THIS INFORMATION CENTRE?



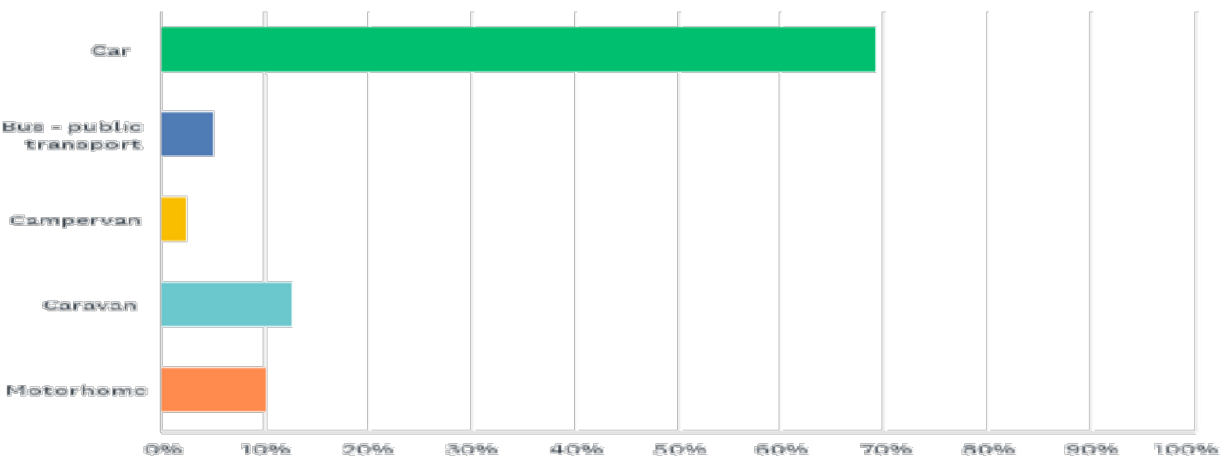
HOW DO YOU THINK THE INFORMATION THAT YOU GAINED FROM THE CENTRE MIGHT INFLUENCE HOW LONG YOU STAY AND THE ACTIVITIES YOU DO?



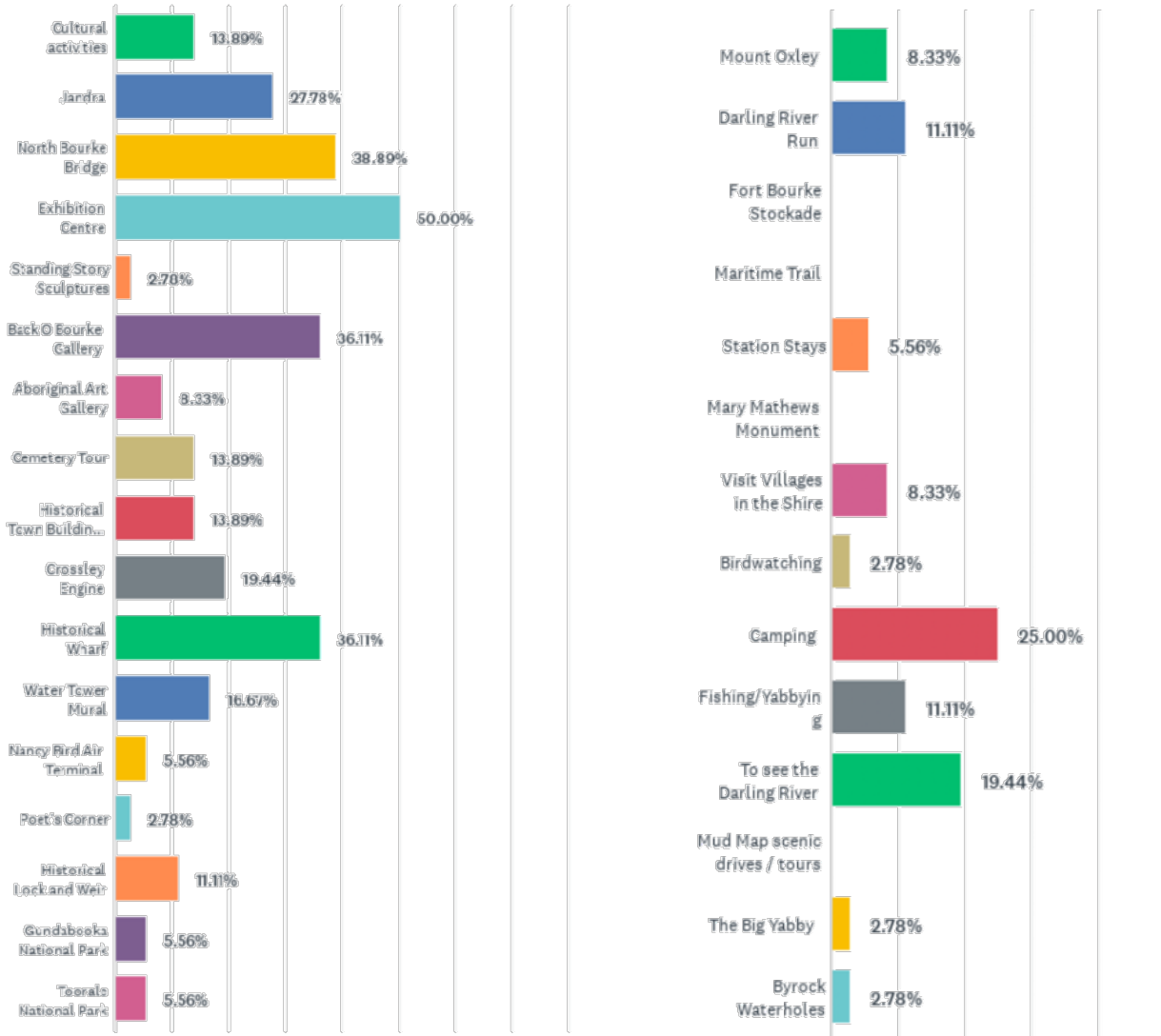
IN YOUR OPINION, HOW EASY WAS IT TO FIND OUR LOCATION?



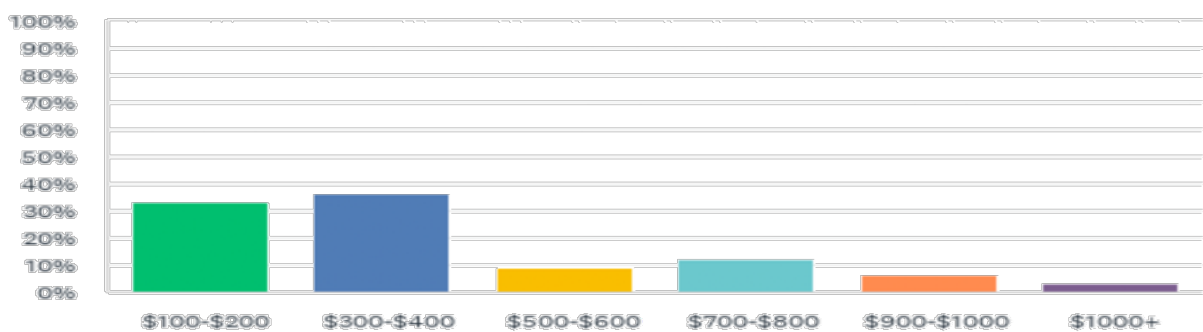
HOW DID YOU TRAVEL TO BOURKE?



