BOURKE
SHIRE
COUNCIL

MINUTES

Ordinary Council Meeting

23 February 2026

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MINUTES OF SHIRE OF BOURKE
ORDINARY COUNCIL MEETING
HELD AT THE BOURKE SHIRE COUNCIL, 29 MITCHELL STREET BOURKE NSW
ON MONDAY, 23 FEBRUARY 2026 AT 10.15AM

PRESENT: Cr Lachlan Ford (Mayor), Cr Sarah Barton, Cr Patricia Bates-Canty, Cr Kylie Baty (via Audio-Visual Link), Cr Sally Davis, Cr Frank Kerr, Cr Scott McAdam, Cr Sam Rice, Cr Robert Stutsel

IN ATTENDANCE: Leonie Brown (General Manager), Paul Flanagan (Manager Roads Services), David Mathews (Works Technical Officer), Ang Pasang Rai (Manager Corporate Services), Dwayne Willoughby (Manager Environmental Services), Margo Anderson (Executive Assistant - Minutes)

1 OPENING PRAYER

The Mayor opened the meeting with a prayer

2 ACKNOWLEDGEMENT OF COUNTRY

The Mayor then provided an Acknowledgment of Country

3 REMEMBRANCE

Council stood in silence in the memory of the following recently deceased:

Rosemary Carter	Joan Davis	Michael Dixon	Leslie Edwards
Loretta Edwards	Noel Gillion Snr	Kevin Mason	Robert McKenzie
Jaedyn Murray	Mick Northy	Christine O'Brien	Cyril Singleton
Pam Tully			

4 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5 ATTENDANCE BY AUDIO VISUAL LINK BY COUNCILLORS

A request to attend the meeting via Audio-Visual Link was received from Cr Kylie Baty who was unable to attend the meeting due to a rain event and expected road closures.

Resolution 2026/1

Moved: Cr Sam Rice
Seconded: Cr Patricia Bates-Canty

That Cr Kylie Baty be permitted to attend the February 2026 Ordinary meeting of Council via audio-visual link with the reason for her attendance via a-v link being due to a rain event and expected road closures.

Carried

6 DISCLOSURES OF INTEREST

Cr Sarah Barton declared a pecuniary conflict of interest in Item 12.3 of the Ordinary Council Meeting Agenda: Business Arising Report - Proposed Motel Tender for the Development of Documentation – Proposed Motel Business Case. The reason for such interest is that Cr Barton and her husband own and operate an accommodation facility in Bourke, which the subject report relates to. In making this declaration, Cr Barton advised that she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 12.3 of the Ordinary Council Meeting Agenda.

Cr Sarah Barton declared a pecuniary interest in Item 17.1 of the Ordinary Council Meeting Agenda: 2025/2026 Bourke Summer School Holiday Program. The reason for such interest is that Cr Barton is employed by the NSW Premiers Department who funded the program. In making this declaration, Cr Barton advised that she would leave the Chamber and be out of sight should Council separately consider Item 17.1 of the Ordinary Council Meeting Agenda.

Cr Patricia Bates-Canty declared a significant non-pecuniary conflict of interest in Item 7.3 of the Ordinary Council Meeting Agenda: Mayoral Minute – National Parks and Wildlife Service Regional Advisory Committees and Item 12.3 of the Ordinary Council Meeting Agenda: Business Arising – Mayoral Minute – Proliferation of National Parks in Far West NSW. The reason for such interest is that Cr Bates-Canty's husband is employed by the NSW National Parks and Wildlife Service in Bourke and that Cr Bates-Canty is a Member of the Joint Management Committee for Toorale National Park. In making this declaration, Cr Bates-Canty advised that she would leave the Chamber and be out of sight during Councils consideration of Item 7.3 of the Ordinary Council Meeting Agenda and that she would leave the Chamber and be out of sight should Council separately consider the matter as part of Item 12.3 of the Ordinary Council Meeting Agenda.

Cr Sally Davis declared a pecuniary conflict of interest in Item 12.3 of the Ordinary Council Meeting Agenda: Business Arising - North Bourke Storm Water Drainage and Item 22.8 of the Closed Council Meeting Agenda: North Bourke Stormwater Drainage Update. The reason for such interest is that Cr Davis and her husband own land adjacent to the land the subject of the reports and are in discussion with Council regarding a potential sale of a portion of such land. In making this declaration, Cr Davis advised that she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 12.3 of the Ordinary Council Meeting Agenda and during Councils consideration of Item 22.8 of the Closed Council Meeting Agenda.

Council's General Manager, Mrs Leonie Brown, declared a pecuniary conflict of interest in Item 12.3 of the Ordinary Council Meeting Agenda: Business Arising Report - Proposed Motel Tender for the Development of Documentation – Proposed Motel Business Case. The reason for such interest is that Mrs Brown and her husband own and operate a commercial accommodation facility in Bourke, which the subject report relates to. In making this declaration, Mrs Brown advised that she would leave the Chamber and be out of sight should Council separately consider this matter as part of Item 12.3 of the Ordinary Council Meeting Agenda.

