



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Monday, 26 August 2024
Time: 9.15am
Location: Bourke Shire Council
29 Mitchell Street Bourke NSW

BUSINESS PAPER

Ordinary Council Meeting

26 August 2024

Leonie Brown
General Manager

Time	Event	Representative	Organisation
9.00am	Community Open Forum for members of the public to address Council		
10.30am	Monthly Update	Inspector Peter Walton	Central North Police District



DECLARATION OF INTEREST FORM COUNCIL OFFICIAL

FOR USE AT COUNCIL AND COMMITTEE MEETINGS

NAME OF COUNCIL OFFICIAL DECLARING INTEREST:
ACTION PROPOSED:
<p>Tick one box only:</p> <p><input type="checkbox"/> In my opinion, my interest is pecuniary, and I am therefore required to take the action specified in Part 4 of Council’s Code of Conduct.</p> <p><input type="checkbox"/> In my opinion, my interest is non-pecuniary but significant. I am unable to remove the source of conflict. I am therefore required to treat the interest as if it were pecuniary and take the action specified in clause 5.10 of Council’s Code of Conduct.</p> <p><input type="checkbox"/> In my opinion, my interest is non-pecuniary and less than significant. I therefore make this declaration as I am required to do pursuant to clause 5.11 of Council’s Code of Conduct. However, I intend to continue to be involved with the matter.</p>
COUNCIL OFFICIAL
<p>I, _____ (name of COUNCIL OFFICIAL) disclose the above interest and acknowledge that I will take appropriate action as I have indicated above.</p> <p>Signed: _____ Date: _____</p>
GENERAL MANAGER – required for all declarations:
<p>I have noted the above declaration and I note your opinion and/or the action you have proposed.</p> <p>Signed: _____ Date: _____</p>
DEFINE YOUR INTEREST:
<p>Is your interest:</p> <p><input type="checkbox"/> Pecuniary (see dealing with pecuniary interests)?</p> <p><input type="checkbox"/> Non pecuniary (see dealing with non–pecuniary interests)</p>
MATTER IN WHICH YOU HAVE AN INTEREST: (Please provide full details, including item number on Council agenda)
NAME OF THE INTEREST:
<p>Be specific and include information such as:</p> <ul style="list-style-type: none"> - The names of any person or organisation with which you have a relationship; - The nature of your relationship with the person or organisation; - The reason(s) why you consider the situation may (or may be perceived to) give rise to a conflict between your personal interests and your public duty as a COUNCIL OFFICIAL .

<p>MANAGING LESS THAN SIGNIFICANT NON-PECUNIARY INTERESTS:</p> <p>Clause 5.11 of Council’s Code of Conduct provides that if you determine that a non-pecuniary conflict of interest is less than significant and does not require further action, you must provide an explanation of why you consider that conflict does not require further action in the circumstances.</p>
<p>IS YOUR NON-PECUNIARY INTEREST LESS THAN SIGNIFICANT?</p> <p>If you are of the view that your non-pecuniary interest is less than significant, please provide your explanation directly below (only complete if you are claiming that your non-pecuniary interest is less than significant).</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>DEFINITIONS:</p> <p>A PECUNIARY INTEREST is an interest that a designated person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person (see Part 4 of Council’s Code of Conduct).</p> <p>A NON-PECUNIARY INTEREST is a private or personal interest that does not amount to pecuniary interest as defined by Part 5 of Council’s Code of Conduct.</p>
<p>MANAGING PECUNIARY INTERESTS:</p> <p>Part 4.10 of Council’s Code of Conduct requires designated persons to declare in writing to the General Manager the nature of a pecuniary interest the person has in any Council matters, as soon as practicable after becoming aware of the interest.</p>
<p>MANAGING SIGNIFICANT NON-PECUNIARY INTERESTS:</p> <p>Clause 5.10 of Council’s Code of Conduct provides that you must manage a significant non-pecuniary interest by not participating in consideration of, or decision making in relation to, the matter in which you have the significant non-pecuniary conflict of interest and the matter being allocated to another person for consideration or determination, or if the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a council or committee meeting, by managing the conflict of interest as if you had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code.</p>
<p>MANAGING NON-PECUNIARY INTERESTS:</p> <p>Clause 5.8 of Council’s Code of Conduct states that how you manage a non-pecuniary interest will depend on whether or not it is significant. Clause 5.9 of Council’s Code of Conduct states that, as a general rule, a non-pecuniary conflict of interests will be significant where a matter does not raise a pecuniary interest but involves:-</p> <ul style="list-style-type: none"> a) a relationship between a council official and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative for the purposes of clause 4.4 of the Code or another person from the council official’s extended family that the council official has a close personal relationship with, or another person living in the same household; b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship; c) an affiliation between the council official and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a council official’s affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation; d) membership, as the council’s representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of the council and the organisation are potentially in conflict in relation to the particular matter; e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code) that is not a pecuniary interest for the purposes of clause 4.1 of the Code; f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

Statement of ethical obligations

In accordance with Councils adopted Code of Meeting Practice (Clause 3.23), Councillors are reminded of their Oath or Affirmation of Office made under section 233A of the Local Government Act and their obligations under the Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Order Of Business

1	Opening Prayer	9
2	Acknowledgement of Country	9
3	Remembrance	9
4	Apologies and Applications for Leave of Absence	9
5	Attendance By Audio Visual Link By Councillors	9
6	Disclosures of Interest	9
7	Mayoral Minute	10
	7.1 Mayoral Minute - Mayoral Activities	10
8	Starring of Items	11
9	Confirmation of Minutes	11
10	Rescission Motions	39
	Nil	
11	Notices of Motion	39
	Nil	
12	Business Arising	40
	12.1 Calendar of Events	40
	12.2 Information to Councillors	41
	12.3 *** Business Arising Report	43
13	Engineering Services Department	62
	13.1 Roads to Recovery Program Allocation	62
14	Environmental Services & Development Department	64
	14.1 Davidson Oval Masterplan	64
15	General Manager	67
	15.1 Proposed Classification of Operational Land	67
	15.2 Delivery Program Report 1 July 2023 to 30 June 2024	70
	15.3 *** Audit Risk and Improvement Committee - Meeting Minutes	116
	15.4 *** Local Government NSW (LGNSW) Annual Conference 17 to 19 November 2024	134
	15.5 *** Accounting for Rural Firefighting Equipment	136
16	Corporate Services Department	142
	16.1 *** Bank Reconciliation and Statement of Bank Balances - July 2024	142
	16.2 *** Investment Portfolio Report as at 31 July 2024	144
	16.3 *** Annual Financial Statements - 30 June 2024	148

17	Economic Development Department	149
	Nil	
18	Delegates and Councillors Reports	149
	Nil	
19	Policies.....	149
	Nil	
20	Précis of Correspondence	150
20.1	*** Financial Assistance - Bourke High School - Year 12 Formal.....	150
21	Activity Reports.....	156
21.1	Engineering Services - Road Works and Workshop Activity Report	156
21.2	Engineering Services - Parks and Gardens, Town Services, Water and Waste Water Activity Report.....	159
21.3	Planning, Regulatory & Environmental Services Activity Report.....	168
21.4	General Manager's Activity Report	170
21.5	Library Activity Report.....	182
21.6	Tourism and Events Activity Report	184
22	Closed Session	197

- 1 OPENING PRAYER**
- 2 ACKNOWLEDGEMENT OF COUNTRY**
- 3 REMEMBRANCE**
- 4 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**
- 5 ATTENDANCE BY AUDIO VISUAL LINK BY COUNCILLORS**
- 6 DISCLOSURES OF INTEREST**

7 MAYORAL MINUTE

7.1 MAYORAL MINUTE - MAYORAL ACTIVITIES

File Number: 1707
Author: Barry Hollman, Mayor
Authoriser: Leonie Brown, General Manager
Attachments: Nil

The Activities of the Mayor from 13 July 2024 to 16 August 2024 were as follows:

Date	Meeting	Location
22/07/2024	Bourke Shire Council Meeting	Bourke Shire Council Chamber
25/07/2024	Dinner – Pre Boarder Regions Organisation of Councils Meeting	Hon Doo Restaurant, Walgett
26/07/2024	Boarder Regions Organisation of Councils Meeting	Walgett Shire Council Chamber
30/07/2024	Murray Darling Basin Authority Meeting and Dinner	Bourke Shire Council Chamber and Bourke Bowling Club
08/08/2024	Farewell Dinner for Linda Scott, ALGA President	Palace Gardens Restaurant, Sydney
09/08/2024	Country Mayors Association Meeting	Theatrette, Parliament House, Sydney
15/08/2024	Dinner – Pre Alliance of Western Councils Meeting	Dubbo RSL Club
16/08/2024	Alliance of Western Councils Meeting	Cultural Centre, Dubbo

Recommendation

That the information in the Mayoral Minute – Mayoral Activities Report as presented to Council on Monday, 26 August 2024, be noted.

8 STARRING OF ITEMS

9 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 22 July 2024



MINUTES

Ordinary Council Meeting

22 July 2024

Order Of Business

1	Opening Prayer	4
2	Acknowledgement of Country	4
3	Remembrance	4
4	Apologies and Applications for Leave of Absence	4
5	Attendance By Audio Visual Link By Councillors	4
6	Disclosures of Interest	5
7	Mayoral Minute	6
	7.1 Mayoral Minute - Mayoral Activities	6
8	Starring of Items	7
9	Confirmation of Minutes	7
10	Rescission Motions	7
	Nil	
11	Notices of Motion	7
	Nil	
12	Business Arising	8
	12.1 Calendar of Events.....	8
	12.2 Information to Councillors	8
	12.3 *** Business Arising Report	8
13	Engineering Services Department	9
	13.1 *** Potential Sand and Gravel Quarry	9
14	Environmental Services & Development Department	9
	14.1 *** Expanded Cemetery Internment Levy.....	9
	14.2 *** North Bourke Bridge - Review of Environmental Factors	10
15	General Manager	11
	15.1 *** 2024 Local Government Elections.....	11
	15.2 *** Proposed Determination of Tenders - Construction of Jockey's Facilities Building and North Bourke Bridge Demolition of Approaches	12
	15.3 *** Support for Bourke and District Children Services.....	13
	15.4 *** Crown Land Matters - North Bourke Bridge.....	13
	15.5 *** Proposed Naming of North Bourke Oval.....	14
	15.6 *** Acquisition of Land for Road Reserve - Wanaaring Road.....	15
16	Corporate Services Department	16
	16.1 *** Bank Reconciliation and Statement of Bank Balances - 30 June 2024.....	16
	16.2 *** Investment Portfolio Report as at 30 June 2024.....	16

16.3	*** Annual Financial Statements - 30 June 2024	17
16.4	*** Review of Capital Works Program 2023/2024 and Reallocation of Funds	17
16.5	*** Financial Assistance Grants 2024/2025.....	18
16.6	Annual Risk Management Program and Insurance Matters for 2024/2025.....	18
17	Economic Development Department	19
17.1	*** Visitor Enhancements at Back O' Boukre Exhibition Centre	19
18	Delegates and Councillors Reports.....	19
	Nil	
19	Policies.....	19
19.1	*** Investment Policy	19
20	Précis of Correspondence	19
	Nil	
21	Activity Reports.....	20
21.1	Engineering Services - Road Works and Workshop Activity Report	20
21.2	Engineering Services - Parks and Gardens, Town Services, Water and Waste Water Activity Report.....	20
21.3	Planning, Regulatory & Environmental Services Activity Report.....	20
21.4	General Manager's Activity Report	21
21.5	Library Activity Report.....	21
21.6	Tourism and Events Activity Report	21
22	Closed Session.....	21
22.1	*** Proposed Relocation of Renshaw Cottage	23
22.2	*** Proposed Purchase of Western Lands Lease 9618.....	24
22.3	*** Urban Streets Pavement Reconstruction - Tender Variation	24
22.4	*** Medical Centre Proposal	25
22.5	*** North Bourke Drainage - Land Matters.....	26

**MINUTES OF SHIRE OF BOURKE
ORDINARY COUNCIL MEETING
HELD AT THE BOURKE SHIRE COUNCIL, 29 MITCHELL STREET BOURKE NSW
ON MONDAY, 22 JULY 2024 AT 9.15AM**

PRESENT: Cr Barry Hollman (Mayor), Cr Victor Bartley, Cr Sarah Barton, Cr Sally Davis, Cr Cec Dorrington, Cr Grace Ridge, Cr Nathan Ryan, Cr Robert Stutsel

IN ATTENDANCE: Leonie Brown (General Manager), Peter Brown (Manager Works), Paul Flanagan (Manager Roads Services), Melanie Milgate (Economic Development Manager), Ang Pasang Rai (Manager Corporate Services), Dwayne Willoughby (Manager Planning, Regulatory and Environmental Services), Lilly Marion (Records Officer), Margo Anderson (Executive Assistant - Minutes)

1 OPENING PRAYER

The Mayor opened the meeting with a prayer

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor then provided an Acknowledgment of Country

3 REMEMBRANCE

Council stood in silence in the memory of the following recently deceased:

Hugh Fisher	Daniel Francis	Elizabeth Light nee Luffman	Peter McGirr
Mavis Moore	Shirley Pearce	Dudley Shillingsworth Jnr	

4 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Requests for Leave of Absence were received from Cr Lachlan Ford and Cr Sam Rice who were absent from the meeting due to personal reasons.

Resolution 2024/146

Moved: Cr Sarah Barton

Seconded: Cr Robert Stutsel

That the apologies received from Councillor Lachlan Ford and Councillor Sam Rice be accepted and leave of absence granted.

Carried

5 ATTENDANCE BY AUDIO VISUAL LINK BY COUNCILLORS

Nil

6 DISCLOSURES OF INTEREST

Cr Sarah Barton declared a pecuniary conflict of interest in Item 12.3 of the Ordinary Council Meeting Agenda: Business Arising Report - Notice of Motion – Proposed Motel. The reason for such interest is that Cr Barton and her husband own and operate an accommodation facility in Bourke, which the subject report relates to. In making this declaration, Cr Barton advised that she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 12.3 of the Ordinary Council Meeting Agenda.

Cr Sarah Barton declared a pecuniary conflict of interest in Item 12.3 of the Ordinary Council Meeting Agenda: Business Arising Report – Tender for the Provision of Building Trades and Services. The reason for such interest is that Cr Barton’s husband owns and operates a business that submitted a tender in this matter. In making this declaration, Cr Barton advised that she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 12.3 of the Ordinary Council Meeting Agenda.

Cr Sarah Barton declared a significant non-pecuniary conflict of interest in Item 15.2 of the Ordinary Council Meeting Agenda: Proposed Determination of Tenders – Construction of Jockey’s Facilities Building and North Bourke Bridge Demolition of Approaches Report. The reason for such interest is that Cr Barton is the Secretary of the Back O’ Bourke Picnic Race Club who have been involved and consulted on the design process and who will utilise the facility. In making this declaration, Cr Barton advised that she would leave the Chamber and be out of sight during Council’s consideration of this matter as part of Item 15.2 of the Ordinary Council Meeting Agenda.

Cr Sally Davis declared a significant pecuniary conflict of interest in Item 12.3 of the Ordinary Council Meeting Agenda – Business Arising, North Bourke Storm Water Drainage and Item 22.5 of the Closed Council Meeting Agenda – North Bourke Drainage - Land Matters. The reason for such interest is that Cr Davis and her husband own land adjacent to the land the subject of the reports and is in discussion with Council regarding a potential sale of a portion of such land. In addition, she has a friendship with the landowner (Mr G Seiler). In making this declaration, Cr Davis advised she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 12.3 of the Ordinary Council Meeting Agenda and during Council’s consideration of the matter as Item 22.5 of the Closed Council Meeting Agenda.

Cr Grace Ridge declared a pecuniary conflict of interest in Item 12.3 of the Ordinary Council Meeting Agenda – Business Arising, North Bourke Storm Water Drainage and Item 22.5 of the Closed Council Meeting Agenda – North Bourke Drainage - Land Matters. The reason for such interest is that Cr Ridge and her family have a business relationship with the landowner (Mr G Seiler) as detailed in the report. In making this declaration, Cr Ridge advised she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 12.3 of the Ordinary Council Meeting Agenda and during Council’s consideration of the matter as Item 22.5 of the Closed Council Meeting Agenda.

Cr Grace Ridge declared a significant non-pecuniary conflict of interest in Item 15.2 of the Ordinary Council Meeting Agenda: Proposed Determination of Tenders – Construction of Jockey’s Facilities Building and North Bourke Bridge Demolition of Approaches Report. The reason for such interest is that Cr Ridge is on the Executive of the Bourke Pastoral and Agricultural Association who have been involved and consulted during the design process and who will be utilising the facility following construction. In making this declaration, Cr Ridge advised that she would leave the

Chamber and be out of sight during Councils consideration of this matter as part of Item 15.2 of the Ordinary Council Agenda.

Cr Nathan Ryan declared a less than significant non-pecuniary interest in Item 12.3 of the Ordinary Council Meeting Agenda – Business Arising, Proposed Sale of Land to Bourke Aboriginal Corporation Health Service. The reason for such interest is that Cr Ryan is a contractor to the Bourke Aboriginal Corporation Health Service, providing yard and property maintenance to Doctor’s houses. In making this declaration Cr Ryan advised that should Council separately consider this matter as part of Item 12.3 of the Ordinary Council Meeting Agenda he would remain in the Chamber but would not contribute during Council’s consideration of the matter.

Council’s General Manager, Leonie Brown, declared a pecuniary conflict of interest in Item 12.3 of the Ordinary Council Meeting Agenda: Business – Proposed Motel. The reason for such interest is that Mrs Brown and her husband own and operate a commercial accommodation facility in Bourke, which the subject report relates to. In making this declaration, Mrs Brown advised that she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 12.3 of the Ordinary Council Meeting Agenda.

Council’s General Manager, Leonie Brown declared a pecuniary conflict of interest in Item 12.3 of the Ordinary Council Meeting Agenda: Business Arising Report – Tender for the Provision of Building Trades and Services. The reason for such interest is that a relative of Mrs Brown is one of the tenderers who submitted a tender in this matter. In making this declaration, Mrs Brown advised that she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 12.3 of the Ordinary Council Meeting Agenda.

Council’s Manager of Planning, Regulatory and Environmental Services, Dwayne Willoughby declared a pecuniary conflict of interest in Item 12.3 of the Ordinary Council Meeting Agenda: Business Arising Report – Tender for the Provision of Building Trades and Services The reason for such interest is that a relative of Mr Willoughby is one of the tenderers who submitted a tender in this matter. In making this declaration, Mr Willoughby advised that he would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 12.3 of the Ordinary Council Meeting Agenda.

7 MAYORAL MINUTE

7.1 MAYORAL MINUTE - MAYORAL ACTIVITIES

File Number: 1707

The Council had before it the report of the Mayor regarding the Mayoral Minute - Mayoral Activities.

Resolution 2024/147

Moved: Cr Barry Hollman

That the information in the Mayoral Minute – Mayoral Activities Report as presented to Council on Monday, 22 July 2024, be noted.

Carried

8 STARRING OF ITEMS

Council's Code of Meeting Practice provides that Council may at any time, resolve to adopt multiple items of business on the agenda by way of a single resolution.

In this regard the council had before it a list of reports, unstarred, with such items proposed to be adopted by Council in a single resolution.

Resolution 2024/148

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the recommendations as detailed in the un-starred items as contained in the agenda for the Ordinary Meeting of Council, held on Monday, 22 July 2024 be adopted.

Carried

9 CONFIRMATION OF MINUTES

Resolution 2024/149

Moved: Cr Cec Dorrington

Seconded: Cr Victor Bartley

That the minutes of the Ordinary Council Meeting held on 24 June 2024 be taken as read, confirmed as correct minutes and signed by the Mayor and the General Manger.

Carried

10 RESCISSION MOTIONS

Nil

11 NOTICES OF MOTION

Nil

12 BUSINESS ARISING

12.1 CALENDAR OF EVENTS

File Number: C12.6

The Council had before it the report of the General Manager regarding the Calendar of Events.

Resolution 2024/150

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the report of the General Manager regarding the Calendar of Events, as presented to Council on Monday, 22 July 2024, be noted.

Carried

12.2 INFORMATION TO COUNCILLORS

File Number: C12.1

The Council had before it the report of the General Manager regarding the Information to Councillors.

Resolution 2024/151

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the report of the General Manager regarding Information to Councillors, as presented to Council on Monday, 22 July 2024, be noted.

Carried

12.3 *** BUSINESS ARISING REPORT

File Number: C12.1

The Council had before it the report of the General Manager regarding the Business Arising.

Resolution 2024/152

Moved: Cr Cec Dorrington

Seconded: Cr Sarah Barton

That the report of the General Manager regarding Business Arising, as presented to Council on Monday, 22 July 2024, be noted.

Carried

13 ENGINEERING SERVICES DEPARTMENT

13.1 *** POTENTIAL SAND AND GRAVEL QUARRY

File Number: 3077, 3080

The Council had before it the report of the Manager Roads regarding the Potential Sand and Gravel Quarry.

Resolution 2024/153

Moved: Cr Sarah Barton

Seconded: Cr Robert Stutsel

That the report from the Roads Manager be noted.

Carried

14 ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT

14.1 *** EXPANDED CEMETERY INTERNMENT LEVY

File Number: 1084

The Council had before it the report of the Manager Planning, Regulatory and Environmental Services regarding the Expanded Cemetery Internment Levy.

Resolution 2024/154

Moved: Cr Cec Dorrington

Seconded: Cr Sally Davis

1. That it be noted that as a small cemetery operator, the implementation of an expanded NSW Government imposed Internment Services Levy by Bourke Shire Council will not be applicable until 1 July 2025.
2. That Councils 2024/2025 Fees and Charges document be amended to reflect that the expanded Internment Services Levy does not apply for Bourke Shire until 1 July 2025.
3. That the Cemetery Fees and charges for 2024/2025 be as follows:

Cemetery Fee Description	2024/2025 Fee
Excavation of plot without monument	\$900.00
Excavation of plot with monument	\$1,180.00
Weekend Excavation charge without monument	\$1,350.00
Weekend Excavation charge with monument	\$1,500.00
Internment of Ashes into pre purchased plot	\$55.00

4. That Council write to the NSW Premier, the Hon Chris Minns MP and the Minister for Lands and Property, the Hon Stephen Kamper MP, asking that they reverse their decision to impose an expanded Internment Services Levy on all burials and cremations in NSW over the next two (2) financial years.

Carried

14.2 * NORTH BOURKE BRIDGE - REVIEW OF ENVIRONMENTAL FACTORS**

File Number: 1379, 4373

The Council had before it the report of the Manager Planning, Regulatory and Environmental Services regarding the North Bourke Bridge - Review of Environmental Factors.

Resolution 2024/155

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

- 1. That the Proposal for the North Bourke Bridge Restoration, Stage 1 Works, be approved, subject to the following conditions:
 - a) A Demolition Environmental Management Plan (DEMP) being developed for the Proposal incorporating the mitigation measures outlined in Section 6 of the North Bourke Bridge Project REF and any other appropriate environmental management measures. The DEMP must be reviewed and approved by Bourke Shire Council prior to the commencement of work activity.**
 - b) Council publishes the REF on the NSW Planning Portal or Council's website as per Section 171 (4) of the EP&A Regulation (being where it is in the public's interest) either before the activity commences or, where this is not practicable, as soon as practicable and no later than one month after the activity commences.****
- 2. That the Manager Planning, Regulatory and Environmental Services be authorised to complete the Decision Statement as contained in the REF for Stage 1 Works.**
- 3. That the Manager Planning, Regulatory and Environmental Services be further authorised to review and approve the Demolition Environmental Management Plan prior to the commencement of work activity.**

Carried

15.1 *** 2024 LOCAL GOVERNMENT ELECTIONS

File Number: 1764

The Council had before it the report of the General Manager regarding the 2024 Local Government Elections.

Resolution 2024/156

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

1. That the General Manager be requested to take the necessary action regarding arrangements for a final dinner and a photograph to recognise the Bourke Council for the period 2021-2024.
2. That it be noted that a "State Of Our Shire Report" will be provided to the second meeting of the incoming Bourke Shire Council, with such second meeting expected to be held in October 2024.
3. That the information as provided by the Office of Local Government regarding the use of council resources, council publications and other activities prior to 2024 Local Government Elections, be noted.
4. That the information in respect of the Caretaker Provisions under Clause 393B of the Local Government (General) Regulation 2021, be noted.
5. That the General Manager take the necessary action to determine the initial meeting of the incoming Council in due course.
6. That the General Manager be authorised to exercise the civic and ceremonial functions of Council that would normally be exercised by the Mayor during the period between election day and the first meeting of the council following the election.

Carried

At this juncture, Cr Grace Ridge and Cr Sarah Barton left the meeting, the time being 9:54 am.

15.2 * PROPOSED DETERMINATION OF TENDERS - CONSTRUCTION OF JOCKEY'S FACILITIES BUILDING AND NORTH BOURKE BRIDGE DEMOLITION OF APPROACHES**

File Number: 1379, 4373, 1355, 2980

The Council had before it the report of the General Manager regarding the Proposed Determination of Tenders - Construction of Jockey's Facilities Building and North Bourke Bridge Demolition of Approaches.

Resolution 2024/157

Moved: Cr Victor Bartley

Seconded: Cr Robert Stutsel

That Council concur with the General Manager utilising her existing delegation to determine the tender for the construction of the new Jockey's Facility Building at Bourke Showground and the tender for the provision of demolition services in respect of the timber approaches at the North Bourke Bridge on the basis of this concurrence being applicable for the period prior to the commencement of the 2024 Local Government Elections Caretaker Provisions that commence on Friday 16 August 2024 and for the period from election day, being 14 September 2024, up to, the first meeting of the new Council.

Carried

At this juncture, Cr Grace Ridge and Cr Sarah Barton returned to the meeting, the time being 9:59 am.

15.3 *** SUPPORT FOR BOURKE AND DISTRICT CHILDREN SERVICES

File Number: 1671

The Council had before it the report of the General Manager regarding the Support for Bourke and District Children Services.

Resolution 2024/158

Moved: Cr Cec Dorrington

Seconded: Cr Victor Bartley

1. That Councils representations in respect of supporting the Bourke and District Children's Services (BDCS) following the announcement by the NSW Government regarding the provision of funding for an alternative early childhood education model for Bourke be noted and the actions taken to date fully endorsed.
2. That Councils Policy position in respect of the alternative early childhood education model for Bourke be that the identified preschool funds for Bourke be provided to the BDCS to allow it to expand its successful and culturally accepted Preschool service that it currently provides to the community and, at the same time, not jeopardise the future viability of an existing community-based service that also provides additional types of educational programs for the Bourke community.
3. That Council continues its strong support in advocating for the Bourke and District Children Services model and in seeking funding for the Yanmali Early Childhood model.

Carried 7/1

Cr Robert Stutsel requested that his dissenting vote against the motion be recorded.

15.4 *** CROWN LAND MATTERS - NORTH BOURKE BRIDGE

File Number: 1379, 4260

The Council had before it the report of the General Manager regarding Crown Land Matters - North Bourke Bridge.

Resolution 2024/159

Moved: Cr Cec Dorrington

Seconded: Cr Sally Davis

1. That for the purpose of Council undertaking work in respect of restoring the North Bourke Bridge, Council seek appointment as the Crown Land Manager over Reserve 974 (Duplicate R1003375) being Lot 7300 DP 1173913, reserved for the purpose of "bridge".
2. That any necessary documents be executed under the Common Seal of Council.

Carried

15.5 * PROPOSED NAMING OF NORTH BOURKE OVAL**

File Number: 1355

The Council had before it the report of the General Manager regarding the Proposed Naming of North Bourke Oval.

Resolution 2024/160

Moved: Cr Cec Dorrington

Seconded: Cr Sarah Barton

- 1. That Council note the advice of the Geographical Names Board regarding the naming proposal for the North Bourke Oval.**
- 2. That Council proceed with the Geographical Names Board approved and modified name of Neville Simpson Sportsground.**
- 3. That the General Manager be requested to take the necessary action to progress this naming proposal.**

Carried

15.6 * ACQUISITION OF LAND FOR ROAD RESERVE - WANAARING ROAD**

File Number: 3187, 3217

The Council had before it the report of the General Manager regarding the Acquisition of Land for Road Reserve - Wanaaring Road.

Resolution 2024/161

Moved: Cr Cec Dorrington

Seconded: Cr Sarah Barton

1. That Council acquire under the Compulsory Acquisition process with agreement, as per the requirements of the Land Acquisition Act, proposed Lot 102 DP 1305811 being part of Lot 1895 DP 763763 from the Western Land Lease holder, for public road, under the authority of the Roads Act 1993.
2. That Council acquire under the compulsory acquisition process with agreement, as per the requirements of the Land Acquisition Act, proposed Lot 102 DP 1305811 being part of Lot 1895 DP 763763, from Crown Lands for public road, under the authority of the Roads Act 1993.
3. That Council pay compensation only if required to Crown Lands, as compensation has been agreed with the Western Land Lease holder, who has exclusive possession of the land for grazing purposes.
4. That the land is not for resale.
5. That minerals be excluded from the acquisition.
6. That an application be made to the Minister for Local Government and the NSW Governor for approval to the compulsory acquisition of the land.
7. That the land be dedicated as Public Road upon Acquisition and Sec.10 of the Roads Act 1993.
8. That the Mayor and General Manager be authorised to sign any documentation to complete the compulsory acquisition of the land.
9. That any necessary documents be executed under the Common Seal of Council.

Carried

At this juncture, Cr Grace Ridge departed the meeting, the time being 10.14 am.

16 CORPORATE SERVICES DEPARTMENT

16.1 * BANK RECONCILIATION AND STATEMENT OF BANK BALANCES - 30 JUNE 2024**

File Number: 2108

The Council had before it the report of the Manager Corporate Services regarding the Bank Reconciliation and Statement of Bank Balances - 30 June 2024.

Resolution 2024/162

Moved: Cr Victor Bartley

Seconded: Cr Cec Dorrington

That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 30 June 2024 be noted.

Carried

16.2 * INVESTMENT PORTFOLIO REPORT AS AT 30 JUNE 2024**

File Number: 2101

The Council had before it the report of the Manager Corporate Services regarding the Investment Portfolio Report as at 30 June 2024.

Resolution 2024/163

Moved: Cr Cec Dorrington

Seconded: Cr Victor Bartley

- 1. That the report of the Manager Corporate Services regarding Council's Investment Portfolio as at 30 June 2024, as presented to Council on Monday, 22 July 2024, be received and noted.**
- 2. That the Certificate of the Responsible Accounting Officer be noted, and the report adopted.**

Carried

16.3 * ANNUAL FINANCIAL STATEMENTS - 30 JUNE 2024**

File Number: F1.4.6

The Council had before it the report of the Manager Corporate Services regarding the Annual Financial Statements - 30 June 2024.

Resolution 2024/164

Moved: Cr Robert Stutsel

Seconded: Cr Cec Dorrington

- 1. That Council's Annual Financial Statements for the year ended 30 June 2024 be referred for audit.**
- 2. That the Mayor, Councillor, General Manager, and the Responsible Accounting Officer be authorised to sign the Statement by Councillors and Management on the Annual Financial Statements for the year ended 30 June 2024.**

Carried

16.4 * REVIEW OF CAPITAL WORKS PROGRAM 2023/2024 AND REALLOCATION OF FUNDS**

File Number: R2.5

The Council had before it the report of the Manager Corporate Services regarding the Review of Capital Works Program 2023/2024 and Reallocation of Funds.

Resolution 2024/165

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the operating and capital works projects previously planned for 2023/2024 as detailed herewith be revoked for expenditure as part of the Operational Plan for 2024/2025.

Carried

At this juncture, Cr Grace Ridge returned to the meeting, the time being 10.19 am.

16.5 * FINANCIAL ASSISTANCE GRANTS 2024/2025**

File Number: F1.4.6

The Council had before it the report of the Manager Corporate Services regarding the Financial Assistance Grants 2024/2025.

Resolution 2024/166

Moved: Cr Sarah Barton

Seconded: Cr Robert Stutsel

- 1. That Council notes the report detailing Councils Financial Assistance Grants recommended allocation for 2024/2025.**
- 2. That additional funds received in respect of Councils Financial Assistance Grant, being funds above those amounts estimated in Councils 2024/2025 Operational Plan, be transferred to Councils Asset Renewal Reserve.**

Carried

16.6 ANNUAL RISK MANAGEMENT PROGRAM AND INSURANCE MATTERS FOR 2024/2025

File Number: I2.1

The Council had before it the report of the Manager Corporate Services regarding the Annual Risk Management Program and Insurance Matters for 2024/2025.

Resolution 2024/167

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That Council notes the Risk Management Program review and the classes of insurance acquired for 2024/2025.

Carried

17 ECONOMIC DEVELOPMENT DEPARTMENT

17.1 *** VISITOR ENHANCEMENTS AT BACK O' BOURKE EXHIBITION CENTRE

File Number: 3288

The Council had before it the report of the Manager Economic Development regarding the Visitor Enhancements at Back O' Bourke Exhibition Centre.

Resolution 2024/168

Moved: Cr Robert Stutsel

Seconded: Cr Victor Bartley

That the information contained in the Visitor Enhancement at the Back O' Bourke Exhibition Centre report be noted.

Carried

18 DELEGATES AND COUNCILLORS REPORTS

Nil

19 POLICIES

19.1 *** INVESTMENT POLICY

File Number: P4.1, B2.6

The Council had before it the report of the Manager Corporate Services regarding the Investment Policy.

Resolution 2024/169

Moved: Cr Sarah Barton

Seconded: Cr Sally Davis

That Council adopt the Investments Policy labelled 1.8.10 (v8) as presented to Council on Monday, 22 July 2024.

Carried

20 PRÉCIS OF CORRESPONDENCE

Nil

At this juncture, the meeting was adjourned to allow Councillors to meet with representatives of the NSW Police, the time being 10.30am.

The meeting reconvened at 11.06am.

21 ACTIVITY REPORTS

21.1 ENGINEERING SERVICES - ROAD WORKS AND WORKSHOP ACTIVITY REPORT

File Number: 1945

The Council had before it the report of the Manager Roads regarding the Engineering Services - Road Works and Workshop Activity Report.

Resolution 2024/170

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the report of the Manager Roads regarding Engineering Services - Road Works and Workshop Activity, as presented to Council on Monday, 22 July 2024, be noted.

Carried

21.2 ENGINEERING SERVICES - PARKS AND GARDENS, TOWN SERVICES, WATER AND WASTE WATER ACTIVITY REPORT

File Number: E7.1

The Council had before it the report of the Manager Works regarding the Engineering Services - Parks and Gardens, Town Services, Water and Waste Water Activity Report.

Resolution 2024/171

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the report of the Manager Works regarding Engineering Services - Parks and Gardens, Town Services and Water and Wastewater Activity, as presented to Council on Monday, 22 July 2024, be noted.

Carried

21.3 PLANNING, REGULATORY & ENVIRONMENTAL SERVICES ACTIVITY REPORT

File Number: 1102,1322,1059,1165

The Council had before it the report of the Manager Planning, Regulatory and Environmental Services regarding the Planning, Regulatory & Environmental Services Activity Report.

Resolution 2024/172

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the report of the Manager Environmental Services regarding Planning, Regulatory and Environmental Services Activity, as presented to Council on Monday, 22 July 2024, be noted.

Carried

21.4 GENERAL MANAGER'S ACTIVITY REPORT

File Number: 4170

The Council had before it the report of the General Manager regarding the General Manager's Activity Report.

Resolution 2024/173

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the report of the General Manager regarding General Manager Activity for June 2024, as presented to Council on Monday, 22 July 2024, be noted.

Carried

21.5 LIBRARY ACTIVITY REPORT

File Number: 2780

The Council had before it the report of the Library Manager regarding the Library Activity Report.

Resolution 2024/174

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the report of the Library Manager regarding Library Activity for the month of June 2024, as presented to Council on Monday, 22 July 2024, be noted.

Carried

21.6 TOURISM AND EVENTS ACTIVITY REPORT

File Number: T4.3

The Council had before it the report of the Coordinator Tourism Operations regarding the Tourism and Events Activity Report.

Resolution 2024/175

Moved: Cr Robert Stutsel

Seconded: Cr Sarah Barton

That the report of the Coordinator Tourism regarding Tourism and Events Activity for June 2024, as presented to Council on Monday, 22 July 2024, be noted.

Carried

22 CLOSED SESSION

At this juncture, the Council gave consideration to moving into Closed Session of Council.

Resolution 2024/176

Moved: Cr Cec Dorrington

Seconded: Cr Victor Bartley

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

22.1 *** Proposed Relocation of Renshaw Cottage

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.2 *** Proposed Purchase of Western Lands Lease 9618

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.3 *** Urban Streets Pavement Reconstruction - Tender Variation

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.4 *** Medical Centre Proposal

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.5 *** North Bourke Drainage - Land Matters

This matter is considered to be confidential under Section 10A(2) - (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Carried

Council proceeded into closed session with the livestreaming of the meeting being paused at 11.07am.

22.1 * PROPOSED RELOCATION OF RENSHAW COTTAGE**

File Number: 2411

The Council had before it the report of the Manager Planning, Regulatory and Environmental Services regarding the Proposed Relocation of Renshaw Cottage.