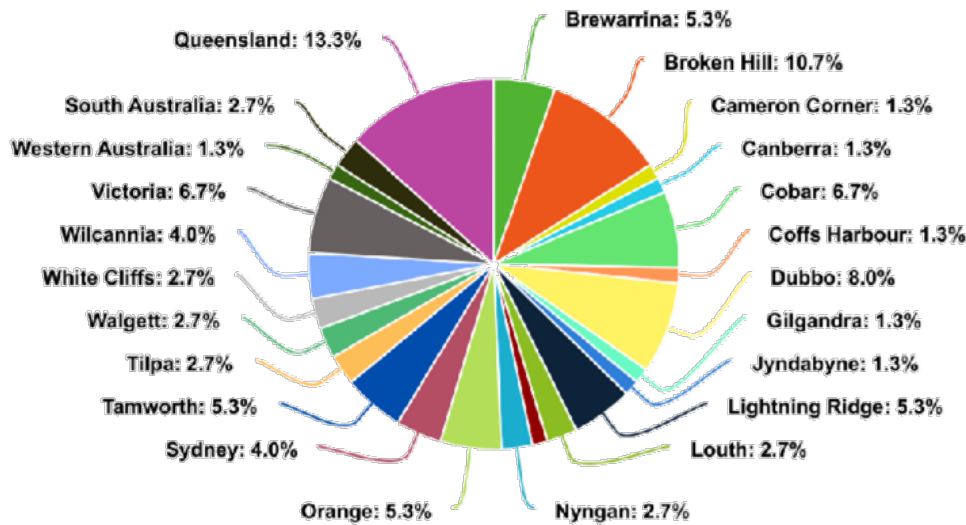
WHAT ACTIVITIES HAVE YOU DONE OR PLAN TO DO DURING YOUR STAY?



OVER THE ENTIRE STAY IN BOURKE, HOW MUCH IN TOTAL, INCLUDING ACCOMMODATION, DO YOU ESTIMATE YOU HAVE/WILL SPEND IN AUSTRALIAN DOLLARS?



WHAT TOWNS HAVE YOU VISITED, OR ARE YOU PLANNING TO VISIT ON THIS TRIP?



PLEASE LET US KNOW ABOUT ANY FEEDBACK YOU MAY HAVE REGARDING YOUR STAY

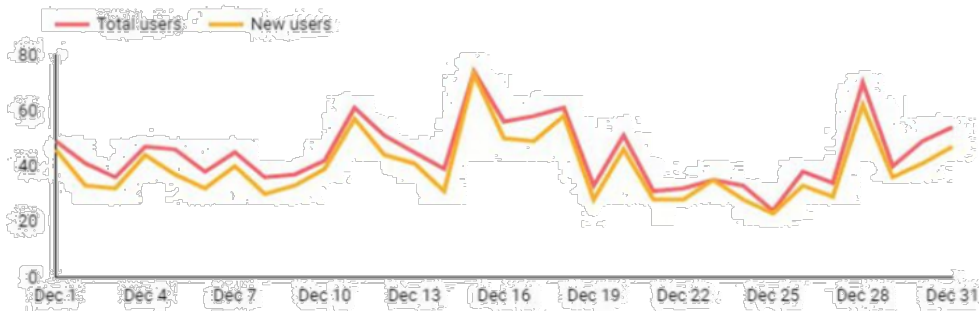
- "Very pleasant so far"
- "Informative and friendly people"
- "Just arrived but coming back on the way home"
- "Kidman Camp very good, to general signage is poor at sights, weir dirty no signs, too dark in Fairfield House, ran into seat as didn't see it, need photo holes for Crossley for when it is closed, need Firetruck on display as it is advertised as an attraction, wharf needs something extra(nothing special), too much reading in the Exhibition Centre"
- "Mitchell C.Park tired - needs attention"
- "Dean was very helpful to me and my daughter at Bourke Motel. Everyone looks friendly. Ben was very helpful at info centre Thanks Bourke"
- "Great place"
- "I like jandra was a nice trip"
- "Convenient accommodation here makes me enjoy more to spend my holiday here"
- "Bourke is a beautiful especially at night because you can see the stars clearly you cannot see the same thing in the city , so it was quiet the experience."
- "Night life is really wild on the road."
- "Really helpful staff at information centre."
- "Excellent"
- "Very very interesting stories about Bourke in the visitor centre. Also very kind people in the information centre. Thanks a lot!"

BOBEC Website Statistics December 2023

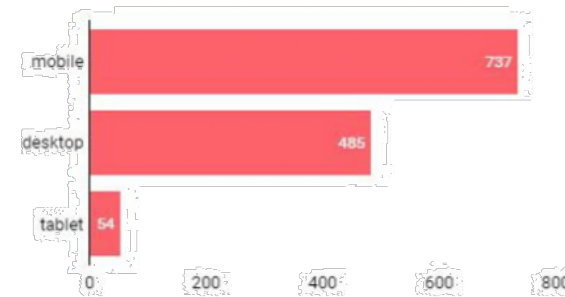


- Device category
- Country
- User source / medium

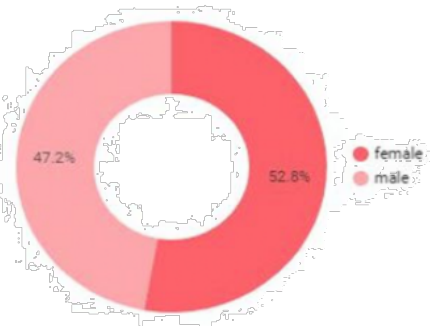
Total users



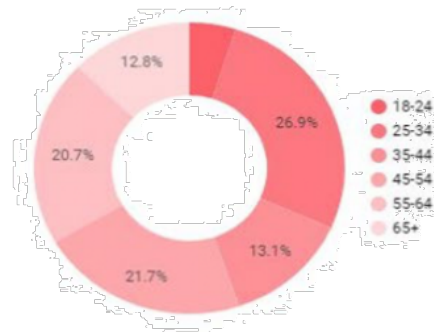
Users by Device category



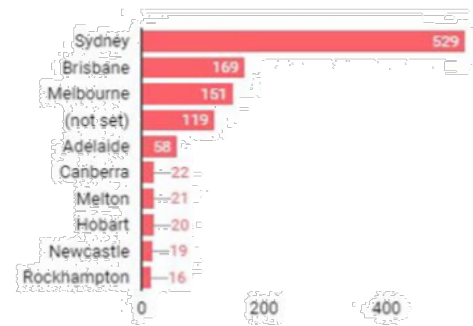
Users by Gender



Users by Age



Users by City



21.9 TOURISM AND EVENTS ACTIVITY REPORT - JANUARY 2024

File Number: T4.3
Author: Ben Nott, Coordinator Tourism Operations
Authoriser: Melanie Milgate, Manager Economic Development
Attachments: 1. BOBEC Statistics January 2024
 2. BOBEC Website Statistics January 2024

Background

The Tourism and Events Report provides Council with a status report relating to the activities of the Tourism Team through visual data including graphs and statistics to allow for the measurement of the team’s progress and performance.