Council's Manager Planning, Regulatory and Environmental Services, Mr Dwayne Willoughby, declared a Pecuniary interest in Item 7.4 of the Ordinary Council Meeting Agenda: Mayoral Minute - General Manager Annual Leave. The reason for such interest is that the report relates directly to Mr Willoughby's employment with Council. In making this declaration, Mr Willoughby advised that

he would leave the Chamber and be out of sight during Councils consideration of Item 7.4 of the Ordinary Council Meeting Agenda.

7 MAYORAL MINUTE

7.1 *** MAYORAL MINUTE - MAYORAL ACTIVITIES

File Number: 1707

The Council had before it the report of the Mayor regarding the Mayoral Minute - Mayoral Activities.

Resolution 2026/2

Moved: Mayor Lachlan Ford

That the information in the Mayoral Minute – Mayoral Activities for the period 8 December 2025 to 15 February 2026 as presented to Council on Monday, 23 February 2026, be noted.

Carried

7.2 *** MAYORAL MINUTE - WILD DOG EXCLUSION FENCE - NSW / QUEENSLAND BORDER

File Number: 21265

The Council had before it the report of the Mayor regarding the Mayoral Minute - Wild Dog Exclusion Fence - NSW / Queensland Border.

Resolution 2026/3

Moved: Mayor Lachlan Ford

1. **That the correspondence received from the NSW Department of Primary Industries and Regional Development, on behalf of the Hon Tara Moriarty, MP, advising that the NSW Border Wild Dog Fence Extension Project has been closed, be noted.**
2. **That Council write to the NSW Premier, the Hon Chris Minns, MP and the Hon Tara Moriarty, MP to express its concern regarding the closure of the project, having regard to the previously announced NSW Government funding commitment and the ongoing impacts of wild dog activity on border communities and further requesting that the NSW Government reconsider its decision and provide Council with a copy of the business case or assessment that informed the decision to close the project.**
3. **That copies of Council's correspondence be provided to the Member for Barwon, Roy Butler, MP, the Border Regional Organisation of Councils and the Wanaaring Pest Management Group Inc.**

Carried

At this juncture, Cr Patricia Bates-Canty left the meeting, the time being 10:40 am.

7.3 *** MAYORAL MINUTE - NPWS REGIONAL ADVISORY COMMITTEES

File Number: 20826

The Council had before it the report of the Mayor regarding the Mayoral Minute - NPWS Regional Advisory Committees.

Resolution 2026/4

Moved: Mayor Lachlan Ford

That the Mayoral Minute and the information regarding the NPWS Regional Advisory Committees as contained therein, be noted.

Carried

At this juncture, Cr Patricia Bates-Canty returned to the meeting, the time being 10:49 am.

At this juncture Mr Dwayne Willoughby, Manager Planning, Regulatory and Environmental Services left the meeting, the time being 10.49am.

7.4 *** MAYORAL MINUTE - GENERAL MANAGER ANNUAL LEAVE

File Number: A3.8, S6.24

The Council had before it the report of the Mayor regarding the Mayoral Minute - General Manager Annual Leave.

Resolution 2026/5

Moved: Mayor Lachlan Ford

1. **That Mr Dwayne Willoughby be appointed as General Manager, Bourke Shire Council for the period 14 May 2026 to 15 June 2026, inclusive, in the absence of Councils General Manager, Mrs Leonie Brown, whilst on annual leave.**
2. **That the Instrument of Delegation as provided by Council to Mrs Leonie Catherine Brown effective 24 February 2025 be provided to Mr Dwayne Willoughby during his term as General Manager for the period 14 May 2026 to 15 June 2026, inclusive.**
3. **That the Mayor and General Manager be authorised to finalise the relevant details of Mr Willoughby's short-term tenure.**

Carried

At this juncture Mr Dwayne Willoughby, Manager Planning, Regulatory and Environmental Services returned to the meeting, the time being 10.51am.

8 STARRING OF ITEMS

Council's Code of Meeting Practice provides that Council may at any time, resolve to adopt multiple items of business on the agenda by way of a single resolution.

In this regard the Council had before it a list of reports, unstarred, with such items proposed to be adopted by Council in a single resolution. The following additional reports were identified by Council to be starred for individual consideration.

Item No	Name of Report	Officer
21.1	Engineering Services - Road Works and Workshop Activity Report - December 2025	Manager Road Infrastructure
21.9	Tourism and Events Activity Report - December 2025	Manager Economic Development

Resolution 2026/6

Moved: Cr Sarah Barton
Seconded: Cr Robert Stutsel

That the recommendations as detailed in the un-starred items as contained in the agenda for the Ordinary Meeting of Council, held on Monday, 23 February 2026 be adopted save and except for Items No 21.1 and 21.9 of the Agenda, with such items to be considered seperately.