Resolution 2024/177

Moved: Cr Sarah Barton

Seconded: Cr Robert Stutsel

- 1. That based on formal approval from Councils Insurers, Council concur with the concept of utilising insurance payout funds following the destruction of the Renshaw Cottage, along with further funding from Councils Infrastructure Renewal Reserve Fund, to develop two (2) x two (2) bedroom cottages, and required improvements, on vacant Council land located at 54 Mertin St, Bourke.**
- 2. That the General Manager be requested to progress this proposal through the engagement of a Project Management consultancy with a view to the calling of tenders/preparing full costings for a further report to, and final decision by Council, in respect of the housing proposal.**
- 3. That the documents and considerations in respect of this matter remain confidential to Council.**

Carried

22.2 * PROPOSED PURCHASE OF WESTERN LANDS LEASE 9618**

File Number: 4116

The Council had before it the report of the General Manager regarding the Proposed Purchase of Western Lands Lease 9618.

Resolution 2024/178

Moved: Cr Cec Dorrington

Seconded: Cr Robert Stutsel

- 1. That Council accept the offer of the NSW Department of Planning, Housing and Infrastructure – Crown Lands, to convert Western Land Lease 9618, comprising lots 3-4 DP1136910, lots 15-16 DP 751848 & lot 21 DP 751848 with a combined area of 82.1948ha, to freehold title at a purchase price of \$206,000.**
- 2. That the General Manager be authorised to complete the necessary Purchase Price Acceptance Form and finalise the transfer of title.**
- 3. That funding in respect of this proposed purchase be sourced from Councils Infrastructure Renewal Reserve Fund.**
- 4. That it be proposed that the subject land, being Lots 3-4 DP1136910, Lots 15-16 DP 751848 & Lot 21 DP 751848 with a combined area of 82.1948ha be classified as Operational Land as per Section 31(2) of the Local Government Act and that the General Manager be requested to report to the August 2024 meeting in respect of such proposed classification.**
- 5. That the necessary documentation be executed under the Common Seal of Council.**
- 6. That the documents and considerations remain confidential to Council.**

Carried

22.3 * URBAN STREETS PAVEMENT RECONSTRUCTION - TENDER VARIATION**

File Number: 20573

The Council had before it the report of the Manager Roads regarding the Urban Streets Pavement Reconstruction - Tender Variation.

Resolution 2024/179

Moved: Cr Cec Dorrington

Seconded: Cr Robert Stutsel

- 1. That Councils contract with Stabilised Pavements of Australia Pty Ltd to undertake reconstruction works in the amount of \$316,011.88, as resolved by Council at its May 2024 meeting, be varied to include the construction of the BACHS laneway project and further, works in Oxley Street Lane, between Sturt and Richard Streets, Bourke at a combined additional cost of \$164,161.00.**
- 2. That the documents and consideration of this matter remain confidential to Council.**

Carried

22.4 *** MEDICAL CENTRE PROPOSAL

File Number: 16590

The Council had before it the report of the General Manager regarding the Medical Centre Proposal.

Resolution 2024/180

Moved: Cr Sally Davis

Seconded: Cr Victor Bartley

That Council consider and determine the request of Dr Mark Tattersall to lease, in conjunction with Mr Kyriacos Mavrolefteros (20 days per annum), the former Dental Services Building, Darling St, Bourke.

Carried

Resolution 2024/181

Moved: Cr Sally Davis

Seconded: Cr Victor Bartley

- 1. That Council lease to Dr Mark Tattersall the premises known as the former Dentists Building, Darling St, Bourke for an initial period of twelve months commencing on a date negotiated with Councils General Manager, with a further 12-month option available, subject to:
 - a) Formal agreement being received from Mr Kyriacos Mavrolefteros concurring with a co-leasing arrangement with Dr Mark Tattersall in respect of the premises.**
 - b) The initial rental being \$27,345 per annum (\$2,278.75 per month) payable monthly in advance.**
 - c) The option rental figure being increased by the Consumer Price Index for Sydney, All Groups.**
 - d) Acknowledgement by Dr Tattersall that Mr Mavrolefteros has priority usage of the former Dental Building for 20 days per annum.****
- 2. That the General Manager be authorised to finalise the leasing of the premises.**
- 3. That the documents and considerations in respect of this matter remain confidential to Council.**

Carried

At this juncture, Cr Sally Davis and Cr Ridge left the meeting, the time being 11:55 am.

22.5 *** NORTH BOURKE DRAINAGE - LAND MATTERS

File Number: 20382, D6.1, D6.2

The Council had before it the report of the Manager Special Projects regarding the North Bourke Drainage - Land Matters.

Resolution 2024/182

Moved: Cr Victor Bartley

Seconded: Cr Robert Stutsel

1. That in accordance with Section 187 of the *Local Government Act 1993* Council commence the acquisition process to acquire 2.21 Hectares of the land described as Part Lot 212 DP 787811 for the purpose of Stormwater Detention in accordance with the terms of the *Land Acquisition (Just Terms Compensation Act) 1991*.
2. That compensation be paid to the landowner as per the determination in the valuation report to be obtained by Council from an independent registered valuer.
3. That the General Manager be requested to take any necessary action in respect of this acquisition matter, including the engaging of a consultancy if required, to assist and advise on the acquisition process to ensure conformity with the requirements of the *Land Acquisition (Just Terms Compensation Act) 1991*.
4. That upon acquisition, the land be classified as Operational Land.
5. That minerals are excluded from the acquisition.
6. That the land is not for resale purposes.
7. That a further report be provided to Council at the completion of the 6-month negotiation period if negotiations to acquire the land are unsuccessful.
8. That the Mayor and General Manager be authorised to execute any necessary documents under the Common Seal of Council.
9. That the documents and considerations in respect of this matter remain confidential to Council.

Carried 7/1

Cr Nathan Ryan requested that his dissenting vote against the motion be recorded.

At this juncture, Cr Sally Davis and Cr Grace Ridge returned to the meeting, the time being 12:30 pm.

Resolution 2024/183

Moved: Cr Victor Bartley

Seconded: Cr Robert Stutsel

That Council moves out of Closed Council into Open Council.

Carried

Open council resumed at 12.30pm.

RESOLUTIONS FROM CLOSED SESSION OF COUNCIL

At the request of the Mayor, the General Manager read to the meeting the Councils resolutions as determined in the Closed Session of Council.

The Meeting closed at 12.40pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 26 August 2024.

.....

CHAIRPERSON

10 RESCISSION MOTIONS

Nil

11 NOTICES OF MOTION

Nil

12 BUSINESS ARISING

12.1 CALENDAR OF EVENTS

File Number: C12.6
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

Information is sent out monthly to advise when Council Meetings, meetings which Councillors are Delegates to and other meetings of which Council is a member of, or representatives of Council, are to be held.

Current Situation

Month	Date	Time	Meeting / Event	Location
2024				
August	26	9.15am	Council Meeting	Council Chamber
September	14		Council Elections	Bourke

Recommendation

That the report of the General Manager regarding the Calendar of Events, as presented to Council on Monday, 26 August 2024, be noted.

12.2 INFORMATION TO COUNCILLORS

File Number: C12.1
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

Each month a list of correspondence is sent out in the Business Paper to Councillors to ensure that they have not missed any information since the last Business Paper was produced.

Current Situation

Information that has been provided to Councillors for the period 13 July 2024 to 16 August 2024 follows:

Date	Information Sent	Author	Email
15/07/2024	Council Meeting – Monday, 22 July 2024 at 9.15am	Margo Anderson	✓
15/07/2024	Coulton's Catch Up – Monday, 15 July 2024	Mark Coulton, MP	✓
15/07/2024	Thank you for renewing your LGNSW Membership	Local Government NSW	✓
15/07/2024	Various items of interest to Local Government	Inside Local Government	✓
15/07/2024	Various items of interest regarding the Orana Region	RDA Orana	✓
15/07/2024	Basin Bulletin Issue 67	Murray Darling Association	✓
16/07/2024	The Weekly Newsletter, 16 July 2024	Local Government NSW	✓
16/07/2024	Update on Jandra Operations	Leonie Brown	✓
17/07/2024	CMA - Communique to members	Country Mayors Association	✓
17/07/2024	GM's Column for publication – 18 July 2024	Leonie Brown	✓
17/07/2024	Business Papers for the July Ordinary and Closed Session Council Meeting on Monday, 22 July 2024	Leonie Brown	✓
18/08/2024	Election of Mayor and Deputy Mayor	Cootamundra-Gundagai Regional Council	✓
18/07/2024	Jandra Operations	Leonie Brown	✓
22/07/2024	Coulton's Catch Up - Monday 22 July	Mark Coulton, MP	✓
23/07/2024	The Weekly Newsletter, 23 July 2024	Local Government NSW	✓
23/07/2024	Letter received NAK grader Hire	Leonie Brown	✓
24/07/2024	GM's Column for publication – 25 July 2024	Leonie Brown	✓
24/07/2024	Minutes of the July 2024 Council Meeting	Leonie Brown	✓
25/07/2024	Enhanced Electromagnetic Energy (EME) Program Stakeholder Toolkit	Department of Infrastructure, Transport, Regional Development , Communications and the Arts	✓
26/07/2024	Professional Development	Local Government NSW	✓

29/07/2024	Bourke EV charger wrap launch	NRMA	✓
29/07/2024	Coulton's Catch Up – Monday, 29 July 2024	Mark Coulton, MP	✓
30/07/2024	The Weekly Newsletter, 30 July 2024	Local Government NSW	✓
31/07/2024	GM's Column for publication – 1 August 2024	Leonie Brown	✓
02/08/2024	Letter to NAK Grader Hire	Leonie Brown	✓
05/08/2025	2024 Local Government elections – Election bulletin	NSW Electoral Commission	✓
06/08/2024	The Weekly Newsletter, 6 August 2024	Local Government NSW	✓
06/08/2024	Coulton's Catch Up – Monday, 5 August 2024	Mark Coulton, MP	✓
07/08/2024	GM's Column for publication – 8 August 2024	Leonie Brown	✓
07/08/2024	Details of Union Picnic Day - 16/08/2024	Leonie Brown	✓
09/08/2024	Contact from the Office of the ICAC	NSW Independent Commission Against Corruption	✓
09/08/2024	Invitation to a Final Dinner for the Current Council	Margo Anderson	✓
09/08/2024	Email received regarding Graffiti	Leonie Brown	
12/08/2024	Various items of interest regarding the Orana Region	RDA Orana	✓
12/08/2024	Coulton's Catch Up – Monday, 12 August 2024	Mark Coulton, MP	✓
12/08/2024	Leadership Update	Country Mayors Association of NSW	✓
13/08/2024	The Weekly Newsletter, 13 August 2024	Local Government NSW	✓
14/08/2024	GM's Column for publication – 15 August 2024	Leonie Brown	✓
14/08/2024	Proposed removal of Trees at 54 Mertin Street	Leonie Brown	✓
15/08/2024	Contact from the Office of the ICAC	Leonie Brown	✓

Recommendation

That the report of the General Manager regarding Information to Councillors, as presented to Council on Monday, 26 August 2024, be noted.

12.3 * BUSINESS ARISING REPORT**

File Number: C12.1
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

Business outstanding from previous meetings.

Current Situation

2021/355 December Meeting	ROAD CLASSIFICATION REVIEW
RESPONSIBLE OFFICER	PAUL FLANAGAN – ROADS MANAGER
FILE NO	R7.1, R7.4.3

RESOLUTION

1. That Council provide a submission to the Independent Panel on Road Classification Review and Regional Road Transfer proposing that ownership of the Bourke – Milparinka Rd (Wanaaring Rd) be transferred to the NSW Government, as a minimum.
2. That the transfer of any Regional Roads to Government in the Bourke Shire being on the basis of Council entering into a contract with Government which would see Council continuing to undertake both improvement works, and the necessary programmed and emergency maintenance works on the transferred roadway(s).
3. That Council also provides a submission to the Independent Panel on Road Classification Review and Regional Road Transfer proposing the reclassification from local road to regional road status of the following roads:
 - RLR 5 – Caronga Peak to Wilga Downs (23km / no bridge);
 - RLR50 - Moleyarrh Road – Wanaaring to Hungerford (86.82km / no bridge);
 - RLR44 – Janina Road – Louth to Wanaaring (85.7km / no bridge);
 - RLR49 – West Culgoa Road – Bourke to Weilmoringle (82.82km / single lane bridge).

ACTION TAKEN

1. Submission to Review Panel prepared and submitted.
2. Additional information and financial data requested for consideration 23 August 2022. Information provided.
3. No Further information to date.
4. Representation made through the Country Mayors Association to accelerate the Regional Roads Reclassification and Transfer Programs.
5. The General Manager made contact with Minister Aitchison’s office and arranged a meeting with the Minister 23 November 2023 in Sydney.
6. Meeting held with Minister in Sydney 23 November 2023.
7. Meeting held with Minister Aitchison in Bourke Monday 8 January 2024 who requested previous reclassification report be forwarded to the Ministers office for information. Report forwarded.

2022/96 and 2023/60 April and March Meetings 2024/62 March Meeting 2024/83 April Meeting 2024/182 July Meeting	NORTH BOURKE STORMWATER DRAINAGE
RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	D6.1, D6.2, V 1.6
RESOLUTION	
<ol style="list-style-type: none"> 1. That the information in the report of the General Manager from March 2022 be noted. 2. That the Mayor and General Manager be requested to take the necessary action in pursuit of Potentially acquiring land in respect of this drainage matter, for a further report to Council. 3. That the Mayor and General Manager be requested to brief Mr G Seiler on the progress of this matter. 4. That the documents and considerations in respect of this matter remain confidential to Council. 	
March 2024 (2024/62)	
<ol style="list-style-type: none"> 1. That a workshop of Councillors be convened for the purpose of considering options to progress and ultimately address the stormwater drainage issue in North Bourke, with a view to a report being submitted to Council at its April 2024 meeting. 2. That the documents and consideration in this matter remain confidential to Council. 	
April 2024 (2024/83)	
<ol style="list-style-type: none"> 1. That Council confirm its previously resolved position to pursue the construction of a stormwater detention basin and required infrastructure on 2.21ha of land fronting Warrego St, North Bourke owned by Mr Robert and Mrs Sally Davis in general conformity with the concept plan developed by Premise dated 10 February 2023 designed to accommodate a 1:100-year rainfall event for this area. 2. That Council continues to seek the formal agreement of Mr Robert and Mrs Sally Davis for the purchase by Council of a 2.21 ha portion of Lot 212 Deposited Plan 787811, as owned by them. 3. That it be noted that a new valuation in respect of the value of the 2.21ha of land has been sought. 4. That the Mayor, Deputy Mayor, and General Manager be requested to further meet with Mr and Mrs Davis in respect of the proposed land acquisition, following the receipt of the updated valuation for the proposed land. 5. That where agreement is reached for the acquisition of this 2.21ha of land, a further report be provided to Council which details the agreement between the parties for Councils resolution. 6. That in the event of no formal response being received or a response not agreeing to the sale of the land by 30 June 2024 from Mr and Mrs Davis, Council further consider its position in respect of the land matter at its July 2024 meeting. 7. That the documents and considerations in respect of this matter remain confidential to Council. 	
July 2024 (2024/182)	
<ol style="list-style-type: none"> 1. That in accordance with Section 187 of the <i>Local Government Act 1993</i> Council commence the acquisition process to acquire 2.21 Hectares of the land described as Part Lot 212 DP 787811 for the purpose of Stormwater Detention in accordance with the terms of the <i>Land Acquisition (Just</i> 	

Terms Compensation Act) 1991.

2. That compensation be paid to the landowner as per the determination in the valuation report to be obtained by Council from an independent registered valuer.
3. That the General Manager be requested to take any necessary action in respect of this acquisition matter, including the engaging of a consultancy if required, to assist and advise on the acquisition process to ensure conformity with the requirements of the *Land Acquisition (Just Terms Compensation Act) 1991*.
4. That upon acquisition, the land be classified as Operational Land.
5. That minerals are excluded from the acquisition.
6. That the land is not for resale purposes.
7. That a further report be provided to Council at the completion of the 6-month negotiation period if negotiations to acquire the land are unsuccessful.
8. That the Mayor and General Manager be authorised to execute any necessary documents under the Common Seal of Council.

ACTION TAKEN

1. Investigations into land proceeding.
2. Mayor and GM have briefed Mr Seiler.
3. Land to west of subject site reviewed by environmental consultant and is considered to be an undesirable location for the construction of stormwater retention infrastructure due to the multitude of environmental, practical and physical constraints.
4. Further update meeting held in June 2022 with Mr Seiler involving Mayor, Deputy Mayor and Messrs Riley and Brown.
5. Monthly progress reports to be provided to Mr Seiler by Council.
6. Structural Engineer engaged by Insurers inspected property on 8 September 2022.
7. Meeting held with landowners to the north of Warrego Street with a view to a portion of this land being acquired and utilised for the construction of a detention pond. Further information being sought for a future meeting.
8. Further information received and provided to the landowners to the north of Warrego Street with subsequent discussions held.
9. Structural Engineers Report received. Comprehensive report being developed for Workshop of Councillors in March 2023.
10. Workshop held 20 March 2023. Workshop report including recommendation included in March 2023 Business Paper.
11. Council in March 2023 (2023/60) resolved:
 - to undertake final negotiations with Mr Rob and Mrs Sally Davis in respect of the acquisition of some 2.21ha of their land fronting Warrego St, North Bourke for the purpose of constructing a stormwater detention basin thereon, for a final report to Council.
 - on the basis of Council resolving to formally acquire such land, the General Manager be requested to take the necessary action that would result in the construction of a stormwater detention basin and required infrastructure on such land, in general conformity with the concept plan developed by Premise dated 10 February 2023 designed to accommodate a 1:100 year rainfall event for this area.
 - noted the opinion as expressed in the Expert Report prepared by Engineering Investigations and Solutions in regard to the residence of Mr G and Mrs C Seiler.
 - not pursue the purchase of the Seiler property located in Namoi St, North Bourke.
12. Meeting with Mr and Mrs Davis requested and pursued. Council's Solicitor, Insurer and Mr G Seiler advised of Council's resolution accordingly.
13. Meeting with Mr and Mrs Davis, as per March 2023 resolution, held on 26 July 2023.
14. Further technical advice to be sourced by Council from consulting engineer, prior to further

- discussions being held with Mr and Mrs Davis, noting that consulting engineer has been on extended leave returning mid-October 2023.
15. Meeting to be held with Mr and Mrs Davis 29 November 2023 to further discuss technical advice received.
 16. Meeting held and advice discussed. Awaiting advice from landowners as to intention to sell 2.21ha of their land to Council for the purpose of Council constructing a retarding basin.
 17. See report included in February 2024 Business Paper.
 18. Due to lack of quorum at the February 2024 Ordinary Meeting of Council for this report, the matter was referred to the March Ordinary Meeting of Council. Report included in March 2024 Closed Council Business Paper.
 19. Workshop held Thursday, 4 April 2024 and, report submitted to April 2024 Council meeting. Letter provided to Mr and Mrs Davis.
 20. Revised valuation received. Further letter provided to Mr and Mrs Davis 17 May 2024.
 21. Further report on matter included in July 2024 Closed Council Meeting Agenda.
 22. Correspondence regarding resolution provided to Mr and Mrs Davis.

2022/161 and 2023/42 July and March Meetings	CAMPING & CARAVAN USAGE - MITCHELL HIGHWAY ROAD RESERVE AND NORTH BOURKE BOAT RAMP CROWN RESERVE
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY – MANAGER ENVIRONMENTAL SERVICES
FILE NO	L1.9
RESOLUTION	
<ol style="list-style-type: none"> 1. That the legislative information in respect of the potential usage of the North Bourke Boat Ramp Crown Reserve for the purposes of caravanning and camping be noted. 2. That Council not pursue the development of a primitive campground to allow camping at the North Bourke Boat Ramp Crown Reserve and having regard to this position, camping in this reserve not be permissible and appropriate signage be maintained. 3. That Council enter into discussions with TfNSW with a view to the sealed section of road reserve leading to the old North Bourke Bridge being designated for use by light and recreational travellers as a Rest Area, for a trial period ending 12 months after the opening of such road reserve as a rest area, should it be approved. 4. At the end of this period it would be proposed that a report on the trial be provided to Council to review usage and issues, including any impact on accommodation providers in Bourke. 5. That Council investigate further opportunities to promote Bourke as an RV friendly town. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Contact made with Transport for NSW (TfNSW). 2. Awaiting response from TfNSW. 3. Further follow up with TfNSW. Cobar Shire have advised they are having similar issues. 4. Further contact made with Transport for NSW. 5. Follow up report included in March 2023 Business Paper. 6. At the March 2023 Ordinary Meeting of Council the following resolution (2023/42) was carried. <ul style="list-style-type: none"> • That the information in respect of the potential usage of the Polygonum Swamp Road be noted. • That Council not pursue the development of a Rest Area to allow camping on the side of the Polygonum Swamp Road. • That the No Camping and No Caravans signs be maintained to encourage Caravan and Camping users to move on to a more suitable location, where there is no risk to 	

- pedestrians, road users and themselves.
7. Meeting held with representatives from Crown Lands Monday, 26 June 2023. Identified land at North Bourke behind Darling Street that might be a Public Recreation Reserve. Free camping may be allowable with infrastructure upgrades - to be determined with a further report to be presented to Council when all details are available.
 8. Funding application submitted for LRCI funding to provide infrastructure once a suitable site is agreed upon.
 9. Funding application approved by LRCI – staff are reviewing suitable sites with a further report to be prepared and submitted to Council for consideration.
 10. Discussions held with planner 16 May 2024; concept plan being developed.
 11. Land Manager of proposed site contacted. Awaiting response regarding approval for rest area / parking bay.
 12. Land owner consent required for the proposed site is extensive. Further investigation will be required to determine if the site is feasible or another site will have to be identified.

2022/176 August Meeting	MAYORAL MINUTE – WESTERN WEIRS STRATEGY
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	W3.1

RESOLUTION

1. That the status upgrade in respect of the Western Weirs Strategy as presented to Council by Ms Ingrid Emery, Water Infrastructure NSW on Monday, 22 August 2022 be noted.
2. That Council write to the Hon. Tanya Plibersek, MP, Federal Minister for the Environment and Water, and the Hon. Kevin Anderson, MP, State Minister for Land and Water seeking support and funding to progress the next stage of the Western Weir Strategy being the Final Business Case for the proposed upgrading of the Bourke Weir to improve town water supply security.

ACTION TAKEN

1. Letter written by the Mayor to Hon. Tanya Plibersek, MP, seeking support and funding to progress to the next stage of the Western Weir Strategy being the Final Business Case for the proposed upgrading of the Bourke Weir to improve town water supply security.
2. Letter also written to the Hon. Kevin Anderson, State Minister for Land and Water seeking support and seeking a meeting to discuss same. Minister’s office advised that “the Minister will be unable to accept your request to meet.”
3. Response dated 5 October 2022 received from Minister Anderson. The Minister advised that:
 - Infrastructure NSW (INSW) completed its Gateway 1 Review in December 2021 in respect of the Western Weirs Program. INSW is working with the Australian Government re: funding arrangements for a final Business Case.
 - Western Weirs Program has been incorporated into the Better Baaka Program. Better Baaka aims to protect rivers and floodplains with towns having “a secure water source into the future, and sustainable local communities, agriculture and industries can be supported.”
4. Response dated 12 December 2022 received from Minister Plibersek advised that:
 - The NSW Government is responsible for water management in our region and is developing regional water strategies across the State.
 - The Western Weirs Strategy sits alongside these strategies.
 - The Australian Government’s role as a significant investor in water infrastructure through the National Water Grid Authority, State and Territory Governments are responsible for

water planning and water infrastructure delivery. Applications for National Water Grid funding must have support of the State Government.

5. State Minister for Land and Water, the Hon Kevin Anderson attended Bourke on 6 February 2023 and met with the Mayor and Acting GM. The Minister advised the Western Weirs Strategy will be abandoned as it is not well supported. However, the issue of water security will be included in the Better Baaka Program. The State and Federal Ministers are to meet for discussion in late February. The proposal aims to meet the Federal objectives but will require more time to adopt measures to ensure water consumption is not restricted at the same time. There are implications for a need for increased water storage capacity if weirs are not upgraded.
6. Correspondence sent to the Hon Tanya Plibersek, MP and the NSW Minister for Lands and Water, the Hon Kevin Anderson, MP in March 2023 seeking the status of weir proposals. In response, the acting CEO of the NSW Water Sector responded that “the strategic business case for the Western Weirs program was completed in November 2021” and further that “the NSW Government continues to work with the Australian Government on suitable funding arrangements to progress to a final business case.” The Federal Government responded in April 2023 advising that “for the raising of the Bourke Weir to be eligible for National Water Grid funding consideration, a proposal must be submitted to the National Water Grid Authority by the NSW Government. You may wish to continue your engagement with the NSW Government so that a proposal may be brought forward, should it be prioritised by the NSW Government.
7. In response, a further letter was sent to acting CEO of the NSW Water Sector, April 2023, requesting confirmation that funding to progress to a final business case is an eligible project under the investment principles of the National Water Grid Fund and if so, what is the specific time frame for the NSW Government to submit an application that covers funding for a final business case to raise the height of the Bourke Weir.
8. Letter sent to the Hon Rose Jackson, Minister for Water, Housing and Homelessness, following March 2023 State election, advising of the issues and seeking support.
9. Meeting of the Mayor and GM with Minister Jackson being pursued.
10. Mayor discussed issues with the Hon Rose Jackson, NSW Minister for Water, Housing, Homelessness, Mental Health, Youth and North Coast on Wednesday, 5 July 2023. Minister Jackson advised the Mayor she would come to Bourke in August 2023 to see the issues for herself. The Mayor and GM met with Roy Butler MP, Member for Barwon on Monday, 17 July 2023 regarding water security for Bourke, including the issue of the weir. On Tuesday, 18 July 2023 the GM spoke to Steph Cooke MP, NSW Shadow Minister for Water and Crown Lands who advised of a planned visit to Bourke in August 2023 to hear the concerns of the community.
11. Details provided to the Mayor of Narromine, Craig Davies as Chair of the Alliance of Western Councils Board who will present to 200 water professionals regarding water issues in the area.
12. Mayor and General Manager attended Murray Darling Association Annual Conference in Murray Bridge 27 and 28 September 2023. Representation were made both at and post the conference to the Hon. Tanya Plibersek, MP Federal Minister for the Environment and Water for water security at Bourke.
13. On 30 October 2023 the General Manager made contact with Minister Jackson’s office and arranged for a meeting with the Minister 23 November 2023 in Sydney.
14. Meeting held with Ministers Chief of Staff in Sydney on 23 November 2023.
15. Further report submitted to Councils December 2023 meeting.
16. No further update on application made by DPIE in regard to application for funding to complete the final business case.
17. Advice received from DPIE on 26 February 2024 that the submission was sitting with the Commonwealth for consideration as part of the National Water Grid funding program.
18. Mayor and General Manager met with NSW Water Minister, the Hon Rose Jackson in Sydney on

- 9 May 2024. Raising of the Bourke Weir discussed.
19. Mayor and General Manager took the opportunity to further discuss the issues of Water security for Bourke and to progress the Western Weirs final Business Case with NSW Water Minister, The Hon Rose Jackson at the MDA Conference in Tamworth on 10 July 2024.
 20. Mayor and General Manager took the opportunity to further discuss the issues of Water security for Bourke at the MDBA Meeting in Bourke on 30 July 2024.

2023/73 April Meeting	BOURKE FLOODPLAIN RISK MANAGEMENT STUDY AND PLAN
RESPONSIBLE OFFICER	PETER BROWN – MANAGER WORKS
FILE NO	W2.1
RESOLUTION	
<ol style="list-style-type: none"> 1. That the Bourke Floodplain Risk Management Study and Plan (Volumes 1 and 2) dated December 2022, be adopted. 2. That the General Manager be requested to take the necessary action in respect of implementing Measures 1-4 as identified in the Plan, being the measures “that could be implemented by Council with the assistance, where required, of the NSW SES”. 3. That in implementing Measures 1-2, being proposed revised planning controls, a further report on such measures be forthcoming to Council. 4. That the General Manager be requested to take the necessary action in respect of implementing Measures 5-10, as identified in the Plan, being the measures “that require the sourcing of Government funding” to progress such measures. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Representation made to the Department of Planning and Environment (DPE). 2. Legal advice received regarding impact of Flood study on developments in Bourke. Advice under consideration. 3. Meeting held with Lyall and Associates 6 March 2024 to identify the impact of the Flood Study on development in Bourke. Further report to be prepared and presented to Council to determine the required planning controls. 4. Further discussions held with Lyall and Associates regarding the impact of the Flood Study on a proposed development in Meadows Road, Bourke. NSW Public Works engaged to review Flood Study and provide advice in respect of Meadows Road DA and future development in Bourke in general. 5. Investigations by NSW Public Works proceeding. 6. Further information provided to NSW Public Works in regard to pump and culvert size. 7. Further information requested from Lyall and Associates Tuflow modelling. 	

2023/94 May Meeting	RECOMMENCEMENT OF THE FLUORIDATION OF THE BOURKE WATER SUPPLY
RESPONSIBLE OFFICER	PETER BROWN - MANAGER WORKS
FILE NO	W2.1
RESOLUTION	
<ol style="list-style-type: none"> 1. That pending the receipt of approval under Section 60 of the Local Government Act 1993, and approval from NSW Health, Council proceed to again include fluoride in the Bourke public water supply system. 	

<ol style="list-style-type: none"> 2. That the Bourke community be advised by way of advertisement in the Western Herald and on Councils Facebook site, when the fluoride dosing of the Bourke public water supply system actually recommences following the receipt of the required approvals.
ACTION TAKEN
<ol style="list-style-type: none"> 1. PWA being pursued re completion of required outstanding works and also DPE / Health for required approvals. Once approvals are forthcoming, advertising / Facebook advice to community of the restarting of fluoridation will be undertake. 2. Manager Works has contacted NSW Health, matter is progressing. 3. Following a directive in April 2024 from NSW Health to various rural and remote NSW Councils, Bourke Shire Council notifying residents that its water supply hasn't been fluoridated since 2016 when the fluoridator at the old plant broke down. 4. The approval is currently with the Chief Health Officer waiting to be signed off.

2023/167 July meeting	PROPOSED SALE OF LAND TO BOURKE ABORIGINAL CORPORATION HEALTH SERVICE
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	A11.1, H1.1, H1.15

RESOLUTION	
<ol style="list-style-type: none"> 1. That Council proceed to sell to the Bourke Aboriginal Corporation Health Service (BACHS), Lot 6 DP 35797, Lot 7 DP 35797, Lot 8 DP 35797, Lot 9 DP 35797 and Lot 10 DP 35797 all located in Mitchell Street, Bourke at a combined price of \$45,000 (Ex GST) for the purpose of the construction of a primary care clinic by the BACHS for the Bourke region. 2. That the sale of such land be subject to development consent being forthcoming for the proposed primary care clinic. 3. That in the event that no DA approved construction has begun on the site within a period of two (2) years of Councils resolution herewith, the land offer will be reassessed by Council. 4. That the documents and considerations in respect of this matter remain confidential to Council. 	

ACTION TAKEN	
<ol style="list-style-type: none"> 1. Letter forwarded to BACHS re Council resolution. Formal acceptance of offer from BACHS. 2. Contract documentation prepared and submitted to Solicitor for BACHS. Still awaiting exchange of contracts. 3. Meeting held with BACHS representatives re preparation of development application. Legal advice being sought as to the status of Council's adopted Flood Study (April 2023) in respect of this proposed development for advice to planning consultants for BACHS. 4. Correspondence received from BACHS regarding clean-up of block and sealing laneway. See report in November 2023 Business Paper. 5. Council resolved to assist with tipping fees and sealing of rear lane. Instructions issued to Councils Solicitor re amending of contract. Awaiting exchange of contracts. 6. Due to the higher than anticipated level of construction costs, BACHS has applied for additional funding from the Commonwealth. Sale of land on hold pending outcome of funding application. 7. Further letter of support provided to BACHS on 3 April 2024 for funding application. 8. As at 16 May 2024, Council still awaits further advice from BACHS re the proposed sale of land. It is understood that BACHS has received further Federal Government funding for project. Email sent 29/06/2024 to BACHS CEO seeking update on proposed land acquisition. 9. Further email sent 12 July 2024 to BACHS CEO requesting to progress the sale of land, as Council is 	

- receiving requests for information from BACHS’s developers.
- 10. Sealing of rear lane to properties being sold completed early August 2024.
- 11. Contracts for the sale of land by Council to BACHS exchanged on 12 August 2024. Settlement of Contract is subject to Development Approval and construction commencement by 24 January 2026.

2023/218 September meeting 2024/155 July meeting	NORTH BOURKE BRIDGE RESTORATION
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	4373

RESOLUTION

September 2023 (2023/218)

1. That Council endorse the series of desired outcomes to lead the restoration project, as follows:
 - a) To make the bridge an attraction of choice to visitors, tourists, the local and surrounding communities, in conjunction with the historic Jandra Paddle Steamer tourist attraction.
 - b) To restore the bridge to allow pedestrian and cyclist access and to provide for weddings and other similar community functions.
 - c) To restore the wrought iron lift bridge span to a safe and accessible condition, with the lift span to remain fixed in position.
 - d) To restore the iron structure where deemed necessary.
 - e) To make safe the bridge decking, by removing the existing timber decking and replacing with new alternative decking material, that allows visibility to the iron trusses below and reduces future deck maintenance costs.
 - f) To demolish and replace the timber approach structures with other suitable access such as concrete or steel approaches (approx. 3-4m wide), and possibly accommodating a maximum loaded truck of 15 tonnes.
 - g) Wherever possible, seek leverage with the current similar upgrade works being undertaken on the nearby Brewarrina Bridge, via FBE and TfNSW.
2. That Council acknowledge that an estimated \$1.2m in funding is required to undertake Stage 1 and Stage 2 design and documentation works (\$800,000) and the deconstruction of the timber approaches to the Bridge (\$400,000).
3. That Council note the advice of NSW Public Works regarding the deteriorated condition of the timber approaches to the North Bourke Bridge and the advice “that the approach spans should be demolished as early as practicable.”
4. That Council endorse the engagement of NSW Public Works and Focus Bridge Design (as a sub-contractor), with a view to:
 - a) the development of documentation, and a recommendation regarding the engagement of a contractor to undertake the deconstruction of the timber approaches to the bridge; and
 - b) the development of the necessary designs and documentation that would result in indicative restoration costs being identified that allow Council to seek grant funding to engage a contractor(s) to restore the North Bourke Bridge and further, ensure the project is “shovel ready” to proceed once a tender for the required restoration works is awarded, once grant funding is attained;
 at a combined estimated cost of \$1.2m.
5. That NSW Public Works be requested to prepare a revised project brief, in conjunction with

Focus Bridge Engineering, such that demolition of the timber approaches to the bridge are included in what were Stages 1 and 2 of their proposal dated 18 June 2023.

6. That Council note the actions taken by Staff to secure funding for the required design and deconstruction works.
7. That Council authorise the Mayor and General Manager to take the necessary action in respect of the use of available Council funds, having regard to the success or otherwise of Councils various applications for funding for the design and deconstruction works.
8. That the General Manager be requested to report to Council, in due course, the outcome of its applications to Government for the required design and deconstruction works.
9. That the General Manager be requested to update the community on the status of the bridge project.
10. That the documents and considerations in respect of this matter remain confidential to the Council.

July 2024 (2024/155)

1. That the Proposal for the North Bourke Bridge Restoration, Stage 1 Works, be approved, subject to the following conditions:
 - a) A Demolition Environmental Management Plan (DEMP) being developed for the Proposal incorporating the mitigation measures outlined in Section 6 of the North Bourke Bridge Project REF and any other appropriate environmental management measures. The DEMP must be reviewed and approved by Bourke Shire Council prior to the commencement of work activity.
 - b) Council publishes the REF on the NSW Planning Portal or Council’s website as per Section 171 (4) of the EP&A Regulation (being where it is in the public’s interest) either before the activity commences or, where this is not practicable, as soon as practicable and no later than one month after the activity commences.
2. That the Manager Planning, Regulatory and Environmental Services be authorised to complete the Decision Statement as contained in the REF for Stage 1 Works.

July 2024(2024/157)

That Council concur with the General Manager utilising her existing delegation to determine the tender for the construction of the new Jockey’s Facility Building at Bourke Showground and the tender for the provision of demolition services in respect of the timber approaches at the North Bourke Bridge on the basis of this concurrence being applicable for the period prior to the commencement of the 2024 Local Government Elections Caretaker Provisions that commence on Friday 16 August 2024 and for the period from election day, being 14 September 2024, up to, the first meeting of the new Council.

July 2024 (2024/159)

1. That for the purpose of Council undertaking work in respect of restoring the North Bourke Bridge, Council seek appointment as the Crown Land Manager over Reserve 974 (Duplicate R1003375) being Lot 7300 DP 1173913, reserved for the purpose of "bridge".
2. That any necessary documents be executed under the Common Seal of Council.