Current Situation

During January 2024, the Tourism and Events Team participated in the following activities:

Back O’ Bourke Information and Exhibition Centre

Performance Indicator	December 2023	January 2024	Trend	% Change
Vend Turnover (ex GST)	\$11,156.36	\$4,083.95	- \$7,072.41	- 63.39 %
Visitor Numbers	1099	699	- 400	- 16.11 %
Email Enquiries	232	471	+ 239	+ 103.00 %
Incoming Calls	166	204	+ 38	+ 22.89 %
Website Enquiries	1,276	1,700	+ 424	+ 33.28 %
Exhibition Tickets	78	57	- 21	- 26.90 %
PV Jandra Tickets	Not operational			
PV Jandra Cruises	Not operational			
Café Turnover (ex GST)	Closed for extensions			
Café Event Catering	3	2	- 1	- 33.33 %
Functions	4	2	- 2	- 50.00 %
Mt Oxley Tickets	8	27	+ 19	+237.50 %
Tour Groups	0	0	0	0%
Financial YTD Turnover (ex GST)	\$361,112.66	\$4,083.95	+ \$4,083.95*	NA

+January turnover only.

Back O’ Bourke Exhibition Centre

BOBEC operated 5 days per week in January 2024 with hours from 9.00am to 3.00pm Monday to Friday and closed News Year Day and weekends.

The Back O’ Bourke Exhibition Centre Garden staff continue to perform routine maintenance such as watering, mulching, mowing, cleaning, repainting and oiling decks.

The pontoon stairs at the “Wellbeing Area” are almost complete with the site being rehabilitated as work nears completion.

The information Centre has been quiet since the Café closed. Small numbers of visitors and locals continue to support the Centre by purchasing merchandise.

Café and Functions

Café renovations are progressing without incident. The Café continues to provide catering utilising the Function Centre kitchen.

There were two(2) functions booked in January, both over a period of two (2) days and both with catering provided by BOBEC.

Coach Bookings

There were no tour groups in January.

Crossley Engine

The Crossley engine was started once per week during January to keep it “ticking over”.

Staff Training

First Aid Course.

Visitor Numbers to the Back O’ Bourke Tourist and Information Centre

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Jan	560	325	326	302	348	386	782	1109	816	603	609	699
Feb	397	271	373	391	220	282	1043	386	630	725	557	
Mar	1500	1051	1342	1612	1245	1274	1021	412	1389	1100	1006	
April	3103	3146	3849	3118	3114	4024	3166	0	2387	2323	1709	
May	3758	3988	4602	4073	3983	4770	3693	0	2564	2016	1713	
June	4492	4275	5437	5199	4754	5634	4490	993	2366	2227	1971	
July	5173	6241	6002	5941	5982	7614	6834	2570	1068	2998	2520	
Aug	4410	4793	5078	4951	5051	5548	4052	1898	255	2557	2559	
Sep	4275	4764	4489	4532	4246	4676	3601	3325	0	2203	2234	
Oct	2383	2486	2370	2475	2463	3574	2222	5246	409	1094	1661	
Nov	789	671	610	1031	876	1014	1220	1989	866	710	1047	
Dec	207	242	272	281	255	630	860	1194	897	586	1099	
Total	31,044	32,253	34,750	33,906	32,537	39,454	32,984	19,122	13,647	19,142	18,685	

Events

Australia Day

Bourke Shire Council once again held a successful Australia Day Awards and Citizenship Ceremony at Darling Park, Bourke.

Congratulations to all our Australia Day winners and to those who were nominated.

Bourke Shire Councils 2024 Australia Day Ambassador was Mr. Andrew Lock OAM.



The Mayor, Council Management Team and community members welcome Andrew to Bourke the evening before the official ceremony at the Ambassadors Welcome dinner.

Andrew Lock is the most accomplished high-altitude mountaineer in Australian history. He is the only Australian, the first person in the British Commonwealth, and just the 18th man in the world, to climb all fourteen of the world’s over 8000 metre mountains. His achievements encompass eighteen summits of those 8000 metre peaks, including Mt Everest (twice), more than three times that of any other Australian, placing him in a select group of the world's best alpinists.



After his quick trip to Bourke on Australia Day, Andrew passed on his thanks via email for the kind hospitality at Bourke. Andrew stated he was overwhelmed by Council’s hospitality and really enjoyed getting to meet so many of our community.

Council invited the community and visitors to a free entry day at the Bourke Swimming Pool at the conclusion of the ceremony. During this day Council supplied over 300 slushies for families.

Financial Implications

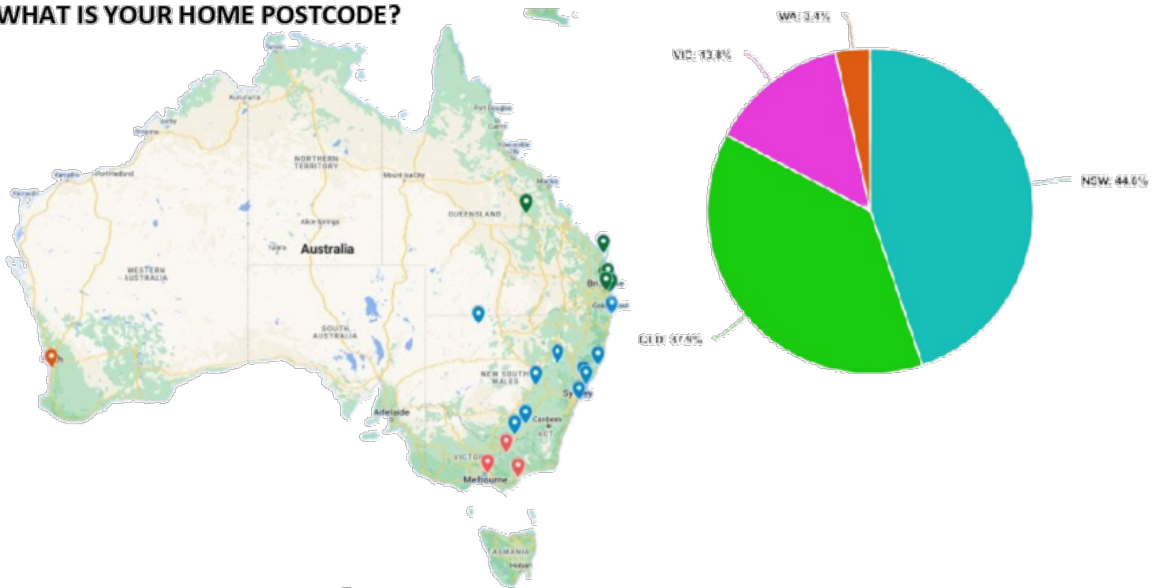
There are no financial implications.