Carried

9 CONFIRMATION OF MINUTES

Resolution 2026/7

Moved: Cr Patricia Bates-Canty
Seconded: Cr Sally Davis

That the minutes of the Ordinary Council Meeting held on 15 December 2025 be taken as read, confirmed as correct minutes and signed by the Mayor and the General Manger.

Carried

10 RESCISSION MOTIONS

Nil

11 NOTICES OF MOTION

Nil

12 BUSINESS ARISING

12.1 CALENDAR OF EVENTS

File Number: C12.6

The Council had before it the report of the General Manager regarding the Calendar of Events.

Resolution 2026/8

Moved: Cr Sarah Barton
Seconded: Cr Robert Stutsel

That the report of the General Manager regarding the Calendar of Events, as presented to Council on Monday, 23 February 2026, be noted.

Carried

12.2 INFORMATION TO COUNCILLORS

File Number: 20657

The Council had before it the report of the General Manager regarding the Information to Councillors.

Resolution 2026/9

Moved: Cr Sarah Barton
Seconded: Cr Robert Stutsel

That the report of the General Manager regarding Information to Councillors for the period 8 December 2025 to 15 February 2026, as presented to Council on Monday, 23 February 2026, be noted.

Carried

12.3 *** BUSINESS ARISING REPORT

File Number: 20657

The Council had before it the report of the General Manager regarding the Business Arising Report.

Resolution 2026/10

Moved: Cr Frank Kerr
Seconded: Cr Robert Stutsel

That the report of the General Manager regarding Business Arising, as presented to Council on Monday, 23 February 2026, be noted.

Carried

13 ENGINEERING SERVICES DEPARTMENT

Nil

14 ENVIRONMENTAL SERVICES & DEVELOPMENT DEPARTMENT

Nil

15 GENERAL MANAGER

15.1 APRIL 2026 COUNCIL MEETING CHANGE OF DATE

File Number: C12.1

The Council had before it the report of the General Manager regarding the April 2026 Council Meeting Change of Date.

Resolution 2026/11

Moved: Cr Sarah Barton
Seconded: Cr Robert Stutsel

1. **That it be noted that the NSW Government has declared Monday, 27 April 2026 as the Anzac Day Public Holiday.**
2. **That the date of Councils April 2026 Ordinary Meeting be amended such that it be held on Monday, 20 April 2026.**

Carried

15.2 *** COUNCIL POLICY NO 3.7.9 (V3) - INTERNAL FILTERED WATER LEAKS

File Number: P1.1, W2.1

The Council had before it the report of the General Manager regarding the Council Policy No 3.7.9 - Internal Filtered Water Leaks.

Resolution 2026/12

Moved: Cr Sally Davis
Seconded: Cr Frank Kerr

That the reformatted Council Policy No 3.7.9 (v3) - Internal Filtered Water Leaks, be adopted.

Carried

15.3 *** REVISED WATER RESTRICTIONS

File Number: W2.211

The Council had before it the report of the General Manager regarding the Revised Water Restrictions.

Resolution 2026/13

Moved: Cr Patricia Bates-Canty
Seconded: Cr Frank Kerr

1. **That Council note the report on potential water restrictions being imposed for Bourke and North Bourke if no significant inflows are received in the catchment.**
2. **That Council adopt the revised Drought Management Plan - Water Restrictions dated February 2026.**

Carried

15.4 *** MURRAY DARLING BASIN PLAN

File Number: R6.1

The Council had before it the report of the General Manager regarding the Murray Darling Basin Plan.

Resolution 2026/14

Moved: Cr Robert Stutsel
Seconded: Cr Sarah Barton

That the report of the General Manager regarding the Basin Plan Review 2026, be noted.

Carried

16 CORPORATE SERVICES DEPARTMENT

16.1 *** BANK RECONCILIATION AND STATEMENT OF BANK BALANCES - 31 DECEMBER 2025

File Number: 20485

The Council had before it the report of the Manager Corporate Services regarding the Bank Reconciliation and Statement of Bank Balances - 31 December 2025.

Resolution 2026/15

Moved: Cr Robert Stutsel
Seconded: Cr Patricia Bates-Canty

That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 31 December 2025 be noted.

Carried

16.2 *** BANK RECONCILIATION AND STATEMENT OF BANK BALANCES - 31 JANUARY 2026

File Number: 20485

The Council had before it the report of the Manager Corporate Services regarding the Bank Reconciliation and Statement of Bank Balances - 31 January 2026.