ACTION TAKEN

1. Matter progressing.
2. Meeting held with Transport for NSW for additional funding through the Active Transport Fund. Application made to PWA for flood damage funding for damage sustained to the approaches of the bridge . Awaiting outcome of applications.
3. NSW Public Works requested to prepare revised project brief, in conjunction with Focus Bridge Engineering, such that demolition of the timber approaches to the bridge are included in what

- were Stages 1 and 2 of their proposal dated 18 June 2024. Awaiting revised brief.
4. Additional funding of \$200,000 received from Transport for NSW to complete Business Case. PWA continue to seek funding for additional deconstruction work.
 5. Public Works and sub consultant engaged with necessary work underway and progressing.
 6. General Manager has updated the community on the status of the bridge project. In this regard, an extensive piece on the bridge was included in a GM’s Column which was followed by an article in the Western Herald.
 7. Community updated at Community meetings in Byrock, Bourke, Louth, Wanaaring, Enngonia and Fords Bridge.
 8. Work by consultants/sub consultants on project continuing.
 9. Council has received confirmation from the NSW Office of Local Government that its application for disaster funding (AGRN 1030/1034) in the amount of \$400,000 for the deconstruction of the timber approaches to the bridge has been successful. Total grant funding for this planning, design and deconstruction project totals \$800,000, being \$400,000 from TfNSW and \$400,000 from disaster funds.
 10. Draft Review of Environmental Factors (REF) completed in respect of deconstruction of timber approaches/PWD preparing documentation for the inviting of tenders in July 2024 for the deconstruction of the timber approaches to the bridge. Other design works proceeding.
 11. Reports on REF in respect of deconstruction of timber approaches, determination of deconstruction tenders and a Crown Land Management Proposal included in July 2024 Council Meeting Agenda.
 12. REF for deconstruction of Bridge uploaded to the NSW Planning Portal.
 13. Tenders for deconstruction of Bridge approaches closed on Friday 9 August 2024 with two (2) tenders received. Assessment of tenders not finalised by commencement of Election Caretaker Mode, hence any awarding of contract will be delayed.
 14. Effective 9 August 2024, Council has been appointed as the Crown Land Manager of Reserve 974 (Duplicate R1003375) being Lot 7300 DP 1173913. This is the Crown Land located on the western side of the Bridge.

2023/257 November Meeting 2024/13 February Meeting 2024/160 July Meeting	NAMING OF NORTH BOURKE OVAL
RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	1355
RESOLUTION	
November 2023	
<ol style="list-style-type: none"> 1. That it be noted that responsibility for the naming of places in NSW, including reserves, rests with the NSW Geographical Names Board. 2. That consideration of the proposal to name the North Bourke Oval, “The Neville Simpson Memorial Sports Ground” be deferred until the February 2024 Council meeting, noting the requirement of the Geographical Names Board’s Naming Policy requires that any commemorative naming is to be done posthumously, at least one year after the decease of the person. 3. That in the intervening period, the General Manager be requested to ascertain further details of Mr Simpsons community involvement and importantly, seek the thoughts of Mr Simpson’s 	

- family to the naming proposal, for a full report to Council on the matter.
4. That Mr Les Bunyan be advised of Councils resolution.

February 2024

1. That Council proceed to seek community feedback on the proposal to renaming the cricket ground at North Bourke to “The Neville Simpson Memorial Sports Ground” as per the Guidelines of the geographical Names Board.
2. That a further report be submitted to Council in respect of the outcome of such consultation, for a Council resolution in respect of submitting the naming proposal to the Geographical Names Board or otherwise.

May 2024

That Council proceed to submit the proposal to rename the cricket ground at North Bourke “The Neville Simpson Memorial Sports Ground” to the Geographical Names Board.

July 2024

1. That Council note the advice of the Geographical Names Board regarding the naming proposal for the North Bourke Oval.
2. That Council proceed with the Geographical Names Board approved and modified name of Neville Simpson Sportsground.
3. That the General Manager be requested to take the necessary action to progress this naming proposal.

ACTION TAKEN

1. Letter written to Mr Les Bunyan outlining timeframes and actions according to the requirements of the Geographical Names Board.
2. Further enquiries to be undertaken in the New Year.
3. Report included in February 2024 Business Paper. Council resolves to undertake community consultation on naming proposal prior to final decision being made to lodge application to the Geographical Names Board.
4. Letter written to Mr Les Bunyan providing an update of progress.
5. An advertisement is to be placed in the Western Herald edition of 21 March 2024 and 4 April 2024, on Councils Facebook Page, at the North Bourke Hotel and North Bourke Store. Letter being written to local cricket clubs and Bourke Cricket association re proposal.
6. Advertising undertaken in the Western Herald, Facebook, Public notices placed in the North Bourke Hotel and North Bourke Store, with letter provided to the Cricket Association for distribution to Cricket Clubs. Submissions close midday Wednesday, 17 April 2024.
7. Report to be submitted to May 2024 meeting re matter.
8. Naming proposal submitted to the Geographical Named Committee. Matter to go to Board meeting in July 2024, for further advice to Council thereafter.
9. A report on the matter is included in the July 2024 Council Meeting Agenda.
10. GNB advised of Councils July 2024 resolution. GNB to advertise name of Neville Simpson Sportsground in August 2024 prior to further consideration by Board.

2023/289 December Meeting	MURRAY DARLING BASIN PLAN
RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	R6.1

RESOLUTION
<ol style="list-style-type: none"> 1. That the report of the General Managers regarding the ‘Restore Our Rivers’ Legislation, be noted. 2. That the General Manager be requested to undertake the necessary action that will result in the commissioning of, and preparation by, an appropriately qualified consultant, of documentation that articulates with data the socio-economic impacts on Bourke from previous water recovery actions emanating from the Murray Darling Basin Plan. 3. That funding for such a report be sourced from Council Reserve Funds.
ACTION TAKEN
<ol style="list-style-type: none"> 1. Discussions held with consultant from the Stable Group in regard to commissioning a report, referred to RDA. 2. Discussions held with RDA, Executive Officer with a view to progressing the report and the seeking of funding from Government to support the project. 3. Meeting held with RDA, Executive Officer to review submissions received to undertake project on behalf of Bourke Shire Council and Warren Shire Council. 4. The community led water knowledge project has been brought to the attention of the Commonwealth to seek funding to complete the project. 5. RDA held further meeting with Liam O’Callaghan, Office of Minister Tara Moriarty to discuss pilot project and seek funding to complete. 6. Mayor and General Manager discussed funding opportunities with Minister Tara Moriarty on Thursday, 8 August 2024. Funding may be available through the \$300m for the Sustainable Communities Program.

2023/289 December Meeting	WESTERN WEIRS PROGRAM UPDATE
RESPONSIBLE OFFICER	LEONIE BROWN - GENERAL MANAGER
FILE NO	3504
RESOLUTION	
<ol style="list-style-type: none"> 1. That Council continue to monitor the development of the Western Weirs final business case as it relates to the Bourke Shire Council area. 2. That Council continue to support the NSW Department of Planning and Environment with any further information required to progress the funding application if the EOI is successful. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Waiting advice regarding outcome of funding application EOI. 2. Advice received from DPIE on 26 February 2024 that the submission was sitting with the Commonwealth for consideration of National Water Grid funding. 3. Mayor and General Manager took the opportunity to further discuss the issues of Water security for Bourke and to progress the Western Weirs final Business Case with NSW Water Minister, The Hon Rose Jackson at the MDA Conference in Tamworth on 10 July 2024. 4. Mayor and General Manager took the opportunity to further discuss the issues of Water security for Bourke at the MDBA Meeting in Bourke on 30 July 2024. 	

2023/302 December Meeting 2024/161 July Meeting	WANAARING ROAD – ROAD RESERVE
RESPONSIBLE OFFICER	PAUL FLANAGAN – ROADS MANAGER
FILE NO	3187, 3217
RESOLUTION	
<p>December 2023 (2023/302)</p> <ol style="list-style-type: none"> 1. That the General Manager be requested to take the necessary action regarding the proposed compulsory acquisition of some 16.9ha (subject to final survey) of the Western Land Lease over Lot 1895 DP763763 for road purposes. 2. That a Deed of Agreement be executed between Council and B & L Gillard such that the arrangements and obligations of both parties regarding the provision of 3.38km of fencing materials and grading of the table drain by Council and the agreement to the land excising issue, the erection of the stock proof fencing and the clearing of land, all by B & L Gillard, are articulated. 3. That any necessary documents be executed under the Common Seal of Council. 4. That the documents and considerations in respect of this matter remain confidential to Council. <p>July 2024 (2024/161)</p> <ol style="list-style-type: none"> 1. That Council acquire under the Compulsory Acquisition process with agreement, as per the requirements of the Land Acquisition Act, proposed Lot 102 DP 1305811 being part of Lot 1895 DP 763763 from the Western Land Lease holder, for public road, under the authority of the Roads Act 1993. 2. That Council acquire under the compulsory acquisition process with agreement, as per the requirements of the Land Acquisition Act, proposed Lot 102 DP 1305811 being part of Lot 1895 DP 763763, from Crown Lands for public road, under the authority of the Roads Act 1993. 3. That Council pay compensation only if required to Crown Lands, as compensation has been agreed with the Western Land Lease holder, who has exclusive possession of the land for grazing purposes. 4. That the land is not for resale. 5. That minerals be excluded from the acquisition. 6. That an application be made to the Minister for Local Government and the NSW Governor for approval to the compulsory acquisition of the land. 7. That the land be dedicated as Public Road upon Acquisition and Sec.10 of the Roads Act 1993. 8. That the Mayor and General Manager be authorised to sign any documentation to complete the compulsory acquisition of the land. 9. That any necessary documents be executed under the Common Seal of Council. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Marsden’s Lawyers requested to draft agreement. Provision of fencing material and commencement of compulsory acquisition process to commence once agreement signed by both parties. 2. Agreement finalised and provided to landowners. 3. Further consultation with landowners to be held. 4. Landowners are reconsidering the conditions of the Agreement. 5. Landowners have advised that they concur with the Agreement. Awaiting formal signing of document. 	

6. The landowners have signed the Deed of Agreement and the fencing materials that are to be delivered to them, have been ordered.
7. NSW Public Works have been engaged to facilitate the Compulsory Land Acquisition process with a report on the acquisition included in July 2024 Council Meeting Agenda.
8. Fencing materials have been delivered.
9. Landowners have been advised of the acquisition process utilising Public Works, who have subsequently contacted the Landowners.
10. Opening meeting held with Mrs Gillard and documentation provided to her and to Crown Lands. Matter proceeding.

2024/37 March Meeting	MAYORAL MINUTE - FISH PASSAGE - RECONNECTING THE NORTHERN BASIN
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	A3.8, W2.1, W3.1, W3.3
RESOLUTION	
<ol style="list-style-type: none"> 1. That Council correspond with the Hon Rose Jackson MLC, NSW Minister for Water, expressing its significant opposition to the proposed Louth Weir Fishway and Weir Project that has progressed to a point where construction is imminent, albeit with a level of consultation that is viewed as being most inadequate. 1. That copies of such correspondence be provided to the Hon. Tanya Plibersek, Federal Minister for the Environment and Water and the State Member for Barwon, Mr Roy Butler MP. 2. That Council take the necessary action to assist the NSW Water Group promote a consultation meeting in respect of the Louth Weir with Louth District residents during either April or May 2024 with a view to maximising representation at the meeting by those who are impacted by the project. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Letter sent to Minister Rose Jackson MLC on 28 March 2024. 2. Copies sent to Minister Tanya Plibersek and Member for Barwon, Roy Butler, MP. 3. Discussions with Minister Jackson being pursued. 4. Meeting at Louth of residents and NSW Water held on 7 May 2024. 5. Mayor and General Manager met with NSW Water Minister, the Hon Rose Jackson in Sydney on 9 May 2024. Councils concerns regarding proposed changes to the Louth Weir, as a result of proposed fishway, along with proposed removal of weirs 19A and 20A, were discussed. 6. General Manager attended meeting at Louth with residents and MDBA to raise concerns about the Louth Fishway and Wier Project. 7. Mayor and General Manager raised concerns at the proposed Louth Fishway and Weir Project with MDBA on 30 July 2024. 	

2024/68 April Meeting	NOTICE OF MOTION – PROPOSED MOTEL
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	1718
RESOLUTION	
<ol style="list-style-type: none"> 1. That Council proceed to take the necessary action to develop a scope of works leading to the inviting of quotations from suitably qualified consultants to prepare a Business Case report and accompanying required report(s) in respect of the proposed building of a Motel at the Back O’ Bourke Exhibition Centre site. 2. That following the receipt of quotations, a report on the matter be provided to Council, inclusive of 	

<p>the availability of funding to progress the required studies</p> <p>3. That Council investigate grant funding opportunities to meet the cost of the required studies.</p>
<p>ACTION TAKEN</p>
<p>1. Preparation of scope of works document and investigations into potential sources for grant funding for Business Case underway. Draft document discussed with General Manager on her return from leave.</p> <p>2. Quotation document essentially complete with public quotes to be invited in August / September 2024.</p> <p>3. Quotation documentation complete.</p>

2024/93 May Meeting	DAVIDSON OVAL DRAFT MASTER PLAN
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY – MANAGER PLANNING, REGULATORY AND ENVIRONMENTAL SERVICES
FILE NO	2976
<p>RESOLUTION</p>	
<p>1. That the Davidson Oval Draft Master Plan be adopted for the purposes of public consultation.</p> <p>2. That the Davidson Oval Draft Master Plan be placed on public exhibition for a period of 28 days during June 2024.</p> <p>3. That the public exhibition of the Draft Master Plan be notified to the community via social media and the Western Herald, as a minimum.</p> <p>4. That a report on the outcome of such public exhibition and comment be provided to Council in July 2024 with a view to finalisation of the Master Plan.</p>	
<p>ACTION TAKEN</p>	
<p>1. Masterplan placed on Public Exhibition during the period 6 June to 5 July 2024. Report to be provided to Council on outcome of exhibition.</p> <p>2. A report on the draft Davidson Oval Masterplan is included in the August 2024 Council Meeting Agenda.</p>	

2024/123 June Meeting	ADVENTURE PARK TENDERS
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY – MANAGER PLANNING, REGULATORY AND ENVIRONMENTAL SERVICES
FILE NO	20569
<p>RESOLUTION</p>	
<p>1. That as per Clause 178(3)(e) of the Local Government (General) Regulation 2021, Council proceed to enter into negotiations with yet to be identified persons who have a known success in bringing like adventure park projects to fruition and/or relevant contractors on Councils Building Trades and Services Panel with a view to Council entering into a contract in relation to the subject matter of the tender.</p> <p>2. That as per Clause 178(4)(a) of the Local Government (General) Regulation 2021, the reason for Council declining to invite fresh tender submissions or applications for the works is that Council has previously invited tenders for the works which resulted in the receipt of no tenders being received, leading Council to consider that a satisfactory result would not be achieved by again inviting tenders.</p> <p>3. That as per Clause 178(4)(b) of the Regulation, the reason for Council determining to enter into negotiations with persons who have a known success in bringing like adventure park projects to fruition and/or relevant contractors on Councils Building Trades and Services Panel is that Council</p>	

previously invited tenders for the project which resulted in no tenders being received and it is anticipated that negotiations with such persons provides the best prospect for the project being bought to fruition.

4. That the General Manager be requested to report to Council the outcome of negotiations prior to any contract being entered into.

ACTION TAKEN

Manager Planning, Regulatory and Environmental Services met with representatives from the Department of Planning, Housing and Infrastructure and advised of tender outcome. Awaiting response regarding future direction.

2024/142 June Meeting	WATER BORE TENDERS - WANAARING
RESPONSIBLE OFFICER	PAUL FLANAGAN – MANAGER ROADS
FILE NO	1232

RESOLUTION

1. That Council decline to accept either of the tender submissions lodged in respect of the drilling of new artesian bores (2) at Mooleyarrah Road Reserve and in Wanaaring Village at 102 O’Grady St, Wanaaring.
2. That as per Clause 178(3)(e) of the Local Government (General) Regulation 2021, Council enter into negotiations with The Impax Group Pty Ltd with a view to potentially entering into separate contracts for:
 - (a) the drilling of a bore at the Mooleyarrah Road Reserve, Wanaaring, as a matter of priority, and;
 - (b) the drilling of the Wanaaring Town Bore, following the receipt of the necessary government approvals.
3. That as per Clause 178(4)(a) of the *Local Government (General) Regulation 2021*, the reason for Council declining to invite fresh tender submissions or applications for the works is that Council is in receipt of two (2) tenders which provided a combined price for the drilling of two (2) bores, providing Council with the knowledge to negotiate, in a timely manner and based on the receipt of the necessary government approvals, separate contracts for the respective bore sites.
4. That as per Clause 178(4)(b) of the *Regulation*, the reason for Council determining to enter into negotiations with the Impax Group Pty Ltd is that Council has previously invited tenders for the bore drilling projects and as a result of such tenders, the Impax Group was the highest scored tenderer following the evaluation of tenders based on the project proceeding in its initial format, with the Impax Group Pty Ltd considered the best prospect for the project being bought to fruition within available resources.
5. That the General Manager be authorised to take the necessary action to bring the necessary contracts to finalisation.
6. That the documents and considerations in respect to this matter remain confidential to Council.

ACTION TAKEN

1. Correspondence advising of Councils decision have been sent to the two (2) tenderers.
2. Impax Drilling had been engaged to create one bore on Mooleyarrah Road. Drilling will commence late August.
3. Bore licence for Wanaaring Bore approved 18 August 2024.

2024/177 July Meeting	PROPOSED RELOCATION OF RENSHAW COTTAGE
RESPONSIBLE OFFICER	DWAYNE WILLOUGHBY MANAGER OF PLANNING, REGULATORY AND ENVIRONMENTAL SERVICES
FILE NO	2411
RESOLUTION	
<ol style="list-style-type: none"> 1. That based on formal approval from Councils Insurers, Council concur with the concept of utilising insurance payout funds following the destruction of the Renshaw Cottage, along with further funding from Councils Infrastructure Renewal Reserve Fund, to develop two (2) x two (2) bedroom cottages, and required improvements, on vacant Council land located at 54 Mertin St, Bourke. 2. That the General Manager be requested to progress this proposal through the engagement of a Project Management consultancy with a view to the calling of tenders/preparing full costings for a further report to, and final decision by Council, in respect of the housing proposal. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Matter progressing. Opportunity taken to remove trees causing damage at 54 Mertin Street property whilst tree removal contractor in Bourke in mid August 2024. 2. Project Manager engaged to develop concept plan. 	

2024/178 July Meeting	PROPOSED PURCHASE OF WESTERN LANDS LEASE 9618
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	
RESOLUTION	
<ol style="list-style-type: none"> 1. That Council accept the offer of the NSW Department of Planning, Housing and Infrastructure – Crown Lands, to convert Western Land Lease 9618, comprising lots 3-4 DP1136910, lots 15-16 DP 751848 & lot 21 DP 751848 with a combined area of 82.1948ha, to freehold title at a purchase price of \$206,000. 2. That the General Manager be authorised to complete the necessary Purchase Price Acceptance Form and finalise the transfer of title. 4. That it be proposed that the subject land, being Lots 3-4 DP1136910, Lots 15-16 DP 751848 & Lot 21 DP 751848 with a combined area of 82.1948ha be classified as Operational Land as per Section 31(2) of the Local Government Act and that the General Manager be requested to report to the August 2024 meeting in respect of such proposed classification. 5. That the necessary documentation be executed under the Common Seal of Council. 	
ACTION TAKEN	
<ol style="list-style-type: none"> 1. Crown Lands advised of Councils resolution. Matter proceeding. 2. Report on land classification in August 2024 Council Meeting Agenda. 	

2024/181 July Meeting	MEDICAL CENTRE PROPOSAL
RESPONSIBLE OFFICER	LEONIE BROWN – GENERAL MANAGER
FILE NO	16590
RESOLUTION	
<ol style="list-style-type: none"> 1. That Council lease to Dr Mark Tattersall the premises known as the former Dentists Building, Darling St, Bourke for an initial period of twelve months commencing on a date negotiated with Councils 	

General Manager, with a further 12-month option available, subject to:

- a) Formal agreement being received from Mr Kyriacos Mavrolefteros concurring with a co-leasing arrangement with Dr Mark Tattersall in respect of the premises.
 - d) Acknowledgement by Dr Tattersall that Mr Mavrolefteros has priority usage of the former Dental Building for 20 days per annum.
2. That the General Manager be authorised to finalise the leasing of the premises.

ACTION TAKEN

Lease documentation with Dr Tattersall and Mavrolefteros completed.

Recommendation

That the report of the General Manager regarding Business Arising, as presented to Council on Monday, 26 August 2024, be noted.

13 ENGINEERING SERVICES DEPARTMENT

13.1 ROADS TO RECOVERY PROGRAM ALLOCATION

File Number: 2346
Author: Paul Flanagan, Manager Roads
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

The Roads to Recovery (RTR) Program, funded by the Australian Government, is delivered by local governments in partnership with the Department of Infrastructure, Transport, Regional Development, Communications and the Arts under the *National Land Transport Act 2014*.

Each funding recipient is guaranteed a share of the total committed funding to schedule projects and receive payments up to their individual funding period amount.

Current Situation

Council was recently advised by the Australian Government that the allocation for the Roads to Recovery program for the period 2024 to 2029 is \$10,559,185, below is a break-up of the allocation for the life of the program over the five (5) years.

2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
\$1,559,879	\$1,919,852	\$2,279,824	\$2,399,815	\$2,399,815

Council received an allocation of \$7,199,419 for the period 2019 to 2024 for the Roads to Recovery Program. The allocation for 2024 to 2029 represents an increase of \$3,359,766 or a 46.67% on the 2019-2024 allocation.

Conditions relating to the expenditure of the Roads to Recovery payments are as per Roads to Recovery Funding Conditions 2019 which requires, in part, that the payments are:

- (a) spent only on the construction and/or maintenance of roads; and
- (b) spent only on projects which are identified in the works schedule submitted by the funding recipient in accordance with Part 5; and
- (c) spent only on work on projects which are in progress on or after 1 July 2019 and for which payment is required on or after 1 July 2019; and
- (d) not spent on meeting any part of a price paid by the funding recipient for a supply acquired by the funding recipient where:

(i) *the supply is a supply within the meaning of the A New Tax System (Goods and Services Tax) Act 1999; and*

(ii) *the part of the price represents the amount of GST payable on the supply by the entity which is making or which made, the supply.*

In previous rounds of funding, Council has undertaken projects including resealing town streets, resealing rural local roads, heavy patching of Main Road 68 South (Louth), Main Road 404 (Hungerford) and contributions towards bridge upgrades at Jandra Creek Bridge and Compadore Creek Bridge.

Council staff are preparing a works program for the new round of funding. This works program will include reformation, resealing and gravel sheeting of rural local roads and resealing town streets.

Financial Implications

Funding for projects will be provided as per the annual amounts detailed in the body of the report.

Recommendation

That Council note the report detailing funding by the Australian Government for the Roads to Recovery program for the period 2024 to 2029 is \$10,559,185.

14 ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT

14.1 DAVIDSON OVAL MASTERPLAN

File Number:	2976
Author:	Dwayne Willoughby, Manager Planning, Regulatory and Environmental Services
Authoriser:	Leonie Brown, General Manager
Attachments:	Nil

Background

At the May 2021 Ordinary meeting of Council, discussion took place regarding projects to be undertaken as part of available grant funding. One of the projects endorsed by Council was the development of Female Change Rooms at Davidson Oval.

As part of such discussions, Councillors were of the view that staff be requested to investigate an opportunity to develop a Master Plan for the Davidson Oval Precinct. Councillors noted that the current facilities, particularly the grandstand, had reached their useful life, and an opportunity to improve all the infrastructure at the precinct should be included in the Master Plan.

To this end, staff contacted two (2) consultants to provide a quotation to develop a detailed Master Plan for the oval. Details provided by staff to the consultants included the construction of a new single-story multipurpose clubhouse with change rooms, storage facilities, kitchen/canteen, first aid room, bathrooms, and grandstand seating for 200 people. It was anticipated that the proposed development would be located on the site where the existing grandstand, change rooms, canteen and toilets currently stand.

Accordingly, at its September 2021 meeting, Council resolved:

- 1. That Council endorse the Master Plan development for the Davidson Oval precinct.*
- 2. That Council approve the expenditure of circa \$40,000 from the Infrastructure Renewal Reserve for the development of the Master Plan.*

ROSS Planning was subsequently engaged by Council to develop the Master Plan for Davidson Oval. Following a thorough site analysis and a series of engagement activities, preparation of a Draft Master Plan was completed, with a copy of the Draft Plan included in the Council agenda for its May 2024 meeting. The Plan presents opportunities for a refresh of the existing site, providing a clear and strategic vision for its future. The site also functions as a community gathering space for community events with the Draft Master Plan intended to increase community use of the site.

In summary, the key elements of the Davidson Oval Draft Master Plan are:

1. Re-alignment of the playing fields into two rectangular and one oval playing fields.

2. Demolition of the existing canteen, grandstand, and toilet block.
3. Construction of a large multi-purpose clubhouse building.
4. Relocation or demolition/rebuilding of cricket practice nets.
5. Investigations into the addition of access gates at appropriate points in the existing perimeter fencing.
6. Investigations into upgrading field lighting at both Davidson Oval and Coolican Field.
7. Investigations into upgrading the sporting fields drainage and irrigation systems.
8. Provision of pedestrian access from Wilson Street to the proposed clubhouse and playing fields.
9. Consideration to formalising the car park and site entries (including entry statements) in the future (subject to demonstrated demand).
10. Investigations into the planting of additional, appropriate shade trees around the site.

Whilst consultation was undertaken with oval users as part of the preparation of the Draft Plan, it was felt appropriate that prior to Council formally adopting the Master Plan, that the draft document be placed on exhibition for a period of at least 28 days for the purpose of public comment and feedback.

In this regard, Council at its meeting held on 27 May 2024 resolved:

1. *That the Davidson Oval Draft Master Plan be adopted for the purposes of public consultation.*
2. *That the Davidson Oval Draft Master Plan be placed on public exhibition for a period of 28 days during June 2024.*
3. *That the public exhibition of the Draft Master Plan be notified to the community via social media and the Western Herald, as a minimum.*
4. *That a report on the outcome of such public exhibition and comment be provided to Council in July 2024 with a view to finalisation of the Master Plan.*

Current Situation

In response to Council's resolution of May 2024, the Davidson Oval Draft Master Plan was placed on public exhibition for the period from Thursday, 6 June 2024 until 4pm on Friday, 5 July 2024. The exhibition was advertised in the Western Herald in the editions of 6 June 2024 weekly to 4 July 2024, a total of 5 weeks, and uploaded to Council's Facebook site on 19 June 2024. In addition, a

copy of the draft document was provided to the various Bourke Sporting Groups that had previously provided input as part of the preparation of the draft.

As a result of the exhibition, it is advised that no submissions were received. Accordingly, it will be recommended that the draft be now formally adopted as the Davidson Oval Master Plan. As previously advised to Council, any implementation of the key elements of the Master Plan is subject to the availability and achievement of grant funding.

It is further advised that during the exhibition period, a phone call was received from a representative of the family of the Late Keith Martin, with the existing Grandstand at Davidson Oval, named the Keith Martin Grandstand. One of the key elements of the Davidson Oval Master Plan is the “demolition of the existing canteen, grandstand, and toilet block.”

Understandably, Mr Martin’s family were curious as to Councils longer term plans in continuing to recognise Mr Martin when the existing Grandstand is ultimately demolished and replaced.

For information, the late Keith Martin is remembered as one of Bourke’s best rugby league representatives and as an excellent rugby league referee, with the naming of the Grandstand being well deserved recognition for his contribution to both the game and Bourke.

It will be recommended that come the time of a new Grandstand being constructed at Davidson Oval, the name of Mr Martin continues as the name of a replacement grandstand facility and that the family of Mr Martin be advised accordingly.

Financial Implications

Funding to achieve the key elements of the Draft Plan will be subject to the availability and achievement of grant funding.

Recommendation

- 1. That the draft Davidson Oval Masterplan as exhibited be adopted as the Davidson Oval Master Plan.**
- 2. That the General Manager be requested to take the necessary action to source relevant grant funding opportunities to progress the implementation of the key elements of the Master Plan.**
- 3. That come the time of a new Grandstand being constructed at Davidson Oval, the name of Keith Martin continue, with the name of a replacement grandstand facility being the Keith Martin Grandstand.**
- 4. That the family of the late Mr Keith Martin be advised of Councils resolution regarding the name of a new Grandstand at Davidson Oval into the future.**

15 GENERAL MANAGER

15.1 PROPOSED CLASSIFICATION OF OPERATIONAL LAND

File Number: 4116
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: 1. Plan of Western Lands Lease 9618

Background

Council at its meeting held on 22 July 2024 gave consideration to the acquisition of Western Lands Lease 9618, as part of the NSW Governments policy that enables Western Lands leaseholders to purchase eligible Western Lands leases by converting the leasehold land into freehold title.

In this regard Council resolved:

- 1. That Council accept the offer of the NSW Department of Planning, Housing and Infrastructure – Crown Lands, to convert Western Land Lease 9618, comprising lots 3-4 DP1136910, lots 15-16 DP 751848 & lot 21 DP 751848 with a combined area of 82.1948ha, to freehold title at a purchase price of \$206,000.*
- 2. That the General Manager be authorised to complete the necessary Purchase Price Acceptance Form and finalise the transfer of title.*
- 3. That funding in respect of this proposed purchase be sourced from Councils Infrastructure Renewal Reserve Fund.*
- 4. That it be proposed that the subject land, being Lots 3-4 DP1136910, Lots 15-16 DP 751848 & Lot 21 DP 751848 with a combined area of 82.1948ha be classified as Operational Land as per Section 31(2) of the Local Government Act and that the General Manager be requested to report to the August 2024 meeting in respect of such proposed classification.*
- 5. That the necessary documentation be executed under the Common Seal of Council.*
- 6. That the documents and considerations remain confidential to Council.*

Western Lands Lease No 9618, is better known as the land which comprises the Bourke Golf Course/ Bourke District Children's Services Precinct, having an area of 82.1948ha, as per the attached Plan.

Council must take relevant action to classify the land as per the Local Government Act. Land can be classified as either Operational Land or Community Land. Council at its July 2024 meeting requested that the General Manager report to the August 2024 meeting in respect of classifying the various lots of land being acquired as Operational Land.

The main effect of classification is to restrict the alienation and use of the land. Operational Land has no special restrictions other than those that may apply to any piece of land.

Community land is different. Classification as community land reflects the importance of the land to the community because of its use or special features.

Generally, it is land intended for public access and use, or where other restrictions applying to the land create some obligation to maintain public access (such as a trust deed, or dedication under section 94 of the Environmental Planning and Assessment Act 1979). This gives rise to the restrictions in the Act, intended to preserve the qualities of the land.

Community land cannot be sold; cannot be leased, licenced or any other estate granted over the land for more than 21 years; and must have a plan of management prepared for it.

Current Situation

The most common way in which to initially classify land is by resolution of Council. In accordance with the requirements of the Local Government Act, 1993, any public land that is acquired by or vested in Council after 1 July 1993 may be classified by resolution of Council. Land must be classified by Council before its acquisition or within three (3) months after it acquires land (s.31(2)). If not classified, the land is automatically classified as community (s.31(2A)).

To bring the classification resolution to fruition, Council must (s34) give public notice of a proposed resolution to classify public land as either Operational or Community Land. The public notice must include the terms of the proposed resolution and a description of the public land concerned. The public notice must specify a period of not less than 28 days during which submissions may be made to the Council.

On the basis of Council both adopting this proposal and Council formally acquiring the land on any day after 14 August 2024, (the date of the preparation of this report and noting at such date the acquisition has not been finalised) and the proposal being advertised in the Western Herald during September 2024 for a period of 28 days, a report would be submitted to the October 2024 Council meeting, within the required 3-month period.

Financial Implications

Funds are available to advertise the classification proposal.

Recommendation

- 1. That in accordance with the provisions of the Local Government Act 1993, Council proceed to give 28 days' public notice during September 2024 of its proposed resolution to classify as Operational Land, Lots 3-4 DP1136910, Lots 15-16 DP 751848 and Lot 21 DP 751848, being the land which comprises the Bourke Golf Course/ Bourke District Children's Services Precinct.**
- 2. That a further report be provided to Council in October 2024 following the advertising of the Land Classification proposal.**

Bourke Shire Council – WLL9618 (2)



15.2 DELIVERY PROGRAM REPORT 1 JULY 2023 TO 30 JUNE 2024

File Number: 2609
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: 1. Council Review June 2024

Background

This report provides Council with information on the progress of Council's Delivery Program actions from 1 July 2023 to 30 June 2024.

Current Situation

The General Manager must ensure that progress reports are provided to Council, with respect to the principal activities detailed in the Delivery Program, at least every six months.

Council's half yearly report to 31 December 2023 was presented to Council at its Ordinary Meeting held on 26 February 2024.

The attached review presents a report on the progress in implementing the 2022/2026 Delivery Program for the period ending 30 June 2024.

Each item in the Delivery Program is referenced to one of the key priorities in Councils Community Strategic Plan - Economic Prosperity; Environmental Sustainability; Governance and Organisational Performance; Infrastructure and Liveable and Vibrant Community.

I am happy to advise that Council has achieved 92% of its goals identified for implementation in the Plan. The Departmental Managers and their staff are to be congratulated on this level of achievement.

Some of the notable achievements in the 2023/2024 financial year include:-

- Construction of new pool entry and kiosk completed;
- Corporate Branding and Signage Strategy completed including signage installation;
- Installation of solar lighting along the walking track from the Back O Bourke to the old North Bourke Bridge;
- Completion of the Mitchell Street upgrade including the front of the Council Chambers;
- Upgrade to animation displays at the Back O Bourke for the Bean and Lawson stories completed;
- Commenced upgrade to the Back O Bourke Café;

- Installation of two (2) pontoons at the Back O Bourke and Wharf;
- Successful events during the period included the Back O Bourke Peter Simmonds Memorial Rodeo, Back O Bourke Easter weekend, Christmas Markets, Welcome to Bourke and Australia Day;
- Black Book update is progressing with new business to be released for the Tourist season 2025/2026;
- Gravel resheeting undertaken on the Janbeth and West Culgoa Roads;
- Reformation and gravel resheeting of the Avondale Road;
- Additional sealing of 5 kilometres Wanaaring Road (MR405) undertaken such that only 20kms remains left to be sealed;
- Road widening works undertaken on the Mitchell Highway, north of Bourke, on behalf of Transport for NSW;
- Additional 5 kms of seal completed on RLR 10 Toorale Road (towards Trilby from Louth);
- Infrastructure works to “drought proof” Bourke completed including installation of powerlines to the two (2) bores at Stoney rise and Belvedere, and telemetry installation at the bore sites;
- Commenced masterplan of Depot;
- Completed installation of electronic gates at Depot;
- Annual Village meetings held in Byrock, Enngonia, Louth and Wanaaring and Fords Bridge;
- Bourke Library processed 7,392 book loans; and
- 18,685 visitors attend the Back O’ Bourke Tourist and Information Centre.

Financial Implications

Operational Plan and Budget for 2023/2024 provide for the delivery of the plan.

Recommendation

That Council notes the activity progress against the actions contained in the 2023/2024 Delivery Program for the period ending 30 June 2024.

B

**BOURKE
SHIRE
COUNCIL**

**Council Review
30 June 2024**

Environmental Sustainability

Managing the built environment sustainably

Action: At least one bulk pick up of stockpiled waste per year in conjunction with other Netwaste Councils

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Reduce the amount of waste to landfill	At least one bulk pick up of stockpiled waste per year in conjunction with other Netwaste Councils	MES	Completed	100%	Bourke Shire Council is part of the Netwaste Scrap metal regional contract which also includes the provision for Ewaste to be collected as part of the service. Council will continue to be part of the regional contract.

Action: Actively reduce the level of cardboard that goes to landfill

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Increase the level of recycling within the Shire	Actively reduce the level of cardboard that goes to landfill	MES	Progressing	20%	Ongoing investigations and research continues into the viable recycling of cardboard.

Action: Develop recycling function in partnership with private business or community groups

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Increase the level of recycling within the Shire	Develop recycling function in partnership with private business or community groups	MES	Progressing	50%	Investigations and research of avenues with the private sector and government agencies continues into ways to establish a viable recycling function in Bourke.

Action: Hold yearly public awareness campaign about watering in hot climate

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek to conserve water where possible and effective	Hold yearly public awareness campaign about watering in hot climate	MW	Completed	100%	Advertising undertaken in the Western Herald and water saving post included on Councils Facebook page.

Action: Review LEP as per legislation

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a relevant and up to date Local Environmental Plan (LEP)	Review LEP as per legislation	MES	Completed	100%	LEP adhered to.

Action: Maintain a minimum of two Heritage Advisor visits to Bourke each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain an active Heritage advisory service	Maintain a minimum of two Heritage Advisor visits to Bourke each year	MES	Completed	100%	Heritage Advisor visits programmed quarterly.

Action: Clean up at least two long term overgrown blocks each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Encourage the cleanup of vacant blocks	Clean up at least two long term overgrown blocks each year	MES	Completed	100%	Works undertaken to clean up overgrown blocks. This work is undertaken in consultation with the RFS to ensure adequate hazard reductions are completed to prevent lighting of fires.

Secure sustainable water and wastewater for all

Action: Incremental water and wastewater renewal each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure upgraded water and wastewater infrastructure	Incremental water and wastewater renewal each year	MW	Completed	100%	Undertaken as per Council's water main replacement program. Sewerage lines upgrades undertaken with lining of pipes in strategic areas.

Action: New water treatment plant operational

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure upgraded water and wastewater infrastructure	New water treatment plant operational	MW	Completed	100%	Water Treatment Plant fully operational,

Action: Meet the standard guidelines as detailed by the Orana Water Users Alliance

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure an adequate water supply for Bourke	Meet the standard guidelines as detailed by the Orana Water Users Alliance	MW	Completed	100%	Currently meeting best practice and continuing to strive to secure sustainable water for Bourke.