Recommendation

That the report of the Coordinator Tourism regarding Tourism and Events Activity for January 2024, as presented to Council on Monday, 26 February 2024, be noted.

JANUARY 2024

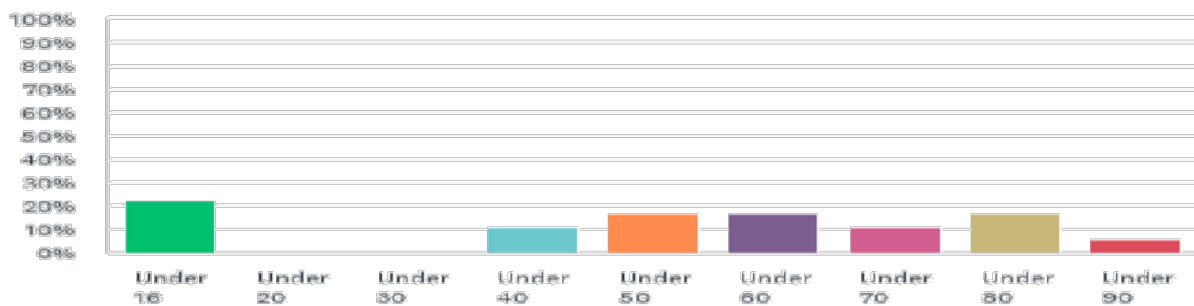
WHAT IS YOUR HOME POSTCODE?



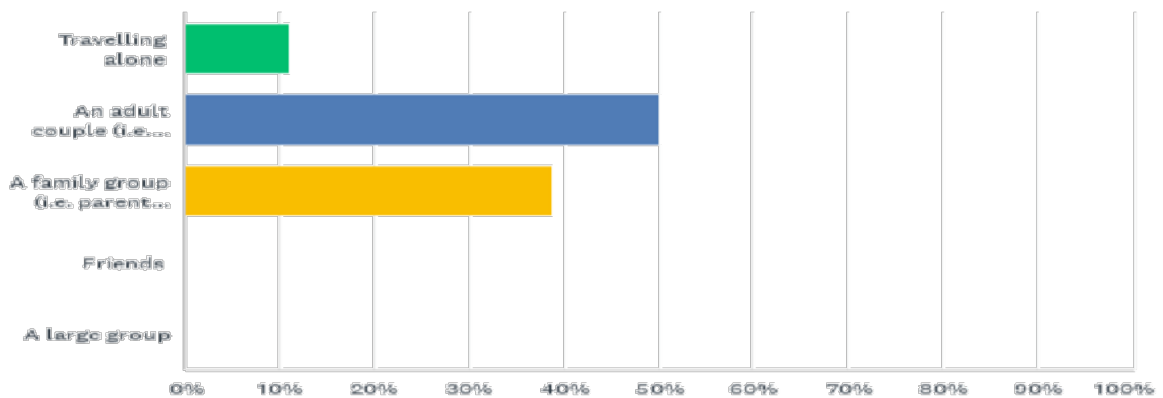
ARE YOU MALE OR FEMALE?



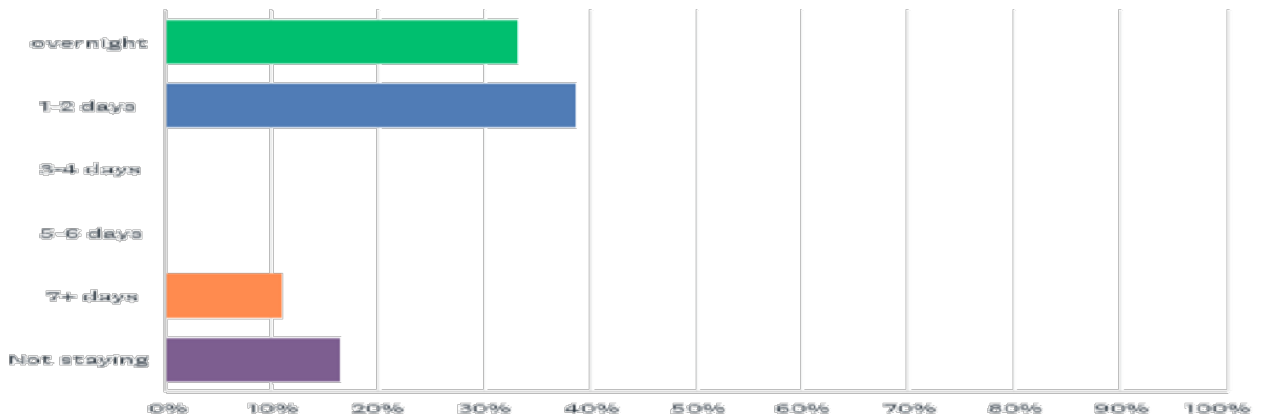
WHAT IS YOUR AGE?



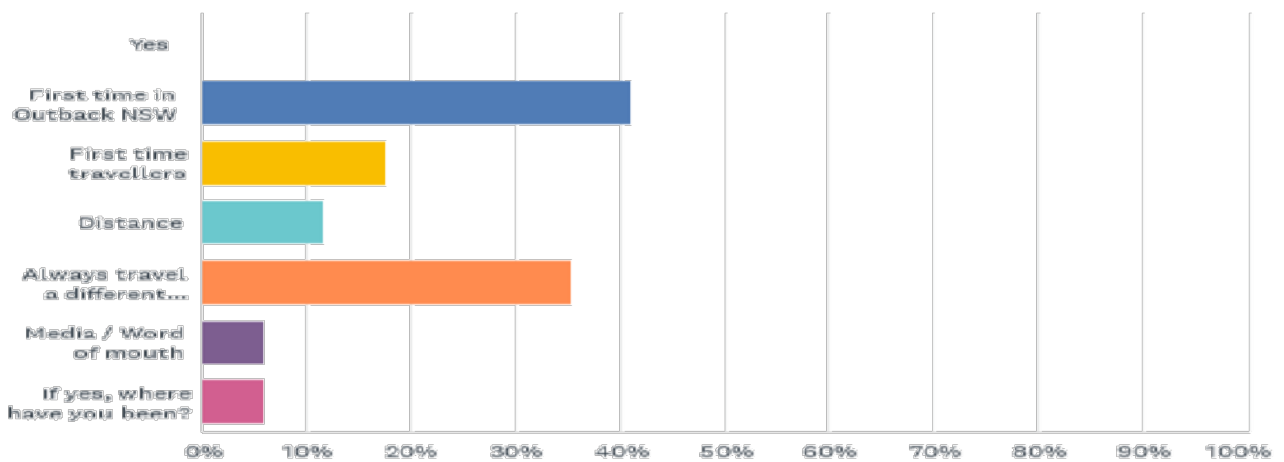
HOW WOULD YOU DESCRIBE YOUR IMMEDIATE TRAVEL PARTY?



HOW LONG ARE YOU STAYING FOR?