Resolution 2026/16

Moved: Cr Robert Stutsel
Seconded: Cr Frank Kerr

That the Certificate of Reconciliation of the Cash Book for all funds of the Council and the Statement of Bank Balances as at 31 January 2026 be noted.

Carried

16.3 *** INVESTMENT PORTFOLIO REPORT AS AT 31 DECEMBER 2025

File Number: 2101

The Council had before it the report of the Manager Corporate Services regarding the Investment Portfolio Report as at 31 December 2025.

Resolution 2026/17

Moved: Cr Sarah Barton
Seconded: Cr Sally Davis

1. **That the report of the Manager Corporate Services regarding Council's Investment Portfolio as of 31 December 2025, as presented to Council on Monday, 23 February 2026, be received and noted.**
2. **That the Certificate of the Responsible Accounting Officer be noted, and the report adopted.**

Carried

16.4 *** INVESTMENT PORTFOLIO REPORT AS AT 31 JANUARY 2026

File Number: 2101

The Council had before it the report of the Manager Corporate Services regarding the Investment Portfolio Report as at 31 January 2026.

Resolution 2026/18

Moved: Cr Sarah Barton
Seconded: Cr Sally Davis

1. **That the report of the Manager Corporate Services regarding Council's Investment Portfolio as of 31 January 2026, as presented to Council on Monday, 23 February 2026, be received and noted.**
2. **That the Certificate of the Responsible Accounting Officer be noted, and the report adopted.**

Carried

16.5 *** 2026/2027 OPERATIONAL PLAN PREPARATION

File Number: P4.1

The Council had before it the report of the Manager Corporate Services regarding the 2026/2027 Operational Plan Preparation.

Resolution 2026/19

Moved: Cr Patricia Bates-Canty
Seconded: Cr Robert Stutsel

1. **That Councils 2026/2027 Draft Operational Plan be prepared utilising the 4.1% General Rate increase as determined by IPART for Bourke Shire Council.**
2. **That any Councillors wishing to have an item included for consideration in the 2026/2027 Draft Operational Plan, are requested to notify the Manager of Corporate Services by 2 March 2026.**
3. **That the timetable for the preparation and adoption of Council's 2026/2027 Operational Plan be adopted.**

Carried

16.6 *** 2025-2029 DELIVERY PROGRAM - DECEMBER 2025 HALF YEARLY REVIEW

File Number: P4.1

The Council had before it the report of the Manager Corporate Services regarding the 2025-2029 Delivery Program - December 2025 Half Yearly Review.

Resolution 2026/20

Moved: Cr Sally Davis
Seconded: Cr Robert Stutsel

That Council note the Half Yearly Delivery Program Review Report as presented to the Ordinary Meeting of Council held on Monday, 23 February 2026.

Carried

16.7 *** QUARTERLY BUDGET REVIEW TO 31 DECEMBER 2025

File Number: 2023

The Council had before it the report of the Manager Corporate Services regarding the Quarterly Budget Review to 31 December 2025.

Resolution 2026/21

Moved: Cr Robert Stutsel
Seconded: Cr Frank Kerr

1. **That the document titled "Quarterly Budget Review Statement – 31 December 2025" be received and noted.**
2. **That the variations of income and expenditure as identified in the "Quarterly Budget Review Statement – 31 December 2025" be adopted.**

Carried

17 ECONOMIC DEVELOPMENT DEPARTMENT

17.1 2025/2026 BOURKE SUMMER SCHOOL HOLIDAY PROGRAM

File Number: 21384

The Council had before it the report of the Manager Economic Development regarding the 2025/2026 Bourke Summer School Holiday Program.

Resolution 2026/22

Moved: Cr Sarah Barton
Seconded: Cr Robert Stutsel

1. **That the report of the Manager Economic Development regarding the 2025/2026 Bourke Summer School Holiday Program be noted.**
2. **That Council acknowledges and commends all partner agencies, volunteers and service providers for their commitment to delivering a high-quality and inclusive Summer School Holiday Program.**
3. **That the Premier of NSW, the Hon Chris Minns be advised of the success of the program and that he be thanked for his Governments Contribution.**

Carried

18 DELEGATES AND COUNCILLORS REPORTS

Nil

19 POLICIES

19.1 *** POLICIES UPDATE - LEGISLATIVE COMPLIANCE POLICY

File Number: P4.1, B2.6

The Council had before it the report of the Manager Corporate Services regarding the Policies Update - Legislative Compliance Policy.

Resolution 2026/23

Moved: Cr Sally Davis
Seconded: Cr Sarah Barton

That Council adopt the Legislative Compliance Policy labelled 1.4.25 (v1) as presented to Council on Monday, 23 February 2026.

Carried

19.2 *** POLICIES UPDATE - COMPLAINTS MANAGEMENT POLICY

File Number: P4.1, B2.6

The Council had before it the report of the Manager Corporate Services regarding the Policies Update - Complaints Management Policy.