Action: Ensure increased weir height for Bourke.

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure an adequate water supply for Bourke	Ensure increased weir height for Bourke.	MW	Progressing	40%	Betta Baaka and Western Weir Strategy form part of securing water for Bourke, Council continue to lobby for a sustainable water supply for Bourke and surrounds. Council completed electricity connection to the two bores on the Hungerford Road. This project will supply water to Bourke during a drought for internal use only. The license held by Council is 100ML. This will provide water for 40 days once access to the river is depleted,

Action: Ensure all repairs are undertaken as soon as possible

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure all Villages have access to non-potable water	Ensure all repairs are undertaken as soon as possible	MW	Completed	100%	All repairs completed in a timely manner.

Action: Ensure sewer conforms to EPA license requirements

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a reliable sewer system in Bourke	Ensure sewer conforms to EPA license requirements	MW	Completed	100%	Sewerage system is reliable. EPA report completed and submitted in March 2024. Nil concerns raised.

Action: Respond to sewer chokes and boundary trap blockages within two hours

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a reliable sewer system in Bourke	Respond to sewer chokes and boundary trap blockages within two hours	MW	Completed	100%	Completed within the Key Performance Indicator timeframes.

Ensure our heritage and culture are respected.

Action: Co support at least one activity per year regarding either land care or another community group achieving environmental outcomes

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure active local land care groups	Co support at least one activity per year regarding either land care or another community group achieving environmental outcomes	MES	Completed	100%	Council continued to support Local community groups to achieve environmental outcomes, such as fingerling release into Darling River, tree planting, water saving program's and community garden.

Action: Review and update Bourke Shire Council's trust register every second year or when required

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Manage Council trusts and reserves to a high standard	Review and update Bourke Shire Council's trust register every second year or when required	MES	Completed	100%	Trust register updated

Action: Maintain the new cemetery to a high level

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure maintenance of cemeteries	Maintain the new cemetery to a high level	MES	Completed	100%	New cemetery maintained.

Action: Maintain older portion of the Bourke cemetery to a satisfactory standard

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure maintenance of cemeteries	Maintain older portion of the Bourke cemetery to a satisfactory standard	MES	Completed	100%	Historic portion of Cemetery maintained to a satisfactory standard in line with the cemetery CMP.

Action: Maintain Village cemeteries as required

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure maintenance of cemeteries	Maintain Village cemeteries as required	MES	Completed	100%	Review of works and upgrades undertaken and allocated in budget.

Livable and Vibrant Community

Our community values its safe, healthy lifestyle and is caring towards each other.

Action: Undertake activities that seek to increase our population

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Increase our local population	Undertake activities that seek to increase our population	Economic Development Manager	Completed	100%	Council has introduced a new video titled "Work in Bourke," designed to attract businesses and agencies by showcasing the diverse job opportunities in the region. This video highlights the vibrant atmosphere of Bourke, featuring various local businesses and community organisations. Council remains committed to promoting the region as a preferred destination for individuals, businesses, and service providers, resulting in an increase in website visits, social media engagement, and general enquiries.

Action: Six monthly formal meetings with health providers to discuss needs and improvements

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain a viable health system	Six monthly formal meetings with health providers to discuss needs and improvements	GM	Completed	100%	<p>Regular discussions held with health staff. Priority to stop the erosion of any additional health services.</p> <p>Support provided to the Bourke Aboriginal Health Corporation Service in building a new facility to provide for the community.</p> <p>GM is a Member of the Bourke Research Governance Group to provide Chemotherapy treatment in Bourke.</p> <p>Support provided to Cardiovascular Alliance and the University of Sydney Cardiovascular initiative.</p>

Action: The number of doctors in town is maintained

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain a viable health system	The number of doctors in town is maintained	GM	Completed	100%	Doctors' numbers are stable at the current time. Meetings also held with Ochre Health when requested or required.

Action: Increased visitation for dental services to broad community

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve access to dental services	Increased visitation for dental services to broad community	Economic Development Manager	Completed	100%	Dental services continue to be available at the Aboriginal health service. Dental Services also available in Brewarrina, Cobar and Nyngan.

Action: Actively participate in seniors week each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Respect and make welcome our senior citizens	Actively participate in seniors week each year	Economic Development Manager	Completed	100%	Council has submitted a grant application to host a series of activities for Seniors Week 2025,

Action: Support youth services quarterly

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a high level of youth services, amenities, and activities	Support youth services quarterly	Economic Development Manager	Completed	100%	Council has supported youth activities through the Maranguka school holiday program.

Action: Encourage greater amount of youth sport.

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a high level of youth services, amenities, and activities	Encourage greater amount of youth sport.	Economic Development Manager	Completed	100%	Council is dedicated to promoting youth sports by collaborating with local agencies and schools, including ongoing support for the Maranguka school holiday program. The PCYC plays a key role in these initiatives by offering space for youth events. Council secured Black Fitness to deliver culturally appropriate sports activities and mentoring programs for young people. During the summer, sporting facilities and the Bourke War Memorial Swimming Pool are actively utilised for various youth programs.

Action: Investigate opportunity for local bike track.

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a high level of youth services, amenities, and activities	Investigate opportunity for local bike track.	Economic Development Manager	Progressing	80%	Included in new Central Park Masterplan.

Action: Ensure maximum access to sport facilities

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a high level of youth services, amenities, and activities	Ensure maximum access to sport facilities	Economic Development Manager	Completed	100%	Council offers a diverse range of sports complexes for community access across Bourke and village communities.

Action: Actively support Youth Council, PCYC and other NGO youth agencies

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Encourage youth leadership	Actively support Youth Council, PCYC and other NGO youth agencies	Economic Development Manager	Completed	100%	Council actively supports youth group activities through the PCYC and various youth-focused organisations, recognising the importance of engaging local youth in activities that promote both mental and physical development. In collaboration with the PCYC, Maranguka Community Hub, and other related agencies, the community developed a detailed Holiday Calendar to offer a range of engaging activities for the youth.

Action: Undertake the strategies within the Disability Inclusion Action Plan

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve disability access	Undertake the strategies within the Disability Inclusion Action Plan	MW	Completed	100%	Disability Inclusion Action Plan approved by Council; Council makes application for funding opportunities to progress ATMP plan.

Action: Reduce Crime statistics including less engagement by youth in crime activity

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Work collaboratively to improve law and order	Reduce Crime statistics including less engagement by youth in crime activity	Economic Development Manager	Completed	100%	Council continued to collaborate with PCYC, Maranguka, and various agencies to support activities and events on the school holiday calendar, specifically aimed at engaging youth in the community.

Enjoy a vibrant Bourke and Village Community

Action: Support at least one youth initiative each quarter

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Grow and invest in our future leaders	Support at least one youth initiative each quarter	Economic Development Manager	Completed	100%	Youth activities supported through the PCYC programs, Office of Regional Youth funding, and the Maranguka facilitated School Holiday program with other agencies. Council continues to support and fund School Holiday activities each quarter. Easter Festival provides numerous youth activities that also involve parents and carers.

Action: Participate in inter agency, department meetings as requested and required

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Foster a community that respects diversity and is supportive of cultural differences, ages, and liabilities of community members	Participate in inter agency, department meetings as requested and required	GM	Completed	100%	Interagency meeting attended regularly. Other meetings attended when invited.

Action: Fund initiatives included in the Disability Inclusion Action Plan

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Foster a community that respects diversity and is supportive of cultural differences, ages, and liabilities of community members	Fund initiatives included in the Disability Inclusion Action Plan	GM	Completed	100%	Disability Inclusion Action Plan adopted. Budget allocation available for implementation of the plan's initiatives. DIAP is considered when improvements to Councils infrastructure upgrades are considered.

Action: Maintain grounds to a high standard

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Encourage sport and recreation activities	Maintain grounds to a high standard	MW	Completed	100%	Maintenance of grounds undertaken within budget allocations.

Action: Support at least two youth initiatives each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Encourage sport and recreation activities	Support at least two youth initiatives each year	Economic Development Manager	Completed	100%	Council has made substantial progress in enhancing various sporting facilities in the region. The Back O' Bourke Easter Festival featured a variety of youth activities over the long weekend, including the Colour Run, junior rugby matches, a Park Run, and a giant Easter egg hunt. Ongoing support for youth activities is provided through the PCYC and the Bourke Swimming Pool during summer months and school holiday activities.

Action: Tangible improvements to mobile and data coverage

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve telecommunications services	Tangible improvements to mobile and data coverage	GM	Completed	100%	Meeting held with Local Members. Will continue to lobby for improved services to the outback.

Action: Attend meetings held with Regional Arts Board

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop and enhance the arts	Attend meetings held with Regional Arts Board	Economic Development Manager	Completed	100%	During this reporting period, Council representatives participated in meetings with the Regional Arts Board. The Aboriginal Art Gallery on Oxley Street has successfully reopened to the arts community, and Council staff regularly collaborate with Art Gallery personnel, volunteers, and members of the Ceramic Centre. Council is committed to promoting the flourishing art groups in Bourke.

Action: Undertake several activities locally

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop and enhance the arts	Undertake several activities locally	Economic Development Manager	Completed	100%	Council engages in a variety of activities alongside community groups, businesses, and service providers throughout the Shire. The newly elected Arts Council Board is proactively involved in the community, and the Council maintains a close partnership with them, supporting the promotion and marketing efforts for the Bourke Aboriginal Art Gallery, Ceramic Centre, and other art related events.

Action: Hold several functions/ activities yearly with local groups

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop cultural partnerships	Hold several functions/ activities yearly with local groups	Economic Development Manager	Completed	100%	<p>This year's Back O Bourke Easter Festival attracted over 3,500 attendees through a variety of free and ticketed music, sporting, art, and cultural events. The Good Friday Long Table Dinner enjoyed the support of 150 guests, while the St Ignatius Colour Run had 350 participants. The Bourke Rotary Wool Bale Rolling competition was a notable success, and the Back O Bourke Picnic Races drew more than 1,900 patrons. Additionally, 222 children participated in the Easter Egg hunt, collecting over 4,750 eggs, and searching for the elusive Golden Eggs in the Back O' Bourke Exhibition Centre gardens. Council staff remain actively engaged in planning future festivals and community gatherings. All events foster ongoing partnerships among community organisations, local businesses, and service departments.</p>

Action: Undertake Australia Day activities

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop cultural partnerships	Undertake Australia Day activities	Economic Development Manager	Completed	100%	<p>Bourke Shire Council celebrated a successful Australia Day Awards and Citizenship Ceremony at Darling Park in Bourke, featuring Mr. Andrew Lock OAM as the 2024 Australia Day Ambassador. The Council invited the community and visitors to enjoy a free entry day at the Bourke Swimming Pool following the ceremony, offering over 300 complimentary slushies to families. The 2024 Australia Day Award recipients included:</p> <p>Deborah Nielson for the Bourke Shire Village Community Service Award; Desmond O'Mally as Emergency Service Person of the Year; Peter Simmonds Memorial Back O' Bourke Stampede Pro Rodeo for Community Event of the Year; Frank Kerr as Sportsperson of the Year; Lucy Tiffen for Junior Citizen of the Year; and Alan & Patricia Amos as Bourke Citizens of the Year.</p>

Action: Coordinate Seniors Week activities

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop cultural partnerships	Coordinate Seniors Week activities	Economic Development Manager	Progressing	85%	Council staff will coordinate Seniors Week activities with support from Rotary Bourke, the Bourke Garden Club, and the Bourke Bowling Club. Seniors will have the opportunity to enjoy trivia games, entertainment, garden parties, and mystery tours.

Action: Maintain our parks and ovals to a high standard

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Enhance our parks and ovals	Maintain our parks and ovals to a high standard	MW	Completed	100%	All parks and grounds well maintained and fully utilised.

Action: Complete and implement the Davidson Oval Masterplan

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Enhance our parks and ovals	Complete and implement the Davidson Oval Masterplan	MES	Completed	100%	Masterplan finalised after community consultation.

Action: Complete the learn to swim pool at the pool complex

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Enhance our parks and ovals	Complete the learn to swim pool at the pool complex	MES	Completed	100%	LTS Pool completed.

Action: Review the Bourke Memorial Pool Masterplan

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Enhance our parks and ovals	Review the Bourke Memorial Pool Masterplan	MES	Completed	100%	Masterplan reviewed.

Action: Meet with educational leaders at least once per year to discuss community feedback regarding education issues

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a high level of education	Meet with educational leaders at least once per year to discuss community feedback regarding education issues	GM	Completed	100%	Ongoing interaction with education representatives held on a need's basis.

Action: Report monthly on the Ranger activities and issues arising

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure adequate Ranger Services	Report monthly on the Ranger activities and issues arising	MES	Completed	100%	Ranger Activities reported.

Action: Undertake at least one youth related activity each quarter

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop improved youth activities and facilities	Undertake at least one youth related activity each quarter	Economic Development Manager	Completed	100%	Upgrades in Central Park are progressing, with thriving plantings enhancing the streets and gardens, drawing positive feedback from both locals and visitors. Upcoming events in these refreshed areas will include the Christmas markets and NAIDOC celebrations.

Action: Meet yearly with the BDCS committee to discuss issues and feedback

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure a strong early childhood sector	Meet yearly with the BDCS committee to discuss issues and feedback	Economic Development Manager	Completed	100%	The Economic Development Manager serves as the Council's representative on the committee and participates in all scheduled meetings. Engaging discussions have taken place regarding the ongoing support for this vital community service.

Action: Focus quarterly on graffiti hotspots

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Minimise the amount of graffiti	Focus quarterly on graffiti hotspots	MW	Completed	100%	Graffiti is removed from Council property and fences as identified. Council staff continue to target graffiti removal as a priority.

Action: Minimum six day per week community transport service

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure adequate levels of public transport	Minimum six day per week community transport service	Economic Development Manager	Completed	100%	Wilba, the Empower Bus, offers a prebooked shared transportation service, designed to assist individuals in reaching healthcare appointments, visiting family, shopping, attending sporting events, or navigating within the town. Operating from 8 AM to 7:30 PM Monday through Friday, Wilba ensures convenient access to essential services and activities.

Action: Seek continuous improvement in town lighting

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve lighting throughout the Bourke township	Seek continuous improvement in town lighting	MW	Completed	100%	Solar lights have been installed in strategic areas. Upgrades to other lighting is completed as the budget allows.

Economic prosperity

Our community welcomes new residents and businesses.

Action: Action enquiries and send out information

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Promote Bourke as a business central	Action enquiries and send out information	Economic Development Manager	Completed	100%	The Council has unveiled a new video, "Work in Bourke," designed to assist businesses and agencies in attracting suitable candidates for job opportunities in the region. This video showcases the vibrant atmosphere of Bourke, highlighting its diverse businesses and community organisations. This resource is available to all for upcoming recruitment efforts in Bourke. It is available on YouTube, the Council's website, and various platforms, including Visit Bourke's website, Facebook, Instagram, and Bourke Shire Council's digital channels.

Action: Encourage new business opportunities

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop industries and business development opportunities	Encourage new business opportunities	Economic Development Manager	Completed	100%	Council is dedicated to highlighting the region's strengths and exploring opportunities to enhance existing businesses. The "Work in Bourke" campaign has successfully boosted recruitment efforts, and several new businesses and entrepreneurs have recently joined the community. Ongoing engagement with these newcomers is a priority for the Council to foster strong connections within the community.

Action: Encourage new industry development

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop industries and business development opportunities	Encourage new industry development	Economic Development Manager	Completed	100%	The Thomas Foods International (TFI) Goat Abattoir is now fully operational, creating promising employment opportunities for Bourke, with plans for further expansion. There is growing interest in new developments, including a solar farm, a motel, an Aboriginal Health Service, and a new Police Station. Council is actively promoting the region's advantages while exploring new business opportunities and enhancing existing enterprises.

Action: Encourage new employment opportunities

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Promote population growth	Encourage new employment opportunities	Economic Development Manager	Completed	100%	Council is proactively promoting business opportunities through its new "Work in Bourke" recruitment campaign, which government agencies, not for profit and local business use during recruitment and induction processes. Council also attracts talent through platforms like Seek and other media channels, including labor hire organisations. Despite these efforts, numerous vacancies remain in the hospitality, health, and local government sectors, with the Early Childhood sector experiencing particularly significant staff shortages, making it challenging for employers to deliver required services.

Action: Host welcome to Bourke function each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure new residents have information about the town, region, and opportunities	Host welcome to Bourke function each year	Economic Development Manager	Completed	100%	The Welcome to Bourke Function held in March, which welcomed new residents to the Shire and featured participants from various community groups. With over 80 attendees, including 32 newcomers to Bourke, the event offered a fantastic opportunity for new residents to connect with other community members. Each newcomer received a complimentary gift bag filled with local products and helpful information.

Action: Update new residents information each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure new residents have information about the town, region, and opportunities	Update new residents information each year	Economic Development Manager	Completed	100%	The Welcome to Bourke function held in March 2024. The newly launched Visit Bourke website is being used frequently, and the Back O' Bourke "Little Black Book," a highly successful guide for both visitors and locals, is set for reprinting. Council staff continue to boost social media engagement and followers, alongside active participation in interagency meetings, community gatherings, media engagements and school events.

Action: Actively ensure land is available for residential development

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure land availability across Bourke and its Villages	Actively ensure land is available for residential development	MES	Completed	100%	LEP adhered to in planning assessments, Land Use strategy funding application made to review and update current strategy. Funding application unsuccessful with Council to reapply in next stage of funding.

Action: Information available in newspapers and through direct mail

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure opportunities with regards to the NBN are maximised	Information available in newspapers and through direct mail	Economic Development Manager	Completed	100%	Council utilises multiple communication channels to update the community on its operations and activities, such as the Council website, Facebook, emails, flyers, the "Work in Bourke" campaign, and ads in the local newspaper.

Action: Complete works in Mitchell St, Wharf precinct, Central Park

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure active community precincts	Complete works in Mitchell St, Wharf precinct, Central Park	Economic Development Manager	Completed	100%	The recent street plantings have flourished, enhancing the beauty of the area, and providing positive feedback from both locals and visitors. The ANZAC Icon has been installed at the Cenotaph in Central, proudly standing as a valued addition to the park precinct.

Action: Review other potential precincts

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure active community precincts	Review other potential precincts	Economic Development Manager	Completed	100%	<p>The upgrades to displays at the Back O' Bourke Exhibition Centre have been completed, including the installation of new animations. Renshaw Oval was transformed in October 2023 for the first Rodeo in 23 years with the Back O' Bourke Stampede, which attracted 2,500 attendees, was a resounding success. The rodeo is set to return in October 2024. NAIDOC Week celebrations were well-attended by both the community and visitors, while farm stay accommodations saw an increase in numbers. The Christmas Markets held in December 2023 welcomed a record number of stallholders.</p>

Action: Participate in regional promotional committees

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek opportunities to grow our tourism industry	Participate in regional promotional committees	Economic Development Manager	Completed	100%	Bourke Shire Council acknowledges the significance of regional committees for the western region and actively collaborates with Destination NSW, Darling River Run, Kidman Way, and the Kamilaroi Highway committees, as well as the Far West Joint Organisation of Councils and the Border Regional Organisation of Councils. These connections are essential for maintaining the region's vibrancy and competitiveness. Recent efforts include the distribution of new promotional materials and a website featuring comprehensive information about all villages to these committees and nearby local government areas.

Action: Host at least one training opportunity each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek opportunities to grow our tourism industry	Host at least one training opportunity each year	Economic Development Manager	Completed	100%	RSA/RCG training was successfully completed in March for all sporting groups, tourism staff, and volunteers involved in major community events. Council has engaged with RTOs to continue to train tourism staff.

Action: Include all villages in tourism initiatives

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek opportunities to grow our tourism industry	Include all villages in tourism initiatives	Economic Development Manager	Completed	100%	Council acknowledges the crucial role of regional committees in the western region with staff actively collaborating with organisations such as Destination NSW, Destination Country Outback NSW, and the Darling River Run committees, as well as the Far West Joint Organisation. These connections are essential for sustaining the vibrancy and competitiveness of the region. Council has also provided new promotional materials and a website featuring comprehensive information about all villages to these committees and neighboring local government areas.

Action: Work with at least one group each year to expand this potential

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek opportunities to develop cultural tourism experiences	Work with at least one group each year to expand this potential	Economic Development Manager	Completed	100%	Bourke Shire secured funding to create a business case and initial development plan, as well as to pursue development approval for a fifth building at the Exhibition Centre. This new structure and its surrounding landscaping will focus on showcasing Aboriginal culture and local stories, thereby enhancing the overall representation of local content at the Exhibition Centre. Council consulted with Tribal elders of the Bourke community as part of this project.

Action: North Bourke Bridge reopened to vehicle and pedestrian traffic

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve access to the North Bourke Bridge	North Bourke Bridge reopened to vehicle and pedestrian traffic	Economic Development Manager	Progressing	60%	The North Bourke Bridge has broad community support. The bridge was closed due to the poor and deteriorating condition. An engineering assessment was undertaken to estimate a repair cost and a grant application will be applied for to undertake a refurbishment of the bridge once the business case assessment is completed in 2024/2025. Council was successful in receiving funding in 2023 to build a business case to obtain future funding to restore the bridge and reopen the Bridge for pedestrian traffic.

Action: Signage improved

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve signage	Signage improved	Economic Development Manager	Completed	100%	All village signage and 3D lettered signs have been installed.

Action: Hold at least two functions per year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Encourage community events and festivals	Hold at least two functions per year	Economic Development Manager	Completed	100%	A successful Australia Day celebration took place in 2024 at Darling Park, Bourke, along with the Welcome to Bourke evening which attracted more than 80 attendees. The Back O' Bourke Easter Festival brought families and longtime friends together, while Youth Week festivities featured the innovative new library event, "The Back O' Bourke Lego Challenge."

Our community values its history and heritage and seeks to develop the tourism industry.

Action: Host at least one training opportunity each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek opportunities to grow the tourism sector	Host at least one training opportunity each year	Economic Development Manager	Completed	100%	RSA/RCG training was successfully completed in March for all sporting groups, tourism staff, and volunteers involved in major community events.

Action: Participate in regional promotional committees

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek opportunities to grow the tourism sector	Participate in regional promotional committees	Economic Development Manager	Completed	100%	Council is actively collaborating with Destination NSW, Destination Country and Outback, The Darling River Run Committee, Kidman Way Committee of Councils, along with the Kamilaroi Highway Committee of Councils to enhance tourism in the region.

Action: Work with at least one group per year to explore this potential

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Seek opportunities to develop cultural tourism experiences	Work with at least one group per year to explore this potential	Economic Development Manager	Completed	100%	Efforts to enhance the cultural tourism experience at the Back O' Bourke Centre are advancing with funding secured to develop a business case for a new cultural centre, designated as building five on the site. Local Tribal Council members and the community have actively participated in the tourism sector by collaborating on souvenir purchases, design initiatives, youth activities, and storytelling through the "Standing Stories Sculpture."

Action: Update signage

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve signage	Update signage	Economic Development Manager	Completed	100%	The upgrade of historical and heritage signage has been successfully completed, following consultations held during community meetings. "Windows to the Past" installations have been placed throughout Bourke, accompanied by Maritime Trail QR code signage.

Action: Reopen the North Bourke Bridge to pedestrian traffic

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve access to the North Bourke Bridge	Reopen the North Bourke Bridge to pedestrian traffic	Economic Development Manager	Progressing	55%	Council continues to source funding opportunities to improve access and reopen the Bridge for pedestrian traffic.

Action: Jandra landing completed

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Develop tourism facilities at wharf precinct including Jandra landing	Jandra landing completed	Economic Development Manager	Progressing	75%	Two pontoons have been successfully completed and installed at Bourke Wharf and behind the Back O' Bourke Exhibition Centre, with safe walkway access to the BOBEC pontoon now finished. Access to the wharf pontoon is expected to be finalised in 2024, while grant funding for the Jandra Jetty has been secured, with installation anticipated to be completed in early 2025.

Governance and Organisational performance

Advocate the benefits of living and working in the Bourke Shire Council area.

Action: Participate in meetings between Council and inter agency stakeholders

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Promote participation and coordination between the Council and community	Participate in meetings between Council and inter agency stakeholders	GM	Completed	100%	Staff attended Interagency Meetings bi-monthly. Meeting attendees include both Government and Non-Government Agencies.

Action: Undertake weekly column in the Western Herald

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Promote participation and coordination between the Council and community	Undertake weekly column in the Western Herald	GM	Completed	100%	Weekly Column published in the Western Herald.

Action: Bourke Shire Council's financial sustainability indicators improving

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Provide strategic leadership to the community	Bourke Shire Council's financial sustainability indicators improving	MCS	Completed	100%	The Office of Local Government has set six performance measures, of which the Council has met four i.e. 66.67% for the fiscal year 2023/2024. The two measures not met relate to Own Source Revenue and Rates Outstanding. The Council is in a sound financial position.

Action: Host yearly Village meetings

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Provide strategic leadership to the community	Host yearly Village meetings	GM	Completed	100%	Community meetings held in February 2024 in Bourke and the villages of Louth, Wanaaring, Fords Bridge, Enngonia and Byrock. The presentation at each of these meetings included updates regarding Councils' achievements this year and works undertaken.

Action: Chair local emergency management committee

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Provide strategic leadership to the community	Chair local emergency management committee	GM	Completed	100%	GM chaired quarterly LEMC meetings. Updated Emergency Management Plan endorsed until 2026.

Action: Noted improvements each year that are prioritised by Village committees

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Improve amenity within Bourke and the Villages	Noted improvements each year that are prioritised by Village committees	GM	Completed	100%	Village community meetings completed in February 2024. Previous years actions reviewed regularly at Executive Leadership Team meetings and actioned in line with budget restraints.

Seek continuous improvement in the business of Council.

Action: Promote resolutions and activities of Council, including through social media and newspaper

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure Council activity is promoted	Promote resolutions and activities of Council, including through social media and newspaper	Economic Development Manager	Completed	100%	A community consultation meeting was held in February 2024 for Bourke and Villages, where senior staff engage with a diverse group of community representatives. A weekly update from the GM's Desk was shared with Western Herald readers, outlining the Council's activities. Council social media pages continue to gain high post engagements.

Action: Host at least two inter agency forums each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Participate in inter agency forums and opportunities	Host at least two inter agency forums each year	GM	Completed	100%	Meeting attended with agencies as required. Attendance at Interagency meetings on a regular basis.

Action: Library open for 5.5 days per week

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain library services	Library open for 5.5 days per week	Economic Development Manager	Completed	100%	Library opens for 5.5 days per week. Library staff also host events after hours for youth and community including Lego Club, online trivia competitions, school holiday activities, local community markets and murder mystery nights.

Action: No reasonable customer complaints

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure excellent customer services	No reasonable customer complaints	MCS	Completed	100%	No reasonable complaints received. Council places a high priority on customer service.

Action: At least two meetings each with State and Federal Local Members each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain working relationships with senior politicians and local members	At least two meetings each with State and Federal Local Members each year	GM	Completed	100%	Meetings held with both Local Members during the period. Numerous other meetings held with various Ministers when visiting Bourke and attending meetings where the opportunity arises to meet with Ministers.

Action: Annual report completed on time

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure Council meets legislative governance standards	Annual report completed on time	MCS	Completed	100%	2022/2023 Annual Report completed and lodged with Minister on time. Preparation of 2023/2024 Report underway.

Action: No significant audit issues reported

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure Council meets legislative governance standards	No significant audit issues reported	MCS	Completed	100%	Legislative governance requirements have all been met. Regarding the RFS Red Fleet assets audit issue from the previous year, the Council determined that the value of these assets is not significant and that they should not be recognised in the financial statements.

Action: Report progress on other functions such as Business Continuity, WHS issues, Policy updates and staff training

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure Council meets legislative governance standards	Report progress on other functions such as Business Continuity, WHS issues, Policy updates and staff training	MCS	Completed	100%	Legislative governance standards were met for the reporting period. All Council Policies are continually being reviewed. WHS requirements reviewed and identified issues addressed. Business Continuity Plan reviewed and updated.

Action: Review strategic needs of Council each budget period for year ahead

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain suitable Council owned housing	Review strategic needs of Council each budget period for year ahead	GM	Completed	100%	<p>Housing stock maintained, budget process includes maintenance and upgrades to existing properties.</p> <p>Two (2) new x two (2) bedroom transportable homes are proposed to be built on Council land in Mertin Street. Funds made available from insurance claim from storm damage and demolition of Renshaw Cottage that occurred in February 2024 and funds held by Council in the Infrastructure Renewal Reserve will fund these works.</p>

Infrastructure

Ensure adequate transport linkages.

Action: Ensure that the roads schedule is completed each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain and seek to improve the road network in a sustainable way	Ensure that the roads schedule is completed each year	MRS	Completed	100%	Roads schedule for the 2023/2024 financial year Completed. Projects Included: 1) Rural Road Maintenance. 2) RMCC-Capital Works (including SH7N widening) and Maintenance. 3) Flood Damage repairs. 4) Toorale Road 5km sealed 5) Wanaaring Road 5km sealed 6) Weelong- Road - 2.36 km Seal - Completed 7) Toorale Road - Weelong to Trilby Seal - Completed. 8) Oxley Street (and Oxley/Sturt Streets intersection) resurfaced with Hot Mix Asphalt 9) Reseal Program- Completed (Local Streets). 10) Mitchell Lane completed 11) Gravel Sheeting completed on sections of Janbeth Road, West Culgoa Road and Toorale Road

Action: Improve at least two sections of our local roads each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain and seek to improve the road network in a sustainable way	Improve at least two sections of our local roads each year	MRS	Completed	100%	5km of road sealed on MR404 (Bourke - Milparinka Road) and 5km has been sealed on RLR10 (Toorale Road). Gravel Sheeting/Resheeting has been carried out on Toorale Road, Janbeth Road, and West Culgoa Road.

Action: Update and implement heavy vehicle replacement strategy each year

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain heavy vehicle replacement strategy	Update and implement heavy vehicle replacement strategy each year	MRS	Completed	100%	New 10 Year Heavy Plant Replacement program developed. All proposed plant for 2023/2024 has been ordered. Some plant will be received in 2024/2025 due to required delivery lead times.

Action: Ensure adequate resources are provided to maintain the Bourke airport

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain the Bourke airport to a high standard	Ensure adequate resources are provided to maintain the Bourke airport	MW	Completed	100%	Regular inspections completed Monday, Thursday, and Friday as per operational Manuel and as requested by Pilots on other days. Using electronic reporting AVCRN. Louth and Wanaaring inspected every month.

Action: Adequate resources are provided to maintain the Village runways as required

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Maintain Village runways where appropriate	Adequate resources are provided to maintain the Village runways as required	MW	Completed	100%	Village airstrips maintained to Council's budget capability. Enngonia airstrip remains closed.

Manage the infrastructure needs of the Villages

Action: Yearly Village meetings held prior to operational plans being developed

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure good communication with Village committees	Yearly Village meetings held prior to operational plans being developed	GM	Completed	100%	Meetings held in Villages and Bourke during February 2023. Councillors and senior staff attended.

Ensure adequate levels of community amenities

Action: Attend to breakdowns in the Villages as required and within guidelines.

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure Village water supplies are adequate	Attend to breakdowns in the Villages as required and within guidelines.	MW	Completed	100%	Breakdowns in Bourke and Villages attended to within specified timeframe. Shutdowns advertised on 2WEB, Facebook and via text messages to business operators.

Action: Audit needs of Halls each year prior to budget process for consideration

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure Community Halls are maintained to a suitable standard	Audit needs of Halls each year prior to budget process for consideration	MES	Completed	100%	Works ongoing. Hall maintenance programmed within budget with audits of halls undertaken for budget considerations. From Village meetings, hall discussion for future works added to asset management plans

Action: Ensure Village asset management plans are up to date

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure community infrastructure is well maintained where appropriate	Ensure Village asset management plans are up to date	MES	Completed	100%	Plans reviewed and updated with the long term financial and asset plan.

Action: Finalise development of the levee bank walk

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Enhance walking tracks along the levee bank	Finalise development of the levee bank walk	MW	Completed	100%	<p>Levee Bank Walk completed noting that the walk also includes footpath and road verge as infrastructure built on the levee across private land not available to the public. Application for funding to continue footpaths to the Back O Bourke Exhibition Centre were unsuccessful.</p> <p>Levee maintained for Parkrun participants. Parkrun is run weekly from the Renshaw facility to the Cobar Road along the Levee.</p>

Action: Complete audit of levees in line with asset management strategy. Undertake a review of levees prior to each major flood event.

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure levee banks are maintained to a high standard	Complete audit of levees in line with asset management strategy. Undertake a review of levees prior to each major flood event.	MW	Completed	100%	Levee inspections and maintenance completed on an as needs basis. Reports of damage addressed immediately. 12 monthly inspections undertaken on pump station and other infrastructure. Levee mowed on an as needed basis depending on weather conditions. PWA biannual inspection to be completed in 2024/2025

Action: Ensure discussions with aged care providers

Strategy	Action Name	Responsible Officer Position	Status	Progress	Comments
Ensure adequate levels of aged care facilities	Ensure discussions with aged care providers	GM	Completed	100%	Ongoing - discussions held as required.

15.3 * AUDIT RISK AND IMPROVEMENT COMMITTEE - MEETING MINUTES**

File Number: 20383
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: 1. ARIC Meeting Minutes 15 August 2024
2. Internal Audit Charter

Background

Council has previously resolved to form an Audit Risk and Improvement Committee.

Current Situation

The Bourke Shire Council Audit Risk and Improvement Committee met on 15 August 2024.

The minutes of such meeting are attached herewith for consideration and determination by Council, with the recommendation being that such minutes be adopted.

Within the Minutes at Item 6.1 regarding Council's Internal Audit Charter is a recommendation, *"That the Committee notes Council's Internal Audit Charter"*, as attached.

It will be recommended that Council proceed to adopt Internal Audit Charter in addition to adopting the meeting minutes, to formalise Council's position in respect of the Charter and the operation of the Committee.

Financial Implications

Funding has been provided for in Councils 2024/2025 Operational Plan for the operation of this Committee.

Recommendation

- 1. That the minutes of the meeting of the Audit Risk and Improvement Committee held on 15 August 2024, be adopted.**
- 2. That Council adopt the Draft Model Internal Audit Charter.**



MINUTES

Audit, Risk & Improvement Committee Meeting

15 August 2024

Order Of Business

Present 3

1 Welcome 3

2 Apologies 3

3 Declaration of Interest..... 3

4 Confirmation of Minutes of the Previous Meeting..... 3

5 Business Arising from the Previous Meeting 3

6 Reports 4

6.1 Update on Internal Audit Procedures and Plans..... 4

7 External Audit 4

7.1 External Audit..... 4

8 Notification of incidents of fraud or investigations involving Council 4

8.1 Notice of Incidents of Fraud or investigations involving Council..... 4

9 Risk Profiling (Report on any actual or likely events impacting on Council's risk profile) 5

9.1 Risk Profile 5

10 General Business 5

11 Next Meeting 5

12 Meeting Close 5

**MINUTES OF SHIRE OF BOURKE
AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING
HELD AT THE BOURKE SHIRE COUNCIL, 29 MITCHELL STREET BOURKE NSW
ON THURSDAY, 15 AUGUST 2024 AT 8.30AM**

ATTENDING VIA AUDIO VISUAL LINK

Ray Smith (Independent Member - Chair), Ron Gillard (Independent Member), Liz Jeremy (Independent Member)

IN ATTENDANCE:

Cr Cec Dorrington (Councillor), Leonie Brown (General Manager), Ang Pasang Rai (Manager Corporate Services), Margo Anderson (Executive Assistant – Minutes)

1 WELCOME

The Chair opened the meeting and welcomed those in attendance to the meeting of the Audit Risk and Improvement Committee.

2 APOLOGIES

Nil

3 DECLARATION OF INTEREST

Nil

4 CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING

Recommendation 2024/17

Moved: Ms Liz Jeremy
Seconded: Mr Ron Gillard

That the minutes of the Audit, Risk and Improvement Committee Meeting held on 16 May 2024 be confirmed.

Carried

5 BUSINESS ARISING FROM THE PREVIOUS MEETING

Business Arising from the Minutes of the previous meeting are addressed in the following reports.

6 REPORTS

6.1 UPDATE ON INTERNAL AUDIT PROCEDURES AND PLANS

File Number: R5.1

Recommendation 2024/18

Moved: Mr Ron Gillard

Seconded: Ms Liz Jeremy

That the Committee notes Council’s Draft Model Internal Audit Charter.

Carried

7 EXTERNAL AUDIT

7.1 EXTERNAL AUDIT

File Number: R5.1

Recommendation 2024/19

Moved: Ms Liz Jeremy

Seconded: Mr Ron Gillard

That the Committee notes the status of the draft General Purpose Annual Financial Statements for 2023/2024.

Carried

8 NOTIFICATION OF INCIDENTS OF FRAUD OR INVESTIGATIONS INVOLVING COUNCIL

8.1 NOTICE OF INCIDENTS OF FRAUD OR INVESTIGATIONS INVOLVING COUNCIL

File Number: R5.1

Recommendation 2024/20

Moved: Mr Ron Gillard

Seconded: Ms Liz Jeremy

That the Committee notes the Notice of Incidents of Fraud or Investigations Involving Council report.