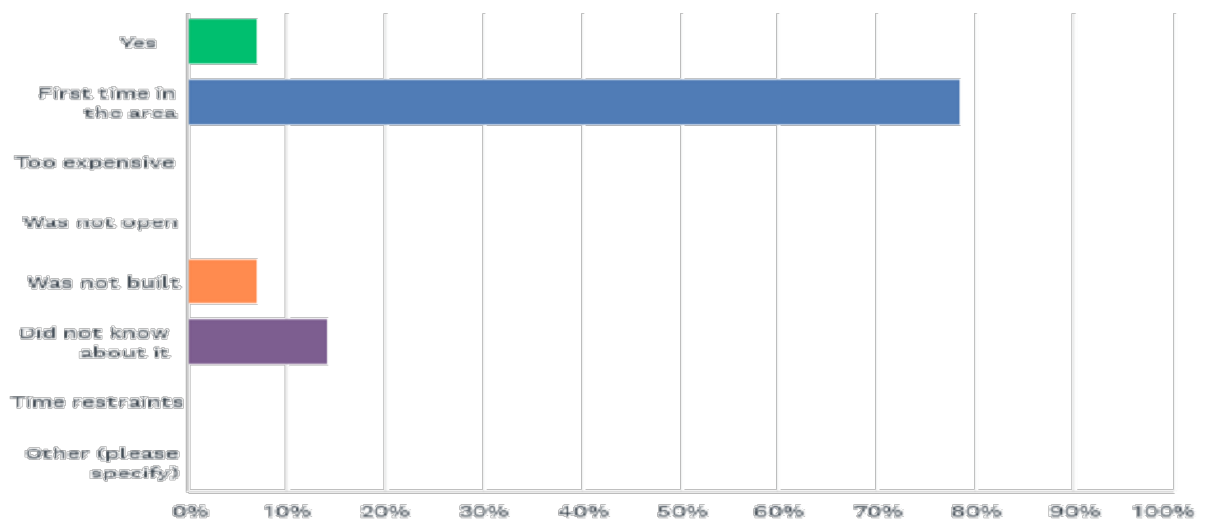
HAVE YOU BEEN TO BOURKE BEFORE?



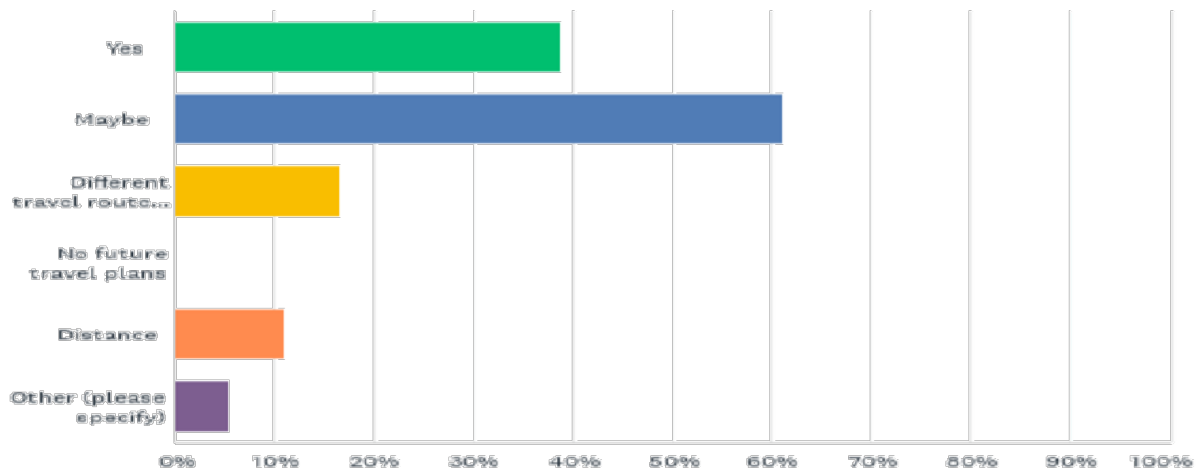
WHERE HAVE YOU BEEN?

One response: "Dunlop Station, Toorale Homestead, Mays Bend, Mount Oxley, Fords Bridge, Louth, Rose Isle, Jandra"

HAVE YOU BEEN THROUGH BACK O BOURKE CENTRE?

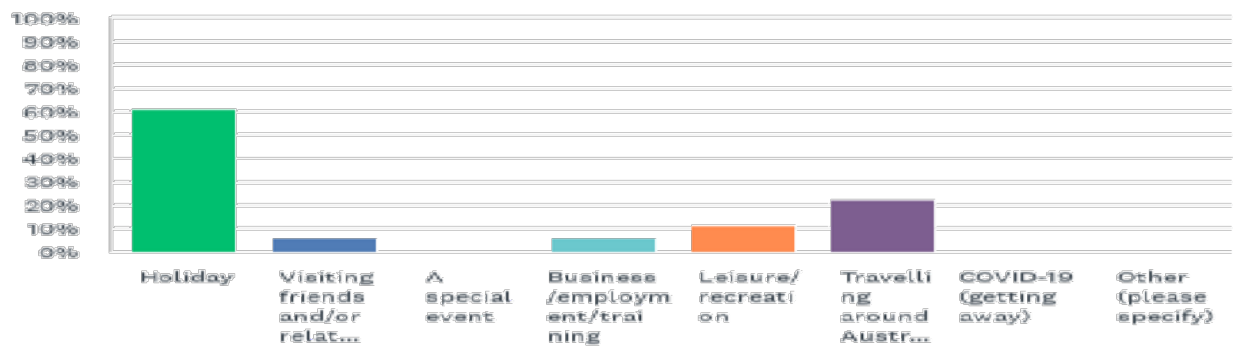


WILL YOU BE RETURNING TO BOURKE?

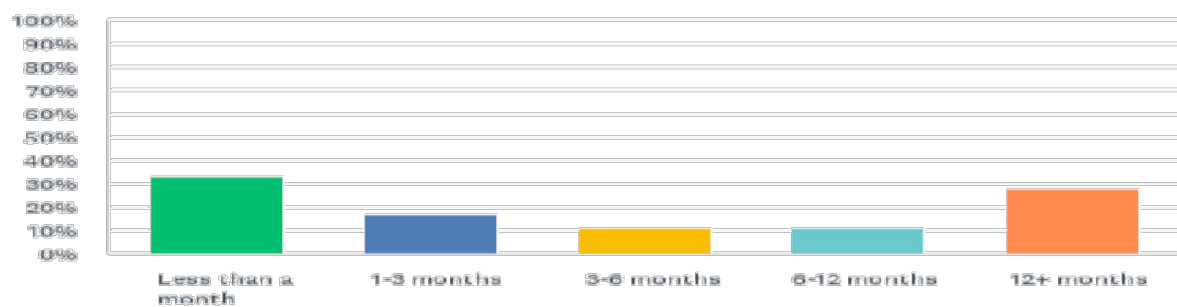


“Other” only has one response: “to Adelaide then up to the coast thru Canberra and Sydney”