Resolution 2026/24

Moved: Cr Sam Rice
Seconded: Cr Robert Stutsel

That Council adopt the Complaints Management Policy labelled 1.4.16 (v4) as presented to Council on Monday, 23 February 2026.

Carried

19.3 *** POLICIES UPDATE - DEBT RECOVERY POLICY

File Number: P4.1, B2.6

The Council had before it the report of the Manager Corporate Services regarding the Policies Update - Debt Recovery Policy.

Resolution 2026/25

Moved: Cr Sam Rice
Seconded: Cr Robert Stutsel

That Council adopt the Debt Recovery Policy labelled 1.8.13 (v4) as presented to Council on Monday, 23 February 2026.

Carried

19.4 *** POLICIES UPDATE - FINANCIAL HARDSHIP POLICY

File Number: P4.1, B2.6

The Council had before it the report of the Manager Corporate Services regarding the Policies Update - Financial Hardship Policy.

Resolution 2026/26

Moved: Cr Sam Rice
Seconded: Cr Robert Stutsel

That Council adopt the Financial Hardship Policy labelled 1.8.15 (v1) as presented to Council on Monday, 23 February 2026.

Carried

19.5 *** POLICIES UPDATE - DISPOSAL OF ASSETS POLICY

File Number: P4.1, B2.6

The Council had before it the report of the Manager Corporate Services regarding the Policies Update - Disposal of Assets Policy.

Resolution 2026/27

Moved: Cr Sam Rice
Seconded: Cr Robert Stutsel

That Council adopt the Disposal of Assets Policy labelled 3.9.9 (v1) as presented to Council on Monday, 23 February 2026.

Carried

20 PRÉCIS OF CORRESPONDENCE

20.1 *** APPLICATION FOR FINANCIAL ASSISTANCE - AARON TREW

File Number: 1232, 1725

The Council had before it the report of the General Manager regarding the Application for Financial Assistance - Aaron Trew.

Resolution 2026/28

Moved: Cr Patricia Bates-Canty
Seconded: Cr Robert Stutsel

That Council accede to the request of Aaron Trew and contribute funding in the amount of $699.33 to the Moorambilla Voices Workshop event to be held on 22 March 2026 and, in addition, waive the $50.00 hire fee in respect of Council's Mitchell Street Community Centre.

Carried

21 ACTIVITY REPORTS

21.1 ENGINEERING SERVICES - ROAD WORKS AND WORKSHOP ACTIVITY REPORT - DECEMBER 2025

File Number: 1945

The Council had before it the report of the Manager Road Infrastructure regarding the Engineering Services - Road Works and Workshop Activity Report - December 2025.

Resolution 2026/29

Moved: Cr Robert Stutsel
Seconded: Cr Sam Rice

That the report of the Manager Road Infrastructure regarding Engineering Services - Road Works and Workshop Activity for December 2025, as presented to Council on Monday, 23 February 2026, be noted.

Carried

21.2 ENGINEERING SERVICES - ROAD WORKS AND WORKSHOP ACTIVITY REPORT - JANUARY 2026

File Number: 1945

The Council had before it the report of the Manager Road Infrastructure regarding the Engineering Services - Road Works and Workshop Activity Report - January 2026.

Resolution 2026/30

Moved: Cr Sarah Barton
Seconded: Cr Robert Stutsel

That the report of the Manager Road Infrastructure regarding Engineering Services - Road Works and Workshop Activity for January 2026, as presented to Council on Monday, 23 February 2026, be noted.

Carried

21.3 ENGINEERING SERVICES - PARKS AND GARDENS, TOWN SERVICES, WATER AND WASTE WATER ACTIVITY REPORT - DECEMBER 2025

File Number: 1946

The Council had before it the report of the Manager Works regarding the Engineering Services - Parks and Gardens, Town Services, Water and Waste Water Activity Report - December 2025.

Resolution 2026/31

Moved: Cr Sarah Barton
Seconded: Cr Robert Stutsel

That the report of the Manager Works regarding Engineering Services - Parks and Gardens, Town Services and Water and Wastewater Activity - December 2025, as presented to Council on Monday, 23 February 2026, be noted.

Carried

21.4 ENGINEERING SERVICES - PARKS AND GARDENS, TOWN SERVICES, WATER AND WASTE WATER ACTIVITY REPORT - JANUARY 2026

File Number: 1946

The Council had before it the report of the Manager Works regarding the Engineering Services - Parks and Gardens, Town Services, Water and Waste Water Activity Report - January 2026.

Resolution 2026/32

Moved: Cr Sarah Barton
Seconded: Cr Robert Stutsel

That the report of the Manager Works regarding Engineering Services - Parks and Gardens, Town Services and Water and Wastewater Activity - January 2026, as presented to Council on Monday, 23 February 2026, be noted.