Carried

9 RISK PROFILING (REPORT ON ANY ACTUAL OR LIKELY EVENTS IMPACTING ON COUNCIL'S RISK PROFILE)

9.1 RISK PROFILE

File Number: R5.1

Recommendation 2024/21

Moved: Mr Ron Gillard
Seconded: Ms Liz Jeremy

That the information be noted.

Carried

10 GENERAL BUSINESS

10.1 Perceived Conflict of Interest

Committee Chair, Ray Smith advised that he may have to resign from ARIC if he is elected as a Councillor on Saturday, 14 September 2024 to the Clarence Valley Council due to a perceived conflict of interest. The Office of Local Government siting a Councillor from one Council can not participate in the ARIC of another Council.

10.2 Red Fleet

Independent Member, Ron Gillard advised that he had been speaking with the recently appointed NSW Auditor General, Bola Oyetunji, who advised that he is seeking to resolve the Red Fleet issue without Legislation.

10.3 Continuous Improvement Pathway (CIP) Review

General Manager, Leonie Brown advised that Council had undertaken a review of its Continuous Improvement Pathway (CIP) with assistance from Council's insurers, Statewide Mutual. This included a review of the Risk Register. A report will be prepared with updates to the Risk Register for the next ARIC Meeting to be held Thursday, 21 November 2024.

11 NEXT MEETING

Scheduled for Thursday, 21 November 2024. The Meeting will be face to face in Bourke.

12 MEETING CLOSE

The Meeting closed at 9.14am.

.....
CHAIRPERSON

SECTION 1
PART 8



Internal Audit Charter

Policy No.: 1.8.14 (V1)
Date Adopted: 26/08/2024
Minute No.: 2024/xxx
Supersedes: Nil
Proposed Review Date: 20/08/2026
Responsible Officer: Manager Corporate Services

Verified by General Manager:

Verified by Mayor:

Table of Contents

Purpose of internal audit 3

Independence 3

Authority 4

Role 4

Head of Internal Audit Function 5

Internal Audit Team 5

Performing internal audit activities 6

Conduct 6

Administrative arrangements 7

Further information 8

Schedule 1 – internal audit function responsibilities 9

Review 12

Version control 12

DRAFT

Internal Audit Charter

Bourke Shire Council has established the Internal Audit Function as a key component of Council's governance and assurance framework, in compliance with the *Local Government (General) Regulation 2021* and the Office of Local Government's *Guidelines for risk management and internal audit for local government in NSW*. This charter provides the framework for the conduct of the Internal Audit Function in Council and has been approved by the governing body taking into account the advice of Council's audit, risk and improvement committee.

Purpose of internal audit

Internal audit is an independent, objective assurance and consulting activity designed to add value and improve Council's operations. It helps Council accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes¹.

Internal audit provides an independent and objective review and advisory service to provide advice to the governing body, General Manager and Audit, Risk and Improvement Committee about Council's governance processes, risk management and control frameworks and its external accountability obligations. It also assists Council to improve its business performance.

Independence

Council's Internal Audit Function is to be independent of the Bourke Shire Council so it can provide an unbiased assessment of Council's operations and risk and control activities.

Internal Audit Function reports functionally to Council's Audit, Risk and Improvement Committee on the results of completed audits, and for strategic direction and accountability purposes, and reports administratively to the General Manager to facilitate day-to-day operations. Internal audit activities are not subject to direction by Council and Council's management has no role in the exercise of Council's internal audit activities.

The Audit, Risk and Improvement Committee is responsible for communicating any internal audit issues or information to the governing body. Should the governing body require additional information, a request for the information may be made to the chairperson by resolution. The chairperson is only required to provide the information requested by the governing body where the chairperson is satisfied that it is reasonably necessary for the governing body to receive the information for the purposes of performing its functions under the Local Government Act. Individual councillors are not entitled to request or receive information from the committee.

¹ As defined by the International Standards for the Professional Practice of Internal Auditing (2017)

The General Manager must consult with the chairperson of Council's Audit, Risk and Improvement Committee before appointing or making decisions affecting the employment of the Internal Audit Function.

Where the chairperson of Council's Audit, Risk and Improvement Committee has any concerns about the treatment of the head of Internal Audit Function, or any action taken that may compromise their ability to undertake their functions independently, they can report their concerns to the governing body.

The head of Internal Audit Function is to confirm at least annually to the Audit, Risk and Improvement Committee the independence of internal audit activities from Council.

Authority

Council authorises the Internal Audit Function to have full, free and unrestricted access to all functions, premises, assets, personnel, records and other documentation and information that the Internal Audit Function considers necessary for the Internal Audit Function to undertake its responsibilities.

All records, documentation and information accessed while undertaking internal audit activities are to be used solely for the conduct of those activities. The Internal Audit Function and individual internal audit staff are responsible and accountable for maintaining the confidentiality of the information they receive when undertaking their work.

All internal audit documentation is to remain the property of Council, including where internal audit services are performed by an external third-party provider.

Information and documents pertaining to the Internal Audit Function are not to be made publicly available. The Internal Audit Function may only release Council information to external parties that are assisting the Internal Audit Function to undertake its responsibilities with the approval of the General Manager, except where it is being provided to an external investigative or oversight agency for the purpose of informing that agency of a matter that may warrant its attention.

Role

The Internal Audit Function is to support Council's Audit, Risk and Improvement Committee to review and provide independent advice to Council in accordance with section 428A of the *Local Government Act 1993*. This includes conducting internal audits of Council and monitoring the implementation of corrective actions.

The Internal Audit Function is to also play an active role in:

- developing and maintaining a culture of accountability and integrity,
- facilitating the integration of risk management into day-to-day business activities and processes, and
- promoting a culture of high ethical standards.

Internal Audit Function has no direct authority or responsibility for the activities it reviews. Internal Audit Function has no responsibility for developing or implementing procedures or systems and does not prepare records or engage in Council functions or activities (except in carrying out its own functions).

Head of Internal Audit Function

Council's Internal Audit Function is to be led by a member of Council's staff with sufficient skills, knowledge and experience to ensure it fulfils its role and responsibilities to Council and the audit, risk and improvement committee. The head of Internal Audit Function must be independent, impartial, unbiased and objective when performing their work and free from any conflicts of interest.

Responsibilities of the Internal Audit Function include:

- contract management,
- managing the internal audit budget,
- ensuring the external provider completes internal audits in line with the audit, risk and improvement committee's annual work plan and four-year strategic work plan,
- forwarding audit reports by the external provider to the audit, risk and improvement committee,
- acting as a liaison between the external provider and the audit, risk and improvement committee,
- monitoring Council's implementation of corrective actions that arise from the findings of audits and reporting progress to the audit, risk and improvement committee, and
- assisting the Audit, Risk and Improvement Committee to ensure the Council's internal audit activities comply with the Office of Local Government's Guidelines for risk management and internal audit for local government in NSW.

Internal Audit Team

Council is to contract an external third-party provider to undertake its internal audit activities. To ensure the independence of the external provider, the Internal Audit Function is to ensure the external provider:

- does not conduct any audits on specific Council operations or areas that they have worked on within the last two years,
- is not the same provider conducting Council's external audit,
- is not the auditor of any contractors of Council that may be subject to the internal audit, and
- can satisfy the requirements of the Office of Local Government's Guidelines for risk management and internal audit for local government in NSW.

The head of Internal Audit Function must consult with the Audit, Risk and Improvement Committee and General Manager regarding the appropriateness of the skills, knowledge and experience of any external provider before they are engaged by Council.

Performing internal audit activities

The work of the Internal Audit Function is to be thoroughly planned and executed. Council's Audit, Risk and Improvement Committee must develop a strategic work plan every four years to ensure that the matters listed in Schedule 1 are reviewed by the Audit Risk Improvement Committee and considered by the Internal Audit Function when developing their risk-based program of internal audits. The strategic work plan must be reviewed at least annually to ensure it remains appropriate.

The Audit, Risk and Improvement Committee must also develop an annual work plan to guide the work of the internal audit function over the forward year.

All internal audit activities are to be performed in a manner that is consistent with relevant professional standards including the International Standards for the Professional Practice of Internal Auditing issued by the Institute of Internal Auditors and the current Australian risk management standard.

The Internal Audit Function is to provide the findings and recommendations of internal audits to the Audit, Risk and Improvement Committee at the end of each audit. Each report is to include a response from the relevant senior manager.

The head of Internal Audit Function is to establish an ongoing monitoring system to follow up Council's progress in implementing corrective actions.

The General Manager, in consultation with the Audit, Risk and Improvement Committee, is to develop and maintain policies and procedures to guide the operation of Council's Internal Audit Function.

The Internal Audit Function is to ensure that the Audit, Risk and Improvement Committee is advised at each of the committee's meetings of the internal audit activities completed during that quarter, progress in implementing the annual work plan and progress made implementing corrective actions.

Conduct

Internal audit personnel must comply with Council's code of conduct. Complaints about breaches of Council's code of conduct by internal audit personnel are to be dealt with in accordance with the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW. The General Manager must consult with Council's Audit, Risk and Improvement Committee before any disciplinary action is taken against the Internal Audit Function in response to a breach of Council's code of conduct.

Internal auditors must also comply with the Code of Ethics for the Professional Practice of Internal Auditing issued by the Institute of Internal Auditors.

Administrative arrangements

Audit, Risk and Improvement Committee meetings

The head of Internal Audit Function will attend Audit, Risk and Improvement Committee meetings as an independent non-voting observer. The head of Internal Audit Function can be excluded from meetings by the committee at any time.

The head of Internal Audit Function must meet separately with the Audit, Risk and Improvement Committee at least once per year.

The head of Internal Audit Function can meet with the chairperson of the Audit, Risk and Improvement Committee at any time, as necessary, between committee meetings.

External audit

Internal and external audit activities will be coordinated to help ensure the adequacy of overall audit coverage and to minimise duplication of effort.

Periodic meetings and contact between internal and external audit shall be held to discuss matters of mutual interest and to facilitate coordination.

External audit will have full and free access to all internal audit plans, working papers and reports.

Dispute resolution

The Internal Audit Function should maintain an effective working relationship with Council and the Audit, Risk and Improvement Committee and seek to resolve any differences they may have in an amicable and professional way by discussion and negotiation.

In the event of a disagreement between the Internal Audit Function and Council, the dispute is to be resolved by the General Manager and/or the Audit, Risk and Improvement Committee. Disputes between the Internal Audit Function and the Audit, Risk and Improvement Committee are to be resolved by the governing body.

Unresolved disputes regarding compliance with statutory or other requirements are to be referred to the Departmental Chief Executive of the Office of Local Government in writing.

Review arrangements

Council's Audit, Risk and Improvement Committee must review the performance of the Internal Audit Function each year and report its findings to the governing body. A strategic review of the performance of the Internal Audit Function must be

conducted each council term that considers the views of an external party with a strong knowledge of internal audit and reported to the governing body.

This charter is to be reviewed annually by the committee and once each council term by the governing body. Any substantive changes are to be approved by the governing body.

Further information

For further information on Council's internal audit activities, contact Council's General Manager on bourkeshire@bourke.nsw.gov.au or by phone 02 6830 8000.

Reviewed by the head of Internal Audit Function.

15/08/2024

Reviewed by chairperson of Council's Audit, Risk and Improvement Committee

15/08/2024

Reviewed by General Manager

15/08/2024

Reviewed by Bourke Shire Council in accordance with a resolution of the governing body 26 August 2024 under Resolution Number 2024/XXX.

Schedule 1 – internal audit function responsibilities

Audit

Internal audit

- Conduct internal audits as directed by Council's audit, risk and improvement committee.
- Implement Council's annual and four-year strategic internal audit work plans.
- Monitor the implementation by Council of corrective actions.
- Assist Council to develop and maintain a culture of accountability and integrity.
- Facilitate the integration of risk management into day-to-day business activities and processes.
- Promote a culture of high ethical standards.

External audit

- Provide input and feedback on the financial statement and performance audit coverage proposed by external audit and provide feedback on the audit services provided.
- Review all external plans and reports in respect of planned or completed audits and monitor Council's implementation of audit recommendations.
- Provide advice on action taken on significant issues raised in relevant external audit reports and better practice guides.

Risk

Risk management

Review and advise:

- if Council's has in place a current and appropriate risk management framework that is consistent with the Australian risk management standard,
- whether Council's risk management framework is adequate and effective for identifying and managing the risks Council faces, including those associated with individual projects, programs and other activities,
- if risk management is integrated across all levels of Council and across all processes, operations, services, decision-making, functions and reporting,
- of the adequacy of risk reports and documentation, for example, Council's risk register and risk profile,
- whether a sound approach has been followed in developing risk management plans for major projects or undertakings,
- whether appropriate policies and procedures are in place for the management and exercise of delegations,

- if Council has taken steps to embed a culture which is committed to ethical and lawful behaviour,
- if there is a positive risk culture within Council and strong leadership that supports effective risk management,
- of the adequacy of staff training and induction in risk management,
- how Council's risk management approach impacts on Council's insurance arrangements,
- of the effectiveness of Council's management of its assets, and
- of the effectiveness of business continuity arrangements, including business continuity plans, disaster recovery plans and the periodic testing of these plans.

Internal controls

Review and advise:

- whether Council's approach to maintaining an effective internal audit framework, including over external parties such as contractors and advisors, is sound and effective,
- whether Council has in place relevant policies and procedures and that these are periodically reviewed and updated,
- whether appropriate policies and procedures are in place for the management and exercise of delegations,
- whether staff are informed of their responsibilities and processes and procedures to implement controls are complied with,
- if Council's monitoring and review of controls is sufficient, and
- if internal and external audit recommendations to correct internal control weaknesses are implemented appropriately.

Compliance

Review and advise of the adequacy and effectiveness of Council's compliance framework, including:

- if Council has appropriately considered legal and compliance risks as part of the Council's risk management framework,
- how Council manages its compliance with applicable laws, regulations, policies, procedures, codes, and contractual arrangements, and
- whether appropriate processes are in place to assess compliance.

Fraud and corruption

Review and advise of the adequacy and effectiveness of Council's fraud and corruption prevention framework and activities, including whether Council has appropriate processes and systems in place to capture and effectively investigate fraud-related information.

Financial management

Review and advise:

- if Council is complying with accounting standards and external accountability requirements,
- of the appropriateness of Council's accounting policies and disclosures,
- of the implications for Council of the findings of external audits and performance audits and Council's responses and implementation of recommendations,
- whether Council's financial statement preparation procedures and timelines are sound,
- the accuracy of Council's annual financial statements prior to external audit, including:
 - management compliance/representations
 - significant accounting and reporting issues
 - the methods used by Council to account for significant or unusual transactions and areas of significant estimates or judgements
 - appropriate management signoff on the statements
- if effective processes are in place to ensure financial information included in Council's report is consistent with signed financial statements,
- if Council's financial management processes are adequate,
- the adequacy of cash management policies and procedures,
- if there are adequate controls over financial processes, for example:
 - appropriate authorisation and approval of payments and transactions
 - adequate segregation of duties
 - timely reconciliation of accounts and balances
 - review of unusual and high value purchases
- if policies and procedures for management review and consideration of the financial position and performance of Council are adequate, and
- if Council's grants and tied funding policies and procedures are sound.

Governance

Review and advise of the adequacy of Council governance framework, including Council's:

- decision-making processes,
- implementation of governance policies and procedures,
- reporting lines and accountability,
- assignment of key roles and responsibilities,
- committee structure,
- management oversight responsibilities,
- human resources and performance management activities,

- reporting and communication activities,
- information and communications technology (ICT) governance, and
- management and governance of the use of data, information and knowledge.

Improvement

Strategic planning

Review and advise:

- of the adequacy and effectiveness of Council's Integrated, Planning and Reporting (IP&R) processes,
- if appropriate reporting and monitoring mechanisms are in place to measure progress against objectives, and
- whether Council is successfully implementing and achieving its IP&R objectives and strategies.

Service reviews and business improvement

Review and advise:

- if Council has robust systems to set objectives and goals to determine and deliver appropriate levels of service to the community and business performance,
- if appropriate reporting and monitoring mechanisms are in place to measure service delivery to the community and overall performance, and
- how Council can improve its service delivery and Council's performance of its business and functions generally.

Performance data and measurement

Review and advise:

- if Council has a robust system to determine appropriate performance indicators to measure the achievement of its strategic objectives,
- if the performance indicators Council uses are effective, and
- of the adequacy of performance data collection and reporting.

Review

This plan will be reviewed every two years.

Version control

Version #	Summary of changes made	Date changes made
1.0	Adopted Charter per new guidelines published by Office of Local Government December 2022	15/08/2024

15.4 * LOCAL GOVERNMENT NSW (LGNSW) ANNUAL CONFERENCE 17 TO 19 NOVEMBER 2024**

File Number: 2887, 2194, 2942
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

The Local Government NSW (LGNSW) Conference is the policy making event for NSW general purpose Councils and associate members. It is the pre-eminent event of the Local Government year where local Councillors come together to share ideas and debate issues that shape the way communities are governed.

Bourke Shire Council attends the Annual Conference each year, with the Mayor, General Manager and available Councillors being in attendance.

Current Situation

The 2024 LGNSW Annual Conference will be held at the Tamworth Regional Entertainment and Conference Centre from Sunday, 17 November 2024 to Tuesday, 19 November 2024.

Bourke Council is entitled to one voting member, usually the Mayor. Other participants attend as observers.

Registration for this year's conference is now open and until 25 September 2024, 'early bird' rates are applicable. The event portal will allow registration without delegate names with information to be updated once Council representatives are known following the elections.

Council's voting delegate (must be an elected member of Council) is required to be registered by 5pm on Wednesday, 6 November 2024.

Financial Implications

'Early Bird' registration pricing for 2024 is \$1,115 including GST per attendee. Accommodation and travel cost will also be incurred.

Standard registration opens 28 September 2024 and closes 27 October 2024. Standard registration pricing for 2024 is \$1,485 including GST per attendee.

Attendance at the Conference would be met from existing budgetary allocations.

Recommendation

- 1. That the Mayor and General Manager attend the 2024 LGNSW Annual Conference to be held from 17 to 19 November 2024, at Tamworth.**
- 2. That the Mayor be Council's authorised voting delegate to the Conference.**
- 3. That following the determination of the September 2024 Council election for Bourke Shire Council, the General Manager be requested to advise elected Councillors of the 2024 conference, such that Councillors who wish to attend the 2024 LGNSW Annual Conference nominate to the General Manager prior to Tuesday, 15 October 2024.**

15.5 * ACCOUNTING FOR RURAL FIREFIGHTING EQUIPMENT**

File Number: 2168
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

In 2020/2021 Bourke Shire Council did not recognise the Rural Fire Service (RFS) red fleet assets in its financial Statements. This resulted in the following comments being made under the "Significant Audit Issues and Observations" section of the Auditor General's letter to the Mayor:

Observation

Council did not record rural firefighting equipment in the financial statements. Rural firefighting equipment, specifically the red fleet vehicles, is controlled by the Council and should be recognised in their financial statements. This is supported by the requirements of the Rural Fires Act 1997 and service agreements between councils and the RFS.

The following are indicators of 'control' by Council:

- the Rural Fires Act 1997 vests rural firefighting equipment to council, giving Council the legal ownership;*
- the service agreement governs how the RFS can use these assets for fire mitigation and safety works in a council area;*
- as land owner, Council has responsibility for fire mitigation and safety works under the Rural Fires Act 1997;*
- Council is responsible for maintaining the assets but has transferred this responsibility to the RFS through the service agreement;*
- in the event of the loss of an asset, the insurance proceeds are used to reacquire or build a similar asset, which is again vested in Council.*

The Department of Planning, Industry and Environment (inclusive of the Office of Local Government) confirmed in the 'Report on Local Government 2020' (tabled in Parliament on 27 May 2021) their view that rural firefighting equipment is not controlled by the NSW Rural Fire Service.

Implications

The financial statements are misstated as rural firefighting equipment is not recorded.

Recommendation

We recommend that council should:

- perform a full asset stocktake of rural firefighting equipment that it controls, including assessing the condition of these assets.*
- record the rural firefighting equipment in the asset register and the financial statements.*

At the time of the 2020/2021 audit, Council provided the following response to the NSW Audit Office.

Management Response

Disagree.

Council does not agree with the Department's position in regard to recognition of rural firefighting equipment.

In accordance with Council's Rural Fire District Service Agreement with the Commissioner of the NSW Rural Fire Service, Council has transferred substantially all the rights and obligations in respect to the operation of firefighting equipment to the Commissioner for the foreseeable future.

That Agreement specifically transfers to the Commissioner responsibility for operation, maintenance and control of the firefighting equipment during the term of the Agreement and Council plays no role in determining how such assets are deployed and has no right of use of the assets.

While the Service Agreement remains in place, Council's position is that to recognise the firefighting equipment assets would not be in accordance with the Australian Accounting Standards, or the NSW Local Government Code of Accounting Practice, and Council will continue not to recognise such assets in its financial reports.

In addition to firefighting equipment, Council will also further consider the accounting treatment for recognition of Buildings and Land that is currently recognised by Council as assets, but which is similarly transferred to the Commissioner pursuant to the Service Agreement. This will be reviewed by Council for the next reporting period.

For the 2021/2022 financial year, a total of 43 Councils received qualifications for not recognising the RFS red fleet assets in their Financial Statements. Bourke Shire did not record red fleet assets in their Financial Statements in that year, however, due to the amount required to be recorded in Councils Financial Statements being assessed as immaterial by Council, a disclosure was added to the Financial Statements and Council did not record the assets nor did Council receive a qualification. The same circumstances applied in 2022/2023 where Council assessed the amount required to be recorded as immaterial and therefore did not record assets nor did Council receive a qualification.

Current Situation

The preparation of Councils 2023/2024 Annual Financial Statements are well underway. The purpose of this report is to again bring to Council's attention, the ongoing issue concerning the recording, or not, of the RFS red fleet in Council's Annual Financial Statements and to seek confirmation that Council wishes to continue with the current accounting treatment of such assets. That is, to not include the RFS red fleet in Councils asset register due to the immateriality in the value of the assets.

This matter has been the subject of much discussion within the NSW local government industry for an extended period. The directives from both the NSW Audit Office and the Office of Local Government (OLG) are that Councils need to bring firefighting equipment assets, "vested" in Councils under the provisions of the Rural Fires Act, 1997 to account in their balance sheets and consequently bear the cost of depreciating such items.

Bourke Shire Council, along with numerous other NSW Councils, contributed to a fund organised by Leeton Shire Council to seek and receive advice from an accounting firm regarding the stance that Councils should not recognise the rural firefighting equipment in their year-end financial statements.

Part of the advice argued that Councils do not control red fleet assets. Under Australian Accounting Standards, "Control of an asset refers to the ability to direct the use of, and obtain substantially all of the remaining benefits from, the asset. Control includes the ability to prevent other entities from directing the use of and obtaining the benefits from an asset."

As previously mentioned, The Auditor-General, in 2021/2022, issued a qualified audit opinion to 43 NSW Council's Annual Financial Statements as a result of their red fleet assets having not being brought to account.

In general terms, an unqualified audit opinion is expressed when the auditor is satisfied in all material respects that the financial statements are presented fairly. A qualified opinion is issued when a specific part of the financial statements contain a material misstatement but the remainder of the financial report is found to give a true and fair view.

In August 2022 prior to completion of Councils Financial Statements Local Government NSW provided all Councils with a list of red fleet located within their RFS District together with the estimated cost, which was provided to them by the NSW Treasury. This meant that Council may assess the value of the red fleet assets. Bourke Shire Council did assess the assets and due to the age of most of the assets contained in the schedule, they were fully depreciated. Therefore, the value of the assets were deemed to be immaterial and Council did not include the assets in their asset register, as per Councils resolution on 25 July 2022. This resolution, in part, is provided below:

That Council write to the NSW Auditor General, Ms Margaret Crawford, advising that notwithstanding any overtures of future qualified audits, it will not carry out RFS stocktakes on behalf of the NSW Government and will not record RFS assets in Bourke Shire Council's Financial Statements, noting that the State Government's own Local Government Accounting Code of Practice and Financial Reporting provides for councils to determine whether or not they record the RFS assets as council assets.

In 2022/2023 Council was again provided with a further list of red fleet assets located within the RFS District by the RFS. Council again completed an assessment and the value was deemed to be immaterial and Council did not include the assets in the asset registers, as per Councils resolution from 25 July 2022 and did not receive a qualification due to immateriality.

It is considered appropriate that Council again considers and confirms, or otherwise, that it is still Council's position to not include the RFS assets in Councils Asset registers. In respect of the preparation of Councils 2023/2024 Annual Financial Statements, Council has received a list of red fleet assets from LGNSW and the Far West Rural Fire Service Team on 16 August 2024. At the time of writing this report, Council staff have yet to complete their assessment of the data and determine whether the value and amount of depreciation is again considered an immaterial amount.

It is advised that in Councils 2022/2023 Management Letter from the Audit Office, the following issue was raised:

Issue 1: Rural Fire-fighting equipment not recognised in the financial statements.

Observation

The Council has not recognised rural firefighting equipment as assets within 'Infrastructure, property, plant and equipment' in the Statement of Financial Position at 30 June 2023. In our opinion, these assets are controlled by the Council and should be recognised as assets in accordance with AASB 116 'Property, Plant and Equipment'.

Australian Accounting Standards refer to control of an asset as being the ability to direct the use of, and obtain substantially all of the remaining benefits from, the asset. Control includes the ability to prevent other entities from directing the use of, and obtaining the benefits from, an asset.

Rural firefighting equipment is controlled by the Council as:

- these assets are vested in the Council under section 119(2) of the Rural Fires Act 1997 (Rural Fires Act), giving the Council legal ownership;*
- the Council has the ability, outside of emergency events as defined in section 44 of the Rural Fires Act, to prevent the NSW Rural Fire Service from directing the use of the rural firefighting equipment by either not entering into a service agreement or cancelling the existing service agreement;*
- the Council has specific responsibilities for fire mitigation and safety works and bush fire hazard reduction under Part 4 of the Rural Fires Act. The Council obtains economic benefits from the rural fire-fighting equipment as these assets are used to fulfil Council's responsibilities;*
- in the event of the loss of an asset, the insurance proceeds must be paid into the New South Wales Rural Fire Fighting Fund (section 119(4) of the Rural Fires Act) and be used to reacquire or build a similar asset, which is again vested in the Council as an asset provided free of charge.*

While Council has undertaken procedures to confirm the fair value of this equipment, including assets vested in it during the year, it has not recognised these assets in the financial statements. When these assets are vested, no financial consideration is required from the Council and as such these are assets provided to Council free-of-charge.

Implications

The financial statements are misstated as rural firefighting equipment is not recorded.

Recommendation

Council should record the rural firefighting equipment in the asset register and the financial statements.

In response to this observation, Council provided the following response to the NSW Audit Office:

Management response

Council has determined the value of these assets are not material to Council's financial statements and has determined not to recognise them.

In Councils Engagement Plan with the Audit Office for the 2023/2024 Audit, it is recommended from a Financial Audit report tabled to parliament of all 126 local Councils, 11 Joint Organisations and 9 County Councils issued on 13 June 2023, that:

- *consistent with the NSW Government's accounting position and the Department of Planning and Environment's (DPE) role of assessing council's compliance with legislative responsibilities, standards or guidelines, DPE should intervene where councils do not recognise vested rural firefighting equipment.*

These various recommendations do not change the fact that Bourke Shire Council does not have any say in the acquisition, deployment, or disposal of these red fleet assets, nor does Council insure, repair or know where these assets are at, at a specific time. The Government's determination is inconsistent with the treatment of comparable assets of other emergency service agencies such as Fire & Rescue NSW (FRNSW) and the State Emergency Service (SES). It makes sense that the entity that purchased the RFS assets, controls the asset, uses the asset and sells the asset should be the same one that accounts for them.

It is further advised that on Friday, 9 August 2024 the Mayor represented Council at a Round Table lunch with the Public Accounts Committee at Parliament House, Sydney, to discuss the issues raised by Council in our submission into their current inquiry regarding assets, premises and funding of RFS NSW. The Mayor advised the Committee that Council's position regarding control of NSW Rural Fire Service (NSWRFS) firefighting equipment assets is that Council does not control such assets and therefore Council is not recognising them as assets in its financial statements. The Mayor was very strong in his views and deliberations with the Committee that Council is not responsible for the red fleet assets.

Financial Implications

Recognition of rural firefighting assets will require Council to recognise an increased annual depreciation expense which will negatively impact Council's reported bottom line operating result before capital grants. It is unknown if there are any indirect costs to Council in the event of Council's annual financial statements being qualified by the Audit Office.

Recommendation

That having regard to the risks involved in receiving a qualified Audit Report for 2023/2024, Council re-affirm its previous position that it will not record RFS assets in Bourke Shire Council's Financial Statements based on the fact that Council does not control, manage, or govern Rural Fire Service assets.

16 CORPORATE SERVICES DEPARTMENT

16.1 * BANK RECONCILIATION AND STATEMENT OF BANK BALANCES - JULY 2024**

File Number: F1.1
Author: Ang Pasang Rai, Manager Corporate Services
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Bank Reconciliation for the period ending 31 July 2024

Balances as per Bank Statement	\$2,560,717.88
Plus: Deposit not shown	\$3,141.22
Less: Unpresented Cheques	-\$7,676.62
Balance as per Cash Book	\$2,556,182.48

Reconciled Ledger Accounts as at 31 July 2024

Fund or Account	Current Balance	Overdraft Statutory Limit
General	\$38,734,431.06	\$200,000.00
Water	\$2,883,031.45	
Sewer	\$2,739,721.57	
Trust	\$109,969.11	
	\$44,467,153.19	

Reconciliation as at 31 July 2024

Balance as per cash book	\$2,556,182.48
Investments	\$41,910,970.71
Total, equalling Reconciled Ledger	\$44,467,153.19

** In accordance with Council policy and legislative obligations, a complete breakdown of investments will be provided in the investment report for the month.*

Statement of Bank Balances as at 31 July 2024

	Balance	Transaction	Balance
	30 June 2024		31 July 2024
General Fund	\$38,120,118.42	\$614,312.64	\$38,734,431.06
Water Fund	\$4,430,813.97	-\$1,547,782.52	\$2,883,031.45
Sewer Fund	\$2,570,767.27	\$168,954.30	\$2,739,721.57
Trust Fund	\$126,909.46	-\$16,940.35	\$109,969.11
Investments	-\$34,808,239.28	-\$7,102,731.43	-\$41,910,970.71
Totals	\$10,440,369.84	-\$7,884,187.36	\$2,556,182.48

Balance of all Funds as at 31 July 2024

Balance as at 30 June 2024	\$10,440,369.84
Add Receipts for	
(a) Rates	\$831,313.37
(b) Other Cash	\$6,253,360.95
Deduct payments for	
(a) Payments	\$14,477,101.06
(b) New Investment	\$491,760.62
Balance as at 31 July 2024	\$2,556,182.48

Recommendation

That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 31 July 2024 be noted.

16.2 * INVESTMENT PORTFOLIO REPORT AS AT 31 JULY 2024**

File Number: 2101
Author: Ang Pasang Rai, Manager Corporate Services
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

The Investment Portfolio Report is submitted monthly to Council.

Issues

- Investments are in accordance with Division of Local Government Guidelines and Council’s Investment Policy
- Statutory obligations are being met
- Councillors’ roles as resource allocators and policy directors are satisfied

Assessment

Legal Implications Including Directives and Guidelines

Local Government Act 1993

Local Government (General) Regulation 2021

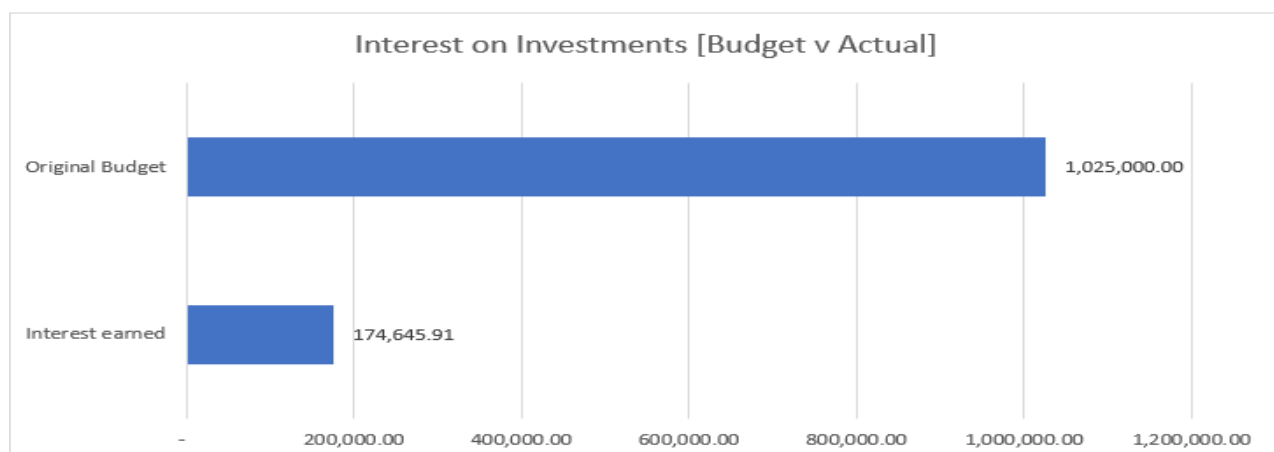
The management, of Council’s investments is delegated by the General Manager to the Manager Corporate Services.

Financial Implications/Consideration

The 2024/2025 Budget estimated the total investment revenue as \$1,025,500. This revenue was split proportionally across General, Water and Sewer Funds and changes on a monthly basis in accordance with cash flow requirements.

The market value of Council’s investments held as of 31 July 2024 was \$41,910,970.71.

Investment income earned as of 31 July 2024 was \$174,645.91.



It is anticipated that interest earned on investments will surpass the original budget due to a considerable increase in interest rates by the Reserve Bank of Australia and grants paid upfront, which were unanticipated at the time the budget was prepared. The variation will be closely monitored and reported accordingly during Council’s quarterly budget review.

Policy Provisions – Council Policy and Procedure

Policy 1.8.10.8(v8) – Investment Policy adopted 22 July 2024.

Ministerial Investment Order – 12 January 2011.

Strategic Implications – Implications for Long Term Plans/Targets

Funds are invested in accordance with identified cash flow requirements.