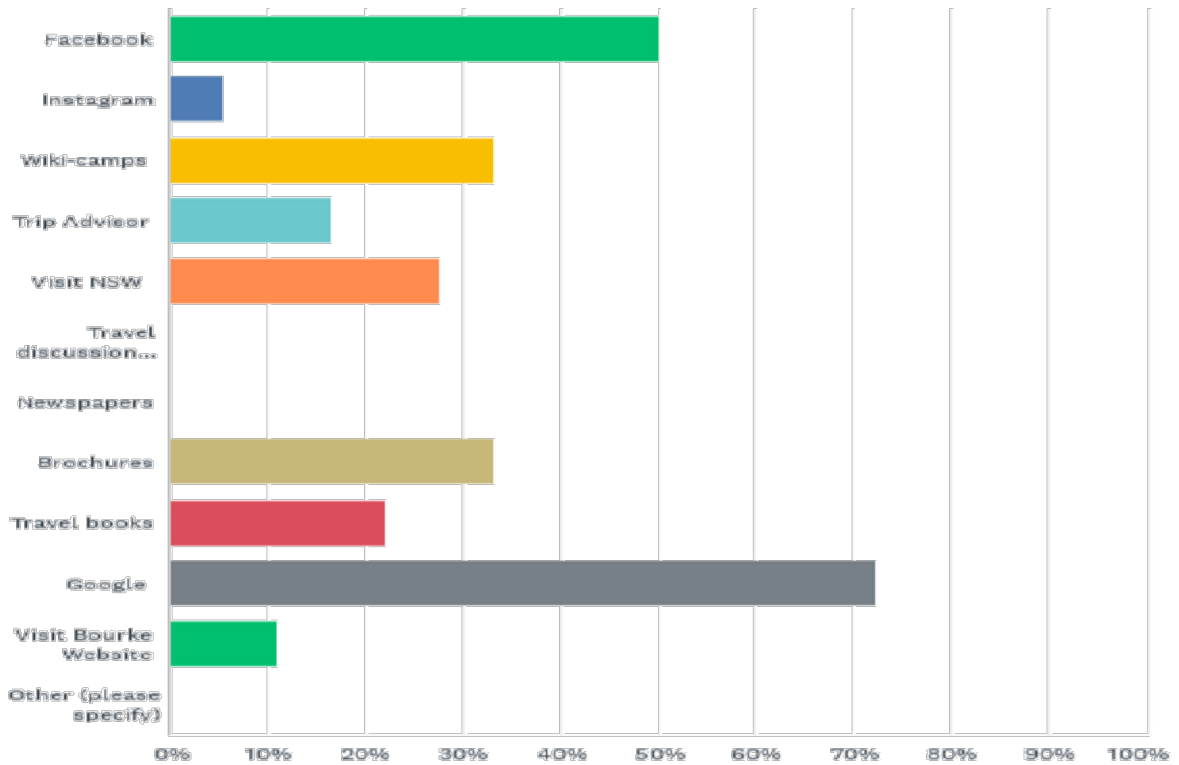
WHAT IS THE PURPOSE OF YOUR TRIP?



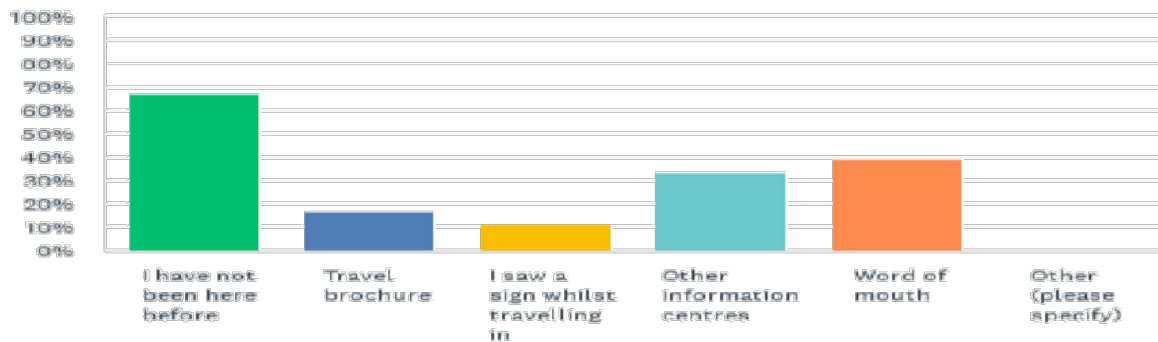
HOW LONG AGO DID YOU PLAN FOR THIS TRIP?



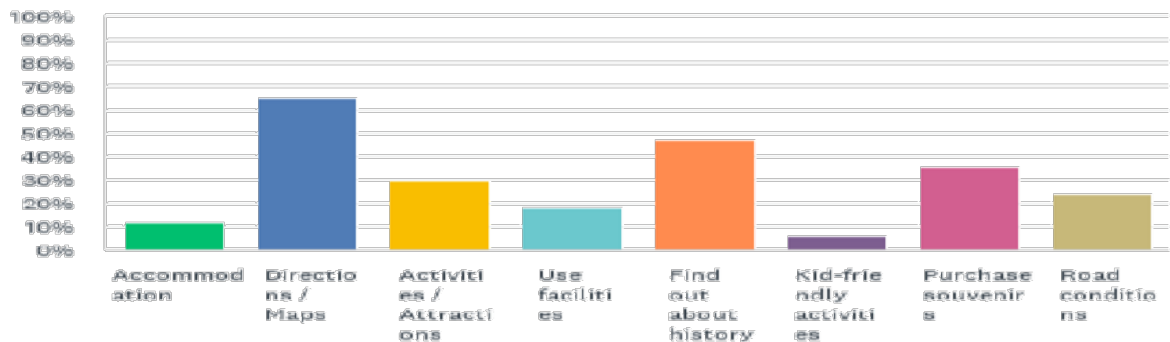
WHAT FORMS OF MEDIA DO YOU USE TO FIND INFORMATION?



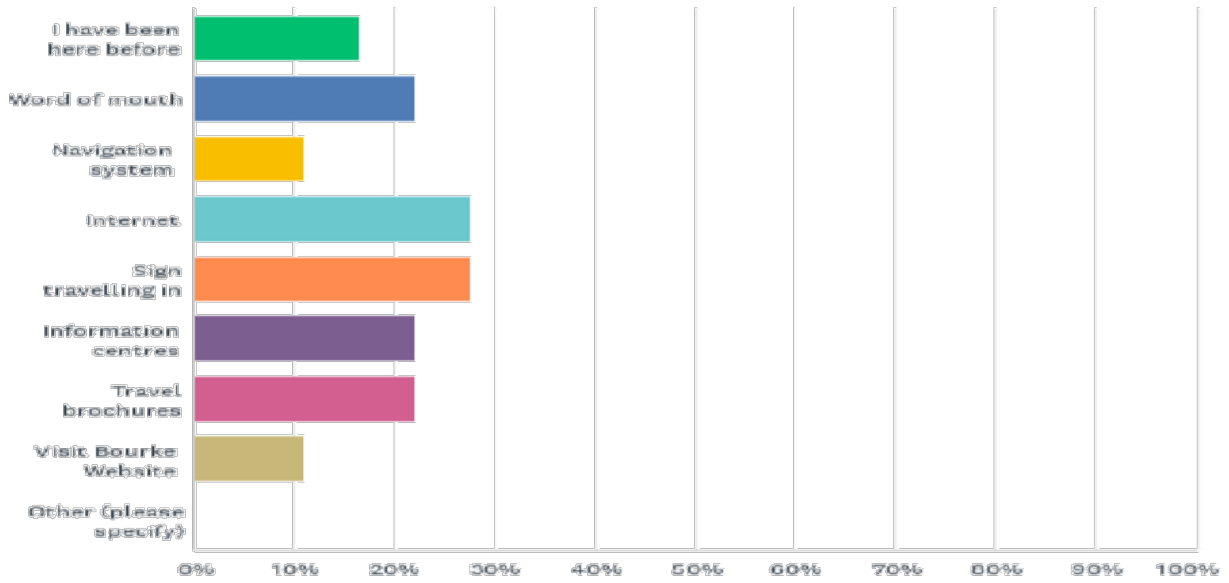
WHAT DETERMINES YOUR DECISION AS TO WHERE TO GO?