Carried

21.5 PLANNING, REGULATORY & ENVIRONMENTAL SERVICES ACTIVITY REPORT

File Number: 1102, 1322, 1059, 1165

The Council had before it the report of the Manager Planning, Regulatory and Environmental Services regarding the Planning, Regulatory and Environmental Services Activity Report.

Resolution 2026/33

Moved: Cr Sarah Barton
Seconded: Cr Robert Stutsel

That the report of the Manager Planning, Regulatory and Environmental Services regarding Planning, Regulatory and Environmental Activity, as presented to Council on Monday, 23 February 2026, be noted.

Carried

21.6 GENERAL MANAGER'S ACTIVITY REPORT

File Number: 4170

The Council had before it the report of the General Manager regarding the General Manager's Activity Report.

Resolution 2026/34

Moved: Cr Sarah Barton
Seconded: Cr Robert Stutsel

That the report of the General Manager regarding General Manager Activity for December 2025 and January 2026, as presented to Council on Monday, 23 February 2026, be noted.

Carried

21.7 LIBRARY ACTIVITY REPORT - DECEMBER 2025

File Number: 2780

The Council had before it the report of the Library Manager regarding the Library Activity Report - December 2025.

Resolution 2026/35

Moved: Cr Sarah Barton
Seconded: Cr Robert Stutsel

That the report of the Library Manager regarding Library Activity – December 2025, as presented to Council on Monday, 23 February 2026, be noted.

Carried

21.8 LIBRARY ACTIVITY REPORT - JANUARY 2026

File Number: 2780

The Council had before it the report of the Library Manager regarding the Library Activity Report - January 2026.

Resolution 2026/36

Moved: Cr Sarah Barton
Seconded: Cr Robert Stutsel

That the report of the Library Manager regarding Library Activity – January 2026, as presented to Council on Monday, 23 February 2026, be noted.

Carried

21.9 TOURISM AND EVENTS ACTIVITY REPORT - DECEMBER 2025

File Number: 3283

The Council had before it the report of the Coordinator Tourism Operations regarding the Tourism and Events Activity Report - December 2025.

Resolution 2026/37

Moved: Cr Sarah Barton
Seconded: Cr Sam Rice

That the report of the Coordinator Tourism Operations regarding Tourism and Events Activity for December 2025, as presented to Council on Monday, 23 February, be noted.

Carried

21.10 TOURISM AND EVENTS ACTIVITY REPORT - JANUARY 2026

File Number: 3283

The Council had before it the report of the Coordinator Tourism Operations regarding the Tourism and Events Activity Report - January 2026.

Resolution 2026/38

Moved: Cr Sarah Barton
Seconded: Cr Robert Stutsel

That the report of the Coordinator Tourism Operations regarding Tourism and Events Activity for January 2026, as presented to Council on Monday, 23 February, be noted.

Carried

22 CLOSED SESSION

At this juncture, the Council gave consideration to moving into Closed Session of Council.

Resolution 2026/39

Moved: Cr Sarah Barton
Seconded: Cr Patricia Bates-Canty

That Council considers the confidential reports listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

22.1 * Outstanding Rates, Charges and Sundry Debtors**

This matter is considered to be confidential under Section 10A(2) - (b) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

22.2 * Tender for Supply of Bitumen Truck (09/26)**

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.3 * Tender for Supply of Franna Crane (07/26)**

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.4 * Tender for Supply of Prime Mover (10/26)**

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.5 * Tender for supply of Medium Rigid Tipping Truck (05/26)**

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.6 * Tender for Supply of Tri-Axle Side Tippers and Tandem Axle Dollys (06/26)**

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person

who supplied it.

22.7 * Quotation for Replacement of Four (4) Mahindra Tractors (08/26)**

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.8 * North Bourke Stormwater Drainage - February 2026 Update**

This matter is considered to be confidential under Section 10A(2) - (c) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Carried

Council proceeded into closed session with the livestreaming of the meeting being paused at 11.40am.

22.1 *** OUTSTANDING RATES, CHARGES AND SUNDRY DEBTORS

File Number: P2.5-R2.15-R2.22-P9.3

The Council had before it the report of the Manager Corporate Services regarding the Outstanding Rates, Charges and Sundry Debtors.

Resolution 2026/40

Moved: Cr Robert Stutsel
Seconded: Cr Frank Kerr

1. **That Council notes the report on Outstanding Rates and Charges, Water Billing and Sundry Debtors owed to Council as at 31 December 2025.**
2. **That the documents and considerations remain confidential to Council.**

Carried

22.2 *** TENDER FOR SUPPLY OF BITUMEN TRUCK (09/26)

File Number: 21366

The Council had before it the report of the Manager Road Infrastructure regarding the Tender for Supply of Bitumen Truck (09/26).