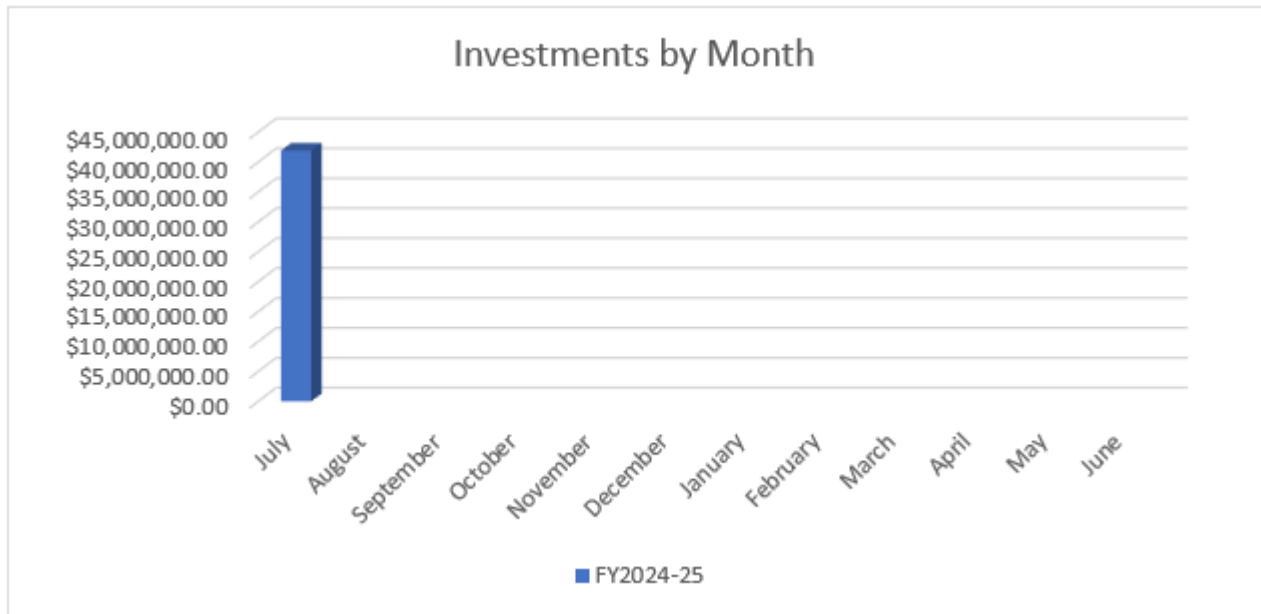
Investment Portfolio as at 31 July 2024

Institution	Invst#	MaturityDate	Amount	Rate	Days	S&P Rating
National Australia Bank	100	6/08/2024	\$1,000,000.00	5.15%	182	A-1+
National Australia Bank	115	29/08/2024	\$3,000,000.00	5.05%	120	A-1+
National Australia Bank	116	30/08/2024	\$2,500,000.00	5.05%	120	A-1+
National Australia Bank	117	1/08/2024	\$3,000,000.00	5.05%	90	A-1+
National Australia Bank	118	6/08/2024	\$2,000,000.00	5.05%	92	A-1+
National Australia Bank	121	19/08/2024	\$2,000,000.00	4.95%	91	A-1+
National Australia Bank	122	26/09/2024	\$1,000,000.00	5.00%	120	A-1+
National Australia Bank	123	1/10/2024	\$2,000,000.00	5.00%	120	A-1+
National Australia Bank	125	22/10/2024	\$3,000,000.00	5.05%	120	A-1+
National Australia Bank	126	24/10/2024	\$1,000,000.00	5.00%	120	A-1+
National Australia Bank	127	30/08/2024	\$2,000,000.00	4.60%	60	A-1+
National Australia Bank	128	8/10/2024	\$2,000,000.00	5.15%	99	A-1+
National Australia Bank	129	29/10/2024	\$2,000,000.00	5.20%	120	A-1+
National Australia Bank	130	28/11/2024	\$3,000,000.00	5.25%	150	A-1+
National Australia Bank	131	6/11/2024	\$2,000,000.00	5.20%	120	A-1+
National Australia Bank	132	20/11/2024	\$2,000,000.00	5.20%	120	A-1+
National Australia Bank	133	27/12/2024	\$2,000,000.00	5.25%	151	A-1+
Commonwealth Bank	134	27/09/2024	\$2,000,000.00	4.62%	60	A-1+
National Australia Bank	135	12/11/2024	\$2,000,000.00	5.15%	105	A-1+
National Australia Bank		At Call	\$2,410,970.71	Flex		A-1+
Total Investments			\$41,910,970.71			

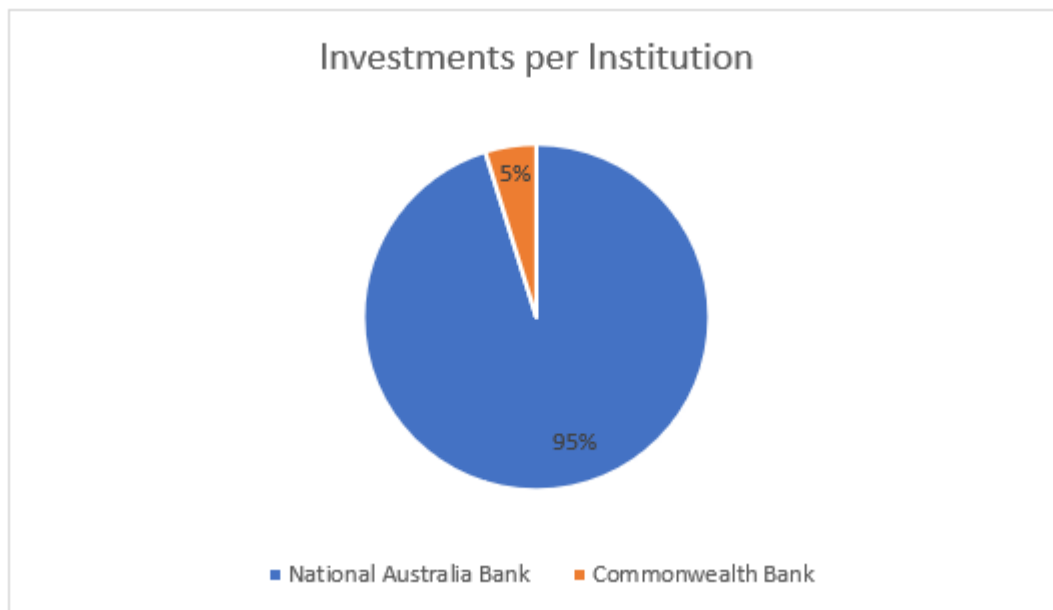
Term Deposits

Discussions/Comments

Compared to June 2024, there has been increase of \$7,102,731.43 in Council’s Investment portfolio as at 31 July 2024.



The investment portfolio is invested in term deposits with the National Australia Bank and the Commonwealth Bank. The investment portfolio is regularly reviewed in order to maximise investment performance and minimise risk.



The Government Guarantee on Investments up to \$1 million dollars has now expired and the new cap of \$250,000 has replaced the scheme.

Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2021* and Council’s Investment Policy number 1.8.10.8(V8).

Ang Pasang Rai
Responsible Accounting Officer

Recommendation

- 1. That the report of the Manager Corporate Services regarding Council's Investment Portfolio as at 31 July 2024, as presented to Council on Monday, 26 August 2024, be received and noted.**
- 2. That the Certificate of the Responsible Accounting Officer be noted, and the report adopted.**

16.3 * ANNUAL FINANCIAL STATEMENTS - 30 JUNE 2024**

File Number: F1.4.6
Author: Ang Pasang Rai, Manager Corporate Services
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

Further to the report presented to the meeting held on 22 July 2024 (item 16.3) regarding Councils Annual Financial Statements – 30 June 2024, it is advised that the Statements are now nearing completion in preparation for Audit by Nexia Australia, on behalf of the NSW Audit Office.

The purpose of this report is to enable the draft statements to be tabled at Council’s meeting of 26 August 2024, as requested by the Auditors and endorsed for referral to audit.

Current Situation

For the information of Council, the draft Annual Financial Statements for the year ending 30 June 2024 will be tabled at the August 2024 Council meeting. A summary of the key financial indicators and Operating Result for the year will also be tabled at the August 2024 meeting.

Council is requested to note the information to be tabled and re-affirm its resolution No. 2024/164 adopted at the Council meeting held on 22 July 2024, in relation to referral of the draft Financial Statements to audit and signing of the Statement by Councillors and Management for the year ending 30 June 2024.

Financial Implications

The Annual Financial Statements reflect Councils financial operations during 2023/2024 and Council’s financial position at 30 June 2024. The cost to undertake the audit is included in the budget and no additional costs are anticipated.

Recommendation

- 1. That Council’s Annual Financial Statements for the year ending 30 June 2024 be referred for audit.**
- 2. That the Mayor, a Councillor, General Manager and the Responsible Accounting Officer be authorised to sign the Statement by Councillors and Management on the Annual Financial Statements.**

17 ECONOMIC DEVELOPMENT DEPARTMENT

Nil

18 DELEGATES AND COUNCILLORS REPORTS

Nil

19 POLICIES

Nil

20 PRÉCIS OF CORRESPONDENCE

20.1 *** FINANCIAL ASSISTANCE - BOURKE HIGH SCHOOL - YEAR 12 FORMAL

File Number: 20004, 1920
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: 1. Request for Assistance - Bourke High School 2024 Year 12 Formal

Background

Council has received a request from Brett O'Connor, Head Teacher at Bourke High School for financial support from Council towards the Year 12 Formal to be conducted on Friday, 1 November 2024. Within the attached Request for Assistance, the date of the function was identified as 15 November 2024, however this has since changed to 1 November 2024.

Current Situation

The 7 students graduating from Year 12 at Bourke High School in November 2024, have requested that their Formal be held at the Back O' Bourke Function Centre "due to its beautiful location and scenery ... at a uniquely private venue".

Mr O'Connor has advised that the students and their families "have experienced ongoing financial challenges that have made it difficult for them to meet the costs of a formal event". In addition, Mr O'Connor advised that there have been "limited fundraising opportunities".

The assistance requested, is for consideration to be given to the waiving or a reduction in the hire fee for the Back O' Bourke Function Centre. I am supportive of the request from the school and will recommend that the hire fee be waived and that the bond is also waived, with the High School being a Government Department. The facility had previously been utilised by the School for the Year 12 Formal with the premises being left clean and tidy following the completion of the event.

Financial Implications

Council's 2024/2025 Fees and Charges Document provides that the out of hours cost of hire of the venue is \$500. The Document also provides that the normal bond of \$1,000, is waived for Government Departments.

Recommendation

That Council accede to the request of Bourke High School to waive the hire fees and the lodgement of a bond in support of the 2024 Year 12 Formal.



**APPLICATIONS FOR FINANCIAL ASSISTANCE
(DONATIONS, SPONSORSHIP, "IN KIND" SUPPORT)**

Name of applicant organisation:	Bourke High School
Postal Address:	34 Tarcoon St, Bourke NSW 2840
Contact person:	Brett O'Connor
Position:	Head Teacher
Phone number:	02 6872 2522
Mobile number:	
Fax number:	02 6872 3267
Email address:	brett.oconnor10@det.nsw.edu.au

Enquiries are to be made to Council's Manager Corporate Services on 0268308000.

Completed applications are to be returned to Council no later than 4pm Friday,
16 August 2024

An electronic version of the form can be made available upon request, or applications can be posted or hand delivered to:-

Bourke Shire Council
Financial Assistance Program
P O Box 21 / 29 Mitchell Street
BOURKE NSW 2840
Phone: 02 68308000 Fax: 02 68723030
Email: bourkeshire@bourke.nsw.gov.au

VERIFIED BY:

VERIFIED BY:

INFORMATION REGARDING YOUR REQUEST FOR FINANCIAL ASSISTANCE

Please provide a brief overview of your group /organisation:-

Bourke High School is a public secondary school that caters to students from Year 7 to Year 12. The school aims to provide a supportive and inclusive learning environment, emphasizing both academic achievement and personal development. It offers a range of educational programs and extracurricular activities designed to engage students and foster a well-rounded education. The school's community-oriented approach often reflects the cultural and social diversity of the region, working to address the specific needs of its students and their families.

Is the Group/organisation based in Bourke Shire?:- Yes/No
 If no, where is it located?

What is the number of current members of your group/organisation?
 132 Students, 66 Employees

Purpose for which the donation will be used:-

The school would like to use the Exhibition Centre on the 15th November this year for the Year 12 Formal. This year there will be 7 students graduating and they have requested that following event be held at the Exhibition Centre due to its beautiful location and scenery which will allow them to end their year positively with wonderful memories in a uniquely private venue.

Our students and families have experienced ongoing financial challenges that have made it difficult for them to meet the costs of a formal event. Unfortunately, there have been limited fundraising opportunities due to the small size the cohort and family/work obligations that challenge their participation in fundraising events. The current Year Advisor has only recently taken over the role and is under my supervision, being new to the school and community they have not been able to facilitate sufficient fundraising in time for the event.

If not stated above, briefly describe the way in which this donation will benefit Bourke Shire:-

The donation would be an acknowledgement by the Bourke Shire Council that they value and support the efforts of the students in achieving their HSC and graduating as valued members of the Bourke community.

It will further enhance the council's relationships with local schools, parents, and other community organizations, paving the way for future collaborations and support. By investing in students' experiences, the Bourke Shire Council would be contributing to the student's overall well-being and educational journey, aligning with broader goals of promoting educational success and community development.

Additionally, the donation would provide opportunities for disadvantaged students, reinforcing the council's commitment of fostering inclusivity. Promoting a fair and equitable community will benefit not only the students but also the extended families of the Bourke community.

Has your group/organisation received financial or in kind support from Bourke Shire in the last 12 months?	Yes	<input checked="" type="radio"/> No
If yes, please provide amount and details of purpose:-		
Has your group/organisation received any grants from the State or Federal Government in relation to the project for which this donation is sought?	Yes	<input checked="" type="radio"/> No
If yes, briefly list details and amount of grant		
Rates Donations – if you are only applying for a donation of rates (general or water) please provide the following details:-		
Property for which rates donation is sought: N/A		
Council's Rates Assessment Number:		
Owner of land on which property is located:		
Bourke Shire Council		
Purpose for which the property is used:		
Bourke High School 2024 Year 12 Formal		
Approximate number of days per year that the property is used for these purposes:		
1		

APPLICATION FOR FINANCIAL ASSISTANCE

What is the total amount of your request (exclusive of GST)?	\$ 500	
Is your group / organisation registered for GST	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Does your group / organisation have an ABN (Australian Business Number)?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Is your group / organisation incorporated?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
If yes, please quote your ABN		
If yes, please quote your Incorporation No		
Does your group / organisation have Public Liability Insurance?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
If yes, please attach a Certificate of Currency		

To be completed for “in kind” support:-
 (Please arrange appointment with appropriate Council staff to obtain a quote where necessary)

ITEM	Applicant's Contribution	Support sought from Council
A. Monetary		
Total (A)		
B. Equipment costs		
Total (B)		
C. Labour costs		
Total (C)		
D. Other project costs		
Total (D)		
TOTAL COSTS (A+B+C+D)		

ORGANISATION'S BANK ACCOUNT DETAILS

Name of bank:	N/A
Name of bank account:	N/A
Bank BSB Number:	N/A
Bank Account Number:	N/A

APPLICATION CHECKLIST

- For first time applicants, a copy of your group/organisation's constitution and if that constitution changes, then an updated copy is to be forwarded with any subsequent application
- A copy of the most recent annual report (including financial statements of income and expenditure) – preferably audited
- Copy of notification of ABN Number and GST Registration (if applicable) from the Australian Taxation Officer
- Evidence of Incorporation
- A copy of the applicant's current public liability insurance policy (i.e. Certificate of Currency)
- Where the applicant is a registered public charity, a copy of the registration certificate is required

CERTIFICATION

I certify that all the details supplied in this application form and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the applicant group / organisation.

I have read the Financial Assistance Policy provided with this application form.

Signed: 

Name: Brett O'Conno

Position: Head Teacher

Date: 2 / 8 / 24

21 ACTIVITY REPORTS

21.1 ENGINEERING SERVICES - ROAD WORKS AND WORKSHOP ACTIVITY REPORT

File Number: 1945
Author: Paul Flanagan, Manager Roads
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

The following information outlines works undertaken during July 2024.

ENGINEERING SERVICES - Road Works – Works Undertaken		
Michael Willoughby – Roads Supervisor		
NORTH TEAM – Denis Tiffen, Team Leader		
Location	Work Carried Out	Completed
MR-405 Bourke-Milparinka Road	Construct and Seal	N
SOUTH TEAM - John Reed, Team Leader		
Location	Work Carried Out	Completed
RLR-10 Toorale Road	Construct and Seal	N
MR-68 Bourke- Wilcannia Road	Gravel Sheeting	N
MR-68 Bourke- Wilcannia Road	Culvert Installation	N
TRANSPORT TEAM - Simon Wielinga, Team Leader		
Location	Work Carried Out	Completed
RLR-10 Toorale Road	Carting Gravel	N
MR-68 Bourke- Wilcannia Road	Carting Gravel	N
BITUMEN TEAM – Phillip Harvey, Team Leader		
Location	Work Carried Out	Completed
Bourke Township	Pothole Patching	N
Regional Roads	Pothole Patching	N
State Highways	Pothole Patching	N
SH 7 South of Bourke	Control vegetation (ongoing)	N
MR 421 Kidman Way	Control vegetation (ongoing)	N
CONTRACTORS		
Location	Work Carried Out	Completed
MR-68 Bourke- Wilcannia Road	Gravel Sheeting (Sandford)	N
RLR-7 Mulgaroon Road	Maintenance Grade (NAK)	Y
RLR-6 Ben Lomond Road	Maintenance Grade (NAK)	Y
RLR-8 Wilgareena Road	Maintenance Grade (NAK)	Y
Various	Patching Sealing (Ausroad)	N
Bourke Urban Lanes and Streets	Pavement Rehabilitation (SPA)	N
WORKSHOP – Works Undertaken		
Colin Kiley, Team Leader, Tradesman Plant Mechanic		

Plant no	Plant Type	Work Completed
92	2014 Western Star 4800fs	Diagnosed faulty batteries, removed and replaced batteries. Diagnosed air leak found faulty control valve. Removed and replaced valve. Repaired wiring on tail lights.
109	2011 Toro GM 360 2WD 72SDD	Completed service, removed and replaced blades, pulleys and front wheel.
110	2015 Toro GM 360 Quad steer	Completed service, tightened deck bolts and removed and replaced blades.
118	2000 Holland	Repaired wiring and replaced lights.
155	2021 Isuzu 155	Air conditioner compressor seized, removed and replaced compressor, condenser and tx valve, flushed system.
214	Remko Pump	Water pump drive shaft bearing failed and damaged pump housing, removed and pump housing replaced.
219	2022 Isuzu FVD 165-300 AUTO MLWB	Repaired grease line, nipples and repaired hydraulic leaks. Calibrated control screen and repaired bin arm.
222	2021 Mitsubishi	Completed 30,000 km service.
238	2016 Moore Tri Axle Tanker	Axle bearing collapsed, damaged axle. Removed and replaced axle, unseize s-cams and adjusted brakes.
239	2016 Moores Tri Axle Tanker	Diagnosed hydraulic leak. Removed and replaced oil cooler and topped up oil, unseized and adjusted brakes.
242	Toro Groundsmaster 360	Completed service. Greased and replaced blades.
265	Isuzu NQR 450	Removed and replaced damaged radiator, intercooler, steering column, cab lift ram and clock spring and delete codes.
288	2022 Ford Ranger	Completed 50,000 km service. Repaired wiring on tail lights and repaired bash plates on bullbar.
298	Caterpillar compactor	Removed and replaced batteries. Completed full service. Removed and replaced bonnet gas struts. Diagnosed issues with hydraulics. Repaired and replaced faulty wiring and screen.
405	2008 US Jetting Seca Projet 401	Diagnosed water leak found faulty clip and damaged o-rings on hose reel. Removed and replaced clip/o-rings. Removed and replaced battery and terminals.
421	2023 Ford Ranger	Completed 20,000 km service.
437	2022 Isuzu	Fitted, wired and soldered driving and bar light kit. Installed and wired 2-way radio and GPS tracker.
505	Kenworth Primemover	Removed and replaced 2 air bags and hoses. Adjusted ride height valves.
661	2024 Ford Ranger	Completed 5,000 km service. Installed side steps, 2-way, celfi phone kit and driving light kit.
701	2023 Ford Ranger	Completed 10,000 km service. Installed driving lights and kit, dual battery system and tracking system.

Small Plant	Completed services replacing blades and repairing pull starts.
Jandra	Removed and replaced rusted exhaust pipe, water pipe and hoses. Repaired coolant leaks in RH engine. Manufactured and fitted cage to front of engine around fan belts. Installed brackets and fuel shut off cables.
Miscellaneous and Hire	Completed full service on AusRoads Isuzu hire truck. Removed and replaced axle leaf spring on hire tipper plant number: 9094.
Welding	Various welding at BOBEC café.
Registration Checks	Completed registration checks on external vehicles.
Staff Training	
Colin Kiley and Denzel Jackson are participating in an auto electrical course.	

Recommendation

That the report of the Manager Roads regarding Engineering Services - Road Works and Workshop Activity, as presented to Council on Monday, 26 August 2024, be noted.

21.2 ENGINEERING SERVICES - PARKS AND GARDENS, TOWN SERVICES, WATER AND WASTE WATER ACTIVITY REPORT

File Number: E7.1
Author: Peter Brown, Manager Works
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Background

The following information outlines works completed for the month of July 2024.

Current Situation

PARKS & GARDENS – Frank Hollman, Team Leader	
Location	Work Carried Out
General	All parks, sporting grounds and gardens - regular mowing and maintenance completed.
	Sporting grounds facilities cleaned and maintained.
	Public toilets cleaned and maintained.
	Facilities cleaned.
	General graffiti removal carried out on Council facilities.
Louth	Mowing and maintenance completed.
	Public toilets cleaned and maintained.
	Facilities and footpaths cleaned.
Small Plant	Maintenance and service carried out on all ground plant.
Works Requests	Actioned and ongoing.
Town Streets	General maintenance carried out.
	Mowed and cleaned footpaths.
Wharf	General maintenance carried out.
	Public toilets cleaned and maintained.
	Facilities cleaned.
Council Office	General maintenance carried out.
Renshaw Complex	General maintenance carried out.
	Toilets and facilities cleaned.
	Mowed and cleaned facilities.
Coolican Oval	Grounds and facilities cleaned and maintained.
	Line marking of soccer oval.
Davidson Oval	General maintenance carried out.
	Toilets and facilities cleaned in preparation for the football competition.
	Line marking of football oval.
	Line marking for athletics carnival.
Central Park	Regular mowing and maintenance completed.
	Removed graffiti.
Villages	Mowed grounds, facilities cleaned and maintained.

Airport	General maintenance carried out.
Darling Park	General maintenance carried out.
Boat Ramp	General maintenance carried out.
Fishing Reserve	Inspection and general maintenance carried out.
North Bourke Truck Stop	General maintenance carried out. Removed graffiti from Council facilities.
Staff Training	Nil.

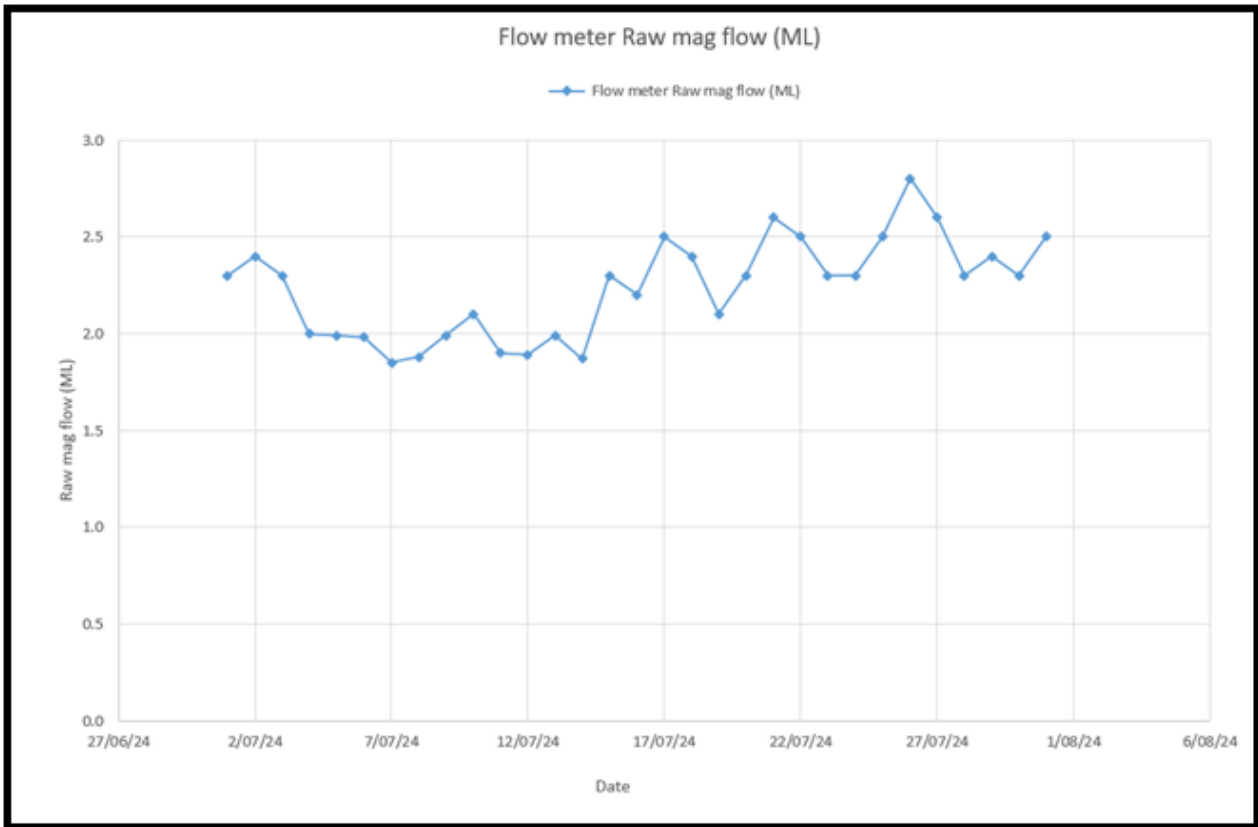
TOWN SERVICES – Troy Hayman, Team Leader	
Location	Work Carried Out
Work Requests	Actioned and ongoing on a daily basis as requested.
Cemetery	Prepared three (3) graves.
Rest Areas	Weekly cleaning and water pressure clean of new toilets - 65km Cobar Road.
	Monthly service and roadside rubbish removal.
	Removed abandoned vehicle 45kms from Bourke on the Cobar Road.
General Works	Slashed Tancred Drive and around the Golf Club.
	Delivered sand to the cemetery.
	Cleaned town drains.
	Replaced “Keep Left” sign at the blister in Mitchell Street near the High School.
	Pruning of trees in lanes continues.
	Provided relief with airport inspections.
	Erected signage at the showground.
	Delivered signage to Byrock, Wanaaring and Fords Bridge.
	Sundry Debtor – gravel.
	Sundry Debtor – crane.
	Delivered sand to the High School.
	Picked up rubbish from the weir and boat ramp.
	Applied cold mix to gutter edges at the corners of Sturt and Mitchell Streets.
	Town mowing ongoing.
	Removed fence panel from the river at the wharf.
	Applied sand to footpaths weekly.
	Pruned tress at the side fence of the Senior Citizens building in Mitchell Street.
	Collected dirt from North Bourke oval where new fence is to be erected.
	Delivered gravel to the BP laneway for contractors.
	Delivered crane and sand to the Back O’ Bourke Exhibition Centre.
Removed rubbish from Yanda Street.	
Repaired lane gates at Meadows Road and Wortumertie Street.	
Watered trees weekly.	
Staff Training	Nil.

WATER & WASTEWATER – Shane Hopley, Team Leader	
Water Supply Planned Maintenance	
WTP	Routine maintenance, monitoring and reporting.
SPS	Routine maintenance, monitoring and reporting.
Alice Edwards Village	Routine maintenance and monitoring as per ACP Management Plan.
Clara Hart Village	Routine maintenance and monitoring as per ACP Management Plan.

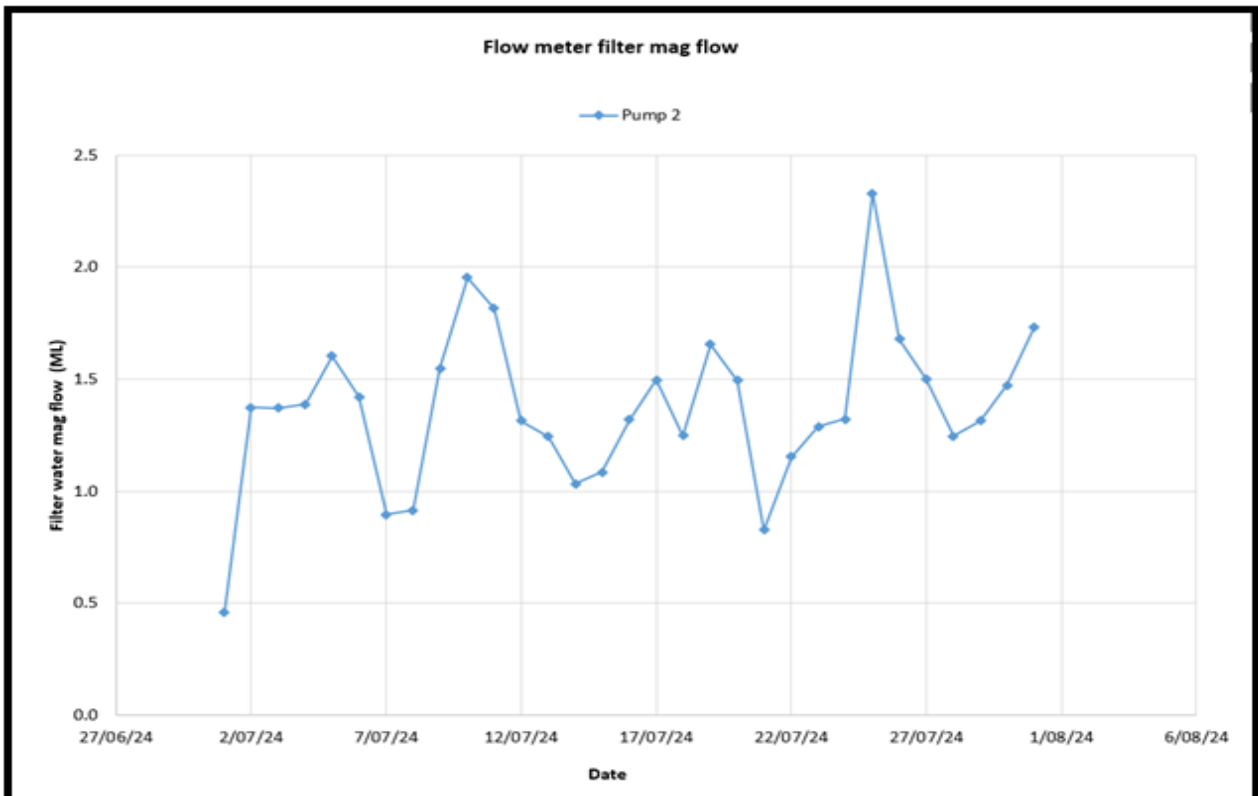
WATER & WASTEWATER – Shane Hopley, Team Leader	
Water Supply Planned Maintenance	
Emergency Bore Water Supply	Additional bore capacity and powerline works ongoing. Tested pump.
Bulk Meter Reads	Monthly water meter reads from all Councils water sources.
Meter Reads	Read water meters at vacant houses.
Reservoir Inspections	Weekly reservoir inspections carried out on WTP, Charles Street and North Bourke reservoirs.
Back O’ Bourke Exhibition Centre (BOBEC) Extension	Installed sinks and taps and connected dish washer drain.
	Installed grease trap.
	Installed stormwater pipes.
	Laid sewer pipes.
Parks and Gardens	Pumped out septic tank at North Bourke Oval public toilets.
	Central Park sewer choke.
	Cleared stormwater drain on toilets at Davidson Oval.
Railway Station Flat	Repaired leaking toilets.
Art Gallery	Replaced toilet seats.
	Repaired leaking tap.
Pool	Delivered chemicals.
Road Works	Covered man holes and fire hydrants.
Town Drainage	Cleaned culverts around town.
SES Shed	Repaired leaking toilets.
RFS Shed	Repaired leaking taps.
Wanaaring	Inspected pump station and storage tanks.
	Inspected for water leaks.
	Read water meter.
Enngonia	Chlorine added to reservoir.
	Inspected pump site and reservoirs.
	Read water meter.
Fords Bridge	Inspected for water leaks.
	Inspection of pump station and storage tanks.
	Read water meter.
Louth	Inspection of pump station and storage tanks.
	Inspected for water leaks.
	Read water meter.
	Installed portable power outlets at the bush camp.
Byrock	Inspection of pump station and storage tanks.
	Read water meter.
Alice Edwards Village	Flushed fire hydrants.
	Inspected for water leaks.
	Inspected sewer network.
	Sewer choke at Cottage 19.
Clara Hart Village	Read water meter.
	Flushed fire hydrants.
	Inspected for water leaks.
	Inspected sewer network.

WATER & WASTEWATER – Shane Hopley, Team Leader	
Water Supply Planned Maintenance	
22 Adelaide Street	Repaired leaking 20mm filtered water service.
90 Tudor Street	Repaired leaking 20mm filtered water service.
23 Richard Street	Repaired leaking 20mm filtered water service.
70 Hope Street	Repaired leaking 20mm filtered water service.
High Street	Dug 25mm filtered water line and repaired x2.
12 Tudor Street	Dug 100mm Filtered water main and repaired main.
9 Sturt Street	Dug 100mm Filtered water main and repaired main.
43 Mertin Street	Dug 200mm Filtered water main and repaired main.
47 Oxley Street	Dug 150mm Filtered water main and repaired main.
	Filtered water off 1.5 hours.
Cobar Street	Dug 225mm raw water main and repaired main.
75 Darling Street	Dug 100mm raw water main and repaired main.
85 Mertin Street	Dug 150mm raw water main and repaired main.
North Bourke	Repaired leaking hydrant.
62 Hope Street	Located and raised fire hydrant.
82 Hope Street	Located and raised fire hydrant.
23 Tarcoon Street	Sewer choke.
10 Richard Street	Sewer choke.
22 Green Street	Sewer choke.
8 Gorrell Avenue	Sewer choke.
3 Culgoa Street	Sewer choke.
6 Richard Street	Sewer choke.
3 Church Street	Sewer choke.
2 Becker Street	Sewer choke.
Sewer pump stations	Pumped out and cleaned all sewer pump stations.
Staff Training	Nil.

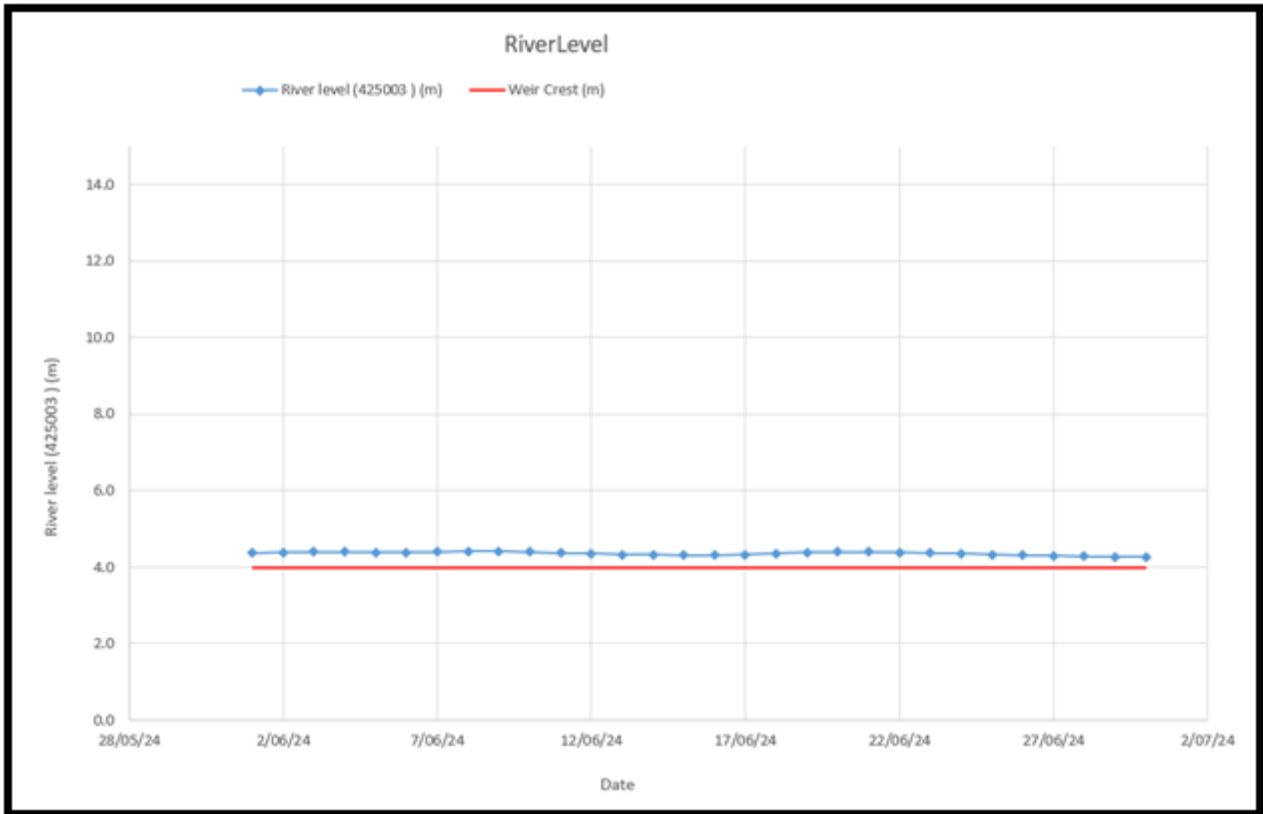
Raw Flow Meter



Water Treatment Plant Flow Meter



Current River Levels



Bourke and North Bourke Monthly Readings

Month	Bourke Raw water ML	Filter water magflow pump 2 ML	Raw Water North Bourke ML	Filter Water North Bourke ML
January 2024	141	48	20.363	2.761
February 2024	112	45	26.963	2.751
March 2024	126	49	23.252	2.565
April 2024	106	41	14.281	2.456
May 2024	67	41	8.765	2.645
June 2024	66	39	8.558	3.119
July 2024	69	42	6.213	2.542

Abattoirs Monthly Readings

Month	Abattoir Raw Water consumption			Abattoir Filtered Water consumption		
	Total ML	Daily Average ML	Peak Day ML	Total ML	Daily Average ML	Peak Day ML
Jan-24	2.700	0.090	0.150	10.600	0.353	0.700
Feb-24	2.750	0.092	0.150	13.600	0.453	0.900
Mar-24	0.820	0.027	0.150	10.600	0.353	0.560
Apr-24	0.540	0.018	0.051	9.174	0.306	0.560
May-24	0.312	0.010	0.048	11.236	0.375	0.780
Jun-24	0.529	0.018	0.037	8.759	0.292	0.780
Jul-24	0.774	0.025	0.042	11.895	0.384	0.803

Council’s Water Access Licences – WAL’s

Work Approval	Extraction Site	Site Name	Start meter read 01/07/2024	Meter read Aug-24	usage Year to Date	Water Access Licence	Comment
85CA753414	ESID 121627	Water Plant TWS	17437.1	17506.44	69.34	ML 3200ML	
85CA753420	ESID 121630	North Bourke TWS	2188.437	2194.65	6.213	ML 300ML	
85CA753421	ESID 121630	North Bourke Abs	1.169	1.943	0.774	ML	
85CA753599		Wanaaring Station	57.873	58.672	0.799	ML 25ML	
85CA751207	24634	Engonia Village TWS	103.941	105.215	1.274	ML 150ML	
85CA753412	ESID 121626	(LWU Louth)	83.893	84.924	1.031	ML 25ML	
85CA751215	24639	Fords Bridge TWS	9.286	9.958	0.672	ML 2ML	
85CA751240	32585	Walken Bore No1	19.005	19.005	0	ML	
	148936	Walken Bore No2	128.765	128.765	0	ML	
	148937	Belvedere Bore	31.265	31.265	0	ML	
	209518	Stoney Rise Bore	41.535	41.535	0	ML	
	222419	Toll Bore			0	ML	No Meter Not Active
85WA753906		Gumbalie			0	ML	No Meter Required Road works Bore
90WA836011	208200	Rainbar or Tichaluka			0	ML	No Meter Required Road works Bore
90WA836179	211161	Rainbar or Tichaluka			0	ML	No Meter Required Road works Bore
85CA753031	ESID 12002	Golf Course			0	ML 320ML	No Meter Not Active
85CA752937	ESID 119950	Exhibition Centre			0	ML 29ML	No Meter Not Active
NA	NA	Byrock	6.656	6.761	0.105	ML	

Water Quality Data Summary

Process	Parameter	Minimum	Average	Maximum	Lower critical lim	Upper critical lim	No. of samples
Raw Water	pH	7.25	7.47	7.91			31
Raw Water	turbidity	99.00	217.26	592.00			31
Bourke High School	Free chlorine	1.68	1.68	1.68	0.2	4.0	2
Bourke High School	pH	7.56	7.56	7.56	6.5	8.5	2
Bourke High School	Turbidity	0.15	0.15	0.15	0.0	0.5	2
WTP	Free chlorine	2.00	2.80	3.60	0.2	4.0	2
WTP	pH	7.46	7.50	7.54	6.5	8.5	2
WTP	Turbidity	0.13	0.14	0.14	0.0	0.5	2
Bourke Primary School	Free chlorine	1.20	1.42	1.63	0.2	4.0	2
Bourke Primary School	pH	7.53	7.59	7.65	6.5	8.5	2
Bourke Primary School	Turbidity	0.14	0.15	0.15	0.0	0.5	2
Meadows Rd	Free chlorine	1.60	1.75	1.90	0.2	4.0	2
Meadows Rd	pH	7.50	7.53	7.56	6.5	8.5	2
Meadows Rd	Turbidity	0.18	0.21	0.23	0.0	0.5	2
Mitchell St	Free chlorine	1.90	1.90	1.90	0.2	4.0	2
Mitchell St	pH	7.42	7.42	7.42	6.5	8.5	2
Mitchell St	Turbidity	0.18	0.18	0.18	0.0	0.5	2
Alice Edwards Village	Free chlorine	1.00	1.05	1.10	0.2	4.0	2
Alice Edwards Village	pH	7.55	7.58	7.60	6.5	8.5	2
Alice Edwards Village	Turbidity	0.20	0.23	0.25	0.0	0.5	2
Kidman Camp	Free chlorine	1.10	1.35	1.60	0.2	4.0	2
Kidman Camp	pH	7.44	7.48	7.52	6.5	8.5	2
Kidman Camp	Turbidity	0.18	0.19	0.20	0.0	0.5	2

Health Guidelines

Bourke drinking water supply scheme CCPs - summary				
Parameter	Frequency	Target Limit	Alert Limit	Critical Limits
CCP 1 Filtration				
Turbidity (NTU)	Continuous	<0.2	>0.45	>0.5
CCP 2 Chlorine Disinfection				
Free chlorine (mg/L)	Continuous	1.5 – 2.5	<1.0	<0.6mg/L winter <1.2mg/L summer
CCP 3 Fluoridation (future)				
Fluoride (mg/L)	Continuous	0.95 - 1.05	<0.95 or >1.2	>1.5
CCP 4 Integrity of Reservoirs				
System integrity (sealed and secure)	Weekly	No evidence of integrity breach	Integrity breach	Visual evidence of contamination
Bourke drinking water supply scheme OCPs - summary				
Parameter	Frequency	Target Limit	Alert Limit	Critical Limits
OCP 1 Oxidation				
Iron (mg/L)	Weekly	<0.05	>0.05	>0.1
Manganese (mg/L)	Weekly	<0.05	>0.05	>0.1
OCP 2 Coagulation, Flocculation, Clarification				
Turbidity (NTU)	Continuous	<1	>2.5	>5
UV Transmittance (%)	Continuous	>80	70 - 80	<70
OCP 3 UV Disinfection				
Status	Continuous	Operational	Operational but alarming	Offline

Treatment Plant EPA Licence Compliance

Record of Effluent Analysis

Pollutant	Unit Of Measure	Licence 100 Percentile Concentration Limit	June 2024 Test	July 2024 Test
Oil & Grease	mg/L	10	2	2
pH		6.5-8.5	8.97	8.78
Nitrogen (total)	mg/L	15	12.6	8
Phosphorus (total)	mg/L	10	3.66	3.74
Total suspended solids	mg/L	20	146	109
Biochemical oxygen demand	mg/L	15	26	26

Council notes the provisions of clause L2.5 (a) and (b) of its licence conditions of a chlorophyll exemption due algal growth, which also exempts the above exceedances.