WHAT INFORMATION ARE YOU LOOKING FOR AT THE INFORMATION CENTRE?



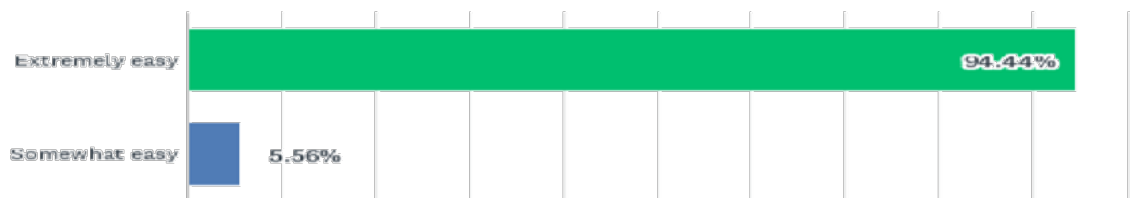
HOW DID YOU FIND OUT ABOUT THIS INFORMATION CENTRE?



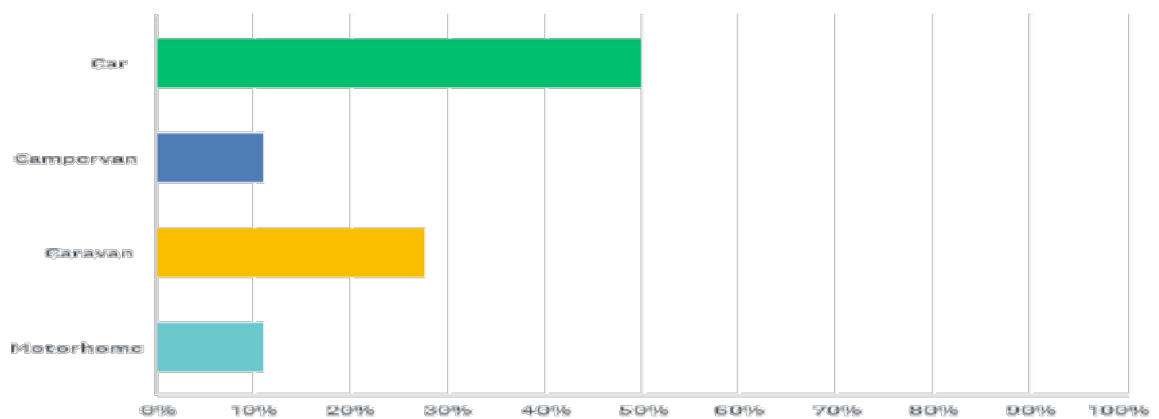
HOW DO YOU THINK THE INFORMATION THAT YOU GAINED FROM THE CENTRE MIGHT INFLUENCE HOW LONG YOU STAY AND THE ACTIVITIES YOU DO?



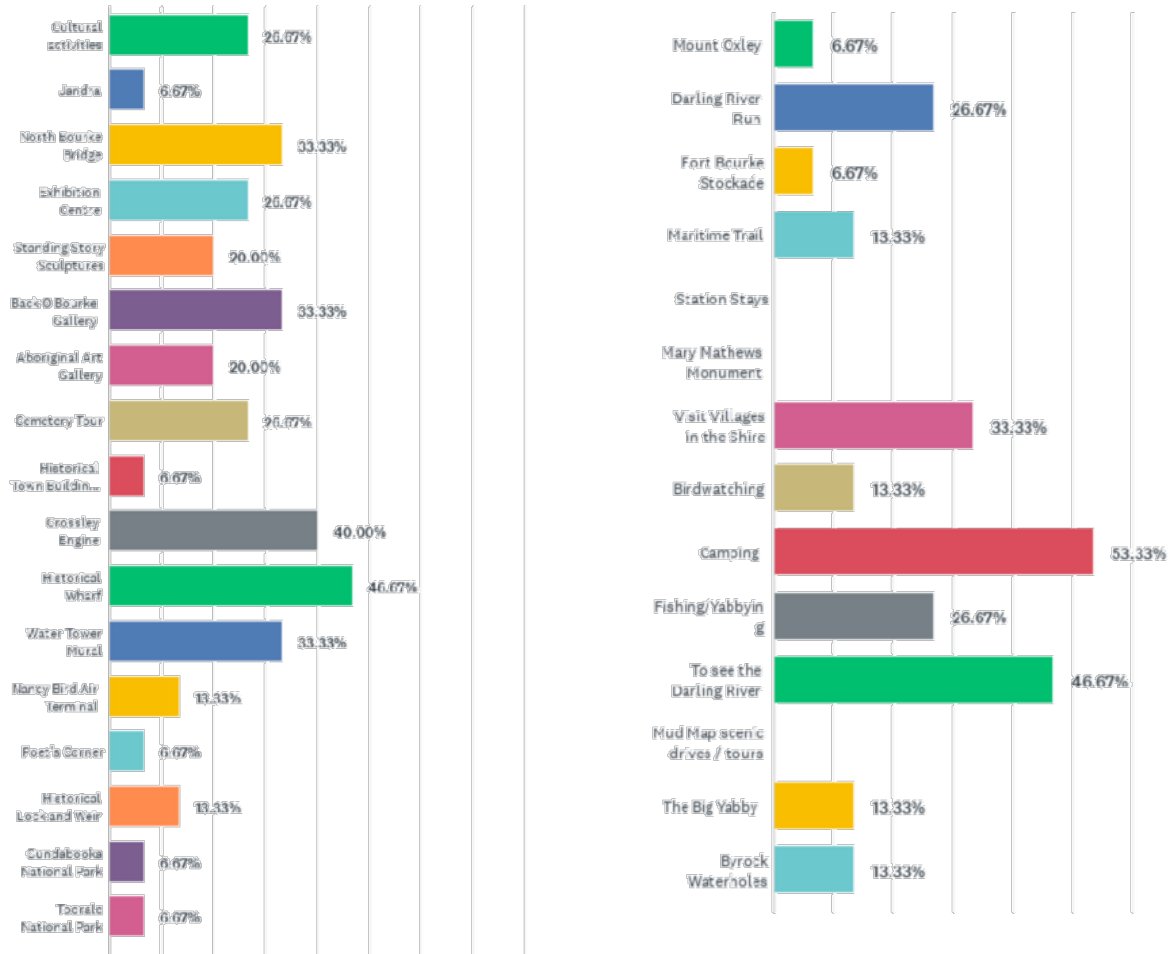
IN YOUR OPINION, HOW EASY WAS IT TO FIND OUR LOCATION?