Resolution 2026/41

Moved: Cr Robert Stutsel
Seconded: Cr Frank Kerr

1. **That as per Clause 178 (1)(b) of the Local Government (General) Regulation, Council decline to accept the tender submission of Tracserv Pty Ltd for the supply of an Isuzu FXY260-355 AT R45 (6x4), truck with Ausroads Multipatch tar unit.**
2. **That as per Clause 178 (3)(a) of the Local Government (General) Regulation, Council postpone the proposal for the contract to acquire a new Bitumen Truck, until such time that it has identified the availability of sufficient funding as part of its 2026/2027 Plant Replacement Program.**
3. **That the documents and considerations in respect of this matter remain confidential to Council.**

Carried

22.3 *** TENDER FOR SUPPLY OF FRANNA CRANE (07/26)

File Number: 21364

The Council had before it the report of the Manager Road Infrastructure regarding the Tender for Supply of Franna Crane (07/26).

Resolution 2026/42

Moved: Cr Sam Rice
Seconded: Cr Robert Stutsel

1. **That as per Clause 178 (3)(e) of the Local Government (General) Regulation, the General Manager be requested to enter negotiations with relevant crane suppliers with a view to the potential acquisition of a replacement second hand Franna Crane to Council.**
2. **That as per Clause 178 (4)(a) of the Local Government (General) Regulation, the reason for Council declining to invite fresh tender submissions or applications as referred to in subsection (3)(b)-(d) of the Regulation is that it is considered that nothing will be achieved by calling further tenders for the proposed product.**
3. **That as per Clause 178 (4)(b) of the Local Government (General) Regulation, the reason for Council determining to enter negotiations with relevant crane suppliers with a view to the potential supply of a replacement second hand Franna Crane to Council, is to allow Council to source an appropriate second hand replacement crane and in doing, sourcing a crane that generally aligns with Councils available budget.**
4. **That a further report on this potential acquisition be submitted to Council in due course.**
5. **That the documents and considerations in respect of this matter remain confidential to Council.**

Carried

22.4 *** TENDER FOR SUPPLY OF PRIME MOVER (10/26)

File Number: 21367

The Council had before it the report of the Manager Road Infrastructure regarding the Tender for Supply of Prime Mover (10/26).

Resolution 2026/43

Moved: Cr Sarah Barton
Seconded: Cr Patricia Bates-Canty

1. **That as per Clause 178 (1)(b) of the Local Government (General) Regulation, Council decline to accept the tender submission of Double R Pty Ltd for the supply of a Western Star 48 X DD16 prime mover.**
2. **That as per Clause 178 (3)(e) of the Local Government (General) Regulation, the General Manager be requested to enter into negotiations with Paccar Australia Pty Ltd, via Local Government Procurement, with a view to sourcing a government contract price for the potential acquisition by Council of a Kenworth T659 prime mover, with such vehicle to be of the same specification as the Kenworth T659 prime mover acquired by Council in May 2025.**
3. **That as per Clause 178 (4)(a) of the Local Government (General) Regulation, the reason for Council declining to invite fresh tender submissions or applications as referred to in subsection (3)(b)-(d) of the Regulation is that it is considered that nothing will be achieved by calling further tenders for the proposed specific product, noting further that the specific Kenworth product is available via government contract pricing.**
4. **That as per Clause 178 (4)(b) of the Local Government (General) Regulation, the reason for Council determining to enter into negotiations with Paccar Australia Pty Ltd, via Local Government Procurement, is that Council is seeking to continue with a standardised prime mover fleet in its operation by acquiring a further Kenworth product, with Paccar Australia Pty Ltd, being the manufacturer and supplier of Kenworth products in Australia.**
5. **That a further report on this potential acquisition be submitted to Council in due course.**
6. **That funds totalling circa $40,000 as included in funds totalling $101,900 revoted from Councils 2024/2025 Plant Replacement Budget, be allocated for the proposed purchase of this replacement prime mover.**
7. **That the documents and considerations in respect of this matter remain confidential to Council.**

Carried

22.5 *** TENDER FOR SUPPLY OF MEDIUM RIGID TIPPING TRUCK (05/26)

File Number: 21362

The Council had before it the report of the Manager Road Infrastructure regarding the Tender for supply of Medium Rigid Tipping Truck (05/26).