- Rainfall in Bourke for July 2024 was 41.6 mm.
- Hottest day in Bourke for July 2024 was 24 degrees.
- Coldest day in Bourke for July 2024 was 0.1 degrees.

Recommendation

That the report of the Manager Works regarding Engineering Services - Parks and Gardens, Town Services and Water and Wastewater Activity, as presented to Council on Monday, 26 August 2024, be noted.

21.3 PLANNING, REGULATORY & ENVIRONMENTAL SERVICES ACTIVITY REPORT

File Number: 1102,1322,1059,1165
Author: Dwayne Willoughby, Manager Planning, Regulatory and Environmental Services
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Development Approvals			
Delegated Authority or Council	Consent Type & Consent No.	Subject Land	Nature of Development
Delegated Authority	DA 2024/0009	Lot 4, Section 3, DP 1431 6 High Street, Bourke	Construction of Residential Shed
Delegated Authority	DA 2024/0011	Lot 2, DP 906154 62 Oxley Street, Bourke	Construction of Residential Shed
Total value of Approved works for July 2024			= \$47,000
No. of Development Application & Complying Development Approvals for July 2024			= 2

Building Services Report	
Location	Work Carried Out
Work Requests	Actioned and ongoing
Contractors	Maintenance works completed as required Upgrade works completed as per Operational Plan

Animal Control		
Bourke Shire Council Holding Facility	Dogs	Cats
Animals in Pound beginning of Month	3	0
Seized Animals	6	0
Handed in by member of the public	0	0
Surrendered Animals	0	0
Total	9	0
Euthanised	3	0
Released from Pound	0	0
Rehomed/Adopted	0	0
Escaped from Pound	0	0
Died in Pound	0	0
Animals Remaining at End of Month	6	0
Total	9	0
Stock Rested in Stock Yards	67	

- Attended complaints in regard to dogs causing trouble to the general public.
- Ongoing patrols of the township enforcing the Companion Animal Act.
- Water sampling for the township, villages and Darling river, as required.
- Patrols of Councils Reserves.

Recommendation

That the report of the Manager Environmental Services regarding Planning, Regulatory and Environmental Services Activity, as presented to Council on Monday, 26th August 2024, be noted.

21.4 GENERAL MANAGER'S ACTIVITY REPORT

File Number: 4170
Author: Leonie Brown, General Manager
Authoriser: Leonie Brown, General Manager
Attachments: Nil

Current Situation

Relevant activity by the General Manager for the month of July 2024, including meetings and discussions with external organisations, were as follows:

Day	Date	Meeting	Location
Monday	01/07/2024	Spoke with Nicki Jones from the office of the NSW Minister for Regional Transport and Roads, the Hon Jenny Aitchison MP.	Phone discussion
Tuesday to Friday	02/07/2024 05/07/2024	Along with the Mayor attended the Australian Local Government Association Conference in Canberra.	Canberra
Tuesday	02/07/2024	Met with Federal Member for Parkes, the Hon Mark Coulton MP and his wife Robyn.	Canberra
Friday	05/07/2024	Discussion with Councillors – Trades Tender.	Council Chambers
Tuesday	09/07/2024 11/07/2024	Along with the Mayor, attended the Murray Darling Association Conference.	Tamworth
Wednesday	08/07/2024	Along with the Mayor, attended an informal meeting with NSW Water Minister, the Hon Rose Jackson MP.	Tamworth
Thursday	11/07/2024	Along with the Mayor, met with the NSW Minister for Regional Transport and Roads, the Hon Jenny Aitchison MP and Member for Barwon, Roy Butler MP, and Damian Pfeiffer Acting Manager for West from Transport for NSW.	Port of Bourke Hotel
Friday	12/07/2024	Along with the Mayor, attended the Alliance of Western Councils Meeting.	Via Audio Visual Link
Tuesday	16/07/2024	Spoke with Gavin Priestly – NSW Department of Public Works regarding airport facilities.	Phone discussion
Thursday	18/07/2024	Met with Ellen O’Brien – Net Zero projects.	Manager Environmental Services Office
Tuesday	18/07/2024	Attended Customer Advisory Group Meeting.	Back O Bourke Conference Centre
Monday	22/07/2024	Attended Council Meeting.	Council Chamber
Thursday	25/07/2024	Met with Dr Martin Mallen-Cooper.	Conference Room
Thursday	25/07/2024	Along with the Mayor, attended the Boarder	Walgett

Friday	26/07/2024	Region Organisation of Councils Meeting.	
Tuesday	30/07/2024	Attended the Murray Darling Basin Authority (MDBA) Meeting.	Louth
Tuesday	30/07/2024	Along with the Mayor, attended the MDBA Meeting and Dinner.	Council Chambers and Bowling Club

“From the General Manager’s Desk” columns, which appear in the Western Herald Newspaper during July 2024, are provided below.

4 July 2024

Local Government Election

It is now a little over 2 months until the Local Government Elections are held on Saturday 14 September 2024. The elections are held across local government Councils across NSW to determine those persons who will sit as councillors on Shire, City or Regional councils in NSW for the four (4) year period ending September 2028. In the lead up to the elections I considered it appropriate to distribute some information relevant to the holding of the elections.

It is compulsory by law for all eligible Australian citizens to enrol and vote in local government elections. In this regard the eligibility criteria are that you need to be an Australian citizen, or eligible British subject; be aged 18 years and over and have lived at your address for at least one month. To enrol for the first time or get back on the roll, you can enrol online with the Australian Electoral Commission (AEC) by visiting their website as follows: (<https://aec.gov.au/enrol/>). Whilst the AEC only runs federal elections, the action taken by completing an AEC enrolment form is applied for federal and any relevant state, territory or local government elections. You can check if you are enrolled to vote, by accessing the NSW Electoral Commission’s website at the following address: <https://roll.elections.nsw.gov.au/NSWLookUp/>.

If you meet the eligibility criteria to vote, and you are not on the roll, I suggest that you take the necessary action to enrol as soon as possible to avoid missing the opportunity “to have your say” in not just the council elections, but also in future state and federal elections. Also, if you are on the roll and you don’t vote, you may be fined.

The Local Government Election is run by the NSW Electoral Commission. Council has previously resolved to engage the Commission to undertake the 2024 election, as have all but two (2) councils across the state. For information about how a local government election works and voting details, please visit the NSW Electoral Commission’s website at: <https://elections.nsw.gov.au/> and scroll down to the heading, 2024 NSW Local Government Elections.

If you're interested in nominating to become a candidate, there is a significant amount of information on both the NSW Electoral Commission website and the NSW Office of Local Government website at <https://www.olg.nsw.gov.au> In terms of nominating to be a councillor, it is advised that the lodgment of nominations open at 8am, Monday 5 August 2024 with nominations closing at 12 noon on Wednesday 14 August 2024. Electors who wish to nominate as a candidate for Bourke Shire Council in the Local Government election, must complete a valid nomination application and present it to the Returning Officer before nominations close. This form will become available on the website during July.

As was mentioned in a recent GM's Column, if you are interested in working at the upcoming election, simply visit the NSW Electoral Commission website and register your interest. The relevant address is: <https://eoi.elections.nsw.gov.au/eoi/eoiwelcomePage?EEID=LG2401to submit an expression of interest>)

Thomas Foods International

At one of the early meetings I attended with the new owners of the Small Stock Abattoir at North Bourke, Thomas Foods International, my ears "pricked" when one of the senior representatives of the company advised of their plans to not only buy, and importantly operate, the plant, but to also spend another \$50m making improvements and additions at the plant.

I was obviously delighted when TFI, true to their word, recently received development approval from the NSW State Government to further develop the abattoir through the construction of cold storage facilities on site. The reason the development approval was provided by the State Government, and not Council, is that the abattoir has previously been designated as a State Significant Development Proposal under criteria contained in the NSW Environmental Planning and Assessment Act. A decision as to a proposal being determined as significant is generally based on the scale, nature, location and importance of the development to the State. With new loading docks, a freezer store with a 200-pallet capacity, 4 new plate freezers (with a storage capacity of 1536 cartons each freezer), a new palletising station and associated refrigeration to keep the process running at the required temperatures, all part of the proposal, it is certainly a case of full steam ahead for the abattoir.

It is fair to say that there was conjecture and scepticism in the community when proposals for the new small stock abattoir were originally floated. This scepticism understandably only increased when the abattoir ceased operation after only operating for a short period. In Thomas Foods International, the vision of the abattoir has been achieved and I am most happy to have the Company as an important part of our community and region.

North Bourke Bridge

The North Bourke Bridge project continues to progress. Stage 1 of the project, being the proposed demolition of the eastern and western approaches of the Bridge, provides an opportunity for Council to commence the process to restore the heritage value of this significant cultural asset. Subject to the receipt of additional grant funding, Stage 2 of the project will comprise the construction of new approaches and the undertaking of restoration works, with design works for this stage currently also underway. The Bridge Project is an exciting project that has the potential to enhance opportunities for the local economy and tourism industry.

The demolition of the now unsafe timber approaches of the Bridge has required the preparation of a Review of Environmental Factors (REF) assessment as per Part 5 of the Environmental Planning and Assessment Act 1979 (EP&A Act). This comprehensive document is now complete and ready for consideration by Council at its July 2024 meeting. Prepared for Council by NSW Public Works, this draft REF report identifies those facets of the environment likely to be affected by the proposal during both demolition and post demolition works; identifies the sensitivity of the site; identifies and characterises the associated impacts; and identifies and evaluates feasible mitigation measures for the identified impacts.

The environmental issues of potential relevance to the proposal as addressed in the REF include land use; geology, soils and water; traffic and access; air quality; noise and vibration; waste management; biodiversity; heritage (Aboriginal and historic); bushfire; visual amenity; utilities and services and public safety/ hazards and risks. As I say, a comprehensive report.

In terms of the actual demolition, tenders from suitably qualified demolition companies should by now be in the marketplace, with tenders closing in late July 2024. As part of the tender, the successful tenderer will be required to prepare a Demolition Environmental Management Plan which incorporates those mitigation measures outlined in the draft REF and any other appropriate environmental management measures. It is expected that the demolition of the approaches will be completed in the latter part of this year.

Distance Education

I am sure that all parents agree that the education of our children is a priority. However, when you live a five (5) hour round road trip from a face-to-face school, a whole different level of complexity to the school challenge is created. For remote families in the Bourke Shire and beyond, that's where the Bourke-Walgett School of Distance Education (BWSODE) comes to the fore. Whilst students and parents involved in distance education are invariably hundreds of kilometres away from both the education centre and other parents to their credit, the BWSODE has its own Parents and Citizens (P&C) association. This year the BWSODE P&C set itself a goal to raise a minimum of \$10,000 to allow students "the opportunity to spend more time together learning and growing in a school environment and to be exposed to the opportunities life can have." There is no doubt that in a child's formative years, interaction with other children is most important.

I received information recently that a governess from an outback station, Georgina Rapley, who is also a member of the BWSODE P&C, has committed to walking the 240km from the sheep station where she works to the Bourke Campus of the BWSODE. The good news for the BWSODE is that the \$10,000 goal has been eclipsed and Georgina is currently walking to Bourke arriving at the Bourke Campus in Green St, tomorrow Friday, 5 July 2024. Georgina is to be congratulated on her initiative as she seeks to highlight the achievements of distance education. If you would like to donate and contribute to the P&C, please go to:

<https://www.justgiving.com/page/bwsode2024fundraiser>

Quote: "Ask not what your country can do for you, ask what you can do for your country." – John F Kennedy.

11 July 2024

Caretaker Mode

With the upcoming Local Government Elections, NSW councils enter what is called a 'caretaker period' which commences four weeks prior to the date of the election and extends up until the day of the election. With the election being held on Saturday 14 September 2024, caretaker provisions commence on Friday 16 August 2024.

The Local Government (General) Regulation 2021 provides, at Regulation 393B, that during the caretaker period, council must not enter a contract or undertaking involving the expenditure or receipt of an amount equal to or greater than \$150,000 or 1% of the council's revenue from rates in the preceding financial year (whichever is greater), nor determine a controversial development

application. In addition, the Council is unable to appoint, reappoint or remove a person as the council's general manager.

As I have previously advised, if you're interested in nominating to become a candidate, there is a significant amount of information on both the NSW Electoral Commission website and the NSW Office of Local Government website at www.olg.nsw.gov.au In terms of nominating to be a councillor, it is advised that the lodgment of nominations open at 8am, Monday 5 August 2024 with nominations closing at 12 noon on Wednesday 14 August 2024. Electors who wish to nominate as a candidate for Bourke Shire Council in the Local Government election, must complete a valid nomination application and present it to the Returning Officer before nominations close. This form will become available on the Electoral Commission website during July.

Australian Local Government Association (ALGA)

I am writing this Column from the Nation's Capital of Canberra where, along with Council's Mayor, Barry Hollman, we are attending ALGA's 2024 National General Assembly.

The theme of the 2024 Assembly is "Building Community Trust" which acknowledges the critical importance of trust in the different levels of government and amongst its citizens. The conference program features a range of high-profile speakers who are exploring ideas about what creates trust, and how local councils nurture it. With 1200 members including mayors, shire presidents, councillors, general managers and council staff from across Australia converging on Canberra for the Assembly, I am confident that there will be good learnings for all in attendance.

Nationwide Publicity

I was reminded last week of the power of both social and mainstream media.

Following discussions at the June Council meeting, Council's Manager of Economic Development, Mel Milgate, put a further 'shout out' on Facebook seeking applicants for the vacant position of Captain of the PV Jandra, arguably Bourke's most popular tourist attraction. By the following Monday (1 July 2024) the Jandra advertisement had been viewed by some 25,000 people, but still no applicants for the role. All was about to change when last Tuesday, Mel received a call from former Radio 2WEB announcer, Sally Sara, who now presents *The World Today*, a weekday Radio Current Affairs program on ABC Radio.

Sally said that she has seen the Facebook advertisement for a Captain; understands that the Jandra isn't currently operating due to Council being unable to attract a suitable Captain for the boat and further, understands the importance of the Jandra in keeping the local tourism industry 'afloat'. As an aside, whilst you might think that operating a vessel on the Darling Baaka River is a simple affair, the Jandra is a commercial vessel, which means the skipper must hold a commercial level licence, which involves a significant number of on-the-job training hours.

Anyway, Sally considers the lack of a Captain to be a great human-interest story due to, not every town having a working paddle vessel in their back yard, let alone in the outback. Sara organised Stephanie Smail to interview not only Mel, who talks on the need for a Captain and the importance of tourism to Bourke, but also interviewed historian and former Bourke resident, Dr Paul Roe, who talked on the history of the Jandra. You can listen to the ABC Radio interview in an

ABC News article available at: www.abc.net.au/news/2024-07-03/paddle-steamer-captain-needed-bourke-shire-council/104049458

Following the airing of the interviews at a little after 1.00pm last Tuesday, by 6pm that evening, Mel had received seven enquiries from interested and appropriately qualified captains. But that was just the start. On Wednesday, Mel received a call from ABC TV News, Channel 24 - a dedicated 24-hour digital news channel - who were keen to interview Mel on live TV regarding the need for a Jandra Captain. As mentioned earlier in the Column, the Mayor and I were in Canberra and were delighted to gather round a television and watch Mel being interviewed on the matter from her office at Council by the ABC's Joe O'Brien, for a period of more than 5 minutes. With vision of both Mel and the Jandra being part of the story, to her credit, Mel didn't miss a beat as she most successfully promoted both her hometown and tourism in Bourke, led by the Jandra.

On Thursday, Mel was interviewed on Sydney commercial radio station 2GB, in the 12pm -3pm time slot, by host, Michael McLaren. In the March 2024 quarter for the Sydney Radio Ratings, 2GB was the top rating radio station in Sydney with an 11.9% share of the listening audience. Great exposure. To complete the week, Mel was interviewed by co-hosts, Natalie Barr and Matt Shirvington on the Channel 7 Sunrise show, under the banner of "Paddle Boat Captain Wanted." With captivating footage of the Jandra travelling the Darling Baaka River, including the North Bourke Bridge, along with strategically placed Bourke product in the background for when the camera moved onto Mel, Bourke was displayed in a very good light. Sunrise has a national reach of 930,000. Following is the web address where the interview can be viewed; <https://7news.com.au/video/sunrise/the-nsw-town-searching-for-a-new-paddle-boat-captain-bc-6356632647112> Later on Friday, Mel finished up with a final interview for the week on 2WEB.

At last count, Mel had received more than 20 solid enquiries for the role of our Riverboat Captain. That is a fantastic number, however on a wider scale, the positive publicity generated for Bourke from the various interviews is most significant. To be able to access such a wide audience and sell the Bourke story on a national level is just tremendous for Bourke. Congratulations to Mel Milgate for her work in "selling Bourke" and a big thank you to the various media outlets for their assistance in these important matters for our community.

Road Condition Signage

A resident recently brought to my attention a picture of a solar powered Road Condition Sign that had been recently erected on the Cobb Highway near Wilcannia, which provides advice as to whether the road to Hay/Ivanhoe/Barrier Hwy is either, Closed or Open.

The signage also advises that for more Information "visit Live Traffic.com" A quick discussion with Councils Roads Manager, Paul Flanagan, revealed that Transport for NSW will be installing similar signage at North Bourke for those travelling on the Mitchell Highway (Bourke/Barrington/Cunnamulla) and at Culgoa Street in North Bourke for travellers to Wanaaring and beyond. There will also be other signs placed on the other side of Wanaaring, outside of the Bourke Shire. It is expected that the signage will be installed in August 2024, in time to assist those travellers experiencing the far northwest during the peak visitation period in our region.

Tiger, Tiger, Tiger!

On my recent return to Bourke from annual leave, I arrived home in time to turn on the television, just as the second half of the game between the West Tigers and the Canberra Raiders restarted after the break.

I was pleasantly surprised to see that the Tigers were leading 18-2. The balance of the game was compelling viewing as the Tigers chalked up a 48 to 24 win. I wasn't so confident to say "never in doubt" but it was certainly great viewing as a follow up to the victory the week before against the Titans. Good job Benji and team. Whilst the following week against the Roosters wasn't so great, the win against the Raiders was a highlight during what has been a tough season so far.

Quote: "When he uses his official powers in any way...he will now be insulated from criminal prosecution." Dissenting US Supreme Court Judge, Sonia Sotomayor raising concern as the Courts decision regarding US presidents and ex-presidents.

18 July 2024

NSW Department of Regional Development

It was in 1849, when French writer Jean-Baptiste Alphonse Karr wrote "plus ça change, plus c'est la même chose" — "the more things change, the more they stay the same." In other words, despite apparent changes or advancements in society, certain fundamental aspects or patterns remain unchanged over time. I was reminded of this quote, the English version, and subsequently searched its source, when I was recently reading advice regarding changes to the Department of Regional NSW.

(I declare that my daughter works for the Department).

In respect of these changes, Council has been advised that effective 1 July 2024, the Department of Regional NSW will become the Department of Primary Industries and Regional Development. "This evolution reflects the NSW Government's strong commitment to supporting the growth of primary industries through enhancing the coordination of frontline services, research and development, and regional economic development." The advice further notes that "the department's focus will be to protect, support and develop our primary industries, mining sector, and regional communities. Regional economic development focused on supporting regional industries and employment will remain central to this work."

The advice also provides that as "part of this renewal, the department's Regional Development Group and Regional Precincts Group will be brought together to form the Regional Development and Delivery Group. The amalgamation will increase focus, collaboration and accountability in delivery of projects and services," and further, that "the government's Regional Coordination function will return to the NSW Premier's Department and report to the Premier and Minister for Regional NSW." The Government also advised that the "transformation ensures that the needs of regional communities are at the heart of government and that by having that focus, attention and resources from the Premier's Department will strengthen that work"

I was happy to see that Gerry Collins, who has a strong affiliation with Bourke Shire, has retained her role in the Premier's Department Regional Coordination Team, being responsible for Western NSW (incorporating Central West and Orana Far West). It is always good to be dealing with senior

government people who have an understanding, and an affiliation, with the far west of the State.

Funds for Darling - Baaka River

In other news from the NSW Government, the recently handed down NSW State Budget included funding of \$25m to establish the new “Restoring the Darling-Baaka River Program”, which the Water Group of the NSW Government advises is “designed to help nurse the system back to health and improve water quality using groundbreaking science, data and infrastructure.”

One of the key initiatives of the Program includes funding of more than \$6.5 million to trial state-of-the-art temporary fish passage technologies such as a new retrofitted tube design which allows for fish to pass over weirs to escape poor water quality events and reduce the chance of mass fish deaths. At this point, I am not sure as to where this program fits into the “Better Baaka Program,” and prior to that, the “Western Weirs Strategy,” but undoubtedly this can all be explained when the Water Group returns to Louth in coming months to again meet with the community in respect of the Louth Weir and the future of the Louth Weir Pool.

Industrial Manslaughter

If you employ staff, it would be hoped that you are aware that new industrial manslaughter laws have been introduced into the NSW Parliament. The laws provide a new offence of gross negligence by a person (being a company, an individual or an officer of the company) that causes the death of a person at a workplace and include significant penalties, including a maximum jail sentence of up to 25 years as well as penalties of up to \$20 million. New South Wales previously had industrial manslaughter laws under the Occupational Health and Safety Act 2000, however, despite fatalities having occurred across workplaces in NSW, whilst that Act was in operation, no prosecutions were commenced under the old industrial manslaughter laws. Those laws were removed when the new Work Health and Safety (WHS) Act was introduced in 2011.

Whilst the Bill has yet to be debated in Parliament, employers should keep an eye out for the new legislation. Legislation or no legislation, as an employer, we all undoubtedly want our staff to return home safely to their families at the end of a day’s work, and in 2024, we all need systems, procedures, standards and controls, to ensure this is achieved.

Building Trades Panel

Following discussions with Councillors last year regarding Councils procurement processes for the provision of building trades and services to Council, work commenced on investigating a preferred structure around how Council procures such trades services. To this end, given Councils positive experiences with procurement panel arrangements over time, a Building Trades and Services Panel Tender Document was developed as a way of achieving an efficient and effective method of procuring the required trades services by staff. By way of definition, “a panel arrangement is a tool for the procurement of goods or services regularly acquired by entities. In a panel arrangement, a number of suppliers are selected, each of which are able to supply identified goods or services to an entity.” (Source: Australian Federal Department of Finance.)

Procurement Panels are nothing new to Bourke Shire Council. In the last 12 months, Council has awarded panel contracts for the Supply and Delivery of Aggregates and Raw Materials (2 suppliers on the panel); for the provision of Traffic Control Services (4 suppliers on the panel); for the

provision of Design Services (23 suppliers on the panel); for the provision of surveying services (10 suppliers on the panel); for the provision of line marking services (7 suppliers on the panel) and for the provision of Plant Hire (22 suppliers on the panel).

Other Councils, along with State and Federal governments have a multitude of panels. For instance, both the NSW and Australian governments have numerous builders who have been pre-qualified to different levels of expenditure on building panels who are invited to submit a price in respect of a particular project. These projects can run into many millions of dollars.

As a result of the inviting of tenders in late 2023 and then again in April/ May 2024, Council has resolved that a Building Trades and Services Panel be established at Bourke Shire. This panel addresses the supply of Building and Carpentry, Concreting, Electrical, Mechanical (Air Conditioning), Painting, Plumbing and Project Management services to Council, with a total of ten (10) trade firms determined by Council as being part of the panel.

In accepting a Supplier onto the panel, such acceptance is on the basis that the suppliers tender submission was that of a 'Standing Offer' which does not place any contractual obligation on Council to hire or engage any contractors; tenders submitted were merely statements by a prospective contractor that they are willing to supply specified services and goods, if and when required, and Council will be in further contact should it wish to source services from a selected panel provider.

The tender process was undertaken through Councils Tenderlink Portal. A further round of tenders for inclusion on the Building Trades Panel will be invited in April/May next year. I would be hopeful that when Council returns to the market in 12 months' time, more local tradies come on board. The more providers in each category, then the more efficient the process becomes.

By registering to be part of the Bourke Council Tenderlink Portal, prospective suppliers can be alerted to all Council tenders. To register, simply go to Councils Tender and Quotations page at <https://bourke.nsw.gov.au/council/tenders-and-quotations/> and click on the 'Tenderlink Portal' tile.

In allocating work under the panel, a procedure linked to Councils adopted Procurement Policy, which contains differing requirements when seeking quotes based on various expenditure thresholds, has been developed. In terms of the various thresholds where either verbal quotes or written quotes are required, in the event of there being insufficient panel members from which to seek a quotation for the particular building trade or service, or where the capability or the ongoing quality/pricing of panel members work is not to standard, Council will seek quotations from suppliers outside of the Supplier Panel.

Quote: "People are afraid of things they don't understand. They don't know how to relate. It threatens their security, their existence, their career, image." Bill Laswell - Musician

25 July 2024

Public Safety Network

The NSW Public Safety Network (PSN) is a radio network used by frontline emergency services, government agencies and essential services to communicate via radio handsets and other devices

during emergencies. The purpose of the PSN is to help save lives. It provides critical, secure and reliable radio communications to frontline responders. For instance, PSN sites were pivotal in providing radio support in protecting communities and supporting the emergency response to the 2019/2020 Black Summer bushfires and the widespread floods of 2021 and 2022 across NSW. Next to Australia's triple zero (000) emergency hotline, the PSN is the most important critical communications network in NSW and one of the largest of its type in the world.

The PSN has been developed for Emergency Services Organisations, essential services, government agencies and local councils with the network currently covering 52% of the 801,000km² area of NSW. Under the NSW Governments Critical Communications Enhancement Program (CCEP), the footprint of the PSN is being expanded to reach 85% of the States land coverage and 99.7% of the state's population. Prior to the Enhancement Program commencing, there were 150 PSN sites in NSW. With the \$1.4 billion program, the number of sites will increase to 669 across the state.

Activities to expand and enhance the Network are underway in the Bourke Shire Local Government Area. New radio communications sites located adjacent to existing communications infrastructure are planned at Mt Deerina at Louth, North Bourke and at Mascot Road at Yantabulla; upgraded equipment is planned for existing communications infrastructure at Dungarvan Road Wanaaring, Burrawantie Rd Enngonia, the Enngonia Police Station, Tara Rd at Louth, Vicary St in Wanaaring, Oxley St in Bourke and understandably, at infrastructure on Mt Oxley. New greenfield radio communications infrastructure is also planned to be installed at Fords Bridge and on the Bourke-Wilcannia Road at Gundabooka.

Get Ready NSW

With the NSW Government doing its bit for emergency first responders with the upgrades to the Public Safety Network, they are also promoting the importance for the community to be prepared for extreme weather and have a plan in the case of an emergency. To this end, the Government is promoting four (4) mobile phone applications (apps) that can help the community prepare for a natural disaster. The apps are Hazards Near Me; Emergency Plus; Live Traffic NSW and the BOM Weather (Bureau of Meteorology). I would imagine that people might be familiar with the traffic and weather apps, but not particularly so with the hazards and emergency apps. The Hazards Near Me app shows current information about local emergencies, including flood and bushfire and provides advice on what to do to stay safe. The app can send you push notifications when there are new incidents or when information changes. The Emergency Plus app allows you to accurately communicate your precise location to emergency services. It offers nationwide coverage and includes additional support numbers for services like the State Emergency Service and police. It pays to be prepared, so I would encourage people to download the apps and check out their various features. Be prepared for natural disasters. Visit nsw.gov.au/GetReadyNSW

Bourke Medical Services

I was happy to read a Media Release earlier this month from Federal Senator, the Hon Malarndirri McCarthy, Assistant Minister for Indigenous Health, announcing a funding investment of \$100 million for 33 Indigenous health infrastructure projects across the country. The funds are being directed towards constructing new clinics, renovating existing clinics, and building staff housing for workers.

For the Bourke Aboriginal Corporation Health Service, funding of \$5.34m was announced as part of the construction of a new Primary Health Care facility. This new funding for the Bourke project is in addition to the \$8.06m in funding previously announced in December 2022. Council has previously resolved to sell the Service various parcels of land in Mitchell St, Bourke upon which to build the new facility, been working with the Service's planning consultants in respect of the requirements for development approval and resolved to construct a sealed laneway at the rear of the proposed development. The new facility is certainly an exciting proposal for Bourke and the eventual completion of its construction will be a most important day for Bourke.

Wire Rope

I recently drove to Sydney and was interested to see the ongoing installation of new wire rope barriers on the road between Bathurst and Orange which are understood to have prevented dozens of potential crashes. The installation of flexible wire rope, when placed along the centreline of the road, provides a physical barrier between oncoming traffic travelling at up to 100 km/h in each direction. Along with flexible wire barriers — which can also be placed on the edges of the road — the upgrades on the Highway also feature a range of safety measures including the installation of audio tactile line marking (rumble strips) to alert drivers when they have crossed the centre line or run off the road.

In addition, the road has been widened in numerous places, there are new and upgraded turning lanes, improved drainage and removal of some roadside vegetation to decrease the risk of black ice during the winter months. I don't drive to Sydney all that often these days, but I certainly remember when I regularly travelled the path from Bourke to Sydney of some interesting trips during winter when ice and snow were aplenty on the Bathurst – Orange section of the Highway.

Paris Olympic Games

With the Paris Olympic Games commencing tomorrow, it was considered appropriate to reflect on the history of the Olympics. The first written evidence of the Olympics dates to when they took place in 776BC. They began as part of an Ancient Greek festival, which celebrated Zeus, the Greek god of sky and weather. The whole competition lasted for up to six months, and included games like wrestling, boxing, long jump, javelin, discus and chariot racing. In 393AD, the games were cancelled due to the Roman Ruler of the time, Theodosius, being of the view that the Olympics were a pagan festival, which had no place in his Christian country. The Games didn't recommence again for over 1500 years, until 1896 when the modern Olympics were instigated. As a reminder of the Greek origins of the Games, the Olympic torch was created and then burned throughout the Games, as it did in Greece as a tribute to the goddess Hestia. Since 1928, this tradition has continued in the modern Games with the flame burning in a special torch. The torch flame for each Olympics is always initially lit by the sun in Olympia, Greece, as this is where the first Greek games was held. It is then passed from torch to torch by way of a relay that ends in the host city of the Games.

I am sure that long term Bourke residents will recall, as part of the lead up to the 2000 Olympic Games in Sydney, the day when the Olympic Torch Relay, that travelled from Greece and across Australia, came to Bourke. The date was Sunday 20 August 2000, day 74 of the relay. The Olympic Torch came from Broken Hill to Bourke on board a Royal Flying Doctor Service aircraft. I found a report from SOCOG that "Lunchtime celebrations in Bourke included an aboriginal dance group and the combined schools choir, who performed an original piece composed to fanfare the torch

into town. After lunch, the torch was carried to the Fred Hollows commemorative wall, before continuing its journey — travelling on to Lightning Ridge and then Moree for evening celebrations.”

With Bourke being 8 hours ahead of Paris, time wise, I think it’s a case of either very late nights/mornings, watching the events live, or early starts watching the replays the next morning before heading off to work. Regardless, good luck to all our athletes over the next 7 weeks and it is hoped that a level playing field exists amongst the athletes and doping runs a very long last at the various events.

Sombre Thought

Did you know that more people die in July than in any other month. I was at the recent Murray Darling Association Conference where the Public Safety Training and Response Group presented their online CPR 101 Course to prepare people who may need to preform CPR on someone suffering a cardiac arrest. A link to their website follows: <https://dontdiejuly.com/> Check it out. If it saves one life it is worth it.

Quote: “The punters know that the horse named Morality rarely gets past the post, whereas the nag named Self-interest always runs a good race.” – Former Prime Minister, Gough Whitlam

Recommendation

That the report of the General Manager regarding General Manager Activity for July 2024, as presented to Council on Monday, 26 August 2024, be noted.

21.5 LIBRARY ACTIVITY REPORT

File Number: 2780
Author: Jodi Hatch, Library Manager
Authoriser: Melanie Milgate, Manager Economic Development
Attachments: Nil

Current Situation

The following items for the July 2023 and July 2024 period are presented for information.

Item	July 2023	July 2024
Loans	681	598
New Members	19	14
Internet/Word Processing	38	43
Wireless Tickets	34	21
Number of Visitors	622	589
Scans	27	27
Information Requests	72	59
Technical Assistance / Printing	64	38
Faxes/ Laminating	0	1

- In July the Library welcomed a new staff member, with Tara Coombes joining the team. The team have been hard at work deleting old stock and rearranging some sections of the Library to make better use of our space.
- Library staff have been busy scanning old Western Herald newspapers from the 1970’s, to continue the work of digitising our local studies collection. We aim to make these available from our website, with permission from the owners.
- The Library has a wonderful new dragon on display, thanks to Cathy putting in 9 months of work in her own time. Cathy has created this amazing paper mache dragon, who has been named ‘Seraphine’ after a competition to give him a name. He has drawn much attention from children and adults alike. Make sure to come in and see him watching over the library.