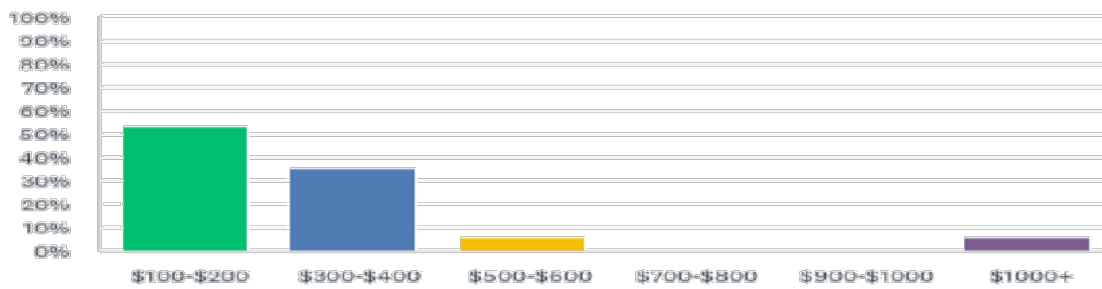
HOW DID YOU TRAVEL TO BOURKE?



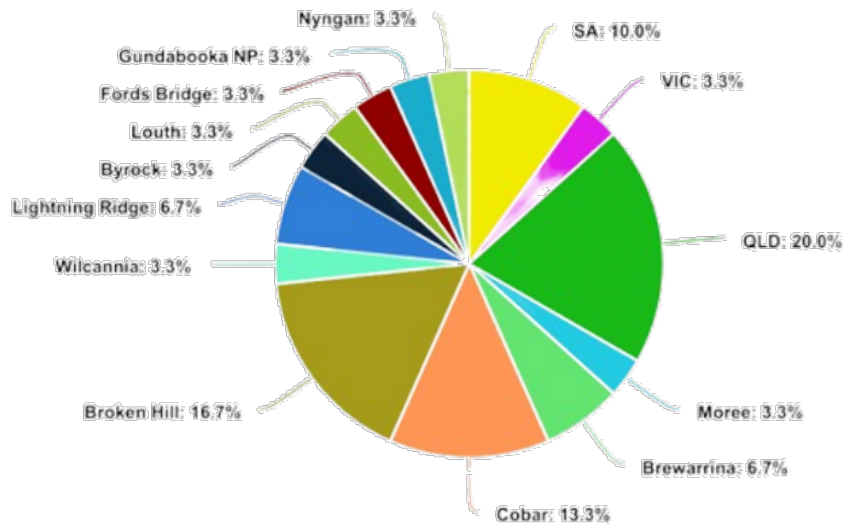
WHAT ACTIVITIES HAVE YOU DONE OR PLAN TO DO DURING YOUR STAY?



OVER THE ENTIRE STAY IN BOURKE, HOW MUCH IN TOTAL, INCLUDING ACCOMMODATION, DO YOU ESTIMATE YOU HAVE/WILL SPEND IN AUSTRALIAN DOLLARS?



WHAT TOWNS HAVE YOU VISITED, OR ARE YOU PLANNING TO VISIT ON THIS TRIP?



PLEASE LET US KNOW ABOUT ANY FEEDBACK YOU MAY HAVE REGARDING YOUR STAY

- "I is great so many nice people"
- "Great experiece at the info centre. Have travelled Australia and this has been one of the most interesting and informative (engaging for son & hubby too) interactive experiences we've been to. Thankyou"
- "Nice town"
- "As expected"

BOBEC Website Statistics January 2024

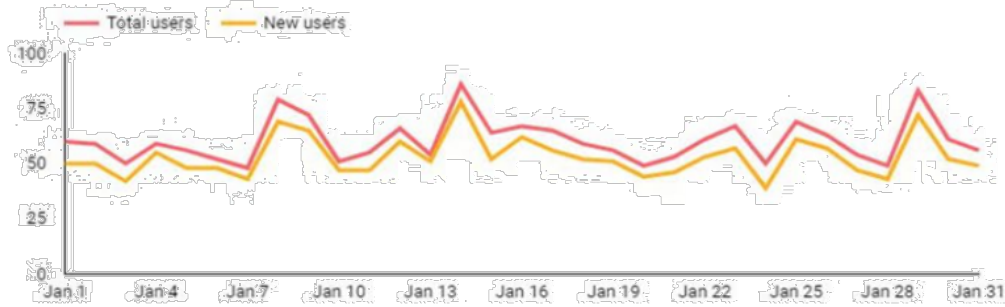


Device category:

Country:

User source / medium:

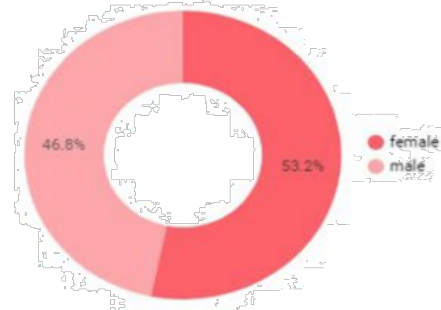
Total users



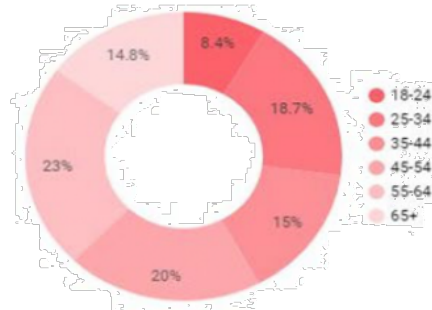
Users by Device category



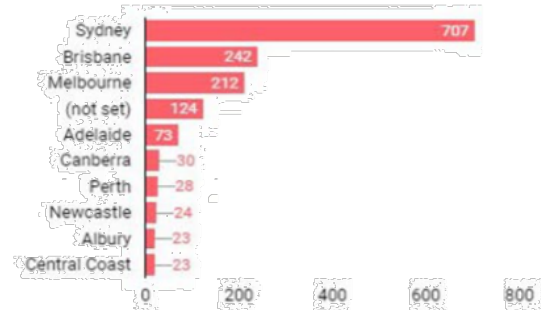
Users by Gender



Users by Age



Users by City



22 CLOSED SESSION

Recommendation

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

22.1 * Outstanding Rates, Charges and Sundry Debtors**

This matter is considered to be confidential under Section 10A(2) - (b) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

22.2 * Oxley Street Resealing Project**

This matter is considered to be confidential under Section 10A(2) - (d)(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

22.3 * North Bourke Stormwater Drainage**

This matter is considered to be confidential under Section 10A(2) - (g) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