Resolution 2026/44

Moved: Cr Robert Stutsel
Seconded: Cr Sally Davis

1. **That as per Clause 178 (1)(b) of the Local Government (General) Regulation, Council decline to accept the tender submission of Tracserv Pty Ltd for the supply of an Isuzu FRR110-240 MT D47 fitted with a custom-built tipping body.**
2. **That as per Clause 178 (3)(e) of the Local Government (General) Regulation, the General Manager be requested to enter negotiations with Tracserv Pty Ltd and other potential Medium Rigid Tipping Truck suppliers, as required, re the potential supply of an appropriate rigid tipping truck for Council.**
3. **That as per Clause 178 (4)(a) of the Local Government (General) Regulation, the reason for Council declining to invite fresh tender submissions or applications as referred to in subsection (3)(b)-(d) of the Regulation is that it is considered that nothing will be achieved by calling further tenders for the proposed product.**
4. **That as per Clause 178 (4)(b) of the Local Government (General) Regulation, the reason for Council determining to enter into negotiations with Tracserv Pty Ltd and other potential Medium Rigid Tipping Truck suppliers, as required, re the potential supply of an appropriate rigid tipping truck for Council, is to seek pricing that more closely aligns with Councils available budget.**
5. **That a further report on this potential acquisition be submitted to Council in due course.**
6. **That the documents and considerations in respect of this matter remain confidential to Council.**

Carried

22.6 *** TENDER FOR SUPPLY OF TRI-AXLE SIDE TIPPERS AND TANDEM AXLE DOLLYS (06/26)

File Number: 21363

The Council had before it the report of the Manager Road Infrastructure regarding the Tender for Supply of Tri-Axle Side Tippers and Tandem Axle Dollys (06/26).

Resolution 2026/45

Moved: Cr Frank Kerr
Seconded: Cr Sam Rice

1. **That Lombardi Nominees Pty Ltd. trading as Howard Porter be awarded the contract for the supply and delivery to Bourke of three (3) Side Tipping Tri Axle Semi-Trailers (with 25m3 bodies) with (2) Compatible Dollys at an adjusted purchase price of $570,400, as per their tender submission dated 9 December 2025.**
2. **That the General Manager be authorised to take the necessary action to dispose of Plant Numbers 68, 69 and 76, being Council's existing Moore Side Tipping Trailers and Plant Numbers 111 and 148, being Council's existing Moore Tandem Axle Dollys, by way of sale by public auction following the delivery to Council of the replacement trailers(3) and dolly's (2).**
3. **That should the budgeted trade in income levels not be achieved, funding adjustments be made as part of Councils 2026/2027 Plant Replacement Program.**
4. **That the documents and considerations in respect of this matter remain confidential to Council.**

Carried

22.7 *** QUOTATION FOR REPLACEMENT OF FOUR (4) MAHINDRA TRACTORS (08/26)

File Number: 21365

The Council had before it the report of the Manager Road Infrastructure regarding the Quotation for Replacement of Four (4) Mahindra Tractors (08/26).

Resolution 2026/46

Moved: Cr Robert Stutsel
Seconded: Cr Frank Kerr

1. **That the quotation provided by Valley Outdoors Group of 46 Barnes St, Taminda (Tamworth) NSW in the amount of $176,069.08 (Ex GST) for the supply of four (4) Mahindra 4025 41 HP 4WD tractors including front bucket, fork attachment and a rear slasher, be accepted.**
2. **That following the delivery of the new tractors, the General Manager be requested to take the necessary action to dispose of Councils existing Mahindra Tractors, being Plant Numbers 292,293,294 and 295, for sale by public auction.**
3. **That funds totalling circa $61,000 as included in funds totalling $101,900 revoted from Councils 2024/2025 Plant Replacement Budget, be allocated for the proposed purchase of these four (4) tractors.**
4. **That should the sale of these tractors not achieve the revised sale price as identified in this report, the necessary adjustments be made in preparing Councils 2026/2027 Plant Replacement Program.**
5. **That the documents and considerations in respect of this matter remain confidential to Council.**

Carried

At this juncture, Cr Sarah Barton left the meeting, the time being 12:12 pm.

At this juncture, Cr Sally Davis left the meeting, the time being 12:13 pm.

22.8 *** NORTH BOURKE STORMWATER DRAINAGE - FEBRUARY 2026 UPDATE

File Number: D6.1, D6.2, 20382

The Council had before it the report of the Corporate Projects Officer regarding the North Bourke Stormwater Drainage - February 2026 Update.

Resolution 2026/47

Moved: Cr Sam Rice
Seconded: Cr Patricia Bates-Canty

1. **That the February 2026 bi-monthly report in respect of the North Bourke Stormwater Drainage matter be noted.**
2. **That the documents and considerations in respect of this matter remain confidential to Council.**

Carried

At this juncture, Cr Sarah Barton and Cr Sally Davis returned to the meeting, the time being 12:14 pm.

Resolution 2026/48

Moved: Cr Scott McAdam
Seconded: Cr Sam Rice

That Council moves out of Closed Council into Open Council.

Carried

Open council resumed at 12.14am.

RESOLUTIONS FROM CLOSED SESSION OF COUNCIL

At the request of the Mayor, the General Manager read to the meeting the Councils resolutions as determined in the Closed Session of Council.

The Meeting closed at 12.25pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 23 March 2026.

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CHAIRPERSON