Recommendation

That the report of the Library Manager regarding Library Activity for the month of July 2024, as presented to Council on Monday, 26 August 2024, be noted.

21.6 TOURISM AND EVENTS ACTIVITY REPORT

File Number: 3283
Author: Ben Nott, Coordinator Tourism Operations
Authoriser: Melanie Milgate, Manager Economic Development
Attachments: 1. BOBEC Statistics July 2024
 2. BOBEC Website Statistics July 2024

Background

The Tourism and Events Report provides Council with a status report relating to the activities of the Tourism Team through visual data including graphs and statistics to allow for the measurement of the team’s progress and performance.

Current Situation

During July 2024, the Tourism and Events Team participated in the following activities:

Back O’ Bourke Information and Exhibition Centre

Performance Indicator	June 2024	July 2024	Trend	% Change
Visitor Numbers	2487	2402	- 85	(3.42%)
Email Enquiries	962	792	- 170	(17.67%)
Incoming Calls	369	546	+ 177	47.97 %
Website Enquiries	3153	3696	+ 543	17.22%
Exhibition Tickets	733	689	- 44	(6.00%)
PV Jandra Tickets	0	131	+ 131	NA%
PV Jandra Cruises	0	6	+ 6	NA%
Café Turnover (ex GST)	Closed for extensions			
Café Event Catering	3	4	+ 1	33.33%
Functions	3	3	No Change	NA%
Mt Oxley Tickets	140	64	- 76	(54.29%)
Tour Groups	5	3	- 2	(40.00%)

Back O’ Bourke Exhibition Centre (BOBEC)

BOBEC operated 7 days per week in July 2024 with hours from 9.00am to 5.00pm.

The Back O’ Bourke Exhibition Centre Garden staff were busy during July with mowing, pruning trees, spraying and maintenance continued around BOBEC, the Crossley engine and the Jandra.

The information Centre was generally steady in July.

Café and Functions

Café renovations are progressing. Café staff have been preparing orders, developing menus and preparing signage.

Catering continues to be provided utilising the Function Centre kitchen. Staff catered on four (4) occasions that were associated with functions booked at the centre during July.

There were three (3) functions booked in July, two (2) being one day events and one being a two (2) day event.

PV Jandra

The PV Jandra operated for three (3) days during July. Recruitment of a Captain to the Jandra is an ongoing key priority.

Coach Bookings

There were three (3) tour groups booked during July.

Crossley Engine

The Crossley engine was open to the public 5 days per week in July and started every day. It is estimated approximately 500 people attended during July.

Staff Training

Nil.

Visitor Numbers to the Back O’ Bourke Tourist and Information Centre

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Jan	325	326	302	348	386	782	1109	816	603	609	699
Feb	271	373	391	220	282	1043	386	630	725	557	764
Mar	1051	1342	1612	1245	1274	1021	412	1389	1100	1006	1185
Apr	3146	3849	3118	3114	4024	3166	0	2387	2323	1709	2117
May	3988	4602	4073	3983	4770	3693	0	2564	2016	1713	2379
Jun	4275	5437	5199	4754	5634	4490	993	2366	2227	1971	2487
Jul	6241	6002	5941	5982	7614	6834	2570	1068	2998	2520	2402
Aug	4793	5078	4951	5051	5548	4052	1898	255	2557	2559	
Sep	4764	4489	4532	4246	4676	3601	3325	0	2203	2234	
Oct	2486	2370	2475	2463	3574	2222	5246	409	1094	1661	
Nov	671	610	1031	876	1014	1220	1989	866	710	1047	
Dec	242	272	281	255	630	860	1194	897	586	1099	
Total	32,253	34,750	33,906	32,537	39,454	32,984	19,122	13,647	19,142	18,685	

Updates and Events

Town and Village Signage Upgrades

In early July 2024, the installation of captivating 3D signage across the Bourke Shire Council villages commenced, enhancing the highways we traverse and providing unique photo opportunities for both locals and visitors alike, while promoting the stunning beauty of the Outback.

Tourists are encouraged to embark on an exciting selfie adventure with friends and family during their visits to Bourke and the delightful villages of Wanaaring, Louth, Byrock, Fords Bridge, and Enngonia.

A key objective of this signage initiative is to boost tourist engagement by inviting everyone to stop, snap fun photos, and share their creative moments using #visitbourke, capturing the essence and allure of this beautiful region!



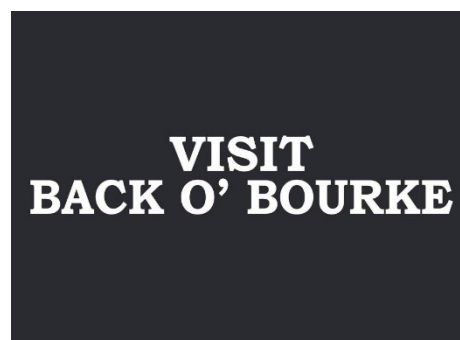
Back O’ Bourke Little Black Book

Bourke Shire Council has invited all local tourism and hospitality businesses to participate in the ongoing development of the Back O’ Bourke booklet, which has successfully showcased visitor attractions and activities within the region.

This booklet has gained widespread recognition, reaching destinations across Australia and even being sent overseas as gifts to highlight the area's beauty. As more Australians seek to explore their surroundings, the Back O' Bourke region anticipates a significant increase in visitor numbers, with both Bourke and nearby villages becoming popular spots for travellers looking to enjoy local experiences.

To support local businesses in attracting these visitors, informative materials like brochures and booklets are essential.

The second edition of the Back O’ Bourke Little Black Book will feature 14 new advertisers, increasing its total to 146 pages, and is set to be printed in August, reflecting the unique offerings of each operator in the tourism and hospitality sector.



Maritime Trail QR code Signage

Take a walk or drive along the Maritime Trail to discover Bourke's rich maritime history, highlighted by new information signs placed along the river path.

Visitors can scan the QR codes at each location to view videos featuring local historian Paul Roe offering in-depth insight into Bourke's maritime past.

Additionally, explore the remains of the paddleboat steamer 'P.S. Wave', which became stranded during the floods of 1929, and visit 'Big Billabong', the site where stockman John Hallahan tragically drowned in 1892, a story that inspired the classic Lawson tale, 'The Union Buries its Dead'.



Windows to the Past

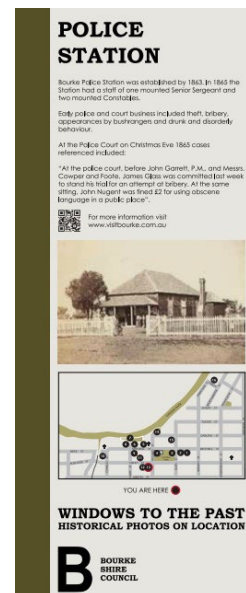
The Windows to the Past Walking Tour in Bourke features sixteen distinctive story boards that narrate the town's history as a vital inland port along the Darling River, chronicling its role in the early development of Western New South Wales and South Western Queensland.

From the late 1850s to the present, Bourke has experienced cycles of boom and bust, floods, droughts, and prosperity, shaping its community and landscape.

This historical walking tour provides visitors with a glimpse into both the old and modern Bourke, highlighting significant landmarks such as the numerous hotels, the historical Port of Bourke, and the main street precinct.

Financial Implications

There are no financial implications arising from this report.

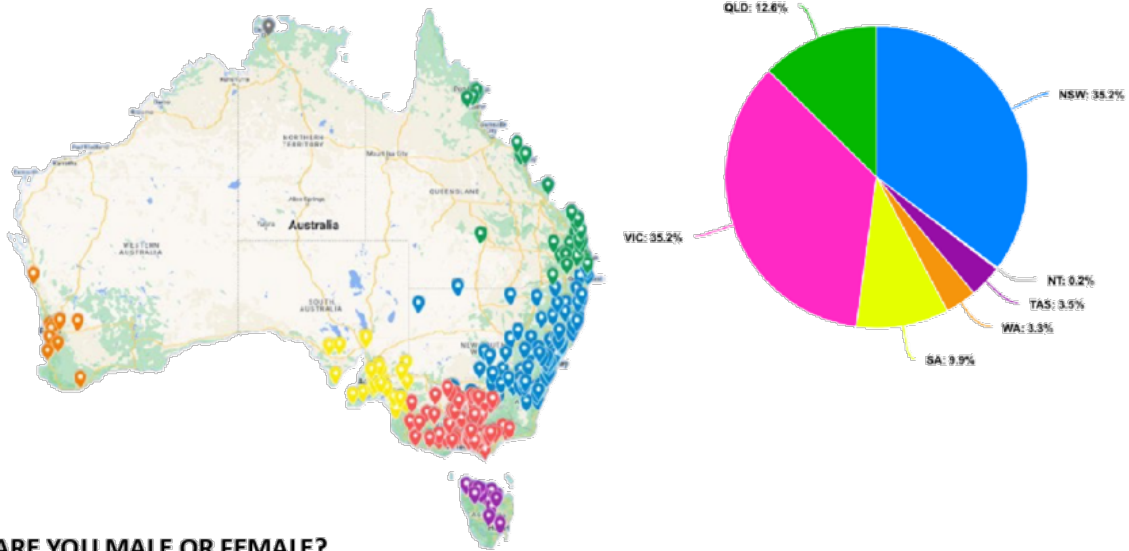


Recommendation

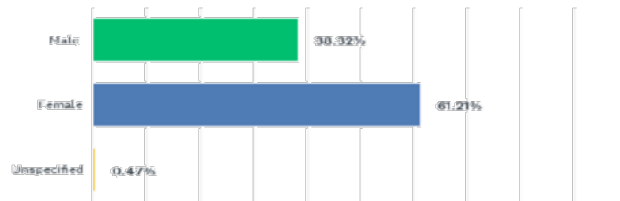
That the report of the Coordinator Tourism regarding Tourism and Events Activity for July 2024, as presented to Council on Monday, 26 August 2024, be noted.

BOBEC Statistics July 2024

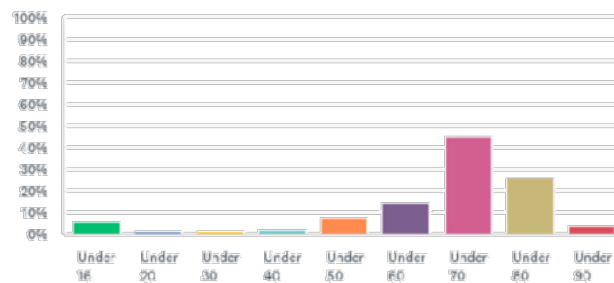
WHAT IS YOUR HOME POSTCODE?



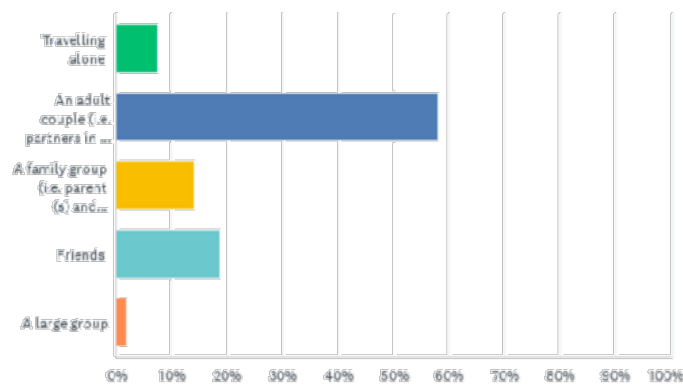
ARE YOU MALE OR FEMALE?



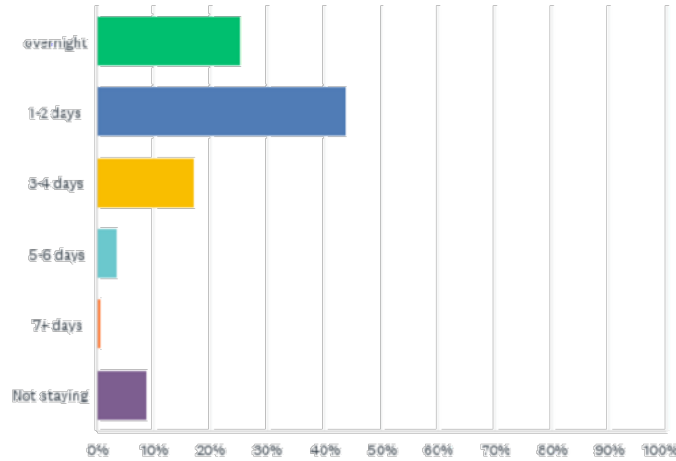
WHAT IS YOUR AGE?



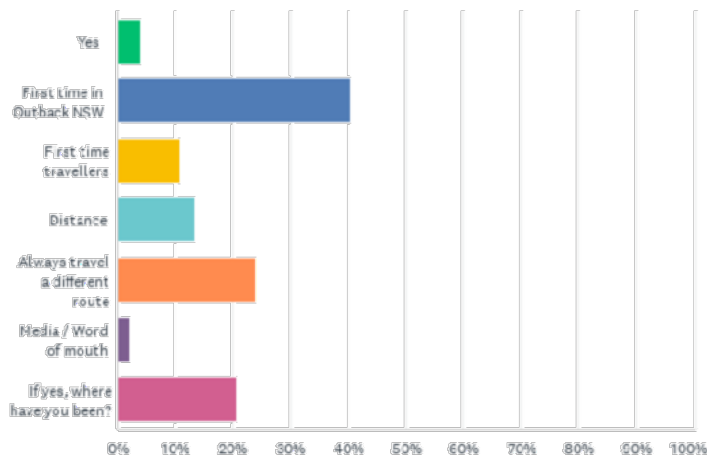
HOW WOULD YOU DESCRIBE YOUR IMMEDIATE TRAVEL PARTY?



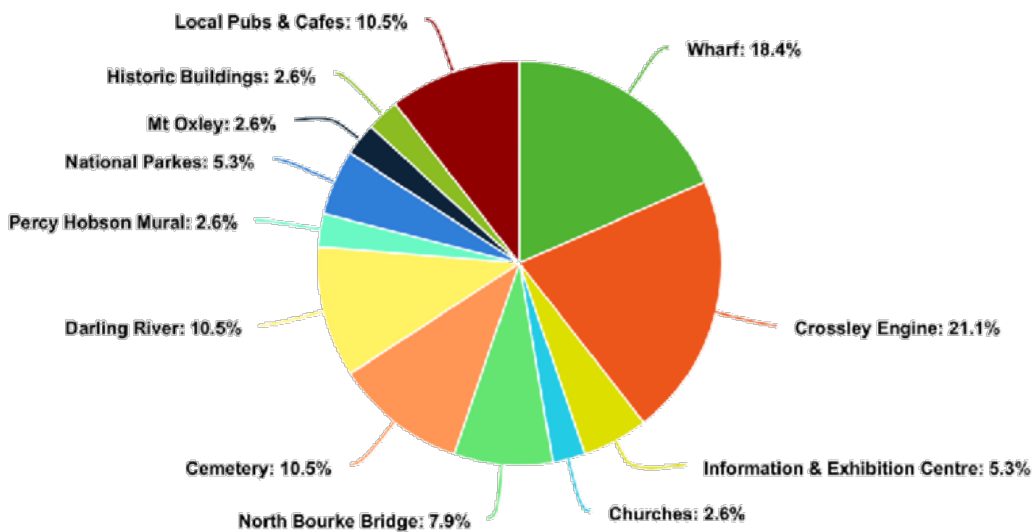
HOW LONG ARE YOU STAYING FOR?



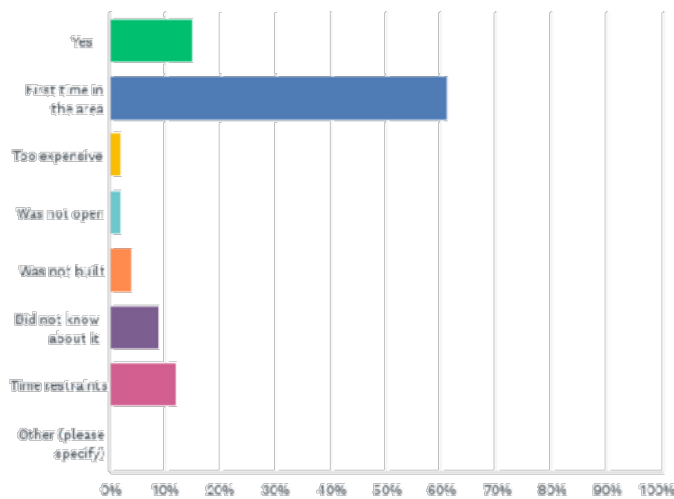
HAVE YOU BEEN TO BOURKE BEFORE?



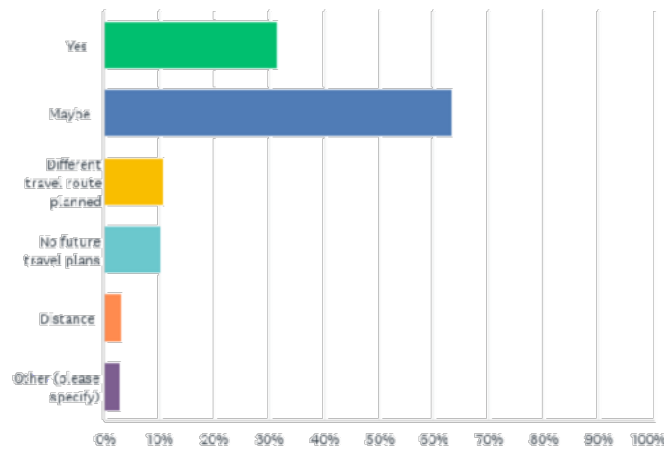
IF YES, WHERE HAVE YOU BEEN?



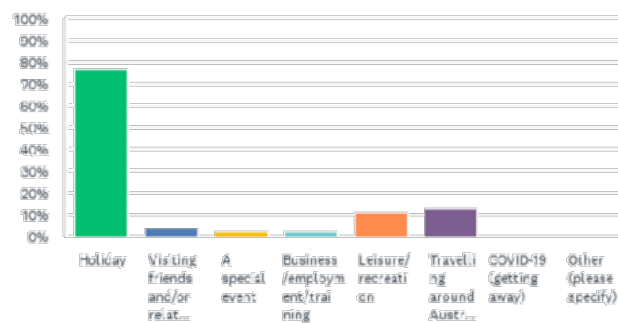
HAVE YOU BEEN THROUGH BACK O BOURKE CENTRE?



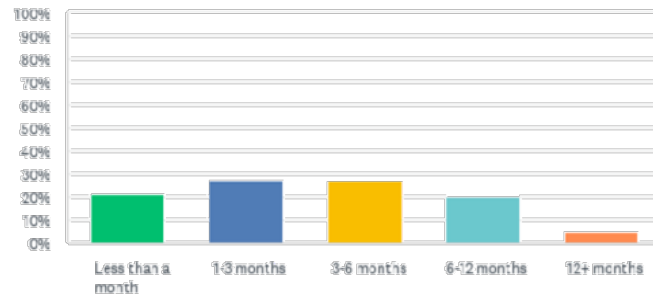
WILL YOU BE RETURNING TO BOURKE?



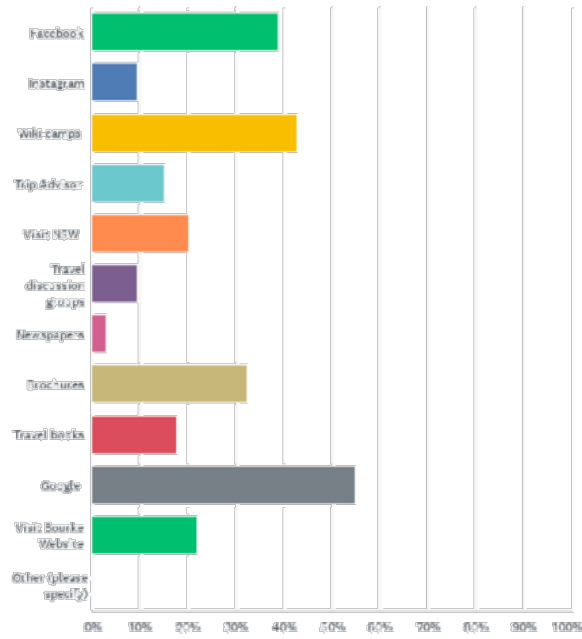
WHAT IS THE PURPOSE OF YOUR TRIP?



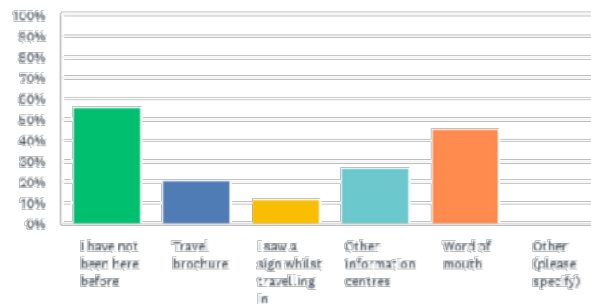
HOW LONG AGO DID YOU PLAN FOR THIS TRIP?



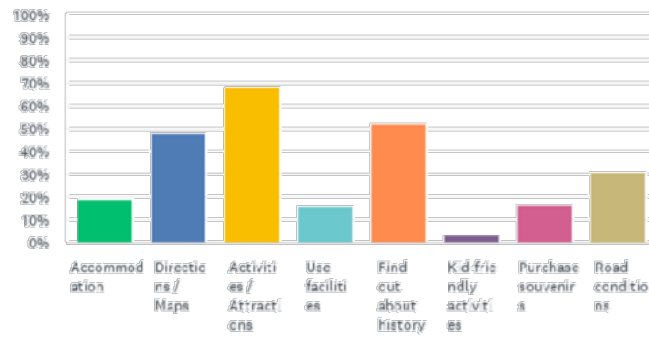
WHAT FORMS OF MEDIA DO YOU USE TO FIND INFORMATION?



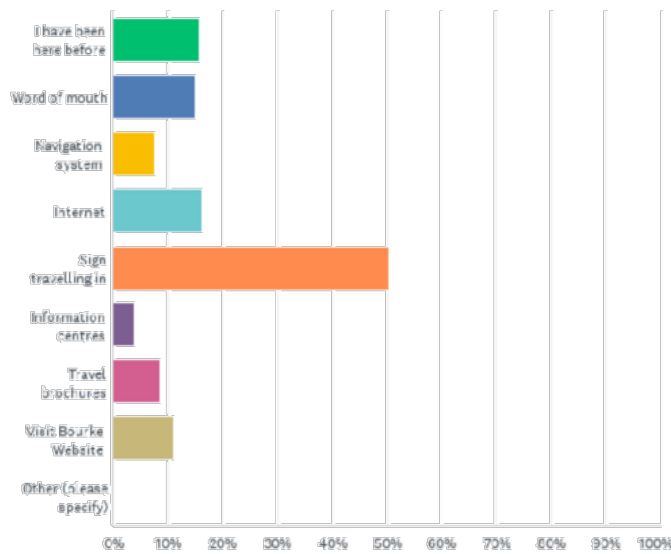
WHAT DETERMINES YOUR DECISION AS TO WHERE TO GO?



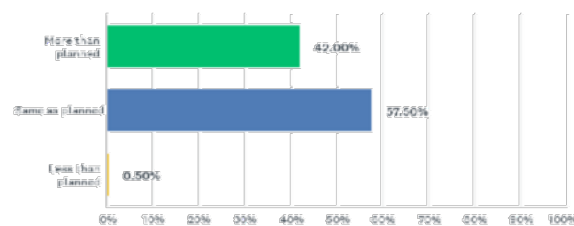
WHAT INFORMATION ARE YOU LOOKING FOR AT THE INFORMATION CENTRE?



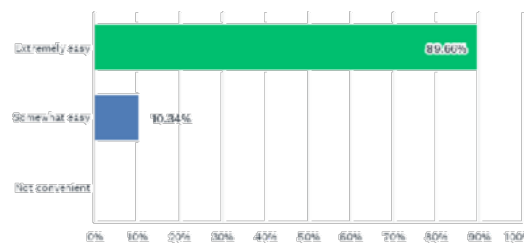
HOW DID YOU FIND OUT ABOUT THIS INFORMATION CENTRE?



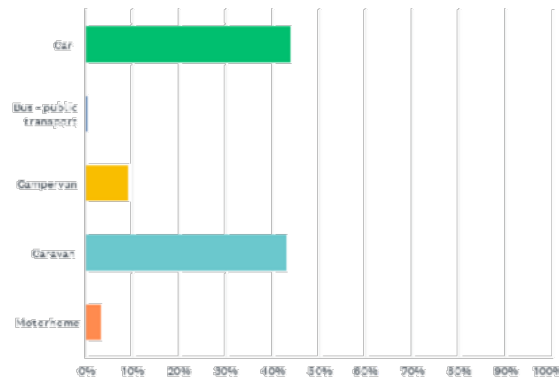
HOW DO YOU THINK THE INFORMATION THAT YOU GAINED FROM THE CENTRE MIGHT INFLUENCE HOW LONG YOU STAY AND THE ACTIVITIES YOU DO?



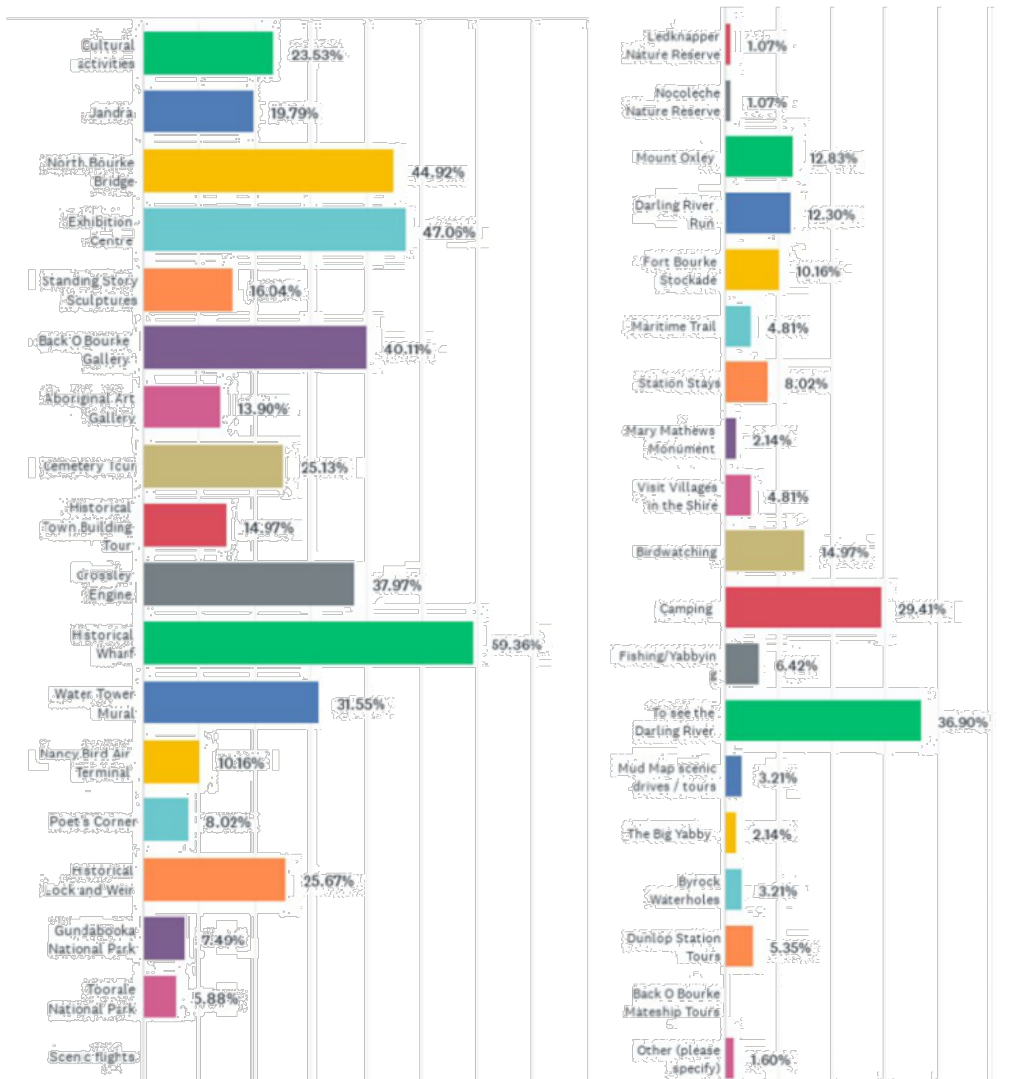
IN YOUR OPINION, HOW EASY WAS IT TO FIND OUR LOCATION?



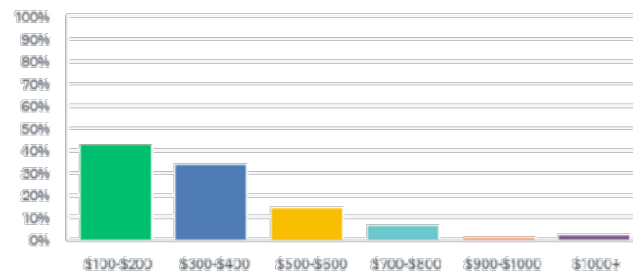
HOW DID YOU TRAVEL TO BOURKE?



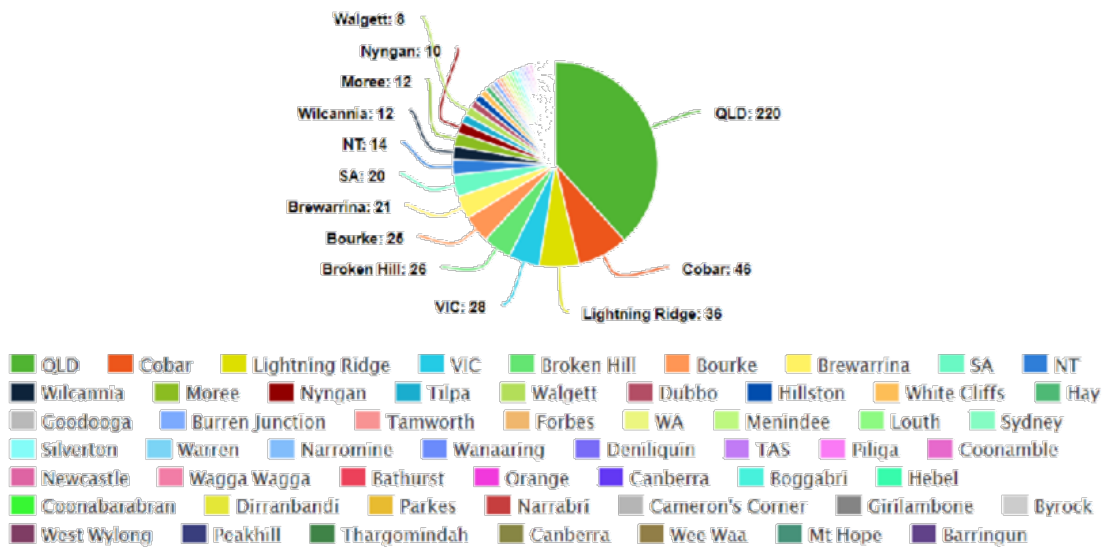
WHAT ACTIVITIES HAVE YOU DONE OR PLAN TO DO DURING YOUR STAY?



OVER THE ENTIRE STAY IN BOURKE, HOW MUCH IN TOTAL, INCLUDING ACCOMMODATION, DO YOU ESTIMATE YOU HAVE/WILL SPEND IN AUSTRALIAN DOLLARS?



WHAT TOWNS HAVE YOU VISITED, OR ARE YOU PLANNING TO VISIT ON THIS TRIP?



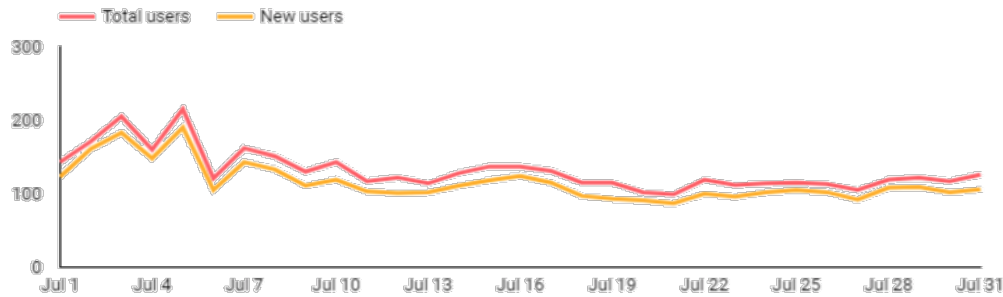
PLEASE LET US KNOW ABOUT ANY FEEDBACK YOU MAY HAVE REGARDING YOUR STAY

- I went down to the weir and Locke, but there isn't any information there. Thank you to the lovely lady at the information centre, I knew it was the first Locke. Enjoyed paying respect to Fred hollows- reading the information , refreshing my mind on it all. Sorry the Mateship country tours wasn't on due to illness also the jandra cruise would have stayed longer to do them. Staff at the information centre were fabulous thank you
- We toured the town on a Sunday and all the tourist attractions were closed especially wharf and cafe most shops in town. We love the outback town, there is so much to offer.
- Visitors should enlighten their knowledge on the history and not just walk through and ignore the information that has been presented to teach people about the history of Bourke. Thank you for expanding my knowledge.
- Accommodation at Kidman's camp pleasant at the camp and its surrounding. Since last visit before Covid, the place has nun down a bit but still a good place to stop.
- Our accommodation at sunshine garden resort was dreadful. There should be standards that these places have to adhere to. Very little room in the cabin , one chair , a quilt that didn't even fit the bed. The whole places is false advertising. The ad says there is a restaurant nex door - joke. You can't always get a parking space. It turned us off bourke gave a very bad impression. The back o Bourke gallery with Jenny Greentree was great. Jandra being canceled was another turn off.
- really enjoyed our stay at Kidman Camp & looking about town & chatting to people. Town looks lovely with the flowers & trees & very pleasantly surprised to find that the "feel" of the place was so much more friendly & not intimidating (as previously)
- Maybe more pet friendly accommodation would be nice.
- Fantastic information from wonderful staff 😊 thank you
- Mitchell caravan park. Friendly an big sites love the open fire pit
- Mitchell caravan park great and good to see some updates being done. Loved the back o Bourke gallery The exhibition centre brilliantly done and informative. Staf at information centre (Bronwyn) great. Bakery yummy
- Fantastic
- Very helpful staff thanks
- Accommodation ok
- Info centre was excellent as was the staff
- Was looking forward to Chinese at the bowls club but had car troubles. Dinner at Northy's NRMA man very nice
- Pity about the rain closing the scenic tracks
- This place was really fun loved the interactive bits and all the videos will definitely try to come back again
- We are staying at rosemore station at mount Oxley beautiful and well appointed
- Lovely meal at port of Bourke Nice Art Lovely people friendly Thank you
- Stayed at Kidman's, not the most welcoming... and same maintenance issues.
- What a stunning project. Combination of historical facts and creativity

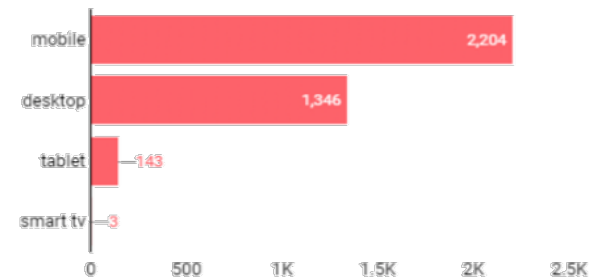
BOBEC Website Statistics July 2024

Total users 3.7K ↑ 13.5%	New users 3.6K ↑ 13.9%	Sessions per user 1.2 ↓ -1.6%	Page views 10K ↑ 5.0%	Conversions 485 ↓ -8.0%	Device category ▾
					Country ▾
					User source / medium ▾

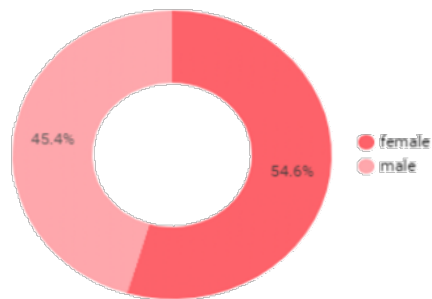
Total users



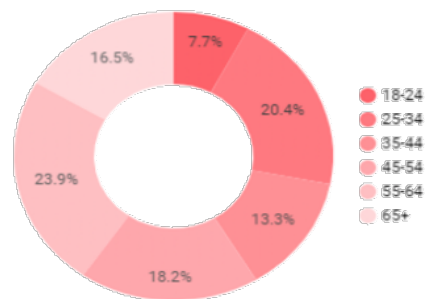
Users by Device category



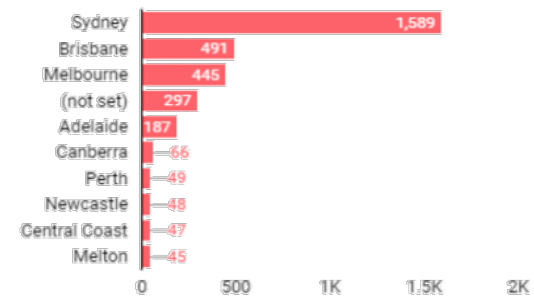
Users by Gender



Users by Age



Users by City



ROOM

22 CLOSED SESSION

Recommendation

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

22.1 * Outstanding Rates and Charges**

This matter is considered to be confidential under Section 10A(2) - (b) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

